



LANDMARKS & HERITAGE ADVISORY BOARD

January 29, 2015
Third Floor Executive Conference Room
6000 Main Street SW
Lakewood, WA 98498

CALL TO ORDER

The meeting was called to order at 6:12 p.m.

MEETING PROTOCOL

Roll Call

Landmarks & Heritage Advisory Board Members Present: Stephanie Walsh, Chair; Glen Spieth, Vice-Chair; Beth Campbell, Joan Cooley, Bob Jones, and Dennis Dixon
Landmarks & Heritage Advisory Board Members Absent: Bill Harrison and Walter Neary
Council Liaison to LHAB: Councilmember John Simpson
Staff Present: Dan Catron, Planning Manager

Changes to Agenda

Election of officers will be held at the next meeting.

Approval of Minutes

Mr. Glen Spieth, Acting Chairman, opened the floor asking if there were any additions, changes or modifications to the November 20, 2014 meeting minutes. Mr. Glen Spieth made the motion to approve the minutes as written. The motion was seconded by Ms. Joan Cooley. A voice vote was taken and the motion carried unanimously.

Announcements

Mr. Catron announced the Joint meeting with City Council is tentatively scheduled for 7:00 p.m. Monday, September 14, 2015.

Ms. Walsh shared that Lakewold Gardens is now a nationally registered historic site.

PUBLIC COMMUNICATIONS

None

NEW BUSINESS

Lakewold Gardens "Prelude to a Plan" (presentation)

Mr. Harry Welling, Lakewold Gardens volunteer, Property Development Committee announced that Lakewold Gardens has started a \$400k campaign effort, which has reached \$116k at this time. Mr. Welling handed out a one-page synopsis, noting that the campaign is divided into two segments-historic buildings, hardscape, and preservation thereof; as well as accessibility and usability. The Committee is working with Dr. Hoffmeister, a Lakewold patron with extensive knowledge of the property, on the sunroom re-build, which is a priority necessary for preservation of the structure.

Mr. Welling noted that Thomas Church originally designed sunroom in late 1950's, and that now it needed insulation, etc., to meet standards. A sound system in living room is necessary for planned use of structure; speaking to larger groups.

ADA Access in to the Wagner House is another extensive element –although they hope to avoid appearing “institutional”. The footprint of sunroom will remain the same, modified to current code as required.

Joan Cooley noted new construction of buildings are being wired to assist the hearing impaired, and suggest pursuing a TACID grant. Glen Spieth asked about tax assessment on property and out-buildings. Mr. Welling noted that the Lakewold Board has selected an architect, Mr. Bret Drager, Drager Architecture, Tacoma, WA, for the project.

Mr. Catron explained a timeline for the process to acquire a Certificate of Appropriateness involving Jennifer Shreck, Consultant, beginning with pre-application meeting with the City, Fire Department, and other related agencies.

Mr. Spieth queried if there was a building code for ^{historic preservation} ~~existing buildings~~, mentioned warning the architect.

Meeting at Western State Hospital (information)

Planning Manager Catron provided handouts and photos of recent damage to structures and property at Western state Hospital. Mr. Catron noted that the historic rock wall along Steilacoom Boulevard had been damaged by a vehicle accident. The State is intending to replace the wall in kind- using original materials as much as possible. Mr. Catron noted that a rotting wooden totem pole had been taken down. It was not known at this time if it would be restored or replaced (or neither). Mr. Catron noted that an addition to the Bakery building had been demolished, a chimney removed, and the door sealed in an attempt to weatherize the structure. The old Morgue building had been wrapped in plastic in an attempt to protect the building but it didn't work. Only cupola on top remains covered in plastic.

Mr. Catron stated that the hospital was moving forward with the demolition of Cottages built in 1930's; DAHP has reviewed the project.

Mr. Catron noted that Cottage 3 of the Historic Fort Steilacoom buildings would have its foundation replaced.

Mr. Catron advised the Board that the Barn at Ft .Steilacoom Park that collapsed in windstorm of 2014 was going to be expensive to deal with. The City is asking for State assistance with debris removal. Finally, Mr. Catron noted plans to install permanent security fencing for the interior courtyard of the hospital. This would require an amendment to Hospital's Master Plan, which requires approval by the City of Lakewood.

Meeting Frequency (discussion)

Ms. Walsh queried if budget would be impacted if increase in frequency of meetings. Glen Spieth stated that the number one focus should be designations of property; not getting paperwork completed. Ms. Walsh shared the frustration of often feeling “hand-cuffed”, and not making progress on issues. Beth Campbell agreed that there was a lack of momentum when meetings are infrequent.

The Board discussed how best to approach the school board about historic preservation issues. No decision or conclusion was made. The Board then discussed study session rules, by-laws, and meeting cancellation when there was no business pending. The Board agreed that they would like to get draft minutes as soon as possible with action items highlighted.

M/S Cooley /Spieth to increase the frequency of meetings to the 4th Thursday of each month at 6:00 p.m.; holding business sessions in the odd numbered months and study sessions in the even numbered months. A voice vote was taken and the motion carried unanimously.

2016 CLG Grant Applications (discussion)

Planning Manager Catron advised the Board that the 2016 Certified Local Government grant application period was now open. Grant applications are due by April 24, 2015. Mr. Catron stated that this could be a great opportunity to fund projects, however no specific projects are identified at this time. Mr. Catron stated that he did not think there was any specific cap on amount of grant; significant amounts available, but there was a funding match required; Stephanie Walsh mentioned possible match with volunteer hours at \$26 per hour.

Boardmember Dixon queried cost and process of developing marketing materials for significant properties. Mr. Catron noted that "dated" materials already exist that explain the benefits vs obligations of designation.

John Simpson noted that historic preservation is important to community; not just because it is a good tax incentive.

Stephanie Walsh queried who would write the grant; Dan Catron or Jennifer Shreck? It was noted that there was \$2500 in the city budget, assumedly for a consultant; State grant writing could take a full day of writing. Possible projects could include updating the Board's marketing materials to encourage designation and updating the driving map.

UNFINISHED BUSINESS

Public Outreach Activities

The Board would like to review existing marketing materials. The Board also sought clarification on Jennifer Schreck's role. What should the Board expect to get for \$2500? The Board would like to get this information for next meeting.

The Board discussed forming an ad-hoc sub-committee to meet; Dennis Dixon will organize "coffee meeting" with Glen Spieth, Joan Cooley, and Dan Catron to discuss possible project ideas to bring to next meeting. Stephanie Walsh stated that she would like to research what has been funded in the past and review successful awards.

PUBLIC HEARING

None

Next Meeting scheduled for 6:00 p.m. on Thursday, February 26, 2015.

Meeting Adjourned at 7:31 p.m.

 2/26/2015
Stephanie Walsh, Chair
Landmarks & Heritage Advisory Board

 2/26/2015
Karen Devereaux, Secretary to the
Landmarks & Heritage Advisory Board