



6000 Main St. SW, Lakewood, WA 98499
Phone: (253) 512-2261

TEMPORARY SIGN PERMIT APPLICATION

SITE ADDRESS: _____

BUSINESS NAME: _____ **PARCEL #:** _____

PROPERTY OWNER/TENANT: (mandatory)

Name: _____ Daytime Phone: _____

Mailing Address: _____ Fax No.: _____

City/State/Zip: _____

APPLICANT: (mandatory)

Name: _____ Daytime Phone: _____

Mailing Address: _____ Fax No.: _____

City/State/Zip: _____

Will the applicant be the contact person? YES or NO **If other, please specify below:**

Contact person: _____ Daytime Phone: _____

Mailing Address: _____

City/State/Zip: _____

TOTAL NUMBER OF TEMPORARY SIGNS: _____

TYPES OF TEMPORARY SIGNS: A-FRAME BANNER PICKET POSTER T-FRAME

TYPE OF SIGN: _____ # SIGN FACES: _____ HEIGHT: _____ WIDTH: _____ TOTAL SF: _____

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ACCESSORIES: (please circle—up to 2 allowed) **BALLOONS STREAMERS STRINGER PENNANTS**

STRINGS OF TWIRLERS OR PROPELLERS ONE (1) BLIMP ONE (1) INFLATABLE

SIGN TEXT READS: _____

DATE SIGN(S) UP: (maximum 15 days) _____ **DATE SIGN(S) DOWN:** _____

ESTIMATED VALUE OF SIGNS \$ _____

LOCATION(S) OF SIGN(S): _____

PLEASE NOTE: Any business may display one portable sign, either a freestanding sign such as an A-Frame or a T-Frame, or a banner, on a continuous basis under the terms listed below **WITHOUT A PERMIT**. Portable signs permitted under these provisions are in addition to any permanent or temporary signs otherwise permitted. No permit is required if the portable sign complies with the following standards:

- a. The sign must be located on private property on which the business is located (with the permission of the property owner) and shall not be located within the public right-of-way. On-site portable signs that are not generally visible from the public right-of-way or property are not considered signs under this Chapter.
- b. The sign shall not block critical sight distances for the adjacent roadway, or for vehicles entering or exiting the roadway to or from a lawfully established driveway.
- c. The sign may not block any pedestrian way. A minimum of 48 (forty-eight) inches clearance shall be provided.
- d. The sign shall not block or interfere with any vehicular circulation, maneuvering or parking areas.
- e. The maximum size for an A-Frame or T-Frame sign displayed under this subsection shall be 36 (thirty-six) inches wide and 48 (forty-eight) inches high.
- f. The maximum size of a banner allowed under this subsection shall be 40 (forty) square feet.
- g. Banners shall be displayed against a building wall, and shall be maintained in good condition. Torn, faded, dirty, dingy, or shredded banners shall be removed immediately. Banners displayed on a continuous basis are in addition to the allotment of permanent wall signs for the business.
- h. Freestanding portable signs shall be separated from each other by a minimum of 50 (fifty) feet.
- i. **Only one portable sign per business may be displayed on a permanent basis under the terms of this section.** A business may display a freestanding portable sign (A-Frame/ T-Frame) or a banner, but not both, under the terms of this subsection. For the purposes of this subsection, separate business entities occupying one tenant space shall be considered a single business. Additional portable signs may only be displayed on a temporary basis subject to the provisions of Section 18A.50.665, *Signs for Temporary Display*.
- j. Freestanding portable signs permitted under this section shall be displayed only during regular business hours when the business is open, and shall be removed during those times when the business is closed.
- k. No balloons, streamers, stringer pennants, festoons, or other similar devices are permitted in conjunction with signs displayed under this subsection.

THIS APPLICATION FORM IS FOR GRAND OPENING, BUSINESS CLOSING, AND NON-PROFIT EVENTS PER LMC 18A.50.665.

Up to two (2) of the following types of devices and displays may be permitted as accessory to one (1) or more temporary signs if such devices are included in the special event temporary sign permit:

- a. Streamers.
- b. Stringer pennants.
- c. Strings of twirlers or propellers.
- d. Balloons.

AUTHORIZED AGENT/OWNER SIGNATURE:

By affixing my signature hereto, I certify under penalty of perjury that the information furnished herein is true and correct to the best of my knowledge and that I am the owner of the premises where the work is to be performed, or I am acting as the owner's authorized agent. I further agree to hold harmless the City of Lakewood as to any claim (including costs, expenses and attorney's fees incurred in investigation of such claim) which may be made by any person, including the undersigned, and filed against the City of Lakewood, but only where such claim arises out of the reliance of the City, including its officers and employees, upon the accuracy of the information provided to the City as part of this application.

Signature of Authorized Agent/Owner

Date

OFFICE USE ONLY:

PERMIT #: _____ BUSINESS LICENSE #: _____

TITLE: _____	BIN #: _____
ZONE: _____	ZONING USE TYPE: _____
DATE PERMIT APPLICATION RECEIVED: _____	RECEIVED BY: _____