



**LAKWOOD PARKS & RECREATION ADVISORY BOARD
REGULAR MEETING MINUTES
Wednesday, MAY 27, 2015 – 5:30 PM
Lakewood City Hall
Council Chambers**

CALL TO ORDER

Vito Iacobazzi, Vice chairman, called the meeting to order at 5:30 pm

ATTENDANCE

PRAB Members Present: Vito Iacobazzi; Alan Billingsley; Annessa McClendon, Sylvia Allen, Heinz Haskins and Youth Council member Jack Bowen.

PRAB Member Excused: Jason Gerwen, Tanja Scott

Staff Present: Mary Dodsworth, Director; Cameron Fairfield, Office Assistant

Council Liaison: Don Anderson, Mayor

APPROVAL OF MINUTES: Heinz Haskins moved and Alan Billingsley seconded the motion to approve the minutes of the April 28, 2015 meeting as presented. The motion passed.

PUBLIC COMMENT: No public comment

NEW BUSINESS:

Community Gardens / Urban Agriculture: Heidi Wachter, City attorney, gave a brief introduction and reviewed the memo provided regarding community gardens, farmers markets and urban agriculture. The purpose of the discussion was to review the topics and determine if new codes or changes to the City code are required. Heidi noted that there are current codes, permitting and enforcement procedures that are used for these topics / uses. Sylvia asked about liability related to city support of community garden sites or farmers markets. There were comparisons made to other community gardens around the surrounding area such as Tacoma and Pierce County. It was explained that this is not an urgent issue and we will update Council soon and provide additional information or request feedback as needed.

UNFINISHED BUSINESS:

Gathering Spaces: Mary Dodsworth reviewed the work that has been done at previous meetings regarding this topic, including listing Issues, impacts and solutions as well as the pros and cons of various structural aesthetics. Based on previous feedback three potential locations at the park and five preliminary designs were discussed. Paul Casey, a local architect, described the different design elements for each option. Staff noted that size / scale was not important for our next exercise as each design could be created as small or large as needed for space, activities, budget, etc... Tonight we are looking at design options.

Speed Dating - Meeting guests were broken into five groups where they had an opportunity to share their likes, dislikes, and general comments regarding design elements and site locations. After everyone had rotated to each station and shared their input, a leader from each group shared the general consensus about each design. Everyone was given six dots and asked to vote on the design they liked most. Following the exercise there was no additional public comment.

Code Update: Council directed PRAB to review the issues regarding model aircraft in parks and recommend potential code or policy changes. The board reviewed this topic and the current municipal code and developed a list of issues at their February meeting. A subcommittee met in March for further discussion. A matrix was developed to look at issues, impacts and solutions. Suggestions were made regarding potential areas at the park that may be used, code language changes and administrative rules. Questions (and answers) from the board and public included how many people / aircraft could fit in this area (six at a time); would we fence off the area (possibly); is there standard use times or hobbyist protocol for length of time in an area when people are waiting, how would we make sure walkers are safe (flags or signage), and why are we opposed to allowing fueled aircraft (noise and fire danger). A group of hobbyists volunteered to help manage the area (like we do at the dog park). Board will take action at next meeting.

Joint Meeting with Council: Board reviewed the PRAB draft work plan and suggested the following questions be included in presentation: what are the 2016-17 big ideas, does our work program align with Council goals, are they satisfied with the public processes we've been managing, how will we fund Legacy Plan projects in the future, how will organizational changes affect parks and recreation? Board will meet at 6:30 p.m. in advance of June 8 meeting.

DIRECTORS REPORT: Mary reviewed the monthly director's report and upcoming meeting schedule.

BOARD COMMENTS: None

NEXT MEETING: The next PRAB business meeting is scheduled Tuesday, June 23, 2015 at 5:30 p.m. at Lakewood City Hall.

ADJOURNMENT: Sylvia moved to adjourn the meeting and Heinz seconded the motion. The meeting was adjourned at 7:38 p.m.



Jason Gerwen, Chairman



Mary Dodsworth, Director