

*This document is for internal use  
only and is not to be released to  
non-city employees without a  
Public Records Request.*

**Please refer those wishing to  
place a Public Records Request  
to the City Clerk's Office.**

MEMORANDUM OF UNDERSTANDING  
BETWEEN THE CITY OF LAKEWOOD, AND EAST KING COUNTY COOPERATIVE  
AUTO THEFT INITIATIVE, SOUTH WEST WASHINGTON AUTO THEFT TASK  
FORCE, SOUTH KING COUNTY PATROL TASK FORCE  
SNOHOMISH COUNTY AUTO THEFT TASK FORCE, VCTF AUTO THEFT  
PROGRAM, and SPOKANE REGIONAL AUTO IDENTITY THEFT TASK FORCE FOR  
USE OF, EQUIPMENT PURCHASED PURSUANT TO THE 2009-2010 AUTO THEFT  
PREVENTION GRANT AWARD

This Memorandum of Understanding (MOU) between the City of Lakewood (The City) and the undersigned entities, East King County Cooperative Auto Theft Initiative, South West Washington Auto Theft Task Force, Pierce County Sheriff's Department, South King County Patrol Task Force, Snohomish County Auto Theft Task Force, VCTF Auto Theft Program and Spokane Regional Auto Identity Theft Task force, hereinafter referred to individually as (Borrowing Agency) for use of the 2010 Cargo Mate Trailer and electrical winch is entered on the 2 day of JUNE, 2010.

INTENT OF THE PARTIES:

It is the intent of the parties to memorialize the conditions under which Lakewood will share the use of its 2010 Cargo Mate Trailer (license number BL820TA2; VIN # 5NHUBLV20AT425593) and associated electrical winch with the above named Borrowing Agencies.

ITEM ONE. That each Borrowing Agency, as a member of a Washington Auto Theft Prevention Authority (WATPA) Task Force, is authorized to use the trailer and winch, equipment made available to Lakewood pursuant to the 2009 - 2010 Theft Prevention Grant Award.

ITEM TWO. That the trailer and winch purchased by the City with Auto Theft Prevention Grant Award funds shall remain the property of the City.

ITEM THREE. That the Borrowing Agency agrees to maintain, repair or replace the equipment, at its sole cost, if the equipment is damaged, destroyed or stolen while in its possession. In addition, the Borrowing Agency also agrees to other conditions of use as set forth in Attachment A.

ITEM FOUR. That the Borrowing Agency agrees to return the equipment upon termination of its status as a member of the WATPA, completion of its assigned days of use or upon 14 days written notice by the City to return the property.

ITEM FIVE. That any correspondence related to this agreement shall be sent to the following individuals and at the following addresses for each Borrowing Agency as identified in Attachment B.

ITEM SIX. This agreement supersedes any verbal or oral agreements regarding sharing the trailer and winch that may already be in place.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed effective the date and year first set forth above.

**CITY OF LAKEWOOD**

Bret Farrar  
Chief Bret Farrar  
Lakewood Police Department  
Dated: 6-22-10

Attest:  
Alice Bush  
Alice Bush, MMC, City Clerk  
Dated: 9-20-10

Approved as to Form:  
Heidi Ann Wachter  
Heidi Ann Wachter, City Attorney  
Dated: 6/30/10

**SNOHOMISH COUNTY AUTO THEFT TASK FORCE**

N/A  
Peter Camp, Executive Director  
Snohomish County Sheriff's Department  
Dated: \_\_\_\_\_

Attest:  
\_\_\_\_\_  
Clerk  
Dated: \_\_\_\_\_

Approved as to Form:  
\_\_\_\_\_  
City Attorney  
Dated: \_\_\_\_\_

**SOUTH KING COUNTY TASK FORCE**

N/A  
Acting Chief Andy Hwang  
Federal Way Police Department  
Dated: \_\_\_\_\_

Attest  
\_\_\_\_\_  
Dated: \_\_\_\_\_

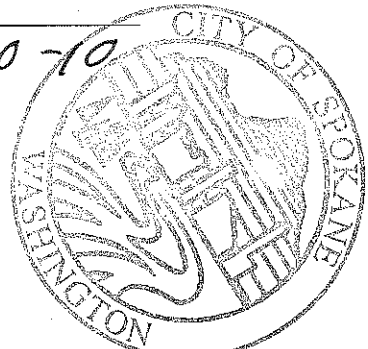
Approved as to Form:  
\_\_\_\_\_  
Dated: \_\_\_\_\_

**SPOKANE REGIONAL AUTO IDENTITY THEFT TASK FORCE**

Anne Kirkpatrick  
Chief Anne Kirkpatrick  
Spokane Police Department  
Dated: 6/2/2010

Attest:  
Christy Gable  
City Clerk  
Dated: 8-25-10

Approved as to Form:  
Christy Gable  
City Attorney (Asst)  
Dated: 8-20-10



**VCTF AUTO THEFT PROGRAM**

N/A

\_\_\_\_\_  
Chief Stewart Graham or Designee  
Yakima County Sheriff's Department  
Dated: \_\_\_\_\_

Attest:

\_\_\_\_\_  
Clerk  
Dated: \_\_\_\_\_

Approved as to Form:

\_\_\_\_\_  
City Attorney  
Dated: \_\_\_\_\_

**EAST KING COUNTY  
COOPERATIVE AUTO THEFT  
INITIATIVE**

N/A

\_\_\_\_\_  
Lt. Doug Shepard  
Redmond Police Department  
Dated: \_\_\_\_\_

Attest

\_\_\_\_\_  
City Clerk  
Dated: \_\_\_\_\_

Approved as to Form:

\_\_\_\_\_  
City Attorney  
Dated: \_\_\_\_\_

**SOUTH WEST AUTO THEFT  
TASK FORCE**

N/A

\_\_\_\_\_  
Chief Clifford R. Cook,  
Vancouver Police Department  
Dated: \_\_\_\_\_

Attest:

\_\_\_\_\_  
City Clerk  
Dated: \_\_\_\_\_

Approved as to Form:

\_\_\_\_\_  
City Attorney  
Dated: \_\_\_\_\_

## ATTACHMENT A

### TRAILER AND WINCH USE AGREEMENT

Use of the trailer and winch is conditioned upon agreement to the following terms and conditions:

1. That the Borrowing Agency is a current member of a WATPA TASK Force.
2. That the Borrowing Agency agrees to maintain the borrowed equipment in a manner that keeps it damage-free and functioning properly.
3. That the Borrowing Agency agrees to maintain sufficient insurance to cover any damage to the equipment due to loss or thefts, regardless of cause or contributing circumstances, while the equipment is in the possession of the borrower's employees. Further, the Borrowing Agency agrees to repair or replace any equipment that is damaged, lost or stolen while in its employees' possession. Such repairs or replacement must be made within 30 days of the damage or loss.
4. By taking possession of the equipment, the Borrowing Agency acknowledges that the equipment was functioning properly when it was assigned, agrees to return all equipment in the same condition at the termination of this agreement for any reason or within 14 days of receipt of a written request by the City of Lakewood or at the end of its requested use period, whichever is applicable.
5. The Borrowing Agency agrees to keep the trailer and winch in a secure location when it is not being used.

ATTACHMENT B

The City of Lakewood  
Lakewood Police Department  
Attn: Sgt. Andrew Gildehaus  
9401 Lakewood Dr. SW;  
Lakewood, WA 98499  
AGildehaus@cityoflakewood.us  
Telephone: (253) 830-5000 Fax (253) 830-5069

East King county Cooperative Auto Theft Initiative  
Redmond Police Department  
Attn: Lt. Doug Shepard, Project Manager  
8701 160 Ave. NE  
PO Box 97010  
Redmond, WA 98073-9710

South King County PATROL Task Force  
Federal Way Police Department  
Attn: John Pagel, Project Manager  
33325 8<sup>th</sup> Ave. S  
PO Box 9718  
Federal Way, WA 98063-9718

SNOCAT  
Snohomish County Sheriff's Department  
Attn: Lt. Brent Speyer, Project Manager  
3000 Rockefeller Ave M/S 606  
Everett, WA 98201

VCTF Auto Theft Program  
Yakima County Sheriff's Department  
Attn: Sgt. Randy Biscoe, Project Manager  
1822 So. 1<sup>st</sup> St.  
Yakima, WA 98903

Spokane Regional Auto & Identify Theft Task Force  
Spokane Police Department  
Attn: Lt. Scott Mullennix, Project Manager or Joette Wentworth  
1100 W. Mallon Ave.  
Spokane, WA 99260

South West Washington Auto Theft Task Force  
Lt. Andy Hamlin, Project Manager  
Vancouver Police Department  
P.O. Box 1995  
Vancouver, WA 98668-1995