



LANDMARKS & HERITAGE ADVISORY BOARD

March 26, 2015 Minutes
Third Floor Executive Conference Room
6000 Main Street SW
Lakewood, WA 98499

CALL TO ORDER

Ms. Stephanie Walsh, Chair, called the meeting to order at 6:04 p.m.

MEETING PROTOCOL

Roll Call

Landmarks & Heritage Advisory Board Members Present: Stephanie Walsh, Chair;
Glen Spieth, Vice-Chair; Joan Cooley, Dennis Dixon, Walter Neary, and Bob Jones

Landmarks & Heritage Advisory Board Members Excused: Bill Harrison

Landmarks & Heritage Advisory Board Members Absent: Beth Campbell

Council Liaison to LHAB: Councilmember John Simpson

Staff Present: Dan Catron, Planning Manager; Karen Devereaux, Administrative Assistant

Acceptance/Changes to Agenda

Ms. Stephanie Walsh, Chair, requested adding a discussion of a grant letter of support for a Lakewood Gardens project to the New Business section of the meeting agenda, as well as an update to some board member questions posed at the February 26, 2015 meeting to be placed under Unfinished Business.

Mr. Walter Neary made the motion to accept the changes to the agenda. Ms. Joan Cooley seconded the motion. A voice vote was taken and the motion carried unanimously.

Approval of Minutes

Stephanie Walsh, Chair, opened the floor asking if there were any additions, changes or modifications to the February 26, 2015 meeting minutes.

Mr. Glen Spieth, Vice-Chair, pointed out the misspelling of the Griggs House.

Ms. Joan Cooley made the motion to approve the minutes with a change to Page 1, under the heading of Announcements, line 2; the word Briggs was changed to Griggs House. The motion was seconded by Mr. Walter Neary. A voice vote was taken and the motion carried unanimously.

Announcements

Mr. Glen Spieth, Vice-Chair, commented he continues to work on [plaques for the Colonial Center and the Griggs House with the grant monies provided through Pierce County and Lakewood Historical Society.

Mr. Dan Catron invited the board members to attend "A Short Course on Planning" sponsored by the Department of Commerce at the Lakewood City Hall Council Chambers on Thursday, April 2, 2015, from 6:15 p.m. to 9:15 p.m.

Mr. Catron noted Harrison Preparatory School is holding its grand opening ceremony this evening honoring one of our LHAB members, Lakewood's first Mayor and former commander at Ft. Lewis, Lt. Gen. (Ret.) William H. Harrison as a guest of honor as the school's namesake.

PUBLIC COMMUNICATIONS

None

UNFINISHED BUSINESS

Resources- Map of 1999 Historical Property Inventory

Mr. Dan Catron provided each member with an 11"x17" map denoting 82 separate historic locations in the City of Lakewood. LHAB members would like to work toward updating the map with more locations. Mr. Glen Spieth intends to display a larger colored map at the Lakewood Historical Society for citizens to view.

Update to Advisory Board Questions

Ms. Stephanie Walsh, Chair, shared responses she received from Council Liaison Mr. John Simpson:

Council member Simpson revealed that it is the sole prerogative of City Council if monies are allowed to roll-over from one budget cycle to the next. Ms. Walsh commented that it is likely they would be supported in such a request if LHAB members provided clear direction in how they intended to use the monies. Mr. Simpson specified the board is not restricted by any ordinance as to how often they can meet; monthly meetings are acceptable. Noting that all meetings are posted as regular meetings' it is also acceptable to have a "study-session focus" for meetings held every other month. Lastly, it has been identified in the LMC.02.48.040 – Designation Criteria a list of minimum qualifications to be considered in naming a property as "historic".

NEW BUSINESS

Lakewood Gardens Project Grant Letter of Support

Ms. Stephanie Walsh, Chair, informed the group of a preservation project the Lakewood Gardens is embarking on and asked for LHAB support in submitting a letter favoring the efforts to add a bridge-walk to improve handicap accessibility. It was explained that such letters from community groups will increase the rating scores of a grant application.

Mr. Walter Neary made the motion to support the Lakewood Garden project and authorize the LHAB Vice-Chair to sign the letter of support. The motion was seconded by Mr. Dennis Dixon. A voice vote was taken and the motion carried unanimously.

Mission Statement –Review and Update

Ms. Stephanie Walsh, Chair, led the group in a lively discussion to re-work the current mission statement. Each member enthusiastically participated. The Mission Statement reads as follows:
"The mission of the City of Lakewood's Landmarks & Heritage Advisory Board is to preserve, protect and promote the unique heritage and historic resources of the City of Lakewood."

It was agreed the members would contemplate the progress made and vote on a final revision at the next scheduled meeting.

PUBLIC HEARING

None

Next Meeting scheduled for 6:00 p.m. on Thursday, April 23, 2015.

Agenda Items to include:

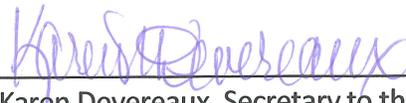
- Mission Statement Completion

Meeting Adjourned at 7:17 p.m.



Stephanie Walsh, Chair
Landmarks & Heritage Advisory Board

4/23/2015



Karen Devereaux, Secretary to the
Landmarks & Heritage Advisory Board

4/23/2015