



December 13, 2013

Don Anderson
Mayor

Jason Whalen
Deputy Mayor

Mary Moss
Councilmember

Michael D. Brandstetter
Councilmember

John Simpson
Councilmember

Marie Barth
Councilmember

Paul Bocchi
Councilmember

John J. Caulfield
City Manager

NOTICE

CANCELLATION OF LAKEWOOD CITY COUNCIL STUDY SESSION

Notice is hereby given that the regularly scheduled Lakewood City Council Study Session of Monday, December 23, 2013 has been canceled.

The next regular meeting of the Lakewood City Council is scheduled for Monday, January 6, 2014, at 7:00 p.m., Council Chambers, Lakewood City Hall, 6000 Main Street SW, Lakewood, Washington.

A handwritten signature in cursive script, appearing to read "Alice M. Bush".

Alice M. Bush, MMC
City Clerk



LAKESWOOD CITY COUNCIL AGENDA

Monday, December 16, 2013

7:00 P.M.

City of Lakewood

City Council Chambers

6000 Main Street SW

Lakewood, WA 98499

Page No.

Call to Order

Roll Call

Flag Salute

City Manager Report

Proclamations and Presentations

- (1) Third Quarter Financial Report. - *Assistant City Manager for Finance and Administrative Services Tho Kraus*

Public Comments

C O N S E N T A G E N D A

- (27) A. Approval of the minutes of the City Council Special Meeting of November 25, 2013.
- (29) B. Approval of the minutes of the City Council Study Session of November 25, 2013.
- (36) C. Approval of the minutes of the City Council meeting of December 2, 2013.
- (45) D. Approval of the minutes of the City Council Special Meeting of December 8, 2013.

The Council Chambers is accessible to persons with disabilities. Equipment is available for the hearing impaired. Persons requesting special accommodations or language interpreters should contact the City Clerk's Office, 589-2489, as soon as possible in advance of the Council meeting so that an attempt to provide the special accommodations can be made.

<http://www.cityoflakewood.us>

The Council Chambers will be closed 15 minutes after adjournment of the meeting.

- (46) E. Approval of the minutes of the City Council Study Session of December 9, 2013.
- (51) F. Items Filed in the Office of the City Clerk:
1. Landmarks and Heritage Advisory Board meeting minutes of September 26, 2013.
 2. Public Safety Advisory Committee meeting minutes of October 2, 2013.
 3. Parks and Recreation Advisory Board meeting minutes of October 22, 2013.
- (61) G. Motion No. 2013-69
- Authorizing the execution of an agreement with Raymond Tye Graham, in the amount of \$70,000, for prosecution services from January 1 through December 31, 2014.

R E G U L A R A G E N D A

Appointments

(67) Motion No. 2013-64

Reappointing Bethene Campbell, Joan Cooley and Bill Harrison to serve on the Landmarks and Heritage Advisory Board through December 31, 2016. - Mayor

(75) Motion No. 2013-65

Appointing Catherine Forte and Christine Turner to serve on the Human Services Funding Advisory Board through December 31, 2016. - Mayor

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Ordinances(85) Ordinance No. 575

Adopting the mid-biennial 2013-2014 budget amendments. - *Assistant City Manager for Finance and Administrative Services*

(90) Ordinance No. 576

Amending Section 3.16.010 of the Lakewood Municipal Code to establish a petty cash fund not to exceed \$3,000. - *Assistant City Manager for Finance and Administrative Services*

Resolution(94) Resolution No. 2013-28

Authorizing the Tacoma Housing Authority to operate in the Lakewood city limits to acquire, construct and operate the Prairie Oaks Homeless Housing and Client Services Center Project at 8954, 8956 and 8960 Gravelly Lake Drive SW. - *Assistant City Manager for Development Services*

Unfinished Business**New Business**(97) Motion No. 2013-66

Authorizing the execution of an amendment to the interlocal agreement with Pierce County, in the amount of \$48,751.96, relative to surface water management billing from December 31, 2013 through December 31, 2014. - *Public Works Director*

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(101) Motion No. 2013-67

Authorizing the execution of an amendment to the agreement with Pierce County, in the amount of \$185,000, for road maintenance services from December 31, 2013 through December 31, 2014. - *Public Works Director*

(112) Motion No. 2013-68

Authorizing the execution of a volunteer lease assignment, assumption and consent agreement with the State of Washington Department of Social and Health Services and Pierce County to transfer the lease and management of Fort Steilacoom Park to the City of Lakewood and authorizing the execution of an amendment to the interlocal agreement with Pierce County relative to the operations and management of Ft. Steilacoom Park. - *Parks, Recreation and Community Services Director*

Briefing by the City Manager**City Council Comments****Adjournment**

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LAKWOOD CITY HALL
 6000 Main Street SW, Lakewood, WA 98499-5027
 (253) 589-2489

MEETING SCHEDULE
December 16, 2013 – December 20, 2013

Date	Time	Meeting	Location
December 16	6:00 P.M.	Youth Council	Clover Park School District Student Services Center, Room 18
	7:00 P.M.	City Council	Lakewood City Hall Council Chambers
December 17	No Meetings Scheduled		
December 18	6:30 P.M.	Planning Advisory Board	Lakewood City Hall Council Chambers
December 19	No Meetings Scheduled		
December 20	No Meetings Scheduled		

TENTATIVE MEETING SCHEDULE
December 23, 2013 – December 27, 2013

Date	Time	Meeting	Location
December 23	No Meetings Scheduled		
December 24	No Meetings Scheduled		
December 25	No Meetings Scheduled	City Hall Closed in observance of Christmas	
December 26	No Meetings Scheduled		
December 27	No Meeting Scheduled		

NOTE: The City Clerk's Office has made every effort to ensure the accuracy of this information. Please confirm any meeting with the sponsoring City department or entity.



To: Mayor and City Councilmembers
From: Tho Kraus, Assistant City Manager/Administrative Services
Through: John J. Caulfield, City Manager 
Date: December 11, 2013
Subject: 3rd Quarter, 2013 Financial Report

Introduction

The financial report is intended to provide an overview of activity in all funds through September 30th with more in depth discussion on the City's main operating fund, the General Fund.

This report is a work in progress and Council can expect additional information to be incorporated in future reports, including but not limited to: budget to actual comparison for both revenues and expenditures; additional revenue detail such as fines and forfeitures, state shared revenues and grants; narrative explanations variance analysis; department specific financial information such as development services and parks programs revenues, expenditures and cost recovery; capital projects update; interfund transfers; further break out of ongoing versus one-time sources and uses; and enterprise fund and replacement reserve funds summaries for years 2007 thru 2013. Council may also request additional information to be included in the report.

In addition to the quarterly financial report, the following are upcoming financial documents we are currently developing and will present to Council: TBD Board Transportation Benefit District options (February 2014); Financial Policies (Mar 2014); 6-Year Financial Forecast (Mar 2014); Fleet and Equipment Plan (Apr 2014); Information Technology Plan (Apr 2014); 2014 Budget Amendments (Apr 2014); and 2013 Year-End Financial Report (May 2014).

General Fund

The primary sources of operating revenue by major category and percentage of operating revenues based on 2012 actuals are: taxes (70%); franchise fees (9%); fines and forfeiture (6%); charges for services and fee (5%); development service fees (3%); state shared revenues (3%); intergovernmental (3%); and licenses and permits (1%).

Within the tax category, local sales and use tax accounts for 23% of the total operating revenue, followed by property tax of 18%, utility tax of 16%, gambling tax of 7% and other taxes (parks sales tax, natural gas use tax, criminal justice sales tax, admissions tax and leasehold tax) of 6%.

The major functional areas by major category and percentage of operating expenditures based on 2012 actuals are: law enforcement (58%); finance and administrative services (8%); risk management (2%); parks, recreation and community services (7%); municipal court (5%); legal (5%); community development (5%); property management (3%); interfund transfers (3%); miscellaneous non-departmental (3%); legislative and executive (2%); and economic development (1%).

Within the law enforcement category, dispatch services accounts for 7% of the operating expenditures, followed by jail services of 3%.

Fund Summary - By Fund

The following table provides a summary of each fund's activity as of September 30th.

Fund #/Fund Name	Beginning	Year-to-Date September		Revenue	Ending	Cash & Invest
	Fund Balance	Revenues *	Expenditures **	Over/(Under)	Fund Balance	
	1/1/2013			Expenditures	9/30/2013	Balance
						9/30/2013
Total All Funds	\$ 19,691,574	\$ 38,269,101	\$ 35,246,844	\$ 3,022,258	\$ 22,713,834	\$ 15,769,388
001 General Fund	\$ 2,615,306	\$ 26,711,552	\$ 24,610,205	\$ 2,101,347	\$ 4,716,655	\$ 418,374
1XX Special Revenue Funds	\$ 3,675,267	\$ 7,275,948	\$ 6,274,518	\$ 1,001,430	\$ 4,676,697	\$ 3,079,887
101 Street Operations & Maintenance	155,892	1,481,204	1,495,518	(14,314)	141,578	27,008
102 Street Capital Projects	663,085	3,493,963	3,001,391	492,572	1,155,657	(61,112)
104 Hotel/Motel Lodging Tax	937,817	435,131	405,393	29,737	967,554	860,308
105 Property Abatement	254,927	118	72	46	254,973	254,973
106 Public Art	-	11,500	-	11,500	11,500	11,500
180 Narcotics Seizure	407,797	632,487	80,017	552,470	960,267	1,010,730
181 Felony Seizure	155,569	6,209	58,784	(52,576)	102,993	102,993
182 Federal Seizure	45,871	20	11,915	(11,896)	33,975	33,976
190 Grants	849,722	547,561	568,090	(20,529)	829,193	720,992
191 Neighborhood Stabilization Program	169,776	160,496	158,927	1,569	171,345	158,076
192 Office of Economic Adjustment Grant	32,517	165,702	152,690	13,012	45,529	3,359
193 Police ARRA Grant	-	-	-	-	-	4,979
195 Public Safety Grants	2,294	341,559	341,721	(162)	2,132	(47,896)
2XX Debt Service Fund	\$ 723,969	\$ 574,976	\$ 460,725	\$ 114,251	\$ 838,220	\$ 838,220
202 Local Improvement District Debt Service	3,995	209,439	-	209,439	213,434	213,434
204 Sewer Project Debt Service	329,191	365,356	460,725	(95,369)	233,822	233,822
251 Local Improvement District Guaranty	390,783	181	-	181	390,964	390,964
3XX Capital Project Funds	\$ 769,383	\$ 287,556	\$ 57,794	\$ 229,761	\$ 999,144	\$ 882,489
301 General Government CIP	398,392	261	3	258	398,650	398,650
311 Sewer Project CIP	190,002	192	24,519	(24,327)	165,675	166,170
312 Sanitary Sewer Connection	180,989	287,103	33,272	253,831	434,820	317,669
4XX Enterprise Funds	\$ 6,736,556	\$ 3,329,312	\$ 3,319,745	\$ 9,567	\$ 6,746,123	\$ 5,747,922
401 Surface Water Management	6,736,556	3,329,312	3,319,745	9,567	6,746,123	5,747,922
5XX Replacement Reserve Funds	\$ 5,171,093	\$ 89,758	\$ 523,857	\$ (434,099)	\$ 4,736,994	\$ 4,736,994
501 Equipment Replacement	4,718,973	89,966	523,857	(433,891)	4,285,082	4,285,082
502 City Hall	452,120	(208)	-	(208)	451,912	451,912
6XX Agency Funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 65,502
634 Municipal Court	-	-	-	-	-	62,808
635 Section 125	-	-	-	-	-	2,694

* Revenues includes all sources, ongoing and one-time.

** Expenditures includes all uses, ongoing and one-time.

Ending Fund Balance & Cash Balance – General Fund

The year-to-date September **ending fund balance** in the General Fund is \$4.7M and is expected to decrease by year-end. The proposed mid-biennial budget adjustment results in a revised projected 2014 ending fund balance of \$1.28M, which is 3.7% of General Fund operating expenditures. It is recommended the City apply any excess revenues and expenditure savings toward increasing ending fund balance.

In consideration of the City’s financial integrity, the following fund balance reserves, totaling 12% of General Fund operating expenditures of \$4.1M, will be proposed as part of the financial policies discussion scheduled to occur in March 2014:

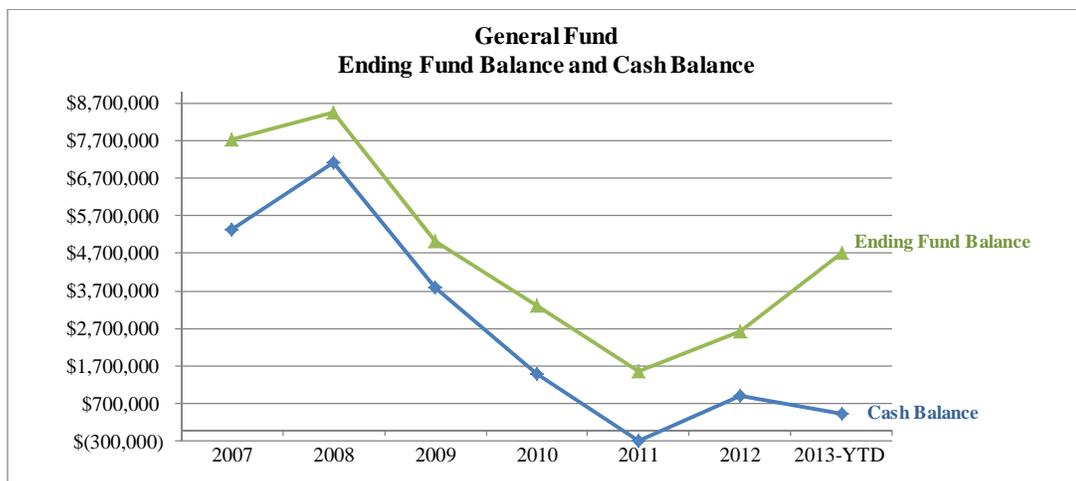
2% General Fund Contingency Reserves: The purpose of this reserve is to accommodate unexpected operational changes, legislative impacts, or other economic events affecting the City’s operations which could not have been reasonably anticipated at the time the original budget was prepared. A 2% reserve fund based on the General Fund operating expenditures equates to roughly \$700K.

5% General Fund Ending Fund Balance Reserves: The purpose of this reserve is to provide financial stability, cash flow for operations and the assurance that the City will be able to respond to revenue shortfalls with fiscal strength. A 5% reserve fund based on the General Fund operating expenditures equates to roughly \$1.70M.

5% Strategic Reserves: The purpose of this reserve is to provide some fiscal means for the City to respond to potential adversities such as public emergencies, natural disasters or similarly major, unanticipated events. A 5% reserve fund based on the General Fund operating expenditures equates to roughly \$1.70M.

The year-to-date September **ending cash balance** in the General Fund is \$418K. The table and graph below provides a history of the General Fund cash and investment balance since 2007.

Year	Ending Fund Balance	Cash	Investments	Total
2007	\$ 7,743,089	\$ 3,820,301	\$ 1,500,751	\$ 5,321,052
2008	8,449,994	5,539,910	1,563,978	7,103,888
2009	5,015,050	1,253,177	2,540,079	3,793,256
2010	3,297,488	1,486,981	-	1,486,981
2011	1,554,938	(279,337)	-	(279,337)
2012	2,615,308	928,450	-	928,450
2013-YTD	4,716,655	418,374	-	418,374



Contributions to the Fleet & Equipment Reserve Fund

The General Fund is budgeted to provide a total of \$920K to the Fleet and Equipment Fund for the purpose of accumulating replacement reserves. As of quarter end, we have not made the transfer and will do so as part of the year-end closing process. Additionally, an assessment of the appropriate replacement reserves balance is part of the Fleet & Equipment Plan that is scheduled to go to Council in April 2014.

The General Fund contributions to the Fleet & Equipment Fund since 2007 are as follows: \$532K in 2007; \$864K in 2008, \$823K in 2009; \$687K in 2010; \$778K in 2011; \$0 in 2012; and 2013's transfer of \$920K is pending.

Ending Fund Balance & Cash and Investment Balance – Other Funds

Outside of the General Fund, all other funds are either restricted by law or funding source and/or dedicated for a specific purpose.

Special Revenue Funds year-to-date September ending fund balance totals \$4.68M and cash and investment balances total \$3.08M and is broken down as follows:

- Street O&M and CIP: ending fund balance of \$1.30M, includes negative cash/invest balance of \$34K
- Hotel/Motel Lodging Tax: ending fund balance of \$968K, includes cash/invest balance of \$860K
- Property Abatement: ending fund balance of \$255K, includes cash/invest balance of \$255K
- Public Art: ending fund balance of \$12K, includes cash/invest balance of \$12K
- Seizures Funds: ending fund balance of \$1.1M, includes cash/invest balance of \$1.15M
- Grant Funds: ending fund balance of \$1.05M, includes cash/invest balance of \$840K

The negative ending cash balance of \$61K in the Street Capital Fund is due to capital projects grant expenditures that are awaiting grant reimbursement. Nearly all of the City's grants are all on a reimbursement basis and the Street Capital Fund had \$1.26M in due from other governmental accounts receivable at the end of September.

The ending fund balance of \$960K in the Narcotics Seizure Fund is less than the cash and investment balance of \$1.01M due to a \$57K liability for custodial account, which are seizures from cases that have not yet been adjudicated. Once the process is complete, the money will either be returned to the owner or recognized as revenue.

The negative ending cash balance of \$48K in the Public Safety ARRA Grant Fund is also due to the timing of grant reimbursements. The fund had \$69K in due from other governmental accounts receivable at the end of September.

The total debt service funds year-to-date September ending fund balance is \$838K, which includes cash/investment balance of \$838K.

The total capital project funds year-to-date September ending fund balance is \$999K, which includes cash/investment balance of \$882K.

The enterprise fund (Surface Water Management) year-to-date September ending fund balance is \$6.75M, which includes cash/invest balance of \$5.75M.

The agency funds year-to-date September ending fund balance is \$0, with cash/invest balance of \$66K. These agency funds account for municipal court trust and bail funds and Discovery Benefits flexible spending accounts and represent balances as of the end of year 2012.

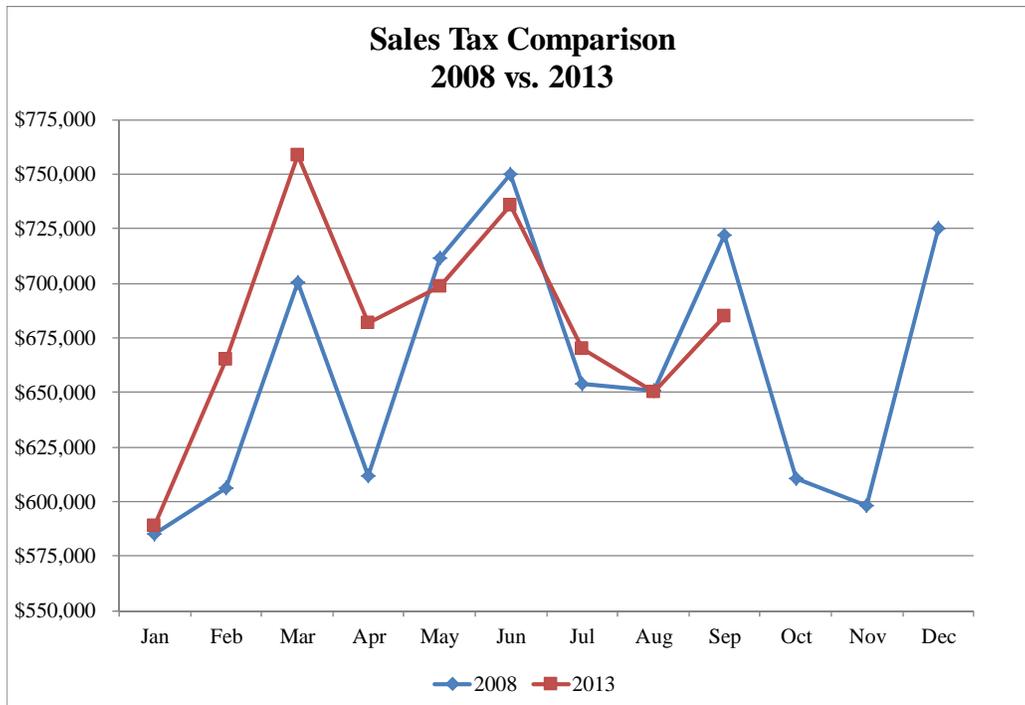
Sales & Use Tax

Sales tax accounts for 23% of the City’s General Fund operating revenues. On a year-to-date basis, collections in 2013 total \$6,133K which is \$377K or 6.5% above 2012 and \$170K or 2.8% above budget.

On a year-to-date basis, 2013 collections of \$ \$6,133K is up \$141K or 2.4% compared to 2008 collections (highest revenue collection between 2007 and 2013) of \$5,992K.

Sales & Use Tax by Month													
Month	2007 Actual	2008 Actual	2009 Actual	2010 Actual	2011 Actual	2012 Actual	2013		Favorable/(Unfavorable)				
							Budget	Actual	Change from 2012		2013 Actual vs Budget		
									\$	%	\$	%	
Jan	\$ 532,677	\$ 584,887	\$ 566,433	\$ 515,221	\$ 519,108	\$ 511,330	\$ 564,715	\$ 588,783	\$ 77,453	15.1%	\$ 24,068	4.3%	
Feb	546,489	606,421	590,478	622,338	578,315	597,866	627,205	665,316	67,450	11.3%	38,111	6.1%	
Mar	703,404	700,619	660,941	661,170	676,519	682,989	708,200	758,783	75,794	11.1%	50,583	7.1%	
Apr	578,903	611,833	581,188	573,046	609,120	616,598	626,444	681,641	65,044	10.5%	55,197	8.8%	
May	628,955	711,880	590,443	562,624	615,938	636,637	652,772	698,333	61,697	9.7%	45,561	7.0%	
Jun	777,246	750,172	656,218	728,078	688,839	666,914	730,811	735,824	68,910	10.3%	5,014	0.7%	
Jul	667,082	654,005	601,863	625,192	605,742	659,484	658,795	669,832	10,348	1.6%	11,037	1.7%	
Aug	703,563	651,083	594,285	627,315	634,793	700,833	671,782	650,171	(50,662)	-7.2%	(21,611)	-3.2%	
Sep	710,237	722,011	668,145	743,539	637,194	684,741	723,568	685,216	475	0.1%	(38,352)	-5.3%	
Oct	662,405	610,720	583,929	604,417	581,942	731,153	651,649	-	-	-	-	-	
Nov	593,824	598,031	542,850	612,226	584,734	643,445	624,246	-	-	-	-	-	
Dec	770,097	725,069	738,004	687,168	713,112	765,367	759,811	-	-	-	-	-	
YTD Total	\$ 5,848,555	\$ 5,992,912	\$ 5,509,994	\$ 5,658,523	\$ 5,565,569	\$ 5,757,392	\$ 5,964,294	\$ 6,133,901	\$ 376,508	6.5%	\$ 169,607	2.8%	
Annual Total	\$ 7,874,881	\$ 7,926,731	\$ 7,374,777	\$ 7,562,334	\$ 7,445,356	\$ 7,897,357	\$ 8,000,000	n/a	n/a	n/a	n/a	n/a	

Note: The sales tax revenue in the table above for years 2007 and 2008 includes \$77K that was received in Fund 201 59th Street Debt Service for the purpose of making debt service payments. Beginning in 2009, this debt service is paid from the General Fund.



Retail trade, the largest economic sector, accounts for 49% of collections, followed by services and construction which account for 23% and 13%, respectively. All other sectors which includes wholesale trade, information, finance, insurance and real estate, manufacturing, government, transportation and utilities, and other accounts for the remaining 15%.

Retail Trade: Compared to 2012, the retail trade sector is up \$82K or 2.8%. Miscellaneous store retailers, motor vehicle and parts dealer, gasoline stations, food and beverage stores and clothing and accessories account for the majority of the increases. General merchandise stores account for the majority of the decrease.

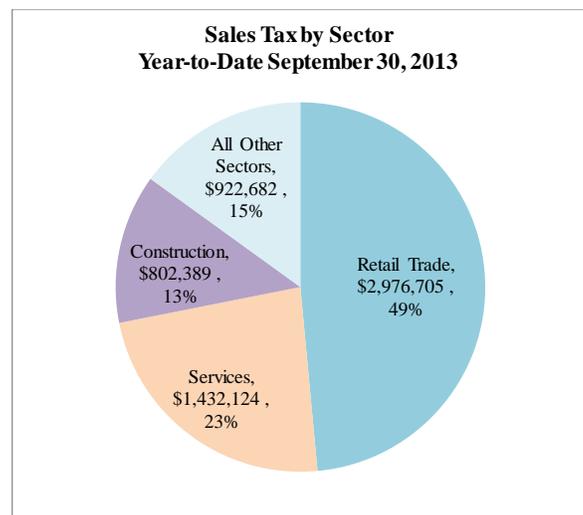
Services: Compared to 2012, the services sector is up \$82K or 6.0%. The majority of the increase is in food services and drinking places, hospitals, professional, scientific and technology, administrative and support services, and repairs and maintenance offset by decreases in educational services and ambulatory health care service.

Construction: Compared to 2012, the construction sector is up \$147K or 22.4%. The majority of the increase is in construction of buildings. Heavy and civil construction and specialty trade contractors saw major increases as well, but at a much lower level than construction of buildings.

All Other Sectors: Compared to 2012, all other sectors increased by \$66K or 7.7%.

- *Finance, Insurance and Real Estate* increased by \$36K or 21.1% primarily due to an increase in rental and leasing services and credit intermediation.
- *Information* increased by \$20K or 7.4% due to increases in all subsectors including telecommunications, publishing industries, internet service providers, motion picture and sound recording.
- *Manufacturing* increased by \$9K or 9.0% primarily due to increases in computer and electronic production, apparel manufacturing, non-metallic mineral products, furniture and related products, printing and related support offset by decreases in fabricated metal products, textile product mills and plastic and rubber products.
- *Wholesale Trade* increased by \$8K or 3.1% primarily due to increases in durable and non-durable goods offset by decreases in electronic markets.
- *Other* increased by \$5K or 62.6% primarily due to an increase in transit and ground passengers.
- *Government* decreased by \$11K or 17.5% primarily due to decreases in executive and legislative, environmental quality programs and non-classifiable establishments.

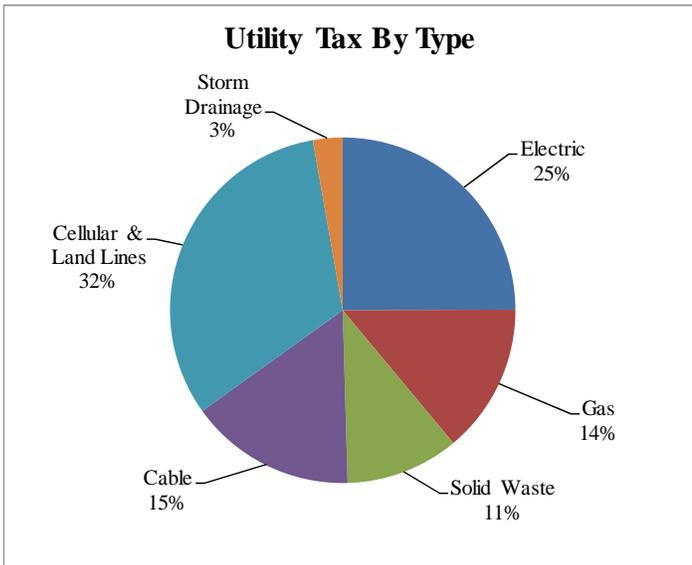
Sales & Use Tax by Sector				
Sector	Year-to-Date September		Favorable/(Unfavorable)	
	2012	2013	Change from 2012	%
Retail Trade	\$ 2,894,431	\$ 2,976,705	\$ 82,274	2.8%
Services	1,350,585	1,432,124	81,539	6.0%
Construction	655,674	802,389	146,715	22.4%
Wholesale Trade	245,959	253,527	7,568	3.1%
Information	268,136	287,915	19,779	7.4%
Finance, Insurance & Real Estate	173,019	209,502	36,483	21.1%
Manufacturing	94,721	103,260	8,539	9.0%
Government	64,535	53,217	(11,318)	-17.5%
Other	8,791	14,290	5,499	62.6%
Transportation/Utilities	1,542	971	(571)	-37.0%
Total	\$ 5,757,392	\$ 6,133,901	\$ 376,508	6.5%



Utility Tax (additional narrative explanations to be provided in future reports)

The City levies a tax on utilities provided within the city. The tax is currently 5% for electric and gas services and 6% for solid waste, cable, cellular phone, land lines and storm drainage.

Utility Tax												
Year-to-date thru September												
Month	2007 Actual	2008 Actual	2009 Actual	2010 Actual	2011 Actual	2012 Actual	2013		Favorable/(Unfavorable)			
							Budget	Actual	Change from 2012		2013 Actual vs Budget	
									\$	%	\$	%
Jan	\$ 556,406	\$ 636,335	\$ 507,500	\$ 509,958	\$ 509,958	\$ 553,009	\$ 583,062	\$ 536,622	\$ (16,387)	-3.0%	\$ (46,440)	-8.0%
Feb	589,142	518,722	546,857	349,390	537,576	483,333	522,780	478,022	(5,310)	-1.1%	(44,758)	-8.6%
Mar	601,832	700,948	691,510	652,339	665,963	551,621	700,161	525,479	(26,143)	-4.7%	(174,683)	-24.9%
Apr	467,972	444,570	195,167	486,255	410,471	265,908	386,819	629,278	363,370	136.7%	242,459	62.7%
May	505,203	370,654	729,032	206,955	438,787	668,470	518,063	542,264	(126,206)	-18.9%	24,201	4.7%
Jun	668,914	527,402	559,635	679,332	518,640	553,649	609,223	482,544	(71,105)	-12.8%	(126,680)	-20.8%
Jul	368,244	268,380	303,616	148,241	476,339	490,254	362,022	351,102	(139,153)	-28.4%	(10,920)	-3.0%
Aug	429,755	559,553	420,511	553,389	445,611	349,832	499,820	506,145	156,313	44.7%	6,325	1.3%
Sep	411,205	336,598	397,597	346,311	339,543	340,918	377,933	461,243	120,325	35.3%	83,310	22.0%
Oct	300,447	797,174	446,134	500,425	338,167	450,146	543,419	-	-	-	-	-
Nov	412,316	186,124	220,839	340,723	545,996	449,000	374,009	-	-	-	-	-
Dec	445,934	588,424	746,189	417,603	819,974	466,199	652,089	-	-	-	-	-
YTD Total	\$ 4,598,673	\$ 4,363,162	\$ 4,351,425	\$ 3,932,171	\$ 4,342,888	\$ 4,256,994	\$ 4,559,883	\$ 4,512,698	\$ 255,704	6.0%	\$ (47,185)	-1.0%
Annual Total	\$5,757,369	\$5,934,884	\$5,764,587	\$5,190,922	\$6,047,025	\$ 5,622,338	\$6,129,400	n/a	n/a	n/a	n/a	n/a

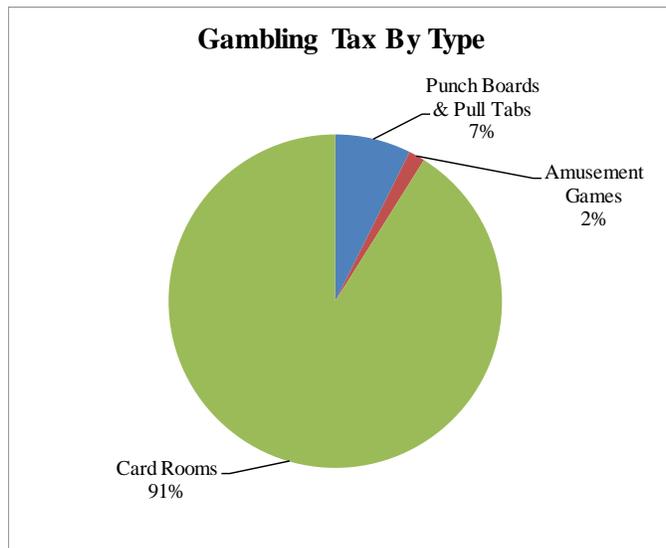


Utility Tax Type	Year-To-Date Collections		Favorable/(Unfavorable)	
	2012	2013	Change from 2012	
			\$	%
Electric			\$ -	n/a
Gas			-	n/a
Solid Waste			-	n/a
Cable			-	n/a
Cellular & Land Lines			-	n/a
Storm Drainage			-	n/a
YTD Total	\$ -	\$ -	\$ -	n/a

Gambling Tax (additional narrative explanations to be provided in future reports)

The City levies a gambling tax on gross receipts derived by operators of gambling activities, including punch boards, pull tabs, bingo, raffles, amusement games, and social card rooms. Fund raising activities and charitable and non-profit organizations that involve game of chance are subject to the tax. The gambling tax rates by activity are as follows: card rooms (11%), punch boards (3%), pull tabs (5%), bingo (5% off gross receipts less amount paid as prizes), raffles (5% of gross receipts less amount paid as prizes); amusement games (2% of gross receipts less amount paid as prizes).

Gambling Tax												
Year-to-date thru September												
Month	2007 Actual	2008 Actual	2009 Actual	2010 Actual	2011 Actual	2012 Actual	2013		Favorable/(Unfavorable)			
							Budget	Actual	Change from 2012		2013 Actual vs Budget	
									\$	%	\$	%
Jan	\$ 286,167	\$ 255,723	\$ 254,184	\$ 203,160	\$ 211,554	\$ 222,706	\$ 236,404	\$ 224,136	\$ 1,430	0.6%	\$ (12,267)	-5.2%
Feb	321,492	268,132	260,472	227,458	231,294	262,436	257,516	234,642	(27,794)	-10.6%	(22,874)	-8.9%
Mar	269,155	256,606	251,190	196,091	238,922	208,500	237,224	198,324	(10,175)	-4.9%	(38,899)	-16.4%
Apr	254,720	281,984	237,565	190,165	227,588	195,743	233,461	202,922	7,179	3.7%	(30,538)	-13.1%
May	214,009	231,781	228,831	178,723	180,852	171,175	204,267	207,948	36,773	21.5%	3,681	1.8%
Jun	228,456	240,056	217,445	210,664	255,575	166,992	224,742	189,331	22,339	13.4%	(35,411)	-15.8%
Jul	208,932	243,436	209,043	188,432	226,707	193,117	218,561	209,906	16,789	8.7%	(8,655)	-4.0%
Aug	202,930	236,149	199,515	200,813	235,434	182,104	217,177	192,726	10,622	5.8%	(24,451)	-11.3%
Sep	362,591	243,758	232,599	217,658	226,415	208,091	232,528	211,389	3,298	1.6%	(21,139)	-9.1%
Oct	247,672	238,128	185,912	201,684	192,272	191,594	208,023	-	-	-	-	-
Nov	245,442	234,853	213,723	203,127	203,534	223,728	222,318	-	-	-	-	-
Dec	249,477	237,969	268,818	397,486	2,254	198,947	227,780	-	-	-	-	-
YTD Total	\$ 2,348,452	\$ 2,257,625	\$ 2,090,844	\$ 1,813,164	\$ 2,034,340	\$ 1,810,865	\$ 2,061,880	\$ 1,871,325	\$ 60,460	3.3%	\$ (190,555)	-9.2%
Annual Total	\$3,091,044	\$2,968,574	\$2,759,297	\$2,615,460	\$ 2,432,400	\$ 2,425,133	\$ 2,720,000	n/a	n/a	n/a	n/a	n/a



Admissions Tax (additional narrative explanations to be provided in future reports)

The City levies an admission tax of 5% on activities such as movie and play tickets, entrance fees and over charges to clubs. The tax is levied on the person or organization collecting the admission fee.

Admissions Tax												
Year-to-date thru September												
Month	2007 Actual	2008 Actual	2009 Actual	2010 Actual	2011 Actual	2012 Actual	2013		Favorable/(Unfavorable)			
							Budget	Actual	Change from 2012		2013 Actual vs Budget	
									\$	%	\$	%
Jan	\$ 42,966	\$ 43,398	\$ 45,938	\$ 37,781	\$ 36,406	\$ 52,043	\$ 39,316	\$ 43,295	\$ (8,748)	-16.8%	\$ 3,979	10.1%
Feb	47,064	35,609	39,535	41,694	36,928	55,758	38,213	45,678	(10,081)	-18.1%	7,464	19.5%
Mar	39,603	33,962	31,346	37,897	38,771	45,958	34,276	48,920	2,962	6.4%	14,644	42.7%
Apr	38,573	38,366	42,562	32,783	42,006	58,667	39,100	55,687	(2,980)	-5.1%	16,587	42.4%
May	56,991	65,473	57,843	55,491	68,550	58,696	55,819	76,194	17,498	29.8%	20,375	36.5%
Jun	56,347	52,382	47,054	49,063	54,489	56,784	47,378	73,038	16,254	28.6%	25,660	54.2%
Jul	56,833	56,511	43,955	48,045	49,286	48,680	44,953	65,646	16,966	34.9%	20,693	46.0%
Aug	24,406	22,559	27,280	26,121	33,877	27,441	25,037	30,319	2,878	10.5%	5,282	21.1%
Sep	33,391	35,737	13,657	32,324	31,394	38,258	27,607	35,343	(2,914)	-7.6%	7,736	28.0%
Oct	39,922	42,526	48,194	41,484	45,764	60,889	43,564	-	-	-	-	-
Nov	48,963	44,737	51,694	42,162	51,419	48,456	43,493	-	-	-	-	-
Dec	35,047	40,471	36,252	39,763	28,460	40,074	33,745	-	-	-	-	-
YTD Total	\$ 396,174	\$ 383,996	\$ 349,169	\$ 361,198	\$ 391,706	\$ 442,284	\$ 351,699	\$ 474,119	\$ 31,834	7.2%	\$ 122,420	34.8%
Annual Total	\$ 520,106	\$ 511,731	\$ 485,308	\$ 484,607	\$ 517,350	\$ 591,704	\$ 472,500	n/a	n/a	n/a	n/a	n/a

Photo Infraction – Red Light/School Zone Enforcement

The City currently has eight cameras operating at five locations. The monthly red light photo vendor payments are \$3,904 for each of the four red light photo cameras at Bridgeport Blvd SW & San Francisco Ave SW and Steilacoom Blvd SW & Phillips Road SW and \$4,118 for the two red light photo cameras at South Tacoma Way & SR 512. The monthly school zone photo vendor payments are based on the number of citations issued at the 5405 Steilacoom Blvd and 9904 Gravelly Lake Drive and are \$4,870 (up to 100 issued citations), \$5,870 (101 – 160 issued citations), and \$6,870 (161+ issued citations). The estimated annual vendor payment is \$450K in each year of 2013 and 2014.

Photo Infraction - Red light/School Zone Enforcement								
Month	Year 2012			Year 2012			Favorable/(Unfavorable)	
	Gross Revenue	Vendor Payment	Net Revenue	Gross Revenue	Vendor Payment	Net Revenue	Net Revenue Change from 2012	
							\$	%
Jan	\$ 65,056	\$ 37,593	\$ 27,463	\$ 58,410	\$ 37,593	\$ 20,817	\$ (6,646)	-24.2%
Feb	54,258	36,593	17,665	66,685	37,593	29,093	11,427	64.7%
Mar	65,637	37,593	28,045	70,575	37,593	32,982	4,938	17.6%
Apr	68,501	34,593	33,908	67,061	37,593	29,468	(4,440)	-13.1%
May	58,866	36,593	22,274	63,441	37,593	25,848	3,574	16.0%
Jun	68,881	36,593	32,288	76,071	37,593	38,479	6,190	19.2%
Jul	57,221	35,593	21,629	69,939	36,593	33,346	11,717	54.2%
Aug	62,663	33,593	29,071	49,938	34,593	15,345	(13,725)	-47.2%
Sep	62,602	37,593	25,009	72,071	37,593	34,479	9,470	37.9%
Oct	52,911	37,593	15,318					
Nov	95,230	37,593	57,637					
Dec	77,712	37,593	40,119					
YTD Total	\$ 563,686	\$ 326,335	\$ 237,352	\$ 594,191	\$ 334,335	\$ 259,856	\$ 22,505	9.5%
Annual Total	\$ 789,539	\$ 439,113	\$ 350,426	\$ 594,191	\$ 334,335	\$ 259,856	n/a	n/a

Real Estate Excise Tax (narrative explanations to be provided in future reports)

Real Estate Excise Tax (REET)												
Year-to-date thru September												
Month	2007 Actual	2008 Actual	2009 Actual	2010 Actual	2011 Actual	2012 Actual	2013		Favorable/(Unfavorable)			
							Budget	Actual	Change from 2012		2013 Actual vs Budget	
									\$	%	\$	%
Jan	\$ 114,149	\$ 79,016	\$ 61,818	\$ 49,063	\$ 33,397	\$ 30,756	\$ 39,966	\$ 45,863	\$ 15,107	49.1%	\$ 5,897	14.8%
Feb	330,347	66,724	79,207	31,290	34,859	28,669	37,873	45,991	17,323	60.4%	8,118	21.4%
Mar	123,612	60,967	47,649	32,953	36,876	30,524	32,874	87,136	56,612	185.5%	54,262	165.1%
Apr	239,177	82,871	33,099	40,541	34,560	27,691	34,415	108,131	80,440	290.5%	73,717	214.2%
May	195,535	87,795	58,629	66,050	64,212	102,884	59,712	65,367	(37,517)	-36.5%	5,655	9.5%
Jun	134,878	92,488	145,398	57,446	68,084	39,011	63,308	51,837	12,825	32.9%	(11,471)	-18.1%
Jul	144,270	122,888	66,266	73,321	58,957	60,895	60,146	201,276	140,382	230.5%	141,131	234.6%
Aug	118,702	75,393	149,448	86,531	43,583	66,136	66,244	87,380	21,244	32.1%	21,136	31.9%
Sep	138,556	75,107	65,364	57,498	39,782	48,286	44,998	44,527	(3,759)	-7.8%	(471)	-1.0%
Oct	138,556	103,609	60,209	42,881	27,425	52,828	45,142	-	-	-	-	-
Nov	83,832	71,478	167,667	43,404	63,943	46,605	61,840	-	-	-	-	-
Dec	55,209	82,923	62,890	50,640	55,979	87,537	53,482	-	-	-	-	-
YTD Total	\$ 1,539,225	\$ 743,250	\$ 706,878	\$ 494,694	\$ 414,311	\$ 434,852	\$ 439,536	\$ 737,508	\$ 302,656	69.6%	\$ 297,973	67.8%
Annual Total	\$1,816,821	\$1,001,260	\$ 997,645	\$ 631,619	\$ 561,659	\$ 621,821	\$ 600,000	n/a	n/a	n/a	n/a	n/a

REET - Major Transactions			
Month	Description	Sales Price	Tax Amount
Jan			
Feb			
Mar			
Apr			
May			
Jun			
Jul			
Aug			
Sep			
Oct			
Nov			
Dec			

Debt Service (narrative to be provided in future reports)

Summary of Outstanding Debt As of September 30, 2013									
Description	Purpose	Issue Date	Final Maturity	Interest Rate %	Net Interest Cost (NIC)	Amount Issued	Outstanding Debt	Average Annual Payment	Funding Source
Limited Tax GO Bonds 2009 LTGO	Police Facility	3/31/2009	12/1/2028	3.0-5.0%	\$ 1,399,553	\$ 2,719,507	\$ 2,325,000	\$ 208,000	General Fund
59th Avenue Promissory Note	Right-of-Way / Roadway in Lakewood Towne Center	4/30/2005	4/30/2024	3.74%	\$ 469,000	\$ 1,071,000	\$ 733,691	\$ 77,000	General Fund
Public Works Trust Fund Loan 04-691-PRE-132	American Lake Gardens/ Tillicum Sewer	7/7/2005	7/7/2024	1.00%	\$ 61,942	\$ 593,864	\$ 356,582	\$ 32,000	Assessments on all Lakewood Sewer Accounts
Public Works Trust Fund Loan 06-962-022	American Lake Gardens/ Tillicum Sewer	9/18/2006	9/18/2026	0.50%	\$ 226,941	\$ 5,000,000	\$ 4,122,749	\$ 305,000	Assessments on all Lakewood Sewer Accounts
Public Works Trust Fund Loan 08-951-025	American Lake Gardens/ Tillicum Sewer	3/1/2008	7/1/2028	0.50%	\$ 82,681	\$ 1,840,000	\$ 1,664,418	\$ 108,000	Assessments on all Lakewood Sewer Accounts
Combined Local Improvement District (CLID) 1101/1103	Street Improvements	12/1/2006	12/1/2026	3.75-4.65%	\$ 1,170,020	\$ 2,824,704	\$ 1,410,000	\$ 156,000	Assessment on Eight Property Owners
Local Improvement District (LID) 1108	Street Improvements	1/1/2008	12/1/2027	4.22-5.3%	\$ 418,195	\$ 880,000	\$ 570,051	\$ 57,000	Assessment on Single Business
						\$14,929,075	\$11,182,491	\$ 943,000	\$ -

	2007 Annual Actual	2008 Annual Actual	2009 Annual Actual	2010 Annual Actual	2011 Annual Actual	2012 Annual Actual	2013 Current Budget	2013 YTD Actual 3rd Qtr
(001) GENERAL FUND								
<i>REVENUES:</i>								
Taxes	23,301,078	23,475,670	22,545,805	22,360,272	23,749,292	23,956,616	24,891,900	19,331,810
Property Tax	5,559,593	5,722,298	5,895,610	6,047,325	6,116,332	6,227,924	6,244,000	5,553,396
Local Sales & Use Tax	7,797,870	7,849,804	7,374,776	7,562,339	7,445,356	7,897,357	8,000,000	6,133,901
Sales/Parks	493,360	461,411	363,218	437,146	403,822	412,204	400,000	342,799
Natural Gas Use Tax	-	-	-	-	38,585	11,296	125,000	14,600
Criminal Justice Sales Tax	898,811	818,610	715,292	743,835	732,065	756,800	800,000	607,752
Admissions Tax	520,106	511,731	485,308	484,607	517,350	591,704	472,500	478,955
Utility Tax	4,937,220	5,139,403	4,947,757	4,448,209	6,047,025	5,622,338	6,129,400	4,345,652
Leasehold Tax	3,073	3,839	4,545	21,350	16,357	11,858	1,000	5,399
Gambling Tax	3,091,044	2,968,574	2,759,297	2,615,460	2,432,400	2,425,133	2,720,000	1,849,356
Franchise Fees	1,623,196	1,809,421	1,756,058	1,779,565	2,319,292	2,957,590	2,165,000	2,244,195
Cable, Water, Sewer, Solid Waste	1,184,870	1,393,540	1,383,428	1,395,706	1,558,420	2,169,251	1,535,000	1,632,665
Tacoma Power	438,327	415,881	372,629	383,859	760,872	788,340	630,000	611,530
Development Service Fees	1,297,802	1,420,108	1,002,755	814,328	961,142	1,026,342	1,412,070	639,448
Building Permits	471,921	640,677	470,691	338,983	499,942	476,429	700,000	260,482
Other Building Permit Fees	148,972	121,074	108,161	84,175	88,780	89,525	122,180	85,939
Plan Review/Plan Check Fees	547,445	567,860	371,467	343,557	330,472	409,876	459,245	256,650
Other Zoning/Development Fees	129,464	90,497	52,436	47,613	41,949	50,512	130,645	36,377
Licenses & Permits	363,907	295,768	379,866	402,881	460,532	372,188	392,500	395,782
Business License	315,329	254,495	251,020	253,803	279,507	174,708	337,000	256,764
Alarm Permits & Fees	19,820	16,305	78,233	103,862	133,322	142,276	14,500	108,132
Animal Licenses	28,759	24,968	50,614	45,216	47,704	55,203	41,000	30,885
State Shared Revenues	967,191	957,284	1,015,338	1,095,155	979,728	1,038,157	723,800	765,166
Sales Tax Mitigation	-	10,842	37,800	62,808	39,782	49,158	-	35,803
Criminal Justice	115,850	114,627	127,431	121,941	121,470	123,883	62,300	98,471
Criminal Justice High Crime	129,322	131,683	139,494	132,507	119,789	125,164	115,000	186,468
Vehicle Registration Fees Pierce County	17,619	15,976	16,774	16,172	10,023	13,695	21,500	12,619
Liquor Excise Tax	272,799	285,730	289,374	291,060	283,260	145,808	525,000	39,029
Liquor Board Profits	431,601	398,426	404,466	470,667	405,405	580,449	-	392,776
Intergovernmental	440,381	873,390	267,537	290,219	472,709	919,473	357,000	142,493
Public Safety	220,415	671,819	50,012	76,372	322,709	869,473	307,000	142,493
Parks & Recreation	219,966	201,571	217,525	213,847	150,000	50,000	50,000	-
Charges for Services & Fees	627,175	523,046	1,474,329	1,312,846	1,518,762	1,561,497	1,245,400	1,085,573
Parks & Recreation Fees	192,059	184,510	226,661	210,224	216,412	237,203	184,600	191,703
Public Safety-Alternatives to Confinement	265,147	298,648	398,248	289,577	420,370	484,106	420,750	399,407
Public Safety-Contracts	145,234	21,054	837,003	809,079	872,692	828,059	631,450	488,900
Other	24,735	18,835	12,417	3,967	9,287	12,130	8,600	5,563
Fines & Forfeitures	1,808,804	1,684,826	2,497,182	1,432,923	1,617,824	1,934,785	2,094,160	1,559,519
Municipal Court	1,632,239	628,083	1,058,846	588,532	778,363	1,078,108	1,062,050	863,252
Red Light/School Zone Enforcement	104,647	1,012,112	1,368,665	814,246	794,637	820,226	1,000,000	659,921
Restitution & Recoupment	2,796	4,393	7,104	2,615	2,867	2,671	5,110	2,437
Penalties & Interest - Taxes	69,123	40,238	62,567	27,530	41,957	33,779	27,000	33,910
Miscellaneous/Other	465,936	354,597	299,804	183,866	50,486	42,974	261,850	64,393
Interest Earnings	418,322	269,115	49,762	29,479	6,035	3,358	136,000	1,896
Miscellaneous/Other	47,614	85,482	250,043	154,387	44,451	39,616	125,850	62,496
Interfund Transfers	416,350	434,600	443,500	443,980	259,700	269,700	298,060	223,545
Transfers In From Fund 101 Street O&M	27,000	28,080	28,080	28,360	-	-	28,360	21,270
Transfers In From Fund 102 Street Capital	157,000	163,280	163,280	163,280	-	-	-	-
Transfer In - Fund 401 SWM Operations	232,350	243,240	252,140	252,340	259,700	269,700	269,700	202,275
Subtotal Operating Revenues	31,311,820	31,828,710	31,682,174	30,116,036	32,389,466	34,079,321	33,841,740	26,451,922

	2007 Annual Actual	2008 Annual Actual	2009 Annual Actual	2010 Annual Actual	2011 Annual Actual	2012 Annual Actual	2013 Current Budget	2013 YTD Actual 3rd Qtr
(001) GENERAL FUND - continued								
<i>EXPENDITURES:</i>								
City Council	107,864	100,945	91,945	93,597	99,617	97,927	97,340	64,062
Legislative	101,330	93,815	85,760	89,393	93,467	95,156	92,840	\$ 60,618
Sister City	6,534	7,130	6,185	4,204	6,150	2,771	4,500	\$ 3,444
Municipal Court	1,149,981	1,241,631	1,351,946	1,429,939	1,596,425	1,679,120	1,692,970	1,247,201
Judicial Services	772,949	790,070	897,679	905,101	933,047	1,039,433	977,070	\$ 834,040
Professional Services	191,303	199,688	228,485	219,935	306,431	318,514	335,500	\$ 174,671
Probation	185,729	251,873	225,782	304,902	356,947	321,173	380,400	\$ 238,490
City Manager	563,226	555,697	511,061	490,397	482,766	409,921	480,840	332,129
Executive	340,892	318,258	320,932	327,520	355,725	363,400	335,590	\$ 244,188
Governmental Relations	222,334	237,439	190,129	162,877	127,040	46,521	145,250	\$ 87,941
Finance & Administrative Services	3,127,852	3,280,189	3,161,507	3,252,703	3,678,469	3,467,540	2,979,220	2,642,495
Finance	987,086	1,114,604	1,070,180	1,116,076	1,261,533	1,208,779	1,157,230	\$ 887,202
Information Technology	1,298,215	1,379,952	1,080,251	1,097,228	1,259,813	1,101,317	866,200	\$ 725,809
Human Resources & Safety	510,140	487,990	492,250	490,886	477,791	478,017	491,660	\$ 387,245
Risk Management	332,412	297,643	518,825	548,514	679,331	679,428	464,130	\$ 642,239
Legal	1,388,828	1,502,411	1,424,993	1,406,931	1,511,178	1,407,092	1,449,570	790,114
Legal	999,787	1,056,110	1,016,379	1,098,101	1,218,883	1,186,678	1,197,810	\$ 699,496
City Clerk	304,615	339,109	297,010	308,830	144,986	133,408	121,760	\$ 90,617
Election Costs	84,426	107,192	111,604	-	147,308	87,006	130,000	\$ -
Community Development	2,104,991	1,856,295	2,154,169	1,875,373	1,857,021	1,634,780	1,904,510	1,438,454
Code Enforcement	155,781	189,709	170,905	239,550	255,437	276,269	386,100	\$ 212,125
Planning	847,438	978,445	806,750	747,322	793,082	822,696	695,010	\$ 493,082
Building	1,101,772	688,142	1,176,515	888,501	808,503	535,815	823,400	\$ 733,247
Economic Development	167,260	180,754	246,764	332,861	288,087	401,433	406,940	303,436
Economic Development	167,260	180,754	246,764	332,861	288,087	401,433	406,940	\$ 303,436
Parks, Recreation & Community Services	1,988,887	2,104,544	2,040,225	2,066,238	2,165,104	2,165,776	1,942,170	1,459,755
Human Services	484,053	533,975	470,278	512,573	510,489	445,958	390,230	\$ 205,760
Recreation & Community Services	476,527	504,287	523,519	521,745	559,874	590,989	505,960	\$ 457,260
Senior Services	177,434	181,190	207,277	201,264	226,560	189,836	206,320	\$ 147,127
Parks Facilities	464,847	491,785	464,275	439,314	457,365	489,109	411,970	\$ 345,456
Fort Steilacoom	386,026	393,307	374,876	391,342	410,815	449,884	427,690	\$ 304,152
Police	16,614,861	17,771,915	19,064,039	19,032,556	19,273,741	19,297,759	19,235,750	14,526,891
Command	1,487,939	1,784,945	1,674,804	1,912,891	2,060,187	1,835,726	1,933,940	\$ 1,390,555
Jail Service	1,035,193	1,158,126	1,049,715	1,198,375	1,224,888	1,007,157	981,840	\$ 557,046
Dispatch Services	2,059,920	2,204,940	2,375,705	2,413,447	2,456,743	2,424,764	2,259,100	\$ 1,830,131
Investigations	1,434,731	2,175,696	2,372,211	2,347,695	2,269,674	2,458,584	2,556,300	\$ 1,884,211
Patrol	5,936,948	5,786,640	5,991,591	5,897,524	6,327,816	6,586,617	6,650,740	\$ 4,773,395
Special Units	966,823	871,709	1,149,469	1,000,568	982,802	970,835	961,790	\$ 733,457
SWAT	-	-	60,586	103,957	101,258	102,896	95,830	\$ 73,342
Crime Prevention	12,562	1,255,527	1,079,277	897,543	461,566	511,007	976,190	\$ 630,019
School Resource	262,490	179,409	-	-	-	-	-	\$ -
CSRT	-	-	-	314,446	357,680	367,392	366,700	\$ 282,554
Training	1,208,003	-	160,885	139,965	192,417	192,524	199,710	\$ 154,889
Traffic Policing	990,120	967,549	1,014,701	947,123	1,085,217	1,076,032	1,206,480	\$ 878,221
Property Room	24,627	36,000	260,317	252,958	274,835	275,746	281,700	\$ 227,491
Donated Funds	-	-	-	161	8,728	-	-	\$ -
Contracted Services	-	3,050	563,895	559,088	479,452	479,368	400,000	\$ 388,154
Reimbursements	215,870	350,656	293,373	176,259	152,513	159,210	35,000	\$ 216,456
Emergency Management	49,840	73,847	69,048	64,453	52,430	48,505	15,300	\$ 1,748
Animal Control	325,044	358,350	308,906	306,555	276,732	293,566	315,130	\$ 208,480
Road & Street/Camera Enforcement	604,752	565,471	639,554	499,549	508,803	507,831	-	\$ 296,742
Property Management	830,360	919,553	880,409	906,932	873,542	901,514	946,100	586,686
Fleet Management	108,830	121,598	139,692	115,728	113,647	29,940	4,500	\$ 751
Facilities Maintenance	357,223	360,734	347,143	414,122	376,856	456,299	314,780	\$ 226,573
City Hall Facility	136,420	145,498	146,328	153,456	154,601	137,667	131,910	\$ 77,602
Law Enforcement Facilities	227,886	264,662	183,267	123,627	128,438	120,017	273,480	\$ 176,899
Parking Facilities/Light Rail	-	27,061	63,979	100,000	100,000	157,592	221,430	\$ 104,861

	2007 Annual Actual	2008 Annual Actual	2009 Annual Actual	2010 Annual Actual	2011 Annual Actual	2012 Annual Actual	2013 Current Budget	2013 YTD Actual 3rd Qtr
(001) GENERAL FUND - continued								
Non-Dept - To Be Categorized	140,548	179,050	393,735	487,277	520,106	586,421	505,170	335,133
Commute Trip Reduction	3,294	4,957	-	1,409	3,824	6,422	10,000	1,914
Other (affects many departments)	101,243	135,462	272,724	155,051	189,203	250,232	177,500	179,170
Liquor/Pollution Control	36,011	38,631	44,012	41,548	40,808	41,496	34,000	25,095
Debt Service	-	-	77,000	289,270	286,270	288,270	283,670	128,954
Interfund Transfers	-	-	-	-	1,075,671	1,069,266	1,064,780	798,585
Transfer to Fund 101 Street O&M	-	-	-	-	1,041,221	1,032,826	1,029,780	772,335
Transfer to Fund 102 Street Capital	-	-	-	-	34,450	36,440	35,000	26,250
Contributions to Reserve Funds	532,314	863,792	822,819	687,821	777,820	-	920,300	-
Contribution to Fleet & Equipment Reserves	532,314	863,792	822,819	687,821	777,820	-	920,300	-
Subtotal Operating Expenditures	28,716,971	30,556,776	32,143,614	32,062,626	34,199,545	33,118,549	33,625,660	24,524,940
OPERATING INCOME (LOSS)	2,594,849	1,271,934	\$ (461,440)	\$ (1,946,590)	\$ (1,810,079)	\$ 960,772	\$ 216,080	\$ 1,926,982
<i>OTHER FINANCING SOURCES:</i>								
Contributions/Donations	83,360	43,428	52,673	51,157	61,531	72,034	35,000	33,261
Loan Receipts	-	-	-	-	125,817	-	-	-
Proceeds from Sale of Assets/Capital Lease	-	397,930	6,283	-	-	-	-	-
Grants	223,922	323,677	220,828	183,412	100,795	177,227	300,000	226,368
Transfer In - Various Grant Funds	-	-	172,827	577,861	24,323	16,025	-	-
Transfer In - Fund 190 Grant Fund	-	-	(28,741)	-	-	-	-	-
Transfer In - Fund 195 Public Safety Grant Fund	-	-	-	-	-	3,000	-	-
Transfer in - Fund 311 General Governmental CIP	-	-	-	-	2,733	-	-	-
Transfer In - Fund 312 Sanitary Sewer Connection CIP	-	-	-	-	-	876	-	-
Subtotal Other Financing Sources	\$ 307,282	\$ 765,035	\$ 423,871	\$ 812,431	\$ 315,199	\$ 269,162	\$ 335,000	\$ 259,630
<i>OTHER FINANCING USES:</i>								
Capital & Other 1-Time	629,714	998,853	284,840	353,364	82,671	11,736	121,500	83,765
Municipal Court	3,625	20,000	7,738	-	-	-	-	-
Finance & Administrative Services	45,321	666,401	126,480	228,332	48,101	-	121,500	18,396
Community Development	6,565	-	-	-	-	-	-	37,128
Parks, Recreation & Community Services	150,043	115,115	110,410	100,000	7,900	-	-	(169)
Police	424,159	197,336	40,212	781	26,669	11,736	-	28,410
Public Works	-	-	-	24,251	-	-	-	-
Interfund Loans	-	-	-	-	-	127,089	-	-
Interfund Loans	-	-	-	-	-	127,089	-	-
Interfund Transfers	968,790	330,000	3,112,235	230,038	165,000	30,739	2,000	1,500
Transfer to Fund 102 Street Capital	-	-	307,000	-	-	-	-	-
Transfer to Fund 105 Propert Abatement	250,000	-	-	-	-	-	-	-
Transfer to Fund 106 Public Art	-	-	-	-	-	-	2,000	1,500
Transfer to Fund 180 Narcotics Seizure	5,000	-	-	-	-	-	-	-
Transfer to Fund 182 Federal Seizure	-	-	-	80,038	-	-	-	-
Transfer to Fund 190 Grants	138,790	-	-	-	-	-	-	-
Transfer to Fund 203 Police Facility Debt Svc	-	-	141,185	-	-	-	-	-
Transfer to Fund 301 General Govt'l CIP	550,000	125,000	2,550,000	150,000	50,000	-	-	-
Transfer to Fund 401 Surface Water Mgmt	-	-	12,049	-	-	22,065	-	-
Transfer to Fund 501 Fleet & Equip Reserves	-	-	-	-	-	8,674	-	-
Transfer to Fund 502 City Hall Reserves	25,000	205,000	102,000	-	115,000	-	-	-
Contingency	-	-	-	-	-	-	25,000	-
Contingency	-	-	-	-	-	-	25,000	\$ -
Subtotal Other Financing Uses	\$ 1,598,504	\$ 1,328,853	\$ 3,397,075	\$ 583,402	\$ 247,671	\$ 169,564	\$ 148,500	\$ 85,265
Total Revenues and Other Sources	\$ 31,619,102	\$ 32,593,745	\$ 32,106,045	\$ 30,928,466	\$ 32,704,666	\$ 34,348,483	\$ 34,176,740	\$ 26,711,552
Total Expenditures and other Uses	\$ 30,315,475	\$ 31,885,629	\$ 35,540,688	\$ 32,646,028	\$ 34,447,216	\$ 33,288,113	\$ 33,774,160	\$ 24,610,205
Beginning Fund Balance:	\$ 6,439,462	\$ 7,741,877	\$ 8,449,693	\$ 5,015,050	\$ 3,297,488	\$ 1,554,938	\$ -	\$ 2,615,308
Ending Fund Balance:	\$ 7,743,089	\$ 8,449,994	\$ 5,015,050	\$ 3,297,488	\$ 1,554,938	\$ 2,615,308	\$ 402,580	\$ 4,716,655

	2007 Annual Actual	2008 Annual Actual	2009 Annual Actual	2010 Annual Actual	2011 Annual Actual	2012 Annual Actual	2013 Current Budget	2013 YTD Actual 3rd Qtr
(101) STREET OPERATIONS & MAINTENANCE FUND								
<i>REVENUES:</i>								
Utility Tax	756,189	736,481	754,880	680,143	-	-	-	-
Tacoma Power	264,939	235,000	246,337	252,545	-	-	-	-
Permits	116,280	41,670	70,486	73,020	48,486	99,092	48,500	48,593
Engineering Review Fees	831	825	1,600	200	850	3,400	1,000	200
Motor Vehicle Fuel Tax	1,033,148	925,801	926,995	894,867	860,093	843,743	790,000	646,606
Interest Earnings	135,942	59,811	7,214	3,152	283	28	100	3
Transfer In From General Fund	-	-	-	-	1,041,221	1,032,826	1,029,780	772,335
Subtotal Operating Revenues	\$ 2,307,329	\$ 1,999,588	\$ 2,007,512	\$ 1,903,927	\$ 1,950,933	\$ 1,979,089	\$ 1,869,380	\$ 1,467,737
<i>EXPENDITURES:</i>								
Emergency Services	17,865	-	-	-	-	-	-	-
Street Lighting	448,777	481,657	492,642	451,591	445,851	450,903	454,400	302,399
Traffic Control Devices	453,221	605,919	488,366	492,992	542,803	493,295	458,730	425,329
Snow & Ice Control	73,926	143,329	30,099	66,459	29,896	82,009	15,850	10,615
Other Road & Street Preservation	2,204,604	1,211,592	1,819,132	924,135	1,049,616	1,110,566	1,159,750	735,905
Transfer to Fund 001 General Admin Support	27,000	28,080	28,080	28,360	-	-	28,360	21,270
Contribution to Fleet & Equipment Reserves	13,450	16,187	56,522	116,101	100,000	-	100	-
Subtotal Operating Expenditures	\$ 3,238,843	\$ 2,486,763	\$ 2,914,841	\$ 2,079,639	\$ 2,168,166	\$ 2,136,773	\$ 2,117,190	\$ 1,495,518
OPERATING INCOME (LOSS)	\$ (931,514)	\$ (487,176)	\$ (907,328)	\$ (175,711)	\$ (217,233)	\$ (157,684)	\$ (247,810)	\$ (27,781)
<i>OTHER FINANCING SOURCES:</i>								
Grants	12,526	65,377	707,672	-	9,117	30,471	-	-
Donations/Contributions	-	16,450	20,745	-	-	-	-	-
Proceeds from Sale of Assets/Capital Lease	-	26,729	47,369	-	67,057	70,600	25,000	10,820
Judgments, Settlements/Miscellaneous	28,648	15,010	1,728	1,620	10,186	10,924	271,120	2,647
Transfer In - Fund 002 Street Capital	-	-	5,000	-	-	134,552	-	-
Transfer In - Fund 401 Surface Water Mgmt	12,263	-	47,173	-	11,379	6,325	-	-
Subtotal Other Financing Sources	\$ 53,437	\$ 123,566	\$ 829,687	\$ 1,620	\$ 97,739	\$ 252,872	\$ 296,120	\$ 13,466
<i>OTHER FINANCING USES:</i>								
Grants	12,526	65,377	707,672	-	9,117	30,471	-	-
Building, Vehicles, Equipment	37,611	6,174	114,690	35,885	82,767	6,432	33,310	-
Construction - Traffic Control	-	-	74,080	99,820	18,214	42,779	15,000	-
Subtotal Other Financing Uses	\$ 50,138	\$ 71,551	\$ 896,442	\$ 135,705	\$ 110,098	\$ 79,682	\$ 48,310	\$ -
Total Revenues and Other Sources	\$ 2,360,766	\$ 2,123,154	\$ 2,837,200	\$ 1,905,547	\$ 2,048,672	\$ 2,231,961	\$ 2,165,500	\$ 1,481,204
Total Expenditures and other Uses	\$ 3,288,981	\$ 2,558,314	\$ 3,811,283	\$ 2,215,343	\$ 2,278,264	\$ 2,216,455	\$ 2,165,500	\$ 1,495,518
Beginning Fund Balance:	\$ 3,017,233	\$ 2,089,019	\$ 1,653,858	\$ 679,775	\$ 369,978	\$ 140,386	\$ 100	\$ 155,892
Ending Fund Balance:	\$ 2,089,019	\$ 1,653,858	\$ 679,775	\$ 369,978	\$ 140,386	\$ 155,892	\$ 100	\$ 141,578

	2007 Annual Actual	2008 Annual Actual	2009 Annual Actual	2010 Annual Actual	2011 Annual Actual	2012 Annual Actual	2013 Current Budget	2013 YTD Actual 3rd Qtr
(102) STREET CAPITAL FUND								
<i>REVENUES:</i>								
Utility Tax	63,961	59,000	61,950	62,570	-	-	-	-
Real Estate Excise Tax	1,816,821	1,001,260	997,645	631,619	561,659	621,821	600,000	737,508
Solid Waste Recycling Licenses & Permits	600	3,400	6,700	2,300	100	-	-	1,600
Tacoma Power	186,700	125,000	135,237	139,226	-	-	-	-
Motor Vehicle Fuel Tax	387,963	389,847	369,502	372,861	351,306	344,627	335,000	264,107
City Assistance	81,059	-	-	-	-	-	-	-
Intergovernmental	184,171	676,851	137,824	679,622	354	-	-	-
Engineering Services	-	-	-	-	-	-	-	4,822
Interest Earnings	184,239	102,499	14,492	9,868	442	83	-	123
Transfer In From General Fund	-	-	307,000	-	34,450	36,440	35,000	26,250
Grants	2,759,323	840,246	1,140,951	4,452,055	2,620,519	6,401,471	5,960,800	2,297,367
Donations/Contributions	184,928	32,427	33,662	111,344	31,267	161,446	-	160,670
Proceeds from Sale of Assets/Capital Lease	101,501	750	-	750	-	52,886	-	1,500
Judgments, Settlements/Miscellaneous	4,901	217	3,251	264	-	-	100,000	15
Transfer In from Fund 001 General	-	-	-	-	-	-	-	-
Transfer In - Fund 190 Grant	-	-	-	-	2,059	-	-	-
Transfer In - Fund 401 Surface Water Mgmt	348,632	481,950	479,669	1,611,330	395,949	704,882	460,000	-
Total Revenue	\$ 6,304,800	\$ 3,713,446	\$ 3,687,883	\$ 8,073,808	\$ 3,998,104	\$ 8,323,657	\$ 7,490,800	\$ 3,493,963
<i>EXPENDITURES:</i>								
Law Enforcement-Traffic Policing	962	956	386	280	-	-	5,000	4,366
Road & Street Preservation	359,954	361,866	316,519	832,139	389,404	452,784	1,803,570	322,306
Vehicle and Equipment	-	21,906	74,398	66,898	-	-	-	-
ROW	375,953	279,681	141,593	310,983	604,059	482,596	902,000	215,521
Roadway	4,463,578	4,102,539	3,477,068	6,439,573	2,639,374	6,742,573	4,437,800	2,117,441
Street Lighting	31,895	114,434	5,543	6,432	4,732	3,918	5,000	4,180
Traffic Control	290,057	203,301	871,892	965,026	193,206	315,771	50,000	104,296
Road Side	-	-	-	-	163,115	288,358	-	8,280
Transfer To Fund 001 General Admin Support	157,000	163,280	163,280	122,460	-	-	-	-
Transfer To Fund 101	-	-	5,000	-	-	-	-	-
Transfer To Fund	-	-	-	40,820	-	-	-	-
Transfer To Fund	-	-	-	-	-	134,552	-	-
Transfer To Fund 351	108,103	-	-	-	-	-	-	-
Transfer To Fund 401	-	-	-	38,500	-	-	300,000	225,000
Total Expenditures	\$ 5,787,501	\$ 5,247,963	\$ 5,055,680	\$ 8,823,112	\$ 3,993,890	\$ 8,420,553	\$ 7,503,370	\$ 3,001,391
Beginning Fund Balance:	\$ 3,890,086	\$ 4,407,385	\$ 2,872,868	\$ 1,505,070	\$ 755,767	\$ 759,981	\$ 470,000	\$ 663,085
Ending Fund Balance:	\$ 4,407,385	\$ 2,872,868	\$ 1,505,070	\$ 755,767	\$ 759,981	\$ 663,085	\$ 457,430	\$ 1,155,657

	2007 Annual Actual	2008 Annual Actual	2009 Annual Actual	2010 Annual Actual	2011 Annual Actual	2012 Annual Actual	2013 Current Budget	2013 YTD Actual 3rd Qtr
(104) HOTEL/MOTEL TAX FUND								
<i>REVENUES:</i>								
Hotel/Motel Lodging Tax	298,997	431,145	344,044	400,243	375,170	341,154	315,000	310,460
Hotel/Motel Transient/Stadium Tax	82,990	156,789	137,617	160,098	150,069	145,555	115,000	124,184
Interest Earnings	32,059	18,740	4,796	1,936	2,145	1,074	-	486
Total Revenues	\$ 414,047	\$ 606,674	\$ 486,457	\$ 562,277	\$ 527,383	\$ 487,782	\$ 430,000	\$ 435,131
<i>EXPENDITURES:</i>								
Administration	359,770	374,133	506,092	437,796	507,096	512,530	497,720	405,393
Transfer to Fund 190 Grant	-	-	149,450	-	-	-	-	-
Total Expenditures	\$ 359,770	\$ 374,133	\$ 655,542	\$ 437,796	\$ 507,096	\$ 512,530	\$ 497,720	\$ 405,393
Beginning Fund Balance:	\$ 700,063	\$ 754,340	\$ 986,881	\$ 817,795	\$ 942,277	\$ 962,564	\$ 859,440	\$ 937,817
Ending Fund Balance:	\$ 754,340	\$ 986,881	\$ 817,795	\$ 942,277	\$ 962,564	\$ 937,817	\$ 791,720	\$ 967,554
(105) PROPERTY ABATEMENT FUND								
<i>REVENUES:</i>								
Abatement Charges	39,598	28,078	25,198	119,774	52,723	95,069	50,000	-
Interest Earnings	2,640	5,482	788	5,949	3,236	1,497	-	118
Transfer In From Fund 001 General	250,000	-	-	-	-	-	-	-
Total Revenues	\$ 292,238	\$ 33,561	\$ 25,985	\$ 125,723	\$ 55,959	\$ 96,566	\$ 50,000	\$ 118
<i>EXPENDITURES:</i>								
Abatement	72,190	76,488	93,282	15,005	68,025	50,114	85,000	72
Total Expenditures	\$ 72,190	\$ 76,488	\$ 93,282	\$ 15,005	\$ 68,025	\$ 50,114	\$ 85,000	\$ 72
Beginning Fund Balance:	\$ -	\$ 220,048	\$ 177,120	\$ 109,823	\$ 220,541	\$ 208,475	\$ 85,000	\$ 254,927
Ending Fund Balance:	\$ 220,048	\$ 177,120	\$ 109,823	\$ 220,541	\$ 208,475	\$ 254,927	\$ 50,000	\$ 254,973
(106) PUBLIC ART FUND								
<i>REVENUES:</i>								
Interest Earnings	-	-	-	-	-	-	-	-
Facilities Rental	-	-	-	-	-	-	5,000	10,000
Transfer In From Fund 001 General	-	-	-	-	-	-	2,000	1,500
Total Revenues	\$ -	\$ 7,000	\$ 11,500					
<i>EXPENDITURES:</i>								
Public Art	-	-	-	-	-	-	2,000	-
Total Expenditures	\$ -	\$ 2,000	\$ -					
Beginning Fund Balance:	\$ -	\$ -						
Ending Fund Balance:	\$ -	\$ 5,000	\$ 11,500					

	2007 Annual Actual	2008 Annual Actual	2009 Annual Actual	2010 Annual Actual	2011 Annual Actual	2012 Annual Actual	2013 Current Budget	2013 YTD Actual 3rd Qtr
(180) NARCOTICS SEIZURE FUND								
<i>REVENUES:</i>								
Share of Forfeited Property	1,441,550	-	-	-	-	21,942	15,000	14,711
John School	4,200	4,200	-	-	-	-	-	-
Restitution/Settlements	(6,811)	49,824	3,645	-	(2,468)	117,419	-	-
Interest Earnings	-	4,365	1,974	845	1,395	858	1,660	320
Interfund Rent	-	-	-	42,000	42,000	42,000	42,000	3,500
Forfeitures	319,447	372,312	293,998	55,686	264,623	110,866	147,000	99,775
Proceeds From Sale of Land	-	-	-	-	-	-	-	514,181
Transfer In From Fund 001 General	5,000	-	-	-	-	-	-	-
Total Revenues	\$ 1,763,386	\$ 430,700	\$ 299,618	\$ 98,531	\$ 305,551	\$ 293,085	\$ 205,660	\$ 632,487
<i>EXPENDITURES:</i>								
Investigations	195,215	752,141	127,785	117,315	128,496	151,650	390,000	71,096
Interfund Loan Interest	-	-	-	-	-	1,070	-	-
Capital Purchases	-	14,591	-	-	-	-	-	8,922
Transfer To Fund 181 Felony Seizures	-	-	242,913	201,460	-	-	-	-
Transfer to Fund 301 General Govt CIP	-	1,000,000	-	-	-	-	-	-
Total Expenditures	\$ 195,215	\$ 1,766,731	\$ 370,698	\$ 318,775	\$ 128,496	\$ 152,720	\$ 390,000	\$ 80,017
Beginning Fund Balance:	\$ 149,561	\$ 1,717,733	\$ 381,702	\$ 310,621	\$ 90,377	\$ 267,432	\$ 200,000	\$ 407,797
Ending Fund Balance:	\$ 1,717,733	\$ 381,702	\$ 310,621	\$ 90,377	\$ 267,432	\$ 407,797	\$ 15,660	\$ 960,267
(181) FELONY SEIZURE FUND								
<i>REVENUES:</i>								
John School	-	-	150	700	-	-	-	-
Interest Earnings	-	-	496	447	290	124	200	64
Forfeitures	-	-	(1,976)	8,380	-	4,419	-	6,145
Transfer In From Fund 180 Narcotics Seizure	-	-	242,913	201,460	-	-	-	-
Total Revenues	\$ -	\$ -	\$ 241,582	\$ 210,988	\$ 290	\$ 4,544	\$ 200	\$ 6,209
<i>EXPENDITURES:</i>								
Investigations	-	-	12,475	7,370	13,186	10,620	58,450	7,355
Capital Purchases	-	-	258,183	-	-	-	-	51,429
Total Expenditures	\$ -	\$ -	\$ 270,659	\$ 7,370	\$ 13,186	\$ 10,620	\$ 58,450	\$ 58,784
Beginning Fund Balance:	\$ -	\$ -	\$ -	\$ (29,076)	\$ 174,541	\$ 161,645	\$ 108,250	\$ 155,569
Ending Fund Balance:	\$ -	\$ -	\$ (29,076)	\$ 174,542	\$ 161,645	\$ 155,569	\$ 50,000	\$ 102,993
(182) FEDERAL SEIZURE FUND								
<i>REVENUES:</i>								
Share of Forfeited Property	-	-	-	8,469	76,711	-	-	-
Interest Earnings	-	-	-	50	162	82	-	20
Transfer In From Fund 001 General	-	-	-	80,038	-	-	-	-
Total Revenues	\$ -	\$ -	\$ -	\$ 88,557	\$ 76,873	\$ 82	\$ -	\$ 20
<i>EXPENDITURES:</i>								
Crime Prevention	-	-	-	-	35,781	23,316	70,000	11,915
Transfer To Fund	-	-	-	-	-	33,160	-	-
Transfer To Fund	-	-	-	-	-	27,384	-	-
Total Expenditures	\$ -	\$ -	\$ -	\$ -	\$ 35,781	\$ 83,859	\$ 70,000	\$ 11,915
Beginning Fund Balance:	\$ -	\$ -	\$ -	\$ -	\$ 88,557	\$ 129,649	\$ 100,480	\$ 45,871
Ending Fund Balance:	\$ -	\$ -	\$ -	\$ 88,557	\$ 129,649	\$ 45,871	\$ 30,480	\$ 33,976

	2007 Annual Actual	2008 Annual Actual	2009 Annual Actual	2010 Annual Actual	2011 Annual Actual	2012 Annual Actual	2013 Current Budget	2013 YTD Actual 3rd Qtr
(190) GRANT FUND								
<i>REVENUES:</i>								
Grants	1,243,314	1,384,521	1,598,555	1,189,732	1,204,098	955,382	3,408,850	214,019
Home Program	-	301,616	9,595	-	555,432	-	228,910	333,541
Interest Earnings	11,965	9,097	268	-	2,212	2,401	-	-
Miscellaneous Revenue	2	-	-	-	11	-	-	-
Loan Proceeds-CDBG Major Repair	-	-	-	388	-	-	-	-
Transfer In From Fund 001 General	138,790	13,146	-	-	-	-	-	-
Transfer In From Fund 301 General Govt CIP	-	-	334,308	-	-	-	-	-
Transfer In From Fund 104 Hotel/Motel Tax	-	-	149,450	-	-	-	-	-
Total Revenues	\$ 1,394,071	\$ 1,708,380	\$ 2,092,176	\$ 1,190,120	\$ 1,761,753	\$ 957,783	\$ 3,637,760	\$ 547,561
<i>EXPENDITURES:</i>								
Grants	1,311,778	1,851,078	1,860,985	1,157,300	1,295,972	947,058	1,783,590	568,090
Transfer To Fund 001 General	-	-	(28,741)	-	-	-	-	-
Transfer To Fund 102 Street Capital	-	-	-	-	2,059	-	-	-
Transfer To Fund 311	-	-	-	13,477	242,604	-	-	-
Transfer to Fund 401 Surface Water Mgmt	-	-	-	12,792	198,671	4,834	-	-
Total Expenditures	\$ 1,311,778	\$ 1,851,078	\$ 1,832,244	\$ 1,183,569	\$ 1,739,306	\$ 951,892	\$ 1,783,590	\$ 568,090
Beginning Fund Balance:	\$ 615,305	\$ 697,599	\$ 554,901	\$ 814,833	\$ 821,384	\$ 843,831	\$ 800,000	\$ 849,722
Ending Fund Balance:	\$ 697,599	\$ 554,901	\$ 814,833	\$ 821,384	\$ 843,831	\$ 849,722	\$ 2,654,170	\$ 829,193
(191) NEIGHBORHOOD STABILIZATION PROGRAM (NSP) FUND								
<i>REVENUES:</i>								
Grant-NSP 1	-	-	-	345,240	293,609	152,542	-	3,871
Grant-NSP 3	-	-	-	-	331,234	130,527	-	156,625
Abatement Interest	-	-	-	-	13,561	855	-	-
Total Revenues	\$ -	\$ -	\$ -	\$ 345,240	\$ 638,403	\$ 283,924	\$ -	\$ 160,496
<i>EXPENDITURES:</i>								
Grant-NSP 1	-	-	-	345,239	139,471	149,751	299,690	3,871
Grant-NSP 3	-	-	-	-	331,234	132,096	-	155,056
Total Expenditures	\$ -	\$ -	\$ -	\$ 345,239	\$ 470,705	\$ 281,848	\$ 299,690	\$ 158,927
Beginning Fund Balance:	\$ -	\$ -	\$ -	\$ -	\$ 1	\$ 167,699	\$ 453,460	\$ 169,776
Ending Fund Balance:	\$ -	\$ -	\$ -	\$ 1	\$ 167,699	\$ 169,776	\$ 153,770	\$ 171,345
(192) OFFICE OF ECONOMIC ADJUSTMENT FUND								
<i>REVENUES:</i>								
Grants	-	-	303,027	1,219,197	176,249	294,834	235,740	135,702
Partner Participation	-	-	-	-	32,500	32,500	32,500	30,000
Total Revenues	\$ -	\$ -	\$ 303,027	\$ 1,219,197	\$ 208,749	\$ 327,334	\$ 268,240	\$ 165,702
<i>EXPENDITURES:</i>								
Grants	-	-	278,165	1,219,198	193,991	309,574	213,860	152,690
Transfer To Fund 001 General	-	-	24,862	-	-	-	-	-
Total Expenditures	\$ -	\$ -	\$ 303,027	\$ 1,219,198	\$ 193,991	\$ 309,574	\$ 213,860	\$ 152,690
Beginning Fund Balance:	\$ -	\$ -	\$ -	\$ (0)	\$ (1)	\$ 14,757	\$ -	\$ 32,517
Ending Fund Balance:	\$ -	\$ -	\$ (0)	\$ (1)	\$ 14,757	\$ 32,517	\$ 54,380	\$ 45,529

	2007 Annual Actual	2008 Annual Actual	2009 Annual Actual	2010 Annual Actual	2011 Annual Actual	2012 Annual Actual	2013 Current Budget	2013 YTD Actual 3rd Qtr
(193) POLICE AMERICA REINVESTMENT RECOVERY ACT (ARRA) GRANT FUND								
<i>REVENUES:</i>								
Grants	-	-	139,053	540,183	315,778	418,911	8,300	-
Total Revenues	\$ -	\$ -	\$ 139,053	\$ 540,183	\$ 315,778	\$ 418,911	\$ 8,300	\$ -
<i>EXPENDITURES:</i>								
Grants	-	-	39,032	57,303	315,377	402,886	8,000	-
Transfer To Fund 001 General	-	-	105,013	478,290	-	16,025	-	-
Total Expenditures	\$ -	\$ -	\$ 144,044	\$ 535,593	\$ 315,377	\$ 418,911	\$ 8,000	\$ -
Beginning Fund Balance:	\$ -	\$ -	\$ -	\$ (4,991)	\$ (401)	\$ 0	\$ -	\$ 0
Ending Fund Balance:	\$ -	\$ -	\$ (4,991)	\$ (401)	\$ 0	\$ 0	\$ 300	\$ 0
(195) PUBLIC SAFETY GRANTS FUND								
<i>REVENUES:</i>								
Grants	-	-	225,368	487,356	522,304	458,874	370,160	341,559
Total Revenues	\$ -	\$ -	\$ 225,368	\$ 487,356	\$ 522,304	\$ 458,874	\$ 370,160	\$ 341,559
<i>EXPENDITURES:</i>								
Grants	-	-	178,180	362,449	525,258	455,874	366,520	341,720
Transfer To Fund 001 General	-	-	42,952	99,571	24,323	3,000	-	-
Total Expenditures	\$ -	\$ -	\$ 221,132	\$ 462,020	\$ 549,581	\$ 458,874	\$ 366,520	\$ 341,720
Beginning Fund Balance:	\$ -	\$ -	\$ -	\$ 4,235	\$ 29,571	\$ 2,294	\$ -	\$ 2,294
Ending Fund Balance:	\$ -	\$ -	\$ 4,235	\$ 29,571	\$ 2,294	\$ 2,294	\$ 3,640	\$ 2,133

	2007 Annual Actual	2008 Annual Actual	2009 Annual Actual	2010 Annual Actual	2011 Annual Actual	2012 Annual Actual	2013 Current Budget	2013 YTD Actual 3rd Qtr
(201) 59TH STREET DEBT SERVICE								
<i>REVENUES:</i>								
Local Sales & Use Tax	77,000	77,000	-	-	-	-	-	-
Total Revenues	\$ 77,000	\$ 77,000	\$ -	\$ -				
<i>EXPENDITURES:</i>								
Principal & Interest	77,000	77,000	-	-	-	-	-	-
Total Expenditures	\$ 77,000	\$ 77,000	\$ -	\$ -				
Beginning Fund Balance:	\$ -	\$ -						
Ending Fund Balance:	\$ -	\$ -						
(202) SEWER PROJECT CAPITAL PROJECT FUND								
<i>REVENUES:</i>								
Interest	-	-	1,646	278	125	52	-	22
Assessments	332,069	391,575	777,533	322,786	313,304	303,823	-	209,417
Transfer In From Fund 351	-	24,758	-	-	-	-	-	-
Total Revenues	\$ 332,069	\$ 416,334	\$ 779,179	\$ 323,064	\$ 313,429	\$ 303,875	\$ -	\$ 209,439
<i>EXPENDITURES:</i>								
Principal & Interest -	173,289	266,944	661,163	273,629	225,764	214,459	-	-
Principal & Interest -	146,226	98,785	96,013	93,241	115,019	87,697	-	-
Principal & Interest -	11,727	-	-	-	-	-	-	-
Total Expenditures	\$ 331,242	\$ 365,729	\$ 757,175	\$ 366,870	\$ 340,783	\$ 302,156	\$ -	\$ -
Beginning Fund Balance:	\$ -	\$ 828	\$ 51,433	\$ 73,436	\$ 29,630	\$ 2,276	\$ -	\$ 3,995
Ending Fund Balance:	\$ 828	\$ 51,433	\$ 73,436	\$ 29,630	\$ 2,276	\$ 3,995	\$ -	\$ 213,434
(203) POLICE FACILITY DEBT SERVICE								
<i>REVENUES:</i>								
Interest Earnings	-	-	279	-	-	-	-	-
Transfer In From Fund 001 General	-	-	141,185	-	-	-	-	-
Total Revenues	\$ -	\$ -	\$ 141,464	\$ -	\$ -	\$ -	\$ -	\$ -
<i>EXPENDITURES:</i>								
Principal & Interest -	-	-	141,464	-	-	-	-	-
Total Expenditures	\$ -	\$ -	\$ 141,464	\$ -	\$ -	\$ -	\$ -	\$ -
Beginning Fund Balance:	\$ -	\$ -						
Ending Fund Balance:	\$ -	\$ -						
(204) SEWER PROJECT CAPITAL PROJECT FUND								
<i>REVENUES:</i>								
Sewer Charges	349,910	359,307	376,081	435,027	500,489	555,947	-	356,924
Interest Earnings	5,588	8,393	2,609	1,751	1,976	2,170	-	3,128
Non-Revenue Principal PWTFI \$4	-	-	-	-	-	2,403	-	5,305
Total Revenues	\$ 355,498	\$ 367,700	\$ 378,690	\$ 436,778	\$ 502,465	\$ 560,520	\$ -	\$ 365,356
<i>EXPENDITURES:</i>								
Principal & Interest	50,510	259,952	92,176	248,389	408,902	462,533	-	460,725
Transfer To Fund	-	-	-	-	-	750,000	-	-
Total Expenditures	\$ 50,510	\$ 259,952	\$ 92,176	\$ 248,389	\$ 408,902	\$ 1,212,533	\$ -	\$ 460,725
Beginning Fund Balance:	\$ -	\$ 304,988	\$ 412,736	\$ 699,250	\$ 887,639	\$ 981,203	\$ -	\$ 329,191
Ending Fund Balance:	\$ 304,988	\$ 412,736	\$ 699,250	\$ 887,639	\$ 981,203	\$ 329,191	\$ -	\$ 233,822
(251) LOCAL IMPROVEMENT DISTRICT (LID) GUARANTY FUND								
<i>REVENUES:</i>								
Interest Earnings	9,324	7,215	1,883	915	670	307	-	181
Transfer In From Fund 351	-	88,000	-	-	-	-	-	-
Total Revenues	\$ 9,324	\$ 95,215	\$ 1,883	\$ 915	\$ 670	\$ 307	\$ -	\$ 181
<i>EXPENDITURES:</i>								
Total Expenditures	\$ -	\$ -						
Beginning Fund Balance:	\$ 282,470	\$ 291,794	\$ 387,009	\$ 388,892	\$ 389,807	\$ 390,476	\$ -	\$ 390,783
Ending Fund Balance:	\$ 291,794	\$ 387,009	\$ 388,892	\$ 389,807	\$ 390,476	\$ 390,783	\$ -	\$ 390,964

	2007 Annual Actual	2008 Annual Actual	2009 Annual Actual	2010 Annual Actual	2011 Annual Actual	2012 Annual Actual	2013 Current Budget	2013 YTD Actual 3rd Qtr
(301) GENERAL GOVERNMENT CAPITAL PROJECT FUND								
<i>REVENUES:</i>								
Grants	-	543,125	-	-	-	-	-	-
Intergovernmental-Fort Steilacoom Park	21,645	28,355	-	-	-	-	-	-
Interest Earnings	305,326	169,536	(601)	2,794	488	322	-	261
Contributions/Donations	-	-	-	5,000	100,000	-	-	-
GO Bond Proceeds	-	-	2,742,361	-	-	-	-	-
Transfer In From Fund 001 General	550,000	125,000	2,550,000	150,000	50,000	-	-	-
Transfer In From Fund 180 Narcotics Seizure	-	1,000,000	-	-	-	-	-	-
Total Revenues	\$ 876,971	\$ 1,866,016	\$ 5,291,760	\$ 157,794	\$ 150,488	\$ 322	\$ -	\$ 261
<i>EXPENDITURES:</i>								
Capital	923,447	9,058,092	4,172,124	269,094	31,721	-	-	3
Transfer To Fund 190	-	-	334,308	-	-	-	-	-
Transfer To Fund 311	2,049,890	-	-	-	-	-	-	-
Transfer To Fund 502	-	-	-	115,000	-	-	-	-
Total Expenditures	\$ 2,973,337	\$ 9,058,092	\$ 4,506,432	\$ 384,094	\$ 31,721	\$ -	\$ -	\$ 3
Beginning Fund Balance:	\$ 9,008,716	\$ 6,912,351	\$ (279,725)	\$ 505,602	\$ 279,303	\$ 398,070	\$ -	\$ 398,392
Ending Fund Balance:	\$ 6,912,351	\$ (279,725)	\$ 505,602	\$ 279,303	\$ 398,070	\$ 398,392	\$ -	\$ 398,650
(311) SEWER CAPITAL PROJECT FUND								
<i>REVENUES:</i>								
Grants	-	-	741,551	1,656,811	672,769	-	-	-
Charges for Services & Fees	-	-	58,125	-	-	-	-	-
Interest Earnings	126,012	56,068	8,875	2,574	111	335	-	192
Contributions/Donations	-	-	227,441	12,060	44,160	21,514	-	-
Loan Receipts From Fund 401 SWM	-	-	-	-	385,400	-	-	-
Public Works Trust Fund Loan	-	-	2,500,000	2,078,000	1,262,000	-	235,580	-
Transfer In From Fund 190	-	-	-	13,477	242,604	-	-	-
Transfer In From Fund 301	2,049,890	-	-	-	-	-	-	-
Transfer In From Fund 401	-	-	134,594	-	194,300	-	-	-
Transfer In From Fund	-	-	-	-	-	750,000	-	-
Total Revenues	\$ 2,175,902	\$ 56,068	\$ 3,670,587	\$ 3,762,921	\$ 2,801,345	\$ 771,849	\$ 235,580	\$ 192
<i>EXPENDITURES:</i>								
Capital	161,661	514,449	3,400,812	5,552,073	2,417,988	613,553	234,610	24,519
Transfer To Fund 001 General	-	-	-	-	2,733	-	-	-
Total Expenditures	\$ 161,661	\$ 514,449	\$ 3,400,812	\$ 5,552,073	\$ 2,420,721	\$ 613,553	\$ 234,610	\$ 24,519
Beginning Fund Balance:	\$ -	\$ 2,014,240	\$ 1,555,859	\$ 1,825,634	\$ 36,483	\$ 417,106	\$ -	\$ 190,002
Ending Fund Balance:	\$ 2,014,240	\$ 1,555,859	\$ 1,825,634	\$ 36,483	\$ 417,106	\$ 575,402	\$ 970	\$ 165,675

	2007 Annual Actual	2008 Annual Actual	2009 Annual Actual	2010 Annual Actual	2011 Annual Actual	2012 Annual Actual	2013 Current Budget	2013 YTD Actual 3rd Qtr
(312) SANITARY SEWER CONNECTION CAPITAL PROJECT FUND								
<i>REVENUES:</i>								
Sewer Availability Charge	-	-	-	-	-	238,686	269,900	283,641
Interest Earnings	-	-	-	-	-	-	-	50
Proceeds From Lien	-	-	-	-	-	-	-	3,412
Total Revenues	\$ -	\$ 238,686	\$ 269,900	\$ 287,103				
<i>EXPENDITURES:</i>								
Capital	-	-	-	-	-	56,821	89,940	33,272
Transfer To Fund	-	-	-	-	-	876	-	-
Total Expenditures	\$ -	\$ 57,697	\$ 89,940	\$ 33,272				
Beginning Fund Balance:	\$ -	\$ 116,640	\$ 180,989					
Ending Fund Balance:	\$ -	\$ 180,989	\$ 296,600	\$ 434,820				
(351) LOCAL IMPROVEMENT DISTRICT (LID) CAPITAL FUND								
<i>REVENUES:</i>								
Interest Earnings	2	7,792	-	-	-	-	-	-
LID Bond Assessment	-	880,000	-	-	-	-	-	-
Transfer In From Fund 102 Street Capital	108,103	-	-	-	-	-	-	-
Total Revenues	\$ 108,105	\$ 887,792	\$ -	\$ -				
<i>EXPENDITURES:</i>								
Capital	719,384	27,631	-	-	-	-	-	-
Transfer To Fund 202	-	112,758	-	-	-	-	-	-
Total Expenditures	\$ 719,384	\$ 140,389	\$ -	\$ -				
Beginning Fund Balance:	\$ (136,123)	\$ (747,403)	\$ -	\$ -				
Ending Fund Balance:	\$ (747,403)	\$ -	\$ -					

	2007 Annual Actual	2008 Annual Actual	2009 Annual Actual	2010 Annual Actual	2011 Annual Actual	2012 Annual Actual	2013 Current Budget	2013 YTD Actual 3rd Qtr
(401) SURFACE WATER MANAGEMENT FUND (To Be Updated)								
<i>REVENUES:</i>								
Charges for Services & Fees	-	-	-	-	-	-	-	-
Interest Earnings	-	-	-	-	-	-	-	-
Subtotal Operating Revenues	\$ -	\$ -						
<i>EXPENDITURES:</i>								
Geographical Information Services	-	-	-	-	-	-	-	-
Storm Drainage	-	-	-	-	-	-	-	-
Transfer to Fund 001 General Admin Support	-	-	-	-	-	-	-	-
Contribution to Fleet & Equipment Reserves	-	-	-	-	-	-	-	-
Subtotal Operating Expenditures	\$ -	\$ -						
OPERATING INCOME (LOSS)	\$ -	\$ -						
<i>OTHER FINANCING SOURCES:</i>								
Grants	-	-	-	-	-	-	-	-
Contributions/Donations	-	-	-	-	-	-	-	-
Judgments, Settlements/Miscellaneous	-	-	-	-	-	-	-	-
Interfund Loan Interest	-	-	-	-	-	-	-	-
Interfund Loan Repay-Fund 001 General	-	-	-	-	-	-	-	-
Proceeds from Sale of Assets/Capital Lease	-	-	-	-	-	-	-	-
Transfer In From Fund 001 General	-	-	-	-	-	-	-	-
Transfer In From Fund 102 Street Capital	-	-	-	-	-	-	-	-
Transfer In From Fund 190 Grant	-	-	-	-	-	-	-	-
Subtotal Other Financing Sources	\$ -	\$ -						
<i>OTHER FINANCING USES:</i>								
Interfund Loan	-	-	-	-	-	-	-	-
Capital	-	-	-	-	-	-	-	-
Transfer To Fund 101 Street O&M	-	-	-	-	-	-	-	-
Transfer To Fund 102 Street Capital	-	-	-	-	-	-	-	-
Transfer To Fund 311	-	-	-	-	-	-	-	-
Subtotal Other Financing Uses	\$ -	\$ -						
Total Revenues and Other Sources	\$ -	\$ -						
Total Expenditures and other Uses	\$ -	\$ -						
Beginning Fund Balance:	\$ -	\$ -						
Ending Fund Balance:	\$ -	\$ -						

	2007 Annual Actual	2008 Annual Actual	2009 Annual Actual	2010 Annual Actual	2011 Annual Actual	2012 Annual Actual	2013 Current Budget	2013 YTD Actual 3rd Qtr
(501) VEHICLE & EQUIPMENT RESERVE FUND (To Be Updated)								
<i>REVENUES:</i>								
Replacement Reserves Collections	-	-	-	-	-	-	-	-
Interest Earnings	-	-	-	-	-	-	-	-
Insurance Recovery	-	-	-	-	-	-	-	-
Interfund Loan Payment & Interest	-	-	-	-	-	-	-	-
Capital Contribution From Grant Source	-	-	-	-	-	-	-	-
Proceeds From Sale of Assets	-	-	-	-	-	-	-	-
Transfer In From Fund 001 General	-	-	-	-	-	-	-	-
Total Revenues	\$ -	\$ -						
<i>EXPENDITURES:</i>								
Vehicle & Equipment Maintenance	-	-	-	-	-	-	-	-
Interfund Loan to General Fund	-	-	-	-	-	-	-	-
Capital Purchases	-	-	-	-	-	-	-	-
Total Expenditures	\$ -	\$ -						
Beginning Fund Balance:	\$ -	\$ -						
Ending Fund Balance:	\$ -	\$ -						
(502) CITY HALL FACILITY RESERVE FUND (To Be Updated)								
<i>REVENUES:</i>								
Interest Earnings	-	-	-	-	-	-	-	-
Transfer In From Fund 001 General	-	-	-	-	-	-	-	-
Transfer In From Fund 301 General Govt CIP	-	-	-	-	-	-	-	-
Total Revenues	\$ -	\$ -						
<i>EXPENDITURES:</i>								
City Facilities Maintenance	-	-	-	-	-	-	-	-
Capital Projects	-	-	-	-	-	-	-	-
Total Expenditures	\$ -	\$ -						
Beginning Fund Balance:	\$ -	\$ -						
Ending Fund Balance:	\$ -	\$ -						



LAKWOOD CITY COUNCIL SPECIAL MEETING MINUTES

November 25, 2013
City of Lakewood
City Council Chambers
6000 Main Street SW
Lakewood, WA 98499

CALL TO ORDER

Mayor Anderson called the meeting to order at 7:00 p.m.

ROLL CALL

Councilmembers Present: 7 – Mayor Don Anderson; Deputy Mayor Jason Whalen; Councilmembers Mary Moss, Mike Brandstetter, Helen McGovern-Pilant, Marie Barth and Paul Bocchi.

Proclamation and Presentations

Proclamation extending appreciation of Helen McGovern-Pilant for her dedicated service to the Lakewood City Council and citizens of Lakewood.

MAYOR ANDERSON PRESENTED A PROCLAMATION TO COUNCILMEMBER MCGOVERN-PILANT EXTENDING APPRECIATION FOR HER DEDICATED SERVICE TO THE LAKEWOOD CITY COUNCIL AND CITIZENS OF LAKEWOOD.

Mayor Anderson asked if members from the audience wished to provide comments.

Speaking before the Council were:

Doug Richardson, Pierce County Councilmember, thanked Councilmember Helen McGovern for her service on the Council.

Katherine Rudolph, Association of Pierce County-Tacoma Realtors, thanked Councilmember Helen McGovern for her service to the community.

Linda Smith, Lakewood Chamber of Commerce, thanked Helen McGovern for her service on the Council and serving the community.

Ordinance No. 571 adopting the 2014 property tax levy.

COUNCILMEMBER BOCCHI MOVED TO ADOPT ORDINANCE NO. 571.
SECONDED BY COUNCILMEMBER BRANDSTETTER. VOICE VOTE WAS
TAKEN AND CARRIED UNANIMOUSLY.

ADJOURNMENT

There being no further business, the meeting adjourned at 7:25 p.m.

DON ANDERSON, MAYOR

ATTEST:

ALICE M. BUSH, MMC
CITY CLERK



LAKWOOD CITY COUNCIL STUDY SESSION MINUTES

November 25, 2013
City of Lakewood
City Council Chambers
6000 Main Street SW
Lakewood, WA 98499

CALL TO ORDER

Mayor Anderson called the meeting to order at 7:25 p.m.

ROLL CALL

Councilmembers Present: 7 – Mayor Don Anderson; Deputy Mayor Jason Whalen; Councilmembers Mary Moss, Mike Brandstetter, Helen McGovern-Pilant, Marie Barth and Paul Bocchi.

ITEMS FOR DISCUSSION:

Review of the Living Access Support Alliance Prairie Oaks Section 108 loan.

Program Grants Coordinator Gumm spoke about the Prairie Oaks Client Services Center Section 108 loan funding for a joint project with the Living Access Support Alliance (LASA) and the Tacoma Housing Authority.

Mayor Anderson and Deputy Mayor Whalen disclosed their affiliation with LASA and recused themselves from discussion on this matter. Mayor Anderson then passed the gavel to Councilmember Helen McGovern-Pilant.

Ms. Morlan, National Development Council, reviewed the financial analysis and structure of the loan.

Discussion ensued on the Section 108 loan being in first position; who is drafting the loan documents; what does the loan origination fee cover (legal counsel, environmental review, appraisal and underwriting fees) and where does the revenues from the fee get allocated (CDBG program income); how does the maintenance aspects such as laundry facilities on the building work; and what is the capacity of LASA to take on this debt; is the cost of \$300 a square foot reasonable for this type of project (higher-end due to competitive bidding which is subject to federal prevailing rates and State Housing Trust fund projects are required to design to specific standards).

Review of the 2014 proposed lodging tax funding allocations.

Economic Development Manager Ellie Chambers-Grady reviewed the recommendations of the Lodging Tax Advisory Committee for allocating lodging tax funds for 2014.

Discussion ensued on the Farmers Market allocation; is economic development personnel costs an allowable lodging tax expenditure and can the personnel costs can be applied to the 2014 general fund budget.

Economic Development and Development Services update.

Assistant City Manager Bugher and Economic Development Manager Chambers-Grady reviewed economic development projects in Lakewood and development services in the Lakewood Towne Center. Assistant City Manager Bugher then provided an update on the integration of the new building permitting software, and explained that renewal of business licenses will occur in December – February, and beginning in 2014, the CSRT will reactivate the dangerous building abatement program, and a plan for service club and way-finding signs is about 50 percent complete.

Discussion ensued on the status of the Marriott Hotel; will there be BCRA information with regard to the restaurant pads at the December 14 Council Retreat; is there funding to do a subarea plan; and what were the drivers behind the Regional Growth Center and should the subarea plan be part of the Comprehensive Plan.

Review of the South Sound Military and Communities Partnership 2014 Memorandum of Agreement.

Program Manager Dan Penrose reviewed the Memorandum of Agreement that establishes the structure of the South Sound Military and Communities Partnership (SSMCP) that was negotiated by the partners. He described the composition of the elected officials council, executive leadership team, and the Steering Committee.

Discussion ensued on the members of the executive leadership team and who will represent Pierce County (Deputy Executive Kevin Phelps); what are the dues of the general membership; where would the \$50,000 Lakewood financial commitment be budgeted; was there thought on the amount of the County's funding commitment (\$50,000) when its budget is larger than Lakewood; reviewing the 2014 SSMCP Work Plan; what is the anticipated budget for 2014 (\$264,350 and additional \$180,000 for land use planning); and with Thurston County stepping down from the executive leadership team, how does it affect the SSMCP.

2013-2014 Mid-Biennial Budget Review, Proposed 2013 Budget Amendments.

Assistant City Manager Kraus reviewed the mid-biennial budget amendments.

Discussion ensued on the ending fund balance; what is the source of revenue for equipment replacement for vehicles and major equipment (General Fund); how are receivables taken into account; and why were the Redflex traffic camera revenues and expenditures not budgeted.

Further discussion ensued on the ICMA forfeiture funds; and if citizens may present written and oral comments on the budget at or prior to the public hearing.

Review of the Comprehensive Plan visioning process and request for consulting services.

Assistant City Manager Bugher reviewed the visioning process for the Comprehensive Plan and consultants to conduct a broader visioning process. He suggested that staff issue a Request for Proposal should the City wish to secure a consultant.

Discussion ensued on seeking a consulting service for implementing a Comprehensive Plan visioning process and what would staff be doing with the Comprehensive Plan update versus a consulting service; and what were the strengths and weaknesses on the process the last time staff prepared the Comprehensive Plan.

Review of amendments to the criminal code.

City Attorney Wachter reviewed the proposed amendments to the criminal code.

Discussion ensued on the reasoning for the difference in the RCW 19.60.066 language referring to people under 18 years of age with a conviction and the RCW 19.290.100 language referring to people under 18 years of age who are known to have criminal convictions.

Review of amendments to Chapter 2.16 of the Lakewood Municipal Code relative to the Municipal Court judge salary and caseload.

City Attorney Wachter reviewed the proposed code amendments relative to the Municipal Court judge salary and caseload provisions.

Discussion ensued on what the anticipated salary range is for the judicial position; and what would be the effective date of the ordinance.

BRIEFING BY THE CITY MANAGER

City Manager Caulfield spoke about the Senate Transportation Committee hearing that was held last week on the I-5/JBLM corridor improvements.

He reported that staff is reaching out to the federal delegation with regard to the Point Defiance Bypass rail.

He announced that on December 6, 2013 the annual Christmas tree lighting will be held at City Hall and on December 7, 2013, the 5K Jingle Bell Run will be held.

On December 8, 2013 the City Council and Youth Council is scheduled to tour the Pacific Science Center RACE Are We So Different exhibit.

He announced that on December 14, 2013 the Council Retreat will begin at 9:00 a.m. in Conference Room 3A.

He noted that the Stryker Brigade change of command event is scheduled for Friday, January 24, 2013.

He also indicated that Major General Dougherty is providing a tour of Camp Murray for 2-3 hours in February or March.

He reported that Landmarks Heritage Advisory Board met to discuss a draft historic preservation ordinance and they are asking for legal counsel to attend their next meeting.

He then reported that the Lakewood Police Department sponsored a public information officers media event on Thursday, November 21, 2013.

He reported that the National Guard Readiness Center is moving forward and will be meeting with Tillicum Neighborhood Association on December 4, 2013.

He indicated that the Council Study Session tables are on order and will take approximately 5-6 weeks to arrive.

He explained that if Council approves the budget amendment, Ipads will be purchased for Council to have access to the Council agenda, calendar, and email.

He announced that the Public Works Department conducted its annual Thanksgiving Charity Event for the local Emergency Food Network, collecting 221 boxes of macaroni and cheese, 166 cans of soup and \$295 in cash.

He noted that CSRT conducted a community block watch team and a tour of the Police Station for a Girl Scout troop.

He announced that on November 22, Officer John Babcock was recognized by the Tacoma-Pierce County DUI Victims Information Panel for his efforts in DUI and Impaired Driving enforcement.

He thanked Councilmember McGovern-Pilant for her service on the Council on behalf of the City employees.

He wished Councilmembers a happy thanksgiving.

ITEMS TENTATIVELY SCHEDULED FOR THE DECEMBER 2, 2013 REGULAR CITY COUNCIL MEETING:

1. Adopting the Living Access Support Alliance Prairie Oaks Section 108 loan.
2. Adopting the 2014 proposed lodging tax funding allocations.
3. Adopting the South Sound Military and Communities Partnership 2014 Memorandum of Agreement.
4. Adopting amendments to the criminal code.
5. Adopting amendments to Chapter 2.16 of the Lakewood Municipal Code relative to the Municipal Court judge salary and caseload.
6. Swearing-in ceremony of new Councilmember.
7. This is the date set for a public hearing on the proposed 2013-2014 biennial budget amendments.
8. Confirming the appointment of a Municipal Court Judge.
9. Confirming the City Manager's appointment of Stafford Smith as Hearings Examiner and Phil Olbrechts as Hearings Examiner Pro-Tem and authorizing the execution of agreements for said services.
10. Approving the street vacation for a portion of 104th Street Court right-of-way.
11. Authorizing the execution of an agreement with the Humane Society for Tacoma-Pierce County, in the amount of \$106,050, for animal sheltering services from January 1, 2014 through December 31, 2014.
12. Authorizing the execution of a grant agreement with the Washington State Department of Ecology, in the amount of \$300,000 for the stormwater outfall program.

CITY COUNCIL COMMENTS

Councilmember Bocchi provided an update on the Pierce County Regional Council (PCRC) meeting he attended and their discussion about T-1 and the Urban Growth Area expansion policy. He then announced the names of the officers that were elected to PCRC. He thanked Councilmember McGovern-Pilant for her long service on the Council.

Councilmember Moss commented on the Lakewood Historical Society Buffalo Soldiers event she attended. She then commented on the Planning Advisory Board meeting she attended. She also reported on a few businesses she visited, such as the Nisqually Market.

Councilmember Barth commented on the Holiday Inn Express business she visited and the Treasure Chest business.

Councilmember Brandstetter commented on a Police event he attended in Fife to honor police officers and to keep impaired drivers off the street. He then expressed appreciation for Councilmember McGovern-Pilant’s candid nature while serving on the Council.

Deputy Mayor Whalen expressed his appreciation for working with Councilmember McGovern-Pilant. He also expressed his appreciation for the work of Communications Manager Brent Champaco.

Mayor Anderson spoke about the Transportation package hearing he attended. He then thanked Councilmember McGovern-Pilant for her historical knowledge and service on the Council.

Councilmember McGovern-Pilant thanked the Public Works Department for their efforts in collecting food for the Emergency Food Network. She thanked the Council for the opportunity to serve.

* * * * *

Executive Session

Councilmember McGovern announced that Council will recess into Executive Session for approximately 10 minutes to discuss pending litigation.

* * * * *

Council recessed into Executive Session at 10:35 p.m. and reconvened at 10:45 p.m.

At 10:45 p.m. Mayor Anderson announced Executive Session would be extended an additional 10 minutes.

Council reconvened at 10:55 p.m.

ADJOURNMENT

There being no further business, the meeting adjourned at 10:55 p.m.

DON ANDERSON, MAYOR

ATTEST:

ALICE M. BUSH, MMC
CITY CLERK



LAKEWOOD CITY COUNCIL MINUTES

December 2, 2013
City of Lakewood
City Council Chambers
6000 Main Street SW
Lakewood, WA 98499

CALL TO ORDER

Mayor Anderson called the meeting to order at 7:00 p.m.

ROLL CALL

Councilmembers Present: 7 – Mayor Don Anderson; Deputy Mayor Jason Whalen; Councilmembers Mary Moss, Mike Brandstetter, John Simpson, Marie Barth and Paul Bocchi.

FLAG SALUTE

The Pledge of Allegiance was led by Mayor Anderson.

SWEARING IN CEREMONY

City Clerk Bush administered the oath of office for incoming Councilmember John Simpson.

Council recessed at 7:05 p.m. and reconvened at 7:10 p.m.

REPORTS BY THE CITY MANAGER

No report at this time.

PROCLAMATIONS AND PRESENTATIONS

Youth Council Report

The Youth Council reported on the Stuff the Bus and the RACE workshop event. Several Youth Council members were recognized for earning the President's Volunteer Service Award. Upcoming events of the Youth Council include the

annual tree lighting ceremony, Jing Bell 5K run and the Holiday Fair with Caring for Kids.

Clover Park School District Board Report

None.

PUBLIC COMMENTS

Speaking before the Council were:

Dennis Haugen, Lakewood resident, showed a video of Governor Nikki Haley regarding economic development.

Janne Hutchins, LASA, thanked Council for the City's support and described the services that LASA currently provides. She spoke in support of the Prairie Oaks Client Service Center project.

Becky Huber, Lakewood resident, welcomed Councilmember Simpson to the Council. She invited Council and the audience to the Lakewood Historical Society museum 15th anniversary celebration.

Justin Brown, Lakewood resident, welcomed Councilmember Simpson and emphasized the importance of supporting the Constitution and the oath of office.

C O N S E N T A G E N D A

- A. Approval of the minutes of the City Council Special meeting of November 13, 2013.
- B. Approval of the minutes of the City Council Special meeting of November 18, 2013.
- C. Approval of the minutes of the City Council meeting of November 18, 2013.
- D. Approval of payroll checks, in the amount of \$2,148,759.13, for the period October 16, 2013 through November 15, 2013.
- E. Approval of claim vouchers, in the amount of \$1,734,552.04, for the period October 31, 2013 through November 21, 2013.
- F. Items Filed in the Office of the City Clerk:
 - 1. Planning Advisory Board meeting minutes of November 6, 2013.

COUNCILMEMBER BRANDSTETTER REQUESTED THAT ITEM E. BE REMOVED

FROM THE CONSENT AGENDA TO THE REGULAR AGENDA.

COUNCILMEMBER MOSS MOVED TO ADOPT ITEMS A-D AND F OF THE CONSENT AGENDA AS PRESENTED. SECONDED BY COUNCILMEMBER SIMPSON. VOICE VOTE WAS TAKEN AND CARRIED UNANIMOUSLY.

R E G U L A R A G E N D A

- E. Approval of claim vouchers, in the amount of \$1,734,552.04, for the period October 31, 2013 through November 21, 2013.**

Councilmember Brandstetter asked for an explanation of the new format for the claim vouchers and why there were so many voided checks.

COUNCILMEMBER BRANDSTETTER MOVED TO APPROVE CLAIM VOUCHERS, IN THE AMOUNT OF \$1,734,552.04, FOR THE PERIOD OCTOBER 31, 2013 THROUGH NOVEMBER 21, 2013. SECONDED BY DEPUTY MAYOR WHALEN. VOICE VOTE WAS TAKEN AND CARRIED UNANIMOUSLY.

PUBLIC HEARINGS AND APPEALS

This is the date set for a public hearing on the proposed 2013-2014 biennial budget amendments.

Speaking before the Council was:

Dennis Haugen, Lakewood resident, spoke about grant funding and economic development.

There being no further testimony, the hearing was declared closed.

APPOINTMENTS

Motion No. 2013-58 confirming the appointment of Grant Blinn as Municipal Court Judge, from January 1, 2014 through December 31, 2017, and authorizing the City Manager to execute an agreement for judicial services.

DEPUTY MAYOR WHALEN MOVED TO CONFIRM THE APPOINTMENT OF GRANT BLINN AS MUNICIPAL COURT JUDGE FROM JANUARY 1, 2014 THROUGH DECEMBER 31, 2014 AND AUTHORIZE THE CITY MANAGER TO EXECUTE AN AGREEMENT FOR JUDICIAL SERVICES. SECONDED BY COUNCILMEMBER MOSS. VOICE VOTE WAS TAKEN AND CARRIED UNANIMOUSLY.

Motion No. 2013-59 confirming the City Manager's appointment of Stafford Smith as Hearings Examiner and Phil Olbrechts as Hearings Examiner Pro-Tem for a two-year term, and authorizing the execution of agreements for said services.

COUNCILMEMBER BARTH MOVED TO CONFIRM THE APPOINTMENT OF STAFFORD SMITH AS HEARINGS EXAMINER AND PHIL OLBRECHTS AS HEARINGS EXAMINER PRO-TEM FOR A TWO YEAR TERM AND AUTHORIZE THE EXECUTION OF AGREEMENTS FOR SERVICES. SECONDED BY COUNCILMEMBER SIMPSON. VOICE VOTE WAS TAKEN AND CARRIED UNANIMOUSLY.

ORDINANCES

Ordinance No. 572 vacating a portion of 104th Street Court South.

COUNCILMEMBER BOCCHI MOVED TO ADOPT ORDINANCE NO. 572. SECONDED BY DEPUTY MAYOR WHALEN. VOICE VOTE WAS TAKEN AND CARRIED UNANIMOUSLY.

Ordinance No. 573 amending Sections 03.70.202, 09A.03.000, 09A.03.130, 09A.06.010, 09A.12.000 and 10.04.030, creating Sections 09A.03.081 and 09A.03.085 and repealing 09A.12.030 of the Lakewood Municipal Code relative to the criminal code.

COUNCILMEMBER BRANDSTETTER MOVED TO ADOPT ORDINANCE NO. 573. SECONDED BY COUNCILMEMBER MOSS. VOICE VOTE WAS TAKEN AND CARRIED UNANIMOUSLY.

Ordinance No. 574 amending Section 02.16.090 and repealing Section 02.16.135 of the Lakewood Municipal Code relative to the Municipal Court judicial position.

DEPUTY MAYOR WHALEN MOVED TO ADOPT ORDINANCE NO. 574. SECONDED BY COUNCILMEMBER SIMPSON. VOICE VOTE WAS TAKEN AND CARRIED UNANIMOUSLY.

RESOLUTIONS

Resolution No. 2013-27 authorizing the submission of a Section 108 loan application to the U. S. Department of Housing and Urban Development, in the amount of \$310,000, to develop the Living Access Support Alliance Prairie Oaks Client Services Center at 8954, 8956 and 8960 Gravelly Lake Drive SW.

Mayor Anderson and Deputy Mayor Whalen disclosed their affiliation with Living Access Support Alliance and recused themselves from discussion and voting on this matter.

COUNCILMEMBER SIMPSON MOVED TO ADOPT RESOLUTION NO.2013-27. SECONDED BY COUNCILMEMBER BRANDSTETTER. VOICE VOTE WAS TAKEN AND CARRIED WITH MAYOR ANDERSON AND DEPUTY MAYOR WHALEN ABSTAINING.

UNFINISHED BUSINESS

None.

NEW BUSINESS

Motion No. 2013-60 authorizing the execution of an agreement with the Humane Society for Tacoma-Pierce County, in the amount of \$106,050, for animal sheltering services from January 1, 2014 through December 31, 2014.

COUNCILMEMBER BARTH MOVED TO AUTHORIZE THE EXECUTION OF AN AGREEMENT WITH THE HUMANE SOCIETY FOR TACOMA-PIERCE COUNTY, IN THE AMOUNT OF \$106,050, FOR ANIMAL SHELTERING SERVICES FROM JANUARY 1, 2014 THROUGH DECEMBER 31, 2014. SECONDED BY COUNCILMEMBER BRANDSTETTER. VOICE VOTE WAS TAKEN AND CARRIED UNANIMOUSLY.

Motion No. 2013-61 approving the 2014 lodging tax funding allocations and authorizing the execution of agreements for said services.

DEPUTY MAYOR WHALEN MOVED TO APPROVE THE 2014 LODGING TAX FUNDING ALLOCATIONS AND AUTHORIZE THE EXECUTION OF AGREEMENTS FOR SAID SERVICES. SECONDED BY COUNCILMEMBER SIMPSON.

COUNCILMEMBER BRANDSTETTER MOVED TO TABLE MOTION 2013-61 AND TO BRING BACK A PROPOSED CHANGE TO THE LODGING TAX CODE IF NEED BE. DUE TO THE LACK OF A SECONDED, THE MOTION DIED.

DEPUTY MAYOR WHALEN MOVED TO AMEND MOTION NO. 2013-61 TO SET ASIDE FOR FURTHER DETERMINATION THE ECONOMIC DEVELOPMENT PERSONNEL ALLOCATION OF \$33,040 AND THE PROMOTION AND

OUTREACH ALLOCATION FOR \$24,000 AND APPROVE THE REMAINING LODGING TAX ALLOCATIONS. SECONDED BY COUNCILMEMBER MOSS.

COUNCILMEMBER BRANDSTETTER MOVED TO AMEND THE AMENDMENT TO THE MOTION TO SET ASIDE FOR FURTHER DETERMINATION THE ECONOMIC DEVELOPMENT PERSONNEL ALLOCATION OF \$33,040 ONLY. SECONDED BY DEPUTY MAYOR WHALEN. ROLL CALL VOTE WAS TAKEN RESULTING AS FOLLOWS:

AYES: 4 – BRANDSTETTER, MOSS, WHALEN AND BARTH.

NAYS: 3 – BOCCHI, SIMPSON AND MAYOR ANDERSON.

THE MOTION TO AMEND THE AMENDMENT TO THE MOTION PASSED.

VOICE VOTE WAS TAKEN ON THE MOTION TO AMEND MOTION 2013-61 TO SET ASIDE FOR FURTHER DETERMINATION THE ECONOMIC DEVELOPMENT PERSONNEL ALLOCATION OF \$33,040. THE MOTION TO AMEND PASSED WITH COUNCILMEMBER BOCCHI VOTING IN OPPOSITION.

COUNCILMEMBER BOCCHI MOVED TO CONTINUE MOTION 2013-61 TO THE FIRST REGULAR MEETING IN FEBRUARY 2014. SECONDED BY BRANDSTETTER. VOICE VOTE WAS TAKEN WITH COUNCILMEMBERS BOCCHI AND SIMPSON VOTING IN FAVOR AND COUNCILMEMBERS BRANDSTETTER, MOSS, BARTH, DEPUTY WHALEN AND MAYOR ANDERSON VOTING IN OPPOSITION. THE MOTION FAILED.

VOICE VOTE WAS TAKEN ON THE AMENDED MOTION 2013-61 AND THE MOTION CARRIED WITH COUNCILMEMBER BOCCHI VOTING IN OPPOSITION.

Motion No. 2013-62 authorizing the execution of a memorandum of agreement with the cities of DuPont, Lacey, Tacoma, Yelm, Joint Base Lewis McChord, Pierce County, Thurston County, Tacoma-Pierce County Chamber of Commerce, Tacoma-Pierce County Health Department, Thurston County Regional Planning Council, United Way of Pierce County, Washington Military Department, Camp Murray and Washington State Department of Transportation relative to the South Sound Military and Communities Partnership.

COUNCILMEMBER BRANDSTETTER MOVED TO AUTHORIZE THE EXECUTION OF A MEMORANDUM OF AGREEMENT WITH THE CITIES OF DUPONT, LACEY, TACOMA, YELM, JOINT BASE LEWIS MCCHORD, PIERCE COUNTY, THURSTON COUNTY, TACOMA PIERCE COUNTY CHAMBER OF COMMERCE, TACOMA PIERCE COUNTY HEALTH DEPARTMENT, THURSTON COUNTY REGIONAL PLANNING COUNCIL, UNITED WAY OF PIERCE COUNTY, WASHINGTON MILITARY DEPARTMENT, CAMP MURRAY, AND WASHINGTON STATE DEPARTMENT OF TRANSPORTATION RELATIVE TO THE SOUTH SOUND MILITARY AND COMMUNITIES PARTNERSHIP. SECONDED BY COUNCILMEMBER MOSS. VOICE VOTE WAS TAKEN AND CARRIED UNANIMOUSLY.

Motion No. 2013-63 authorizing the execution of a grant agreement with the Washington State Department of Ecology, in the amount of \$300,000, for the stormwater outfall program.

COUNCILMEMBER BRANDSTETTER MOVED TO AUTHORIZE THE EXECUTION OF A GRANT AGREEMENT WITH THE WASHINGTON STATE DEPARTMENT OF ECOLOGY, IN THE AMOUNT OF \$300,000, FOR THE STORMWATER OUTFALL PROGRAM. SECONDED BY DEPUTY MAYOR WHALEN. VOICE VOTE WAS TAKEN AND CARRIED UNANIMOUSLY.

BRIEFING BY THE CITY MANAGER

City Manager Caulfield recognized City Attorney Wachter and Human Resources Director Young for their work in the Municipal Court Judge recruitment process.

He then announced that the annual tree lighting event will be held on Friday, December 6, 2013 and the Jingle Bell run on December 7, 2013.

On December 8, the Council and Youth Council are scheduled to take a trip to the Pacific Science Center RACE Are We So Different exhibit leaving at 1 p.m.

He announced on December 14, 2013, the Council Retreat will begin at, 9:00 a.m. at City Hall Executive Conference Room 3A.

He asked Council to bring their calendars to the Retreat to coordinate the scheduling of a tour of Camp Murray.

On Friday, January 24, 2014 at 6:00 p.m., the change of command event is scheduled at Thornewood Castle.

City Manager Caulfield reported that there has been a number of marijuana licensing application requests in the state but for growing and processing marijuana versus retail. The State has not established rules for growing and processing and are targeting to have it completed by February. A business in Woodbrook has expressed an interest in seeking such a license.

He then noted that last Tuesday, Community Relations and the Public Works Department launched "Traffic Tuesday" to answer questions about traffic-related matters.

He announced that winter driving suggestions on snow and ice are on the City's website. The City's fleet of vehicles that will be used during a major snow/ice emergency consists of: Two, 5-yard trucks with plows, 1-ton truck with sander and plow; and a flatbread truck with salt brine.

He reported that the Police Chief is planning a kickoff event in January to celebrate the department's 10th anniversary.

He thanked the Lakewood officers charity for providing holiday meals for senior citizens and veterans and help a homeless family find first temporary and then permanent housing. He also thanked Community Service Officer Dawn McGinnis who assisted in the event.

He then reported that the City of University Place has expressed an interest in contracting with the City for code enforcement services.

He explained that the 4/2 Raider Brigade continues its civic involvement and that the City is working with the Clover Park School District on projects with the 4/2 Raiders such as lunch buddies, careers and technical skills building, and physical training exercises, to name a few.

He then noted that a City of Fife Councilmember contacted the Mayor for some talking points he could take with him to Washington, DC when speaking about the I/5 JBLM corridor needs.

He then reported on a discussion he had with the Transportation Secretary and Regional Director about I/5 and JBLM corridor funding.

He noted that on the December 9, 2013 Study Session agenda, a discussion on the Fort Steilacoom Park lease is scheduled for Lakewood to assume the Pierce County lease with the State.

CITY COUNCIL COMMENTS

Councilmember Moss spoke about a reception she will be attending for CPTC President Dr. Howard.

Councilmember Bocchi welcomed Councilmember Simpson to the Council.

Councilmember Brandstetter also welcomed Councilmember Simpson to the Council.

Councilmember Barth welcomed Councilmember Simpson to the Council. She noted that on Thursday, December 5, Colonel Hodges will be speaking at Lakewood United. She noted that CPSD received good press in the TNT about student test scores.

Councilmember Simpson expressed his pleasure to serve on the Council.

Deputy Mayor Whalen welcomed Councilmember Simpson to the Council. He then commented on the projects in which the City is undertaking on a regional partnership and cooperative level. He thanked staff for the process used in the Municipal Court judge appointment.

Mayor Anderson welcomed Councilmember Simpson to the Council.

ADJOURNMENT

There being no further business, the meeting adjourned at 10:40 p.m.

DON ANDERSON, MAYOR

ATTEST:

ALICE M. BUSH, MMC
CITY CLERK



LAKWOOD CITY COUNCIL MINUTES SPECIAL MEETING

Sunday, December 8, 2013
City of Lakewood
Pacific Science Center
200 Second Avenue N.
Seattle, Washington

CALL TO ORDER

Mayor Anderson called the meeting to order at 1:00 p.m.

ATTENDANCE

Councilmembers Present: 4 – Mayor Don Anderson; Deputy Mayor Jason Whalen; Councilmembers Mike Brandstetter, and Marie Barth.

Councilmembers Excused: 3- Councilmembers Mary Moss, John Simpson, and Paul Bocchi.

Youth Council Present: 9- Justine Gold, Lexi Klinkhammer, Neeana Marcus, Demetria Mitchell, Sau Maele Nielsen, Tise Maele Nielsen, Sarah Olives, Riki Takeuchi, and Bianca Vieyra.

Staff members Present: 2- Daniel Nego and Dennis Higashiyama.

RACE: ARE WE SO DIFFERENT EXHIBIT

Discussion ensued on the RACE: Are We So Different exhibit.

ADJOURNMENT

There being no further business, the meeting adjourned at 6 p.m.

DON ANDERSON, MAYOR

ATTEST:

ALICE M. BUSH, MMC
CITY CLERK



LAKWOOD CITY COUNCIL STUDY SESSION MINUTES

December 9, 2013
City of Lakewood
City Council Chambers
6000 Main Street SW
Lakewood, WA 98499

CALL TO ORDER

Mayor Anderson called the meeting to order at 7:00 p.m.

ROLL CALL

Councilmembers Present: 7 – Mayor Don Anderson; Deputy Mayor Jason Whalen; Councilmembers Mary Moss, Mike Brandstetter, John Simpson, Marie Barth and Paul Bocchi.

ITEMS FOR DISCUSSION:

Third Quarter Police Department Report

Assistant Chief Zaro provided a third quarter status report of the Police Department activities. He then reviewed the staffing and services provided by the Police Department and current issues that the Department is dealing with that includes mental health and homelessness, jail, metal theft and marijuana legalization.

Discussion ensued on Court Compliance Officers; what policies are there for the SWAT team; why isn't Tacoma and Pierce County a part of the cooperative cities; what efforts have been done to successfully reduce burglaries; is tagging gang-related; what is being done to clean-up tagging; what is the status on the impact of marijuana (too early to tell because of recent legislation); what is the drug of choice in the statistics; has the weapons law violations increased a result of increased focus in this area (no); how much importance is placed on enforcement of driving with license suspended; has there been a drop in juvenile crime and what are the trends; are the programs supported with 1% human services funding impacting juvenile crime or what programs impact the reduction of juvenile crimes; will street enhancements, sidewalks, and street improvements help with public safety; and what is the Department's strategy with regard to risk management.

Review of proposed petty cash fund amendments

Assistant City Manager Kraus reviewed the proposed petty cash fund amendments to increase the current \$400 fund to \$3,000.

Discussion ensued on the reasons for increasing the petty cash fund if it is not being used at \$400.

Review of proposed Ft. Steilacoom Park lease transfer.

Parks and Recreation Director reviewed the proposed Ft. Steilacoom Park lease transfer agreements from Pierce County to the City of Lakewood.

Discussion ensued on the possibility of the property being given to the City; what does Pierce College do with regard to property maintenance, would the College have interest in participating to improve the path around the lake.

BRIEFING BY THE CITY MANAGER

City Manager Caulfield reported that the Fallen Officers Food Drive collected 20,000 lbs. of food and \$10,000 in cash donated to Emergency Food Network.

On December 14, 2013 the Council's Retreat, will begin at 9:00 a.m. in Executive Conference Room 3A and the topic for discussion is the Council's goals and priorities.

He reminded the Council that the 11th Annual Dr. Martin Luther King Jr. Celebration will be held on January 18, 2013 at 10:00 a.m., at the Clover Park Technical College.

On February 8, 2014, 9:30 am – 11:30 am, the Council is scheduled for a tour of Camp Murray.

On February 21, 2014, at 6:00 pm, at Thornewood Castle, the change of command event is scheduled.

The 28th and 29th Legislative District meeting is scheduled for Tuesday, January 7, 2013 at 6:00 p.m., at Carrs Restaurant.

He then reported that the Parks Department is developing a strategy with the Washington State Department of Transportation to improve landscaping maintenance on City entrances.

He reported that there were 202 participants in the Jingle Bell run.

He reported that he and Assistant City Manager Bugher met with Congressman Heck's staff on the Pt. Defiance Bypass project relative to funding.

He reported that he will be meeting with Senator Cantwell on December 16 and that he will be scheduling a meeting with Senator Murray.

As part of the City's wellness program, healthy foods are now available in the City's second floor break room.

He reported that Sgt. John Unfred was deployed to assist with the grain incident in Roy.

He noted that Lakewood's Central Business District is defined as a Regional Growth Center and that transportation funding could qualify for areas of local importance as other nearby communities have identified and been successful in receiving funding. He indicated that he would like to bring a proposal before the Council by January 30.

He noted that on the Council's December 16, 2013 agenda, an interlocal agreement on surface water management billing and street signs maintenance and pavement striping is scheduled.

ITEMS TENTATIVELY SCHEDULED FOR THE DECEMBER 16, 2013 REGULAR CITY COUNCIL MEETING:

Approving an amendment to the petty cash fund.

Approving an agreement relative to the Ft. Steilacoom Park lease transfer.

Appointing individuals to serve on the Human Services Funding Advisory Board through December 31, 2016.

Appointing individuals to serve on the Landmarks and Heritage Advisory Board through December 31, 2016.

Adopting the proposed 2013-2014 biennial budget amendments.

Authorizing the Tacoma Housing Authority to operate in the Lakewood city limits to acquire, construct and operate the Prairie Oaks Homeless Housing and Client Services Center Project at 8954, 8956 and 8960 Gravelly Lake Drive SW.

CITY COUNCIL COMMENTS

Councilmember Moss commented on the Christmas Tree lighting ceremony.

Councilmember Barth reported that City Manager Caulfield will be speaking at Lakewood United on December 12, 2013. She then reported on the Lakewood Historical Society meeting and the Tillicum Neighborhood Association meeting she attended.

Councilmember Simpson thanked City Clerk Bush for the work that goes into putting the Council Agenda packet and Council script together. He then reported

that he planned to attend the Lakewood Water District Water Works101 presentation on December 11, 2013.

Deputy Mayor Whalen commented on the Christmas Tree lighting ceremony and the Jingle Bell 5K run. He spoke about the presentation of a proclamation to St. Clare Hospital for their sponsorship and support. He then reported on the Clover Park School District Board meeting he attended. He commented on information about Lakewood Rotary’s possible use of lodging tax funds.

Mayor Anderson commented on the Pierce Transit meeting and an increase of 8.1% in sales tax revenue through September 30, 2013. He then commented on the non-representative employees’ salary schedule structure to move away from steps to merit increases and that he was not supportive of moving the high end of the scale from a 22 percent to a 32 percent increase.

Councilmember Brandstetter commented on the December 8, 2013 visit to Pacific Science Center with the Youth Council.

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Executive Session

Mayor Anderson announced that Council will recess into Executive Session for approximately 15 minutes to discuss potential litigation.

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Council recessed into Executive Session at 8:45 p.m. and reconvened at 9:00 p.m.

At 9:00 p.m. Mayor Anderson announced executive session would be extended an additional five minutes.

At 9:05 p.m. Mayor Anderson announced executive session would be extended an additional five minutes.

Council reconvened at 9:10 p.m.

ADJOURNMENT

There being no further business, the meeting adjourned at 9:10 p.m.

DON ANDERSON, MAYOR

ATTEST:

ALICE M. BUSH, MMC
CITY CLERK



**LANDMARKS & HERITAGE
ADVISORY BOARD**

Thursday, September 26, 2013
Third Floor Executive Conference Room
6000 Main Street SW
Lakewood, WA 98498

CALL TO ORDER

The meeting was called to order at 6:00 p.m. by Vice Chair Stephanie Walsh

MEETING PROTOCOL

Roll Call

Landmarks & Heritage Advisory Board Members Present: Vice Chair; Stephanie Walsh, Darrell Nelson, Glen Spieth, Beth Campbell, Joan Cooley, Bill Harrison

Landmarks & Heritage Advisory Board Members Excused: Walter Neary, Steve Dunkelberger

Landmarks & Heritage Advisory Board Emeritus Member Absent: Cyrus Happy

Council Liaison to LHAB Present: None

Staff Present: Dan Catron, Principal Planner; Staci Vukovich, LHAB Secretary; Jennifer Schreck, Preservation Consultant

Changes to Agenda: None

Approval of Minutes: The minutes of August 1, 2013, were unanimously approved. M/S/C Spieth/Nelson

Announcements: Mr. Catron provided the LHAB information regarding owner consent provisions from the National Historic Preservation program. Ms. Schreck added that she has invited the Tacoma historic preservation officer to attend a yet-to-be scheduled sub-committee meeting to discuss ordinances.

Mr. Spieth announced that plaques for the Boatman-Ainsworth House and Lakewood are ready to be cast. He also reported that the Lakewood Historical Society received a matching grant from Pierce County for \$3,000 for more plaques.

Public Communications: Ms. Emmalou Lyle, 10416 Hill Lane SW, Lakewood. Ms. Lyle announced that Saturday, September 28 is Living History Day at Fort Steilacoom. She provided an overview of the event, and asked that LHAB pass on the word.

New Business: Proposed Amendment of LMC Section 2.48 –Discussion. Mr. Catron stated that he believed at the end of the joint meeting with the City Council on September 9, that it was decided that both the council and LHAB would each create a sub-committee to look at the total historic preservation program and see if some deficiencies in the ordinance could be corrected

to make it more effective and defensible if ever challenged. LHAB members, who were at the joint meeting with the council, provided an overview of how that meeting went. There was a consensus from the LHAB that they would like to further educate the council on property designations. A motion was made to appoint Mr. Spieth, Mr. Neary and Ms. Walsh as the sub-committee members. M/S/C: Campbell/Cooley. Mr. Catron will inform the council of the LHAB sub-committee members and schedule a date for a first meeting. In the interim, the LHAB sub-committee will meet to get organized.

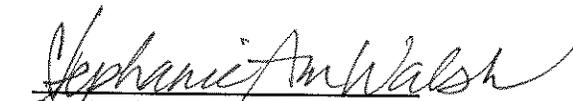
Ms. Shreck reviewed the documents she provided the LHAB (discussed under announcements) which tie into the upcoming discussions with council. One document was authored by Georgetown University called "Over my Dead Property" and the other was by the Illinois Historic Preservation Agency, titled, "Busting the Myths About Historic Preservation Ordinances".

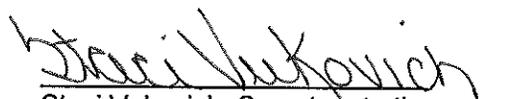
Unfinished Business: Lodging Tax Grant: Self-Guided Tour Map. The LHAB discussed the first draft of the tour map. Everyone is pleased with the progress of it thus far. More photos are needed and site markers will be added. The QR code will be added as well as "credits" for the map. Mr. Nelson wanted to know how the distribution of the map will be conducted and how many copies will be printed. He was concerned because of the small distribution of the DVD project earlier in the year. There was a discussion about distribution and how that could be accomplished. Ms. Schreck asked for feedback/changes on the map by the end of business on Tuesday, October 1.

Public Hearing - None

Next Meeting: November 21, 2013

Meeting Adjourned: 7:20 pm


Stephanie Walsh, Vice Chair
Landmarks & Heritage Advisory Board


Staci Vukovich, Secretary to the
Landmarks & Heritage Advisory Board



PUBLIC SAFETY ADVISORY COMMITTEE

Regular Meeting Minutes
Wednesday, October 2, 2013
Lakewood Police Department
9401 Lakewood Drive SW
Lakewood, WA 98499

CALL TO ORDER

The Meeting was called to order at 5:17 p.m.

ROLL CALL

Public Safety Advisory Committee Members Present: Sheri Badger, Julio Perez-Tanahashi, Bryan Thomas, Aaron Young, Lonnie Lai, Alan Hart and Ray Dotson

Public Safety Advisory Committee Members Excused: Renee Hanna and Sam Ross

Public Safety Advisory Committee Members Absent: none

City Manager Present: John Caulfield

City Councilmember Absent: Marie Barth

Fire Department Staff Present: Colleen Adler

Staff Present: Lieutenant Steve Mauer and Committee Staff Support Joanna Nichols, Administrative Assistant

APPROVAL OF MINUTES

Alan Hart motioned to approve the September meeting minutes. All ayes; minutes were approved.

PUBLIC COMMENT

Linsey Singleton from Tacoma-Pierce County Health Department Maternal Child Outreach Team stated she and her program would be transitioning out of Lakewood by December 31st, 2013. Beyond that nothing was sure or known at this time.

CITY COUNCIL LIAISON COMMENTS

Councilmember Marie Barth was not in attendance so there were no City Council Liaison updates but new City Manager John Caulfield introduced himself and thanked PSAC members for their community service.

FIRE CHIEF COMMENTS

Handouts-August Alarm Summary Report, Fall Safety Day Flyer and Shake-Out Drill Flyer

Colleen Adler went over the August Alarm Summary Report, discussed the Fall Safety Day coming up on October 26th and the Earthquake Shake-Out Drill happening on October 17th.

Colleen Adler discussed the Disaster Preparedness Event last Saturday; it was too rainy and wet, so they finally cancelled it. They will reschedule, hopefully after the 1st of the year.

POLICE CHIEF COMMENTS

Handout-Crime and Incident Report (August 2013)

Lieutenant Steve Mauer informed everyone of his 2 week resignation; he has accepted a job as Director of Security for Western State Hospital. Lieutenant Mauer also went over the August statistics with discussion regarding jail booking/space issues and the kidnapping numbers.

Lieutenant Steve Mauer discussed the COAD idea. He feels we are already doing things along these lines; City Emergency Management has actually sent out letters to businesses which they have identified as potential partners in a disaster situation and have gotten back a lot of positive responses already. He thinks the next step would be having a quarterly meeting to get the organizations together to discuss expectations from both sides, which would be an enormous benefit to the City. Alan Hart asked if Christine Badger was involved in any of this. Lieutenant Mauer stated that she would be coordinating with Colleen/WPFR.

Lieutenant Steve Mauer discussed the Traffic Management Center Program, which is still in development. Right now they are looking at installing 26 cameras through-out the City- ultimately they want to have 70 of them in place- to monitor traffic flow and adjust the lights as needed to accommodate said traffic flow. They are not traffic citation cameras and cannot be

used for that. Discussion ensued. Lieutenant Mauer stated that they (John Howe and Desiree Winkler from City Hall) will come to a meeting to explain it all and get PSAC input. They will get ahold of Joanna Nichols to schedule that.

Bryan Thomas asked about a notice going out to the public notifying them of what these cameras are going to be used for, etc. Lieutenant Steve Mauer said that yes there would be some kind of media presentation explaining about this program. Lieutenant Mauer stated he would also ask about the sensors that are already in place at lights and get that info to Joanna Nichols.

NEW BUSINESS

Several members missed their Neighborhood Association meetings last month. Bryan attended the Tillicum/Woodbrook NA and stated that the Pt. Defiance by-pass was still a hot topic there. Another big concern was traffic.

Ray Dotson asked about other such meetings that committee members could be attending. Bryan Thomas suggested Lakewood Collaboration and Lakewood's Promise, asking Joanna Nichols to compile a list for members to start looking at/dividing up attendance for them.

Sheri Badger suggested coming up with a one-page blurb about PSAC for members to take with them to these meetings. This seemed like a well-received idea but no further action was decided upon at this time.

UNFINISHED BUSINESS

Ray Dotson apologized for not getting the pricing list to Joanna Nichols as was requested at last month's meeting. He had it and would send it to her for emailing out to PSAC members.

Ray Dotson also asked about the wake board boats and fireworks issues brought up at last meeting, as well as the Diversity in Recruiting. Joanna Nichols read off last month's minutes where it was decided that PSAC would take the concerns raised regarding the wake board boats and fireworks under advisement.

Bryan Thomas asked if everyone had had a chance to read through the recruiting notice, adding that he believes this is an issue we should continue to work on, but we need to figure out how we want to tackle it. Discussion ensued. It was agreed that they would approach this from an outreach focus, not about changing the standards, and Bryan will contact someone on the Seattle PD public board to ask them what they do for diversity in their recruitment and bring that information back to the committee. Anita Booker-Hay suggested PSAC members attend a Civil Service meeting to see what the current process was, if they were concerned about that part.

Colleen Adler asked if PSAC had a direction regarding the COAD that they wanted to go. It was decided that they would like to see what they heard back from the businesses before they

proceeded any further with that. It was agreed Lieutenant Steve Mauer would let Chris Badger know to let PSAC know how that went.

REPORTS FROM BOARD MEMBERS & STAFF

Sheri Badger stated they would have the PIO (Public Information Officer) who was the first responder to the Skagit River Bridge collapse at their facility doing a presentation on October 22nd at 1:30 p.m. if anyone was interested in attending and hearing what he had to share. No RSVP was needed.

Colleen Adler stated that WPFR would be having a Community Shelter training on October 19th at Lakewood Baptist Church, also for anyone interested in attending. She will send the flyer with the information to Joanna Nichols to send out to the members.

ADJOURNMENT

Ray Dotson motioned to adjourn the meeting. All ayes; meeting adjourned at 6:16 p.m.

Public Safety Advisory Committee

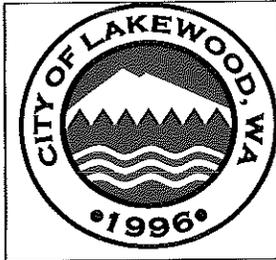
Attest:



Bryan Thomas, Chair



Joanna Nichols / Secretary



**LAKWOOD PARK AND RECREATION ADVISORY BOARD
REGULAR MEETING MINUTES
TUESDAY, OCTOBER 22, 2013 5:30 TO 6:15 PM
Lakewood City Hall Conference Room 1D
6000 Main Street SW
Lakewood, WA 98499**

CALL TO ORDER: The meeting was called to order at 5:30 pm by Chairman Jason Gerwen

ATTENDANCE

Park and Recreation Advisory Board Members Present: Jim Montgomerie; Jason Gerwen; Vito Iacobazzi; Alan Billingsley; Sylvia Allen;

Park and Recreation Advisory Board Member Excused: Tanja Scott

Park and Recreation Advisory Board Member Absent: Jim Charboneau

City Council Liaison: Don Anderson

Staff Present: Mary Dodsworth, director; Suzi Riley, administrative assistant

APPROVAL OF MINUTES;

On a motion by Sylvia Allen and a second by Jim Montgomerie, the minutes of the September 24, 2013, meeting were approved as presented.

UNFINISHED BUSINESS

Legacy Plan: The focus for the final steps in the development of the plan will be to go through all of the proposed capital projects and the goals and strategies and to put them together with the full plan. Projects valued at \$42 million dollars are among the potential, but non-prioritized, CIP listing. We hope to have this element of the Legacy Plan submitted to PRAB in December and the full Plan to the Council in January, 2014, for approval. It is critical that the Legacy Plan, including CIP portion, be completed by the first part of the year, so the City is eligible for compete for RCO funding grants.

Mr. Montgomerie commented that a range spread for priority might be of more value than a straight subjective number of #1 or #2. Using Council goals, the qualifying information could be included in a range. Some members had not returned their prioritization recommendations, so Mrs. Dodsworth indicated she would re-send the data to members for them to consider.

Mr. Iacobazzi expressed concern regarding ADA compliance and wondered if park needs involving ADA issues should have greater weight when being considered for priority implementation. ADA issues are legally

mandated/obligated, and he thought they should be considered and implemented before starting new projects.

Other considerations could include projects which reduce operating costs or generate greater revenue. What are our resources and where can the resources be adjusted? We need to be strategic instead of reactive.

Park/Street Survey Results: The Parks/Street survey results were to be presented to the City Council at the October 28, 2013, meeting. Preliminary information was shared with PRAB members.

The survey respondents were selected randomly from the voter registration list. The greatest percentage of those who returned hard-copy responses or who submitted responses electronically were above the age of 65 years. These people traditionally vote and return surveys requesting their opinions, but this population of citizens may not reflect the feelings of the entire community.

- The responses came most frequently from residents of the Lake City and Oakbrook areas of Lakewood.
- The Lakewood Market and festivals were preferred activities.
- "No new taxes" was the most common answer when an inquiry focused on methods of paying for park or street improvements.
- There was high satisfaction with the park facilities, amenities and quality of service.
- Stewardship of the walking areas, restrooms, picnic shelters and group activities while protecting the environment were emphasized.

The Board members discussed how the City Council could use the information contained in the survey responses and how our department could work with the information to plan the budget and consider funding options.

Partners for Parks is currently preparing its new five year plan. Their focus will be to do the most good for the most people with their resources. Bigger projects take bigger resources and more time, so they are particularly interested in Fort Steilacoom Park projects since this park serves the most people.

A strong candidate for project funding is the pathway around Lake Waughop since it can be done in phases, and once a phase is completed, other organizations and groups may step up to take on another section. People will see results in phases and not have to wait for three years with no activity other than fundraising.

This was the system that seemed to work well for the FSP dog park facility. A few people got on board and began to raise funds and volunteers took on tasks and the project grew and became a reality in a relatively short period of time. As

the years have passed, additional components of the dog park (shelter, pathway, additional fencing, portable toilet funding) have developed.

NEW BUSINESS

Park Code Revisions:

Mr. Iacobazzi, Mr. Gerwen and Ms. Scott have worked with staff members Scott Williams and Suzi Riley to review the Parks and Recreation Code and to propose changes and additions. This Code will be included on the Board's November agenda.

An item discussed for addition is a Smoke Free Parks system, so that youngsters playing in our community's parks are protected from second hand smoke. The sub-committee has suggested getting the Pierce County Health Department firmly behind the Parks, Recreation and Community Services Department in educating the public on the dangers of second hand smoke and our desire to develop smoke free park facilities. It was suggested that we also work with Pierce Transit since people smoke around bus stops, the City of Tacoma since they have a Smoke Free Code in place, and Metro Parks since their parks are included in City of Tacoma Code.

Mrs. Dodsworth will arrange for a speaker from the Pierce County Health Department to participate in the discussion at the next PRAB meeting in November.

Mrs. Dodsworth shared that King County got a substantial grant for its park signage regarding no-smoking.

DIRECTOR'S REPORT:

Capital Project Updates:

- **Legacy Plan** – Survey Results to be provided to Council October 28, 2013
- **Springbrook Park Property** – no demolition funding available at this time

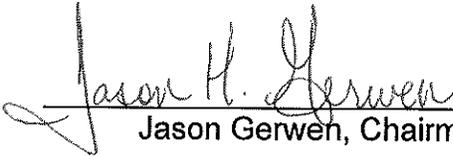
Project Updates:

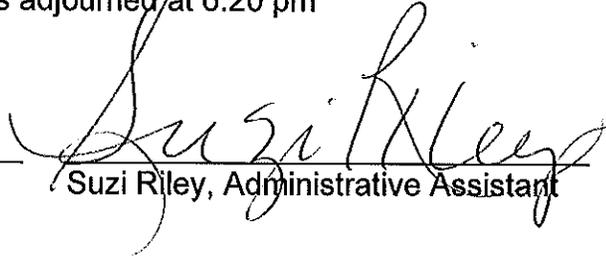
- **Farmers Market** - sixteen week summer run; more than 13,000 visitors; over \$130,000 work of produce and merchandise purchased; over \$20,000 in sponsorships and \$25,000 in in-kind support. Eighty-five (85%) of the vendors indicated they would participate in our market again in 2014.
- **Parks and Street Maintenance – Reorganization** – the Public Works Department street landscaping program was combined with the Parks Department maintenance program to incorporate best practices, resources, equipment, staffing and supervision. Good feedback and the continuation of the joint team is being assessed at this time.

- **Oakwood After-School Program** – a partnership between the City of Lakewood, the Clover Park School District and Communities in Schools began in October and serves 100 Oakwood students. Our components are the recreation activities and healthy nutrition elements.
- **Super Hero 5K and Truck/Tractor Day** – The city hosted its first Super Hero 5K event for about 25 youngsters and followed it up with the annual Truck and Tractor Day celebration. Over 650 children and their families enjoyed a beautiful day with lots of big vehicles to explore, free pumpkins and a new pumpkin chuk'n event. A free hayride around the lake topped off the event.
- **Activenet Training.** Park/Recreation and additional support staff involved in reserving facilities or enrolling participants in recreation programs, participated in a two-day computer Activenet program designed to offer tips on operating the system more efficiently for better customer service.
- Upcoming events include Make a Difference Day on October 26; the Christmas Tree Lighting event on December 6 and the 5K Jingle Bell Rock on December 7.

NEXT MEETING: PRAB will meet Tuesday, November 26, at 5:30 pm in room 1D of City Hall.

ADJOURNMENT: The meeting was adjourned at 6:20 pm


 Jason Gerwen, Chairman


 Suzi Riley, Administrative Assistant

REQUEST FOR COUNCIL ACTION

DATE ACTION IS REQUESTED	TITLE:	TYPE OF ACTION:
December 16, 2013	Authorize the execution of an agreement with Raymond Tye Graham for prosecution services effective January 1 through December 31, 2014.	<input type="checkbox"/> ORDINANCE NO. <input type="checkbox"/> RESOLUTION NO. <input type="checkbox"/> MOTION NO. 2013-69 <input type="checkbox"/> OTHER
REVIEW:	ATTACHMENTS:	

SUBMITTED BY: Heidi Ann Wachter, City Attorney

RECOMMENDATION: It is recommended that the City Council authorize the City Manager to enter into an agreement with attorney Raymond Tye Graham for prosecution services through December 31, 2014.

DISCUSSION: Raymond Tye Graham performed prosecution services for the City as a Rule 9 Intern and more recently pursuant to an hourly contract. Based on the success of contract prosecution and his reliability in providing prosecution services by contract, the proposed contract is for a flat fee rather than hourly. We will also use other contract prosecutors, although to a lesser degree and at an hourly rate. The contract prosecution model is saving the City money. The current prosecution workload requires coverage by at least 1.5 Associate level attorneys. The cost of coverage for 1.5 FTE is nearly \$149,820.00 per year.¹ The proposed cost of hiring contract attorneys is approximately \$107,300.00. The savings to the City is approximately \$42,820.00 annually.

ALTERNATIVE(S): Without a budget amendment the City is restricted to contract prosecution. Other than the total amount budgeted for contract prosecution the City may negotiate contracts as appropriate to our needs

FISCAL IMPACT: \$70,000.00, which is within the budgeted amount for contract prosecution.

_____ Prepared by	 _____ City Manager Review
_____ Department Director	

¹ These numbers are drawn from the 2013/2014 personnel cost budget worksheet. An Associate Level attorney's base salary is \$59,160.00 while benefits total roughly \$40,720.00.

CITY OF LAKEWOOD CONTRACT FOR SERVICES

THIS CONTRACT is made and entered into on this ____ day of _____, 2013, by and between the City of Lakewood, a municipal corporation of the State of Washington, hereinafter referred to as the "City," and Raymond Tye Graham, an attorney, hereinafter referred to as "Service Provider."

W I T N E S S E T H:

WHEREAS, in 2013, the City of Lakewood began employing outside counsel to represent the City in civil and criminal municipal court actions; and

WHEREAS, such use has provided a financial benefit to the City and allows the City to continue providing aggressive prosecution that enhances public safety by ensuring consequences for misdemeanor criminal behavior; and

WHEREAS, the City Manager has authorized the City Attorney to continue to contract with outside counsel to ensure adequate staffing levels to provide prosecution services in municipal court in the most efficient manner possible.

NOW, THEREFORE, THE PARTIES HERETO AGREE AS FOLLOWS:

1. Services by Service Provider.

In connection herewith, Service Provider shall provide the following services to the City detailed in attached exhibit 'A', entitled Scope of Work.

2. Services by the City.

In consideration thereof, the City shall pay compensate the Service Provider at a flat rate of \$1,350 (One Thousand, three hundred and fifty dollars) per week for services referenced in Section 1 of the "Scope of Work" in Exhibit A.

The parties agree that legal services provided beyond the terms of this agreement shall be separately negotiated as the need arises.

3. Term of the Agreement.

This agreement shall remain in full force and effect from January 1, 2014 through December 31, 2014. Either party may terminate the Agreement for convenience with 30 days written notice to the other party. The City may terminate the Agreement immediately for cause. Cause for immediate termination shall include

misconduct investigated by the Washington State Bar Association, misconduct which would support the termination of any regular City of Lakewood employee, and criminal misconduct.

4. Contingent upon Available Appropriations.

The continuation of this Contract is contingent upon the appropriation of funds to fulfill the requirements of the Contract by the City. If the City fails to appropriate sufficient monies to provide for the continuation of the Contract, or if such appropriation is reduced by the City or by any means provided in the appropriations process to prevent the total appropriation for the year from exceeding revenues for that year, or for any other lawful purpose, and the effect of such reduction provides insufficient monies for the continuation of the Contract, the Contract shall terminate on the date of the beginning of the first fiscal quarter for which funds are not appropriated.

5. Property of the City.

All records, reports, documents and other material delivered or transmitted to Counsel by the City shall remain the property of the City, and shall be returned by the Service Provider, at Counsel's expense, at upon termination or expiration of this contract.

6. Standing.

The Service Provider agrees to maintain active membership in good standing with the Washington State Bar Association throughout the duration of this Contract. The Service Provider agrees to notify the City of any actions or proceedings initiated by the Washington State Bar Association which potentially could adversely affect said member status during the course of this Contract.

7. Benefits and Effects.

This Contract is to the benefit of, and is binding upon, all parties hereto and their respective executors, administrators, successors, and lawful assigns. Nothing in this Contract shall be construed as conferring any right or benefit upon any other person or entity who is not a party to this Contract.

8. Dispute Resolution.

Upon the occurrence of any dispute or disagreement between the parties arising out of or in connection with any term or provision of this Contract, or the interpretation or enforcement thereof (hereinafter, Dispute), the parties shall engage in informal, good-faith discussions and attempt to resolve the Dispute. Either party may appoint

a designated individual to meet and confer as often as the parties deem reasonably necessary to resolve the Dispute. If the parties are unable to resolve the Dispute, and in the event either of the parties concludes, in good faith, that an amicable resolution of the Dispute through continued negotiations is not reasonably likely, the parties agree to submit to arbitration.

9. Compliance with Law.

Nothing in this agreement shall be construed to require the commission of any act that is contrary to law. In the event there is a conflict between any term or provision of this Contract and any present or future statute, law, ordinance, or regulation that is contrary to this Contract, the latter shall prevail; thereafter the terms and conditions of this Contract shall be curtailed and limited only to the extent necessary to bring the Contract to be within the requirements of the law, provided that such construction is consistent with the intent of the parties as expressed within this Contract.

10. Conflict of Interest

The Service Provider agrees to make all affirmative, reasonable efforts to monitor and avoid any apparent conflict of interest situations between the Service Provider and the City. In the event the Service Provider perceives the possibility of a conflict of interest, the Service Provider shall disclose the general nature of the conflict to the City, and promptly disqualify himself from participating in any further proceeding involving the subject matter.

11. Applicable Laws, Jurisdiction and Venue.

Both parties agree and stipulate that the terms and provisions of this Contract shall be governed by and construed in all respects in accordance with the laws of the State of Washington. Any dispute arising out of or in connection with this Contract shall be submitted to the exclusive jurisdiction and venue of the courts located in Pierce County, State of Washington.

12. Entire Agreement.

This Agreement contains the entire understanding of the parties hereto, in respect to the scope of services contemplated, and supersedes all prior agreements and understandings between the parties with respect to such subject matter.

IN WITNESS WHEREOF, the parties hereto have caused this Contract to be executed effective the date and year first above written or as otherwise spelled out in connection with the terms of this Contract.

SERVICE PROVIDER

CITY OF LAKEWOOD

Raymond Tye Graham
Attorney At Law

John Caulfield, City Manager

Date: _____

Date: _____

Attest: _____
Alice Bush, MMC, City Clerk

Approved as to Form:

Heidi Ann Wachter, City Attorney

EXHIBIT A

Scope of Work

Professional Services Contract
Raymond Tye Graham, Attorney

Raymond Tye Graham (Service Provider) will provide the following work for the City of Lakewood (City):

1. Appear and represent the City at the following hearings in Lakewood, University Place and Steilacoom Municipal Courts: Tuesday criminal calendars (1:30 -4:00), Wednesday morning criminal calendars (8:30 am – noon) , Thursday afternoon calendars (1:00 – 4:00) and Friday Morning calendars (8:30 – noon). The Service Provider will also provide trial coverage as needed. It is anticipated that the Service Provider will generally work in court for four hours each assigned day and will require one hour for (administrative/preparation) per morning calendar and two hours for (administration/preparation) per each afternoon calendar. However, the Service Provider understands that all times are approximations and court hearings may be longer or shorter than anticipated.
2. In preparation for court, the Service Provider will review each calendar, make offers of resolution consistent with the policies of the City of Lakewood’s Legal Department and prepare legal documents as needed. The Service Provider agrees to arrive in court for each court calendar a minimum of 10 minutes before the scheduled hearing. City staff will compile the calendar by gathering appropriate files, reports, pleadings, etc. City staff will also provide discovery and will assist the provider with the filing of any necessary documents.
3. The Service Provider agrees to notify the City (in advance) if he has any schedule conflict and cannot appear in court. The Service Provider is required to provide coverage for her assigned court appearance if he is unable to personally provide the service. Further, it is the obligation of the Service Provider to compensate his designated coverage attorney unless the City has agreed to provide the coverage.

REQUEST FOR COUNCIL ACTION

DATE ACTION IS REQUESTED: December 16, 2013	TITLE: Reappointing Bethene Campbell, Joan Cooley and Bill Harrison to serve on the Landmarks and Heritage Advisory Board through December 31, 2016.	TYPE OF ACTION: <input type="checkbox"/> ORDINANCE <input type="checkbox"/> RESOLUTION <input checked="" type="checkbox"/> MOTION NO. 2013-64 <input type="checkbox"/> OTHER
REVIEW:	ATTACHMENTS: Candidate applications	

SUBMITTED BY: Alice M. Bush, MMC, City Clerk on behalf of Mayor Don Anderson.

RECOMMENDATION: It is recommended that the City Council confirm the Mayor's reappointment of Bethene Campbell, Joan Cooley and Bill Harrison to serve on the Landmarks and Heritage Advisory Board for another three-year term through December 31, 2016.

DISCUSSION: On October 4, 2013 a news release was sent to THE NEWS TRIBUNE and THE SUBURBAN TIMES advertising four (4) vacancies on the Landmarks and Heritage Advisory Board. Notices were posted at the Tillicum Community Center, Tillicum Library, Lakewood Community Center, Lakewood Library and City Hall. Three (3) applications were received and transmitted to the Council on November 22, 2013.

The role of the Landmarks and Heritage Advisory Board is to:

Advise the City Council, the City Manager and City staff in connection with protection and preservation of historical landmarks in Lakewood and establishing procedures for designation and preservation of landmarks. This includes: Holding public hearings on nominations for designation and applications for certificates of appropriateness.

1. Authorizing, subject to the availability of funds budgeted for that purpose and approval of the expenditure by the City Council, to expend monies to compensate experts to provide technical assistance to property owners in connection with requests for certificates of appropriateness.
2. Approving, denying, amending or terminating the designation of a historic resource as a landmark or community landmark after a public hearing.

On March 15, 2010, the Council adopted Ordinance No. 512 eliminating term limits of the Board and changed appointments to be effective January 1 of each year.

ALTERNATIVE(S): The Council could choose not to confirm the appointments or re-advertise for these positions.

FISCAL IMPACT: There is no fiscal impact.

Prepared by	 City Manager Review
Department Director	

LANDMARKS AND HERITAGE ADVISORY BOARD

APPLICATIONS FILED

November 18, 2013

NAME	TERM
*Bethene Campbell	4 – 3-yr term through 12/31/2016
*Bethene Campbell	Appoint
*Joan Cooley	Appoint
*Bill Harrison	Appoint

*incumbent

CITY OF LAKEWOOD
6000 Main Street SW
Lakewood, WA 98499
Phone: (253) 589-2489 Fax: (253) 589-3774

RECEIVED
NOV - 4 2013

CITY OF LAKEWOOD
City Clerk's Office

APPLICATION FOR APPOINTMENT

The information in this document is subject to public disclosure and can be made available to the public.

I wish to be considered for appointment to the following committee, board or commission:

- Arts Commission
- Citizens' Transportation Advisory Committee
- *Civil Service Commission - (Please see box below for additional questions.)
- Community Development Block Grant (CDBG) Citizens Advisory Board
- Human Services Funding Advisory Board
- Lakewood's Promise Advisory Board
- Landmarks and Heritage Advisory Board
- Lodging Tax Advisory Committee- (Organizations representing businesses required to collect hotel/motel tax, and organizations involving in activities authorized to be funded by hotel/motel taxes and local agencies involved in tourism promotion.)
- Parks and Recreation Advisory Board
- Planning Advisory Board
- Public Safety Advisory Committee
- Redevelopment Advisory Board

Name: BETHELE CAMPBELL
(Please Print)

Current Home Address: 4510 76th AVE W, APT 6

City: UNIVERSITY PL. State: WA Zip: 98466

Home Phone Number: 253-566-6845 E-mail: BGC@USOR.COM

Present Employer: U.S. OIL & REFINING

Address: 3001 MARSHALL Work Phone: 253-383-1651
TACOMA, WA 98421

CIVIL SERVICES COMISSION APPLICANTS. PLEASE ANSWER QUESTIONS BELOW.

*How long have you resided at the home address above? 8 Years ____ Months

*Prior Home Address: _____ For how long? ____

*Are you a citizen of the United States? Yes ____ No ____ (*Submit I-9 Form attached)

*Are you a registered voter of Pierce County? Yes ____ No ____

*What political party are you affiliated with? _____

*Requirement of RCW 41.12 for Civil Service Commission appointments

(-OVER-)

Hobbies/Interests: Antiquing, Scrapbooking

Have you previously served or are you currently on one of the Boards or Commissions listed above? Yes No If yes, please explain: _____

CURRENTLY ON LHAB

Date available for appointment: NOW

Are you available to attend evening meetings? Yes No

Are you available to attend daytime meetings? Yes No WOULD NEED PERMISSION FROM WORK

Approximately how many hours each month can you devote to City business? 20

Recommended by: _____

Education: BA HISTORY WWU 1988

Professional and/or community activities: _____

LHAB, member of UMC @ Lakewood, contribute to Caring for Kids.

Please share some of your experiences or qualifications that you have relating to the work of this board, committee or commission: _____

would like to finish Woodbrook Hist. Club nomination

Please explain why you would like to be part of this board, committee or commission: _____

I am interested in preserving the heritage of Lakewood, the things that make Lakewood unique and give us character as a community.

If necessary, are you available for an interview prior to appointment? Yes No

Attach additional pages, if needed.

ATTENDANCE: Individuals appointed are expected to attend meetings regularly. The Council expects to be informed in the event any Committee, Board or Commission member has three unexcused absences. The Council, may in the event of three unexcused absences, dismiss the individual from service.

EXPECTATIONS: Adhere to City of Lakewood's Code of Ethics, regular attendance at meetings (three or more unexcused absences may be cause for removal), mutual respect among members, good listener, and flexible.

PLEASE RETURN THIS FORM TO:

City of Lakewood
City Clerk's Office
6000 Main Street SW
Lakewood, WA 98499
(253) 589-2489 Fax: (253) 589-3774

I hereby certify that this application and any other materials and/or documents provided in this application process contains no willful misrepresentation and that the information given is true and complete to the best of my knowledge.

Signature: [Signature] Date: 11/3/13

CITY OF LAKEWOOD
6000 Main Street SW
Lakewood, WA 98499
Phone: (253) 589-2489 Fax: (253) 589-3774

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NOV 14 2013
CITY OF LAKEWOOD

APPLICATION FOR APPOINTMENT

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I wish to be considered for appointment to the following committee, board or commission:

- Arts Commission
- Citizens' Transportation Advisory Committee
- *Civil Service Commission – (Please see box below for additional questions.)
- Community Development Block Grant (CDBG) Citizens Advisory Board
- Human Services Funding Advisory Board
- Lakewood's Promise Advisory Board
- Landmarks and Heritage Advisory Board
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- Parks and Recreation Advisory Board
- Planning Advisory Board
- Public Safety Advisory Committee
- Redevelopment Advisory Board

Name: Joan Cooley

Current Home Address: 12201 Clover Creek Dr SW (Please Print)

City: Lakewood State: WA Zip: 98499

Home Phone Number: 584-7564 E-mail: cooley12201@comcast.net

Present Employer: retired

Address: _____ Work Phone: _____

CIVIL SERVICES COMMISSION APPLICANTS. PLEASE ANSWER QUESTIONS BELOW.

*How long have you resided at the home address above? ____ Years ____ Months

*Prior Home Address: _____ For how long? ____

*Are you a citizen of the United States? Yes ____ No ____ (*Submit I-9 Form attached)

*Are you a registered voter of Pierce County? Yes ____ No ____

*What political party are you affiliated with? _____

*Requirement of RCW 41.12 for Civil Service Commission appointments

Hobbies/Interests: travel, gardens & gardening, history

Have you previously served or are you currently on one of the Boards or Commissions listed above? Yes No If yes, please explain: LHAB

Date available for appointment: current

Are you available to attend evening meetings? Yes No

Are you available to attend daytime meetings? Yes No

Approximately how many hours each month can you devote to City business? as needed

Recommended by: staff of current committee

Education: BA Education plus post grad studies

Professional and/or community activities: Board member Pierce County Library Foundation; LHAB; Lakewood United; Lakewood Historical Soc.; Children's Protective Team

Please share some of your experiences or qualifications that you have relating to the work of this board, committee or commission: have served several terms on LHAB

Please explain why you would like to be part of this board, committee or commission: LHAB is essential to the culture of our city + I feel I can make appropriate contributions to historic preservation

If necessary, are you available for an interview prior to appointment? Yes No
Attach additional pages, if needed.

ATTENDANCE: Individuals appointed are expected to attend meetings regularly. The Council expects to be informed in the event any Committee, Board or Commission member has three unexcused absences. The Council, may in the event of three unexcused absences, dismiss the individual from service.

EXPECTATIONS: Adhere to City of Lakewood's Code of Ethics, regular attendance at meetings (three or more unexcused absences may be cause for removal), mutual respect among members, good listener, and flexible.

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City Clerk's Office
6000 Main Street SW
Lakewood, WA 98499
(253) 589-2489 Fax: (253) 589-3774

I hereby certify that this application and any other materials and/or documents provided in this application process contains no willful misrepresentation and that the information given is true and complete to the best of my knowledge.

Signature: Joan M. Cooley Date: November 11, 2013

CITY OF LAKEWOOD
6000 Main Street SW
Lakewood, WA 98499
Phone: (253) 589-2489 Fax: (253) 589-3774

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NOV 1 2013

CITY OF LAKEWOOD
FINANCE DEPT.

4:10 PM

APPLICATION FOR APPOINTMENT

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I wish to be considered for appointment to the following committee, board or commission:

- Arts Commission
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- Parks and Recreation Advisory Board
- Planning Advisory Board
- Public Safety Advisory Committee
- Redevelopment Advisory Board

Name: WILLIAM H. HARRISON
(Please Print)

Current Home Address: 1056 GUARRY OAKS

City: DUPONT State: WA Zip: 98327

Home Phone Number: (253) 582-1725 E-mail: WHARR16665@AOL.COM

Present Employer: RETIRED

Address: N/A Work Phone: N/A

CIVIL SERVICES COMMISSION APPLICANTS. PLEASE ANSWER QUESTIONS BELOW.

*How long have you resided at the home address above? ___ Years ___ Months

*Prior Home Address: _____ For how long? _____

*Are you a citizen of the United States? Yes ___ No ___ (*Submit I-9 Form attached)

*Are you a registered voter of Pierce County? Yes ___ No ___

*What political party are you affiliated with? _____

*Requirement of RCW 41.12 for Civil Service Commission appointments

(-OVER-)

Hobbies/Interests: READING, GARDENING

Have you previously served or are you currently on one of the Boards or Commissions listed above? Yes No If yes, please explain: CURRENTLY SIT ON

THE LHAB BOARD.

Date available for appointment: IMMEDIATELY

Are you available to attend evening meetings? Yes No

Are you available to attend daytime meetings? Yes No

Approximately how many hours each month can you devote to City business? 5

Recommended by: FORMER MAYOR DOUG RICHARDSON

Education: MIA DEGREE, 8 HRS TOWARD DOCTORATE,

Professional and/or community activities: MAYOR EMERITUS,
ADVISORY BOARD FOR LAKEWOOD POLICING EFFORTS

Please share some of your experiences or qualifications that you have relating to the work of this board, committee or commission: WORKED THROUGHOUT
MY TENURE AS MAYOR TO ESTABLISH LHAB.

Please explain why you would like to be part of this board, committee or commission:
BECAUSE OF MY LIFELONG INTEREST IN HISTORY
AND THE FACT THAT LAKEWOOD DOES HAVE A HISTORY
THEY JUST NEED TO DISCOVER IT.

If necessary, are you available for an interview prior to appointment? Yes No
Attach additional pages, if needed.

ATTENDANCE: Individuals appointed are expected to attend meetings regularly. The Council expects to be informed in the event any Committee, Board or Commission member has three unexcused absences. The Council, may in the event of three unexcused absences, dismiss the individual from service.

EXPECTATIONS: Adhere to City of Lakewood's Code of Ethics, regular attendance at meetings (three or more unexcused absences may be cause for removal), mutual respect among members, good listener, and flexible.

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(253) 589-2489 Fax: (253) 589-3774

I hereby certify that this application and any other materials and/or documents provided in this application process contains no willful misrepresentation and that the information given is true and complete to the best of my knowledge.

Signature: William J. Han Date: 11/18/13

REQUEST FOR COUNCIL ACTION

DATE ACTION IS REQUESTED: December 16, 2013	TITLE: Appointing Catherine Forte and Christine Turner to serve on the Human Services Funding Advisory Board through December 31, 2016.	TYPE OF ACTION: <input type="checkbox"/> ORDINANCE <input type="checkbox"/> RESOLUTION <input checked="" type="checkbox"/> MOTION NO. 2013-65 <input type="checkbox"/> OTHER
REVIEW:	ATTACHMENTS: Candidate applications	

SUBMITTED BY: Alice M. Bush, MMC, City Clerk, on behalf of Mayor Don Anderson

RECOMMENDATION: It is recommended that the City Council confirm the Mayor's appointment of Catherine Forte and Christine Turner to serve on the Human Services Funding Advisory Board (HSFAB) through December 31, 2016.

DISCUSSION: A notice of vacancy to fill two vacancies on the HSFAB through December 31, 2016 was sent to The News Tribune and The Suburban Times and posted at the Tillicum Community Center, Tillicum Library, Lakewood Community Center, Lakewood Library and City Hall. Four (4) applications were received and transmitted to the Council on November 22, 2013. The role and responsibilities of the HSFAB is to:

- 1) Conduct public hearings regarding allocations of human services funds and programs and making recommendations for funding;
- 2) Ensure the fairest distribution and most effective use of its human services resources are consistent with adopted priorities and criteria;
- 3) Conduct public hearings regarding allocations of human services funds and programs and making recommendations for funding;
- 4) Ensure the fairest distribution and most effective use of its human services resources are consistent with adopted priorities and criteria; (Continued on page 2)

ALTERNATIVE(S): The Council could choose not to confirm any appointment or re-advertise for these positions.

FISCAL IMPACT: There is no fiscal impact.

Prepared by	 City Manager Review
Department Director	

- 5) Encourage partnerships in the funding and provision of human services.
- 6) Request periodic strengths and needs assessments and program outcome evaluations to determine the direction of human services; and
- 7) Integrate human services policy into overall City policy development

**HUMAN SERVICES FUNDING ADVISORY BOARD
APPLICATIONS FILED**

NAME	Mayor's Appointment 2 - 3-year terms through 12/31/2016
Catherine Forte	Appoint
*Amy Nelson	
Roger Thompson	
*Christine Turner	Appoint

*incumbent

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OCT -4 2013

CITY OF LAKEWOOD
City Clerk's Office

CITY OF LAKEWOOD
6000 Main Street SW
Lakewood, WA 98499
Phone: (253) 589-2489 Fax: (253) 589-3774

APPLICATION FOR APPOINTMENT

The information in this document is subject to public disclosure and can be made available to the public.

I wish to be considered for appointment to the following committee, board or commission:

- Arts Commission
- Citizens' Transportation Advisory Committee
- *Civil Service Commission – (Please see box below for additional questions.)
- Community Development Block Grant (CDBG) Citizens Advisory Board
- Human Services Funding Advisory Board
- Lakewood's Promise Advisory Board
- Landmarks and Heritage Advisory Board
- Lodging Tax Advisory Committee- (Organizations representing businesses required to collect hotel/motel tax, and organizations involving in activities authorized to be funded by hotel/motel taxes and local agencies involved in tourism promotion.)
- Parks and Recreation Advisory Board
- Planning Advisory Board
- Public Safety Advisory Committee
- Redevelopment Advisory Board

Name: Catherine Forte

(Please Print)

Current Home Address: 8123 South Way SW

City: Lakewood State: WA Zip: 98498

Home Phone Number: (253) 581-3399 E-mail: fortuity97@comcast.net

Present Employer: Tacoma Community College

Address: 6501 S. 19th St. Work Phone: (253) 720-3445

Tacoma, WA 98406

CIVIL SERVICES COMMISSION APPLICANTS. PLEASE ANSWER QUESTIONS BELOW.

*How long have you resided at the home address above? ___ Years ___ Months

*Prior Home Address: _____ For how long? _____

*Are you a citizen of the United States? Yes ___ No ___ (*Submit I-9 Form attached)

*Are you a registered voter of Pierce County? Yes ___ No ___

*What political party are you affiliated with? _____

*Requirement of RCW 41.12 for Civil Service Commission appointments

(-OVER-)

Hobbies/Interests: Reading, mostly nonfiction; comedy, movies.

Have you previously served or are you currently on one of the Boards or Commissions listed above? Yes ___ No X If yes, please explain: N/A

Date available for appointment: immediately

Are you available to attend evening meetings? Yes X No ___

Are you available to attend daytime meetings? Yes X No ___

Approximately how many hours each month can you devote to City business? Variable (2-20)

Recommended by: Paul & Holly Bocchi

Education: Ph.D. Adult Education; M.A. Social Sciences;
B.A. Psychology / German.

Professional and/or community activities: Lakewood Toastmasters,
Huddloff PTSA Member chair; Puget Sound
Grantwriters Assoc.; Assoc. of University Women

Please share some of your experiences or qualifications that you have relating to the work of this board, committee or commission: Grant writing experience;
Knowledge of educational + non-profit organizations

Please explain why you would like to be part of this board, committee or commission:
I would like to contribute to building a strong community
by best use of funds & also learn more about program
evaluation + the funding perspective.

If necessary, are you available for an interview prior to appointment? Yes X No ___

Attach additional pages, if needed.

ATTENDANCE: Individuals appointed are expected to attend meetings regularly. The Council expects to be informed in the event any Committee, Board or Commission member has three unexcused absences. The Council, may in the event of three unexcused absences, dismiss the individual from service.

EXPECTATIONS: Adhere to City of Lakewood's Code of Ethics, regular attendance at meetings (three or more unexcused absences may be cause for removal), mutual respect among members, good listener, and flexible.

PLEASE RETURN THIS FORM TO:

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Lakewood, WA 98499
(253) 589-2489 Fax: (253) 589-3774

I hereby certify that this application and any other materials and/or documents provided in this application process contains no willful misrepresentation and that the information given is true and complete to the best of my knowledge.

Signature: Catherine Forte Date: 10/2/13

APPLICATION FOR APPOINTMENT

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I wish to be considered for appointment to the following committee, board or commission:

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- Parks and Recreation Advisory Board
- Planning Advisory Board
- Public Safety Advisory Committee
- Redevelopment Advisory Board

Name: Amy Nelson
Current Home Address: 7215 S. Tyler St. (Please Print)
City: Tacoma State: WA Zip: 98409
Home Phone Number: 253-508-2590 E-mail: anelson@soltes1christ.org
Present Employer: Self-Employed
Address: same as above Work Phone: _____

CIVIL SERVICES COMMISSION APPLICANTS. PLEASE ANSWER QUESTIONS BELOW.

- *How long have you resided at the home address above? 2 Years 7 Months
- *Prior Home Address: _____ For how long? _____
- *Are you a citizen of the United States? Yes X No _____ (*Submit I-9 Form attached)
- *Are you a registered voter of Pierce County? Yes X No _____
- *What political party are you affiliated with? Republican
- *Requirement of RCW 41.12 for Civil Service Commission appointments

(-OVER-)

Hobbies/Interests: Sports, Community Service

Have you previously served or are you currently on one of the Boards or Commissions listed above? Yes No If yes, please explain: _____

Date available for appointment: ASAP

Are you available to attend evening meetings? Yes No

Are you available to attend daytime meetings? Yes No

Approximately how many hours each month can you devote to City business? 2-10

Recommended by: _____

Education: 2 A.A. degrees

Professional and/or community activities: Founder of a

nonprofit business, serve on several boards within Pierce County, created a clothing bank for children & families in our S. Tacoma community.

Please share some of your experiences or qualifications that you have relating to the work of this board, committee or commission: serve on P.C.

Chemical Dependency board, developed & created a nonprofit charity

Please explain why you would like to be part of this board, committee or commission:

I want to stay refreshed on the current human services programs offered w/in P. County.

If necessary, are you available for an interview prior to appointment? Yes No
Attach additional pages, if needed.

ATTENDANCE: Individuals appointed are expected to attend meetings regularly. The Council expects to be informed in the event any Committee, Board or Commission member has three unexcused absences. The Council, may in the event of three unexcused absences, dismiss the individual from service.

EXPECTATIONS: Adhere to City of Lakewood's Code of Ethics, regular attendance at meetings (three or more unexcused absences may be cause for removal), mutual respect among members, good listener, and flexible.

PLEASE RETURN THIS FORM TO: City of Lakewood
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Lakewood, WA 98499
(253) 589-2489 Fax: (253) 589-3774

I hereby certify that this application and any other materials and/or documents provided in this application process contains no willful misrepresentation and that the information given is true and complete to the best of my knowledge.

Signature: [Signature] Date: 10-11-13

NOV 19 2013

APPLICATION FOR APPOINTMENT

CITY OF LAKEWOOD

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I wish to be considered for appointment to the following committee, board or commission:

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- Parks and Recreation Advisory Board
- Planning Advisory Board
- Public Safety Advisory Committee
- Redevelopment Advisory Board

Name: Roger Thompson (Please Print)

Current Home Address: 10634 S Yakima

City: Toke State: WA Zip: 98444

Home Phone Number: 206-851-7877 E-mail: rthompson197511@yahoo.com

Present Employer: NA

Address: _____ Work Phone: _____

CIVIL SERVICES COMMISSION APPLICANTS. PLEASE ANSWER QUESTIONS BELOW.

*How long have you resided at the home address above? ___ Years 3 Months

*Prior Home Address: 2224 E. Michigan Ave For how long? 6 yrs

*Are you a citizen of the United States? Yes No ___ (*Submit I-9 Form attached)

*Are you a registered voter of Pierce County? Yes No ___

*What political party are you affiliated with? Independent

*Requirement of RCW 41.12 for Civil Service Commission appointments

Hobbies/Interests: Playing drums, wood working, praising GOD

Have you previously served or are you currently on one of the Boards or Commissions listed above? Yes No If yes, please explain: _____

Date available for appointment: 11-20-13

Are you available to attend evening meetings? Yes No

Are you available to attend daytime meetings? Yes No

Approximately how many hours each month can you devote to City business? 100

Recommended by: _____

Education: Purdue University B.S. 2010

Professional and/or community activities: _____

Please share some of your experiences or qualifications that you have relating to the work of this board, committee or commission: _____

advisor to parks and recreation dept. Evansville, IN

Please explain why you would like to be part of this board, committee or commission: _____

To be a part of what makes the City of Lake wood great

If necessary, are you available for an interview prior to appointment? Yes No
Attach additional pages, if needed.

ATTENDANCE: Individuals appointed are expected to attend meetings regularly. The Council expects to be informed in the event any Committee, Board or Commission member has three unexcused absences. The Council, may in the event of three unexcused absences, dismiss the individual from service.

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(253) 589-2489 Fax: (253) 589-3774

I hereby certify that this application and any other materials and/or documents provided in this application process contains no willful misrepresentation and that the information given is true and complete to the best of my knowledge.

Signature: *Regan Tyler* Date: 11-19-13

CITY OF LAKEWOOD
6000 Main Street SW
Lakewood, WA 98499
Phone: (253) 589-2489 Fax: (253) 589-3774

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CITY OF LAKEWOOD

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- Parks and Recreation Advisory Board
- Planning Advisory Board
- Public Safety Advisory Committee
- Redevelopment Advisory Board

Name: Christine N. Turner (Please Print)

Current Home Address: 11422 83rd Ave. SW

City: Lakewood State: WA Zip: 98498

Home Phone Number: 253-582-3981 E-mail: cntchris@aol.com

Present Employer: Retired Educator

Address: _____ Work Phone: _____

CIVIL SERVICES COMMISSION APPLICANTS. PLEASE ANSWER QUESTIONS BELOW.

*How long have you resided at the home address above? ____ Years ____ Months

*Prior Home Address: _____ For how long? ____

*Are you a citizen of the United States? Yes ____ No ____ (*Submit I-9 Form attached)

*Are you a registered voter of Pierce County? Yes ____ No ____

*What political party are you affiliated with? _____

*Requirement of RCW 41.12 for Civil Service Commission appointments

Hobbies/Interests: _____

Have you previously served or are you currently on one of the Boards or Commissions listed above? Yes No If yes, please explain: HSFAB Since 2009-

currently I am Vice Chair

Date available for appointment: Oct. 7, 2013

Are you available to attend evening meetings? Yes No

Are you available to attend daytime meetings? Yes No

Approximately how many hours each month can you devote to City business? 16

Recommended by: Mary Green

Education: BA, Med; MDiv.

Professional and/or community activities: St. John Church TMI;

2 Public Service organization (Delta Sigma Theta & Links, Incorporated); CPEA retired; NEA Board Director retired

Please share some of your experiences or qualifications that you have relating to the work of this board, committee or commission: I have been on the

board for 4 yrs. and understand the work of the board.

Please explain why you would like to be part of this board, committee or commission:

Helping our community requires a lot of thought + balance

to make the best decisions for our community. Four yrs. of working on this board has given me a lot of insight in how to do this effectively.

If necessary, are you available for an interview prior to appointment? Yes No

Attach additional pages, if needed.

ATTENDANCE: Individuals appointed are expected to attend meetings regularly. The Council expects to be informed in the event any Committee, Board or Commission member has three unexcused absences. The Council, may in the event of three unexcused absences, dismiss the individual from service.

EXPECTATIONS: Adhere to City of Lakewood's Code of Ethics, regular attendance at meetings (three or more unexcused absences may be cause for removal), mutual respect among members, good listener, and flexible.

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(253) 589-2489 Fax: (253) 589-3774

I hereby certify that this application and any other materials and/or documents provided in this application process contains no willful misrepresentation and that the information given is true and complete to the best of my knowledge.

Signature: Christine N. Kurned

Date: Oct. 7, 2013

084

REQUEST FOR COUNCIL ACTION

DATE ACTION IS REQUESTED: December 16, 2013 REVIEW: November 25, 2013 December 2, 2013	TITLE: An Ordinance amending the 2013-2014 Biennial Budget ATTACHMENTS: <ul style="list-style-type: none"> • Ordinance & Exhibits 	TYPE OF ACTION: ORDINANCE NO. 575 RESOLUTION NO. MOTION OTHER
--	---	--

SUBMITTED BY: Tho Kraus, Assistant City Manager - Administrative Services

RECOMMENDATION: It is recommended that the City Council adopt this Ordinance amending the City's 2013-2014 Biennial Budget.

DISCUSSION: Washington state law requires cities that are on a biennial budget cycle perform a mid-biennial review and modification of the biennial budget. The review is to occur no sooner than eight months after the start no later than the conclusion of the first year of the biennium. The proposed budget amendment is focused primarily on year 2013 with related adjustments to year 2014. We are currently reviewing the 2014 budget in greater detail and will submit to Council a more comprehensive budget adjustment in April 2014. The proposed budget adjustment makes the following types of modifications to the current biennium: revise the beginning fund balance by adjusting the estimated amount used during the original adopted budget process to reflect the final 2012 ending fund balance; housekeeping adjustments to incorporate items previously approved by Council; reflect projects funded by grants and contributions; changing operating trends and conditions; and new allocations.

ALTERNATIVE(S): The City Council may approve the budget ordinance with modifications.

FISCAL IMPACT: The proposed budget adjustment for all funds:

- increases beginning fund balance by \$7,738,125 in 2013 and \$5,591,588 in 2014;
- increases revenues by \$2,785,132 in 2013 and decreases revenues by \$1,150,327 in 2014;
- increases expenditures by \$4,931,669 in 2013 and decreases revenues by \$236,317 in 2014; and
- increases ending fund balance by \$5,591,588 in 2013 and \$4,677,578 in 2014.

Tho Kraus _____ Prepared by	 _____ City Manager Review
Tho Kraus _____ Department Director	

ORDINANCE NO. 575

AN ORDINANCE of the City Council of the City of Lakewood, Washington, amending Ordinance No. 556, the 2013-2014 Budget Ordinance, originally adopted on November 26, 2012.

WHEREAS, pursuant to Chapter 35A.34 RCW, the City of Lakewood has created an biennial budget with the most recent budget having commenced on January 1, 2013;

WHEREAS, the City of Lakewood adopted Ordinance 556 on November 26, 2012 implementing the 2013 and 2014 Budget. It subsequently adopted Ordinance No. 559 on March 4, 2013 to amend original adopted 2013-2014 Budget Ordinance to reflect the receipt of the additional grants and to make the adjustments necessary to accurately reflect the revenues and the expenditures for 2013 & 2014 within the Street Capital Improvement fund (Fund 102); and

WHEREAS, the City of Lakewood finds it necessary to revise the 2013-2014 Biennial Budget as result of the mid-biennial review;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAKEWOOD, WASHINGTON DO ORDAIN as follows:

Section 1. Budget Amendment. Ordinance 556, Section 2, is amended to adopt the revised budget for the 2013-2014 biennium in the amounts and for the purposes as shown on the attached Exhibits C(1) and C(2) 2013-2014 Budget By Fund.

Section 2. Severability. If any section, sentence, clause or phrase of this Ordinance shall be held to be invalid or unconstitutional by a court of competent jurisdiction, or its application held inapplicable to any person, property or circumstance, such invalidity or unconstitutionality or inapplicability shall not effect the validity or constitutionality of any other section, sentence, clause or phrase of this Ordinance or its application to any other person, property or circumstance.

Section 3: Effective Date. This Ordinance shall be in full force and effect for the fiscal years 2013 & 2014 and five (5) days after publication as required by law.

ADOPTED by the City Council this 16th day of December, 2013.

CITY OF LAKEWOOD

Don Anderson, Mayor

Attest:

Alice M. Bush, MMC, City Clerk

Approved as to Form:

Heidi Ann Wachter, City Attorney

EXHIBIT C(1)
PROPOSED REVISED BUDGET BY FUND - YEAR 2013

Fund	Beginning Fund Balance			Revenue			Expenditure			Ending Fund Balance
	Prior Amount	Adjustment	Revised	Prior Amount	Adjustment	Revised	Prior Amount	Adjustment	Revised	
General Fund (001)	\$ -	\$ 2,615,306	\$ 2,615,306	\$ 34,176,740	\$ 684,781	\$ 34,861,521	\$ 33,774,160	\$ 1,965,309	\$ 35,739,469	\$ 1,737,359
Special Revenue Funds:										
101 Street Operations & Maintenance	100	155,792	155,892	2,165,500	56,000	2,221,500	2,165,500	56,000	2,221,500	155,892
102 Street Capital Projects	470,000	193,085	663,085	7,490,800	-	7,490,800	7,503,370	11,940	7,515,310	638,575
103 Transportation Benefit District	-	-	-	-	-	-	-	-	-	-
104 Lodging Tax Fund	859,440	78,377	937,817	430,000	-	430,000	497,720	-	497,720	870,097
105 Property Abatement	85,000	169,927	254,927	50,000	-	50,000	85,000	-	85,000	219,927
106 Public Art	-	-	-	7,000	-	7,000	2,000	-	2,000	5,000
180 Narcotics Seizure	200,000	207,797	407,797	205,660	-	205,660	390,000	-	390,000	223,457
181 Felony Seizure	108,250	47,319	155,569	200	-	200	58,450	-	58,450	97,319
182 Federal Seizure	100,480	(54,609)	45,871	-	-	-	70,000	(24,129)	45,871	0
190 Grants	800,000	49,722	849,722	3,637,760	-	3,637,760	1,783,590	-	1,783,590	2,703,892
191 Neighborhood Stabilization Program	453,460	(283,684)	169,776	-	404,184	404,184	299,690	102,926	402,616	171,344
192 OEA Grant	-	32,517	32,517	268,240	(48,865)	219,375	213,860	25,515	239,375	12,517
193 Police ARRA Grant	-	0	0	8,300	-	8,300	8,000	-	8,000	300
195 Public Safety Grants	-	2,294	2,294	370,160	585,812	955,972	366,520	585,812	952,332	5,934
Debt Service Funds:										
202 LID Debt Service	-	3,995	3,995	-	298,220	298,220	-	298,220	298,220	3,995
204 Sewer Project Debt	-	329,191	329,191	-	540,000	540,000	-	460,734	460,734	408,457
251 LID Guaranty	-	390,783	390,783	-	-	-	-	-	-	390,783
Capital Project Funds:										
301 General Government CIP	-	398,392	398,392	-	-	-	-	398,392	398,392	0
311 Sewer Project CIP	-	190,002	190,002	235,580	-	235,580	234,610	-	234,610	190,972
312 Sanitary Sewer Connection	116,640	64,349	180,989	269,900	-	269,900	89,940	-	89,940	360,949
Enterprise Fund:										
401 Surface Water Management	6,200,000	536,556	6,736,556	4,142,500	265,000	4,407,500	6,039,840	1,050,950	7,090,790	4,053,266
Replacement Reserve Funds:										
501 Equipment Replacement	2,560,080	2,158,893	4,718,973	1,148,970	-	1,148,970	1,239,420	-	1,239,420	4,628,523
502 City Hall Service	-	452,120	452,120	-	-	-	-	-	-	452,120
Correction to Ord. 556	-	-	-	-	-	-	-	-	-	-
Total All Funds	\$11,953,450	\$ 7,738,125	\$19,691,575	\$ 54,607,310	\$ 2,785,132	\$57,392,442	\$ 54,821,670	\$ 4,931,669	\$59,753,339	\$ 17,330,678

EXHIBIT C(2)
PROPOSED REVISED BUDGET BY FUND - YEAR 2014

Fund	Beginning Fund Balance			Revenue			Expenditure			Ending Fund Balance
	Prior Amount	Adjustment	Revised	Prior Amount	Adjustment	Revised	Prior Amount	Adjustment	Revised	
General Fund (001)	\$ 402,580	\$ 1,334,779	\$ 1,737,359	\$ 34,265,355	\$ (18,000)	\$ 34,247,355	\$ 34,204,905	\$ 497,825	\$ 34,702,730	\$ 1,281,984
Special Revenue Funds:										
101 Street Operations & Maintenance	100	155,792	155,892	2,220,930	-	2,220,930	2,220,930	-	2,220,930	155,892
102 Street Capital Projects	457,430	181,145	638,575	11,354,570	-	11,354,570	11,283,880	(46,070)	11,237,810	755,335
103 Transportation Benefit District	-	-	-	2,000,000	(2,000,000)	-	2,000,000	(2,000,000)	-	-
104 Lodging Tax Fund	791,720	78,377	870,097	430,000	-	430,000	499,000	-	499,000	801,097
105 Property Abatement	50,000	169,927	219,927	50,000	-	50,000	100,000	-	100,000	169,927
106 Public Art	5,000	-	5,000	5,000	-	5,000	5,000	-	5,000	5,000
180 Narcotics Seizure	15,660	207,797	223,457	325,000	-	325,000	250,000	-	250,000	298,457
181 Felony Seizure	50,000	47,319	97,319	10,000	-	10,000	20,000	-	20,000	87,319
182 Federal Seizure	30,480	(30,480)	0	69,520	-	69,520	70,000	(480)	69,520	0
190 Grants	2,654,170	49,722	2,703,892	689,000	-	689,000	1,773,390	-	1,773,390	1,619,502
191 Neighborhood Stabilization Program	153,770	17,574	171,344	29,110	(29,110)	-	77,280	(77,280)	-	171,344
192 Office of Economic Adj (OEA) Grant	54,380	(41,863)	12,517	119,380	540,983	660,363	94,910	565,453	660,363	12,517
193 Police ARRA Grant	300	0	300	-	-	-	300	-	300	0
195 Public Safety Grants	3,640	2,294	5,934	278,200	-	278,200	277,140	-	277,140	6,994
Debt Service Funds:										
202 LID Debt Service	-	3,995	3,995	-	288,470	288,470	-	288,470	288,470	3,995
204 Sewer Project Debt	-	408,457	408,457	-	540,000	540,000	-	458,435	458,435	490,021
251 LID Guaranty	-	390,783	390,783	-	-	-	-	-	-	390,783
Capital Project Funds:										
301 General Government CIP	-	0	0	-	-	-	-	-	-	0
311 Sewer Project CIP	970	190,002	190,972	185,650	-	185,650	184,830	-	184,830	191,792
312 Sanitary Sewer Connection	296,600	64,349	360,949	372,530	-	372,530	92,290	-	92,290	641,189
Enterprise Fund:										
401 Surface Water Management	4,302,660	(249,394)	4,053,266	3,031,640	(50,000)	2,981,640	4,407,540	500,000	4,907,540	2,127,366
Replacement Reserve Funds:										
501 Equipment Replacement	2,469,630	2,158,893	4,628,523	1,849,840	-	1,849,840	1,223,230	-	1,223,230	5,255,133
502 City Hall Service	-	452,120	452,120	-	-	-	-	-	-	452,120
Correction to Ord. 556	-	-	-	422,670	(422,670)	-	422,670	(422,670)	-	-
Total All Funds	\$11,739,090	\$ 5,591,588	\$17,330,678	\$ 57,708,395	\$ (1,150,327)	\$56,558,068	\$ 59,207,295	\$ (236,317)	\$58,970,978	\$ 14,917,768

City of Lakewood
Lakewood City Hall
6000 Main Street SW
Lakewood, WA 98499
(253) 589-2489

(Legal Notice)

December 17, 2013.

**NOTICE OF ORDINANCE PASSED
BY LAKEWOOD CITY COUNCIL**

The following is a summary of an Ordinance passed by the City of Lakewood City Council on the 16th day of December, 2013.

ORDINANCE NO. 575

AN ORDINANCE of the City Council of the City of Lakewood, Washington, amending Ordinance No. 556, the 2013-2014 Budget Ordinance, originally adopted on November 26, 2012.

Section 1 of the Ordinance provides a Budget Amendment. Ordinance 556, Section 2, is amended to adopt the revised budget for the 2013-2014 biennium in the amounts and for the purposes as shown on the attached Exhibits C(1) and C(2) 2013-2014 Budget By Fund.

Section 2 of the Ordinance provides if any section, sentence, clause or phrase of this Ordinance shall be held to be invalid or unconstitutional by a court of competent jurisdiction, or its application held inapplicable to any person, property or circumstance, such invalidity or unconstitutionality or inapplicability shall not effect the validity or constitutionality of any other section, sentence, clause or phrase of this Ordinance or its application to any other person, property or circumstance.

Section 3 of the Ordinance provides that this Ordinance shall be in full force and effect for the fiscal years 2013 & 2014 and five (5) days after publication as required by law.

The full text of the Ordinance is available at the City Clerk's Office, Lakewood City Hall, 6000 Main Street SW, Lakewood, Washington 98499, (253) 589-2489. A copy will be mailed out upon request.

Alice M. Bush, MMC, City Clerk

Published in the Tacoma News Tribune: _____

REQUEST FOR COUNCIL ACTION

<p>DATE ACTION IS REQUESTED: December 16, 2013</p> <p>REVIEW: December 9, 2013</p>	<p>TITLE: An Ordinance amending the General Fund Petty Cash</p> <p>ATTACHMENTS:</p> <ul style="list-style-type: none"> • Ordinance 	<p>TYPE OF ACTION:</p> <p>ORDINANCE NO. 576</p> <p>RESOLUTION NO.</p> <p>MOTION</p> <p>OTHER</p>
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SUBMITTED BY: Tho Kraus, Assistant City Manager/Administrative Services

RECOMMENDATION: It is recommended that the City Council adopt this Ordinance amending the City’s Petty Cash Ordinance 95-10 to increase the existing petty cash fund from \$400.00 to \$1,000.00 and create an additional two \$1,000.00 petty cash funds.

DISCUSSION: The purpose of petty cash is to create a more efficient and cost effective manner in which to operate city finances. Petty cash may be used to pay for small purchases and reimburse employees for minor expenses that are incurred in connection with official city business. Petty cash is not intended to be used for advances or loans o employees, even if secured with a check or IOU for personal purposes. Such use is strictly prohibited and will be considered a misappropriation of public funds. The custodian for each petty cash fund will be appointed by the department director and will be responsible for the physical security of the petty cash fund. The department director is ultimately responsible for the security and proper use and maintenance of the account. The Assistant City Manager/Administrative Services will amend procedures as necessary for the disbursement, accounting and replenishment of funds.

ALTERNATIVE(S): The City Council may deny approval and provide direction to staff.

FISCAL IMPACT: Establish three \$1,000.00 petty cash funds from the General Fund.

<p>Tho Kraus Prepared by</p> <hr/> <p>Tho Kraus Department Director</p>	 <hr/> <p>City Manager Review</p>
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ORDINANCE NO. 576

AN ORDINANCE of the City Council of the City of Lakewood, Washington, amending Section 3.16.010 of the Lakewood Municipal Code relating to the establishment of a General Fund Petty Cash.

WHEREAS, the City Council approved Ordinance 95-10 on November 13, 1995 establishing a General Fund Petty Cash not to exceed \$400.00 for the purpose of accommodating minor authorized disbursements;

WHEREAS, the governing body must authorize each petty cash account and all subsequent increases or decreases in the petty cash amounts; and

WHEREAS, the City has since grown to multiple physical locations it also makes sense to provide for multiple petty cash locations; and

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAKEWOOD, WASHINGTON DO ORDAIN as follows:

SECTION 1. Section 3.16.010 of the Lakewood Municipal Code entitled, "General Fund Petty Cash Established" is amended to read as follows:

The City Manager or designee is hereby authorized to establish a General Fund Petty Cash in such amount as the City Manager may from time to time, in writing, determine necessary for the efficient handling of the purposes for which the fund is established but not to exceed ~~\$400.00~~\$3,000.00, provided that a maximum of \$1,000.00 shall be available at any physical location. This fund is established for the purpose of making minor authorized disbursements and the making of change. The fund shall be administered by the City Manager, or designee, in accordance with regulations providing for such lawful administration.

SECTION 2. Effective Date. That this Ordinance shall be in full force and effect thirty (30) days after publication of the Ordinance summary as required by law.

ADOPTED by the City Council this 16th day of December, 2013.

CITY OF LAKEWOOD

Don Anderson, Mayor

Attest:

Alice M. Bush, MMC, City Clerk

Approved as to Form:

Heidi Ann Wachter, City Attorney

City of Lakewood
Lakewood City Hall
6000 Main Street SW
Lakewood, WA 98499
(253) 589-2489

(Legal Notice)

December 17, 2013.

**NOTICE OF ORDINANCE PASSED
BY LAKEWOOD CITY COUNCIL**

The following is a summary of an Ordinance passed by the City of Lakewood City Council on the 16th day of December, 2013.

ORDINANCE NO. 576

AN ORDINANCE of the City Council of the City of Lakewood, Washington, amending Section 3.16.010 of the Lakewood Municipal Code relating to the establishment of a General Fund Petty Cash.

Section 1 of the Ordinance provides for amending Section 3.16.010 of the Lakewood Municipal Code entitled, "General Fund Petty Cash Established."

Section 2 of the Ordinance provides that this Ordinance shall be in full force and shall be in full force and effect thirty (30) days after publication of the Ordinance summary as required by law.

The full text of the Ordinance is available at the City Clerk's Office, Lakewood City Hall, 6000 Main Street SW, Lakewood, Washington 98499, (253) 589-2489. A copy will be mailed out upon request.

Alice M. Bush, MMC, City Clerk

Published in the Tacoma News Tribune: _____

REQUEST FOR COUNCIL ACTION

DATE ACTION IS REQUESTED: December 16, 2013	TITLE: Authorization of the Housing Authority of the City of Tacoma to function within the City of Lakewood for the purpose of acquiring, constructing, and operating the project commonly known as Prairie Oaks, situated at 8954, 8956, and 8960 Gravelly Lake Dr. SW	TYPE OF ACTION: <input type="checkbox"/> ORDINANCE <input checked="" type="checkbox"/> RESOLUTION 2013-28 <input type="checkbox"/> MOTION <input type="checkbox"/> OTHER
REVIEW: November 25, 2013 and December 2, 2013	ATTACHMENTS: Resolution	

SUBMITTED BY: David Bugher, Assistant City Manager for Development /Community Development Director

RECOMMENDATION: It is recommended that the Mayor and City Council authorize the Housing Authority of the City of Tacoma (THA) to function within the City of Lakewood solely for the purpose of acquiring, constructing, and operating the project commonly known as Prairie Oaks, situated at 8954, 8956, and 8960 Gravelly Lake Dr. SW.

DISCUSSION: In accordance with RCW 35.82.070(13), the City Council must authorize an authority to function within the boundaries of any city, town, or county not included in the area in which such housing authority is originally authorized to function. As THA is not currently authorized to function in the City of Lakewood, this authorization would allow THA to participate in the joint venture of constructing and operating the Prairie Oaks Homeless Housing and Client Services Center project in partnership with Living Access Support Alliance (LASA).

Funding for this \$6,044,551 project is complete, including funds from the City of Lakewood in the amount of \$810,000 (\$250,000 – HOME; \$250,000 – CDBG; and \$310,000 - Section 108). The project is scheduled to close in late December to early January with an anticipated construction start date of February 2014. In order for THA to close loan documents and begin construction, the City must authorize THA to operate within the City of Lakewood.

ALTERNATIVE(S): The Council may choose not to authorize THA to operate in Lakewood; however, the Prairie Oaks project would not be able to be completed and all funding would be returned to the appropriate funding partners.

FISCAL IMPACT: There is no fiscal impact to authorizing THA to operate within the City of Lakewood for the sole purpose of constructing and operating the Prairie Oaks project.

_____ Prepared by	 _____ City Manager Review
_____ Department Director	

RESOLUTION NO. 2013-28

A RESOLUTION of the City Council of the City of Lakewood, Washington, authorizing the Housing Authority of the City of Tacoma the authority to function within the City of Lakewood for the purpose of acquiring, constructing, and operating the project commonly known as Prairie Oaks, situated at 8954, 8956, and 8960 Gravelly Lake Dr. SW.

WHEREAS, the City Council adopted the Joint Tacoma and Lakewood Five Year 2010-2014 Consolidated Plan (“Plan”) directing funding from the U.S. Department of Housing and Urban Development (“HUD”) with the primary objective of creating viable communities through the creation of decent, safe, affordable housing, the creation of suitable living environments, and the expansion of economic opportunities, to benefit low and moderate income individuals; and,

WHEREAS, in connection with the Plan, the City of Lakewood seeks to fund eligible affordable housing projects and to provide for the expansion of suitable living environments through the development of community facilities; and,

WHEREAS, the City Council has authorized the funding of \$250,000 in Home Investment Partnership Act (“HOME”) funds, \$250,000 in Community Development Block Grant (“CDBG”) funds, and \$310,000 in Section 108 Loan Guarantee Assistance in support of the Prairie Oaks Homeless Housing and Client Services Center Project (“Project”), located at 8954, 8956, and 8960 Gravelly Lake Dr. SW, a project jointly undertaken by the Housing Authority of the City of Tacoma and Living Access Support Alliance; and,

WHEREAS, the Project is consistent with the funding goals and objectives as set forth in the Five Year 2010-2014 Consolidated Plan; and

WHEREAS, the City recognizes that the Housing Authority of the City of Tacoma and Living Access Support Alliance have entered into a partnership agreement, or are about to enter into a partnership agreement, for the purpose of developing and operating the Project; and,

WHEREAS, in accordance with RCW 35.82.070(13), the City Council must authorize an

authority to function within the boundaries of any city, town, or county not included in the area in which such housing authority is originally authorized to function.

WHEREAS, it is appropriate for the City Council to authorize the Housing Authority of the City of Tacoma the authority to function within the City of Lakewood solely for the purpose of acquiring, constructing, and operating (whether by itself or by a partnership in which said authority is partner) the Project; and,

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAKEWOOD, WASHINGTON HEREBY RESOLVES, as Follows:

Section 1. That the City of Lakewood authorizes the Housing Authority of the City of Tacoma the authority to function within the City of Lakewood solely for the purpose of acquiring, constructing, and operating the project commonly known as Prairie Oaks (whether by itself or by a partnership in which said authority is partner), situated at 8954, 8956, and 8960 Gravelly Lake Dr. SW

Section 2. That this Resolution shall be in full force and effect upon passage and signatures hereon.

PASSED by the City Council this 16th day of December, 2013.

CITY OF LAKEWOOD

Don Anderson, Mayor

Attest:

Alice M. Bush, MMC, City Clerk

Approved as to Form:

Heidi Ann Wachter, City Attorney

REQUEST FOR COUNCIL ACTION

DATE ACTION IS REQUESTED December 16, 2013	TITLE: Authorize the Seventeenth Amendment to the Interlocal Agreement with Pierce County regarding surface water management charges collected by Pierce County.	TYPE OF ACTION: — ORDINANCE NO. — RESOLUTION NO. — MOTION NO. 2013-66 — OTHER
REVIEW:	ATTACHMENTS:	

SUBMITTED BY: Heidi Ann Wachter, City Attorney

RECOMMENDATION: It is recommended that the City Council direct the City Manager to authorize the Seventeenth Amendment to the Interlocal Agreement with Pierce County and the City of Lakewood regarding surface water management charges collected by Pierce County.

DISCUSSION: The City originally authorized Pierce County to provide billing, payment receipt, and parcel tracking services in support of surface water management through an interlocal agreement with the City of Lakewood executed in December 1996. The amount of the contract is evaluated each year and the contract is amended accordingly. As an interlocal agreement, Council action is required in order to execute the amendment.

ALTERNATIVE(S): Without an amendment the contract expires and the City will need to duplicate the services of the County in order to collect surface water management funds.

FISCAL IMPACT: The amendment reflects an increase from \$47,332.00 for 2013 to \$48,751.96 for 2014. This represents a 3% increase.

_____ Prepared by	
_____ Department Director	_____ City Manager Review

**SEVENTEENTH AMENDMENT TO INTERLOCAL AGREEMENT BETWEEN
PIERCE COUNTY AND THE CITY OF LAKEWOOD REGARDING SURFACE
WATER MANAGEMENT SERVICE CHARGES COLLECTED BY PIERCE COUNTY
CONTRACT #96-8137**

THIS SEVENTEENTH AMENDMENT is made and entered into by and between PIERCE COUNTY, a political subdivision of the State of Washington, hereinafter referred to as "County", and CITY OF LAKEWOOD, hereinafter referred to as "City."

WHEREAS, the parties have previously entered into an Agreement dated December 30, 1996, regarding Surface Water Management Billing Services herein known as "Agreement"; and

WHEREAS, as part of the Agreement the County was to provide billing, payment receipt, and parcel tracking services until December 31, 1997; and

WHEREAS, in consideration of the County providing those billing, payment receipt, and parcel tracking services the City agreed to remit to the County an annual fee; and

WHEREAS, said Agreement was amended to extend the termination date from December 31, 1997 to December 31, 1998 and revised the annual fee to reflect the increase in the cost of providing services, by the first amendment on January 5, 1998; and

WHEREAS, said Agreement was amended to extend the termination date from December 31, 1998 to December 31, 1999 and revised the annual fee to reflect the increase in the cost of providing services, by the second amendment on December 4, 1998; and

WHEREAS, said Agreement was amended to extend the termination date from December 31, 1999 to December 31, 2000 and revised the annual fee to reflect the increase in the cost of providing services, by the third amendment on December 22, 1999; and

WHEREAS, said Agreement was amended to extend the termination date from December 31, 2000 to December 31, 2001 and revised the annual fee to reflect the increase in the cost of providing services, by the fourth amendment on January 8, 2001; and

WHEREAS, said Agreement was amended to extend the termination date from December 31, 2001 to December 31, 2002 and revised the annual fee to reflect the increase in the cost of providing services, by the fifth amendment on October 25, 2001; and

WHEREAS, said Agreement was amended to extend the termination date from December 31, 2002 to December 31, 2003 and revised the annual fee to reflect the increase in the cost of providing services, by the sixth amendment on January 28, 2003; and

WHEREAS, said Agreement was amended to extend the termination date from December 31, 2003 to December 31, 2004 and revised the annual fee to reflect the increase in the cost of providing services, by the seventh amendment on January 21, 2004; and

WHEREAS, said Agreement was amended to extend the termination date from December 31, 2004 to December 31, 2005 and revised the annual fee to reflect the increase in the cost of providing services, by the eighth amendment on February 4, 2005; and

WHEREAS, said Agreement was amended to extend the termination date from December 31, 2005 to December 31, 2006 and revised the annual fee to reflect the increase in the cost of providing services, by the ninth amendment on March 30, 2006; and

WHEREAS, said Agreement was amended to extend the termination date from December 31, 2006 to December 31, 2007 and revised the annual fee to reflect the increase in the cost of providing services, by the tenth amendment on April 17, 2007; and

WHEREAS, said Agreement was amended to extend the termination date from December 31, 2007 to December 31, 2008 and revised the annual fee to reflect the increase in the cost of providing services, by the eleventh amendment on January 24, 2008; and

WHEREAS, said Agreement was amended to extend the termination date from December 31, 2008 to December 31, 2009 and revised the annual fee to reflect the increase in the cost of providing services, by the twelfth amendment on March 16, 2009; and

WHEREAS, said Agreement was amended to extend the termination date from December 31, 2009 to December 31, 2010 and revised the annual fee to reflect the increase in the cost of providing services, by the thirteenth amendment on February 12, 2010; and

WHEREAS, said Agreement was amended to extend the termination date from December 31, 2010 to December 31, 2011 and revised the annual fee to reflect the increase in the cost of providing services, by the fourteenth amendment on February 25, 2011; and

WHEREAS, said Agreement was amended to extend the termination date from December 31, 2011 to December 31, 2012 and revised the annual fee to reflect the increase in the cost of providing services, by the fifteenth amendment on February 9, 2012; and

WHEREAS, said Agreement was amended to extend the termination date from December 31, 2012 to December 31, 2013 and revised the annual fee to reflect the increase in the cost of providing services, by the sixteenth amendment on February 5, 2013; and

WHEREAS, the City has requested and the County has agreed to again extend the term of the Agreement relating to the billing, payment receipt, and parcel tracking services an additional year for a revised annual fee adjusted to reflect the increase in the cost of providing such services,

NOW, THEREFORE, in consideration of the mutual benefits and advantages to be derived by each of the parties,

IT IS HEREBY AGREED as follows:

1. The termination date of the Agreement shall be extended from December 31, 2013 to December 31, 2014.
2. In exchange for the extension of the term of the Agreement and the services rendered, the City shall remit to the County by May 1, 2014 the sum of \$48,751:96.
3. ALL OTHER TERMS AND CONDITIONS OF THE ORIGINAL AGREEMENT, AND ALL SUPPLEMENTS, MODIFICATIONS, AND AMENDMENT THERETO SHALL REMAIN IN FULL FORECE AND EFFECT.

DATED this ____ day of _____, _____.

CITY OF LAKEWOOD:

PIERCE COUNTY:

Approved as to legal form only:

By: _____
City Manager Date

By: _____
Deputy Prosecuting Attorney Date

Approved as to form only:

Recommended:

By: _____
City Attorney Date

By: _____
Budget & Finance Date

Attest:

Approved:

By: _____
City Clerk Date

By: _____
Department Director Date
(less than \$250,00)

By: _____
Pierce County Executive Date
(\$250,000 or more)

REQUEST FOR COUNCIL ACTION

DATE ACTION IS REQUESTED: 12-16-2013	TITLE: First Amendment to Pierce Co/City Public Works Road Maintenance Services Memorandum of Agreement	First	TYPE OF ACTION: — ORDINANCE — RESOLUTION <u>X</u> MOTION NO. 2013-67 — OTHER
REVIEW:	ATTACHMENTS: First Amendment to Pierce Co/City Road Maintenance Services Memorandum of Agreement No. 09-66183; Memorandum of Agreement No 09-66183		

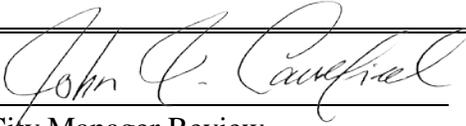
SUBMITTED BY: Don E. Wickstrom, Public Works Director

RECOMMENDATION: The Public Works Department recommends that the City Manager be authorized to excute the First Amendment to the Memorandum of Agreement No 09-66183 with Pierce County for Road Maintenance Services.

DISCUSSION: The existing agreement with Pierce County for road maintenance services expires on December 31st. This first amendment would extend the expiration date of the agreement to December 31, 2014. While the original agreement covers the full range of Public Works services, with the implementation of the City’s own Public Works O & M Division, the only services that Public Works still relies on the County for are street pavement marking/restriping services, bridge inspection services, traffic signs services, and some limited guard rail repair services. For 2013 the expenditures through October for such services totaled \$126,379. While the first amendment notes a maximum of \$185, 0000 for such services, the City pays the County for only those services that are actually rendered.

ALTERNATIVE(S): Presently at least with respect to the County’s traffic signs services, which is half of our \$126,379 cost to date, there is really no practical alternative at this time; however, we will continue to evaluate our costs for this service and the others for possible outsourcing portions thereof or doing them ourselves.

FISCAL IMPACT: The monies allocated therefore are included in the 2014 budget (\$118,000) and come from the 101 Street Operation & Maintenance Fund.

<hr style="border: none; border-top: 1px solid black;"/> Prepared by <hr style="border: none; border-top: 1px solid black;"/> Department Director	 <hr style="border: none; border-top: 1px solid black;"/> City Manager Review
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**FIRST AMENDMENT TO
MEMORANDUM OF AGREEMENT NO. 09-66183
BETWEEN PIERCE COUNTY
AND
CITY OF LAKEWOOD
REGARDING ROAD MAINTENANCE SERVICES**

THIS FIRST AMENDMENT to Agreement 09-66183 is entered into between **PIERCE COUNTY**, a municipal corporation and political subdivision of the State of Washington (herein referred to as "COUNTY"), and **CITY OF LAKEWOOD**, a municipal corporation of the State of Washington (herein referred to as "CITY").

WHEREAS, the parties hereto have previously entered into Agreement No.09-66183 fully executed on December 22, 2008, to establish the rights, duties, and responsibilities of the parties with regards to the road maintenance services requested by the CITY; and

WHEREAS, the parties desire to execute a first amendment to the Agreement to extend the termination date, and add additional funds for the extended term;

NOW, THEREFORE, in consideration of the mutual benefits to be derived by each of the parties;

IT IS HEREBY AGREED as follows:

1. The termination date is extended from December 31, 2013 to December 31, 2014.
2. The maximum consideration for the extended term is \$185,000.00 for road maintenance services requested by the CITY.
3. ALL OTHER TERMS AND CONDITIONS OF THE ORIGINAL AGREEMENT AND ALL SUPPLEMENTS, MODIFICATIONS, AND AMENDMENTS THERETO SHALL REMAIN IN FULL FORCE AND EFFECT.

IN WITNESS WHEREOF, the parties hereto have caused this amendment to be duly executed, such parties acting by their representatives being there unto duly authorized. The parties have executed this Agreement this 3rd day of December, 2013.

CITY OF LAKWOOD:

PIERCE COUNTY:

Approved as to legal form only:

By: _____
City Manager Date

By: _____
Deputy Prosecuting Attorney Date

Approved as to form only:

Recommended:

By: _____
City Attorney Date
Attest: **Approved:**

By: _____
Budget & Finance Date

By: _____
City Clerk Date

By: _____
Department Director Date
(less than \$250,000)

By: _____
Pierce County Executive Date
(\$250,000 or more)

**MEMORANDUM OF AGREEMENT
BETWEEN PIERCE COUNTY AND CITY OF LAKEWOOD
REGARDING ROAD MAINTENANCE SERVICES**

THIS AGREEMENT is entered into this day by and between **PIERCE COUNTY**, a political subdivision of the State of Washington (herein referred to as "COUNTY") and the undersigned, **City of Lakewood**, a municipal corporation of the State of Washington (herein referred to as "CITY").

WHEREAS, the CITY has a need for specific road maintenance services and has requested said services as described below to be performed by the Pierce County Public Works and Utilities, Road Operations Division.

WHEREAS, the COUNTY agrees to perform the work described below at the convenience of the Pierce County Public Works Department and that the CITY will reimburse the COUNTY for all costs incurred.

NOW, THEREFORE, in consideration of the terms and conditions contained herein, it is mutually agreed by and between the COUNTY and the CITY as follows:

SECTION 1. PURPOSE. The purpose of this agreement is to establish the rights, duties and responsibilities of the parties with regards to the road maintenance services requested by the City and any costs associated with this work.

SECTION 2. COUNTY'S RESPONSIBILITY. The COUNTY will perform the following types of services for the CITY under the direction and control of the CITY during 2009;

Description of the Work:

Specific location of any work requested shall be identified under the direction of the CITY.

SECTION 3. CITY'S RESPONSIBILITY. The CITY has budgeted up to the amount of \$1,387,600 for calendar year 2009 to pay the COUNTY for the type of work and services described in Section 2 herein. The CITY certifies that sufficient budgeted funds are available to cover the costs of the requested work or services, and agrees to make payment to the Pierce County Road Fund.

SECTION 4. COMPENSATION AND BILLING PROCEDURE. In consideration for the provision of repair services described herein, the CITY agrees to pay the COUNTY for the actual work completed based on monthly billings and in accordance with the provisions of Section 2 and 3 above. Monthly billings will be calculated as indicated below.

- A. The labor rate billed to the City shall be increased by thirty percent (30%) to account for administration overhead. The rate of overhead includes Maintenance Administration costs and Department Administration costs. No supervision or maintenance office costs will be charged directly.
- B. Equipment use will be charged to the City based upon the hours used times the Pierce County Equipment Services Division (ESD) rental rate. A five percent (5%) administration charge will be assessed for processing.
- C. Materials and supplies will be billed at cost plus a ten percent (10%) administration processing fee. ESD inventory stocked items will be billed at the Pierce County ESD materials rate.
- D. The all costs of services as outlined will be billed no later than the thirtieth (30th) day of the month by the County based on services provided in the previous month. Payments by the City will be due within thirty days of receipt of the billing. Monthly payments that are not paid within the allotted time period shall be considered delinquent. Delinquent charges shall accrue interest on the unpaid balance, from the date of delinquency until paid, at an interest rate of one half of one percent (.5%) per month.
- E. The billing rates for labor and equipment related to providing the Functions and services each year after 2009 shall be adjusted annually, effective January 1st of each year to reflect current costs. Increases in the costs that are the results of changes in regulatory requirements will be included in any increases to billing rates after 2009.

SECTION 5. DURATION. This Agreement shall remain in full force and effect upon the date that the last signature is affixed hereto until midnight December 31, 2011 and will automatically be renewed annually for 2 consecutive following years thereafter unless either party or both give(s) written 6 months advance notice to the other party of an intent not to renew the contract.

SECTION 6. INDEMNITY AND HOLD HARMLESS. The COUNTY shall defend, indemnify and hold harmless the CITY, its officers, employees and agents from any and all costs, claims, judgments, or awards of damages, resulting from the COUNTY'S negligence related to the work it performed in this agreement.

The CITY shall defend, indemnify and hold harmless the COUNTY, its officers, employees and agents from any and all costs, claims, judgments or awards of damages, resulting from the acts or omissions for all negligence for all other matters.

SECTION 7. NO THIRD-PARTY BENEFICIARY. The COUNTY does not intend by this agreement to assume any contractual obligations to anyone other than the CITY, and the CITY does not intend by this agreement to assume any contractual obligations to anyone other than the COUNTY. The COUNTY and the CITY do not intend that there be any third-party beneficiary to this agreement.

SECTION 8. INSURANCE COVERAGE. The CITY shall maintain at all times during the course of this agreement a general liability insurance policy or other comparable coverage with a self-insured retention of no more than \$500,000.00 and a policy limit of no less than \$5,000,000.00 dollars.

SECTION 9. NON-DISCRIMINATION. The COUNTY and the CITY certify that they are Equal Opportunity Employers.

SECTION 10. ASSIGNMENT. Neither the COUNTY nor the CITY shall have the right to transfer or assign, in whole or in part, any or all of its obligations and rights hereunder without the prior written consent of the other Party.

SECTION 11. NOTICE. Any formal notice or communication to be given by the COUNTY to the CITY under this Agreement shall be deemed properly given, if delivered, or if mailed postage prepaid and addressed to:

City of Lakewood
6000 Main Street SW
Lakewood WA 98499

Attention: Public Works Director

Any formal notice or communication to be given by the CITY to the COUNTY under this Agreement shall be deemed properly given, if delivered, or if mailed postage prepaid and addressed to:

Pierce County Public Works & Utilities
Road Operations Administration
4812 196th Street E,
Spanaway, WA 98387

Attention: Road Maintenance Manager

The name and address to which notices and communications shall be directed may be changed at any time, and from time to time, by either the CITY or the COUNTY giving notice thereof to the other as herein provided.

SECTION 12. WAIVER. No waiver by either party of any term or condition of this Agreement shall be deemed or construed to constitute a waiver of any other term or condition or of any subsequent breach, whether of the same or a different provision of this Agreement.

SECTION 13. ENTIRE AGREEMENT. This Agreement contains all of the Agreements of the Parties with respect to any matter covered or mentioned in this Agreement and no prior agreements shall be effective for any purpose.

SECTION 14. AMENDMENT. Provisions within this Agreement may be amended with the mutual consent of the parties hereto. No additions to, or alteration of, the terms of this Agreement shall be valid unless made in writing, formally approved, and executed by duly authorized agents of both parties.

SECTION 15. SEVERABILITY. If any of the provisions contained in this Agreement are held illegal, invalid or unenforceable, the remaining provisions shall remain in full force and effect.

SECTION 16. CHOICE OF LAW, JURISDICTION AND VENUE. This agreement shall be governed by, construed, and enforced in accordance with the laws and regulations of the United States, the State of Washington, and the ordinances of Pierce County.

SECTION 17. ATTORNEY FEES AND COSTS. In the event of any controversy, claim, or dispute arising out of or in any way relating to this agreement or its breach, the prevailing party shall be entitled to recover its costs and reasonable attorney fees.

MEMORANDUM OF AGREEMENT BETWEEN
PIERCE COUNTY AND CITY OF LAKEWOOD REGARDING
ROAD MAINTENANCE SERVICES

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CPB

IN WITNESS WHERE OF, the parties have caused this Agreement to be executed on this 22 day of DECEMBER, 2008.

CITY OF LAKEWOOD

[Signature] 12/17/08
City Manager Date

ATTEST: _____ Date

[Signature]
City Clerk Date 12-22-08

Approved as to Form: _____ Date

[Signature] 12/15/08
City Attorney Date

PIERCE COUNTY

[Signature] 2/12/09
DEPARTMENT DIRECTOR Date

[Signature] 2-3-09
DEP. PROSECUTING ATTY Date
(as to form only)

[Signature] 2/9/09
BUDGET AND FINANCE Date

EXECUTIVE DIRECTOR _____ Date
(if applicable)

[Signature] 2-5-09
RISK MANAGER Date

[Signature] 2/19/09
COUNTY EXECUTIVE Date
(if over \$50,000)

\$200,000

**PIERCE COUNTY DEPARTMENT OF PUBLIC WORKS AND UTILITIES
CITY/AGENCY CONTRACT WORK**

City of Lakewood Contract #30827

Year 2008

TASK	Y-T-D ACTUAL	Y-T-D LABOR	Y-T-D EQUIPMENT	Y-T-D MATERIALS	TOTAL YTD EXPENSE	UNIT COST
31A - Cold Patch	239.1	\$ 13,080.12	\$ 3,270.71	\$ 2,849.07	\$ 19,199.90	\$ 80.30
31B - Hot Patching	33.4	\$ 14,981.47	\$ 4,420.24	\$ 1,833.87	\$ 21,235.58	\$ 636.37
31BD - Base Dig Out	0.0	\$ -	\$ -	\$ -	\$ -	\$ -
31C - Crack Sealing	1,883.0	\$ 51,889.44	\$ 23,373.64	\$ 9,631.54	\$ 84,894.62	\$ 45.08
31D - Grader Patching	0.0	\$ -	\$ -	\$ -	\$ -	\$ -
31E - Layton Box Patching	0.0	\$ -	\$ -	\$ -	\$ -	\$ -
31F - Seal Coating/Chip Sealing	0.0	\$ 4,248.00	\$ 2,350.89	\$ -	\$ 6,598.89	#DIV/0!
31G - Skin Patching	0.0	\$ -	\$ -	\$ -	\$ -	\$ -
31HU - Grading Alleys Urban	1.0	\$ 1,817.99	\$ 1,330.49	\$ -	\$ 3,148.48	\$ 3,148.48
31K - Hauling Aggregate for Alleys	6.8	\$ 603.08	\$ 134.04	\$ 77.33	\$ 814.45	\$ 119.77
31S - Grinding Pavement(Big Grinder)	0.0	\$ -	\$ -	\$ -	\$ -	\$ -
31S1 - Grinding Pavement(Skid Steer)	23.9	\$ 10,099.74	\$ 5,448.42	\$ 1,193.61	\$ 16,741.77	\$ 699.91
31T - Traffic Control for Traveled Way	222.4	\$ 9,255.35	\$ 1,527.60	\$ -	\$ 10,782.95	\$ 48.48
31V - Hauling Equipment and Materials	4.0	\$ 228.32	\$ 21.77	\$ -	\$ 250.09	\$ 62.52
31X - Misc. Traveled Way Maintenance	74.0	\$ 4,219.70	\$ 5,242.32	\$ 1.49	\$ 9,463.51	\$ 127.89
32AU - Grading Shaping Shoulders Urban	11.8	\$ 51,193.72	\$ 28,226.17	\$ -	\$ 79,419.89	\$ 6,724.80
32C - Hauling Aggregate for Shoulders	234.5	\$ 7,741.57	\$ 3,411.05	\$ 2,703.37	\$ 13,855.99	\$ 59.09
32CS - Gravel Shoulders Fill/Spill Gate	303.4	\$ 19,178.50	\$ 4,383.24	\$ 3,768.64	\$ 27,330.38	\$ 90.07
32DU - Mowing Shoulders Urban	0.0	\$ -	\$ -	\$ -	\$ -	\$ -
32F - Seal Coating/Chip Sealing Shoulders	0.0	\$ -	\$ -	\$ -	\$ -	\$ -
32S - Sidewalk Maintenance	7.0	\$ 414.18	\$ 211.07	\$ -	\$ 625.23	\$ 89.32
32T - Traffic Control for Shoulders	272.5	\$ 14,089.96	\$ 1,544.18	\$ -	\$ 15,634.14	\$ 57.37
32X - Misc. Shoulder Maintenance	9.5	\$ 542.26	\$ 164.54	\$ 159.23	\$ 866.03	\$ 91.16
40A - Mech. Ditch Cleaning	0.0	\$ -	\$ -	\$ -	\$ -	\$ -
40B - Mech. Ditch Cleaning, Site Specific	0.0	\$ -	\$ -	\$ -	\$ -	\$ -
40C - Ditch Cleaning with Road Grader	0.0	\$ -	\$ -	\$ -	\$ -	\$ -
40D - Hand Cleaning Pipe Ends	0.0	\$ -	\$ -	\$ -	\$ -	\$ -
40F - Cleaning Grate Tops	119.0	\$ 1,230.09	\$ 177.36	\$ -	\$ 1,407.45	\$ 11.83
40G - Mech. Clean Culvert Ends	0.0	\$ -	\$ -	\$ -	\$ -	#DIV/0!
40H - Mech. Clean Drainage Structures	20.0	\$ 1,441.80	\$ 938.35	\$ -	\$ 2,379.95	\$ 119.00
40I - Drainage Inspection	9.0	\$ 615.92	\$ 71.73	\$ -	\$ 687.65	\$ 76.41
40J - Jet Rodding	7,732.0	\$ 6,564.86	\$ 4,506.38	\$ -	\$ 11,071.24	\$ 1.43
40K - Repair/Replace Pipe	125.0	\$ 8,594.15	\$ 2,571.80	\$ 1,091.50	\$ 12,257.25	\$ 98.06
40L - Repair/Replace Drainage Structure	3.0	\$ 6,720.61	\$ 1,862.94	\$ 1,124.12	\$ 9,707.67	\$ 3,235.89
40M - Repair/Replace Drywell/Drainfield	24.0	\$ 85,122.24	\$ 22,924.06	\$ 29,754.86	\$ 137,801.16	\$ 5,741.72
40N - Repair/Replace Erosion Control	0.0	\$ -	\$ -	\$ -	\$ -	\$ -
40P - Replace Grate	14.0	\$ 2,580.07	\$ 317.07	\$ 562.73	\$ 3,459.87	\$ 247.13
40PR - Raising/Adjusting Grates	184.5	\$ 9,965.60	\$ 3,446.09	\$ 1,021.71	\$ 14,433.40	\$ 78.23
40Q - Cleaning of Holding Ponds	2.0	\$ 1,440.85	\$ 666.25	\$ -	\$ 2,107.10	\$ 1,053.55
40R - Paint Culvert Marks	0.0	\$ -	\$ -	\$ -	\$ -	\$ -
40S - Ditch Spalling	0.0	\$ -	\$ -	\$ -	\$ -	\$ -
40T - Traffic Control for Drainage	217.0	\$ 11,211.98	\$ 1,405.17	\$ -	\$ 12,617.15	\$ 58.14
40U - Ditch Cleaning with Ditch Master	0.1	\$ 507.08	\$ 365.70	\$ -	\$ 872.78	\$ 8,727.80
40V - Pipeline Camera	408.5	\$ 23,433.98	\$ 15,147.05	\$ -	\$ 38,581.03	\$ 94.45
40X - Misc. Drainage Functions	27.0	\$ 1,492.15	\$ 752.13	\$ -	\$ 2,244.28	\$ 83.12
41B - Pavement Management	0.0	\$ -	\$ -	\$ -	\$ -	\$ -
45X - Misc. Engineering Support	0.0	\$ -	\$ -	\$ -	\$ -	\$ -
51A - Bridge Repair	4.0	\$ 228.32	\$ 77.46	\$ -	\$ 305.78	\$ 76.45
51T - Traffic Control for Bridge Maint	0.0	\$ -	\$ -	\$ -	\$ -	\$ -
64Z - Guardrail	248.5	\$ 14,003.93	\$ 3,145.15	\$ 5,630.64	\$ 22,779.72	\$ 91.67

**PIERCE COUNTY DEPARTMENT OF PUBLIC WORKS AND UTILITIES
CITY/AGENCY CONTRACT WORK**

City of Lakewood Contract #30827

Year 2008

TASK	Y-T-D ACTUAL	Y-T-D LABOR	Y-T-D EQUIPMENT	Y-T-D MATERIALS	TOTAL YTD EXPENSE	UNIT COST
62A - Sign Installations by Work Order	178.0	\$ 7,208.86	\$ 1,000.37	\$ 8,279.51	\$ 16,488.74	\$ 92.63
62C - Sign Changes by Work Order	243.0	\$ 6,284.57	\$ 756.71	\$ 6,852.44	\$ 13,673.72	\$ 56.27
62D - Sign Removals by Work Order	31.0	\$ 342.48	\$ 52.79	\$ -	\$ 395.27	\$ 12.75
62G - Pavement Markings	55.0	\$ 1,150.28	\$ 531.22	\$ 456.65	\$ 2,138.15	\$ 38.88
62H - Raised Pavement Markers	100.0	\$ 219.52	\$ 107.21	\$ 119.78	\$ 446.51	\$ 4.47
62J - Centerline Paint Striping	0.1	\$ 270.03	\$ 84.98	\$ 5.59	\$ 360.60	\$ 3,606.00
62K - Lane Line Paint Striping	0.0	\$ -	\$ -	\$ -	\$ -	\$ -
62L - Edge Line Paint Striping	0.1	\$ 98.79	\$ 36.16	\$ 5.59	\$ 140.54	\$ 1,405.40
62M - Marking/Striping Removal	0.0	\$ -	\$ -	\$ -	\$ -	\$ -
62V - Guidepost by Work Order	1.0	\$ 85.62	\$ 13.19	\$ 23.65	\$ 122.46	\$ 122.46
62P/64P/65P Signal Cabinet & Controller Sv	152.0	\$ 22,569.49	\$ 7,030.51	\$ 9,511.32	\$ 39,111.32	\$ 257.31
62S/64S/65S Signal Display/Field Svc	237.5	\$ 24,422.51	\$ 6,909.19	\$ 12,819.08	\$ 44,150.78	\$ 185.90
62W/64W/65W Signal Detection Svc	74.0	\$ 6,202.87	\$ 1,715.75	\$ 2,457.75	\$ 10,376.37	\$ 140.22
63C - Illumination Callout	31.0	\$ 2,878.09	\$ 647.72	\$ 1,416.12	\$ 4,941.93	\$ 159.42
63R - Illumination Inspection	0.0	\$ -	\$ -	\$ -	\$ -	\$ -
63T - Luminaire Relamp	2.0	\$ 63.89	\$ 14.72	\$ 23.21	\$ 101.82	\$ 50.91
64B - Sign Callout - Inspection	310.0	\$ 2,430.27	\$ 356.35	\$ 388.14	\$ 3,174.76	\$ 10.24
64E - Sign Inspection	4,618.0	\$ 6,327.05	\$ 932.69	\$ -	\$ 7,259.74	\$ 1.57
64F - Sign Fabrication	148.0	\$ 8,204.77	\$ -	\$ -	\$ 8,204.77	\$ 55.44
64G - Marking - Remarking	2,148.0	\$ 25,455.81	\$ 9,747.97	\$ 5,614.77	\$ 40,818.35	\$ 19.00
64H - Lane Markers and Buttons	0.0	\$ -	\$ -	\$ -	\$ -	\$ -
64J - Centerline Re-Striping	82.6	\$ 7,797.51	\$ 3,532.40	\$ 23,315.20	\$ 34,645.11	\$ 419.43
64K - Lane Line Re-Striping	51.3	\$ 4,803.44	\$ 2,003.59	\$ 8,217.46	\$ 14,824.49	\$ 288.98
64L - Edge Line Re-Striping	45.2	\$ 4,359.76	\$ 1,874.01	\$ 8,330.80	\$ 14,564.56	\$ 322.22
64M - Paint Removal Maintenance	0.0	\$ -	\$ -	\$ -	\$ -	\$ -
64N - Signal Electronics Repair	155.0	\$ 10,695.77	\$ 290.26	\$ -	\$ 10,986.03	\$ 70.88
64ND - CMU Testing	2.0	\$ 138.74	\$ -	\$ -	\$ 138.74	\$ 69.37
64R - Signal	247.0	\$ 16,082.91	\$ 2,995.10	\$ -	\$ 19,078.01	\$ 77.24
64T - Signal - Relamp Routine	1,593.0	\$ 21,822.64	\$ 5,620.24	\$ 2,347.52	\$ 29,590.40	\$ 18.58
64V - Guidepost - Routine	0.0	\$ -	\$ -	\$ -	\$ -	\$ -
64X - Misc. Maintenance	97.5	\$ 6,327.13	\$ 562.02	\$ -	\$ 6,889.15	\$ 70.66
65B - Sign Callout	2,858.0	\$ 48,577.02	\$ 7,415.58	\$ 17,943.51	\$ 73,936.11	\$ 27.82
65E - Sign Callout	50.0	\$ 1,063.78	\$ 153.98	\$ -	\$ 1,217.76	\$ 24.36
65L - Signal Locate	18.0	\$ 2,428.71	\$ 638.29	\$ -	\$ 3,065.00	\$ 191.56
65T - Signal Relamp - Callout	111.0	\$ 11,319.62	\$ 2,740.03	\$ 2,107.37	\$ 16,167.02	\$ 145.65
65V - Guidepost Repair Callout	1.0	\$ 28.54	\$ 4.39	\$ -	\$ 32.93	\$ 32.93
Misc. Traffic Maintenance Functions	0.0	\$ -	\$ -	\$ -	\$ -	\$ -

**PIERCE COUNTY DEPARTMENT OF PUBLIC WORKS AND UTILITIES
CITY/AGENCY CONTRACT WORK**

City of Lakewood Contract #30827

Year 2008

TASK	Y-T-D ACTUAL	Y-T-D LABOR	Y-T-D EQUIPMENT	Y-T-D MATERIALS	TOTAL YTD EXPENSE	UNIT COST
86A - Plowing Snow	97.0	\$ 970.36	\$ 273.92	\$ -	\$ 1,244.28	\$ 12.83
86B - Sanding for Ice and Snow	94.5	\$ 3,558.00	\$ 1,320.05	\$ 903.28	\$ 5,781.33	\$ 61.18
86D - Applying De-Icing Agents	6,825.0	\$ 3,067.32	\$ 1,288.03	\$ 2,327.32	\$ 6,682.67	\$ 0.98
86I - Snow & Ice Inspection	69.5	\$ 3,951.87	\$ 1,023.14	\$ -	\$ 4,975.01	\$ 71.58
86S - Sweeping Icing Sand	0.0	\$ -	\$ -	\$ -	\$ -	\$ -
86X - Misc. Snow and Ice Functions	1.0	\$ 64.57	\$ 39.84	\$ -	\$ 104.41	\$ 104.41
87A - Manual Sweeping	2.0	\$ 121.46	\$ 25.49	\$ -	\$ 146.95	\$ 73.48
87B - Front-End Broom	1.5	\$ 142.70	\$ 90.21	\$ -	\$ 232.91	\$ 155.27
87C - Self-Loading Broom Sweeping	18.6	\$ 1,905.42	\$ 1,863.22	\$ -	\$ 3,768.64	\$ 202.62
87D - Flushing	0.0	\$ -	\$ -	\$ -	\$ -	\$ -
87T - Traffic Control/Sweeping	0.0	\$ -	\$ -	\$ -	\$ -	\$ -
87X - Misc. Sweeping	178.5	\$ 10,272.75	\$ 3,126.46	\$ -	\$ 13,399.21	\$ 75.07
71BU - Rotary Brush Cutter, Urban	1.3	\$ 1,948.76	\$ 1,216.65	\$ -	\$ 3,165.41	\$ 2,433.39
71C - Overhead Brushing/Boom Truck	4.0	\$ 27,257.23	\$ 11,380.78	\$ -	\$ 38,638.01	\$ 9,659.50
71D - Brush and Chipping	13.0	\$ 726.04	\$ 290.87	\$ -	\$ 1,016.91	\$ 78.22
71G - Fence Repair	0.0	\$ -	\$ -	\$ -	\$ -	\$ -
71H - Hydro-Seeding/Straw Chopper	0.0	\$ -	\$ -	\$ -	\$ -	\$ -
71P - Roadside Landscape Maintenance	89.5	\$ 5,108.66	\$ 3,420.69	\$ -	\$ 8,529.35	\$ 95.30
71S - Hand Seeding	0.0	\$ -	\$ -	\$ -	\$ -	\$ -
71SD - Sight Distance Vegetation Control	270.5	\$ 13,943.24	\$ 2,044.52	\$ -	\$ 15,987.76	\$ 59.10
71T - Traffic Control for Vegetation	83.5	\$ 3,064.99	\$ 435.61	\$ -	\$ 3,500.60	\$ 41.92
71X - Misc. Vegetation Function	12.5	\$ 679.76	\$ 108.44	\$ -	\$ 788.20	\$ 63.06
73A - Retaining Wall Maintenance	0.0	\$ -	\$ -	\$ -	\$ -	\$ -
75C - Chemical Spills	24.0	\$ 1,365.66	\$ 567.47	\$ 156.22	\$ 2,089.35	\$ 87.06
75G - Illegal Roadside Dumping	541.2	\$ 29,517.89	\$ 4,883.90	\$ -	\$ 34,401.79	\$ 63.57
75X - Misc. Litter Maintenance	114.5	\$ 6,411.40	\$ 1,422.37	\$ -	\$ 7,833.77	\$ 68.42
76A - Slide or Slope Repair	0.0	\$ -	\$ -	\$ -	\$ -	\$ -

REQUEST FOR COUNCIL ACTION

DATE ACTION IS REQUESTED:	TITLE: Fort Steilacoom Park Lease Transfer and Pierce County ILA Amendment	TYPE OF ACTION:
December 16, 2013		— ORDINANCE NO.
		— RESOLUTION NO.
REVIEW:	ATTACHMENTS: Voluntary Lease Assignment, Assumption and Consent Agreement	<u>X</u> MOTION NO. 2013-68
December 9, 2013	Amendment to Interlocal Agreement for O & M of Fort Steilacoom Park	— OTHER

SUBMITTED BY: Mary Dodsworth, Parks, Recreation and Community Services Director

RECOMMENDATION: It is recommended that the City Council authorize the City Manager to sign two documents – one from the State which reassigns the current Pierce County lease to the City and another which amends a City/Pierce County Interlocal Agreement, terminating the agreement early when the assumption of the FSP lease occurs and when the final \$50,000 payment by the County is made.

DISCUSSION: Fort Steilacoom Park is over 330 acres in size and located in the northwest corner of Lakewood. The site is owned by the State of Washington, leased by Pierce County and managed and maintained by the City of Lakewood through an interlocal agreement with Pierce County.

City, County and State staff met to review options regarding use of land and lease changes for Fort Steilacoom Park. Options included lease reassignment, land exchange, land transfer, land surplus and sale or gift to City. The most efficient method seems to be to reassign the lease from Pierce County to City of Lakewood. This is a simple process that can be done administratively and will allow a direct conversation between City and State regarding future land issues. Pierce County is in agreement with this option.

ALTERNATIVE(S): Council could not authorize the City Manager to approve the agreements. This would delay both the lease assignment and timing of the Pierce County final payment.

FISCAL IMPACT: No new fiscal impacts. Executing the agreements will not change our current City operation needs or budget and Pierce County is still required to make the final \$50,000 payment in 2014.

Prepared by	 <hr style="width: 80%; margin: 0 auto;"/>
Department Director	City Manager Review

DISCUSSION (cont) If Council is in agreement with the lease reassignment option, staff will recommend two action items:

1. Authorize the City Manager to sign a document which
 - a. assigns the current Pierce County lease to the City, and
 - b. states that the City will assume all conditions and covenants of the lease; and
2. Authorize the City Manager to sign an amendment to the City / Pierce County Interlocal Agreement which states that upon assumption of the FSP lease and when the final \$50,000 payment by the County is made, we will terminate the Interlocal Agreement – prior to the December 31, 2014 expiration date.

Voluntary Lease Assignment, Assumption and Consent Agreement

Recitals

Whereas, on June 27, 1966, the State of Washington, Department of Institutions, now known as State of Washington, Department of Social and Health Services (DSHS) and the State of Washington, Department of Natural Resources (DNR) entered into a written agreement (Exhibit A) authorizing DNR to manage (by land lease) select DSHS owned lands.

Whereas, the property legally described in Exhibit B was managed by DNR under Lease Number 58685 (Exhibit D), dated October 26, 1970, in accordance with the above referenced agreement (Exhibit A), dated June 27, 1966.

Whereas, on November 17, 2011, DNR assigned Lease Number 58685 and lease management responsibility of said parcel back to DSHS (Exhibit C), DSHS hereinafter is the State (State) and acts as the Lessor in Lease Number 58685.

Whereas, Pierce County is the Lessee under Lease Number 58685.

Whereas, the City of Lakewood, whose address is 6000 Main Street, Lakewood, WA 98499, desires to assume the Lease of said parcel from the Pierce County and become the Lessee.

Whereas, Pierce County, hereinafter the Assignor, desires to assign their interest as Lessee under Lease Number 58685 to the City of Lakewood, hereinafter the Assignee.

Whereas, the State consents to the assignment of Lease Number 58685 from the Assignor and the assumption of said lease by the Assignee.

Whereas, Assignor and Assignee agree that no fiscal action is required by the execution of this Assignment and Assumption Agreement.

Whereas, Assignor agrees to transfer lease files and records to Assignee upon the effective date of this Assignment and Assumption Agreement.

Now, therefore, for and in consideration of mutual, offsetting and other valuable consideration the Assignor hereby agree to the following:

1. Assignment: Assignor hereby assigns, sets over, and transfers all of their right, title, and interest in Lease Number 58685 (Exhibit D), the property legally described in Exhibit B.
2. Assumption: The Assignee: City of Lakewood hereby bind(s) and obligate(s) itself to perform all the conditions and covenants of said Lease Number 58685 (Exhibit D).
3. Consent: The State hereby consents to the foregoing Assignment and Assumption on the express condition that the Assignor shall remain liable for the prompt payment of rent and performance of the covenants on the part of the Lessee as therein mentioned and that no further assignment of said Lease or subletting of the premises thereby demised, or any part thereof, shall be made without the prior written consent of the undersigned.

Approval of this assignment by the State is not a discharge of the Assignor or Assignor's surety from any or all liabilities, obligations, or duties incurred under Lease No. 58685, dated October 26, 1970, made prior to the date of consent of this Assignment and Assumption Agreement.

Effective Date. The effective date of this Assignment and Assumption Agreement shall be the date on which the last signature is executed below.

THE STATE:

STATE OF WASHINGTON
DEPARTMENT OF SOCIAL AND HEALTH
SERVICES

Dated: _____, 20_____.

ANDREW JENKINS
Leasing Coordination Manager

STATE OF _____)
) ss.
COUNTY OF _____)

I certify that I know or have satisfactory evidence that John Caulfield is the person who appeared before me, and said person acknowledged that **he** signed this instrument, on oath stated that **he was** authorized to execute the instrument, and acknowledged it as the City Manager for the **City of Lakewood** to be the free and voluntary act of such party for the uses and purposes mentioned in the instrument.

DATED: _____

(Seal or Stamp)

NOTARY PUBLIC in and for the
State of _____
My appointment expires _____

STATE OF _____)
) ss.
COUNTY OF _____)

I certify that I know or have satisfactory evidence that Pat McCarthy is the person who appeared before me, and said person acknowledged that **she** signed this instrument, on oath stated that **she was** authorized to execute the instrument, and acknowledged it as the County Executive of **Pierce County**, Washington, a political subdivision of the State of Washington, to be the free and voluntary act of such party for the uses and purposes mentioned in the instrument.

DATED: _____

(Seal or Stamp)

NOTARY PUBLIC in and for the
State of _____
My appointment expires _____

STATE OF _____)
) ss.
COUNTY OF _____)

I certify that I know or have satisfactory evidence that Andrew Jenkins is the person who appeared before me, and said person acknowledged that he signed this instrument, on oath stated that he was authorized to execute the instrument, and acknowledged it as the Leasing Coordination Manager of Operations Support and Services Division for the Washington State Department of Social and Health Services to be the free and voluntary act of such party for the uses and purposes mentioned in the instrument.

DATED: _____

(Seal or Stamp)

NOTARY PUBLIC in and for the
State of _____
My appointment expires _____

EXHIBIT A
Land Management Assignment
and Assumption Agreement

DEPARTMENT OF NATURAL RESOURCES
BERT L. COLE
Commissioner of Public Lands

DEPARTMENT OF INSTITUTIONS
WILLIAM R. CONTE, M.D.
~~DR. GARRETT HEYNS~~
Director

AGREEMENT TO LEASE AND MANAGE LANDS

Whereas, the Department of Institutions controls certain real estate, on behalf of the State of Washington, which it is of the opinion should be leased by the State to either other governmental agencies or to some individual or organization in a private sector of the economy, and

Whereas, the Department of Institutions has no personnel or machinery which customarily engage in leasing of real estate, and

Whereas, the Department of Natural Resources is customarily engaged in the leasing of state owned real estate,

Now Therefore, in consideration of the performance of the covenants and agreements herein contained, it is mutually promised and agreed by and between the Department of Natural Resources and the Department of Institutions, both being agencies of the State of Washington, that:

1. The Department of Institutions will report to the Department of Natural Resources that real estate, by parcel, which is under the control of the former department and which it desires be leased. Real estate so reported will be identified

by complete legal descriptions and will, upon request, be identified upon the ground to the Department of Natural Resources.

2. The Department of Natural Resources thereupon will, utilizing the same management standards and techniques it customarily utilizes in the leasing of state lands, inspect each such parcel for the purpose of appraising it, determining the feasibility of its being profitably leased, and fixing its minimum annual rental. The results of each such inspection will be reported to the Department of Institutions.

3. In the event the Department ^{Assuming we have applicant} of Institutions, after receiving and considering any such report of inspection, desires to proceed with the leasing of the parcel concerned, it will so advise the Department of Natural Resources and request that leasing action be taken.

4. The Department of Natural Resources thereupon will offer each parcel for lease in the same manner as it offers state lands.

a. In the event a lease for any such parcel is not entered into as a result of the foregoing, the Department of Natural Resources will so notify the Department of Institutions and will take no further action with respect to that parcel pending a further request from the Department of Institutions.

b. In the event a lease for any such parcel is entered into as a result of the foregoing, the Department of Natural Resources will manage such lease in the same manner as

it customarily manages leases of state lands. Such management includes, but is not limited to, the collection of rents.

c. Eighty percent of all rents collected by the Department of Natural Resources from leases of real estate controlled by the Department of Institutions will be forwarded to the Department of Institutions and twenty percent will be retained by the Department of Natural Resources.

d. Six months prior to the termination of any such lease, the Department of Natural Resources will notify the Department of Institutions of such termination date and request instructions of the Department of Institutions as to the action it desires be taken with respect to the parcels so affected. The Department of Natural Resources will make all reasonable efforts to comply with any such instructions.

5. This agreement may be terminated by either agency giving to the other ninety days notice, in writing, of its intent to terminate. Upon termination, the Department of Natural Resources will forward to the Department of Institutions such files and records as will enable the Department of Institutions to continue the management of leases then in effect on real estate under its control. The within agreement is entered into this 27th day of June, 1966, at Olympia, Washington.

William R. Conte
William R. Conte
~~Dr. Garrett Heyns~~, Director
Department of Institutions

Bert L. Cole
Bert L. Cole, Commissioner
of Public Lands, Department
of Natural Resources

Approved as to Form by
18th day of July 1966
JOHN J. O'NEILL
Agency Clerk
By David T. Cantu
Assistant Attorney

EXHIBIT B
Land Management Assignment
and Assumption Agreement

Government Lots 3, 13 and 14, Lots 1 to 5, inclusive, Edward Miller 5 Acre Tracts and the North 14.25 acres of the SE 1/4 NW 1/4, All in Section 4, Township 19 North, Range 2 East, W.M.; also

The West 30 feet of Government Lot 2, in Section 4, Township 19 North, Range 2 East, W.M., except the South 30 feet thereof; said 30 foot strip lies parallel to and abutts on the west line of Lot 1 of plat of Edward Miller 5 Acre Tracts, which was recorded in records of Pierce County Auditor's Office on Page 61 of Volume 10, March 30, 1911; also

That certain strip of road right of way abutting on the north end of Lots 1, 2, 3, 4 and 5 of said plat lying west of a line parallel to and 60 feet west of the east line of Lot 5 of said plat produced north to intersect the extreme north line of said plat.

Subject, however, to easements for rights of way for county roads upon, over and across the following described lands:

Parcel #1 - The East 60 feet of Tract 5 as shown on the recorded plat of Edward Miller 5 Acre Tracts in Section 4, Township 19 North, Range 2 East, W.M., as recorded in the office of Pierce County Auditor at Tacoma, Washington.

Parcel #2 - The South 30 feet of Tracts 1, 2, 3, 4 and 5, as shown on the plat of Edward Miller 5 Acre Tracts in Section 4, Township 19 North, Range 2 East, W.M., as recorded in the office of Pierce County Auditor at Tacoma, Washington.

Parcel #3 - Beginning at a point on the west line of Government Lot 2, Section 4, Township 19 North, Range 2 East, W.M., which is N 1° 20' 30" E 30 feet from the southwest corner thereof; thence south along said west line and the west line of Government Lot 12, said Section 4, to the northeast corner of Homeside Addition as recorded in the office of the Pierce County Auditor; thence westerly along the north line of said Homeside Addition 30 feet; thence northerly parallel to and 30 feet west of the west line of said Lots 2 and 12 to a point 30 feet west of the point of beginning; thence easterly to the point of beginning.

Parcel #4 - All that land in Edward Miller 5 Acre Tracts and Government Lot 13 in Section 4, Township 19 North, Range 2 East, W.M., lying west of the west right of way line of 87th Avenue Southwest and east of the following described line:

Beginning at the northeast corner of said Section 4; thence N 89° 48' 97" W along the north line of Section 4, 1,454.1 feet to the true point of beginning; thence S 19° 02' 09" W 862.49 feet; thence on a curve to the right with a radius of 954.93 feet, through an angle of 19° 33' for a distance of 290 feet, more or less, to the north right of way line of 100th Street Southwest.

Subject, however, to the right and privilege granted to the City of Tacoma to install poles and anchors with equipment on a string transmission, distribution, communication and guy wires along and across portions of the following described property:

Parcel #1 - Government Lot 3 and the North 14.25 acres of the SE 1/4 NW 1/4, All in Section 4, Township 19 North, Range 2 East, W.M.

Parcel #2 - Tract 5 of Edward Miller 5 Acre Tracts in Government Lot 2 in the NW 1/4 NE 1/4 of Section 4, Township 19 North, Range 2 East, W.M.

Poles, anchors, equipment, transmission, distribution and communication wires to be located on the above Parcel #1 within a strip of land 10 feet in width, the centerline of which is described as follows:

Beginning at a point on the east line of said Government Lot 3 which is North 25 feet from the southeast corner thereof, thence westerly parallel with the south line of said Government Lot 3 to a point on the west line thereof.

Anchor, equipment and guy wires to be located on Parcel #2 within a strip of land 5 feet wide, the centerline of which is described as follows:

Beginning at the southeast corner of said Tract 5 of Edward Miller 5 Acre Tracts, thence north along the east line of said Tract 5 and the northerly projection of said east line, a distance of 666.3 feet, thence west 7 feet to the northeasterly line of said Tract 5 and point of beginning for this description, thence west 23 feet; also,

The S 1/2 SW 1/4, Government Lots 11 and 13 and those portions of the John Van Buskirk D.L.C., and the SE 1/4 NW 1/4, the NE 1/4 SW 1/4, and Government Lots 10 and 12 lying southerly of Steilacoom Boulevard as now located and constructed, All in Section 33, Township 20 North, Range 2 East, W.M.

Subject, however, to an easement for right of way for county road over the following described parcel of land:

Beginning at the Southeast Quarter (1/4) of Section 33, Township 20 North, Range 2 East, W.M.; thence West along the South line of said Section, a distance of 1,444.1 feet to the point of beginning; thence North along the West right of way line of Elwood Drive Southwest to the South right of way line of Steilacoom Boulevard; thence West along the South line of Steilacoom Boulevard, a distance of 10 feet; thence South and parallel with the West line of Elwood Drive to the South line of the Southeast Quarter (1/4) of said Section 33, thence East 10 feet to the true point of beginning.

Subject, however, to any existing rights of way for county roads, streets and/or public utilities.

The above described lands have a total area of 330.8 acres, more or less.

EXHIBIT C
DNR assignment Back to
DSHS

Land Management Assignment and Assumption Agreement

Recitals

A. On June 27, 1966, the State of Washington, Department of Institutions, now known as State of Washington, Department of Social and Health Services (DSHS) and the State of Washington, Department of Natural Resources (DNR) entered into a written agreement (Attachment A) authorizing DNR to manage (by land lease) select DSHS owned lands.

B. Property described in Attachment B is managed by DNR under Lease Number 58685, dated October 26, 1970, in accordance with the above referenced agreement (Attachment A), dated June 27, 1966.

C. DSHS desires to manage said parcel.

D. DNR desires to transfer management of said parcel to DSHS.

E. DSHS and DNR agree that no fiscal action is required by the execution of this Assignment and Assumption Agreement.

F. DNR agrees to transfer lease files and records to DSHS upon effective date of this Assignment and Assumption Agreement.

G. DNR and DSHS agree that the execution of this Assignment and Assumption Agreement does not impact the management status of additional or other parcels managed under the above referenced agreement, dated June 27, 1966.

For valuable consideration, receipt of which is hereby acknowledged, the undersigned hereby agree to the following:

1. **Assignment.** Assignor (DNR) hereby assigns Lease Number 58685 and lease management responsibly of said parcel to DSHS.

2. **Assumption.** Assignee (DSHS) hereby assumes Lease Number 58685 and lease management responsibility for said parcel.

3. **Effective Date.** The effective date of this Assignment and Assumption Agreement shall be the date on which the last signature is executed below.

- IN WITNESS HEREOF, the Parties have executed this agreement.

ASSIGNEE:

STATE OF WASHINTON
DEPARTMENT OF SOCIAL AND HEALTH
SERVICES

Dated: NOVEMBER 14, 2011.



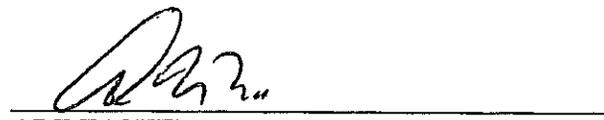
ANDREW JENKINS
Contracts Consultant

ASSIGNOR:

STATE OF WASHINGTON
DEPARTMENT OF NATURAL RESOURCES

(Commissioner's Seal)

Dated: 11/17/11, 2011.



ART TASKER
Manager, South Puget Sound Region



EXHIBIT D
DNR Lease with Pierce
County

STATE OF WASHINGTON
DEPARTMENT OF NATURAL RESOURCES
BERT L. COLE, Commissioner of Public Lands

Lease No. 58685

By this Lease, by and between the State of Washington, Department of Institutions, acting by and through the Department of Natural Resources, hereinafter called the State, and PIERCE COUNTY, acting by and through its BOARD OF COUNTY COMMISSIONERS, hereinafter called the Lessee, the State leases to the Lessee the following described Department of Institution's lands in Pierce County, Washington, on the terms and conditions stated herein, to wit:

Government Lots 3, 13 and 14, Lots 1 to 5, inclusive, Edward Miller 5 Acre Tracts and the North 14.25 acres of the SE 1/4 NW 1/4, All in Section 4, Township 19 North, Range 2 East, W.M.; also

The West 30 feet of Government Lot 2, in Section 4, Township 19 North, Range 2 East, W.M., except the South 30 feet thereof; said 30 foot strip lies parallel to and abutts on the west line of Lot 1 of plat of Edward Miller 5 Acre Tracts, which was recorded in records of Pierce County Auditor's Office on Page 61 of Volume 10, March 30, 1911; also

That certain strip of road right of way abutting on the north end of Lots 1, 2, 3, 4 and 5 of said plat lying west of a line parallel to and 60 feet west of the east line of Lot 5 of said plat produced north to intersect the extreme north line of said plat.

Subject, however, to easements for rights of way for county roads upon, over and across the following described lands:

Parcel #1 - The East 60 feet of Tract 5 as shown on the recorded plat of Edward Miller 5 Acre Tracts in Section 4, Township 19 North, Range 2 East, W.M., as recorded in the office of Pierce County Auditor at Tacoma, Washington.

Parcel #2 - The South 30 feet of Tracts 1, 2, 3, 4 and 5, as shown on the plat of Edward Miller 5 Acre Tracts in Section 4, Township 19 North, Range 2 East, W.M., as recorded in the office of Pierce County Auditor at Tacoma, Washington.

Parcel #3 - Beginning at a point on the west line of Government Lot 2, Section 4, Township 19 North, Range 2 East, W.M., which is N 1° 20' 30" E 30 feet from the southwest corner thereof; thence south along said west line and the west line of Government Lot 12, said Section 4, to the northeast corner of Homestead Addition as recorded in the office of the Pierce County Auditor; thence westerly along the north line of said Homestead Addition 30 feet; thence northerly parallel to and 30 feet west of the west line of said Lots 2 and 12 to a point 30 feet west of the point of beginning; thence easterly to the point of beginning.

Parcel #4 - All that land in Edward Miller 5 Acre Tracts and Government Lot 13 in Section 4, Township 19 North, Range 2 East, W.M., lying west of the west right of way line of 87th Avenue Southwest and east of the following described line:

Beginning at the northeast corner of said Section 4; thence N 89° 48' 97" W along the north line of Section 4, 1,454.1 feet to the true point of beginning; thence S 19° 02' 09" W 862.49 feet; thence on a curve to the right with a radius of 954.93 feet, through an angle of 19° 33' for a distance of 290 feet, more or less, to the north right of way line of 100th Street Southwest.

Subject, however, to the right and privilege granted to the City of Tacoma to install poles and anchors with equipment on a string transmission, distribution, communication and guy wires along and across portions of the following described property:

App. No. 58685

Parcel #1 - Government Lot 3 and the North 14.25 acres of the SE 1/4 NW 1/4, All in Section 4, Township 19 North, Range 2 East, W.M.

Parcel #2 - Tract 5 of Edward Miller 5 Acre Tracts in Government Lot 2 in the NW 1/4 NE 1/4 of Section 4, Township 19 North, Range 2 East, W.M.

Poles, anchors, equipment, transmission, distribution and communication wires to be located on the above Parcel #1 within a strip of land 10 feet in width, the centerline of which is described as follows:

Beginning at a point on the east line of said Government Lot 3 which is North 25 feet from the southeast corner thereof, thence westerly parallel with the south line of said Government Lot 3 to a point on the west line thereof.

Anchor, equipment and guy wires to be located on Parcel #2 within a strip of land 5 feet wide, the centerline of which is described as follows:

Beginning at the southeast corner of said Tract 5 of Edward Miller 5 Acre Tracts, thence north along the east line of said Tract 5 and the northerly projection of said east line, a distance of 666.3 feet, thence west 7 feet to the northeasterly line of said Tract 5 and point of beginning for this description, thence west 23 feet; also,

The S 1/2 SW 1/4, Government Lots 11 and 13 and those portions of the John Van Buskirk D.L.C., and the SE 1/4 NW 1/4, the NE 1/4 SW 1/4, and Government Lots 10 and 12 lying southerly of Stellacoom Boulevard as now located and constructed, All in Section 33, Township 20 North, Range 2 East, W.M.

Subject, however, to an easement for right of way for county road over the following described parcel of land:

Beginning at the Southeast Quarter (1/4) of Section 33, Township 20 North, Range 2 East, W.M.; thence West along the South line of said Section, a distance of 1,444.1 feet to the point of beginning; thence North along the West right of way line of Elwood Drive Southwest to the South right of way line of Stellacoom Boulevard; thence West along the South line of Stellacoom Boulevard, a distance of 10 feet; thence South and parallel with the West line of Elwood Drive to the South line of the Southeast Quarter (1/4) of said Section 33, thence East 10 feet to the true point of beginning.

Subject, however, to any existing rights of way for county roads, streets and/or public utilities.

The above described lands have a total area of 330.8 acres, more or less.

SECTION 1 OCCUPANCY, *ms*

1.01 Term. This lease shall commence on the 22nd day of December, 1970, and continue to the 1st day of December, 2025. This lease is issued under authority of RCW 79.01.414.

1.02 Renewal. The Lessee shall have the right to the extent provided by law, to apply for a re-lease of the site.

SECTION 2 USE OF THE SITE

2.01 Permitted Use. The site shall only be used for the purpose of educational and recreational facilities. For purposes of this lease, joint use of parking facilities as required by Clauses 6.01 (1) and (2) shall be considered to be public outdoor recreation use.

2.02 Additional Use. The patent by which the State received title to certain of these premises from the United States restricts the uses to which the said premises may be put. In the event the United States removes such restrictions, the State reserves the right to remove from this lease and take back not to exceed fifteen acres which, if removed and taken back, will then be leased to a school district for educational purposes. Such educational purposes shall be oriented to the SE 1/4 SE 1/4, Section 33, Township 20 North, Range 2 East, W.M., south of Angle Lane and/or to the eastern portion of Section 4, Township 19 North, Range 2 East, W.M. Any such removal and taking back will be coordinated, in advance, with the Lessee; however, the decision of the State in this regard will not abate any of the rental due under this lease.

SECTION 3 RENTAL

3.01 Amount. Starting December 1, 1970, the Lessee shall pay to the State at P. O. Box 168, Olympia, Washington 98501, annually, in advance, \$1,500.00.

SECTION 4 RESERVATIONS

4.01 Compliance. The State shall have access to the site at all reasonable times for the purpose of securing compliance with the terms and conditions of this lease.

4.02 Access. The State reserves the right to grant easements and other land uses on the site to itself and others when the easement or other land uses applied for will not unduly interfere with the use to which the Lessee is putting the site or interfere unduly with the plan of development for the site. No easement or other land uses shall be granted until damages to the leasehold shall first have been ascertained by the State and paid to the Lessee by the applicant for the easement or other land use.

4.03 Restrictions on Use. In connection with use of the site the Lessee shall:

(1) Remove no State owned valuable material without prior written consent of the State. The Lessee must pay to the State the Fair Market Value of the valuable material, as determined by the State, before removal authorization is granted;

(2) Take all reasonable precautions to protect the land and improvements on the leased site from fire, make every reasonable effort to report and suppress such fires as may affect the leased site, and shall be subject to applicable fire laws affecting the leased site;

(3) Not allow debris or refuse to accumulate on the leased site;

(4) Permit patients at Western State Hospital, or any similar institution located in the vicinity of the premises, the right to use the premises for recreation when so authorized by the officials of the institution concerned;

(5) Permit the State to retain the right for and the use of the water facilities presently located on the premises. The State may maintain this system and have exclusive use of any and all water obtained, provided that the Lessee may use portions of the water when not needed by the State. The Lessee shall have a meter installed, and pay for the water taken from the premises, at a rate based on the average cost of said water being delivered by the State to the Western State Hospital grounds north of Steilacoom Boulevard;

(6) Permit the State to retain the right for and the use and maintenance of the present power and phone services on the premises that are serving the Western State Hospital grounds located north of Steilacoom Boulevard.

SECTION 5 REQUIREMENTS

5.01 Assignment and Sublease. This lease or any portion thereof may not be assigned nor may the lands held hereunder be sublet without the written consent of the State.

5.02 Duty. The Lessee, at his sole cost and expense, shall at all times keep or cause all improvements installed pursuant to this lease (regardless of ownership) to be kept in as good condition and repair as originally constructed or as hereafter put, except for reasonable wear and tear. The State, or any authorized agency shall have the legal right to inspect the premises and improvements thereon. The Lessee shall carry a sufficient amount of fire, lightning, or the hazards of the extended coverage endorsement, to cover the replacement cost of any or all improvements, excluding those which are maintained by and for the benefit of the State, that may be damaged by fire or other casualty. In the event of fire or casualty damage to any or all of the improvements, the paid insurance benefits shall be used to immediately replace said improvements in a manner subject to reasonable approval by the State, or at the option of the Lessee, the proceeds from such insurance may be paid to the State in such amount as may be necessary to reimburse the State for those improvements which existed on the premises at the time this lease is executed.

5.03 Condition of Site and Liability. The site has been inspected by the Lessee and is accepted in its present condition. Lessee agrees to defend and hold the State harmless from any and all claims suffered or alleged to be suffered on the site or arising out of operations on the site.

5.04 Assessments. The Lessee shall pay the annual payments on all assessments and taxes that are charged now or may be charged in the future to the land or the improvements thereon.

5.05 Default. If any rent shall be and remain unpaid when the same shall become due, or if Lessee shall violate or default in any of the covenants and agreements herein contained, then the State may cancel this lease, provided the Lessee has been notified of the rental due, the violation or the default, 60 days prior to said cancellation.

5.06 Insolvency of Lessee. If the Lessee becomes insolvent or bankrupt, or if a receiver is appointed, the State may cancel, at its option, the lease unless the lease has been used as collateral with the State's consent. If the Lessee should default in payment to the lending agency, the State upon request by the lender shall assign the lease to the lending agency who may, thereafter, either operate the leased site, or with the approval of the State, assign the lease.

SECTION 6 OPERATION OF PREMISES

6.01 Development Plan. Before the Lessee develops the premises, a general plan of development must be submitted to the State and have the State's written approval. No permanent facilities except for boating, picnicking, and swimming will be permitted within 200 feet of any body of water. Said plan is to encompass, but is not limited to, the following features:

(1) Joint and mutually agreed use of parking and recreational facilities with the Community College being proposed for the adjoining property to the south and west of this leased premises. If the subject parties cannot agree, the dispute will be arbitrated by a board of arbitrators. The arbitration board will be made up of one person appointed by the State Board of Community Colleges, one person appointed by the Pierce County Board of Commissioners, and these two individuals will select the third party. The decision of this board of arbitrators shall be binding on both parties;

(2) Joint use of parking and recreational facilities with any proposed school that may be placed on the 15 acres reserved under Clause 2.02. If the subject parties cannot agree, the dispute will be arbitrated by a board of arbitrators. The arbitration board will be made up of one person appointed by the Pierce County Superintendent of Schools, one person by the Pierce County Board of Commissioners, and these two individuals will select the third party. The decision of this board of arbitrators shall be binding on both parties.

(3) Maintenance of the cemetery located on the premises;

(4) Fort Steilacoom Community College shall have unencumbered access to Waughop Lake, as designated, in those areas where land subject to this lease lies between the campus of Fort Steilacoom Community College and Waughop Lake as designated. This access shall in no event preclude bicycle, pedestrian and like casual traffic from traveling around the perimeter of said lake. Said college shall be included in any planning or design of such development to be included on the subject area between the campus and the lake. If the College and the Lessee cannot mutually agree on the plan of development, the decision will be arbitrated as set forth in Section 6.01 (1).

(5) Schedule of development within the framework of available financing. Said schedule may be altered as needed to fulfill recreational needs and needed financing;

(6) Proposed use of buildings located on the premises, also to include removal of those not to be used by the Lessee;

(7) Security fencing with gates will be installed around the water towers and pump house. Said fencing is to be in place prior to usage of the premises as a park. Said fence should be 6 feet high with one top strand barbed wire and on steel posts. Maintenance of such fence to be the responsibility of the Lessee;

(8) The area within the Community College District No. 11 lease adjacent to the water towers and 200 feet outward from the present circular road serving said towers shall be developed by mutual agreement and maintained by the Lessee. Such development shall be compatible with the proposed landscaping to be provided by and on lands administered by the College. If the College and Lessee cannot mutually agree on the plan of development, such plan will be arbitrated as set forth in Section 6.01 (1). Said area shall be designated as the viewpoint area.

6.02 Lake Access. Pierce County Parks shall have unencumbered access for the development, and to provide maintenance on the 200 foot strip bordering the southern portion of Waughop Lake, as designated. In the event Pierce County Parks Department ceases to manage the adjacent park area, all management rights of this area shall revert to the College. It is also understood that the Pierce County Parks Department and Fort Steilacoom Community College will mutually agree to locate certain park facilities as desired, such as, but not limited to, picnic areas, on such property contained in this lease, provided that such agreements shall not by reason of their duration and nature interfere with College operations and future development. If the College and the Lessee cannot mutually agree on the plan of development, the decision will be arbitrated as set forth in Section 6.01 (1).

6.03 Building Replacement. Before storage buildings utilized by the Department of Institutions are removed or used by the Lessee, the Lessee must provide a replacement building of 50 feet by 100 feet in size and provide up to a maximum of four (4) buildings or a total of 20,000 square feet. The Lessee shall determine the schedule of utilization or replacement, provided that at least one building shall be constructed prior to July 1, 1972. Said buildings are to be constructed at Lessee's expense and to be placed at a location designated by the State and to the north of Steilacoom Boulevard on the Western State Hospital grounds. Title to said buildings shall convey to the Department of Institutions upon the satisfactory completion of construction. Type of buildings for replacement are found in Schedule 1 and by mention herein made a part of this lease.

SECTION 7 MISCELLANEOUS

7.01 No Partnership. The State is not a partner nor a joint venturer with the Lessee in connection with business carried on under this lease and shall have no obligation with the respect to the Lessee's debts or other liabilities.

7.02 Warranty. The State warrants that it is the owner of the leased site and has the right to lease it free of all encumbrances except those set out under the description of the leased premises.

7.03 Non-Waiver. Waiver by either party of strict performance of any provisions of this lease shall not be a waiver of nor prejudice the party's right to require strict performance of the same provision in the future or of any other provisions.

7.04 Attorney Fees. If suit or action is instituted in connection with any controversy arising out of this lease, the prevailing party shall be entitled to recover costs including such sum as the court may adjudge reasonable as attorney fees.

7.05 Succession. Subject to the limitations as stated in Sections 5-5.01 and 5-5.06, on transfer of the Lessee's interest, this lease shall be binding upon and inure to the parties, their respective successors and assigns.

7.06 Notices. Any notice required or permitted under this lease shall be given when actually deposited in the United States mail as certified mail addressed as follows: To the State: Department of Natural Resources, Public Lands-Social Security Building, P. O. Box 168, Olympia, Washington 98501. To the Lessee: At the address given by the Lessee in the signature block or as specified in writing by the Lessee.

7.07 State's Right to Cure Default. If the Lessee is in default by failure to perform any covenant(s) of this lease, the State shall have the option to correct the default or cancel the lease after sixty (60) days' written notice to the Lessee. All of the State's expenditure to correct the default shall be reimbursed by the Lessee on demand with interest at the rate of 8% per annua from the date of expenditure by the State. The written notice shall have no effect if the Lessee cures the default specified in the notice during the 60 day period.

7.08 Lease Recording. Within 30 days after receipt of this lease, a notification of leasing is to be recorded by the Lessee with the Pierce County Auditor's office located in Tacoma, Washington.

SECTION 8 OPERATION OF SITE

8.01 Operational Uses and Responsibilities. In conjunction with the operation of the site, all construction, improvements, operation, repair, etc., made or performed under the lease shall be at the sole cost of the Lessee or Sub-lessees. The Lessee shall furnish all utilities and shall obtain all Federal, State and local permits and licenses necessary to perform the terms, conditions and covenants of this lease.

SECTION 9 IMPROVEMENTS

9.01 Ownership of Improvements. All buildings and improvements, excluding removable personal property and trade fixtures, on the leased site will remain on said

site after termination or expiration of this lease if this lease is not renewed, shall thereupon become the property of the State.

The Lessee expressly agrees to all covenants herein and binds himself for the payment of the rental hereinbefore specified.

Executed this 26th day of October, 19 70.

STATE OF WASHINGTON
DEPARTMENT OF NATURAL RESOURCES

By Bert Cole
BERT L. COLE
Commissioner of Public Lands

Signed this 20th day of October, 19 70.

BOARD OF COUNTY COMMISSIONERS
PIERCE COUNTY

By Patrick J. Gallagher
Chairman

By _____

City-County Building
Tacoma, Wa. 98402

App. No. 58685

SRM

PROCK BLAD

Specifications for replacement buildings are as follows:

Butler type, metal buildings, 30' x 100'; 12' clear height w/four personnel doors per building - size: 1'4" x 6'5" metal clad; flush mounted; two each double swing doors for cargo per building with frames, thresholds, hardware closers; 12 lite panels 3' x 10' with skylight of green ribbed plastic per building; 4-ventilators per building. Construction and accessories - concrete slab floor. Doors and skylights shall be as standard with Butler Manufacturing Company, or approved equal.

App. No. 38685

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**AMENDMENT
TO
INTERLOCAL AGREEMENT FOR
OPERATION AND MANAGEMENT OF
FORT STEILACOOM PARK BETWEEN
CITY OF LAKEWOOD AND PIERCE COUNTY**

9 This Amendment to the Interlocal Agreement for Operation and Management of Fort Steilacoom
10 Park (the “Agreement”) is entered into between the City of Lakewood, Washington
11 (“Lakewood”), and Pierce County (the “County”) collectively, (“the Parties”).

12
13

RECITALS

14 WHEREAS, the parties have previously entered into the Agreement dated February 28, 2012 for
15 operation and management of Fort Steilacoom Park, and

16 WHEREAS, the County is the Lessee under the State of Washington Lease No. 58685 scheduled
17 to expire on December 1, 2025 regarding the property known as Fort Steilacoom Park, and

18 WHEREAS, Lakewood desires to assume Lease No. 58685 from the County, and

19 WHEREAS, the County desires to assign their interest as Lessee under Lease No. 58685 to
20 Lakewood,

21 IT IS HEREBY AGREED as follows:

22 1. The County assigns, set overs and transfers all of its right, title and interest in State of
23 Washington Lease No. 58685, dated October 26, 1970 to Lakewood.

24 2. Lakewood binds and obligates itself to perform all the conditions and covenants of said
Lease No. 58685.

3. The following “Recital” in the Agreement is amended as follows:

25 3. Lakewood desires to operate and manage the Facility. ~~The County will assist~~
26 ~~Lakewood to execute a new agreement with the State of Washington that supports use of~~
27 ~~the land for public recreation, education and cultural and historic preservation.~~

28 4. The following Agreement “Recital” is deleted in full:

29 4. ~~Pierce County desires to maintain its property interest in the Facility until~~
30 ~~December 31, 2014, by which time it intends to terminate Lease No. 58685 with the State~~
31 ~~of Washington, effective January 1, 2015.~~

32 5. Section 1 is amended to delete the termination date of “December 31, 2014” and replace
33 it with “March 1, 2014 or when the Voluntary Lease Assignment is fully executed and
34 the date the County makes the final payment.”

35 56. Section 13 of the Agreement is deleted in full.

36 67. Section 17 of the Agreement is amended to delete the name of “Kathryn Kravit-Smith”
37 and replace her name with “Tony Tipton.”

38 78. All other provisions in the Agreement shall remain in effect for the duration of the
39 Agreement’s term. At the expiration of the Agreement, Lakewood shall be solely
40 responsible for the operation, maintenance and management of Fort Steilacoom Park.

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42 DATED this ____ day of _____, 2013.

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54 **CITY OF LAKEWOOD**

55 Approved as to form:

56

57

58

59 _____
City Attorney

60

61 _____

62 City Clerk

63

64 _____

65 City Manager

66

67

68 STATE OF WASHINGTON)

69) ss.

70 COUNTY OF PIERCE)

71

72 On this day before me personally appeared, _____, known or proved to me to
73 be the City Manager for the City of Lakewood, the entity that executed the within and foregoing
74 instrument, and acknowledged that instrument to be the free and voluntary act and deed of that
75 entity, for the uses and purposes mentioned therein, and on oath stated that [s]he was authorized
76 to execute such instrument.

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84 IN WITNESS WHEREOF I have hereunto set my hand and official seal this _____ day
85 of _____, 2013.

86

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89 _____
(Signature of Notary)

90

91

PIERCE COUNTY

Approved as to form:

Deputy Prosecuting Attorney

County Executive

