



**COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)
CITIZENS ADVISORY BOARD
Regular Meeting Minutes
WEDNESDAY – September 17, 2014
Lakewood City Hall, Conference Room 1E
6000 Main Street SW, Lakewood, WA**

CALL TO ORDER

Chair Edith Owen Wallace called the meeting to order at 5:30 p.m.

ATTENDANCE

Board members present: Edith Owen Wallace, Sharon Taylor, Kathleen Lind, Mumbi Ngari-Turner, and Laurie Maus

Board members excused: Michael Lacadie

Board members absent: Helen Bloodsaw

Council liaison: Councilmember Marie Barth

Staff present: Jeff Gumm, Martha Larkin

APPROVAL OF MINUTES – August 13, 2014

LAURIE MAUS MOVED TO APPROVE THE AUGUST 13, 2014 CDBG CITIZEN'S ADVISORY BOARD MEETING MINUTES AS WRITTEN. THE MOTION WAS SECONDED BY SHARON TAYLOR. VOICE VOTE WAS TAKEN AND THE MOTION CARRIED UNANIMOUSLY.

PUBLIC COMMENTS

There was no one present who wished to comment.

NEW BUSINESS

RCW 42.56.150 – Open Public Meetings Act and 40.14 Public Records Act

City Attorney Heidi Wachter provided training to Board members on their responsibilities relative to Washington's Open Public Meetings Act and Public Records Act.

FY 2014 Consolidated Annual Performance Evaluation Report (CAPER)

Mr. Gumm reviewed the FY 2013 Consolidated Annual Performance Evaluation Report (CAPER) and explained that the format will be changing beginning next year with the new electronic reporting in HUD's IDIS system.

OTHER

Advisory Board Changes

Mr. Gumm announced that Council has decided to make changes to Boards and Commissions by merging some of the existing Boards. This would mean that the CDBG Advisory Board would be merged with the Human Services Advisory Board in the near future. More information on these changes will be forthcoming as the details are worked out.

NEXT MEETING

The next meeting will be a Study Session held jointly with the City Council to discuss the FY2015 Proposed Policies and Work Plan on Monday, September 22, 2014, 7:00 p.m., in Council Chambers. The next regular meeting of the Board will be held September 24, 2014, 5:30 p.m., in Conference Room 3A to approve the FY 2013 Consolidated Annual Performance Evaluation Report (CAPER).

ADJOURNMENT

The meeting adjourned at 6:35 p.m.

Edith Owen Wallace, Chair

Dated