CITIZEN'S TRANSPORTATION ADVISORY COMMITTEE
Meeting Minutes of
Tuesday, May 27, 2014
5:30 PM to 7:00 PM
City Hall Conference Room 1E
6000 Main Street SW
Lakewood, WA 98499

CALL TO ORDER
The meeting was called to order at 5:36 p.m. by Vice-Chairman Mr. Robert Pourpasand.

ATTENDANCE/ROLL CALL
Citizen's Transportation Advisory Committee Members Present:
Vice-Chairman Robert Pourpasand, Charlie Maxwell, Sisay Telahun and Darin Stavish
Citizen's Transportation Advisory Committee Members Excused: Chairman Paul Wagemann, and Michael Erickson
Citizen's Transportation Advisory Committee Members Absent: Christopher Webber
Citizen's Transportation Advisory Committee Council Liaison: Paul Bocchi
Staff Present: Public Works Director Don Wickstrom; Transportation Division Manager Desireé Winkler; and Administrative Assistant Karen Devereaux

APPROVAL OF MINUTES
Vice-Chairman Mr. Robert Pourpasand opened the floor asking if there were any additions, changes, or modifications to the April 29, 2014 meeting minutes as presented.

Mr. Charlie Maxwell made the motion to approve the minutes as presented. The motion was then seconded by Mr. Sisay Telahun. A voice vote was taken and the motion carried unanimously.

PUBLIC COMMENTS
None.

CITY COUNCIL LIAISON COMMENTS
Councilmember Mr. Paul Bocchi informed the group that City Manager, Mr. John Caulfield, intends to ask the Transportation Benefit District Board at this evening's meeting to approve his proposal for a $20 tab fee to get funding in place for pavement preservation.

UNFINISHED BUSINESS
Transportation Benefit District Meeting 5/27
Ms. Desireé Winkler shared with the committee the presentation documents for the City Manager's transportation projects funding options being presented to the TBD Board tonight. The document provides a very thorough financial analysis breaking down the levels of funding needed and different revenue sources where the monies could come from. The presentation delivers an overview of funding mechanisms including vehicle license fees, sales and use tax, property tax excess levy and property tax levy lid lift options to fund street preservation and transportation projects.

The presentation offers three alternatives:
Alternative 1: General Government Contribution
Alternative 2: Pay-As-You-Go + Government Contribution
Alternative 3a: One New Street & Sidewalk Project Annually
Alternative 3b: All 10 New Street & Sidewalk Projects Annually

It was explained that Council had asked for two things from staff 1). An objective prioritization criteria list for the ten new sidewalk projects; some of the considerations were traffic volume, populations served, amenities accessed, correctable safety concerns, gap closure or continuation, and grant funding opportunity, and 2). A quantitative / qualitative breakdown of existing pavement ratings (as shown on pg. 044).

NEW BUSINESS

Review Final Draft 2015-2020 Six Year TIP and Council Presentation

Ms. Desireé Winkler reviewed the TIP background information with group members as follows:
Ms. Desireé Winkler walked through all 11 sections of the final draft TIP with the members noting that Section 2 had incorporated the most changes as related to the list of ten TBD sidewalk projects being discussed in the funding options proposal to the TBD Board. This section now shows in ***BOLD and italics*** numbers denoting a grant has been secured for the project.

Mr. Sisay Telahun made the motion to approve the final draft of the 2015-2020 Six Year TIP and allow Ms. Desireé Winkler to edit it consistent with the Transportation Benefit District Board recommendations after tonight's meeting. This motion was seconded by Mr. Charlie Maxwell. A voice vote was taken and carried unanimously.

TRANSPORTATION DIVISION MANAGER UPDATE

Ms. Desireé Winkler provided the following project updates:

Traffic Management Center

Project has been approved by Council and awarded to Lincoln Construction, Inc. It is scheduled to be under construction by mid-June with completion slated for end of September.

Utility Coordination Meeting (UCM) Minutes Update

The UCM now meets quarterly, as such the minutes will be provided on a quarterly basis.

OTHER

Mr. Sisay Telahun commented on the good job of the city manager communicating with the citizens about the need for street preservation and transportation improvement projects through the Connections Newsletter. Mr. Charlie Maxwell commented that residents would likely support the programs, although unpopular, if they felt improvements directly impacted their neighborhoods and daily lives.

NEXT CTAC MEETING

The next scheduled meeting is to be held Tuesday, July 8, 2014, in the Lakewood City Hall Conference Room 1E from 5:30 p.m. to 7:00 p.m.

Agenda item to be included:

- Review Comments from Council on 6/9 Presentation of 2015-2020 Six Year TIP
- Review Comments from Public Hearing on 7/7/2014

ADJOURNMENT

Mr. Charlie Maxwell made the motion to adjourn this meeting at 7:06 p.m. Mr. Sisay Telahun seconded the motion. A voice vote was taken and the motion passed unanimously.

07/08/2014
Mr. Paul Wagemann, Chairman Date
Citizen's Transportation Advisory Committee

07/08/2014
Karen Devereaux, Secretary Date
Citizen's Transportation Advisory Committee

Robert Pourpasand
Vice-Chairman