

**LAKWOOD'S PROMISE  
ADVISORY BOARD**

**Thursday December 11, 2014**

**Conference Room 3A – Lakewood  
City Hall, Lakewood, WA 98499**

**7:30 am – 8:30 am Meeting**

**CALL TO ORDER**

Clayton DeNault called the meeting to order at 7:35 a.m.

**ATTENDANCE**

Lakewood's Promise Advisory Board: Mary Dodsworth, Ellie Wilson, Bianca Vieyra  
Elvin Bucu, Debbie LeBeau, Dr. Michele Johnson, Clayton DeNault,

Council Liaison: Mary Moss

Staff Present: Kurt Sample

Guests Present: City Attorney Heidi Wachter (City Attorney), Deborah Gist (standing in for  
Kathy Bressler), Angel Ortiz (Community Health Care)

LPAB members excused: Kathy Bressler, Dr. Claudia Thomas, Dr. Lonnie Howard, Judi Weldy

**APPROVAL OF MINUTES:** The minutes of October 9 were approved.

**PUBLIC COMMENT:** None

**PRESENTATION AND DISCUSSION:**

Ms Wachter provided Board training on the Open Public Meetings Act (OPMA) which applies to  
advisory boards. Two laws were addressed:

- Open Public Meetings Act
- Public Records Act

The City has switched the burden of compliance to the legal department. The law pertains  
mostly to the State of Washington. Especially noted and discussed:

- Retention of Records
- Meeting Dates/Times made Public
- Emails

The City-legal staff will make themselves available to help with compliance

## **OLD BUSINESS.**

The Board discussed October's joint meeting with City Council and the particular programmatic emphasis that was perceived through the meeting.

- More frequent Teen Late Nights
- Tracking/analyzing website use
- A desire for Council involvement
- Pride in CPSD/College partnerships

## **NEW BUSINESS**

Mr Sample shared his 2015 work plan.

- **Floating Teen Late Night**
  - Develop monthly events
  - Increase pool of staff - drawing upon youth directors from around the City
  - Diversify the venues
  - Work with Youth Council/ YMCA participants to market events
  - Develop business partnerships
- **Maker Festival**
  - New date in spring (May 2nd)
  - Corresponds with International/Arts Festival
  - Increase participation of Lakewood youth makers (robotics teams, scouts, etc)
  - Increase participation of Lakewood youth attendees.
- **Service Learning / Mentoring**
  - Increase presence on Pierce College campus to inform students of opportunities
  - Train and recruit college-readiness coaches (in conjunction with AmeriCorps) at the Clubhouse locations
  - Increase City Council recording participation to include more youth groups and their staff.
- **Healthy Start**
  - Identify schools interested in healthy eating/food waste reduction initiative.
  - Pilot school cafeteria program when ready - looking at both lunch and after school programs.
- **Communication**
  - Work with Youth Council with their marketing/communication plan
  - Encourage and train youth directors and youth in organizations to communicate and share events and accomplishments using social media
  - Grow partnerships with the City communication director and online publications to keep youth in the forefront.
  - Continue mapping out the City to look for new programs and opportunities for young people.

Safe Places Task Force: Mr Sample reported that the pilot floating teen late night program (FTLN) went very well at the Science Dome. The Youth Council's December report to City Council was very favorable. The FTLN will be in January at the Library.

Healthy Start Task Force: Mr Sample reported that the Healthy Start Group is creating a pilot program for a Clover Park School that will address the balance between healthy eating and food waste.

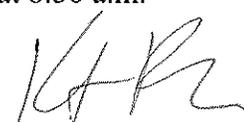
Promise Board Meeting Times: Ms Dodsworth lead a short discussion on alternate meeting times. The LPAB decided to keep it the 2nd Thursday at 7:30 AM.

Youth Council Recruitment: It was suggested to Ms Vieyra that the Youth Council consider working on specific representation from each high school through the ASB.

Mr Ortiz reported that enrollment for healthcare is now open and Community Healthcare is ready to help any clients interested in gaining coverage.

**ADJOURNMENT:** Mr DeNault adjourned the meeting at 8:30 a.m.

  
Clayton DeNault, Chairman

  
Kurt Sample, Program Coordinator