



## LANDMARKS & HERITAGE ADVISORY BOARD

November 19, 2015 Meeting Minutes  
Third Floor Executive Conference Room  
6000 Main Street SW  
Lakewood, WA 98499

### CALL TO ORDER

The meeting was called to order at 6:01 p.m. by presiding officer Ms. Stephanie Walsh, Chair.

### MEETING PROTOCOL

#### Roll Call

Landmarks & Heritage Advisory Board Members Present: Stephanie Walsh, Chair; Glen Spieth, Vice-Chair; Joan Cooley, Bill Harrison, Beth Campbell, and Dennis Dixon

Landmarks & Heritage Advisory Board Members Excused: Bob Jones and Walter Neary

Landmarks & Heritage Advisory Board Members Absent: None

Council Liaison to LHAB: Councilmember John Simpson

Landmarks & Heritage Advisory Board Consultant: Jennifer Schreck

Staff Present: Dan Catron, Planning Manager; Karen Devereaux, Administrative Assistant

#### Acceptance/Changes to Agenda

Ms. Stephanie Walsh, Chair, queried the group for any needed changes to the agenda, hearing none, asked for a motion. **The motion to accept the meeting agenda was made by Mr. Bill Harrison. Ms. Joan Cooley seconded. A voice vote was taken and the motion carried unanimously.**

#### Approval of Minutes

Ms. Stephanie Walsh, Chair, opened the floor asking if there were any additions, changes or modifications to the October 22, 2015 meeting minutes. **Mr. Glen Spieth made the motion to approve the minutes as written. The motion was seconded by Ms. Joan Cooley. A voice vote was taken and the motion carried unanimously.**

#### Announcements

Mr. Dan Catron explained the City is looking for two volunteers from LHAB to participate in a few meetings starting in January 2016 related to the Motor Avenue Urban Street Design project. Mr. Glen Spieth volunteered and the group felt strongly that Mr. Bob Jones (not in attendance this evening) would be greatly interested in the second position. Mr. Dan Catron agreed to contact Mr. Bob Jones and inquire of his interest to volunteer.

#### PUBLIC COMMUNICATIONS

None.

**UNFINISHED BUSINESS**

Review of Touring Map Update

Members reviewed a draft of the larger touring map. The map was last updated in 2009 and now includes the most current designations made by the board. The Certified Local Government (CLG) grant deadline for the related invoices to be submitted is Monday, November 30, 2015.

Review of Benefits Brochure

Members reviewed a draft of the tri-fold brochure promoting the benefits of historic preservation and the designation of historic structures. Members requested Ms. Jennifer Schreck put together these "talking points" to use when approaching property owners to discuss possible designations. The Certified Local Government (CLG) grant deadline for the related invoices to be submitted is Monday, November 30, 2015.

George Tsutakawa "Lily" Fountain at Chase Bank

An LHAB sub-committee of Ms. Joan Cooley and Mr. Walter Neary has scheduled to attend the Arts Commission meeting on Monday, December 7<sup>th</sup> at 4:30 p.m. to discuss a joint approach to the bank management regarding the possible benefits of the internationally recognized Japanese-American Seattle artist's "Lily" fountain being placed on the register or being given a community designation.

**NEW BUSINESS**

None.

**PUBLIC HEARING**

None.

**Next Meeting** is scheduled for Thursday, November 19 at 6:00 p.m. in Executive Conference Room 3A.

**Meeting Adjourned** at 6:46 p.m.

  
Stephanie Walsh, Chair  
Landmarks & Heritage Advisory Board 12/17/2015

  
Karen Devereaux, Secretary to the  
Landmarks & Heritage Advisory Board 12/17/2015