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STATE OF WASHINGTON
WASHINGTON STATE PARKS AND RECREATION COMMISSION

1111 Israel Road SW • P.O. Box 42650 • Olympia, WA 98504-2650 • (360) 902-8500
Internet Address: <http://www.parks.wa.gov>

May 20, 2011

Lieutenant Dave Guttu
Lakewood Police Department
9401 Lakewood Drive SW
Lakewood WA 98499-3900

Re: Boating Safety Program Funds – Letter of Award

Dear Lieutenant Guttu:

Washington State Parks and Recreation Commission has \$28,296.00 in U.S. Coast Guard Recreational Boating Safety Funds available to assist the Lakewood Police Department with local marine law enforcement efforts for the period July 1, 2011 – June 30, 2012 as noted below. These are recreational boating safety education and enforcement activities aimed at reducing boating-related loss of life, personal injury and property damage. Activities are tied to the U.S. Coast Guard's *Strategic Plan of the National Recreational Boating Safety Program 2012 -2016*.

In order to receive these funds, your program must:

- Conduct on-the-water patrols and written vessel inspections based on your Federal Financial Assistance Grant Application – State FY 12 (enclosed for your convenience).
- Expand patrols beyond those paid for with State Vessel Registration Fees and local funds.
- Emphasize enforcement of:
 - Life jacket requirements, including lifejackets not worn as required, insufficient lifejackets, and lifejackets found unserviceable or the incorrect size;
 - Possession of the mandatory boater education card for operators required to carry it;
 - Boat operation under the influence of alcohol (BUI) rules; and
 - "Rules of the road" and other operating regulations.
- Participate in Operation Dry Water in June 2012

You may apply to be reimbursed only for activities under WAC 352-65-040, the ten elements necessary to accomplish the Recreational Boating Safety (RBS) mission. These include but are not limited to:

- Salaries, benefits, and wages for officers who have completed state RBS training and conduct on-the-water patrols only, to maintain existing staff levels, increase patrol time above the current level, or for over-time patrol hours. In general, officers paid with these funds must have completed State Parks Recreational Boating Safety training per WAC requirement. However, if an agency has a policy requiring two officers on a boat, then as long as one officer has completed state RBS training the second officer is not required to have done so but must be a fully commissioned officer.

- Purchase, maintenance, and operation of patrol boats and patrol boat equipment to perform the RBS mission. This does not include equipment unrelated to this mission such as equipment used in recovery operations (dive equipment, side scan sonar, etc.) or homeland security missions (night vision equipment, weapons, etc.), or any other unrelated equipment as determined by State Parks.
- Providing instruction classes in *Adventures in Boating* to qualify graduates for the mandatory boater education card required by statute. Costs may include classroom supplies, light refreshments and other goods and services necessary to promote and teach classes.
- Training courses for officers to complete the RBS mission.
- These funds may not be used to reimburse indirect costs.

To apply for reimbursement complete and return the following:

- Marine Law Enforcement Grant Invoice Voucher (form A-19)*
- Summary of Activities Report (form A-428)
- Yellow copies of all written vessel inspections completed
- Copies of the vessel log sheet for each patrol vessel and shift (documenting spot inspections)*
- Names of officers performing patrols paid with these funds*

State Parks will, prior to July 1, send you forms for each of the items marked with an asterisk.

Apply for reimbursement each quarter within thirty days after the end of the quarter (ie: by October 30 for July-September). If you do not have any activity to be reimbursed, submit only the Summary of Activities Report (A-428).

Your signature on the A-19 certifies that your Department has completed the work and has retained copies of all of the supporting documentation for the commitment your office/department agreed to in your Federal Financial Assistance Grant Application – State FY12.

If you have any questions please contact Mark Kenny at (360) 902-8835 or mark.kenny@parks.wa.gov or Laura Holmes at (360) 902-8843 or laura.holmes@parks.wa.gov.

Sincerely,



Mark Bibeau, Administrator
Financial Services
WSPRC

/jtj

Enclosure

cc: Mark Kenny, Boating Program Manager
Contracts
Fiscal

Washington State Parks

Recreational Boating Safety Program

FEDERAL FINANCIAL ASSISTANCE GRANT APPLICATION – STATE FY 12 (July 01-June 30)

Due Date for Application to Be Received by State Parks Boating Program – by 5 p.m. April 22, 2011

HAND WRITTEN APPLICATIONS WILL NOT BE ACCEPTED.

Funding for on-the-water patrols is for work that is done in addition to the minimum requirement that annual state vessel registration fees and local dollars are for, which includes patrols during peak recreational boating periods. Patrols using grant funding must:

- Be done in addition to regular scheduled patrol activities on weekends and holidays between Memorial Day and Labor Day.

1.	Patrol hours <u>246</u> Hours <u>200</u> Hours <u>46</u> Hours	Provide the total number of patrol hours that will be performed: Patrol hours will use <u>3</u> (#) patrol vessels. Note: Count only on-the-water vessel log hours. Do not count prep and travel time. Patrol Hours will be: Memorial Day thru Labor Day during weekends and holidays Extended patrol shifts and week days during Memorial Day thru Labor Day Off-season. Describe: <hr style="border: 0; border-top: 1px solid black; margin: 5px 0;"/> <hr style="border: 0; border-top: 1px solid black; margin: 5px 0;"/>
2.	<u>124</u> <u>24</u>	Identify the total number of written inspections and 'spot' inspections that will be completed during the grant period (July 1, 2011 to June 30, 2012): Written inspections 'Spot' Inspections

Attachments: FFY 2012 Financial Assistance Allocations
 WAC 352-65 Boating Safety Program Approval

**Washington State Parks
Recreational Boating Safety Program**

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