



## LAKWOOD CITY COUNCIL AGENDA

Monday, March 3, 2014

7:00 P.M.

City of Lakewood

City Council Chambers

6000 Main Street SW

Lakewood, WA 98499

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Page No.

### Call to Order

### Roll Call

### Flag Salute

### City Manager Report

### Proclamations and Presentations

1. Youth Council Report.
2. Proclamation declaring March 10 - 14, 2014 as Classified Schools Employee week. - *Ms. Irene Oda, President of Educational Support Personnel of Clover Park School District*
3. Clover Park School District Board Report.

### Public Comments

## C O N S E N T A G E N D A

- ( 5) A. Approval of the minutes of the City Council meeting of February 18, 2014.
- (11) B. Approval of the minutes of the City Council Study Session of February 24, 2014.
- (16) C. Approval of payroll checks in the amount of \$2,216,772.23, for the period January 16, 2014 through February 15, 2014.

*The Council Chambers is accessible to persons with disabilities. Equipment is available for the hearing impaired. Persons requesting special accommodations or language interpreters should contact the City Clerk's Office, 589-2489, as soon as possible in advance of the Council meeting so that an attempt to provide the special accommodations can be made.*

<http://www.cityoflakewood.us>

*City Hall will be closed 15 minutes after adjournment of the meeting.*

- (18) D. Approval of claim vouchers in the amount of \$862,360.63, for the period January 23, 2014 through February 24, 2014.
- (48) E. Items Filed in the Office of the City Clerk:
1. Parks and Recreation Advisory Board meeting minutes of December 9, 2013.
  2. Lakewood Arts Commission meeting minutes of January 6, 2014.
  3. Planning Advisory Board meeting minutes of January 15, 2014.
  4. Human Services Funding Advisory Board meeting minutes of January 16, 2014.
  5. Citizens' Transportation Advisory Committee meeting minutes of January 28, 2014.

## R E G U L A R A G E N D A

### **Appointment**

- (64) Motion No. 2014-11

Reappointing Jason Gerwen to serve on the Parks and Recreation Advisory Board through September 19, 2016. - *Mayor*

### **Resolution**

- (71) Resolution No. 2014-04

Adopting the Legacy Plan relative to the parks and recreation program. - *Parks, Recreation and Community Services Director*

### **Unfinished Business**

- (74) Amended Ordinance No. 579 relative to Chapter 8.76 of the Lakewood Municipal Code regarding parks. - *City Attorney*

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**New Business**( 99) Motion No. 2014-12

Authorizing the execution of an agreement with the United States Golf Association, in the amount of \$40,000, for parking at Ft. Steilacoom Park during the US Open golf tournament from June 15 through 21, 2015. - *Parks, Recreation and Community Services Director*

(108) Motion No. 2014-13

Authorizing the execution of an agreement with Stewart MacNichols Harmell, Inc., for public defense services through January 31, 2015. - *Assistant to the City Manager/Executive Assistant*

(119) Motion No. 2014-14

Approving the replacement of computers, monitors and purchase of Microsoft Office licenses. - *Assistant City Manager/Administrative Services*

**Briefing by the City Manager****City Council Comments****Adjournment**

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**LAKWOOD CITY HALL**  
 6000 Main Street SW, Lakewood, WA 98499-5027  
 (253) 589-2489

**MEETING SCHEDULE**  
**March 3, 2014 – March 7, 2014**

Date	Time	Meeting	Location
March 3	4:30 PM	Arts Commission	Lakewood City Hall 3rd Floor, Conference Room 3A
	6:00 PM	Youth Council	Lakewood City Hall 3rd Floor, Conference Room 3A
	7:00 PM	City Council	Lakewood City Hall Council Chambers
March 4	No Meeting Scheduled		
March 5	5:15 PM	Public Safety Advisory Committee	Lakewood Police Station Multi-Purpose Room 9401 Lakewood Drive SW
March 6	9:30 AM	Civil Service Commission	Lakewood City Hall 1st Floor, Conference Room 1E
	6:30 PM	Tillicum/Woodbrook Neighborhood Association	Tillicum Community Center 14916 Washington Avenue SW
March 7	No Meetings Scheduled		

**TENTATIVE MEETING SCHEDULE**  
**March 10, 2014 – March 14, 2014**

Date	Time	Meeting	Location
March 10	7:00 P.M.	City Council Study Session	Lakewood City Hall Council Chambers
March 11	7:30 A.M.	Redevelopment Advisory Board	Lakewood City Hall 3 <sup>rd</sup> Floor, Conference Room 3A
	7:30 A.M.	Coffee with the Mayor	St. Clare Hospital - Resource Center 4908 112 <sup>th</sup> Street SW
March 12	9:30 A.M.	Lakewood Community Collaboration	Lakewood City Hall Council Chambers
March 13	7:30 A.M.	Lakewood's Promise Advisory Board	Lakewood City Hall 3 <sup>rd</sup> Floor, Conference Room 3A
	3:30 P.M.	City Talk with the Mayor or another Councilmember. <b><i>Please call 253-589-3489 for an appointment</i></b>	Lakewood City Hall 3 <sup>rd</sup> Floor, Mayor's Office
	6:00 P.M.	Lakewood Sister Cities Association	Lakewood City Hall 1 <sup>st</sup> Floor, Conference Room 1E
	7:00 P.M.	Lake City Neighborhood Association	Lake City Fire Station 8517 Washington Blvd. SW
March 14	No Meetings Scheduled		

NOTE: The City Clerk's Office has made every effort to ensure the accuracy of this information. Please confirm any meeting with the sponsoring City department or entity.



## LAKWOOD CITY COUNCIL MINUTES

February 18, 2014  
City of Lakewood  
City Council Chambers  
6000 Main Street SW  
Lakewood, WA 98499

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### CALL TO ORDER

Mayor Anderson called the meeting to order at 7:00 p.m.

### ROLL CALL

Councilmembers Present: 7 – Mayor Don Anderson; Councilmembers Mary Moss, Mike Brandstetter, John Simpson, Marie Barth and Paul Bocchi.

Councilmember Excused: 1 - Deputy Mayor Jason Whalen (arrived at 7:05 p.m.)

### FLAG SALUTE

The Pledge of Allegiance was led by Mayor Anderson.

### REPORTS BY THE CITY MANAGER

City Manager Caulfield indicated that he would defer his report to later in the agenda under Briefing by the City Manager.

### PUBLIC COMMENTS

Speaking before the Council were:

*Don McDonahue, Lakewood resident,* spoke about the residential rezone of property in the Oakbrook area. He expressed concern about the placement of the notice of application that was not visible to the public and asked that the sign be re-posted and the public comment period extended.

*Dennis Haugen, Lakewood resident,* showed a video of handling disaster in North Dakota, and asked if Lakewood can handle such disasters.

*Terry Reed, LakeTapps resident, Tobacco Free Alliance,* spoke about a tobacco free environment and what kind of environment does Lakewood want to portray.

*Bruce Bodine, Redevelopment Advisory Board*, spoke about the proposed ordinance on historic preservation, and asked that the Council consider engaging the Redevelopment Advisory Board to provide their input.

*Wally Endica, Steilacoom resident*, spoke in support of a tobacco free park and expressed concerns about second hand smoke and smoking at bus stops.

*Alice Peebles, Lakewood resident*, spoke in support of a tobacco free park and expressed concerns about the health effects of second hand smoke.

*Jeannie Hill, Lakewood resident*, spoke in support of a tobacco free park and how smoking sets a poor example for youth.

*Jason Gerwen, Lakewood resident, Parks and Recreation Advisory Board*, spoke in support of a tobacco free park. He indicated that a complete smoking ban is what he is recommending.

*Paul Reeder, Lakewood resident*, indicated that it is wrong to designate a property historic without owner approval. He spoke about the expense to maintain a historic property. He suggested ways to help those who want to maintain a historic property. He then spoke about increased crime in Lakewood.

*Bob Saul, Lakewood resident*, spoke about the effects of smoking bans, and the one-sided information provided by the Parks and Recreation Advisory Board.

*Bob Jones, Colonial Center*, expressed concern about the proposed ordinance on historic property designations without owner approval.

## C O N S E N T A G E N D A

- A. Approval of the minutes of the City Council meeting of February 3, 2014.
- B. Approval of the minutes of the City Council Study Session of February 10, 2014.
- C. Items Filed in the Office of the City Clerk:
  - 1. Landmarks and Heritage Advisory Board meeting minutes of November 21, 2013.

COUNCILMEMBER MOSS MOVED TO ADOPT THE CONSENT AGENDA AS PRESENTED. SECONDED BY COUNCILMEMBER SIMPSON. VOICE VOTE WAS TAKEN AND CARRIED UNANIMOUSLY.

## **Appointments**

**Motion No. 2014-09 appointing Dr. Lonnie Howard to serve as the representative for Clover Park Technical College on the Lakewood's Promise Advisory Board.**

COUNCILMEMBER MOSS MOVED TO CONFIRM THE APPOINTMENT OF DR. LONNIE HOWARD TO SERVE AS THE REPRESENTATIVE FOR THE CLOVER PARK TECHNICAL COLLEGE ON THE LAKEWOOD'S PROMISE ADVISORY BOARD. SECONDED BY COUNCILMEMBER BRANDSETTER. VOICE VOTE WAS TAKEN AND CARRIED UNANIMOUSLY.

**Motion No. 2014-10 appointing Deputy Mayor Jason Whalen, Councilmember Paul Bocchi and Councilmember John Simpson, as alternate, to serve as Lakewood's representatives on the Pierce County Regional Council.**

COUNCILMEMBER MOSS MOVED TO CONFIRM THE APPOINTMENT OF DEPUTY MAYOR JASON WHALEN, COUNCILMEMBER PAUL BOCCHI AND COUNCILMEMBER JOHN SIMPSON, AS ALTERNATE, TO SERVE AS LAKEWOOD'S REPRESENTATIVES ON THE PIERCE COUNTY REGIONAL COUNCIL. SECONDED BY COUNCILMEMBER BRANDSTETTER. VOICE VOTE WAS TAKEN AND CARRIED UNANIMOUSLY.

## **Ordinances**

**Ordinance No. 578 Amending Chapter 2.48 of the Lakewood Municipal Code relative to protection and preservation of landmarks.**

COUNCILMEMBER BOCCHI MOVED TO ADOPT ORDINANCE NO. 578. SECONDED BY COUNCILMEMBER BARTH. VOICE VOTE WAS TAKEN AND CARRIED UNANIMOUSLY.

**Ordinance No. 579 amending Chapter 8.76 of the Lakewood Municipal Code relative to parks.**

DEPUTY MAYOR WHALEN MOVED TO ADOPT ORDINANCE NO. 579. SECONDED BY COUNCILMEMBER BOCCHI.

COUNCILMEMBER BRANDSTETTER MOVED TO AMEND ORDINANCE NO 579 BY STRIKING THAT PORTION OF SECTION 08.76.168 OF THE LAKEWOOD MUNICIPAL CODE, ENTITLED "SMOKING AND TOBACCO USE," TO READ:

"NO PERSON SHALL USE ANY FORM OF TOBACCO WITHIN CITY PARKS AND FACILITIES WHEN SUCH USE IS WITHIN RESTROOMS; WITHIN FIFTY FEET OF COVERED PICNIC SHELTERS, SWIMMING BEACHES, PLAYGROUNDS, ATHLETIC FIELDS OR SPECTATOR AREAS DURING ATHLETIC EVENTS, OR CONCESSION AREAS."

SECONDED BY COUNCILMEMBER BARTH.

ROLL CALL VOTE WAS TAKEN RESULTING AS FOLLOWS:

AYES – 4 – MOSS, SIMPSON, BOCCHI AND BRANDSTETTER.

NAYS – 3 – WHALEN, BOCCHI AND MAYOR ANDERSON.

THE MOTION TO AMEND ORDINANCE NO. 579 CARRIED.

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COUNCILMEMBER BRANDSTETTER MOVED TO STRIKE THE AMENDED LANGUAGE IN SECTION 8.76.050, SPECIAL USE PERMITS AND SECTION 8.76.165, ALCOHOLIC BEVERAGES OF ORDINANCE NO. 579 AND REVERT BACK TO THE ORIGINAL MUNICIPAL CODE LANGUAGE FOR THOSE SECTIONS. SECONDED BY COUNCILMEMBER BARTH.

ROLL CALL VOTE WAS TAKEN RESULTING AS FOLLOWS:

AYES – 4 – MOSS, SIMPSON, BOCCHI AND BRANDSTETTER.

NAYS – 3 – WHALEN, BOCCHI AND MAYOR ANDERSON.

THE MOTION TO AMEND ORDINANCE NO. 579 CARRIED.

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ROLL CALL VOTE WAS TAKEN ON THE AMENDED ORDINANCE NO. 579 RESULTING AS FOLLOWS:

AYES – 4 – MOSS, SIMPSON, BOCCHI AND BRANDSTETTER.

NAYS – 3 – WHALEN, BOCCHI AND MAYOR ANDERSON.

THE AMENDED ORDINANCE NO. 579 CARRIED.

**Resolution**

**Resolution No. 2014-03 amending the fee schedule relative to parks.**

COUNCILMEMBER BOCCHI MOVED TO ADOPT RESOLUTION NO.2014-03. SECONDED BY COUNCILMEMBER MOSS. VOICE VOTE WAS TAKEN AND CARRIED UNANIMOUSLY.

**Unfinished Business**

None.

**New Business****Briefing by the City Manager**

City Manager Caulfield reminded Councilmembers that haven't received their I pads to schedule a meeting for Ipad training with the City Clerk.

He then reported that today is the deadline for legislative bills. He provided an update on the transportation package relative to JBLM/I-5 improvements, change to the Transportation Benefit District vehicle license tab from \$20 to \$40 and other transportation related projects. He thanked Deputy Mayor Whalen for speaking before the legislature on the Towne Center Green project. He reported that there is no new revenue for the transportation budget. He noted that the State Senate has a facilities replacement account and that revenues collected from the sale of properties will be allocated to build or repair Washington State Department of Transportation (WSDOT) facilities. WSDOT has a large facility in Lakewood.

He then reported that staff is getting feedback on how the State wants to handle and deal with the wood from one of the barns that was lost at Ft. Steilacoom park due to the windstorm. The site has been fenced to exercise care and security.

He reported that ten responses to the community visioning plan were received last week. He noted that the Custer Road and John Dower improvements will begin in the next couple of weeks.

On Thursday, February 20, 2014 the City's executive team leaders will be having a joint meeting with key leaders from JBLM at Ft. Lewis. He announced that RallyPoint/6 will have an opening on Thursday, February 20. He reminded Council of the change of command dinner event on Friday, February 21, 2014.

City Attorney Wachter provided a summary on drive through bikini baristas.

**City Council Comments**

Councilmember Bocchi reported that he will be presenting the City Council's report at the Clover Park School District meeting this week. He also noted that he will be attending the Pierce County Regional Council General Assembly meeting on February 20, 2014.

Councilmember Barth announced that City Manager Caulfield will be speaking before Lakewood United on February 20, 2014.

Councilmember Simpson asked if a leadership meeting is planned with Camp Murray staff. City Manager Caulfield indicated that the Council's tour of Camp Murray is scheduled for May 3, 2014.

Councilmember Simpson spoke about Lakewood's Lowes attending a Governor Inslee event and their willingness to open the door for providing employment opportunities.

Councilmember Simpson indicated that he will not be attending the Change of Command event on Friday, February 21, 2014 due to a family commitment.

Deputy Mayor Whalen commented on the testimony he provided before the legislature last week. He commented on the Lakewood Arts Festival that is scheduled for April 25-27, 2014. He reported that he will be speaking before Lakewood Light & Power on March 18, 2014.

Mayor Anderson commented on his trip to Washington DC with City Manager Caulfield and the productive meetings that were held with Congressman Heck, Senators Cantwell, Murray and others.

#### **ADJOURNMENT**

There being no further business, the meeting adjourned at 8:55 p.m.

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DON ANDERSON, MAYOR

ATTEST:

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ALICE M. BUSH  
CITY CLERK



## **LAKWOOD CITY COUNCIL STUDY SESSION MINUTES**

February 24, 2014  
City of Lakewood  
City Council Chambers  
6000 Main Street SW  
Lakewood, WA 98499

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### **CALL TO ORDER**

Mayor Anderson called the meeting to order at 7:00 p.m.

### **ROLL CALL**

Councilmembers Present: 7 – Mayor Don Anderson; Deputy Mayor Jason Whalen; Councilmembers Mary Moss, Mike Brandstetter, John Simpson, Marie Barth and Paul Bocchi.

### **ITEMS FOR DISCUSSION:**

#### **Review of the parks Legacy Plan**

Parks, Recreation and Community Services Director Dodsworth provided an overview of the Legacy Plan development. She then reviewed a \$43 million capital improvement program for parks and the scoring criteria used in rating and prioritizing these improvements. She then reviewed underserved neighborhood park areas.

Discussion ensued about the Woodbrook Middle School being an underserved area.

Ms. Dodsworth then reviewed the highest priority projects and potential funding sources that included the Waughop Lake trail, Village Green at Towne Center project, Chamber Creek trail improvements, Springbrook Park Expansion, Ampitheater at Pierce College, the barns structural replacement at Ft. Steilacoom Park and Harry Todd Park Playground improvements.

Discussion ensued on goal #4 relative to developing a long term financial plan; what funding sources are available for trails; and what grants are available for parks; is asphalt versus gravel more expensive for trails; is there a difference in ADA accessibility requirements using soft materials for trails versus asphalt; and what is the useful life of impervious surfaces for trails.

#### **Review of a proposed agreement with the United States Golf Association relative to parking at Ft. Steilacoom Park during the 2015 US Open golf tournament**

Parks and Recreation and Community Services Director Dodsworth reviewed the proposed locations for parking at Ft. Steilacoom Park for the US Open event.

Discussion ensued on the concerns of parking on the lawn fields and it being properly restored to its original condition; has the City contacted Pierce College about parking on some of the College property areas; how is traffic access being addressed; at what time frames will access to the parks be needed; is there an opportunity for permanent lighting in the park; can promotional t-shirts be sold by local vendors in the general parking area; and what is the appearance of the type of way-finding signs that will be erected.

### **Review of a proposed expansion of multi-family tax exemption residential area boundaries**

Assistant City Manager Bugher reported that the City had received a request from a developer interested in constructing an apartment complex on the Fir Acres five acre mobile home park in Springbrook and their request for a multi-family tax exemption.

Discussion ensued on an economic analysis of this project; is the multi-family tax credit program required for the developer; would Springbrook qualify as a urban center; consider having the Redevelopment Advisory Board review this proposal and the tenant displacement prohibition; how would Section 108 dollars impact this project; is the multi-family tax credit allowed for less than eight years; what would the City's permit fees be on \$20 million in improvements (over \$100,000 in permit fees); what projects are being held up for six months in processing of permits; and if there was optimal staffing how long would permitting take for a project this size (3 months).

### **Review of a proposed public defense contract**

Assistant to the City Manager Lincoln and Consultant Mr. Bacha reviewed the proposed public defense contract.

Discussion ensued on the number of public defense clientele served; what is the increase in public defense service for University Place and Steilacoom; what can be done in the University Place and Steilacoom contracts relative to the weighting of cases; what is the role of the Council in setting a case weighted process (the case weighting process would be included in the next public defense contract after some of the modeling that would be presented); and are there substantive changes in this contract from the last reporting requirements.

### **Review of the proposed Pierce County Regional Council transportation grant applications and timeline**

Transportation Manager Winkler reviewed the proposed transportation grant applications and schedule to be presented to the Pierce County Regional Council (PCRC). She then reviewed the funding policies of the PCRC. She explained that the six proposed applications to be submitted were consistent with the Transportation Improvement Benefit District street improvement projects.

Discussion ensued on traffic signal changes at San Francisco Avenue and Bridgeport Way.

### **Review of the Information Technology Assessment and computer replacement program**

Assistant City Manager Kraus introduced Mr. George McBride, consultant who provided an overview of the Information Technology Assessment of staffing, infrastructure and technology. Ms. Kraus explained that the replacement cost would be approximately \$320,000.

Discussion ensued about establishing a Governance Committee if there is an IT Manager and consolidation of IT staff; can the hardware purchase be phased-in; can consolidation be made in the number of copiers; what is the inventory of the computers (157); was there an efficiency analysis done with using cloud-based storage and applications; how many computers will be laptops versus desktops and what is the cost range of these computers; are there imminent server issues at this time and will servers be included in the Strategic Plan.

### **BRIEFING BY THE CITY MANAGER**

City Manager Caulfield reported that the legislative bills that did not pass last Tuesday, February 18, 2014 are not moving forward. Those that did, are now in the opposite chamber. If a bill has a budget impact, there is another week of review. He noted that the House and Senate are expected to release their revised operating budget this week.

On the transportation front, a transportation proposal was released that included a transportation budget. The Town Center Green was not funded. On the Point Defiance Bypass project Senator O'Ban has been working diligently on proposing a \$5 million budget for this project.

He noted that Classic Reflections Coachworks and Tactical Tailor are interested in providing the Council with a tour of their operations. The Classic Reflections Coachworks tour is scheduled for March 27, 2014, 4:00 – 5:00 pm at the Lakewood Industrial Center.

He then reported on a pole that is to be erected at the Presbyterian Church in the 8600 block 104<sup>th</sup> Street that will be made to look like a tree.

He announced that the Washington State Department of Transportation is providing \$800,000 in rail funding for improvements from Berkeley to Union Avenue. He noted that the Office of Economic Adjustment may fund Union Avenue improvements all the way down to Berkeley, with curbs, gutters sidewalks, and street lighting.

He then complimented Program Manager Dan Penrose and Program Coordinator Mary Huff for being recognized by the Pierce County Regional Council for their annual work with communities across boundaries.

He also reported that the Executive Leadership team met with JBLM leaders and Colonel Hodges last week.

He reported that a stakeholders group is underway to develop a plan for improvements at Lakewood gateways.

He then reported that the City Manager's Office is seeking the consulting services of CH2M Hill in providing an organizational assessment of what staffing and resources are needed to provide adequate levels of service for the 21<sup>st</sup> century.

He suggested that the City Council's retreat that was tentatively planned for March be scheduled for April. He indicated that departments are development work plans and tasks that would be tied to the City Council's goals.

He announced that on April 25 - 27, 2014 the Sister Cities and Arts Festival will be held.

On May 3, 2014, the City Council is scheduled to tour Camp Murray and June 3, 2014, is the kick off for Farmers Market.

He announced that the City Council's group photo will need to be re-taken with Communications Manager Brent Champaco. A date for the photo session will be provided to the Council.

He then reported that the March 3, 2014 Council agenda packet will be the last paper packet delivered and Ipads will be used for viewing the full packets thereafter.

#### **ITEMS TENTATIVELY SCHEDULED FOR THE MARCH 3, 2014 REGULAR CITY COUNCIL MEETING:**

1. Adopting the parks Legacy Plan.
2. Approval of an agreement with the United States Golf Association relative to parking at Ft. Steilacoom Park during the 2015 US Open golf tournament.
3. Approval of a public defense contract.
4. Approval of a computer replacement program.
5. Proclamation declaring March 10 - 14, 2014 as Classified School Employees Week. - *Ms. Irene Oda, President of Educational Support Personnel of Clover Park School District*

6. Appointing an individual to serve on the Citizens' Transportation Advisory Committee.
7. Appointing an individual to serve on the Parks and Recreation Advisory Board.

### **CITY COUNCIL COMMENTS**

Councilmember Moss spoke about the Change of Command Event she attended. She reported on the discussions held at the Planning Advisory Board meeting. She then announced that she will be requesting that the Council reconsider that portion of the parks ordinance voted on last week concerning alcohol in the parks.

Councilmember Barth commented on City Manager Caulfield's presentation before Lakewood United last week. She then commented on the 4/2 dinner event she attended.

Councilmember Brandstetter spoke about the PCRC General Assembly meeting he attended.

Deputy Mayor Whalen commented on the Boys and Girls Club event he attended. He commented that the Arts Commission is requesting that a portion of their funds be set aside for their festival. He then noted that Lakewood Rotary would like consideration for signage at Ft. Steilacoom Park as an auction item. He indicated that there has been an increase in aggressive panhandling and criminal activity at Lakewood businesses.

Mayor Anderson commented on the Rally/Point 6 opening. He also commented on the Boys and Girls Club event he attended.

### **ADJOURNMENT**

There being no further business, the meeting adjourned at 10:22 p.m.

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DON ANDERSON, MAYOR

ATTEST:

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ALICE M. BUSH, MMC  
CITY CLERK



To: Mayor and City Councilmembers  
From: Tho Kraus, Assistant City Manager - Administrative Services  
Through: John J. Caulfield, City Manager  
Date: March 3, 2014  
Subject: Payroll Check Approval

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**Payroll Period(s):** January 16-31, 2014 and February 1-15, 2014

**Total Amount:** \$2,216,772.23

Checks Issued:

Check Numbers: 113116 - 113137

Total Amount of Checks Issued: \$24,395.04

Electronic Funds Transfer:

EFT Numbers: 112689 -112711

Total Amount of EFT Payments: \$461,348.22

Direct Deposit:

Total Amount of Direct Deposit Payments: \$1,518,395.47

Federal Tax Deposit:

Total Amount of Deposit: \$212,633.50

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein and that the claims are just and due obligations against the City of Lakewood, Washington, and that I am authorized to authenticate and certify said liens.

Mary Ann Norquist  
Finance Manager

Tho Kraus  
Assistant City Manager  
Administrative Services

John J. Caulfield  
City Manager

**Payroll Distribution**  
**City of Lakewood**  
**Pay Period ending 1-31-14 and 02-15-14**

**Direct Deposit and ACH in the amount of :** \$2,192,377.19  
**Payroll Ck#'s 113116 - 113137 in the amount of :** \$24,395.04  
**Total Payroll Distribution:** \$2,216,772.23

**Employee Pay Total by Fund:**

	<u>Amount</u>
<b>001 - General Fund</b>	
City Council	\$ 5,200.00
Municipal Court	\$ 83,059.12
City Manager	\$ 24,028.00
Finance and IS	\$ 95,522.38
Legal	\$ 60,281.00
Community Development	\$ 82,591.78
Human Resources	\$ 29,042.00
Parks and Recreation	\$ 67,998.56
Economic Development	\$ 19,561.00
Police	\$ 857,232.21
Public Works (98)	\$ 16,800.76
Non-Departmental (99)	\$ 50,508.15
<b>General Fund Total</b>	<b>\$ 1,391,824.96</b>
<b>101 - Street Operations and Maintenance</b>	<b>\$ 63,007.92</b>
<b>102 - Street Capital Projects Fund</b>	<b>\$ 58,899.60</b>
<b>104 - Hotel / Motel Fund</b>	<b>\$ 352.60</b>
<b>180 - Narcotics Seizure Fund</b>	<b>\$ 10,479.37</b>
<b>190 - Grant Fund</b>	<b>\$ 20,066.80</b>
<b>191 - NSP Grant Fund</b>	<b>\$ 1,452.64</b>
<b>192 - OEA Grant Fund</b>	<b>\$ 12,693.00</b>
<b>195 - Public Safety Grant Fund</b>	<b>\$ 4,490.64</b>
<b>311 - Sewer Project CIP Fund</b>	<b>\$ 573.84</b>
<b>312 - Sewer Availability</b>	<b>\$ 1,279.92</b>
<b>401 - Surface Water Management Fund</b>	<b>\$ 56,012.42</b>
<b>Other Funds Total</b>	<b>\$ 229,308.75</b>

<b>Employee Gross Pay Total</b>	<b>\$ 1,621,133.71</b>
<b>Benefits and Deductions:</b>	<b>\$ 595,638.52</b>
<b>Grand Total</b>	<b>\$ 2,216,772.23</b>



To: Mayor and City Councilmembers  
From: Tho Kraus, Assistant City Manager/Administrative Services  
Through: John J. Caulfield, City Manager  
Date: February 24, 2014  
Subject: Claims Voucher Approval

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**Check Run Period:** January 23 – February 24, 2014

**Total Amount:** \$862,360.63

Checks and EFTs Issued:

Check/EFT Numbers: 74555-74775; Void check 74558

Total Amount of Checks/ EFT Payments: \$666,776.26

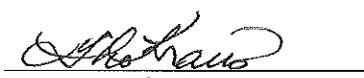
Wire Transfer:

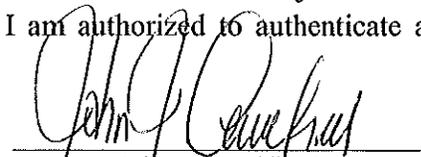
Total Amount of Wire Payments: \$195,584.37

Note: The attached new report replaces the previous report provided to Council. It is more informative in that it provides details of the transactions. For example, details of purchases made by credit cards previously reflected "Purchase" in the detail. The new report itemizes the details of the purchase.

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein and that the claims are just and due obligations against the City of Lakewood, Washington, and that I am authorized to authenticate and certify said liens.

  
Mary Ann Norquist  
Finance Manager

  
Tho Kraus  
Assistant City Manager/  
Administrative Services

  
John J. Caulfield  
City Manager

City of Lakewood - Accounts Payable Voucher Report

Columbia Bank

Page 1 of 29

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
<b>74555</b>	<b>1/31/2014</b>	<b>000536</b>		<b>CITY TREASURER/CITY OF TACOMA,</b>			<b>\$1,436.08</b>
			1/15/2014	100415564PW 01/15/14	9450 STEIL BLVD SW THRU 01/15/	251.37	
			1/15/2014	100415566PW 01/15/14	9000 STEIL BLVD SW THRU 01/15/	201.43	
			1/15/2014	100415597PW 01/15/14	10000 STEIL BLVD SW THRU 01/15	221.43	
			1/15/2014	100471519PW 01/15/14	8312 87TH AVE SW THRU 01/15/14	82.95	
			1/15/2014	100658937PW 01/15/14	10300 STEIL BLVD SW THRU 01/15	95.61	
			1/15/2014	100687561PW 01/15/14	8623 87TH AVE SW THRU 01/15/14	100.58	
			1/21/2014	100228710PW 01/21/14	8915 MEADOW RD SW THRU 01/21/1	57.03	
			1/21/2014	100228733PW 01/21/14	8900 ARDMORE DR SW THRU 01/21/	50.18	
			1/21/2014	100228892PW 01/21/14	9299 WHITMAN AVE SW THRU 01/21	67.69	
			1/21/2014	100432647PW 01/21/14	5429 STEIL BLVD SW THRU 01/21/	1.77	
			1/21/2014	100433653PW 01/21/14	5460 STEIL BLVD SW THRU 01/21/	1.77	
			1/22/2014	100228932PW 01/22/14	8300 STEIL BLVD SW SGL THRU 01	140.32	
			1/22/2014	100228949PW 01/22/14	8200 STEIL BLVD SW SGL THRU 01	63.53	
			1/23/2014	100228868PW 01/23/14	10099 GLD SW THRU 01/23/14	42.71	
			1/24/2014	100228748PW 01/24/14	11170 GLD SW THRU 01/24/14	57.71	
<b>74556</b>	<b>1/31/2014</b>	<b>000428</b>		<b>PIERCE COUNTY SEWER,</b>			<b>\$157.22</b>
			1/2/2014	01552201/PW 01/27/14	PWST 9420 FRONT ST	14.27	
			1/12/2014	00936570	PK/FAIRLAWN DEC, 2013 SERVICE	22.21	
			1/12/2014	01032275	PK/PINE STREET SERVICE THRU 12	26.19	
			1/12/2014	01521021	PK/ 4723 127TH ST DEC, 2013 SE	94.55	
<b>74557</b>	<b>1/31/2014</b>	<b>000300</b>		<b>LAKWOOD WATER DISTRICT,</b>			<b>\$22.93</b>
			1/14/2014	15040-75741	PK/4723 127TH ST DEC, 2013 SER	22.93	
<b>74558 Void</b>							
<b>74559</b>	<b>1/31/2014</b>	<b>010262</b>		<b>CENTURYLINK,</b>			<b>\$1,366.34</b>
			1/14/2014	253-589-8734 340B	PHONE SERVICE THRU 02/14/14	110.61	
			1/16/2014	206-T01-1710 414B	PHONE SERVICE THRU 02/16/14	336.82	
			1/16/2014	206-T01-4100 666B	PHONE SERVICE THRU 02/16/14	336.82	
			1/16/2014	253-582-0174 486B	PHONE SERVICE THRU 02/16/14	149.68	
			1/16/2014	253-582-0669 467B	PHONE SERVICE THRU 02/16/14	162.17	
			1/16/2014	253-582-0966 875B	PHONE SERVICE THRU 02/16/14	45.98	
			1/16/2014	253-582-7426 582B	PHONE SERVICE THRU 02/16/14	72.44	
			1/16/2014	253-582-9966 584B	PHONE SERVICE THRU 02/16/14	45.98	

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
			1/19/2014	253-588-4100 935B	Office phone and fax lines at	105.84	
<b>74560</b>	<b>1/31/2014</b>	<b>000536</b>		<b>CITY TREASURER/CITY OF TACOMA,</b>			<b>\$121.65</b>
			1/23/2014	100665891PW 01/23/14	7309 ONYX DR SW THRU 01/23/14	8.40	
			1/24/2014	100254732PW 01/24/14	11023 GLD SW SGL THRU 01/24/14	23.40	
			1/24/2014	100707975PW 01/24/14	7403 LKWD DR W THRU 01/24/14	89.85	
<b>74561</b>	<b>1/31/2014</b>	<b>006117</b>		<b>CITY OF LAKEWOOD,</b>			<b>\$1,000.00</b>
			1/30/2014	PD/PETTY CASH	PD/PETTY CASH START-UP	1,000.00	
<b>74562</b>	<b>1/31/2014</b>	<b>006117</b>		<b>CITY OF LAKEWOOD,</b>			<b>\$400.00</b>
			1/30/2014	PD/CASHIER DRAWER	PD/CASHIER DRAWER START-UP	400.00	
<b>74563</b>	<b>1/31/2014</b>	<b>006117</b>		<b>CITY OF LAKEWOOD,</b>			<b>\$391.25</b>
			1/31/2014	01/14 COURT	MC REPLENISH JURY/WITNESS PETT	362.00	
			1/31/2014	01/14 COURT	MC REPLENISH JURY/WITNESS PETT	29.25	
<b>74564</b>	<b>1/31/2014</b>	<b>006085</b>		<b>COLUMBIA FORD,</b>			<b>\$30,421.83</b>
				3-E555	PO 4447 2014 FORD POLICE UTILI	-200.00	
			1/23/2014	3-E555	PO 4447 2014 FORD POLICE UITLI	30,621.83	
<b>74565</b>	<b>1/31/2014</b>	<b>003948</b>		<b>COMCAST CORPORATION,</b>			<b>\$375.26</b>
			1/15/2014	8498 35 011 2205662	PWST 9420 FRONT ST SVC THRU 02	375.26	
<b>74566</b>	<b>1/31/2014</b>	<b>010754</b>		<b>DRY BOX INC,</b>			<b>\$1,207.36</b>
			1/11/2014	RENT THRU 02/24/14	PWST RENT 4 UNITS THRU 02/24/1	1,207.36	
<b>74567</b>	<b>1/31/2014</b>	<b>000445</b>		<b>PUGET SOUND ENERGY,</b>			<b>\$124.30</b>
			1/17/2014	200018357661/PW	PWFC 6000 MAIN ST SW THRU 01/1	124.30	
<b>74568</b>	<b>1/31/2014</b>	<b>002509</b>		<b>VERIZON WIRELESS,</b>			<b>\$427.13</b>
			1/16/2014	9718492515	CD PHONE SERVICE THRU 01/16/14	253.54	
			1/16/2014	9718492515	CD PHONE SERVICE THRU 01/16/14	27.69	
			1/16/2014	9718492515	CD PHONE SERVICE THRU 01/16/14	145.90	
<b>74569</b>	<b>2/5/2014</b>	<b>007445</b>		<b>ASSOCIATED PETROLEUM PRODUCTS,</b>			<b>\$1,207.13</b>
			12/18/2013	0516130-IN	PK/FLEET FUEL	1,000.99	
			12/18/2013	0516130-IN	PK/FLEET FUEL	206.14	

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
74570	2/5/2014	000536		<b>CITY TREASURER/CITY OF TACOMA,</b>			<b>\$312.43</b>
			12/31/2013	100384879/PK	11/13-1/14 8750 STEILACOOM BL	281.51	
			12/31/2013	100384880/PK	11/13-01/14 8700 STEILACOOM BL	30.92	
74571	2/5/2014	000536		<b>CITY TREASURER/CITY OF TACOMA,</b>			<b>\$130.04</b>
			1/3/2014	90538301	PD/DEC, 2013 RADIO WORK ORDERS	130.04	
74572	2/5/2014	005786		<b>CLASSY CHASSIS,</b>			<b>\$268.76</b>
			1/3/2014	2466	FULL SERVICE LUBES	83.93	
			1/3/2014	2466	FULL SERVICE LUBES	139.01	
			1/3/2014	2467	PWST OIL CHANGE/EXTERIOR WASH	45.82	
74573	2/5/2014	009255		<b>DOVE, TAMMI</b>			<b>\$12.24</b>
			2/5/2014	2013 MILEAGE	2013 MILEAGE REIMBURSEMENT	12.24	
74574	2/5/2014	000279		<b>LAKES BODY SHOP INC,</b>			<b>\$1,606.87</b>
			12/21/2013	28789	PD/C# 131202-15A PARTS/LABOR	1,606.87	
74575	2/5/2014	000299		<b>LAKEVIEW LIGHT &amp; POWER CO.,</b>			<b>\$9,650.36</b>
			1/21/2014	117448-001 01/21/14	9401 LKWD DR SW THRU 01/14/14	9,185.42	
			1/21/2014	67044-003PW 01/21/14	MOTOR AVE & WHITMAN AVE THRU 0	40.37	
			1/21/2014	67044-019PW 01/21/14	BPW & 100TH THRU 01/14/14	55.73	
			1/21/2014	67044-020PW 01/21/14	59TH AVE SW & BP THRU 01/14/14	83.39	
			1/21/2014	67044-022PW 01/21/14	GLD SW & BPW THRU 01/14/14	81.01	
			1/21/2014	67044-024PW 01/21/14	GLD SW & STEIL THRU 01/15/14	50.74	
			1/21/2014	67044-026PW 01/21/14	GLD SW & MT TA THRU 01/15/14	59.08	
			1/21/2014	67044-044PW 01/21/14	100TH ST SW & LKWD DR THRU 01/	61.32	
			1/21/2014	67044-064PW 01/21/14	93RD & BPW THRU 01/15/14	33.30	
74576	2/5/2014	003008		<b>LARSEN SIGN CO,</b>			<b>\$49.23</b>
			12/27/2013	16465	PD/C#131202-15A CV#1522604 APP	49.23	
74577	2/5/2014	009724		<b>MILES RESOURCES LLC,</b>			<b>\$51,076.19</b>
			12/31/2013	E1181 PP # 3	PWCP E1181 PP # 3 FED AID	51,076.19	
74578	2/5/2014	006775		<b>PAPE' MATERIAL HANDLING EX.,</b>			<b>\$35.20</b>
			12/23/2013	7156947	PK/ADHESIVE	35.20	
74579	2/5/2014	000407		<b>PIERCE COUNTY,</b>			<b>\$189,015.85</b>

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
			12/26/2013	AR154762	PD/AUG, 2013 JAIL SERVICE	20,622.00	
			12/26/2013	AR154763	PD/SEPT, 2013 JAIL SERVICE	25,045.00	
			12/26/2013	AR154764	PD OCT/NOV, 2013 JAIL SERVICE	34,437.00	
			1/17/2014	AR155267	PWST 12/13 TRAFFIC MAINT SERVI	13,634.63	
			1/6/2014	AR154937	LG/PWSA 12/13 RECORDING FEES	76.00	
			1/6/2014	AR154937	LG/PWSA 12/13 RECORDING FEES	32.00	
			1/10/2014	AR155228	PD/DEC, 2013 JAIL SERVICE	19,710.00	
			1/27/2014	AR155773	PD/4TH QTR WIDE AREA NETWORK C	462.00	
			1/27/2014	AR155804	LG 2013 VOTER MAINTENANCE/OUTR	74,997.22	
<b>74580</b>	<b>2/5/2014</b>	<b>007183</b>		<b>PRO-VAC,</b>			<b>\$31,804.28</b>
			1/9/2014	131127-025	PWSW 12/13 STORM DRAIN CLEAN &	31,804.28	
<b>74581</b>	<b>2/5/2014</b>	<b>010522</b>		<b>RICOH USA INC,</b>			<b>\$763.60</b>
			1/15/2014	5029120670	ND COPIER OVERAGE THRU 01/14/1	763.60	
<b>74582</b>	<b>2/5/2014</b>	<b>002913</b>		<b>SOUND ENERGY SYSTEMS,</b>			<b>\$334.76</b>
			1/27/2014	103052	PWFC REPAIR & MAINT	334.76	
<b>74583</b>	<b>2/5/2014</b>	<b>002458</b>		<b>SUMMIT LAW GROUP,</b>			<b>\$442.50</b>
			1/16/2014	65920	HR GEN'L LABOR SVCS THRU 12/31	442.50	
<b>74584</b>	<b>2/5/2014</b>	<b>006497</b>		<b>SYSTEMS FOR PUBLIC SAFETY,</b>			<b>\$457.94</b>
			12/31/2013	23171	CV#1521003 OIL CHANGE	149.87	
			12/31/2013	23172	PD/.CV#1522086 INSTALL SECTOR	110.28	
			12/31/2013	23176	PD/CV#1570439 COMPUTER MOUNT S	110.27	
			12/30/2013	23164	PD/CV#1570453 INSPECTION	87.52	
<b>74585</b>	<b>2/5/2014</b>	<b>001629</b>		<b>TILlicUM/AMERICAN LAKE GARDENS,</b>			<b>\$34,584.20</b>
			12/31/2013	02/13 OPS	CDBG 02/13 TILL/ALG COMM CNTR	4,951.01	
			12/31/2013	03/13 OPS	CDBG 03/13 TILL/ALG COMM CNTR	4,707.27	
			12/31/2013	04/13 OPS	CDBG 04/13 TILL/ALG COMM CNTR	4,028.37	
			12/31/2013	05/13 OPS	CDBG 05/13 TILL/ALG COMM CNTR	5,745.69	
			12/31/2013	06/13 OPS - P/R	CDBG 06/13 TILL/ALG COMM CNTR	2,520.67	
			12/31/2013	07/13 OPS	CDBG 07/13 TILL/ALG COMM CNTR	5,319.49	
			12/31/2013	08/13 OPS	CDBG 08/13 TILL/ALG COMM CNTR	5,940.79	
			12/31/2013	09/13 OPS	CDBG 09/13 TILL/ALG COMM CNTR	1,370.91	
<b>74586</b>	<b>2/5/2014</b>	<b>008215</b>		<b>TRANspo GROUP, THE,</b>			<b>\$8,255.12</b>

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
			1/22/2014	15962	PWCP E1177 MADIGAN ACCESS IMPR	8,255.12	
<b>74587</b>	<b>2/5/2014</b>	<b>000153</b>		<b>TYLER TECHNOLOGIES INC,</b>			<b>\$4,944.64</b>
			12/26/2013	045-101287	FN ADD TCASH EDEN SO47398	4,944.64	
<b>74588</b>	<b>2/5/2014</b>	<b>010894</b>		<b>ALPHA IMAGING SUPPLIES INC,</b>			<b>\$245.70</b>
			12/4/2013	4366	PD/TONER	245.70	
<b>74589</b>	<b>2/5/2014</b>	<b>001745</b>		<b>ASSOCIATED MINISTRIES,</b>			<b>\$2,260.98</b>
			1/23/2014	11/13	CDBG PAINT TACOMA-PIERCE BEAUT	1,171.77	
			1/23/2014	12/13	CDBG PAINT TACOMA-PIERCE BEAUT	1,089.21	
<b>74590</b>	<b>2/5/2014</b>	<b>009902</b>		<b>CORELOGIC INFO SOLUTIONS INC,</b>			<b>\$164.10</b>
			12/31/2013	81048522	CD 12/13 REALQUEST	164.10	
<b>74591</b>	<b>2/5/2014</b>	<b>008105</b>		<b>DEPARTMENT OF TRANSPORTATION,</b>			<b>\$3,835.94</b>
				RE 43 JC4024 L007	PWCP E1170 07/13 BPW 83RD TO 7	-1.73	
			1/14/2014	RE 43 GM01345L100	PWST 12/13 MAINT OF SIGNAL SYS	171.15	
			1/14/2014	RE 43 JC4024 L012	PWCP E1170 12/13 BPW 83RD TO 7	98.40	
			1/14/2014	RE-313-ATB40114023	PWSW/PWST 12/13 TRAFFIC MGMT C	441.18	
			1/14/2014	RE-313-ATB40114023	PWSW/PWST 12/13 TRAFFIC MGMT C	882.36	
			1/14/2014	RE-313-ATB40114079	PWCP E1177 12/13 MADIGAN ACCES	1,744.58	
			1/14/2014	RE-313-ATB40114123	PWCP E1182 12/13 CITYWIDE SAFE	500.00	
<b>74592</b>	<b>2/5/2014</b>	<b>004733</b>		<b>DKS ASSOCIATES,</b>			<b>\$4,761.67</b>
			1/24/2014	53931	PWCP E1168 TRAF SGL UPGRD PH4	4,761.67	
<b>74593</b>	<b>2/5/2014</b>	<b>001750</b>		<b>FOSTER PEPPER,</b>			<b>\$352.00</b>
			1/23/2014	1062121	LG 09/26/13 LEGAL SERVICES	352.00	
<b>74594</b>	<b>2/5/2014</b>	<b>009728</b>		<b>HSA BANK,</b>			<b>\$47.25</b>
			1/14/2014	2238585	ND 12/13 MONTHLY ACCOUNTS FEES	47.25	
<b>74595</b>	<b>2/5/2014</b>	<b>009994</b>		<b>KPFF INC,</b>			<b>\$12,225.61</b>
			1/15/2014	0114-113096	PWCP E1177 MADIGAN ACCESS IMPR	12,225.61	
<b>74596</b>	<b>2/5/2014</b>	<b>000360</b>		<b>NEWS TRIBUNE,</b>			<b>\$3,381.50</b>
			12/26/2013	0834014	LU-13-00224	122.33	
			12/26/2013	0834805	LU-13-00191	111.61	

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
			12/19/2013	0824826	ORD 575	257.97	
			12/19/2013	0824859	ORD 576	193.65	
			12/20/2013	0829953	COMP PLN APPS FOR AMEND	159.85	
			12/5/2013	0802760	ORD 572	300.85	
			12/5/2013	0802786	ORD 573	445.57	
			12/5/2013	0802852	ORD 574	241.89	
			11/21/2013	0781565	ORD 569	343.73	
			11/27/2013	0781481	MTG 12/2	315.87	
			11/27/2013	0794055	ORD 571	199.01	
			11/7/2013	0756043	LU-13-00180	143.77	
			11/7/2013	0758159	ORD 568	290.13	
			11/8/2013	0749640	E1137 NOFA SAMUEL	255.27	
<b>74597</b>	<b>2/5/2014</b>	<b>010743</b>		<b>NISQUALLY POLICE DEPT,</b>			<b>\$1,708.36</b>
			12/31/2013	1757	PD/DEC, 2013 JAIL MEDICAL SERV	1,708.36	
<b>74598</b>	<b>2/5/2014</b>	<b>007069</b>		<b>NORTHUP GROUP,</b>			<b>\$1,020.00</b>
			12/9/2013	2831	PD/NOV, 2013 PSYCH EVALS	1,020.00	
<b>74599</b>	<b>2/5/2014</b>	<b>010897</b>		<b>OLYMPIC AMBULANCE SERVICE INC,</b>			<b>\$862.90</b>
			11/14/2013	1321634	PD/BARRIOS PRISONER MEDICAL SE	862.90	
<b>74600</b>	<b>2/5/2014</b>	<b>007801</b>		<b>PLAY-CREATION INC,</b>			<b>\$611.36</b>
			1/14/2014	1310-7084	PK/SWING REPAIR PARTS	611.36	
<b>74601</b>	<b>2/5/2014</b>	<b>009177</b>		<b>THOMSON REUTERS,</b>			<b>\$469.34</b>
			1/4/2014	828837051	LG SUBSCRIPTION PRODUCT CHARGE	469.34	
<b>74602</b>	<b>2/5/2014</b>	<b>010766</b>		<b>UNIVERSAL FIELD SERVICES INC,</b>			<b>\$671.51</b>
			12/31/2013	38355	PWCP E1177 12/13 MADIGAN ACCES	671.51	
<b>74603</b>	<b>2/5/2014</b>	<b>007712</b>		<b>US BANK - COVINGTON BRANCH,</b>			<b>\$124.00</b>
			12/31/2013	4TH QTR 2013	FN SAFEKEEPING AGREEMENT THRU	124.00	
<b>74604</b>	<b>2/5/2014</b>	<b>002509</b>		<b>VERIZON WIRELESS,</b>			<b>\$9,662.40</b>
			1/16/2014	9718461092	PHONE SERVICE THRU 01/16/14	57.84	
			1/16/2014	9718461092	PHONE SERVICE THRU 01/16/14	291.37	
			1/16/2014	9718461092	PHONE SERVICE THRU 01/16/14	96.86	
			1/16/2014	9718461092	PHONE SERVICE THRU 01/16/14	83.60	

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			1/16/2014	9718461092	PHONE SERVICE THRU 01/16/14	391.04	
			1/16/2014	9718461092	PHONE SERVICE THRU 01/16/14	362.42	
			1/16/2014	9718461092	PHONE SERVICE THRU 01/16/14	123.25	
			1/16/2014	9718461092	PHONE SERVICE THRU 01/16/14	42.82	
			1/16/2014	9718461092	PHONE SERVICE THRU 01/16/14	539.50	
			1/16/2014	9718461092	11 I-PADS	7,663.34	
			1/16/2014	9718461092	PHONE CASE	8.20	
			1/16/2014	9718461092	LINCOLN: RAZR HD	1.08	
			1/16/2014	9718461092	KRAUS: RAZR HD	1.08	
<b>74605</b>	<b>2/5/2014</b>	<b>004622</b>		<b>WAPATO POLICE DEPARTMENT,</b>			<b>\$178.44</b>
			1/3/2014	P8-JC13	PD/DEC, 2013 JAIL SERVICE PRES	178.44	
<b>74606</b>	<b>2/12/2014</b>	<b>010395</b>		<b>ARAMARK REFRESHMENT SERVICES,</b>			<b>\$632.37</b>
			1/30/2014	304297	PD/COFFEE/PAPER CUPS	57.97	
			1/30/2014	304297	PD/COFFEE/PAPER CUPS	574.40	
<b>74607</b>	<b>2/12/2014</b>	<b>007445</b>		<b>ASSOCIATED PETROLEUM PRODUCTS,</b>			<b>\$13,494.45</b>
			1/3/2014	0521795-in	pkfc/fleet fuel	372.81	
			1/3/2014	0521795-in	pkfc/fleet fuel	120.27	
			1/10/2014	0524636-IN	pd/fleet fuel	12,270.36	
			1/17/2014	0527528-in	pkfc/fleet fuel	489.02	
			1/17/2014	0527528-in	pkfc/fleet fuel	241.99	
<b>74608</b>	<b>2/12/2014</b>	<b>006122</b>		<b>BAER, RON</b>			<b>\$20.00</b>
			1/16/2014	01/16/14	CD 01/16/14 ICC MINI SEMINAR	20.00	
<b>74609</b>	<b>2/12/2014</b>	<b>003946</b>		<b>BATTERIES PLUS,</b>			<b>\$120.10</b>
			1/30/2014	245-314623	PWST SUPPLIES	120.10	
<b>74610</b>	<b>2/12/2014</b>	<b>001489</b>		<b>BLUMENTHAL UNIFORMS &amp; EQUIP,</b>			<b>\$543.47</b>
			2/3/2014	51456	PD BLUMENTHAL - CLOTHING FOR~	157.47	
			2/3/2014	51461	PD CLOTHING FOR SICHMELLER~	157.47	
			2/3/2014	51468	PD BLUMENTHAL CLOTHING FOR HA	228.53	
<b>74611</b>	<b>2/12/2014</b>	<b>000066</b>		<b>BRATWEAR GROUP LLC,</b>			<b>\$207.86</b>
			1/17/2014	10583	pd/labor to jumpsuits	105.30	
			1/28/2014	10707	PD/Westby Sgt Stripes added t	19.25	
			1/28/2014	10707	Sales Tax	1.81	

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
			1/8/2014	10582	pd/labor to jackets customer s	81.50	
<b>74612</b>	<b>2/12/2014</b>	<b>007396</b>		<b>BUNTON, LES</b>			<b>\$252.00</b>
			2/11/2014	V3/01/14 REIMB	PDSZ/V3/01/14 AIRFARE REIMBURS	252.00	
<b>74613</b>	<b>2/12/2014</b>	<b>008544</b>		<b>CASCADE ENGINEERING SERVICES,</b>			<b>\$371.54</b>
			1/14/2014	ML-14011407181	pd/calibrations	371.54	
<b>74614</b>	<b>2/12/2014</b>	<b>010154</b>		<b>CASELOADPRO, L.P.,</b>			<b>\$100.00</b>
			1/15/2014	14-1187	MC/MONTHLY SUBSCRIPTION FEE	100.00	
<b>74615</b>	<b>2/12/2014</b>	<b>009742</b>		<b>CED,</b>			<b>\$1,149.31</b>
			1/20/2014	8541-760367	PWST RAW MATERIALS	278.13	
			12/31/2004	8541-760618	PWST RAW MATERIALS	871.18	
<b>74616</b>	<b>2/12/2014</b>	<b>010262</b>		<b>CENTURYLINK,</b>			<b>\$620.94</b>
			1/19/2014	253-588-4697 855B	PD/1/19-2/19/14 SCVS	50.35	
			1/16/2014	253-582-1023 738B	PD/253-582-1023 737B	65.99	
			1/16/2014	206-T02-7702 584B	PKFC SERVICE THRU 2.16.14	277.96	
			2/2/2014	253-581-8220 448B PW	PWFC PHONE SVC THRU 03/02/14	34.96	
			2/1/2014	253-584-5364 399B PW	PWSW PHONE SVC THRU 03/01/14	38.84	
			1/28/2014	253-983-1024 083B	PKFC/1/28-2/28/14 SERVICE	152.84	
<b>74617</b>	<b>2/12/2014</b>	<b>003883</b>		<b>CHUCKALS INC,</b>			<b>\$621.05</b>
			1/30/2014	769554-0	FN SUPPLIES	11.45	
			1/30/2014	770071-0	ED SUPPLIES	50.81	
			2/4/2014	770112-0	PKRC/SUPPLIES	58.39	
			2/6/2014	770452-0	FN SUPPLIES	21.49	
			1/16/2014	767892-0	CD SUPPLIES	150.82	
			1/17/2014	768020-0	ND SUPPLIES	328.09	
			1/23/2014	768747-0	FN SUPPLIES	62.36	
				C 768747-0	FN RETURN SUPPLIES	-62.36	
<b>74618</b>	<b>2/12/2014</b>	<b>000536</b>		<b>CITY TREASURER/CITY OF TACOMA,</b>			<b>\$11,197.50</b>
			1/1/2014	90539803	PWST SALT BRINE	719.28	
			2/4/2014	100436441PW 02/04/14	PWST 7804 83RD AVE SW THRU 02/	1.77	
			2/4/2014	100436443PW 02/04/14	PWST 8103 83RD AVE SW THRU 02/	1.77	
			1/31/2014	100223530PW 01/31/14	PWST 9315 GLD SW THRU 01/31/14	1,633.97	
			1/29/2014	100113209PW 01/29/14	PWFC 6000 MAIN ST SW THRU 01/2	8,394.00	

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
			1/29/2014	100218262PW 01/29/14	PWST 10601 MAIN ST SW THRU 01/	186.68	
			1/29/2014	100218270PW 01/29/14	PWST 10602 MAIN ST SW THRU 01/	13.21	
			1/29/2014	100218275PW 01/29/14	PWST 10511 GLD SW THRU 01/29/1	146.01	
			1/29/2014	100262588PW 01/29/14	PWST 6100 LKWD TOWNE CTR BLVD	100.81	
<b>74619</b>	<b>2/12/2014</b>	<b>004501</b>		<b>COASTWIDE LABORATORIES,</b>			<b>\$22.80</b>
			1/28/2014	T2631068	PWFC SUPPLIES	22.80	
<b>74620</b>	<b>2/12/2014</b>	<b>008523</b>		<b>COMPLETE OFFICE,</b>			<b>\$714.34</b>
			1/31/2014	1044143-0	LG SUPPLIES	245.06	
			1/23/2014	1041024-0	LG SUPPLIES	19.01	
			1/23/2014	1041039-0	LG SUPPLIES	20.38	
			1/16/2014	1038441-0	ND SUPPLIES	429.89	
<b>74621</b>	<b>2/12/2014</b>	<b>002741</b>		<b>DATEC INC,</b>			<b>\$571.02</b>
			1/20/2014	31147	PD/CN2581R-P Arbitrator Rear S	159.00	
			1/20/2014	31147	PD/EXA2410F External Antenna	128.00	
			1/20/2014	31147	PD/BAT2400 Wireless Transmitt	175.00	
			1/20/2014	31147	PD/MIC24 Tx Lavalier Microphon	24.95	
			1/20/2014	31147	freight	35.00	
			1/20/2014	31147	Sales Tax	49.07	
<b>74622</b>	<b>2/12/2014</b>	<b>003867</b>		<b>DELL MARKETING LP,</b>			<b>\$4,196.86</b>
			1/16/2014	XJ9M45TF8	PWCP OPTIPLEX 7010 MINITOWER	852.44	
			1/14/2014	XJ9KCFD36	PWCP P2213 22 INCH MONITOR	228.74	
			1/23/2014	XJ9R4R6T6	PWCP DELL T3600 WORKSTATION	1,557.84	
			1/23/2014	XJ9R4R6T6	PWSW DELL T3600 WORKSTATION	1,557.84	
<b>74623</b>	<b>2/12/2014</b>	<b>003867</b>		<b>DELL MARKETING LP,</b>			<b>\$2,426.85</b>
			1/17/2014	XJ9MFMKJ8	IT LAPTOP FOR ADAM LINCOLN	2,125.92	
			1/10/2014	XJ9J26N54	IT P2213 22" MONITOR: A LINCOL	300.93	
<b>74624</b>	<b>2/12/2014</b>	<b>002164</b>		<b>FARRAR, BRET</b>			<b>\$25.00</b>
			2/10/2014	V10/1/13 REIMB	PD/V10/01/13 REG. REIMBURSEMEN	25.00	
<b>74625</b>	<b>2/12/2014</b>	<b>005190</b>		<b>FASTENAL,</b>			<b>\$546.92</b>
			1/20/2014	WALA219119	PWST WORK GEAR	492.08	
			1/9/2014	WALA219012	PWST/PWSW TOOL/SUPPLY	27.42	
			1/9/2014	WALA219012	PWST/PWSW TOOL/SUPPLY	27.42	

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
74626	2/12/2014	009253		<b>FERGUSON WATERWORKS,</b>			<b>\$42.23</b>
			1/3/2014	0406552	PKFC/GASKET	42.23	
74627	2/12/2014	002825		<b>GRAYBAR ELECTRIC COMPANY,</b>			<b>\$395.03</b>
			1/28/2014	970847799	PWST RAW MATERIAL	301.39	
			1/16/2014	970670281	PWST TOOL/SUPPLY/RAW MATERIALS	18.13	
			1/16/2014	970670281	PWST TOOL/SUPPLY/RAW MATERIALS	75.51	
74628	2/12/2014	009135		<b>GSP II FAMILY LLC,</b>			<b>\$952.53</b>
			2/1/2014	209719	PWST/FEB, 2014 10309-B LAKEVIE	952.53	
74629	2/12/2014	002842		<b>HALL, RICHARD</b>			<b>\$275.00</b>
			2/11/2014	V3/01/14 REIMB.	V3/01/14 AIRFARE REIMBURSEMENT	275.00	
74630	2/12/2014	009341		<b>K &amp; K PAINTING &amp; REMODELING,</b>			<b>\$6,311.12</b>
			1/29/2014	201404	CDBG BAKER PROJECT MHR-118	6,311.12	
74631	2/12/2014	009341		<b>K &amp; K PAINTING &amp; REMODELING,</b>			<b>\$4,211.70</b>
			2/4/2014	201403	CDBG JONES PROJECT MHR-120	4,211.70	
74632	2/12/2014	003696		<b>KONE INC,</b>			<b>\$2,306.59</b>
			1/1/2014	221366193	PWFC LPD MAINT THRU 12/31/14	2,306.59	
74633	2/12/2014	000279		<b>LAKES BODY SHOP INC,</b>			<b>\$7,052.51</b>
			1/7/2014	28873	PD/C# 131210-15A PARTS/LABOR	7,052.51	
74634	2/12/2014	000299		<b>LAKEVIEW LIGHT &amp; POWER CO.,</b>			<b>\$9,214.90</b>
			1/21/2014	67044-001PW 01/21/14	PWST 100TH ST SW & DAVID THRU	56.10	
			1/21/2014	67044-005PW 01/21/14	PWST BPW SW & LKWD THRU 01/22/	54.54	
			1/21/2014	67044-006PW 01/21/14	PWST 108TH ST & BP THRU 01/16/	34.41	
			1/21/2014	67044-034/PK	RUSSELL PK SERVICE THRU 1.16.1	7.28	
			1/21/2014	67044-039PW 01/21/14	PWST 5700 100TH ST SW THRU 01/	41.04	
			1/21/2014	67044-046PW 01/21/14	PWST 10013 GLD SW THRU 01/15/1	166.89	
			1/21/2014	67044-047PW 01/21/14	PWST 59TH AVE SW & 100TH ST SW	64.83	
			1/21/2014	67044-063/PK	FAIRLAWN SERVICE THRU 1.15.14	59.39	
			1/28/2014	67044-028PW 01/28/14	PWST PAC HWY & GRVLY THRU 01/2	51.48	
			1/28/2014	67044-035PW 01/28/14	PWST 972 ST LTS THRU 01/28/14	6,580.28	
			1/28/2014	67044-036PW 01/28/14	PWST 197 AMORT ST LTS THRU 01/	1,662.61	

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
			1/28/2014	67044-037PW 01/28/14	PWSW PAC HWY SW THRU 01/27/14	9.66	
			1/28/2014	67044-038PW 01/28/14	PWST BPW & PAC HWY THRU 01/22/	36.79	
			1/28/2014	67044-041/PK	PKFC/12/24/13-1/27/14 SVCS	19.72	
			1/28/2014	67044-043PW 01/28/14	PWST BPW & SAN FR THRU 01/23/1	96.74	
			1/28/2014	67044-054PW 01/28/14	PWST 11417 PAC HWY THRU 01/27/	69.52	
			1/28/2014	67044-055PW 01/28/14	PWST 11424 PAC HWY THRU 01/27/	76.08	
			1/28/2014	67044-056PW 01/28/14	PWST 11517 PAC HWY THRU 01/27/	75.41	
			1/28/2014	67044-057PW 01/28/14	PWSW 5118 SEATTLE AVE PUMP STN	6.83	
			1/28/2014	67044-070/PK	PKFC/ 12/24/13-1/27/14 SVCS	45.30	
<b>74635</b>	<b>2/12/2014</b>	<b>000288</b>		<b>LAKWOOD HARDWARE &amp; PAINT INC,</b>			<b>\$54.59</b>
			1/24/2014	379805	PWST TOOL/SUPPLY	54.59	
<b>74636</b>	<b>2/12/2014</b>	<b>000298</b>		<b>LAKWOOD TOWING,</b>			<b>\$76.58</b>
			2/10/2014	202505	PD Towing, Inv# 202505	70.00	
			2/10/2014	202505	Sales Tax	6.58	
<b>74637</b>	<b>2/12/2014</b>	<b>005722</b>		<b>LANDPORT SYSTEMS INC,</b>			<b>\$83.00</b>
			2/1/2014	2014-6435	PWFC 02/14 MONTHLY SERVICE FEE	83.00	
<b>74638</b>	<b>2/12/2014</b>	<b>000259</b>		<b>LANDSKOV, FAYE</b>			<b>\$14.53</b>
			2/10/2014	MILEAGE REIMB	PD/ Reimbursement for mileage	14.53	
<b>74639</b>	<b>2/12/2014</b>	<b>003008</b>		<b>LARSEN SIGN CO,</b>			<b>\$295.38</b>
			1/24/2014	16575	HM LODGING TAX GRANT	87.52	
			1/20/2014	16549	PD/C# 131210-15A CV#1522434 RE	207.86	
<b>74640</b>	<b>2/12/2014</b>	<b>010485</b>		<b>LAW OFFICE OF R TYE GRAHAM,</b>			<b>\$4,050.00</b>
			1/21/2014	58	LG DOCKET COVERAGE JAN 21-24 2	1,350.00	
			2/6/2014	60	LG DOCKET COVERAGE FEB 4-7 201	1,350.00	
			1/28/2014	59	LG DOCKET COVERAGE JAN 28-31 2	1,350.00	
<b>74641</b>	<b>2/12/2014</b>	<b>002185</b>		<b>LOWE'S COMPANIES INC,</b>			<b>\$368.77</b>
			1/21/2014	923655	PKFC/CONCRETE MIX	187.56	
			1/2/2014	923683	PKFC/FITTINGS	19.41	
			1/3/2014	923776	PKFC/SPLIT RAILS	75.49	
			1/6/2014	924221	PKFC/SUPPLIES	86.31	
<b>74642</b>	<b>2/12/2014</b>	<b>009130</b>		<b>MATVIYCHUK, IRENE</b>			<b>\$104.00</b>

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
			1/14/2014	1/14/14	MC/1/14/14 INTERPRETER SVCS	104.00	
<b>74643</b>	<b>2/12/2014</b>	<b>009724</b>		<b>MILES RESOURCES LLC,</b>			<b>\$249.33</b>
			1/20/2014	234380	PWSW RAW MATERIALS	145.40	
			1/20/2014	234436	PWSW RAW MATERIALS	103.93	
<b>74644</b>	<b>2/12/2014</b>	<b>003113</b>		<b>NEXTEL COMMUNICATIONS,</b>			<b>\$217.04</b>
			1/26/2014	477055526-117	LG/MC PHONE SVC THRU 01/22/14	167.67	
			1/26/2014	477055526-117	LG/MC PHONE SVC THRU 01/22/14	49.37	
<b>74645</b>	<b>2/12/2014</b>	<b>006775</b>		<b>PAPE' MATERIAL HANDLING EX.,</b>			<b>\$980.18</b>
			1/2/2014	7156961	PKFC/CAB WINDOW	395.83	
			1/6/2014	7161662	PKFC/OIL/AIR FILTERS	480.46	
			1/9/2014	7161675	PKFC/AIR FILTER	103.89	
<b>74646</b>	<b>2/12/2014</b>	<b>000407</b>		<b>PIERCE COUNTY,</b>			<b>\$6,219.27</b>
			1/22/2014	AR155634	CC 2014 PCRC MEMBERSHIP DUES	1,485.10	
			2/5/2014	AR156126	PKSR/FEB, 2014 Sr. Ctr Lease -	4,734.17	
<b>74647</b>	<b>2/12/2014</b>	<b>000428</b>		<b>PIERCE COUNTY SEWER,</b>			<b>\$313.55</b>
			2/2/2014	00870307/PW 02/02/14	PWFC 6000 MAIN ST SW THRU 01/3	213.80	
			2/2/2014	01360914/PW 02/02/14	PWFC 9401 LKWD DR THRU 01/31/1	83.71	
			2/2/2014	01552201/PW 02/02/14	PWST 9420 FRONT ST THRU 01/31/	16.04	
<b>74648</b>	<b>2/12/2014</b>	<b>010522</b>		<b>RICOH USA INC,</b>			<b>\$41.79</b>
			1/16/2014	5029140294	PD/COPIER OVERAGE	22.56	
			1/20/2014	5029175684	PWST MPC3001 OVERAGE THRU 01/2	19.23	
<b>74649</b>	<b>2/12/2014</b>	<b>008825</b>		<b>SAFELITE FULFILLMENT INC,</b>			<b>\$76.58</b>
			1/14/2014	00440-078771	PKFC/LABOR TO BOBCAT	76.58	
<b>74650</b>	<b>2/12/2014</b>	<b>003267</b>		<b>SOUTH TACOMA GLASS SPECIALISTS,</b>			<b>\$396.58</b>
			1/20/2014	101164	pd/cv# 1522434 Windshield repl	150.00	
			1/20/2014	101164	Sales Tax	14.10	
			1/7/2014	100967	PD/CV# 1521799 /Windshield	190.00	
			1/7/2014	100967	Adhesive	22.50	
			1/7/2014	100967	Sales Tax	19.98	
<b>74651</b>	<b>2/12/2014</b>	<b>000516</b>		<b>SPRINT,</b>			<b>\$120.47</b>

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
			1/18/2014	482477812-074	PD/aircards - Investigations	39.99	
			1/18/2014	482477812-074	PD/aircards - Spec Ops	80.48	
<b>74652</b>	<b>2/12/2014</b>	<b>000516</b>		<b>SPRINT,</b>			<b>\$30.00</b>
			1/9/2014	LCI-190666	pd/subpoena compliance	30.00	
<b>74653</b>	<b>2/12/2014</b>	<b>009493</b>		<b>STAPLES ADVANTAGE,</b>			<b>\$1,890.35</b>
			1/11/2014	3219896603	MC/SUPPLIES	208.64	
			1/11/2014	3219896604	MC/SUPPLIES	364.23	
			1/11/2014	3219896605	MC/SUPPLIES	51.67	
			1/11/2014	3219896606	MC/SUPPLIES	27.34	
			1/11/2014	3219896607	IT TONER	303.21	
			1/11/2014	3219896608	IT TONER	138.57	
			1/11/2014	3219896609	FN SUPPLIES	53.99	
				3220555620	MC/SUPPLY RETURNED	-35.33	
			1/17/2014	3220200717	PWST SUPPLIES	51.26	
			1/17/2014	3220200718	PWST SUPPLIES	29.80	
			1/24/2014	3220723269	PD/Office Supplies: stickies,	73.18	
			1/24/2014	3220723269	Sales Tax	6.88	
			1/24/2014	3220723272	PD/lithium batteries	9.58	
			1/24/2014	3220723272	Sales Tax	0.90	
			12/5/2014	3221019472	IT TONER - C9732A YELLOW	277.16	
			12/5/2014	3221019472	IT TONER - C9733A MAGENTA	277.16	
			12/5/2014	3221019472	Sales Tax	52.11	
<b>74654</b>	<b>2/12/2014</b>	<b>006497</b>		<b>SYSTEMS FOR PUBLIC SAFETY,</b>			<b>\$13,587.80</b>
			2/11/2014	23210	PD/CV#1522067 REUPHOLSTER SEAT	551.42	
			2/6/2014	23488	PD/CV#1522013 REMOVE EMERGENCY	590.71	
			2/5/2014	23396	PD/CV#1522440 BRAKE SERVICE/OI	545.14	
			1/29/2014	23411	PD/CV#1522069 SNOW TIRE/OIL CH	239.24	
			1/28/2014	23401	PD/CV#1522429 BRAKE SERVICE/OI	365.20	
			1/23/2014	23310	PD/CV#1523027 ENGIN LIGHT SERV	430.20	
			1/24/2014	23273	PD/CV#1570453 REMOVE LIGHT BAR	549.91	
			1/24/2014	23283	PD/CV#1522443 REPLACED TIRE	27.57	
			1/24/2014	23312	PD/CV#1522447 INSTALL SECTOR P	110.28	
			1/24/2014	23321	PD/CV#1522426 OIL CHANGEI	114.00	
			1/24/2014	23345	PD/CV#1522449 REPLACED TIRE	45.95	
			1/24/2014	23369	PD/1522431 BATTERY	335.34	
			1/24/2014	23371	PD/CV#1522098 OIL CHANGE	58.34	

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
			1/24/2014	23384	PD/CV#1522608 REPLACED TIRE/OI	243.94	
			1/20/2014	23329	PD/CV#1522083 CONTROL ARMS/OIL	1,278.93	
			1/17/2014	23235	PD/CV#1522447 OIL CHANGE/TIRES	256.03	
			1/17/2014	23328	PD/CV#1521033 OIL CHANGE	57.40	
			1/17/2014	23330	PD/CV#1522444 REPLACED TIRE	162.86	
			1/22/2014	23357	PD/CV#1523026 TIRES/BATTERY/OI	882.02	
			1/22/2014	23358	PD/CV#1522447 RE[;ACED RADIATO	627.17	
			1/22/2014	23359	PD/CV#1522088 MASTER WINDOW SW	121.78	
			1/21/2014	23349	PD/CV#1522040 BRAKE SERVICED	137.84	
			1/14/2014	23286	PD/CV#1570022 OIL CHANGE	104.29	
			1/16/2014	23195	PD/CV#1522437 OIL CHANGE	87.70	
			1/16/2014	23197	PD/CV#1522085 BRAKE/AXLE SHAFT	800.80	
			1/16/2014	23202	PD/CV#1523453 BRAKE SERVICE/OI	158.37	
			1/16/2014	23212	PD/CV#1510022 2014 charges for	26.26	
			1/16/2014	23226	PD/CV#1570436 BRAKE SERVICE	91.90	
			1/16/2014	23230	PD/CV#1522603 INSTALL RADAR SY	183.79	
			1/16/2014	23231	PD/CV#1570439 SPOTLIGHT INSTAL	183.79	
			1/16/2014	23243	PD/CV#1522093 COMPUTER POWER S	201.02	
			1/16/2014	23268	PD/2014 charges from SPS for	57.97	
			1/16/2014	23325	PD/CV#1522021 CHARGE GUARD	195.28	
			1/10/2014	23261	PD/CV#1521009 OIL CHANGE	57.97	
			1/10/2014	23265	PD/CV#1522606 OIL CHANGE	64.45	
			1/9/2014	23241	PD/CV#1521050	56.97	
			1/8/2014	23217	PD/CV#1530425 60K SERVICE/BRAK	2,593.08	
			1/3/2014	23200	PD/CV#1523450 BRAKE SERVICE	43.14	
			1/7/2014	23224	PD/CV#1522607 OIL CHANGE	62.71	
			1/6/2014	23214	PD/CV#1522440 TIRE SERVICED	27.57	
			1/6/2014	23215	PD/CV#1522040 REPAIR SPOT LIGH	119.16	
			1/2/2014	23178	PD/CV#1522087 SAFETY SWITCH SE	26.26	
			1/2/2014	23180	PD/CV#1522097 REPLACED MARKER	27.45	
			1/2/2014	23183	PD/CV#1522433 SIREN SERVICED	22.97	
			1/1/2014	23179	PD/CV#1522094 BRAKE SERVICE/OI	663.63	
<b>74655</b>	<b>2/12/2014</b>	<b>009372</b>		<b>VENTEK INTERNATIONAL,</b>			<b>\$90.40</b>
			1/1/2014	33161	PKFC/CCU SERVER HOSTING MONTHL	90.40	
<b>74656</b>	<b>2/12/2014</b>	<b>006166</b>		<b>WESTERN TOWING SERVICES,</b>			<b>\$76.58</b>
			1/25/2014	w34255	PD WESTERN TOWING CHARGES	76.58	

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
<b>74657</b>	<b>2/12/2014</b>	<b>000620</b>		<b>WINNING SEASONS,</b>			<b>\$63.18</b>
			1/13/2014	T2014004	PKRC/T-SHIRTS	37.74	
			1/8/2014	T2014003	PKRC/T-SHIRTS	25.44	
<b>74658</b>	<b>2/12/2014</b>	<b>009941</b>		<b>WU, THOMAS T</b>			<b>\$135.72</b>
			1/16/2014	1/15/14	MC/1/15/14 INTERPRETER SERVICE	135.72	
<b>74659</b>	<b>2/12/2014</b>	<b>006465</b>		<b>AGRI SHOP,</b>			<b>\$60.05</b>
			1/24/2014	215378	PWST SUPPLIES	60.05	
<b>74660</b>	<b>2/12/2014</b>	<b>010655</b>		<b>AHERN RENTALS,</b>			<b>\$558.91</b>
			1/15/2014	12884314-1	PKFC/BOOM RENTAL	558.91	
<b>74661</b>	<b>2/12/2014</b>	<b>010628</b>		<b>ALPINE PRODUCTS INC,</b>			<b>\$113.66</b>
			1/15/2014	TM-137827	PWSW TOOL/SUPPLIES	113.66	
<b>74662</b>	<b>2/12/2014</b>	<b>004718</b>		<b>ANITA'S INTERIORS INC,</b>			<b>\$153.30</b>
			1/2/2014	13147	CDBG CHISOLM: REPAIRS	153.30	
<b>74663</b>	<b>2/12/2014</b>	<b>010900</b>		<b>ARMSTRON, TAMALYN</b>			<b>\$45.00</b>
			2/6/2014	REFUND	PKRC/BASKETBALL PROGRAM REFUND	45.00	
<b>74664</b>	<b>2/12/2014</b>	<b>010527</b>		<b>BEHAVIORAL MEDICINE &amp;</b>			<b>\$160.00</b>
			1/10/2014	7476	PD MEDICAL SERVICES FOR PARR	160.00	
<b>74665</b>	<b>2/12/2014</b>	<b>010723</b>		<b>BIGGER, BRETT A.</b>			<b>\$250.00</b>
			1/22/2014	1.22.2014	HR 01/22/14 ATC-20 TRAINING	250.00	
<b>74666</b>	<b>2/12/2014</b>	<b>009694</b>		<b>BILL'S TOWING INC,</b>			<b>\$194.91</b>
			1/31/2014	159650	PD/Tow Service - gold Camero f	194.91	
<b>74667</b>	<b>2/12/2014</b>	<b>008548</b>		<b>BLACK BOX NETWORK SERVICES,</b>			<b>\$178.56</b>
			1/15/2014	REN-054737	IT REMOVE LONG DISTANCE CODE R	178.56	
<b>74668</b>	<b>2/12/2014</b>	<b>010053</b>		<b>BLUE LINE TRAINING,</b>			<b>\$498.00</b>
			1/14/2014	1083	pd/registration Danley to Chil	249.00	
			1/15/2014	1091	pd/registration Holmes Child A	249.00	
<b>74669</b>	<b>2/12/2014</b>	<b>009743</b>		<b>BROADCAST MUSIC INC,</b>			<b>\$657.00</b>

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
			1/2/2014	1871997	PKRC/2014 MUSIC LICENSE FEE	657.00	
<b>74670</b>	<b>2/12/2014</b>	<b>002805</b>		<b>BUSINESS INTERIORS NORTHWEST,</b>			<b>\$88.99</b>
			1/15/2014	230128	pd/Seat (repair of Joy's cha	81.34	
			1/15/2014	230128	Sales Tax	7.65	
<b>74671</b>	<b>2/12/2014</b>	<b>010898</b>		<b>C R JANITORIAL,</b>			<b>\$500.00</b>
			1/21/2014	532738	CDBG L WRIGHT RELOCATION	500.00	
<b>74672</b>	<b>2/12/2014</b>	<b>010696</b>		<b>CAPITAL ONE COMMERCIAL,</b>			<b>\$1,195.02</b>
			1/22/2014	014490	PWST SUPPLIES	76.58	
			1/22/2014	020321	PD/AA & AAA batteries	89.94	
			1/22/2014	020321	Sales Tax	8.45	
			1/27/2014	116178575211	HR RESTOCK WELLSNESS STORE	275.37	
			12/27/2013	073219	PWFC SUPPLIES	356.20	
			1/7/2014	134326475211	HR WELLNESS STORE	264.54	
			2/23/2014	020320	PD/KITCHEN SUPPLIES	123.94	
<b>74673</b>	<b>2/12/2014</b>	<b>002049</b>		<b>CARD SERVICES (1241),</b>			<b>\$50.00</b>
			1/24/2014	1241 01/24/14	CM LINCOLN: WCMA MEMBERSHIP	50.00	
<b>74674</b>	<b>2/12/2014</b>	<b>002048</b>		<b>CARD SERVICES (1266),</b>			<b>\$2,094.71</b>
			1/24/2014	1266 01/24/14	AB SUPPLIES	327.11	
			1/24/2014	1266 01/24/14	PW PHONE SERVICE THRU12/16/14	478.25	
			1/24/2014	1266 01/24/14	PW PHONE SERVICE THRU12/16/14	67.30	
			1/24/2014	1266 01/24/14	PW PHONE SERVICE THRU12/16/14	110.27	
			1/24/2014	1266 01/24/14	PW PHONE SERVICE THRU12/16/14	39.64	
			1/24/2014	1266 01/24/14	PW PHONE SERVICE THRU12/16/14	219.79	
			1/24/2014	1266 01/24/14	PW PHONE SERVICE THRU12/16/14	244.21	
			1/24/2014	1266 01/24/14	PW PHONE SERVICE THRU12/16/14	120.21	
			1/24/2014	1266 01/24/14	MC SUPPLIES	487.93	
<b>74675</b>	<b>2/12/2014</b>	<b>002473</b>		<b>CARD SERVICES (3438),</b>			<b>\$1,042.09</b>
			1/24/2014	3438 01/24/14	PWST PHONE SVC THRU 01/16/14	72.29	
			1/24/2014	3438 01/24/14	PK PHONE SVC THRU 01/16/14 206	277.96	
			1/24/2014	3438 01/24/14	PD PHONE SVC THRU 01/19/14 253	50.35	
			1/24/2014	3438 01/24/14	PD PHONE SVC THRU 01/16/14 253	65.99	
			1/24/2014	3438 01/24/14	PWFC PHONE SVC THRU 01/14/14	110.33	
			1/24/2014	3438 01/24/14	PWFC PHONE SVC THRU 01/16/14	161.62	

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
			1/24/2014	3438 01/24/14	PDGR PHONE SVC THRU 01/19/14	220.65	
			1/24/2014	3438 01/24/14	MC ROBE FOR JUDGE BLINN	82.90	
<b>74676</b>	<b>2/12/2014</b>	<b>009279</b>		<b>CARD SERVICES (4623),</b>			<b>\$520.24</b>
			1/24/2014	4623 01/24/14	FN KRAUS: WCMA MEMBERSHIP DUES	168.00	
			1/24/2014	4623 01/24/14	HR COFFEE FOR MEETINGS	71.80	
			1/24/2014	4623 01/24/14	HR WELLNESS DEPOSIT FOR RAINIE	109.00	
			1/24/2014	4623 01/24/14	HR WELLNESS BDAY PROMOTIONS	137.45	
			1/24/2014	4623 01/24/14	HR FOR FOR ATC 20 TRAINING	33.99	
<b>74677</b>	<b>2/12/2014</b>	<b>010230</b>		<b>CARD SERVICES (5334),</b>			<b>\$1,899.45</b>
			1/24/2014	5334	PD/AT&T 3G service	25.00	
			1/24/2014	5334/ PD	pd/medical pouches	295.38	
			1/24/2014	5334/PD	PD/3 Go-Pro Black Edition Came	1,079.07	
			1/24/2014	5334/PD	PD/Police Badge Stickers for N	446.00	
			1/24/2014	5334/PD	PD/Troy Ambidextrous Safety Se	54.00	
<b>74678</b>	<b>2/12/2014</b>	<b>010721</b>		<b>CARD SERVICES (5384),</b>			<b>\$188.00</b>
			1/24/2014	5384 01/24/14	PWST OFLAHERTY: RECERT DAY 1 O	60.00	
			1/24/2014	5384 01/24/14	PW/PK CONTRACTOR ORIENTATION C	64.00	
			1/24/2014	5384 01/24/14	PW/PK CONTRACTOR ORIENTATION C	16.00	
			1/24/2014	5384 01/24/14	PW/PK CONTRACTOR ORIENTATION C	32.00	
			1/24/2014	5384 01/24/14	PW/PK CONTRACTOR ORIENTATION C	16.00	
<b>74679</b>	<b>2/12/2014</b>	<b>010790</b>		<b>CARD SERVICES (5636),</b>			<b>\$2,973.07</b>
			1/24/2014	5636 01/24/14	PWFC/PWST LKWD WATER THRU 12/1	121.88	
			1/24/2014	5636 01/24/14	PWFC/PWST LKWD WATER THRU 12/1	31.17	
			1/24/2014	5636 01/24/14	PWFC/PWST LKWD WATER THRU 12/1	412.74	
			1/24/2014	5636 01/24/14	PWFC/PWST 7 LKWD REFUSE ACCTS	1,433.66	
			1/24/2014	5636 01/24/14	PWFC/PWST 7 LKWD REFUSE ACCTS	732.72	
			1/24/2014	5636 01/24/14	PWFC/PWST 7 LKWD REFUSE ACCTS	39.40	
			1/24/2014	5636 01/24/14	PWFC/PWST 7 LKWD REFUSE ACCTS	201.50	
<b>74680</b>	<b>2/12/2014</b>	<b>005568</b>		<b>CARD SERVICES (7535),</b>			<b>\$38.18</b>
			1/24/2014	7535/POL	PD/Membership Dues for Zaro	50.00	
			1/28/2014	7535/POL	PD/Membership dues for Zaro	90.00	
			1/28/2014	7535/POL	PD/Membership dues for Farrar	120.00	
			1/28/2014	7535/POL	HK Replacement Halogen Bulb~	23.99	
			1/28/2014	7535/POL	freight	4.19	

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
			1/1/2014	7535/POL	PD/FARRAR MEMBERSHIP DUES	50.00	
				7535/POL	V10/01/13 IACP REIMBURSEMENT F	-300.00	
<b>74681</b>	<b>2/12/2014</b>	<b>006083</b>		<b>CARD SERVICES (8165),</b>			<b>\$830.26</b>
			1/24/2014	8165/POL	PD/V1/01/14 Dollar rental car	133.00	
			1/24/2014	8165/POL	PD/V1/10/14 Circle K - gas	21.74	
			1/24/2014	8165/POL	PD/V10/1/14 Alaska Airlines ba	25.00	
			1/24/2014	8165/POL	PD/V1/01/14 Alaska Airlines ba	25.00	
			1/24/2014	8165/POL	PD/V1/01/14 LEE/Disney's Coron	625.52	
<b>74682</b>	<b>2/12/2014</b>	<b>010843</b>		<b>CCI SOLUTIIONS,</b>			<b>\$344.87</b>
			1/27/2014	30351050	MC/GOOSENECK MIC/DESK STAND	344.87	
<b>74683</b>	<b>2/12/2014</b>	<b>009266</b>		<b>CITY OF FIFE,</b>			<b>\$442.28</b>
			1/21/2014	EVOC	PD/EVOC Training - Suver	442.28	
<b>74684</b>	<b>2/12/2014</b>	<b>010854</b>		<b>COWART-GAGNON INC,</b>			<b>\$196.92</b>
			1/22/2014	44144	MC 1/22/14 DUPLO SERVICE/LABOR	196.92	
<b>74685</b>	<b>2/12/2014</b>	<b>005775</b>		<b>CUTTING EDGE TRAINING LLC,</b>			<b>\$218.00</b>
			2/6/2014	PD/FRASER TRAINING	pd/registration Fraser Pursuit	109.00	
			1/15/2014	PD/FRASER TRAINING	pd/registration Fraser Down &	109.00	
<b>74686</b>	<b>2/12/2014</b>	<b>010648</b>		<b>DIAMOND MARKETING SOLUTIONS,</b>			<b>\$5,095.67</b>
			2/12/2014	02/14 POSTAGE	02/14 POSTAGE ADVANCE	4,815.58	
			2/12/2014	02/14 POSTAGE	PWSA/SEWER PROJECT MAILING	184.42	
			2/5/2014	81203	DAILY MAIL 01/16/14 - 01/31/14	87.81	
			2/3/2014	81293	PWSA PROCESS 01/14 SEWER MAILI	7.86	
<b>74687</b>	<b>2/12/2014</b>	<b>004614</b>		<b>DLT SOLUTIONS LLC,</b>			<b>\$19,260.82</b>
			1/27/2014	S1245073	IS - Autocad subscription rene	921.72	
			1/27/2014	S1245073	IS- AutoCad Civil 2014 Subscri	16,684.15	
			1/27/2014	S1245073	Sales Tax	1,654.95	
<b>74688</b>	<b>2/12/2014</b>	<b>004890</b>		<b>DUENHOELTER, MARTIN J.H.</b>			<b>\$1,300.00</b>
			1/31/2014	JAN, 2013	MC/JAN, 2013 PUBLIC DEFENDER S	1,300.00	
<b>74689</b>	<b>2/12/2014</b>	<b>004710</b>		<b>EQUIFAX/CREDIT NORTHWEST CORP,</b>			<b>\$109.40</b>
			2/6/2014	8290469	pd/Equifax Services	109.40	

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
74690	2/12/2014	010687		ERIN TECHNOLOGY LLC,			\$795.00
			1/11/2014	49	pol/Renewal of 1 Year Maintena	795.00	
74691	2/12/2014	010063		EWING IRRIGATION PRODUCTS INC,			\$336.56
			1/3/2014	7415432	PKFC/PVC/ROUNDUP	336.56	
74692	2/12/2014	000166		FEDERAL EXPRESS,			\$293.73
			1/31/2014	2-545-61395	PD/SHIPPING & HANDLING CHARGES	293.73	
74693	2/12/2014	010187		FIRST BANKCARD (1380),			\$158.57
			1/29/2014	1380/LAWLER	pd/Lawler's DRAGON software	134.99	
			1/29/2014	1380/LAWLER	freight	9.95	
			1/29/2014	1380/LAWLER	Sales Tax	13.63	
74694	2/12/2014	010383		FIRST BANKCARD (1852),			\$156.35
			1/29/2014	1852/NEWTON 01/29/14	ED BOOK	66.35	
			1/29/2014	1852/NEWTON 01/29/14	ED EDB ANNUAL MTG: NEWTON	90.00	
74695	2/12/2014	010873		FIRST BANKCARD (1914),			\$1,022.22
			1/29/2014	1914/HIGASHIYAMA	PKRC/LATE NITE PRGM SNACK	78.77	
			1/29/2014	1914/HIGASHIYAMA	PKRC/MLK EVENT PIANO RENTL/SUP	458.68	
			1/29/2014	1914/HIGASHIYAMA	PKRC/WII AMPLIFIER/SPEAKERS	164.18	
			1/29/2014	1914/HIGASHIYAMA	PKRC/REFEREE SHIRTS	98.52	
			1/29/2014	1914/HIGASHIYAMA	PKRC/WII LATE NITE SUPPLIES	43.75	
			1/29/2014	1914/HIGASHIYAMA	PKRC/BASKETBALLS	151.01	
			1/29/2014	1914/HIGASHIYAMA	PKRC/STORAGE CONTAINERS	27.31	
74696	2/12/2014	010676		FIRST BANKCARD (2106),			\$50.00
			1/29/2014	2106/LANDSKOV	pd/Membership 2014 WFOA for Fa	50.00	
74697	2/12/2014	010193		FIRST BANKCARD (2148),			\$48.19
			1/29/2014	2148/ALLEN	PD/HAZMAT CONTAINER	32.78	
			1/29/2014	2148/ALLEN	PD/USPS TO TOX LAB	12.25	
			1/29/2014	2148/ALLEN	pd/mold-mildew cleaner for dep	3.16	
74698	2/12/2014	010185		FIRST BANKCARD (2189),			\$185.00
			1/29/2014	2189/HALAR 01/29/14	PWSW HAZWOPER 8 HR REFRESHER	185.00	

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
<b>74699</b>	<b>2/12/2014</b>	<b>010267</b>		<b>FIRST BANKCARD (2296),</b>			<b>\$174.38</b>
			1/29/2014	2296/HINKLE	PK/FUEL LINE FOR CHIPPER	2.82	
			1/29/2014	2296/HINKLE	PKFC/SUPPLIES FOR POWER EQUIPM	171.56	
<b>74700</b>	<b>2/12/2014</b>	<b>010076</b>		<b>FIRST BANKCARD (2338),</b>			<b>\$141.06</b>
			1/29/2014	2338/ANDERSON	PKFC/PLAQUE FOR BENCH	32.82	
			1/29/2014	2338/ANDERSON	PKFC/CLEANING SUPPLIES FOR TRU	108.24	
<b>74701</b>	<b>2/12/2014</b>	<b>010085</b>		<b>FIRST BANKCARD (2375),</b>			<b>\$84.71</b>
			1/29/2014	2375/POWERS 01/24/14	PWST O'FLAHERTY RE-CERTIFICATI	60.00	
			1/29/2014	2375/POWERS 01/24/14	PWST 01/09/14 PCUCC LUNCH/MEET	12.36	
			1/29/2014	2375/POWERS 01/24/14	PWST 01/09/14 PCUCC LUNCH/MEET	12.35	
<b>74702</b>	<b>2/12/2014</b>	<b>010135</b>		<b>FIRST BANKCARD (2416),</b>			<b>\$14.21</b>
			1/29/2014	2416/NASH 01/29/14	PWST SUPPLIES	14.21	
<b>74703</b>	<b>2/12/2014</b>	<b>010136</b>		<b>FIRST BANKCARD (2457),</b>			<b>\$963.17</b>
			1/29/2014	2457/HOWE 01/29/14	PWST ITE DUES	289.29	
			1/29/2014	2457/HOWE 01/29/14	PWCP ITE TRIP GENERATION MANUA	448.00	
			1/29/2014	2457/HOWE 01/29/14	PWCP FLAGS FOR CROSSWALKS	127.42	
			1/29/2014	2457/HOWE 01/29/14	PWCP SUPPLIES	98.46	
<b>74704</b>	<b>2/12/2014</b>	<b>010088</b>		<b>FIRST BANKCARD (2466),</b>			<b>\$307.68</b>
			1/29/2014	2466/DAVIS 01/29/14	PWST WORK GEAR	249.26	
			1/29/2014	2466/DAVIS 01/29/14	PWCP E1158 BMC FRAMING LUMBER	40.28	
			1/29/2014	2466/DAVIS 01/29/14	PWFC SUPPLIES	18.14	
<b>74705</b>	<b>2/12/2014</b>	<b>010134</b>		<b>FIRST BANKCARD (2499),</b>			<b>\$31.66</b>
			1/29/2014	2499/ALWINE	pd/replace broken supplies	24.01	
			1/29/2014	2499/ALWINE	pd/Replace broken shop vac par	7.65	
<b>74706</b>	<b>2/12/2014</b>	<b>010137</b>		<b>FIRST BANKCARD (3517),</b>			<b>\$355.55</b>
			1/29/2014	3517/CHAMBE 01/29/14	ED 01/09/14 LKWD CHAMBER LUNCH	40.00	
			1/29/2014	3517/CHAMBE 01/29/14	ED WEDA WINTER CONFERENCE FEB	225.00	
			1/29/2014	3517/CHAMBE 01/29/14	ED FOOD FOR 01/14/14 REDAB MTG	13.54	
			1/29/2014	3517/CHAMBE 01/29/14	ED SUPPLIES	67.01	
			1/29/2014	3517/CHAMBE 01/29/14	ED PARKING @ 01/22/14 MTG	10.00	
<b>74707</b>	<b>2/12/2014</b>	<b>010184</b>		<b>FIRST BANKCARD (4326),</b>			<b>\$204.10</b>

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
			1/29/2014	4326/GUMM 01/29/14	CDBG FOOD FOR 01/15/14 CAB MTG	121.80	
			1/29/2014	4326/GUMM 01/29/14	CDBG FOOD FOR 01/22/14 CAB MTG	82.30	
<b>74708</b>	<b>2/12/2014</b>	<b>010362</b>		<b>FIRST BANKCARD (4433),</b>			<b>\$75.00</b>
			1/29/2014	4433/SKAW 01/29/14	IT ACCIS MEMBERSHIP	75.00	
<b>74709</b>	<b>2/12/2014</b>	<b>010091</b>		<b>FIRST BANKCARD (4474),</b>			<b>\$2,992.34</b>
			1/29/2014	4474/BUZZ 01/29/14	PWFC SUPPLIES	1,005.91	
			1/29/2014	4474/BUZZ 01/29/14	PWFC SUPPLIES	1,528.97	
			1/29/2014	4474/BUZZ 01/29/14	PWFC WORK GEAR	457.46	
<b>74710</b>	<b>2/12/2014</b>	<b>010124</b>		<b>FIRST BANKCARD (4516),</b>			<b>\$56.61</b>
			1/29/2014	4516/SCHEID	PKSR/FOOTBALL FRIDAY SUPPLIES	56.61	
<b>74711</b>	<b>2/12/2014</b>	<b>010857</b>		<b>FIRST BANKCARD (4665),</b>			<b>\$40.42</b>
			1/29/2014	4665/UNFRED	em/keys & lockbox for Emergenc	40.42	
<b>74712</b>	<b>2/12/2014</b>	<b>010480</b>		<b>FIRST BANKCARD (5358),</b>			<b>\$3,068.98</b>
			1/29/2014	5358/PITTS	PD/V5/01/14 HENSON REGISTRATIO	139.00	
			1/29/2014	5358/PITTS	PD/V5/01/14 MARTIN REGISTRATIO	139.00	
			1/29/2014	5358/PITTS	PD/V5/01/14 JOHNSON P. REGISTR	139.00	
			1/29/2014	5358/PITTS	PD/V3/01/14 HALL R. LODGING DE	41.44	
			1/29/2014	5358/PITTS	PD/SUVER K-9 LIABILITY TRAINI	195.00	
			1/29/2014	5358/PITTS	PD/CZULEGER K-9 LIABILITY TRAI	195.00	
			1/29/2014	5358/PITTS	PD/registration Westby Backgro	300.00	
			1/29/2014	5358/PITTS	Membership dues for Lt. John U	50.00	
			1/29/2014	5358/PITTS	PD/V3/01/14 LEE LODGING DEPOSI	41.44	
			1/29/2014	5358/PITTS	V3/01/14 PUNZALAN LODGING DEPO	41.44	
			1/29/2014	5358/PITTS	PD/V3/01/14 BUNTON LODGING DEP	41.44	
			1/29/2014	5358/PITTS	PD/20 Elvex Avion AF clear gla	159.60	
			1/29/2014	5358/PITTS	freight	13.78	
			1/29/2014	5358/PITTS	PD/V3/01/14 CATLETT LODGING DE	41.44	
			1/29/2014	5358/PITTS	PD/DANLEY TRAINING REGISTRATIO	425.00	
			1/29/2014	5358/PITTS	PD/ARNOLD CONFLICT RESOLUTION	500.00	
			1/29/2014	5358/PITTS	PD/ONE NIGHT GOLD COAST JORDAN	64.96	
			1/29/2014	5358/PITTS	PD/registratoin Gang Preventio	250.00	
			1/29/2014	5358/PITTS	PD/registration Sean Conlon to	250.00	
			1/29/2014	5358/PITTS	PD/VD3/01/14 HALL, R LODGING D	41.44	

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
74713	2/12/2014	010482		<b>FIRST BANKCARD (5819),</b>			<b>\$91.00</b>
			2/6/2014	5819/COLVIN	PKFC/DUMP FEE	91.00	
74714	2/12/2014	010138		<b>FIRST BANKCARD (6164),</b>			<b>\$18.46</b>
			1/29/2014	6164/MORRISETTE	MC/SUPPLIES	18.46	
74715	2/12/2014	010216		<b>FIRST BANKCARD (6206),</b>			<b>\$122.08</b>
			1/29/2014	6206/NICHOLS	pd/Food for PSAC meeting	24.47	
			1/29/2014	6206/NICHOLS	pd/flowers for a volunteer's d	103.52	
			12/30/2013	6206/NICHOLS	PD/PSAC MEETING REFRESHMENTS	12.99	
			12/30/2013	6206/NICHOLS	PD/PSAC MEETING REFRESHMENTS	3.99	
				6206/NICHOLS	PD/CREDIT	-22.89	
74716	2/12/2014	010133		<b>FIRST BANKCARD (6562),</b>			<b>\$74.67</b>
			1/29/2014	6562/WILLIAMS	PKFC/OIL CHANGE	74.67	
74717	2/12/2014	010081		<b>FIRST BANKCARD (6736),</b>			<b>\$406.92</b>
			1/29/2014	6736/JOHNSON B	pd/3 orders of the same (2 Can	406.92	
74718	2/12/2014	010793		<b>FIRST BANKCARD (6748),</b>			<b>\$3,557.04</b>
			1/29/2014	6748/SCHUMA 01/29/14	LG 2014 WAPRO MEMBERSHIP RENEW	125.00	
			1/29/2014	6748/SCHUMA 01/29/14	LG BUSH IIMC MEMBERSHIP FEE	85.00	
			1/29/2014	6748/SCHUMA 01/29/14	LG BUSH NAP MEMBERSHIP	125.00	
			1/29/2014	6748/SCHUMA 01/29/14	CM HORIZONS EC FORECAST 2014	95.00	
			1/29/2014	6748/SCHUMA 01/29/14	CC/CM LKWD CHAMBER MONTHLY MTG	40.00	
			1/29/2014	6748/SCHUMA 01/29/14	CC/CM LKWD CHAMBER MONTHLY MTG	20.00	
			1/29/2014	6748/SCHUMA 01/29/14	CC/CM AWC CITY ACTION DAYS	150.00	
			1/29/2014	6748/SCHUMA 01/29/14	CC/CM AWC CITY ACTION DAYS	150.00	
			1/29/2014	6748/SCHUMA 01/29/14	CC FOOD FOR LEGI DELEGATION MT	253.20	
			1/29/2014	6748/SCHUMA 01/29/14	LG BUSH ARMA MEMBERSHIP	205.00	
			1/29/2014	6748/SCHUMA 01/29/14	CC AWC CITY ACTION DAYS	150.00	
			1/29/2014	6748/SCHUMA 01/29/14	CC/CC T2/01/14 DC AIRFARE	478.00	
			1/29/2014	6748/SCHUMA 01/29/14	CC/CC T2/01/14 DC AIRFARE	478.00	
			1/29/2014	6748/SCHUMA 01/29/14	LG WACHTER WCMA MEMMBERSHIP	160.00	
			1/29/2014	6748/SCHUMA 01/29/14	LG WSAMA MEMBERSHIP HAW/MK/ABH	50.00	
			1/29/2014	6748/SCHUMA 01/29/14	CC SUPPLIES	6.56	
			1/29/2014	6748/SCHUMA 01/29/14	LG BUSH PS ARMA MEETING	20.00	
			1/29/2014	6748/SCHUMA 01/29/14	LG BOOKS	67.80	
			1/29/2014	6748/SCHUMA 01/29/14	CC/CM T2/01/14 DC HOTEL	421.36	

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
			1/29/2014	6748/SCHUMA 01/29/14	CC/CM T2/01/14 DC HOTEL	421.36	
			1/29/2014	6748/SCHUMA 01/29/14	CC FLOWERS FOR GEN HARRISON	55.76	
<b>74719</b>	<b>2/12/2014</b>	<b>010845</b>		<b>FIRST BANKCARD (6855),</b>			<b>\$1,633.67</b>
			1/29/2014	6855/CAULFI 01/29/14	CM ICMA ANNUAL MEMBERSHIP	1,400.00	
			1/29/2014	6855/CAULFI 01/29/14	CM MEETING PARKING	20.00	
			1/29/2014	6855/CAULFI 01/29/14	CM WCMA ANNUAL MEMBERSHIP	187.00	
			1/29/2014	6855/CAULFI 01/29/14	CM PC CAO MEETING/LUNCH	26.67	
<b>74720</b>	<b>2/12/2014</b>	<b>010214</b>		<b>FIRST BANKCARD (6900),</b>			<b>\$50.00</b>
			1/29/2014	6900/MILLER 01/29/14	ND UNLIMITED MONTHLY EMAILS	50.00	
<b>74721</b>	<b>2/12/2014</b>	<b>010613</b>		<b>FIRST BANKCARD (7169),</b>			<b>\$227.42</b>
			1/29/2014	7169/CUMMIN 01/29/14	PWSW HAZWOPER REFRESHER CLASS	185.00	
			1/29/2014	7169/CUMMIN 01/29/14	PWST WIPER BLADES FOR CV#21210	37.17	
			1/29/2014	7169/CUMMIN 01/29/14	PWSW BRIDGE TOLL TO P/U SWM PA	5.25	
<b>74722</b>	<b>2/12/2014</b>	<b>010556</b>		<b>FIRST BANKCARD (7174),</b>			<b>\$330.11</b>
			1/29/2014	7174/LOGAN 01/29/14	PWST WORK BOOTS & RAINGEAR	330.11	
<b>74723</b>	<b>2/12/2014</b>	<b>010436</b>		<b>FIRST BANKCARD (8370),</b>			<b>\$241.00</b>
			1/29/2014	8370/BEAL 01/29/14	LG FILING FEES	241.00	
<b>74724</b>	<b>2/12/2014</b>	<b>010738</b>		<b>FIRST BANKCARD (8398),</b>			<b>\$4.37</b>
			1/24/2014	8398/SAMPLE	PKSR/MOVIE MONDAY SUPPLIES	4.37	
<b>74725</b>	<b>2/12/2014</b>	<b>010052</b>		<b>FIRST BANKCARD (8525),</b>			<b>\$1,415.18</b>
			1/29/2014	8525/WADE	pd/Flashlight parts for repair	197.43	
			1/29/2014	8525/WADE	pd/Suspenders for new hires	95.10	
			1/29/2014	8525/WADE	PD/WESTBY/JACKET	364.99	
			1/29/2014	8525/WADE	pd/511 CHAM SFTSHL - Hidden Ag	166.38	
			1/29/2014	8525/WADE	Sales Tax	15.64	
			1/29/2014	8525/WADE	pd/Tarp and Straps to cover cr	28.33	
			1/29/2014	8525/WADE	pd/2 jackets for new hires	182.02	
			1/29/2014	8525/WADE	pd/2 flags for department	95.92	
			1/29/2014	8525/WADE	pd/Banner "Celebrating 10 Year	246.00	
			1/29/2014	8525/WADE	Sales Tax	23.37	
<b>74726</b>	<b>2/12/2014</b>	<b>010146</b>		<b>FIRST BANKCARD (8913),</b>			<b>\$690.00</b>

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
			1/29/2014	8913/PERRUS 01/29/14	CC LKWD SISTER CITIES MEMBERSH	680.00	
			1/29/2014	8913/PERRUS 01/29/14	ED MEETING PARKING	10.00	
<b>74727</b>	<b>2/12/2014</b>	<b>010229</b>		<b>FIRST BANKCARD (8954),</b>			<b>\$32.43</b>
			1/29/2014	8954/TILMAN 01/29/14	IT SUPPLIES	32.43	
<b>74728</b>	<b>2/12/2014</b>	<b>010078</b>		<b>FIRST BANKCARD (9044),</b>			<b>\$452.08</b>
			1/29/2014	9044/RICHARDSON	PKRC/SUPPLIES	14.20	
			1/29/2014	9044/RICHARDSON	PKRC/KIDS NIGHT OUT MOVIE	20.48	
			1/29/2014	9044/RICHARDSON	KPKRC/IDS NIGHT OUT/FARMERS MA	14.22	
			1/29/2014	9044/RICHARDSON	KPKRC/IDS NIGHT OUT/FARMERS MA	7.66	
			1/29/2014	9044/RICHARDSON	PKRC/PROMOTIONAL MATERIALS	15.96	
			1/29/2014	9044/RICHARDSON	PKRC/FAIRY GARDEN TEA PARTY SU	379.56	
<b>74729</b>	<b>2/12/2014</b>	<b>010887</b>		<b>FROST, FA'AMAILE</b>			<b>\$180.32</b>
			1/15/2014	JAN, 2014	MC/INTERPRETER SERVICE 1.15.14	180.32	
<b>74730</b>	<b>2/12/2014</b>	<b>010881</b>		<b>GM2 SYSTEMS,</b>			<b>\$4,116.25</b>
			1/31/2014	14-4736	IT SERVICES RENDERED 01/14	4,116.25	
<b>74731</b>	<b>2/12/2014</b>	<b>010560</b>		<b>HD FOWLER CO,</b>			<b>\$192.19</b>
			1/15/2014	13550794	PWSW TOOL/SUPPLY	192.19	
<b>74732</b>	<b>2/12/2014</b>	<b>010891</b>		<b>HENNESSEY FLEET CONSULTING,</b>			<b>\$1,550.44</b>
			2/3/2014	201412	FN 01/14 CONSULTING SERVICES	1,550.44	
<b>74733</b>	<b>2/12/2014</b>	<b>010885</b>		<b>JOHNSTON GROUP LLC,</b>			<b>\$2,250.00</b>
			1/31/2014	397	CM 02/14 RETAINER FED GOVT RE	2,250.00	
<b>74734</b>	<b>2/12/2014</b>	<b>010851</b>		<b>KENWORTH NORTHWEST INC,</b>			<b>\$558.91</b>
			1/7/2014	LS1683	PWST REPAIR CV#2121602	558.91	
<b>74735</b>	<b>2/12/2014</b>	<b>007626</b>		<b>KENYON DISEND PLLC,</b>			<b>\$3,061.00</b>
			1/31/2014	181379	LG PROF SVCS 01/14	3,061.00	
<b>74736</b>	<b>2/12/2014</b>	<b>009964</b>		<b>LAKESIDE INDUSTRIES INC,</b>			<b>\$1,478.25</b>
			1/16/2014	3249042MB	PWST EZ ST 50# BAGS	1,350.00	
			1/16/2014	3249042MB	Sales Tax	128.25	

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
74737	2/12/2014	010884		<b>LAKEVIEW SOUTH APARTMENTS LLC,</b>			<b>\$7.00</b>
			2/11/2014	00009696	CD REFUND OVERPMT BL08-00458	7.00	
74738	2/12/2014	000294		<b>LAKWOOD REFUSE SERVICE,</b>			<b>\$837.10</b>
			2/1/2014	4751796/PK	PKFC/1/1-1/31/14 SVC/FT. STEIL	837.10	
74739	2/12/2014	000300		<b>LAKWOOD WATER DISTRICT,</b>			<b>\$50.58</b>
			2/4/2014	11535-75741/PK	PKFC/8714 87TH SVCS THRU 1.29.	22.93	
			2/4/2014	26554-75741/PK	PKFC/8714 87TH SVC THRU 1/29/1	27.65	
74740	2/12/2014	009659		<b>LARSON AND ASSOCIATES,</b>			<b>\$1,500.00</b>
			1/22/2014	200523	PWST PROF SVCS THRU 01/18/14 S	1,500.00	
74741	2/12/2014	000309		<b>LES SCHWAB TIRE CENTER,</b>			<b>\$340.49</b>
			1/30/2014	30500167979	PKFC/TIRES FOR FLEET	340.49	
74742	2/12/2014	009203		<b>MASTERMARK,</b>			<b>\$217.67</b>
			1/29/2014	0645314	MC/STAMP PAD/INK	203.28	
			1/21/2014	0644510	MC/INK PAD	14.39	
74743	2/12/2014	010393		<b>MODERN MACHINERY CO INC,</b>			<b>\$2,716.21</b>
			1/3/2014	1953275	PWST MAINT ON CV#2121801	2,716.21	
74744	2/12/2014	010708		<b>NEATHERY, ROBERT</b>			<b>\$163.68</b>
			1/27/2014	2555	MC 1/14/14 INTERPRETER SVCS	163.68	
74745	2/12/2014	009595		<b>NORTHEND TRUCK EQUIPMENT INC,</b>			<b>\$57.60</b>
			1/13/2014	1029222	PWST/SANDER PARTS	57.60	
74746	2/12/2014	000897		<b>NORTHWEST FLEETLEASE INC,</b>			<b>\$493.65</b>
			2/1/2014	252087	pd/February 2014 lease of 2008	450.00	
			2/1/2014	252087	Sales Tax	43.65	
74747	2/12/2014	000376		<b>OFFICE DEPOT,</b>			<b>\$520.24</b>
			1/10/2014	681581668001	pd/calendar & Lysol wipes	22.24	
			1/22/2014	1651416941	PD/Memorex DVD Writer	39.99	
			1/22/2014	1651416941	Sales Tax	3.76	
			1/15/2014	694144272001	pd/Desk Organizer for Joanna	48.13	
			1/14/2014	685783996001	FN SUPPLIES	109.38	

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
			1/28/2014	692087058001	pd/20 Ledger Books for Parr~	203.27	
			1/28/2014	692087058001	pd/Return Order # 692087058-00	-98.68	
			1/28/2014	692197057001	FN SUPPLIES	31.90	
			1/28/2014	692197057001	FN SUPPLIES	45.88	
			1/27/2014	69228188001	PD pocket notebooks, scissors,	38.72	
			1/27/2014	69228188001	Sales Tax	3.65	
			1/27/2014	1652879436	IT SUPPLIES	28.26	
			1/23/2014	0651726900	FN SUPPLIES	43.74	
<b>74748</b>	<b>2/12/2014</b>	<b>003010</b>		<b>PIERCE CTY POLICE CHIEFS ASSOC,</b>			<b>\$20.00</b>
			2/10/2014	2014 DUES	PD/Pierce County Police Chiefs	20.00	
<b>74749</b>	<b>2/12/2014</b>	<b>010064</b>		<b>PINTO, MICHELLE</b>			<b>\$400.00</b>
			1/30/2014	257	MC/JAN, 2013 INTERPRETER SERVI	400.00	
<b>74750</b>	<b>2/12/2014</b>	<b>000445</b>		<b>PUGET SOUND ENERGY,</b>			<b>\$25,225.99</b>
			1/30/2014	200006381095/PW	PWST 7819 150TH ST SW THRU 01/	67.87	
			2/3/2014	300000007165/PW	PWST N OR 112TH ST THRU 01/30/	18,326.01	
			2/6/2014	300000007165/PW	PWST THORNE/BERKLEY THRU 01/30	4,502.47	
			1/23/2014	300000010896/PK	PKFC/FT STEILACOOM SERVICE THR	555.95	
			1/23/2014	300000010938/PK	PKFC/DRESDEN LN SERVICE THRU 1	377.59	
			1/23/2014	200001527346/PK	PKFC/8714 87TH SERVICE THRU 1.	10.78	
			1/21/2014	200001527551/PK	PKFC/FT STEILACOOM SERVICE THR	119.53	
			1/6/2014	300000000129	PK/11500 MILITARY RD DEC, 2013	304.79	
			1/21/2014	300000005037/PW	GLD & VETERANS DR THRU 12/30/1	585.63	
			1/16/2014	200008745289/PW	9401 LKWD DR SW THRU 01/15/14	375.37	
<b>74751</b>	<b>2/12/2014</b>	<b>005342</b>		<b>RAINIER LIGHTING &amp; ELECTRICAL,</b>			<b>\$1,864.50</b>
			1/20/2014	323030-1	PKFC/AEROSOL	131.28	
			1/14/2014	322486-1	PWST RAW MATERIALS	332.40	
			1/15/2014	1001904	PWST RAW MATERIALS	38.18	
			1/27/2014	323442-1	PWFC SUPPLIES	105.13	
			1/31/2014	323902-1	PWFC LAMP DISPOSAL	1,257.51	
<b>74752</b>	<b>2/12/2014</b>	<b>010478</b>		<b>RICOH USA INC,</b>			<b>\$3,552.21</b>
			2/26/2014	91694702	PD/ C86042451 COPIER LEASE	156.01	
			1/27/2014	91664821	PWST RENT MPC3001 THRU 02/2014	178.87	
			1/21/2014	91644942	ND COPIER RENTAL THRU 02/14/14	3,217.33	

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
74753	2/12/2014	009283	1/15/2014	1/15/2014	SEOUL COMMUNICATION 1.5, MC 1/15/14 INTERPRETER SERVICE	181.36	\$181.36
74754	2/12/2014	009925	1/15/2014	9945548	SHOPE CONCRETE PRODUCTS CO, PWSW RAW MATERIALS	526.87	\$526.87
74755	2/12/2014	010895	1/9/2014	69711747	SIMPLEXGRINNELL LP, PWFC SUPPLIES	74.39	\$74.39
74756	2/12/2014	002530	2/11/2014	02/21/14 DEPOSIT	SNUFFIN'S CATERING, CC DEPOSIT: 2/21/14 THORNEWOOD	500.00	\$500.00
74757	2/12/2014	010447	1/14/2014	7280	SPECIAL SERVICES GROUP LLC, PD/Renewal of Annual Covert Tr	600.00	\$600.00
74758	2/12/2014	005575	2/4/2014	2/4/14	SUMNER VETERINARY HOSPITAL, PD/KODA LODGING	165.60	\$165.60
74759	2/12/2014	001498	2/4/2014	02/04/14 APPL FEE	TACOMA POWER UTILITIES, PWCP E1168 POLE ATTACHMENT APP	475.00	\$475.00
74760	2/12/2014	005154	1/31/2014 1/17/2014	6527228 6527229	TICOR TITLE COMPANY, PWCP E1183/CENTRAL PS POLICY: PWCP E1183/EATON POLICY: OWNER	438.00 438.00	\$876.00
74761	2/12/2014	010709	1/28/2014	6198	UNITED SHIELD INTERNATIONAL, PD/Special Ops Delta Helmets~	4,160.00	\$4,160.00
74762	2/12/2014	000565	2/10/2014	1ST QTR, 2014	UNITED WAY OF PIERCE COUNTY, PKRC 1ST QTR, 2014 EC IMPACT	1,211.06	\$1,211.06
74763	2/12/2014	002509	1/16/2014 1/16/2014	9718461094 9718461094	VERIZON WIRELESS, PKFC/12/17/13-1/16/14 SERVICE PKFC/12/17/13-1/16/14 SERVICE	321.31 300.00	\$621.31
74764	2/12/2014	010905	1/22/2014	JAN, 2014 SVCS	WAI, DOREEN MC/JAN, 2014 INTERPRETER FEE	142.40	\$142.40
74765	2/12/2014	004622			WAPATO POLICE DEPARTMENT,		\$60.00

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
			1/29/2014	P1-JC14	PD JANUARY WAPATO PRESCRIPTIO	60.00	
<b>74766</b>	<b>2/12/2014</b>	<b>006002</b>		<b>WASHINGTON STATE CRIMINAL,</b>			<b>\$50.00</b>
			1/23/2014	20113084	PD/CJTC Collision Investigatio	50.00	
<b>74767</b>	<b>2/12/2014</b>	<b>005595</b>		<b>WSPCA,</b>			<b>\$200.00</b>
			2/10/2014	SUVER RENEWAL	PD/Washington State Police Can	50.00	
			2/10/2014	SYLER RENEWAL	PD/Washington State Police Can	50.00	
			2/10/2014	CONLON RENEWAL	PD/Washington State Police Can	50.00	
			2/10/2014	CZULEGER RENEWAL	pd/Washington State Police Can	50.00	
<b>74768</b>	<b>2/12/2014</b>	<b>006119</b>		<b>BCRA,</b>			<b>\$1,813.37</b>
			11/11/2013	16261	SSMP THRU 101/31/2013	1,813.37	
<b>74769</b>	<b>2/12/2014</b>	<b>000428</b>		<b>PIERCE COUNTY SEWER,</b>			<b>\$57.99</b>
			1/12/2014	00162489	PK/AMERICAN LAKE DEC, 2013 SER	57.99	
<b>74770</b>	<b>2/12/2014</b>	<b>006497</b>		<b>SYSTEMS FOR PUBLIC SAFETY,</b>			<b>\$991.89</b>
			1/24/2014	23162	PD/CV# 1570432 BRAKE SERVICE/O	804.37	
			1/24/2014	23167	PD/CV# 1522095 OIL CHANGE	187.52	
<b>74771</b>	<b>2/12/2014</b>	<b>009700</b>		<b>CARD SERVICES (8598),</b>			<b>\$113.97</b>
			12/30/2013	8598/POL	PD/KOLP SUNGLASSES	113.97	
<b>74772</b>	<b>2/12/2014</b>	<b>010702</b>		<b>COMMUNITY ATTRIBUTES INC,</b>			<b>\$2,489.11</b>
			11/27/2013	1004	JBLM SURVEY SERVICES THRU 11/2	2,489.11	
<b>74773</b>	<b>2/12/2014</b>	<b>010743</b>		<b>NISQUALLY POLICE DEPT,</b>			<b>\$18,695.00</b>
			1/7/2014	1743	PD/DEC, 2013 JAIL SERVICE	18,695.00	
<b>74774</b>	<b>2/12/2014</b>	<b>006031</b>		<b>ST CLARE HOSPITAL,</b>			<b>\$4,838.20</b>
			10/10/2013	123713	PD/STRNAD PRISONER MEDICAL	4,838.20	
<b>74775</b>	<b>2/12/2014</b>	<b>006031</b>		<b>ST CLARE HOSPITAL,</b>			<b>\$1,301.77</b>
			7/28/2013	C1320904665	PD/MITCHELL MEDICAL SERVICE	1,301.77	
<b>12653535</b>	<b>1/28/2014</b>	<b>000592</b>		<b>DEPARTMENT OF REVENUE,</b>			<b>\$6,154.37</b>
			1/28/2014	12653535	12/13 COMBINED EXCISE TAX RETU	885.52	
			1/28/2014	12653535	12/13 COMBINED EXCISE TAX RETU	113.46	

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
			1/28/2014	12653535	12/13 COMBINED EXCISE TAX RETU	0.55	
			1/28/2014	12653535	12/13 COMBINED EXCISE TAX RETU	65.80	
			1/28/2014	12653535	12/13 COMBINED EXCISE TAX RETU	68.14	
			1/28/2014	12653535	12/13 COMBINED EXCISE TAX RETU	0.96	
			1/28/2014	12653535	12/13 COMBINED EXCISE TAX RETU	288.78	
			1/28/2014	12653535	12/13 COMBINED EXCISE TAX RETU	2.47	
			1/28/2014	12653535	12/13 COMBINED EXCISE TAX RETU	29.39	
			1/28/2014	12653535	12/13 COMBINED EXCISE TAX RETU	39.77	
			1/28/2014	12653535	12/13 COMBINED EXCISE TAX RETU	1.40	
			1/28/2014	12653535	12/13 COMBINED EXCISE TAX RETU	4,181.45	
			1/28/2014	12653535	12/13 COMBINED EXCISE TAX RETU	458.55	
			1/28/2014	12653535	12/13 COMBINED EXCISE TAX RETU	18.13	
<b>14201829</b>	<b>1/29/2014</b>	<b>010896</b>		<b>PUGET SOUND TITLE - TACOMA,</b>			<b>\$189,430.00</b>
			1/29/2014	14-201829	PWSW 201829 WARDS LK PARK EXPA	189,430.00	
<b># of Checks Issued</b>		<b>222</b>					
<b>Total</b>		<b>\$862,360.63</b>					



**LAKWOOD PARKS AND RECREATION ADVISORY BOARD  
REGULAR MEETING MINUTES  
MONDAY, DECEMBER 9, 2013 5:30 PM TO 6:45 PM  
Lakewood City Hall Conference Room 1D  
6000 Main Street SW  
Lakewood, WA 98499**

**CALL TO ORDER:** Chairman Jason Gerwen called the meeting to order at 5:36 pm.

**ATTEDANCE:**

**Parks and Recreation Advisory Board Members Present:** Chairman Gerwen; Vito Iacobazzi; Jim Montgomerie; Jim Chaboneau; Alan Billingsley; Sylvia Allen

**Parks and Recreation Advisory Board Member Excused:** Tanja Scott

**Staff Present:** Mary Dodsworth, parks, recreation and community services director; Suzi Riley, administrative assistant

**APPROVAL OF MINUTES:** Alan Billingsley moved and Vito Iacobazzi seconded the motion to accept the minutes of the November 26, 2013, meeting as presented. The motion passed.

**PUBLIC COMMENT:** None

**UNFINISHED BUSINESS:**

**REVISION OF PARK CODE:**

The Park and Recreation Code is periodically revised to keep the document current with legislative changes or to include suggested City Council, staff or citizen changes. A sub-committee consisting of Chairman Jason Gerwen, Vice-Chairman Vito Iacobazzi, Board member Tanja Scott and staff members Scott Williams and Suzi Riley met in July, October and November to revise the text of the Park Code and brought the document to the full PRAB at this meeting for review and possible forwarding to the Council for approval.

Mrs. Dodsworth explained that the revisions were noted in the document by a ~~cross-out~~ if being removed from existing text and an underline if new text was being added to the document.

In the Definition section of the document, new definitions were added for Recreational Vehicle; Service Animals; and Smoking and Tobacco.

Under Purpose, the department's new mission statement, as created for the Legacy Plan, was included in the document.

Special Use Permits for 2014 have been changed to allow alcohol at specific special events. Alcohol would only be allowed in specific areas and an additional fee would be required.

Prohibiting the use of smoking and tobacco in city parks would initially be emphasized through educational means with a focus on signage and hand-out cards.

Horses would only be allowed in Fort Steilacoom Park. A no-fee permit allowing a horse owner to traverse trails in FSP would be required beginning in 2014. Owners would be required to remove animal waste from the park and to use a manure sack on their horse to lessen animal waste in the park.

The PRAB's recommendations for changes would move onto the Council for review at an upcoming Study Session. A press release regarding banning tobacco would be shared in the Sub-Times, TNT and by the Pierce County Health Department.

The information regarding horses would be directly shared with the sheriff's posse and with individual horse owners.

Following the Study Session, any new regulations or changes to the code would come back from the Council in the form of an Ordinance and be presented at a Public Hearing.

Staff will share information about the code update in the upcoming issue of the Connections.

Mrs. Sylvia Allen moved and Mr. Jim Montgomerie seconded the motion to move the code revisions forward to the City Council at this time. The motion passed.

**FEES:** The only fee to be added to the City's Park fees for 2014, involve fees associated with permits involving alcohol use. There are very specific regulations associated with alcohol use in a park facility and the code sub-committee and general PRAB Board urged that fees be fair but substantial enough to denote added value to the requirements. Currently, special event fees run from \$200 to \$1000 based on size of event and anticipated number of guests. An additional fee would be charged for alcohol at an approved event. We do not want to encourage alcohol use, but it will be available under strict guidelines for special events approved by the department/city.

Staff provided a chart with comparable rates from five different entities. Members asked that Mrs. Dodsworth re-submit to the PRAB membership the alcohol permit requirements previously submitted to them.

Mr. Montgomerie moved that the proposed alcohol fees fees (\$200 / \$500/ or \$1000 for small, large or major events) be approved. The motion passed.

**FORT STEILACOOM PARK LEASE:** Fort Steilacoom Park is owned by the State of Washington, leased to Pierce County under a 1970's contract, and managed by the City of Lakewood since 2006. The current interlocal agreement with the county is in effect until December, 2014. The State, the County and the City are working to reassign the lease directly to the City of Lakewood.

The city will recommend terminating the City/County interlocal agreement once the final \$50,000 payment is made in early 2014. The city will begin negotiations directly with the state regarding a new lease.

**NEW BUSINESS:**

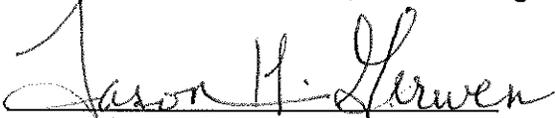
**BOARD COMMENTS:** Mrs. Dodsworth shared information regarding the success of the 5K Jingle Bell Run and of the Christmas Tree Lighting.

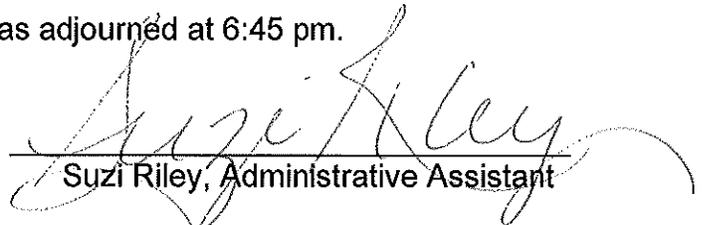
The house located on the new acreage at Wards Lake Park is in poorer condition than expected, so there is hope that the price can be reduced due to its deteriorated state. PRAB members and staff have received positive input from citizens regarding the TNT article and the City's efforts to continue to acquire property in this area.

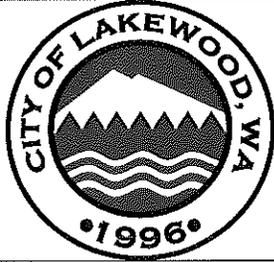
At the November PRAB meeting, Mr. Dan Scamporlina inquired about the open space near the former Oakbrook Country Club. He did meet with Mrs. Dodsworth regarding this property and was apprised of the current status of the property, its sale and the proposed building project. PRAB members expressed disappointment regarding the possible loss of this open space in this area of Lakewood. It does meet the qualifications for being considered an underserved area for park property.

**ADJOURNMENT**

With no further business, the meeting was adjourned at 6:45 pm.

  
Jason Gerwen, Chairman

  
Suzi Riley, Administrative Assistant



**LAKWOOD ARTS COMMISSION  
REGULAR MEETING MINUTES  
MONDAY, JANUARY 6, 2014 - 4:30 PM -6:00 PM  
Lakewood City Hall Conference Room 3A  
6000 Main Street SW  
Lakewood, WA 98499**

### **CALL TO ORDER**

Sandra Calvillo, 2013 chair of the Lakewood Arts Commission, called the meeting to order at 4:30 pm

### **ATTENDANCE**

**Arts Commission Members Present:** Kat Flores; Katrina Redding; Phillip Raschke; Marquita Hunt; Sandra Calvillo; Retha Hayward; Susan Coulter; Robert Lawrence

**Arts Commission Members Excused or Absent:** None

**City Council Liaison:** Jason Whalen

**Staff Present:** Dennis Higashiyama, recreation coordinator; Suzi Riley, administrative assistant

**Guests Present:** Clayton DeNault, Executive Director of the Lakewood YMCA; Jean Witte, artist. Both of the guests have submitted applications for membership to the Arts Commission to the Lakewood City Council.

### **APPROVAL OF MINUTES**

No quorum was present at the December, 2013, Arts Commission meeting, so no business could be conducted. No minutes were recorded on that date. The minutes reviewed and approved at the January, 2014, meeting were for November 4, 2013. Mrs. Witte asked that the spelling of her name be corrected and with that change, on a motion by Retha Hayward and a second by Kat Flores, the minutes of November 4, 2013, were approved.

### **ELECTION OF OFFICERS**

According to the Bylaws of the Lakewood Arts Commission, officers are elected at the first meeting of each year. Two positions are open each year; the chair and vice-chair.

Phillip Raschke nominated Katrina Redding for the position of chair. Sandra Calvillo nominated Kat Flores for vice-chair. Both nominees accepted the nominations and the Arts Commission members voted unanimously to elect them to the positions for 2014. Mrs. Calvillo continued to lead the meeting and Ms. Redding will assume leadership in February.

**PUBLIC COMMENT – None**

**UNFINISHED BUSINESS**

**ArtsFEST**

Mr. Raschke reported that Ernie Heller is stepping down from his chairmanship of the event and Robert Lawrence has been elected to the position of President and Jason Whalen to the position of Vice-President.

Marquita Hunt, leading the sub-committee to secure art for display at the event, indicated that art pieces were “coming in in great abundance.” The entry fee per piece is \$30 and that amount does not include security costs. Paintings, drawings and sculpture are being accepted. Artists from throughout Pierce County are eligible to submit entries for display consideration. It was suggested that military veterans be recruited to submit entries and that student artists at local schools also be encouraged to participate.

Only artists entering art to be part of the juried display will pay an entry fee, and artists displaying in a booth and offering art for sale will pay a fee.

The poster for this event will be ready for distribution this week. The event is being held in conjunction with the Sisters Cities Festival on April 25, 26, 27. The artist’s reception is scheduled April 25.

The next ArtsFEST planning meeting is scheduled January 14, 2014, at 9:00 am at Lakewood City Hall. The website is up and operating at [artsfestlakewood.us](http://artsfestlakewood.us).

Members should contact Mr. Raschke or Mr. Lawrence for more detailed information.

**Community Garden – Art**

Werner Dillenburger has completed his part of the garden art project. The Park Department maintenance crew will install the piece in the garden by March. The gate wood has been obtained and the crew will also prepare the gate entry to the garden during the same timeframe. The crew is coordinating the cement pour at the same time to save delivery and labor costs.

**Budget**

Questions are still unanswered regarding a revenue source available to the Arts Commission in 2014 for regular on-going projects. The Commission does have a funding stream for public art through the reservations made at the Clover Park Technical College for days allotted to the City of Lakewood as part of its 20 year \$100,000 per year agreement to help get the building built. These funds, however, are dedicated to the purchase of public art for display in the community. The money cannot be used for general expenditures associated with other projects.

In 2013, funds generated at the McGavick Center were anticipated to be \$5,000, but, fortunately, an additional \$3000 was generated, and questions are being asked if that additional funding may be used for our regular expenses in 2014, or does the increased amount also have to go toward public art? If in 2014, all generated income from the bookings goes to public art, the Commission will need a line item allocation in the City's budget for its general expenses or current projects may not continue. The proposed community projects which would require some Commission funding are: Martin Luther King Celebration, MayFEST art display, ArtsFEST, Asian Film Festival, SummerFEST Arts Commission Stage/children's activities, Lakewood READS library display and contest, It was suggested that the Council be approached to determine their interest in serving as a sponsor of the ArtsFEST,

Mr. Higashiyama will obtain more information regarding the Arts Commission's 2014 budget prior to the next meeting. He indicated that he is aware in 2014 that there is an \$11,000 expectation for bookings at CPTC, so there would be no overage since that budgeted money would only be available for public art. At the end of 2014, that will put \$19,000 plus interest into the public art fund. By the end of 2015, there would be \$30,000+ in the account and that would most likely cover the cost of the Commission's first significant public art piece, so it is important that the best site be determined for the first piece so its dimensions and layout are known, the RFP sent out to begin the process of evaluating designs, scheduling public meetings, negotiating a contract with the chosen artist, allowing adequate time for fabrication, infrastructure, installation, public celebrations.

A sub-committee including members from several city groups including the Arts Commission, the Redevelopment and Economic Development Advisory Board, the Lakewood Transportation Advisory Commission and representatives from Public Works are meeting to discuss options for landscaping the traffic island at the intersection of Bridgeport Way and South Tacoma Way. Mrs. Calvillo represents the Arts Commission on this sub-committee.

#### **Arts Commission Membership Recruitment**

The Lakewood Arts Commission is allowed to have 15 members. Currently, nine of its ten members are active, so membership recruitment is taking place at this time. Two prospective members have submitted applications and a third (couple) have expressed interest in joining.

#### **City Hall Gallery Display**

Mrs. Hunt has artwork on display at this time in the lobby of City Hall and in the Mayor's office. Her paintings will stay in the gallery through March, 2014. It was suggested that Natalie Oswald be contacted about displaying pieces during the second quarter of 2014 (and for ArtsFEST and for Mayfest.)

### **Mayfest**

Mrs. Hayward reported that Mayfest has changed its format in 2014 and has eliminated the Sunday Mother's Day brunch element of the event.

Members indicated they were not interested in participating in a ticket discount program with Lakewold Gardens. Mrs. Hayward will share this decision with staff at Lakewold Gardens.

### **SummerFEST Arts Commission Stage**

Katrina Redding accepted the role of coordinator of the Arts Commission Stage for the 2014 SummerFEST event. The event has been reduced to one day, Saturday, July 12, which will reduce the number of performers and volunteers needed.

It was suggested that she contact the Steel Drummers and Samoan Dancers since these would draw an audience just because their sound would carry across the park. Ms. Riley will provide Ms. Redding with a listing of name/phone/email contacts for all of last years performers so she has a base from which to start her bookings. Ms. Riley will follow up with confirmation date/time slot letters when she receives the confirmed list of performers.

### **Martin Luther King Day Celebration**

The Arts Commission conducted an essay contest for middle school students focusing on the question, "During the last 50 years, what do you think have been the key achievements of the 1964 Civil Rights Act?" Forty three students wrote essays for the competition and all five middle schools had students participate. An MLK essay sub-committee made up of members of the Arts Commission read each of the entries and have selected a prize winning essay to be read by the student at the January 18 event.

Former Arts Commission member Barbara Vest volunteered to be a reader for this year's submissions. It's was good to have her working on our team again.

The MLK event is to be held Saturday, January 18, 2014, from 10:00 am to noon at the Sharon McGavick Center. Participants include members of the Buffalo Soldiers, a Tuskegee Airman, Guest Speaker Nancy Bristow from the University of Puget Sound and the Total Experience Gospel Choir.

### **Asian Film Festival**

Mr. Raschke indicated that a venue was still being sought for the 2014 event. He will ask at Lakes High School whether the Performing Arts Center might be available.

### **Scholarship**

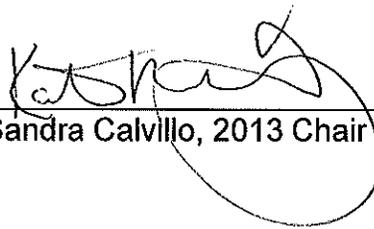
Members were reminded that college scholarships are available to needy students through the Better Business Bureau. Families should not leave money on the table if scholarships in the amount of \$1000 are awaiting applicants.

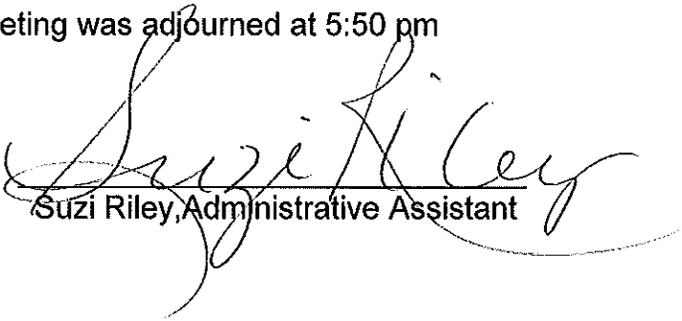
**Next Meeting**

The next meeting of the Arts Commission is scheduled Monday, February 3, 2014, at 4:30 pm in Conference Room 3A of Lakewood City Hall.

**ADJOURNMENT:**

With no further business, the meeting was adjourned at 5:50 pm

  
Sandra Calvillo, 2013 Chair

  
Suzi Riley, Administrative Assistant

	<p><b>PLANNING ADVISORY BOARD REGULAR MEETING WEDNESDAY, January 15, 2014 Council Chambers 6000 Main Street SW Lakewood, WA 98499</b></p>
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**Call to Order**

The meeting was called to order at 6:30 p.m.

**Roll Call**

Planning Advisory Board (PAB) Members Present: Don Daniels, Chair; Jeff Brown, Paul Calta, Connie Coleman-Lacadie, Bob Zawilski, Doug Babbit

PAB Member Excused: Jim Taylor

Staff Present: Dave Bugher, Assistant City Manager-Development; Dan Catron, Principal Planner, Staci Vukovich, Recording Secretary

Council Liaison Present: Mary Moss

**Approval of Minutes**

Minutes of the meeting held on December 18, 2013, were unanimously approved M/S/C Brown/Connie Coleman-Lacadie

**Changes to Agenda - None**

**Public Comments** – Glen Spieth, Lakewood resident mentioned that the city council on January 13 discussed Centers of Local Importance (CoLI). He asked the PAB to consider the Towne Center and the Colonial as centers of local importance. He feels they are as important as any others.

**Public Hearing - None**

**New Business:** Communal Residence Regulations. Mr. Bugher stated that the topic is before the PAB at the request of the City Council. At issue is the potential impact that there could be in regard to homeowners who do not reside at a property, but rent individual bedrooms to various people and collect rent. Bellevue and Auburn have passed regulations trying to address the issue. A new type of land use is being proposed called "Communal Residence". Mr. Bugher

reviewed the staff report which outlined proposed regulations and performance standards. The topic will come back to the PAB at a later date.

Centers of Local Importance (CoLI). Mr. Bugher began his remarks by replying to Mr. Spieth's comments. The Towne Center and the Colonial Center are already designated a regional growth center which has more authority than these CoLI. Mr. Bugher explained that if a city has a regional growth center, the area gets more priority for transportation funding. Several mini growth centers (CoLI) were established to allow some of the smaller jurisdictions to compete for funding. The City of Lakewood is proposing seven local centers: Tillicum, Ft. Steilacoom, Custer Road-Wal-Mart, CPTC-LIP, South Tacoma Way, Springbrook, Woodbrook. The City Council is in favor of these districts.

Staff is looking for a recommendation accepting these CoLI to be presented to the City Council on January 21. The council has requested an additional area be added, called West Lake City, which will be referred to as district #8. The PAB made a minute motion to approve the CoLI as designated on the map with the addition of district #8. M/S/C – Babbit/Brown.

Marijuana Licensing Update. Mr. Bugher noted that if you read I-502, it preempts local zoning. If you comply with the standards outlined with the Liquor Control Board, you either comply with the regulations or you don't. Mr. Bugher provided the PAB with a table and map with the seven applications that the City has received, and applied the 1,000 foot buffer area. Many of them fall within 1,000 feet of a daycare, school facility or park. There is one that is outside 1,000 feet, it is located in the industrial zone.

Under the City's business license code, it states that the City is not obligated to permit a business that violates federal law. The sale, processing and production of marijuana are violations of federal law. Therefore, it would not be permitted. If denied, it is appealable to the hearing examiner. If the hearing examiner rules in favor the request than the city has to decide if it wants to appeal it or move forward.

Mr. Brown asked why there isn't a buffer on the map around Seeley Lake. Mr. Bugher said that he will look into it and find out if it is considered a wetland, or a park.

**Unfinished Business: 2015 Comprehensive Plan Update.** Mr. Bugher referred to the existing conditions report that the PAB saw previously. The materials in the PAB packet for this meeting will be added to the report. They include: information on Housing repair loans, housing rehab loans, Chapter 8 Land Use Compatibility & Military Installations, 1998 AICUZ comp plan map and zoning map

Privately Initiated Comprehensive Plan Amendments. Mr. Bugher stated that privately initiated amendments are being accepted through Monday, March 3. A group of residents may be submitting a request to consider a City initiated amendment on Ruby Drive adjacent to the Oakbrook Golf and Country Club. The area is zoned to allow up to 63 units. It is currently a tennis area and swimming pool. There is an application pending for development. Staff will not initiate an amendment. Under the authority of the code, the PAB can consider it if they want to, it is their discretion.

Mr. Bugher noted that the City Council requested a community visioning process for the comp plan update. A Request for Proposal (RFP) for consultant services to manage the visioning process was let out last week.

Point Defiance Rail Bypass. The City has sued the Department of Transportation (WSDOT) rail division. The PAB was provided a copy of the legal brief that was submitted to the courts for action in March.

**Reports from Board Members and Staff:** Mr. Bugher reported that there is code enforcement work going on with the older hotels in Lakewood. The Hearing Examiner closed the Golden Lion. It could go to appeal. There are issues with the Colonial Motel, the Madigan Hotel and two hotels on South Tacoma Way and 100<sup>th</sup> Street. An old 12 apartment complex was closed with the revocation of their business license. Mitigation is ongoing and there may be a new owner who may raze the building and begin a new project.

**Meeting Adjourned: 7:15**

**Next Meeting:** The next PAB meeting is February 19, 2014

  
\_\_\_\_\_  
Don Daniels, Chair  
Planning Advisory Board  
*Robert Zammit*

  
\_\_\_\_\_  
Staci Vukovich, Secretary  
Planning Advisory Board



### **CALL TO ORDER**

Ms. Green called the meeting to order at 4:05 p.m.

### **ATTENDANCE**

**Board Members Present:** Ms. Mary Bohn, Ms. Mary Green, Mr. Paul Calta, Mr. Barry Hackett, Ms. Christine Turner, and Ms. Catherine Forte

**Absent(excused):** Ms. Paula Renz, Ms. Susan Hart and Mr. Anthony Gomez

**City Council Liaison:** Mike Brandsetter

**Staff Members Present:** Karmel Shields

### **CALL TO ORDER**

**Introductions:** The board members introduced themselves to Catherine Forte, the newest member of the HSFAB. Ms. Forte (pronounced fort) also spoke about her experience and background. She is an on-line psychology instructor for Tacoma Community College, has lived in Lakewood 16 years, and is married and has a child in a Clover Park middle school.

### **ELECTION OF OFFICERS**

Mr. Hackett nominated Ms. Green for Chair and Ms. Turner as vice-Chair for 2014. Ms. Bohn seconded the nomination. The vote was unanimous to have Ms. Green and Ms. Turner continue in their current leadership roles for the HSFAB.

### **APPROVAL OF MINUTES**

Ms. Turner moved to approve the October 24, 2013 minutes of the Human Services Funding Advisory Board as written. Mr. Hackett seconded the motion. The minutes were approved unanimously.

### **PUBLIC COMMENTS**

NONE

### **UNFINISHED BUSINESS**

**HSFAB New Notebooks** were distributed to the members. The current board materials were enclosed for their review. The board members will keep the notebooks and staff will provide the printed material for each meeting.

Mr. Hackett asked for a list of the programs funded by United Way with the funding amounts. He is curious about overlapping funding. Ms. Bohn noted that it is helpful to understand that organizations need diversified funding to be successful. Ms. Shields spoke of the value of having programs jointly funded by City of Tacoma and United Way since we share the grant-making data base and staff share information when evaluating program performance.

**Contract Reports for 2013** Ms. Shields identified the programs that under spent their contracts for 2013. There could be up to \$12,755 as a remaining balance from the original appropriated

funds. The HSFAB at this time does not have a recommendation for re-allocating funds. Ms. Shields will discuss this with Ms. Dodsworth to prepare a potential course of action.

Ms. Shields identified the programs that did not meet their performance objectives or performed way over their proposed service goals in 2013. Each organization has a unique set of circumstances, but all six organizations will be asked to make report modifications for 2014. Ms. Shields will speak to each agency to negotiate modifications to their program measures or operating budgets. Ms. Forte requested that staff provide a comparison of 2012 and 2013 performance measures and budgets so the HSFAB can determine if there are patterns or anomalies in this year's performance.

**The Annual Outcome and Program Evaluation Reports** are being collected (due January 15, 2014). Ms. Shields will prepare a summary report and will provide a copy of the each agency's report to the board at the February meeting.

### NEW BUSINESS

**Review 2014 Work Plan and Schedule** Ms. Green reviewed the 2014 schedule that was developed for the HSFAB.

There were questions about the interview process and the proposal to schedule less time for interviewing applicants. Mr. Brandstetter commented that the Council values this additional step because it demonstrates a level effort they themselves could not make. Ms. Shields recommends using the interview process to help determine the amount of the grant, and that the organizations receiving the highest scores are immediately considered for funding. Ms. Bohn expressed concern that the interview process does give the smaller, volunteer-driven organization an opportunity to fill in information gaps in their applications. Many agreed that if the applicant omits required materials or clearly does not fit the funding criteria and priority strategies that they will not be interviewed.

For now, it was decided to modify the interview schedule to be September 23 & 24, 9-3. At a future meeting the board will discuss the criteria and applicant's required score threshold to participate in the interview process. Ms. Shields will arrange meeting rooms.

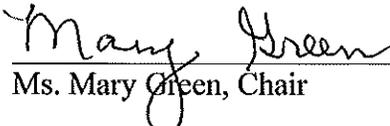
**2014 Needs Analysis** Ms. Shields presented the community needs analysis process and timeline. She asked the board to identify pertinent data or studies that could be included in the needs analysis. The result of this effort will be a recommendation to Council in late April or early May on funding strategies and priorities for the 2015/16 allocations process.

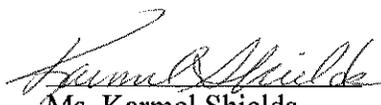
### OTHER BUSINESS

No other business presented. The Human Services Coordinator report and the needs analysis timeline were included in the board notebooks

### ADJOURNMENT

There being no other business, Mr. Hackett moved that the board adjourn. Ms. Forte seconded the motion. The motion passed and Ms. Green adjourned the meeting at 5:45p.m.

  
Ms. Mary Green, Chair      2/20/2014  
date

  
Ms. Karmel Shields,      2/20/14  
HS Coordinator      date



## CITIZEN'S TRANSPORTATION ADVISORY COMMITTEE

Meeting Minutes of  
Tuesday, January 28, 2014  
5:30 PM to 7:00 PM  
City Hall Conference Room 1E  
6000 Main Street SW  
Lakewood, WA 98499

### CALL TO ORDER

Chairman Mr. Paul Wagemann called the meeting to order at 5:31 p.m.

### ATTENDANCE/ROLL CALL

Citizen's Transportation Advisory Committee Members Present:

Chairman Paul Wagemann, Charlie Maxwell, Robert Pourpasand, Sisay Telahun and Michael Erickson

Citizen's Transportation Advisory Committee Members Excused: Christopher Webber

Citizen's Transportation Advisory Committee Members Absent: none

Citizen's Transportation Advisory Committee Council Liaison: Paul Bocchi

Staff Present: Public Works Director Don Wickstrom; Transportation Division Manager Desireé Winkler; and Administrative Assistant Karen Devereaux-Bibb

### APPROVAL OF MINUTES

Chairman Mr. Paul Wagemann opened the floor asking if there were any additions, changes, or modifications to the September 24, 2013 meeting minutes as presented.

**The motion to approve the minutes as written was made by Mr. Charlie Maxwell then seconded by Mr. Robert Pourpasand. A voice vote was taken and the motion carried unanimously.**

### PUBLIC COMMENTS

No public present at meeting.

### CITY COUNCIL LIAISON COMMENTS

Councilman Mr. Paul Bocchi updated the members that another meeting of the Transportation Benefit District Board is scheduled for February 18, 2014. He noted that City Manager John Caulfield is working with Public Works department staff to prepare a financial package for presentation to Council.

### UNFINISHED BUSINESS

Crosswalk Pedestrian Flagging Pilot Project Update

Ms. Desireé Winkler informed the group that since the project was implemented in October 2013 staff has continued to monitor and evaluate data from the three sites currently being tested.

Ms. Desiree Winkler provided a handout showing when observed, all sites had pedestrians not using flags while crossing and all sites had vehicles not yielding to pedestrians while crossing. She noted some citizen feedback indicated the flagging sites were liked and being used. Flags have had to be replenished at all sites but considered to be a low cost. Additional sites around the Lakewood Towne Center were suggested; intersection of 59<sup>th</sup> Av SW & Bed Bath & Beyond Store, and near bus stops with heavy pedestrian traffic. Mr. Charlie Maxwell commented it was too early to expand project and add sites, then suggested additional observations be made.

**Mr. Charlie Maxwell made the motion that staff should continue to evaluate the current locations to provide more data to support expanding the project. The motion was seconded by Mr. Robert Pourpasand. A voice vote was taken. The motion passed unanimously.**

Street Survey Update

Ms. Desireé Winkler shared that no additional work has been completed on the project.

## **NEW BUSINESS**

### Transportation Benefit District Update

TBD Board meeting scheduled on February 18, 2014 to review financial options.

### Vote for 2014 Chairman and Vice-Chairman

**Mr. Charlie Maxwell made the motion to vote Mr. Paul Wagemann as Chairman. The motion was seconded by Mr. Robert Pourpasand. A voice vote was taken. The motion carried unanimously.**

**Mr. Sisay Telahun made the motion to vote Mr. Robert Pourpasand as Vice-Chairman. Mr. Charlie Maxwell seconded the motion. A voice vote was taken. The motion carried unanimously.**

### LED Streetlights

Ms. Desiree Winkler informed the group Council is supporting staff making application for an energy savings grant that would allow for conversion of approximately 2,000 streetlights to LED. Maintenance cost savings would directly pay down the monies over a 12-year period used to implement the program changes.

**Mr. Charlie Maxwell made the motion that the Citizens Transportation Advisory Committee support the City in their application for the \$500,000 Department of Energy Efficiency Grant for LED streetlight conversion. Vice-Chairman Robert Pourpasand seconded the motion. A voice vote was taken. The motion carried unanimously.**

### Community Outreach for Flashing Yellow Signals

Ms. Desiree Winkler reminded the members they had decided to forego putting up advisory signs with installation of 30+ flashing yellow turn lane signals and agreed to do community outreach to educate the citizens. It was discussed that social media, Facebook, an animated video on the City website, the new "Traffic Tuesday" blog and the Connections quarterly newsletters will be used to inform the general public of changes. "Signal Revision Ahead" signs will be used at site approaches within 150' of the new signal.

### CTAC Members Traffic Flow Observations

Mr. Charlie Maxwell noted the illegal activity of vehicles turning left from eastbound 100<sup>th</sup> St onto northbound S Tacoma Way. He noted a few times his refuse truck drivers have had to stop to avoid head-on collisions with impatient drivers. Ms. Desiree Winkler commented that the improvement project slated to begin in one year could improve the approaching signage, in the meanwhile, Lakewood Police Department can be called for enforcement.

Vice-Chairman Mr. Robert Pourpasand thanked staff for quick response for repair to a streetlight outage on 87<sup>th</sup> near the West Pierce Fire District building.

Chairman Mr. Paul Wagemann queried the painting of fog lines along Hipkins Rd SW noting citizens have commented on the difficulty of seeing curbs along the curvatures. The Pacific Hwy SW location near Old Ponders Café is a similar situation of curved roadway needing a fog line. Ms. Desiree Winkler explained that painted curbs are more costly to maintain than a roadside line adding that once paint trucks are functional she will get fog lines painted in those appropriate locations.

## **TRANSPORTATION DIVISION MANAGER UPDATE**

Ms. Desirée Winkler provided the following project updates:

### e1137 Custer John Dower Signal

Project is to replace an antiquated signal with a signal bridge. Construction to begin in a couple of weeks.

### e1170 Bridgeport Way - 83<sup>rd</sup> to 75<sup>th</sup>

Project is delayed with one property acquisition in condemnation. One last property owner they are working with should have possession in spring. TIB and Federal grant monies ok until end of this year.

### e1171 S Tacoma Way- Hwy 512 to 96<sup>th</sup> St

Project is currently in design phase.

e1177 Madigan Access Improvements

Project includes adding one inbound lane to Madigan gate access with 2 off-ramp lanes, double left turn-lane southbound. Project is to be completed in two or three phases. Project at 60% design level.

e1182 Citywide Safety Upgrade (Signals)

Project provides upgrades to 48 signals city wide include 30+ flashing yellow lights to be installed throughout the City's corridors.

Utility Coordination Meeting Minutes Update

None provided.

**OTHER**

Mr. Don Wickstrom informed the group their Joint CTAC-Council Meeting to discuss CTAC 2013 Summary and 2014 Work Plan has been scheduled for 7:00 p.m. in Council Chambers on Monday, March 24, 2014.

**NEXT CTAC MEETING**

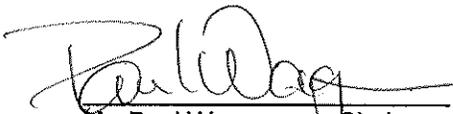
The next regularly scheduled quarterly meeting is to be held Tuesday, February 25, 2014 in the Lakewood City Hall Conference Room 1E from 5:30 p.m. to 7:00 p.m.

Agenda items to be included are:

- 6 Year TIP Development Schedule
- TBD Update
- Upcoming Grant Applications

**ADJORNMENT**

At 7:01 p.m. the motion to adjourn this meeting was made by Vice-Chairman Mr. Robert Pourpasand. Mr. Sisay Telahun seconded this motion. A voice vote was taken. The motion passed unanimously.

  
 \_\_\_\_\_ 02/25/2014  
 Mr. Paul Wagemann, Chairman Date  
 Citizen's Transportation Advisory Committee

  
 \_\_\_\_\_ 02/25/2014  
 Karen Devereaux Bibb, Secretary Date  
 Citizen's Transportation Advisory Committee

# REQUEST FOR COUNCIL ACTION

<b>DATE ACTION IS REQUESTED:</b> March 3, 2014	<b>TITLE:</b> Reappointing Jason Gerwen to serve on the Parks and Recreation Advisory Board through September 19, 2016.	<b>TYPE OF ACTION:</b> <input type="checkbox"/> ORDINANCE <input type="checkbox"/> RESOLUTION <input checked="" type="checkbox"/> MOTION NO. 2014-11 <input type="checkbox"/> OTHER
<b>REVIEW:</b>	<b>ATTACHMENTS:</b> Candidate Application	

**SUBMITTED BY:** Alice M. Bush, MMC, City Clerk, on behalf of Mayor Don Anderson

**RECOMMENDATION:** It is recommended that the City Council confirm the Mayor's reappointment of Jason Gerwen to serve on the Parks and Recreation Advisory Board through September 19, 2016.

**DISCUSSION:** A Notice of Vacancy was sent to THE NEWS TRIBUNE and THE SUBURBAN TIMES advertising two (2) positions on the Parks and Recreation Advisory Board. The Notice was also posted at the Tillicum Community Center, Tillicum Library, Lakewood Community Center, Lakewood Library and City Hall.

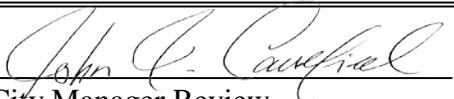
One (1) application was received and transmitted to the Council on February 14, 2014. A Notice of Vacancy will be advertised to fill any unfilled positions.

The role of the Parks and Recreation Advisory Board is to:

Advise the City Council and City staff or officials administering parks, regarding the general operation and development of all parks and recreation facilities and programs of Lakewood including long range park planning, needs assessment, program evaluation, acquisition, construction, development, concessions or privileges in parks and/or playgrounds, sports fields, recreation grounds, and/or other municipally owned recreation facilities, including community buildings and improvements to the same. The Parks and Recreation Advisory Board shall also work with neighborhood groups and ad-hoc committees to formulate recommendations to the City Council. – (continued to page 2)

**ALTERNATIVE(S):** The Council could choose to appoint other candidates, not to confirm the appointment or re-advertise for this position.

**FISCAL IMPACT:** There is no fiscal impact.

Prepared by _____  Department Director _____	 City Manager Review
--	---

- A. The Parks and Recreation Advisory Board shall recommend rules and regulations for the government, management, operation, supervision and control of city parks and recreational facilities and programs.
- B. The Parks and Recreation Advisory Board shall advise the City Council in connection with parks and recreation issues as may be referred to the Parks and Recreation Advisory Board by the City Council which may include, but is not limited to, the following:
  - 1. Facilitate cooperation and coordination with City staff, citizens' groups and other entities, agencies and organizations on parks and recreation issues;
  - 2. Recommend to the City Council strategies to enhance awareness of, and interest in, parks and recreation facilities and programs of the City, which may be in cooperation with any appropriate private, civic or public agency of the City, county, state or of the federal government;
  - 3. Recommend ways and means of obtaining private, local, county, state or federal funds for the promotion of parks and recreation programs and projects within the City; and
  - 4. Advise the City Council on acquisition of parks and recreation facilities and properties; and
  - 5. Represent the community and the City of Lakewood as requested by the City Council to address parks and recreation related issues.

PARKS AND RECREATION ADVISORY BOARD  
**APPLICATIONS FILED**  
February 10, 2014

NAME	MAYOR'S APPOINTMENT 2 – 3 yearr terms to September 16, 2016
Jason Gerwen	Appoint

\*incumbent

CITY OF LAKEWOOD  
6000 Main Street SW  
Lakewood, WA 98499  
Phone: (253) 589-2489 Fax: (253) 589-3774

RECEIVED

8 2015

CITY OF LAKEWOOD  
City Clerk's Office

### APPLICATION FOR APPOINTMENT

The information in this document is subject to public disclosure and can be made available to the public.

I wish to be considered for appointment to the following committee, board or commission:

- Arts Commission
- Citizens' Transportation Advisory Committee
- \*Civil Service Commission -- (Please see box below for additional questions.)
- Community Development Block Grant (CDBG) Citizens Advisory Board
- Human Services Funding Advisory Board
- Lakewood's Promise Advisory Board
- Landmarks and Heritage Advisory Board
- Lodging Tax Advisory Committee- (Organizations representing businesses required to collect hotel/motel tax, and organizations involving in activities authorized to be funded by hotel/motel taxes and local agencies involved in tourism promotion.)
- Parks and Recreation Advisory Board
- Planning Advisory Board
- Public Safety Advisory Committee
- Redevelopment Advisory Board

Name: JASON H. GERWEN

Current Home Address: 8417 101<sup>ST</sup> STREET CT SW (Please Print)

City: LAKESWOOD State: WA Zip: 98498

Home Phone Number: (253) 582-6535 E-mail: \_\_\_\_\_

Present Employer: CITY OF FEDERAL WAY

Address: 31130 28<sup>TH</sup> AVE S. Work Phone: (253) 835-6962

FEDERAL WAY, WA 98003

#### CIVIL SERVICES COMMISSION APPLICANTS. PLEASE ANSWER QUESTIONS BELOW.

\*How long have you resided at the home address above? 13 Years \_\_\_\_\_ Months

\*Prior Home Address: UNIVERSITY PLACE For how long? 2 YEARS

\*Are you a citizen of the United States? Yes  No \_\_\_\_\_ (\*Submit I-9 Form attached)

\*Are you a registered voter of Pierce County? Yes  No \_\_\_\_\_

\*What political party are you affiliated with? INDEPENDANT

\*Requirement of RCW 41.12 for Civil Service Commission appointments

(-OVER-)

Hobbies/Interests: FAMILY, PARKS, ANYTHING OUTDOORS

Have you previously served or are you currently on one of the Boards or Commissions listed above? Yes  No  If yes, please explain: \_\_\_\_\_

I HAVE BEEN ON THE PRAB SINCE 2004

Date available for appointment: ASAP

Are you available to attend evening meetings? Yes  No

Are you available to attend daytime meetings? Yes  No  SOME, DEPENDING ON WORK CALENDAR

Approximately how many hours each month can you devote to City business? AS NEEDED

Recommended by: \_\_\_\_\_

Education: HIGH SCHOOL DIPLOMA, BS - RECREATION, PARK & TOURISM ADMINISTRATION

Professional and/or community activities: PACIFIC NW RESOURCE MANAGEMENT SCHOOL, LAKEWOOD PRAB

Please share some of your experiences or qualifications that you have relating to the work of this board, committee or commission: \_\_\_\_\_

TOO MANY TO LIST, PLEASE SEE ATTACHED RESUME

Please explain why you would like to be part of this board, committee or commission: \_\_\_\_\_

BECAUSE PARKS ARE MY PASSION & CONTINUE THE WORK

If necessary, are you available for an interview prior to appointment? Yes  No   
Attach additional pages, if needed.

**ATTENDANCE:** Individuals appointed are expected to attend meetings regularly. The Council expects to be informed in the event any Committee, Board or Commission member has three unexcused absences. The Council, may in the event of three unexcused absences, dismiss the individual from service.

**EXPECTATIONS:** Adhere to City of Lakewood's Code of Ethics, regular attendance at meetings (three or more unexcused absences may be cause for removal), mutual respect among members, good listener, and flexible.

**PLEASE RETURN THIS FORM TO:** City of Lakewood  
City Clerk's Office  
6000 Main Street SW  
Lakewood, WA 98499  
(253) 589-2489 Fax: (253) 589-3774

I hereby certify that this application and any other materials and/or documents provided in this application process contains no willful misrepresentation and that the information given is true and complete to the best of my knowledge.

Signature: Jason H. Gerwen Date: 1/25/2014

## Jason Henry Gerwen

8417 101<sup>st</sup> Street CT. SW – Lakewood, WA 98498  
jhgerwen@comcast.net - (253) 582 – 6535

### Related Work Experience

**Parks & Facilities Supervisor**, City of Federal Way, Federal Way, WA **11/06 to Current**

- Manage and supervise specialized maintenance and repair work including; opening space parks, athletic fields trails, and facilities
- Responsible for maintenance operations of City Hall, a 88,000 sq. ft. facility which houses over 300 city staff including police and court facilities
- Responsible for maintenance operations of Dumas Bay Conference and Retreat Centre, a 55,000 sq. ft. facility which has 67 overnight rooms and on-site catering facilities on 12 acre park.
- Capitol Project work includes: playground replacements, HVAC retrofits, RTU replacement artificial turf installation, backstop replacement, new sport field construction, field lighting replacement & upgrades, boardwalk replacement, interpretative signage implementation, monument & rule sign rebranding, rubberized tracks, sport court resurfacing, roof replacements and energy efficiently upgrades, sustainability and green measures
- Interview, select, train, supervise and evaluate assigned parks maintenance personnel, including full time, seasonal and volunteer workers; work within bargained agreement with unionize staff, recognize, discipline and terminate employees as appropriate
- Currently have direct responsibility for 11 full time employees, 2-30 seasonal employees and 4 caretakers
- Work within current 3.2 million dollar allocated operating budget
- Schedule, prioritize and assign duties to parks maintenance personnel, inspect completed work; assist in the planning, scheduling and implementation of long-range projects.
- Research/assemble information on equipment/supplies; develop bid specifications/analyze bids for equipment and services; evaluate, test, select and purchase supplies, equipment/machinery as needed; review/approve receipts for merchandise purchased; monitor and control assigned budgets
- Work with contracted services including: janitorial services, carpet cleaning, landscape maintenance, tree services, pesticide applicators, electricians, roofing repairs and HVAC technicians
- Maintain records related to work performed including inventories, preventive maintenance, requisitions, inspections, personnel records, training and work orders
- Work with team to coordinate and handle maintenance responsibilities for special events including: annual Red, White and Blues Festival with attendances between 8-15 thousand attendees. Other special events include: weddings, picnic reservations, athletic tournaments & clinics, baptisms, car shows, boat regattas and sand castle competitions.
- Serve as backup to Park Manager to cover commission, committee and council meetings.
- Make presentations to Commission, Committee, and Council, school groups, volunteer groups, general public
- Work with volunteers, school groups and eagle scouts. Organize, coordinate, and supervise annual Earth Day volunteer event with participation of over 300 people at up to 11 sites; range of 500 -1500 hours/year. Have successfully help 25 earn their Eagle rank.
- Developed a partnership with Ameri-Corps of Federal Way with 8-10 annual volunteer event averaging 4800 of labor
- Chair of City Safety Committee

**Board Member**, Lakewood Parks and Recreation Department, Lakewood, WA **9/04 to Current**

- Serve as Chair of the Board 2011 - Current
- Served as Vice-Chair 2010 - 2011
- Advise the City Council and the City Staff regarding a new long range parks master plan, needs assessments, program evaluations, acquisitions, construction, development, concessions, and decisions including recreation grounds and community buildings
- Speak on behalf of the parks at City Council and other meetings as needed
- Work with staff to host public meetings, meeting with neighborhood and community groups for planning and/or public out reach

- Committee Work includes: Master Planning, updating the City Park Code 2005, 2013, Non-motorized Transportation Steering Committee, Citywide Vision Setting Committee, Tri Board meetings, and Legacy Plan Planning Committee - Legacy Team Co-Chair
- Cultivate relationships with neighborhood groups and formulate recommendations to the City Council

**Board of Regents Member**, Pacific NW Resource Management School, Port Townsend, WA 4/08 to Current

- Currently serve as Past-Chair 2013-2014
- Served as PNW RMS Chair 2012-2013
- Served as Chair Elect 2011-2012
- Served as First Year Curriculum Chair 2009-2011
- Served as the Recruitment Chair 2008-2010
- Involved in the transfer of sponsorship agencies from NRPA to INPRA
- Developed and presented on topics including; Time Standards, Service Levels, Recognizing Employee Value, Contract Management, Athletic Field Design, Networking Issues and Development of Resource Management Plans
- Teach, facilitate and provide logistical support at the annual school

**Lead Maintenance Worker**, City of Federal Way, Federal Way, WA 3/06 to 11/06

- Performed specialized maintenance and repair work including, opening space parks, athletic facilities, trails and buildings
- Performed a variety of advanced grounds maintenance duties; assisted in the design and layout of parks; inspected City parks on a regular basis to maintain the safety and appearance of grounds, buildings and other structures in the City; estimated time, labor and materials required to complete work projects
- Provided a variety of general repairs and maintenance to City buildings and facilities, including painting, performing general plumbing, carpentry, electrical and roofing repairs on facilities and structures; performed repairs to playground equipment
- Operated a variety of grounds maintenance equipment including tractors, trucks, back hoe, large mowers, skid steer loaders, power edgers, weed eaters, hedge trimmers, power sweepers, sod cutters, chemical, sprayers, blowers, aerators, chain saws, drills and power/hand tools
- Researched/assembled information related to the evaluation/selection/purchase of grounds/building maintenance equipment/tools/supplies; met with vendors/contractors as required, assist in the testing/evaluation/selection of equipment, tools/employees/contractors
- Trained, assigned, directed and reviewed the work of assigned parks maintenance personnel; demonstrated proper methods of landscaping equipment operation, safe equipment/tool operation, facility repairs/maintenance and other more complex operations
- Organized, coordinated, and supervised largest Earth Day volunteer group of over 300 participants and 11 sites
- Performed building maintenance for City Hall, an 88,000 sq. ft. facility which houses over 300 city staff including police and court facilities
- Coordinated and organized staff to complete maintenance projects
- Treated disease and pest conditions; safely spray landscaped areas with pesticides according to WSDA regulations

**Parks Maintenance Technician 1**, Pierce County Parks, Spanaway, WA 6/00 to 3/06

- Performed specialized maintenance and repair work including; opening space parks, athletic facilities, and trails
- Facilitated Cultural Diversity Awareness Training for Pierce County Employees
- Performed general grounds maintenance and repair work including, landscaping, related horticulture and arboricultural work
- Experienced in operating large equipment, trimming, fertilizing, mowing, spraying, raking, and shoveling
- Applied chemicals used in the industry such as pesticides and cleaning solutions
- Installed and maintained park and facility sites' complex irrigation systems
- Maintained and repaired buildings and facilities, work includes but not limited to painting, plumbing, electrical, vandalism repairs
- Assembled and dismantled Puget Sounds' largest drive through holiday light show
- Provided interpretation and customer service to park visitors

**Senior Park Maintenance Aide/WCC Crew Leader, Washington State Parks, Federal Way, WA 5/99 to 6/00**

- Coordinated and supervised daily maintenance duties over park aids, volunteers, Eagle Scout projects, and community service workers
- Registered campers using multi-state reservation system and collected fees
- Provided interpretation and customer service to park visitors
- Maintained grounds and facilities including carpentry, plumbing, electrical, vehicle repair, liming and bucking trees, and trail maintenance

**Assistant Farm Manager, Schaumburg Park District, Schaumburg, IL 5/98 to 4/99**

- Contributed to farm site that received 1998-99 Outstanding Facility Award from Illinois Parks and Rec. Association
- Assisted with the Living History Museum dedicated to 1880's pioneer farming
- Assisted in construction of new facilities and maintained grounds along with existing facilities
- Coordinated and supervised volunteers, school groups, and scout projects
- Responsible for the daily care for seven species of animals living within the park

**Administration Senior, Best Buy, Schaumburg, IL 11/97 to 4/99**

- Supervised a staff of 30 in operations department
- Four time recipient of the store's MVP Award
- Responsible for tracking all receipts and bookkeeping for the store
- Processed weekly payroll for over 150 employees
- Generated weekly work schedules for 30 full and part-time employees
- Handled cash procedures for entire store, including registers and deposit in excess of \$500,000

**Park Administration Internship, Metropolitan Park District of Tacoma, Tacoma, WA Summer 1997**

- Shadowed employees from every department at all levels of the agency
- Prepared and assembled a grant application for trail renovation
- Worked on the completion of comprehensive tree inventory for over 20 varieties of trees in multiple parks
- Worked with Adopt-a-Park volunteer/donation program, and designed advertisement drawings for park donations
- Developed bid specifications and experienced in the bidding process
- Co-Leader for a weeklong camping trip for special populations division, and led day trips with outdoor recreation
- Worked in partnership with citizen advisory committees on various projects

**Education, Certifications & Trainings**

High School Diploma	Schaumburg High School	6/1993
BS, Recreation, Park & Tourism Administration, (Accredited NRPA/AALR)	Western Illinois University	8/1997
Pesticide License	WA State Department of Agriculture	2/2000
Basic & Cultural Diversity Facilitator Training	Pierce County	5/2001
Business Writing Essentials	Highline Community College	4/2007
Management Development Academy	City of Federal Way	12/2007
Pacific NW Maintenance Management School	NRPA	2/2008
Presentation Skills Training	Waggener Edstrom Worldwide	3/2008
Integrated Pest Management Certificate	Washington State University	5/2008
WA State Traffic Control Flagger Certification	Highline Community College	5/2008
Supervisory Training - Alcohol/Drugs in the Workplace	Drug Prevention Specialists, Inc	3/2009
Integrated Emergency Management Course	FEMA Emergency Management Institute	9/2009
Effective Lighting Retrofits	Lighting Design Lab	10/2009
ATC20-Post Earthquake Safety Evaluation of Buildings	Structural Engineers Association	11/2009
Competent Person/Excavation Safety &	United Rentals	4/2010
Confined Space Training	United Rentals	4/2010
CPR, First Aid, Blood-Borne Pathogens Class	American Heart Association	4/2013
National Playground Safety Inspector	NRPA	4/2013
Defensive Driving	Canfield & Associates	9/2013

# REQUEST FOR COUNCIL ACTION

<b>DATE ACTION IS REQUESTED</b> March 3, 2014	<b>TITLE:</b> Approving the Legacy Plan relative to the parks and recreation program.	<b>TYPE OF ACTION:</b> <input type="checkbox"/> ORDINANCE NO. <input checked="" type="checkbox"/> RESOLUTION NO. 2014-04 <input type="checkbox"/> MOTION NO. <input type="checkbox"/> OTHER
<b>REVIEW:</b> Final Plan review on February 10 and 24, 2014	<b>ATTACHMENTS:</b> Plan located on website. Link embedded below.	

**SUBMITTED BY:** Mary Dodsworth, Director

**RECOMMENDATION:** It is recommended that the City Council approve by resolution the Lakewood Legacy Plan, a parks and recreation master plan which includes a 6 year capital improvement program.

**DISCUSSION:** The City of Lakewood has been working for over three years on the Lakewood Legacy Plan (plan), a 20 year strategic plan that will help the City develop and sustain a healthy and sustainable parks and recreation system. A draft plan was provided to Council in April, 2013 and an update was provided in early February, 2014. On February 24, 2014, Council reviewed a six year Capital Improvement Program (CIP). The completed plan includes an executive summary, six chapters and a six year CIP. A completed version can be found on the City’s website.

[www.cityoflakewood.us/government/departments/parks-and-recreation/legacy-plan](http://www.cityoflakewood.us/government/departments/parks-and-recreation/legacy-plan)

The Lakewood Legacy Plan will function as our park and recreation master plan. By facilitating a comprehensive public input process we had an opportunity to interact and learn from the community and create an environment for staff, general public, stakeholders and customers to identify and discuss - continued to page 2 -

**ALTERNATIVE(S):** Council could not approve the Plan in part of whole and ask for additional information. This could disqualify the City from participating in the current state parks and recreation grant cycle. This is a two year cycle and applications are due May 1. The next cycle will begin in 2016.

**FISCAL IMPACT:** No fiscal impact at this time. Council will review any staff, maintenance and operation or capital expenditures during budget review periods.

Prepared by _____  Department Director _____	 _____ City Manager Review
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issues, concerns, values, goals and strategies. A number of documents (appendices) were created and provided data used to create the main plan document. We used the planning process to build trust, create new relationships and partnerships, and educate the community regarding why a sustainable parks and recreation system is important to the health and vitality of the Lakewood community.

The Legacy Plan includes:

- Defined core values: *Service, Integrity, Teamwork, Respect and Sustainability.*
- A vision statement - *We see Lakewood as a healthy and vibrant community where opportunities abound.*
- A mission statement to move us towards the vision - *We develop quality parks, diverse programs and sustainable practices to support an active, engaged and livable Lakewood.*
- Ten Goals and over 120 strategies.
- Park and open space inventories, proposed improvements and maps
- Park and program classifications, recreation and maintenance levels of service standards, performance based outcomes and measures, cost recovery options, strategic priorities and funding alternatives, and
- A six year CIP.

RESOLUTION NO. 2014-04

A RESOLUTION of the City Council of the City of Lakewood, Washington, adopting the Parks and Recreation Legacy Plan.

WHEREAS, The City of Lakewood has been working for over three years on the Lakewood Legacy Plan (the “Plan”), a 20 year strategic plan that will help the City develop and sustain a healthy and sustainable parks and recreation system; and

WHEREAS, Draft plans were provided to Council in April, 2013 and an update was provided in early February, 2014. On February 24, 2014, Council reviewed a six year Capital Improvement Program (CIP). The completed plan includes an executive summary, six chapters and a six year CIP; and

WHEREAS the City has engaged in comprehensive public outreach with staff, general public, stakeholders and customers to identify and discuss issues, concerns, service levels, values, goals and strategies; and

WHEREAS, the result of this process is a Legacy Plan which is proper and appropriate to provide a vision for the City’s parks, a mission statement to move towards that vision, clear goals and strategies to bring clarity to this vision, and an assessment of the assets available to fulfill this vision.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAKEWOOD, WASHINGTON HEREBY RESOLVES as follows:

Section 1. That the Parks and Recreation Legacy Plan is hereby adopted.

Section 2. This Resolution shall be in full force and effect upon passage and signatures hereon.

PASSED by the City Council this 3rd day of March, 2014.

CITY OF LAKEWOOD

\_\_\_\_\_  
Don Anderson, Mayor

Attest:

\_\_\_\_\_  
Alice M. Bush, MMC, City Clerk

Approved as to Form:

\_\_\_\_\_  
Heidi A. Wachter City Attorney



To: Mayor and City Councilmembers  
From: Heidi Ann Wachter, City Attorney  
Through: John J. Caulfield, City Manager   
Date: February 25, 2014  
Subject: Ordinance 579 Park Code – Alcohol/Special Events

At the Study Session on February 24, 2014, Council Member Moss advised of her interest to reconsider the vote on Ordinance 579 and an underlying amendment. The Mayor suggested the alternative of introducing legislation proposing amendments to sections 08.76.050 and 08.76.165. The Council is governed by Roberts Rules of Order.<sup>1</sup>

The motion to reconsider is described as enabling:

a majority in an assembly, within a limited time and without notice, to bring back for further consideration a motion which has already been voted on. The purpose of reconsidering a vote is to permit correction of hasty, ill-advised, or erroneous action, or to take into account added information or a changed situation that has developed since the taking of the vote.<sup>2</sup>

The motion to reconsider follows a process proscribed by standard parliamentary procedure.<sup>3</sup>

The alternative as proposed by the Mayor has been described as new legislation presented to the Council. Under this approach, the proposal is new legislation because the amendment related to alcohol/special events left the original language of the Code intact as to those sections after the passage of Ordinance 579. New legislation presented to the Council is placed on the agenda

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<sup>1</sup> The *City Council Rules of Procedure* are located at Resolution 2012-24 (“*Rules of Procedure*”) § 9- Parliamentary Procedures and Motions

<sup>2</sup> *Robert’s Rules of Order Newly Revised*, 11<sup>th</sup> ed (Da Capo Press, 2011(“Roberts”) § 37

<sup>3</sup> See, generally, “*Roberts*” § 37

pursuant to a process proscribed by Council Rules.<sup>4</sup> Once on the agenda, such legislation follows a process proscribed by standard parliamentary procedure.

One difference between these two approaches is the ability of a Council member on the losing side of a vote to bring the matter back before the Council. A motion to reconsider can only be made by one who voted on the prevailing side of the motion where items may be put on the agenda by general consensus of the Council as determined by the Mayor, by the Manager, by the Mayor or by any two Councilmembers.<sup>5</sup>

The deciding difference between these two approaches is that the amendment cited as not having changed because the amendment passed was voted on, which meets the definition of something subject to reconsideration. The amendment relating to alcohol/special events was voted on. The outcome of this vote is cited as the basis for employing the alternative, but the Council is bound to follow Roberts Rule of Order.<sup>6</sup> Because the Council is bound by Roberts Rules and the motion was voted on, the motion to reconsider is the proper procedure to use in having the Council revisit the matter.

Council member Moss may, as one who voted on the prevailing side of the motion, move to reconsider. In this particular case she is moving “To Reconsider an Adhering Subsidiary or Incidental Motion: Reconsideration Moved After the Main Question Has Been Acted Upon.” The appropriate procedure in this instance is to make one motion to reconsider to cover both the vote on the subsidiary or incidental motion whose reconsideration is desired, and the vote on the main question.<sup>7</sup>

A script to procedurally address the intent of Councilmember Moss as expressed at the Study Session is as follows and could be placed under unfinished business:

**Step 1: The Council must agree to reconsider by the simple majority.**

Attachment A is the Ordinance as passed to serve as the starting point.

Councilmember (must be on the prevailing side of the vote): I move to reconsider the votes on Amended Ordinance 579 relating to our Parks Code and on the amendment to remove suggested language in sections 3 (proposing to amend LMC 08.76.050) and 6 (proposing to amend 08.76.165). I voted for the amendment.”

This motion is purely as to whether or not to reconsider the amendment and Amended Ordinance 579.

The motion must be seconded.

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<sup>4</sup> See, generally, “*Rules of Procedure*” § 3– Order of Business of Regular Meeting Council Agenda

<sup>5</sup>“*Rules of Procedure*” § 3– Order of Business of Regular Meeting Council Agenda

<sup>6</sup> “*Rules of Procedure*” § 9 – Parliamentary Procedures and Motions

<sup>7</sup> “*Roberts*” § 37

Mayor: It is moved and seconded to reconsider the vote on the following Ordinance 579 amending Sections 8.76.010, 8.76.020, 8.76.050, 8.76.090, 8.76.165, 8.76.190, 8.76.260, 8.76.290, 8.76.300, 8.76.350, 8.76.400, 8.76.440, 8.76.570, of the Lakewood Municipal Code and on the amendment to remove suggested language in sections 3 (proposing to amend LMC 08.76.050) and 6 (proposing to amend 08.76.165).

After debate on the motion to reconsider, the Mayor puts the question. If the Council votes to reconsider, then the amendment is addressed first.

**Step 2: The Council reconsiders the amendment which eliminated proposed changes to the Code as recommended by the Parks and Recreation Advisory Board leaving original Code language.**

Attachment B shows the sections which were amended both before and after the amendment.

Mayor: The motion to reconsider passes and the Ordinance and amendment are reconsidered. The motion now in order regards the amendment, which is to strike the amended language in section 8.76.050, Special Use Permits and section 8.76.165, Alcoholic Beverages of Ordinance No. 579 and revert back to the original municipal code language for those sections.

The motion must be properly made and seconded.

After debate on the amendment being reconsidered, the Mayor puts the question.

**Step 3: The Council reconsiders the Ordinance as it stands after Step 2.**

Attachment C is the proposed Ordinance now before the Council for consideration.

Ordinance 579 is next in line for reconsideration. With the amendment having been reconsidered, appropriate motion is Ordinance 579 either with the amendment (because upon reconsideration it was kept) or without (because upon reconsideration it was removed).

The motion must be properly made seconded.

After debate on Ordinance 579 as reconsidered, the Mayor puts the question.

**ATTACHMENT A: ORDINANCE AS PASSED**

Amended 2/18/14

**ORDINANCE NO. 579**

AN ORDINANCE of the City Council of the City of Lakewood, Washington amending Sections 8.76.010, 8.76.020, ~~8.76.050~~, 8.76.090, ~~8.76.165~~, 8.76.190, 8.76.260, 8.76.290, 8.76.300, 8.76.350, 8.76.400, 8.76.440, 8.76.570, of the Lakewood Municipal Code (LMC) and creating Section 8.76.168 LMC; relating to the City of Lakewood Park Code.

WHEREAS, The Lakewood Municipal Code (LMC) 8.76 authorizes the City to establish rules and fees for park and recreation programs and facilities, and,

WHEREAS, in order to address the more particular and specific park needs of the citizens of the City of Lakewood, it is appropriate for the City to amend Chapter 8.76 regarding parks facility use;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAKEWOOD, WASHINGTON, DO ORDAIN as follows:

Section 1. Section 08.76.010 of the Lakewood Municipal Code, entitled "Definitions," is amended to read as follows:

Whenever used in this chapter the following terms shall be defined as herein indicated:

~~A~~ "Aircraft" means any machine or device designated to travel through the air including but not limited to : airplanes, helicopters and balloons;

~~B~~ "Alcoholic beverages" or "liquor" includes the four varieties of liquor defined as alcohol, spirits, wine and beer, all fermented, spirituous, vinous, or malt liquor, and all other intoxicating beverages, and every liquor, solid or semisolid or other substance, patented or not, containing alcohol, spirits, wine or beer; all drinks or drinkable liquids and all preparations or mixtures capable of human consumption. Any liquor, semisolid, solid or other substance which contains more than one percent alcohol by weight shall be conclusively deemed to be intoxicating;

~~C~~—"Associated marine area" means any water area within one hundred feet of any "Lakewood City park area" or "marine facility" such as a dock, pier, float, buoy, log boom, or

other object which is part of a "Lakewood City park area", provided that such area does not include private property;

~~D~~. "Camper" means a motorized vehicle containing sleeping and/or housekeeping accommodations, and shall include a pickup truck with camper, a van-type body, a converted bus, or any similar type vehicle;

~~E~~. "Camping" means erecting a tent or shelter or arranging bedding or both for the purpose of, or in such a way as will permit remaining overnight, or parking a trailer, camper, or other vehicle for the purpose or remaining overnight;

~~F~~. "Campsite" means designated camping sites which are designated for the use of camping, and which have no water and/or electrical facilities available for hookup to a trailer or a camper;

~~G~~. "City" means the City of Lakewood, a municipal corporation in the State of Washington.

~~H~~. "City Manager" means the City Manager of the City of Lakewood or designee

~~I~~. "Commercial Use" means any use of a park facility where money is exchanged on site; the area is used as a staging, instruction or display area; or doing work at a park location (i.e. testing engines, storing or delivering goods) that could result in a personal/professional benefit.

~~J~~. "Community Athletic Programs" means any athletic program that is organized for the purposes of training for and engaging in athletic activity and competition and that is in any way operated, conducted, administered, or supported by a city, town, county, district or school district (other than those athletic programs offered by the school and created solely for the students by the school).

"Department" means the department of the City of Lakewood that administers and oversees the City Parks, provided that where the context indicates, Department may mean the person or persons responsible for the administration and oversight of the City Parks;

~~K~~. "Discrimination" means any action or failure to act, whether by single act or part of a practice, the effect of which is to adversely affect or differentiate between or among individuals or groups of individuals, because of race, color, religion, national origin, age, sex, marital status, parental status, sexual orientation, the presence of any sensory mental or physical handicap, or the use of a trained dog guide by a blind or deaf person;

~~M~~. "Facility" or "facilities" means any building, structure, or park area managed by the City of Lakewood Parks & Recreation Department;

~~N~~. "Facility Supervisor" refers to a duly appointed City of Lakewood Parks & Recreation Department employee;

~~O~~. "Gender Equity" means that cities, towns, counties and districts are prohibited from

discriminating on the basis of sex in the operation, conduct, or administration of community athletic programs. Third parties who receive a lease or permit from such entities to operate, conduct, or administer a community athletic program are also prohibited from discriminating on the basis of sex.

~~P.~~ "Holiday" means federally recognized holidays

~~Q.~~ "Motor vehicle" means any self-propelled device capable of being moved upon a road, and in, upon, or by which any persons or property may be transported or drawn, and shall include, but not be limited to, automobiles, trucks, motorcycles, motor scooters, jeeps or similar type four-wheel drive vehicles, snowmobiles and vessels, whether or not they can legally be operated upon the public highways;

~~R.~~ "Overnight" means a 24 hour period of time with a defined start time/end time.

~~S.~~ "Park area" means any area under the ownership, management, or control of the City of Lakewood Parks & Recreation Department;

~~T.~~ "Person" means all natural persons, groups, firms, partnerships, corporations, clubs, and all associations or combination of persons whenever acting for themselves or an agent, servant, or employee;

~~U.~~ "Power Loading" is the use of a boat motor to load a boat onto a boat trailer.

"Recreational Vehicle" shall include vehicles used exclusively for noncommercial purposes which are primarily designed for recreational, camping, or travel use or towing a horse trailer.

~~V.~~"Resident" means anyone who can verify proof of Lakewood residency with identification such as a public utility bill, Lakewood business license or Washington Drivers' License.

~~W.~~"Rocket" means any device containing a combustible substance which when ignited propels the device forward;

"Smoking" shall include inhaling, exhaling, burning or carrying any lighted cigar, cigarette, pipe or other lighted or vaporized substance in any manner or form for any purpose.

"Service Animal" means any dog that is individually trained to do work or perform tasks for the benefit of an individual with a disability, including a physical, sensory, psychiatric, intellectual or other mental disability.

"Tobacco" means the leaves of various plants which are dried and processed chiefly for chewing or snuffing or smoking in cigarettes, cigars, or pipes.

~~X.~~ "Trail" means any path, track, or right-of-way designed for use by pedestrians, bicycles,

equestrians, or other non-motorized modes of transportation

¶. "Trailer" means a towed vehicle which contains sleeping or housekeeping accommodations or used to tow a vessel;

"Vessel" includes every description of watercraft on the water, other than a seaplane, used or capable of being used as a means of transportation on the water. However, it does not include inner tubes, air mattresses, sailboards, and small rafts or flotation devices or toys customarily used by swimmers.

Section 2. Section 08.76.020 of the Lakewood Municipal Code, entitled "Program -- Purpose," is amended to read as follows:

Our Vision is that Lakewood is a healthy and vibrant community where opportunities abound. The Mission of the Parks, Recreation and Community Services Department is to support an active, engaged and livable Lakewood through quality parks, diverse programs and sustainable practices. ~~The Mission of the Parks and Recreation Department is to create a healthy community through people, parks and programs.~~ The playgrounds, activity centers, and other facilities of the Department are established by law for public recreation purposes.

Section 3. Section 08.76.090 of the Lakewood Municipal Code, entitled "Cleanup," is amended to read as follows:

User groups and individuals will be responsible for set up, break down, and general clean up of their park facility space. Removal and disposal of garbage, decorations, and miscellaneous materials must be completed at the conclusion of the event. In the event that additional cleaning or emergency repairs are needed as a result of an event and can be performed by City staff, then the total hourly staff charges for services will be assessed against the deposit or billed to the user. Up to a 25% administrative charge may be added to the costs.

Depending on the type and nature of use, and the number involved, the City Manager or designee may require the posting of a refundable deposit or other security, in a reasonable amount, to ensure compliance with the requirements of this Section of the Code. The City Manager or designee is authorized to determine and identify criteria to be used in administering the requirement for posting such security deposit.

Section 4. Section 08.76.160 of the Lakewood Municipal Code, entitled "Picnicking, Fires and Cooking," is amended to read as follows:

No open flame camp fires are permitted. Barbeques, stoves or similar devices or uses are permitted in park facilities if used ~~according to safe procedures, in accordance with individual manufacturer instructions and coals are disposed of in an approved manner.~~

Section 5. Section 08.76.168 of the Lakewood Municipal Code, entitled “Smoking and Tobacco Use,” is created to read as follows:

No person shall use any form of tobacco within City parks and facilities when such use is within restrooms; within fifty feet of covered picnic shelters, swimming beaches, playgrounds, athletic fields or spectator areas during athletic events, or concession areas.

Section 6. Section 08.76.190 of the Lakewood Municipal Code, entitled “Motor Vehicles -- Parking,” is amended to read as follows:

No operator of any automobile, trailer, camper, boat trailer, or other vehicle, shall park such vehicle in any park area, except where the operator is using the area for the designated recreational purpose and the vehicle is parked either in the designated parking area, or in another area with the permission of a facility supervisor and for which all applicable fees have been paid. No person shall park, leave standing, or abandon a vehicle in any park area after closing time except persons using park facilities as part of an ~~event~~ activity authorized by the Department. In addition to the penalties found in Part V of this chapter, any vehicle found parked in violation of this section may be towed away at the owner's expense, consistent with signs posted in conformity with State law.

Overnight parking in the American Lake Park Boat Launch parking lot is allowed only if an overnight pass is purchased from the launch kiosk. The receipt will note the time of purchase and is valid for 24 hours from the dated time stamp. The City of Lakewood is absolved of all liability and/or responsibility for damage to the vehicle or boat trailer parked in the parking lot overnight.

No recreational vehicle may be parked overnight in any City of Lakewood park facility unless authorized by the Department.

Section 7. Section 08.76.260 of the Lakewood Municipal Code, entitled “Vehicle – Vessel – Boating – Occupancy Policy,” is amended to read as follows:

In order to afford the general public the greatest possible use of marine facilities, continuous occupancy of marine facilities by the same person or group in any area is limited to one day in any seven day period, provided that this day shall not include overnight, unless otherwise posted. A boat launch permit must be purchased and the permit/receipt clearly visible. Non motorized vessels do not need a permit to launch. Shorter or longer limitation of occupancy may be established by special permit. In addition to the penalties in Part V of this chapter, any boat/trailer/vehicle found to be in violation of this chapter may be towed away at the owner's expense. No person shall launch a boat in any park except in areas specifically designated and/or marked for that purpose. Float planes may dock on designated docks for up to 14 consecutive days.

Section 8. Section 08.76.290 of the Lakewood Municipal Code, currently entitled “Tents and Shelters on Beaches,” is retitled to read “Tents and Shelters on Beaches and in Parks,” and is amended to read as follows:

No person shall erect, maintain, use or occupy a temporary tent or shelter on any swimming beach and/or in any park area unless there is an unobstructed view through such tent or shelter from at least two sides; provided, however, that nothing in this section shall be construed to authorize overnight camping. (Ord. 126 § 1 (part), 1997.)

Tents in excess of 400 square feet shall not be erected, operated or maintained for any purpose within the boundaries of a City park facility without a City special use permit. A permit is also required from the local Fire District.

Section 9. Section 08.76.300 of the Lakewood Municipal Code, entitled “Indecent Exposure,” is amended to read as follows:

Nudity is not allowed. Clothing shall be worn at all times. Exposure of one’s ~~anus~~, buttocks, genitals and female breasts is not allowed.

Section 10. Section 08.76.350 of the Lakewood Municipal Code, entitled “Horseback Riding – In Designated Areas Only,” is amended to read as follows:

Horses ~~shall be~~ are not permitted ~~only in any park areas that are specifically designated and posted to permit such activity~~ except Fort Steilacoom Park. Horses shall not be permitted in any designated swimming area, sports field, playground, or picnic areas. No person shall allow a horse or other animal to stand unattended or insecurely tied. No person shall ride any horse or other animal in such a manner that could cause physical harm to any person or to any property. Horse riders are expected to pick up their animals’ waste and remove it from the park facility. ~~dispose of it appropriately~~

All persons riding horses within the boundaries of Fort Steilacoom Park are required to purchase an equestrian permit which allows access to ride his/her horse on Fort Steilacoom Park trails. While in the park, all horses are to wear a manure catcher at all times. Horse riders are expected to pick up their animals’ waste and remove it from the park facility

Section 11. Section 08.76.400 of the Lakewood Municipal Code, entitled “Presence in Parks During Hours the Park is Closed,” is amended to read as follows:

No person shall enter or be present in a City park area during hours the park is closed except persons using park facilities as part of an ~~event~~ activity authorized by the City.

Section 12. Section 08.76.440 of the Lakewood Municipal Code, entitled “Moorage in Swimming Area Prohibited,” is amended to read as follows:

No person or persons shall moor, dock, or berth a boat or other object to a dock, pier, log boom or float line which delineates a swimming area in a park area, ~~or~~ associated marine area or where posted.

Section 13. Section 08.76.530 of the Lakewood Municipal Code, entitled “Firearms, Weapons,” is amended to read as follows:

~~No person except duly authorized law enforcement personnel and/or persons licensed to carry a concealed weapon shall possess a firearm in a city park.~~ No person shall possess a bow and arrow, crossbow, or air or gas weapon in a City park. No person shall discharge across, in, or into any park area a firearm, bow and arrow, crossbow, air or gas weapon, or any device capable of injuring or killing any person or animal, or damaging or destroying any public or private property provided that where the Department for good cause has authorized and approved a special recreational activity or a recreational program, upon finding that it is not inconsistent with City park use, this section shall not apply.

Section 14. Section 08.76.570 of the Lakewood Municipal Code, entitled “Infractions,” is amended to read as follows:

A. ~~The F~~failure to perform any act required or the performance of any act prohibited by Part III of this chapter is a civil infraction, punishable by a fine of no more than \$125. ~~shall be designated as an infraction.~~

B. ~~Any person cited for violation of Part III of this chapter, shall be subject to a penalty amount not to exceed \$125.00.~~

C. ~~Any person found guilty of committing an infraction shall be assessed a monetary penalty.~~

D. ~~A finding that an infraction has been committed shall not give rise to any other legal disability which is based upon conviction of a crime.~~

Section 15. If any sections, sentence, clause or phrase of this Ordinance shall be held to be invalid or unconstitutional by a court of component jurisdiction, or its application held inapplicable to any person, property or circumstance, such invalidity or unconstitutionality or inapplicability shall not effect the validity or constitutionality of any other section, sentence, clause or phrase of this Ordinance or its application to any other person, property or circumstance.

Section 16. That this Ordinance shall be in full force and effect thirty (30) days after publication of the Ordinance Summary.

ADOPTED by the City Council this 18th day of February, 2014.

CITY OF LAKEWOOD

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Don Anderson, Mayor

Attest:

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Alice M. Bush, MMC, City Clerk

Approved as to Form:

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Heidi A. Wachter City Attorney

## ATTACHMENT B: BEFORE AND AFTER AMENDMENT

### Before amendment:

Section 3. Section 08.76.050 of the Lakewood Municipal Code, entitled “Special Use Permits,” is amended to read as follows:

The City may grant special use permits to individuals and groups who wish to reserve a park area for a designated period of time or for a special use. Based on type of event, number of participants, or other unusual conditions, a special use permit may be required. The special use permit allows the City to gather information regarding the special use and outlines conditions to ensure the park and other park visitors will not be negatively impacted.

Factors to be considered and evaluated in granting or denying an application for a Special Use Permit shall include: the type of event or use, time of facility use, other competing uses and their compatibility, insurance and indemnification, police and fire concerns, parking, number of expected participants and size limitations, methods to ensure that all alcohol will remain ~~indoors~~ in approved areas, and any other factors that warrant consideration based on the event and/or activity involved or local, county or state laws and permit regulations.

The City will charge a fee for special use permits. Where appropriate, additional fees and special conditions of use will be established by the City and so noted on the special use permit. The City is authorized to develop a schedule of fees for such permits, which allow the City to offset impacts caused by the use and/or recover its costs in connection with the use. The schedule of fees shall be posted.

The City may grant special use permits to meet or conduct activities in City parks without charge provided the activities are exclusively for youth eighteen years of age or under, and provided that all of the following conditions are satisfied: the buildings or facilities are not otherwise required by the City, the activities are conducted in accordance with the City’s standards; held without admission charge; not conducted for fundraising or other financial gain; open to the general public without discrimination; not exclusively planned for one group and scheduled during hours when the facility is regularly open. The City may charge additional fees or require special conditions to offset impacts caused by the use and/or recover its costs in connection with the use.

No alcoholic beverages are allowed at any park facilities or on any park property, other than as provided in Section 8.76.540 of this Chapter, or its successor provision(s).

Selling, possessing or consuming alcoholic beverages in a City park, recreation area, or associated marine area is prohibited, other than in connection with an event or activity ~~in a community center, park building or other indoor structure~~ or rental contract has been issued and provided that the activities and the use of alcoholic beverages shall conform to the permits therefore, and shall conform to federal, state and local laws, rules and regulations with respect thereto.

~~For the purposes hereof, “community center, park building or other indoor structure” refers to buildings with solid opaque walls such that activity within the buildings is not readily visible outside of the buildings.~~

Facilities cannot be reserved more than one year (12 calendar months) prior to an event. Fees may be adjusted prior to an event as fee schedules are typically adopted in January of each year.

**After amendment:**

The City may grant special use permits to individuals and groups who wish to reserve a park area for a designated period of time or for a special use. Based on type of event, number of participants, or other unusual conditions, a special use permit may be required. The special use permit allows the City to gather information regarding the special use and outlines conditions to ensure the park and other park visitors will not be negatively impacted.

Factors to be considered and evaluated in granting or denying an application for a Special Use Permit shall include: the type of event or use, time of facility use, other competing uses and their compatibility, insurance and indemnification, police and fire concerns, parking, number of expected participants and size limitations, methods to ensure that all alcohol will remain indoors and any other factors that warrant consideration based on the event and/or activity involved.

The City will charge a fee for special use permits. Where appropriate, additional fees and special conditions of use will be established by the City and so noted on the special use permit. The City is authorized to develop a schedule of fees for such permits, which allow the City to offset impacts caused by the use and/or recover its costs in connection with the use. The schedule of fees shall be posted.

The City may grant special use permits to meet or conduct activities in City parks without charge provided the activities are exclusively for youth eighteen years of age or under, and provided that all of the following conditions are satisfied: the buildings or facilities are not otherwise required by the City, the activities are conducted in accordance with the City’s standards; held without admission charge; not conducted for fundraising or other financial gain; open to the general public without discrimination; not exclusively planned for one group and scheduled during hours when the facility is regularly open. The City may charge additional fees to offset impacts caused by the use and/or recover its costs in connection with the use.

No alcoholic beverages are allowed at any park facilities or on any park property, other than as provided in Section 8.76.540 of this Chapter, or its successor provision(s).

Selling, possessing or consuming alcoholic beverages in a City park, recreation area, or associated marine area is prohibited, other than in connection with an event or activity in a community center, park building or other indoor structure for which a Special Use Permit

has been issued and provided that the activities and the use of alcoholic beverages shall conform to the permits therefore, and shall conform to federal, state and local laws, rules and regulations with respect thereto.

For the purposes hereof, “community center, park building or other indoor structure” refers to buildings with solid opaque walls such that activity within the buildings is not readily visible outside of the buildings.

Facilities cannot be reserved more than one year (12 calendar months) prior to an event. Fees may be adjusted prior to an event as fee schedules are typically adopted in January of each year.

Section 6. Section 08.76.165 of the Lakewood Municipal Code, entitled “Alcoholic Beverages,” is amended to read as follows:

**Before Amendment:**

Selling, possessing or consuming alcoholic beverages in a City park, recreation area, or associated marine area is prohibited, other than in connection with an event or activity ~~in a community center, park building or other indoor structure~~ for which a Special Use Permit or rental contract has been issued by the Department, provided that the activities and the use of alcoholic beverages shall conform to the permits therefore, and shall conform to federal, state and local laws, rules and regulations with respect thereto.

Factors to be considered and evaluated in granting or denying an application for a Special Use Permit shall include: the type of event or use, time of facility use, other competing uses and their compatibility, insurance and indemnification, police and fire concerns, parking, number of expected participants and size limitations, methods to ensure that all alcohol will remain ~~indoors~~ in approved areas, and any other factors that warrant consideration based on the event and/or activity involved. The fee for the Alcohol Special Use Permit is the same as the fee for an Administrative Use Permit as is contained in the City’s Fee Schedule and may be determined on a case by case basis depending on those factors noted in this paragraph 08.76.165.

~~For the purposes hereof, “community center, park building or other indoor structure” refers to buildings with solid opaque walls such that activity within the buildings is not readily visible outside of the buildings.~~

**After amendment:**

Selling, possessing or consuming alcoholic beverages in a City park, recreation area, or associated marine area is prohibited, other than in connection with an event or activity in a community center, park building or other indoor structure for which a Special Use Permit or has been issued by the Department, provided that the activities and the use of alcoholic beverages shall conform to the permits therefore, and shall conform to federal, state and local laws, rules and regulations with respect thereto.

Factors to be considered and evaluated in granting or denying an application for a Special Use Permit shall include: the type of event or use, time of facility use, other competing uses and their compatibility, insurance and indemnification, police and fire concerns, parking, number of expected participants and size limitations, methods to ensure that all alcohol will remain indoors and any other factors that warrant consideration based on the event and/or activity involved. The fee for the Special Use Permit is the same as the fee for an Administrative Use Permit as is contained in the City's Fee Schedule

For the purposes hereof, "community center, park building or other indoor structure" refers to buildings with solid opaque walls such that activity within the buildings is not readily visible outside of the buildings.

**ATTACHMENT C: FULL ORDINANCE WITH PROPOSED LANGUAGE**

**ORDINANCE NO. 579**

AN ORDINANCE of the City Council of the City of Lakewood, Washington amending Sections 8.76.010, 8.76.020, 8.76.050, 8.76.090, 8.76.165, 8.76.190, 8.76.260, 8.76.290, 8.76.300, 8.76.350, 8.76.400, 8.76.440, 8.76.570, of the Lakewood Municipal Code (LMC) and creating Section 8.76.168 LMC; relating to the City of Lakewood Park Code.

WHEREAS, The Lakewood Municipal Code (LMC) 8.76 authorizes the City to establish rules and fees for park and recreation programs and facilities, and,

WHEREAS, in order to address the more particular and specific park needs of the citizens of the City of Lakewood, it is appropriate for the City to amend Chapter 8.76 regarding parks facility use;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAKEWOOD, WASHINGTON, DO ORDAIN as follows:

Section 1. Section 08.76.010 of the Lakewood Municipal Code, entitled "Definitions," is amended to read as follows:

Whenever used in this chapter the following terms shall be defined as herein indicated:

~~A~~ "Aircraft" means any machine or device designated to travel through the air including but not limited to : airplanes, helicopters and balloons;

~~B~~ "Alcoholic beverages" or "liquor" includes the four varieties of liquor defined as alcohol, spirits, wine and beer, all fermented, spirituous, vinous, or malt liquor, and all other intoxicating beverages, and every liquor, solid or semisolid or other substance, patented or not, containing alcohol, spirits, wine or beer; all drinks or drinkable liquids and all preparations or mixtures capable of human consumption. Any liquor, semisolid, solid or other substance which contains more than one percent alcohol by weight shall be conclusively deemed to be intoxicating;

~~C~~—"Associated marine area" means any water area within one hundred feet of any "Lakewood City park area" or "marine facility" such as a dock, pier, float, buoy, log boom, or

other object which is part of a "Lakewood City park area", provided that such area does not include private property;

~~D~~. "Camper" means a motorized vehicle containing sleeping and/or housekeeping accommodations, and shall include a pickup truck with camper, a van-type body, a converted bus, or any similar type vehicle;

~~E~~. "Camping" means erecting a tent or shelter or arranging bedding or both for the purpose of, or in such a way as will permit remaining overnight, or parking a trailer, camper, or other vehicle for the purpose or remaining overnight;

~~F~~. "Campsite" means designated camping sites which are designated for the use of camping, and which have no water and/or electrical facilities available for hookup to a trailer or a camper;

~~G~~. "City" means the City of Lakewood, a municipal corporation in the State of Washington.

~~H~~. "City Manager" means the City Manager of the City of Lakewood or designee

~~I~~. "Commercial Use" means any use of a park facility where money is exchanged on site; the area is used as a staging, instruction or display area; or doing work at a park location (i.e. testing engines, storing or delivering goods) that could result in a personal/professional benefit.

~~J~~. "Community Athletic Programs" means any athletic program that is organized for the purposes of training for and engaging in athletic activity and competition and that is in any way operated, conducted, administered, or supported by a city, town, county, district or school district (other than those athletic programs offered by the school and created solely for the students by the school).

"Department" means the department of the City of Lakewood that administers and oversees the City Parks, provided that where the context indicates, Department may mean the person or persons responsible for the administration and oversight of the City Parks;

~~L~~. "Discrimination" means any action or failure to act, whether by single act or part of a practice, the effect of which is to adversely affect or differentiate between or among individuals or groups of individuals, because of race, color, religion, national origin, age, sex, marital status, parental status, sexual orientation, the presence of any sensory mental or physical handicap, or the use of a trained dog guide by a blind or deaf person;

~~M~~. "Facility" or "facilities" means any building, structure, or park area managed by the City of Lakewood Parks & Recreation Department;

~~N~~. "Facility Supervisor" refers to a duly appointed City of Lakewood Parks & Recreation Department employee;

~~O~~. "Gender Equity" means that cities, towns, counties and districts are prohibited from

discriminating on the basis of sex in the operation, conduct, or administration of community athletic programs. Third parties who receive a lease or permit from such entities to operate, conduct, or administer a community athletic program are also prohibited from discriminating on the basis of sex.

~~P.~~ "Holiday" means federally recognized holidays

~~Q.~~ "Motor vehicle" means any self-propelled device capable of being moved upon a road, and in, upon, or by which any persons or property may be transported or drawn, and shall include, but not be limited to, automobiles, trucks, motorcycles, motor scooters, jeeps or similar type four-wheel drive vehicles, snowmobiles and vessels, whether or not they can legally be operated upon the public highways;

~~R.~~ "Overnight" means a 24 hour period of time with a defined start time/end time.

~~S.~~ "Park area" means any area under the ownership, management, or control of the City of Lakewood Parks & Recreation Department;

~~T.~~ "Person" means all natural persons, groups, firms, partnerships, corporations, clubs, and all associations or combination of persons whenever acting for themselves or an agent, servant, or employee;

~~U.~~ "Power Loading" is the use of a boat motor to load a boat onto a boat trailer.

"Recreational Vehicle" shall include vehicles used exclusively for noncommercial purposes which are primarily designed for recreational, camping, or travel use or towing a horse trailer.

~~V.~~"Resident" means anyone who can verify proof of Lakewood residency with identification such as a public utility bill, Lakewood business license or Washington Drivers' License.

~~W.~~"Rocket" means any device containing a combustible substance which when ignited propels the device forward;

"Smoking" shall include inhaling, exhaling, burning or carrying any lighted cigar, cigarette, pipe or other lighted or vaporized substance in any manner or form for any purpose.

"Service Animal" means any dog that is individually trained to do work or perform tasks for the benefit of an individual with a disability, including a physical, sensory, psychiatric, intellectual or other mental disability.

"Tobacco" means the leaves of various plants which are dried and processed chiefly for chewing or snuffing or smoking in cigarettes, cigars, or pipes.

~~X.~~ "Trail" means any path, track, or right-of-way designed for use by pedestrians, bicycles,

equestrians, or other non-motorized modes of transportation

¥."Trailer" means a towed vehicle which contains sleeping or housekeeping accommodations or used to tow a vessel;

"Vessel" includes every description of watercraft on the water, other than a seaplane, used or capable of being used as a means of transportation on the water. However, it does not include inner tubes, air mattresses, sailboards, and small rafts or flotation devices or toys customarily used by swimmers.

Section 2. Section 08.76.020 of the Lakewood Municipal Code, entitled "Program -- Purpose," is amended to read as follows:

Our Vision is that Lakewood is a healthy and vibrant community where opportunities abound. The Mission of the Parks, Recreation and Community Services Department is to support an active, engaged and livable Lakewood through quality parks, diverse programs and sustainable practices. ~~The Mission of the Parks and Recreation Department is to create a healthy community through people, parks and programs.~~ The playgrounds, activity centers, and other facilities of the Department are established by law for public recreation purposes.

Section 3. Section 08.76.050 of the Lakewood Municipal Code, entitled "Special Use Permits," is amended to read as follows:

The City may grant special use permits to individuals and groups who wish to reserve a park area for a designated period of time or for a special use. Based on type of event, number of participants, or other unusual conditions, a special use permit may be required. The special use permit allows the City to gather information regarding the special use and outlines conditions to ensure the park and other park visitors will not be negatively impacted.

Factors to be considered and evaluated in granting or denying an application for a Special Use Permit shall include: the type of event or use, time of facility use, other competing uses and their compatibility, insurance and indemnification, police and fire concerns, parking, number of expected participants and size limitations, methods to ensure that all alcohol will remain ~~indoors~~ in approved areas, and any other factors that warrant consideration based on the event and/or activity involved or local, county or state laws and permit regulations.

The City will charge a fee for special use permits. Where appropriate, additional fees and special conditions of use will be established by the City and so noted on the special use permit. The City is authorized to develop a schedule of fees for such permits, which allow the City to offset impacts caused by the use and/or recover its costs in connection with the use. The schedule of fees shall be posted.

The City may grant special use permits to meet or conduct activities in City parks without charge provided the activities are exclusively for youth eighteen years of age or under, and provided that all of the following conditions are satisfied: the buildings or facilities are not

otherwise required by the City, the activities are conducted in accordance with the City's standards; held without admission charge; not conducted for fundraising or other financial gain; open to the general public without discrimination; not exclusively planned for one group and scheduled during hours when the facility is regularly open. The City may charge additional fees or require special conditions to offset impacts caused by the use and/or recover its costs in connection with the use.

No alcoholic beverages are allowed at any park facilities or on any park property, other than as provided in Section 8.76.540 of this Chapter, or its successor provision(s).

Selling, possessing or consuming alcoholic beverages in a City park, recreation area, or associated marine area is prohibited, other than in connection with an event or activity ~~in a community center, park building or other indoor structure~~ for which a Special Use Permit or rental contract has been issued and provided that the activities and the use of alcoholic beverages shall conform to the permits therefore, and shall conform to federal, state and local laws, rules and regulations with respect thereto.

~~For the purposes hereof, "community center, park building or other indoor structure" refers to buildings with solid opaque walls such that activity within the buildings is not readily visible outside of the buildings.~~

Facilities cannot be reserved more than one year (12 calendar months) prior to an event. Fees may be adjusted prior to an event as fee schedules are typically adopted in January of each year.

Section 4. Section 08.76.090 of the Lakewood Municipal Code, entitled "Cleanup," is amended to read as follows:

The City may grant special use permits to individuals and groups who wish to reserve a park area for a designated period of time or for a special use. Based on type of event, number of participants, or other unusual conditions, a special use permit may be required. The special use permit allows the City to gather information regarding the special use and outlines conditions to ensure the park and other park visitors will not be negatively impacted.

Factors to be considered and evaluated in granting or denying an application for a Special Use Permit shall include: the type of event or use, time of facility use, other competing uses and their compatibility, insurance and indemnification, police and fire concerns, parking, number of expected participants and size limitations, methods to ensure that all alcohol will remain ~~indoors in approved areas~~, and any other factors that warrant consideration based on the event and/or activity involved or local, county or state laws and permit regulations.

The City will charge a fee for special use permits. Where appropriate, additional fees and special conditions of use will be established by the City and so noted on the special use permit. The City is authorized to develop a schedule of fees for such permits, which allow the City to offset impacts caused by the use and/or recover its costs in connection with the use. The schedule of fees shall be posted.

The City may grant special use permits to meet or conduct activities in City parks without charge provided the activities are exclusively for youth eighteen years of age or under, and provided that all of the following conditions are satisfied: the buildings or facilities are not otherwise required by the City, the activities are conducted in accordance with the City's standards; held without admission charge; not conducted for fundraising or other financial gain; open to the general public without discrimination; not exclusively planned for one group and scheduled during hours when the facility is regularly open. The City may charge additional fees or require special conditions to offset impacts caused by the use and/or recover its costs in connection with the use.

No alcoholic beverages are allowed at any park facilities or on any park property, other than as provided in Section 8.76.540 of this Chapter, or its successor provision(s).

Selling, possessing or consuming alcoholic beverages in a City park, recreation area, or associated marine area is prohibited, other than in connection with an event or activity ~~in a community center, park building or other indoor structure~~ for which a Special Use Permit or rental contract has been issued and provided that the activities and the use of alcoholic beverages shall conform to the permits therefore, and shall conform to federal, state and local laws, rules and regulations with respect thereto.

~~For the purposes hereof, "community center, park building or other indoor structure" refers to buildings with solid opaque walls such that activity within the buildings is not readily visible outside of the buildings.~~

Facilities cannot be reserved more than one year (12 calendar months) prior to an event. Fees may be adjusted prior to an event as fee schedules are typically adopted in January of each year.

Section 5. Section 08.76.160 of the Lakewood Municipal Code, entitled "Picnicking, Fires and Cooking," is amended to read as follows:

No open flame camp fires are permitted. Barbeques, stoves or similar devices or uses are permitted in park facilities if used ~~according to safe procedures.~~ in accordance with individual manufacturer instructions and coals are disposed of in an approved manner.

Section 6. Section 08.76.165 of the Lakewood Municipal Code, entitled "Alcoholic Beverages," is amended to read as follows:

Selling, possessing or consuming alcoholic beverages in a City park, recreation area, or associated marine area is prohibited, other than in connection with an event or activity ~~in a community center, park building or other indoor structure~~ for which a Special Use Permit or rental contract has been issued by the Department, provided that the activities and the use of alcoholic beverages shall conform to the permits therefore, and shall conform to federal, state and local laws, rules and regulations with respect thereto.

Factors to be considered and evaluated in granting or denying an application for a Special

Use Permit shall include: the type of event or use, time of facility use, other competing uses and their compatibility, insurance and indemnification, police and fire concerns, parking, number of expected participants and size limitations, methods to ensure that all alcohol will remain ~~indoors~~ in approved areas, and any other factors that warrant consideration based on the event and/or activity involved. The fee for the Alcohol Special Use Permit is the same as the fee for an Administrative Use Permit as is contained in the City's Fee Schedule and may be determined on a case by case basis depending on those factors noted in this paragraph 08.76.165 .

~~For the purposes hereof, "community center, park building or other indoor structure" refers to buildings with solid opaque walls such that activity within the buildings is not readily visible outside of the buildings.~~

Section 7. Section 08.76.168 of the Lakewood Municipal Code, entitled "Smoking and Tobacco Use," is created to read as follows:

No person shall use any form of tobacco within City parks and facilities when such use is within restrooms; within fifty feet of covered picnic shelters, swimming beaches, playgrounds, athletic fields or spectator areas during athletic events, or concession areas.

Section 8 Section 08.76.190 of the Lakewood Municipal Code, entitled "Motor Vehicles -- Parking," is amended to read as follows:

Selling, possessing or consuming alcoholic beverages in a City park, recreation area, or associated marine area is prohibited, other than in connection with an event or activity ~~in a community center, park building or other indoor structure~~ for which a Special Use Permit or rental contract has been issued by the Department, provided that the activities and the use of alcoholic beverages shall conform to the permits therefore, and shall conform to federal, state and local laws, rules and regulations with respect thereto.

Factors to be considered and evaluated in granting or denying an application for a Special Use Permit shall include: the type of event or use, time of facility use, other competing uses and their compatibility, insurance and indemnification, police and fire concerns, parking, number of expected participants and size limitations, methods to ensure that all alcohol will remain ~~indoors~~ in approved areas, and any other factors that warrant consideration based on the event and/or activity involved. The fee for the Alcohol Special Use Permit is the same as the fee for an Administrative Use Permit as is contained in the City's Fee Schedule and may be determined on a case by case basis depending on those factors noted in this paragraph 08.76.165 .

~~For the purposes hereof, "community center, park building or other indoor structure" refers to buildings with solid opaque walls such that activity within the buildings is not readily visible outside of the buildings.~~

Section 9. Section 08.76.260 of the Lakewood Municipal Code, entitled "Vehicle – Vessel – Boating – Occupancy Policy," is amended to read as follows:

In order to afford the general public the greatest possible use of marine facilities, continuous occupancy of marine facilities by the same person or group in any area is limited to one day in any seven day period, provided that this day shall not include overnight, unless otherwise posted. A boat launch permit must be purchased and the permit/receipt clearly visible. Non motorized vessels do not need a permit to launch. Shorter or longer limitation of occupancy may be established by special permit. In addition to the penalties in Part V of this chapter, any boat/trailer/vehicle found to be in violation of this chapter may be towed away at the owner's expense. No person shall launch a boat in any park except in areas specifically designated and/or marked for that purpose. Float planes may dock on designated docks for up to 14 consecutive days.

Section 10. Section 08.76.290 of the Lakewood Municipal Code, currently entitled “Tents and Shelters on Beaches,” is retitled to read “Tents and Shelters on Beaches and in Parks,” and is amended to read as follows:

No person shall erect, maintain, use or occupy a temporary tent or shelter on any swimming beach and/or in any park area unless there is an unobstructed view through such tent or shelter from at least two sides; provided, however, that nothing in this section shall be construed to authorize overnight camping. (Ord. 126 § 1 (part), 1997.)

Tents in excess of 400 square feet shall not be erected, operated or maintained for any purpose within the boundaries of a City park facility without a City special use permit. A permit is also required from the local Fire District.

Section 11. Section 08.76.300 of the Lakewood Municipal Code, entitled “Indecent Exposure,” is amended to read as follows:

Nudity is not allowed. Clothing shall be worn at all times. Exposure of one’s ~~anus~~, buttocks, genitals and female breasts is not allowed.

Section 12. Section 08.76.350 of the Lakewood Municipal Code, entitled “Horseback Riding – In Designated Areas Only,” is amended to read as follows:

Horses ~~shall be~~ are not permitted ~~only in any park areas that are specifically designated and posted to permit such activity~~ except Fort Steilacoom Park. Horses shall not be permitted in any designated swimming area, sports field, playground, or picnic areas. No person shall allow a horse or other animal to stand unattended or insecurely tied. No person shall ride any horse or other animal in such a manner that could cause physical harm to any person or to any property. Horse riders are expected to pick up their animals’ waste and remove it from the park facility. ~~dispose of it appropriately~~

All persons riding horses within the boundaries of Fort Steilacoom Park are required to purchase an equestrian permit which allows access to ride his/her horse on Fort Steilacoom

Park trails. While in the park, all horses are to wear a manure catcher at all times. Horse riders are expected to pick up their animals' waste and remove it from the park facility

Section 13. Section 08.76.400 of the Lakewood Municipal Code, entitled "Presence in Parks During Hours the Park is Closed," is amended to read as follows:

No person shall enter or be present in a City park area during hours the park is closed except persons using park facilities as part of an ~~event~~ activity authorized by the City.

Section 14. Section 08.76.440 of the Lakewood Municipal Code, entitled "Moorage in Swimming Area Prohibited," is amended to read as follows:

No person or persons shall moor, dock, or berth a boat or other object to a dock, pier, log boom or float line which delineates a swimming area in a park area, ~~or~~ associated marine area or where posted.

Section 15. Section 08.76.530 of the Lakewood Municipal Code, entitled "Firearms, Weapons," is amended to read as follows:

~~No person except duly authorized law enforcement personnel and/or persons licensed to carry a concealed weapon shall possess a firearm in a city park.~~ No person shall possess a bow and arrow, crossbow, or air or gas weapon in a City park. No person shall discharge across, in, or into any park area a firearm, bow and arrow, crossbow, air or gas weapon, or any device capable of injuring or killing any person or animal, or damaging or destroying any public or private property provided that where the Department for good cause has authorized and approved a special recreational activity or a recreational program, upon finding that it is not inconsistent with City park use, this section shall not apply.

Section 16. Section 08.76.570 of the Lakewood Municipal Code, entitled "Infractions," is amended to read as follows:

A. ~~The~~ Failure to perform any act required or the performance of any act prohibited by Part III of this chapter is a civil infraction, punishable by a fine of no more than \$125. ~~shall be designated as an infraction.~~

B. ~~Any person cited for violation of Part III of this chapter, shall be subject to a penalty amount not to exceed \$125.00.~~

C. ~~Any person found guilty of committing an infraction shall be assessed a monetary penalty.~~

D. ~~A finding that an infraction has been committed shall not give rise to any other legal disability which is based upon conviction of a crime.~~

Section 17. If any sections, sentence, clause or phrase of this Ordinance shall be held to be invalid or unconstitutional by a court of component jurisdiction, or its application held inapplicable to any person, property or circumstance, such invalidity or unconstitutionality or inapplicability shall

not effect the validity or constitutionality of any other section, sentence, clause or phrase of this Ordinance or its application to any other person, property or circumstance.

Section 18. That this Ordinance shall be in full force and effect thirty (30) days after publication of the Ordinance Summary.

ADOPTED by the City Council this \_\_\_\_ day of \_\_\_\_\_, 2014.

CITY OF LAKEWOOD

\_\_\_\_\_  
Don Anderson, Mayor

Attest:

\_\_\_\_\_  
Alice M. Bush, MMC, City Clerk

Approved as to Form:

\_\_\_\_\_  
Heidi A. Wachter City Attorney

# REQUEST FOR COUNCIL ACTION

<b>DATE ACTION IS REQUESTED:</b> March 3, 2014  <b>REVIEW:</b> February 24, 2014	<b>TITLE:</b> Authorize the execution of an agreement with the United States Golf Association, in the amount of \$40,000, for parking at Fort Steilacoom for the US Open golf tournament from June 15 - 21, 2015.  <b>ATTACHMENTS:</b> Agreement	<b>TYPE OF ACTION:</b> <input type="checkbox"/> ORDINANCE NO. <input type="checkbox"/> RESOLUTION NO. <input checked="" type="checkbox"/> MOTION NO. 2014-12 <input type="checkbox"/> OTHER
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**SUBMITTED BY:** Mary Dodsworth, Director

**RECOMMENDATION:** It is recommended that the City Council authorize the City Manager to execute an agreement with the United States Golf Association (USGA) to utilize a portion of Fort Steilacoom Park for parking in June, 2015 for the United States Open golf tournament.

**DISCUSSION:** The USGA has a long history of coordinating major events throughout the nation. The US Open is one of four major events conducted annually. The 2015 US Open will be held in University Place, Washington at the Chambers Bay Golf Course.

USGA representatives have been looking throughout the northwest region for parking locations. Along with assessing various routes and methods of transportation (bus, boat, train and car) to get to the event, they are looking at ways to distribute parking locations for over 245,000 people wanting to attend this event (plus 4,500 volunteers and 2,000 media contacts). Fort Steilacoom Park has been identified as a potential parking site for spectators.

City staff met several times with members of the USGA logistics team to assess the site and start discussing ingress, egress, traffic patterns and other transportation and site impacts. They are looking to park approximately 5,000 cars each day at this site. Large buses would take the event attendees from the park to the event site. Once we enter into a contact with the USGA we will look at specific routes in and out of the park, citywide transportation impacts and how we can minimally affect regular park visitors and neighbors.

**ALTERNATIVE(S):** Council could not approve the contract and USGA staff would pursue other options. We would not be able to utilize the \$40,000 for other park improvement projects.

**FISCAL IMPACT:** The USGA is offering to pay the City \$40,000 for the privilege of using the park for the week of June 15 – 21, 2015.

Prepared by	
Department Director	 <hr style="width: 80%; margin: 0 auto;"/> City Manager Review

## **PARKING LOT AGREEMENT**

**THIS PARKING AGREEMENT** (this “Agreement”) has been made as of the \_\_\_ day of March, 2014, by and between the United States Golf Association (the “Association”), a not-for-profit corporation organized under the laws of the State of Delaware, located at Golf House, 77 Liberty Corner Road, Far Hills, New Jersey 07931, and the City of Lakewood, acting under the authority granted by the assignment of Lease Number 58685 from the Department of Natural Resources to the City of Lakewood, (“City”), located at Lakewood City Hall, 6000 Main Street Southwest, Lakewood, Washington 98499-5027.

### **WITNESSETH:**

**WHEREAS**, the Association will host the 2015 U.S. Open Championship (the “Championship”) at Chambers Bay Golf Course from Monday, June 15, 2015, through Sunday, June 21, 2015, including any such succeeding day or days that may be required for a play-off or postponement of the Championship;

**WHEREAS**, the Association desires to use certain real property located at Fort Steilacoom Park, 8714 87<sup>th</sup> Avenue Southwest, Lakewood, Washington 98499 and more particularly described in Exhibit A, attached hereto and made a part hereof (the “Property”), as parking facilities for the purpose of parking automobiles during the Term (as such term is defined below); and

**WHEREAS**, the property described in Exhibit A is subject to a Voluntary Lease Assignment, Assumption and Consent Agreement which assigns, sets over, and transfers all of their right, title, and interest in Lease Number 58685 to the City; and

**WHEREAS**, the City desires to provide use of the Property to the Association for such purpose.

**NOW, THEREFORE**, in consideration of the foregoing and of the mutual promises, covenants and conditions hereinafter set forth and other good and valuable consideration, the Association and the City hereby agree as follows:

#### **1. PURPOSE**

The Property shall be used by the Association for the purpose of parking vehicles free of charge, staging shuttle buses, screening individuals, and shuttling individuals to and from the Property to the Championship and other related purposes during the Term of this Agreement. The Property shall be used for no other purpose without the prior written consent of the City, which consent may be withheld in the City’s sole discretion.

**2. REPRESENTATION BY THE CITY**

The City represents and warrants that it (a) has the authority to grant to the Association the rights set forth in this Agreement; and (b) has not made any other agreement granting use of the Property during the Term of this Agreement.

**3. TERM**

The term of this Agreement (the “Term”) shall be comprised of an exclusive period commencing at 12:01 a.m. on Monday, June 15, 2015 and ending at 11:59 p.m. on Sunday, June 21, 2015; provided, however, that such Term shall be automatically extended to include an additional day, or days, resulting from any play-off or postponement of the Championship. The City also grants the Association the non-exclusive use of the Property for staging and removal of equipment beginning on Monday, June 8, 2015 and agrees to allow the Association access to the Property through Wednesday, July 1, 2015 for removal of equipment and site enhancement.

**4. CONSIDERATION**

In consideration for the use of the Property, the Association shall pay the City a fee of Forty Thousand Dollars (\$40,000.00) which fee shall be payable as follows (i) Ten Thousand Dollars (\$10,000.00) upon the mutual execution of this Agreement and receipt of an invoice by the Association’s Accounts Payable Department; and (ii) Thirty Thousand Dollars (\$30,000.00) on or before June 1, 2015. City agrees that it shall supply an invoice for each such payment to the Association’s Accounts Payable Department in Far Hills, New Jersey along with a completed W-9 form (which is attached hereto as Exhibit B and made part of this Agreement).

**5. CONDITION OF THE PROPERTY, UTILITIES**

The Association acknowledges that it has made a full and complete examination of the Property. The Association accepts the Property “AS IS, WHERE IS” in the physical condition or state in which the Property now is without any representation or warranty, express or implied in fact or by law, by the City and without recourse to the City as to the physical nature and condition, legal requirements or usability thereof. Other than in connection with the representations made by the City pursuant to this Agreement, the City shall have no obligation to do any work or make any improvements, changes, installations or alterations of any kind to the Property either to put the Association in possession or to permit the Association to utilize the Property. The City shall not be liable for any latent, patent or other defect in the Property including the terrain of the Property.

**6. RIGHTS AND OBLIGATIONS OF THE ASSOCIATION AND THE CITY**

A. As stated in this Agreement, the Association shall have use of the Property throughout the Term of this Agreement. The Association shall, at its sole cost and expense, obtain any and all required permits necessary for the Association’s use of the Property.

B. During the Term, the Association shall, without limitation and as it deems reasonably necessary: (i) provide, at its sole expense, for the appropriate number of parking attendants, law enforcement personnel to assist with traffic control and other personnel required to be on-site at the Property in connection with the use thereof; (ii) provide for the installation of ropes and stakes for traffic control; (iii) provide for the installation of temporary fencing and roads, if necessary; (iv) clean the Property each evening of the Championship; (v) provide for the installation of appropriate signage; (vi) advertise availability and location for parking; (vii) provide temporary lighting, if necessary, on the Property; (viii) provide for the installation of temporary tented facilities; and (ix) make any other arrangements it deems necessary and/or desirable to ensure that high quality parking and transportation services are available for the Championship.

C. The Association shall, at its sole cost and expense, remove all items and equipment that it has placed, erected or installed on the Property within ten (10) days of the conclusion of the Term and leave the Property in substantially the same condition as before the Association's use of the Property.

## **7. COMMERCIAL EXPLOITATION**

The City represents and warrants that it shall not directly or indirectly exploit or knowingly permit the exploitation by others of any rights belonging or granted to the Association under the terms of this Agreement or otherwise, including but not limited to, the Association's rights to and in the Championship. The terms "exploit" and "exploitation," as used herein, shall include but not be limited to any activity or matter which produces or is intended to produce revenue or any other consideration or advantage in any form.

## **8. REFERENCES TO THE ASSOCIATION**

A. Nothing contained in this Agreement shall constitute, or be deemed to constitute, an agreement or license by the Association to permit the City to use the Association's name or logo or any other trademark of the Association in any manner whatsoever without the express prior written consent of the Association which may be denied in its sole discretion.

B. Nothing contained in this Agreement shall constitute, or be deemed to constitute, an agreement or license by the City to permit the Association to use the City's name or logo or any other trademark of the City in any manner whatsoever without the express prior written consent of the City which may be denied in its sole discretion.

## **9. INSURANCE AND INDEMNIFICATION**

A. During the Term, the Association shall, at its own expense, carry adequate liability and property damage insurance for the benefit of the City and the Association and their respective directors, officers, employees, members and agents with respect to the Association's use of the Property as set forth in this Agreement. The insurance to be carried by the Association shall be placed with a good and solvent insurance carrier licensed to insure in the State of

Washington. The minimum aggregate liability and property damage per occurrence shall be no less than \$3,000,000, for any act or omission with respect to the service and/or items the Association supplied pursuant to this Agreement. The Association shall deliver a certificate of insurance to the City no later than June 1, 2015, showing such coverage and naming the City as an additional insured.

B. The Association shall indemnify, defend and hold harmless the City and its respective directors, officers, employees, members and agents (the "Indemnitee") from and against all claims, liabilities, losses, obligations, damages, accidents, occurrences, costs and expenses of every kind and nature (including reasonable attorney's fees and other costs of investigating and defending against such claims, liabilities, losses, obligations, damages, accidents, occurrences, costs and expenses) for any reason incurred by the Indemnitee by reason of any act or action (including failure to act) or thing whatsoever done, or any condition created in or about the Property during the Term arising from any act or omission of the Association or any of its agents or employees, except as may arise from the negligence of the City. The Association indemnification specifically excludes any act or action (including the failure to act) or thing whatsoever done, or any condition created in or about the Property during the Term arising from any act or omission of the City or any access to the Property by the City and/or guests of the City.

#### **10. ASSIGNMENT; SUBLETTING**

The Association shall not, without the City's prior written consent, which may be denied in its sole discretion (a) assign this Agreement; (b) sublet or grant concessions with respect to all or any part of the Property; (c) permit any other person or business to use all or any part of the Property for any purpose or (d) in any other way transfer, assign or allow any other person to succeed to any or all of the Association's rights under this Agreement. Furthermore, the City agrees that it shall not assign this Agreement to any other party without the express prior written approval of the Association.

#### **11. MISCELLANEOUS**

A. The Association in all respects shall be independent of the City. This Agreement shall not constitute or create a partnership, joint venture or agency relationship between the City and the Association.

B. No failure or delay on the part of either party in exercising any right, power or remedy hereunder shall operate as a waiver thereof, nor shall any single or partial exercise of any such right, power or remedy preclude any other or further exercise thereof or the exercise of any other right, power or remedy. The remedies provided for herein are cumulative and are not exclusive of any remedies that may be available to any party at law or in equity or otherwise.

C. This Agreement constitutes the entire understanding between the parties with respect to the subject matter of this Agreement and supersedes all prior understanding and/or agreements, whether written or oral, between the parties with respect to such subject matter.

D. This Agreement may be signed in any number of counterparts, each of which shall be an original, with the same effect as if the signatures thereto and hereto were upon the same instrument, and signatures on any counterpart delivered by facsimile transmission shall have the same effect as the original signatures.

E. This Agreement shall be governed by and construed in accordance with the laws of the State of Washington; provided, however, no ambiguity, if any, in this Agreement shall be interpreted against either party because such applicable party drafted any portion of this Agreement.

F. This Agreement may not be modified, altered or amended except by a writing of at least the same formality signed by both parties.

G. The agreements contained in Sections 2, 7, 8 and 11 shall survive and remain in full force and effect in accordance with their terms following any termination of this Agreement.

H. Formal notices between the parties shall be in writing addressed as follows:

If to the City:

John Caulfield  
City Manager  
City of Lakewood  
6000 Main Street Southwest, Lakewood, Washington 98499-5027

If to the Association:

Michael A. Butz  
Senior Managing Director,  
Open Championships and Association Relations  
United States Golf Association  
77 Liberty Corner Road  
Far Hills, New Jersey 07931

Copy to:

Chief Legal Officer  
United States Golf Association  
77 Liberty Corner Road  
Far Hills, New Jersey 07931

I. Except as otherwise expressly provided in this Agreement, all the terms, covenants, conditions and provisions of this Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective heirs, successors and assigns.

**IN WITNESS WHEREOF**, the parties hereto have caused this Agreement to be executed by their authorized representatives as of the day, month and year set forth above.

UNITED STATES GOLF ASSOCIATION

CITY OF LAKEWOOD

By: \_\_\_\_\_

Michael A. Butz  
Senior Managing Director  
Open Championships & Association Relations

By: \_\_\_\_\_

John J. Caulfield  
City Manager

Attest: \_\_\_\_\_

Alice M. Bush, MMC  
City Clerk

Approved as to form:

\_\_\_\_\_

Heidi Wachter  
City Attorney

**EXHIBIT A**

Use of Property:

- 1) The use of approximately 75 acres of grass surface to be used for parking located on the Property from Monday, June 15, 2015 through Sunday, June 21, 2015.
- 2) In the event of a playoff or postponement of the Championship, the use of approximately 50 acres of grass surface to be used for parking located on the Property on such day or days as necessary for such playoff or postponement of the Championship.
- 3) The use of the existing roadways and paved parking lots for shuttle bus ingress, egress and staging.

**DETAILED PARKING MAP TO BE FURNISHED AT A LATER DATE**

## Request for Taxpayer Identification Number and Certification

Give form to the  
 requester. Do not  
 send to the IRS.

Print or type See Specific Instructions on page 2.	Name (as shown on your income tax return) <b>City of Lakewood</b>	
	Business name, if different from above	
	Check appropriate box: <input type="checkbox"/> Individual/Sole proprietor <input type="checkbox"/> Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Limited liability company. Enter the tax classification (D=disregarded entity, C=corporation, P=partnership) ▶ ..... <input checked="" type="checkbox"/> Exempt payee <input type="checkbox"/> Other (see instructions) ▶	
	Address (number, street, and apt. or suite no.) <b>6000 Main Street SW</b>	Requester's name and address (optional)
	City, state, and ZIP code <b>Lakewood, WA 98499</b>	
List account number(s) here (optional)		

### Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on Line 1 to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

**Note.** If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Social security number
or
Employer identification number
<b>91                      1698185</b>

### Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
3. I am a U.S. citizen or other U.S. person (defined below).

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the Certification, but you must provide your correct TIN. See the instructions on page 4.

<b>Sign Here</b>	Signature of U.S. person ▶	Date ▶
------------------	----------------------------	--------

### General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

#### Purpose of Form

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

**Note.** If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

**Definition of a U.S. person.** For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

**Special rules for partnerships.** Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.

The person who gives Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States is in the following cases:

- The U.S. owner of a disregarded entity and not the entity,

# REQUEST FOR COUNCIL ACTION

<b>DATE ACTION IS REQUESTED</b> March 3, 2014	<b>TITLE:</b> Authorizing the execution of an agreement with Stewart MacNichols Harmell, Inc., for public defense services through January 31, 2015.	<b>TYPE OF ACTION:</b> ___ ORDINANCE NO. ___ RESOLUTION NO. <u>  x  </u> MOTION NO. 2014-13 ___ OTHER
<b>REVIEW:</b>	<b>ATTACHMENTS:</b> Contract	

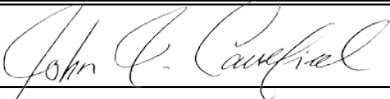
**SUBMITTED BY:** Adam Lincoln, Assistant to the City Manager

**RECOMMENDATION:** It is recommended that the City Council approve a contract with Stewart MacNichols Harmell, Inc., for public defense services through January 31, 2015.

**DISCUSSION:** The purpose of this report is to deliver the City Council with an update of the City’s public defense contract with the firm Stewart MacNichols Harmell, Inc. P.S. (formerly Stewart and Goss). The City has used this firm for public defense services since January 1, 1997. The City Manager asked for an update the City’s contract. The previous contract for public defense services expired in 2012 and the city has been operating without a contract throughout 2013 and into 2014. *(Continued on following page)*

**ALTERNATIVE(S):** . The City can provide for public defender services in a variety of ways and through any licensed attorney or firm. Stewart, Beall, MacNichols and Harmell, Inc., P.S. was originally selected through a competitive process and has extensive experience with Courts of Limited Jurisdiction and public defender work for suburban cities.

**FISCAL IMPACT:** . The updated contract includes a base rate of \$25,000 per month or \$300,000 per year plus an additional \$250 per case over 100 cases in any given month. In 2013 there were 8 months that exceeded 100 cases. Additionally, the City is adding several reporting requirements for Stewart MacNichols Harmell, Inc. P.S. so that we are more aptly monitoring the quality of services that the City receives. The reporting requirements will also allow the City to ensure that the Contractor’s clients are receiving proper representation. The term of the contract is set to expire at the end of January, 2015. The past contracts have been for one-year increments. *(Continued on following page)*

_____ Prepared by	 _____ City Manager Review
_____ Department Director	

**DISCUSSION:** The terms of the contract were determined by researching best practices within other local contracts, specifically the City of SeaTac, the City of Kent, and the City of Federal Way, Washington. SeaTac and Kent also utilize the services of Mr. Stewart's firm. The City also closely examined the recent rules regarding indigent defense provided by the Washington State Supreme Court and the court cases of *Wilbur v. Mt. Vernon* due to their potential impact on indigent defense contracting in Washington State.

Looking forward, the City will closely monitor the reports that are provided by the Contractor and will also be closely monitoring future rulings from the courts and State Legislature regarding indigent defense. As updates come forward the City will make sure that any subsequent indigent defense contracts include new rules and requirements so as to be compliant.

**FISCAL IMPACT:** The previous terms of the contract with the Contractor was an annual rate of \$201,000 with a formula to provide for funding should the case load exceed an agreed-upon amount for the Contractor in a given quarter.

- 2013 the City paid \$222,422
- 2012 the City paid \$232,125
- 2011 the City paid \$228,554

## **A. AGREEMENT FOR INDIGENT DEFENSE SERVICES**

This Agreement (“Agreement”) is entered into between the City of Lakewood, a Washington municipal Corporation, (“City”) and Stewart MacNichols Harmell, Inc. P.S., a Washington professional services corporation, (“Contractor”).

### **I. DEFINITIONS**

- A. Attorney. Attorney shall mean attorneys working for the law firm of Stewart MacNichols Harmell, Inc. P.S., and, where appropriate, shall include Rule 9 interns.
- B. Contractor. Contractor shall mean the law firm of Stewart MacNichols Harmell, Inc. P.S., and shall mean each attorney working for the Contractor.
- C. Court. Court shall mean the Lakewood, University Place and Steilacoom Municipal Courts, all of which are held in Lakewood.
- D. Defendant. Defendant shall mean a person charged with a misdemeanor or gross misdemeanor offense that is filed by the City into Court, and for whom the Contractor must provide services pursuant to Section III of this Agreement.

### **II. DURATION OF AGREEMENT**

This Agreement shall terminate on January 31, 2015 unless extended in writing by the parties for an additional one-year term. The parties acknowledge that the Washington Supreme Court will be setting specific requirements concerning indigent defense effective January 1, 2015. Should this Agreement be extended the parties agree that they will negotiate in good faith any changes necessary to ensure compliance with these requirements.

### **III. QUALIFICATIONS OF CONTRACTOR ATTORNEYS - TRAINING**

All attorneys employed by Contractor for the purposes of providing the services called for in this contract shall, at a minimum, satisfy the minimum qualifications to practice law as established by the Washington State Supreme Court; be familiar with and follow the statutes, court rules, case law and constitutional law applicable to misdemeanor criminal defense work in the state of Washington; be familiar with and abide by Washington’s Rules of Professional Conduct; be familiar with the Performance Guidelines for Criminal Defense Representation approved by the Washington State Bar Association on June 3, 2011; be familiar with the consequences to each particular defendant of any conviction or adjudication including but not limited to jail time, financial penalties, restitution, mental health or drug and alcohol treatment obligations, license suspensions, and immigration or civil commitment implications; be familiar with mental health and substance abuse issues applicable to each defendant; be able to recognize the need for expert services including but not limited to investigators; and be able to satisfy the terms and conditions of this Agreement. A supervising attorney employed by Contractor with a minimum of seven years of experience shall meet with each attorney assigned to this contract on a quarterly basis to ensure compliance with the terms of this agreement.

#### **IV. QUALITY OF REPRESENTATION**

Contractor represents and warrants that attorneys and Rule 9 Interns used to perform services under this Agreement, have the requisite training, skill and experience necessary to provide the services described herein and are appropriately accredited and licensed by all applicable agencies and governmental entities. Contractor shall provide services in a professional and skilled manner consistent with Washington's Rules of Professional Conduct, applicable case law, the Constitutions of the United States and Washington, and the court rules that define the duties of counsel and the rights of defendants. Contractor shall be familiar with the Performance Guidelines for Criminal Defense Representation approved by the Washington State Bar Association on June 3, 2011, and any Standards adopted by the City and/or the Court, including Chapter 10.101 RCW and Standard 14.1 of the Washington State Supreme Court Standards for Indigent Defense issued on September 7, 2012. At all times during the representation of a defendant, the Contractor's primary responsibility shall be to protect the interests of the defendant.

#### **V. SCOPE OF WORK AND DUTIES OF CONTRACTOR**

A. Criminal Defense Representation – To Whom Provided. Except in cases in which a conflict of interest exists, Contractor shall provide criminal defense representation to the following:

1. All defendants who are charged with a criminal offense which falls within the jurisdiction of the Court, and for which the Contractor has been appointed by the Court as attorney of record pursuant to the Court's determination of indigence of the defendant.

2. All suspects who are permitted access to a public defender while detained pursuant to an investigation for the offenses of driving under the influence (RCW 46.61.502), driving under twenty-one consuming alcohol (RCW 46.61.503) or physical control of a vehicle under the influence (RCW 46.61.504) for the purposes of consulting with the Contractor prior to deciding whether to provide a sample of breath or blood.

3. All defendants who are not represented by private counsel and who appear for arraignment in the Court.

4. All defendants who, while in the custody of the jail facility, are not represented by private or conflict counsel, who appear before the Court. This also includes defendants appearing before the Court for first appearance/bail hearings

5. Contractor shall staff this contract with no less than three attorneys and will be able to provide additional attorneys as needed based on caseload or factors impacting quality of representation.

B. Provisional and Temporary Appointments. Contractor shall provide representation of defendants at arraignment and during in-custody hearings despite the fact that Contractor may only be provisionally or temporarily appointed to represent the defendants at arraignment and

during the in-custody hearings; provided, that in the event a defendant wishes to enter a plea at arraignment, the Contractor shall request that the court accept the plea only after the defendant is appointed to the Contractor and/or the defendant waives the right to an attorney in manner acceptable to the court.

C. Pre-filing Representation.

Contractor shall be available 24 hours per day, seven days per week, by telephone for the purposes of providing representation to suspects or defendants who are in custody and under investigation for any misdemeanor or gross misdemeanor. Contractor shall provide the Lakewood and any contracting cities Police departments with telephone numbers of its attorneys that provide direct access to the attorneys, and shall keep such telephone numbers up to date. Contractor may designate times in which specific attorneys may be reached, and shall provide the numbers of alternate attorneys if the designated attorney cannot be reached.

**VI. DEFENDANT ACCESS TO CONTRACTOR**

A. Contact Prior to Court Hearings. Contractor shall make reasonable effort to confer with defendants about cases prior to court hearings, and Contractor shall be available for office consult.

B. Toll Free Calls. Defendants shall be provided access to the Contractor by means of a toll-free local call from a Lakewood telephone number made available by the Contractor. Currently Contractor's toll free number is 1-800-547-8639

C. Time to Respond. Contractor shall respond to defendant inquiries within a reasonable time to ensure the effective assistance of counsel, whether such inquiries are received by letter, telephone, email, or otherwise.

D. Local Office Required. City shall provide space in City Hall for confidential office consultation between Contractor and Defendant. Contractor shall maintain scheduled time at this location for the purpose of consultation and shall when practical meet with the clients either in person or by phone within 3 business days of appointment.

E. At the earliest reasonable time during the representation the contractor will go over with each defendant the following information:

- The Elements of Offense
- The Presumption of Innocence
- The Prosecution's Burden to Prove Each Element
- The Prosecution's Burden to Prove Each Element Beyond a Reasonable Doubt
- Right to Jury Trial
- The Right to a Speedy Trial
- The Right to Present Defense
- That it is Solely Client's Decision to Enter Guilty Plea or Proceed to Trial
- The Maximum Penalty and Mandatory Minimum Penalty

-Any Witness or Other Investigation Issues that Needs to be Addressed

At this initial meeting Contractor shall also

- Assess each Client's Ability to Understand English and Need for an Interpreter
- Assess each Client's Competency
- Assess each Client's Literacy
- Assess each Client's Citizenship and any Immigration Concerns
- Provide Contact Information for SMH and Assigned Attorney

F. Availability for and Contact with In-Custody Defendants. Contractor shall evaluate the cases of all appointed defendants in the custody of the jail facility, and shall meet with in-custody defendants for the purpose of consultation as required for effective representation, and shall, during the representation, go over with each defendant the information set forth in Article VI, section E of this Agreement.

## **VII. APPOINTMENT OF PUBLIC DEFENDER**

A. Appointment. Screening to determine eligibility for legal representation at public expense will be provided by the Court. Contractor shall be provided written notice of the name, address and phone number of each appointed Defendant, together with the charge and cause number within a reasonable time after determination of eligibility. Receipt of written notice shall constitute appointment to provide legal service to such appointed Defendants. In addition, the Lakewood Municipal Court Judge may order direct appointments of defendants in open court.

B. Case Defined. A case is defined as the filing of a document with the court naming a person as defendant, to which an attorney is appointed by the court in order to provide representation. Appointment of Contractor to a case includes all criminal charges related to a single incident filed against a defendant. Such appointment constitutes appointment to one case regardless of the number of charges filed based on the incident.

C. Complexity. If any particular case, due to either the nature of the charge(s) or incident upon which the charges are based or due to the volume of charges pending against the defendant, is beyond the standard contemplated by the parties in reaching this agreement Contractor is to notify the City of such concern immediately through the Contract Administrator and resolve any need for additional resources required to provide quality representation. Where based upon the attorneys experience a particular case requires the need of the services of an investigator, an expert witness or interpreter services beyond those provided in court, Contractor shall petition the court for funding of such services.

## **VIII. CITY CONTRACT ADMINISTRATOR- CONTRACT OVERSIGHT**

A. This agreement shall be managed and monitored by the Finance and Administrative Services Department as determined by the City Manager. All notices and other written documentation shall be sent to the parties at the following addresses unless otherwise requested in writing:

City of Lakewood:

Contractor:

Assistant City Manager  
Finance & Administrative Services  
City of Lakewood  
6000 Main Street SW  
Lakewood, WA 98498

Ken Harmell  
Stewart MacNichols Harmell, Inc. P.S.  
655 West Smith Street, Suite 210  
Kent, WA 98032

B. Contractor shall maintain a case reporting and case management information system and shall submit to the Assistant City Manager of Finance and Administrative Services on a monthly basis or as otherwise requested the following reports as a condition of payment:

1. Reports regarding caseload, which shall contain the following information:
  - i. The number of cases to which the Contractor was appointed
  - ii. The names of defendants to which the Contractor was appointed
  - iii. The case number
  - iv. The date of appointment
  - v. The charge(s) filed against the defendant
  - vi. The number of appellate level cases pending
2. Quarterly Reports. Beginning with Contractor's July 2014 billing to City, Contractor will submit quarterly reports which will include:
  - i. The number of appellate cases filed during the preceding quarter
  - ii. The average number of cases appointed per full time attorney equivalent by Contractor over the reporting period
  - iii. The number of cases each attorney has been assigned during the preceding quarter
  - iv. The number of cases each attorney has been assigned year to date
  - v. The supervising attorney employed by the Contractor shall randomly select ten files assigned to each attorney providing services under this contract during the preceding three months. For each of these ten files Contractor will provide evidence to the Assistant City Manager of Finance and Administrative Services that Contractor is in compliance with its duties pursuant to Article VI, Sections E and F of this Agreement.
3. Contractor shall have no obligation to disclose information to the City that would operate to compromise any attorney-client privilege when providing these reports.

**IX. TERMINATION**

A. For Cause. The City or the Contractor may terminate this Agreement immediately in the event the other party breaches the Agreement and such breach is not corrected to the reasonable

satisfaction of the injured party in a timely manner after notice of breach has been provided to the other party. Each and every term of this Agreement is material. The failure of any party to comply with any term of this Agreement shall constitute a breach of this Agreement.

B. For Reasons Beyond Control of Parties. Either party may terminate this Agreement without recourse by the other where performance is rendered impossible or impracticable for reasons beyond such party's reasonable control such as, but not limited to, acts of nature; war or warlike operations; civil commotion; riot; labor dispute including strike, walkout, or lockout; sabotage; or superior governmental regulation or control.

C. Without Cause. Either party may terminate this Agreement at any time without cause upon giving the non-terminating party not less than one hundred eighty (180) days prior written notice

D. Contractor Responsibility Upon Termination. Upon termination or expiration of this Agreement without renewal or a replacement contract with the Contractor, Contractor shall, except as may be otherwise provided by law or applicable court rule or court order, be relieved of all responsibility to represent persons under the terms of this Agreement. Provided that, upon receipt of written notice from the City of such termination or expiration, Contractor shall work cooperatively in good faith with the City, and any law firm or attorneys retained by the City to provide indigent defense services ("Successor Attorneys"), to identify for transfer to the Successor Attorney any and all cases anticipated to be open at the time of termination or expiration to of this Agreement. Contractor shall work in good faith to ensure that all files and related materials are timely transferred to the Successor Attorneys upon termination or expiration. The city and Contractor may negotiate in good faith for additional compensation for continued representation on any and/or all open cases.

## **X. PROOF OF LIABILITY INSURANCE**

Professional Liability Coverage. During the term of the Contract, the Attorney shall have professional liability coverage in a minimum amount of \$1,000,000 per claim and \$1,000,000 in general aggregate covering Attorney and Attorney's agents and employees providing services under this Agreement. Proof of this coverage must be provided to the City prior mutual acceptance of this contract.

## **XI. INDEMNIFICATION**

Contractor shall indemnify, defend, and hold the City, its elected officials, officers, and employees harmless from any and all claims whatsoever arising from the performance of the Contractor's obligations pursuant to this Agreement, including but not limited to claims arising out of the errors and omissions of the Contractor relating to the representation or lack of representation of clients, and/or by reason of accident, injury, or death caused to any persons or property of any kind occurring during the performance or lack thereof of the work required by this Agreement, or traveling to or from any place to perform the work required by this Agreement, except to the extent they are caused by the sole negligence of the City. The failure of the Contractor to carry insurance in a quantity sufficient to defend a claim or lawsuit or cover

any judgment that results shall not operate to limit the Contractor's indemnification or defense of the City. This indemnification section shall survive the expiration or termination of this Agreement.

## **XII. COMPENSATION**

- A. Payment for Services. The Contractor shall be compensated by the City for the services performed by the Contractor at the rate of Twenty Five Thousand Dollars (\$25,000) each month. Except as otherwise provided herein, this compensation shall include, but is not limited to, compensation of Contractor for pre-filing representation; coverage of arraignments, pretrials, motions, trials, sentencing, telephonic bail hearings, and review, revocation & probation hearings; all necessary preparation and hearings to resolve the issue(s) underlying a motion to revoke probation; and, all overhead, costs and expenses of Attorney, except as otherwise set forth herein, and shall be Attorney's sole compensation. All compensation is inclusive of administrative costs as set forth in Standard 5.2 of the Washington State Supreme Court Standards for Indigent Defense issued on September 7, 2012.
- B. In any month where the Contractor is appointed to more than one hundred (100) cases, the Contractor shall be compensated at the rate of Two Hundred and Fifty Dollars (\$250.00) per appointment over one hundred cases.
- C. There shall be additional compensation at the rate of Seven Hundred and Fifty Dollars (\$750.00) for each appeal that is filed.
- D. Billing. The Contractor shall bill the City, in care of the City's Finance Department no later than the 15<sup>th</sup> day of each month. In the event that notice of an appointment by the Court was not given by the Court or was not received by the Contractor prior to Contractor appearing on behalf of the indigent defendant, the appointment will be counted for billing and compensation purposes as having been made at the time the court entered a record of the appointment on the docket. In the event that an adjustment to the billing for that month is required because the number of appointments exceeded, or will exceed, 100, the Contractor shall either separately, or during the next billing cycle, submit an invoice back-billing the City for the adjusted compensation amount.
- E. Payment. The city shall make payments within 30 days of receipt of Contractors bill.
- F. Costs: The city agrees to reimburse the Contractor for all reasonable costs associated with obtaining and transcribing trial court records for appeal purposes. The city further agrees to reimburse the Contractor for all costs associated with retaining experts/investigators and/or interpreters to the extent they are approved by the court.

## **XIII. ASSIGNMENT PROHIBITED**

No assignment or transfer of this Agreement or of any interest in this Agreement shall be made by either of the parties, without prior written consent of the non-assigning party.

#### **XIV. AGREEMENT APPLICABLE TO ALL EMPLOYEES AND VOLUNTEERS**

The Performance Obligations of this Agreement shall apply to all persons who are employed by, or who volunteer for, the Contractor, including but not limited to attorneys, interns, paralegals, office assistants, secretaries, and investigators. Any other provisions apply to the Contractor and its shareholders and/or partners.

#### **XV. STATUS OF CONTRACTOR AS INDEPENDENT CONTRACTOR AND NOT EMPLOYEE**

This Agreement calls for the performance of the services of the Contractor as an independent contractor and Contractor will not be considered an employee of the City for any purpose. Contractor shall secure at its own expense and be responsible for any and all payment of income tax, social security, state disability insurance compensation, unemployment compensation, worker's compensation, and all other payroll deductions for the Contractor and its officers, agents, and employees and the costs of all professional or business licenses in connection with the services to be performed hereunder. Contractor shall be solely responsible for any and all claims or lawsuits filed against Contractor by personnel employed by the Attorney related to the conditions or terms of employment by the Contractor, and the Contractor shall defend, indemnify, and hold harmless the City and its employees and officers from any such claims or lawsuits. Contractor further agrees that its employees are not considered employees of the City for the purposes of participating in any state or federal program, including but not limited to the retirement program provided by the Washington Department of Retirement Services, and in the event that a claim is made to the contrary by any employee or volunteer of the Contractor, Contractor shall defend, indemnify, and hold harmless the City and its employees and officers from any such claims or lawsuits and shall pay all awards ordered against the City for such claims or lawsuits.

#### **XVI. ADDITIONAL SERVICES**

Contractor may be requested to perform additional services beyond the original scope of services as defined in section 1 of this Agreement. Such work will be undertaken only upon written authorization of the City based upon an agreed amount of compensation.

#### **XVII. ENTIRE AGREEMENT – AMENDMENTS**

This instrument contains the entire Agreement between the parties for the contemplated work and services to commence March 1, 2014, and it may not be enlarged, modified, altered, or amended except in writing signed and endorsed by the parties.

#### **XVIII. DUPLICATE ORIGINALS**

This Agreement is executed in duplicate originals.

**XIX. EFFECTIVE DATE**

The terms of this Agreement shall take effect on March 1, 2014.

CITY:

**City of Lakewood**

ATTORNEY:

**Stewart MacNichols  
Harmell, Inc., P.S.**

\_\_\_\_\_  
Print Name: \_\_\_\_\_  
Title: City Manager  
Dated: \_\_\_\_\_

\_\_\_\_\_  
Print Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Dated: \_\_\_\_\_

APPROVED AS TO FORM:

\_\_\_\_\_

DRAFT

# REQUEST FOR COUNCIL ACTION

<b>DATE ACTION IS REQUESTED:</b> March 3, 2014	<b>TITLE:</b> Approving the replacement of computers, monitors and purchase of Microsoft Office licenses.	<b>TYPE OF ACTION:</b>  ORDINANCE NO.  RESOLUTION NO.  MOTION NO. 2014-14  OTHER
<b>REVIEW:</b> February 24, 2014 (Information Technology Assessment Update)	<b>ATTACHMENTS:</b>  Computer Replacement List	

**SUBMITTED BY:** Tho Kraus, Assistant City Manager/Administrative Services

**RECOMMENDATION:** It is recommended that the City Council approve the request to replace 160 computers that are currently on Windows XP to computers that will use the Windows 7 operating system, replace 20 monitors as needed, and purchase 55 Microsoft Office licenses with software assurance (which allows for Office upgrades at no additional cost and would be less than outright purchase of new licenses over time).

**DISCUSSION:** (see following page)

**ALTERNATIVE(S):** The implications of not replacing these computers would result in potential increased vulnerability to security exploits and computer hacks. Additionally, from a user perspective, employee productivity would be severely hampered, for example, due to the slower performance of the older Windows XP computers, and software compatibility issues. Currently, employees have a mix of Office 2003 and Office 2010. Staff communicating with business partners and outside agencies are currently experiencing challenges and frustration with the older version of the software due to the inability to share files effectively.

**FISCAL IMPACT:** \$337,742 one-time expenditure in 2014. Proposed funding source is General Fund, pending further review of other potential sources such as seizure funds for Police Department replacements that meet seizure spending criteria. Annual ongoing cost of Microsoft Office and operating system license fees will be reviewed as part of the 2015/16 Biennial Budget process.

Tho Kraus _____ Prepared by	 _____ City Manager Review
Tho Kraus _____ Department Director	

**DISCUSSION (continued):** Microsoft security updates/support for Windows XP operating system will end April 8, 2014. The IT industry expects a large amount of security exploits and computer hacks to be released after that date against which we will have no defense other than the antivirus and web filtering tools that we currently use. In addition, the problem posed by Microsoft no longer supporting or patching Windows XP after April 8, 2014, other software manufacturers have already started to phase out support or simply no longer support their programs on computers running Windows XP.

Any applications, services, and information systems containing software or components that are used to access CJIS (Criminal Justice Information System) may be affected by software flaws and potential vulnerabilities. The City must ensure prompt installation of newly released security relevant patches, service packs and hot fixes. If the capability of this is lost due to a product reaching end of life, it would be a finding in an audit.

Included in the 160 replacement computer request are: 16 replacement computers for the training room located at City Hall and 12 Senior Center lab computers used for software training for the senior community. If both of these programs continue to be in place, it is recommended that these computers also be replaced due to the vulnerability they may present to the network.

Compute Replacement List									
Asset	Computer name	User	Current PC		Model	Replacement PC Type	Priority	Estimated Cost	
I02531	ABUSH1	ABUSH	Desktop	Dell	OptiPlex 745	Desktop	1	\$965	
I02140	Contract atty PC	Contract atty	Desktop	Dell	OptiPlex 745	Desktop	1	\$965	
I02145	CWRIGHT1	CWRIGHT	Desktop	Dell	OptiPlex 745	Desktop	1	\$965	
I02496	Intern PC	intern	Desktop	Dell	OptiPlex 745	Desktop	1	\$965	
I01796	JBAGLEY1	JBAGLEY	Desktop	Dell	OptiPlex GX620	Desktop	1	\$965	
I02146	KDISEND	Contract atty	Desktop	Dell	OptiPlex 745	Desktop	1	\$965	
I02159	LEGALOA2	intern	Desktop	Dell	OptiPlex 745	Desktop	1	\$965	
I01798	MBEALERWIN	MBEALERWIN	Desktop	Dell	OptiPlex GX620	Desktop	1	\$965	
I02144	MPEMMONS	MPEMMONS	Desktop	Dell	OptiPlex 745	Desktop	1	\$965	
I01871	PARALEGAL1	M. Bowie	Desktop	Dell	OptiPlex GX620	Desktop	1	\$965	
I03616	PBATTERSBY1	was P. Battersby's PC	Desktop	Dell	OptiPlex 755	Desktop	1	\$965	
I02802	RECORDSPC	basement	Desktop	Dell	OptiPlex 745	Desktop	1	\$965	
I03618	RSLAUGENHOUP1	RSLAUGENHOUP	Desktop	Dell	OptiPlex 755	Desktop	1	\$965	
I02143	TBOWEN	TBOWEN	Desktop	Dell	OptiPlex 745	Desktop	1	\$965	
I02724	NB-LEGAL	legal laptop	Laptop	Dell	Latitude D630	Laptop	1	\$1,200	
I02157	MKASER	MKASER	Desktop	Dell	OptiPlex 745	Laptop w/Dock, 2 Monitors	1	\$1,757	
I02141	ABOOKER1	ABOOKER	Desktop	Dell	OptiPlex 745	Laptop w/Dock, 2 monitors	1	\$1,757	
I02137	HWACHTER	HWACHTER	Desktop	Dell	OptiPlex 745	Laptop w/Dock, Aircard	1	\$1,341	
<b>Legal Department</b>							<b># of PC's</b>	<b>18</b>	<b>\$19,565</b>
I05014	COURTROOM1	Main courtroom	Desktop	Dell	OptiPlex 760	Desktop	1	\$965	
I05321	COURTSFC1	Courts front counter	Desktop	Dell	OptiPlex 780	Desktop	1	\$965	
I05327	COURTSFC2	Courts front counter	Desktop	Dell	OptiPlex 780	Desktop	1	\$965	
I03612	DJONES2	DJONES	Desktop	Dell	OptiPlex 755	Desktop	1	\$965	
I03614	DKNOEDLER	DKNOEDLER	Desktop	Dell	OptiPlex 755	Desktop	1	\$965	
I02345	ECRUZ	ECRUZ	Desktop	Dell	OptiPlex 745	Desktop	1	\$965	
I05575	EHIDALGO2	EHIDALGO	Desktop	Dell	OptiPlex 780	Desktop	1	\$965	
I05329	GDAPPING	GDAPPING	Desktop	Dell	OptiPlex 780	Desktop	1	\$965	
I05549	JMATTHEWS1	JMATTHEWS	Desktop	Dell	OptiPlex 780	Desktop	1	\$965	
I02876	JUDGE1	JUDGE	Desktop	Dell	OptiPlex 755	Desktop	1	\$965	
I05080	PROTEM	ProTem judge	Desktop	Dell	OptiPlex 780	Desktop	1	\$965	
I05319	SCLARK1	SCLARK	Desktop	Dell	OptiPlex 780	Desktop	1	\$965	

Asset	Computer name	User	Current PC	Model	Replacement PC Type	Priority	Estimated Cost	
I05343	TZANOTELLI1	TZANOTELLI	Desktop	Dell	Optiplex 780	Desktop	\$965	
I03610	WMORRISETTE1	WMORRISETTE	Desktop	Dell	OptiPlex 755	Desktop	\$965	
I02499	WORKROOM2	shared	Desktop	Dell	OptiPlex 745	Desktop	\$965	
<b>Municipal Court</b>						<b># of PC's</b>	<b>15</b>	<b>\$14,475</b>
I03373	NB-PDSPARERL	TBD	Ruggedized Laptop	Panasonic	CF-30FADAXAM	Ruggedized Laptop	\$4,385	
00884	NB-AESTES	AESTES	Ruggedized Laptop	Panasonic	CF-30FADAXAM	Ruggedized Laptop w/Dock, Auto Adaptor	\$4,956	
00769	NB-AGILDEHAUS	AGILDEHAUS	Ruggedized Laptop	Panasonic	CF-30FADAXAM	Ruggedized Laptop w/Dock, Auto Adaptor	\$4,956	
00784	NB-BMATHIES	BMATHIES	Ruggedized Laptop	Panasonic	CF-30FADAXAM	Ruggedized Laptop w/Dock, Auto Adaptor	\$4,956	
00780	NB-CBUCK	CBUCK	Ruggedized Laptop	Panasonic	CF-30FADAXAM	Ruggedized Laptop w/Dock, Auto Adaptor	\$4,956	
00731	NB-CPORCHE	CPORCHE	Ruggedized Laptop	Panasonic	CF-30FADAXAM	Ruggedized Laptop w/Dock, Auto Adaptor	\$4,956	
00751	NB-CWESTBY	CWESTBY	Ruggedized Laptop	Panasonic	CF-30FADAXAM	Ruggedized Laptop w/Dock, Auto Adaptor	\$4,956	
00876	NB-DCROMMES	DCROMMES	Ruggedized Laptop	Panasonic	CF-30FADAXAM	Ruggedized Laptop w/Dock, Auto Adaptor	\$4,956	
00893	NB-JANDERSON1	JANDERSON	Ruggedized Laptop	Panasonic	CF-30FADAXAM	Ruggedized Laptop w/Dock, Auto Adaptor	\$4,956	
00778	NB-JCARROLL	JCARROLL	Ruggedized Laptop	Panasonic	CF-30FADAXAM	Ruggedized Laptop w/Dock, Auto Adaptor	\$4,956	
00696	NB-JHALL	JHALL	Ruggedized Laptop	Panasonic	CF-30FADAXAM	Ruggedized Laptop w/Dock, Auto Adaptor	\$4,956	
00886	NB-KCZULEGER	KCZULEGER	Ruggedized Laptop	Panasonic	CF-30FADAXAM	Ruggedized Laptop w/Dock, Auto Adaptor	\$4,956	
00690	NB-MBROWN	MBROWN	Ruggedized Laptop	Panasonic	CF-30FADAXAM	Ruggedized Laptop w/Dock, Auto Adaptor	\$4,956	
00776	NB-MHECTOR	MHECTOR	Ruggedized Laptop	Panasonic	CF-30FADAXAM	Ruggedized Laptop w/Dock, Auto Adaptor	\$4,956	
00721	NB-MRUSSELL	MRUSSELL	Ruggedized Laptop	Panasonic	CF-30FADAXAM	Ruggedized Laptop w/Dock, Auto Adaptor	\$4,956	
00652	NB-PDNEWHIRE	NEWHIRE	Ruggedized Laptop	Panasonic	CF-30FADAXAM	Ruggedized Laptop w/Dock, Auto Adaptor	\$4,956	

Asset	Computer name	User	Current PC	Model	Replacement PC Type	Priority	Estimated Cost	
00686	NB-PDNEWHIRE	NEWHIRE	Ruggedized Laptop	Panasonic	CF-30FADAXAM	Ruggedized Laptop w/Dock, Auto Adaptor	1	\$4,956
00870	NB-PDRESERVE	PDRESERVE shared laptop	Ruggedized Laptop	Panasonic	CF-30FADAXAM	Ruggedized Laptop w/Dock, Auto Adaptor	1	\$4,956
00678	NB-REVANS	REVANS	Ruggedized Laptop	Panasonic	CF-30FADAXAM	Ruggedized Laptop w/Dock, Auto Adaptor	1	\$4,956
00657	NB-SMCLAMORE	SMCLAMORE	Ruggedized Laptop	Panasonic	CF-30FADAXAM	Ruggedized Laptop w/Dock, Auto Adaptor	1	\$4,956
00747	NB-SPARR	SPARR	Ruggedized Laptop	Panasonic	CF-30FADAXAM	Ruggedized Laptop w/Dock, Auto Adaptor	1	\$4,956
00655	NB-TBORCHARDT	TBORCHARDT	Ruggedized Laptop	Panasonic	CF-30FADAXAM	Ruggedized Laptop w/Dock, Auto Adaptor	1	\$4,956
00707	NB-TSTEWART	TSTEWART	Ruggedized Laptop	Panasonic	CF-30FADAXAM	Ruggedized Laptop w/Dock, Auto Adaptor	1	\$4,956
I03379	NB-VSIVANKEO1	VSIVANKEO	Ruggedized Laptop	Panasonic	CF-30FADAXAM	Ruggedized Laptop w/Dock, Auto Adaptor	1	\$4,956
00653	NB-PDSPARES	TBD	Ruggedized Laptop	Panasonic	CF-30FADAXAM	Semi-Ruggedized Laptop	1	\$2,611
00680	NB-BEGGLESTON	BEGGLESTON	Ruggedized Laptop	Panasonic	CF-30FADAXAM	Semi-Ruggedized w/Dock, Auto Adaptor	1	\$3,035
I03375	NB-BJOHNSON	BJOHNSON	Ruggedized Laptop	Panasonic	CF-30FADAXAM	Semi-Ruggedized w/Dock, Auto Adaptor	1	\$3,035
00878	NB-DGUTTU	DGUTTU	Ruggedized Laptop	Panasonic	CF-30FADAXAM	Semi-Ruggedized w/Dock, Auto Adaptor	1	\$3,035
00866	NB-DMCGINNIS	DMCGINNIS	Ruggedized Laptop	Panasonic	CF-30FADAXAM	Semi-Ruggedized w/Dock, Auto Adaptor	1	\$3,035
00763	NB-DSALE	DSALE	Ruggedized Laptop	Panasonic	CF-30FADAXAM	Semi-Ruggedized w/Dock, Auto Adaptor	1	\$3,035
00862	NB-GCONELLY1	GCONELLY	Ruggedized Laptop	Panasonic	CF-30FADAXAM	Semi-Ruggedized w/Dock, Auto Adaptor	1	\$3,035
00723	NB-HHOFFMAN	HHOFFMAN	Ruggedized Laptop	Panasonic	CF-30FADAXAM	Semi-Ruggedized w/Dock, Auto Adaptor	1	\$3,035
00757	NB-JALWINE	JALWINE	Ruggedized Laptop	Panasonic	CF-30FADAXAM	Semi-Ruggedized w/Dock, Auto Adaptor	1	\$3,035
00692	NB-JLOFLAND	JLOFLAND	Ruggedized Laptop	Panasonic	CF-30FADAXAM	Semi-Ruggedized w/Dock, Auto Adaptor	1	\$3,035
00880	NB-JPAYNTER	JPAYNTER	Ruggedized Laptop	Panasonic	CF-30FADAXAM	Semi-Ruggedized w/Dock, Auto Adaptor	1	\$3,035

Asset	Computer name	User	Current PC	Model	Replacement PC Type	Priority	Estimated Cost	
00749	NB-KHENSON	KHENSON	Ruggedized Laptop	Panasonic	CF-30FADAXAM	Semi-Ruggedized w/Dock, Auto Adaptor	1	\$3,035
00782	NB-KHOLMES	KHOLMES	Ruggedized Laptop	Panasonic	CF-30FADAXAM	Semi-Ruggedized w/Dock, Auto Adaptor	1	\$3,035
00868	NB-KMCCLURE	KMCCLURE	Ruggedized Laptop	Panasonic	CF-30FADAXAM	Semi-Ruggedized w/Dock, Auto Adaptor	1	\$3,035
00733	NB-LBUNTON	LBUNTON	Ruggedized Laptop	Panasonic	CF-30FADAXAM	Semi-Ruggedized w/Dock, Auto Adaptor	1	\$3,035
00863	NB-MMILLER	MMILLER	Ruggedized Laptop	Panasonic	CF-30FADAXAM	Semi-Ruggedized w/Dock, Auto Adaptor	1	\$3,035
00676	NB-NDIER	NDIER	Ruggedized Laptop	Panasonic	CF-30FADAXAM	Semi-Ruggedized w/Dock, Auto Adaptor	1	\$3,035
00725	NB-PJOHNSON	PJOHNSON	Ruggedized Laptop	Panasonic	CF-30FADAXAM	Semi-Ruggedized w/Dock, Auto Adaptor	1	\$3,035
00759	NB-RBARNARD	RBARNARD	Ruggedized Laptop	Panasonic	CF-30FADAXAM	Semi-Ruggedized w/Dock, Auto Adaptor	1	\$3,035
00737	NB-RHALL	RHALL	Ruggedized Laptop	Panasonic	CF-30FADAXAM	Semi-Ruggedized w/Dock, Auto Adaptor	1	\$3,035
00765	NB-RLARSON	RLARSON	Ruggedized Laptop	Panasonic	CF-30FADAXAM	Semi-Ruggedized w/Dock, Auto Adaptor	1	\$3,035
00729	NB-RPUNZALAN	RPUNZALAN	Ruggedized Laptop	Panasonic	CF-30FADAXAM	Semi-Ruggedized w/Dock, Auto Adaptor	1	\$3,035
00761	NB-TJORDAN	TJORDAN	Ruggedized Laptop	Panasonic	CF-30FADAXAM	Semi-Ruggedized w/Dock, Auto Adaptor	1	\$3,035
<b>Police</b>						<b># of PC's</b>	<b>47</b>	<b>\$187,754</b>
I02138	LEGALOA3	C. Badger (ECC)	Desktop	Dell	OptiPlex 745	Desktop	1	\$965
<b>Emergency Management</b>						<b># of PC's</b>	<b>1</b>	<b>\$965</b>
I01860	GROSSI (PW HVAC)	HVAC program	Desktop	Dell	OptiPlex GX620	Desktop	1	\$965
<b>City Manager</b>						<b># of PC's</b>	<b>2</b>	<b>\$2,165</b>
I05079	JCAULFIELD	JCAULFIELD	Desktop	Dell	Optiplex 760	Desktop	2	\$965
I03389	NB-JCAULFIELD	Caulfield laptop	Laptop	Dell	Latitude D630	Laptop	2	\$1,200
I01873	ABILDERBACK2	ComDev needed	Desktop	Dell	OptiPlex GX620	Desktop	2	\$965
I02866	BJORGENSON	BJORGENSON	Desktop	Dell	OptiPlex 755	Desktop	2	\$965
I02346	CDFC5	shared permit counter	Desktop	Dell	OptiPlex 745	Desktop	2	\$965
I02804	JGUMM	JGUMM	Desktop	Dell	OptiPlex 745	Desktop	2	\$965
I02530	MLARKIN	MLARKIN	Desktop	Dell	OptiPlex 745	Desktop	2	\$965

Asset	Computer name	User	Current PC	Model	Replacement PC Type	Priority	Estimated Cost	
I03608	MNELSON1	MNELSON	Desktop	Dell	OptiPlex 755	Desktop	\$965	
I05532	SVUKOVICH1	SVUKOVICH	Desktop	Dell	Optiplex 780	Desktop	\$965	
I04986	NB-DPRICE1	DPRICE	Laptop	Dell	Latitude E6400	Laptop w/Dock	\$1,341	
I04987	NB-RRICHARDS2	RRICHARDS	Laptop	Dell	Latitude E6400	Laptop w/Dock	\$1,341	
		Ron Baer	Desktop			Laptop w/Dock	\$1,341	
I02177	DBUGHER	DBUGHER	Desktop	Dell	OptiPlex 745	Laptop w/Dock, 2 Monitors, Aircard	\$1,757	
<b>Community Development</b>						<b># of PC's</b>	<b>11</b>	<b>\$12,536</b>
I02348	CHAMBERSPC	Council Chambers	Desktop	Dell	OptiPlex 745	Desktop	\$965	
I05097	COUNCILPC1	Council Computer 3rd flr	Desktop	Dell	Optiplex 760	Desktop	\$965	
<b>Council</b>						<b># of PC's</b>	<b>2</b>	<b>\$1,930</b>
I02803	DAVCULAR1	DAVCULAR	Desktop	Dell	OptiPlex 745	Desktop	\$965	
I02494	HRTESTINGPC2	HRTESTINGPC	Desktop	Dell	OptiPlex 745	Desktop	\$965	
I01816	JOBKIOSK	HR Jobkiosk at CH front desk	Desktop	Dell	OptiPlex GX620	Desktop	\$965	
I02869	DYOUNG1	DYOUNG	Desktop	Dell	OptiPlex 755	Desktop + 2 Monitors	\$1,380	
I02809	KNASH1	KNASH	Desktop	Dell	OptiPlex 745	Desktop + 2 Monitors	\$1,380	
I02868	MPANDREA	MPANDREA	Desktop	Dell	OptiPlex 755	Desktop + 2 Monitors	\$1,380	
I01713	SSCHAEFER	SSCHAEFER	Desktop	Dell	OptiPlex GX620	Desktop + 2 Monitors	\$1,380	
I03486	NB-HR	HR laptop	Laptop	Dell	Latitude D630	Laptop	\$1,200	
I02493	SBORDEN	SBORDEN	Desktop	Dell	OptiPlex 745	Laptop w/Dock, 2 Monitors	\$1,757	
<b>Human Resources</b>						<b># of PC's</b>	<b>9</b>	<b>\$11,373</b>
I05094	PD-NIS	IT Desktop at Police Station	Desktop	Dell	Optiplex 760	Desktop	\$965	
<b>Information Technology</b>						<b># of PC's</b>	<b>1</b>	<b>\$965</b>
I03488	NB-NIS	pool laptop	Laptop	Dell	Latitude D630	Laptop w/Dock	\$1,341	
I03366	NB-NIS10	pool laptop	Laptop	Dell	Latitude D630	Laptop w/Dock	\$1,341	
I03367	NB-POOL10	pool laptop	Laptop	Dell	Latitude D630	Laptop w/Dock	\$1,341	
I03361	NB-POOL20	pool laptop	Laptop	Dell	Latitude D630	Laptop w/Dock	\$1,341	
I03363	NB-POOL30	pool laptop	Laptop	Dell	Latitude D630	Laptop w/Dock	\$1,341	
I03397	NB-POOL40	pool laptop	Laptop	Dell	Latitude D630	Laptop w/Dock	\$1,341	
I03368	NB-POOL60	pool laptop	Laptop	Dell	Latitude D630	Laptop w/Dock	\$1,341	
<b>Information Technology - Laptops for Check Out</b>						<b># of PC's</b>	<b>7</b>	<b>\$9,389</b>
I02344	ACARNEY	ACARNEY	Desktop	Dell	OptiPlex 745	Desktop	\$965	
I02862	ARICHARDSON	ARICHARDSON	Desktop	Dell	OptiPlex 755	Desktop	\$965	
I05536	DHIGASHIYAMA	DHIGASHIYAMA	Desktop	Dell	Optiplex 780	Desktop	\$965	

Asset	Computer name	User	Current PC	Model	Replacement PC Type	Priority	Estimated Cost	
I05341	FTSTEILACOOM	shared parks at Ft. Steilacoom	Desktop	Dell	Optiplex 780	Desktop	\$965	
I02806	FTSTEILACOOM2	shared parks at Ft. Steilacoom	Desktop	Dell	OptiPlex 745	Desktop	\$965	
I02521	KSHIELDS	KSHIELDS	Desktop	Dell	OptiPlex 745	Desktop	\$965	
I02500	MDODSWORTH2	MDODSWORTH	Desktop	Dell	OptiPlex 745	Desktop	\$965	
I03487	NB-JANDERSON	JANDERSON	Laptop	Dell	Latitude D630	Desktop	\$965	
I02870	SRILEY1	SRILEY	Desktop	Dell	OptiPlex 755	Desktop	\$965	
I03546	NB-SWILLIAMS	SWILLIAMS	Laptop	Dell	Latitude D630	Laptop w/Dock	\$1,341	
<b>Parks, Recreation &amp; Community Services</b>						<b># of PC's</b>	<b>10</b>	<b>\$10,026</b>
I02131	ESCHEID	ESCHEID	Desktop	Dell	OptiPlex 745	Desktop	\$965	
I05092	SCFC	Senior Center Front Ctr	Desktop	Dell	Optiplex 760	Desktop	\$965	
<b>Parks Senior Center</b>						<b># of PC's</b>	<b>2</b>	<b>\$1,930</b>
00891	NB-PWSIGNAL (JDEA)	James Dean	RL	Panasonic	CF-30FADAXAM	Semi-Ruggedized Laptop w/Auto Adaptor	\$2,766	
I02218	NB-PWTECH	T. Nash field laptop	L	Panasonic	CF-74ECDAXBM	Semi-Ruggedized Laptop w/Auto Adaptor	\$2,766	
I02984	NB-PWTRAFFIC	Jon Howe field laptop	L	Panasonic	CF-74GCDADBM	Semi-Ruggedized Laptop w/Auto Adaptor	\$2,766	
<b>Public Works</b>						<b># of PC's</b>	<b>6</b>	<b>\$8,299</b>
I03433	SACLAB01	Senior Center lab PC	Desktop	Dell	OptiPlex 755 SFF	Desktop - Small	\$1,015	
I03434	SACLAB02	Senior Center lab PC	Desktop	Dell	OptiPlex 755 SFF	Desktop - Small	\$1,015	
I03435	SACLAB03	Senior Center lab PC	Desktop	Dell	OptiPlex 755 SFF	Desktop - Small	\$1,015	
I03436	SACLAB04	Senior Center lab PC	Desktop	Dell	OptiPlex 755 SFF	Desktop - Small	\$1,015	
I03437	SACLAB05	Senior Center lab PC	Desktop	Dell	OptiPlex 755 SFF	Desktop - Small	\$1,015	
I03438	SACLAB06	Senior Center lab PC	Desktop	Dell	OptiPlex 755 SFF	Desktop - Small	\$1,015	
I03439	SACLAB07	Senior Center lab PC	Desktop	Dell	OptiPlex 755 SFF	Desktop - Small	\$1,015	
I05318	SACLAB08	Senior Center lab PC	Desktop	Dell	Optiplex 780 SFF	Desktop - Small	\$1,015	
I03441	SACLAB09	Senior Center lab PC	Desktop	Dell	OptiPlex 755 SFF	Desktop - Small	\$1,015	
I03442	SACLAB10	Senior Center lab PC	Desktop	Dell	OptiPlex 755 SFF	Desktop - Small	\$1,015	
I03443	SACLAB11	Senior Center lab PC	Desktop	Dell	OptiPlex 755 SFF	Desktop - Small	\$1,015	
I03444	SACLAB12	Senior Center lab PC	Desktop	Dell	OptiPlex 755 SFF	Desktop - Small	\$1,015	
<b>Parks Senior Center</b>						<b># of PC's</b>	<b>12</b>	<b>\$12,180</b>
I03401	TLAB01	Training room PC	Desktop	Dell	OptiPlex 755 SFF	Desktop - Small	\$1,015	
I03402	TLAB02	Training room PC	Desktop	Dell	OptiPlex 755 SFF	Desktop - Small	\$1,015	
I03403	TLAB03	Training room PC	Desktop	Dell	OptiPlex 755 SFF	Desktop - Small	\$1,015	
I03404	TLAB04	Training room PC	Desktop	Dell	OptiPlex 755 SFF	Desktop - Small	\$1,015	
I03405	TLAB05	Training room PC	Desktop	Dell	OptiPlex 755 SFF	Desktop - Small	\$1,015	

Asset	Computer name	User	Current PC	Model	Replacement PC Type	Priority	Estimated Cost	
I03406	TLAB06	Training room PC	Desktop	Dell	OptiPlex 755 SFF	Desktop - Small	\$1,015	
I03407	TLAB07	Training room PC	Desktop	Dell	OptiPlex 755 SFF	Desktop - Small	\$1,015	
I03408	TLAB08	Training room PC	Desktop	Dell	OptiPlex 755 SFF	Desktop - Small	\$1,015	
I03409	TLAB09	Training room PC	Desktop	Dell	OptiPlex 755 SFF	Desktop - Small	\$1,015	
I03410	TLAB10	Training room PC	Desktop	Dell	OptiPlex 755 SFF	Desktop - Small	\$1,015	
I03411	TLAB11	Training room PC	Desktop	Dell	OptiPlex 755 SFF	Desktop - Small	\$1,015	
I03412	TLAB12	Training room PC	Desktop	Dell	OptiPlex 755 SFF	Desktop - Small	\$1,015	
I03413	TLAB13	Training room PC	Desktop	Dell	OptiPlex 755 SFF	Desktop - Small	\$1,015	
I03414	TLAB14	Training room PC	Desktop	Dell	OptiPlex 755 SFF	Desktop - Small	\$1,015	
I03415	TLAB15	Training room PC	Desktop	Dell	OptiPlex 755 SFF	Desktop - Small	\$1,015	
I03416	TLAB16	Training room PC	Desktop	Dell	OptiPlex 755 SFF	Desktop - Small	\$1,015	
<b>City Hall</b>								
<b>Training Room</b>						<b># of PC's</b>	<b>16</b>	
<b>Total # of PC's / Cost to Replace</b>						<b>160</b>	<b>\$310,757</b>	
							Plus Replacement Monitors, Need to be Determined (20 X \$208 ea)	\$4,160
							Plus 60 Additional Licenses with Software Assurance (55 X \$415 ea)	\$22,825
<b>Total Budget Request</b>							<b>\$337,742</b>	