



**COMMUNITY SERVICES ADVISORY BOARD**  
**Advisory Board Meeting**  
**Wednesday, October 14, 2015**  
**Lakewood City Hall Conference Room 3A**  
**6000 Main Street SW, Lakewood, WA**

**CALL TO ORDER**

Chair Edith Owen Wallace called the meeting to order at 5:30 p.m.

**ATTENDANCE**

Board Members Present: Chair Edith Owen Wallace, Vice-Chair Sharon Taylor, Mumbi Ngari-Turner, Kathleen Lind, Laurie Maus, and Paul Calta

Board Members Excused: Ric Torgerson

Council Liaison Excused: Marie Barth

Youth Council Present: Claudia Penney

City Staff Present: Jeff Gumm, Martha Larkin and Karmel Shields

**APPROVAL OF MINUTES – October 8, 2015** LAURIE MAUS MOVED TO APPROVE THE OCTOBER 8, 2015 COMMUNITY SERVICES ADVISORY BOARD MEETING MINUTES AS WRITTEN. THE MOTION WAS SECONDED BY SHARON TAYLOR. A VOICE VOTE WAS TAKEN AND THE MOTION CARRIED UNANIMOUSLY.

**PUBLIC COMMENTS**

There was no one present who wished to comment.

**NEW BUSINESS**

Discussion of October 8, 2015 Public Hearing

Members discussed the testimony and the need to encourage more neighborhood participation in future public hearings.

Approval of FY 2016 CDBG & HOME Policies, Funding Strategies, and Work Plan – Jeff Gumm

Mr. Gumm reviewed the FY 2016 CDBG & HOME Policies, Funding Strategies, and Work Plan. Discussion ensued.

LAURIE MAUS MOVED TO APPROVE THE FY 2016 CDBG AND HOME POLICIES, FUNDING STRATEGIES AND WORK PLAN WITH THE CHANGE OF PRIORITY #2 TO HOUSING. THE MOTION WAS SECONDED BY KATHLEEN LIND. A VOICE VOTE WAS TAKEN AND THE MOTION CARRIED UNANIMOUSLY.

Preparation of 2<sup>nd</sup> year Human Services funding recommendations – Karmel Shields

Ms. Shields distributed the third quarter output reports and program narratives, submitted by the contracting agencies, at the public hearing and via mail to members not present at the last week's hearing. The board members were advised that Pierce County's ChildReach program will not continue into 2016. Therefore, there is the opportunity to reprogram \$9,000 dollars to other programs.

Ms. Shields outlined the guiding principles for the discussion.

1. Continue to support ALL remaining programs in 2016
2. Reduce funding ONLY if performance is extremely low
3. Distribute ChildReach and other available funds to high performing programs filling a specific community need and, if possible, fund programs up to the original 2015 application request.

Discussion ensued. It was determined that the Children's Immunization program was performing well below projected output goals and that funding should be reduced in 2016.

KATHLEEN LIND MOVED TO REDUCE FUNDING FOR FRANCISCAN'S CHILDREN IMMUNIZATION PROGRAM TO \$8,100. LAURIE MAUS SECONDED THE MOTION. A VOICE VOTE WAS TAKEN AND THE MOTION CARRIED UNANIMOUSLY.

The board then turned its attention to the available funds for 2016. There is a total of \$17,100 available to be distributed to other currently funded programs. Discussion on the process for selecting programs and their merits ensued. It was determined that the greatest needs in the community are one time emergency assistance and mental health interventions.

KATHLEEN LIND MOVED TO FUND ALL THE REMAINING PROGRAMS AT THEIR CURRENT 2015 LEVEL, AND INCREASE FUNDING FOR THE COPS & MHP PROGRAM WITH AN ADDITIONAL \$12,000; AND TO INCREASE FUNDING FOR SOUND OUTREACH CONNECTIONS PROGRAM WITH AN ADDITIONAL \$2,550; AND TO INCREASE FUNDING FOR GREATER LAKES MENTAL HEALTH'S EMERGENCY ASSISTANCE PROGRAM WITH AN ADDITIONAL \$2,550. LAURIE MAUS SECONDED THE MOTION. A VOICE VOTE WAS TAKEN AND THE MOTION CARRIED UNANIMOUSLY.

**OTHER**

Mr. Gumm announced that the City has received two applications for the vacant Community Services Advisory Board positions. City Council will consider the applications and confirmation of the Mayor's appointment is scheduled for the Council's November 2, 2015 agenda.

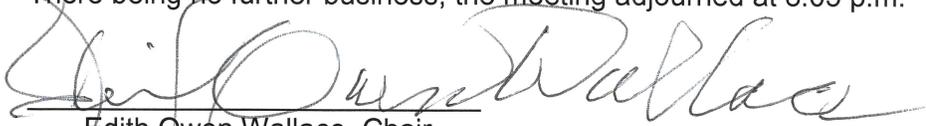
Ms. Owen-Wallace reported on key announcements made at today's Lakewood Community Collaboration meeting. Appreciation was expressed for Councilmembers Barth and Moss for being in attendance.

The next meeting will be held January 20, 2016 at 5:30 p.m. in Conference Room 3A

- o Technical review of FY 2016 CDBG applications
- o Human Services contracting update

**ADJOURNMENT**

There being no further business, the meeting adjourned at 8:05 p.m.



Edith Owen Wallace, Chair

11/20/16

Date