



LAKWOOD CITY COUNCIL AGENDA

Monday, February 3, 2014

7:00 P.M.

City of Lakewood

City Council Chambers

6000 Main Street SW

Lakewood, WA 98499

Page No.

Call to Order

Roll Call

Flag Salute

City Manager Report

Proclamations and Presentations

1. Youth Council Report.
2. Clover Park School District Board Report.

Public Comments

C O N S E N T A G E N D A

- (1) A. Approval of the minutes of the City Council Special Meeting of January 14, 2014.
- (2) B. Approval of the minutes of the City Council meeting of January 21, 2014.
- (8) C. Approval of the minutes of the City Council Special Meeting of January 27, 2014.
- (10) D. Approval of the minutes of the City Council Study Session of January 27, 2014.

The Council Chambers is accessible to persons with disabilities. Equipment is available for the hearing impaired. Persons requesting special accommodations or language interpreters should contact the City Clerk's Office, 589-2489, as soon as possible in advance of the Council meeting so that an attempt to provide the special accommodations can be made.

<http://www.cityoflakewood.us>

City Hall will be closed 15 minutes after adjournment of the meeting.

- (15) E. Approval of payroll checks, in the amount of \$2,254,568.27, for the period December 16, 2013 through January 15, 2014.
- (17) F. Approval of claim vouchers in the amount of \$1,497,674.84, for the period January 8, 2014 through January 22, 2014.
- (53) G. Items Filed in the Office of the City Clerk:
1. Planning Advisory Board meeting minutes of December 18, 2013.
 2. Human Services Funding Advisory Board meeting minutes of October 24, 2013.
 3. Community Development Block Grant Citizens' Advisory Board meeting minutes of January 15, 2014.
 4. Public Safety Advisory Committee meeting minutes of November 6, 2013.
 5. Citizens' Transportation Advisory Committee meeting minutes of September 24, 2013.

R E G U L A R A G E N D A

Appointment

- (68) Motion No. 2014-05

Reappointing Jeff Brown and Don Daniels to serve on the Planning Advisory Board through February 11, 2019. - *Mayor*

Ordinances

- (76) Ordinance No. 577

Amending Chapter 6.10 of the Lakewood Municipal Code relative to dangerous and potentially dangerous dogs. - *City Attorney*

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City Hall will be closed 15 minutes after adjournment of the meeting.

Unfinished Business**New Business**(88) Motion No. 2014-06

Authorizing the execution of an agreement with Cascade Right-of-Way Services, Inc., in an amount not to exceed \$63,365, for appraisal and negotiating services for property acquisition relative to the Madigan Access Improvement Project. - *Public Works Director*

(96) Motion No. 2014-07

Authorizing the execution of a supplemental agreement with AHBL, Inc. in an amount not to exceed \$23,443 to a maximum amount of \$68,805, for topographic survey and mapping services for the Madigan Access Improvement Project. - *Public Works Director*

(104) Motion No. 2014-08

Authorizing the execution of a collective bargaining agreement with the Teamsters Local Union 117 from January 1, 2013 through December 31, 2015. - *Human Resources Director*

Briefing by the City Manager**City Council Comments****Adjournment**

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City Hall will be closed 15 minutes after adjournment of the meeting.

LAKWOOD CITY HALL
 6000 Main Street SW, Lakewood, WA 98499-5027
 (253) 589-2489

MEETING SCHEDULE
February 3, 2014 – February 7, 2014

Date	Time	Meeting	Location
February 3	4:30 P.M.	Arts Commission	Lakewood City Hall 3rd Floor, Conference Room 3A
	6:00 P.M.	Youth Council	Lakewood City Hall 3 rd Floor, Conference Room 3A
	7:00 P.M.	City Council	Lakewood City Hall Council Chambers
February 4	No Meetings Scheduled		
February 5	5:15 P.M.	Public Safety Advisory Committee	Lakewood Police Station Multi-Purpose Room 9401 Lakewood Drive SW
	5:30 P.M.	Community Development Block Grant Citizen's Advisory Board	Lakewood City Hall 3 rd Floor, Conference Room 3A
February 6	9:30 A.M.	Civil Service Commission	Lakewood City Hall 1st Floor, Conference Room 1E
	6:30 P.M.	Tillicum/Woodbrook Neighborhood Association	Tillicum Community Center 14916 Washington Avenue SW
February 7	No Meetings Scheduled		

TENTATIVE MEETING SCHEDULE
February 10, 2014 – February 14, 2014

Date	Time	Meeting	Location
February 10	7:00 P.M.	City Council Study Session	Lakewood City Hall Council Chambers
February 11	7:30 A.M.	Redevelopment Advisory Board	Lakewood City Hall 3 rd Floor, Conference Room 3A
February 12	9:30 A.M.	Lakewood Community Collaboration	Lakewood City Hall Council Chambers
February 13	7:30 A.M.	Lakewood's Promise Advisory Board	Lakewood City Hall 3 rd Floor, Conference Room 3A
	6:00 P.M.	Lakewood Sister Cities Association	Lakewood City Hall 1 st Floor, Conference Room 1E
	7:00 P.M.	Lake City Neighborhood Association	Lake City Fire Station 8517 Washington Blvd. SW
February 14	No Meetings Scheduled		

NOTE: The City Clerk's Office has made every effort to ensure the accuracy of this information. Please confirm any meeting with the sponsoring City department or entity.



LAKWOOD CITY COUNCIL MINUTES SPECIAL MEETING

Tuesday, January 14, 2014
City of Lakewood
Conference Room 1E
6000 Main Street SW
Lakewood, WA 98499

CALL TO ORDER

Mayor Anderson called the meeting to order at 7:00 p.m.

ATTENDANCE

Councilmembers Present: 5 – Mayor Don Anderson; Deputy Mayor Jason Whalen; Councilmembers Mary Moss, Mike Brandstetter, and Marie Barth.

Councilmembers Excused: 2 - Councilmembers Paul Bocchi and John Simpson.

Youth Council Present: 4 - Justine Gold, Demetria Mitchell, Riki Takeuchi and Bianca Vieyra.

Others Present - 4 - Siobhan Wells, Dennis Higashiyama, Tina McLeod and Marya Gingrey.

RACE: ARE WE SO DIFFERENT EXHIBIT

Discussion ensued on the RACE: Are We So Different exhibit.

ADJOURNMENT

There being no further business, the meeting adjourned at 9:00 p.m.

DON ANDERSON, MAYOR

ATTEST:

ALICE M. BUSH, MMC
CITY CLERK



LAKWOOD CITY COUNCIL MINUTES

January 21, 2014
City of Lakewood
City Council Chambers
6000 Main Street SW
Lakewood, WA 98499

CALL TO ORDER

Mayor Anderson called the meeting to order at 7:00 p.m.

ROLL CALL

Councilmembers Present: 7 – Mayor Don Anderson; Deputy Mayor Jason Whalen; Councilmembers Mary Moss, Mike Brandstetter, John Simpson, Marie Barth and Paul Bocchi.

FLAG SALUTE

The Pledge of Allegiance was led by request of Mayor Anderson.

REPORTS BY THE CITY MANAGER

City Manager Caulfield deferred his report until the Briefing by the City Manager later in the agenda.

PROCLAMATIONS AND PRESENTATIONS

Proclamation declaring the week of February 2 - 8, 2014 as Toastmasters international Week.

COUNCILMEMBER SIMPSON PRESENTED A PROCLAMATION DECLARING THE WEEK OF FEBRUARY 2-8, 2014 AS TOASTMASTERS INTERNATIONAL WEEK TO MS. JULIE SKAW, LAKEWOOD TOASTMASTER AND AREA GOVERNOR.

PUBLIC COMMENTS

Speaking before the Council was:

Dennis Haugen, Lakewood resident, spoke about economic development and showed a video of Governor Nikki Haley.

C O N S E N T A G E N D A

- A. Approval of the minutes of the City Council meeting of January 6, 2014.
- B. Approval of the minutes of the City Council Special Meeting of January 7, 2014.
- C. Approval of the minutes of the City Council Study Session of January 13, 2014.
- D. Items Filed in the Office of the City Clerk:
 - 1. Lakewood Arts Commission meeting minutes of November 4, 2013.
 - 2. Community Development Block Grant Citizens Advisory Board meeting minutes of November 6, 2013.
 - 3. Redevelopment Advisory Board meeting minutes of October 8, 2013.

COUNCILMEMBER SIMPSON MOVED TO ADOPT THE CONSENT AGENDA AS PRESENTED. SECONDED BY COUNCILMEMBER MOSS. VOICE VOTE WAS TAKEN AND CARRIED UNANIMOUSLY.

R E G U L A R A G E N D A**APPOINTMENTS**

Motion No. 2014-01 appointing Jean Witte to serve on the Arts Commission through October 15, 2016.

COUNCILMEMBER BARTH MOVED TO CONFIRM THE APPOINTMENT OF JEAN WITTE TO SERVE ON THE ARTS COMMISSION THROUGH OCTOBER 15, 2016. SECONDED BY DEPUTY MAYOR WHALEN. VOICE VOTE WAS TAKEN AND CARRIED UNANIMOUSLY.

Motion No. 2014-02 appointing Matthew Wallin to serve on the Redevelopment Advisory Board through May 23, 2017.

COUNCILMEMBER SIMPSON MOVED TO CONFIRM THE APPOINTMENT OF MATTHEW WALLIN TO SERVE ON THE REDEVELOPMENT ADVISORY BOARD THROUGH MAY 23, 2017. SECONDED BY COUNCILMEMBER BARTH. VOICE VOTE WAS TAKEN AND CARRIED UNANIMOUSLY.

RESOLUTIONS

Resolution No. 2014-01 authorizing the execution of an interlocal agreement with Pierce County amending the Pierce County Countywide Planning Policies Centers of Local Importance.

DEPUTY MAYOR WHALEN MOVED TO ADOPT RESOLUTION NO. 2014-01. SECONDED BY COUNCILMEMBER MOSS. VOICE VOTE WAS TAKEN AND CARRIED UNANIMOUSLY.

Resolution No. 2014-02 amending the Comprehensive Plan to recognize City of Lakewood Centers of Local Importance.

COUNCILMEMBER BOCCHI MOVED TO ADOPT RESOLUTION NO. 2014-02. SECONDED BY COUNCILMEMBER BRANDSTETTER. VOICE VOTE WAS TAKEN AND CARRIED UNANIMOUSLY.

UNFINISHED BUSINESS

None.

NEW BUSINESS

Motion 2014-01 authorizing the execution of a grant agreement with the Washington State Department of Ecology, in the amount of \$150,000, to prepare a lake management plan for Waughop Lake.

COUNCILMEMBER MOSS MOVED TO AUTHORIZE THE EXECUTION OF A GRANT AGREEMENT WITH THE WASHINGTON STATE DEPARTMENT OF ECOLOGY, IN THE AMOUNT OF \$150,000, TO PREPARE A LAKE MANAGEMENT PLAN FOR WAUGHOP LAKE. SECONDED BY COUNCILMEMBER BARTH. VOICE VOTE WAS TAKEN AND CARRIED UNANIMOUSLY.

BRIEFING BY THE CITY MANAGER

City Manager Caulfield provided an update on legislative bills that are being considered. He explained that the Towne Center Green project is moving forward and letters of support are being signed and a budget request form is being completed by the end of this week.

He noted that Senator O'Ban is making a \$5 million in public safety improvements request for the Point Defiance Bypass Rail. Language is being developed for a bill to prohibit future rail into Lakewood's community. On the economic development front, Representative Springer of Kirkland, is sponsoring a tax increment financing bill.

The Public Works Department is in the process of preparing a \$150,000 Community Development Block Grant application for Bridgeport Way improvements in the Springbrook area.

He reported that the new Council Study Session tables will be set-up starting with next week's study session.

He reported that the Council's Ipads are in and plan to be rolled out in the next few weeks. Training for Council will be scheduled.

He then noted that the Council's group photo had some background shadow and will need to be retaken. Communications Manager Brent Champaco will be taking the Council's group photo at 6:30 p.m. on Monday, January 27, 2014 in the Council Chambers.

City Manager Caulfield reported that on January 27, 2014 a Special meeting of the Council is scheduled to consider the submittal of an energy grant application for street lights conversion to LED.

A review of public defender options and lodging tax guidelines will be presented at the January 27, 2014 Study Session.

Mr. Danny Sink will be attending the February 10, 2014 Council Study Session to discuss the US Open 2015 and volunteer opportunities. A potential parking agreement for the use of Ft. Steilacoom Park will be coming forward in late February. At the February 10 and 18, 2014 Council meetings consideration of tobacco use in the parks and options on the landmarks preservation ordinance will be coming before the Council. He then reported that the Legacy Plan will also be coming before the Council with adoption scheduled in March in order to place the City in a position to apply for grants. He noted that the Transportation Benefit District Board meeting is scheduled for February 18, 2014.

He then announced that on January 29 and 30, 2014, the AWC Legislative Conference will be held at the Olympia Red Lion. On February 6, 2014, from 11:30 a.m. to 1:00 p.m., the Chamber of Commerce Chili cookoff will be held at the McGavick Center. On February 21, 2014 at 6:00 p.m., the Change of Command event will be held at Thornewood Castle. On May 3, 2014, at 9:30 a.m., a tour of Camp Murray will be held with Major General Dougherty.

Councilmember Simpson announced that Major General Ferrell's event as commander of Icorp will be held on February 4, 2014 at 2:00 p.m.

CITY COUNCIL COMMENTS

Councilmember Bocchi reported on the Pierce County Regional Council meeting he attended. He announced that on February 20, 2014, 6:30 p.m., the General Assembly meeting will be held at the Pavillion in Puyallup. The theme will be urban

branding. He then thanked Public Works for quickly putting up stop signs that were blown down from the windstorm. He also expressed appreciation for those who organized the Martin Luther King Jr. celebration.

Councilmember Moss commented on the Clover Park Technical College conference she attended. She then reported on the Veterans Legislative Coalition she attended at the Capitol Building. She commented on the Lakewood Christian Gift Store that she and Councilmember Barth visited. She suggested that small businesses be recognized as the City had done quarterly. She also commented on the Studio Fitness business she visited.

Councilmember Barth spoke about the Kimberly's Café that had closed and that Babs Bistro will be moving in. She then reported on the Children's Trading Post expansion and the Travel Leaders business she and Councilmember Moss visited. She also commented on the Martin Luther King Jr. celebration event. She announced that she will be attending the housing forum hosted by Congressman Heck. She then commented on the Joint Council and Youth Council meeting last week.

Councilmember Brandstetter reported on the Public Facilities District Board meeting he attended and their discussion about charter changes to allow for membership in the Washington Association of Public Facilities District. He indicated that jurisdictions represented on the Public Facilities District Board will be asked to consider the proposed changes which should be coming before the Council in May, 2014. He then commented on the Joint Council Subcommittee and Landmarks Heritage Advisory Board Subcommittee meeting regarding their discussion on the proposed landmarks preservation ordinance.

Deputy Mayor Whalen commented on the Redevelopment Advisory Board meeting he attended and their discussion about EB5. He spoke about his trip to Scottsdale and his discussion with Classic Reflections Coachworks who was also in Scottsdale about their business at Lakewood Industrial Park. He suggested that they be invited to a Council meeting to showcase their business. He then suggested having a job summit or forum on what businesses can do relative to the Comprehensive Plan amendments. He then asked for an update about improving City entrances in preparation for the 2015 US Open.

Councilmember Simpson commented on his relationship with JBLM and an article he is writing about the 4-2 Stryker Brigade. He thanked the City Manager, Communications Manager and Program Manager Dan Penrose for their assistance. He reported that he will be attending the Landmarks Heritage Advisory Board meeting on January 23, 2014.

Mayor Anderson commented on the Joint Council and Youth Council and Coffee with the Mayor meetings he attended. He commented on the Rose Murphy Endowment event he attended. He suggested that the City assist with helping the Endowment gain more visibility. He suggested that the idea of a job/business summit/forum could be divided by group types such as restaurant businesses, etc.

ADJOURNMENT

There being no further business, the meeting adjourned at 8:50 p.m.

DON ANDERSON, MAYOR

ATTEST:

ALICE M. BUSH, MMC
CITY CLERK



LAKWOOD CITY COUNCIL MINUTES SPECIAL MEETING

Monday, January 27, 2014
City of Lakewood
City Council Chambers
6000 Main Street SW
Lakewood, WA 98499

CALL TO ORDER

Mayor Anderson called the meeting to order at 7:01 p.m.

ROLL CALL

Councilmembers Present: 6 – Mayor Don Anderson; Councilmembers Mary Moss, Mike Brandstetter, John Simpson, Marie Barth and Paul Bocchi.

Councilmembers Excused: 1- Deputy Mayor Jason Whalen.

FLAG SALUTE

The Pledge of Allegiance was led by request of Mayor Anderson.

R E G U L A R A G E N D A

NEW BUSINESS

Motion No. 2014-04 approving the submittal of an energy grant application to the Washington State Department of Commerce, in the amount of \$500,000, for converting streetlights to energy-efficient light emitting diode (LED).

COUNCILMEMBER MOSS MOVED TO APPROVE THE SUBMITTAL OF AN ENERGY GRANT APPLICATION OF THE WASHINGTON STATE DEPARTMENT OF COMMERCE, IN THE AMOUNT OF \$500,000 FOR CONVERTING STREETLIGHTS TO ENERGY-EFFICIENT LIGHT EMITTING DIODES. SECONDED BY COUNCILMEMBER BARTH. VOICE VOTE WAS TAKEN AND CARRIED UNANIMOUSLY.

ADJOURNMENT

There being no further business, the meeting adjourned at 7:15 p.m.

DON ANDERSON, MAYOR

ATTEST:

ALICE M. BUSH, MMC
CITY CLERK



LAKWOOD CITY COUNCIL STUDY SESSION MINUTES

Monday, January 27, 2014
City of Lakewood
City Council Chambers
6000 Main Street SW
Lakewood, WA 98499

CALL TO ORDER

Mayor Anderson called the meeting to order at 7:15 p.m.

ROLL CALL

Councilmembers Present: 6 – Mayor Don Anderson; Councilmembers Mary Moss, Mike Brandstetter, John Simpson, Marie Barth and Paul Bocchi.

Councilmembers Excused: 1- Deputy Mayor Jason Whalen.

ITEMS FOR DISCUSSION

Review of lodging tax collection and guidelines.

City Attorney Wachter reviewed the Council's question on the authority to expend lodging tax funds for staff and operations. She then provided an overview of the legal parameters for lodging tax collection.

Ms. Victoria Lincoln from the Association of Washington Cities provided a fact sheet on how cities use lodging tax funds.

Discussion ensued on a municipality's authority to fund multi-year long term contracts or bonds; should language in the lodging tax contracts include a statement that the contract is being paid by lodging tax funds; what is the reason for the percentages of eligible use as described in the guidelines; why was the language in the legislation dropped concerning the eligible use of administrative costs; is there a plan to revisit the Ft. Steilacoom Golf Course project; are there legal restrictions on the use of transient rental income and lodging tax; what was the genesis for the eligible use percentages in the lodging tax guidelines; a need to simplify and clarify the eligible uses definition and code amendment; and providing for the ability to put money aside for a visionary project.

Review of a proposed Section 108 financing loan for the IMG LLC, Curb Side Motors project along the 9915-10005 block of South Tacoma Way.

Program Manager Jeff Gumm provided an overview of the Section 108 financing loan for IIMG LLC, for the Curb Side Motors project.

Discussion ensued on traffic accessibility to the property going southbound on South Tacoma Way; is there concern about the security of the City's loan; how long has IMG been in business in Tacoma and why is IMG leaving Tacoma; is there an appraisal on the property; is there secondary collateral; are the principal owners guaranteeing the loan; what is the price point of cars being sold (approximately \$2,500 - \$13,000); what is their reputation in the community; are there restrictions to realize collateral on the loan; when the loans is repaid where does the money go and what can the money be used for; what assurances are there that this project will be attractive at one of the City's main entrances to the City; how are the loan rates determined; how often does the Treasury Bill change; what is the timing for closing the loan (end of April) and construction complete; and are there any current liens against the Rainier Inn due to abatements (no liens).

Update on the 2015 Comprehensive Plan.

Assistant City Manager Bugher provided an update on the 2015 Comprehensive Plan process. He reported that there are subdivision changes which will be brought before the Planning Advisory Board. He reported that a Request for Proposal has been advertised for consulting services to do a Community Visioning Process. He then briefed the Council on the progress of the Shoreline Master Plan. He indicated that staff has been receiving privately initiated amendments to land use zoning. The Planning Advisory Board will then provide any recommended amendments. All proposed amendments will be brought before the Council for review. A Study Session will be scheduled for Council's proposed amendments.

Discussion ensued on major timelines for completion; that housing and economic development elements will be significant and need to be articulated in the Comprehensive Plan; will there be a Tillicum/Woodbrook and Springbrook elements in the 2015 Comprehensive Plan; will the non-motorized plan and Legacy Plan be included or referenced in the Comprehensive Plan (referenced); will the subdivision code address density; and what is the Council's timeframe to make Comprehensive Plan amendments (six months after March).

Review of proposed amendments to the Lakewood Municipal Code relative to dangerous and potentially dangerous dog appeals.

Assistant City Attorney Kaser reviewed the proposed amendments to the Lakewood Municipal Code regarding dangerous and potentially dangerous dog appeals. He reviewed the difference between dangerous and potentially dangerous dogs. He then reviewed the appeal process.

Animal Control Officer Buck asked Council to consider posting a bond for confiscated dogs when held for more than 15 days during the appeal process; and that the City will not receive a potentially dangerous, dangerous dog from other cities.

Discussion ensued on the definition of a potentially dangerous dog and how is a dog chasing someone handled; how would enforcement be handled for receiving a potentially dangerous or dangerous dog into the city.

BRIEFING BY THE CITY MANAGER

City Manager Caulfield reported that staff continues to review legislative bills. He reported that lobbyist Briahna Taylor met with the House Transportation Chair who indicated that there will not be a transportation package this session and suggested that the City continue to advocate for full funding. The letter of support for the Towne Center Green project has been signed by legislators and the letter will be submitted. There will be a supplemental budget.

He announced that the Council's group photo is scheduled for next Monday, February 3, 2014 at 6:30 p.m.

He reported that the Council's Ipads are in and training will be made available for Councilmembers.

He noted that the Washington State Department of Transportation will be doing traffic studies (origin/destination) on I-5 near JBLM using blue tooth devices.

He reported that the Pierce County Regional Council (PCRC) is asking if there will be any changes to the membership on Lakewood's representative. If there are changes, PCRC will need documentation on Council's appointment before the February 20, 2014 General Assembly meeting.

On January 29 and 30, 2014, the AWC Legislative Conference will be held in Olympia. City Manager Caulfield noted that Councilmembers Barth and Moss will be attending. Meetings will be held with Representative Green, Sawyer and Kirby on January 29. Senator O'Ban and Representative Muri have set aside time during lunch on Thursday, January 30, for interested Councilmembers to meet with them.

At the February 3, 2014 Council meeting an action item to consider a contract with Cascade Right-of-Way services will be on the agenda for the Madigan Access Improvement project.

The Parks code regarding tobacco use will be reviewed by the Parks and Recreation Advisory Board (PRAB) on January 27, 2014 and will be brought before the Council at the February 10, 2014 Study Session. He noted that the PRAB is also looking to make a recommendation on the Legacy Plan.

City Manager Caulfield indicated that streetlighting financing options will also be addressed at the Transportation Benefit District meeting on February 18, 2014.

On the February 10, 2014, Council Study Session, the landmarks preservation ordinance is scheduled for Council's review and consideration.

He then reported on an economic development brainstorming meeting he held with economic development staff on developing economic development strategies.

He reported that staff is reviewing public defender contract options and the contract will likely go up to \$350,000 annually. The options are scheduled to come before Council in late February to early March.

Ft. Steilacoom Park parking agreement for the US Open will be coming before the Council in late February. Mr. Danny Sink, will be providing an update on the US Open at the Council's February 10, 2014 Study Session.

Parks Director Dodsworth has organized a Lakewood Gateway Planning Team to develop a plan for beautifying City entrances. The initial focus will be on Bridgeport Way.

On February 6, 2014, the Chamber of Commerce Chili cookoff will be held at McGavick Center.

On February 8, 2014, the Caring for Kids event will be held.

On February 21, 2014, 6:00 p.m, the Change of Command event, will be held at Thornewood Castle.

On May 3, 2014, 9:30 a.m., will be a tour of Camp Murray.

City Manager Caulfield noted that he and Assistant City Manager Bugher met with a hotel developer for constructing 208 multi-family units unit at Bridgeport Way and 123rd Street. Staff is working with JBLM to get their input. He asked if Council would be interested in expanding the tax abatement incentive area boundary for property in that area. Mr. Bugher indicated that if the Council is interested, the Council will need to hold a public hearing on a proposed ordinance change.

Discussion ensued on whether the City would be abating taxes for schools; what are the risks; what will the City receive and what will the City lose.

ITEMS TENTATIVELY SCHEDULED FOR THE FEBRUARY 3, 2014 REGULAR CITY COUNCIL MEETING:

1. Lodging tax code amendments and guidelines.
2. Proposed amendments to the Lakewood Municipal Code relative to dangerous and potentially dangerous dog appeals.
3. Appointing individuals to serve on the Planning Advisory Board.
4. Authorizing the execution of a collective bargaining agreement with Teamsters Local Union 117 from January 1, 2013 through December 31, 2015.

CITY COUNCIL COMMENTS

Councilmember Moss commented on Congressman Heck's housing forum that she attended.

Councilmember Barth also commented on Congressman Heck's housing forum that she attended.

Councilmember Simpson commented on the Landmarks Heritage Advisory Board meeting he attended.

Mayor Anderson also commented on Congressman Heck's housing forum that he attended. He then commented on the Tacoma Chamber of Commerce Board meeting he attended. He also commented on the Commander's Reception for Brigadier General Cho he attended. For the 4-2 festivities, he noted that Council will be asked to provide beverages for the event. He commented on a proposed Legislative Bill to provide for great minority representation and requiring Council's to run and form Districts.

Mayor Anderson announced that Council will move into a closed session to discuss employee relations pursuant to RCW 42.30.140(4).

ADJOURNMENT

There being no further business, the meeting adjourned at 9:50 p.m.

DON ANDERSON, MAYOR

ATTEST:

ALICE M. BUSH, MMC
CITY CLERK



To: Mayor and City Councilmembers
From: Tho Kraus, Assistant City Manager - Administrative Services
Through: John J. Caulfield, City Manager
Date: January 23, 2014
Subject: Payroll Check Approval

Payroll Period(s): December 16-31, 2013 and January 1 – 15, 2014
Total Amount: \$2,254,568.27

Checks Issued:

Check Numbers: 113100 - 113114
Total Amount of Checks Issued: \$23,968.89

Electronic Funds Transfer:

EFT Numbers: 112643 -112697
Total Amount of EFT Payments: \$561,264.30

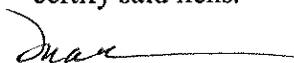
Direct Deposit:

Total Amount of Direct Deposit Payments: \$1,467,126.42

Federal Tax Deposit:

Deposit Number: 318-319
Total Amount of Deposit: \$202,208.66

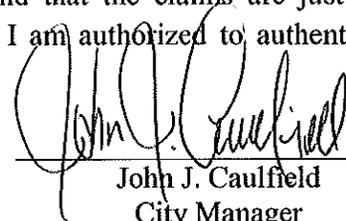
I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein and that the claims are just and due obligations against the City of Lakewood, Washington, and that I am authorized to authenticate and certify said liens.



Mary Ann Norquist
Finance Manager



Tho Kraus
Assistant City Manager
Administrative Services



John J. Caulfield
City Manager

Payroll Distribution
City of Lakewood
Pay Period ending 12-31-13 and 01-15-14

Direct Deposit and ACH in the amount of : \$2,230,599.38
Payroll Ck#'s 113100 - 113114 in the amount of : \$23,968.89
Total Payroll Distribution: \$2,254,568.27

Employee Pay Total by Fund:

	<u>Amount</u>
001 - General Fund	
City Council	\$ 5,900.00
Municipal Court	\$ 92,733.75
City Manager	\$ 24,028.00
Finance and IS	\$ 95,225.70
Legal	\$ 62,301.19
Community Development	\$ 83,027.50
Human Resources	\$ 29,042.00
Parks and Recreation	\$ 65,595.45
Economic Development	\$ 18,914.12
Police	\$ 808,901.34
Public Works (98)	\$ 16,849.64
Non-Departmental (99)	\$ 52,610.87
General Fund Total	\$ 1,355,129.56
101 - Street Operations and Maintenance	\$ 66,729.16
102 - Street Capital Projects Fund	\$ 56,852.73
104 - Hotel / Motel Fund	\$ 1,127.04
180 - Narcotics Seizure Fund	\$ 8,204.77
190 - Grant Fund	\$ 14,654.24
191 - NSP Grant Fund	\$ 1,534.41
192 - OEA Grant Fund	\$ 12,693.00
195 - Public Safety Grant Fund	\$ 7,464.01
311 - Sewer Project CIP Fund	\$ 494.14
312 - Sewer Availability	\$ 706.55
401 - Surface Water Management Fund	\$ 62,456.50
Other Funds Total	\$ 232,916.55

Employee Gross Pay Total	\$ 1,588,046.11
Benefits and Deductions:	\$ 666,522.16
Grand Total	\$ 2,254,568.27



To: Mayor and City Councilmembers
From: Tho Kraus, Assistant City Manager/Administrative Services
Through: John J. Caulfield, City Manager
Date: January 30, 2014
Subject: Claims Voucher Approval

Check Run Period: January 8 – January 22, 2014
Total Amount: \$1,497,674.84

Checks and EFTs Issued:

Check/EFT Numbers: 74231-74554

Total Amount of Checks/ EFT Payments: \$1,493,674.84

Wire Transfer:

Total Amount of Wire Payments: \$4,000

Void Checks:

Number of Checks Voided: 0

Check Numbers: n/a

Total Amount of Void Checks: n/a

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein and that the claims are just and due obligations against the City of Lakewood, Washington, and that I am authorized to authenticate and certify said liens.

A handwritten signature in black ink, appearing to read "M. A. Norquist".

Mary Ann Norquist
Finance Manager

A handwritten signature in black ink, appearing to read "Tho Kraus".

Tho Kraus
Assistant City Manager/
Administrative Services

A handwritten signature in black ink, appearing to read "John J. Caulfield".

John J. Caulfield
City Manager

Voucher List
CITY OF LAKEWOOD

Bank code : csb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
74231	1/8/2014	008473 ADAMS EVIDENCE GRADE TECH INC	0039614-IN		PO 4573 AEGT FLASH CARD DUPLICAT	1,349.70
					Total :	1,349.70
74232	1/8/2014	006374 ALLEN, SANDRA L	DEC, 2013		DECEMBER, 2013 PRO TEM SERVICES	1,000.00
					Total :	1,000.00
74233	1/8/2014	010395 ARAMARK REFRESHMENT SERVICES	299979		EVERPURE FILTER	72.19
					Total :	72.19
74234	1/8/2014	007445 ASSOCIATED PETROLEUM PRODUCTS	0509094-IN		POLICE FLEET FUEL	12,219.62
					Total :	12,219.62
74235	1/8/2014	008226 BIO CLEAN INC	5366		DECONTAMINATE POLICE BAC ROOM	328.20
					Total :	328.20
74236	1/8/2014	001489 BLUMENTHAL UNIFORMS & EQUIP	34250-01		PO 4557 UNFRED/DRESS JACKET/SHIF	880.37
					Total :	880.37
74237	1/8/2014	000066 BRATWEAR GROUP LLC	10396 10470 10526		PO 4448 DUTY BAGS PO 4442 SIVANKEO JUMPSUIT DEVANEY/UNFRED/CARROLL ALTERAT	536.06 490.11 98.99
					Total :	1,125.16
74238	1/8/2014	010154 CASELOADPRO, L.P.	13-1122		MONTHLY SUBSCRIPTION FEE	100.00
					Total :	100.00
74239	1/8/2014	008772 CATLETT, JASON	V12/01/13		V12/01/13 RENTAL CAR/PARKING	189.53
					Total :	189.53
74240	1/8/2014	010262 CENTURYLINK	253-582-0174 486B		PHONE SERVICE THRU 01/16/14	149.37
					Total :	149.37
74241	1/8/2014	003883 CHUCKALS INC	763757-0 764087-0 764945-0 765369-0 765481-0		SUPPLIES SUPPLIES SUPPLIES TONER SUPPLIES	859.59 250.00 98.44 82.03 771.01

Voucher List
CITY OF LAKEWOOD

Bank code : csb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
74246	1/8/2014	000175 FORMSOURCE INC	844760		FORMS	835.08
Total :						835.08
74247	1/8/2014	009507 HAMEL, ROCHELLE	DEC, 2013		STRETCHING INSTRUCTOR FEE THRU	179.40
Total :						179.40
74248	1/8/2014	004036 HORIZON/AUTOMATIC RAIN CO	3NO038888 3NO38989		TURFGRO TURFGRO	89.42 61.65
Total :						151.07
74249	1/8/2014	008301 IN TIME RENOVATIONS LLC	1946		MRH-122 CHISOLM	2,264.58
Total :						2,264.58
74250	1/8/2014	009341 K & K PAINTING & REMODELING	201328		MHR-118 BAKER DRAW 2	6,292.22
Total :						6,292.22
74251	1/8/2014	003820 KNIGHT FIRE PROTECTION INC	49738		ANNUAL INSPECTION & TESTING	230.00
Total :						230.00
74252	1/8/2014	000299 LAKEVIEW LIGHT & POWER CO.	117448-001 12/21/13 67044-001PW 12/21/13 67044-003PW 12/21/13 67044-005PW 12/21/13 67044-006PW 12/21/13 67044-019PW 12/21/13 67044-020PW 12/21/13 67044-022PW 12/21/13 67044-024PW 12/21/13 67044-026PW 12/21/13 67044-028PW 12/28/13 67044-034/PARKS 67044-035PW 12/28/13 67044-036PW 12/28/13 67044-037PW 12/28/13 67044-038PW 12/28/13 67044-039PW 12/21/13 67044-043PW 12/28/13		UTILITIES UTILITIES UTILITIES UTILITIES UTILITIES UTILITIES UTILITIES UTILITIES UTILITIES UTILITIES UTILITIES UTILITIES RUSSELL PARK SERVICE THRU 12.17.1 UTILITIES UTILITIES UTILITIES UTILITIES UTILITIES UTILITIES	8,290.82 52.30 47.68 52.52 37.46 62.96 75.19 73.32 44.03 51.85 55.21 7.35 6,580.28 1,662.61 7.50 41.94 45.22 102.63

Voucher List
CITY OF LAKEWOOD

Bank code : csb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
74252	1/8/2014	000299 LAKEVIEW LIGHT & POWER CO.	(Continued)			
			67044-044PW 12/21/13		UTILITIES	54.99
			67044-046PW 12/21/13		UTILITIES	192.53
			67044-047PW 12/21/13		UTILITIES	69.00
			67044-054PW 12/28/13		UTILITIES	68.10
			67044-055PW 12/28/13		UTILITIES	73.92
			67044-056PW 12/28/13		UTILITIES	73.77
			67044-057PW 12/28/13		UTILITIES	6.83
			67044-063/PARKS		FAIRLAWN SERVICE THRU 12.12.13	56.63
			67044-064PW 12/21/13		UTILITIES	36.35
			67044-070/PARKS		4723 127TH ST SERVICE THRU 12.24.13	44.17
			97044-041/PARKS		4721 127TH ST SERVICE THRU 12.24.13	19.13
					Total :	17,986.29
74253	1/8/2014	003132 LAKEWOLD GARDENS	REFUND		REFUND PARTIAL FARMER'S MARKET	15.00
					Total :	15.00
74254	1/8/2014	000280 LAKEWOOD CHAMBER OF COMMERCE	11/13		2013 TOURISM CONTRACT FOR 11/13/13	5,382.37
					Total :	5,382.37
74255	1/8/2014	000288 LAKEWOOD HARDWARE & PAINT INC	376138 376252		FITTINGS FITTINGS	14.33 9.71
					Total :	24.04
74256	1/8/2014	000298 LAKEWOOD TOWING	201502		TOWING SERVICE ON 12.13.13	92.99
					Total :	92.99
74257	1/8/2014	003008 LARSEN SIGN CO	16411		VINYL LETTERING	317.26
					Total :	317.26
74258	1/8/2014	010485 LAW OFFICE OF R TYE GRAHAM	53 2013 54 2013		DOCKET COVERAGE DOCKET COVERAGE	779.00 1,396.00
					Total :	2,175.00
74259	1/8/2014	005685 LEMAY MOBILE SHREDDING	4368605		POLICE SHREDDING SERVICE THRU 12/31/13	189.10
					Total :	189.10
74260	1/8/2014	009711 LEXIS NEXIS RISK DATA MGMT INC	1226184-20131231		DEC, 2013 PERSON SEARCHES	68.48

Voucher List
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Bank code : csb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
74260	1/8/2014	009711 009711 LEXIS NEXIS RISK DATA MGMT INC	(Continued)			Total : 68.48
74261	1/8/2014	002185 LOWE'S COMPANIES INC	918757 923864 924768		FIR/LUMBER RETURNED CLAMP PROPANE	-49.74 14.28 150.35 Total : 114.89
74262	1/8/2014	009130 MATVIYCHUK, IRENE	12/10/13		12/10/13 INTERPRETER SERVICE	104.00 Total : 104.00
74263	1/8/2014	010399 NATIONAL DEVELOPMENT COUNCIL	4442		12/13 TECHNICAL ASSISTANCE RENDE	5,000.00 Total : 5,000.00
74264	1/8/2014	003113 NEXTEL COMMUNICATIONS	477055526-116 477055526-116		PHONE SERVICE THRU 12/22/13 CREDIT	190.83 -50.82 Total : 140.01
74265	1/8/2014	006104 NORTHWEST PUBLISHING CENTER	46887		REC GUIDE	7,694.92 Total : 7,694.92
74266	1/8/2014	009317 OPTIC FUSION INC	22833		40 MBPS INTERNET CONNECTIVITY	1,549.28 Total : 1,549.28
74267	1/8/2014	009983 PACIFIC NW BUSINESS PRODUCTS	0020284-001 0020812-001 0020937-001		REPAIR PO 4534 SUPPLIES REPAIR	157.26 26.26 181.88 Total : 365.40
74268	1/8/2014	010255 PAPE' MACHINERY EXCHANGE	2134139		CV#4130801 DRAIN WATER IN FUEL TA	578.66 Total : 578.66
74269	1/8/2014	010023 PARTSMASTER	20736708		TOOLS	711.24 Total : 711.24
74270	1/8/2014	000407 PIERCE COUNTY	AR154540 AR154658 AR154826 AR154832		11/13 TRAFFIC MAINT & ENGINEERING 2013 GENERAL ELECTION/VOTER PAM DEC, 2013 PRINTING CHARGES 12/13 TRAFFIC MAINTENANCE SERVIC	10,601.92 18,911.02 480.40 513.37

Voucher List
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Bank code : csb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
74270	1/8/2014	000407 000407 PIERCE COUNTY	(Continued)			Total : 30,506.71
74271	1/8/2014	000428 PIERCE COUNTY SEWER	00162489/PARK 00936570/PARK 01032275/PARK		AMERICAN LAKE PARK SERVICE THRU FAIRLAWN SERVICE THRU 11.30.13 PINE ST SERVICE THRU 11.30.13	57.99 22.21 26.19 Total : 106.39
74272	1/8/2014	004922 PRESERVATION SERVICES	THRU 11/22/13		SERVICES RENDERED THRU 11/22/13	2,400.00 Total : 2,400.00
74273	1/8/2014	010630 PRINT NW	6098201 6098301		SUPPLIES SUPPLIES	490.42 618.57 Total : 1,108.99
74274	1/8/2014	007183 PRO-VAC	130813-024 130925-006 131001-001		08/13 & 09/13 STORM DRAIN CLEANING 09/26/13 CLDEAN VAULTS, REPLACE ZI 10/13 STORM CLEANING & CCTV	27,182.75 18,842.85 22,333.25 Total : 68,358.85
74275	1/8/2014	010740 RFI ENTERPRISES INC	42133		REPAIR CAMERAS NOT SHOWING UP (213.33 Total : 213.33
74276	1/8/2014	010522 RICOH USA INC	5028694543 5028775555		PO 4213 COPIER OVERAGE THRU 12/1 PO 3119 OVERAGE ON MPC3001 THRU	724.94 23.19 Total : 748.13
74277	1/8/2014	009723 SHERIDAN, SELINDA	NOV/DEC 2013		SUMI/MIXED MEDIAL INSTRUCTOR FEE	783.00 Total : 783.00
74278	1/8/2014	010592 SKAU, MATTHEW	12/13		12/13 PROSECUTION SERVICES	1,660.00 Total : 1,660.00
74279	1/8/2014	003267 SOUTH TACOMA GLASS SPECIALISTS	100427		CV#1523503 GLASS TINTING	164.10 Total : 164.10
74280	1/8/2014	000516 SPRINT	419434590-058		POLICE AIRCARDS THRU 12.21.13	211.20 Total : 211.20

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
74281	1/8/2014	000516 SPRINT	LCI-187807		L-SITE GPS SERVICE THRU 11.23.13	30.00
					Total :	30.00
74282	1/8/2014	009493 STAPLES ADVANTAGE	3217819233 3218292367		SUPPLIES SUPPLIES	303.21 40.29
					Total :	343.50
74283	1/8/2014	002458 SUMMIT LAW GROUP	65458		GENERAL LABOR SERVICES THRU 11/	973.50
					Total :	973.50
74284	1/8/2014	006497 SYSTEMS FOR PUBLIC SAFETY	22814 22906 22909 22921 22923 22932 22933 22936 22937 22954 22959 22961 22962 22963 22970 22977 22978 22985 22991 23024 23027 23034 23042 23045 23048 23054 23055		FLEET REPAIRS MAINTENANCE FLEET REPAIRS MAINTENANCE CV#9815001 REPLACE LIGHT BULBS FLEET REPAIRS MAINTENANCE FLEET REPAIRS MAINTENANCE	621.28 828.95 2,277.20 847.75 1,072.07 58.34 58.34 1,072.07 102.66 1,304.27 45.95 55.14 337.50 91.90 549.85 46.23 2,144.31 300.49 60.02 43.76 466.17 375.20 275.69 53.85 815.92 628.34 131.22

Bank code : csb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
74284	1/8/2014	006497 SYSTEMS FOR PUBLIC SAFETY	(Continued) 23058 23063 23160		FLEET REPAIRS MAINTENANCE FLEET REPAIRS MAINTENANCE CV#4130003 OIL/FILTER, ROTATE TIRE!	77.57 58.34 122.36 Total : 14,922.74
74285	1/8/2014	000540 TACOMA RUBBER STAMP	I-517319-1 I-517323-1		HELLER RECOGNITION PLAQUE JUDGE GRANT NAME PLATE	175.58 33.73 Total : 209.31
74286	1/8/2014	008215 TRANSPO GROUP, THE	15850		E1177 MADIGAN ACCESS IMPROV THR	29,539.40 Total : 29,539.40
74287	1/8/2014	006166 WESTERN TOWING SERVICES	W34084		TOWING SERVICE ON 12.7.13	76.58 Total : 76.58
74288	1/8/2014	009941 WU, THOMAS T	12/10/13		12/10/13 INTERPRETER SERVICE	135.72 Total : 135.72
74289	1/8/2014	001272 ZUMAR INDUSTRIES INC	0167180		SUPPLIES	159.72 Total : 159.72
74290	1/8/2014	010527 BEHAVIORAL MEDICINE &	7272 7299		MARKERT SERVICE ON 12.6.13 VAHLE SERVICE ON 10.2.13	160.00 80.00 Total : 240.00
74291	1/8/2014	003020 BERRY, ANNEKE	DEC, 2013		DEC, 2013 PRO TEM SERVICES	812.50 Total : 812.50
74292	1/8/2014	008548 BLACK BOX NETWORK SERVICES	REN-053354 WAS-I007679		PO 4398 REPLACEMENT PHONES PO 4531 VOICEMAIL SOFTWARE MAIN	729.98 1,196.00 Total : 1,925.98
74293	1/8/2014	005965 BUILDERS EXCHANGE OF	1039856		PUBLISH PROJECTS ONLINE	45.00 Total : 45.00
74294	1/8/2014	010696 CAPITAL ONE COMMERCIAL	054215		STAFF RECOGNITION EVENT SUPPLIE	198.21

Voucher List
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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
74294	1/8/2014	010696 010696 CAPITAL ONE COMMERCIAL	(Continued)			Total : 198.21
74295	1/8/2014	010869 CAPITOL CITY PRESS INC	95201		LODGING TAX	1,398.29
						Total : 1,398.29
74296	1/8/2014	002048 CARD SERVICES (1266)	1266 12/24/13		PURCHASES	399.00
						Total : 399.00
74297	1/8/2014	010875 CARD SERVICES (2479)	2479 12/24/13		PURCHASES	904.45
						Total : 904.45
74298	1/8/2014	002473 CARD SERVICES (3438)	3438 12/24/13		PURCHASES	270.00
						Total : 270.00
74299	1/8/2014	009279 CARD SERVICES (4623)	4623 12/24/13 4623 12/24/13		PURCHASES CREDIT	2,904.49 -25.80
						Total : 2,878.69
74300	1/8/2014	010230 CARD SERVICES (5334)	5334/POLICE		PURCHASES	934.39
						Total : 934.39
74301	1/8/2014	010721 CARD SERVICES (5384)	5384 12/24/13		PURCHASES	799.00
						Total : 799.00
74302	1/8/2014	010790 CARD SERVICES (5636)	5636 12/24/13		PURCHASES	2,879.19
						Total : 2,879.19
74303	1/8/2014	006083 CARD SERVICES (8165)	8165/POLICE		PURCHASES	1,500.00
						Total : 1,500.00
74304	1/8/2014	009700 CARD SERVICES (8598)	8598/POL		PURCHASES	87.70
						Total : 87.70
74305	1/8/2014	009578 CENTURION BUILDING SERVICES LL	3854		PO 4437 CASECRACKER SYSTEM	9,383.41
						Total : 9,383.41
74306	1/8/2014	010576 CODE 3	1557 1558		PO 4293 POINT BLANK FIRE SET/ARMC PO 4294 BALLISTIC VEST	3,239.43 796.43

Voucher List
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Bank code : csb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
74306	1/8/2014	010576 010576 CODE 3	(Continued)			Total : 4,035.86
74307	1/8/2014	008105 DEPARTMENT OF TRANSPORTATION	RE 43 GM01345L099 RE-313-ATB31210022 RE-313-ATB31210081		11/13 MAINTENANCE OF SIGNAL SYST 11/13 TRAFFIC MGMT CENTER OPS E1177 THRU 11/13	1,717.92 1,257.48 656.79 Total : 3,632.19
74308	1/8/2014	010648 DIAMOND MARKETING SOLUTIONS	79393 79943		DAILY MAIL 12/01/13 - 12/15/13 DAILY MAIL 12/16/13 - 12/31/13	64.25 68.20 Total : 132.45
74309	1/8/2014	010872 DIGBY, JACQUALYN	REFUND		BASKETBALL REFUND	55.00 Total : 55.00
74310	1/8/2014	004733 DKS ASSOCIATES	13050A		E1168 TRAF SGL UPGRD PH4 THRU 11/	10,342.74 Total : 10,342.74
74311	1/8/2014	004710 EQUIFAX/CREDIT NORTHWEST CORP	8236471		POLICE SERVICE THRU 12.17.13	109.40 Total : 109.40
74312	1/8/2014	000166 FEDERAL EXPRESS	2-503-84822		SHIPPING & HANDLING CHARGES	80.42 Total : 80.42
74313	1/8/2014	010217 FIRST BANKCARD (1617)	1617/MEEKS		PURCHASES	8.91 Total : 8.91
74314	1/8/2014	010383 FIRST BANKCARD (1852)	1852/NEWTON 12/30/13		PURCHASES	740.00 Total : 740.00
74315	1/8/2014	010873 FIRST BANKCARD (1914)	1914/HIGASHIYAMA		PURCHASES	254.00 Total : 254.00
74316	1/8/2014	010267 FIRST BANKCARD (2296)	2296/HINKLE		PURCHASES	33.22 Total : 33.22
74317	1/8/2014	010076 FIRST BANKCARD (2338)	2338/ANDERSON		PURCHASES	143.32 Total : 143.32

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
74318	1/8/2014	010084 FIRST BANKCARD (2341)	2341/DEVERE 12/30/13		PURCHASES	679.67
					Total :	679.67
74319	1/8/2014	010085 FIRST BANKCARD (2375)	2375/POWERS 12/30/13		PURCHASES	888.39
					Total :	888.39
74320	1/8/2014	010135 FIRST BANKCARD (2416)	2416/NASH 12/30/13		PURCHASES	1,224.98
					Total :	1,224.98
74321	1/8/2014	010088 FIRST BANKCARD (2466)	2466/DAVIS 12/30/13		PURCHASES	94.06
					Total :	94.06
74322	1/8/2014	010079 FIRST BANKCARD (2508)	2508/YOUNG 12/30/13		PURCHASES	200.00
					Total :	200.00
74323	1/8/2014	010055 FIRST BANKCARD (4347)	4347/SCHAEF 12/30/13		PURCHASES	167.55
					Total :	167.55
74324	1/8/2014	010091 FIRST BANKCARD (4474)	4474/BUZZ 12/30/13		PURCHASES	1,406.31
					Total :	1,406.31
74325	1/8/2014	010124 FIRST BANKCARD (4516)	4516/SCHEID		PURCHASES	292.91
					Total :	292.91
74326	1/8/2014	010857 FIRST BANKCARD (4665)	4665/UNFRED		PURCHASES	886.99
					Total :	886.99
74327	1/8/2014	010125 FIRST BANKCARD (5505)	5505/NASH 12/30/13		PURCHASES	239.79
					Total :	239.79
74328	1/8/2014	010608 FIRST BANKCARD (5955)	5955/OSNESS		PURCHASES	927.77
					Total :	927.77
74329	1/8/2014	010138 FIRST BANKCARD (6164)	6164/MORRISETTE		PURCHASES	13.01
					Total :	13.01
74330	1/8/2014	010133 FIRST BANKCARD (6562)	6562/WILLIAMS		PURCHASES	1,045.42
					Total :	1,045.42

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
74331	1/8/2014	010140 FIRST BANKCARD (6604)	6604/BUSH 12/30/13		PURCHASES	218.17
					Total :	218.17
74332	1/8/2014	010081 FIRST BANKCARD (6736)	6736/JOHNSON		PURCHASES	109.39
					Total :	109.39
74333	1/8/2014	010793 FIRST BANKCARD (6748)	6748/SCHUMA 12/30/13		PURCHASES	272.00
					Total :	272.00
74334	1/8/2014	010384 FIRST BANKCARD (6794)	6794/OFLAHE 12/30/13		PURCHASES	48.44
					Total :	48.44
74335	1/8/2014	010093 FIRST BANKCARD (6819)	6918/FERM 12/30/13		PURCHASES	710.47
					Total :	710.47
74336	1/8/2014	010214 FIRST BANKCARD (6900)	6900/MILLER 12/30/13		PURCHASES	50.00
					Total :	50.00
74337	1/8/2014	010613 FIRST BANKCARD (7169)	7169/CUMMIN 12/30/13		PURCHASES	167.05
					Total :	167.05
74338	1/8/2014	010556 FIRST BANKCARD (7174)	7174/LOGAN 12/30/13		PURCHASES	80.00
					Total :	80.00
74339	1/8/2014	010122 FIRST BANKCARD (8123)	8123/GUTTU		PURCHASES	181.38
					Total :	181.38
74340	1/8/2014	010436 FIRST BANKCARD (8370)	8370/BEAL 12/30/13		PURCHASES	6.00
					Total :	6.00
74341	1/8/2014	010052 FIRST BANKCARD (8525)	525/WADE		PURCHASES	204.98
					Total :	204.98
74342	1/8/2014	010270 FIRST BANKCARD (9036)	9036/FARRAR		PURCHASES	153.00
					Total :	153.00
74343	1/8/2014	010078 FIRST BANKCARD (9044)	9044/RICHARDSON		PURCHASES	151.44
					Total :	151.44

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
74344	1/8/2014	005586 HISTORIC FORT STEILACOOM ASSOC	12/20/13		LODGING TAX GRANT	1,824.01
					Total :	1,824.01
74345	1/8/2014	004188 HYDROSEEDING & BARKBLOWER INC	5111		93 YARDS MB INSTALLED	4,472.56
					Total :	4,472.56
74346	1/8/2014	010871 ICAOS	10390		BENCH BOOK BINDER	36.00
					Total :	36.00
74347	1/8/2014	010730 JAYMARC AV	1425		PO 4521 PROJECTOR/COUNCIL CHAMI	4,409.92
					Total :	4,409.92
74348	1/8/2014	010870 JOHNSON, JOSEPH	97		JINGLE BELL ROCK T-SHIRT DESIGN	412.50
					Total :	412.50
74349	1/8/2014	010851 KENWORTH NORTHWEST INC	LS1415 LS1417 LS1525		CV#2121601 REPAIR FOR L/S BRAKE S CV#2121602 REPAIR FOR AIR PRESSU CV#2121601 REPAIR/MAINT	522.47 2,564.39 504.85
					Total :	3,591.71
74350	1/8/2014	009994 KPFF INC	1213-113096		E1177 MADIGAN ACCESS IMPROV THR	25,082.60
					Total :	25,082.60
74351	1/8/2014	000294 LAKEWOOD REFUSE SERVICE	4589750		9421 39TH AVE SERVICE	33.73
					Total :	33.73
74352	1/8/2014	000300 LAKEWOOD WATER DISTRICT	19210-75739/PARKS		RUSSELL PARK SERVICE THRU 12.12.1	22.93
					Total :	22.93
74353	1/8/2014	004509 LANDAU ASSOCIATES INC	32444		E4114 GEOTECHNICAL SVCS THRU 11/	2,324.91
					Total :	2,324.91
74354	1/8/2014	009659 LARSON AND ASSOCIATES	200482 200483		E4110 8199 LKWD GREYSTONE THRU E4118 84195LKWD/10514 BP THRU 12/2	1,274.55 3,492.50
					Total :	4,767.05
74355	1/8/2014	009993 LTI INC	SLT-306879 SLT-306880		RAW MATERIALS RAW MATERIALS	4,151.61 4,125.35

Voucher List
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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
74355	1/8/2014	009993 009993 LTI INC	(Continued)			Total : 8,276.96
74356	1/8/2014	009430 MCCLENDON, ANESSA	NOV/DEC 2013		YOGA/DANCE INSTRUCTOR SERVICE	236.40
						Total : 236.40
74357	1/8/2014	010743 NISQUALLY POLICE DEPT	1734		NOV, 2013 JAIL SERVICE	14,135.00
						Total : 14,135.00
74358	1/8/2014	000376 OFFICE DEPOT	685902736001 688759106001		SUPPLIES SUPPLIES	11.19 1,241.82
						Total : 1,253.01
74359	1/8/2014	009541 PRO FORCE LAW ENFORCEMENT	191072		PO 4565 TASER/HOLSTER	4,004.97
						Total : 4,004.97
74360	1/8/2014	010204 PROTECT YOUTH SPORTS	267014		12/13 NATIONAL COMBO SEARCHES	63.00
						Total : 63.00
74361	1/8/2014	000445 PUGET SOUND ENERGY	200001527346/PARKS 200001527551 200006381095/PW 200018357661 300000005037/PW 300000010896/PARKS 300000010938/PARK		8714 87TH AVE SERVICE THRU 12.23.13 FT STEILACOOM RESTROOM SERVICE 7819 150TH ST SW THRU 12/30/13 6000 MAIN ST SW THRU 12/17/13 GRAVELLY LK & VETERAN DR THRU 11 FT STEILACOOM PARK STORAGE FEE 8802 DRESDEN LN SERVICE THRU 12.16.13	10.69 126.03 72.90 1,809.09 584.68 574.64 394.61
						Total : 3,572.64
74362	1/8/2014	005342 RAINIER LIGHTING & ELECTRICAL	322034-1		SUPPLIES	247.13
						Total : 247.13
74363	1/8/2014	010478 RICOH USA INC	91446688		PO 4213 COPIER RENTAL THRU 01/14/14	3,217.33
						Total : 3,217.33
74364	1/8/2014	004721 SQUAD ROOM EMBLEMS	11.26.13		PO 4564 POLO SHIRTS	316.97
						Total : 316.97
74365	1/8/2014	002509 VERIZON WIRELESS	9716749820 9716749822		PHONE SERVICE THRU 12/16/13 PARKS SERVICE THRU 12.16.13	1,033.16 638.98

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
74365	1/8/2014	002509 VERIZON WIRELESS	(Continued) 9716781097		PHONE SERVICE THRU 12/16/13	426.71
					Total :	2,098.85
74366	1/8/2014	005048 WA ARCHITECTURAL HARDWARE	13-129949		CUT KEY	105.12
					Total :	105.12
74367	1/8/2014	004622 WAPATO POLICE DEPARTMENT	11-JC13		NOV, 2013 JAIL SERVICE	18,540.00
					Total :	18,540.00
74368	1/8/2014	008042 WASPC	63135		NOVEMBER, 2013 HOME MONITORING	4,646.00
					Total :	4,646.00
74369	1/8/2014	000598 WATER MANAGEMENT LABORATORIES	127228 127370		WATER SAMPLING WATER SAMPLING	724.00 724.00
					Total :	1,448.00
74370	1/8/2014	010834 WEED, FAY	12/2013		ZUMBA INSTRUCTOR FEE FOR DEC, 2013	87.60
					Total :	87.60
74371	1/8/2014	008259 WEST COAST INDUSTRIES	7079 7080 7081 7085 7086 7087		E9803 11/13 PD CUSTODIAL SERVICES 11/13 CH CUSTODIAL SERVICES 11/13 TRANSIT CNTR CUSTODIAL SER 12/13 CH CUSTODIAL SERVICES 12/13 TRANSIT CNTR CUSTODIAL SER E9803 12/13 PD CUSTODIAL SERVICES	2,990.00 1,200.00 1,250.00 1,260.00 1,250.00 2,990.00
					Total :	10,940.00
74372	1/8/2014	002921 WIGLEY, NANCY	REFUND		REFUND PARTIAL FARMER'S MARKET	41.25
					Total :	41.25
74373	1/8/2014	010868 WINSETT, JOLI	1524		LODGING TAX GRANT	1,031.25
					Total :	1,031.25
74374	1/8/2014	008553 ZONES INC	S35131630101 S35150670101		SUPPLIES PO 4533 AIRWATCH MOBILE DEVICE M	408.82 6,688.81
					Total :	7,097.63

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
144		Vouchers for bank code :	csb		Bank total :	421,101.21
144		Vouchers in this report			Total vouchers :	421,101.21

Voucher List
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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
74387	1/21/2014	010395 ARAMARK REFRESHMENT SERVICES	304010		HOT COCOA/PAPER CUPS	100.78
					Total :	100.78
74388	1/21/2014	000036 ASL PROFESSIONALS	22581		12/23/13 INTERPRETER SERVICE	162.60
					Total :	162.60
74389	1/21/2014	007445 ASSOCIATED PETROLEUM PRODUCTS	0514537-IN 0519473-IN		POLICE FLEET FUEL POLICE FLEET FUEL	12,131.63 12,874.32
					Total :	25,005.95
74390	1/21/2014	009800 BAADE, ARMINDA BENITEZ	DEC, 2013		DEC, 2013 INTERPRETER SERVICE	1,350.00
					Total :	1,350.00
74391	1/21/2014	010321 BARBER, VERONICA	DEC, 2013		12/5/13 INTERPRETER SERVICE	199.07
					Total :	199.07
74392	1/21/2014	008226 BIO CLEAN INC	5357		DECONTAMINATE POLICE VEHICLE 02:	328.20
					Total :	328.20
74393	1/21/2014	008544 CASCADE ENGINEERING SERVICES	ML-13123007117 ML13123007118 ML-13123007119		CALIBRATION SERVICE CABLE/LABOR PARTS/LABOR	86.16 148.82 97.00
					Total :	331.98
74394	1/21/2014	009926 CASCADE RIGHT-OF-WAY SVCS LLC	003 13002-LAK		PW E1169 GLD/100TH ST THRU 12/31/1	2,040.00
					Total :	2,040.00
74395	1/21/2014	002183 CATHOLIC COMMUNITY SVCS	4TH QTR, 2013		4TH QTR, 2013 PHOENIX HOUSING NE'	3,114.32
					Total :	3,114.32
74396	1/21/2014	008929 CHAMBERS-GRADY, ELLIE	10/13-11/13 MILEAGE 12/13 MILEAGE		ED 10/13 & 11/13 MILEAGE ED 12/13 MILEAGE	32.40 62.86
					Total :	95.26
74397	1/21/2014	000536 CITY TREASURER/CITY OF TACOMA	100349419PW 01/13/14 100349749PW 01/13/14 100350985PW 01/13/14		PWST UTILITIES PWST UTILITIES PWST UTILITIES	31.25 36.52 52.04

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
74397	1/21/2014	000536 CITY TREASURER/CITY OF TACOMA	(Continued)			
			100350986PW 01/13/14		PWST UTILITIES	65.65
			100440754PW 01/13/14		PWST UTILITIES	58.37
			100463727PW 01/13/14		PWST UTILITIES	1.77
			100463729PW 01/09/14		PWST UTILITIES	1.77
			100520997PW 01/13/14		PWST UTILITIES	48.84
			100575626PW 01/09/14		PWST UTILITIES	113.55
			100681481PW 01/09/14		PWST UTILITIES	228.29
					Total :	638.05
74398	1/21/2014	005786 CLASSY CHASSIS	2409		EXTERIOR WASHES FOR FLEET	149.48
			2414		EXTERIOR WASHES FOR FLEET	250.43
			2440		EXTERIOR WASHES FOR FLEET	616.79
					Total :	1,016.70
74399	1/21/2014	000099 CLOVER PARK SCHOOL DISTRICT	18912		4TH QTR, 2013 LAKEWOOD EARLY LEA	2,672.09
			18923		VEHICLE FUEL USE: 12/13	4,027.44
					Total :	6,699.53
74400	1/21/2014	000104 COMMUNITIES IN SCHOOLS	4TH QTR, 2013		4TH QTR, 2013 AFTER SCHOOL PROG	3,750.00
			4TH QTR, 2013		4TH QTR, 2013 CHAMPIONS MENTOR F	3,249.00
					Total :	6,999.00
74401	1/21/2014	000107 COMMUNITY HEALTH CARE	100		4TH QTR, 2013 PRIMARY MEDICAL	1,875.00
					Total :	1,875.00
74402	1/21/2014	010391 DEPT OF ENTERPRISE SERVICES	2013120061		IT PO 4529 MS OFFICE PRO	1,404.71
					Total :	1,404.71
74403	1/21/2014	010647 DISCOVERY BENEFITS INC	0000432348-IN		12/13 FSA - MONTHLY FEE	58.50
					Total :	58.50
74404	1/21/2014	003950 EMERGENCY FOOD NETWORK OF	2012228		4TH QTR, 2013 FOOD DISTRIBUTION P	5,000.00
					Total :	5,000.00
74405	1/21/2014	005683 FEDEX OFFICE	093200005269		LG SCAN, COPY	134.04
			093200005270		LG SCAN, COPY	103.59
			093200005284		LG SCAN, COPY	218.25

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
74405	1/21/2014	005683 FEDEX OFFICE	(Continued) 093200005285 093200005286		LG SCAN, COPY LG SCAN, COPY	20.68 20.68
Total :						497.24
74406	1/21/2014	000173 FISH FOOD BANKS OF PIERCE	3644		OCT-DEC, 2013 FOOD BANKS PROGRA	3,750.00
Total :						3,750.00
74407	1/21/2014	009689 FLO HAWKS	1080265		PWSW DRAIN CLEANING	180.51
Total :						180.51
74408	1/21/2014	008185 FOOD CONNECTION	20134		4TH QTR, 2013 SPRINGBROOK MOBILE	4,600.00
Total :						4,600.00
74409	1/21/2014	007965 GORDON THOMAS HONEYWELL	DEC 13 1014 DEC 13 1131		12/13 GOV'T AFFAIRS SVCS RENDEREI 12/13 POINT D BYPASS PROJECT	4,560.96 1,500.00
Total :						6,060.96
74410	1/21/2014	002825 GRAYBAR ELECTRIC COMPANY	970143985		PWST RAW MATERIALS	167.91
Total :						167.91
74411	1/21/2014	010770 HUFF, MARY	11/13 SSMCP 12/13 SSMCP		SSMCP 11/13 PARKING & MILEAGE SSMCP 12/13 MILEAGE	91.32 68.37
Total :						159.69
74412	1/21/2014	000234 HUMANE SOCIETY FOR TACOMA & PC	IVC0001220		DEC, 2013 EXCEEDING BOARDING FEE	740.00
Total :						740.00
74413	1/21/2014	000273 KOREAN WOMEN'S ASSOCIATION	4TH QTR, 2013		4TH QTR, 2013 WE ARE FAMILY HOME	1,366.35
Total :						1,366.35
74414	1/21/2014	000299 LAKEVIEW LIGHT & POWER CO.	67044-002PW 01/07/14 67044-004PW 01/14/14 67044-007PW 01/07/14 67044-008PW 01/07/14 67044-010PW 01/14/14 67044-012PW 01/07/14 67044-013PW 01/07/14		PWST LIGHTS PWST LIGHTS PWST LIGHTS PWST LIGHTS PWST LIGHTS PWST LIGHTS PWST LIGHTS	57.45 60.05 164.94 80.63 53.94 93.98 52.23

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
74414	1/21/2014	000299 LAKEVIEW LIGHT & POWER CO.	(Continued)			
			67044-014PW 01/07/14		PWST LIGHTS	49.17
			67044-015PW 01/07/14		PWST LIGHTS	54.68
			67044-016PW 01/07/14		PWST LIGHTS	48.72
			67044-017PW 01/14/14		PWST LIGHTS	48.79
			67044-030PW 01/14/14		PWST LIGHTS	53.50
			67044-031PW 01/07/14		PWST LIGHTS	51.63
			67044-032PW 01/07/14		PWST LIGHTS	94.43
			67044-048/PK		PINE ST SERVICE THRU 12.30.13	80.92
			67044-050PW 01/07/14		PWST LIGHTS	78.54
			67044-053PW 01/07/14		PWST LIGHTS	42.83
			67044-072PW 01/14/14		PWST LIGHTS	46.34
			67044-073PW 01/14/14		PWFC LIGHTS	491.10
			67044-074PW 01/07/14		PWST LIGHTS	432.50
			933		PWST 2013 STREETLIGHT MAINTENAN	43,252.49
					Total :	45,388.86
74415	1/21/2014	002390 LAKEWOOD AREA SHELTER ASSOC	DEC 2013-8		4TH QTR, 2013 HOUSING FOR HOMELE	3,750.00
			DEC 2013-9		4TH QTR, 2013 EMERGENCY OUTREAC	2,128.00
					Total :	5,878.00
74416	1/21/2014	000298 LAKEWOOD TOWING	200609		TOWING SERVICE 12.5.13	87.52
			200610		TOWING SERVICE ON 12.15.13	76.58
			200611		TOWING SERVICE ON 12.15.13	76.58
			200612		TOWING SERVICE 12.15.15	76.58
			201502		TOWING SERVICE 12.18.13	92.95
					Total :	410.21
74417	1/21/2014	002296 LEXIS NEXIS	1312150815		LG 12/13 LEXISNEXIS & RELATED CHAI	592.95
					Total :	592.95
74418	1/21/2014	002185 LOWE'S COMPANIES INC	923150		PWST SUPPLIES/PARTS	10.06
			923601		PWST SUPPLIES/PARTS	37.35
			924102		PWST SUPPLIES/PARTS	58.00
			924648		PWST SUPPLIES/PARTS	49.68
			924879		PWST SUPPLIES/PARTS	26.91

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
74418	1/21/2014	002185 002185 LOWE'S COMPANIES INC	(Continued)			Total : 182.00
74419	1/21/2014	000365 NORTHWEST ABATEMENT SVC INC	I13-2806-1		PWFC CHANGE HEPA & PRE-FILTERS	984.60
						Total : 984.60
74420	1/21/2014	000366 NORTHWEST CASCADE INC	1-827418		COURTS PORT-O-LET 12/16/13-1/15/14	155.56
						Total : 155.56
74421	1/21/2014	004467 PENROSE, DAN	11/13 SSMCP 12/13 SSMCP		SSMCP 11/13 PARKING & MILEAGE SSMCP 12/13 MILEAGE	71.92 54.13
						Total : 126.05
74422	1/21/2014	003198 PIERCE COLLEGE	79172 79173		4TH QTR, 2013 LAKEWOOD COMPUTE 4TH QTR, 2013 LAKEWOODS PROMISE	4,999.98 6,500.00
						Total : 11,499.98
74423	1/21/2014	000407 PIERCE COUNTY	AR154209		4TH QTR, 2013 CHILDREACH	428.00
						Total : 428.00
74424	1/21/2014	003089 PIERCE COUNTY AIDS FOUNDATION	123013 123113		4TH QTR, 2013 MEDICAL CASE MANAG 4TH QTR, 2013 OASIS YOUTH CENTER	736.85 1,623.95
						Total : 2,360.80
74425	1/21/2014	002176 PIERCE COUNTY HOUSING AUTH	10/13 BROOKRIDGE		CDBG 10/13 BROODRIDGE APTS SEWE	19,717.00
						Total : 19,717.00
74426	1/21/2014	003205 PIERCE COUNTY RECYCLING	6749		PWFC/PWST YARDWASTE	100.35
						Total : 100.35
74427	1/21/2014	000428 PIERCE COUNTY SEWER	00870307/PW 01360914/PW 01431285/PK		PWFC 6000 MAIN ST SW THRU 12/31/13 PWFC 9401 LKWD DR SW THRU 12/31/13 FT STEILACOOM RESTROOM SERVICE	209.06 81.85 93.77
						Total : 384.68
74428	1/21/2014	004922 PRESERVATION SERVICES	THRU 12/16/13		CD SERVICES RENDERED THRU 12/16/13	11,895.00
						Total : 11,895.00
74429	1/21/2014	010630 PRINT NW	62054N01		ED/CD BUSINESS CARDS	39.71

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
74429	1/21/2014	010630 010630 PRINT NW			(Continued)	Total : 39.71
74430	1/21/2014	007183 PRO-VAC	131101-031		PWSW 11/13 STORM DRAIN CLEAN/CC	19,443.22
					Total :	19,443.22
74431	1/21/2014	007505 REDFLEX TRAFFIC SYSTEMS INC	RTS0005010		PO 4163 DEC, 2013 PHOTO RED LIGHT	36,592.76
					Total :	36,592.76
74432	1/21/2014	010522 RICOH USA INC	5028756991		PO 4230 OVERAGE ON MP5002SP THR	27.27
					Total :	27.27
74433	1/21/2014	002913 SOUND ENERGY SYSTEMS	103025		PWFC SUPPLIES	190.53
					Total :	190.53
74434	1/21/2014	000516 SPRINT	482477812-073		POLICE AIRCARD SERVICE THRU 12.14	120.47
					Total :	120.47
74435	1/21/2014	009030 STERICYCLE INC	3002498430		POLICE SERVICE THRU DEC, 2013	10.36
					Total :	10.36
74436	1/21/2014	002821 STEWART MACNICHOLS HARMELL PS	DEC, 2013		DEC, 2013 PUBLIC DEFENDER FEES	16,750.00
					Total :	16,750.00
74437	1/21/2014	006497 SYSTEMS FOR PUBLIC SAFETY	22499		C#130903-15A CV#1522611 INSTALL	13,555.17
			22654		FLEET REPAIRS/MAINTENANCE	3,451.84
			22812		FLEET REPAIRS/MAINTENANCE	861.48
			22986		FLEET REPAIRS/MAINTENANCE	555.50
			22999		FLEET REPAIRS/MAINTENANCE	68.92
			23014		FLEET REPAIRS/MAINTENANCE	78.11
			23038		FLEET REPAIRS/MAINTENANCE	206.77
			23039		FLEET REPAIRS/MAINTENANCE	152.21
			23046		FLEET REPAIRS/MAINTENANCE	1,288.31
			23071		FLEET REPAIRS/MAINTENANCE	196.19
			23073		FLEET REPAIRS/MAINTENANCE	208.22
			23075		FLEET REPAIRS/MAINTENANCE	251.70
			23077		CV#1522613 REPLACES CV#1522445 IN	6,341.85
			23080		FLEET REPAIRS/MAINTENANCE	495.53
			23081		FLEET REPAIRS/MAINTENANCE	1,827.79

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
74437	1/21/2014	006497 SYSTEMS FOR PUBLIC SAFETY	(Continued)			
			23092		FLEET REPAIRS/MAINTENANCE	63.54
			23095		FLEET REPAIRS/MAINTENANCE	1,607.51
			23096		FLEET REPAIRS/MAINTENANCE	382.69
			23097		FLEET REPAIRS/MAINTENANCE	74.66
			23112		FLEET REPAIRS/MAINTENANCE	1,106.43
			23113		FLEET REPAIRS/MAINTENANCE	218.69
			23121		FLEET REPAIRS/MAINTENANCE	64.70
			23123		FLEET REPAIRS/MAINTENANCE	63.54
			23126		FLEET REPAIRS/MAINTENANCE	58.87
			23127		FLEET REPAIRS/MAINTENANCE	45.95
			23131		FLEET REPAIRS/MAINTENANCE	73.52
			23144		FLEET REPAIRS/MAINTENANCE	437.50
			23151		FLEET REPAIRS/MAINTENANCE	403.48
			23168		CV#1522613 INSTALL SWAY BAR SPRIN	183.79
					Total :	34,324.46
74438	1/21/2014	000532 TACID	SEPT-NOV, 2013		SEPT-NOV, 2013 HELP PROGRAM	1,234.98
					Total :	1,234.98
74439	1/21/2014	007603 THUNDERING OAK ENTERPRISES INC	6849		PWST A-16 ARBORIST SVCS 7115 88TH	95.00
					Total :	95.00
74440	1/21/2014	008215 TRANSP GROUP, THE	15799		PWST LKWD ON-CALL TRANSP SVCS 1	146.25
			15870		PWST LKWD ON-CALL TRANSP SVCS 1	242.50
					Total :	388.75
74441	1/21/2014	000593 WASHINGTON STATE TREASURER	12/13 BLDG CODE		12/13 BLDG CODE	303.50
					Total :	303.50
74442	1/21/2014	000620 WINNING SEASONS	T2013237		T-SHIRTS	1,389.11
					Total :	1,389.11
74443	1/21/2014	006465 AGRI SHOP	32055		PW REPAIR PARTS	14.08
					Total :	14.08
74444	1/21/2014	010876 AMERICAN LAKE CATERING	1117		SSMP MOA SIGNING EVENT	732.36

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
74444	1/21/2014	010876 010876 AMERICAN LAKE CATERING	(Continued)			Total : 732.36
74445	1/21/2014	005506 ARCHITECTS RASMUSSEN	1204		PW E2603 1308 LKWD THRU 12/31/13	2,970.00
						Total : 2,970.00
74446	1/21/2014	001745 ASSOCIATED MINISTRIES	07/13		CDBG PAINT TACOMA-PIERCE BEAUTII	3,065.18
			08/13		CDBG PAINT TACOMA-PIERCE BEAUTII	2,984.18
			09/13		CDBG PAINT TACOMA-PIERCE BEAUTII	1,937.65
			10/13		CDBG PAINT TACOMA-PIERCE BEAUTII	1,250.22
						Total : 9,237.23
74447	1/21/2014	007259 CENTERFORCE	12/18/13		CDBG 11/13-12/13 CENTERFORCE KITC	7,968.21
						Total : 7,968.21
74448	1/21/2014	000095 CHOUGH, KWANG S	DEC, 2013		DEC, 2013 INTERPRETER SERVICE	140.00
						Total : 140.00
74449	1/21/2014	005022 CITY OF PUYALLUP	AR109836		NOV, 2013 JAIL SERVICE	715.00
			AR109907		DEC, 2013 JAIL SERVICE	130.00
						Total : 845.00
74450	1/21/2014	003948 COMCAST CORPORATION	27993532		IT ETHERNET DEDICATED INTERNET T	800.00
						Total : 800.00
74451	1/21/2014	009527 COMDATA NETWORK INC	20206821		FLEET FUEL FOR DEC, 2013	1,158.45
						Total : 1,158.45
74452	1/21/2014	010713 CXTEC	6705143		IT PO 4525 SUPPLIES	36.51
						Total : 36.51
74453	1/21/2014	008105 DEPARTMENT OF TRANSPORTATION	RE 43 JC4024 L011		PW E1170 11/13 BPW 83RD TO 75TH RE	129.97
			RE 43 JC4025 L001		PW E1171 11/13 STW SR 512 TO 96TH F	61.70
						Total : 191.67
74454	1/21/2014	000140 DEPT OF REVENUE-LEASEHOLD	4TH QTR, 2013		4TH QTR, 2013 LEASEHOLD TAXES	385.20
						Total : 385.20
74455	1/21/2014	010648 DIAMOND MARKETING SOLUTIONS	80528		PWSA PROCESS 12/13 SEWER MAILIN	5.88

Voucher List
CITY OF LAKEWOOD

Bank code : csb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
74455	1/21/2014	010648 010648 DIAMOND MARKETING SOLUTIONS	(Continued)			Total : 5.88
74456	1/21/2014	004890 DUENHOELTER, MARTIN J.H.	DEC, 2013		DEC, 2013 PUBLIC DEFENDER FEE	1,900.00
					Total :	1,900.00
74457	1/21/2014	000166 FEDERAL EXPRESS	2-517-30367		SHIPPING & HANDLING CHARGES	245.96
					Total :	245.96
74458	1/21/2014	002188 FRANCISCAN HEALTH SYSTEM	4TH QTR, 2013		4TH QTR, 2013 CHILDREN'S IMMUNIZA	1,855.46
					Total :	1,855.46
74459	1/21/2014	007509 FRANCISCAN OCCUPATIONAL HEALTH	912		PD/PWST EMPLOYEE PHYSICAL/SCRE	350.00
					Total :	350.00
74460	1/21/2014	002662 GENE'S TOWING INC	414071`		12/29/13 TOWING SERVICE	76.58
					Total :	76.58
74461	1/21/2014	010881 GM2 SYSTEMS	13-4733		FN SERVICES RENDERED 12/13	1,110.00
					Total :	1,110.00
74462	1/21/2014	000202 GOOD SAMARITAN COMM SVCS	4TH QTR, 2013		4TH QTR, 2013 EMERGENCY RESPITE	899.99
					Total :	899.99
74463	1/21/2014	010890 HANSEN, LAURICE	REFUND		SR CENTER DEPOSIT REFUND	150.00
					Total :	150.00
74464	1/21/2014	010891 HENNESSEY FLEET CONSULTING	201406		FN 12/13 CONSULTING SERVICES	728.28
					Total :	728.28
74465	1/21/2014	010851 KENWORTH NORTHWEST INC	LS1441 LS1581		PWST CV#2121302 REPAIR/MAINT PWST CV#2121601 REPAIR/MAINT	7,506.58 1,925.47
					Total :	9,432.05
74466	1/21/2014	007626 KENYON DISEND PLLC	181290		LG GENERAL CITY ATTORNEY SERVICI	3,151.25
					Total :	3,151.25
74467	1/21/2014	008202 KPG INC	128413 128713		PWCP E1169 GLD SIDEWALK THRU 12/ PWCP E1183 STEIL BLVD SAFETY IMPF	1,702.00 10,406.75

Voucher List
CITY OF LAKEWOOD

Bank code : csb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
74467	1/21/2014	008202 008202 KPG INC			(Continued)	Total : 12,108.75
74468	1/21/2014	000294 LAKEWOOD REFUSE SERVICE	4638797 4639471		FT STEILACOOM SERVICE THRU 12.31 9421 39TH AVE SERVICE THRU 12.31.13	462.49 44.00 Total : 506.49
74469	1/21/2014	009659 LARSON AND ASSOCIATES	200500		PWSW E4110 LKWD GREYSTONE EAST	1,949.85 Total : 1,949.85
74470	1/21/2014	010712 LINDQUIST DENTAL CLINIC	20130409		4TH QTR, 2013 DENTAL	2,326.72 Total : 2,326.72
74471	1/21/2014	010883 MEADOWBROOK	12/04/13		CDBG S LASHUA 12/13 RELOCATION	1,677.00 Total : 1,677.00
74472	1/21/2014	000333 MICROFLEX INC	21668		FN TAX AUDIT PROGRAM	30.68 Total : 30.68
74473	1/21/2014	010743 NISQUALLY POLICE DEPT	1739		NOV, 2013 PRISONER MEDICAL SERVICE	547.69 Total : 547.69
74474	1/21/2014	008848 NORTHWEST TRANSLATION SERVICE	12/30/13		12/30/13 INTERPRETER SERVICE	100.00 Total : 100.00
74475	1/21/2014	010877 PIERCE COUNTY COALITION FOR	12/13 NISQUALLY		CDBG 12/13 NISQUALLY TRIBAL GRANT	120.00 Total : 120.00
74476	1/21/2014	010429 PMAM CORPORATION	20111837		DEC, 2013 ALARM REGISTRATION	10,802.55 Total : 10,802.55
74477	1/21/2014	010878 PPA LAW GROUP PLLC	865		CDBG HUD 108 LOAN SVCS THRU 12/31	700.00 Total : 700.00
74478	1/21/2014	001714 PUBLIC AGENCY TRAINING COUNCIL	172811		V12/01/13 CATLETT REGISTRATION	525.00 Total : 525.00
74479	1/21/2014	000445 PUGET SOUND ENERGY	200001526637/PK 200004973653/PK		9222 VETERANS DR SERVICE THRU 12/31 WOODLAWN SERVICE THRU 12.30.13	64.70 452.80

Bank code : csb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
74479	1/21/2014	000445 PUGET SOUND ENERGY	(Continued) 300000007165/PW 300000007165/PW 300000010268/PK		PWST ENERGY PWST ENERGY THORNE LN SERVICE THRU 12.30.13	4,425.95 18,017.44 128.57 Total : 23,089.46
74480	1/21/2014	010457 SMITH, STAFFORD L	12/31/13		CD HEARING EXAMINER SERVICES	4,225.00 Total : 4,225.00
74481	1/21/2014	002994 STERLING REFERENCE LABORATORIE	F42210-63		DEC, 2013 UA FEES	1,684.80 Total : 1,684.80
74482	1/21/2014	009433 THE LAUMANN FIRM PLLC	12/13		LG 12/13 INFRACTION CALENDAR	1,050.00 Total : 1,050.00
74483	1/21/2014	002153 THE RESCUE MISSION	4TH QTR, 2013		4TH QTR, 2013 FAMILY SHELTER	5,000.00 Total : 5,000.00
74484	1/21/2014	005154 TICOR TITLE COMPANY	6526799 6526800 6526801 6526802 6526803 6526804 6526805 6526806 6526807 6526808 6526809 6527125		PWCP E1177 OWNERS STD PWCP E1177 OWNERS STD	438.00 438.00 438.00 438.00 438.00 438.00 438.00 438.00 438.00 438.00 438.00 438.00 Total : 5,256.00
74485	1/21/2014	010640 TLO LLC	212084		PEOPLE SEARCHES THRU 12.31.13	8.00 Total : 8.00
74486	1/21/2014	010893 TNVC INC	24348-G		PO 4434 DUAL BEAM LASER/NIGHT VIS	52,511.02 Total : 52,511.02

Bank code : csb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
74487	1/21/2014	010466 VELAZQUEZ-ROSADO, C IVELISSE	11/5/2013 DEC, 2013		NOV, 2013 INTERPRETER SERVICE DEC, 2013 INTERPRETER FEES	100.00 200.00 Total : 300.00
74488	1/21/2014	002509 VERIZON WIRELESS	1254372793 9717415372 9717425338 9717471855		CDBG PHONE SERVICE THRU 01/02/14 WATPA SERVICE THRU 12.26.13 PD SERVICE THRU 12.26.13 PD SERVICE THRU 12.28.13	52.38 40.02 8,306.12 334.35 Total : 8,732.87
74489	1/21/2014	004622 WAPATO POLICE DEPARTMENT	12-JC13		DEC, 2013 PRISONER SERVICE	18,765.00 Total : 18,765.00
74490	1/21/2014	000593 WASHINGTON STATE TREASURER	SEIZURE FUNDS		10% STATE SEIZURE FUNDS, 2013	15,432.15 Total : 15,432.15
74491	1/21/2014	008826 WASHINGTON WOMEN'S EMPLOYMENT	4TH QTR, 2013		4TH QTR, 2013 REACH PLUS	1,875.00 Total : 1,875.00
74492	1/21/2014	008042 WASPC	64138		DEC, 2013 HOME MONITORING SERVIC	3,243.00 Total : 3,243.00
74493	1/21/2014	001882 YWCA PIERCE COUNTY	4TH QTR, 2013 4TH QTR, 2013 LEGAL		4TH QTR, 2013 DV SHELTER PROGRAM 4TH QTR, 2013 LEGAL SERVICE	927.15 2,339.14 Total : 3,266.29
107 Vouchers for bank code : csb					Bank total :	505,173.95
107 Vouchers in this report					Total vouchers :	505,173.95

Voucher List
CITY OF LAKEWOOD

Bank code : csb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
74494	1/22/2014	003297 ANDERSON, DONALD L	T2/01/14 PER DIEM		CC T2/01/14 PER DIEM	154.00
					Total :	154.00
74495	1/22/2014	010395 ARAMARK REFRESHMENT SERVICES	302062	000005	PD/MONTHLY COFFEE SUPPLY	370.34
					Total :	370.34
74496	1/22/2014	000046 ASSOC OF WASHINGTON CITIES	2014 MEMBERSHIP		ND AWC 2014 MEMBERSHIP FEE	39,631.00
					Total :	39,631.00
74497	1/22/2014	000066 BRATWEAR GROUP LLC	10527	000018	PD/SVC BARS - TO BE HELD AT BRATW	98.46
					Total :	98.46
74498	1/22/2014	010800 CAULFIELD, JOHN	T2/01/14 PER DIEM		CM T2/01/14 PER DIEM	154.00
					Total :	154.00
74499	1/22/2014	009742 CED	8541-760029		PWST RAW MATERIALS	77.18
					Total :	77.18
74500	1/22/2014	010262 CENTURYLINK	206-T31-6789 758B 253-581-8220 448B 253-584-5364 399B 253-854-2263 463B 253-983-1124 083B	000007	PD/SERVICE THRU JAN, 2013 PWFC PHONE SERVICE THRU 02/02/14 PWSW PHONE SERVICE THRU 02/01/14 PARKS SERVICE THRU 2.1.14 PARKS/SERVICE THRU 1.28.14	82.29 34.96 38.82 56.02 153.55
					Total :	365.64
74501	1/22/2014	003883 CHUCKALS INC	765904-0 767212-0 767918-0		PK/SUPPLIES ND PAPER PK/SUPPLIES	58.63 436.94 8.84
					Total :	504.41
74502	1/22/2014	000536 CITY TREASURER/CITY OF TACOMA	90535116	000020	PD/1ST QTR RADIO USER FEES	20,400.00
					Total :	20,400.00
74503	1/22/2014	000496 DAILY JOURNAL OF COMMERCE	3283678		CD AD: COMMUNITY VISION PLAN	109.20
					Total :	109.20
74504	1/22/2014	003435 EMERALD HILLS COFFEES	850073		ND WATER COOLER/COFFEE SUPPLIE	54.59

Voucher List
CITY OF LAKEWOOD

Bank code : csb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
74504	1/22/2014	003435 EMERALD HILLS COFFEES	(Continued) 850074 850075 850076 850077		ND WATER COOLER/COFFEE SUPPLIE ND WATER COOLER/COFFEE SUPPLIE ND WATER COOLER/COFFEE SUPPLIE ND WATER COOLER/COFFEE SUPPLIE	27.30 27.30 27.30 250.32 Total : 386.81
74505	1/22/2014	000234 HUMANE SOCIETY FOR TACOMA & PC	IVC0001209	000026	PD/JAN, 2014 BOARDING CONTRACT F	8,837.50 Total : 8,837.50
74506	1/22/2014	008301 IN TIME RENOVATIONS LLC	1952	000070	CDBG HOME REHAB LHR-097 ZARIN	2,543.55 Total : 2,543.55
74507	1/22/2014	000298 LAKEWOOD TOWING	201772		PWST CV#32121602	273.50 Total : 273.50
74508	1/22/2014	003008 LARSEN SIGN CO	16485		PWST SUPPLIES	195.83 Total : 195.83
74509	1/22/2014	010485 LAW OFFICE OF R TYE GRAHAM	55 56 57	000074 000074 000074	LG DEC 30-JAN 3 DOCKET COVERAGE LG JAN 7-10 DOCKET COVERAGE LG JAN 14-17 DOCKET COVERAGE	1,350.00 1,350.00 1,350.00 Total : 4,050.00
74510	1/22/2014	000366 NORTHWEST CASCADE INC	1-835249		PARKS/PORT-O-LET SERVICE	84.50 Total : 84.50
74511	1/22/2014	000407 PIERCE COUNTY	AR154921	000004	PKSR/2014 SR. CTR LEASE - 12 EQUAL	4,734.17 Total : 4,734.17
74512	1/22/2014	000446 PUGET SOUND CLEAN AIR AGENCY	14-050S 1Q/14		1ST QTR 2014 CLEAN AIR ASSESSMEN	6,478.00 Total : 6,478.00
74513	1/22/2014	010656 SOUTH SOUND 911	01153 01165	000061 000061	PD/JAN, 2013 IT/RECORDS SERVICE PD/JAN, 2013 COMMUNICATIONS SER	39,401.99 122,352.58 Total : 161,754.57

Voucher List
CITY OF LAKEWOOD

Bank code : csb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
74514	1/22/2014	009493 STAPLES ADVANTAGE	3219453195		FN SUPPLIES	52.94
Total :						52.94
74515	1/22/2014	009107 WASHINGTON CITIES INSURANCE	20205		ND 2014 LIABILITY/PROGRAM ASSESS	701,806.00
Total :						701,806.00
74516	1/22/2014	010465 WESTOWER COMMUNICATIONS INC	R12002233 04/04/12		MODIFY PERMITS	280.00
			R12002234 04/04/12		MODIFY PERMITS	157.72
			R12002249 04/04/12		MODIFY PERMITS	600.00
			R12002250 04/04/12		MODIFY PERMITS	280.00
Total :						1,317.72
74517	1/22/2014	001272 ZUMAR INDUSTRIES INC	0167377		PWST SUPPLIES	18.16
Total :						18.16
74518	1/22/2014	010886 3R TECHNOLOGY LLC	3R-014-0051		IS SHREDDING	26.00
Total :						26.00
74519	1/22/2014	009572 ADVANCED SYSTEMS GROUP	INV-0086504		IS PO 4526 NETAPP MAINT RENEWAL	11,784.07
Total :						11,784.07
74520	1/22/2014	010311 AMERICAN COUNCIL ON CRIMINAL	13-0307	000002	PD/MANAGING THE USE OF FORCE IN	99.00
Total :						99.00
74521	1/22/2014	010880 APA WASHINGTON	4250		HR WEBSITE JOB LISTING: ASSIST PLA	50.00
Total :						50.00
74522	1/22/2014	010882 BLINN, GRANT	PER DIEM		MC/V1/02/14 PER DIEM/PARKING	234.00
Total :						234.00
74523	1/22/2014	001460 CADRE INC	13-LPD-1	000019	PD/MOODY REG CLANDESTINE LAB 40	1,250.00
Total :						1,250.00
74524	1/22/2014	010664 CASCADE HARVEST COALITION	01/16/14	000068	HM AD/LISTING/MEMBERSHIP	1,470.00
Total :						1,470.00
74525	1/22/2014	009701 CITRIX SYSTEMS INC	91468841		IS PO 4524 SUPPORT/SUBSCRIPTION I	2,644.46

Voucher List
CITY OF LAKEWOOD

Bank code : csb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
74525	1/22/2014	009701 009701 CITRIX SYSTEMS INC	(Continued)			Total : 2,644.46
74526	1/22/2014	010606 CRAWFORD, ANNE	01/7/2014		MC/JAN, 2014 INTERPRETER SERVICE	100.00
					Total :	100.00
74527	1/22/2014	005775 CUTTING EDGE TRAINING LLC	4/3/14 TRAINING	000021	PD/SUPERVISOR FORCE LIABILITY PR	763.00
					Total :	763.00
74528	1/22/2014	001692 DEPT OF LABOR & INDUSTRIES	154046		PWFC RENEW OPERATING CERTIFICA	114.10
					Total :	114.10
74529	1/22/2014	010648 DIAMOND MARKETING SOLUTIONS	80451		ND DAILY MAIL 01/01/14 - 01/15/14	109.19
					Total :	109.19
74530	1/22/2014	009472 DISH NETWORK LLC	8255 7070 8168 1616	000055	PD/DISH - MONTHLY FEE FOR TV IN KI	111.17
					Total :	111.17
74531	1/22/2014	000145 DMCJA	2014 DUES		MC/JUDGE BLINN 2014 DUES	750.00
					Total :	750.00
74532	1/22/2014	000146 DMCMA	2014 MEMBERSHIP		MC/ WRIGHT 2014 MEMBERSHIP	150.00
					Total :	150.00
74533	1/22/2014	010425 DOYLE PRINTING COMPANY	52912	000046	PD/BUSINESS CARDS FOR TENNEY, OI	525.12
					Total :	525.12
74534	1/22/2014	010560 HD FOWLER CO	13547614		PWSW RAW MATERIALS	225.39
					Total :	225.39
74535	1/22/2014	007435 INTEGRA TELECOM HOLDINGS INC	11631785		PHONE SERVICE THRU 02/07/14	955.75
					Total :	955.75
74536	1/22/2014	010885 JOHNSTON GROUP LLC	389		ND 01/14 RETAINTER FED GOVT RELA	2,250.00
					Total :	2,250.00
74537	1/22/2014	009084 LAI, ALAN	01/10/2014		MC/JAN, 2014 INTERPRETER SERVICE	165.92
					Total :	165.92
74538	1/22/2014	005980 LEADS ONLINE, LLC	226011	000027	PD/12 MO METAL THEFT TRACKING SE	6,188.00

Voucher List
CITY OF LAKEWOOD

Bank code : csb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
74538	1/22/2014	005980 005980 LEADS ONLINE, LLC	(Continued)			Total : 6,188.00
74539	1/22/2014	000309 LES SCHWAB TIRE CENTER	30500163846		PARKS FLEET/TIRE REPAIR	8.75
					Total :	8.75
74540	1/22/2014	000376 OFFICE DEPOT	1646362678	000003	PD/10 RECEIPT BOOKS FOR PARR	11.82
			1646761388		ED SUPPLIES	2.19
			1646761389		ED SUPPLIES	6.56
			686589106001	000059	PD/HOLE PUNCHES, PENS, LABELS FC	36.62
			686591825001	000060	PD/SURGE PROTECTORS	17.48
					Total :	74.67
74541	1/22/2014	007511 PFX PET SUPPLY LLC	cd12409470	000035	PD/K-9 DOG FOOD	368.56
					Total :	368.56
74542	1/22/2014	000420 PIERCE TRANSIT	FEB, 2014	000048	PD/FEBRUARY 2014 RENT FOR SCREA	500.00
					Total :	500.00
74543	1/22/2014	010889 PITT, JAMES	PD/REFUND		DWLS IMPOUND/TOW FEE REFUND PE	277.00
					Total :	277.00
74544	1/22/2014	007866 PLANNING ASSOC OF WASHINGTON	1317167-63849939		CD BUGHER PAW 2014 MEMBERSHIP	150.00
					Total :	150.00
74545	1/22/2014	008936 PSFOA	2014 MEMBERSHIP		FN 2014 PSFOA MEMBERSHIP DUES	100.00
					Total :	100.00
74546	1/22/2014	010645 PUBLIC ENGINES INC	18954	000028	CRIMEREPORTS PLUS ANNUAL SUBSC	4,099.00
					Total :	4,099.00
74547	1/22/2014	000449 PUGET SOUND REGIONAL COUNCIL	2014 DUES	000013	ND FY2014 DUES	16,630.00
					Total :	16,630.00
74548	1/22/2014	005342 RAINIER LIGHTING & ELECTRICAL	322232-1		PWFC SUPPLIES	157.54
			322700-1		PWFC SUPPLIES	144.41
			322838-1		PWFC SUPPLIES	158.36
					Total :	460.31

Voucher List
CITY OF LAKEWOOD

Bank code : csb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
74549	1/22/2014	010478 RICOH USA INC	91581769		PD/COPIER RENTAL	156.01
Total :						156.01
74550	1/22/2014	005154 TICOR TITLE COMPANY	6527230		PWCP E1183 OWNERS STD	438.00
			6527231		PWCP E1183 OWNERS STD	438.00
			6527232		PWCP E1183 OWNERS STD	438.00
			6527233		PWCP E1183 OWNERS STD	438.00
			6527234		PWCP E1183 OWNERS STD	438.00
			6527235		PWCP E1183 OWNERS STD	438.00
			6527236		PWCP E1183 OWNERS STD	438.00
			6527237		PWCP E1183 OWNERS STD	438.00
			6527238		PWCP E1183 OWNERS STD	438.00
			6527239		PWCP E1183 OWNERS STD	438.00
			6527241		PWCP E1183 OWNERS STD	438.00
			6527242		PWCP E1183 OWNERS STD	438.00
			6527243		PWCP E1183 OWNERS STD	438.00
			6527244		PWCP E1183 OWNERS STD	438.00
			6527245		PWCP E1183 OWNERS STD	438.00
			6527246		PWCP E1183 OWNERS STD	438.00
			6527247		PWCP E1183 OWNERS STD	438.00
			6527248		PWCP E1183 OWNERS STD	438.00
			6527249		PWCP E1183 OWNERS STD	438.00
Total :						8,322.00
74551	1/22/2014	000913 WA STATE ASSOC OF PERMIT TECHS	WEAVER 2014 DUES		CD WEAVER 2014 MEMBERSHIP DUES	35.00
Total :						35.00
74552	1/22/2014	000597 WASHINGTON STATE SUPREME COURT	PR-9466		LG PRINTING BRIEFS	5.44
Total :						5.44
74553	1/22/2014	009254 WFOA	1330595-63775669		FN WFOA MEMBERSHIP	300.00
Total :						300.00
74554	1/22/2014	010479 WSFMA	EWPFYJJED		HM 2014 WSFMA CONFERENCE	175.00
			EXFHSDT9		HM 2014 WSFMA CONFERENCE	175.00
Total :						350.00

Bank code : csb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
900274	1/6/2014	010892 OLD REPUBLIC TITLE LTD	900274		CDBG HOME-DPA-055 LEITEL	4,000.00
Total :						4,000.00

62 Vouchers for bank code : csb

Bank total : 1,020,199.39

62 Vouchers in this report

Total vouchers : 1,020,199.39

ORIGINAL



PLANNING ADVISORY BOARD
REGULAR MEETING
WEDNESDAY, December 18, 2013
Council Chambers
6000 Main Street SW
Lakewood, WA 98499

Call to Order

The meeting was called to order at 6:30 p.m.

Roll Call

Planning Advisory Board (PAB) Members Present: Don Daniels, Chair; Jeff Brown, Paul Calta, Bob Zawilski, Jim Taylor

PAB Member Excused: Doug Babbit, Connie Coleman-Lacadie

Staff Present: Dave Bugher, Assistant City Manager-Development; Dan Catron, Principal Planner, Staci Vukovich, Recording Secretary

Council Liaison Present: Mary Moss

Approval of Minutes

Minutes of the meeting held on November 20, 2013, were unanimously approved with one correction. Under New Business, second paragraph, second sentence. It should read: *"He is concerned that Lakewood does not have a "high quality pedestrian environment" goal stated for other than the multi-family setting. This implies that the status quo in single family housing areas is both desirable and acceptable".* .M/S/C Zawilski/Calta.

Changes to Agenda - None

Public Comments – None

Public Hearing - None

New Business: None

Unfinished Business – 2015 Periodic Update and Existing Conditions Report Update. Before reviewing the update, Mr. Bugher alerted the board that on December 20, 2013, the planning department will accept privately initiated comprehensive plan applications during January and February, 2014. The

process closes on March 3, 2014. Also in March, the PAB will be given an opportunity to take a look any amendments that it would like to make. There is a stated mandated 60-day comment period. By May 1, 2014, Mr. Bugher expects to finalize all the proposed amendments.

Mr. Bugher reviewed draft Chapters 1 through 8 of the Existing Conditions Report as a part of the 2015 periodic update. He touched on specific tables within the report and changes that have occurred and changes that are not done yet.

Mr. Bugher referenced Chapter 4 Population Projections. When the comp plan was adopted in 2000, the estimated population number for 2020 was 78,000 people. In 2007 it was amended to be 72,000 by 2030 and approved by the Pierce County Council. The city will be doing a housing capacity analysis but a truncated one. Mr. Bugher proposed that the capacity analysis will be based upon the amendments to the comp plan that have been made since 2000.

Mr. Daniels asked the PAB if there were any comments regarding the analysis of using the 72,000 population projection versus the 78,000 projection. Currently, Lakewood has 60,000 people. The PAB agreed to stay with the 72,000.

Mr. Bugher asked the PAB if they are okay with the way the update is coming together. PAB members present are fine with the layout and way it is being presented. They appreciate the tables.

Reports from Board Members and Staff: Mr. Bugher mentioned that through the first quarter of 2014 staff will be looking at zoning code amendments on housing issues and Dan Catron is working on the sub-division code.

Mr. Daniels asked that staff check with Mr. Babbit and ask if he intends to continue serving on the PAB. Mr. Daniels and Mr. Brown both have turned in their applications to renew their memberships which expired in February 2014.

Meeting Adjourned: 7:15 p.m.

Next Meeting: The next PAB meeting is January 15, 2014



Don Daniels, Chair
Planning Advisory Board



Staci Vukovich, Secretary
Planning Advisory Board



Human Services Funding Advisory Board
Regular Meeting Minutes
Thursday, October 24, 2013

6000 Main Street SW
Lakewood, WA 98499

CALL TO ORDER

Ms. Green called the meeting to order at 4:05 p.m.

ATTENDANCE

Board Members Present: Mr. Anthony Gomez, Ms. Mary Bohn, Ms. Mary Green, Mr. Paul Calta, Mr. Barry Hackett, Ms. Christine Turner

Absent: Ms. Paula Renz, Ms. Amy Nelson and Ms. Susan Hart

City Council Liaison: Mike Brandstetter

Staff Members Present: Karmel Shields

APPROVAL OF MINUTES

Mr. Hackett moved to approve the minutes of the Human Services Funding Advisory Board from September 19, 2013. Ms. Turner seconded the motion. The minutes were approved unanimously.

PUBLIC COMMENTS

Ms. Shields read a letter from Ms. Christina Stephens (dated September 22, 2013), the visiting PLU nursing student who observed the HSFAB last month.

NEW BUSINESS

Preparing 2014 Funding Recommendations

Ms. Shields presented the planning documents to guide the second-year funding recommendation discussion. The first document contained the staff assessment of contract performance; the following two documents provided more detail on program reimbursement requests and service reports for the past nine months.

Ms. Green led the discussion for reviewing the programs' performance and for determining future funding. It was agreed that if no concerns were raised, the program would automatically be recommended for the same level of funding in 2014. Members also agreed that if concerns were identified the program would be placed in a "parking lot" and the Board would return to the program for further review. There were nine programs requiring more discussion.

At the end of the process, all twenty-nine currently funded programs were recommended for the same level of funding in 2014. Staff was directed to develop new contracting and performance expectations for the programs requiring further review. Changes to contracts will include clarification on allowable costs, or a change in reporting requirements/service goals/outcomes, or increased documentation for the services being provided.

UNFINISHED BUSINESS

Presenting 2014 Funding Recommendation to Council

The funding recommendations are slated to be presented to the City Council at the Tuesday, November 12 study session. Staff will prepare and submit the memorandum to the City Clerk by November 4, 2013. It was determined that the HSFAB members will attend the study session to support the staff presentation to the Council and to answer any questions about the funding recommendation process.

OTHER

Future Meeting Schedule

The HSFAB will not be meeting for the remainder of 2013, unless Council has a specific request requiring action before the end to the year. Ms. Bohn requested that a 2014 meeting schedule be produced next month. Ms. Green and Ms. Shields will meet in November to produce a meeting schedule, which includes regular meetings and the timeline for the Request for Proposal process.

ADJOURNMENT

There being no other business Mr. Hackett moved that the Board adjourn. Mr. Gomez seconded the motion. The motion passed and Ms. Green adjourned the meeting at 5:45 p.m.



Ms. Mary Green, Chair

1/16/2014
Date



Ms. Karmel Shields, HS Coordinator

1/16/14
Date



**COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)
CITIZENS ADVISORY BOARD
Regular Meeting Minutes
WEDNESDAY – January 15, 2014
Lakewood City Hall, Conference Room 3A
6000 Main Street SW, Lakewood, WA**

CALL TO ORDER

Chair Edith Owen Wallace called the meeting to order at 6:00 p.m.

ATTENDANCE

Board Members Present: Chair Edith Owen Wallace, Michael Lacadie, Kathleen Lind, Laurie Maus, Mumbi Ngari-Turner and Sharon Taylor

Board Members Excused: Helen Bloodsaw

Council Liaison Present: Council Member Marie Barth

City Staff Present: Jeff Gumm, Martha Larkin

APPROVAL OF JANUARY 9, 2013 MINUTES

LAURIE MAUS MOVED TO APPROVE THE JANUARY 8, 2013 CDBG CITIZENS ADVISORY BOARD MEETING MINUTES AS WRITTEN. THE MOTION WAS SECONDED BY KATHLEEN LIND. VOICE VOTE WAS TAKEN AND THE MOTION CARRIED UNANIMOUSLY.

PUBLIC COMMENTS

There was no one present who wished to comment.

NEW BUSINESS

Oral Presentations by FY 2014 Applicants

Northwest Business and Community Development Center
Linda Jadwin, President and Vicky Nelson, Vice President

Ms. Jadwin explained that the program helps existing and start-up businesses. She stated that they are currently helping a business relocate to Lakewood, helping another to retain the three jobs they have, and working with a new used-car dealership which would create two jobs. She went on to say that in the coming year, they hoped to use Lakewood funding to work with a total of 50 businesses on an ongoing basis and to provide training to approximately 25 persons per week. She said there is no other agency in Lakewood providing these services. Their goal is to create and retain 4-6 jobs and to open 4 new businesses and they are seeking 21% of their total budget to serve Lakewood clients.

Mr. Gumm asked for clarification of the transportation line-item in the budget. Ms. Jadwin explained that it is for staff mileage costs.

Tillicum/American Lake Gardens Community Service Center – Operations

Karen Priest, Director and Bill Hubbard, Board President

Ms. Priest explained that this is the 29th year the Tillicum Community Center has been in operation serving the predominately low-income neighborhoods of Tillicum and Woodbrook. She said the Center provides much needed services to the isolated communities of Tillicum and Woodbrook such as a food bank, clothing exchange, weekly senior meal sites, a Community Health Care Clinic (SeaMar), Women, Infants, Children (WIC) program, a Pierce County Library branch, and meeting space for many groups such as the Tillicum-Woodbrook Neighborhood Association and the YWCA domestic violence group program for JBLM residents. Ms. Priest informed the Board the Center continues to experience a demand services. In 2013, the food bank provided 5,455 individuals with 65,460 meals. She stated the library assisted 43,827 patrons, the WIC program served 1,943 clients, and that SeaMar Healthcare provided aid to 3,643 persons over the last year. Ms. Priest informed the Board that the Center would be unable to adequately continue providing services without the support of the CDBG program. She stated that the other CDBG applicants were eligible to apply for other funding which the Tillicum Center is not.

Mr. Lacadie asked whether the auction items purchased the previous year had been sold to raise funds for the Center. Ms. Priest explained that some had been sold and that the items purchased for auction were not purchased with CDBG funds.

Mr. Lacadie asked what had been done to resolve the financial issues of the previous year. Ms. Priest stated that the issues concerning a lack of internal controls and lax recordkeeping at the Center had been resolved by hiring a bookkeeper and that they were now up to date.

Council Member Barth asked if the Center had since been audited. Ms Priest replied that the Center was last audited in 2012.

Ms. Barth asked if there was an inventory of the auction items. Ms. Priest said there was an inventory list of the items which were valued at approximately \$30,000. Mr. Hubbard explained that many of them had been sold, but not all.

Mr. Lacadie commented that the funding request had increased by 30%. Mr. Hubbard reminded the Board that because of the financial issues the Center was only allocated \$10,000 last year, which was a substantial decrease.

Chair Wallace asked if the Center collected rent payments from its tenants. Ms. Priest explained that the tenants paid various percentages of the utilities and other operational costs of the center. She indicated that in the future, she might change that practice and charge the tenants a flat rate for rent.

Ms. Wallace asked who operates the food bank. Ms. Priest stated that the Center runs the food bank using donations from private donors, EFN, Food Lifeline, Northwest Harvest, and Food of Life.

South Sound Outreach Services – Financial and Housing Counseling Program

Roberta Marsh, Executive Director and Erica Sullivan

Ms. Sullivan explained how their program provides free housing and financial counseling service to a diverse clientele. Services are tailored to individuals needs, including loan modifications, foreclosure prevention, mediation, and tax preparation. They assist low-income seniors and individuals with disabilities prevent foreclosure or homelessness through HUD-approved foreclosure intervention and financial counseling.

She stated that this program would seek to maintain affordable and stable housing opportunities through one-on-one counseling services as well as large-scale financial assistance and CDBG housing counseling workshops. Ms. Sullivan said the program works with individual clients to complete a full financial assessment, including credit counseling and potential social service's needs. The program is seeking one of two positive outcomes for those assisted: 1) the ability to retain ownership in one's home; or 2) if unable to maintain their home, the ability to locate additional permanent housing to avoid homelessness. Ms. Marsh shared some success stories and feedback from clients.

Council Member Barth asked if the agency is able to provide mediation with all lenders, including credit unions. Ms. Marsh indicated that yes, they do.

Ms. Barth asked if a homeowner must be in foreclosure to get help. Ms. Marsh explained that they do not. She indicated that services are provided much earlier if the client comes to them for assistance.

LASA – Prairie Oaks Homeless Housing and Housing Services for Homeless Families Projects

Janne Hutchins, Executive Director

Ms. Hutchins described LASA's mission to end homelessness through outreach and housing. She stated that with the Prairie Oaks Housing Project, LASA intends to create 15 permanent housing units, coupled with a client services center and general office space for the organization. She discussed plans for providing a shower, computer center, and free telephone and the need for a part-time person to oversee these services. She thanked the Board for recommending the funding \$250,000 in CDBG funding and the Section 108 Loan for construction financing for the client services center. Total committed funds for this project include 100% funding for the housing side and \$100,000 for the client services center. Ms. Hutchins said she has applied for Pierce County CDBG funding for the center and since Pierce county has a minimum funding request amount of \$50,000, she notified Board members that her request is now reduced (by \$10,000) to \$35,000 and that if funded, LASA wished to use the money for the (25%) match of their current HUD (75%) allocation and for cell phones for case managers. She updated the Board on LASA's fund raising total, which is currently at approximately \$40,000. She stated that they have received a funding allocation which will allow them to hire a fund-raiser to assist them.

Mr. Lacadie asked if homeless families are turned away if LASA has served its limit (% funded) of Lakewood clients or if their last place of residence was not in Lakewood. Ms. Hutchins explained that they must use their judgment in determining what would benefit the family most. She stated that to be successful, it is important to try and keep a family in the area where they have ties with family or friends. LASA partners with agencies from all over the area and works closely with Access Point for Housing

Ms. Barth asked if LASA was concerned about long-term abuse of the Section 8 assistance that will be provided at Prairie Oaks. Ms. Hutchins stated that there is always the potential for abuse, but they will do all they can to keep their residents motivated to move forward and become more self-sufficient.

House of Prayer Foundation Emergency Housing Services

Rosemary Hibbler, Program Manager; Bobby Lemmon, President; and Carolyn Lemmon, Vice President

Ms. Hibbler explained that House of Prayer Foundation provides emergency shelter, supportive services and prevention activities to homeless individuals and families residing in Lakewood. The program's focus is to take people from homelessness and move them through supportive and essential services to a point where the individual has obtained permanent housing and is a contributing member to society. She said the foundation is currently operating this shelter program in an 8-unit apartment complex owned by Bobby and Carolyn Lemmon.

Mr. Lacadie asked how the program gets its clients and how many clients are currently being served. Ms. Hibbler stated that their clients are referred by Department of Corrections because they are a "preferred housing provider" and from Helping Hand. They are currently serving 8 housing clients.

Mr. Lacadie noted that the requested amount is \$200,000. He asked if the \$30,000 in other funds identified in the budget is a "confirmed" amount. Ms. Hibbler explained that they have \$7,000 confirmed and also approximately \$20,000 of in-kind donations confirmed.

Habitat for Humanity New Tillicum North Street Public Right of Way Improvements
Maureen Fife, CEO and Ramon Rodriguez, Associate Development Specialist

Mr. Rodriguez handed out a drawing of the New Tillicum North Complex and explained that the City of Lakewood Public Works Department is requiring improvements to be made in the public right of way as a condition of granting building permits. Improvements will include street frontage improvements, replacement of curb, gutter, and sidewalk, replacement of wedge curb with vertical face and curb and gutter, removal of existing driveway approaches, and installation of City standard driveway approaches.

Mr. Lacadie asked if the funds would be held in contingency or spent as part of the project. Mr. Rodriguez explained that the funds will be spent because work must begin in August of 2014 in order for construction of the housing to begin in December as planned.

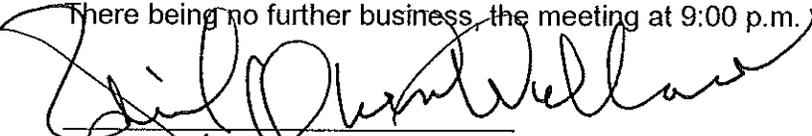
OTHER

NEXT MEETING

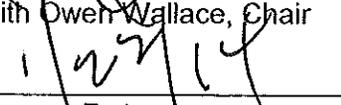
The next meeting of the CDBG Citizens Advisory Board is to be held on Wednesday, January 22, 2014 at 5:30 p.m. in Conference Room 3A.

ADJOURNMENT

(There being no further business, the meeting at 9:00 p.m.)



Edith Owen Wallace, Chair



Date



PUBLIC SAFETY ADVISORY COMMITTEE

Regular Meeting Minutes
Wednesday, November 6, 2013
Lakewood Police Department
9401 Lakewood Drive SW
Lakewood, WA 98499

CALL TO ORDER

The Meeting was called to order at 5:20 p.m.

ROLL CALL

Public Safety Advisory Committee Members Present: Sheri Badger, Julio Perez-Tanahashi, Bryan Thomas, Aaron Young and Alan Hart

Public Safety Advisory Committee Members Excused: Renee Hanna, Lonnie Lai, Ray Dotson and Sam Ross

Public Safety Advisory Committee Members Absent: none

City Councilmember Present: Marie Barth

Fire Department Staff Present: None

Lakewood Youth Council Present: Olga Legkun and Riki Takeuchi

Staff Present: Assistant Chief Mike Zaro and Committee Staff Support Christina James, Senior Office Assistant

APPROVAL OF MINUTES

Sheri Badger motioned to approve the September meeting minutes. All ayes; minutes were approved.

PUBLIC COMMENT

Linsey Singleton from Tacoma-Pierce County Health Department Maternal Child Outreach Team asked about the graffiti she had been seeing around Lakewood, stating it seemed to be a lot lately. Discussion ensued. Assistant Chief Mike Zaro asked her, and all citizens, to call City Hall when they see graffiti on public property; the City will go out and remove it.

CITY COUNCIL LIAISON COMMENTS

Councilmember Marie Barth welcomed the Youth Council members, asking if they would be the ones attending the PSAC meetings in future. Olga Legkun and Riki Takeuchi stated they were not sure, no decision had really been made regarding that; it was agreed that Olga and Riki would take the information back to the Youth Council and they would pick one or two people to attend the meetings regularly, rather than alternating.

Councilmember Marie Barth mentioned two issues which citizens had brought to her since last meeting. The first was a citizen's concern over Homeland Security coming and taking over Lakewood in the event of a national disaster. Discussion ensued.

The second inquiry was regarding the City's stance on marijuana stores. Councilmember Marie Barth had informed the citizen that the City didn't have a stance at this point. Discussion ensued.

FIRE CHIEF COMMENTS

Handouts-September Alarm Summary Report

Colleen Adler was unable to attend, but provided the September Alarm Summary Report for perusal.

POLICE CHIEF COMMENTS

Handout-Crime and Incident Report (September 2013)

Assistant Chief Mike Zaro stated he would answer any questions regarding the statistics. Discussion ensued.

Assistant Chief Mike Zaro discussed a recent case regarding a citizen carrying a gun, openly, on Clover Park Technical College grounds. It is not against the law to openly carry a handgun, but school security called 911. Our officers responded; the student recorded the entire encounter on his cell phone and posted it to youtube.com. Assistant Chief Zaro stated that our officers did a great job of handling the situation. Discussion ensued.

Bryan Thomas asked about the state receiving grant monies focusing on police working on car thefts or break-ins, wondering if we were getting any of that money. Assistant Chief Mike Zaro stated that we have been a part of the Washington Auto-Theft Prevention Authority for 5 years now, though he wasn't sure if that was what Bryan meant. They agreed that this was probably the same thing.

Assistant Chief Mike Zaro gave an update on the program we are trying to develop for the mentally ill call-outs, of which we have been receiving a larger number of lately and which was discussed last month. Assistant Chief Zaro stated that they are still working things out, putting a few final touches on it, and they will bring it to PSAC once it is done.

Bryan Thomas asked about the Food Drive. Assistant Chief Mike Zaro explained the partnership with Les Schwab and Q13 News. Discussion ensued.

Assistant Chief Mike Zaro discussed the 10 year anniversary for the Department and the hope that PSAC would be a part of the planning and events. More discussion will follow next month.

NEW BUSINESS

Members gave updates on the Neighborhood Association Meetings they attended. One issue that was discussed was people coming up to people's houses and plugging their cell phones and other devices into their outside outlets-essentially "stealing" power. Another issue was squatters. Discussion ensued. Bryan Thomas discussed LASA's move and new office space/shelter being built.

Bryan Thomas asked about the old Police Station over on 112th. Assistant Chief Mike Zaro stated he wasn't sure, but knew that the church next door to it had bought it and were planning something for the youth.

The Lakewood Police Department's Use of Force Policy was discussed. A citizen wrote a letter concerned that the current Lakewood Police Policy did not say something, mirroring what the ACLU says, about "preservation of all life over use of force." It was agreed that PSAC was the group to handle a citizen concern regarding LPD policies; Assistant Chief Mike Zaro also stated that our current policy meets all CALEA and WASPC Accreditation standards as well as mirroring case law. The citizen's chief concern seemed to be that we didn't have anything about valuing or protecting all life in our use of force policy, but the first line in our Mission Statement is that we will protect life and property. Discussion ensued. It was agreed that Joanna Nichols would send the Use of Force Policy to the members for their perusal. Sheri Badger moved to table the discussion until next month's meeting in order to allow perusal and review of the Use of Force Policy. Motion seconded and approved.

UNFINISHED BUSINESS

There was no unfinished business.

REPORTS FROM BOARD MEMBERS & STAFF

There were no further reports from board members or staff.

ADJOURNMENT

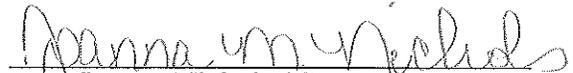
Aaron Young motioned to adjourn the meeting. All ayes; meeting adjourned at 6:14 p.m.

Public Safety Advisory Committee

Attest:



Bryan Thomas, Chair



Joanna Nichols / Secretary



CITIZEN'S TRANSPORTATION ADVISORY COMMITTEE

Meeting Minutes of
Tuesday, September 24, 2013
5:30 PM to 7:00 PM
City Hall Conference Room 1E
6000 Main Street SW
Lakewood, WA 98499

CALL TO ORDER

At 5:31 p.m. Chairman Mr. Paul Wagemann called the meeting to order.

ATTENDANCE/ROLL CALL

Citizen's Transportation Advisory Committee Members Present:

Chairman Paul Wagemann, Charlie Maxwell, Christopher Webber, Robert Pourpasand and Sisay Telahun

Citizen's Transportation Advisory Committee Members Excused: Vice-Chairman Levi Wilhelmsen

Citizen's Transportation Advisory Committee Members Absent: none

Citizen's Transportation Advisory Committee Council Liaison: Paul Bocchi

Staff Present: Public Works Director Don Wickstrom; Public Works Transportation Division Manager Desireé Winkler; and Public Works Administrative Assistant Karen Devereaux-Bibb

APPROVAL OF MINUTES

Chairman Mr. Paul Wagemann opened the floor asking if there were any additions, changes, or modifications to the July 9, 2013 meeting minutes as presented.

The motion to approve the minutes as written was made by Mr. Charlie Maxwell then seconded by Mr. Christopher Webber. A voice vote was taken and the motion carried unanimously.

PUBLIC COMMENTS

No public present at meeting.

CITY COUNCIL LIAISON COMMENTS

New City Manager, Mr. John Caulfield, introduced himself to the group commenting that he was on a "listening tour" of different appointed committees for a chance to meet individual members and hear their ideas or answer any questions. Mr. Caulfield noted the key issue of transportation infrastructure improvements and preservation and funding options to support them would be discussed at the next Transportation Benefit District meeting scheduled for Monday September 30, 2013.

UNFINISHED BUSINESS

Crosswalk Pedestrian Flagging Pilot Project Update

Ms. Desireé Winkler informed the group that in order to measure the success of the program staff has completed the pre-pedestrian counts, as well as counting the number of cars not yielding at each of the locations, during peak hours. Once Pierce County crews have erected new posts a pedestrian instruction sign will be installed to explain how to safely use the crosswalk flags. The following three locations have been chosen as part of the pilot program as these are easiest for staff to monitor and evaluate data from, which will help to keep initial costs down.

1. The pedestrian crossing at 59th Ave SW in front of Old Country Buffet restaurant.
2. The pedestrian crossing on the east side of Main St SW between the Barnes and Noble bookstore and the Department of Social and Health Services building.
3. On Washington Blvd SW at Lake City Blvd, near the Harrison Preparatory School.

Ms. Desireé Winkler will send email notification to all members when they can observe the locations in use and get a personal perspective on the effectiveness of the pilot program. Chairman Mr. Paul Wagemann suggested the City communicate with the local schools to let the children know how they work and support the program.

Street Survey Update

Ms. Desiree Winkler commented that approximately 350 surveys out of the 900 requested had been returned to this point. Ms. Desiree Winkler noted that the one and a half pages of fairly pointed street survey questions would provide Council with needed feedback as to where citizens want monies spent and how much they themselves are willing to pay to have infrastructure maintained and developed.

NEW BUSINESS

Keep Lakewood Beautiful, Bob Warfield

Mr. Bob Warfield, member of the Keep Lakewood Beautiful group, presented his vision of how KLB could become more involved with City projects to improve public spaces and gateways when KLB has funds available. KLB has recently become a 501© 3 Commenting on the Rose Murphy endowment and fund raising efforts of the group as examples of intended growth of resources available. Many neighborhood projects have been completed through collaboration between KLB and CSRT, Parks Department, and PW Operations & Maintenance, as well as other stakeholder groups. Mr. Warfield noted the success in the Oakbrook neighborhood example of community coming together to improve their entrance at 87th & Onyx Dr SW, stating these are some of the broad-range types of projects in which they want to have an opportunity to participate. Mr. Warfield specifically mentioned larger commissioned art pieces to be used at gateway projects throughout the City and the support KLB may be able to provide with those projects.

Chairman Mr. Paul Wagemann queried the group and members voiced their agreement that community involvement is important. Mr. Robert Pourpasand agreed that attractive gateways will encourage more commercial business to relocate to Lakewood as well as bring more visitors to the area. Mr. Sisay Telahun and Mr. Christopher Webber mentioned the large group of soldiers as a volunteer base for this community and opportunities to instill community pride in such projects. Chairman Mr. Paul Wagemann pointed out the committee's main concern is safely moving traffic through the City, adding that beautification has been a part of several projects.

In support of Mr. Warfield's ideas on beautification being everyone's responsibility, Chairman Mr. Paul Wagemann asked Ms. Desiree Winkler to add a specific line with regard to beautification considerations to the prioritization criteria for 6 Yr. TIP project development.

Mr. Robert Pourpasand made the motion requesting that City Council prioritize the gateway projects and involve the community stakeholders. Mr. Charlie Maxwell seconded the motion. A voice vote was taken and the motion passed unanimously.

Transportation Benefit District Update

Ms. Desiree Winkler requested that committee members attend the next TBD meeting scheduled for Monday September 30, 2013.

CTAC Members Traffic Flow Observations

Mr. Christopher Webber noted that large potholes are forming on Nyanza Rd SW & 120th St SW. Ms. Desiree Winkler informed the group that temporary patches from the gas main replacement project are in place and will be repaired. He noted another location in Tillicum near the middle of Union Avenue, with an apparent clogged drain producing a large puddle across the roadway.

Mr. Robert Pourpasand complemented staff on the quick turn around on a roadway repair he requested noting it was completed within 24 hours.

Mr. Charlie Maxwell commented on the overgrown shrubbery causing a problem at the Pierce Transit employee pedestrian crossing on 96th St, west of South Tacoma Way.

Chairman Mr. Paul Wagemann added that the camera at 112th St SW & Holden Rd SW is continuing to have trouble. Ms. Desiree Winkler indicated the loop was cut during a PSE gas line installation project and her staff is working to schedule that repair.

TRANSPORTATION DIVISION MANAGER UPDATE

Ms. Desiree Winkler provided the following project updates:

e1181 Bridgeport Way Overlay – 112th St SW to 59th Ave SW

This project is substantially complete.

e1182 Citywide Safety Upgrade (Signals)

Two projects are out to bid. One is the traffic signal at Custer Rd SW & John Dower Rd SW which includes a signal bridge installation. The second project is in relation to upgrading signal displays throughout the city to include: larger displays; backplates and reflective tape; and replacing solid green ball displays with flashing yellow arrows at 50 separate locations within the City.

Ms. Desiree Winkler reminded the group they voted not to install signage at these flashing-yellow arrow (FLY) locations and therefore need to complete some public outreach regarding the proper use. A brochure is being made as well as a website blog with animated instructions. Chairman Mr. Paul Wagemann suggested starting with placing information in the school district newsletter to reach families and place onto the high school websites to reach young drivers.

Utility Coordination Meeting Minutes Update

None provided.

NEXT CTAC MEETING

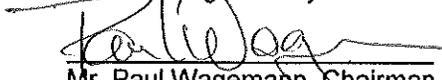
The next regularly scheduled quarterly meeting is to be held Tuesday, January 28, 2014 in the Lakewood City Hall Conference Room 1E from 5:30 p.m. to 7:00 p.m.

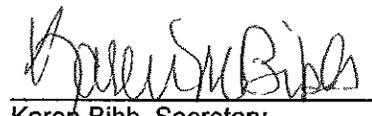
Agenda items to be included are:

- Transportation Benefit District Update
- Street Survey Update
- Vote for new Chairman and Vice-Chairman
- Community Outreach for Flashing Yellow Arrow Signals

ADJORNMENT

This meeting was adjourned at 6:57 p.m.

 01/28/2014
 Mr. Paul Wagemann, Chairman Date
 Citizen's Transportation Advisory Committee

 01/28/2014
 Karen Bibb, Secretary Date
 Citizen's Transportation Advisory Committee

REQUEST FOR COUNCIL ACTION

DATE ACTION IS REQUESTED: February 3, 2014 REVIEW:	TITLE: Reappointing Jeff Brown and Don Daniels to serve on the Planning Advisory Board through February 11, 2019. ATTACHMENTS: Candidate applications	TYPE OF ACTION: <input type="checkbox"/> ORDINANCE <input type="checkbox"/> RESOLUTION <input checked="" type="checkbox"/> MOTION 2014-05 <input type="checkbox"/> OTHER
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SUBMITTED BY: Alice M. Bush, MMC/City Clerk on behalf of Mayor Anderson

RECOMMENDATION: It is recommended that the City Council confirm the Mayor’s reappointment of Jeff Brown and Don Daniels to serve on the Planning Advisory Board through February 11, 2019.

DISCUSSION: A Notice of Vacancy was sent to The News Tribune and The Suburban Times and posted at the Tillicum Community Center, Tillicum Library, Lakewood Community Center, Lakewood Library and City Hall to fill two (2) vacancies on the Planning Advisory Board. Three (3) applications were received and transmitted to the Council on January 10, 2014. The Mayor’s appointment is listed on the attached table.

The Planning Advisory Board shall assist City staff in preparing a comprehensive plan; provide recommendations to the City Council on land use and zoning regulations and other development regulations; act as the research and fact finding agency of the City in regard to land uses, housing, capital facilities, utilities, transportation and classifications of lands as agriculture, forest, mineral lands, critical areas, wetlands and geologically hazardous areas; and provide an annual progress report to the City Council.

ALTERNATIVE(S): The Council could choose not to confirm the appointments or re-advertise for this position.

FISCAL IMPACT: There is no fiscal impact.

_____ Prepared by _____ Department Director	 _____ City Manager Review
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**PLANNING ADVISORY BOARD
APPLICATIONS FILED**

January 6, 2014

NAME	LAKWOOD RESIDENT	MAYOR'S APPOINTMENT 2 - 5 year term thru 2/11/2019
*Jeff Brown	Yes	Appoint
*Don Daniels	Yes	Appoint
**Glen Spieth	Yes	

*incumbent on PAB

**serves on Landmarks Heritage & Advisory Board

CITY OF LAKEWOOD
6000 Main Street SW
Lakewood, WA 98499
Phone: (253) 589-2489 Fax: (253) 589-3774

RECEIVED

DEC 23 2013

LAKWOOD LEGAL DEPARTMENT

APPLICATION FOR APPOINTMENT

The information in this document is subject to public disclosure and can be made available to the public.

I wish to be considered for appointment to the following committee, board or commission:

- Arts Commission
- Citizens' Transportation Advisory Committee
- *Civil Service Commission – (Please see box below for additional questions.)
- Community Development Block Grant (CDBG) Citizens Advisory Board
- Human Services Funding Advisory Board
- Lakewood's Promise Advisory Board
- Landmarks and Heritage Advisory Board
- Lodging Tax Advisory Committee- (Organizations representing businesses required to collect hotel/motel tax, and organizations involving in activities authorized to be funded by hotel/motel taxes and local agencies involved in tourism promotion.)
- Parks and Recreation Advisory Board
- Planning Advisory Board
- Public Safety Advisory Committee
- Redevelopment Advisory Board

Name: JEFF BROWN
Current Home Address: 10903 GLENWOOD DR. SW. (Please Print)
City: LAKWOOD State: WA Zip: 98498
Home Phone Number: 591-0270 E-mail: jeff@creoworks.com
Present Employer: CREOWORKS HOLDING LLC.
Address: _____ Work Phone: _____

CIVIL SERVICES COMMISSION APPLICANTS. PLEASE ANSWER QUESTIONS BELOW.

*How long have you resided at the home address above? 20 Years _____ Months

*Prior Home Address: N/A For how long? _____

*Are you a citizen of the United States? Yes No _____ (*Submit I-9 Form attached)

*Are you a registered voter of Pierce County? Yes No _____

*What political party are you affiliated with? REPUBLICAN

*Requirement of RCW 41.12 for Civil Service Commission appointments

Hobbies/Interests: RUNNING, ART

Have you previously served or are you currently on one of the Boards or Commissions listed above? Yes No If yes, please explain: HAVE SERVED

ON THE P.A.B. FOR ABOUT 9 YEARS

Date available for appointment: IMMEDIATELY

Are you available to attend evening meetings? Yes No

Are you available to attend daytime meetings? Yes No

Approximately how many hours each month can you devote to City business? 15

Recommended by: _____

Education: B OF ARCHITECTURE; B.S. ARCHITECTURE

Professional and/or community activities: ARCHITECT; CHAIR OF

TADWA PIKREK COUNTY CHAMBER OF COMMERCE,
PIKREK COLLEGE ~~FOR~~ FOUNDATION BOARD; PIKREK CO.

Please share some of your experiences or qualifications that you have relating to the work of this board, committee or commission: PLANNING COMMISSION

MY LOCAL WORK AS AN ARCHITECT AND PLANNER

Please explain why you would like to be part of this board, committee or commission:

CONTINUITY ON CRITICAL ISSUES COMING
FORTH

If necessary, are you available for an interview prior to appointment? Yes No
Attach additional pages, if needed.

ATTENDANCE: Individuals appointed are expected to attend meetings regularly. The Council expects to be informed in the event any Committee, Board or Commission member has three unexcused absences. The Council, may in the event of three unexcused absences, dismiss the individual from service.

EXPECTATIONS: Adhere to City of Lakewood's Code of Ethics, regular attendance at meetings (three or more unexcused absences may be cause for removal), mutual respect among members, good listener, and flexible.

PLEASE RETURN THIS FORM TO: City of Lakewood
City Clerk's Office
6000 Main Street SW
Lakewood, WA 98499
(253) 589-2489 Fax: (253) 589-3774

I hereby certify that this application and any other materials and/or documents provided in this application process contains no willful misrepresentation and that the information given is true and complete to the best of my knowledge.

Signature: [Signature] Date: 12.12.18

CITY OF LAKEWOOD
6000 Main Street SW
Lakewood, WA 98499
Phone: (253) 589-2489 Fax: (253) 589-3774

APPLICATION FOR APPOINTMENT

The information in this document is subject to public disclosure and can be made available to the public.

I wish to be considered for appointment to the following committee, board or commission:

- Arts Commission
- Citizens' Transportation Advisory Committee
- *Civil Service Commission – (Please see box below for additional questions.)
- Community Development Block Grant (CDBG) Citizens Advisory Board
- Human Services Funding Advisory Board
- Lakewood's Promise Advisory Board
- Landmarks and Heritage Advisory Board
- Lodging Tax Advisory Committee- (Organizations representing businesses required to collect hotel/motel tax, and organizations involving in activities authorized to be funded by hotel/motel taxes and local agencies involved in tourism promotion.)
- Parks and Recreation Advisory Board
- Planning Advisory Board
- Public Safety Advisory Committee
- Redevelopment Advisory Board

Name: DON DANIELS
(Please Print)
Current Home Address: 10129 89th AVE SW
City: LAKESWOOD State: WA Zip: 98498
Home Phone Number: 253-370-0583 E-mail: ddaniels6@comcast.net
Present Employer: MALLOY SAFETY & SUPPLY
Address: 5510 EAST MARGINAL WAY Work Phone: 206-892-7218
SEATTLE WA 98134

CIVIL SERVICES COMMISSION APPLICANTS. PLEASE ANSWER QUESTIONS BELOW.

- *How long have you resided at the home address above? ___ Years ___ Months
- *Prior Home Address: _____ For how long? _____
- *Are you a citizen of the United States? Yes ___ No ___ (*Submit I-9 Form attached)
- *Are you a registered voter of Pierce County? Yes ___ No ___
- *What political party are you affiliated with? _____
- *Requirement of RCW 41.12 for Civil Service Commission appointments

Hobbies/Interests: FAMILY, GOLF, TRAVEL

Have you previously served or are you currently on one of the Boards or Commissions listed above? Yes No If yes, please explain: CURRENT CHAIR ON PAB.

Date available for appointment: NOW

Are you available to attend evening meetings? Yes No

Are you available to attend daytime meetings? Yes No

Approximately how many hours each month can you devote to City business? 10

Recommended by: _____

Education: _____

Professional and/or community activities: LAKEWOOD ROTARIAN

LAKEWOOD UNITED MEMBER

Please share some of your experiences or qualifications that you have relating to the work of this board, committee or commission: SERVED ON PAB FOR THE LAST 6 YRS

Please explain why you would like to be part of this board, committee or commission: ENJOYED SERVING THE LAST 6 YRS - LOOK FORWARD TO SERVING AGAIN.

If necessary, are you available for an interview prior to appointment? Yes No
Attach additional pages, if needed.

ATTENDANCE: Individuals appointed are expected to attend meetings regularly. The Council expects to be informed in the event any Committee, Board or Commission member has three unexcused absences. The Council, may in the event of three unexcused absences, dismiss the individual from service.

EXPECTATIONS: Adhere to City of Lakewood's Code of Ethics, regular attendance at meetings (three or more unexcused absences may be cause for removal), mutual respect among members, good listener, and flexible.

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6000 Main Street SW
Lakewood, WA 98499
(253) 589-2489 Fax: (253) 589-3774

I hereby certify that this application and any other materials and/or documents provided in this application process contains no willful misrepresentation and that the information given is true and complete to the best of my knowledge.

Signature: [Signature] Date: 11/30/2013 073

CITY OF LAKEWOOD
6000 Main Street SW
Lakewood, WA 98499
Phone: (253) 589-2489 Fax: (253) 589-3774

RECEIVED

DEC 12 2013

APPLICATION FOR APPOINTMENT

CITY OF LAKEWOOD

The information in this document is subject to public disclosure and can be made available to the public.

I wish to be considered for appointment to the following committee, board or commission:

- Arts Commission
- Citizens' Transportation Advisory Committee
- *Civil Service Commission – (Please see box below for additional questions.)
- Community Development Block Grant (CDBG) Citizens Advisory Board
- Human Services Funding Advisory Board
- Lakewood's Promise Advisory Board
- Landmarks and Heritage Advisory Board
- Lodging Tax Advisory Committee- (Organizations representing businesses required to collect hotel/motel tax, and organizations involving in activities authorized to be funded by hotel/motel taxes and local agencies involved in tourism promotion.)
- Parks and Recreation Advisory Board
- Planning Advisory Board
- Public Safety Advisory Committee
- Redevelopment Advisory Board

Name: GLEN E. SPIETH

Current Home Address: 5928 STELLACON BLVD SW (Please Print)

City: LAKE WOOD State: WA Zip: 98499

Home Phone Number: 253-584-3930 E-mail: B17RELIC@COMCAST.NET

Present Employer: RETIRED, BOEING PRODUCT DEVELOPMENT/BUSINESS MANAGER

Address: _____ Work Phone: _____

CIVIL SERVICES COMMISSION APPLICANTS. PLEASE ANSWER QUESTIONS BELOW.

*How long have you resided at the home address above? ____ Years ____ Months

*Prior Home Address: _____ For how long? ____

*Are you a citizen of the United States? Yes ____ No ____ (*Submit I-9 Form attached)

*Are you a registered voter of Pierce County? Yes ____ No ____

*What political party are you affiliated with? _____

*Requirement of RCW 41.12 for Civil Service Commission appointments

Hobbies/Interests: OWN & OPERATE "MUSEUM ANTIQUES & AVIATION MUSEUM" IN LAKEWOOD SINCE 1968, HISTORY, BUSINESS PLANNING & MILITARY
Have you previously served or are you currently on one of the Boards or Commissions listed above? Yes No If yes, please explain: HISTORY

2000-2005 PAB, 2012-2013 LANDMARKS BOARD

Date available for appointment: NOW

Are you available to attend evening meetings? Yes No

Are you available to attend daytime meetings? Yes No

Approximately how many hours each month can you devote to City business? 20

Recommended by: JASON WHALEN

Education: 3 1/2 YEARS UPS, 1/2 YEAR PLU

Professional and/or community activities: VP - LAKEWOOD HISTORICAL SOC., DOCENT LAKEWOOD MUSEUM, WORKED SINCE '89 TO HAVE

A PERMUNATE LAKEWOOD MUSEUM

Please share some of your experiences or qualifications that you have relating to the work of this board, committee or commission: BEEN TO ALMOST EVERY PAB MTG SINCE 96-97 TO THE PRESENT, AND LHB (LANDMARKS BOARD) SINCE 2002 TO PRESENT.

Please explain why you would like to be part of this board, committee or commission: I AM INTERESTED IN WHAT HAPPENS IN LAKEWOOD AND THE LOCAL HISTORY.

If necessary, are you available for an interview prior to appointment? Yes No
Attach additional pages, if needed.

ATTENDANCE: Individuals appointed are expected to attend meetings regularly. The Council expects to be informed in the event any Committee, Board or Commission member has three unexcused absences. The Council, may in the event of three unexcused absences, dismiss the individual from service.

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(253) 589-2489 Fax: (253) 589-3774

I hereby certify that this application and any other materials and/or documents provided in this application process contains no willful misrepresentation and that the information given is true and complete to the best of my knowledge.

Signature: [Signature] Date: 12/10/13

REQUEST FOR COUNCIL ACTION

DATE ACTION IS REQUESTED: February 3, 2014 REVIEW: January 27, 2014 (Study Session)	TITLE AN ORDINANCE of the City Council of the City of Lakewood, Washington, creating Sections 6.10.005, 6.10.015, 6.10.025, 6.10.027, 6.10.070 and amending Sections 6.10.010, 6.10.020, 6.10.030, 6.10.040 and 6.10.050 and repealing Section 6.10.060 of the Lakewood Municipal Code relative to Dangerous Dogs and Potentially Dangerous Dogs ATTACHMENTS:	TYPE OF ACTION: <input checked="" type="checkbox"/> ORDINANCE NO. 577 <input type="checkbox"/> RESOLUTION NO. <input type="checkbox"/> MOTION <input type="checkbox"/> OTHER
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SUBMITTED BY: Matthew S. Kaser, Assistant City Attorney.

RECOMMENDATION: It is recommended that the City Council amend multiple provisions of Lakewood Municipal Code (LMC) Chapter 6.10 relative to Dangerous Dogs (DD) and Potentially Dangerous Dogs (PDD).

DISCUSSION: Amendments to City Code are proposed in order to ensure consistency with State law, recent case law from the Washington Court of Appeals and City practice. The changes are summarized below:

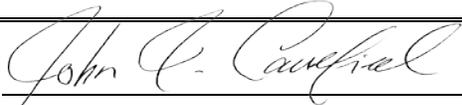
1. Unified Appeal Procedure.

As proposed, the appeal of both a PDD and a DD would now follow the process set forth in RCW 16.08.080. An initial meeting (not an appeal) is held with the City Manager (or designee) before issuing a final order. That determination can be appealed to the municipal court. Both of these reviews are held without the necessity of paying any filing fees.

– Continued to Page 2 --

ALTERNATIVE(S): The City can choose not to adopt recommended changes to the Lakewood Municipal Code. However, the failure to do could result in a court challenge to the current code, or as in Gorman, serve as a basis for liability.

FISCAL IMPACT: NONE.

Matthew S. Kaser Prepared by <hr/> Department Director	 City Manager Review
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Discussion – Continued From Page 1.

2. Clarification of the Obligations of Owners of DD and PDDs.

A new LMC 6.10.025 and 6.10.027 are added which provide clarity for owners of dogs declared dangerous or potentially dangerous. LMC 6.10.025 mirrors the current requirements for PDD owners, but reorganizes them in one location. LMC 6.10.027 would apply to owners of dangerous dogs. It requires compliance with the provisions of LMC 6.10.025, but also adds those requirements specific to dangerous dogs.

In addition, LMC 6.10.030 provides additional requirements which would now apply to both DD and PDD owners.

The fee schedule is updated, and now includes dangerous dogs. For potentially dangerous dogs, both the initial and the annual renewal fee is \$250.00. For dangerous dogs, both the initial and annual renewal are \$500.00. This is the same as currently charged by Pierce County.

In addition, the owner of a DD/PDD must notify the City when such a dog is removed from Lakewood.

3. Addresses Liability.

LMC 6.10.010(A) would be amended to remove which language states that Lakewood “shall classify,” and make the requirement permissible. This “shall classify,” language was at issue in a recent case, Gorman v. Pierce County, 176 Wn. App. 63 (2013), which upheld a jury verdict against Pierce County for failure to enforce its dog code

Pursuant to the discussion at the January 27, 2014 Study Session, the following additional amendments are also recommended:

1. Cost Recapture

A proposed LMC 6.10.015(E) has been added to cover costs during the pendency of a determination of PDD or DD. Under the proposal, the costs of impoundment, redemption and veterinarian care are the dog owner’s responsibility, unless the PDD/DD Declaration is not upheld. The owner may post security indemnifying the City in lieu of payment of the costs. Any costs which have not been paid may be entered as a judgment by the municipal court at the conclusion of the appeal process.

Costs associated with an established violation of the PDD provisions already exist in LMC 6.10.050. This cost recovery mechanism is not changed.

2. Relocation of Extrajurisdictional DD/PDD to Lakewood.

A proposed LMC 6.10.070 (Section 10 of the Ordinance) has been added. Under the staff proposal, the owner of a dog declared PDD/DD by another jurisdiction must obtain advance approval to rehome the dog to Lakewood. The animal control authority may decide whether to grant or deny the request. The text of this provision mirrors a similar provision in Tacoma’s Code. However, unlike other jurisdictions, and in order to comply with due process requirements, that determination may be appealed. As in the initial PDD/DD determinations, the appeal is to municipal court, but the issues are limited. The issue on appeal is whether the prior PDD/DD determination is valid.

Ordinance No. 577

AN ORDINANCE of the City Council of the City of Lakewood, Washington, creating Sections 6.10.005, 6.10.015, 6.10.025, 6.10.027, 6.10.070, amending Sections 6.10.010, 6.10.020, 6.10.030, 6.10.040 and 6.10.050, and repealing Section 6.10.060 of the Lakewood Municipal Code relative to Dangerous Dogs and Potentially Dangerous Dogs.

WHEREAS, in light of recent decisions from the Washington Court of Appeals, specifically, Downey v. Pierce County, 165 Wn. App. 152 (2011), rev. denied, 174 Wn.2d 1016 (2012) and Gorman v. Pierce County, 176 Wn. App. 63 (2013), rev. denied, --- Wn.2d ---- (2014), it is necessary for the City of Lakewood to amend its animal control regulations in view of the holdings of these cases; and

WHEREAS, the City of Lakewood currently has two different tracks for review of determinations of “dangerous dogs,” and “potentially dangerous dogs,” as those terms are defined in RCW 16.08.070, and it is desirable to have the review procedures be identical in order to ensure transparency and avoid confusion; and

WHEREAS the procedures by which owners of dogs which have been identified as “potentially dangerous,” “and “dangerous” are more understandable when the provisions can be found in one place; and

WHEREAS in light of some changes to the animal control regulations used in surrounding jurisdictions, it is appropriate for the City of Lakewood to amend its animal control regulations accordingly

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAKEWOOD, WASHINGTON DO ORDAIN as follows:

Section 1. A new section 6.10.005 of the Lakewood Municipal Code, titled, “Dangerous Dogs, potentially dangerous dogs,” is created to read as follows:

In compliance with State law, Chapter 16.08 RCW, which is adopted in its entirety by reference, the following provisions apply to the keeping of dangerous and potentially dangerous dogs within the City of Lakewood.

Section 2. Section 6.10.010 of the Lakewood Municipal Code currently titled “Declaration of Dogs as Potentially Dangerous – Procedure” is retitled, “Declaration of Dogs as Dangerous or Potentially Dangerous – Procedure,” and amended to read as follows:

A. ~~The animal control agency shall classify potentially dangerous dogs.~~ The agency City of Lakewood may find and declare an animal dangerous or potentially dangerous if an animal control officer has probable cause to believe that the animal falls within the

definitions set forth in RCW 16.08.070(1), ~~as adopted by reference~~. The finding must be based upon:

1. The written complaint of a citizen who is willing to testify that the animal has acted in a manner which causes it to fall within the definition of ~~Section 6.02.010, paragraph O.~~ RCW 16.08.070(1) or RCW 16.08.070(2); or
2. Dog bite reports filed with the animal control agency; or
3. Actions of the dog witnessed by any animal control officer or law enforcement officer; or
4. Other substantial evidence.

B. The declaration ~~of potentially dangerous dog~~ shall be in writing and shall be served on the owner in one of the following methods:

1. Certified mail to the owner's last known address; or
2. Personally; or
3. If the owner cannot be located by one of the first two methods, by publication in a newspaper of general circulation.

C. The declaration shall state at least:

1. The description of the animal.
2. The name and address of the owner of the animal, if known.
3. The whereabouts of the animal if it is not in the custody of the owner.
4. The facts upon which the declaration of dangerous dog or potentially dangerous dog is based.
5. The availability of a hearing in case the person objects to the declaration, ~~if a request is made within ten days~~.
6. The restrictions placed on the animal as a result of the declaration of dangerous dog or potentially dangerous dog.
7. The penalties for violation of the restrictions, including the possibility of destruction of the animal, and imprisonment or fining of the owner.

~~D. If the owner of the animal wishes to object to the declaration of potentially dangerous dog:~~

- ~~1. The owner may request a hearing before the City Manager or a representative of the animal control agency designated by the City Manager by submitting a written request and payment of a \$25.00 administrative review fee to said City Manager or the City Manager's designee within ten days of receipt of the declaration, or within ten days of the publication of the declaration pursuant to Section 6.10.010, paragraph B.~~
- ~~2. If the City Manager or the City Manager's designee finds that there is insufficient evidence to support the declaration, it shall be rescinded, and the restrictions imposed thereby annulled.~~

- ~~3. If the City Manager or the City Manager's designee finds sufficient evidence to support declaration, the owner may appeal such decision pursuant to and in conformity with the City code requirements for appeals before the City's Hearing Examiner; provided that the appeal and the payment of an appeal fee of \$75.00 must be submitted to the animal control agency within ten (10) working days after the City Manager or the City Manager's designee finds sufficient evidence to support the declaration.~~
- ~~4. An appeal of the Hearing Examiner's decision must be filed in Superior Court within thirty (30) days of the date of the Hearing Examiner's written decision.~~
- ~~5. During the entire appeal process, it shall be unlawful for the owner appealing the declaration of potentially dangerous dogs to allow or permit such dog to:
 - ~~a. Be unconfined on the premises of the owner; or~~
 - ~~b. Go beyond the premises of the owner unless such dog is securely leashed and humanely muzzled or otherwise securely restrained.~~~~

D. Upon the issuance of a declaration, the owner shall be notified in writing that he or she is entitled to an opportunity to meet with the City Manager or designee, at which meeting the owner may give, orally or in writing, any reasons or information as to why the dog should not be declared dangerous or potentially dangerous. The timing, conduct of the meeting and the ensuing issuance of any orders shall conform with RCW 16.08.080(3).

Section 3. A new section 6.10.015 of the Lakewood Municipal Code titled, "Appeal of Declaration of Potentially Dangerous or Dangerous Dog" is created as follows:

- A. The owner of the animal may appeal the declaration of a dangerous dog or potentially dangerous dog by filing an appeal of the declaration to municipal court.
- B. The owner must submit a written notice of appeal within twenty calendar days of service of the declaration. The notice shall be filed with the Clerk of the Municipal Court. No fee shall be required for the filing of the notice of appeal.
- C. At the hearing, the burden shall be on the City to prove, by a preponderance of evidence, that the animal is a "dangerous dog," or a "potentially dangerous dog," as defined in RCW 16.08.070 and that the exclusion contained in RCW 16.08.090(3) does not apply.
- D. During the entire appeal process, it shall be unlawful for the owner appealing the declaration of a dangerous or potentially dangerous dog to allow or permit such dog to be outside the proper enclosure unless the dog is muzzled and restrained by a substantial chain or leash and under physical restraint of a responsible person. The muzzle shall be made in a manner that will not cause injury to the dog or interfere with its vision or respiration but shall prevent it from biting any person or animal.
- E. In those instances where the animal has been impounded, the owner shall be responsible for the costs of redemption, boarding, and veterinary fees prior to release, excepting in those cases where the animal control authority failed to meet its burden of proof. In lieu of payment of these expenses, the owner may obtain the release of the animal by posting with the City a bond, cash, or alternate security approved by the City or the Municipal Court for such costs which have been incurred and are likely to be

incurred pending appeals. If such costs have not been paid and the animal control authority meets its burden of proof, the Municipal Court may enter a monetary judgment for such costs.

Section 4. Section 6.10.020 of the Lakewood Municipal Code, titled, “Permits and Fees” is amended to read as follows:

A. Following a declaration of potentially dangerous dog and the exhaustion of the appeal therefrom, the owner of a potentially dangerous dog shall obtain a permit for such dog from the animal control agency, and shall be required to pay the fee for such permit in the amount of \$250.00. In addition, the owner of a potentially dangerous dog shall pay an annual renewal fee for such permit in the amount of ~~\$50.00~~\$250.00. ~~Should the owner of a potentially dangerous dog fail to obtain a permit for such dog from the animal control agency or to appeal the declaration of potentially dangerous dog, the animal control agency is authorized to seize and impound such dog and, after notification to the owner, hold the dog for a period of no more than five (5) days before destruction of such dog by the animal control agency.~~

B. Following a declaration of dangerous dog and the exhaustion of the appeal therefrom, the owner of a dangerous dog shall obtain a permit for such dog from the animal control agency, and shall be required to pay the fee for such permit in the amount of \$500.00. In addition, the owner of a dangerous dog shall pay an annual renewal fee for such permit in the amount of \$500.00

C. Should the owner of a dog subject to the provisions of this Chapter fail to obtain a permit for such dog from the animal control agency or to appeal the declaration of potentially dangerous dog or dangerous dog, the animal control agency is authorized to seize and impound such dog and, after notification to the owner, hold the dog for a period of no more than five (5) days before destruction of such dog by the animal control agency.

Section 5. A new section 6.10.025 of the Lakewood Municipal Code titled, “Owner requirements – Dog declared potentially dangerous” is created as follows:

Following the declaration of a potentially dangerous animal and the exhaustion of the appeal therefrom, the owner of the dog shall be required to:

A. Register the dog with the City of Lakewood and pay the initial registration fee set forth in LMC 6.10.020. The annual registration renewal fee is due on the anniversary date of the initial registration.

B. Keep the dog securely indoors or in a securely enclosed and locked pen or structure suitable to prevent the entry of young children and designed to prevent the dog from escaping. The pen or structure shall have a locking door with a padlock, secure sides, a concrete floor or if the pen or structure has no bottom secured to the sides, then the sides

must be embedded in the ground no less than one foot, and a secure top attached to the sides, and shall provide protection for the dog from the elements.

C. Keep the dog muzzled and on a substantial leash not to exceed eight feet in length and under the control of a competent person while off the owner’s property. The muzzle shall be made in a manner that will not cause injury to the dog or interfere with its vision or respiration, but shall prevent it from biting any person or animal.

D. Conspicuously display a sign on the owner’s property warning of the presence of a potentially dangerous dog, posted and visible from all streets and public rights-of-way adjacent thereto, clearly stating “Warning, Potentially Dangerous Dog,” with letter size not smaller than two and one-half inches in height. In addition, the sign shall conspicuously display a warning symbol that informs children of the presence of a potentially dangerous dog.

E. Implant a microchip in the dog for permanent identification. This information must be on record with the microchip company and the offices of The Humane Society for Tacoma and Pierce County.

Section 6. A new section 6.10.027 of the Lakewood Municipal Code entitled, “Owner Requirements – Dog declared dangerous,” is created as follows:

When a dog is declared dangerous by a law enforcement officer or animal control officer, except where inconsistent with this section, the owner of the dog shall be required to abide by the conditions set forth in LMC 6.10.025. The following conditions shall also apply:

A. Possess a surety bond in the sum of at least \$250,000, payable to any person injured by the dog, or possess a liability insurance policy, such as homeowner’s insurance, in the amount of at least \$250,000, insuring the owner for any personal injuries inflicted by the dog.

B. Conspicuously display a sign on the owner’s property warning of the presence of a dangerous dog, posted and visible from all streets and public rights-of-way adjacent thereto, clearly stating “Warning, Dangerous Dog,” with letter size not smaller than two and one-half inches in height. In addition, the sign shall conspicuously display a warning symbol that informs children of the presence of a dangerous dog.

Section 7. Section 6.10.030 of the Lakewood Municipal Code currently titled “Confinement of Potentially Dangerous Dogs,” is retitled to read “Confinement of Dogs,” and amended to read as follows:

Following a declaration of dangerous dog or potentially dangerous dog and the exhaustion of the appeal therefrom, it shall be unlawful for the person owning or harboring or having care of such potentially dangerous dog to allow and/or permit such dog to:

- A. Be unconfined on the premises of such person; or
- B. Go beyond the premises of such person unless such dog is securely leashed and humanely muzzled or otherwise securely restrained.
- ~~C. Potentially dangerous dogs must be tattooed or have a microchip implanted for permanent identification. This information must be on record at the offices of The Humane Society for Tacoma and Pierce County.~~
- ~~D. The residence or property where a potentially dangerous dog is confined must have a warning sign conspicuously posted and visible from all streets and public rights-of-way adjacent thereto, clearly stating "Warning, Potentially Dangerous Dog," with letter size not smaller than two and one-half inches in height.~~

Section 8. Section 6.10.040 of the Lakewood Municipal Code currently entitled “Notification of Status of Potentially Dangerous Dog” is retitled “Notification of Status of Dangerous Dog or Potentially Dangerous Dog,” and amended to read as follows:

The owner of a dog that has been classified as a dangerous dog or potentially dangerous dog shall immediately notify the animal control agency when such dog:

- A. Is loose or unconfined; or
- B. Has bitten or otherwise injured a human being or attached another animal; or
- C. Is sold or given away or dies;
- D. Is moved to another address.
- E. Is removed from the City of Lakewood.

Prior to a dangerous dog or potentially dangerous dog being sold or given away, the owner shall provide the name, address, and telephone number of the new owner to the animal control agency. The owner shall comply with all of the requirements of this Chapter.

Section 9. Section 6.10.050 of the Lakewood Municipal Code titled, “Penalty for Violation,” is amended to read as follows:

A. Excepting those circumstances where the provisions of chapter 16.08 RCW provides a different penalty, Any person who violates a provision of this Chapter shall, upon conviction thereof, be found guilty of a misdemeanor. ~~In addition, any person found guilty of violating this Chapter shall pay all expenses, including shelter, food, veterinary expenses for identification or certification of the breed of the animal or boarding and veterinary expenses necessitated by the seizure of any dog for the protection of the public, and such other expenses as may be required for the destruction of any such dog. Provided, that any potentially dangerous dog which is in violation of the restrictions contained in Section 6.10.020 of this Code or restrictions imposed as part of a declaration as a potentially dangerous dog, shall be seized and impounded. Furthermore, any potentially dangerous dog which attacks a human being or domestic animal may be ordered destroyed when, in the Court’s judgment, such potentially dangerous dog represents a continuing threat of serious harm to human beings or domestic animals.~~

B. Any dangerous dog or potentially dangerous dog shall be immediately confiscated by an animal control upon the commission of any act identified in RCW 16.08.100(1) or as may otherwise be allowed by law.

C. Any person violating this Chapter shall pay all expenses, including shelter, food, veterinary expenses for identification or certification of the breed of the animal or boarding and veterinary expenses necessitated by the seizure of any dog for the protection of the public, and such other expenses as may be required for the destruction of any such dog.

D. Any dangerous dog or potentially dangerous dog which attacks a human being or domestic animal may be ordered destroyed when, in the Court's judgment, such dog represents a continuing threat of serious harm to human beings or domestic animals.

Section 10. A new section 6.10.070 of the Lakewood Municipal Code entitled, "Dog Declared Dangerous or Potentially Dangerous by Another Jurisdiction," is created as follows:

A. Any person desiring to bring a dog to live in the City which has been previously declared to be potentially dangerous, dangerous, vicious, or similar designation in another jurisdiction, under the provisions of chapter 16.08 RCW or comparable local ordinance, must notify the animal control authority prior to moving the dog to the City. The person must provide all information requested by the animal control authority and must comply with all restrictions imposed by the animal control authority. There is no right to bring into the City a dog that has been the subject of a declaration or similar process in another jurisdiction and the animal control authority will determine whether such a dog will be licensed and permitted to reside in the City.

B. Except to the extent inconsistent with this Section, an appeal from the decision of the animal control authority under this Section may be appealed in the manner set forth in LMC 6.10.015. At the hearing, the burden shall be upon the City to demonstrate the validity of the prior declaration or similar process.

Section 11. Section 6.10.060 of the Lakewood Municipal Code is repealed.

Section 12. Severability. If any section, sentence, clause, or phrase of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity of any other section, sentence, clause, or phrase of this ordinance.

Section 13. Effective Date. This ordinance shall take place thirty (30) days after its publication or publication of a summary of its intent and contents.

ADOPTED by the City Council this 3rd day of February, 2014.

CITY OF LAKEWOOD

Don Anderson, Mayor

Attest:

Alice M. Bush, MMC, City Clerk

Approved as to Form:

Heidi A. Wachter City Attorney

City of Lakewood
Lakewood City Hall
6000 Main Street SW
Lakewood, WA 98499
(253) 589-2489

(Legal Notice)

February 4, 2014.

**NOTICE OF ORDINANCE PASSED
BY LAKEWOOD CITY COUNCIL**

The following is a summary of an Ordinance passed by the City of Lakewood City Council on the 3rd day of February, 2014.

ORDINANCE NO. 577

AN ORDINANCE of the City Council of the City of Lakewood, Washington, creating Sections 6.10.005, 6.10.015, 6.10.025, 6.10.027, 6.10.070, amending Sections 6.10.010, 6.10.020, 6.10.030, 6.10.040 and 6.10.050, and repealing Section 6.10.060 of the Lakewood Municipal Code relative to Dangerous Dogs and Potentially Dangerous Dogs.

Section 1 of the Ordinance provides for creating a new section 6.10.005 of the Lakewood Municipal Code, titled, "Dangerous Dogs, Potentially Dangerous Dogs."

Section 2 of the Ordinance provides for retitling and amending Section 6.10.010 of the Lakewood Municipal Code currently titled "Declaration of Dogs as Potentially Dangerous – Procedure" to "Declaration of Dogs as Dangerous or Potentially Dangerous – Procedure."

Section 3 of the Ordinance provides for creating a new section 6.10.015 of the Lakewood Municipal Code titled, "Appeal of Declaration of Potentially Dangerous or Dangerous Dog."

Section 4 of the Ordinance provides for amending Section 6.10.020 of the Lakewood Municipal Code, titled, "Permits and Fees."

Section 5 of the Ordinance provides for creating a new section 6.10.025 of the Lakewood Municipal Code titled, "Owner requirements – Dog declared potentially dangerous."

Section 6 of the Ordinance provides for creating a new section 6.10.027 of the Lakewood Municipal Code entitled, "Owner Requirements – Dog declared dangerous."

Section 7 of the Ordinance provides for retitling and amending Section 6.10.030 of the Lakewood Municipal Code currently titled "Confinement of Potentially Dangerous Dogs," to read "Confinement of Dogs."

Section 8 of the Ordinance provides for retitling and amending Section 6.10.040 of the Lakewood Municipal Code currently entitled "Notification of Status of Potentially Dangerous Dog" to read "Notification of Status of Dangerous Dog or Potentially Dangerous Dog."

Section 9 of the Ordinance provides for amending Section 6.10.050 of the Lakewood Municipal Code titled, "Penalty for Violation."

Section 10 of the Ordinance provides for creating a new section 6.10.070 of the Lakewood Municipal Code entitled, "Dog Declared Dangerous or Potentially Dangerous by Another Jurisdiction."

Section 11 of the Ordinance provides for repealing Section 6.10.060 of the Lakewood Municipal Code.

Section 12 of the Ordinance provides that if any section, sentence, clause, or phrase of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity of any other section, sentence, clause, or phrase of this ordinance.

Section 13 of the Ordinance provides that this Ordinance shall take place thirty (30) days after its publication or publication of a summary of its intent and contents.

The full text of the Ordinance is available at the City Clerk's Office, Lakewood City Hall, 6000 Main Street SW, Lakewood, Washington 98499, (253) 589-2489. A copy will be mailed out upon request.

Alice M. Bush, MMC, City Clerk

Published in the Tacoma News Tribune: _____

REQUEST FOR COUNCIL ACTION

DATE ACTION IS REQUESTED: February 3, 2014	TITLE: Motion authorizing the City Manager to enter into a professional services agreement with Cascade Right-of-Way Services, Inc. in the amount not to exceed \$63,365.00 for professional negotiating and appraisal services for property acquisition related to the Madigan Access Improvement Project.	TYPE OF ACTION: <input type="checkbox"/> ORDINANCE <input type="checkbox"/> RESOLUTION <input checked="" type="checkbox"/> MOTION NO. 2014-06 <input type="checkbox"/> OTHER
REVIEW: February 3, 2014	ATTACHMENTS: Project Vicinity Map Scope and Budget	

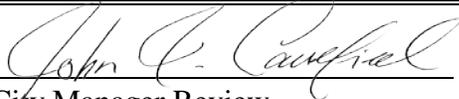
SUBMITTED BY: Don Wickstrom, P.E., Public Works Director/City Engineer

RECOMMENDATION: It is recommended that the City Council authorize the City Manager to enter into a professional services agreement with Cascade Right-of-Way Services, Inc. in the amount not to exceed \$63,365.00 for professional negotiating and appraisal services for property acquisition related to the Madigan Access Improvement Project.

DISCUSSION: This project will provide for vehicle and pedestrian improvements to Berkley Street, Union Avenue, and the I-5 interchange at Berkeley Street. Union Avenue will be widened to afford for an additional two-way left turn lane and sidewalks on both sides of the street between Berkeley Street and Maple Street. The additional widening will require property acquisition from 11 parcels on the northwest side of Union Avenue and one parcel on the SE side. The City sent out a property acquisition request for qualifications. Three consultants were interviewed and Cascade Right-of-Way Services, Inc. was selected.

ALTERNATIVE(S): There is no practical alternative other than to not move forward with the project. The City does not employ staff certified to appraise and negotiate property acquisitions.

FISCAL IMPACT: Costs for this professional services agreement will be paid from the Capital Fund for the Madigan Access Improvement Project as identified in the 2014 Budget. Revenue source for these expenditures is from a grant to the City by the Department of Defense.

_____ Prepared by	 _____ City Manager Review
_____ Department Director	

ATTACHMENT A MADIGAN ACCESS IMPROVEMENTS VICINITY MAP

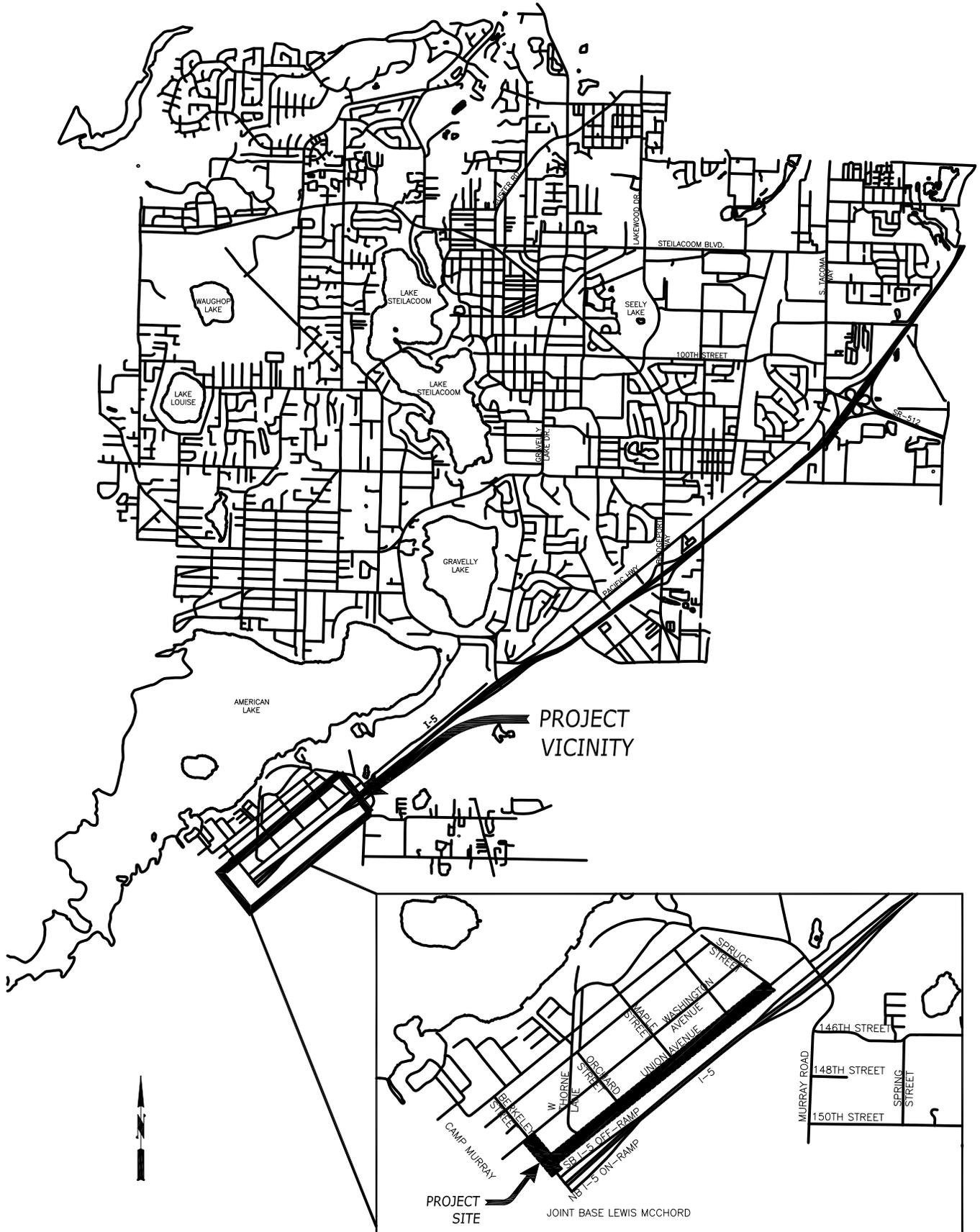


EXHIBIT A-1 SCOPE OF WORK

MADIGAN ACCESS IMPROVEMENTS PHASES 1 & 3 RIGHT-OF-WAY ACQUISITION SERVICES

1-19-14

The City of Lakewood is in the process of designing improvements to the above named project. The proposed improvements require that right of way be acquired from as many as 12 parcels fronting the roadway.

Process

Cascade Right-of-Way Services, Inc. (hereinafter known as CONSULTANT) will provide right-of-way acquisition, appraisal, and review appraisal services for the above stated property interests using procedures specified herein and in accordance with the Washington State Department of Transportation (WSDOT) *Right-of-Way Manual* and *Local Agency Guidelines*, which by this reference are made a part of this Agreement.

The CONSULTANT will contract with an appraiser and a review appraiser listed on the latest WSDOT Fee Appraiser List for appraisal and appraisal review services.

The CONSULTANT will contact property owners, advise them of the process, assemble negotiation packages, and schedule appointments. The CONSULTANT will supply all necessary transfer documents using city forms (excluding legal descriptions which will be provided by the CITY). The CONSULTANT will manage the documents, obtain signatures, and submit them to the CITY for approval.

The CONSULTANT will provide the following:

140.1) Public Involvement

The CONSULTANT will contact owners along the corridor to discuss the project and obtain any input regarding design issues or potential impacts to the remainder property. This work effort will be done on an as-needed basis, and not all owners will be contacted prior to the initiation of the negotiation task.

140.2) Valuation of Proposed Acquisition Areas

The CONSULTANT will contract with a WSDOT-approved appraiser for valuation services. The appraiser will prepare a Project Funding Estimate, Administrative Offer Summaries (AOS) where appropriate and summary narrative appraisal reports where appropriate. It is assumed the project will require one (1) summary narrative appraisal report and eleven (11) AOS valuations.

The CONSULTANT will perform appraisal functions to the limit of the authority set forth in the title reports, project maps, determination of fair market value, and the manuals noted above. Each appraisal will be reported in accordance with the Code of Professional Ethics and subject to the requirements of the Appraisal Institute and the Uniform Standards of

Professional Appraisal Practice of the Appraisal Foundation (USPAP). Compliance with the State of Washington certification requirements will be met by all appraisers and review appraisers assigned to this project.

140.3) Appraisal Review

The CONSULTANT will contract with a WSDOT-approved review appraiser for appraisal review services. Upon completion of the review appraisal, it will be submitted to the CITY for review and approval. Upon approval, the CONSULTANT will begin negotiations. It is assumed there will be one (1) appraisal review on this project.

140.4) Negotiations

The CONSULTANT will assemble negotiation packages, contact property owners to schedule an appointment to begin negotiations, and advise them of the process. Absentee owners will be contacted and negotiations conducted by telephone. The CONSULTANT will notify the CITY of those owners with whom contact could not be made and request direction on how to proceed.

The CONSULTANT will assure that negotiations are performed only to the limit of authority delineated by the title reports, project maps, determined fair market value, procedures manual, acquisition schedule, or written instructions issued by the CITY.

The CONSULTANT will work such days and hours as may be necessary to meet with interested property owners that may not be available during regular working days or hours.

The CONSULTANT will provide a diary with all negotiation packages submitted to the CITY. The diary information will include, at a minimum, the time, place, amount of offer, to whom the offer was made, parties present, and owner response.

At the first negotiation meeting or phone conversation with each property owner or their agent, the CONSULTANT will explain the purpose and need for the project, identify what is needed from each owner's property for the project, attempt to receive a commitment from the owner to accept the CITY'S offer, and make record of all information needed to prepare closing documents.

The CONSULTANT will assure that up to three negotiation contacts are made with each interested party (owner or owner's agent) in order to acquire valid title to the needed property rights as shown on the project map or as instructed in writing by the CITY. Any additional personal contact with the owner or their representative will be negotiated as extra work.

Following a successful negotiation, all closing documents will be presented to the owner for signature. When all documents are signed, the CONSULTANT will deliver them to the CITY for review and signing and then coordinate the closing with an escrow company approved by the CITY. The CITY will pay for all recording fees, title reports, and typical closing costs. Should any documents require revisions or if the terms are found unacceptable to the CITY, the CITY will make clear the appropriate revisions required for re-negotiations.

140.5) Closing Coordination

It is assumed the CITY will contract directly with the escrow company for closing. When the CITY receives acceptable documents from the CONSULTANT, they will be signed by the CITY and forwarded to the title/escrow company for processing, recording and closing. The escrow company will be responsible for the preparation and receipt of all signatures for all documents

such as Waivers of Compensation, Requests for Partial Re-conveyance, and satisfaction of all liens and encumbrances for each parcel.

In the event the escrow company needs additional information from property sellers, the CONSULTANT will assist the title company in obtaining the needed information. As each transaction is closed, the escrow company will then record all documents and return originals to the CITY.

140.6) Preparation of Documents

The CONSULTANT will prepare and provide First Offer Letters, Request for Taxpayer Identification Number and Certification documents (W-9), Real Property Vouchers, Real Estate Tax Affidavits, Deeds, and Easements. The CITY will provide in electronic format legal descriptions and parcel exhibits. The CONSULTANT will also prepare the Right-of-Way Diaries for documentation of individual parcel contacts.

140.7) WSDOT Coordination and Review

The CONSULTANT will provide copies of the offer packages to the WSDOT Local Agency Coordinator for review and make any necessary amendments. Upon completion of the acquisition process, the CONSULTANT will coordinate with WSDOT to have the files reviewed and make any necessary amendments for right-of-way certification.

140.8) Progress Reports/Invoicing

Included in this task is time for completing monthly progress reports and preparing invoices.

140.9) Valuation Services

To be provided by Appraisal Solutions Northwest, Inc.

140.10) Review Appraisal Services

To be provided by the Granger Company.

Condemnation

If the CONSULTANT does not reach a successful agreement with the owner(s), the documents will be referred to the CITY. The CITY will then decide on the next step with any unsuccessful negotiations. The CITY may wish to proceed with condemnation. Condemnation proceedings are the responsibility of the CITY, unless the CONSULTANT is authorized to assist in the condemnation process by a supplement to the Contract. The preparation, negotiation and execution of Possession & Use Agreements are considered a part of the condemnation process.

Direct expenses associated with limited liability guarantees, title reports, title insurance, escrow fees, other closing costs and payments to property owners will be the responsibility of the CITY.

Relocation

It is assumed that no relocation will be required for this project.

If relocations are found to be necessary and the CITY wishes to have the CONSULTANT assist in the relocation process, that work will be negotiated and added by supplemental agreement.

Survey

The CITY will stake the proposed right-of-way and easement lines with nails, lath or paint at intervals sufficient to provide inter-visibility.

End of Scope of Work

Exhibit E-1
Consultant Fee Determination – Man-Hour Sheet
(Specific Rates of Pay)
Fee Schedule

PROJECT NAME: CITY OF LAKEWOOD Madigan Access Improvements Phases 1 & 3 Right of Way Acquisition Services		RIGHT OF WAY AGENT
TASK #		
140.1	Public Involvement	
	Coordinate with corridor owners	20
140.2	Valuation Coordination	
	Coordinate with appraiser/landowners	12
140.3	Appraisal Review Coordination	
	Coordinate with review appraiser	3
140.4	Negotiations	
	Assemble packages	20
	Negotiations (three contacts)	182
	Follow up and documentation of contacts	39
	Reconveyance Coordination	24
140.5	Closing Coordination	
	Coordination with Escrow	40
140.6	Preparation of Acquisition Documents	
	Preparation and management	96
140.7	WSDOT Review/Coordination	
	Submittal/Review for Certification	48
140.8	Progress Reports/Invoicing	
	Preparation and submittal	10
140.9	Valuations	
	To be performed by Appraisal Solutions Northwest, Inc.	
140.10	Review Appraisals	
	To be performed by the Granger Company	
	HOURS PER DISCIPLINE	494

Exhibit E-2
Consultant Fee Determination - Summary Sheet
(Specific Rates of Pay)
Fee Schedule

NEGOTIATED HOURLY RATE (NHR):						
<u>Classification</u>	<u>Man Hours</u>	X	<u>Rate</u>	=	<u>Cost</u>	
RIGHT OF WAY AGENT	494	X	\$85.00	=	\$41,990.00	
Total Hours =	494				Total NHR =	\$41,990.00
REIMBURSABLES:						
MILEAGE @	1,700	X	0.55	=	\$935.00	
MISC. EXPENSE	200			=	\$200.00	
			SUB TOTAL			\$1,135.00
SUBCONSULTANT COST:						
Appraisal Solutions Northwest @	\$17,700.00	X	1.10	=	\$19,470.00	
The Granger Company @	\$700.00	X	1.10	=	\$770.00	
SUBCONSULTANTS @	\$0.00	X	1.10	=	\$0.00	
			SUB TOTAL			\$20,240.00
MANAGEMENT RESERVE FUND						
SUB TOTAL	\$63,365	x	0%	=		\$0.00
						\$63,365.00

Exhibit E-2
Consultant Fee Determination – Reimbursable Expenses
Fee Schedule

CATEGORY	QUANTITY		COST	UNIT	TOTAL COST
Copies	n/a	@	\$0.10	each	\$0.00
Telephone	n/a		n/a		\$0.00
Postage/Shipping	COST		\$200.00		\$200.00
Field Supplies & Expenses	COST		\$0.00		\$0.00
Mileage	1,700	@	\$0.55	/mile	\$935.00
Per Diem	n/a		n/a		\$0.00
					TOTAL \$1,135.00

REQUEST FOR COUNCIL ACTION

DATE ACTION IS REQUESTED: February 3, 2014	TITLE: Motion authorizing the City Manager to supplement the current professional services agreement with AHBL, Inc. in the amount not to exceed \$23,443.00 to a new total contract amount of \$68,805.00 for professional topographic survey and mapping services related to the Madigan Access Improvement Project.	TYPE OF ACTION: — ORDINANCE — RESOLUTION <u>X</u> MOTION NO. 2014-07 — OTHER
REVIEW: February 3, 2014	ATTACHMENTS: Project Vicinity Map AHBL contract summary table Supplement No. 3 Scope and Budget	

SUBMITTED BY: Don Wickstrom, P.E., Public Works Director/City Engineer

RECOMMENDATION: It is recommended that the City Council authorize the City Manager to supplement the current professional services agreement with AHBL, Inc. in the amount not to exceed \$23,443.00 to a new total contract amount of \$68,805.00 for professional topographic survey and mapping services related to the Madigan Access Improvement Project.

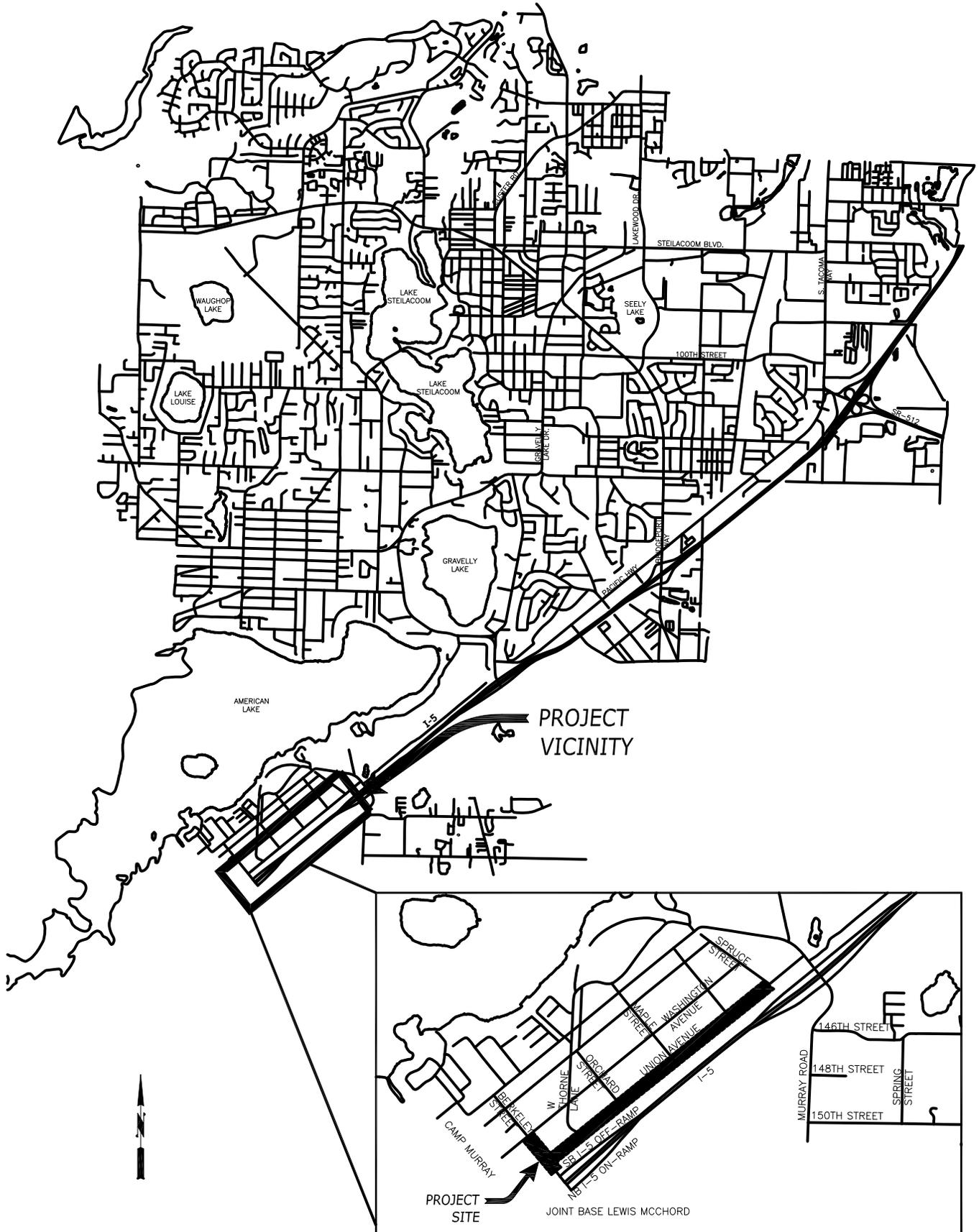
DISCUSSION: This project will provide for vehicle and pedestrian improvements to Berkley Street, Union Avenue, and the I-5 interchange at Berkeley Street. Union Avenue will be widened to include a two-way left turn lane and sidewalks on both sides of the street between Berkeley Street and Maple Street. The project limits may extend further east on Union Avenue (east of Maple Street) if project construction costs are favorable. Grant scope for this project is identified to include traffic flow improvements on Union Avenue which includes the entire length of Union Avenue. It is therefore recommended to complete the entire Union Avenue corridor survey and mapping at this time so that project design and right-of-way needs can be assessed to extend the improvements as far as current grant funds allow. Additional scope of work includes legal description development for up to twelve (12) “strip” property acquisitions between Berkeley Street and Maple Street.

ALTERNATIVE(S): The alternative would be to reduce the survey and mapping project limits to only through Maple Street and thereby reducing the supplement costs by approximately \$5,000.

FISCAL IMPACT: Costs for this professional services agreement will be paid from the Capital Fund for the Madigan Access Improvement Project as identified in the 2014 Budget. Revenue source for these expenditures is from a grant to the City by the Department of Defense.

_____ Prepared by	 _____ City Manager Review
_____ Department Director	

ATTACHMENT A MADIGAN ACCESS IMPROVEMENTS VICINITY MAP



AHBL, Inc.
 Madigan Access Project (e1177)
 Contract Summary
 Survey, Mapping, R/W support and plans

	TOTAL Amount	Total Authorized*
Original Agreement (topo and mapping: Union (Berkeley to W. Thorne Lane; and Berkeley Street and ramps)	\$41,576	\$31,576
Suppl 1 - Cross sections on I-5	\$4,820	\$36,396
Suppl 2 - Topo on Union thru Orchard and addt'l ramp width	\$8,966	\$45,362
Suppl 3 - Topo on Union thru Spruce and R/W legals*	\$23,443	\$68,805

*Supplement 3 requested to be authorized on February 3, 2014

Exhibit A-1.3
Scope of Services
City of Lakewood

BACKGROUND

The City of Lakewood is requiring additional topographic survey and mapping services for the **Madigan Access Improvement Project**. This project consists of a series of infrastructure improvements along the Berkeley Street and Union Avenue corridors. The City will require approximately 2,800 lineal feet of topographic survey within the limits of:

The full width of the right-of-way plus 20 feet of adjacent private property along both sides of Union Avenue SW from the northeasterly margin of the Orchard Avenue intersection northeasterly to the northeasterly margin of the Spruce Street intersection.

ASSUMPTIONS

The City of Lakewood will secure right-of-entry from all adjacent property owners for the purpose of utility locates and topographic survey.

SCOPE

Task 1. Project Management

The Consultant shall prepare a project budget and manage the Professional Services Agreement between the Consultant and the City. All tasks and staff for survey services shall be managed by the Consultant. It is the responsibility of the Consultant to communicate with the City regarding survey issues, costs, and schedule. This shall include administering a monthly/final Consultant invoice to the City for the services provided. Invoices shall include detailed breakdown of charges.

Task 2. Records Research

Research of existing public records for maps, plats, deeds, and other information needed to establish right-of-way lines shall be furnished by the Consultant. At the request of the Consultant, the City will provide title reports. The Consultant shall have sufficient research, in combination with found monumentation, to establish the control, right-of-way, and abutting parcels. Adjacent parcel lines will be determined from records of the Pierce County Assessor unless otherwise requested by City.

Task 3. Horizontal and Vertical Control

The datum for horizontal control shall be Washington State Plane Coordinate System (South Zone expressed in U.S. Survey Feet) NAD 83/91. The datum for vertical control shall be NGVD 29. Sufficient control points will be added throughout the project limits to ensure that all points within the right-of-way and extending 20 feet beyond the right-of-way can be mapped. The Consultant shall tie into at least two existing horizontal and vertical control points in order to establish the horizontal and vertical data.

Task 4. Topographic Survey

The Consultant shall perform a field topographic survey to identify existing surface conditions within the project limits. This shall be done using electronic surveying equipment and a one-person and/or two-person crew.

Prior to commencing the survey, the Consultant shall retain a private utility locate service to mark the positions of detectable underground utilities within and adjacent to the project site. The cost of this service is included in this fee proposal (\$2,488).

It is the responsibility of the Consultant to ensure that the work performed is done in a safe manner that does not endanger the workers, pedestrians, or vehicular traffic. All work performed under this contract shall meet with the requirements of WISHA and OSHA regulations. All traffic control required to perform the work shall be the responsibility of the Consultant. All right-of-entry agreements required to perform the work will be secured by the City prior to the survey.

At a minimum, the following surface features shall be mapped in the topographic survey:

- a. Curbs
- b. Sidewalks
- c. Pavement
- d. Driveways
- e. Retaining walls
- f. Storm drainage structures (including type of structure, invert elevations and directions, and rim elevations)
- g. Sanitary sewer structures (including type of structure, invert elevations and directions, and rim elevations)
- h. Water utilities (valves, hydrants, blow-offs, et cetera)
- i. Visible irrigation boxes and heads
- j. Power structures, poles, guys, and lines (for aerial lines, show horizontal location for all lines on pole)
- k. Natural gas valves, lines, and blow-offs
- l. Telephone lines and structures
- m. Cable lines and structures
- n. Traffic signal and street lighting poles, conduits, and junction boxes
- o. Signage
- p. Channelization (striping, including parking lot areas)
- q. Visible existing survey markers
- r. Vegetation (list trunk diameter and type for trees)
- s. Buildings
- t. Fences
- u. Mailboxes
- v. Bollards

Task 5. Base Map Preparation

The Consultant shall prepare a base map in electronic format. The mapping shall be completed using the vertical and horizontal control listed under Task 3. Units for the base map shall be feet. The base map shall include all surface features listed above, catch basin rims and invert elevations, Digital Terrain Model. One-foot contour intervals, right-of-way lines, parcel lines and parcel information (property owner name, address, parcel number). Break lines shall be provided for all pertinent sections (at a minimum, these shall include crown, flow line, curb, and other vertical faces). The TIN shall include these break lines. All layers, blocks, textstyles, pointstyles, and linetypes shall be derived from the E-Base Template.dwg file provided by the client. Point descriptions shall follow the WSDOT Standard Field Code (WSDOT Highway Survey Manual). At a minimum, a narrative explaining how the horizontal control was established will be included in the base map. This shall include a description of the monuments and the basis for bearing.

Task 6. Right-of-Way Plan Support

The Consultant shall prepare legal descriptions and exhibits for right-of-way takes and easement acquisitions. This task shall include up to 12 parcels. The City of Lakewood shall provide all necessary title reports to the Consultant for each affected parcel.

The Consultant shall provide Right-of-Way plan support as directed by the City of Lakewood. This shall include review of Right-of-Way plans prepared by the City of Lakewood and affixing the stamp and signature by a Professional Land Surveyor.

DELIVERABLES

1. 1"-20' scale base map (1-hard copy 22" by 34" and 1-hard copy 11" by 17" stamped and signed by a professional land surveyor)
2. Electronic copy in AutoCAD 2007 (Civil 3D) format.
3. Electronic copy of the DTM plus the ASCII point file in AutoCAD 2007 (Civil 3D) format.
4. Copies of all field notes and point listings.
5. Legal descriptions and exhibits.

End of Exhibit A

Exhibit E-2.3

Fee-Specific Rates

Madigan Access Improvements

AHBL, Inc. 2013 Schedule of Charges

Survey Crew	28 hours @ \$190	\$5,320
Chief of Parties	3 hours @ \$145	\$435
Project Manager	52 hours @ \$160	\$8,320
Survey Technician	56 hours @ \$100	\$5,600
Associate Principal	8 hours @ \$185	\$1,480
• Total Survey		\$21,155
Reimbursable Expenses (T&E Estimate)		\$200
• Total		\$21,155

Exhibit G-2.3

Fee-Sub Specific Rates

Madigan Access Improvements Project

Mountain View Locating

Technician	26 hours @ \$80	\$2,080
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AHBL mark-up	10%	\$208
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Sub-consultant total		\$2,288
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REQUEST FOR COUNCIL ACTION

DATE ACTION IS REQUESTED: 02/03/2014	TITLE: 2013 – 2015 Teamsters Labor Agreement	TYPE OF ACTION: <input type="checkbox"/> ORDINANCE <input type="checkbox"/> RESOLUTION <input checked="" type="checkbox"/> MOTION NO. 2014-08 <input type="checkbox"/> OTHER
REVIEW:	ATTACHMENTS: Labor Agreement Cost Breakdown Spreadsheet	

SUBMITTED BY: Debra J. Young, Human Resources Director

RECOMMENDATION: It is recommended the City Council authorize the City Manager to execute the collective bargaining agreement (CBA) negotiated between the City of Lakewood and Teamsters Local #117 covering the period from 01/01/13 through 12/31/15. This action would also amend previously adopted Ordinances which identifies Teamsters represented employees’ salaries and benefits.

DISCUSSION: Representatives for the City of Lakewood and Teamsters have been negotiating since October 2012. Teamsters represents five Community Service Officers located at several different locations.

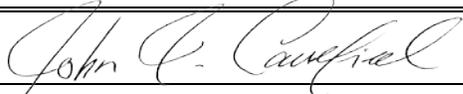
The parties have reached a tentative agreement and the Teamsters membership ratified the draft agreement unanimously on January 9, 2014. The major provisions of the CBA are listed below.

- Term of Agreement: Three Years (01-01-2013 to 12-31-2015)
- Cost of living increase January 1, 2013 of 3%
- Cost of living increase January 1, 2014 of 3%
- Cost of living increase January 1, 2015 of 3%
- Labor & Industries premium cost share effective 01/01/2014

Discussion continued on the next page.

ALTERNATIVE(S): The Council could decide not to authorize execution of the Teamsters Agreement however, this negotiated contract is intended to be in the best interest of the City.

FISCAL IMPACT: Adoption of this Motion will create an additional fiscal impact over the six year period of 2013 - 2018 of under \$137,000 based on costs of living adjustments primarily.

 _____ Prepared by <u>Debra Young, Human Resources</u> Department Director	 _____ City Manager Review
---	--

DISCUSSION CONTINUED:

- Merit pay increased from up to 3% to up to 4%, based on performance
- Health premium share changed to 95/5% for the employee only and 86/14% for dependents
- Kept on salary (KOS) for on the job injuries up to 160 hours
- Conversion of standard combination and major medical leave to a Paid Time Off (PTO) bank
No increase in the number of hours available. Limit maximum accrual to 1,100 hours.

In summary, it is our recommendation the City Council authorize the City Manager to enter into a 2013 - 2015 labor agreement with Teamsters Local #117. We believe it is competitive yet balanced.

Teamsters Collective Bargaining Agreement Costs

Item	City Costs	2013 Impact	2014 Impact	2015 Impact	2016 Impact	2017 Impact	2018 Impact	Total
COLA								
2013 - 3%	\$ 8,744	\$ 8,744						\$ 8,744
2014 - 3%	\$ 9,006		\$ 17,750					\$ 17,750
2015 - 3%	\$ 9,277			\$ 27,027				\$ 27,027
2016					\$ 27,027			\$ 27,027
2017						\$ 27,027		\$ 27,027
2018							\$ 27,027	\$ 27,027
Health Insurance								
Status Quo (90/10)	\$ 55,808							
95%/5% & 86%/14% split	\$ 1,042	0	\$ 1,042	\$ 1,042	\$ 1,042	\$ 1,042	\$ 1,042	\$ 5,210
L&I Premium Share								
2013 100% City	\$ 36,270	0						
2014 City & Employee Share	\$ 33,987		\$ (2,283)					\$ (2,283)
2015 City & Employee Share	\$ 33,987			\$ (2,283)	\$ (2,283)	\$ (2,283)	\$ (2,283)	\$ (9,132)
KOS (injuries time loss)								
\$20 hr x 8 hours x 20 days	\$ 3,200	0						
x .5 employees a year	\$ 1,600		\$ 1,600	\$ 1,600	\$ 1,600	\$ 1,600	\$ 1,600	\$ 8,000
Impact of Labor Agreement		\$ 8,744	\$ 18,109	\$ 27,386	\$ 27,386	\$ 27,386	\$ 27,386	\$ 136,397

Footnote: Impact of step increases ended in 2014 due to all employees reaching the maximum of their range.

A G R E E M E N T

By and Between



Community Service Officers

And

Teamsters Local Union No. 117

**Affiliated with the
International Brotherhood of Teamsters**



**Term of Agreement
January 1, 2013 – December 31, 2015**

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Wages -----	9	12A

NOTICE TO ALL MEMBERS

If you become unemployed, or are off due to an on the-job injury, in the jurisdiction of the Local Union, you will be put on a withdrawal status **on request** providing all dues and other financial obligations are paid to the Local Union, including the dues for the month in which the withdrawal status is effective.

If you are on a dues check-off with your company and leave for any reason and dues are not deducted, it is your obligation and responsibility to keep your dues current or request a withdrawal.

AGREEMENT

ARTICLE 1 – GENERAL

1.01 This Agreement is made and entered into by and between the City of Lakewood, hereinafter referred to as the “Employer” or the “City” and Teamsters Local Union No. 117, hereinafter referred to as the “Union.” The Contract applies to the separate bargaining unit within the Lakewood Police Department comprised of the Employer’s Community Service Officers (also referred to herein as CSO’s). All references in this Contract to “bargaining unit” and/or “employee” and/or “Union” pertain solely to the separate CSO bargaining unit described above and the employees within said bargaining unit and not to any other bargaining unit or employees represented by the Union or any other collective bargaining representative.

1.02 **Management Rights.** Subject to the provisions of the Agreement, management rights and responsibilities shall include, but are not limited to, the following examples:

- A. The City and the Department shall retain all rights and authority to which by law they are entitled.
- B. The City has the right to plan, direct, control and determine all the operations and services of the City, the mission and strategic plans, location of operations, offices, work sites, including permanently or temporarily in whole or in part, the budget and size of the workforce, supervise and direct the workforce, establish the qualifications for employment, recruit, hire, fill vacancies, and assign employees.
- C. The City has the right to modify the workweek, daily work shift, hours of work and/or days off and to determine the need for and schedule of overtime work.
- D. The City has the right to establish reasonable work and performance standards, which include but are not limited to the priority, quality and quantity of work; determine, and assign work and work assignments to be performed and to evaluate employees’ competency and performance of their work assignments.
- E. The City has the right to reassign, evaluate, retain, promote, or transfer employees and determine training needs, methods of training and employees to be trained.
- F. The City has the right to determine operations, in whole or in part including the introduction of any and all methods or equipment; including making facility changes.

- G. The City and the Department have the right to establish, modify and enforce reasonable rules and regulations and operational procedures and guidelines, except that where modification of such rules is otherwise subject to bargaining the City shall provide the Union with the opportunity to bargain.
- H. The City has the right to discipline, suspend, demote, discharge or take other disciplinary action against non-probationary employees for just cause. Scheduling of disciplinary days off will be at the convenience of Department operations, but must be scheduled within six months of the date the discipline has been imposed.
- I. The City has the right to affect a layoff or a reduction in authorized positions because of lack of work, budgetary restraints, organizational changes, or for other legitimate reasons, and recall employees when appropriate. The determination of who shall be laid off shall be consistent with the layoff provisions of this Agreement.
- J. The City has the right to change or eliminate existing methods, equipment or facilities, provided such change does not substantially negatively impact employee safety.
- K. The City shall have the right to take any and all actions necessary in the event of a City declared emergency. Such right shall only extend for the duration of the emergency.

ARTICLE 2 – NONDISCRIMINATION

2.01 Neither the Employer, the Union, nor any employee shall in any manner whatsoever discriminate against any employee on the basis of race; color; religion; creed, sex; sexual orientation, marital status; national origin; age; or the presence of any sensory, mental or physical disabilities or the use of trained dog guide or service animal by a disabled person.

2.02 No employee shall be discharged or discriminated against for upholding lawful Union activities, fulfilling duties as an officer in the Union or serving on a Union committee or as a member of the Union.

2.03 The term "Employee" as used in this Agreement includes both male and female employees covered by this Agreement. In addition, wherever in this Agreement the masculine gender is used, it is intended it will apply to the female gender as well.

ARTICLE 3 – RECOGNITION AND UNION SECURITY

3.01 Only members in good standing in the Union shall be retained in employment. For the purpose of this Article, members in good standing shall be defined to mean employee members of the Union who tender the periodic dues, fees, assessments and initiation fees uniformly required as a condition of acquiring or retaining membership.

3.02 All employees covered by this Agreement shall become members of the Union within thirty-one (31) days from the effective date of this Agreement or within thirty-one (31) days from the date of employment, whichever is later, and shall remain members of the Union in good standing as a condition of continued employment, provided that the right of non-association based on bona fide religious tenets or teachings of a church or religious body of which a public employee is a member is safeguarded as per RCW 41.56.122.

3.03 The Employer shall notify the Union of any new hires within thirty (30) days of employment.

3.04 The Agreement shall apply to all employees covered by this Agreement irrespective of membership or non-membership in the Union.

ARTICLE 4 – RELEASE TIME FOR UNION BUSINESS REPRESENTATIVE

4.01 Upon no less than sixty (60) days advance written notice, the Union may request that a bargaining unit employee be granted a leave of absence for up to ninety (90) calendar days for purposes of attending to Union business. Upon receipt of such written request, the Employer will confer with Union representatives regarding such request. The Employer may decline such requested leave of absence if, in the Employer’s judgment, such leave of absence would adversely impact its operations. The decision by the Employer to deny a requested leave of absence for purposes of attending to Union business shall not be made for arbitrary and/or capricious reasons.

4.02 The employee released for leave of absence under this Article shall not be allowed to conduct union business at the City of Lakewood facilities.

ARTICLE 5 – PAYROLL DEDUCTION

5.01 **Union Dues and Fees.** Upon the written authorization by an employee and approved by the Union, the Employer agrees to deduct from the wages of each employee the sum certified as initiation fees, assessments, and union dues and deliver the sum to the Union’s Secretary-Treasurer each month, together with a list of those employees involved. If an employee is not to receive a wage or the wage is not a sum sufficient to satisfy the assignment, no collection shall be made from the employee for said month. If dues are not deducted in one (1) month for any reason, they shall be deducted the following month. The amount of such dues, initiation fees and assessments are those currently in effect or as may

hereinafter be established. The deduction of initiation fees may be split as specified on a payroll deduction form.

5.02 **Indemnification and Hold Harmless.** The Union shall indemnify and hold the Employer harmless against any and all claims, demands, suits or other forms of liability that shall arise out of or by reason of action taken or not taken by the Employer in reliance upon signed authorization cards furnished to the Employer by the Union or for the purpose of complying with any of the provisions of this Article.

5.03 The authorization and assignment shall be irrevocable for the term of the applicable contract between the Union and the Employer, or one (1) year, whichever is lesser, and shall automatically renew itself for successive yearly or applicable contract periods thereafter, whichever is the lesser, unless the employee gives written notice to the Employer and the Union at least sixty (60) days and not more than seventy (70) days before any periodic renewal date of this authorization and assignment of any desire to revoke the same.

ARTICLE 6 – DISCIPLINE. DISCHARGE. JUST CAUSE

6.01 It is understood and agreed that the Employer shall not discharge any employee except for just cause and that no employee shall be discharged or discriminated against in any way because of his/her membership in or for participating in lawful activities on behalf of the Union.

6.02 Written disciplinary actions shall be delivered to the employee who may elect to forward the written disciplinary action to the Union. For the suspension or discharge of any member, the employer shall give written reasons to the employee with a copy of the notice forwarded to the Union.

ARTICLE 7 – SENIORITY LIST

Twice (2x) annually, the Employer shall prepare and distribute to the Union a seniority list for their bargaining unit. The first list will show the current seniority ranking of employees as of January 31st and will be distributed no later than February 15th. The second list will show the current seniority ranking of employees as of July 1st, and will be distributed no later than July 15th.

ARTICLE 8 – BULLETIN BOARDS

The Employer shall provide suitable space at each work location where Union members are primarily located, for the Union to use as a bulletin board for the posting of notices related to Union business, so long as the matters posted are not inflammatory or political in nature. The Union will be responsible for removing dated materials and will bear all costs in preparing

and posting the bulletin board(s). The Union will maintain the bulletin boards in a professional and orderly fashion.

ARTICLE 9 – PROBATIONARY PERIOD

All newly hired or promoted employees must serve a probationary period during which the employee may be terminated, with or without cause. The probationary period shall end one year from the date the employee was hired. Promoted employees shall have the option of returning to their previously held position within 45 calendar days. The probationary period is an extension of the hiring process; therefore, the provisions of the grievance procedure will not apply to employees if they are disciplined or discharged during their initial probationary period.

ARTICLE 10 – SENIORITY

10.01 "Seniority" is the amount of continuous service with the City and shall be based on the date of hire as a full-time or part-time employee with the Employer. Part-time employees shall accrue seniority at the following rate: Two thousand eighty (2080) hours compensated will equal one year of seniority. Seniority under this agreement shall date back to the date of hire, but shall not be established until completion of the "probationary period." An employee shall lose seniority under this Agreement for the following reasons:

- A. Retirement,
- B. Voluntary termination,
- C. Discharge for just cause,
- D. Layoff of 15 months or more,
- E. Abandonment of Position – An employee absent from work for three (3) or more days who fails to notify his/her supervisor of the need for time off will be considered to have resigned his/her employment with the City.
- F. Failure to return to work after offer of recall is made:
If the employee fails to respond within three (3) calendar days after delivery or attempted delivery of a notice of reinstatement from layoff, such notice to be sent by certified mail, return receipt requested, to the employee's last known address on file with the City; or if the employee fails to return to work within fourteen (14) calendar days from the date of delivery or attempted delivery of a notice of reinstatement from layoff, sent by certified mail, return receipt requested, to the employee's last known address on file with the City.
- G. Failure to return to work promptly after an authorized leave of absence.

- H. Absence from work because of a non-occupational illness or injury of six (6) months or more after all available leave banks have been exhausted;
- I. Absence from work because of an occupational illness or injury of six (6) months or more after all available leave banks have been exhausted.

10.02 City employees whose positions are funded by state or federal funds shall have seniority established in accordance with this Article unless otherwise specified by the provisions of a specific program.

10.03 **Layoffs.** In the event the Employer determines it is necessary to reduce the work force in classifications within the bargaining unit, temporary employees will be laid off first; probationary employees will be laid off second; regular part-time employees will be laid off third and regular full-time employees will be laid off last, based upon seniority as established in Section 10.01 of this agreement.

Such laid off employees will be placed in order of seniority on the reinstatement register. Once the number and classifications of positions to be laid off is determined, the employees with the least seniority shall be displaced.

For layoff purposes, seniority shall first be based on the amount of continuous service within all operations of City government. If seniority is equal, seniority shall be based on civil service standing, with the person attaining the highest ranking on the eligibility list having the greatest seniority. No regular full-time employees shall be laid off or demoted while there are part-time, temporary, project, or probationary employees serving in the same classification in the same bargaining unit. Employees being laid off shall be given a minimum of thirty (30) days notice of layoff. Employees being laid off shall keep the Employer's Human Resources Department informed of their current address and telephone number.

10.04 **Seniority List.** In the event of a potential layoff within the bargaining unit, the Human Resources Department shall publish a seniority list for layoff purposes as addressed in Article 10.03.

10.05 **Recall within Bargaining Unit.** When the Employer recalls employees in the bargaining unit after there has been a layoff in that bargaining unit, it shall first recall those employees who were laid off from the bargaining unit in reverse order of their layoff, if they are available for work. Such recalled employees shall be recalled to vacant positions from the reinstatement register. Such recalled employees who have not remained in paid employment status shall return with City seniority for the purpose of computing wage and fringe benefits, except the period of layoff shall not be counted.

10.06 **Decision to Layoff.** In the event that layoffs within this bargaining unit are deemed by the City to be necessary, the City agrees to bargain the effects of those layoffs with the Union.

The Employer agrees to meet with the Union to discuss the reasons and time-lines for the layoff(s) and to review any suggestions concerning possible alternatives to layoff. On-going discussions shall not preclude the City from moving forward with notifications to employees as identified in this article.

ARTICLE 11 – HOURS OF WORK AND OVERTIME

11.01 The basic work day shall be a regularly scheduled primary work day consisting of eight (8) consecutive hours. After submitting the proper paperwork, an alternative work schedule may be approved by the Police Chief and City Manager or their designees provided the alternative schedule does not unduly affect the performance of the position's assigned duties. A regularly scheduled alternative work day consisting of ten (10) consecutive hours, or a 9/80 schedule consisting of 80 hours in a two week period are scheduled over nine working days. The basic work week shall generally be either five (5) consecutive primary work days or four (4) consecutive alternative work days, Monday through Friday; in no event shall a basic work week consist of more than forty (40) hours per week subject to Section 11.02 below. The Employer agrees to provide employees with at least fourteen (14) days written notice of a schedule change.

11.02 A. Overtime shall be paid for authorized hours worked in excess of eight (8) hours per day or ten (10) hours per day (for those members working a 4/10 schedule); and any hours worked in excess of the regularly scheduled work day (for those working the 9/80 schedule), or forty (40) hours per week; Overtime hours worked shall be paid at the rate of one and one-half (1-1/2) times the employee's regular rate of pay, or compensatory time,. At the employee's request, compensatory time shall be earned at time and one-half (1-1/2) the hours for each overtime hour worked with no maximum limit on the number of hours accrued. Overtime is any work performed which is in excess of the established work day or work week.

B. Prior to the end of December, the City will cash out any accumulated compensatory time in excess of sixty (60) hours.

C. **Overtime Wheel.** An overtime wheel will be established to provide equal access to scheduled overtime opportunities by full-time regular Community Service Officers (CSO). Scheduled overtime is overtime scheduled in advance which is not part of a normal work day. Employees will be placed on the overtime wheel based on their bargaining unit seniority, in descending order. The person at the top of the overtime wheel will be offered the scheduled overtime opportunity first. The City will make a reasonable, good faith effort to contact the employee at the top of the wheel for overtime opportunities that arise. That person moves to the bottom of the list, whether he or she accepts the overtime or not. The only exception to this process will be those situations such as a community debriefing on a

serious crime or meetings that are assignment specific which will be offered to the assignment CSO first.

Employees on vacation or sick leave when their turn comes up for scheduled overtime will be offered the next opportunity after their return from vacation or sick leave. In addition, these employees will not lose their place on the wheel because they were on leave.

11.03 **Overtime for Mandatory Appearances outside an employee's regularly scheduled work hours.** A minimum of three (3) hours of overtime pay shall be paid for the following (except where appearance is an extension of his/her regularly scheduled shift and for which normal overtime procedures would apply):

- A. Any appearance in court arising out of the employee's on-duty employment;
- B. When an employee must appear for any mandatory meeting scheduled by the Employer.
- C. Any written or oral department directive or memo issued by a superior officer which requires the employee to attend any other function while off duty.

Pay at the employee's overtime rate shall continue for all hours after the first three (3) hours.

11.04 **Assignment of Talks – Public Appearances.** Any department member assigned a public speaking engagement or directed to appear before a public gathering as a representative of the department shall receive a minimum of three (3) hours overtime if the speech or appearance is performed on other than normal shift or an agreed upon adjusted schedule. In the event the public appearance required more than three (3) hours, the employee shall receive compensation for all time in excess of three (3) hours at the overtime rate, which would otherwise apply.

11.05 **Call-Back.** When an employee is specifically called back outside of his/her regular shift schedule for duty, he/she shall be paid a minimum of three (3) hours at the overtime rate of time and one-half (1-1/2). If the call-back exceeds three (3) hours, the employee shall be compensated at the overtime rate of time and one-half (1-1/2) for all hours actually worked. An employee called back to work shall be paid consistent with the Portal to Portal Act. If an employee is required to return to work to complete duties which were incomplete through the fault of the employee no call back pay shall be paid. In such cases the employee shall be paid at the overtime rate for actual hours worked. No employee shall be compelled to return to work if a duty can be reasonably accomplished the next regularly scheduled shift.

ARTICLE 12A – WAGES

12.01 All employees employed in the bargaining unit on the execution date of this Agreement shall be paid in accordance with the salary schedule attached hereto and marked “Appendix A”.

12.02 **Code Enforcement Pay.** An employee, who is assigned code enforcement duties by a supervisor, shall receive specialty pay of three percent (3%) above his/her regular rate of pay. Assigned projects shall have a specified number of hours authorized to invest in the effort.

12.03 **Merit based increases** shall remain in effect for the duration of this Agreement. The Union’s agreement to the merit based system was a compromise between the respective positions of the parties and is not intended to establish a binding practice for the future.

The application of merit increase could result in a one percent (1%), two percent (2%), three percent (3%) or four percent (4%) increase depending on the results of the annual performance evaluation. The merit increase amount shall be determined by the use of the current City of Lakewood performance evaluation form. In the event that the City deems changes to be necessary to the City of Lakewood performance evaluation form, the City agrees to bargain the impact with the Union.

12.04 **Foreign Language Pay.** Employees shall receive a bilingual pay allowance of two percent (2%) added to his/her base pay when language skills have been confirmed by testing, an agreed upon language specialist, or such other method as the City shall reasonably determine. Bilingual pay shall apply to employees having conversational proficiency in Cambodian, Laotian, Vietnamese, Spanish, Korean, Russian, and American Sign Language. Such pay increase will be effective as of the next pay period following confirmation of test results.

12.05 **Mileage.** An employee who is authorized to use his/her private vehicle for City business or in the performance of his/her official duties shall receive reimbursement at the maximum rate then permitted by the IRS for actual miles of necessary travel; providing, that if the employee travels from his/her usual place of residence directly to or from a work site other than his/her regular work location, he/she will be reimbursed only for mileage in excess of the distance between the employee’s usual place of residence and his/her regular work location.

ARTICLE 12B – RETIREMENT BENEFITS/DEFERRED COMPENSATION/TEAMSTERS PENSION

Deferred Compensation: The City shall match the employee’s contribution by payroll deduction, to a qualified 457 deferred compensation plan in an amount up to but not to exceed three (3) percent of the employee’s base monthly wage.

The City of Lakewood agrees to re-open negotiations during the term of this Agreement upon request of the Union, solely for the purpose of negotiating a supplemental only pension for represented employees covered by this Agreement to participate in the Western Conference of Teamsters Pension Trust (WCTPT). The parties understand and agree that the Union will conduct a membership vote to determine whether the membership will participate in the WCTPT, and that if a majority of members covered by this Agreement vote in favor of participation, all members must participate. The parties further agree that participation shall not result in an increase in pay for any employees covered by this Agreement and that participation would be accomplished by a diversion of wages to the WCTPT.

ARTICLE 13 – PAID TIME OFF (PTO)

13.01 **Paid Time Off.** PTO is a benefit granted to employees to continue normal compensation during approved absences. All full-time regular employees shall accrue PTO at the following annualized accrual rates:

1 st year	184 hours of leave per year
After the 1 st year through 2 years	192 hours of leave per year
After the 2 nd through 4 years	200 hours of leave per year
After the 4 th through 9 years	216 hours of leave per year
After the 9 th through 14 years	248 hours of leave per year
After the 14 th through 20 years	280 hours of leave per year
After the 20 th year through 29 years	296 hours of leave per year
After 29 th year	304 hours of leave per year

- A. Any regular part-time employees shall accrue PTO leave pro-rated to match the FTE percentage and adjusted by actual hours worked.
- B. An employee must use accrued leave prior to taking any unpaid leave.
- C. An employee may elect to retain up to forty (40) hours of PTO (pro-rated by their FTE) for use upon return to work.

13.02 **Paid Time Off Accrual.** Any unused PTO shall be accumulated for succeeding years; however, as of the end of the calendar year, the maximum accrual amount shall not exceed one thousand one hundred (1,100) hours of leave that the employee accrues.

13.03 **Use of Paid Time Off for Employees on Orientation Period.** Employees shall not be eligible to use PTO in the first sixty (60) calendar days of their orientation period for any purpose other than a medical condition for which there is certification from a medical doctor or equivalent medical professional.

13.04 **When Leave is Exhausted.** If the employee exhausts all accrued paid leave, the employee may request shared PTO and/or leave of absence without pay.

13.05 **Shared Time Off.** If an employee depletes their PTO accruals due to medical reasons, the employee may request shared PTO from other employees. Such requests shall be in writing and will be coordinated by the Employer.

Employees may donate PTO to a fellow employee in one (1) hour increments. However, at no time shall an employee be permitted to donate PTO if such donation would cause the employee's PTO bank to fall below forty (40) hours. The forty (40) hour limit is net of pending PTO already scheduled for the employee.

Employees wishing to donate PTO must do so in writing, complying with such reasonable deadlines as necessary to ensure timely payroll processing.

Any unused PTO donated to an employee shall remain in the recipient's accrual bank. Unused donated leave will not be returned to the donor.

13.06 **Payment of Paid Time Off Upon Separation.** Upon separation, an employee (or deceased employee's beneficiary) shall receive payment equal to fifty-seven and one-half percent (57.5%) of such employee's then accrued and unused PTO bank in accordance with FLSA.

13.07 **Absence Due to Illness or Injury.** An employee who is absent, or anticipates being absent, due to illness or injury of the employee or an immediate family member (the definition of family member shall be liberally construed as any individual who plays a significant role in the individual's life. This may include persons not legally related to the individual), shall promptly report to his/her department head or designee as soon as practicable indicating the reasons for and the probable duration of the illness or injury. Employees must ordinarily provide thirty (30) days advance notice when the leave is foreseeable. The employee shall keep his/her department head or designee informed of the duration of the employee's absence.

13.08 Holidays: The following days are recognized as holidays:

New Year's Day	First (1 st) day of January
Martin Luther King Jr. Day	Third (3 rd) Monday in January
Presidents' Day	Third (3 rd) Monday in February
Memorial Day	Last Monday in May
Independence Day	July 4 th
Labor Day	First (1 st) Monday in September
Veterans' Day	November 11 th
Thanksgiving Day	Fourth (4 th) Thursday in November

Day after Thanksgiving	Friday following the fourth (4 th) Thursday in November
Christmas Day	December 25 th
Floating Holiday	One (1) at Employee's Choice

13.09 When a recognized holiday falls on a Sunday, the following Monday shall be the recognized holiday. When a recognized holiday falls on a Saturday, the preceding Friday shall be the recognized holiday. Each full time employee (including employees on a 4/10 or other non-standard work schedule) shall be entitled to eight (8) hours holiday pay on the above referenced holidays.

13.10 Floating holidays are accrued annually upon an employee's anniversary date and may not be accumulated. Any floating holiday not utilized prior to an employee's next anniversary date will be forfeited.

ARTICLE 14 – ON THE JOB INJURIES

14.01 City employees who sustain an occupational injury or illness while acting in their course of employment and qualify for time loss through Labor & Industries (L&I) shall continue to receive their regular salary for a period not to exceed payment of one hundred sixty (160) work hours.

14.02 If the absence exceeds one hundred sixty (160) hours, the employee shall receive any applicable worker's compensation time-loss benefits directly from L&I. The employee may offset any reduction in regular pay, up to a maximum of one hundred percent (100%), with use of the employee's eligible accrued leave, in line with Department of Labor and Industries rules.

14.03 Effective January 1, 2014, employees shall pay their portion of any industrial insurance premiums as identified by L&I.

ARTICLE 15 – BEREAVEMENT LEAVE

15.01 Upon notification to the employee's supervisor, up to three (3) working days without deduction from accumulated paid leave may be taken in the event of the death of the employee's immediate family, domestic partner, or household member. Upon returning to work, the employee may be required to provide the employer with the following information about the deceased: his/her full name, location of death (city, state), location of funeral (city, state), and the relationship to the employee.

15.02 Employees qualifying for bereavement leave may receive additional bereavement leave in the event of unusual circumstances or if extensive travel is required to attend a funeral. The number of days an employee may be granted will be based on the

individual circumstances surrounding the request and will be approved at the discretion of the Chief or his/her designee.

ARTICLE 16 – JURY DUTY

16.01 An employee required by law to serve on jury duty shall continue to be compensated at his/her regular rate of pay for each separate occasion the employee is required to serve. The City reserves the right to request that an employee who is called for jury duty be excused if his/her absence would create a hardship on the operational effectiveness of the Department.

- A. When an employee is notified to serve on jury duty, he/she shall inform his/her immediate supervisor as soon as possible regarding the dates of absence from regular duties.
- B. The employee may be required to report for work for any portion of his/her regularly scheduled shift during which he/she is not actually serving on a jury or waiting to be impaneled. Employees who have time remaining on their shift at the time of release or dismissal from jury duty shall immediately contact his/her supervisor to determine whether they should report for duty.
- C. The employee is not required to report back to his/her regular scheduled shift at the conclusion of jury duty as long as the employee was at jury duty for eight (8) hours or more. The employee will be compensated at his/her regular rate of pay for the full shift.
- D. Jury duty pay, exclusive of mileage or parking, shall be forwarded to the Finance Department.

ARTICLE 17 – GRIEVANCE PROCEDURE

17.01 **Grievance Procedure.** Any grievance that may arise between the parties concerning the application or interpretation of this Agreement shall be settled in the manner prescribed by this grievance procedure.

A “grievance” is defined as a claim or dispute by an employee, group of employees, the City or the Union concerning the interpretation or application of the provisions of this Agreement. Should a claim or dispute arise, an earnest effort shall be made to settle such claims or disputes promptly and in the manner hereinafter outlined. As applicable to this article of the CBA, a working day shall be defined as Monday through Friday excluding holidays.

Step 1: A grievance may be presented to the Police Chief (or designee), with a copy to the Human Resources Director, by the Union within ten (10) working days of the date when the Union knew or reasonably should have known of the alleged occurrence. The

submission shall be in writing, setting forth the nature and facts of the grievance, the articles of this agreement allegedly violated, and the requested remedy. The Police Chief or designee shall attempt to settle the grievance within ten (10) working days after it has been presented, and shall respond in writing with a copy to the Human Resources Department.

Step 2: If the grievance is not settled by the Police Chief, it may be forwarded to the City Manager, with a copy to the Human Resources Director, within ten (10) working days of the Police Chief's response deadline.

The City Manager shall have fifteen (15) working days to review the grievance. The City Manager may elect to call a meeting with the Union to provide insight into the grievance, in which event the City Manager shall have fifteen (15) working days to respond in writing.

Step 3: If the grievance is not settled at Step 2, and involves a matter other than discipline, the dispute will be referred to the negotiating committee of both parties. The two committees shall meet within ten (10) working days to consider the dispute. At that meeting, all pertinent facts and information will be reviewed in an effort to resolve the matter through conciliation. The meeting shall be considered a "settlement discussion".

Step 4: If the grievance is not settled at Step 2 (for grievances involving discipline), or Step 3 for non-disciplinary grievances, the matter may be submitted upon mutual consent of signatory parties, in writing to mediation within ten (10) working days of the date of the City Manager's deadline or results of the settlement discussion. The Mediator will be selected by mutual consent from a list of potential mediators and any cost of the Mediator shared equally.

Step 5: If the grievance is not settled by following appropriate steps above, the matter may be submitted by either of the signatory parties, in writing, to arbitration within thirty (30) working days of the date of the last formal Step taken above. Only the Union, and not individual employees, may take a matter to arbitration. The Arbitrator will be selected by mutual consent, or if no agreement can be reached by alternately striking from a list of potential arbitrators from the Federal Mediation and Conciliation Service (FMCS). The cost of the Arbitrator will be shared equally, while all other costs and expenses including attorney fees will be paid by the party incurring the cost of expense. The Arbitrator may not award retroactivity prior to the date specified in the Step One grievance filing. Any decision of the Arbitrator shall be binding on the parties.

17.02 **Timelines.** All grievances shall be processed in a timely manner. The time limits contained herein are established to settle grievances quickly. The time limits may be extended only by written agreement of the parties. Claims of untimeliness shall be presented by the claiming party in the next written submission of that party under this grievance procedure.

17.03 **Alternative Filing.** In those instances when the discipline involves suspension or discharge of the employee, Step 1 shall not apply, and any grievance must be filed at Step 2 of the Grievance Procedure within ten (10) working days of the suspension or termination. By mutual agreement, grievances may be initiated at any step in the grievance procedure.

17.04 **The provision of this Article** shall not be interpreted to require that the Union process any grievance through the grievance procedure.

17.05 **Civil Service Appeal Constitutes Election of Remedies.** Actions both subject to appeal through Civil Service appeal procedures or grievable under the terms of this Agreement must follow either the grievance procedure contained herein or procedures regarding such appeals to the Civil Service Commission, including applicable deadlines. Under no circumstances may an employee use both the Agreement grievance procedure and Civil Service Commission procedures relative to the same action. If an employee pursues an appeal to a civil service hearing, such action constitutes an election of remedies, and by doing so, he/she agrees to have waived the right to grieve the matter under this Agreement.

GRIEVANCE FORM
City of Lakewood

Date _____

Employee's Name _____ Job Classification _____

Employee's Work Location _____

Shift _____ Home Phone _____ Date of Hire _____

Cellular Phone () _____ Email _____

Instructions: Please answer the following questions (*PLEASE PRINT*)

TYPE OF GRIEVANCE:

Discharge Suspension Seniority Other (Specify) _____

1. Date & time of violation _____

2. Section(s) of contract/policy violated _____

3. Exact location violation occurred _____

4. Name(s) of witnesses _____

5. Name(s) of supervisor(s) involved _____

6. What should be done to correct the grievance _____

Briefly describe what happened _____

Employee's Signature _____

Supervisor's Response _____

Supervisor's Signature _____ Date _____

ARTICLE 18 – INSURANCE COVERAGE

18.01 **Medical Insurance.** The City agrees to provide the option of medical insurance to all Teamster Local Union No. 117 City of Lakewood Community Service Officers and their dependents. The medical insurance plans which are in effect at the time of this Agreement are a choice of AWC HealthFirst, AWC High Deductible Plan or Group Health Cooperative Plan 2, as offered through the Association of Washington Cities.

- A. For those employees on the HealthFirst and Group Health plan, the City will pay ninety-five percent (95%) of the applicable tiered rate premium for the employee and eighty-six percent (86%) of the tiered rate premium for dependents.
- B. For those employees on the AWC High Deductible plan, the City will pay one hundred percent (100%) of the applicable tiered rate premium for the employee and dependents.

18.02 **Dental Insurance.** The City agrees to provide dental insurance for employees and their dependents. The dental insurance plan in effect at the time of this Agreement is Washington Dental Service Plan E offered through the Association of Washington Cities. The City shall pay one hundred percent (100%) of the premium for Washington Dental Service Plan E.

18.03 **Orthodontia Insurance.** The City agrees to pay one hundred percent (100%) of the premium for orthodontia coverage for the employee's dependent children. The orthodontia plan in effect at the time of this Agreement is Washington Dental Service Plan II, as offered through the Association of Washington Cities.

18.04 **Vision Insurance.** The City agrees to pay one hundred percent (100%) of the premium for a separate vision plan for employees and their dependents. The vision plan in effect at the time of this Agreement is Vision Service Plan, as offered through the Association of Washington Cities.

18.05 **Life Insurance.** The City agrees to pay one hundred percent (100%) of the premium for a group term life, accidental death and dismemberment insurance policy for each employee in the amount of the employee's total annual salary rounded up to the next thousand dollars, to a maximum of \$100,000. The life insurance plan in effect at the time of this Agreement is Standard Insurance Company Policy 625349-C.

18.06 **Survivor Income Life Insurance.** The City agrees to pay one hundred percent (100%) of the premium for a survivor income life insurance policy, which provides a monthly benefit to an employee's eligible spouse and children upon the employee's death. The survivor income life insurance plan in effect at the time of this Agreement is Standard Insurance Company Policy 625349-A.

18.07 **Long Term Disability Insurance.** The City agrees to pay one hundred percent (100%) of the premium for a long-term disability policy with a ninety (90) day waiting period for each employee. The long-term disability insurance plan in effect at the time of this Agreement is Standard Insurance Company Policy 625349-B.

18.08 **Option for Employees Covered by Outside Medical Insurance.** Eligible employees may opt out of medical insurance coverage, providing that proof of current medical insurance is provided and a waiver of coverage is initiated. Alternate medical coverage must be maintained. Proof of current medical coverage will be required at least annually; however, the City may require proof at any time. If the employee opts out of medical coverage, the employee shall receive \$125.00 per pay period. Any additional benefits provided by the City shall be offered to employees covered by this agreement.

ARTICLE 19 – FAMILY & MEDICAL LEAVE ACT

The City shall adhere to all federal and state mandates in the provisions of the Family and Medical Leave Act and the Washington State Family Care Act.

ARTICLE 20 – UNIFORMED SERVICE EMPLOYMENT AND RE-EMPLOYMENT RIGHTS ACT (USERRA)

In the event a military reservist is called to the active duty, the Employer agrees to honor and adhere to all provisions of the Uniformed Service Employment and Reemployment Rights Acts (USERRA) of 1994, including when legally required to make pension contributions up to a maximum of two thousand eighty (2080) hours per year, on behalf of an affected employee.

ARTICLE 21 – LABOR MANAGEMENT COMMITTEE

21.01 A Labor/Management Committee shall be established consisting of three (3) members of Labor, (the Union business representative or designee and two (2) bargaining unit employees appointed by the Union) and three (3) members of the City (the Department Director or designee, and two (2) non-represented personnel appointed by the Department Director).

21.02 The Committee shall be advisory in nature. The Committee shall be used to discuss and investigate issues of common concern, but shall not be used to discuss negotiable issues.

ARTICLE 22 – CLOTHING AND EQUIPMENT

Employees required to wear a uniform as their regular clothing will be provided two (2) short sleeve and two (2) long sleeve button-down shirts, two (2) pairs of utility pants or slacks, and one (1) jacket with liner, with the City of Lakewood patch, upon employment. A “coverall” will be provided upon request. Uniforms and all other equipment deemed necessary by the

department will be furnished and/or replaced on an as needed basis as determined by the Employer's designee.

ARTICLE 23 – DEMOCRATIC, REPUBLICAN, INDEPENDENT VOTER EDUCATION (D.R.I.V.E.)

The Employer agrees to deduct from the paycheck of all employees who submit authorization cards and are covered by this Agreement voluntary contributions to D.R.I.V.E. D.R.I.V.E. shall notify the Employer of the amounts designated by each contributing employee that are to be deducted from his/her paycheck on each pay period during the month. The phrase "weeks worked" excludes any week other than a week in which the employee earned a wage. The Employer shall transmit to:

D.R.I.V.E.
International Brotherhood of Teamsters
25 Louisiana Avenue NW
Washington, D.C. 20001

The Employer will send on a monthly basis, one check for the total amount deducted along with the name of each employee on whose behalf a deduction is made, the employee's social security number and the amount deducted from the employee's paycheck. No such authorization shall be recognized if in violation of state and federal law. No deductions shall be made which is prohibited by applicable law. The International Brotherhood of Teamsters shall reimburse the Employer for the Employer's actual cost for the expenses incurred in administering the weekly payroll deduction plan.

ARTICLE 24 – SEVERABILITY AND SAVINGS

24.01 If any Article or Section of this Agreement or of any Riders thereto should be held invalid by operation of law or by any tribunal of competent jurisdiction, or if compliance with or enforcement of any Article or Section should be restrained by such tribunal pending a final determination as to its validity, the remainder of this Agreement and of any Rider thereto, or the application of such Article or Section to persons or circumstances other than those as to which it has been held invalid or as to which compliance with or enforcement of has been restrained, shall not be affected thereby.

24.02 In the event that any Article or Section is held invalid or enforcement of or compliance with which has been restrained, as above set forth, the parties affected thereby shall enter into immediate collective bargaining negotiations upon the request of either party for the purpose of arriving at a mutually satisfactory replacement for such Article or Section during the period of invalidity or restraint. If the parties do not agree on a mutually satisfactory replacement within sixty (60) days after the beginning of the period of invalidity or restraint, either party shall be permitted all legal or economic recourse in support of its demands notwithstanding any provision in this Agreement to the contrary.

ARTICLE 25 – PRESERVATION OF BARGAINING UNIT WORK

The City agrees for the purposes of preserving work and job opportunities for the employees covered by this Agreement, that the “core” duties presently performed or hereafter assigned to the collective bargaining unit will not be subcontracted, transferred, leased, assigned or conveyed in whole or in part to any other facility, vendor, person or non-unit employee or entity except duties already established by practice utilizing modified duty by fully commissioned personnel.

ARTICLE 26 – DURATION OF AGREEMENT

26.01 This Agreement shall be effective from January 1, 2013 through December 31, 2015.

26.02 It is the intent of the parties to this Agreement that negotiations for change or modification shall begin one hundred twenty (120) days, and in no event later than sixty (60) days prior to the termination of this Agreement. The Employer shall pay up to two (2) employees serving as the Union negotiating committee their regular rate of pay for meetings spent in formal negotiations between the Employer and the Union.

Approved by City Council on the _____ day of _____, 2014.

CITY OF LAKEWOOD

**TEAMSTERS LOCAL UNION
NO. 117, IBT**

**John J. Caulfield
City Manager**

**Tracey A. Thompson
Secretary-Treasurer**

Date

Date

ATTEST:

Date

**Alice M. Bush
MMC, City Clerk**

Date

**Heidi Ann Wachter
City Attorney**

APPENDIX "A"

Community Service Officers

Effective **January 1, 2013**, the salary range shall be:

<u>Minimum Range</u>	<u>Maximum Range</u>
\$19.77	\$25.10
\$3,427	\$4,351
\$41,119	\$52,210

Effective **January 1, 2013**, the employees shall receive a three percent (**3.0%**) range adjustment. *NOTE: This amount has not been paid, and is based on January 1, 2013 base wages.*

2013													
	A	B	C	D	E	F	G	H	I	J	K	L	M
HR	\$19.77	\$19.96	\$20.17	\$20.36	\$20.57	\$20.78	\$20.98	\$21.20	\$21.40	\$21.62	\$21.84	\$22.05	\$22.28
MO	\$3,427	\$3,461	\$3,496	\$3,531	\$3,566	\$3,601	\$3,637	\$3,674	\$3,710	\$3,747	\$3,785	\$3,823	\$3,861
YR	\$41,119	\$41,530	\$41,946	\$42,365	\$42,788	\$43,217	\$43,648	\$44,085	\$44,526	\$44,971	\$45,421	\$45,875	\$46,334

2013 (Cont)												
	N	O	P	Q	R	S	T	U	V	W	X	Y
HR	\$22.50	\$22.72	\$22.95	\$23.19	\$23.41	\$23.65	\$23.89	\$24.12	\$24.36	\$24.61	\$24.85	\$25.10
MO	\$3,900	\$3,939	\$3,978	\$4,018	\$4,058	\$4,098	\$4,140	\$4,181	\$4,223	\$4,265	\$4,307	\$4,351
YR	\$46,797	\$47,265	\$47,737	\$48,215	\$48,697	\$49,185	\$49,676	\$50,172	\$50,674	\$51,181	\$51,693	\$52,210

City of Lakewood Community Service Officers

Effective **January 1, 2014**, the employees shall receive a three (3.0%) range adjustment.

2014													
	A	B	C	D	E	F	G	H	I	J	K	L	M
HR	\$20.36	\$20.56	\$20.77	\$20.97	\$21.19	\$21.40	\$21.61	\$21.83	\$22.05	\$22.27	\$22.49	\$22.71	\$22.95
MO	\$3,530	\$3,565	\$3,601	\$3,637	\$3,673	\$3,709	\$3,746	\$3,784	\$3,821	\$3,860	\$3,899	\$3,938	\$3,977
YR	\$42,352	\$42,775	\$43,204	\$43,636	\$44,072	\$44,513	\$44,958	\$45,408	\$45,862	\$46,320	\$46,784	\$47,251	\$47,724

2014 (Cont)												
	N	O	P	Q	R	S	T	U	V	W	X	Y
HR	\$23.17	\$23.40	\$23.64	\$23.88	\$24.11	\$24.36	\$24.60	\$24.85	\$25.09	\$25.34	\$25.60	\$25.85
MO	\$4,017	\$4,057	\$4,097	\$4,139	\$4,180	\$4,221	\$4,264	\$4,306	\$4,350	\$4,393	\$4,437	\$4,481
YR	\$48,201	\$48,683	\$49,170	\$49,662	\$50,158	\$50,660	\$51,166	\$51,677	\$52,194	\$52,716	\$53,243	\$53,776

Effective January 1, 2015, the employees shall receive a three percent (3.0%) range adjustment.

2015													
	A	B	C	D	E	F	G	H	I	J	K	L	M
HR	\$20.97	\$21.18	\$21.40	\$21.60	\$21.82	\$22.04	\$22.26	\$22.49	\$22.71	\$22.94	\$23.17	\$23.40	\$23.64
MO	\$3,636	\$3,672	\$3,709	\$3,746	\$3,783	\$3,820	\$3,858	\$3,898	\$3,936	\$3,975	\$4,016	\$4,056	\$4,097
YR	\$43,623	\$44,059	\$44,500	\$44,945	\$45,394	\$45,849	\$46,306	\$46,770	\$47,237	\$47,710	\$48,187	\$48,669	\$49,155

2015 (Cont)												
	N	O	P	Q	R	S	T	U	V	W	X	Y
HR	\$23.87	\$24.11	\$24.35	\$24.60	\$24.84	\$25.09	\$25.34	\$25.59	\$25.84	\$26.11	\$26.37	\$26.63
MO	\$4,137	\$4,179	\$4,220	\$4,263	\$4,305	\$4,348	\$4,392	\$4,435	\$4,480	\$4,525	\$4,570	\$4,616
YR	\$49,647	\$50,143	\$50,645	\$51,152	\$51,663	\$52,180	\$52,701	\$53,228	\$53,760	\$54,298	\$54,841	\$55,389

Memorandum of Understanding

By and Between

**City of Lakewood
Community Service Officers**

And

TEAMSTERS LOCAL UNION NO. 117

**Affiliated With The
International Brotherhood of Teamsters**

Re: Retroactive Payment

The City of Lakewood shall make payment of any retroactive pay owed, to either current or past members of the Bargaining Unit, within thirty (30) days of the signing of the Current Collective Bargaining Agreement.