



LANDMARKS & HERITAGE

ADVISORY BOARD

December 17, 2015 Meeting Minutes
Third Floor Executive Conference Room
6000 Main Street SW
Lakewood, WA 98499

CALL TO ORDER

The meeting was called to order at 6:01 p.m. by presiding officer Ms. Stephanie Walsh, Chair.

MEETING PROTOCOL

Roll Call

Landmarks & Heritage Advisory Board Members Present: Stephanie Walsh, Chair; Glen Spieth, Vice-Chair; Joan Cooley, Bill Harrison, Bob Jones, Beth Campbell and Dennis Dixon

Landmarks & Heritage Advisory Board Members Excused: Walter Neary

Landmarks & Heritage Advisory Board Members Absent:

Council Liaison to LHAB: Councilmember John Simpson

Landmarks & Heritage Advisory Board Consultant: Jennifer Schreck

Staff Present: Dan Catron, Planning Manager; Karen Devereaux, Administrative Assistant

Acceptance/Changes to Agenda

Ms. Stephanie Walsh, Chair, queried the group for any needed changes to the agenda, hearing none, asked for a motion. **The motion to accept the meeting agenda was made by Ms. Joan Cooley. Mr. Glen Spieth seconded the motion. A voice vote was taken and the motion carried unanimously.**

Approval of Minutes

Ms. Stephanie Walsh, Chair, opened the floor asking if there were any additions, changes or modifications to the November 19, 2015 meeting minutes. **Mr. Bill Harrison made the motion to approve the minutes as written. The motion was seconded by Mr. Bob Jones. A voice vote was taken and the motion carried unanimously.**

Announcements

Ms. Stephanie Walsh, Chair, acknowledged this is to be Mr. Dan Catron's last meeting serving as staff liaison to the board. Everyone thanked Dan for his service wished him well in his future endeavors. City staff agreed to notify members when a replacement is chosen.

PUBLIC COMMUNICATIONS

None.

UNFINISHED BUSINESS

Review of Touring Map Update

Ms. Jennifer Schreck, Consultant, informed the group the touring map will be printed before the end of the year. Ms. Stephanie Walsh noted the artist invoices for design and printing were paid before the grant deadline of November 30, 2015. The next step is distribution. Ms. Jennifer Schreck thanked board

members for the many ideas for the new design. Mr. John Simpson, Council liaison, congratulated board members on their hard work and finished product. Glen Spieth noted the map truly illustrates Lakewood has a lot of history. Ms. Joan Cooley proposed speaking with the local schools to present the map and information to Social Studies student's throughout the district as an outreach project. Mr. Bill Harrison suggested contacting administration at the General William H. Harrison Preparatory School in Lakewood for direction in how to best approach this within the district.

Review of Benefits Brochure

As with the Touring Map, the Benefits Brochure will be printed and ready for distribution before the end of the year. Board members noted the brochure is another great tool for building public awareness.

George Tsutakawa "Lily" Fountain at Chase Bank

Ms. Joan Cooley reported to the group that the Joint Arts Commission meeting on Monday, December 7, 2015, went well as they discussed the interest in approaching the bank property owners to consider having the Tsutakawa "Lily" fountain given a Community Landmark designation. Ms. Joan Cooley explained that Mr. Dennis Higashiyama, City staff liaison to Arts Commission, knows the Tsutakawa family directly and was very excited over the LHAB interest in such recognition. Mr. Dennis Higashiyama has agreed to assist in writing a letter to the bank owners. (Since this 12/17/15 meeting Public Works Department has provided to Mr. Bob Jones, sub-committee member, the contact information on property owners Howe Investments, LLC, located in Gig Harbor.)

Mr. Bob Jones reasoned that the property owner may not want the responsibility of their property being encumbered in a community designation. Ms. Jennifer Schreck assured him just the fountain itself would be involved in the designation, not the entire property. Ms. Schreck offered to help explain this to the owners and bank representatives, if needed.

Ms. Stephanie Walsh, Chair, reviewed the next steps of getting the letter written and sent, receiving approval from the owner, then proceeding with the application. Ms. Joan Cooley noted the Arts Commission was very receptive to this idea and would likely work together on projects to enhance both missions.

NEW BUSINESS

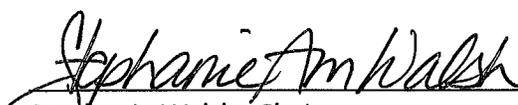
None.

PUBLIC HEARING

None.

Next Meeting is scheduled for Thursday, January 28 at 6:00 p.m. in Executive Conference Room 3A.

Meeting Adjourned at 6:46 p.m.

 01/28/2016
Stephanie Walsh, Chair
Landmarks & Heritage Advisory Board

 01/28/2016
Karen Devereaux, Secretary to the
Landmarks & Heritage Advisory Board