



LAKEWOOD CITY COUNCIL STUDY SESSION AGENDA

Monday, February 10, 2014

7:00 P.M.

City of Lakewood
City Council Chambers
6000 Main Street SW
Lakewood, WA 98499

Page No.

Call to Order

Items for Discussion:

- (1) 1. 2015 US Open Championship update. - *Mr. Danny Sink*
- (37) 2. Review proposed amendments to the Lakewood Municipal Code relative to the landmarks preservation program. - (Memorandum)
- (40) 3. Review of proposed amendments to the Lakewood Municipal Code relative to parks and parks fees. - (Memorandum)
- (55) 4. Review of the parks Legacy Plan. - (Memorandum)

Briefing by the City Manager

Items Tentatively Scheduled for the February 18, 2014 Regular City Council Meeting:

1. Item Nos. 2 and 3 above.
2. Appointing a Clover Park Technical College representative to the Lakewood's Promise Advisory Board. - (Motion - Regular Agenda)

City Council Comments

Adjournment

The City Council Chambers is accessible to persons with disabilities. Equipment is available for the hearing impaired. Persons requesting special accommodations or language interpreters should contact the City Clerk's Office, 589-2489, as soon as possible in advance of the Council meeting so that an attempt to provide the special accommodations can be made.

<http://www.cityoflakewood.us>

The Council Chambers will be closed 15 minutes after adjournment of the meeting.

LAKWOOD CITY HALL
 6000 Main Street SW, Lakewood, WA 98499-5027
 (253) 589-2489

MEETING SCHEDULE
February 10, 2014 – February 14, 2014

Date	Time	Meeting	Location
February 10	7:00 P.M.	City Council Study Session	Lakewood City Hall Council Chambers
February 11	7:30 A.M.	Redevelopment Advisory Board	Lakewood City Hall 3rd Floor, Conference Room 3A
February 12	9:30 A.M.	Lakewood Community Collaboration	Lakewood City Hall Council Chambers
February 13	7:30 A.M.	Lakewood's Promise Advisory Board	Lakewood City Hall 3rd Floor, Conference Room 3A
	6:00 P.M.	Lakewood Sister Cities Association	Lakewood City Hall 1 st Floor, Conference Room 1E
	7:00 P.M.	Lake City Neighborhood Association	Lake City Fire Station 8517 Washington Blvd. SW
February 14	No Meetings Scheduled		

TENTATIVE MEETING SCHEDULE
February 17, 2014 – February 21, 2014

Date	Time	Meeting	Location
February 17		<i>City Hall Closed in Observance of Presidents' Day</i>	
February 18	5:30 P.M.	Parks and Recreation Advisory Board	Lakewood City Hall 1 st Floor, Conference Room 1D
	6:00 P.M.	Youth Council	Lakewood City Hall 3 rd Floor, Conference Room 3A
	7:00 P.M.	City Council	Lakewood City Hall Council Chambers
	<i>Following City Council meeting</i>	Transportation Benefit District Board	Lakewood City Hall Council Chambers
February 19	6:30 P.M.	Planning Advisory Board	Lakewood City Hall Council Chambers
February 20	4:00 P.M.	Human Services Funding Advisory Board	Lakewood City Hall 3 rd Floor, Conference Room 3A
February 21	6:00 P.M.	Change of Command Event for New 4-2 Commander with City Council	Thornewood Castle 8601 North Thorne Lane SW

NOTE: The City Clerk's Office has made every effort to ensure the accuracy of this information. Please confirm any meeting with the sponsoring City department or entity.



To: Mayor and City Councilmembers

From: Mary Dodsworth, Director

Through: John J. Caulfield, City Manager *John J. Caulfield*

Date: February 10, 2014

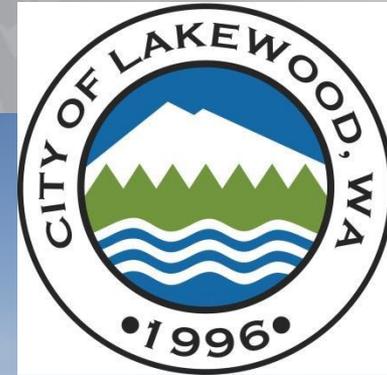
Subject: 2015 US Open Championship Update

Attachment: Power Point Presentation

The US Open, a United States Golf Association (USGA) Championship, is coming to the Chambers Bay Golf Course in University Place, WA, June 15 – 21, 2015. Danny Sink, Championship Director, will attend the February 10 study session to provide an update on the event. He will provide information on the USGA organization, the history of the US Open event, why Chambers Bay Golf Course was selected, how the event comes together and impact to our local economy and community.



2015 U.S. Open Championship



My History in Golf



1992 – Country Club of Landfall – North Carolina

1997 – The Broadmoor – Colorado

1998 – Gainey Ranch Golf Club – Arizona

1998 – PGA Club Pro Championship – North Carolina

1999 – U.S. Open Championship – North Carolina

2001 – U.S. Women's Open Championship – North Carolina

2002 – U.S. Senior Open Championship – Maryland

2004 – U.S. Open Championship – New York

2005 – U.S. Women's Open Championship – Colorado



2005 – Walker Cup – Illinois

2006 – U.S. Open Championship – New York

2007 – U.S. Open Championship – Pennsylvania

2009 – U.S. Open Championship – New York

2009 – Walker Cup – Pennsylvania

2010 – U.S. Open Championship – California

2012 – U.S. Open Championship – California

2015 – U.S. Open Championship – Washington

Next – ????



What is the United States Golf Association?





Leadership

National Championships

Rules of Golf / Amateur Status

Handicapping / Course Rating

Equipment Standards

History

Membership

Partnerships

Environment

Philanthropy

What is the U.S. Open?





Our National Championship of Golf
One of Golf's Four Majors Conducted Annually
Open to Amateurs and Professionals
Over 9,000 individuals attempt to qualify
Always on Father's Day Weekend
18 Hole Playoff if necessary

What Do You Do?



USGA Liaison to Local Community

Public Safety

Operations Planning

Ticket Sales

Corporate Hospitality Sales

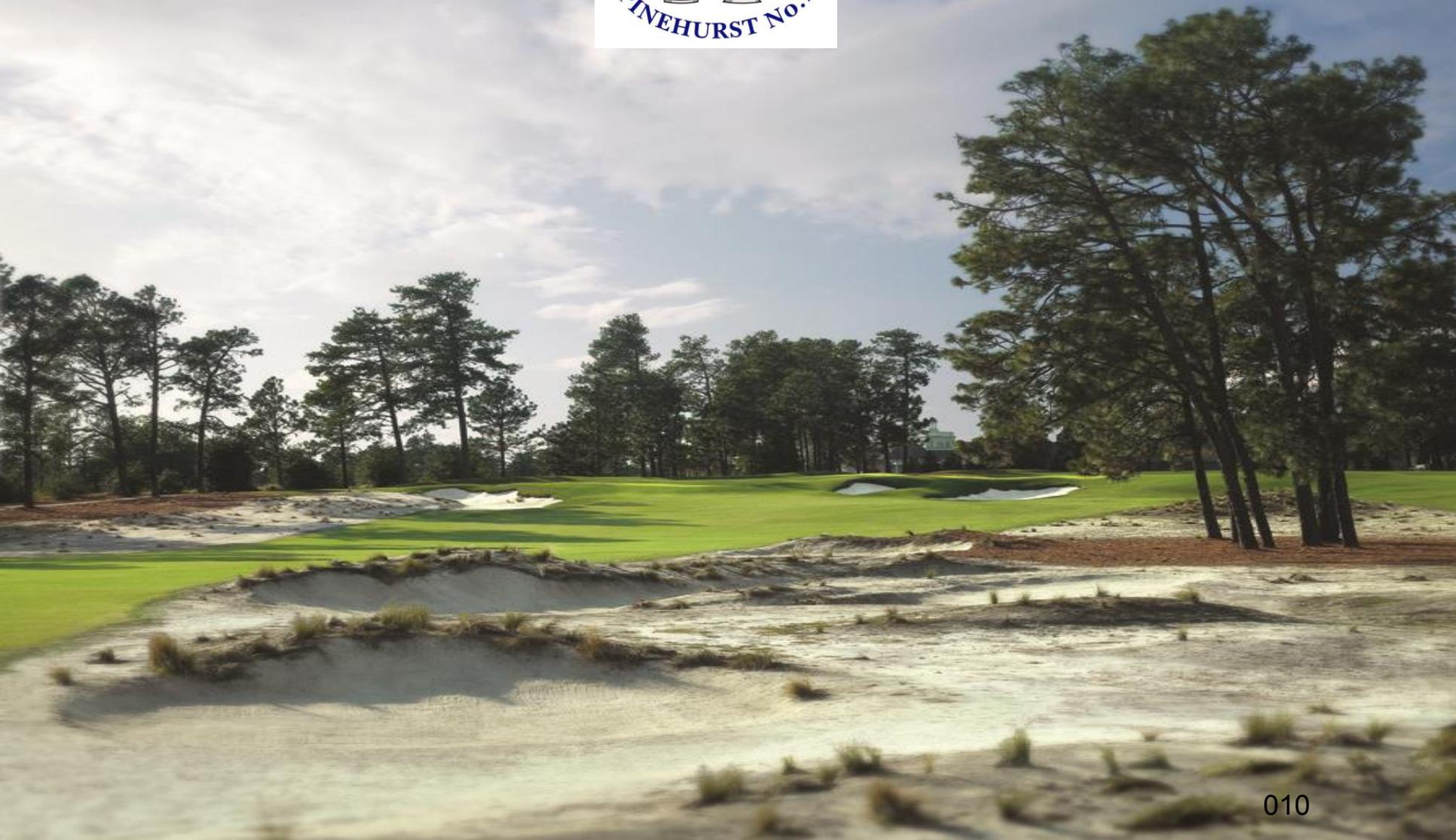
Media Relations

Future Site Visits

Host Club Relations

Volunteer Coordination

Parking & Transportation





Why Chambers Bay?





“A Superb Test for the World’s Best Players”

“Perfect Place to Host a U.S. Open”

Golf Course Set-Up

Never Been to the Pacific Northwest

On the Puget Sound

True Public Golf Course

Built on All Sand – Fine Fescue

Creation Of Chambers Bay

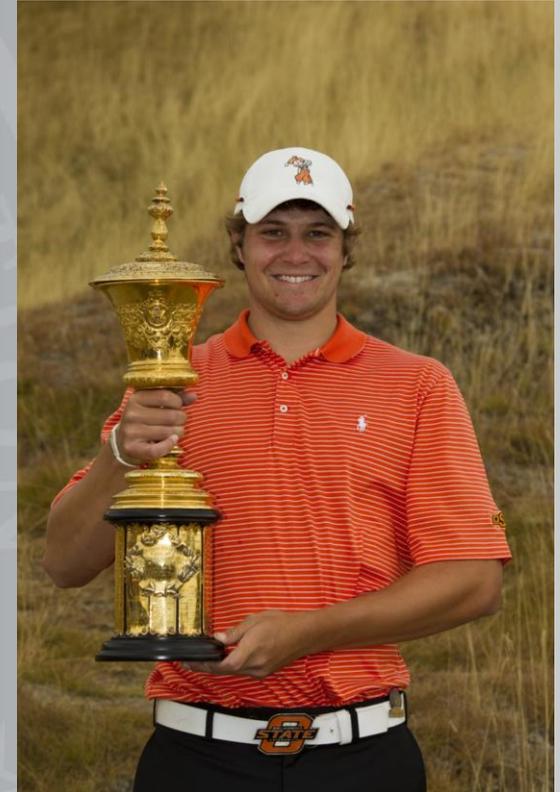


2005

2006

2007

2010 U.S. Amateur



The Evolution of the U.S. Open



The Evolution of the U.S. Open



The Evolution of the U.S. Open



U.S. Open Constants

USGA 112TH U.S. OPEN CHAMPIONSHIP USGA

START	LEADERS	HOLE	HOLE																		RD		RD	
			1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	1	2	3	4
		PAR	4	4	3	4	4	4	4	3	4	4	3	4	4	3	3	3	2	2				
1	MCDOWELL		1	1	0	0	1	2	2	2	3	3	3	3	3	3	3	3	2	2	69	72	68	73
1	FURYK			1	1	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	70	69	70	74
2	ELS			3	3	3	3	1	2	3	3	3	3	3	3	3	3	3	3	3	75	69	68	72
3	SIMPSON			4	4	5	5	3	2	2	1	1	1	1	1	1	1	1	1	1	72	73	68	68
3	PETERSON			3	4	4	4	3	3	3	2	2	2	2	2	2	2	2	2	2	71	70	72	70
5	HARRINGTON			6	6	6	7	6	5	4	4	4	4	4	4	4	4	4	4	4	74	70	71	68
5	MTHOMPSON			5	5	4	4	3	3	4	4	4	4	4	4	4	4	4	4	4	66	75	74	67
3	TOMS			5	5	6	6	5	5	5	5	5	5	5	5	5	5	5	5	5	69	70	76	68
3	DUFNER			4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	72	71	70	70
2	WESTWOOD			4	5	5	6	6	6	6	6	6	6	6	6	6	6	6	6	6	73	72	67	73



Fact Sheet



115th U.S. Open Championship

- Dates:** June 15 – 17 (Practice Rounds)
June 18 – 21 (Championship Rounds)
- Format:** 72 Hole Stroke Play – Cut after 36 Holes
- Attendance:** 235,000 for the week (50,000 on Friday)
- Economic Impact:** Total of \$144 million
Direct Spending \$76 Million
Indirect Spending \$68 Million
- Media:** Over 2,000 credentials issued worldwide audience
- Television:** Over 30 Hours live on FOX Sports



Community Outreach

Corporate Hospitality Sales

Volunteer Recruitment

Ticket Sales

Community Outreach



- Education of Community – We need your help!
- Accommodations Questions – Private Housing
- Local Resident and Business Opportunities
- Promotion of Local Communities to attendees
- “Spectator Experience” in the local community
- Welcome to the Championship



Championship FAQ's

www.chambersbaygolf.com

USGA.org
USOPEN.com

HOME

- Site History
- U.S. Open FAQ
- U.S. Open Golf Course Improvements
- Stay & Play Packages
- About The Architect
- Send a Postcard

GOLF

RATES & RESERVATIONS

CHAMBERS BAY GRILL

WEDDINGS

SPECIAL EVENTS & BANQUETS



U.S. Open FAQ

Chambers Bay, Pierce County and the USGA know the community will have lots of questions about volunteer recruitment, transportation, lodging, parking and more. Pierce County, KemperSports and other partners will work closely with the USGA Championship staff on these important issues, and report to the public via websites, newsletters, the media and social media platforms as plans are completed and implemented.

Corporate Hospitality Sales



- Warm Introduction – MSG Promotions
- Extended Sales Cycle in Several Stages
- Corporate Support is Vital
- Packages range from \$3,500 to \$300,000
- Local, Regional, and National Clients
- Center of the Sports World
- Opportunity for Client Entertainment

The Evolution of U.S. Open Hospitality



The Evolution U.S. Open Hospitality



Hospitality Tables



Double Decker Tents



Corporate Suites



Volunteer Recruitment



- Recruitment Begins – Today!
- Over 4,500 Volunteers on 24 Committees
- All 50 States and dozens of Countries
- Volunteer Package – \$165
 - Volunteer Apparel
 - Credential
 - Meal Vouchers

Ticket Sales



- 35,000 Tickets Per Day
- Total Attendance of 235,000
- Grounds and Trophy Club
- Championship Rounds have sold out last 27 Years
- Kids get in Free – Military Appreciation

Parking & Transportation



- Parking & Transportation for Spectators
 - Lack of 'Stadium Style' Parking
 - Limited Access to Chambers Bay
 - Complimentary Shuttle Operation
 - Public Safety Committee – Ongoing Planning Efforts
 - Media Day – Spring of 2015

Long Term Benefits



- Public Facility – Newest facility to host U.S. Open
- Chambers Bay – Forever in the History of Golf
- Worldwide TV Audience 150 Million for 7 Days
- Over 2,000 Credentialed Worldwide Media
- History of Chambers Bay is a positive
- Economic Impact – \$140 Million
- Regional Volunteers in the area

Our Goals Are Simple



Host a Successful Championship

Present the “Toughest Test in Golf” to
Identify the Best Player

Be Invited Back for another U.S. Open



Questions?





To: Mayor and City Councilmembers

From: Matt Kaser, Assistant City Attorney
Dan Catron, Principal Planner

Through: John J. Caulfield, City Manager *John J. Caulfield*

Date: February 10, 2014

Subject: Proposed Ordinance Relative to the Protection and Preservation of Landmarks

In mid-2013, the Council Subcommittee on Citizens Advisory Boards and Committees (CABCs) reviewed the functions of the Landmarks & Heritage Advisory Board (LHAB). The review surfaced some structural defects in the Code which can be addressed through Council action. A number of changes are recommended to the provision of chapter 2.48 LMC in order to legally establish the LHAB and maintain operations consistent with the intent of the City.

The Landmarks & Heritage Advisory Board

In 2000, the City Council passed Ordinance 251, creating chapter 2.48 of the Lakewood Municipal Code, entitled, "Protection and Preservation of Landmarks." Chapter 2.48 sets forth a framework to designate certain properties of local historical significance as local landmarks. Under this framework, any individual can nominate a property to serve as a local landmark.

The current process for local landmark designation is as follows. First, City staff conducts an initial review. Second, an "Agency," holds a hearing to determine whether the property should serve as a local landmark. Finally, any appeals from the decision to either approve or reject the local landmark designation is to the City Council.

However, the current Code provides an ambiguous definition of "Agency." It may be an advisory board, the City Council, a committee of the City Council or through a contract with a private agency to act on behalf of the City. In practice, the LHAB has taken on a lead role in local landmark identification and preservation. However, no enabling language creating the LHAB is in either Ordinance 251 or elsewhere in the Code. LMC 2.48.030 specifically recognized that a second legislative act would be necessary, "[i]f such Advisory Board is created by separate Ordinance or Resolution ...," but no subsequent legislation has been submitted.

The owner of a property designated as a local landmark, who desires to make certain classes of restorations, repairs and demolition is required to apply for a “certificate of appropriateness,” which fall into one of three Types (Type I, Type II and Type III). A Type I permit, involving restorations and major repairs which involve in-kind materials, may be handled administratively without public hearing or be referred to the “Agency.” A Type II permit, involving alterations in appearance and Type III permits involving demolition, would be decided by the “Agency.” Appeals of the decision whether to designate a property as a local landmark or for any one of these permits would be to the City Council. The failure to comply with the chapter will result in \$500 per day civil penalty.

In addition, the “Agency,” serves as the “Local Review Board,” for determining special valuation for historic purposes under several provisions of the State tax law.

Chapter 2.48 LMC has been twice amended since its initial passage in 2000. Those amendments, via Ordinances 368 (2004) and 512 (2010) have addressed only the membership of the Landmarks and Heritage Advisory Board (LMC 2.48.030).

Summary of Proposed Changes

Creation of Landmarks and Heritage Advisory Board (LHAB). LHAB will now formally be created as an advisory board of the City. It will consist of no more than nine members, with a majority constituting a quorum.

The role of the LHAB will also be specifically set forth. The primary duty of the LHAB is to identify and actively encourage the conservation of the City’s historical resources.

LHAB will also be given a more formal role. It will serve as the initial reviewing board for (1) holding public hearings on nominations for designation and applications for certificates of appropriateness; and (2) reviewing proposals submitted to the City for funds made available for grants under various provisions of state and federal law. It is also identified as the “Local Review Board,” for purposes of state landmarks law.

All acts undertaken by the Board to-date will be given retroactive approval.

Appeal Procedures. Under the current Code, all local landmark-related appeals (including permit applications) are held before the City Council.

Appeals from any decision under chapter 2.48 LMC – except for a decision classifying a property as a landmark -- would be before the Hearing Examiner. The Hearing Examiner’s decision would now be final twenty-one days after issuance, to align with the state Land Use Procedures Act (LUPA).

For local landmark designations, the initial review would be by the LHAB. If approved by the LHAB, review is then to the City Council. The LHAB’s decision not to identify a property as a local landmark is not reviewable.

The role of private property owners in the initial local landmark designation process was discussed at length. Two versions of proposed language which could be placed at LMC 2.48.050(E) were discussed.¹

The first version is as follows:

Before the historic preservation officer shall refer the nomination to the Board, the historic preservation officer shall obtain confirmation from the owner of a parcel of private property that the owner is in agreement with the nomination. If such owner is not in agreement with the nomination, the nomination shall not be forwarded to the Board for consideration.

The second version, which has been proposed by LHAB, is as follows:

In the event that a privately-owned property is nominated for designation as a Landmark without the consent of the property owner, the Board and Council shall acknowledge and give due consideration to private property rights and shall weigh any such concerns against the public interest in preserving important cultural and historical resources.

Members of the LHAB have been invited to speak at the Study Session to offer their views on both this Ordinance as a whole, and this language.

Penalties. The penalty provision under LMC 2.48.110 is revised. Work done without (or in violation of) permits is deemed a civil infraction with a fine of not more than \$500.00 per day. A limited commission officer, i.e. code enforcement officer or building inspector, may issue the citations. In addition, any violations are public nuisances.

Changes of a Technical Nature. The following are technical changes:

- All prior references to “Agency,” are removed and replaced with “Board.”
- A cross-reference in LMC 2.48.020(K) is corrected.
- LMC 2.48.030(J) is amended to conform with the Washington Public Records Act.
- Several provisions have been reorganized.

¹ In the accompanying draft Ordinance, both versions appear and are shaded. The current intent is that when this ordinance is finalized for presentation at a subsequent Council Meeting, one would be submitted, and a two-page proposed amendment would also be included in the council packet.



To: Mayor and City Councilmembers

From: Mary Dodsworth, Director

Through: John J. Caulfield, City Manager *John J. Caulfield*

Date: January 30, 2014

Subject: Park Code Update

Attachment: A - Policy for Alcohol Distribution and Consumption in Parks
B - Proposed Fee Schedule Changes
C - Chart of other Counties, Cities and Town who are Tobacco Free

Summary: The Parks and Recreation Advisory Board (PRAB) worked with staff to review Chapter 8.76 of the Lakewood Municipal Code (LMC) relating to the City of Lakewood Park Code. They approved and provided proposed code and fee changes to Council for review. Council requested additional review by the PRAB regarding alcohol permit and smoke and tobacco free park options. The PRAB met on January 28, 2014 to review additional information and provided their recommendation below.

Background: During the January 13, 2014 study session Council reviewed PRAB proposed changes to the Lakewood Municipal Code (LMC) 8.76 and fee schedule. While most of the code changes and fees were positively addressed, there was not consensus regarding the tobacco free parks and alcohol permit proposals. Following is additional information to answer questions and/or address issues presented at that study session.

Alcohol Permit and Fee

Why would we allow alcohol in our parks? We process hundreds of reservations each year in our parks. Most are sporting events and picnic shelter rentals, but we do approve many larger special events as well. Often we are asked if alcohol is allowed. For sporting events, shelter rentals and other private uses we always state that alcohol is not allowed. We have had requests from non-profits, service clubs and other organizations interested in doing larger community events to raise money. Since we do receive a number of requests, we decided to research city and state laws regarding what would be allowed and what conditions should be required if alcohol is present.

Have we allowed alcohol in our parks in the past? The Commencement Bay Rowing Club has an annual fundraiser in their boat house building at Harry Todd Park. We permit this event and require many conditions of use. A small beer garden was created at the 2004 SummerFEST event (sponsored by the Chamber). We allowed a bike race promoter to create a beer garden in conjunction with his regional race at Fort Steilacoom Park. A beer garden was provided at the Welcome Home Event last year (sponsored by South Sound

Outreach). All met conditions set by the state liquor control board, our city code and recommendations from our risk management agency. Attachment A outlines the process and conditions if applying for an event where alcohol will be present.

Is it legal to have alcohol in the parks? Our current code (LMC 08.76.165 - Alcoholic Beverages) and state law (RCW 66.44.100 - opening or consuming liquor in public place) prohibits selling, possessing or consuming alcoholic beverages in a public place, city park, recreation area, or associated marine area unless permitted by special use. There are additional state laws and conditions which allow alcohol in various places. Our current code (LMC 8.76.050 Special Use Permits) will allow alcohol in a city park or building if a special use permit is issued. The purpose of the updated code was to clarify that if alcohol was included at a special use permitted activity that additional conditions would be required and additional fees would be charged. The proposed code changes will not allow alcohol to be freely used throughout our parks.

Smoke and Tobacco Free Parks

Is it legal to ban smoking in parks? Yes, based on the Washington State constitution, Article XI, Section 11: POLICE AND SANITARY REGULATIONS. Any county, city, town or township may make and enforce within its limits all such local police, sanitary and other regulations as are not in conflict with general laws.

Why would we ban smoking and tobacco from our parks? To support our image of creating a healthy and vibrant Lakewood community; to create a healthy environment and spaces for our park guests; to eliminate second hand smoke in the vicinity of park visitors; to educate smokers regarding the effects and costs of tobacco related diseases (the number one killer in Washington State killing more people than AIDS, alcohol, car accidents, fires, illegal drugs, murders and suicides combined); and to reduce the litter and waste that is discarded and associated with smoking and chewing tobacco.

What other communities are smoke or tobacco free? A chart (exhibit B) was created showing, by county, the various communities who have chosen to ban all or a portion of their park areas from smoking. The areas typically listed are playgrounds, bleachers, shelters, restrooms and events. Some have done it by city code while others have done it by administrative rule or on a voluntary basis. Some have enforcement and fines built in; most look at education as the way to support change.

SummerFEST survey -100 people were surveyed at the 2013 SummerFEST event. 89% said they would support a smoke and tobacco free park system in Lakewood.

Initiative 901 – Clean Indoor Air Act relating to the prohibition of smoking in public places and places of employment was passed by over 67% of voters in the 28th District and by over 58% of voters in the 29th District.

Draft Legacy Plan – this policy is consistent with **Goal 6.3** - Develop policies to support active living and healthy communities and **Strategy 6.3.2** - Develop and adopt a “tobacco or smoke free parks policy” to ensure a healthy environment and clean air for park visitors.

Options for smoke and tobacco free parks definitions and code changes: Two definitions for smoking and two options for tobacco use and smoking bans were provided to the PRAB for consideration.

Definitions

PRAB original Option A “Smoking” shall include inhaling, exhaling, burning or carrying any lighted cigar, cigarette, pipe or other lighted or vaporized substance in any manner or form for any purpose.

Option B “Smoking” shall include inhaling, exhaling, burning or carrying any lighted cigar, cigarette, pipe or other lighted substance in any manner or form for any purpose. (this option removes the e-cigarettes or vapor cigarettes from the definition.)

Code Change Options

PRAB original Option A 08.76.168 – Tobacco Use and Smoking

Tobacco use and smoking are prohibited in City parks and facilities. No person shall use any form of tobacco in City parks, including, but not limited to, restrooms, picnic shelters, beaches, aquatic facilities, playgrounds, trails, athletic fields, natural areas and spectator or concession areas.

Option B 08.76.168 – Tobacco Use and Smoking

Tobacco use and smoking are prohibited within 25’ of areas where people gather, including, but not limited to, playgrounds, restrooms, picnic shelters, beaches, aquatic facilities, athletic fields, spectator areas, hard surface trails and concession areas. (this prohibits smoking within specific areas.)

Fee schedule changes: The PRAB reviewed all the proposed fees again and recommended they be approved by Council. Below is a summary of the proposed fee changes presented to Council in January.

- 1. Alcohol Permit Fees** – Additional fee added to permit. Fee is based on size of event and similar to the Special Use Permit Fees.
- 2. Farmers Market** - Small changes to the daily rate for market vendors. Seasonal fees are incentives to encourage vendors to participate all season. We do not charge an application fee or take a percentage of sales. The Farmers Market fees are not on our City fee schedule.
- 3. Special Event Application Fee:** Event fees vary based on length of event, vendor type space needed, site needs, number of participants anticipated at the event, etc. We are adding an application fee to cover the time and cost to review, approve and manage the vendor areas at special events. This rate has been consistent for the past three years but was not a part of our current fee schedule.

PRAB Recommendation: The PRAB reviewed supplemental information and options and after deliberation unanimously approved a motion to send Council their original recommendation to prohibit smoking and tobacco use in city parks.

Next Steps: Staff will be at the February 10 study session to provide information regarding proposed changes to the park code and City fee schedule.

Attachment A

Special Use Permit Policy Alcohol Distribution and Consumption in Parks

The City of Lakewood permits event organizers to apply for a special use permit to allow the distribution and consumption of alcoholic beverages at public or private events in parks and facilities as allowed by policy.

According to Lakewood Municipal Code (LMC) 08.76.165 - Alcoholic Beverages selling, possessing or consuming alcoholic beverages in a City park, recreation area, or associated marine area is prohibited, other than in connection with an event or activity for which a Special Use Permit has been issued by the City provided that the activities and the use of alcoholic beverages shall conform to the permits therefore, and shall conform to federal, state and local laws, rules and regulations.

According to LMC 08.76.050 - Special Use Permits the City may grant Special Use Permits to individuals and groups who wish to reserve a park area for a designated period of time or for a special use. The special use permit allows the City to gather information regarding the special use and outlines conditions to ensure the park and other park visitors will not be negatively impacted. Factors to be considered and evaluated in granting or denying an application for a Special Use Permit shall include: the type of event or use, time of facility use, other competing uses and their compatibility, adjacent activities, insurance and indemnification, police and fire concerns, parking, number of expected participants, size limitations and any other factors that warrant consideration based on the event and/or activity involved.

The City will charge a fee for special use permits. An additional permit will be required for alcohol distribution and/or consumption in City parks or facilities (identified in this document as a beer garden). Where appropriate, additional fees and special conditions of use will be established by the City and so noted on the special use permit. Fees are listed on the City's fee schedule.

Only non-profit organizations or a liquor licensed business that has a separate endorsement with the WA State Liquor Control Board (WSLCB) to cater and run the beer garden are allowed to apply for the City special use permit. Copies of WSLCB licenses will be required 21 days prior to event. Please note it takes WSLCB at least 45 days to process a Special Occasion license.

Fire, Health and other agencies may have separate requirements and must be consulted for permitting requirements also. If conditions or guidelines listed below vary from current laws, rules or regulations, then current laws, rules or regulations will be applicable.

To reserve a facility and/or apply for a special use permit to allow the distribution and consumption of alcoholic beverages at public or private events in parks and facilities, applicants will follow steps outlined in the City of Lakewood Policies Governing Use of Parks, Open Space and Facilities.

This document is intended only as a guideline to individuals and organizations seeking permitting. All interested should familiarize themselves with the actual policies, procedures, ordinances and laws outlined by each agency that may be involved.

Special Conditions and Guidelines:

- Base permit fees will be paid at time of application. All special use permit fees will be paid in full 21 days in advance of event. Please note refund policy when applying for special use permit as these timeframes and policies will be followed.
- Copies of all licenses, proof of insurance or other permit requirements will be provided to the City 21 days in advance of event
- Commercial General Liability (CGL) specifically stating that alcohol is included in the policy is required. If not included in the CGL, Liquor Liability Insurance will be required. Proof of insurance coverage in the amount of not less than \$1 million combined single limit per occurrence, \$2 million aggregate is required. The City of Lakewood will be listed as additionally insured.
- Special event insurance can be purchased from various sources. If the applicant does not carry insurance, they may contact a representative from the Washington Cities Insurance Authority (WCIA) at www.ebi-ins.com/tulip to purchase one-day insurance coverage. For WCIA coverage, please use the following codes: American Lake Park 0465-269, Fort Steilacoom Park 0465-268, Harry Todd Park 0465-270.
- A specific area will be defined as the location to distribute and/or consume alcoholic beverages. A site map is required with your application.
- Defined area will be fully enclosed by fencing. WSLCB requires fencing to be at least 42 inches high with no more than two entrance/exits. A double fenced area (perimeter and 6 foot buffer area) is preferred.
- Chairs, tents, tables, communication devices, fencing and equipment required by the City and the WSLCB will be the responsibility of and provided by the applicant unless otherwise contracted with the City. Additional fees may be required.
- The Fire Department will determine occupancy based on size of beer garden.
- An event itinerary or schedule of events is required with application
- The City will determine additional support needs (i.e. access to electricity, water, extra refuse pick-ups, extra cleaning of restrooms, portable toilets, security or and traffic control) to facilitate your event. If additional services are needed due to unexpected conditions, you will be billed following the event for services provided.
- Applicant must provide monitors at entrance and exit gates to check id's and to ensure no beverages are brought in or leave the defined area. Additional security may be required.
- For the purpose of admission to the beer garden and service of alcoholic beverages, operators of the beer garden and monitors shall ensure that all persons who appear 30 years of age or younger shall present appropriate identification attesting their age to be at least 21 years. No one under the age of 21 is allowed in the beer garden.
- Unless specifically noted on permit, only beer and wine type products will be allowed.
- No glass serving containers shall be permitted in beer garden area
- The area where alcohol will be sold or consumed will not be located near children activity areas.
- Signage must be approved by the City in advance of the event.
- If an event is cancelled by the City due to the failure of an applicant to meet event requirements or conditions, no refund will be given.
- No fees will be refunded if any activity is terminated before the end of the contracted time due to excessive noise or disorderly activities.
- Violations of these policies may result in the immediate termination of the use agreement to include the use of the City facilities. If an event is terminated, no refund of deposits, use fees or for time left on the contract will be granted.

**Attachment B
Parks and Recreation
2014 Proposed Fee changes**

Current Special Use Permit*		Proposed Alcohol Permit Criteria	Proposed 2014 Fee
<u>Small events</u> 100 – 200 guests	\$200	<u>Small events</u> 100 – 200 guests	\$200
<u>Large events</u> 201 – 500 guests	\$500	<u>Large events</u> 201 – 500 guests	\$500
<u>Major events</u> Over 500 guests	\$1,000	<u>Major events</u> Over 500 guests	\$1,000

2013 Farmers Market Fees			2014 Proposed Farmers Market Fees		
	Daily Rate	Seasonal		Daily Rate	Seasonal**
Regular Stall 10x10	\$20.00	\$240.00	Regular Stall 10x10	\$25.00	\$250.00
10x10 Stall w/ Electricity	\$25.00	\$300.00	10x10 Stall w/ Electricity	\$30.00	\$300.00
Pull-Through Stall	\$25.00	\$300.00	Pull - Through Stall	\$40.00	\$400.00
Payment Plan Processing	0	0	Payment Plan Processing	\$35	\$35
2013 Rate			2014 Rate		
Special Event Vendor Application Fee	\$25		\$25		

* Special Use Permit fees are not proposed to change. They are provided as information to support the proposed alcohol permit fees.

**2014 seasonal rate provides a free six day incentive to participate. Vendors must commit to the entire season to receive the seasonal rate.

Exhibit C - Where do Tobacco Free Park Facilities Exist in Washington State

County	Cities	Policy	Enacted
Benton	Kennewick Parks	Smoke Free Playgrounds, 25' around playground perimeter, signs posted at 26 playgrounds	2005
	Richland Parks	Smoke Free Playgrounds, 50' around playground perimeter, signs posted at 20 playgrounds	2006
	West Richland Parks	Smoke Free Parks and spit tobacco is specifically prohibited	2007
Chelan-Douglas	Wenatchee City Parks 12 parks are affected by policy; eight of the parks have signs posted.	City policy covers all parks, signs posted in play areas, sports fields and wading pools. Wenatchee City Parks are designated as Tobacco Free Zones. Use of tobacco products is not allowed.	2010
Clark	Vancouver Parks	Smoke Free Playgrounds	2005
	Clark County Parks	Signs posted in play areas and restrooms	
	Battleground Fairgrounds	Skatepark - smoke free with \$100 fine for infraction. Other areas designated.	2007
Columbia	Dayton Parks	Smoke Free Zones 25' around playgrounds, pools, athletic complex	2010
Cowlitz	Longview Parks, Community Garden & Library Grounds Kelso Parks, Kalama pks Cowlitz County	Prohibition of tobacco smoking or chewing in parks. Civil infraction with a fine of \$200. Cowlitz County is considering similar tobacco ban in all county parks.	2010
Garfield	Pomeroy Pioneer Park	Pocket Park – Tobacco free with a 25' perimeter rule.	2008
Grant	Moses Lake Parks	Covers within 25' of playgrounds, ballparks, play fields, bleachers, restrooms, concession stand and any public gathering in a city park.	2006
Kitsap	Poulsbo	6 parks smoke free	1999
Kittitas	Ellensburg Parks	100% smoke free playgrounds, restrooms, ball fields, beaches and events	2006
Mason	Mason County Property	All county-owned property is smoke free including parks and fairgrounds	2006

King	Auburn Black Diamond Bothell Burien Covington Kirkland Normandy Park SeaTac Seattle Shoreline Snoqualmie Tukwila Woodinville King County Woodland Park Zoo	Admin rule with education and signage Designated areas or prohibited Prohibited 100% park areas Prohibited 100% park areas Designated areas or prohibited Prohibited children/youth areas Prohibited 100% park areas Prohibited 100% park areas Prohibited playgrounds/play area Prohibited 100% park areas Prohibited playground/play area Discourages in all park areas Prohibited 100% park areas 200 parks restricted in high/use area Prohibited 100% of zoo area	As of 2013
Pierce	Puyallup Parks Metro Parks Pen Met Parks Northwest Trek / Zoo Bonney Lake Pierce County Parks	Voluntary smoking ban w/ education signage - Administrative Policy Voluntary smoking ban by policy – signage provided - Administrative Policy Signage asking for voluntary compliance to refrain from smoking Smoking prohibited Smoking prohibited in City Parks - Administrative Policy Pierce County considering ban in county parks	2004 2009 2009
Skagit	Bakerview Park, Clear Lake Park, Sharpe Park Montgomery-Duban	100% smoke free 100% smoke free 100% smoke free	2005 2005 2007
Snohomish	Lake Stevens – Marysville—all 13 parks Arlington, Granite Falls Gold Bar, Monroe Mukilteo, Index, Sultan, Snohomish, Everett, Lynnwood, Mount Lake Terrace, Edmonds, Bothell	Comprehensive smoke free policy – enforcement with fines Smoke Free parks by policy Snohomish county parks and the 13 cities listed have a tobacco free and no smoking policy in their parks.	2002 - 2013
Spokane	Spokane Parks	25'rule covers playgrounds, pools, restrooms, skate parks, and community events	2009
Thurston	Olympia Tumwater	Signs posted at playgrounds Prohibited 100% - voluntary	2005 2007

From: David Anderson [mailto:billsboathouse@qwestoffice.net]

Subject: Tillicum Park Tobacco-free and more

Should Tillicum's park go tobacco-free?

City Council member Mary Moss has been asked to address this issue at the Tillicum Woodbrook Neighborhood Association (TWNA) meeting February 6, 2014, 6:30 P.M., Tillicum Community Center, 14916 Washington Ave. SW.

By way of review, the TWNA Board supports the unanimous recommendation of the Lakewood's Parks and Recreation Advisory Board to ban tobacco products and electronic cigarettes on park property.

The Lakewood City Council, on the other hand, does not.

With a decision by the council possible mid-February, be sure to attend the Feb.6 TWNA meeting and click on the hyperlinks above for the latest on this issue.

Alice Bush

From: John Caulfield
Sent: Friday, January 24, 2014 11:52 AM
To: Mary Dodsworth; Alice Bush
Subject: FW: Tobacco-free parks

FYI

John Caulfield, ICMA-CM
City Manager
City of Lakewood
6000 Main Street SW | Lakewood, WA 98499
Ph: 253.983.7703
<https://www.cityoflakewood.us/>
Like us on [Facebook](#)
Follow us on [Twitter](#)

From: Terry Reid [<mailto:treid0505@aol.com>]
Sent: Friday, January 24, 2014 11:40 AM
To: Council
Subject: Tobacco-free parks

Dear Mayor Anderson, Deputy Mayor Whalen and Council Members,

On behalf of the Tobacco-Free Alliance of Pierce County (TAP), I support the Lakewood Parks and Recreation Advisory Board's unanimous recommendation to make their parks tobacco-free.

A few years ago my grandson was playing in a Little League tournament at Ft. Steilacoom Park. Between games we walked by the large playground where a father and his daughter sat atop a picnic table. He was blowing cigarette smoke filled bubbles while she and several other young children watched attentively. It struck me then, as it still does now, that something is very wrong with this picture.

Tobacco use is the leading cause of preventable death and disease in the nation, in Washington State and in Pierce County. Our parks should be healthy and safe places for families to gather and for kids and adults to be physically active. Parks currently regulate the use of alcohol and require owners to clean up after their pets. Eliminating tobacco use from parks makes the air safer to breathe, eliminates toxic cigarette butt litter, reduces dangerous fires and models a fresh air tobacco-free lifestyle for our youth.

In the summer of 2013, TAP surveyed over 200 Pierce County residents at community events including Summerfest in Lakewood. More than 85% of people surveyed wanted their local parks to be tobacco-free. This is about the same level of support that exists for smoke-free restaurants and bars.

Youth know that tobacco-use is harmful to their health. Our health education programs and the media have driven that point effectively now for several years, but tobacco use still remains the leading cause of preventable death in our nation. Now is the time for our elected leaders to behave consistently with the health education messages and protect kids from being introduced to tobacco use and exposed to secondhand smoke.

Respectfully,
Terry R. Reid
Co-chair Tobacco-free Alliance of Pierce County

Disclaimer: Public documents and records are available to the public as required under the Washington State Public Records Act (RCW 42.56). The information contained in all correspondence with a government entity may be disclosable to third party requesters under the Public Records Act.

Letter: Lakewood's New City Promo: 'Join the Party!'

David Anderson | January 23, 2014 | 0 Comments

By David Anderson

The city is looking for a "marketing 'phrase or slogan' to establish community identity/image," one of its New Year's resolutions per last month's annual weekend council retreat.

Maybe "Free the Weed"?

Despite the fact that many of its neighboring municipalities have banned smoking in their respective parks; and even though roughly 1,000 people die annually in Pierce County from tobacco-related diseases; and no matter that smoking bans have proven effective in discouraging teens from taking up the habit; or that the council is self-mandated to ensure quality of life for all residents, still there on those on the council who believe a ban would be unenforceable, a ban is not the government's job and that people have had enough of government's intrusion.

The City Council wants the Parks Department to "compromise" (condone) what Parks has already categorized as incompatible.

How 'bout a brochure then describing "how to blow smoke rings"?

If smoking, according to the surgeon general, that is responsible for 480,000 premature deaths a year; and – for the babies that are born – vision loss, tuberculosis, rheumatoid arthritis, impaired immune function, and cleft palates are found in children of pregnant women who smoke; plus bladder cancer, cervical cancer and on and on all attributable to tobacco as reported just days ago by Richard Cohen, opinion writer for "The Washington Times" – if these are not worthy reasons to ban smoking in parks, maybe outlawing loud conversations are?

Just this January 22, city leaders in Hingham, MA proposed fines of up to \$300 for noise levels that would effectively ban lawn mowers "and even spark fines for loud conversations."

The reason?

"It's really a question of giving police some tools to deal with a quality of life issue," said Hingham Selectman Chairman Bruce Rabuffo.

Quality of life.

The same priority the Lakewood City Council itself declares is its responsibility (number four).

If daytime noise-levels above 55dB (and a normal conversation at three feet is 60-65dB unless of course you're talking to me who am hard of hearing) are subject to fines, then where on the responsibility chart of city duties does tobacco – "a gateway drug to an early grave" fall?

Furthermore, if Lakewood City leaders can't answer that then what will they say in the likely event that pipes, bongs, and blunts are smoked, chewed and vaporized (no)thanks to pending federal approval of recreational marijuana in public places intended for recreation – like parks?

Though City Attorney Heidi Ann Wachter has opined that federal law must first legally 'free the weed' before Lakewood storefronts can open their doors, given the latest from President Obama, dopers and druggers could one day be stumbling down the same path as dog walkers along city park trails.

The head Fed himself said, according to "The Washington Time's" Joseph Curl, "that the legalization trend (in Washington and Colorado) should spread, 'because it's important for a society not to have a situation in which a large portion of people have at one time or another broken the law and only a select few get punished.'"

Ambivalence now, an ambulance then.

TNT 1-23-14

SMOKING: Tobacco-free parks just make sense

Re: "Lakewood backs off ban on tobacco in parks" (TNT, 1-19).

On behalf of the Tobacco-Free Alliance of Pierce County (TAP), I support the Lakewood Parks and Recreation Advisory Board's unanimous recommendation to make the city's parks tobacco-free.

Tobacco use is a leading cause of preventable death and disease in the nation, in Washington state and in Pierce County. Our parks should be healthy and safe places for families to gather and for kids and adults to be physically active.

Parks currently regulate the use of alcohol and require owners to clean up after their pets. Eliminating tobacco use from parks makes the air safer to breathe, eliminates toxic cigarette butt litter, reduces dangerous fires and models a fresh air tobacco-free lifestyle for our youth.

In the summer of 2013,

TAP surveyed more than 200 Pierce County residents at community events including Lakewood's Summerfest. More than 85 percent of people surveyed wanted their local parks to be tobacco-free. This is about the same level of support that exists for smoke-free restaurants and bars.

Youth know that tobacco-use is harmful to their health. Our health education programs and the media have driven that point effectively now for several years, but tobacco use still remains the leading cause of preventable death in our nation.

Now is the time for our adult leaders to behave consistently with the health education messages and protect kids from being introduced to tobacco use and exposed to secondhand smoke.

TERRY R. REID

Lake Tapps

(Reid is co-chair of the Tobacco-free Alliance of Pierce County.)

RE: Consider park smoke ban's effect on mentally ill

Parks

Sent: Wednesday, January 22, 2014 1:28 PM

To: cindy@renander.com

Cc: Mary Dodsworth

Dear Ms. Renander: Thank you for your letter. It will be shared with the Parks and Recreation Advisory Board at its meeting next Tuesday, January 28, 2014, at 5:30 pm here in Lakewood City Hall. You have described your uncle's situation very clearly and I'm sure he appreciates your support. This topic of discussion brings with it many viewpoints.

Suzi Riley
 Administrative Assistant
 Parks, Recreation and Community Services
 City of Lakewood
sriley@cityoflakewood.us

From: Cindy Renander [cindy@renander.com]
Sent: Tuesday, January 21, 2014 12:20 PM
To: Parks
Subject: Consider park smoke ban's effect on mentally ill

Hello,
 I sent this email to the council's email address and realized that it was the parks commission that was reviewing this policy and would report back to the council. If this is not the correct email address to contact the parks commission, please forward this.

I also forgot to send the link to the NPR news story last week in which the guest mentions that as much as 40 to 50 percent of smokers are mentally ill. <http://www.npr.org/2014/01/11/261608753/50-years-after-surgeon-generals-warning-smokers-still-light-up>

-Cindy Renander

----- Original Message -----

Subject: Consider park smoke ban's effect on mentally ill
Date: Sun, 19 Jan 2014 14:27:19 -0800
From: Cindy Renander <cindy@renander.com>
Reply-To: cindy@renander.com
To: council@cityoflakewood.us

Hello,
 My uncle lives in Lakewood (I'm in UP), and until last fall, he was living on his own with VA benefits, but he suffers from mental illness and has periodically had to be hospitalized. I am against smoking, but people like my uncle are where the phrase "you can't teach an old dog new tricks" comes from. During one of his hospital stays for a bladder infection at St. Clare, he literally put his clothes on over his hospital gown and walked out and didn't even take off one of the monitors that was on his skin! I would urge you to visit the grounds of the VA at American Lake and observe some of the old-timer veterans, and get the staff's perspective on this issue.

I don't know if you know this, but unless people are involuntarily committed, I don't think you can make them stop 100%. My uncle is currently at Georgian House on Steilacoom Blvd, which is a locked facility, because after he spent time in August at the county mental health unit, he couldn't be sent back to live on his own due to his being a fall risk on top of the mental illness. However, at Georgian House, he has the right to refuse medications (!) which we found out a few months ago when he was claiming some caused heartburn. He ended up agitated and had to be taken to St. Clare. I can only guess that if they didn't have smoke breaks at Georgian House, patient management would also be more difficult.

I believe that Western State Hospital might have implemented a smoking ban some time in recent years, and I am curious how that is going. You would not believe how the patients looked for to it!

Anyway, I have taken my uncle along with me in the past while my kids play at the playground at Fort Steilacoom park, and I can't imagine where he would go to try and smoke. I remember being there while the city of Tacoma was debating this, and I was thinking "I'd like to try to see a policeman try to arrest George for smoking."

As I said, I'm against smoking, but I really feel like people have gone too far wishing for a squeaky clean environment. I actually think that some people who want to go this far to remove smoking are simply never around anyone who smokes anymore, so when they smell it, it's an odd sensation! To illustrate that point, I remember getting out of a show last year at the Pantages, walking down the sidewalk, and someone was smoking in front of us a ways. I remember smelling the smoke, which is so rare nowadays, but not really thinking much of it because the crowd was going to disperse pretty quickly. However, someone in front of me said to his companion something disparaging about smoking, or something about how it shouldn't be allowed on sidewalks, and I ALMOST stopped him to point out that he could have just stopped walking for 10 seconds and the smoker would be far enough away!

You may have seen my uncle on the streets in Lakewood, but I'm attaching a picture so that you can get an idea of the kind of people I'm talking about. There are quite a few of them in Lakewood hanging out in various restaurants or public spaces all day.

I also want you to check out the transcript for a segment I heard on NPR last week. Tremendous progress has been made to stop smoking, but at the very end of the interview, the guest made this statement:

"One of the most important issues is worrying about how smoking relates to the mentally ill. We know that 40 to 50 percent of cigarettes and possibly 40 percent or more of smokers have a concurrent mental illness or other substance abuse problem that's diagnosable within the last 30 days. That's something that we in tobacco control mention and then forget all about. It deserves a lot more attention."

-Cindy Renander

--
Cindy Renander
cindy@renander.com

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To: Mayor and City Councilmembers

From: Mary Dodsworth, Director

Through: John J. Caulfield, City Manager

Date: January 30, 2014

Subject: Legacy Plan

Attachment: Legacy Plan Executive Summary

SUMMARY: The City of Lakewood has been working for almost three years on the Lakewood Legacy Plan (plan), a 20 year strategic plan that will lay out a roadmap for building a healthy and sustainable parks and recreation system. A draft plan (binder) was provided to Council in April, 2013. Included in the plan is an executive summary, six chapters and ten+ appendices. Missing from the document was a six year Capital Improvement Program (CIP). Minimal (mostly grammatical) changes have been made to the plan since that time. The most current version can be found on the City's website: www.cityoflakewood.us/government/departments/parks-and-recreation/legacy-plan
Let staff know if you want an updated copy of chapters 1-6.

Staff will present the plan in two phases. Staff will review the draft plan (chapters 1-6) at the February 10 study session and the draft CIP at the February 23 study session. A draft CIP will be provided prior to the February 23 study session. Approval of the plan is needed by March, 2014 to allow the City to be eligible for the 2014 state and federal grant cycles.

BACKGROUND: The land use section (chapter three) of the City's comprehensive plan sets the stage for a vibrant, sustainable and family-oriented community. This chapter includes sections on parks, open space and recreation (section 3.9.1) and arts, culture and history (section 3.9.2). A parks plan is mentioned as the document that will provide specific direction regarding implementation of the comprehensive plan goals.

Since incorporation, Lakewood has approved two park, recreation and open space master plans (1998 and 2005). The plans evaluated existing park properties, assessed community interest and provided recommendations for upgrading and expanding the system. Our current plan (approved in 2005) is out of date, therefore, making the City ineligible for most state and federal grants. An updated park and recreation master plan is needed. When the City started working on the plan update we realized that we wanted and needed information and tools to help the City be more strategic in its planning and program implementation. We needed to develop a plan that would help guide the daily operation and management of the parks and recreation system. We also wanted to look beyond the typical six year plan requirement. This is why the Legacy Plan was initiated.

The Lakewood Legacy Plan will function as our park and recreation master plan. The development of the Legacy Plan provided an opportunity to interact and learn from the community and created an environment for staff, general public, stakeholders and customers to identify and discuss issues, concerns, values, goals and strategies. We used the planning process to build trust, create new relationships and partnerships, and educate the community regarding why a sustainable parks and recreation system is important to the health and vitality of the Lakewood community.

We started by creating a Legacy Team made up of staff, community members and partner agencies (youth, older adult, special needs, military, schools, cultural competency, etc.). This group provided guidance regarding the planning process, input regarding the plan elements, and review of each chapter and appendix.

Other methods of public input included community surveys, focus groups, internet surveys, presentations to Council, PAB, PRAB, Arts Commission, REDAB, and community groups and service clubs as well as announcements and updates in local papers, school flyers, program guides, City Connections, webpage, e-blasts and press releases.

CURRENT STATUS: The Legacy Plan includes:

- Defined core values: *Service, Integrity, Teamwork, Respect and Sustainability.*
- A vision statement - *We see Lakewood as a healthy and vibrant community where opportunities abound.*
- A mission statement to move us towards the vision - *We develop quality parks, diverse programs and sustainable practices to support an active, engaged and livable Lakewood.*
- Ten Goals and over 120 strategies.
- Park and open space inventories, proposed improvements and maps
- Park and program classifications, recreation and maintenance levels of service standards, performance based outcomes and measures, cost recovery options, strategic priorities and funding alternatives.
- A 20 year CIP including new development, expansion, replacement, renovation, and acquisition projects along with equipment needs and criteria for prioritization.
- Appendices providing data or detail used to create the main plan (chapters 1-6 and CIP).

Over the past few years, the Parks and Recreation Advisory Board (PRAB) has reviewed the plan section by section. They did a final plan review and recommended forwarding it to Council for approval at their January 28, 2014 meeting.

NEXT STEPS: Staff will present chapters 1-6 of the draft plan at the February 10 study session.

Executive Summary

This Legacy Plan will take the Parks, Recreation and Community Services Department to the next level by implementing and advancing the city comprehensive plan and, at the same time, responding to City Council’s advice to think “big and bold”.

This Legacy Plan is driven by the profound understanding of how a sustainable park and recreation system can greatly impact a community.

- **Economically** - high quality parks, open spaces and program services can generate economic benefits by enhancing property values, attracting homeowners and businesses, and promoting tourism.
- **Environmentally** - parks provide green infrastructure and clean air, protect natural habitats and manage climate change.
- **Socially** - parks revitalize communities, create safer neighborhoods, help children learn and grow, improve community health and support smart growth.
- **Culturally** - open space and program services help knit the diverse community together, nurture a sense of place through arts and engage people of all backgrounds.

The Legacy Plan is a long-range strategic plan which provides a road map for Lakewood to deliver the vision and the mission, realize the strategic goals through the implementation of strategies, actions and a 6-year Capital Improvement Program.

The Legacy Plan represents the aspirations and needs expressed by members of the community through numerous surveys, Legacy Team meetings, focus group discussions, social media and open houses. The Plan is truly a community effort committed to painting a bright future together and leaving a healthy legacy for generations to enjoy.

What We Believe—Five Core Values

Core values are mutually-shared beliefs and qualities treasured by the community and the Department. Complementing the City’s four guiding principles of service, integrity, teamwork and respect, this Plan boldly augments a fifth value of sustainability. They represent Lakewood’s highest priorities.

- **Service** - we lead by example providing our community with safe, equitable, healthy, fun and accessible parks and recreation programs.
- **Integrity** - we are ethical, honest, responsible, transparent and accountable professionals who honor our commitments.
- **Teamwork** - we engage and partner with co-workers, other organizations and community members acknowledging and appreciating the collective creativity and contributions of all.
- **Respect** - we value people and the environment by embracing diversity, showing compassion and promoting stewardship.
- **Sustainability** - we make decisions in a comprehensive manner by addressing the long-range environmental, social, economic and cultural impacts to our community and the wider region.

Who We Are and What We Do—Vision and Mission

A vision reflects the aspirations of the community and shapes the future of a city. The vision statement in the Legacy Plan paints what the community envisions as a bright picture of success for our future. Acknowledging that high-quality parks, connected open spaces and diverse recreational opportunities provided by Lakewood are essential elements of a healthy and vibrant city, this Legacy Plan embraces the following vision statement:

We see Lakewood as a healthy and vibrant community where opportunities abound.

A mission describes why Lakewood exists and what it does to achieve the Legacy Plan Vision. Lakewood is committed to the following mission statement:

We develop quality parks, diverse programs and sustainable practices to create an active, engaged and livable Lakewood.

What We Want to Achieve and How We Get There--Strategic Goals and Strategies

Driven by the vision and the mission of the Legacy Plan, the 10 goals of the plan will bring a wealth of positive environmental, economic, social and cultural impacts to the community.

To track the attainment of strategic goals, this Plan has recommended a set of key performance indicators. These indicators represent high-level outcomes which the Department intends to make an impact through the implementation of action strategies, work plans and budgets.

Strategies are proven best practices or implementation steps to achieve the desired goals and yield the best outcomes measured by the performance indicators.

Goal 1: Protect the open space and water access needs of future generations through acquisition, development and environmental stewardship.

Strategies:

- 1.1 Assess open space needs within each park planning area.
- 1.2 Develop partnership and acquisition strategies to address open space deficiencies.
- 1.3 Customize park design to ensure open space and water access needs are met.
- 1.4 Protect public open space and water access for future use.
- 1.5 Promote environmental stewardship.

Goal 2: Create safe access to open space through a connected system of urban, non-motorized trails.

Strategies:

- 2.1 Develop a connected system of non-motorized trails throughout the city.
- 2.2 Develop off-street trails within city parks to encourage physical activity for park visitors.
- 2.3 Develop trails and linear urban parks within development sites to improve trail connectivity.
- 2.4 Secure resources for trail development and maintenance.

Goal 3: Invest in a quality park and recreation system to enhance economic benefit.

Strategies:

- 3.1 Create public spaces and amenities in the Central Business District (CBD) to support downtown businesses and residents.
- 3.2 Encourage the development of open space and recreation amenities in business parks or other commercial areas to support workers and nearby residents.
- 3.3 Invest in Fort Steilacoom Park and Fort Steilacoom Golf Course to support regional use and generate economic benefit.
- 3.4 Promote tourism at regional and community parks and water access areas.

- 3.5 Ensure city parks are safe and clean to enhance the value of nearby properties.

Goal 4: Secure sustainable and diverse funding to acquire, develop, maintain and operate the park and recreation system.

Strategies:

- 4.1 Develop a long-term financial plan to support a sustainable park and recreation system.
- 4.2 Seek creative funding sources to meet the open space, water access and program needs of the community.
- 4.3 Create a legacy campaign to solicit funds to implement a comprehensive park and recreation system.

Goal 5: Provide affordable, inclusive and accessible park and recreation services city-wide.

Strategies:

- 5.1 Include a wide variety of quality programs to meet the diverse needs of the community.
- 5.2 Increase access to recreation opportunities in underserved areas.
- 5.3 Seek creative alternatives to ensure program affordability.
- 5.4 Ensure equitable access to parks across the city.
- 5.5 Facilitate and encourage the use of public transit and active transportation to access city parks and recreation programs.
- 5.6 Seek public support for affordable, inclusive and accessible park and recreation services.

Goal 6: Create a safe, strong, active and healthy community by providing a variety of open space and recreation opportunities.

Strategies:

- 6.1 Provide a wide range of park and open space amenities and facilities to support a safe and healthy community.
- 6.2 Ensure park and facility design and maintenance support a safe and healthy community.
- 6.3 Develop policies to support active living and healthy communities.

Goal 7: Celebrate the cultural diversity of our community by providing a wide range of park and recreation opportunities.

Strategies:

- 7.1 Raise cultural awareness through arts and cultural programs.
- 7.2 Enhance cultural competency of staff.

Goal 8: Create a sense of place by incorporating art and history in parks and public spaces.

Strategies:

- 8.1 Showcase art, culture and history throughout the city to foster a sense of place and neighborhood pride.

Goal 9: Maintain and update the Legacy Plan goals, strategies, policies and procedures in response to changing needs, trends, performance outcomes and statutory requirements.

Strategies:

- 9.1 Maintain plan update cycle to ensure plan relevancy.
- 9.2 Track performance outcomes to assess factors affecting plan implementation.
- 9.3 Incorporate program evaluations and performance management into daily operations and annual work programs.
- 9.4 Encourage the use of best practices in the management and operation of the parks and recreation system.
- 9.5 Maintain a knowledgeable and skilled staff to carry out established responsibilities.

Goal 10: Make accountable, transparent and responsible decisions by considering the environmental, economic, social and cultural impacts to our community.

Strategies:

- 10.1 Consider the above-defined impact areas in decision-making processes.
- 10.2 Demonstrate accountability and transparency in decision-making processes.

How We Provide Program Services—Recreation Level of Service

The Plan recommends that the Department should offer a wide range of programs in the following five program areas to meet the diverse recreation needs of all population groups living in Lakewood:

- Active Living and Wellness
- Arts, Culture and History
- Nature and Environment
- Personal Enrichment
- Community Building

Being a good steward of public finances, Lakewood recognizes the importance of partnership inspired by the community. Lakewood will ensure that the recreation needs

of the community are met by assuming the following various roles of service delivery. This will also guarantee that service gaps are filled and duplications avoided.

- Provider
- Partner
- Sponsor
- Information Clearing House

In order to yield the highest impact to the community with the best use of the limited resources, this Plan recommends three strategic priorities where programming decisions should be focused:

- **Strategy Priority 1** - focus on Lakewood's future generation comprising youth and children.
- **Strategic Priority 2** - focus on underserved populations comprised of individuals and families in Lakewood.
- **Strategic Priority 3** - focus on active living programs for Lakewood's older adults.

This Plan recommends a range of minimum cost recovery targets for various categories of programs, ranging from a completely no cost recovery for community events and interpretive programs to a full cost recovery for older adult personal enrichment classes. Fees would be determined by applying the strategic priorities along with the consideration of the degree of program benefits to the community versus an individual participant.

How We Provide Park Services—Open Space Level of Service

This Plan defined "open space" as the land or water with its surface uncovered/open to the sky and free from intensive residential, commercial, industrial or institutional development that primarily serves the following two functions:

- **Open and natural areas** - conserved for environmental education, food production, nature/wildlife appreciation and habitat preservation purposes.
- **Open areas** - developed for high- or low-impact outdoor recreation, active living and leisure pursuits.

Based on the function and use of each site, the open space managed by the city is classified into five categories, each governed by a set of design and development guidelines:

- Natural Area
- Regional Park
- Community Park
- Neighborhood Park
- Urban Park

This Plan recommends an amendment to the 2005-adopted neighborhood park level of service (LOS) from a “0.5-mile service radius” to a “0.75-mile walking distance”. This change was made in response to the findings resulted in the 2010 Community Needs Assessment Study as well as the numerous research studies showing multiple health benefits associated with open space proximity and walkable community design.

This updated LOS roughly translates to a “20-minute walking time” for an average resident, taking into account the current built environment and the topography of Lakewood.

This new open space LOS will apply to those parks equipped with playground facilities designed to serve nearby residents, and to urban parks serving residents living in high-density residential or mixed-use areas.

A 3-tiered maintenance LOS is recommended to ensure safe and clean parks and facilities are provided to support activities and programs in accordance with the open space classification.

What We Want to Build—Capital Improvement Program

To support the environmental, economic, social, cultural and organization goals of this Plan, the Plan will identify a Capital Improvement Program (CIP). Over \$42 million in projects, spanning 20 years, have been identified as investment needed for the entire open space system throughout the City. A six year CIP, from 2014 to 2020, with funding recommendations, will be adopted by Council.

The CIP provides a schedule, a description of the nature and the potential funding sources for each capital project. This Program is subject to on-going revisions as part of the biennial budget process, where opportunities will be available for public input and review.

What We Do Next—Putting the Plan into Action

Lakewood is committed to implement this Plan by doing the following tasks:

- **Implementing** - the prioritized strategies and actions through work program and budget development
- **Monitoring** - the effects of plan implementation by tracking the defined performance indicators
- **Integrating** - the various components of this Plan into the city comprehensive plan
- **Developing departmental policies** - and procedures to guide staff day-to-day application of the Plan
- **Developing other implementation tools** - or operational plans to assist decision-making and program development
- **Providing additional training** - to engage staff in continuous learning and self-evaluation
- **Expanding revenue sources** - to sustain the park and recreation system over the long-term

Our Continuous Commitment

The Legacy Plan is a living document responsive to the changing pulses of the community. Lakewood will continue to work with the residents, the Parks and Recreation Advisory Board and City Council as it advances the Plan to create an active, engaged and livable Lakewood.

With the commitment to offer a wide spectrum of safe, clean and fun parks and recreation offerings, Lakewood will help shape a healthy and vibrant community where opportunities abound.