



Don Anderson
Mayor

Jason Whalen
Deputy Mayor

Mary Moss
Councilmember

Michael D. Brandstetter
Councilmember

John Simpson
Councilmember

Marie Barth
Councilmember

Paul Bocchi
Councilmember

John J. Caulfield
City Manager

April 4, 2013

NOTICE

LAKWOOD CITY COUNCIL TOUR OF TACTICAL TAILOR

Notice is hereby given that on Thursday, April 10, 2014, the Lakewood City Council will be touring Tactical Tailor. The tour will begin at 4:00 p.m., at 12715 Pacific Highway SW, Lakewood, Washington.

Alice M. Bush, MMC
City Clerk



LAKWOOD CITY COUNCIL AGENDA

Monday, April 7, 2014

7:00 P.M.

City of Lakewood

City Council Chambers

6000 Main Street SW

Lakewood, WA 98499

Page No.

CALL TO ORDER

ROLL CALL

FLAG SALUTE

CITY MANAGER REPORT

PROCLAMATIONS AND PRESENTATIONS

1. Youth Council Report.
2. Recognizing the Clover Park School District STEM students.
3. Presentation by the 4/2 and 2/2 Stryker Brigades - *Colonel Jody Miller, 4/2 Commander and Colonel Louis Zeisman, 2/2 Commander*
4. Clover Park School District Board Report.

PUBLIC COMMENTS

C O N S E N T A G E N D A

- (6) A. Approval of the minutes of the City Council meeting of March 17, 2014.
- (12) B. Approval of the minutes of the City Council Study Session of March 24, 2014.
- (17) C. Approval of payroll checks in the amount of \$2,187,299.97, for the period February 16, 2014 through March 15, 2014.

The Council Chambers is accessible to persons with disabilities. Equipment is available for the hearing impaired. Persons requesting special accommodations or language interpreters should contact the City Clerk's Office, 589-2489, as soon as possible in advance of the Council meeting so that an attempt to provide the special accommodations can be made.

<http://www.cityoflakewood.us>

City Hall will be closed 15 minutes after adjournment of the meeting.

- (19) D. Approval of claim vouchers in the amount of \$1,263,861.62, for the period February 26, 2014 through March 24, 2014.
- (64) E. Items Filed in the Office of the City Clerk:
1. Public Safety Advisory Committee meeting minutes of December 4, 2013.
 2. Landmarks and Heritage Advisory Board meeting minutes of January 23, 2014.
 3. Parks and Recreation Advisory Board meeting minutes of February 18, 2014.
 4. Planning Advisory Board meeting minutes of February 19, 2014.
 5. Human Services Funding Advisory Board meeting minutes of February 20, 2014.
 6. Citizens' Transportation Advisory Committee meeting minutes of February 25, 2014.

- (80) F. Motion No. 2014-16

Setting Monday, April 21, 2014, at approximately 7:00 p.m., as the date for a public hearing by the City Council on the proposed 2013-2014 biennial budget amendments.

R E G U L A R A G E N D A

ORDINANCE

- (81) Ordinance No. 580

Amending Chapter 3.36 of the Lakewood Municipal Code relative to transient occupancy tax. - *City Attorney*

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UNFINISHED BUSINESS(91) Motion No. 2014-17

Approving the Lodging Tax Advisory Committee's recommendation to allocate \$33,040 of lodging tax funds for administering the lodging tax program. - *Economic Development Manager*

NEW BUSINESS(110) Motion No. 2014-18

Authorizing the execution of an agreement with Brown and Caldwell, in the amount of \$195,409 to prepare a lake management plan for Waughop Lake. - *Public Works Director*

(120) Motion No. 2014-19

Authorizing the execution of a five year agreement with Best Parking Lot Cleaning, Inc., in the amount of \$116,828.26, for street sweeping services. - *Public Works Director*

(160) Motion No. 2014-20

Authorizing the execution of an agreement with the Washington State Department of Transportation for a \$126,000 grant for right-of-way acquisition and design of the 111th/112th Street Bridgeport Way to Kendrick Street improvement project. - *Public Works Director*

BRIEFING BY THE CITY MANAGER

(169) Review of sole source traffic signal equipment.

(172) Review of City Council Comprehensive Plan amendments

CITY COUNCIL COMMENTS**ADJOURNMENT**

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<http://www.cityoflakewood.us>

City Hall will be closed 15 minutes after adjournment of the meeting.

LAKWOOD CITY HALL
 6000 Main Street SW, Lakewood, WA 98499-5027
 (253) 589-2489

MEETING SCHEDULE
April 7, 2014 – April 11, 2014

Date	Time	Meeting	Location
April 7	4:30 P.M.	Arts Commission	Lakewood City Hall 3 rd Floor, Conference Room 3A
	6:00 P.M.	Youth Council	Lakewood City Hall 3 rd Floor, Conference Room 3A
	7:00 P.M.	City Council	Lakewood City Hall Council Chambers
April 8	7:30 A.M.	Redevelopment Advisory Board	Lakewood City hall 3 rd Floor, Conference Room 3A
	7:30 A.M.	Coffee with the Mayor	St. Clare Hospital Resource Center 4908 112 th Street SW
	6:00 P.M.	Gateway Community Planning	Lakewood City Hall Council Chambers
April 9	9:30 A.M.	Lakewood Community Collaboration	Lakewood City Hall Council Chambers
	5:30 P.M.	Community Development Block Grant Citizen's Advisory Board	Lakewood City Hall 3 rd Floor, Conference Room 3A
April 10	4:00 P.M.	City Council tour of Tactical Tailor	12715 Pacific Highway SW Lakewood, WA
	6:00 P.M.	Lakewood Sister Cities Association	Lakewood City Hall 1 st Floor, Conference Room 1E
	7:00 P.M.	Lake City Neighborhood Association	Lake City Fire Station 8517 Washington Blvd. SW
April 11	No Meetings Scheduled		

TENTATIVE MEETING SCHEDULE
April 14, 2014 – April 18, 2014

Date	Time	Meeting	Location
April 14	7:00 P.M.	City Council Study Session	Lakewood City Hall Council Chambers
April 15	7:00 P.M.	Northeast Neighborhood Association	Lakewood Fire Station 10928 Pacific Highway SW
April 16	6:30 P.M.	Planning Advisory Board	Lakewood City Hall Council Chambers
April 17	7:30 A.M.	Lakewood's Promise Advisory Board	Lakewood City Hall 3 rd Floor, Conference Room 3A
	4:00 P.M.	Human Services Funding Advisory Board	Lakewood City Hall 3 rd Floor, Conference Room 3A
April 18	No Meetings Scheduled		

NOTE: The City Clerk's Office has made every effort to ensure the accuracy of this information. Please confirm any meeting with the sponsoring City department or entity.



LAKWOOD CITY COUNCIL MINUTES

March 17, 2014
City of Lakewood
City Council Chambers
6000 Main Street SW
Lakewood, WA 98499

CALL TO ORDER

Deputy Mayor Whalen called the meeting to order at 7:00 p.m.

ROLL CALL

Councilmembers Present: 6 –Deputy Mayor Jason Whalen; Councilmembers Mary Moss, Mike Brandstetter, John Simpson, Marie Barth and Paul Bocchi.

Councilmembers Excused: 1- Mayor Don Anderson.

FLAG SALUTE

The Pledge of Allegiance was led by Deputy Mayor Whalen.

REPORTS BY THE CITY MANAGER

City Manager Caulfield deferred his report to later in the agenda under the Briefing by the City Manager.

PROCLAMATIONS AND PRESENTATIONS

Proclamation declaring March 2, 2014 through April 24, 2014, as Pierce County Reads

COUNCILMEMBER SIMPSON PRESENTED A PROCLAMATION DECLARING MARCH 2, 2014 THROUGH APRIL 24, 2014 AS PIERCE COUNTY READS TO MS. NEEL PARIKH, EXECUTIVE DIRECTOR, PIERCE COUNTY LIBRARY SYSTEM.

PUBLIC COMMENTS

Speaking before the Council were:

David O'Keefe, Communities In Schools, provided a report on the work of Communities In Schools including the afterschool, mentoring and healthy start

programs. He then spoke about the various partnerships engaged with Communities In Schools. He announced that the Communities In Schools breakfast is scheduled for March 27, 2014.

Glen Spieth, Lakewood Historical Society, announced that the Lakewood Historical Society's next meeting will be held at St. Mary's Church, on March 18, 2014. The topic of discussion is women authors in the area.

Dennis Haugen, Lakewood resident, spoke about the work of Governor Nikki Haley. He then spoke about the Council's discussions relative to historical sites.

Paul Wagemann, Lakewood resident, spoke about his candidacy as a State legislator. Mr. Wagemann was asked to refrain from making further political campaign remarks in a public facility pursuant to State law.

C O N S E N T A G E N D A

- A. Approval of the minutes of the City Council meeting of March 3, 2014.
- B. Approval of the minutes of the City Council Study Session of March 10, 2014.
- C. Items Filed in the Office of the City Clerk:
 - 1. Community Development Block Grant Citizens Advisory Board meeting minutes of January 22, 2014.
 - 2. Public Safety Advisory Committee meeting minutes of February 5, 2014.
 - 3. Redevelopment Advisory Board meeting minutes of January 14, 2014.
- D. Resolution No. 2014-05
Setting Monday, April 21, 2014, at approximately 7:00 p.m., as the date for a public hearing by the City Council on the Fiscal Year 2014 and Amendments to the Fiscal Years 2009, 2012 and 2013 Consolidated Annual Action Plans for the Community Development Block Grant and HOME Investment Act Partnership Programs.

COUNCILMEMBER MOSS MOVED TO ADOPT THE CONSENT AGENDA AS PRESENTED. SECONDED BY COUNCILMEMBER BARTH. VOICE VOTE WAS TAKEN AND CARRIED UNANIMOUSLY.

R E G U L A R A G E N D A**UNFINISHED BUSINESS**

None.

NEW BUSINESS

Motion 2014-15 authorizing the execution of an agreement with AECOM Technical Services, Inc., on behalf of the South Sound Military & Communities Partnership, in the amount of \$360,000, to conduct a Joint Base Lewis McChord Joint Land Use Study.

COUNCILMEMBER SIMPSON MOVED TO AUTHORIZE THE EXECUTION OF AN AGREEMENT WITH AECOM TECHNICAL SERVICES, INC., ON BEHALF OF THE SOUTH SOUND MILITARY & COMMUNITIES PARTNERSHIP, IN THE AMOUNT OF \$360,000, TO CONDUCT A JOINT BASE LEWIS MCCHORD JOINT LAND USE STUDY. SECONDED BY COUNCILMEMBER BRANDSTETTER. VOICE VOTE WAS TAKEN AND CARRIED UNANIMOUSLY.

BRIEFING BY THE CITY MANAGER**Public Safety Advisory Committee's proposed work plan.**

City Manager Caulfield called upon Chief Farrar to speak about the Public Safety Advisory Committee's (PSAC) proposed work plan. He explained that the PSAC could work on developing an abandoned and stolen shopping cart ordinance, assist with police recruitments, deal with the homeless and mental health issues, deal with abandoned homes and foreclosures before such homes are damaged and vandalized, and deal with structure fires. It was the consensus of the Council that the two top priorities for the PSAC to work on would be developing a shopping cart ordinance and work on the abandoned homes issue.

Lakewood Rotary's proposal for an amphitheater at Fort Steilacoom Park.

City Manager Caulfield called on Parks and Recreation Director Dodsworth and Lakewood Rotary's President Mark Blanchard who requested Council's endorsement to develop an amphitheater at Fort Steilacoom Park.

Mr. Blanchard spoke about the opportunity to build an amphitheater at Fort Steilacoom Park and asked for Council's endorsement as they begin their fundraising effort. He indicated that the Rotary is expecting to raise \$300,000 for this project and are looking for partnerships. Architect Casey spoke about the seating area and location of the amphitheater.

COUNCILMEMBER BRANDSTETTER MOVED TO ADOPT A RESOLUTION NO. 2014-06 THAT THE LAKEWOOD CITY COUNCIL ENDORSES THE EFFORTS OF THE ROTARY CLUB OF LAKEWOOD TO SPEARHEAD AN AMPHITHEATER IN FORT STEILACOOM PARK THAT IS IN AGREEMENT AND SUPPORTS THE CONCEPT OF THE PROJECT CONSISTENT WITH THE MASTER PLAN FOR LAKEWOOD PARKS. SECONDED BY COUNCILMEMBER MOSS. VOICE VOTE WAS TAKEN AND CARRIED UNANIMOUSLY.

City Manager Caulfield reported that Standard & Poor's has raised the City's rating to an AA-. He indicated that the City's financial fund balances, City reserves, positive cash flow in the General Fund and low debt profile were positive reflections on the City.

He announced that the Clover Park School District named one of its elementary schools "Four Heroes Elementary." He thanked the District for a very warm recognition.

He then reported that the State legislature adjourned last Thursday, March 13, 2014. There is no capital supplemental budget and no transportation supplemental budget, however, Lakewood is well positioned for 2015-2016 and Lakewood was successful in getting its message out. He noted that hopefully after the November election, discussions may kickoff in December.

He announced that the City was successful in receiving a \$500,000 grant for converting streetlights to LEDs.

He reported that there were 200 participants at the Father/Daughter dance on March 15, 2014. He thanked Albertson's, Floral Service, Cash and Carry and Old Country Buffet for their sponsorships.

He then announced that the Growth Management Coordinating Committee approved the Lakewood centers for local importance.

He reported that the Washington State Department of Transportation will be removing trees along I-5 at Thorne Lane, Gravelly Lake Drive and New York Avenue on the JBLM side for installation of traffic cameras.

He reported that 37 volunteers participated in a blood and bone marrow drive hosted by the Police Department.

For the April 7, 2014 Council meeting, the 4/2 and 2/2 Stryker Brigade will be making a presentation and the Clover Park School District STEM students will be recognized. Also, on April 7, 2014 at 6:00 p.m., a re-take of the Council's group photo is scheduled. A business show case on Da Vinci Salon & Spa is scheduled for the Council's April 21, 2014 meeting. At the March 24, 2014 Council Study Session an update on the Ruby Apartments proposal will be provided.

The grand opening of the Hobby Lobby will be held at 9:00 a.m. on March 24, 2014. Big Lots will also be opening soon and the U.S. Post Office is making façade improvements to their facility.

The Council tour of Classic Reflections Coachworks is scheduled for March 27, 2014 at 4:00 p.m.

For the next Council Retreat, he suggested that it be held on April 19, May 10 or 17, 2014 and asked that the Council inform him which date works best for their schedule.

He announced that April 12, 2014 is scheduled to recognize Jermaine Kearse and April 26, 2014 is Parks Appreciation Day.

For the March 24, 2014 Council Study Session agenda, a 2013 Police Department Year End Report, proposed lodging tax code, and an update on economic development is scheduled.

CITY COUNCIL COMMENTS

Councilmember Moss spoke about the 4/2 inactivation ceremony she attended on Friday, March 14, 2014. She also reported on the Lake City Neighborhood Association meeting she attended and how the Association was appreciative of the website tool for reporting eyesores and abandoned shopping carts and the School District's naming of the Four Heroes Elementary School. She spoke about the Lewis Community Spouses Club annual auction she attended. She then indicated that she will be attending the Planning Advisory Board meeting.

Councilmember Bocchi commented on the Pierce County Regional Council meeting scheduled for Thursday, March 20, 2014 in which transportation projects will be discussed and asked to see the rating scores of these projects. He then commented on the Father/Daughter dance he attended.

Councilmember Brandstetter spoke about an email he received from the Emergency Manager Coordinator about making a call on a guest card, which was somewhat unclear to him.

Councilmember Barth commented on the STEM award ceremony she attended as well as the 4/2 inactivation ceremony.

Councilmember Simpson commented on the 4/2 inactivation ceremony he attended and the discussion he had with a veteran who attended the ceremony who portrayed a deep connection with the community.

Deputy Mayor Whalen commented on the 4/2 inactivation ceremony he attended. He also spoke about the Daddy/Daughter dance he attended. He announced that he will be presenting the State of the City address before Lakeview Light and

Power. He indicated that he will be attending the March 20, 2014 Pierce County Regional Council meeting. He then expressed his appreciation of the Lakewood Rotary's efforts in developing an amphitheater at Ft. Steilacoom Park.

ADJOURNMENT

There being no further business, the meeting adjourned at 8:44 p.m.

JASON WHALEN, DEPUTY MAYOR

ATTEST:

ALICE M. BUSH, MMC
CITY CLERK



LAKWOOD CITY COUNCIL STUDY SESSION MINUTES

March 24, 2014
City of Lakewood
City Council Chambers
6000 Main Street SW
Lakewood, WA 98499

CALL TO ORDER

Mayor Anderson called the meeting to order at 7:00 p.m.

ROLL CALL

Councilmembers Present: 7 – Mayor Don Anderson; Deputy Mayor Jason Whalen; Councilmembers Mary Moss, Mike Brandstetter, John Simpson, Marie Barth and Paul Bocchi.

Citizens' Transportation Advisory Committee Members Present: 5 – Paul Wagemann, Chair; Robert Pourpasand, Charles Maxwell, Christopher Webber, and Sisay Telahun.

ITEMS FOR DISCUSSION:

Joint Citizens' Transportation Advisory Committee (CTAC) meeting

CTAC Chair Wagemann introduced members of the CTAC present. Members reviewed the significant accomplishments of the CTAC in 2013 and reviewed their 2014 work plan.

Discussion ensued on potential funding mechanisms for the Transportation Benefit District; potential cost savings when coordinating the construction of infrastructure improvements with other utilities when street improvements are made in the same location; and infrared mapping for pothole repairs.

Review of the lodging tax collection code amendments and guidelines

City Attorney Wachter summarized staff's response to Council questions about what the lodging taxes could be used for.

Discussion ensued on what is the definition of "administration"; is there a prohibition in State law to authorize a 17 year extension to fund the McGavick Center; how it may not be necessary to have a capital fund should Council wish to spend more money in operations in one year and not in capital as the Council would then need to do a transfer of moneys out of the capital fund; being careful about subsidizing a special fund with General Fund dollars; set a charge rate and those who work in the fund charge their time

to the fund; clarification in the draft 2013-2014 guide requiring a 25 percent set aside for future capital fund; having clear policies and priorities defined in the lodging tax funding policies; within Fund 104 keep an account for set asides of future capital dollars and include in the ordinance that 3 percent be allocated for capital and 4 percent be used for any allowable lodging tax usage and in the guidelines under recommended priorities, the first priority be 4 percent for any allowable lodging tax usage and the second priority would be for capital priorities; funding ongoing events; concerns about mandating that there be a fund reserve in the code and the preference for having a simple code; concerns that the guidelines require that funds collected during previous years must be expended the following year; and leaving the code as is and the Council develop clear lodging tax funding policy guidelines.

Ms. Victoria Lincoln, Association of Washington Cities, provided background information on how and why the legislature passed the laws on the use of lodging tax. Mayor Anderson requested that a simplified amendment to the code be brought before the Council at the April 7, 2014 Council meeting including consideration of allocating \$33,000 for personnel/administrative costs and schedule a future study session to discuss specific policies.

2013 Year End Police Department Report.

Assistant Police Chief Zaro and Lt. Unfred provided an overview of the 2013 activities of the Police Department including use of force, firearms discharges, the number of pursuits, officer involved collisions, internal investigations, awards and praises received, and crime reports.

Discussion on a budget for replacement of damaged property; where are canines counted in the use of force statistics; what are the police needs in the future and are there certain trends where a budget is needed; how is the City doing with metal thefts; what steps are being taken to prevent officer collisions; and what kind of proactive policing are being done in the Springbrook neighborhood and what other things can the Council do to help lower the crime rate in that neighborhood (Police working with property owners and apartment managers to use best practices).

Economic development update

Assistant City Manager Bugher and Economic Development Manager Chambers-Grady provided an update on economic development including strategic approaches to economic development, change in direction, recent development activity, business retention and expansion, housing strategies, re-imaging, redevelopment and revitalization.

Assistant City Manager reviewed five focus strategy areas including the South Tacoma Way corridor, Pacific Highway Corridor and Lakewood Station, Springbrook, Central Business District, and the Tillicum and Woodbrook Neighborhoods.

Discussion ensued on the hotel development along Pacific Highway; is there Department of Defense access money being spent outside the base; how much of Springbrook is on septic and will there be a need to plan for sewers in that area; is there a proposed four-plex development near Clover Creek in Springbrook; changing the title of the Union/Berkley Avenue area as an "urban renewal area."

Ms. Chambers-Grady then reviewed the community image efforts underway to highlight Lakewood.

Further discussion ensued on Community Safety Resource Team activities relative to clean-ups and abatements.

Assistant City Manager Bugher then reviewed policy opportunities relative to the air corridor, clear zone properties, Comprehensive Plan amendment process, visioning process and transportation funding.

BRIEFING BY THE CITY MANAGER

City Manager Caulfield called on Assistant City Manager Bugher who provided an update on the Ruby Apartments.

Ruby Apartments update

Mr. Bugher reported that the Ruby Apartments developer has only applied for a SEPA checklist at this time. He explained that the developer was in City Hall last week and indicated that he would be filing permits later and had made comments about reducing the scope of the project.

Discussion ensued on when the off-site traffic improvements would be made; will the parking area affiliated with the golf course area be a part of the improvements (it is separate from the Ruby Apartments development project); what tools exist that would allow for a subdivision open space (threshold determination is being reviewed as a part of the SEPA process); what public meetings will the developer hold (developer has met with citizens); Department of Natural Resources (DNR) recommended low impact development and is the City looking at low impact development (no standards for low impact is in the City's code); DNR filed its standards after the filing deadline, and where is the water drainage going (on-site retention system inside the parking lot).

Property acquisition through a Local Improvement District (LID)

Parks and Recreation Director Dodsworth provided an overview of an LID process for acquiring park land. She explained that in consultation with Municipal Research Services Center, there were no LID processes used for acquiring property in a similar situation.

Discussion ensued on obtaining an appraisal on the value of the open space property, and offer to nearby property owners in relative proximity to the open

space, the possibility to form an LID if they knew what the cost would be (technically the property is not open space property now); and what is the definition of a special benefit.

Project comparison to Camp Murray Gate project

City Attorney Wachter reviewed the difference between the Camp Murray Gate project and the proposed Ruby Apartments project relative to citizen/community input.

ITEMS TENTATIVELY SCHEDULED FOR THE APRIL 7, 2014 REGULAR CITY COUNCIL MEETING:

1. Amending Chapter 3.36 of the Lakewood Municipal Code relative to transient occupancy tax.
2. Recognizing the Clover Park School District STEM students.
3. Presentation by the 4/2 and 2/2 Stryker Brigades.
4. Setting Monday, April 21, 2014, at approximately 7:00 p.m., as the date for a public hearing by the City Council on the proposed 2014 budget amendments.
7. Approving an agreement relative to the Waughop Lake management project.
8. Approving an agreement for street sweeping services.
9. Approving a grant agreement for the 111th/112th Street improvement project.
10. Approving an agreement with Sound Transit relative to the 111th/112th Street improvement project.
11. Approving an amendment to the interlocal agreement with the Town of Steilacoom relative to court transport services

CITY COUNCIL COMMENTS

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Executive Session

Mayor Anderson announced that Council will recess into Executive Session for approximately 10 minutes to discuss pending litigation.

* * * * *

Council recessed into Executive Session at 10:30 p.m. and reconvened at 10:40 p.m. At 10:40 p.m. Mayor Anderson announced that Executive Session will be extended an additional five minutes. Council reconvened at 10:45 p.m.

ADJOURNMENT

There being no further business, the meeting adjourned at 10:45 p.m.

DON ANDERSON, MAYOR

ATTEST:

ALICE M. BUSH, MMC
CITY CLERK



To: Mayor and City Councilmembers
From: Tho Kraus, Assistant City Manager - Administrative Services
Through: John J. Caulfield, City Manager
Date: March 31, 2014
Subject: Payroll Check Approval

Payroll Period(s): February 16-28, 2014 and March 1-15, 2014

Total Amount: \$2,187,299.97

Checks Issued:

Check Numbers: 113138 - 113159

Total Amount of Checks Issued: \$20,298.22

Electronic Funds Transfer:

Total Amount of EFT Payments: \$472,318.09

Direct Deposit:

Total Amount of Direct Deposit Payments: \$1,489,321.92

Federal Tax Deposit:

Total Amount of Deposit: \$205,361.74

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein and that the claims are just and due obligations against the City of Lakewood, Washington, and that I am authorized to authenticate and certify said liens.

N/A
Mary Ann Norquist
Finance Manager

Tho Kraus
Tho Kraus
Assistant City Manager
Administrative Services

John J. Caulfield
John J. Caulfield
City Manager

Payroll Distribution
City of Lakewood
Pay Period ending 2-16-14 and 03-15-14

Direct Deposit and ACH in the amount of : \$2,167,001.75
Payroll Ck#'s 113138 - 113159 in the amount of : \$20,298.22
Total Payroll Distribution: \$2,187,299.97

Employee Pay Total by Fund:

	<u>Amount</u>
001 - General Fund	
City Council	\$ 5,200.00
Municipal Court	\$ 79,863.67
City Manager	\$ 23,926.75
Finance and IS	\$ 94,813.63
Legal	\$ 59,952.71
Community Development	\$ 80,917.44
Human Resources	\$ 29,165.00
Parks and Recreation	\$ 68,040.08
Economic Development	\$ 19,561.00
Police	\$ 846,980.55
Public Works (98)	\$ 16,619.75
Non-Departmental (99)	\$ 47,816.16
General Fund Total	\$ 1,372,856.74
101 - Street Operations and Maintenance	\$ 61,488.77
102 - Street Capital Projects Fund	\$ 65,758.78
104 - Hotel / Motel Fund	\$ 580.57
180 - Narcotics Seizure Fund	\$ 11,853.67
190 - Grant Fund	\$ 10,203.80
191 - NSP Grant Fund	\$ 3,426.00
192 - OEA Grant Fund	\$ 12,693.00
195 - Public Safety Grant Fund	\$ 1,477.64
311 - Sewer Project CIP Fund	\$ -
312 - Sewer Availability	\$ 1,141.60
401 - Surface Water Management Fund	\$ 50,612.89
Other Funds Total	\$ 219,236.72

Employee Gross Pay Total	\$ 1,592,093.46
Benefits and Deductions:	\$ 595,206.51
Grand Total	\$ 2,187,299.97



To: Mayor and City Councilmembers
From: Tho Kraus, Assistant City Manager/Administrative Services
Through: John J. Caulfield, City Manager
Date: March 24, 2014
Subject: Claims Voucher Approval

Check Run Period: February 26 – March 24, 2014

Total Amount: \$1,263,861.62

Checks and EFTs Issued:

Check/EFT Numbers: 74776-75132; Void check 75011

Total Amount of Checks/ EFT Payments: \$1,260,364.91

Wire Transfer:

Total Amount of Wire Payments: \$3,496.71

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein and that the claims are just and due obligations against the City of Lakewood, Washington, and that I am authorized to authenticate and certify said liens.

N/A

Mary Ann Norquist
Finance Manager

Tho Kraus
Assistant City Manager/
Administrative Services

John J. Caulfield
City Manager

City of Lakewood - Accounts Payable Voucher Report

Columbia Bank

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Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
74776	2/26/2014	000005		ABC LEGAL MESSENGERS, INC,			\$195.00
			1/28/2014	MMFWA00061600000051	LG JAN, 2014 MESSENGER SVCS	97.50	
			1/28/2014	MMFWA00061600000051	PD JAN 2014 MESSENGER SVCS	97.50	
74777	2/26/2014	010899		ACCESS INFORMATION MANAGEMENT,			\$638.15
			1/31/2014	40072	LG 01/14 RECORDS ARCHIVAL	638.15	
74778	2/26/2014	002831		ADVANCED TRAFFIC PRODUCTS INC,			\$772.91
			1/27/2014	9251	PWST W0070 REPLACE POLE BPW/GL	772.91	
74779	2/26/2014	001685		AMAYA ELECTRIC CORP,			\$3,690.55
			2/5/2014	8688-1R	PWST W0070 BPW/GLD REPLACE PED	3,690.55	
74780	2/26/2014	007445		ASSOCIATED PETROLEUM PRODUCTS,			\$524.59
			1/31/2014	0533544-IN	PKFC/FLEET FUEL	524.59	
74781	2/26/2014	009800		BAADE, ARMINDA BENITEZ			\$600.00
			1/31/2014	JAN, 2014	MC JAN, 2014 INTERPRETER SVCS	600.00	
74782	2/26/2014	001489		BLUMENTHAL UNIFORMS & EQUIP,			\$54.43
			2/10/2014	52829	PD TRAFFIC TEMPLATES	54.43	
74783	2/26/2014	000066		BRATWEAR GROUP LLC,			\$4,098.48
			2/14/2014	10833	PD HENDERSON VEST	734.07	
			2/14/2014	10833	PD HENDERSON VEST	141.13	
			2/14/2014	10833	PD SICHMELLER VEST	734.07	
			2/14/2014	10833	PD SICHMELLER VEST	141.13	
			2/14/2014	10833	PD HARVEY VEST	734.07	
			2/14/2014	10833	PD HARVEY VEST	141.13	
			1/31/2014	10737	PD ADD BADGE LABOR FOR HARVEY/	146.60	
			2/6/2014	10764	PD/HENDERSON UNIFORM	649.45	
			2/6/2014	10768	PD/HARVEY UNIFORM	649.45	
			2/6/2014	10799	PD WESTBY JACKET LABOR	27.38	
74784	2/26/2014	007396		BUNTON, LES			\$170.00
			2/26/2014	MARCH, 2014 PER DIEM	PD V3/01/14 PER DIEM	170.00	

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
74785	2/26/2014	005038		CARROLL, JEFF			\$355.00
			2/19/2014	V9/01/14 AIRFARE	PD V9/01/14 AIRFARE REIMBURSEM	355.00	
74786	2/26/2014	010154		CASELOADPRO, L.P.,			\$100.00
			2/14/2014	14-1236	MC MONTHLY SUBSCRIPTION FEE	100.00	
74787	2/26/2014	002183		CATHOLIC COMMUNITY SVCS,			\$152.69
			2/26/2014	PHOENIX HOUSING	PKHS 9/1/13-12-31-13 PHOENIX H	152.69	
74788	2/26/2014	008772		CATLETT, JASON			\$170.00
			2/26/2014	MARCH, 2014	PD V3/01/14 PER DIEM	170.00	
74789	2/26/2014	010262		CENTURYLINK,			\$249.09
			2/14/2014	253-589-8374 340B	PWFC PHONE SVC 2/14-3/14/14	110.72	
			2/1/2014	253-584-2263 463B	PKFC/2/1-3/1/14 SHOP SVCS	56.08	
			1/23/2014	205-T31-6789 758B	PD/1/23-2/23/14 PHONE SVCS	82.29	
74790	2/26/2014	002120		CHICAGO TITLE INSURANCE CO,			\$156.00
			1/31/2014	4360648	CDBG RECORDING FEES LHR-087	78.00	
			1/31/2014	4360648	CDBG RECORDING FEES MHR-091	78.00	
74791	2/26/2014	005163		CHIEF SUPPLY CORPORATION,			\$806.60
			1/30/2014	386164	PD/FLARES	606.90	
			1/30/2014	386164	freight	199.70	
74792	2/26/2014	003883		CHUCKALS INC,			\$777.09
			1/10/2014	767073-0	FN SUPPLIES	82.31	
			2/19/2014	771813-0	IT TONER	194.78	
			2/14/2014	771314-0	IT TONER	500.00	
74793	2/26/2014	000536		CITY TREASURER/CITY OF TACOMA,			\$1,122.54
			2/13/2014	100349749PW 02/13/14	PWST 1/14-2/11/14 7717 BPW	34.95	
			2/13/2014	100415564PW 02/13/14	PWST 1/16-2/13/14 9450 STEIL B	194.68	
			2/13/2014	100415566PW 02/13/14	PWST 1/16-2/13/14 9000 STEIL B	151.86	
			2/13/2014	100415597PW 02/13/14	PWST 1/16-2/13/14 10000 STEIL	172.25	
			2/13/2014	100471519PW 02/13/14	PWST 1/16-2/13/14 8312 87TH AV	71.21	
			2/12/2014	100432466PW 02/12/14	PWST 5911 112TH 12-12-13-02-12	1.77	
			2/11/2014	100349546PW 02/11/14	PWST 7210 BPW 12-12-13-02-11-1	45.91	

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
			2/11/2014	100351985PW 02/11/14	PWST 7500 BPW 12-12-13-02-11-1	111.37	
			2/11/2014	100440754PW 02/11/14	PWST 1/14-2/11/14 7211 BPW	53.44	
			2/11/2014	100440755PW 02/11/14	PWST 12/12/13-2/11/14 7001 BPW	152.99	
			2/11/2014	100475269PW 02/11/14	PWST 6621 BPW 12-12-13-02-11-1	1.45	
			2/11/2014	100475274PW 02/11/14	PWST 6401 FLANAGAN 12-12-13-02	1.77	
			2/20/2014	100228921PW 02/20/14	PWST 12/20/13-2/20/14 7702 STE	57.42	
			2/20/2014	100429839PW 02/20/14	PWST 12/20/13-2/20/14 7198 STE	71.47	
74794	2/26/2014	000536		CITY TREASURER/CITY OF TACOMA,			\$78.02
			2/6/2014	90544508	PD FEB, 2014 PUBLIC SAFETY RAD	78.02	
74795	2/26/2014	005786		CLASSY CHASSIS,			\$1,031.61
			2/7/2014	2499	PD FLEET EXTERIOR WASHES	131.54	
			1/24/2014	2472	PD-FLEET EXTERIOR WASHES	357.43	
			1/24/2014	2472	PD-FLEET EXTERIOR WASHES	39.33	
			1/29/2014	2474	PDFL/EXTERIOR WASHES	98.73	
			1/29/2014	2474	Sales Tax	9.28	
			1/31/2014	2487	PDFL/EXTERIOR WASHES	11.88	
			1/31/2014	2487	Sales Tax	1.12	
			1/3/2014	2468	PDFL/EXTERIOR WASHES	69.80	
			1/3/2014	2468	Sales Tax	6.56	
			1/10/2014	2470	PDFL/EXTERIOR WASHES	93.56	
			1/10/2014	2470	Sales Tax	8.79	
			2/14/2014	2501	PD EXTERIOR WASHES	89.08	
			2/14/2014	2501	PD EXTERIOR WASHES	114.51	
74796	2/26/2014	000496		DAILY JOURNAL OF COMMERCE,			\$590.90
			1/28/2014	3284259	PWCP E1168 RFI VIDEO SYSTEM AD	484.50	
			2/6/2014	3284602	PWSW E4113 AD WAUGHOP LK MGMT	106.40	
74797	2/26/2014	002741		DATEC INC,			\$1,366.63
			2/11/2014	31186	PD BLUETOOTH POCKETJET PRINTER	1,227.20	
			2/11/2014	31186	freight	22.00	
			2/11/2014	31186	Sales Tax	117.43	
74798	2/26/2014	003867		DELL MARKETING LP,			\$3,286.40
			2/6/2014	XJC25TKF8	PD 19 IN MONITOR FOR S PITTS	206.32	
			2/3/2014	XJC12X5F9	LG CITY CLRK LAPTOP MINUTES/RE	1,654.80	
			2/3/2014	XJC12X5F9	Sales Tax	155.57	

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
			1/30/2014	XJ9WRMJT4	IT DELL DESKTOP	1,014.06	
			1/29/2014	XJ9W4WT11	IT DELL MONITOR	255.65	
74799	2/26/2014	003867		DELL MARKETING LP,			\$125.80
			2/13/2014	XJC4XR9W5	IT SUPPLIES	125.80	
74800	2/26/2014	003435		EMERALD HILLS COFFEES,			\$418.09
			2/7/2014	850334	ND WATER COOLER/COFFEE SUPPLIE	54.59	
			2/7/2014	850335	ND WATER COOLER/COFFEE SUPPLIE	27.30	
			2/7/2014	850336	ND WATER COOLER/COFFEE SUPPLIE	27.30	
			2/7/2014	850337	ND WATER COOLER/COFFEE SUPPLIE	27.30	
			2/7/2014	850338	ND WATER COOLER/COFFEE SUPPLIE	150.53	
			1/22/2014	9007667	ND WATER FILTERS	32.77	
			1/22/2014	9007670	ND WATER FILTERS	98.30	
74801	2/26/2014	005683		FEDEX OFFICE,			\$149.44
			1/15/2014	093200005298	LG PRINT JOB	149.44	
74802	2/26/2014	010573		FIELD, KIM			\$750.60
			2/20/2014	1/6-2/14/14	PKSR 1/6-2/14/14 INSTRUCTOR FE	750.60	
74803	2/26/2014	009689		FLO HAWKS,			\$180.51
			1/28/2014	1082404	PWSW MAINT DRAIN CLEANING 1132	180.51	
74804	2/26/2014	007043		FLOYD, JUDI			\$363.00
			2/20/2014	1/6-2/14/14	PKSR 1/6-2/14/14 INSTRUCTOR FE	363.00	
74805	2/26/2014	007965		GORDON THOMAS HONEYWELL,			\$4,737.01
			1/31/2014	JAN 14 1014	CM 01/14 GOV'T AFFAIRS SVCS RE	4,737.01	
74806	2/26/2014	002825		GRAYBAR ELECTRIC COMPANY,			\$1,279.19
			2/14/2014	971136139	PWST 2500' OF 14AWG WIRING	1,169.28	
			2/14/2014	971136139	Sales Tax	109.91	
74807	2/26/2014	002842		HALL, RICHARD			\$170.00
			2/26/2014	MARCH 2014 PER DIEM	PD V3/01/14 PER DIEM	170.00	
74808	2/26/2014	009507		HAMEL, ROCHELLE			\$253.20
			2/20/2014	1/7-2/13/14	PKSR 1/7-2/13/14 INSTRUCTOR FE	253.20	

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
74809	2/26/2014	000724		HART HEALTH & SAFETY,			\$247.77
			1/28/2014	16163-668847	HR FIRST AID KIT REPLENISHMENT	247.77	
74810	2/26/2014	009289		HIMES, CAMERON			\$184.00
			2/25/2014	V3/103/14 PER DIEM	MC V3/03/14 PER DIEM	184.00	
74811	2/26/2014	007975		HI-STRENGTH BOLT,			\$15.64
			1/31/2014	206263	PKFC/BOLTS	15.64	
74812	2/26/2014	008765		HOLDEN POLYGRAPH LLC,			\$200.00
			2/11/2014	131	PD HOLTHAUS POLYGRAPH SVCS	200.00	
74813	2/26/2014	004036		HORIZON/AUTOMATIC RAIN CO,			\$107.67
			2/5/2014	3N039490	PWSW TOOL SUPPLIES	107.67	
74814	2/26/2014	010770		HUFF, MARY			\$1,562.10
			2/26/2014	01/14 SSMCP MTG	SSMP JAN14 MILEAGE, FOOD FOR M	227.26	
			2/26/2014	01/14 SSMCP MTG	SSMP 01/08/14 MILITARY AFFAIRS	30.00	
			2/26/2014	T2/02/14	SSMP T2/02/14 ADC FORUM TRAVEL	1,304.84	
74815	2/26/2014	000234		HUMANE SOCIETY FOR TACOMA & PC,			\$8,837.50
			2/1/2014	IVC0001237	PD/FEB, 2014 BOARDING CONTRACT	8,837.50	
74816	2/26/2014	005773		JORDAN, TODD			\$170.00
			2/26/2014	MARCH 2014	PD V3/001/14 PER DIEM	170.00	
74817	2/26/2014	000299		LAKEVIEW LIGHT & POWER CO.,			\$2,037.65
			2/14/2014	67044-004PW 02/14/14	PWST 108TH/LK VW 1/8-2/6/14	56.70	
			2/14/2014	67044-010PW 02/14/14	PWST 108TH/PAC HWY 1/8-2/6/14	51.03	
			2/14/2014	67044-017PW 02/14/14	PWST 112TH/STW 1/9-2/10/14	55.28	
			2/14/2014	67044-030PW 02/14/14	PWST 112TH/BP 1/8-2/10/14	61.47	
			2/14/2014	67044-072PW 02/14/14	PWST 11302 KNDRK 1/8-2/10/14	48.43	
			2/14/2014	67044-073PW 02/14/14	PWFC 11420 KENDRK 1/8-2/10/14	548.43	
			2/7/2014	67044-007PW 02/07/14	PWST 8902 STW 1/7-2/4/14	148.18	
			2/7/2014	67044-008PW 02/07/14	PWST 4100 STEIL 1/7-2/5/14	74.14	
			2/7/2014	67044-012PW 02/07/14	PWST HWY 512/STW 12/30/13-1/28	97.18	
			2/7/2014	67044-013PW 02/07/14	PWST 100TH/STW 12/30/13-1/28/1	52.90	
			2/7/2014	67044-014PW 02/07/14	PWST HWY 512/STW 1/7-2/7/14	49.17	

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
			2/7/2014	67044-015PW 02/07/14	PWST 96TH/STW 12/30/13-1/28/14	55.81	
			2/7/2014	67044-016PW 02/07/14	PWST 40TH AVE 1/7-2/5/14	42.54	
			2/7/2014	67044-031PW 02/07/14	PWST 84TH/STW 1/6-2/4/14	45.81	
			2/7/2014	67044-032PW 02/07/14	PWST 100TH ST 1/7-2/5/14	81.97	
			2/7/2014	67044-048	PKFC/12/30/13-2/3/14 PINE ST S	101.28	
			2/7/2014	67044-050PW 02/07/14	PWST LKWD DR/STEIL 1/7-2/5/14	66.54	
			2/7/2014	67044-053PW 02/07/14	PWST HAGENESS/STEIL 1/7-2/4/14	35.61	
			2/7/2014	67044-074PW 02/07/14	PWST 9424 FRONT ST 12/30/13-2/	296.18	
			2/7/2014	67044-002PW 02/07/14	PWST PAC HWY/STW 12/30/13-2/3/	69.00	
74818	2/26/2014	000298		LAKWOOD TOWING,			\$76.58
			11/24/2013	200915	PD 11/24/13 TOWING SVCS	76.58	
74819	2/26/2014	003008		LARSEN SIGN CO,			\$131.28
			2/7/2014	16645	PWST CV#2121007 REPLACE LETTER	65.64	
			1/24/2014	16577	PKFC/REMOVE/APPLY VINYL LETTER	65.64	
74820	2/26/2014	010485		LAW OFFICE OF R TYE GRAHAM,			\$2,700.00
			2/11/2014	61	LG DOCKET COVERAGE FEB 11-14 2	1,350.00	
			2/18/2014	62	LG DOCKET COVERAGE FEB 18-21 2	1,350.00	
74821	2/26/2014	006201		LEE, AUSTIN			\$170.00
			2/26/2014	MARCH, 2014 PER DIEM	PD V3/01/14 PER DIEM	170.00	
74822	2/26/2014	002296		LEXIS NEXIS,			\$592.95
			1/31/2014	1401150346	LG 01/14 LEXISNEXIS & RELATED	592.95	
74823	2/26/2014	002185		LOWE'S COMPANIES INC,			\$407.77
			1/23/2014	910769	PWST TOOL SUPPLIES	5.89	
			1/16/2014	923806	PWSW RAW MATERIALS	41.40	
			1/16/2014	923854	PWSW RAW MATERIALS	25.87	
			1/10/2014	923891	PWST SUPPLIES	112.28	
			1/2/2014	923680	PWST SUPPLIES	1.95	
			1/9/2014	923638	PWSW RAW MATERIALS	8.89	
			1/8/2014	924577	PWST SUPPLIES	2.94	
			1/6/2014	924191	PWST RAW MATERIALS	9.32	
			1/6/2014	924202	PWST SUPPLIES	199.23	
74824	2/26/2014	009724		MILES RESOURCES LLC,			\$760.19

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
			2/10/2014	234907	PWSW RAW MATERIALS	79.16	
			2/3/2014	934697	PWCP E1158 SIDEWALK MATERIALS	681.03	
74825	2/26/2014	000365		NORTHWEST ABATEMENT SVC INC,			\$1,150.00
			2/17/2014	14-2166-1	AB ASBESTOS SURVEY/MANNING	1,150.00	
74826	2/26/2014	000364		NORTHWEST BUILDING LLC,			\$2,711.00
			2/25/2014	1ST QTR 2014	PWFC 1ST QTR 2014 MAINT COMMON	2,711.00	
74827	2/26/2014	000366		NORTHWEST CASCADE INC,			\$155.56
			1/16/2014	1-844103	MC 1/16/14-2/15/14 PORT-O-LET	155.56	
74828	2/26/2014	008092		NVL LABORATORIES INC,			\$1,283.64
			2/4/2014	20140076	CDBG MHR-124 FENNEL LEAD-BASED	878.76	
			2/11/2014	20140118	CDBG MHR-120 LEAD BASED PAINT	404.88	
74829	2/26/2014	009317		OPTIC FUSION INC,			\$1,549.28
			2/1/2014	23004	IT 02/14 INTERNET CONNECTIVITY	1,549.28	
74830	2/26/2014	004467		PENROSE, DAN			\$1,112.55
			2/26/2014	T1/01/14	SSMCP T1/01/14 DC TRANSP CONFE	1,112.55	
74831	2/26/2014	000407		PIERCE COUNTY,			\$10,000.00
			1/28/2014	AR155862	PWSW 2013 CHAMBERS-CLOVER CREE	10,000.00	
74832	2/26/2014	000407		PIERCE COUNTY,			\$3,771.37
			2/4/2014	AR156059	ND 4TH QTR 2013 PROFIT/EXCISE	3,391.37	
			2/4/2014	AR156074	PWSA/PWSW JAN 2014 RECORDING F	64.00	
			2/4/2014	AR156074	PWSA/PWSW JAN 2014 RECORDING F	316.00	
74833	2/26/2014	003205		PIERCE COUNTY RECYCLING,			\$179.82
			1/31/2013	6778	PKFC/CRUSHED ROCK/SAND	77.67	
			2/1/2014	6812	PWST YARDWASTE	102.15	
74834	2/26/2014	000428		PIERCE COUNTY SEWER,			\$95.91
			2/2/2014	01431285	PKFC/1/1-1/31/14 FT STEILACOOM	95.91	
74835	2/26/2014	010630		PRINT NW,			\$79.42
			1/31/2014	63997N01	CM BUSINESS CARDS/LINCOLN	19.86	

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
			1/31/2014	63997N01	LG BUSINESS CARDS/SCHUMACHER	19.86	
			1/31/2014	63997N01	PWST/PWSW BUSINESS CARDS/SMITH	9.93	
			1/31/2014	63997N01	PWST/PWSW BUSINESS CARDS/SMITH	9.92	
			1/31/2014	63997N01	PWST BUSINESS CARDS/BARRON	19.85	
74836	2/26/2014	004377		PUNZALAN, REY			\$170.00
			2/26/2014	MARCH, 2014 PER DIEM	PD V3/01/14 PER DIEM	170.00	
74837	2/26/2014	007505		REDFLEX TRAFFIC SYSTEMS INC,			\$36,592.76
			1/31/2014	RTS0005289	PD/JAN, 2014 RED LIGHT CAMERA	36,592.76	
74838	2/26/2014	010740		RFI ENTERPRISES INC,			\$82.76
			1/31/2014	501074	PWST BURG MONITOR 02/01/14-04/	82.76	
74839	2/26/2014	010522		RICOH USA INC,			\$900.47
			2/14/2014	5029509373	ND COPIER OVERAGE 01/15/14-02/	900.47	
74840	2/26/2014	004775		SAN DIEGO POLICE EQUIP CO,			\$3,733.93
			2/3/2014	610344	PD AMMO	3,413.10	
			2/3/2014	610344	Sales Tax	320.83	
74841	2/26/2014	002912		SOUND ELECTRONICS,			\$1,557.75
			1/28/2014	103054	PWFC 1ST QTR 2014 HVAC/DDC MAI	888.88	
			2/11/2014	49371	PWFC CH SEC MONITORING 3/1/14-	261.90	
			2/10/2014	49362	PD 3/1/14-2/28/15 FIRE ALARM M	406.97	
74842	2/26/2014	008309		SOUND HOME MAINTENANCE LLC,			\$2,372.37
			2/2/2014	02/02/14	PWST 42 ANNUAL BACKFLOW TEST/R	1,084.44	
			2/2/2014	02/02/14	PWFC 16 ANNUAL BACKFLOW TEST/R	413.12	
			2/2/2014	02/02/14	PKFC 12 ANNUAL BACKFLOW TEST/R	309.84	
			2/2/2014	02/02/14	PWSW 3 ANNUAL BACKFLOW TEST/RE	77.46	
			2/2/2014	02/02/14	PWST 6 BACKFLOWS	445.62	
			2/2/2014	02/02/14	Sales Tax	41.89	
74843	2/26/2014	010656		SOUTH SOUND 911,			\$161,754.57
			2/7/2014	01174	PD FEB, 2014 DISPATCH SVCS	122,352.58	
			2/7/2014	01174	PD FEB, 2014 RECORDS SVCS	10,860.66	
			2/7/2014	01174	PD FEB, 2014 IT SVCS	28,541.33	

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
74844	2/26/2014	010274		SOUTH SOUND OUTREACH SERVICES,			\$2,509.89
			11/1/2014	11/01/13	CDBG FIN/HOUSING COUNSEL 7/1/1	2,509.89	
74845	2/26/2014	002881		SPRAGUE PEST SOLUTIONS CO,			\$687.64
			1/27/2014	10013663 01/27/14	PWFC PEST CONTROL 03/01/14 - 0	687.64	
74846	2/26/2014	000516		SPRINT,			\$369.35
			1/28/2014	292522315-141	PKFC 12/25/13-1/24/14 SVCS	79.08	
			1/28/2014	292522315-141	PKFC 12/25/13-1/24/14 SVCS	79.07	
			1/25/2014	419434590-059	PD - 12/22/13-1/21/14 SVCS	84.48	
			1/25/2014	419434590-059	PD - 12/22/13-1/21/14 WATPA SV	126.72	
74847	2/26/2014	009493		STAPLES ADVANTAGE,			\$4,549.96
			2/11/2014	3222739183	IT TONER	224.57	
			2/11/2014	3222739184	IT TONER	224.57	
			1/28/2014	3221097534	CC TABLES FOR STUDY SESSIONS	2,904.22	
			1/24/2014	3220723267	CD SUPPLIES	52.15	
			1/24/2014	3220723267	CD SUPPLIES	52.16	
			1/31/2014	3221446865	MC/SUPPLIES	105.93	
			1/31/2014	3221446867	PWST SUPPLIES	155.57	
			1/31/2014	3221446869	PWST SUPPLIES	10.24	
			1/29/2014	3221136476	HR SUPPLIES	84.27	
			2/5/2014	3222272945	IT TONER	303.21	
			2/4/2014	322223762	MC/SUPPLIES	94.62	
			2/7/2014	3222404990	MC/LETTER FILE TOTE	47.55	
			2/7/2014	3222404991	MC/SUPPLIES	272.04	
			2/7/2014	3222404992	MC/SUPPLIES	18.86	
74848	2/26/2014	009030		STERICYCLE INC,			\$10.36
			1/31/2014	3002529355	PD JAN, 2014 BOX DISPOSAL FEE	10.36	
74849	2/26/2014	006497		SYSTEMS FOR PUBLIC SAFETY,			\$812.19
			1/24/2014	23266	PDFL/SYLER C# 131019-15B LABOR	282.45	
			1/24/2014	23266	Sales Tax	26.55	
			1/24/2014	23275	PWST CV# 2121011 REPAIR/MAINT	359.60	
			2/5/2014	23443	PWST CV#2121005 INSTALL MAGNET	143.59	
74850	2/26/2014	008285		TACOMA PIERCE COUNTY HABITAT,			\$58,103.19
			2/6/2014	02/06/14 WASH	NSP 14514 WASHINGTON (ROSSI) J	58,103.19	

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
74851	2/26/2014	007603		THUNDERING OAK ENTERPRISES INC,			\$1,948.04
			2/7/2014	6925	PWST TREE REMOVAL 7114 SACRAME	1,248.30	
			2/6/2014	6909	PWST LANDSCAPING/FLAGGERS GLNW	699.74	
74852	2/26/2014	009372		VENTEK INTERNATIONAL,			\$91.60
			2/1/2014	33594	PKFC/CCU SERVER HOSTING MONTHL	91.60	
74853	2/26/2014	009107		WASHINGTON CITIES INSURANCE,			\$20,314.02
			2/3/2014	02/03/14	ND WCIA PMT 12/14/13 - 01/31/1	20,314.02	
74854	2/26/2014	000593		WASHINGTON STATE TREASURER,			\$975.00
			2/26/2014	2/14 BLDG CODE FEE	JAN, 2014 BLDG CODE FEE	975.00	
74855	2/26/2014	005762		AGA,			\$95.00
			2/6/2014	54444 02/06/14	FN S GORDON ID 54444 DUES 4/1/	95.00	
74856	2/26/2014	003227		AIR SYSTEMS ENGINEERING INC,			\$931.66
			2/10/2014	196075	PWST DEICED OUTDOOR COIL	931.66	
74857	2/26/2014	010863		AMERICAN MESSAGING SERVICES,			\$157.60
			1/1/2014	W4102037OA	PD/1/1/14-1/31/14 PAGING SVCS	28.26	
			1/1/2014	W4102037OA	PD/1/1/14-1/31/14 PAGING SVCS	39.44	
			1/1/2014	W4102037OA	PD/1/1/14-1/31/14 PAGING SVCS	15.58	
			2/1/2014	W4102037OB	PD/FEB, 2014 PAGING SVCS	28.17	
			2/1/2014	W4102037OB	PD/FEB, 2014 PAGING SVCS	30.63	
			2/1/2014	W4102037OB	PD/FEB, 2014 PAGING SVCS	15.52	
74858	2/26/2014	005506		ARCHITECTS RASMUSSEN,			\$1,000.00
			2/4/2014	1209	PWSW THRU 1/31/14 O&M PRELIMIN	1,000.00	
74859	2/26/2014	010908		BABBLE COMPANY,			\$90.00
			2/12/2014	14032	MC 2/7/14 INTERPRETER SVCS	90.00	
74860	2/26/2014	009352		CARD SERVICES (5117),			\$1,618.53
			1/24/2014	5117 01/24/14	LG IPAD KEYBOARDS FOR COUNCIL	1,618.53	
74861	2/26/2014	010843		CCI SOLUTIONS,			\$31.72
			1/31/2014	30351407	MC SUPPLIES	31.72	

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
74862	2/26/2014	007259	2/6/2014	CENTERFORCE, 02/06/14	CDBG 12/13-01/14 KITCHEN RENOV	3,892.89	\$3,892.89
74863	2/26/2014	000095	2/3/2014	CHOUGH, KWANG S JAN, 2014	MC JAN, 2014 INTERPRETER SVCS	210.00	\$210.00
74864	2/26/2014	006117	2/24/2014 2/24/2014	CITY OF LAKEWOOD, 02/14 COURT 02/14 COURT	MC REPLENISH JURY/WITNESS PETT MC REPLENISH JURY/WITNESS PETT	362.25 308.75	\$671.00
74865	2/26/2014	005022	1/31/2014	CITY OF PUYALLUP, AR109950	PD JAN, 2014 JAIL SVCS	520.00	\$520.00
74866	2/26/2014	003948	2/1/2014	COMCAST CORPORATION, 28371885	IT ETHERNET INTERNET FEB 2014	800.00	\$800.00
74867	2/26/2014	003948	2/15/2014	COMCAST CORPORATION, 8498 35 011 2205662	PWST BUNDLED SVC 02/25-03/24/1	368.50	\$368.50
74868	2/26/2014	010713	2/13/2014	CXTEC, 6710566	IT - PLANTRONICS CS540	227.14	\$227.14
74869	2/26/2014	010902	1/8/2014 1/8/2014 1/15/2014 1/15/2014	CYCLE TIRES WHOLESALE, 559155 559155 559187 559187	PDFL/CV#1570111 30K SERVICE Sales Tax PDFL/CV#1570112 BATTERY/STARTE Sales Tax	728.75 68.50 561.65 52.79	\$1,411.69
74870	2/26/2014	000592	2/26/2014	DEPARTMENT OF REVENUE, 601 667 295 001 0003	PD UNDERGROUND STORAGE TANK IN	181.00	\$181.00
74871	2/26/2014	008105	2/11/2014 2/11/2014 2/11/2014 2/11/2014 2/11/2014	DEPARTMENT OF TRANSPORTATION, RE 43 GM01345L101 RE 43 JC4024 L013 RE-313-ATB40211023 RE-313-ATB40211023 RE-313-ATB40211103	PWST 01/14 MAINT OF SIGNAL SYS PWCP E1170 01/14 BPW 83RD TO 7 PWSW/PWST 01/14 TRAFFIC MGT CN PWSW/PWST 01/14 TRAFFIC MGT CN PWCP E1169 01/14 GENL PROJECT	269.96 337.73 489.79 979.57 137.23	\$2,214.28

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
74872	2/26/2014	001692		DEPT OF LABOR & INDUSTRIES,			\$75.00
			1/6/2014	981	PD-EXPLOSIVES USER LICENSE FOR	50.00	
			2/5/2014	980	PD-PURCHASER LICENSE RENEWAL	25.00	
74873	2/26/2014	010648		DIAMOND MARKETING SOLUTIONS,			\$103.74
			2/19/2014	81400	ND DAILY MAIL 02/01/14 - 02/15	103.74	
74874	2/26/2014	009472		DISH NETWORK LLC,			\$346.65
			2/4/2014	8255 7070 8168 1616	PD DISH 2/16/14 - 3/15/14 SVC	346.65	
74875	2/26/2014	000146		DMCMA,			\$100.00
			2/25/2014	V5/02/14	MC EVENT V5/02/14 REGISTRATION	100.00	
74876	2/26/2014	010754		DRY BOX INC,			\$1,207.36
			2/11/2014	RENT THRU 02/24/14	PWST RENT 4 UNITS 02/24-03/24/	1,207.36	
74877	2/26/2014	004710		EQUIFAX/CREDIT NORTHWEST CORP,			\$109.32
			2/17/2014	8344346	PD 2/17/14 SERVICE FEE	109.32	
74878	2/26/2014	001716		FENCE SPECIALISTS INC,			\$648.80
			2/11/2014	0021460	PKFC/FENCEING MATERIALS	40.54	
			2/4/2014	0021413	PKFC/CHAIN LINK FENCE	608.26	
74879	2/26/2014	010793		FIRST BANKCARD (6748),			\$60.44
			1/29/2014	6748/SCHUM2 01/29/14	CC PRINT BRIGADE PHOTO/MAYORS	60.44	
74880	2/26/2014	010581		GINA M DUNCAN LAW OFFICE,			\$150.00
			1/30/2014	LKWD0012	MC 1/30/14 PRE TRIAL CONFERENC	150.00	
74881	2/26/2014	010481		GLOBAL ASSETS INTEGRATED LLC,			\$354.60
			2/7/2014	2014-516	PD SWAT DUAL HEAD ADAPTOR/PUNC	354.60	
74882	2/26/2014	005398		GLOBAL SECURITY & ,			\$155.89
			2/12/2014	4138253	PWST SVC CALL 8902 MEADOW RD S	155.89	
74883	2/26/2014	000196		GOV'T FINANCE OFFICERS ASSOC,			\$595.00
			1/28/2014	0137470 2014	FN GFOA DUES 04/01/14 - 03/31/	595.00	
74884	2/26/2014	002817		GRAINGER,			\$55.14

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
			2/3/2014	9356103987	PWST RAW MATERIALS	55.14	
74885	2/26/2014	009728		HSA BANK,			\$60.75
			2/14/2014	2243508	ND 01/14 MONTHLY ACCOUNTS FEES	60.75	
74886	2/26/2014	007435		INTEGRA TELECOM HOLDINGS INC,			\$1,092.93
			2/8/2014	11726875	PHONE SERVICE 02/08/14 - 03/07	50.82	
			2/8/2014	11726875	PHONE SERVICE 02/08/14 - 03/07	40.98	
			2/8/2014	11726875	PHONE SERVICE 02/08/14 - 03/07	3.93	
			2/8/2014	11726875	PHONE SERVICE 02/08/14 - 03/07	25.79	
			2/8/2014	11726875	PHONE SERVICE 02/08/14 - 03/07	971.41	
74887	2/26/2014	010851		KENWORTH NORTHWEST INC,			\$635.12
			1/30/2014	LS1952	PWST CV#2121602 REPAIR/MAINT	635.12	
74888	2/26/2014	008202		KPG INC,			\$873.10
			2/12/2014	19714	PWCP E1169 ROW SURVEYING GLD T	873.10	
74889	2/26/2014	008414		LAKWOOD FORD,			\$22,578.17
			2/11/2014	1FTSX21Y98EC40151	PKFC 2008 FORD F250 TRUCK	22,578.17	
74890	2/26/2014	000286		LAKWOOD POLICE GENERAL INVEST,			\$1,001.00
			2/25/2014	FEB, 2013 REPLENISH	PD REPLENISH INVESTIGATIONS FU	1,001.00	
74891	2/26/2014	000292		LAKWOOD POLICE SPECIAL INVEST,			\$7,105.00
			2/25/2014	FEB, 2013 REPLENISH	PD REPLENISH NARCOTICS FUND	7,105.00	
74892	2/26/2014	000294		LAKWOOD REFUSE SERVICE,			\$77.06
			2/10/2014	4785425	PKFC 2/1-3/31/14 FT STEILACOOM	32.06	
			2/1/2014	4752448	PD 1/1/14-1/31/14 SVCS	45.00	
74893	2/26/2014	008850		LAKWOOD TOASTMASTERS,			\$5.00
			2/25/2014	02/25/14	PWST HOWE LOCAL DUES 10/1/13-3	5.00	
74894	2/26/2014	000300		LAKWOOD WATER DISTRICT,			\$1,583.47
			2/26/2014	02/26/14	PWST E2198 R/W PERMIT 13-088 R	1,583.47	
74895	2/26/2014	000300		LAKWOOD WATER DISTRICT,			\$389.81
			2/18/2014	19210-75739 02/18/14	PWST 12/12/13-2/11/14 RUSSELL	22.93	

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
			2/18/2014	26684-75739 02/18/14	PWST 12/10/13-2/7/14 11002 PAC	22.93	
			2/18/2014	26686-75739 02/18/14	PWST 12/11/13-2/7/14 11725 PAC	22.93	
			2/18/2014	26698-75739 02/18/14	PWST 12/10/13-2/7/14 11620 PAC	22.93	
			2/18/2014	26755-75739 02/18/14	PWST 12/11/13-2/7/14 PAC HWY &	22.93	
			2/18/2014	26862-75739 02/18/14	PWST 12/10/13-2/7/14 PAC HWY &	22.93	
			2/18/2014	27146-75739 02/18/14	PWST 12/11/13-2/10/14 9416 FRN	22.93	
			2/13/2014	16093-75739 02/13/14	PWST 12/9/13-2/5/14 N THORNE L	22.93	
			2/13/2014	17009-85171 02/13/14	PWST 12/9/13-2/6/14 100TH	22.93	
			2/13/2014	27111-75740 02/13/14	PWST 12/10/13-2/6/14 KNDRK	22.93	
			2/4/2014	10567-75739 02/04/14	PWST 11/27/13-1/28/14 8902 MEA	22.93	
			2/4/2014	26901-75739 02/04/14	PWST 11/26/13-1/28/14 BPW/GLD	22.93	
			2/4/2014	26979-75739 02/04/14	PWST 11/26/13-1/28/14 STEL/GLD	22.93	
			2/6/2014	12584-75739 02/06/14	PWST 12/2/13-1/29/14 0 TRA ISL	22.93	
			2/6/2014	12585-75739 02/06/14	PWST 12/2/13-1/29/14 TRA ISL H	22.93	
			2/6/2014	12586-75739 02/06/14	PWST 12/2/13-1/29/14 TRA ISL 9	22.93	
			2/6/2014	12796-75739 02/06/14	PWST 12/3/13-1/30/14 TRA ISL/H	22.93	
74896	2/26/2014	000309		LES SCHWAB TIRE CENTER,			\$1,072.95
			2/8/2014	30500169528	PKFC/STRUT/SHOCKS	913.09	
			2/19/2014	30500158728	PDFL/CV# 1522608 CABLE CHAIN	146.12	
			2/19/2014	30500158728	Sales Tax	13.74	
74897	2/26/2014	010909		LIN, YUN			\$150.00
			2/25/2014	1014808.002	PKSR RENTAL DEPOSIT REFUND	150.00	
74898	2/26/2014	006029		LLOYD ENTERPRISES INC,			\$1,165.89
			1/17/2014	176487	PKFC CRUSHED GRAVEL	1,165.89	
74899	2/26/2014	004073		MACDONALD-MILLER FACILITY SOL,			\$766.89
			2/1/2014	PM035158	PWFC MECHANICAL MAINTENANCE AT	766.89	
74900	2/26/2014	010555		MB ELECTRIC,			\$2,712.05
			2/11/2014	3376	PWST W0071 REPLACE POLE BPW/PA	2,712.05	
74901	2/26/2014	010256		MEYER FLOOR COVERING INC,			\$224.27
			1/30/2014	61572	PWFC CARPET PATCH - CHAMBER	224.27	
74902	2/26/2014	000353		NATIONAL SPECIALTIES,			\$899.27
			12/8/2014	11173	PWST WORK GEAR	899.27	

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
74903	2/26/2014	000360		NEWS TRIBUNE,			\$1,879.15
			1/9/2014	0844838	CD AD LU-13-00230	116.97	
			1/9/2014	0850412	CD AD RFP COMM VISION PLAN	186.65	
			1/2/2014	0838554	CD AD NOA LU1300236	90.17	
			12/30/2013	0838556	CD AD LU-13-00229	95.53	
			1/14/2014	0857764	PWCP AD E1168 RFI	916.77	
			1/16/2014	0860679	PD AD AUCTION	234.89	
			1/17/2014	0866049	CDBG AD 1TG NOTICE 2/5/14	238.17	
74904	2/26/2014	010907		NOMAN, DIANA			\$194.24
			2/25/2014	2/12/14	MC 2/12/14 INTERPRETER SVCS	194.24	
74905	2/26/2014	000897		NORTHWEST FLEETLEASE INC,			\$493.65
			3/1/2014	MARCH, 2014	PD MARCH, 2014 CHEVY X-CAB LEA	493.65	
74906	2/26/2014	000376		OFFICE DEPOT,			\$159.36
			2/11/2014	698109495001	PD MONITOR RISER/SUPPLIES	90.10	
			1/30/2014	1653833834	PD/SUPPLIES	63.31	
			1/30/2014	1653833834	Sales Tax	5.95	
74907	2/26/2014	000420		PIERCE TRANSIT,			\$12,743.84
			2/7/2014	022840	PWFC 01/14 LKWD STN SECURITY	12,743.84	
74908	2/26/2014	000420		PIERCE TRANSIT,			\$500.00
			2/19/2014	MARCH, 2014	PD/MARCH, 2014 WATPA RENTAL	500.00	
74909	2/26/2014	010878		PPA LAW GROUP PLLC,			\$875.00
			2/4/2014	961	CDBG 01/14 SVCS RE: HUD 108 LO	875.00	
74910	2/26/2014	010915		PRACTICAL EDGE SHOOTING,			\$199.00
			2/4/2014	1297	PD CARROLL REGISTRATION/INCIDE	199.00	
74911	2/26/2014	010204		PROTECT YOUTH SPORTS,			\$45.00
			2/1/2014	276474	HR 01/13 NATIONAL COMBO SEARCH	45.00	
74912	2/26/2014	000445		PUGET SOUND ENERGY,			\$1,444.86
			1/30/2014	200001526637	PKFC/12/30/13-1/29/14 VETERANS	60.98	
			2/3/2014	300000000129	PKFC/12/30/13-1/29/14 11500 MI	298.19	

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
			2/3/2014	300000010268	PKFC/12/30/13-1/29/14 WOODLAWN	130.42	
			2/19/2014	200018357661/PW	PWFC 6000 MAIN ST 1/17-2/18/14	50.77	
			2/18/2014	200008745289/PW	PWFC 9401 LKWD DR 1/16-2/14/14	904.50	
74913	2/26/2014	010879		QUALITY STITCHING,			\$694.23
			1/17/2014	669725	PD SHIRTS	604.00	
			1/17/2014	669725	PD SILK SCREEN SETUP FEE	30.00	
			1/17/2014	669725	Sales Tax	57.38	
			1/17/2014	669725	Sales Tax	2.85	
74914	2/26/2014	005342		RAINIER LIGHTING & ELECTRICAL,			\$1,472.22
			1/31/2014	323907-1	PWST RAW MATERIALS	85.40	
			2/19/2014	323465-1	PWFC SUPPLIES	590.11	
			2/19/2014	324623-1	PWFC SUPPLIES	641.62	
			2/13/2014	324622-1	PWFC SUPPLIES	155.09	
74915	2/26/2014	000464		RANGLES SAND & GRAVEL,			\$294.23
			1/31/2014	362017	PWSW DUMPING FEES	294.23	
74916	2/26/2014	010478		RICOH USA INC,			\$3,412.60
			2/18/2014	91663289	PD 1/18/14-2/17/14 COPIER RENT	195.27	
			2/18/2014	91846513	ND COPIER RENTAL 02/15/14-03/1	3,217.33	
74917	2/26/2014	000481		ROTARY CLUB OF LAKEWOOD,			\$177.00
			1/28/2014	120	CM INITIATION FEE AND DUES	177.00	
74918	2/26/2014	010904		ROWLETT, VICTORIA			\$5,820.00
			1/31/2014	01/31/14	LG 01/14 PROSECUTION SERVICES	4,215.00	
			2/14/2014	02/13/14	LG PROSECUTION SVCS FEB 3-13,	1,605.00	
74919	2/26/2014	010803		SKOOKUM CONTRACT SERVICES,			\$95.00
			2/5/2014	141291136	PD 2/5/14-2/10/14 SVCS	95.00	
74920	2/26/2014	010348		SME SOLUTIONS, LLC,			\$950.00
			1/24/2014	153261	PD/COMPLIANCE TESTING	950.00	
74921	2/26/2014	010457		SMITH, STAFFORD L			\$1,031.25
			1/31/2014	JAN, 2014	LG JAN, 2014 HEARING EXAMINER	843.75	
			1/31/2014	JAN, 2014	PD JAN, 2014 HEARING EXAMINER	187.50	

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
74922	2/26/2014	010911		STATEWIDE RENT-A-FENCE,			\$492.30
			2/4/2014	27977	AB RENT PANELS 01/25/14-07/25/	492.30	
74923	2/26/2014	002994		STERLING REFERENCE LABORATORIE,			\$734.50
			2/7/2014	F42210-65	MC JAN, 2014 UA FEES	627.90	
			1/31/2014	F42210-64	MC DEC, 2013 UA FEES	106.60	
74924	2/26/2014	010842		SUPPRESSION SYSTEMS INC,			\$538.25
			2/10/2014	12072	PWST SEMI ANNUAL PM HALON FIRE	538.25	
74925	2/26/2014	010912		TAURUS POWER & CONTROLS INC,			\$554.38
			2/11/2014	355427	PWFC FIELD ENGINEERING SVC 10/	554.38	
74926	2/26/2014	005154		TICOR TITLE COMPANY,			\$438.00
			2/14/2014	6527227	PWCP E1183 US GEOLOGICAL SURVE	438.00	
74927	2/26/2014	010766		UNIVERSAL FIELD SERVICES INC,			\$338.17
			1/31/2014	38445	PWCP E1177 01/14 MADIGAN ACCES	338.17	
74928	2/26/2014	009856		UTILITIES UNDERGROUND LOCATION,			\$109.65
			1/31/2014	4010147	PWST EXCAVATION NOTIFICATIONS	52.89	
			12/31/2013	3120146	PWST EXCAVATION NOTIFICATIONS	56.76	
74929	2/26/2014	002509		VERIZON WIRELESS,			\$8,779.23
			1/28/2014	9719184739	PD 1/29/14-2/23/14 SVCS	339.97	
			1/26/2014	9719128605	PD 12/27/13-1/26/14 AIRCARD SV	40.02	
			1/26/2014	9719138505	PD 1/27-2/26/14 SVCS	80.02	
			1/26/2014	9719138505	PD 1/27-2/26/14 SVCS	405.86	
			1/26/2014	9719138505	PD 1/27-2/26/14 SVCS	72.24	
			1/26/2014	9719138505	PD 1/27-2/26/14 SVCS	80.02	
			1/26/2014	9719138505	PD 1/27-2/26/14 SVCS	947.19	
			1/26/2014	9719138505	PD 1/27-2/26/14 SVCS	680.17	
			1/26/2014	9719138505	PD 1/27-2/26/14 SVCS	115.68	
			1/26/2014	9719138505	PD 1/27-2/26/14 SVCS	190.77	
			1/26/2014	9719138505	PD 1/27-2/26/14 SVCS	200.05	
			1/26/2014	9719138505	PD 1/27-2/26/14 SVCS	155.34	
			1/26/2014	9719138505	PD 1/27-2/26/14 SVCS	200.05	
			1/26/2014	9719138505	PD 1/27-2/26/14 SVCS	32.50	

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
			1/26/2014	9719138505	PD 1/27-2/26/14 SVCS	1,160.12	
			1/26/2014	9719138505	PD 1/27-2/26/14 SVCS	2,154.15	
			1/26/2014	9719138505	PD 1/27-2/26/14 SVCS	489.61	
			1/26/2014	9719138505	PD 1/27-2/26/14 SVCS	600.15	
			1/26/2014	9719138505	PD 1/27-2/26/14 SVCS	97.85	
			1/26/2014	9719138505	PD 1/27-2/26/14 SVCS	97.58	
			1/26/2014	9719138505	PD 1/27-2/26/14 SVCS	320.08	
			1/26/2014	9719138505	PD 1/27-2/26/14 SVCS	40.01	
			1/26/2014	9719138505	PD 1/27-2/26/14 SVCS	279.80	
74930	2/26/2014	004622		WAPATO POLICE DEPARTMENT,			\$17,595.00
			2/3/2014	01-JC14	PD JANUARY 2014 JAIL BILLING	17,595.00	
74931	2/26/2014	008042		WASPC,			\$2,310.00
			2/12/2014	66121	MC JAN, 2014 HOME MONITORING S	2,310.00	
74932	2/26/2014	010834		WEED, FAY			\$52.20
			2/20/2014	1/7-2/13/14	PKSR 1/7-2/13/14 INSTRUCTOR FE	52.20	
74933	2/26/2014	000606		WESTERN WA CHAPTER OF ICC,			\$40.00
			2/26/2014	2014 DUES	CD DUES CRAIG/NELSON/BAER/LAWR	40.00	
74934	2/26/2014	004697		WHISTLE WORKWEAR OF TACOMA,			\$2,045.81
			1/15/2014	58082	PWST WORK GEAR	1,843.82	
			2/4/2014	58207	PWST WORK GEAR	108.39	
			2/4/2014	58207	PWST WORK GEAR	93.60	
74935	2/26/2014	010910		WILLIAMS & WILLIAMS PSC,			\$4,000.00
			2/3/2014	17444	LG 01/14 LEGAL SVCS	4,000.00	
74936	2/26/2014	008553		ZONES INC,			\$6,557.68
			2/18/2014	S35734230101	IT SYMC PROTECTION 03/01/14-02	5,988.75	
			2/18/2014	S35734230101	Sales Tax	568.93	
74937	3/12/2014	000005		ABC LEGAL MESSENGERS, INC,			\$627.88
			12/28/2013	MMFWA0061600000050	LG/MONTHLY MESSSENGER SVCS	97.50	
			12/28/2013	MMFWA0061600000050	PD/MONTHLY MESSENGER SVCS	97.50	
			2/19/2014	231486.100	LG 2/19/14 LEGAL MESSENGER SVC	212.12	
			2/27/2014	240750.100	LG 2/27/14 LEGAL MESSENGER SVC	25.76	

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
			2/28/2014	MMFWA0006160000052	LG/PD MONTHLY MESSENGER SVCS	97.50	
			2/28/2014	MMFWA0006160000052	LG/PD MONTHLY MESSENGER SVCS	97.50	
74938	3/12/2014	010899		ACCESS INFORMATION MANAGEMENT,			\$1,043.21
			2/28/2014	25040770	LG RECORDS ARCHIVAL FEB 2014	1,043.21	
74939	3/12/2014	009961		AMB TOOLS & EQUIPMENT,			\$526.62
				T299430	PKFC NOZZLE KIT CREDIT	-27.20	
			2/22/2014	T299293	PKFC UNIVERSAL UNLOADE/LABOR	502.52	
			3/3/2014	T299401	PKFC GRAFFITI REMOVAL	51.30	
74940	3/12/2014	003297		ANDERSON, DONALD L			\$210.68
			3/11/2014	T2/01/14 LODGING	CC T2/01/14 ADDT'L 1 NT LODGIN	210.68	
74941	3/12/2014	010395		ARAMARK REFRESHMENT SERVICES,			\$470.69
			2/27/2014	309250	PD COFFEE/COCOA	405.07	
			2/27/2014	309251	PD PAPER PRODUCTS	65.62	
74942	3/12/2014	000046		ASSOC OF WASHINGTON CITIES,			\$591.00
			2/28/2014	2/28/14	HR 2014 MEMBERSHIP/RANDOM TEST	591.00	
74943	3/12/2014	007445		ASSOCIATED PETROLEUM PRODUCTS,			\$37,073.74
			2/17/2014	0540334-IN	PDFL FUEL	12,636.22	
			1/27/2014	0530081-IN	PD GASOLINE	12,331.68	
			2/5/2014	0535173-IN	PD GASOLINE	12,105.84	
74944	3/12/2014	010321		BARBER, VERONICA			\$398.14
			2/26/2014	FEB, 2014	MC FEB, 2014 INTERPRETER SERVI	398.14	
74945	3/12/2014	001489		BLUMENTHAL UNIFORMS & EQUIP,			\$376.52
			2/26/2014	51461-01	PD SICHMELLER SHIRT/PANT	156.33	
			2/26/2014	51468-01	PD HARVEY PANT	71.06	
			3/5/2014	51456-02	PD HENDERSON SHIRT/PANT	64.95	
			2/11/2014	51456-01	PD HENDERSON PANT	84.18	
74946	3/12/2014	000066		BRATWEAR GROUP LLC,			\$649.45
			2/6/2014	10766	PD SICHMELLER NEW HIRE CLOTHIN	597.76	
			2/25/2014	10932	PD SICHMELLER PANT	51.69	

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
74947	3/12/2014	008544		CASCADE ENGINEERING SERVICES,			\$2,237.59
			3/6/2014	ML-1430607447	PD 3/6/14 CALIBRATION SVCS	2,115.00	
			2/25/2014	ML-14022507362	PD 2/21/14 CALIBRATION SVCS	122.59	
74948	3/12/2014	009926		CASCADE RIGHT-OF-WAY SVCS LLC,			\$4,480.20
			2/5/2014	001 13001-LAK	PWCP E1171 JAN 2014 STW/512 TO	1,335.20	
			2/5/2014	004 13002-LAK	PWCP E1169 JAN 2014 GLD/100TH	1,615.00	
			3/31/2004	005 13002-LAK	PWCP E1169 FEB 2014 GLD/100TH	1,530.00	
74949	3/12/2014	009742		CED,			\$7,740.49
			2/28/2014	8541-760349	PWST RAW MATERIALS FOR ST LTS	7,280.41	
			2/28/2014	8541-762900	PWST TOOL SUPPLIES	460.08	
74950	3/12/2014	010262		CENTURYLINK,			\$1,884.79
			2/28/2014	253-983-1024 083B	PKFC 2/28-3/28/14 SHOIP SVCS	152.65	
			2/16/2014	206-T01-1710 414B	IT 2/16-3/16/14 PHONE SVC	336.82	
			2/16/2014	206-T01-4100 666B	IT 2/16-3/16/14 PHONE SVC	336.82	
			2/16/2014	206-T02-7702 584B	PKFC 2/16-3/16/14 PHONE SVCS	277.96	
			2/16/2014	253-582-0174 486B	PWFC 2/16-3/16/14 PHONE SVC	149.68	
			2/16/2014	253-582-0669 467B	PWFC 2/16-3/16/14 PHONE SVC	161.99	
			2/16/2014	253-582-0966 875B	IT 2/16-3/16/14 PHONE SVC	45.98	
			2/16/2014	253-582-1023 738B	PD 2/16-3/16/14 SVCS	65.99	
			2/16/2014	253-582-7426 582B	PWST 2/16-3/16/14 PHONE SVC	72.44	
			2/16/2014	253-582-9966 584B	IT 2/16-3/16/14 PHONE SVC	45.98	
			2/19/2014	253-588-4100 935B	PD 2/19/3/19/14 9421 39TH AVE	105.84	
			2/19/2014	253-588-4697 855B	PD 2/19-3/19/14 SVCS	50.35	
			2/23/2014	206-T31-6789 758B	PD 2/23-3/23/14 SERVICE	82.29	
74951	3/12/2014	002120		CHICAGO TITLE INSURANCE CO,			\$273.75
			2/26/2014	0009689-TC-1	CDBG 8911 GRVLY LK DR	273.75	
74952	3/12/2014	003883		CHUCKALS INC,			\$1,162.22
			2/26/2014	772649-0	PKRC SUPPLIES	37.28	
			2/26/2014	772649-0	PKRC SUPPLIES	24.12	
			3/6/2014	773584-0	PD SUPPLIES	76.67	
			3/3/2014	773126-0	FN TONER	546.98	
			3/3/2014	773131-0	IT TONER	120.32	
			3/3/2014	773134-0	MC SUPPLIES	36.32	
			2/28/2014	772876-0	PD SUPPLIES	328.09	

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
			2/20/2014	771884-0	LG SUPPLIES	27.44	
				GIFT CERTIFICATE	PD TONER GIFT CERTIFICATE	-35.00	
74953	3/12/2014	000536		CITY TREASURER/CITY OF TACOMA,			\$8,741.36
			2/21/2014	100665891PW 02/21/14	PWST 1/24-2/21/14 7309 ONYX	8.40	
			2/24/2014	100228754PW 02/24/14	PWST 12/24/13-2/24/14 11199 GL	77.50	
			2/24/2014	100228973PW 02/24/14	PWST 12/24/13-2/24/14 10699 GL	56.32	
			2/24/2014	100254732PW 02/24/14	PWST 1/25-2/24/14 11023 GLD SW	23.00	
			2/24/2014	100707975PW 02/24/14	PWST 1/25-2/24/14 7403 LKWD DR	78.72	
			2/25/2014	100228664PW 02/25/14	PWST 12/25/13-2/25/14 7500 STE	82.28	
			2/25/2014	100463704PW 02/25/14	PWST 12/25/13-2/25/14 8211 PHI	1.77	
			2/25/2014	100463705PW 02/25/14	PWST 12/25/13-2/25/14 7912 PHI	1.77	
			2/25/2014	100463706PW 02/25/14	PWST 12/25/13-2/25/14 7902 STE	1.77	
			2/25/2014	100463728PW 02/25/14	PWST 12/25/13-2/25/14 10227 GL	1.77	
			2/25/2014	100463794PW 02/25/14	PWST 12/25/13-2/25/14 7621 STE	1.77	
			2/27/2014	100113209PW 02/27/14	PWFC 1/30-2/27/14 6000 MAIN ST	8,134.01	
			2/27/2014	100218262PW 02/27/14	PWST 1/30-2/27/14 10601 MAIN S	148.86	
			2/27/2014	100218270PW 02/27/14	PWST 1/30-2/27/14 10602 MAIN S	6.23	
			2/27/2014	100218275PW 02/27/14	PWST 1/30-2/27/14 10511 GLD	117.19	
74954	3/12/2014	000536		CITY TREASURER/CITY OF TACOMA,			\$130.03
			3/3/2014	90548169	PD FEB, 2014 RADIO WORK ORDERS	130.03	
74955	3/12/2014	005786		CLASSY CHASSIS,			\$132.00
			2/21/2014	2505	PD EXTERIOR WASHES	57.66	
			2/21/2014	2505	PD EXTERIOR WASHES	35.00	
			2/21/2014	2505	PD EXTERIOR WASHES	39.34	
74956	3/12/2014	000099		CLOVER PARK SCHOOL DISTRICT,			\$4,010.78
			2/21/2014	997	PKRC CUSTODIAL CHARGE FOR DADD	320.00	
			2/10/2014	06174	CM SUPPLIES	26.32	
			1/7/2014	19001	ND/CD/PW 01/14 VEHICLE FUEL US	43.28	
			1/7/2014	19001	ND/CD/PW 01/14 VEHICLE FUEL US	278.85	
			1/7/2014	19001	ND/CD/PW 01/14 VEHICLE FUEL US	2,552.55	
			1/7/2014	19001	ND/CD/PW 01/14 VEHICLE FUEL US	68.75	
			1/7/2014	19001	ND/CD/PW 01/14 VEHICLE FUEL US	124.83	
			1/7/2014	19001	ND/CD/PW 01/14 VEHICLE FUEL US	596.20	
74957	3/12/2014	004501		COASTWIDE LABORATORIES,			\$2,387.21

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
			2/26/2014	T2638816-1	PWFC SUPPLIES	570.24	
			2/21/2014	T2638816	PWFC SUPPLIES	1,816.97	
74958	3/12/2014	008523		COMPLETE OFFICE,			\$595.22
			2/21/2014	1051650-0	ND SUPPLIES	360.47	
			2/21/2014	1051754-0	ND SUPPLIES	234.75	
74959	3/12/2014	000496		DAILY JOURNAL OF COMMERCE,			\$395.20
			2/13/2014	3284839	CD STREET SWEEPING ADVERTISMEN	395.20	
74960	3/12/2014	003867		DELL MARKETING LP,			\$3,742.23
			2/13/2014	XJC4RXCN7	PWST P2213 MONITORS/SPEAKER	426.08	
			2/13/2014	XJC4W2M62	SSMP LAPTOPS/DOCKING STATIONS	3,118.80	
			2/11/2014	XJC3TF9J9	CD P2213 MONITOR	197.35	
74961	3/12/2014	010647		DISCOVERY BENEFITS INC,			\$132.60
			2/28/2014	0000445205-IN	ND 02/14 FSA MONTHLY FEE	66.30	
			1/31/2014	0000438838-IN	ND 01/14 FSA MONTHLY FEE	66.30	
74962	3/12/2014	003828		EFFICIENCY INC,			\$1,088.53
			2/21/2014	1426	LG FTR HEARINGS UPGRADE FOR MI	1,088.53	
74963	3/12/2014	003435		EMERALD HILLS COFFEES,			\$32.77
			1/30/2014	9007689	ND WATER FILTER	32.77	
74964	3/12/2014	009253		FERGUSON WATERWORKS,			\$46.93
			2/21/2014	0411498	PWSW RAW MATERIALS	46.93	
74965	3/12/2014	000175		FORMSOURCE INC,			\$280.65
			1/8/2014	844862	MC BUSINESS CARDS WRIGHT/BLINN	280.65	
74966	3/12/2014	009218		FRAUSE,			\$2,000.00
			1/31/2014	0114-9197	HM 01/14 LODGING TAX GRANT, TO	2,000.00	
74967	3/12/2014	007965		GORDON THOMAS HONEYWELL,			\$4,736.22
			2/28/2014	FEB 14 1014	CM 02/14 GOV'T AFFAIRS SERVICE	4,736.22	
74968	3/12/2014	002825		GRAYBAR ELECTRIC COMPANY,			\$351.32
			2/5/2014	970982030	PWST RAW MATERIALS	351.32	

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74969	3/12/2014	010903		GSP LAKEVIEW INDUSTRIAL LLC,			\$945.71
			3/1/2014	600068	PWST 03/14 MONTHLY RENT/UTILIT	945.71	
74970	3/12/2014	007151		HORST, RUDY			\$537.00
			3/4/2014	FEB, 2014	PKSR 1/27-2/24/14 INSTRUCTOR F	537.00	
74971	3/12/2014	010770		HUFF, MARY			\$414.16
			3/12/2014	02/14 SSMCP MILEAGE	SSMP 02/14 MEETING MILEAGE	55.44	
			3/12/2014	T2/02/14 REIMB	SSMP T2/02/14 ADC FORUM EXPENS	358.72	
74972	3/12/2014	000234		HUMANE SOCIETY FOR TACOMA & PC,			\$8,837.50
			3/3/2014	IVC0001251	PD MARCH, 2014 BOARDING CONTRA	8,837.50	
74973	3/12/2014	000299		LAKEVIEW LIGHT & POWER CO.,			\$18,610.59
			2/27/2014	670404-070	PKFC 1/27-2/25/14 4723 127TH S	40.08	
			2/27/2014	67044-028PW 02/27/14	PWST 1/23-2/24/14 PAC HWY & GR	49.92	
			2/27/2014	67044-035PW 02/27/14	PWST 1/28-2/27/14 972 ST LTS	6,580.28	
			2/27/2014	67044-036PW 02/27/14	PWST 1/28-2/27/14 197 AMORT ST	1,662.61	
			2/27/2014	67044-037PW 02/27/14	PWSW 1/27-2/26/14 PAC HWY S	15.40	
			2/27/2014	67044-038PW 02/27/14	PWST 1/22-2/20/14 BPW & PAC HW	35.01	
			2/27/2014	67044-041	PKFC 1/27-2/25/14 4721 127TH S	17.04	
			2/27/2014	67044-043PW 02/27/14	PWST 1/23-2/24/14 BPW/SAN FR	95.92	
			2/27/2014	67044-054PW 02/27/14	PWST 1/27-2/26/14 11417 PAC HW	58.41	
			2/27/2014	67044-055PW 02/27/14	PWST 1/27-2/26/14 11424 PAC HW	63.86	
			2/27/2014	67044-056PW 02/27/14	PWST 1/27-2/26/14 11517 PAC HW	63.12	
			2/27/2014	67044-057PW 02/27/14	PWSW 1/23-2/24/14 5118 SEATTLE	13.91	
			2/21/2014	117448-001 02/21/14	PWFC 1/14-2/13/14 9401 LKWD DR	9,030.36	
			2/21/2014	67044-001PW 02/21/14	PWST 1/21-2/19/14 100TH & DAVI	47.83	
			2/21/2014	67044-003PW 02/21/14	PWST 1/15-2/13/14 MOTOR AVE &	37.92	
			2/21/2014	67044-005PW 02/21/14	PWST 1/22-2/19/14 BPW & LKWD	47.08	
			2/21/2014	67044-006PW 02/21/14	PWST 1/16-2/18/14 108TH/BPW	35.97	
			2/21/2014	67044-019PW 02/21/14	PWST 1/14-2/13/14 BPW & 100TH	55.14	
			2/21/2014	67044-020PW 02/21/14	PWST 1/14-2/13/14 59TH AVE & B	73.10	
			2/21/2014	67044-022PW 02/21/14	PWST 1/14-2/13/14 GLD & BPW	78.47	
			2/21/2014	67044-024PW 02/21/14	PWST 1/15-2/13/14 GLD & STEIL	42.32	
			2/21/2014	67044-026PW 02/21/14	PWST 1/15-2/13/14 GLD & MT TA	49.39	
			2/21/2014	67044-034/PK	PKFC 1/16-2/18/14 RUSSELL PARK	7.28	
			2/21/2014	67044-039PW 02/21/14	PWST 1/15-2/18/14 5700 100TH S	43.95	

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			2/21/2014	67044-044PW 02/21/14	PWST 1/14-2/13/14 100TH & LKWD	54.09	
			2/21/2014	67044-046PW 02/21/14	PWST 1/15-2/18/14 10013 GLD	178.58	
			2/21/2014	67044-047PW 02/21/14	PWST 1/16-2/13/14 59TH AVE & 1	56.99	
			2/21/2014	67044-063/PK	PKFC 1/15-2/13/14 FAIRLAWN SVC	44.99	
			2/21/2014	67044-064PW 02/21/14	PWST 1/15-2/13/14 93RD & BPW	31.57	
74974	3/12/2014	000288		LAKEWOOD HARDWARE & PAINT INC,			\$89.08
			2/21/2014	382545	PKFC FITTINGS	11.32	
			2/24/2014	382734	PKFC DRILL BIT	7.67	
			2/18/2014	382191	PKFC SPRAY PAINT	70.09	
74975	3/12/2014	005490		LAKEWOOD PLAYHOUSE,			\$1,498.76
			2/17/2014	02/17/14	HM LODGING TAX GRANT	910.00	
			2/10/2014	02/10/14	HM LODGING TAX GRANT	588.76	
74976	3/12/2014	000298		LAKEWOOD TOWING,			\$262.56
			2/6/2014	202607	PD 2/6/14 TOWING SVCS	76.58	
			1/29/2014	202410	PD 1/29/14 TOWING SVCS	54.70	
			1/16/2014	202130	PD 1/16/14 TOWING SVCS	76.58	
			1/23/2014	202198	PD 1/23/14 TOWING SVCS	54.70	
74977	3/12/2014	005722		LANDPORT SYSTEMS INC,			\$83.00
			3/1/2014	2014-6674	PWFC 03/14 MONTHLY SERVICE FEE	83.00	
74978	3/12/2014	003008		LARSEN SIGN CO,			\$164.10
			2/20/2014	16697	HM 02/14 LODGING TAX GRANT	164.10	
74979	3/12/2014	010485		LAW OFFICE OF R TYE GRAHAM,			\$2,700.00
			2/25/2014	64	LG DOCKET COVERAGE FEB 25-28 2	1,350.00	
			3/4/2014	65	LG DOCKET COVERAGE MAR 4-7 201	1,350.00	
74980	3/12/2014	005685		LEMAY MOBILE SHREDDING,			\$313.80
			2/1/2014	4372555	PD JAN, 2014 SHREDDING SVCS	313.80	
74981	3/12/2014	009711		LEXIS NEXIS RISK DATA MGMT INC,			\$83.74
			1/31/2014	1226184-20140131	PD JAN, 2014 PERSON SEARCHES	47.04	
			2/28/2014	1226184-20140228	PD FEB, 2014 PERSON SEARCHES	36.70	
74982	3/12/2014	002991		LIM, VANNARA S			\$124.69

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			3/11/2014	2014L-FEB-12	MC 2/12/14 INTERPRETER SERVICE	124.69	
74983	3/12/2014	002185		LOWE'S COMPANIES INC,			\$725.47
			1/29/2014	923213	PKFC KILZ SPRAY/ PRF COIL	148.01	
			1/29/2014	924520	PKFC 6-BLD RAZORS	16.52	
			1/29/2014	924593	PKFC PRIMER	8.64	
			2/3/2014	923981	PKFC FLEXIBLE KEY	1.21	
			2/11/2014	923282	PKFC GALVANIZED TRASH CANS, KI	524.99	
			2/21/2014	924293	PKFC SUPPLIES	8.66	
			2/20/2014	923147	PKFC FITTINGS	17.44	
74984	3/12/2014	009724		MILES RESOURCES LLC,			\$235.78
			2/24/2014	235149	PWSW RAW MATERIALS	80.40	
			3/3/2014	235289	PWST RAW MATERIALS	135.38	
			3/3/2014	235372	PWST DUMPING FEES	20.00	
74985	3/12/2014	003113		NEXTEL COMMUNICATIONS,			\$230.07
			2/26/2014	477055526-118	LG/MC PHONE SVC 01/23/14-02/22	167.67	
			2/26/2014	477055526-118	LG/MC PHONE SVC 01/23/14-02/22	62.40	
74986	3/12/2014	009317		OPTIC FUSION INC,			\$1,549.28
			3/1/2014	23183	IT 03/14 INTERNET CONNECTIVITY	1,549.28	
74987	3/12/2014	004467		PENROSE, DAN			\$1,411.65
			3/12/2014	ADC FORUM EXP	SSMP REIMBURSE ADC FORUM EXPEN	1,356.11	
			3/12/2014	JAN/FEB 2014 MILES	SSMP MTG MILEAGE/TOLL JAN/FEB	55.54	
74988	3/12/2014	000407		PIERCE COUNTY,			\$2,620.88
			3/4/2014	AR156976	PD FEB, 2014 PRINTING SVCS OFF	1,548.88	
			2/7/2014	AR156457	PD 6/10-12/19/13 FINGERPRINT S	1,072.00	
74989	3/12/2014	000428		PIERCE COUNTY SEWER,			\$508.70
			2/16/2014	00162489	PKFC 1/1-1/31/14 AMERICAN LAK	59.30	
			2/16/2014	00936570	PKFC 1/1-1/31/14 FAIRLAWN SVCS	22.73	
			2/16/2014	01032275	PKFC 1/1-1/31/14 PINE ST SVCS	26.78	
			3/2/2014	00870307 PW 03/02/14	PWFC 6000 MAIN ST 02/14	213.80	
			3/2/2014	01360914 PW 03/02/14	PWFC 9401 LKWD DR 02/14	75.58	
			3/2/2014	01431285	PKFC FEB, 2014 FT STEILACOOM S	95.91	
			3/2/2014	01552201 PW 03/02/14	PWST 9420 FRONT ST 02/14	14.60	

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
74990	3/12/2014	009928		PROFAST SUPPLY LLC,			\$976.89
			2/26/2014	4870	PKFC TWINE	45.88	
			2/17/2014	4841	PKFC RATCHET STRAP	266.02	
			2/7/2014	4810	PKFC SAFETY GLASSES/GLOVES	664.99	
74991	3/12/2014	007183		PRO-VAC,			\$69,926.01
			2/12/2014	131231-021	PWSW 01/14 STORM DRAIN CLEAN/C	69,926.01	
74992	3/12/2014	010325		REBUILDING TOGETHER SOUTH,			\$7,250.00
			2/12/2014	02/12/14	CDBG REBUILD TOGETHER 7/1-12/3	7,250.00	
74993	3/12/2014	007505		REDFLEX TRAFFIC SYSTEMS INC,			\$36,592.76
			2/28/2014	RTS0005606	PD FEB, 2014 PHOTO ENFORCEMENT	36,592.76	
74994	3/12/2014	010522		RICOH USA INC,			\$115.38
			2/18/2014	5029540816	PD 1/18-2/17/14 COPIER OVERAGE	27.91	
			2/19/2014	5029561110	PWST MPC3001 OVERAGE 1/21-2/20	87.47	
74995	3/12/2014	009723		SHERIDAN, SELINDA			\$451.21
			3/4/2014	FEB, 2014	PKSR 1/15-2/26/14 INSTRUCTOR F	451.21	
74996	3/12/2014	002912		SOUND ELECTRONICS,			\$2,286.84
			2/26/2014	49483	PWFC CH ANNUAL FIRE ALARM INSP	1,144.16	
			2/20/2014	49418	PWFC PD ANNUAL FIRE ALARM INSP	1,142.68	
74997	3/12/2014	002913		SOUND ENERGY SYSTEMS,			\$856.51
			2/19/2014	103113	PWFC CH REPLACED ACTUATOR	856.51	
74998	3/12/2014	010656		SOUTH SOUND 911,			\$161,754.57
			3/7/2014	01178	PD MARCH, 2014 DISPATCH SVCS	122,352.58	
			3/7/2014	01178	PD MARCH, 2014 IT SVCS	28,541.33	
			3/7/2014	01178	PD MARCH, 2014 RECORDS SVCS	10,860.66	
74999	3/12/2014	000516		SPRINT,			\$331.67
			2/25/2014	419434590-060	PD 1/22-2/21/14 AIRCARD SVCS	84.48	
			2/25/2014	419434590-060	PD 1/22-2/21/14 AIRCARD SVCS	126.72	
			2/18/2014	482477812-075	PD 1/15-2/14/14 AIRCARD SVCS	39.99	
			2/18/2014	482477812-075	PD 1/15-2/14/14 AIRCARD SVCS	80.48	

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
75000	3/12/2014	000516		SPRINT,			\$120.00
			2/7/2014	LCI-192919	PD 1/8-2/6/14 L-SITE GPS SVCS	30.00	
			11/10/2011	LCI-118644	PD 10/10-11/10/11 L-SITE SVCS	30.00	
			4/12/2013	LCI-169027	PD 3/13-412/13 L-SITE GPS SVCS	30.00	
			7/9/2013	LCI-177032	PD 6/5-7/5/13 L-SITE GPS SVCS	30.00	
75001	3/12/2014	009493		STAPLES ADVANTAGE,			\$1,391.91
			2/28/2014	3224157010	PD FAN	12.89	
			2/28/2014	3224157011	PD SUPPLIES	6.71	
			2/28/2014	3224157012	PD SUPPLIES	3.23	
			10/29/2013	3213219046	PWST SUPPLIES	78.17	
				3222892544	MC CREDIT ON INVOICE 321989660	-13.10	
				3222892545	MC CREDIT ON INVOICE 322240499	-19.68	
			2/13/2014	3222825769	CD SUPPLIES	60.68	
			2/20/2014	3223350187	PD SUPPLIES	31.00	
			2/21/2014	3223420397	MC SUPPLIES	48.33	
			2/21/2014	3223420398	IT TONER	606.43	
			2/22/2014	3223682785	MC FILE TOTE	47.55	
			2/22/2014	3223682786	LG SUPPLIES	85.04	
			2/25/2014	3223769497	PWST SUPPLIES	418.54	
			2/25/2014	3223769498	PWST SUPPLIES	26.12	
75002	3/12/2014	009030		STERICYCLE INC,			\$168.85
			2/24/2014	3002558484	PD 2/10/14 MEDIUM BOX DISPOSAL	168.85	
75003	3/12/2014	002821		STEWART MACNICHOLS HARMELL PS,			\$16,785.00
			2/3/2014	JAN, 2014	MC JAN, 2014 PUBLIC DEFENDER S	14,272.50	
			2/3/2014	JAN, 2014	MC JAN, 2014 PUBLIC DEFENDER S	2,512.50	
75004	3/12/2014	002458		SUMMIT LAW GROUP,			\$345.20
			2/25/2014	66423	HR GEN'L LABOR SVCS 01/14	345.20	
75005	3/12/2014	006497		SYSTEMS FOR PUBLIC SAFETY,			\$19,441.34
			2/28/2014	23512	PWST CV#2121007 REMOVE RADIO &	91.90	
			2/6/2014	23479	PD CV#1522605 OIL CHANGE	91.11	
			2/6/2014	23480	PD CV#1522093 REPLACED STROBE,	104.29	
			2/10/2014	23496	PD CV#1530602 TIRE/OIL CHANGE	255.80	
			2/10/2014	23498	PD CV#1530436 TIRE	154.37	

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
			2/10/2014	23506	PD CV#1530003 TIRE REPAIR	45.95	
			1/31/2014	23354	PD CV#1522999 ALTERNATOR, BATT	1,147.02	
			1/31/2014	23437	PD CV#1522426 BRAKE SERVICED	436.57	
			1/31/2014	23438	PD CV#1522610 INSTALL DOME LIG	151.91	
			2/5/2014	23466	PD CV# 1530441 MOUNT/BALANCE T	148.54	
			2/5/2014	23467	PD CV#1522437 AXLE SHAFT, BRAK	1,429.76	
			1/30/2014	23427	PD CV#1522070 135K SVCS	435.18	
			1/21/2014	23276	PD CV#1530423 INSTRUMENT CLUST	1,178.73	
			1/27/2014	23389	PD CV#1522600 INSTALL CAMERA	275.69	
			1/24/2014	23007	PD CV#1523503 INSTALL EMERG. E	10,476.17	
			1/26/2014	23397	PD CV#1522061 OIL CHANGE	58.34	
			1/29/2014	23412	PD CV#1522448 TIRES/OIL CHANGE	385.58	
			1/6/2014	23482	PD CV#1522610 TIRE	177.41	
			2/11/2014	23510	PD CV#1522084 OIL CHANGE	58.34	
			2/12/2014	23541	PD CV#1521038 INSPECT TPMS	113.03	
			2/13/2014	23525	PD CV#1523418 WINDOW REGULATOR	328.52	
			2/13/2014	23542	PD CV#1570039 OIL CHANGE	58.34	
			2/14/2014	23565	PD CV#1523451 ROTATE TIRES/OIL	115.52	
			2/18/2014	23353	PD C# C131210-15A CV#1522434 L	220.25	
			2/18/2014	23456	PWSW CV# 4130003 INSPECT BATTE	53.84	
			2/18/2014	23497	PWST CV#2121008 OIL/FILTER/BUL	186.91	
			2/18/2014	23528	PD CV#1522600 OIL CHANGE	60.02	
			1/13/2014	23020	MC CV#0230002 POLYCARBONATE WI	488.74	
			1/13/2014	23274	PD CV#1530436 EMITTER POWER SU	552.69	
			1/14/2014	23256	PD CV#1570015 RADAR CABLE	68.92	
			1/9/2014	23221	MC CV#0230004 STEERING WHEEL S	91.90	
75006	3/12/2014	007603		THUNDERING OAK ENTERPRISES INC,			\$95.00
			2/25/2014	6943	PWST ARBORIST SVCS PHILLIPS RD	95.00	
75007	3/12/2014	008186		TRCVB,			\$12,071.26
			1/31/2014	LAKWOOD 2014-1	HM 01/14 LODGING TAX GRANT	12,071.26	
75008	3/12/2014	007885		ULINE, INC,			\$52.56
			2/6/2014	56614961	PD ULINE TAPE PADS	52.56	
75009	3/12/2014	009107		WASHINGTON CITIES INSURANCE,			\$12,158.17
			3/3/2014	03/03/14	ND WCIA PMT 02/01/14 - 02/28/1	12,158.17	

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
75010	3/12/2014	009957	3/4/2014	WASHINGTON TRACTOR INC, 376662	PKFC BLADE SET/GREASE	370.13	\$370.13
75012	3/12/2014	002293	1/31/2014	AHBL INC, 90989	PWCP E1177 12/26/13-01/25/14 M	480.00	\$480.00
75013	3/12/2014	001526	2/10/2014 2/10/2014	APWA, 02/10/2014 02/10/2014	PWSW/PWST ID 128299 5/1/14-4/3 PWSW/PWST ID 128299 5/1/14-4/3	780.00 1,092.00	\$1,872.00
75014	3/12/2014	010920	2/25/2014	ARC DOUCUMENT SOLUTIONS, 54-556294	PWCP E1177 PRINTING/BINDING	249.21	\$249.21
75015	3/12/2014	010908	2/27/2014	BABBLE COMPANY, 14040	MC 2/28/14 INTERPRETER SERVICE	90.00	\$90.00
75016	3/12/2014	010688	3/6/2014	BALLOON SPECIALTIES, B14030615	PKRC HELIUM BALLOONS	177.72	\$177.72
75017	3/12/2014	010918	3/10/2014	BOGNER, SUSAN REFUND	PKRC FT STEILACOOM EVENT FEE R	490.00	\$490.00
75018	3/12/2014	008691	2/1/2014 2/1/2014	BSM WIRELESS INC, 10573 10573	PD FEB, 2014 VEHICLE UNIT/SERV PD FEB, 2014 VEHICLE UNIT/SERV	91.68 41.68	\$133.36
75019	3/12/2014	010696	2/21/2014	CAPITAL ONE COMMERCIAL, 072345	PWFC SUPPLIES	676.58	\$676.58
75020	3/12/2014	010696	2/12/2014	CAPITAL ONE COMMERCIAL, 188909675211	HR RESTOCK WELLNESS STORE	480.20	\$480.20
75021	3/12/2014	002049	2/24/2014 2/24/2014 2/24/2014 2/24/2014 2/24/2014 2/24/2014	CARD SERVICES (1241), 1241 02/24/14 1241 02/24/14 1241 02/24/14 1241 02/24/14 1241 02/24/14 1241 02/24/14	PWST SUPPLIES PWST SUPPLIES PWCP UPGRADE OF WINZIP SOFTWARE IT MAILCHIMP PWCP E1189 SEPA PERMIT FEE IT SUPPLIES	4.99 26.99 29.95 50.00 480.00 129.37	\$805.96

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
			2/24/2014	1241 02/24/14	IT SUPPLIES	53.97	
			2/24/2014	1241 02/24/14	IT SUPPLIES	30.69	
75022	3/12/2014	002048		CARD SERVICES (1266),			\$2,715.05
			2/24/2014	1266 02/24/14	MC V1/02/14 BLINN HOTEL/CONFER	894.25	
			2/24/2014	1266 02/24/14	PW VERIZON INV # 9718461093	494.29	
			2/24/2014	1266 02/24/14	PW VERIZON INV # 9718461093	85.50	
			2/24/2014	1266 02/24/14	PW VERIZON INV # 9718461093	125.61	
			2/24/2014	1266 02/24/14	PW VERIZON INV # 9718461093	39.74	
			2/24/2014	1266 02/24/14	PW VERIZON INV # 9718461093	269.17	
			2/24/2014	1266 02/24/14	PW VERIZON INV # 9718461093	370.83	
			2/24/2014	1266 02/24/14	PW VERIZON INV # 9718461093	135.66	
			2/24/2014	1266 02/24/14	HR T4/01/14 YOUNG: IPMA REGIST	300.00	
75023	3/12/2014	002473		CARD SERVICES (3438),			\$1,521.70
			2/24/2014	3438 02/24/14	PK SUPPLIES	313.61	
			2/24/2014	3438 02/24/14	CM/CC T2/01/14 FLIGHT CHANGE	383.00	
			2/24/2014	3438 02/24/14	CM/CC T2/01/14 FLIGHT CHANGE	383.00	
			2/24/2014	3438 02/24/14	CDCE LAWRENCE WORK BOOTS	187.23	
			2/24/2014	3438 02/24/14	MC SUPPLIES	242.86	
			2/24/2014	3438 02/24/14	PWST HOWE TOASTMASTERS INT'L	12.00	
75024	3/12/2014	009279		CARD SERVICES (4623),			\$2,070.42
			2/24/2014	4623 02/24/14	HR FOOD FOR POLICE ORAL BOARDS	67.65	
			2/24/2014	4623 02/24/14	HR LOGO SHIRT FOR COUNCIL MEMB	49.25	
			2/24/2014	4623 02/24/14	HR REPLACE WEIGHT BAR IN FITNE	72.00	
			2/24/2014	4623 02/24/14	ND SUPPLIES/EMPLOYEE AWARDS	1,090.00	
			2/24/2014	4623 02/24/14	PD HARD DRIVE & MEMORY UPGRADE	152.93	
			2/24/2014	4623 02/24/14	PWCP PRINTER TRAY	438.59	
			2/24/2014	4623 02/24/14	CD BAER WORK BOOTS	200.00	
75025	3/12/2014	009352		CARD SERVICES (5117),			\$1,984.12
			2/24/2014	5117 02/24/14	FN WFOA GRANTS TRAINING	375.00	
			2/24/2014	5117 02/24/14	FN T5/01/14 KRAUS AIRFARE/GFOA	523.00	
			2/24/2014	5117 02/24/14	FN T5/01/14 KRAUS REGISTER/GFO	700.00	
			2/24/2014	5117 02/24/14	PWST W0071 RAW MATERIALS	217.70	
			2/24/2014	5117 02/24/14	FN GORDON PSFOA MONTHLY CPE MT	25.00	
			2/24/2014	5117 02/24/14	CD SUPPLIES	80.00	
			2/24/2014	5117 02/24/14	IT FINANCE CHARGES/LATE FEE	63.42	

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
75026	3/12/2014	010230		CARD SERVICES (5334),			\$6,903.37
			3/12/2014	5334/FEB, 2014	PD IAPE WADE, ALLEN, MEEKS MEM	150.00	
			2/24/2014	5334/FEB, 2014	PD RIFLE LIGHTS	1,236.79	
			2/24/2014	5334/FEB, 2014	PD 10 YEAR ANNIVERSARY PINS/BA	5,438.00	
			2/24/2014	5334/FEB, 2014	PD INK CARTRIDGES	53.58	
			2/24/2014	5334/FEB, 2014	PD 3G MONTHLY SVCS	25.00	
			2/24/2014	5334/FEB, 2014	PD IAPE WADE, ALLEN, MEEKS MEM	150.00	
			2/24/2014	5334/FEB, 2014	PD IAPE REFUND FOR DUPLICATE M	-150.00	
75027	3/12/2014	010721		CARD SERVICES (5384),			\$277.35
			2/24/2014	5384 02/24/14	PWST GOOD TO GO REPLENISHMENT	200.00	
			2/24/2014	5384 02/24/14	PWST AGUON PCUCC MTG/LUNCH	13.13	
			2/24/2014	5384 02/24/14	PWST 02/11/14 LUNCH MTG	6.03	
			2/24/2014	5384 02/24/14	PWST 02/11/14 LUNCH MTG	16.02	
			2/24/2014	5384 02/24/14	PWST SUPPLIES	42.17	
75028	3/12/2014	010790		CARD SERVICES (5636),			\$2,323.02
			2/24/2014	5636 02/24/14	PWST REFUSE 10/13-01/14 9420 F	341.20	
			2/24/2014	5636 02/24/14	PWFC REFUSE JAN 2014 6000 MAIN	924.96	
			2/24/2014	5636 02/24/14	PWFC REFUSE JAN 2014 9401 LKWD	466.84	
			2/24/2014	5636 02/24/14	PWFC WATER 11/12/13-1/10/14 60	123.48	
			2/24/2014	5636 02/24/14	PWFC WATER 11/12/13-1/10/14 0	22.93	
			2/24/2014	5636 02/24/14	PWFC FNTN 11/12/13-1/10/14 600	22.93	
			2/24/2014	5636 02/24/14	PWFC WATER 10/29-12/31/13 9401	54.66	
			2/24/2014	5636 02/24/14	PWFC ANNUAL FIRE METER CHARGE	45.00	
			2/24/2014	5636 02/24/14	PWST WTR 11/4/13-1/3/14 ARMORE	22.93	
			2/24/2014	5636 02/24/14	PWST WTR 11/4/13-1/3/14 STEIL/	22.93	
			2/24/2014	5636 02/24/14	PWST WTR 11/4/13-1/3/14 MEADOW	22.93	
			2/24/2014	5636 02/24/14	PWST WTR 11/5/13-1/7/14 WA BLV	22.93	
			2/24/2014	5636 02/24/14	PWST WTR 11/6/13-1/8/14 GRVLY/	22.93	
			2/24/2014	5636 02/24/14	PWST WTR 11/7/13-1/9/14 BP/PAC	22.93	
			2/24/2014	5636 02/24/14	PWST WTR 11/8/13-1/9/14 GRVLY/	22.93	
			2/24/2014	5636 02/24/14	PWST WTR 11/12/13-1/10/14 6000	22.93	
			2/24/2014	5636 02/24/14	PWST WTR 11/12/13-1/13/14 BP &	22.93	
			2/24/2014	5636 02/24/14	PWST WTR 10/29-12/31/13 5115 1	22.93	
			2/24/2014	5636 02/24/14	PWST WTR 11/5/13-1/7/14 GRVLY/	22.93	
			2/24/2014	5636 02/24/14	PWST WTR 11/7/13-1/9/14 SE BP/	22.93	
			2/24/2014	5636 02/24/14	PWST WTR 11/7/13-1/9/14 PAC HW	22.93	

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			2/24/2014	5636 02/24/14	PWST WTR 11/7/13-1/9/14 PAC HW	22.93	
75029	3/12/2014	005568		CARD SERVICES (7535),			\$4,110.39
			2/24/2014	7535/PD	PD WIRELESS HEADSET SYSTEM	199.00	
			2/24/2014	7535/PD	PD KEY CHAINS	1,333.40	
			2/24/2014	7535/PD	PD WIRELESS HEADSET	252.99	
			2/24/2014	7535/PD	PD FARRAR WASPC MEMBERSHIP DUE	365.00	
				7535/PD	PD CREDIT OF HEADSET	-199.00	
			2/26/2014	7535/PD	PD PRO TECH TACTICAL SHIELD	2,159.00	
75030	3/12/2014	006083		CARD SERVICES (8165),			\$145.32
			2/24/2014	8165/FEB, 2014	PD WESTBY1/29-1/30/14 LODGING	145.32	
75031	3/12/2014	009700		CARD SERVICES (8598),			\$1,361.26
			2/24/2014	8598/FEB, 2014	PD DELUXE SLEEVE COVER	49.86	
			2/24/2014	8598/FEB, 2014	PD V4/01/14 ALWINE AIRFARE/LOD	1,311.40	
75032	3/12/2014	006493		CH2O INC,			\$290.61
			2/20/2014	220096	PWFC 02/14 QTRLY LABOR	290.61	
75033	3/12/2014	000095		CHOUGH, KWANG S			\$210.00
			3/11/2014	FEB, 2014	MC FEB, 2014 INTERPRETER SERVI	210.00	
75034	3/12/2014	009527		COMDATA NETWORK INC,			\$1,821.16
			3/1/2014	20208329	PD FEB, 2014 FUEL	9.71	
			3/1/2014	20208329	PD FEB, 2014 FUEL	164.51	
			3/1/2014	20208329	PD FEB, 2014 FUEL	768.41	
			3/1/2014	20208329	PD FEB, 2014 FUEL	149.47	
			2/1/2014	20207345	FL JAN, 2014 FUEL	156.63	
			2/1/2014	20207345	FL JAN, 2014 FUEL	501.99	
			2/1/2014	20207345	FL JAN, 2014 FUEL	70.44	
75035	3/12/2014	009902		CORELOGIC INFO SOLUTIONS INC,			\$165.19
			1/31/2014	81068097	CDCE 01/14 REALQUEST	165.19	
75036	3/12/2014	010713		CXTEC,			\$356.91
			2/27/2014	6712446	PD NETWORK SWITCH FOR CAMERAS	356.91	
75037	3/12/2014	000935		DALE CARNEGIE TRAINING,			\$5,685.00

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
			2/19/2014	9003	PD DANLEY/EVANS/WULFF TRAINING	5,685.00	
75038	3/12/2014	008105		DEPARTMENT OF TRANSPORTATION,			\$2,087.01
			2/11/2014	RE-313-ATB40211068	PWCP E1177 01/14 MADIGAN ACCES	2,087.01	
75039	3/12/2014	010648		DIAMOND MARKETING SOLUTIONS,			\$71.84
			3/6/2014	82176	ND DAILY MAIL 002/16/14 - 02/2	54.98	
			3/3/2014	82281	PWSA PROCESS 02/14 SEWER MAILI	16.86	
75040	3/12/2014	009472		DISH NETWORK LLC,			\$132.17
			3/11/2014	8255 7070 8168 1616	PD 3/16-4/15/14 SVCS	132.17	
75041	3/12/2014	000146		DMCMA,			\$50.00
			3/11/2014	SPRING CONFERENCE	MC GUIBERSON/MCCONNELL REGISTR	50.00	
75042	3/12/2014	010425		DOYLE PRINTING COMPANY,			\$367.58
			2/25/2014	53128	PD BUSINESS CARDS	367.58	
75043	3/12/2014	004890		DUENHOELTER, MARTIN J.H.			\$1,150.00
			2/28/2014	FEB, 2014	MC FEB, 2014 PUBLIC DEFENDER S	1,150.00	
75044	3/12/2014	000166		FEDERAL EXPRESS,			\$337.33
			2/28/2014	2-575-05507	ND SHIPPING & HANDLING CHARGES	32.34	
			2/14/2014	2-560-13283	PD 2/5/14 SHIPPING & HANDLING	44.39	
			2/21/2014	2-567-58743	ND SHIPPING & HANDLING CHARGES	260.60	
75045	3/12/2014	010217		FIRST BANKCARD (1617),			\$79.76
			2/26/2014	1617/FEB, 2014	PD OFFICE SUPPLIES	79.76	
75046	3/12/2014	010873		FIRST BANKCARD (1914),			\$828.70
			2/26/2014	1914/FEB 2014	PKFC LATE NITE PROGRAM SUPPLIE	20.65	
			2/26/2014	1914/FEB 2014	PKFC LATE NITE PROGRAM SNACKS	78.77	
			2/26/2014	1914/FEB 2014	PKFC BULLETIN BOARD	27.32	
			2/26/2014	1914/FEB 2014	PKFC BASKETBALL SCOREBOOKS	10.92	
			2/26/2014	1914/FEB 2014	PKFC SPEED STACKING GAME	179.98	
			2/26/2014	1914/FEB 2014	PKFC MATH RELAY SUPPLIES	379.96	
			2/26/2014	1914/FEB 2014	PKFC SNO-PARK PERMIT	42.00	
			2/26/2014	1914/FEB 2014	PKFC LATE NITE PROGRAM SUPPLIE	10.33	
			2/26/2014	1914/FEB 2014	PKFC LATE NITE PROGRAM SNACKS	78.77	

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
75047	3/12/2014	010193		FIRST BANKCARD (2148),			\$23.20
			2/26/2014	2148/FEB, 2014	PD TOX LAB MAILING	23.20	
75048	3/12/2014	010076		FIRST BANKCARD (2338),			\$550.75
			2/26/2014	2338/FEB, 2014	PKFC BATTERY CABLE	29.51	
			2/26/2014	2338/FEB, 2014	PKFC STAFF WORK CLOTHING	521.24	
75049	3/12/2014	010084		FIRST BANKCARD (2341),			\$29.61
			2/26/2014	2341/DEVERE 02/26/14	PWST FOOD FOR 01/28/14 CTAC MT	29.61	
75050	3/12/2014	010085		FIRST BANKCARD (2375),			\$184.67
			2/26/2014	2375/POWERS 02/26/14	PWST COFFEE FOR MEETING	20.58	
			2/26/2014	2375/POWERS 02/26/14	PWST SUPPLIES	164.09	
75051	3/12/2014	010136		FIRST BANKCARD (2457),			\$402.50
			2/26/2014	2457/HOWE 02/26/14	PWCP E1168 BLDG PERMIT BP-14-0	4.50	
			2/26/2014	2457/HOWE 02/26/14	PWST W0070 SUPPLIES	398.00	
75052	3/12/2014	010088		FIRST BANKCARD (2466),			\$98.45
			2/26/2014	2466/DAVIS 02/26/14	PWST SUPPLIES	98.45	
75053	3/12/2014	010137		FIRST BANKCARD (3517),			\$748.47
			2/26/2014	3517/CHAMBE 02/26/14	ED 3/14/14 ANNUAL TOURISM MATT	48.47	
			2/26/2014	3517/CHAMBE 02/26/14	ED CECD RECERTIFICATION FEE	315.00	
			2/26/2014	3517/CHAMBE 02/26/14	ED IEDC CITY MEMBERSHIP 5/1/14	385.00	
75054	3/12/2014	010184		FIRST BANKCARD (4326),			\$1,550.00
			2/26/2014	4326/GUMM 02/26/14	CDBG GUMM/LARKING UPCS TRAININ	1,550.00	
75055	3/12/2014	010091		FIRST BANKCARD (4474),			\$1,304.92
			2/26/2014	4474/BUZZ 02/26/14	PWFC SUPPLIES	1,012.05	
			2/26/2014	4474/BUZZ 02/26/14	PWFC SUPPLIES	195.83	
			2/26/2014	4474/BUZZ 02/26/14	PWSW REPAIR PARTS	97.04	
75056	3/12/2014	010857		FIRST BANKCARD (4665),			\$962.86
			2/26/2014	4665/FEB, 2014	PD V8/01/14 UNFRED AIRFARE	908.00	
			2/26/2014	4665/FEB, 2014	PD TV WALL BRACKET/SHELF	54.86	

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
75057	3/12/2014	010480		FIRST BANKCARD (5358),			\$7,036.62
			2/26/2014	5358/PITTS	PD V9/01/14 CARROLL REGISTRATI	750.00	
			2/26/2014	5358/PITTS	PD V5/01/14 MARTIN/HENSON/JOHN	954.00	
			2/26/2014	5358/PITTS	PD V4/01/14 ALWINE REGISTRATIO	149.00	
			2/26/2014	5358/PITTS	PD V3/01/14 PUNZALAN REGISTRAT	250.00	
			2/26/2014	5358/PITTS	PD V3/01/14 LEE REGISTRATION	250.00	
			2/26/2014	5358/PITTS	PD V3/01/14 JORDAN REGISTRATIO	250.00	
			2/26/2014	5358/PITTS	PD V3/01/14 HALL R. REGISTRATI	250.00	
			2/26/2014	5358/PITTS	PD V3/01/14 CATLETT REGISTRATI	250.00	
			2/26/2014	5358/PITTS	PD V3/01/14 BUNTON REGISTRATIO	250.00	
			2/26/2014	5358/PITTS	PD LAWLER SAFETY SUMMIT REGIST	100.00	
			2/26/2014	5358/PITTS	PD V3/02/14 HOLMES AIRFARE	295.00	
			2/26/2014	5358/PITTS	PD V3/02/14 HOLMES REGISTRATIO	325.00	
			2/26/2014	5358/PITTS	PD DEVANEY WSCJTC TRNG REGISTR	129.00	
			2/26/2014	5358/PITTS	PD V3/03/14 HIMES AIRFARE	896.00	
			2/26/2014	5358/PITTS	MC V3/03/14 HIMES REGISTRATION	231.19	
			2/26/2014	5358/PITTS	PD V3/01/14 PUNZALAN MEMBERSHI	25.00	
			2/26/2014	5358/PITTS	PD V3/01/14 JORDAN MEMBERSHIP	25.00	
			2/26/2014	5358/PITTS	PD V3/01/14 CATLETT MEMBERSHIP	25.00	
			2/26/2014	5358/PITTS	PD V3/01/14 LEE AIRFARE	364.00	
			2/26/2014	5358/PITTS	PD V3/01/14 JORDAN AIRFARE	364.00	
			2/26/2014	5358/PITTS	PD V3/01/14 PUNZALAN AIRFARE	364.00	
			2/26/2014	5358/PITTS	PD V3/01/14 CATLETT AIRFARE	364.00	
			2/26/2014	5358/PITTS	PD V3/01/14 R HALL MEMBERSHIP	25.00	
			2/26/2014	5358/PITTS	PD V3/01/14 A LEE MEMBERSHIP	25.00	
			2/26/2014	5358/PITTS	PD V3/01/14 BUNTON MEMBERSHIP	25.00	
			2/26/2014	5358/PITTS	PD FREE STANDING PEDESTAL BASE	142.87	
				5358/PITTS	V3/01/14 HALL CREDIT FOR OVERC	-41.44	
75058	3/12/2014	010216		FIRST BANKCARD (6206),			\$14.28
			2/26/2014	6208/FEB, 2014	PD PSAC MEETING REFRESHMENTS	14.28	
75059	3/12/2014	010133		FIRST BANKCARD (6562),			\$1,948.34
			2/26/2014	6562/FEB, 2014	PKFC TOLL BRIDGE FEE	5.25	
			2/26/2014	6562/FEB, 2014	PKFC EMPLOYEE CLOTHING	1,943.09	
75060	3/12/2014	010081		FIRST BANKCARD (6736),			\$73.52
			2/26/2014	6736/FEB 2014	PD CABLE ADAPTER/FLASH PLAYER	73.52	

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
75061	3/12/2014	010793		FIRST BANKCARD (6748),			\$409.54
			2/26/2014	6748/SCHUMA 02/26/14	LG PACER 10/01/13-12/31/13	155.30	
			2/26/2014	6748/SCHUMA 02/26/14	CC WATER/CANDY FOR STAFF CARDS	17.49	
			2/26/2014	6748/SCHUMA 02/26/14	LG/CC/CM CHILI COOK-OFF REGIST	20.00	
			2/26/2014	6748/SCHUMA 02/26/14	LG/CC/CM CHILI COOK-OFF REGIST	20.00	
			2/26/2014	6748/SCHUMA 02/26/14	LG/CC/CM CHILI COOK-OFF REGIST	20.00	
			2/26/2014	6748/SCHUMA 02/26/14	CC MOSS WING AWARDS BANQUET	40.00	
			2/26/2014	6748/SCHUMA 02/26/14	CC MOSS 2014 EDC MTG	90.00	
			2/26/2014	6748/SCHUMA 02/26/14	CC 2/21/14 BANQUET PERMIT	10.00	
			2/26/2014	6748/SCHUMA 02/26/14	CC LATE FEES	36.75	
75062	3/12/2014	010093		FIRST BANKCARD (6819),			\$102.88
			2/26/2014	6819/FERM 02/26/14	PWFC SUPPLIES	102.88	
75063	3/12/2014	010845		FIRST BANKCARD (6855),			\$279.32
			2/26/2014	6855/CAULFI 02/26/14	CM MTG PARKING 01/29/14 & 02/2	10.50	
			2/26/2014	6855/CAULFI 02/26/14	CM T02/01/14 1 NT HOTEL WA, DC	210.68	
			2/26/2014	6855/CAULFI 02/26/14	CM T02/01/14 AIRPORT PARKING	58.14	
75064	3/12/2014	010214		FIRST BANKCARD (6900),			\$765.80
			2/26/2014	6900/MILLER 02/26/14	ND REPLACEMENT LAMPS/CC PROJEC	765.80	
75065	3/12/2014	010613		FIRST BANKCARD (7169),			\$40.96
			2/26/2014	7169/CUMMIN 02/26/14	PWST WASHER FLUID	14.74	
			2/26/2014	7169/CUMMIN 02/26/14	PWST/PWSW RAW MATERIALS	8.74	
			2/26/2014	7169/CUMMIN 02/26/14	PWST/PWSW RAW MATERIALS	17.48	
75066	3/12/2014	010556		FIRST BANKCARD (7174),			\$177.38
			2/26/2014	7174/LOGAN 02/26/14	PWST LOGAN/WORK BOOTS	177.38	
75067	3/12/2014	010144		FIRST BANKCARD (8008),			\$32.81
			2/26/2014	8008/VUKOVI 02/26/14	CD SUPPLIES	32.81	
75068	3/12/2014	010052		FIRST BANKCARD (8525),			\$180.18
			2/26/2014	8525/FEB, 214	PD FLAG	180.18	
75069	3/12/2014	010229		FIRST BANKCARD (8954),			\$577.29
			2/26/2014	8954/TILMAN 02/26/14	IT SAFARI BOOKS ONLINE	517.34	
			2/26/2014	8954/TILMAN 02/26/14	IT VIMEO VIDEO STREAMING SUBSC	59.95	

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
75070	3/12/2014	010078		FIRST BANKCARD (9044),			\$169.46
			2/26/2014	9044/FEB, 2014	HMRC RICHARDSON/CARNEY LODGING	122.34	
			2/26/2014	9044/FEB, 2014	HM WSFMA LUNCH/RICHARDSON/CARN	18.81	
			2/26/2014	9044/FEB, 2014	PKRC FUEL	28.31	
75071	3/12/2014	009169		FOREMOST PROMOTIONS,			\$5,225.82
			2/28/2014	246413	PD FOAM FOOTBALLS/KEY CHAINS/	4,908.46	
			2/17/2014	245011	PD CRAYONS	317.36	
75072	3/12/2014	007509		FRANCISCAN OCCUPATIONAL HEALTH,			\$175.00
			2/3/2014	1192	PWFC/PWSW EMPL AUDIOGRAM/PHYSI	20.00	
			2/3/2014	1192	PWFC/PWSW EMPL AUDIOGRAM/PHYSI	75.00	
			2/3/2014	1192	PD EMPLOYEE AUDIOGRAMS	80.00	
75073	3/12/2014	005398		GLOBAL SECURITY &,			\$100.00
			1/23/2014	4138248	PWST ALARM RESPONSE FEE	100.00	
75074	3/12/2014	009226		GREAT FLOORS LLC,			\$685.76
			2/13/2014	555653	PWFC CLEAN FABRIC WALLS/COURTR	685.76	
75075	3/12/2014	010917		GRYPHON TRAINING GROUP INC,			\$150.00
			3/4/2014	MCCLELLAND	PD 4/14-4/15/14 MCCLELLAND TRA	150.00	
75076	3/12/2014	008086		GUNARAMA WHOLESALE INC,			\$2,173.78
			1/30/2014	767024	PD GLOCK N/SIGHTS	1,257.00	
			1/30/2014	767024	PD COMPACT 4" GLOCKS	1,676.00	
			1/30/2014	767024	PD GLOCK N/SITE	1,437.00	
			1/30/2014	767024	PD GLOCK N/SIGHTS	988.00	
			1/30/2014	767024	Sales Tax	503.65	
				768703	PD NIGHT SIGHTS CREDIT	-1,257.00	
				768703	PD GLOCK N/SIGHT CREDIT	-678.00	
				768703	PD GLOCK N/SIGHT CREDIT	-1,436.00	
				768703	Sales Tax	-316.87	
75077	3/12/2014	010560		HD FOWLER CO,			\$695.72
			2/26/2014	I3571587	PWSW RAW MATERIALS	695.72	
75078	3/12/2014	010891		HENNESSEY FLEET CONSULTING,			\$1,202.72

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
			3/3/2014	201423	FN 02/14 CONSULTING SERVICES	1,202.72	
75079	3/12/2014	010686		HOLLIS, GEORGE			\$300.00
			3/10/2014	DJ SERVICE	PKRC FATHER/DAUGHTER DANCE DJ	300.00	
75080	3/12/2014	010851		KENWORTH NORTHWEST INC,			\$5,273.10
			2/28/2014	LS2064	PWST CV# 2121601 REPAIR/MAINT	3,087.29	
			1/9/2014	LS1686	PWST MAINT ON CV# 2121602	2,185.81	
75081	3/12/2014	008202		KPG INC,			\$1,222.00
			2/17/2014	110114	PWCP E1183 STEIL BLVD 12/26/13	1,222.00	
75082	3/12/2014	009084		LAI, ALAN			\$165.92
			2/12/2014	1/10/14	MC 1/10/14 INTERPRETER SERVICE	165.92	
75083	3/12/2014	009964		LAKESIDE INDUSTRIES INC,			\$2,217.38
			2/25/2014	3249307MB	PWST COLD MIX	1,350.00	
			2/25/2014	3249307MB	PKFC COLD MIX	675.00	
			2/25/2014	3249307MB	Sales Tax	128.25	
			2/25/2014	3249307MB	Sales Tax	64.13	
75084	3/12/2014	000294		LAKWOOD REFUSE SERVICE,			\$26.98
			2/10/2014	4787753	PD 2/1-3/31/14 REFUSE SVCS	26.98	
75085	3/12/2014	000296		LAKWOOD SISTER CITIES,			\$22.09
			2/20/2014	02/20/14	HM 02/14 LODGING TAX GRANTS	22.09	
75086	3/12/2014	000300		LAKWOOD WATER DISTRICT,			\$91.72
			2/27/2014	26425-75739 02/27/14	PWST 12/23/13-2/20/14 75TH & C	22.93	
			2/20/2014	22087-75739 02/20/14	PWST 12/17/13-2/14/14 75TH & C	22.93	
			2/20/2014	26690-75739 02/20/14	PWST 12/17/13-2/14/14 ENT MEAD	22.93	
			2/20/2014	27116-75739 02/20/14	PWST 12/17/13-2/14/14 CRNR BP	22.93	
75087	3/12/2014	009659		LARSON AND ASSOCIATES,			\$700.00
			2/21/2014	200626	PWSW E4110 TITLE RESEARCH	700.00	
75088	3/12/2014	000309		LES SCHWAB TIRE CENTER,			\$1,410.52
			2/21/2014	30500172213	PWST MAINT ON CV# 2121301	1,377.68	
			2/19/2014	30500171865	PKFC DISMOUNT/MOUNT WHEELS	18.05	

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			2/18/2014	30500171657	PKFC WIPER BLADES	14.79	
75089	3/12/2014	009508		LEVINE, STEVE			\$1,365.00
			2/25/2014	MLK SOUND	PKRC MLK EVENT SOUND SYSTEM	1,365.00	
75090	3/12/2014	009993		LTI INC,			\$9,033.26
			2/14/2014	SLT-307352	PWST ISCO ROAD SALT	4,520.39	
			2/14/2014	SLT-307353	PWST ISCO ROAD SALT	4,512.87	
75091	3/12/2014	004363		MCCAIN INC,			\$547.00
			2/19/2014	INV0172274	PWST W0070 RAW MATERIALS	547.00	
75092	3/12/2014	009430		MCLENDON, ANESSA			\$441.60
			3/4/2014	FEB, 2014	PKSR 1/6-2/24/14 INSTRUCTOR FE	441.60	
75093	3/12/2014	008988		MCDONOUGH & SONS INC,			\$63,149.60
			12/31/2013	191476	PWSW 12/13 CLEAN-UP	17,557.81	
			10/31/2013	191474	PWSW 10/13 CLEAN-UP	16,603.24	
			11/30/2013	191475	PWSW 11/13 CLEAN-UP	13,245.41	
			9/30/2013	191473	PWSW 09/13 CLEAN-UP	15,743.14	
75094	3/12/2014	009263		NATIONAL LAW ENFORCEMENT SUPPLY,			\$715.23
			2/20/2014	102247	PD HANDCUFFS, STREAMLIGHT FLAS	715.23	
75095	3/12/2014	009263		NATIONAL LAW ENFORCEMENT SUPPLY,			\$128.50
			3/5/2014	102693	PD HANDCUFFS	128.50	
75096	3/12/2014	010743		NISQUALLY POLICE DEPT,			\$18,510.00
			2/11/2014	1761	PD JAN, 2014 JAIL SVCS	18,770.00	
				1759	PD 12/24-12/27/13 INCARCERATII	-260.00	
75097	3/12/2014	009595		NORTHEND TRUCK EQUIPMENT INC,			\$929.65
			3/4/2014	1029490	PWST CV# 2121009 REPAIR/MAINT	929.65	
75098	3/12/2014	009778		NW POLICE ACCREDITATION COAL.,			\$100.00
			2/3/2014	2014-31	PD ACCREDITATION COALITION 201	100.00	
75099	3/12/2014	000376		OFFICE DEPOT,			\$27.98
			2/14/2014	1658227020	PD LEDGER BOOK	27.98	

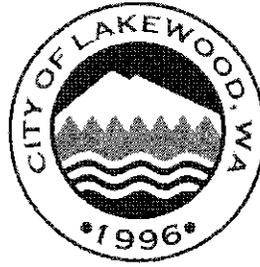
Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
75100	3/12/2014	000420		PIERCE TRANSIT,			\$8,846.08
			2/28/2014	022843	PWFC 02/14 LKWD STN	8,846.08	
75101	3/12/2014	010429		PMAM CORPORATION,			\$5,473.02
			2/12/2014	20111860	PD JAN, 2014 FALSE ALARM/REGIS	5,473.02	
75102	3/12/2014	010204		PROTECT YOUTH SPORTS,			\$36.00
			3/1/2014	278306	HR 02/14 NATIONAL COMBO SEARCH	36.00	
75103	3/12/2014	000445		PUGET SOUND ENERGY,			\$3,482.34
			3/3/2014	200001526637	PKFC 1/29-2/28/14 VETERANS DR	57.44	
			3/3/2014	200004973653	PKFC 1/29-2/28/14 WOODLAWN SVC	748.71	
			3/3/2014	200006381095 PW	PWST 7819 150TH 1/30-2/28/14	63.94	
			3/3/2014	300000000129	PKFC 1/29-2/28/14 WASH/AML PAR	298.45	
			3/3/2014	300000010268	PKFC 1/29-2/28/14 THORNE LN SV	130.42	
			1/30/2014	200004973653	PKFC 12/30/13-1/29/14 WOODLAWN	402.58	
			2/20/2014	200000005037 PW	PWST GLD/VET12/31/13-1/29/14	585.98	
			2/20/2014	200001527551	PKFC 1/17-2/19/14 FT STEILACOO	146.06	
			2/24/2014	300000010896	PKFC 1/24-2/24/14 FT STEILACOO	601.36	
			2/24/2014	300000010938	PKFC 1/24-2/24/14 DRESDEN LN S	436.51	
			2/24/2014	200001527346	PKFC 1/24-2/24/14 FT STEILACOO	10.89	
75104	3/12/2014	009473		PULLEN, IRENE			\$134.40
			3/4/2014	FEB, 2014	PKSR 1/16-2/20/14 INSTRUCTOR F	134.40	
75105	3/12/2014	005342		RAINIER LIGHTING & ELECTRICAL,			\$3,364.72
			2/28/2014	325371-1	PWFC SUPPLIES	739.54	
			2/28/2014	325382-1	PWST RAW MATERIALS	220.16	
			2/28/2014	325502-1	PWST TOOL SUPPLIES	60.77	
			2/26/2014	325277-1	PWFC SUPPLIES	88.61	
			2/25/2014	324963-1	PWFC SUPPLIES	162.29	
			2/20/2014	324987-1	PWFC SUPPLIES	628.62	
			2/20/2014	325006-1	PWFC SUPPLIES	186.26	
			2/19/2014	324625-1	PWFC SUPPLIES	1,278.47	
75106	3/12/2014	000464		RANGLES SAND & GRAVEL,			\$832.91
			2/19/2014	362221	PWSW DUMPING FEES	644.35	
			2/28/2014	362401	PWSW DUMPING FEES	188.56	

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
75107	3/12/2014	010478		RICOH USA INC,			\$530.15
			3/1/2014	91928131	PD 2/26-3/25/14 C86042451 COPI	156.01	
			2/21/2014	91858156	PD 2/18-3/17/14 MP5002SP COPIE	195.27	
			2/24/2014	91869859	PWST RENT MPC3001 2/21-3/20/14	178.87	
75108	3/12/2014	010904		ROWLETT, VICTORIA			\$2,165.00
			3/4/2014	03/04/14	LG PROSECUTION SVCS 2/18-3/4/1	2,165.00	
75109	3/12/2014	002530		SNUFFIN'S CATERING,			\$2,126.55
			2/24/2014	14954	CC 2/21/14 THORNEWOOD CASTLE E	2,126.55	
75110	3/12/2014	002994		STERLING REFERENCE LABORATORIE,			\$1,199.55
			2/28/2014	F42210-66	MC 1/21-2/18/14 UA FEES	1,199.55	
75111	3/12/2014	008075		TACOMA ELECTRIC SUPPLY INC,			\$2,983.88
			2/14/2014	2671845-00	PWST W0069 RAW MATERIALS	2,983.88	
75112	3/12/2014	009177		THOMSON REUTERS,			\$213.33
			1/31/2014	14544912	FN PPC GOVT UPDATE NWSLTR 3/1/	213.33	
75113	3/12/2014	010916		TRADS,			\$39.50
			3/1/2014	212084/FEB, 2014	PD FEB, 2014 PERSON SEARCHES	14.00	
			2/1/2014	212084/JAN, 2014	PD JAN, 2014 PERSON SEARCHES	25.50	
75114	3/12/2014	001255		US POSTMASTER,			\$5,000.00
			3/12/2014	3/12/14 FUND PERMIT	BULK MAIL PERMIT #1119/CONNECT	5,000.00	
75115	3/12/2014	009856		UTILITIES UNDERGROUND LOCATION,			\$65.79
			2/28/2014	4020148	PWST EXCAVATION NOTIFICATIONS	65.79	
75116	3/12/2014	002509		VERIZON WIRELESS,			\$621.82
			2/16/2014	9720171691	PKFC 1/17-2/16/14 SVCS	561.82	
			2/16/2014	9720171691	PKFC 1/17-2/16/14 SVCS	60.00	
75117	3/12/2014	004622		WAPATO POLICE DEPARTMENT,			\$18,225.00
			3/3/2014	02-JC14	PD FEB, 2014 JAIL BILLING	18,225.00	
75118	3/12/2014	009719		WASH TRAFFIC SAFETY COMMISSION,			\$85.00

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
			3/4/2014	01139	PD PRATER SYMPOSIUM REGISTRATI	85.00	
75119	3/12/2014	008259		WEST COAST INDUSTRIES,			\$10,880.00
			3/3/2014	7097	PWFC 02/14 CH CUSTODIAL SERVIC	1,080.00	
			3/3/2014	7098	PWFC 02/14 PD CUSTODIAL SERVIC	2,990.00	
			3/3/2014	7099	PWFC 02/14 TRNST CNTR CUSTODIA	1,250.00	
			2/10/2014	7093	PWFC 01/14 CH CUSTODIAL SERVIC	1,320.00	
			2/10/2014	7094	PWFC 01/14 PD CUSTODIAL SERVIC	2,990.00	
			2/10/2014	7095	PWFC 01/14 TRNST CNTR CUSTODIA	1,250.00	
75120	3/12/2014	010239		WEST PIERCE FIRE & RESCUE,			\$3,000.00
			3/12/2014	03/12/14	FIRE & EMS (NISQUALLY TRIBE AG	3,000.00	
75121	3/12/2014	004697		WHISTLE WORKWEAR OF TACOMA,			\$754.76
			2/28/2014	58294	PWST DEAN WORK BOOTS	200.00	
			2/27/2014	58300	PWST CUMMINS WORK BOOTS	177.38	
			2/21/2014	58266	PWST O'FLAHERTY WORK BOOTS	200.00	
			2/21/2014	58330	PWST MAKOVINEY WORK BOOTS	177.38	
75122	3/12/2014	010910		WILLIAMS & WILLIAMS PSC,			\$8,904.20
			3/3/2014	17526	LG 02/14 SAMUEL CONDEMNATION P	8,904.20	
75123	3/12/2014	010914		WOLF, CRYSTAL			\$1,270.00
			2/20/2014	02/20/14	CC INT'L FESTIVAL COORD 1/1-2/	1,270.00	
75124	3/12/2014	010479		WSFMA,			\$300.00
			2/20/2014	770	HM FARMERS MARKET MEMBERSHIP D	300.00	
75125	3/12/2014	008553		ZONES INC,			\$724.34
			2/21/2014	S35734270101	IT SYMANTEC GHOST SLTN SUITE M	724.34	
75126	3/20/2014	010262		CENTURYLINK,			\$73.80
			3/1/2014	253-584-5364 399B	PWSW 03/01-04/01/14 PAC HWY PU	38.84	
			3/2/2014	253-581-8220 448B	PWFC 03/02-04/02/14 ALARM LINE	34.96	
75127	3/20/2014	003867		DELL MARKETING LP,			\$148.12
			2/24/2014	XJC91T731	PD MONITOR	197.35	
				XJ8CK3TP6	IT REFUND S/H ON REPL SQL SRVR	-49.23	

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
75128	3/20/2014	009720		ACCESSDATA GROUP LLC,			\$1,119.00
			2/21/2014	52866	PD ANNUAL SMS RENEWAL	1,119.00	
75129	3/20/2014	010901		BOWDEN, BARBARA			\$2,062.42
			2/21/2014	Ref000128675	February 2014	2,062.42	
75130	3/20/2014	010230		CARD SERVICES (5334),			\$96.23
			2/24/2014	5334/PD	PD BIKE HELMETS	96.23	
75131	3/20/2014	006117		CITY OF LAKEWOOD,			\$946.15
			3/17/2014	03/17/14 REPLENISH	PD CLARK/FUEL	45.63	
			3/17/2014	03/17/14 REPLENISH	MC WRIGHT/DRY CLEAN JUDGE'S RO	16.41	
			3/17/2014	03/17/14 REPLENISH	PK HIGASHIYAMA/FOOD: MLK CELEB	52.77	
			3/17/2014	03/17/14 REPLENISH	FL ALWINE/LICENSE FOR CV# 1522	47.25	
			3/17/2014	03/17/14 REPLENISH	CM SCHUMACHER/SUPPLIES	29.99	
			3/17/2014	03/17/14 REPLENISH	FN KRAUS/MILEAGE: WCIA BOARD M	39.54	
			3/17/2014	03/17/14 REPLENISH	PD DEVANEY/PARKING @ FEDERAL C	6.00	
			3/17/2014	03/17/14 REPLENISH	AB PRICE/SUPPLIES	23.82	
			3/17/2014	03/17/14 REPLENISH	PK HOEKSTRA/RENEW PESTICIDE LI	33.00	
			3/17/2014	03/17/14 REPLENISH	PK SCHALER/RENEW PESTICIDE LIC	33.00	
			3/17/2014	03/17/14 REPLENISH	PK HIGASHIYAMA/SUPPLIES	18.98	
			3/17/2014	03/17/14 REPLENISH	HR CONELLY/WELLNESS SUPPLIES	27.34	
			3/17/2014	03/17/14 REPLENISH	PK HINKLE/RENEW PESTICIDE LICE	33.00	
			3/17/2014	03/17/14 REPLENISH	CD BUGHER/MTG PARKING	10.00	
			3/17/2014	03/17/14 REPLENISH	LG BUSH/MTG MILEAGE	12.32	
			3/17/2014	03/17/14 REPLENISH	HR LAURICELLA/WELLNESS SUPPLIE	19.46	
			3/17/2014	03/17/14 REPLENISH	HR RICHARDSON/WELLNESS SUPPLIE	18.08	
			3/17/2014	03/17/14 REPLENISH	FN ONGOCO/SUPPLIES	35.86	
			3/17/2014	03/17/14 REPLENISH	CM/CC CAULFIELD T2/01/14 TAXIS	45.00	
			3/17/2014	03/17/14 REPLENISH	CM/CC CAULFIELD T2/01/14 TAXIS	20.00	
			3/17/2014	03/17/14 REPLENISH	PWSW HALAR/PARKING EPA SEMINAR	22.00	
			3/17/2014	03/17/14 REPLENISH	PK SHIELDS/SUPPLIES	4.35	
			3/17/2014	03/17/14 REPLENISH	PK SHIELDS/FOOD FOR 2/20/14 HS	12.22	
			3/17/2014	03/17/14 REPLENISH	PK SHIELDS/MEETING PARKING	11.50	
			3/17/2014	03/17/14 REPLENISH	FN ONGOCO/ 2/26/14PCCFOA MTG M	10.88	
			3/17/2014	03/17/14 REPLENISH	HR DOVE/WELLNESS SUPPLIES	12.03	
			3/17/2014	03/17/14 REPLENISH	PWST AGUON/ 2/26/14 PCCFOA MTG	10.88	
			3/17/2014	03/17/14 REPLENISH	LG BOOKER-HAY/COURT FILING FEE	98.00	
			3/17/2014	03/17/14 REPLENISH	LG BUSH/ 2/26/14 PCCFOA MTG ME	10.88	

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
			3/17/2014	03/17/14 REPLENISH	MC WRIGHT/MEETING MILEAGE	95.42	
			3/17/2014	03/17/14 REPLENISH	PD LEE/ V3/01/14 BAGGAGE FEE	25.00	
			3/17/2014	03/17/14 REPLENISH	PWST CUMMINS/CONFERENCE MILEAG	43.68	
			3/17/2014	03/17/14 REPLENISH	PWST NASH/ SUPPLIES	21.86	
75132	3/20/2014	000445		PUGET SOUND ENERGY,			\$18,592.12
			3/3/2014	300000007165 PW	PWST 01/31/14-03/03/14 N 112TH	18,326.01	
			2/25/2014	220002793166	PKFC 1/30-2/24/14 8807 25TH AV	266.11	
12890358	2/26/2014	000592		DEPARTMENT OF REVENUE,			\$3,496.71
			2/26/2014	12890358	01/14 COMBINED EXCISE TAX RETU	1,860.30	
			2/26/2014	12890358	01/14 COMBINED EXCISE TAX RETU	113.46	
			2/26/2014	12890358	01/14 COMBINED EXCISE TAX RETU	0.55	
			2/26/2014	12890358	01/14 COMBINED EXCISE TAX RETU	65.80	
			2/26/2014	12890358	01/14 COMBINED EXCISE TAX RETU	68.14	
			2/26/2014	12890358	01/14 COMBINED EXCISE TAX RETU	0.96	
			2/26/2014	12890358	01/14 COMBINED EXCISE TAX RETU	366.78	
			2/26/2014	12890358	01/14 COMBINED EXCISE TAX RETU	29.18	
			2/26/2014	12890358	01/14 COMBINED EXCISE TAX RETU	57.64	
			2/26/2014	12890358	01/14 COMBINED EXCISE TAX RETU	105.21	
			2/26/2014	12890358	01/14 COMBINED EXCISE TAX RETU	1.40	
			2/26/2014	12890358	01/14 COMBINED EXCISE TAX RETU	307.56	
			2/26/2014	12890358	01/14 COMBINED EXCISE TAX RETU	491.65	
			2/26/2014	12890358	01/14 COMBINED EXCISE TAX RETU	28.08	
# of Checks Issued	357						
Total		\$ 1,263,861.62					



PUBLIC SAFETY ADVISORY COMMITTEE

Regular Meeting Minutes
Wednesday, December 4, 2013
Lakewood Police Department
9401 Lakewood Drive SW
Lakewood, WA 98499

CALL TO ORDER

The Meeting was called to order at 5:20 p.m.

ROLL CALL

Public Safety Advisory Committee Members Present: Bryan Thomas, Aaron Young, Ray Dotson, Renee Hanna, Lonnie Lai and Alan Hart

Public Safety Advisory Committee Members Excused: Sheri Badger, Julio Perez-Tanahashi and Sam Ross

Public Safety Advisory Committee Members Absent: none

City Councilmember Present: Marie Barth

Fire Department Staff Present: Colleen Adler

Lakewood Youth Council Present: Riki Takeuchi

Staff Present: Assistant Chief Mike Zaro and Committee Staff Support Joanna Nichols, Administrative Assistant

APPROVAL OF MINUTES

Alan Hart motioned to approve the November meeting minutes with correction regarding Ray Dotson's motion to adjourn. All ayes; corrected minutes were approved.

PUBLIC COMMENT

No one from the public was present.

CITY COUNCIL LIAISON COMMENTS

Councilmember Marie Barth mentioned upcoming City events such as the Christmas Tree Lighting on Friday. Councilmember Barth stated that we have a new Councilmember, Mr. John Simpson, as well as a new Municipal Court Judge, Mr. Grant Blend.

Councilmember Marie Barth mentioned some of the new businesses moving into Lakewood and presented PSAC members with a map for perusal. Discussion ensued.

FIRE CHIEF COMMENTS

Handouts-November Alarm Summary Report, Santa Claus is Coming to Town Flyer and Annual Christmas Project Flyer

Colleen Adler passed out the November Alarm Summary report; discussion ensued.

Colleen Adler passed out the Santa Claus route map/flyer and schedule, as well as a flyer on their annual Christmas Project. Discussion ensued.

POLICE CHIEF COMMENTS

Handout-Crime and Incident Report (October 2013)

Assistant Chief Mike Zaro stated he would answer any questions regarding the statistics. Discussion ensued with some questions regarding our number of homicides being higher than what was on the report. Assistant Chief Zaro agreed and stated he would find out from our Crime Analyst, Doug Strand, the possible reasons for that discrepancy.

Assistant Chief Mike Zaro discussed the recent activities of the Lakewood Police Officers Charity to include Moody's Meals and the upcoming Shop with a Cop on Sunday.

Assistant Chief Mike Zaro discussed the 10 year anniversary for the Lakewood Police Department and our plans to do something every month, along with the desire for PSAC to be a part of this planning. Assistant Chief Zaro specifically asked for their assistance with the month of July. Discussion ensued. It was agreed that Bryan Thomas will contact Mary Dodsworth to find out how much money is necessary for a 5K at Fort Steilacoom Park, and to ensure there are no scheduling conflicts. It was agreed that the Committee will vote in January on whether they want to do a 5K, based on the information Bryan is able to bring back. It was also agreed that Joanna Nichols would send out "Event Calendar," and event reminders each month, to all PSAC members once it was finalized, hopefully in January.

Assistant Chief Mike Zaro stated we have three new officers who graduated from the Academy in October. They are all doing extremely well and we're very excited to welcome them to the department.

NEW BUSINESS

Bryan Thomas discussed the additional meetings which Joanna Nichols had placed on the Outreach Spreadsheet in their handouts, asking for members to let him and Joanna know if they planned on attending any of these new meetings.

Bryan Thomas and Joanna Nichols stated that our next regular meeting fell on a City Holiday, January 1st, and we needed to either reschedule or cancel. Ray Dotson moved to reschedule the meeting to January 8th. All ayes; January's meeting will be on January 8th, at 5:15 p.m.

UNFINISHED BUSINESS

The Lakewood Police Department's Use of Force Policy was discussed. It was agreed last month that Joanna Nichols would send the Use of Force Policy to the members for their perusal, which she did. Bryan Thomas asked if there were any questions, comments or concerns regarding this issue. No one had anything to add. Alan Hart motioned that the Committee go on record as supporting the LPD Use of Force Policy, as is. All ayes, motion approved.

It was brought to the Committee's attention that we had forgotten to elect a new Chair and Vice-Chair at October's meeting. Alan Hart nominated Bryan Thomas to continue as Chair. Aaron Young seconded the nomination. Bryan Thomas accepted the nomination and recused himself at that time. Sheri Badger was not in attendance so the meeting was turned over to Renee Hanna for voting. All ayes; Bryan Thomas was re-elected as Chair.

Alan Hart suggested nominating Sheri Badger as Vice-Chair again; Bryan Thomas suggested we table Vice-Chair nominations and elections until next month, so that Sheri had the opportunity to accept or decline the nomination. It was agreed to table the Vice-Chair nomination and election until January's meeting.

REPORTS FROM BOARD MEMBERS & STAFF

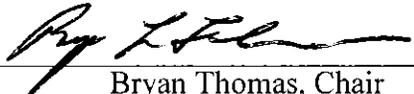
Riki Takeushi was introduced to everyone once again. He stated that the attendance at our monthly meetings would be filled by either him, Olga Legkun or Amanda Thomas. Joanna Nichols will do up nameplates for them.

ADJOURNMENT

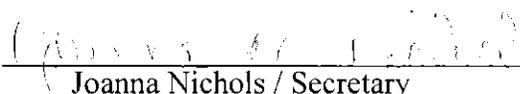
Alan Hart motioned to adjourn the meeting. All ayes; meeting adjourned at 6:15 p.m.

Public Safety Advisory Committee

Attest:



Bryan Thomas, Chair



Joanna Nichols / Secretary



LANDMARKS & HERITAGE
ADVISORY BOARD

January 23, 2014
Third Floor Executive Conference Room
6000 Main Street SW
Lakewood, WA 98498

CALL TO ORDER

The meeting was called to order at 6:00 p.m. by Vice Chair Stephanie Walsh

MEETING PROTOCOL

Roll Call

Landmarks & Heritage Advisory Board Members Present: Vice Chair; Stephanie Walsh, Glen Spieth, Beth Campbell, Joan Cooley, Walter Neary

Landmarks & Heritage Advisory Board Member Absent: Bill Harrison

Landmarks & Heritage Advisory Board Emeritus Member Absent: Cyrus Happy

Council Liaison to LHAB Present: John Simpson

Staff Present: Dan Catron, Principal Planner; Matt Kaser, Assistant City Attorney; Staci Vukovich, LHAB Secretary

Changes to Agenda: The discussion regarding the proposed amendment of LMC Section 2.48 was moved to the first item under Unfinished Business. It was requested to add Recruitment of New Members under New Business.

Approval of Minutes: The minutes of November 21, 2013, were unanimously approved. M/S/C Neary/Campbell.

Announcements: None

Public Communications:- Darrell Nelson explained that because of obligations he has and an upcoming surgery, he could not participate as an LHAB member in the upcoming year.

Unfinished Business: Proposed amendment of LMC Section 2.48. Mr. Catron noted that there was a sub committee meeting with LHAB members Neary, Spieth and council members Bocchi and Brandstetter to discuss the draft ordinance. The main topic that emerged was the discussion of owner consent. Mr. Kaser passed around a currently revised version of the ordinance. The main difference between the two versions is that the version Mr. Kaser handed out, under 02.48.050 Nomination Procedure, sub part E, the two council people on the sub-committee want the language as follows:

"Before the historic preservation officers shall refer the nomination to the Board, the historic preservation officer shall obtain confirmation from the owner of a parcel of private property that

the owner is in agreement with the nomination. If such owner is not in agreement with the nomination, the nomination shall not be forwarded to the Board for consideration”.

The LHAB version. Under 02.48.040 Designation Criteria, sub part D:

“In the event that a privately owned property is nominated for designation as a Landmark without the consent of the property owner, the Board and Council shall acknowledge and give due consideration to private property rights and shall weigh any such concerns against the public interest in preserving important cultural and historical resources”.

The LHAB will meet with the City Council on February 10 at the council’s study session and discuss the matter further.

Mr. Speith is concerned that if consent is given by an owner and then that owner sells, owner two may not agree and could demolish a building that owner one originally agreed to nominate. Mr. Neary believes that the LHAB version of the ordinance addresses Mr. Spieth’s concerns.

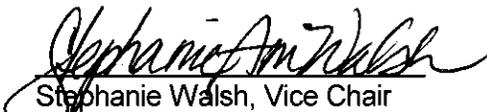
Mr. Spieth brought up section 02.48.120 Special Valuation for Historic Properties. He thinks there should be information in the ordinance explaining the benefits of being nominated in layman’s terms. Ms. Walsh thought this would be a better fit as a public relations piece. Mr. Neary suggested that the information Mr. Spieth was referring to could be put into an information sheet/pamphlet that could be distributed.

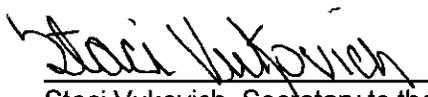
Lodging Tax Grant Self- Guided Tour Map. LHAB members were very pleased with the final version of the map and gave kudos to Ms. Schreck for all her work on the project stating “Jennifer Rocks.” Once economic development gives the okay, the maps can be distributed.

New Business: Resignations and Recruitment of New Members. Steve Dunkelburger and Darrell Nelson have resigned. If Mr. Harrison is unable to continue, that will make three open positions. Board members were encouraged to recruit anyone they thought would be an appropriate person for the board. Election of officers will be discussed at the March meeting.

Next Meeting: March 27, 2014

Meeting Adjourned: 7:10 p.m.


Stephanie Walsh, Vice Chair
Landmarks & Heritage Advisory Board


Staci Vukovich, Secretary to the
Landmarks & Heritage Advisory Board



**LAKWOOD PARKS AND RECREATION ADVISORY BOARD
REGULAR MEETING MINUTES
TUESDAY, FEBRUARY 18, 2014 – 5:30 TO 7:00 PM
(Date changed from regular fourth Tuesday)
Conference Room 1D in Lakewood City Hall
6000 Main Street SW
Lakewood, Washington 98499**

CALL TO ORDER

Chairman Jason Gerwen called the meeting to order at 5:30 pm.

ATTENDANCE

Parks and Recreation Advisory Board Members Present: Jason Gerwen; Vito Iacobazzi; Jim Montgomerie; Sylvia Allen

Parks and Recreation Advisory Board Members Excused: Tanja Scott; Alan Billingsley

Staff Present: Mary Dodsworth, parks and recreation director; Suzi Riley, administrative assistant

Council Liaison: Don Anderson

APPROVAL OF MINUTES: Vito Iacobazzi moved and Jim Montgomerie seconded the motion to approve the minutes from the January 28, 2014, meeting. The motion passed unanimously with no changes or corrections noted.

PUBLIC COMMENT: None

UNFINISHED BUSINESS:

Park Code Changes: The Lakewood City Council discussed the Board's recommended changes to Chapter 8.76 of the Lakewood Municipal Code regarding smoking, and although they complimented the Board's presentation and its thoroughness of research, they did not reach a consensus regarding a decision on the prohibition of smoking in park facilities and asked the PRAB to reconsider its recommendation to Council.

As requested, at its January, 28, 2014, meeting, the PRAB reviewed all of the options considered in their initial recommendation along with additional materials provided by staff, and after a long discussion, **voted to submit the same recommendation to the Lakewood City Council – that smoking be prohibited in our community's park facilities.** This recommendation was again submitted to the City Council.

Alternative suggestions were offered for the Council's debate including a 25 foot buffer zone, a 50 foot buffer zone, only allowing smoking in specific areas, trying

the ban for one year while emphasizing the health issues through a strong educational component, but the PRAB stressed it still preferred an outright ban.

The Council was to reconsider this issue at its meeting scheduled to begin immediately following the PRAB meeting.

Legacy Plan:

The Capital Improvement Projects portion of the Legacy Plan is completed and has been added to the document. Mrs. Dodsworth thanked the members for their time in considering the prioritization of all of the projects and discussed those scoring 11 or higher in importance and priority. The City will need to look for grants for funding, but having the Legacy Plan finalized and approved by early March allows us to be eligible for the RCO grant cycle for 2015 and 2016. The City Council has had the first six chapters of the document available to them since April, 2013, and this final component closes out the preparation of the Legacy Plan.

It is anticipated that the document will be referred to regularly and that it will be updated annually to keep it a current, vital and active plan for the City's park and recreation development and programming. The CIP is a document which allows projects to move up the evaluation scale or down the scale as various funding options become available or council priorities change.

Mr. Iacobazzi moved and Mr. Montgomerie seconded a motion to accept the Capital Improvement Plan as prepared and included in the Legacy Plan, and the Legacy Plan as written, and move the Plan forward to the Lakewood City Council for approval and activation. The motion passed unanimously.

NEW BUSINESS

United States Open Parking Proposal: The City has been approached with an offer to accept \$40,000 to allow parking at Fort Steilacoom Park during the US Open Golf Tournament scheduled in June, 2015. Parking is needed throughout the facility for seven days.

The contract does not have an exclusivity clause which would ban non-golfer participants or spectators from the park. If the golf association builds something or breaks anything at the park, it is responsible for all repair and associated costs.

The PRAB was supportive of moving forward with the contract and the parking plan.

Advertising: Sylvia Allen has agreed to research and develop a draft policy for sponsorship and advertising in parks – banners, signs, posters etc. She

indicated her schedule will not allow her to begin this sub-committee's work until June or July. PRAB members okayed that start date for this plan.

Director's Report:

Mrs. Dodsworth reported that the City's streets landscape maintenance team will be joining the parks maintenance team in 2014 following their successful pilot joint work plan utilized in 2013.

City staff is working with WSDOT to improve the city's five major interchanges. One phase of the planning involves City Gateways, and a Gateway Team has been established to create a vision we can use at all gateway points. A preferred design option will be shared with Council at the conclusion of this process along with cost, funding and phasing options.

Mrs. Dodsworth attended the Washington Recreation and Parks Association Risk Management School in January, 2014.

Mrs. Dodsworth reported she had made presentations to Lakewood United, Lakewood Rotary club and Clover Park Rotary Club regarding the Legacy Plan, Farmers Market and the SummerFEST event. She provided updates on new park purchases, gateway projects, lease changes and potential partnership projects at Fort Steilacoom Park

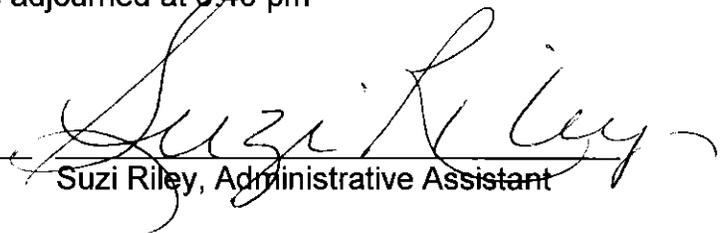
OTHER:

Mrs. Dodsworth described the damage caused by a wind storm on Saturday, February 15, 2014, when one of the historic barns in Fort Steilacoom Park was blown down. It was built sometime between 1890 and 1930 and was the most deteriorated barn and had had no restorative work done by the County or the City. The barn is the property of the State of Washington, so Mrs. Dodsworth is working with a state department which focuses on historic preservation and archeology to determine how to salvage or remove this structure.

Council Study Session: The City Council will hold a study session on February 24th to discuss the US Open contract and the Legacy Plan CIP. Members were encouraged to attend the discussion,

ADJOURNMENT: The meeting was adjourned at 6:40 pm


Jason Gerwen, Chair


Suzi Riley, Administrative Assistant

ORIGINAL

	<p>PLANNING ADVISORY BOARD REGULAR MEETING WEDNESDAY, February 19, 2014 Council Chambers 6000 Main Street SW Lakewood, WA 98499</p>
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Call to Order

The meeting was called to order at 6:30 p.m.

Roll Call

Planning Advisory Board (PAB) Members Present: Bob Zawilski, Jeff Brown, Paul Calta, Connie Coleman-Lacadie, Doug Babbit

PAB Members Excused: Don Daniels, Jim Taylor

Staff Present: Dave Bugher, Assistant City Manager-Development; Dan Catron, Principal Planner, Staci Vukovich, Recording Secretary

Council Liaison Present: Mary Moss

Approval of Minutes

Minutes of the meeting held on January 15, 2014, were unanimously approved
M/S/C Babbit/Brown

Changes to Agenda - None

Public Comments – None

Public Hearing - None

New Business: - None

Unfinished Business – 2015 Comp Plan Update – Chapter 3. Mr. Bugher reviewed Chapter 3 of the Comp Plan Update stating that the revisions are regarding land use and housing policies. Mr. Bugher went through the document explaining the structure and why certain changes were made. He said Chapter 3 is significant because land use and housing are becoming issues at the Pierce Countywide planning policy level and is becoming a part of the city's economic development plan in the future.

Mr. Zawilski mentioned his desire for a walkable community and wanted to know if that is an element included in Chapter 3. Mr. Bugher replied that policies regarding pedestrian improvements are part of the non-motorized transportation plan, and will be brought forward to the PAB at a later date.

Mr. Bugher noted page 20, LU-18.5. He said that figure 3.2 (which he didn't have with him) will show an urban renewal area that includes the central business core, parts of Bridgeport Way and properties along Pacific Highway southwest. He will recommend that the existing redevelopment language be removed and that the urban renewal plan specifically mention Tillicum adjacent to Union Avenue. It will address the properties on the railroad side of Union Avenue and should structures be removed, the area would be redeveloped with wider streets and additional amenities. Mr. Bugher will provide a map at a later date.

Mr. Bugher spoke of LU-19.5, on page 20. He said the Towne Center is only allowing retail development, which is frustrating to the city because the city would like to have mixed-used development to compliment the retail uses currently in the area. The city council could use its powers of eminent domain to acquire Lakewood Towne Center Boulevard and make it a public street. It would change the parking calculation for the entire Towne Center and address underlying deed restrictions.

Mr. Brown said the Towne Center has a "status quo" approach. He believes that what Mr. Bugher talked about would throw the formulas "out the window" and make the Towne Center reconsider how they do things. Mr. Zawilski would like an overview of the details on the parcels that make up the Towne Center. Mr. Bugher said he would provide that to the PAB at a later meeting.

Mr. Calta wanted to know if there is a limit on how many adult family homes can be in the city. Mr. Bugher said adult family homes have been preempted by the State of Washington. They are considered single family homes. There are emergency WACs currently being proposed by DSHS because they have a shortage of mental health facilities in hospitals. They want to move certain patients from out of state hospitals and put them in adult family homes, nursing homes and adult care facilities. If the WAC is approved, it could have serious consequences upon residential neighborhoods. Mr. Bugher added that Western State Hospital is looking at moving homeless veterans onto its campus and he will keep the PAB informed as more is learned.

2015 Comp Plan Update – Building Capacity Analysis: Mr. Bugher reported that Lakewood is over its maximum capacity by 13 units. Technically Lakewood doesn't have to do any zone changes or a comp plan amendment to increase density unless the PAB wants to.

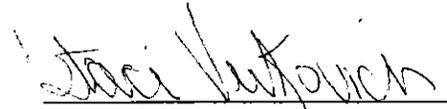
Reports from Board Members & Staff: Mr. Bugher reported that staff received comments back from the Department of Ecology regarding the Shoreline Management Program with small changes. It will come back to the PAB for review and then on to city council. He thanked Messrs. Catron and Amrine for their work on this project. Mr. Bugher reported that the sub-division code is moving forward. Communal housing regulations are also moving forward. The city received ten RFPs for the visioning process. The city council will consider an amendment to its residential target areas for multi-family tax exempt housing to include Springbrook at its next meeting.

Meeting Adjourned: 7:22 pm

Next Meeting: The next PAB meeting is March 19, 2014



Bob Zawilski, Vice-Chair
Planning Advisory Board



Staci Vukovich, Secretary
Planning Advisory Board



Human Services Funding Advisory Board
Regular Meeting Minutes
Thursday, February 20, 2014
6000 Main Street SW
Lakewood, WA 98499

CALL TO ORDER

Ms. Green called the meeting to order at 4:00 p.m.

ATTENDANCE

Board Members Present: Ms. Mary Bohn, Ms. Mary Green, Mr. Paul Calta, Mr. Barry Hackett, Ms. Christine Turner, and Dr. Catherine Forte

Absent(excused): Ms. Paula Renz, Ms. Susan Hart and Mr. Anthony Gomez

City Council Liaison: Mike Brandsetter

Staff Members Present: Karmel Shields

CALL TO ORDER

Ms. Shields called roll. She reported that all absent members called in this week and were excused.

APPROVAL OF MINUTES

Mr. Hackett moved to approve the January 16, 2014 minutes of the Human Services Funding Advisory Board as written. Ms. Turner seconded the motion. The minutes were approved unanimously.

PUBLIC COMMENTS

NONE

UNFINISHED BUSINESS

Up-date on 2013 Funds and 2014 Contracts Ms. Shields referred the board to her report, which outlines her conversations with the nine programs that require adjustments to their 2014 contracts. She noted that TACID will not be receiving a contract for 2014 (\$8,500) since the HELP program and its staff no longer work for TACID and the program administration has been transferred to Metropolitan Development Council. Ms. Bohn inquired as to when the decision to transfer the program was made, and why City staff was not informed in a timely manner. The decision to discontinue the program was most likely made in November and the City of Tacoma withdrew its contract effective January 31, 2014.

The 2013 Annual Outcome and Program Evaluation Reports The board received a document summarizing the 2013 annual report outcomes and copies of the full reports from 26 of the 29 programs. Dr. Forte asked about the three programs who have not submitted their annual reports. The HSFAB is recommending that staff hold the 2014 first quarter reimbursement

payment until the 2013 annual report is submitted. Ms. Shields will follow up with the organizations again to stress the importance of submitting their annual reports as soon as possible.

United Way and eCimpact: Ms. Green inquired as to the current status with the agreement between the Cities of Lakewood and Tacoma and United Way now that the City of Tacoma is no longer contracting as a collaborator with this software package. Ms. Shields reported that she met with the City of Tacoma (COT) Human Services Manager to discuss their decision and how our relationship will change moving forward. COT now has its own eCimpact system, which allows them to access more tools and services. At this point United Way has not increased the fee for using this software (a shared cost by the three partners) and the first quarter payment has been made. Ms. Shields is recommending that we continue our collaboration with United Way at least through the 2015/16 allocations RFP process.

2014 Needs Analysis: Ms. Shields presented a progress report on the community needs analysis process. She distributed the relevant data sources that will be included in the study. It was recommended to include the 211 calls from Lakewood zip codes.

The month of March focus will be on conducting key informant interviews, focus groups and a community café discussion to gain input and insight into human services needs. Ms. Shields presented the outline for the Lakewood Community Collaboration café discussion for March 12 and the questions that will be included in this discussion as well as with the various focus groups. She requested that board members participate in the café by facilitating small groups. Everyone in attendance expressed interest in participating.

Ms. Shields presented a list of scheduled and yet to be scheduled focus groups. Board members suggested including faith communities, ethnically-based civic groups (Hispanic Chamber of Commerce), service organizations, health and behavioral health service providers.

NEW BUSINESS

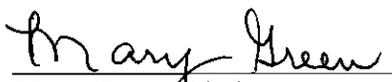
NONE

OTHER

NONE

ADJOURNMENT

There being no other business, Ms. Bohn moved that the board adjourn. Ms. Turner seconded the motion. The motion passed and Ms. Green adjourned the meeting at 5:30 p.m.


Mary Green, Chair

3/20/2014
Date


Karmel Shields, Coordinator

3/20/14
Date



CITIZEN'S TRANSPORTATION ADVISORY COMMITTEE
Meeting Minutes of
Tuesday, February 25, 2014
5:30 PM to 7:00 PM
City Hall Conference Room 1E
6000 Main Street SW
Lakewood, WA 98499

CALL TO ORDER

The meeting was called to order by Chairman Mr. Paul Wagemann at 5:31 p.m.

ATTENDANCE/ROLL CALL

Citizen's Transportation Advisory Committee Members Present:

Chairman Paul Wagemann, Charlie Maxwell, Christopher Webber, Sisay Telahun and Michael Erickson

Citizen's Transportation Advisory Committee Members Excused: Robert Pourpasand

Citizen's Transportation Advisory Committee Members Absent: none

Citizen's Transportation Advisory Committee Council Liaison: Paul Bocchi

Staff Present: Public Works Director Don Wickstrom; Transportation Division Manager Desiree Winkler; and Administrative Assistant Karen Devereaux-Bibb

APPROVAL OF MINUTES

Chairman Mr. Paul Wagemann opened the floor asking if there were any additions, changes, or modifications to the January 28, 2014 meeting minutes as presented.

Mr. Charlie Maxwell made the motion to approve the minutes as presented. The motion was then seconded by Mr. Sisay Telahun. A voice vote was taken and the motion carried unanimously.

PUBLIC COMMENTS

No public present at meeting.

CITY COUNCIL LIAISON COMMENTS

Councilman Mr. Paul Bocchi commented on the Transportation Benefit District Board meeting held February 18, 2014, noting that he thought it was productive and clear that no one source would be able to fund all needed projects. TBD board members agree that an on-going need such as the pavement management program needs an on-going source. The board members will continue to seek solutions.

UNFINISHED BUSINESS

None.

NEW BUSINESS

6 Yr TIP Development Schedule

Ms. Desiree Winkler provided a timeline of all pertinent dates of meetings, hearings, and final Council adoption for the 2015-2020 Six Year Transportation Improvement Program for all members.

Transportation Benefit District Update

TBD Board met on February 18, 2014 to review financial options presented by staff and the city manager (handouts of the presentation given to Council were shared with CTAC members). Ms. Desiree Winkler noted the next steps are to work on presenting to council options related to different pavement rating standards for different types of roads and prioritize the TBD capital projects.

Upcoming Grant Applications

Ms. Desiree Winkler explained a handout of the Council approved list of projects Lakewood proposes to apply for in the PCRC Federal Transportation Grants Spring 2014 Call for Projects. A description of the key scoring criteria for each project was provided as well. Emphasis was made to the projects helping a cooperating jurisdiction, which will score extra points. The 6 projects are as follows: Bridgeport Way (BPW) Overlay -Pacific Hwy to 112th; Steilacoom Blvd Overlay -Lakewood Dr to 300' west of STW; Gravelly Lk Dr SW -100th St to BPW; Bridgeport Way -JBLM to I-5; Lakewood Traffic Signal Upgrades (ITS); and Steilacoom Corridor Project -west City limits to Weller (or Phillips).

2014 Work Plan for Joint Council Meeting Monday, 24 March 2014

All members reviewed the list Council will be provided and agreed that as a committee they want to reiterate the importance of attention given to the maintenance and preservation of the roadways.

CTAC Members Traffic Flow Observations

Mr. Charlie Maxwell noted the potholes growing in the intersection of South Tacoma Way, as you turn left, westbound onto Steilacoom Blvd SW.

Mr. Michael Erickson commented on the many 6" to 9" potholes he has observed on Gravelly Lk Dr SW. Ms. Desiree Winkler added that crews are going through a lot of materials (cold-mix patch) trying to keep up with the winter weather.

Chairman Mr. Paul Wagemann added that the signal on Motor Avenue has a difficulty seeing him in the rain/dark weather. Ms. Desiree Winkler offered to place an infra-red camera at that problematic location when budget allows.

TRANSPORTATION DIVISION MANAGER UPDATE

Ms. Desiree Winkler provided the following project updates:

e1137 Custer John Dower Signal

Project is to replace an antiquated signal with a signal bridge. Night work construction begins tomorrow. Project scheduled to be completed in May 2014.

e1177 Madigan Access Improvements

Project includes adding one inbound lane to Madigan gate access with 2 off-ramp lanes, double left turn-lane southbound. Project is to be completed in two or three phases. Project is at 60% design level.

Those plans are being delivered to WSDOT this week. WSDOT Rail has agreed to pay for design and construction of / RR crossing and signal improvements of this project which will help to complete the work on Union Av SW. Ms. Desiree Winkler commented that an I-5 JBLM Interchange Justification Report (IJR) must be in place with an alternative analysis on the ultimate footprint of the interchange. Chairman Mr. Paul Wagemann and Charlie Maxwell stated they would like to have the Union Av SW information on the Tillicum Plan forwarded to them for review and discussion of ROW acquisition at next meeting.

Utility Coordination Meeting (UCM) Minutes Update

Members were provided a copy of the last UCM minutes from February.

OTHER

Chairman Mr. Paul Wagemann mentioned that he would most likely be unavailable to attend the Joint Council meeting scheduled for Monday, 24 March due to a previously scheduled school board meeting. He urged other members to attend and be the voice of the committee.

NEXT CTAC MEETING

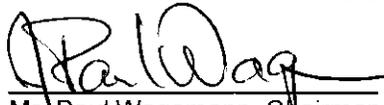
The next monthly TIP Development meeting is to be held Tuesday, March 25, 2014, in the Lakewood City Hall Conference Room 1E from 5:30 p.m. to 7:00 p.m.

Agenda items to be included are:

- 6 Year Transportation Improvement Program Background Information

ADJOURNMENT

Mr. Charlie Maxwell made the motion to adjourn this meeting at 6:52 p.m. Mr. Sisay Telahun seconded this motion. A voice vote was taken. The motion passed unanimously.



Mr. Paul Wagemann, Chairman Date
Citizen's Transportation Advisory Committee



Karen Devereaux Bibb, Secretary Date
Citizen's Transportation Advisory Committee

REQUEST FOR COUNCIL ACTION

DATE ACTION IS REQUESTED: April 7, 2014	TITLE: Setting Monday, April 21, 2014, at approximately 7:00 p.m., as the date for a public hearing on the proposed amendment to the 2013-2014 City of Lakewood biennial budget.	TYPE OF ACTION: <input type="checkbox"/> ORDINANCE <input type="checkbox"/> RESOLUTION <input checked="" type="checkbox"/> MOTION NO. 2014-16
REVIEW: April 7, 2014		
ATTACHMENTS:		

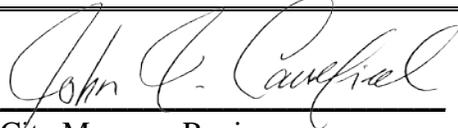
SUBMITTED BY: Tho Kraus, Assistant City Manager/Finance & Administrative Services

RECOMMENDATION: It is recommended that the City Council set Monday, April 21, 2014, at approximately 7:00 p.m., as the date for a public hearing conducted by the City Council to hear public comment/testimony on the proposed and recommended amendment to the 2013-2014 City biennial budget.

DISCUSSION: The Revised Code of Washington (RCW) Chapter 35A.34 stipulates that a public hearing be held in connection with the modification process. Following the RCW guidelines, the City will hold a public hearing on the 2014 Carry Forward Budget Adjustment ordinance on April 21, 2014.

ALTERNATIVES: The RCW requires that all cities that are on a biennial budget cycle hold a mid-biennium review and public hearing. However, the City may review and modify the budget at other times throughout the year provided a public hearing is held and the budget ordinance is approved by December 31st. The City Council could choose to defer the public hearing which would also delay the City Council adoption of the revised budget ordinance and therefore impact timing of implementation of various budget requests.

FISCAL IMPACT: The fiscal impact will be to adopt a biennial budget amendment with a set of balanced accounts for each fund.

Tho Kraus Prepared by	 City Manager Review
Tho Kraus Department Director	

REQUEST FOR COUNCIL ACTION

DATE ACTION IS REQUESTED: April 7, 2014 REVIEW: March 24, 2014	TITLE: An Ordinance of the City of Lakewood, Washington, amending Sections 3.36.000, 3.36.010, 3.36.030, 3.36.050, 3.36.055 and repealing Sections 3.36.36.020, 3.36.025, 3.36.065, 3.36.070, and 3.36.080 of the Lakewood Municipal Code relative to Transient Occupancy Tax. ATTACHMENTS: Proposed Ordinance	TYPE OF ACTION: <input checked="" type="checkbox"/> ORDINANCE NO. 580 <input type="checkbox"/> RESOLUTION <input type="checkbox"/> MOTION <input type="checkbox"/> OTHER
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SUBMITTED BY: Heidi Ann Wachter, City Attorney

RECOMMENDATION: Pursuant to Council discussion at the March 24, 2014 Study Session, it is recommended that the Council adopt amendments to City Code regarding what is commonly known as “hotel-motel lodging tax” in order to provide maximum flexibility for the Council and better clarity in the law.

DISCUSSION: City Code regarding the “hotel-motel lodging tax” has not been amended in over a decade. Amending the Code to simplify the language and program will not inhibit the Council’s ability to restrict expenditures but will make the law and program more clear to the public. Existing Code regarding the collection and expenditure of “hotel-motel lodging tax” restricts Council’s authorization to spend lodging tax money beyond restrictions imposed by state law. Because the Council has the ultimate authority about whether to grant recommended expenditures, restrictions may be put into the Council’s policy for the program. Using this Code language would keep the legal parameters in the Code and reserve program preferences for an annual set of guidelines. The guidelines can specify amounts to be set aside for capital and would be provided to the Lodging Tax Advisory Board as information to consider in evaluating applications. Discussion of proposed guidelines is scheduled for the April 14, 2014 Study Session.

ALTERNATIVE(S): Current Code is not at odds with state law, thus one alternative is to keep the existing Code language. The City is not obligated to collect the tax and the program is only required for cities which collect the tax.

FISCAL IMPACT: The only fiscal impact relates to the option to not collect the tax, which would significantly impact the City’s finances.

Prepared by _____ Department Director _____	 City Manager Review
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ORDINANCE NO. 580

AN ORDINANCE of the City Council of the City of Lakewood, Washington, amending Sections 03.36.000, 03.36.010, 03.36.030, 03.36.050, 03.36.055 and repealing Sections 03.36.020, 03.36.025, 03.36.065, 03.36.070, and 03.36.080 of the Lakewood Municipal Code relative to Transient Occupancy Tax.

WHEREAS, the City of Lakewood has reviewed Chapter 3.36.00 of the Lakewood Municipal Code, Transient Occupancy Tax and finds it is in need of clear language as to full compliance with state law and legislative intent; and

WHEREAS, it is appropriate for the City of Lakewood to amend its Code from time to time for such purposes; and

WHEREAS, the City desires to recodify and reorganize those taxes imposed by the City of Lakewood under the Washington State Lodging Tax, chapter 67.28 RCW. These changes are intended to (1) improve the readability of this chapter; (2) simplify and reorganize in one location the taxes imposed; and

WHEREAS, these changes are not intended to affect the nature of the taxes which the City has imposed or otherwise deprive the City of the ability to impose any taxes which may already be in effect as of the date of this Ordinance.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAKEWOOD, WASHINGTON DO ORDAIN as follows:

Section 1. Chapter 03.36 of the Lakewood Municipal Code, titled, “Transient Occupancy Tax,” is retitled to read as follows:

~~Transient Occupancy~~ Lodging Tax

Section 2. Section 03.36.010 of the Lakewood Municipal Code currently titled “RCW 67.28.180 Tax Levied-Amount” is retitled, “Tax Levied-Amount,” and amended to read as follows:

~~RCW 67.28.180~~ Tax Levied - Amount

~~Pursuant to Section 67.28.180 of the Revised Code of Washington, there is levied a special excise tax of two percent on the sale of or charge made for the furnishing of lodging by a hotel, rooming house, tourist court, motel, trailer camp and the granting of any similar license to use real property as distinguished from the renting or leasing of real property; provided, that it shall be presumed that the occupancy of real property for a continuous period of one month or more constitutes a rental or lease of real property, and not a mere license to use or enjoy the same. The taxes collected under this Section shall be used for the purposes authorized in Sections 67.28.180 and 67.28.1815. This tax represents the amount of transient occupancy tax, which together with~~

~~the taxes levied pursuant to Sections 3.36.020 and 3.36.025 of this Chapter, was being collected pursuant to RCW Chapter 67.28 or RCW 67.40.100 or both with a total rate exceeding four percent before July 27, 1997, and continuing to be collected through January 1, 1999, and not exceeding the rate actually imposed by the City on January 1, 1999.~~

There is hereby created a special excise tax of seven percent on the sale of or charge made for the furnishing of lodging that is subject to tax under Chapter 67.28 and 82.08 RCW. Of this tax, two percent is assessed pursuant to the terms of RCW 67.28.180, two percent is assessed pursuant to the terms of RCW 67.28.180, two percent is assessed pursuant to the terms of RCW 67.28.181(1) and three percent is assessed pursuant to the terms of 67.28.181(2). The tax imposed under this section applies to the sale of or charge made for the furnishing of lodging by a hotel, motel, rooming house, tourist court, or trailer camp, and the granting of any similar license to use real property as distinguished from the renting or leasing of real property. It shall be presumed that the occupancy of real property for a continuous period of one month or more constitutes a rental or lease of real property and not a mere license to use or enjoy the same.

(Ord. 229 § 1, 2000; Ord. 21 § 1, 1995.)

Section 3. Section 03.36.020 of the Lakewood Municipal Code currently titled “RCW 67.28.182 Tax Levied-Amount,” will be repealed.

~~Pursuant to Section 67.28.181 of the Revised Code of Washington, there is levied an additional special excise tax of two percent on the sale of or charge made for the furnishing of lodging by a hotel, rooming house, tourist court, motel, trailer camp and the granting of any similar license to use real property as distinguished from the renting or leasing of real property; provided, that it shall be presumed that the occupancy of real property for a continuous period of one month or more constitutes a rental or lease of real property, and not a mere license to use or enjoy the same. The taxes collected under this Section shall be used for the purposes authorized in Sections 67.28.181 and 67.28.1815. This tax represents the amount of transient occupancy tax, which together with the taxes levied pursuant to Sections 3.36.010 and 3.36.025 of this Chapter, was being collected pursuant to RCW Chapter 67.28 or RCW 67.40.100 or both with a total rate exceeding four percent before July 27, 1997, and continuing to be collected through January 1, 1999, and not exceeding the rate actually imposed by the City on January 1, 1999.~~

(Ord. 229 § 2, 2000; Ord. 21 § 2, 1995.)

Section 4: Section 03.36.025 of the Lakewood Municipal Code currently titled “RCW 67.28.181 Additional Tax Levied-Amount” will be repealed.

~~Pursuant to Section 67.28.181 of the Revised Code of Washington, and in addition to the tax levied and imposed pursuant to Section 3.36.020 of this Chapter, there is levied an additional special excise tax of three percent on the sale of or charge made for the furnishing of lodging by a hotel, rooming house, tourist court, motel, trailer camp and the granting of any similar license to use real property as distinguished from the renting or leasing of real property; provided, that it~~

~~shall be presumed that the occupancy of real property for a continuous period of one month or more constitutes a rental or lease of real property, and not a mere license to use or enjoy the same. The taxes collected under this Section shall be credited to a special fund in the treasury of the City, and shall be used solely for the acquisition, construction, expansion, marketing, management, and financing of convention facilities, and facilities necessary to support major tourism destination attractions. Until withdrawn for use, the moneys accumulated in such fund may be invested in interest bearing securities by the county or city treasurer in any manner authorized by law. This tax represents the amount of transient occupancy tax, which together with the taxes levied pursuant to Sections 3.36.010 and 3.36.020 of this Chapter, was being collected pursuant to RCW Chapter 67.28 or RCW 67.40.100 or both with a total rate exceeding four percent before July 27, 1997, and continuing to be collected through January 1, 1999, and not exceeding the rate actually imposed by the City on January 1, 1999.~~

(Ord. 367 § 1, 2004; Ord. 229 § 3, 2000; Ord. 120 § 1 (part), 1997.)

Section 5. Section 03.36.030 of the Lakewood Municipal Code currently titled “Definitions” is amended to read as follows:

~~The definitions of "selling price," "seller," "buyer," "consumer," and all other definitions as are now contained in RCW 82.08.010, and subsequent amendments thereto, be, and they are adopted as the definitions for the tax levied in this chapter.~~

The definitions in RCW 82.08.010 are adopted and apply throughout this chapter unless the context clearly requires otherwise.

(Ord. 21 § 3, 1995.)

03.36.040 - Tax Deemed in Addition to License Fee or Other Taxes

The taxes levied herein shall be in addition to any license fee or any tax imposed or levied under any law or any other ordinance of the city; provided, however, that pursuant to RCW Chapter 67.28, such tax shall be deducted from the amount of tax the seller would otherwise be required to collect and to pay to the State Tax Commission under the provisions of RCW Chapter 82.08. (Ord. 229 § 4, 2000; Ord. 21 § 4, 1995.)

Section 6. Section 03.36.050 of the Lakewood Municipal Code titled “Fund Created - Use of Funds” is amended to read as follows:

~~There is created a special fund in the treasury of the City, that all such taxes collected pursuant to Sections 3.36.010 and 3.36.020 of the City Code shall be placed one of two accounts within such fund, with the first account being for the purpose of paying all or any part of the costs of purchase, design, construction and remodeling of performing arts, visual arts, heritage and~~

cultural centers, or for such other uses as are permitted by RCW 67.28.180 and amendments thereto; and with the second account being for the purpose of paying all or any part of the costs of visitor and convention promotion and development, including marketing of local convention facilities, or for such other uses as are permitted by RCW 67.28.181 and amendments thereto. There is also created an additional account in the special fund in the treasury of the City referenced hereinabove, into which account shall be placed such taxes as are collected pursuant to Section 3.36.025 of the City Code, which taxes shall be used as directed in Section 3.36.025 of the City Code.

There is created a special revenue fund 104 - Hotel-Motel/Lodging Tax Fund in the city and all taxes collected under this chapter shall be placed in this fund to be used solely for the purpose of paying all or any part of the cost of tourism promotion, acquisition of tourism-related facilities, or operation of tourism-related facilities or to pay for any other uses as authorized in Chapter 67.28 RCW, as now or hereafter amended.

(Ord. 229 § 5, 2000; Ord. 120 § 1 (part), 1997; Ord. 21 § 1, 1995.)

Section 7. Section 03.36.055 of the Lakewood Municipal Code titled “Lodging Tax Advisory Committee” is amended to read as follows:

- ~~1. There is hereby established a Lodging Tax Advisory Committee, consisting of at least five members, appointed by the City Council. The Committee membership shall include: (a) At least two members who are representatives of businesses required to collect tax under this Chapter; and (b) at least two members who are persons involved in activities authorized to be funded by revenue received under this Chapter, provided that persons who are eligible for appointment under (a) of this subsection are not eligible for appointment under (b) of this subsection. Persons who are eligible for appointment under (b) of this subsection are not eligible for appointment under (a) of this subsection. Organizations representing businesses required to collect tax under this Chapter, organizations involved in activities authorized to be funded by revenue received under this Chapter, and local agencies involved in tourism promotion may submit recommendations for membership on the Committee. The number of members who are representatives of businesses required to collect tax under this chapter shall equal the number of members who are involved in activities authorized to be funded by revenue received under this chapter. One member shall be an elected official of the City who shall serve as chair of the Committee. The Advisory Committee may include one nonvoting member who is an elected official of Pierce County. The City Council shall review the membership of the Advisory Committee annually and make changes as appropriate.~~
- ~~2. The City shall submit to the lodging tax advisory committee for review and comment proposals for imposition of any new tax under Chapter 67.28 RCW, or for increases in the rate of a tax imposed under Chapter 67.28 RCW, or for the repeal of an exemption from a tax imposed under Chapter 67.28 RCW, or for a change in the use of revenue received under this Chapter. The submission shall occur at least forty five days before final action on or passage of the proposal by the City Council. The Advisory Committee~~

~~shall submit comments on the proposal in a timely manner to the City Council through the City Manager or designee. The comments shall include an analysis of the extent to which the proposal will accommodate activities for tourists or increase tourism, and the extent to which the proposal will affect the long-term stability of the fund created under Section 67.28.1815 of the Revised Code of Washington. Failure of the Advisory Committee to submit comments before final action on or passage of the proposal shall not prevent the City Council from acting on the proposal. The City Council is not required to submit an amended proposal to an advisory committee under this section.~~

A. There is hereby created a lodging tax advisory committee which shall be composed as follows:

1. At least five members, appointed by the legislative body of the municipality, unless the municipality has a charter providing for a different appointment authority. The committee membership shall include: (a) At least two members who are representatives of businesses required to collect tax under this chapter; and (b) at least two members who are persons involved in activities authorized to be funded by revenue received under this chapter. Persons who are eligible for appointment under (a) of this subsection are not eligible for appointment under (b) of this subsection. Persons who are eligible for appointment under (b) of this subsection are not eligible for appointment under (a) of this subsection. Organizations representing businesses required to collect tax under this chapter, organizations involved in activities authorized to be funded by revenue received under this chapter, and local agencies involved in tourism promotion may submit recommendations for membership on the committee. The number of members who are representatives of businesses required to collect tax under this chapter shall equal the number of members who are involved in activities authorized to be funded by revenue received under this chapter. One member shall be an elected official of the municipality who shall serve as chair of the committee. An advisory committee for a city or town may include one nonvoting member who is an elected official of the county in which the city or town is located. The appointing authority shall review the membership of the advisory committee annually and make changes as appropriate.

2. Any proposals for the imposition or expenditure of hotel-motel lodging tax funds, whether it involves the imposition of a tax, an increase in the rate of a tax, repeal of an exemption from a tax, or a change in the use of revenue received shall submit the proposal to the lodging tax advisory committee for review and comment. The submission shall occur at least forty-five days before final action on or passage of the proposal by the municipality. The advisory committee shall submit comments on the proposal in a timely manner through generally applicable public comment procedures. The comments shall include an analysis of the extent to which the proposal will accommodate activities for tourists or increase tourism, and the extent to which the proposal will affect the long-term stability of the fund created under RCW 67.28.1815. Failure of the advisory committee to submit comments before final action on or passage of the proposal shall

not prevent the municipality from acting on the proposal. A municipality is not required to submit an amended proposal to an advisory committee under this section.

(Ord. 229 § 6, 2000; Ord. 133 § 1 (part), 1997)

Section 8: Section 03.36.065 of the Lakewood Municipal Code titled “Reserve Tax Authority” will be repealed.

~~If on or after July 27, 1997, the taxes imposed under this Chapter are not able to continue being in effect and being imposed and collected at the rates in effect prior to July 27, 1997, whether as the result of court decision, legal interpretation or legislative enactment, then a new tax in an amount equivalent to the total amount of taxes imposed prior to July 27, 1997, is hereby imposed, effective as of July 27, 1997, under Chapter 452, Laws of 1997 and Chapter 67.28 RCW, to the fullest extent available under the law, subject to the restrictions and limitations applicable thereto.~~

(Ord. 133 § 1 (part), 1997)

Section 9: Section 03.36.070 of the Lakewood Municipal Code titled “Violation- Penalty” will be repealed.

~~Any person, firm or corporation violating or failing to comply with the provisions of this chapter or any lawful rule or regulation adopted pursuant hereto shall, upon conviction, be punished by a fine in the sum not to exceed five hundred dollars. Each day of violation will be considered a separate offense.~~

(Ord. 21 § 7, 1995.)

Section 10: Section 03.36.080 of the Lakewood Municipal Code titled “ Copies Filed” will be repealed.

~~Certified Copies of this Ordinance shall be filed with the Washington State Department of Revenue and with the clerk of the legislative body of Pierce County.~~

(Ord. 21 § 8, 1995.)

Section 11: Savings Clause. This Ordinance does not affect any existing right acquired or liability or obligation incurred under the sections amended or repealed in this Ordinance or under any rule or order adopted under those sections, nor does it affect any proceeding instituted under those sections.

Section 12: Effective Date. This ordinance shall take place thirty (30) days after its publication or publication of a summary of its intent and contents.

ADOPTED by the City Council this ____ day of April, 2014.

CITY OF LAKEWOOD

Don Anderson, Mayor

Attest:

Alice M. Bush, MMC, City Clerk

Approved as to Form:

Heidi A. Wachter City Attorney

City of Lakewood
Lakewood City Hall
6000 Main Street SW
Lakewood, WA 98499
(253) 589-2489

(Legal Notice)
April 8, 2014.

**NOTICE OF ORDINANCE PASSED
BY LAKEWOOD CITY COUNCIL**

The following is a summary of an Ordinance passed by the City of Lakewood City Council on the 7th day of April, 2014.

ORDINANCE NO. 580

AN ORDINANCE of the City Council of the City of Lakewood, Washington, amending Sections 03.36.000, 03.36.010, 03.36.030, 03.36.050 and 03.36.055; and repealing Sections 03.36.020, 03.36.025, 03.36.065, 03.36.070, and 03.36.080 of the Lakewood Municipal Code relative to Transient Occupancy Tax.

Section 1 of the Ordinance provides for amending Chapter 03.36 of the Lakewood Municipal Code, titled, "Transient Occupancy Tax" to "Lodging Tax."

Section 2 of the Ordinance provides for amending and retitling Section 03.36.010 of the Lakewood Municipal Code from "RCW 67.28.180 Tax Levied-Amount" to "Tax Levied-Amount."

Section 3 of the Ordinance provides for repealing Section 03.36.020 of the Lakewood Municipal Code titled "RCW 67.28.182 Tax Levied-Amount."

Section 4 of the Ordinance provides for repealing Section 03.36.025 of the Lakewood Municipal Code currently titled "RCW 67.28.181 Additional Tax Levied-Amount."

Section 5 of the Ordinance provides for amending Section 03.36.030 of the Lakewood Municipal Code titled "Definitions."

Section 6 of the Ordinance provides for amending Section 03.36.050 of the Lakewood Municipal Code titled "Fund Created--Use of Funds."

Section 7 of the Ordinance provides for amending Section 03.36.055 of the Lakewood Municipal Code titled "Lodging Tax Advisory Committee."

Section 8 of the Ordinance provides for repealing Section 03.36.065 of the Lakewood Municipal Code titled "Reserve Tax Authority."

Section 9 of the Ordinance provides for repealing Section 03.36.070 of the Lakewood Municipal Code titled "Violation-Penalty."

Section 10 of the Ordinance provides for repealing Section 03.36.080 of the Lakewood Municipal Code titled “Copies Filed.”

Section 11 of the Ordinance provides that is ordinance does not affect any existing right acquired or liability or obligation incurred under the sections amended or repealed in this Ordinance or under any rule or order adopted under those sections, nor does it affect any proceeding instituted under those sections.

Section 12 of the Ordinance provides that this Ordinance shall take place thirty (30) days after its publication or publication of a summary of its intent and contents.

The full text of the Ordinance is available at the City Clerk's Office, Lakewood City Hall, 6000 Main Street SW, Lakewood, Washington 98499, (253) 589-2489. A copy will be mailed out upon request.

Alice M. Bush, MMC, City Clerk

Published in the Tacoma News Tribune: _____

REQUEST FOR COUNCIL ACTION

DATE ACTION IS REQUESTED:	TITLE:	TYPE OF ACTION:
April 7, 2013	Approving the Lodging Tax Advisory Committee recommendation for funding personnel to administer the Lodging Tax Program.	<input type="checkbox"/> ORDINANCE <input type="checkbox"/> RESOLUTION <input checked="" type="checkbox"/> MOTION NO. 2014-17 <input type="checkbox"/> OTHER
REVIEW: March 24, 2014 December 2, 2013 November 25, 2013	ATTACHMENTS: 1) Economic Development Program Personnel Application	

SUBMITTED BY: Ellie Chambers-Grady, Economic Development Manager

RECOMMENDATION: It is recommended that the Mayor and City Council approve the Lodging Tax Advisory Committee (LTAC) recommendation to allocate \$33,040 for Economic Development personnel to administer the Lodging Tax Program.

DISCUSSION: On December 2, 2013, the City Council approved the LTAC 2014 funding recommendations and set aside for further determination the \$33,040 allocation for Economic Development personnel to administer the Lodging Tax Program. At the March 24, 2013 City Council Study Session, the City Attorney reviewed a proposed ordinance on the lodging tax code amendments and provided a response to the question regarding the use of lodging tax money for administration, as follows:

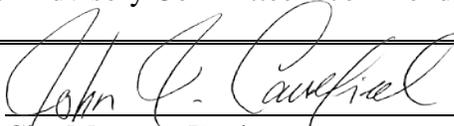
“Under the current state law can hotel-motel lodging tax money be spent on administration?”

Yes, provided there is sufficient nexus to tourism as detailed in state law and recommended by the LTAC. Under current state law the determination of the nexus is up to the LTAC; only those expenditures recommended by the LTAC move forward for Council approval. The Council reserves the authority to approve or deny the recommendation of the LTAC. The Council cannot override the LTAC decision to deny the expenditure but can deny a recommendation to make the expenditure.”

- Continued on page 2

ALTERNATIVE(S): 1) The City Council can accept or reject any of the LTAC funding recommendation. 2) Return the recommendation to the LTAC for further consideration. Under this alternative, the Council would need to provide direction as to what it desires from the committee; or 3) Decline to take action on the proposed recommendation with the alternative that time spent by staff working on the lodging tax program be paid from the General Fund.

FISCAL IMPACT: Please see the 2014 Lodging Tax Advisory Committee recommendations.

_____ Prepared by Ellie Chambers-Grady Economic Development Manager	 _____ City Manager Review
_____ Department Director	

DISCUSSION (continued):

At Council's request, a proposed code amendment ordinance on hotel-motel lodging tax and consideration of the LTAC recommendation for allocating \$33,040 for Economic Development personnel to administer the Lodging Tax Program is on the Council's April 7, 2014 agenda for consideration and approval.

2014 LAKEWOOD LODGING TAX ADVISORY COMMITTEE RECOMMENDATIONS

LODGING TAX GRANT FUND APPLICANTS	2013 FUNDS GRANTED	2014 FUNDS REQUESTED	2014 FINAL RECOMMENDATIONS
Asia Pacific Cultural Center	Did Not Apply	\$ 15,000	\$ 5,000
Daffodil Festival dba Daffodilians	\$ 4,000.00	\$ 5,000	Not Recommended
Historic Fort Steilacoom Association	\$ 8,000.00	\$ 8,000	\$ 8,000
Lakewold Gardens	\$ 45,000.00	\$ 45,000	\$ 45,000
Lakewood Chamber of Commerce	\$ 80,000.00	\$ 80,000	\$ 80,000
Lakewood Economic Development Program & Personnel**	\$ 32,570.00	\$ 33,040	\$ 33,040**
Lakewood Economic Development Promotion & Outreach**	\$ 24,000.00	\$ 24,000	\$ 24,000**
Lakewood Economic Development International District Cultural Banners	\$ 14,000.00	Did Not Apply	Did Not Apply
Lakewood Historical Society & Museum	\$ 39,500.00	\$ 39,500	\$ 39,500
Lakewood Parks Farmers Market	\$ 10,000.00	\$ 37,500	\$ 10,000
Lakewood Parks SummerFEST 2014	\$ 17,000.00	\$ 12,000	\$ 17,000
Lakewood Parks SummerFEST Triathlon 2014 <i>(2013-SummerFEST/Triathlon was combined)</i>	SummerFEST/ Triathlon Combined	\$ 14,000	Combined with SummerFEST
Lakewood Playhouse Marketing	\$ 25,000.00	\$ 30,000	\$ 25,000
Lakewood Playhouse <i>(2013-Two capital improvements)</i>	\$ 20,178.44 \$ 8,403.86	Did Not Apply	Did Not Apply
Lakewood Sister Cities Association <i>(2012 approved grant was extended to 2013)</i>	\$ 12,500.00	\$ 14,500	\$ 12,500
Landmarks & Heritage Advisory Board Historical Driving Tour Brochure	\$ 10,000.00	Did Not Apply	Did Not Apply
Northwest Cultural Foundation	Did Not Apply	\$ 27,900	Not Recommended
Tacoma Regional Convention + Visitor Bureau	\$ 45,000.00	\$ 49,000	\$ 45,000
Tacoma South Sound Sports Commission	\$ 50,000.00	\$ 55,000	\$ 50,000
SUBTOTALS	\$ 445,152.30	\$ 489,440	\$ 394,040
PLUS 2014 Clover Park Technical College McGavick Center Payment #8 of 20	\$ 101,850.00	\$ 101,850	\$ 101,850
TOTALS	\$ 547,002.30	\$ 591,290	\$ 495,890
LESS Estimated Budgeted Fund Earnings	\$ 430,000.00	\$ 430,000	\$ 430,000
OVERAGE	\$ 117,002.30	\$ 161,290	\$ 65,890

**LTAC recommends these two amounts be paid out of the 2014 Hotel/Motel uncommitted balance.

2014 Lodging Tax – Tourism Promotion Project Application

1. Project Information

1a. Project Name: LAKWOOD ECONOMIC DEVELOPMENT PROGRAM & PERSONNEL

Amount requested: \$33,040.00

(Amount requested must match Total Costs, column "a." on page 19)

Total Project Amount: \$33,040.00

(Total Project Amount must match Total Costs, column "c." on page 19)

1b. Name of Applicant organization: CITY OF LAKEWOOD ECONOMIC DEV/LODGING TAX GRANTS

Mailing Address:

CITY OF LAKEWOOD ECONOMIC DEVELOPMENT
6000 MAIN STREET SW, LAKEWOOD, WA 98499

Tax ID Number: 91-1698185

Organization Unified Business Identifier (UBI): _____

UBI Expiration Date: _____

Type of Organization: GOVERNMENT
(non-profit, for-profit, municipality, etc.)

1c. Contact Name: ELLIE CHAMBERS-GRADY

Title: ECONOMIC DEVELOPMENT MANAGER

Telephone: 253-983-7834 Email: echambers@cityoflakewood.us

Signature: _____

The signatory declares that he/she is an authorized official of the applicant organization, is authorized to make this application, is authorized to commit the organization in financial matters, and will assure that any funds received as a result of this application are used only for the purposes set forth herein, and verifies that all the information contained in this application is valid and true to the best of his/her knowledge.

2. Project Description

Please provide a detailed description of the proposed project/activity. Include information on the area the project will serve, its expected impact and list the responsible party(s). Describe how the project/activity will enhance tourism and/or result in 'heads in beds'. If there is a charge or fee for this activity, please describe.

Economic Development Manager Ellie Chambers-Grady and Administrative Assistant Melody Perrussel charge time spent working on various aspects of lodging tax grants to a 104* grant bars account. The majority of staff's time is spent on economic development issues and projects. The percentage of staff's time charged to lodging tax grants in 2013 and 2014 has been approved as part of the City's budget process.

For 2013, \$32,070 was approved for staff wages/benefits by the City Council out of lodging tax grants, and staff expects to spend up to \$500 for the legal notice announcing the application Open Period and Lodging Tax Advisory Committee meeting food and beverages.

For 2014, \$32,540 was approved for staff wages/benefits by the City Council out of lodging tax grants, and staff expects to spend up to \$500 for the legal notice announcing the application Open Period and Lodging Tax Advisory Committee meeting food and beverages.

Staff spends time keeping up on changes in the lodging tax grant law, working with legal consultants to clarify and assure a clear lodging tax grant process, preparing for and staffing the all-day LTAC meeting that takes presentations, writing memos and agenda bills for City Council agendas about the lodging tax recommendations, creating vendor contracts for signatures, answering inquiries, reviewing and authorizing reimbursement requests, managing a spreadsheet calculating payments, getting final reports from vendors and sending to WA state annually.

3. Beneficiaries

Please list and provide specific information regarding all individuals, businesses, areas, or organizations that will directly benefit from the project/activity.

- **The City of Lakewood benefits by having venues and events bringing tourists here throughout the year. Parts of the city are highlighted, and people often stop for more shopping while in the area.**
- **Hotels/motels, restaurants, gas stations and retail benefit by more people coming here to shop.**
- **Vendors benefit by having a higher number of tourists come to their venues and events than would be possible without grant funds. Their mission is highlighted.**
- **Small vendors benefit when showing and selling their wares at city festivals and venues.**

4. Estimate how the funds will increase the amount of people traveling to Lakewood to stay overnight in paid accommodations:

Lodging tax funds are paid to organizations to market and promote Lakewood in ways that draw tourists. Typical grant funded organizations do everything from putting Lakewood in Visitor Guides and reserving overnight stays in City hotels/motels –to- providing quality year-round local entertainment –to- putting on sports competitions in local schools and regionally –to- putting on unique large festivals and/or weekly Farmers Market and/or cultural festivals and events. Tourists from out of WA State and the United States stay in city hotels/motels, eat in Lakewood restaurants, buy local gas, and enjoy local cultural and or fun events.

Providing grants to organizations allows more opportunity for additional legwork, marketing and promotion, and networking in wider circles than if it was the city alone.

5. Estimate how the funds will increase the amount of people traveling to Lakewood from more than 50 miles from their residences:

Lodging tax funds are paid to organizations to market and promote Lakewood in ways that draw tourists. Typical grant funded organizations do everything from putting Lakewood in Visitor Guides, event guides, listings in various publications that contact us and reserving overnight stays in City hotels/motels –to- providing quality year-round local entertainment –to- putting on sports competitions in local schools and regionally –to- putting on unique large festivals and/or weekly Farmers Market and/or cultural festivals and events. Tourists from out of WA State and the United States stay in city hotels/motels, eat in Lakewood restaurants, buy local gas, and enjoy local cultural and or fun events.

Providing grants to organizations allows more opportunity for additional legwork, marketing and promotion, and networking in wider circles than if it was the city alone.

6. Estimate how the funds will increase the amount of people traveling to Lakewood from outside their state or country:

Lodging tax funds are paid to organizations to market and promote Lakewood in ways that draw tourists. Typical grant funded organizations do everything from putting Lakewood in Visitor Guides and reserving overnight stays in City hotels/motels –to- providing quality year-round local entertainment –to- putting on sports competitions in local schools and regionally –to- putting on unique large festivals and/or weekly Farmers Market and/or cultural festivals and events. Tourists from out of WA State and the United States stay in city hotels/motels, eat in Lakewood restaurants, buy local gas, and enjoy local cultural and or fun events.

Providing grants to organizations allows more opportunity for additional legwork, marketing and promotion, and networking in wider circles than if it was the city alone.

7. Goals/Monitoring

Describe the goals of the project. Will the project result in an increase in overnight stays by visitors in Lakewood? If so, how will this increase be tracked/monitored? How will an increase in the sale of goods and services as a result of the project be measured? What other short or long term economic benefits will occur and how will that be tracked? Why do you believe those project/activity outcomes are feasible? **Applicants may be required to submit a post-funding report providing pertinent data evaluating tourism benefits resulting from the use of Lodging Tax funds as compared with the estimates contained in this application.**

This project's goals are to have the grant process run throughout the year in such a way that the funds are dispersed according to law, vendor applications and contracts, and having no *findings* after review of our yearly files by the WA State Auditor.

8. Funding Requirements.

Due to funding constraints, partial funding may be recommended by the LTAC. Recognizing that, please list the various aspects of the project in funding priority order and the amount required for each aspect. Complete only those options reasonable for the project, including "full funding only, will not/cannot accept partial funding."

	Describe Priority	Amount
Priority 1	Full Funding \$32,540 + \$500=	\$33,040
Priority 2	Unknown because the city is currently in transition.	
Priority 3	Unknown because the city is currently in transition.	
Applicant will/can accept no less than this amount		

8a. If partial funding is received, how will that impact the project/activity? Please describe:

Staff do not know what will happen if the \$33,040 is not approved for working on the lodging tax grant program in 2014.

We hope to have more insight after the arrival of new City Manager John Caulfield on September 3, 2013, and can relay that information to LTAC at the October 2nd meeting.

8b. In what month does the organization's fiscal year begin? January

9. Use of Funds

Provide detail on how the funds will be used. For example, \$20,000 of the funds will be used for marketing, \$5,000 for administration, \$10,000 for Consultants, etc.

\$32,540 will be used for wages and benefits for Lakewood staff Economic Development Ellie Chambers-Grady and Administrative Assistant Melody Perrussel when they are working on lodging tax grants.

Up to \$500 will be used to put the Legal Notice in The News Tribune, per WA State law, and buy food and beverages for Lodging Tax Advisory Committee meetings.

Staff spends time keeping up on changes in the lodging tax grant law, working with legal consultants to clarify and assure a clear lodging tax grant process, preparing for and staffing the all-day LTAC meeting that takes presentations, writing memos and agenda bills for City Council agendas about the lodging tax recommendations, creating vendor contracts for signatures, answering inquiries, reviewing and authorizing reimbursement requests, managing a spreadsheet calculating payments, getting final reports from vendors and sending to WA state annually.

10. Project Budget (for non-capital projects). Do not include in-kind contributions.

<p>Income: A diversified funding base is important to the success of any project. Please list all other sources of funding for the project, both anticipated and confirmed and when that funding will be available to the project. Include your own funding, sponsorships, other grants, etc</p>			
Funding Source <i>(list all revenue sources anticipated for 2014, not including requested Lodging Tax Funds)</i>	Amount	Confirmed? Yes/No	Date Available
	\$		
	\$		
	\$		
	\$		
	\$		
	\$		
	\$		
<p>Expenses: Based on full funding, please list project costs. PLEASE NOTE: Certain expenses may not be reimbursable, at the sole discretion of Lakewood. You will only be repaid at the Lakewood authorized rates. Insurance is not an eligible cost. If you have any questions about any of your proposed expenses, please discuss them with Kathy Sorgenfrei at Lakewood Economic Development (253) 798-6906.</p>			
	a. Lodging Tax Funds	b. Other Funds Do not include in-kind dollars	c. Total
Personnel (salaries & benefits)	\$ 32,540	\$	\$
Administration (rent, utilities, postage, supplies, janitorial services, etc.) Note: Insurance is not an eligible cost	\$	\$	\$
Marketing/Promotion	\$ 300	\$	\$
Direct Sales Activities (Including trade shows, sales calls, related travel. Describe below.)	\$	\$	\$
Minor Equipment (computers, Desks, etc.)	\$	\$	\$
Travel	\$	\$	\$
Contract Services (Describe below)	\$	\$	\$
Other (Describe below)	\$ 200	\$	\$
TOTAL COSTS (Amount in column "a." must match "Amount Requested" and amount in column "c" must equal "Total Project Amount" on Page 10)	\$ 33,040	\$	\$
Description for Direct Sales Activities, Contract Services, Travel & Other			
In-kind contributions			

11. Funding History

11a. Was this project funded with Lakewood Lodging Tax funds in FY 2013?

XX yes _____no

11b. If you answered yes to 11a, how much funding did you receive in 2013?

\$32,570.00

11c. If you answered no to 8a, what is the last year Lakewood funding was received and how much? _____ (year) _____ (amount awarded) no previous funding

11d. Indicate what efforts have been made to access funding from additional sources?

None – Government.

12. Restrictions

Please describe any restrictions that may impact this project (e.g. requires 6 foot snow pack to operate; area closed between July and September; permits for road access under review):

None that we currently know of.

12b. Is this a seasonal project or activity?

None that we currently know of.

13. Coordination and Collaboration

Please provide information about any other organizations or agencies involved in this project/activity. Describe their level of involvement. Describe how this project coordinates with other tourism promotion efforts or services in the area, including Chambers of Commerce, local festivals, and local lodging and restaurants. You may attach up to three letters of support from these organizations.

The following organizations/agencies have received lodging tax grant funds in the past two years:

Audubon Washington
Clover Park Technical College - Pmt 7 of 20 in 2013
Daffodil Festival dba Daffodilians
Dean Paulson Photography
EcDEV - International District Cultural Banners
Ed Kane, Freelance Graphics
FRAUSE
Grave Concerns
Historic Fort Steilacoom Association
Jennifer Schreck, Preservation Services – For Landmark & Heritage Advisory Board brochure
Lakewold Gardens
Lakewood Chamber of Commerce
Lakewood Historical Society & History Museum
Lakewood Playhouse
Lakewood Sister Cities Association
PARKS - Farmers Market
PARKS - SummerFEST
South Sound User's Guide
Tacoma Regional Conv. & Visitor Bureau
Tacoma South Sound Sports Commission

14. Capital Projects Budget - Supporting the Capital Expenditures and/or Operation of City Tourism-Related Facilities.

FUNDING/TIMELINE	Responsible parties, methods, means	Begin (Dates or periods)	End (Dates or periods)	Amount requested from Lodging Funds	Other funds <u>committed</u> - or proposed	TOTALS
Design & Inspection				\$	\$	\$
Other Consultants				\$	\$	\$
Permits & Fees				\$	\$	\$
Land Acquisition				\$	\$	\$
Site Development & Landscape				\$	\$	\$
Buildings (new construction)				\$	\$	\$
Building Renovations (includes access)				\$	\$	\$
Other (specify) Insurance is not an eligible cost.				\$	\$	\$
TOTAL				\$	\$	\$

If other funds are committed, please attach a letter of commitment from the funding source.

15. Certification

The applicant hereby certifies and confirms:

1. That it does not now nor will it during the performance of any contract resulting from this proposal unlawfully discriminate against any employee, applicant for employment, client, customer, or other person(s) by reason of race, ethnicity, color, religion, age, gender, national origin, or disability;
2. That it will abide by all relevant local, state, and federal laws and regulations;
3. That it has read and understands the information contained in this application for funding and is in compliance with the provisions thereof, and;
4. That the individual signing below has the authority to certify to these provisions for the applicant organization, and declares that he/she is an authorized official of the applicant organization, is authorized to make this application, is authorized to commit the organization in financial matters, and will assure that any funds received as a result of this application are used for the purposes set forth herein.

Primary Signature: _____

Printed Name & Title of Chief Administrator/Authorizing Official

Date

CITY OF LAKEWOOD

E-VERIFY REQUIREMENTS FOR CONTRACTORS

By Ordinance, the City of Lakewood requires that all contractors who enter into agreements to provide services or products to the City use the Department of Homeland Security's E-Verify system when hiring new employees for the term of the contract.

E-Verify is an electronic system designed to verify the documentation of job applicants. It is run by the Department of Homeland Security.

Who is affected?

- All contractors doing business for the City of Lakewood. There is no minimum dollar value for contracts affected.
- All subcontractors employed by the general contractor on these contracts.

Are there exceptions?

- Contracts for "Commercial-Off-The-Shelf" items are exempted from this requirement.
- Individuals, Companies, or other organizations who do not have employees.

How long must the contractor comply with the E-Verify system?

- For at least the term of the contract.

Are there other stipulations?

- E-Verify must be used ONLY for NEW HIRES during the term of the contract. It is NOT to be used for EXISTING EMPLOYEES.
- E-Verify must be used to verify the documentation of ANY new employee during the term of the contract, not just those directly or indirectly working on deliverables related to the City of Lakewood contract.

How will the City of Lakewood check for compliance?

- All contractors will retain a copy of the E-Verify Memorandum of Understanding that they execute with the Department of Homeland Security AND
- Sign and submit to the City an Affidavit of Compliance with their signed contract.
- All General Contractors will be required to have their subcontractors sign an Affidavit of Compliance and retain that Affidavit for 4 years after end of the contract.
- The City of Lakewood has the right to audit the Contractor's compliance with the E-Verify Ordinance.

Further information on E-Verify can be found at the following website:

<http://www.uscis.gov/e-verify>

If you have questions about the City's E-Verify Ordinance, please contact the City of Lakewood's legal department prior to contracting with the City.

CITY OF LAKEWOOD

**AFFIDAVIT OF COMPLIANCE WITH LAKEWOOD MUNICIPAL CODE 1.42
"E-VERIFY"**

As the person duly authorized to enter into such commitment for

The City of Lakewood

I hereby certify that the Company or Organization named herein will

(check one box below)

- Be in compliance with all of the requirements of City of Lakewood Municipal Code Chapter 1.42 for the duration of the contract entered into between the City of Lakewood and the Company or Organization.

OR

- Hire no employees for the term of the contract between the City and the Company or Organization.

SIGNATURE

Ellie Chambers- Grady, Economic Development Manager

PRINT NAME AND TITLE

8/20/2013

DATE

REQUEST FOR COUNCIL ACTION

DATE ACTION IS REQUESTED: April 7, 2014	TITLE: Motion authorizing the City Manager to enter into a professional services agreement with Brown and Caldwell in the amount of \$195,409.00 for the development of a lake management plan for Waughop Lake.	TYPE OF ACTION: — ORDINANCE — RESOLUTION <input checked="" type="checkbox"/> MOTION NO. 2014-18 — OTHER
REVIEW: April 7, 2014	ATTACHMENTS: Scope of Work and Budget	

SUBMITTED BY: Don Wickstrom, P.E., Public Works Director/City Engineer

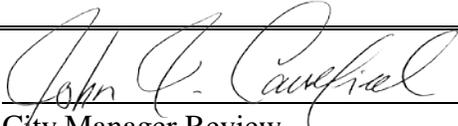
RECOMMENDATION: It is recommended that the City Council authorize the City Manager to enter into a professional services agreement with Brown and Caldwell in the amount of \$195,409.00 for the development of a lake management plan for Waughop Lake.

DISCUSSION: The City of Lakewood reviewed proposals for professional consulting services for the purpose of assisting the City with the development of a lake management plan for Waughop Lake located in Ft. Steilacoom Park. A lake management plan will help determine what efforts are needed to improve the degraded water quality and restore the lake to a more usable condition.

Brown and Caldwell was selected through a competitive, qualification-based selection process. Four consultant proposals were independently reviewed by a team of City staff, local health department staff, and citizen volunteers. Proposals were ranked using qualification-based criteria and Brown and Caldwell was selected through consensus.

ALTERNATIVE(S): There are no practical alternatives.

FISCAL IMPACT: Costs for this professional services agreement will be paid by a \$150,000 Washington Department of Ecology Centennial Clean Water Program Grant, with a \$50,000 match from the Surface Water Management (401) Fund.

<hr style="border: none; border-top: 1px solid black;"/> Prepared by	 City Manager Review
<hr style="border: none; border-top: 1px solid black;"/> Department Director	

Scope of Work

Waughop Lake Management Plan

Background

Waughop Lake is the centerpiece of the very popular Fort Steilacoom Park in the City of Lakewood (CITY). The lake has a long history of toxic blue-green algae growth that severely limits the uses of the lake.

In 2013, the CITY received a grant from the Washington State Department of Ecology (Ecology) for the Lake Waughop Management Plan. The CITY selected Brown and Caldwell and their team (CONSULTANT) to support development of the Lake Waughop Management Plan (Plan). The CONSULTANT's scope of work is described below.

Scope of Work

Task 1. Provide Support for Stakeholder Activities

The CONSULTANT will provide support for stakeholder involvement in Plan development activities. This will consist of the activities listed below.

- Develop content for initial lake uses, issues, and study/plan process education suitable for City staff use at two community events (e.g. Summerfest, Farmer's market). The materials could also be used by staff for other venues.
- Develop content for three project updates (summer of 2014, fall 2014 and spring of 2015) that CITY staff can use for briefing the Parks and Recreation Advisory Board and for the CITY's "Connections" newsletter. The project updates will be delivered in an MS Word file so that the CITY can incorporate content into the newsletter.
- Prepare background materials on lake uses, issues and study/plan development process for CITY staff to use for outreach activities aimed at agencies/stakeholders, such as:
 - Partners for Parks
 - Ecology
 - WSDFW
 - Pierce Conservation District
 - Pierce County
 - Others (e.g. RC boaters, fishers, dog owners)
- Develop a simple questionnaire to assess public/stakeholder lake interests for summer 2014. The questionnaire would be suitable for distribution/collection by City staff at public events/venues and solicit information on how stakeholders use the lake, what aspects of Lake Waughop users feel must change and why, and what changes lake users would like to see and could support.

Prepare a brief summary of stakeholder interest in lake issues, potential lake management actions and willingness to fund those actions, based on results from the questionnaires and other stakeholder feedback obtained by the CITY. The CITY will make project documents available via web



sites, Facebook other social media, as appropriate. The CITY will compile stakeholder input obtained from the questionnaire and other activities listed above and provide it to the CONSULTANT.

Deliverables:

- A one page informational piece in digital format suitable for handout/posting and a panel in digital format suitable for sandwich board mounting (panel could also be used for City to develop longer term signage for the project).
- Three project updates (<1/2 page each) that City staff can use for City's "Connections" newsletter and/or briefing the Parks and Recreation Advisory Board.
- Several Powerpoint slides summarizing lake uses, issues and study/plan process, suitable for City staff use for outreach activities.
- A one page questionnaire in electronic format.
- Brief (<2 pages) summary of stakeholder interest in lake issues, potential lake management actions and willingness to fund those actions.

Assumptions:

- All deliverables will be provided in electronic format only.
- The CONSULTANT will participate in one meeting and two conference calls.
- The CITY will be responsible for distributing questionnaires and organizing and facilitating stakeholder meetings.
- The CITY will make project documents available via web sites, Facebook other social media, as appropriate.
- The CITY will compile and tabulate the stakeholder input obtained through the activities listed above and provide it to the CONSULTANT.

Task 2. Review Existing Data and Prepare Initial Watershed Characterization

The CONSULTANT will participate in a conference call with the CITY to identify existing data that the CITY, UWT, UPS, TPCHD, or other agencies may have relevant to the lake's water budget, nutrient budget, and potential sources of phosphorus.

The CITY will provide any relevant data that it has and the CONSULTANT will supplement this with data available from other sources (e.g. UWT). The CONSULTANT will also prepare GIS maps of relevant watershed data (e.g., land use, storm drainage system, soils data, septic system locations, monitoring wells).

The CONSULTANT will review existing data to identify potential sources of nutrients or bacteria, such as:

- Stormwater runoff
- Septic systems
- Waterfowl
- Aerial deposition
- Internal loading
- Groundwater inflow

The CONSULTANT will then prepare summary materials (e.g., PowerPoint slides, maps) of watershed conditions based on the available data. The CONSULTANT will participate in a conference call with the CITY to discuss the findings, identify key data gaps, and discuss the monitoring strategy.



Deliverables:

- GIS maps of salient watershed characteristics to support initial watershed characterization.

Assumptions:

- Three CONSULTANT staff will participate in a one-hour conference call to discuss available data.
- The CITY will provide GIS data, water quality data, flow monitoring data, and other relevant data in its possession and assist with collection of relevant data from other agencies such as TPCHD at no cost to the project.
- Three CONSULTANT staff will participate in a two-hour conference call to discuss data gaps and monitoring strategy.

Task 3. Focused Data Collection

The CONSULTANT will prepare a preliminary draft quality assurance project plan (QAPP) to guide the monitoring activities. The CITY will provide one set of consolidated review comments. The CONSULTANT will revise the QAPP, which the CITY will then submit to Ecology. The CONSULTANT will work with the CITY to respond to Ecology comments that are within the scope of this project and then revise the QAPP.

After the QAPP has been approved by Ecology, the CONSULTANT will implement the monitoring program. The monitoring will focus on the key data gaps identified in Task 2. Based on our current understanding, the monitoring will consist of:

- Lake water column monitoring using a datasonde to collect field measurements
- Lake water column sampling and analyses for total phosphorus (TP) and total nitrogen (TN)
- Sampling of stormwater runoff from Pierce College and analysis for TP and TN
- Installation of up to five shallow monitoring wells and sampling for TP and TN
- Installation of two drive points to estimate seepage through the lake bottom
- Installation of benthic flux chambers and analysis for TP and TN
- Groundwater level measurements from up to five shallow wells established for this project and two piezometers driven into the lake bottom.
- Grab sampling of lake bottom sediments and analysis for TP and TN
- Visual estimation of aquatic plant coverage
- Waterfowl counts
- Sampling of aquatic plants and analysis of TP and TN

Deliverables:

- Preliminary, draft and revised QAPP

Assumptions:

- The QAPP will be approximately 20-30 pages.
- The CITY will provide one set of consolidated comments on the preliminary draft QAPP.
- Ecology comments on the QAPP will not require major revisions.
- Lake monitoring will be conducted over a one year period.
- CONSULTANT will spend one day collecting up to nine lake bed sediment samples using a grab sampler. Samples will be analyzed by the contract lab for TP and TN. UWT will analyze the samples for particle size distribution.



- CONSULTANT will collect lake profiles monthly for one year except during June through October when monitoring will be done twice per month. Profiling will be done in the deepest portion of the lake. Field parameters will be measured using a datasonde. Samples will be collected for TN and TP analyses by a contract lab. Alkalinity will be analyzed by UWT.
- CONSULTANT will perform four rounds of benthic flux monitoring. Samples will be analyzed for TP and TN by a contract lab.
- CONSULTANT will install up to 5 shallow (<20 ft) monitoring wells around the lake using a geoprobe.
- CONSULTANT will install two drive point piezometers into the lake bottom.
- CITY will survey the wells to establish relative benchmarks for water elevation measurements.
- CONSULTANT will collect four rounds of groundwater samples from three of the wells. Samples will be analyzed for TP and TN by a contract lab.
- CONSULTANT will measure water levels in the five wells and two piezometers 12 times.
- CONSULTANT will install an automated sampler to collect stormwater samples from the Pierce College outfall pipe. CONSULTANT will collect composite samples from up to 10 storms. Each sample will be analyzed for TP and TN by a contract lab.
- CONSULTANT will perform one round of aquatic plant sampling. Up to six samples will be analyzed for TP and TN by a contract lab.
- CONSULTANT will estimate macrophytes coverage based on visual observations.
- Waterfowl counts will be performed by volunteers and UWT students at no cost to the project.
- The monitoring cost assumptions may need to be adjusted after the initial characterization has been completed. The monitoring program will be adjusted to align with the available budget.

Task 4. Refine Watershed Characterization

The CONSULTANT will use the Task 3 results to develop water and nutrient budgets for Waughop Lake. The CONSULTANT will develop a simple stormwater model (e.g. WWHM) to estimate stormwater runoff. In addition, the CONSULTANT will use the Task 3 data to identify the most likely sources of phosphorus (e.g., lake sediments, stormwater runoff, waterfowl, septic systems). The CONSULTANT will meet with the CITY to discuss the results.

Deliverables:

- E-mail summary of meeting

Assumptions:

- Three CONSULTANT staff will participate in a 2-hour meeting.

Task 5. Develop and Evaluate Management Measures

The CONSULTANT will develop a preliminary list of potential management measures to improve water quality of the lake. If the results of the preceding tasks indicate that watershed measures alone are unlikely to restore the uses of the lake, the CONSULTANT will identify potentially appropriate in-lake management measures, such as alum treatments to inactivate internal recycling of phosphorus that may fuel algal blooms.

The CONSULTANT will meet with the CITY to discuss the preliminary management measures and screen out any measures that do not appear to warrant additional consideration. We will also discuss criteria for evaluating the remaining measures. The CONSULTANT will use these criteria to evaluate the candidate lake management measures. We will develop preliminary planning-level cost



estimates to support the evaluation. If sewerage is deemed to be a potentially appropriate measure, the planning-level cost estimate will be based on typical costs and readily available data.

The CONSULTANT will meet with the CITY to discuss the results and identify the preferred management measures for Waughop Lake.

Deliverables:

- Preliminary and prioritized list of management measures
- Powerpoint for screening meeting
- Powerpoint for measure evaluation/selection meeting
- E-mail summary documenting meeting

Assumptions:

- Three CONSULTANT staff will participate in a two-hour meeting to screen preliminary list of potential measures.
- Preliminary planning-level cost estimates will be developed for up to five source control and/or in-lake treatment measures. If the CITY decides that sewerage is potentially appropriate, the CONSULTANT will develop general planning-level concepts based on estimated distance to existing CITY system and typical costs per lot.
- Three CONSULTANT staff will participate in a two-hour meeting to evaluate the candidate measures and tentatively selected the preferred measures for inclusion in the lake management plan.

Task 6. Prepare Lake Management Plan

The CONSULTANT will prepare a draft outline of the Lake Management Plan. We will revise the outline based on input from the CITY.

The CONSULTANT will prepare a draft version of the Plan that identifies actions towards achieving the CITY's goals for the lake. The Plan will be a concise document that recommends appropriate source control and/or treatment measures and lays out the implementation strategy.

The CONSULTANT will meet with the CITY to discuss staff comments on the preliminary Plan and identify any necessary revisions. The CONSULTANT will then prepare a public review draft and a brief summary presentation suitable for the CITY Parks and Recreation Advisory Board, the CITY council and other stakeholders. The CITY will put the draft Plan on its website.

The CITY project manager will compile stakeholder comments on the draft Plan and resolve any conflicting comments before providing the comments to the CONSULTANT. The CONSULTANT will revise the Plan as appropriate.

Deliverables:

- Preliminary, draft and final Lake Management Plan.
- Powerpoint presentation for stakeholders.

Assumptions:

- CITY, and stakeholder comments on the draft plan will be consolidated and conflicting comments resolved by the CITY prior to delivery to CONSULTANT
- The Plan will be a concise document (~40 pages).
- CONSULTANT will prepare a brief Powerpoint presentation summarizing the Plan. CITY staff will present the summary to stakeholders.



Task 7. Project Management

The CONSULTANT project manager will perform staff supervision, budget and schedule tracking, and QA/QC throughout both phases of the project. The CONSULTANT will submit invoices and progress reports monthly and maintain frequent communication with the CITY project manager.

Deliverables:

- Monthly invoices and progress reports.

Assumptions:

- The project will be completed in 18 months.
- Progress reports will be brief bullet lists of activities completed during the invoice period.



Brown and Caldwell
City of Lakewood - Waughop Lake Management Plan
Proposed Budget
3/25/2014

Formulas in blue font and dark gray cells

Phase	Task	Phase Description	PM	PA	Asst PM	Sr. Hydrogeo	Hydro	Hydro	Stakeholder	Data qual. Review	Sr. Proj Eng	Storm Eng	Acct	Tech Ed	WP	MM	Total Labor Hours	Total Labor Effort	APC	Travel	Sample shipping	Equipment	Total ODCs	UWT	Lab	Driller	Surveyor	Total Sub Cost	Total Sub Cost plus Sub Markup	Total Expense Effort	Total Effort
		3.2, MM, JH, and DD capped	\$223.00	\$84.76	\$128.83	\$152.75	\$110.73	\$83.69	\$223.00	\$112.52	\$223.00	\$156.98	\$72.96	\$95.10	\$86.58	\$223.00	6.72														
Task 1	Stakeholder Strategy		10	-	-	-	-	68	-	-	-	-	4	2	-	-	84	\$ 17,948	\$ 564	\$ 75	\$ -	\$ -	\$ 639	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 639	\$ 18,587
001	Develop content for summer events		1					8									9	\$ 1,896	\$ 57				\$ 57	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 57	\$ 1,953
002	Develop brief project updates for Connections		1					4									5	\$ 1,004	\$ 30				\$ 30	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30	\$ 1,034
003	Develop brief project updates for Parks		2					8									10	\$ 2,230	\$ 67				\$ 67	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 67	\$ 2,297
004	Prepare background materials		1					28						2	2		33	\$ 6,830	\$ 222	\$ 50			\$ 272	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 272	\$ 7,102	
005	Develop 1-page questionnaire		2					8									10	\$ 2,230	\$ 67				\$ 67	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 67	\$ 2,297	
006	Update background materials & help w/public mtg		4					12						2			18	\$ 3,758	\$ 121	\$ 25			\$ 146	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 146	\$ 3,904	
007	x																	\$ -	\$ -				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Task 2	Initial Characterization		14	-	14	4	36	-	-	8	4	-	-	-	-	-	80	\$ 11,935	\$ 538	\$ 50	\$ -	\$ -	\$ 588	\$ 1,866	\$ -	\$ -	\$ -	\$ 1,866	\$ 1,913	\$ 2,500	\$ 14,435
001	Compile & review existing data		4		4	2	12			2	2						26	\$ 3,802	\$ 175				\$ 175	\$ 1,659	\$ -	\$ -	\$ -	\$ 1,659	\$ 1,700	\$ 1,875	\$ 5,676
002	Prepare GIS maps		1				8										9	\$ 1,109	\$ 60				\$ 60	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 60	\$ 1,169	
003	Prelim watershed characterization		7		8	2	16			6	2						41	\$ 6,321	\$ 276	\$ 50			\$ 326	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 326	\$ 6,646	
004	Data gap /monitoring strategy conf. call		2		2												4	\$ 704	\$ 27				\$ 27	\$ 207	\$ -	\$ -	\$ 207	\$ 213	\$ 239	\$ 943	
005	x																	\$ -	\$ -				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
006	x																	\$ -	\$ -				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Task 3	Data Collection		24	7	20	9	34	60	-	26	6	5	-	7	6	-	204	\$ 24,916	\$ 1,371	\$ 350	\$ 1,500	\$ 900	\$ 4,121	\$ 34,761	\$ 5,585	\$ 6,500	\$ -	\$ 46,846	\$ 48,017	\$ 52,138	\$ 77,055
001	Develop lake monitoring portion of QAPP		2		2					2	2						8	\$ 1,375	\$ 54				\$ 54	\$ 1,244	\$ -	\$ -	\$ 1,244	\$ 1,275	\$ 1,329	\$ 2,704	
002	Develop SW monitoring portion of QAPP		2		4		12										20	\$ 2,515	\$ 134				\$ 134	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 134	\$ 2,650	
003	Develop groundwater portion of QAPP		2		4		12										20	\$ 2,515	\$ 134				\$ 134	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 134	\$ 2,650	
004	Internal Review of QAPP		4	2		2	2			2	2			3	2		19	\$ 2,807	\$ 128				\$ 128	\$ -	\$ -	\$ -	\$ -	\$ 128	\$ 2,935		
006	City review conf. call		1		1												2	\$ 352	\$ 13				\$ 13	\$ -	\$ -	\$ -	\$ -	\$ 13	\$ 365		
007	Revise QAPP			2						2	1	2		2	2		11	\$ 1,295	\$ 74				\$ 74	\$ -	\$ -	\$ -	\$ -	\$ 74	\$ 1,369		
008	Conf. call re. Ecology comments		2		2												4	\$ 704	\$ 27				\$ 27	\$ -	\$ -	\$ -	\$ -	\$ 27	\$ 731		
009	Final QAPP		2	2	4	2	8			2	1	1		2	2		26	\$ 3,291	\$ 175				\$ 175	\$ -	\$ -	\$ -	\$ -	\$ 175	\$ 3,465		
010	Purchase monitoring equipment			1	2												3	\$ 342	\$ 20				\$ 20	\$ -	\$ -	\$ -	\$ -	\$ 20	\$ 363		
011	Install 5 wells & 5 drive points		1			2		40									43	\$ 3,876	\$ 289	\$ 200		\$ 750	\$ 1,239	\$ 854	\$ 6,500	\$ 7,354	\$ 7,538	\$ 8,777	\$ 12,653		
012	Install stormwater sampler		1														1	\$ 223	\$ 7				\$ 7	\$ 1,857	\$ -	\$ -	\$ 1,857	\$ 1,903	\$ 1,910	\$ 2,133	
013	Stormwater sampling & analysis		1														1	\$ 223	\$ 7	\$ 500			\$ 507	\$ 12,989	\$ 675	\$ 13,664	\$ 14,006	\$ 14,512	\$ 14,735		
014	Groundwater sampling & analysis (monthly WL, Benthic flux monitoring)		2			1		20									23	\$ 2,273	\$ 155	\$ 150	\$ 200	\$ 150	\$ 655	\$ 2,091	\$ 240	\$ 2,331	\$ 2,389	\$ 3,044	\$ 5,316		
015	Lake water column monitoring																	\$ -	\$ -	\$ 200	\$ 200	\$ 150	\$ 200	\$ 2,982	\$ 700	\$ 3,682	\$ 3,774	\$ 3,974	\$ 3,974		
016	Plankton and macrophyte sampling																	\$ -	\$ -	\$ 500			\$ 500	\$ 10,787	\$ 3,120	\$ 13,907	\$ 14,255	\$ 14,755	\$ 14,755		
017	Sediment grab sampling					2												\$ -	\$ -	\$ 50			\$ 50	\$ 1,271	\$ 350	\$ 1,621	\$ 1,662	\$ 1,712	\$ 1,712		
018	Waterfowl counts																	2	\$ 306	\$ 13	\$ 50		\$ 63	\$ 686	\$ 500	\$ 1,186	\$ 1,215	\$ 1,279	\$ 1,584		
019	Analytical data QA/QC		4		1					16							21	\$ 2,821	\$ 141				\$ 141	\$ -	\$ -	\$ -	\$ -	\$ 141	\$ 2,962		
021	x																	\$ -	\$ -				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Task 4	Refine Characterization		10	1	22	8	20	-	-	11	4	-	-	-	-	-	76	\$ 11,667	\$ 511	\$ -	\$ -	\$ -	\$ 511	\$ 4,147	\$ -	\$ -	\$ -	\$ 4,147	\$ 4,250	\$ 4,761	\$ 16,428
001	Lake water budget		2		16	2	16				4						40	\$ 5,212	\$ 269				\$ 269	\$ -	\$ -	\$ -	\$ -	\$ 269	\$ 5,481		
002	Lake nutrient budget		2	1						4							7	\$ 1,423	\$ 47				\$ 47	\$ 4,147	\$ -	\$ -	\$ 4,147	\$ 4,250	\$ 4,298	\$ 5,720	
003	Identify/rank potential P sources		4		4	4	4			6							22	\$ 3,799	\$ 148				\$ 148	\$ -	\$ -	\$ -	\$ -	\$ 148	\$ 3,947		
004	Conf. call w/ City, TPCHD		2		2	2				1							7	\$ 1,232	\$ 47				\$ 47	\$ -	\$ -	\$ -	\$ -	\$ 47	\$ 1,279		
005	x																	\$ -	\$ -				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
006	x																	\$ -	\$ -				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
007	x																	\$ -	\$ -				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Task 5	Evaluate management measures		18	1	28	3	-	-	-	10	20	7	-	2	-	-	89	\$ 15,039	\$ 598	\$ 100	\$ -	\$ -	\$ 698	\$ 1,244	\$ -	\$ -	\$ -	\$ 1,244	\$ 1,275	\$ 1,973	\$ 17,012
001	Develop prelim list source control measures		4		2	1				2	1	2					12	\$ 2,064	\$ 81				\$ 81	\$ 104	\$ -	\$ -	\$ 104	\$ 106	\$ 187	\$ 2,251	
002	Develop prelim list of in-lake mgt measures		2		2						2						6	\$ 1,150	\$ 40				\$ 40	\$ 207	\$ -	\$ -	\$ 207	\$ 213	\$ 253	\$ 1,403	
003	Mtg to screen prelim measures		3	1	4					3				2			13	\$ 2,128	\$ 87	\$ 50			\$ 137	\$ 415	\$ -	\$ -	\$ 415	\$ 425	\$ 562	\$ 2,691	
004	Develop ballpark costs for potential measures		1		8					4	1						14	\$ 2,303	\$ 94				\$ 94	\$ -	\$ -	\$ -	\$ -	\$ 94	\$ 2,397		
005	Evaluate management measures		4		8	2				8	8	4					34	\$ 5,540	\$ 228				\$ 228	\$ 207	\$ -	\$ -	\$ 207	\$ 213	\$ 441	\$ 5,981	
007	Mtg w/ City, TPCHD to select measures		4		4					2							10	\$ 1,853	\$ 67	\$ 50			\$ 117	\$ 311	\$ -	\$ -	\$ 311	\$ 319	\$ 436	\$ 2,289	
008	x																	\$ -	\$ -				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Task 6	Prepare Lake Management Plan		35	8	53	2	51	-	-	24	15																				

Brown and Caldwell
City of Lakewood Waughop Lake Management Plan
Budget Estimate Workbook - UWT
3/17/2014

Phase	Task	Phase Description	Jim Gawel	UWT Student	UWT Student	x	Total Labor Hours	Total Labor Effort	Travel	Shipping	Equipment	Total ODCs	Total Expense Effort	Total Effort
			\$103.67	\$21.36	\$21.36									
Task 1	Stakeholder Strategy		-	-	-		-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
001	Meeting with Parks, PW						-	\$ -				\$ -	\$ -	\$ -
002	Review existing City data on local constituencies, expectations, etc						-	\$ -				\$ -	\$ -	\$ -
003	Develop prelim mgt goals & stakeholder strategy						-	\$ -				\$ -	\$ -	\$ -
004	Conf. call						-	\$ -				\$ -	\$ -	\$ -
005	x						-	\$ -				\$ -	\$ -	\$ -
Task 2	Initial Characterization		18	-	-		18	\$ 1,866	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,866
001	Compile & review existing data		16				16	\$ 1,659				\$ -	\$ -	\$ 1,659
002	Prepare GIS maps						-	\$ -				\$ -	\$ -	\$ -
003	Prelim watershed characterization summary						-	\$ -				\$ -	\$ -	\$ -
004	Data gap /monitoring strategy meeting		2				2	\$ 207				\$ -	\$ -	\$ 207
005	x						-	\$ -				\$ -	\$ -	\$ -
006	x						-	\$ -				\$ -	\$ -	\$ -
Task 3	Data Collection		166	190	190		546	\$ 25,326	\$ 1,500	\$ 1,300	\$ 6,635	\$ 9,435	\$ 9,435	\$ 34,761
001	Develop lake monitoring portion of QAPP		12				12	\$ 1,244				\$ -	\$ -	\$ 1,244
002	Develop SW monitoring portion of QAPP						-	\$ -				\$ -	\$ -	\$ -
003	Develop groundwater portion of QAPP						-	\$ -				\$ -	\$ -	\$ -
004	Internal Review of QAPP						-	\$ -				\$ -	\$ -	\$ -
006	City review conf. call						-	\$ -				\$ -	\$ -	\$ -
007	Revise QAPP						-	\$ -				\$ -	\$ -	\$ -
008	Conf. call re. Ecology comments						-	\$ -				\$ -	\$ -	\$ -
009	Final QAPP						-	\$ -				\$ -	\$ -	\$ -
010	Purchase monitoring equipment						-	\$ -				\$ -	\$ -	\$ -
011	Install 5 wells & 2 drive points			20	20		40	\$ 854				\$ -	\$ -	\$ 854
012	Install stormwater sampler		12	12	12		36	\$ 1,757	\$ 100			\$ 100	\$ 100	\$ 1,857
013	Stormwater sampling & analysis		60	18	18		96	\$ 6,989	\$ 500	\$ 500	\$ 5,000	\$ 6,000	\$ 6,000	\$ 12,989
014	Groundwater sampling & analysis		10	20	20		50	\$ 1,891	\$ 100	\$ 100		\$ 200	\$ 200	\$ 2,091
015	Benthic flux monitoring		12	36	36		84	\$ 2,782	\$ 100	\$ 100		\$ 200	\$ 200	\$ 2,982
016	Lake water column monitoring (alk by UWT)		48	72	72		192	\$ 8,052	\$ 600	\$ 500	\$ 1,635	\$ 2,735	\$ 2,735	\$ 10,787
017	Aquatic plant sampling & analysis		8	8	8		24	\$ 1,171	\$ 50	\$ 50		\$ 100	\$ 100	\$ 1,271
018	Sediment grab sampling		4	4	4		12	\$ 586	\$ 50	\$ 50		\$ 100	\$ 100	\$ 686
019	Waterfowl counts						-	\$ -				\$ -	\$ -	\$ -
020	Analytical data QA/QC						-	\$ -				\$ -	\$ -	\$ -
021	x						-	\$ -				\$ -	\$ -	\$ -
Task 4	Refine Characterization		40	-	-		40	\$ 4,147	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,147
001	Lake water budget						-	\$ -				\$ -	\$ -	\$ -
002	Lake nutrient budget		40				40	\$ 4,147				\$ -	\$ -	\$ 4,147
003	Identify/rank potential P sources						-	\$ -				\$ -	\$ -	\$ -
004	Conf. call w/ City, TPCHD						-	\$ -				\$ -	\$ -	\$ -
005	Stakeholder meeting						-	\$ -				\$ -	\$ -	\$ -
007	x						-	\$ -				\$ -	\$ -	\$ -
Task 5	Evaluate management measures		12	-	-		12	\$ 1,244	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,244
001	Develop prelim list source control measures		1				1	\$ 104				\$ -	\$ -	\$ 104
002	Develop prelim list of in-lake mgt measures		2				2	\$ 207				\$ -	\$ -	\$ 207
003	Workshop to screen prelim measures		4				4	\$ 415				\$ -	\$ -	\$ 415
004	Develop ballpark costs for potential measures						-	\$ -				\$ -	\$ -	\$ -
005	x						-	\$ -				\$ -	\$ -	\$ -
006	Evaluate management measures		2				2	\$ 207				\$ -	\$ -	\$ 207
007	Mtg w/ City, TPCHD to select measures		3				3	\$ 311				\$ -	\$ -	\$ 311
008	x						-	\$ -				\$ -	\$ -	\$ -
Task 6	Prepare Lake Management Plan		4	-	-		4	\$ 415	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 415
001	Prepare outline, discuss in conf. call						-	\$ -				\$ -	\$ -	\$ -
002	Prepare draft plan		4				4	\$ 415				\$ -	\$ -	\$ 415
004	City comment review mtg						-	\$ -				\$ -	\$ -	\$ -
005	Revise Plan						-	\$ -				\$ -	\$ -	\$ -
006	Prepare presentation, attend mtg						-	\$ -				\$ -	\$ -	\$ -
007	Final plan						-	\$ -				\$ -	\$ -	\$ -
009	x						-	\$ -				\$ -	\$ -	\$ -
010	x						-	\$ -				\$ -	\$ -	\$ -
Task 7	Project Management		-	-	-		-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
001	Team supervision, scope/budget/sched tracking						-	\$ -				\$ -	\$ -	\$ -
002	Invoicing & progress reports (24)						-	\$ -				\$ -	\$ -	\$ -
003	x						-	\$ -				\$ -	\$ -	\$ -
GRAND TOTAL			240	190	190		620	32,998	1,500	1,300	6,635	9,435	9,435	42,433

Brown and Caldwell
City of Lakewood Waughop Lake Management Plan
Budget Estimate Workbook - LAB
3/17/2014

Phase	Task	Phase Description	Sample Rounds	#Field Samples/Round	#QA Samples/Round	Total Samples	Water Samples							Solids Samples			Total lab Cost		
							TP	SRP	TN	NH3	NO2	Alk	FC	Chlor a	TP	TN		Plank Biomass	Part Size
							\$15	\$20	\$25	\$15	\$15	\$15	\$20	\$30	\$25	\$25		UWT	UWT
Task 1 Stakeholder Strategy			-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	\$ -	
001	Meeting with Parks, PW		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	\$ -	
002	Review existing City data on stakeholders		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	\$ -	
003	Develop prelim mgt goals & stakeholder strategy		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	\$ -	
004	Conf. call		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	\$ -	
005	x		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	\$ -	
Task 2 Initial Characterization			-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	\$ -	
001	Compile & review existing data		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	\$ -	
002	Prepare GIS maps		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	\$ -	
003	Prelim watershed characterization summary		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	\$ -	
004	Data gap /monitoring strategy meeting		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	\$ -	
005	x		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	\$ -	
006	x		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	\$ -	
Task 3 Data Collection			38		6	150	133	92	36	-	-	-	-	17		10	\$	5,585	
001	Develop lake monitoring portion of QAPP		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	\$ -	
002	Develop SW monitoring portion of QAPP		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	\$ -	
003	Develop groundwater portion of QAPP		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	\$ -	
004	Internal Review of QAPP		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	\$ -	
006	City review conf. call		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	\$ -	
007	Revise QAPP		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	\$ -	
008	Conf. call re. Ecology comments		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	\$ -	
009	Final QAPP		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	\$ -	
010	Purchase monitoring equipment		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	\$ -	
011	Install 5 wells & 5 drive points		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	\$ -	
012	Install stormwater sampler		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	\$ -	
013	Stormwater sampling & analysis		10	2	1	25	25		12									\$ 675	
014	Groundwater sampling & analysis		4	3	1	16	16											\$ 240	
015	Benthic flux monitoring		4	4	1	20	20	20										\$ 700	
016	Lake water column monitoring (alk by UWT)		18	3	1	72	72	72	24									\$ 3,120	
017	Aquatic plant sampling & analysis		1	6	1	7					7	7						\$ 350	
018	Sediment grab sampling		1	9	1	10					10	10			10			\$ 500	
019	Waterfowl counts		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	\$ -	
020	Analytical data QA/QC		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	\$ -	
021	x		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	\$ -	
Task 4 Refine Characterization			-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	\$ -	
001	Lake water budget		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	\$ -	
002	Lake nutrient budget		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	\$ -	
003	Identify/rank potential P sources		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	\$ -	
004	Conf. call w/ City, TPCHD		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	\$ -	
005	Conf. call re. model results		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	\$ -	
006	Stakeholder meeting		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	\$ -	
007	x		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	\$ -	
Task 5 Evaluate management measures			-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	\$ -	
001	Develop prelim list source control measures		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	\$ -	
002	Develop prelim list of in-lake mgt measures		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	\$ -	
003	Workshop to screen prelim measures		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	\$ -	
004	Develop ballpark costs for potential measures		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	\$ -	
005	Stakeholder mtg re. measures, lake mgt goals		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	\$ -	
006	Evaluate management measures		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	\$ -	
007	Mtg w/ City, TPCHD to select measures		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	\$ -	
008	x		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	\$ -	
Task 6 Prepare Lake Management Plan			-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	\$ -	
001	Prepare outline, discuss in conf. call		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	\$ -	
002	Prepare draft plan		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	\$ -	
003	Internal review of draft		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	\$ -	
004	Prepare adaptive monitoring program desc.		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	\$ -	
005	City comment review mtg		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	\$ -	
006	Revise Plan		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	\$ -	
007	Prepare presentation, attend mtg		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	\$ -	
008	Final plan		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	\$ -	
009	x		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	\$ -	
010	x		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	\$ -	
Task 7 Project Management			-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	\$ -	
001	Team supervision, scope/budget/sched tracking		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	\$ -	
002	Invoicing & progress reports (24)		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	\$ -	
003	x		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	\$ -	
GRAND TOTAL			38	-	6	150	133	92	36	-	-	-	-	17	-	-	10	5,585	

REQUEST FOR COUNCIL ACTION

DATE ACTION IS REQUESTED:	TITLE: Motion authorizing award of a contract in the estimated amount of \$116,828.26 to Best Parking Lot Cleaning Inc. for the 2014-2019 Street Sweeping Service Contract.	TYPE OF ACTION:
April 7, 2014		<input type="checkbox"/> ORDINANCE
REVIEW:		<input type="checkbox"/> RESOLUTION
April 7, 2014	ATTACHMENTS: Bid Tabulations, Draft Contract	<input checked="" type="checkbox"/> MOTION NO. 2014-19
		<input type="checkbox"/> OTHER

SUBMITTED BY: Don Wickstrom, P.E., Public Works Director/City Engineer

RECOMMENDATION: It is recommended that the City Council award a contract in the estimated amount of \$116,828.26 to Best Parking Lot Cleaning Inc. for the 2014-2019 Street Sweeping Service Contract.

DISCUSSION: The City solicited proposals for the above work in February and March 2014. The current contract expires at the end of April 2014. This is a one-year service contract (May 1 through April 30) with the ability to extend the contract for up to 5 additional years. Four vendors submitted proposals. Staff rated the proposals based on contract price, equipment and facilities, customer references, and response time. Staff recommends awarding the contract to Best Parking Lot Cleaning Inc. as they rated the highest overall of the four vendors. Staff visited three out of four vendors' facilities. One vendor planned to lease or purchase equipment if they were awarded the contract and thus had no facility to visit. Best's facility highlights included a permit from the local health department to dump and sort sweeping debris on-site, and a large, well maintained fleet of sweeping equipment. They also had positive customer references. They are located in Puyallup so their response time would be well within the two-hour requirement.

ALTERNATIVE(S): The contract could be awarded to another vendor; or all RFPs could be rejected and the project re-advertised. It is not anticipated that advertising a second time will result in any more favorable bids.

FISCAL IMPACT: The contract will be paid for from the Surface Water Management budget (401). \$168,000 was included in the 2014 SWM budget. The current sweeping contract is estimated at just over \$160,000.

<p>_____</p> <p>Prepared by</p> <p>_____</p> <p>Department Director</p>	 <p>City Manager Review</p>
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BID TABULATIONS

PROJECT NAME
PROJECT NO.
CLOSING DATE

2014-2019 Street Sweeping Service Contract
N/A
03/13/2014

Note: We hereby certify that these tabulated bids represent all proposals received and that the additions of all prices shown have been checked and corrected.

ITEM	DESCRIPTION	QUANTITY	UNIT	VENDOR NAME: Best Parking Lot Cleaning Inc.		VENDOR NAME: McDonough & Sons, Inc.		VENDOR NAME: Olson Bros Pro-Vac		VENDOR NAME: DeAngelo Brothers Inc	
				UNIT PRICE*	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
1	Lakewood Towne Center (once per week)	110	MI	\$27.35*	\$3,008.50	\$35.00	\$3,850.00	\$36.03	\$3,963.30	\$62.63	\$6,889.30
2	City Hall Parking Lot (once per month)	1	LS	\$1,575.36	\$1,575.36	\$1,920.00	\$1,920.00	\$2,269.62	\$2,269.62	\$1,500.00	\$1,500.00
3	High Organic Debris Areas (winter - every other week)	1,300	MI	\$29.54*	\$38,399.40	\$40.00	\$52,000.00	\$36.03	\$46,839.00	\$66.63	\$86,619.00
4	Principal Arterials (every other week)	1,200	MI	\$27.35*	\$32,820.00	\$35.00	\$42,000.00	\$36.03	\$43,236.00	\$62.63	\$75,156.00
5	Minor Arterials (once per month)	600	MI	\$27.35*	\$16,410.00	\$35.00	\$21,000.00	\$36.03	\$21,618.00	\$62.63	\$37,578.00
6	Collectors & Local Access (April & Sept.; upon request)	600	MI	\$27.35*	\$16,410.00	\$35.00	\$21,000.00	\$36.03	\$21,618.00	\$62.63	\$37,578.00
7	Extra Sweeping - Emergency Call-Out	100	HR	\$82.05*	\$8,205.00	\$49.00	\$4,900.00	\$126.09	\$12,609.00	\$115.00	\$11,500.00
TOTAL				\$116,828.26		\$146,670.00		\$152,152.92		\$256,820.30*	

*Note: Amounts corrected.

Bid Set No. _____



CONTRACT PROVISIONS

FOR

2014 – 2019 STREET SWEEPING SERVICE CONTRACT

February 2014

**CITY OF LAKEWOOD
PUBLIC WORKS DEPARTMENT
6000 Main Street SW
Lakewood, WA 98499-5027**

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REQUEST FOR PROPOSALS
2014-2019 Street Sweeping Service Contract
City of Lakewood

Sealed proposals will be received and opened by the City of Lakewood at the office of the City Clerk at 6000 Main Street SW, Lakewood, Washington 98499-5027, until 5:00 p.m. on Thursday, March 13, 2014, and not later, and will then be reviewed by Public Works staff.

This contract consists of providing street sweeping for the City of Lakewood utilizing both power and hand equipment.

Plans, specifications, addenda, and plan holders list for this project are available on-line through Builders Exchange of Washington, Inc. at <http://www.bxwa.com>. Click on: "Posted Projects"; "Public Works", "City of Lakewood, WA." Bidders are encouraged to "Register as a Bidder", in order to receive automatic email notification of future addenda and to be placed on the "Bidders List". Contact Builders Exchange of Washington at (425) 258-1303 should you require further assistance. Informational copies of any available maps, plans, and specifications are on file for inspection in the office of the Lakewood Public Works Director (253) 983-7795.

Bidders shall be qualified for the type of work proposed. A Bidder's Minimum Qualifications form is included in the Contract Provisions. Each proposal shall be in accordance with the Contract Provisions. All bids shall be submitted on the prescribed Bid Forms and in the manner as stated in this advertisement and in the Bid Documents.

Proposals must be submitted in a sealed envelope with the outside clearly marked with the proposal due date and time, and project name as it appears in this advertisement and the name and address of the bidder. Proposals shall be addressed to the City Clerk, City of Lakewood, 6000 Main Street SW, Lakewood, Washington 98499-5027.

The City of Lakewood reserves the right to determine and may waive any informalities or minor defects or reject any and all bids. The City of Lakewood reserves the right to determine the lowest responsible bidder based on factors other than price, including but not limited to the following: liability exposure, references and past performance, history of claims with other agencies on similar projects, inadequate or ambiguous specifications, specifications have been revised, lowest responsible bid deemed not best price obtainable, bids not independently arrived or submitted in bad faith (i.e. price fixing), a determination made that all the necessary requirements of bid process have not been met, insufficient competition, and other claims or other indications that cancellation or rejection of all bids is clearly in the best interest of the City. The City of Lakewood expressly reserves the right to accept the bids and award contracts to responsible bidders which are in the best interest of the City, to postpone the acceptance of bids and the award of the contracts for a period not to exceed 60 days, or to reject any and all bids received and to waive irregularities in the bid or in the bidding.

Alice M. Bush
City Clerk

Daily Journal of Commerce
Tacoma News Tribune

Publish: February 27, 2014; March 6, 2014
Publish: February 27, 2014; March 6, 2014

BIDDER'S CHECKLIST

The bidder's attention is especially called to the following forms which must be executed in full as required and submitted as part of the bid. Failure to comply shall result in rejection of any bid not so complying.

___ **Bid Form**

The Bid Form shall be completed and fully executed, including filling in the total bid amount.

___ **Bid Signature Page**

___ **Combined Affidavit and Certification Form**

This form must be subscribed to and sworn before a Notary Public and notarized.

SUCCESSFUL BIDDER'S CHECKLIST

The following documents are to be executed after the Contract is awarded.

___ 2014-2019 Street Sweeping Service Contract

The successful bidder will remove, fully execute, and deliver two copies to the City the 2014-2019 Street Sweeping Service Contract from these Bid Documents.

___ E-Verify Affidavit

___ Certificate of Insurance

The successful bidder will provide a Certificate of Insurance evidencing the insurance requirements set forth in the Contract.

___ City of Lakewood Business License

___ Labor and Industries Forms

INSTRUCTIONS TO BIDDERS AND GENERAL CONDITIONS

1. Time and Place for Submission of Bids

Sealed bids must be submitted by 5:00 p.m. on Thursday, March 13, 2014, to City of Lakewood, City Clerk's office, located at 6000 Main Street SW, Lakewood, Washington 98499-5027, and will then be opened and reviewed by Public Works staff.

The sealed bid must be received by the City Clerk before the time and date specified in order to be considered. Email or facsimile bids will not be accepted. The bidder accepts all risks of late delivery of mailed bids or of undeliverable bids regardless of fault. Late bids will be returned unopened.

2. Bid Form

Bids shall be made on the Bid Form issued by the City as part of these contract documents, without reservation or amendment. Bids must be typewritten or printed in ink. Upon completion, the Bid Form and other requested documents (see Bidder's Checklist) shall be placed in a sealed envelope. On the outside of the envelope, place the bid name and the time bids are due.

3. Bid Signatures

All bids shall give the total bid price and shall be signed on the Bid Form, in ink by the bidder or their authorized representative, with the address. If the bid is made by an individual, the name, signature, and address must be shown. If the bid is made by a firm or partnership, the name and address of the firm or partnership and the signatures of at least one of the general partners must be shown. If the bid is made by a corporation, the bid shall show the title of the person authorized to sign on behalf of the corporation, his or her title, and the address. The City reserves the right to request documentation showing the authority of the individual signing the bid to execute contracts on behalf of anyone, or any corporation, other than himself/herself. Refusal to provide such information upon request may cause the bid to be rejected as non-responsive.

4. Bid Withdrawal Due to Error

Bids may not be withdrawn due to a claim of error in a bid unless written notice of such claim and supporting evidence for such claim including cost breakdown sheets are delivered to the City within forty-eight (48) hours prior to the opening of bids.

5. Late Submittals and Modification of Bid

Modification of a bid already received will be considered only if the notification is received prior to the time announced for bid opening. All modifications shall be made in writing, executed and submitted in the same form and manner as the

original bid. Any modification of late submittal received after the time of opening will not be accepted.

6. Examination of Bid and Contract Documents

The submission of a bid shall constitute an acknowledgement upon which the City may rely that the bidder has thoroughly examined and is familiar with the bid and contract documents and has reviewed and inspected all applicable federal, State, and local statutes, regulations, ordinance, and resolutions dealing with or related to the equipment and/or services to be provided herein. The failure or neglect of a bidder to examine such documents, statutes, regulations, ordinances, or resolutions shall in no way relieve the bidder from any obligations with respect to the bidder's bid or the contract documents. No claim for additional compensation will be allowed which is based upon a lack of knowledge of any contract documents, statutes, regulations, ordinances, or resolutions. Bidders shall visit delivery and service location(s) as required. Bidders shall become familiar with and verify any environmental factors, which may impact current or future prices for this requirement.

7. Interpretation of Bid and Contract Documents

No oral interpretations will be made to any bidder as to the meaning of the bid or contract documents and no oral communications will be binding upon the City. Questions or comments about these Contract Documents should be directed to the attention of Greg Vigoren, City of Lakewood, (253) 983-7795. Questions received less than two (2) working days prior to the date of bid opening might not be answered. Any interpretation deemed necessary by the City will be in the form of an addendum to the bid documents and when issued will be sent as promptly as is practical to all parties to whom the bid documents have been issued. All such addenda shall become part of the bid.

8. Addenda

Receipt of addendums that have been issued by the City are to be acknowledged on the Bid Signature Page. Failure to acknowledge the addenda will allow the City to assume that the bid considers all documents including any addenda, at the sole discretion of the Public Works Director or his designated representative.

9. Bid Price

The bid price shall include everything necessary for the completion of the contract including, but not limited to, furnishing all materials, equipment, tools, freight charges, facilities and all management, superintendence, labor and service, except as may be provided otherwise in the contract documents. The offer shall remain in effect sixty (60) days after the bid opening. In the event of a discrepancy between a unit price and an extended amount and/or the total price, the unit price will govern and the extended amount and/or total price will be corrected accordingly.

10. Pricing Changes

Note that the Contract limits pricing changes during the course of the contract and extensions.

11. Postponement of Bid Opening

The City reserves the right to postpone the date and time for the opening of bids by announcing such postponement at any time prior to the date and time announced in these documents.

12. Rejection of Bids

The City reserves the right to reject any bid for any reason including, but not limited to, the following: any bid which is incomplete, obscure, irregular, or lacking necessary detail and specificity; any bid which omits a price on any one or more items on the Bid Form and Bid Schedule; any bid in which prices are unbalanced in the opinion of the City; any bid from bidders who (in the sole judgment of the City) lack the qualifications and/or responsibility necessary to perform the work after considering the elements in Section 20.; any bid for which a bidder fails or neglects to complete and submit any qualifications information within the time specified by the City and as may be otherwise required herein; and, any bid submitted by a bidder who is not registered or licensed as may be required by the laws of the State of Washington.

13. Alterations to Documents Prohibited

Any addition, limitation or provision attached to the bid may render it informal or unresponsive and cause its rejection. Alteration by erasure or interlineations must be explained or noted in the bid form over the signature of the bidder. No oral, telegraphic or telephonic bids or modifications will be considered.

14. Disqualification of Bidder

If, in the opinion of the City, there is reason to believe that collusion exists among bidders, none of the bids of the participants in such collusion will be considered. All bidders are required to submit the Affidavit of Non-Collusion with their bids.

15. Taxes

All Washington State sales tax and all other government taxes, assessments and charges shall be included in the various Bid item prices as required under Washington State Department of Revenue Rule 171 and WAC 458-20-171, and its related rules. The Contractor shall make payment directly to the State for all applicable Washington State sales taxes and all other governmental taxes, assessments and charges.

16. Incurred Costs

Any bidder shall prepare and submit a bid at its sole risk. The City of Lakewood will not be liable in any way for any costs incurred by respondents.

17. Public Information

Bids are being considered public information once an award is made. Bidders should be aware that the City is required by law to make records available for public inspection, with certain exceptions (see RCW Chapter 42.17). The Bidder, by submission of materials, acknowledges and agrees that the City will have no obligation or any liability to the Bidder in the event that the City must disclose these materials. Bidders shall clearly mark any proprietary information with the words "Proprietary Information". Bid offer forms and any other Bid Forms cannot be declared proprietary. Marking all or nearly all of the entire Bid as proprietary may result in rejection of the Bid.

18. Negotiation

The City of Lakewood reserves the right to negotiate with the apparent successful Bidder, to ensure that the best possible consideration is afforded to the needs of the City. During review of the apparent successful Bid, the City may request, and the Bidder may accept, modifications to the Bid, as necessary to meet the best interest of the City.

19. Contract Term

The contract awarded to the successful bidder shall terminate one year from the date of Contract execution. One-year extensions may be sought by the City at the time for up to 5 additional years.

20. Evaluation of Bid Proposals

Bid proposals will be evaluated by a Selection Committee. The Selection Committee will consider the completeness of the Contractor's proposal and how well the proposal meets the needs of the City. In evaluating proposals, the City will be using a criteria evaluation process. Evaluations will be based on criteria as outlined below. All proposals will be evaluated using the same criteria and possible points.

The evaluation factors reflect a wide range of considerations. While cost is important, other factors are also significant. Consequently, the City may select other than the lowest bid. The objective is to choose a Contractor capable of providing reliable, quality service within a reasonable budget.

Evaluations will be based on cost, equipment size and suitability, facilities, experience with similar work, additional materials submitted with proposal, local company offices and ability to perform the work within the necessary timelines.

Evaluation Criteria	Weight
Price	25
Equipment and Facilities	25
Customer References	25
Response Time	25

21. Procedures When Only One Bid is Received

In the event only a single responsive bid is received, the City reserves the right to conduct a price and/or cost analysis of such bid. The sole bidder shall provide such information, data and other documentation as deemed necessary by the City for such analysis. The City reserves the right to reject such bid.

22. Bid Documents

Bidders are required to submit with the bid package the following:

- A. Bid Form
- B. Bid Signature Page
- C. Combined Affidavit and Certification Form

23. Conflicts of Interest and Noncompetitive Practices

By submitting a bid, the Contractor agrees as follows:

- A. Conflict of Interest—The Contractor agrees that it has no direct or indirect pecuniary or proprietary interest, that it shall not acquire any interest which conflicts in any manner of degree with the work, services, equipment or materials required to be performed and/or provided under this contract and that it shall not employ any person or agent having any such interests. In the event that the Contractor or its agents, employees or representatives hereafter acquires such a conflict of interest, it shall immediately disclose such interest to the City and take action immediately to eliminate the conflict or to withdraw from this contract, as the City may require.
- B. Contingent Fees and Gratuities
 - 1. The Contractor agrees that no person or selling agency except bona fide employees or designated agents or representatives of the Contractor have been employed or retained to solicit or secure this contract with an agreement or understanding that a commission, percentage, brokerage, or contingent fee would be paid; and

2. The Contractor agrees that no gratuities in the form of entertainment, gifts, or otherwise, were offered or given by the Contractor or any of its agents, employees or representatives, to any official, member or employee of the City or other governmental agency with a view toward securing this contract or securing favorable treatment with respect to the awarding or amending, or the making of any determination with respect to the performance of this contract.

24. Certificate as to Corporate Principal

The Bid Signature Page must be signed by a company official who has the right to submit a bid on behalf of the company according to the authority of the governing body of the company, and that the bid is extended within the scope of the company powers.

25. Bid Dispute

A. Any actual or prospective bidder, including sub-subcontractors and suppliers showing a substantial economic interest in this contract who is aggrieved in connection with the solicitation or award of this contract, may protest to the City in accordance with the procedures set forth herein. Protests based on the specifications or other terms in the contract documents, which are apparent prior to the date established for submittal of bids, shall be submitted not later than ten (10) calendar days prior to said date, or shall be deemed waived. All other protests shall be accepted only from actual bidders and shall be submitted within five (5) calendar days after the aggrieved person knows or should have known of the facts and circumstances upon which the protest is based; provided, however, that in no event shall a protest be considered if all bids are rejected or after the award of this contract.

B. In order to be considered, a protest shall be in writing and shall include: 1) the name and address of the aggrieved person; 2) the contract title under which the protest is submitted; 3) a detailed description of the specific grounds for protest and any supporting documentation; and 4) the specific ruling or relief requested. The written protest shall be addressed to:

City of Lakewood
6000 Main Street SW
Lakewood, WA 98499-5027

Attention: Bid Protest—2014-2019 Street Sweeping Service Contract

C. Upon receipt of a written protest, the City will promptly consider the protest. The City may give notice of the protest and its basis to other persons, including bidders involved in or affected by the protest; such other persons may

be given an opportunity to submit their views and relevant information. If the protest is not resolved by mutual agreement of the aggrieved person and the City, the City will promptly issue a decision in writing, stating the reasons for the action taken and informing the aggrieved person of his or her right to appeal the decision to the City Manager or his or her designee. A copy of the decision shall be mailed (by certified mail, return receipt requested) or other promptly furnished to the aggrieved person and any other interested parties who requested a copy of the decision. The decision will be considered final and conclusive unless appealed within five (5) calendar days after receipt of the decision to the City Manager or his or her designee. If the decision is appealed, the subsequent determination of the City Manager or his or her designee shall issue within five (5) days of the City Manager's receipt of the appeal and shall be final and conclusive.

D. Failure to comply with these protest procedures will render a protest untimely.

26. Equipment Requirements

The Contractor shall comply with the following equipment requirements:

- A. A minimum of three (3) full size sweepers shall be dedicated to the performance of the contract work in the City, and these three sweepers shall be not more than ten (10) years old at any time during the life of this contract. Two (2) sweepers shall be equipped with regenerative air/broom assist sweepers and one (1) sweeper shall be equipped with broom assist, all sweepers mentioned shall have a minimum six (6) yard holding capacity. However, vacuum sweepers may be used for leaf and small debris pickup as needed.
- B. Contractor shall submit a list of sweeping equipment that he/she currently owns (refer to Bid Form). The contractor also must dedicate the equipment listed primarily for the purpose of performing this contract.
- C. Should Contractor intend to add, acquire, purchase, lease or replace any equipment in order to qualify for consideration, Contractor shall state so in the form and show proof of such commitment and timing of the availability of equipment, which must be in Contractor's exclusive control no later than May 9, 2014. Additionally, during the course of the contract, the Contractor shall notify the City of its intention to replace any of the equipment listed and obtain the City's approval prior to any replacement.
- D. The acceptability of Contractor's street sweepers for the City's needs under this contract shall be subject to the approval or disapproval of the City's Director of Public Works or his designee; however, such approval shall not be unreasonably withheld.

- E. Street Sweepers required for performance shall be maintained in good working condition, equipped with proper warning lights, and operated and equipped in accordance with chapter 46.37 RCW as it applies to slow moving and/or maintenance vehicles.
- F. At any time street sweepers are found to be in need of repair as observed by the City, Contractor shall make said repair within 24 hours of notification by the City. In the event additional time is required to repair street sweeper, the Contractor shall notify and obtain approval from the City prior to proceeding with said repair.
- G. Each of Contractor's sweepers, dedicated to the performance of this contract work stated herein, shall be equipped with a functioning Global Positioning System (GPS) mobile unit. The GPS mobile unit shall be capable of tracking the sweepers' position, direction, speed and time when operating within the City limits in any weather. Contractor shall maintain daily electronic files of the said GPS tracking information. Further, the Contractor shall use the GPS electronic files to produce a plotted map (or maps), on a monthly basis, reflecting the Contractor's sweeping activities of the previous month. Said map(s) shall be produced in an electronic format. Hand drawn maps will not be accepted. The plotted map(s) shall be submitted with the Contractor's monthly sweeping list described herein. Each map shall include a title and/or legend that describe the work shown on the map (e.g., High Organic Debris Areas, Call-Outs, etc). The Contractor shall retain, for the duration of this contract, copies of all electronic data stated herein. The Contractor shall, upon request, provide the City with any electronic files or maps requested. The Contractor shall notify the City immediately via email or facsimile if a GPS unit is not operating. Contractor shall identify equipment number and anticipated length of time unit will be inoperable.
- H. Sweeping vehicles shall be numbered and shall have the CONTRACTOR's name and vehicle number painted in letters of contrasting color at least four inches high on each side and on the back of each vehicle. No advertising shall be permitted other than the name of the CONTRACTOR. All vehicles shall be kept in a clean and sanitary condition, and all sweeping vehicles shall be cleaned at least once a week. Repainting of all vehicles shall be done as needed to maintain an acceptable appearance, or within thirty (30) days after the written notification by the City Manager or his designee.

BID FORM

2014-2019 Street Sweeping Service Contract

Statement of Business

1. Name of Business: _____
2. Business Address: _____
3. Business Classification (check all that apply):
 Individual
 Partnership
 Corporation
4. Washington State Business License Number: _____
5. Name of Owner: _____
6. Does the Contractor maintain insurance in amounts specified by the City contract:
Yes: No:
General Liability insurance of at least \$1,000,000 per occurrence;
\$2,000,000 aggregate, Combined Single Limit (CSL);
Automobile liability of at least \$1,000,000 per accident CSL
If no, describe differences: _____
7. Are there any current claims that are pending against this insurance policy?
Yes: No:
If yes, describe: _____
8. During the past five years, has the contractor been involved in any bond forfeiture, litigation or claims exceeding 10% of the project value? If yes, please attach an explanation.
Yes: No:
9. Has the contractor been in bankruptcy, reorganization or receivership in the last five years?
Yes: No:
10. Has the contractor been disqualified by any public agency from participation in public contracts?
Yes: No:
11. Can the contractor respond to a City request within 24 hours of being notified for work?
Yes: No:
12. Can the contractor respond to a City emergency request within 2 hours of being notified?
Yes: No:

MINIMUM QUALIFICATIONS: Respondents must have been in business at least three years and successfully serviced at least two other public jurisdictions within the past three years. The company must be licensed to do business in Washington State.

1. Identify the year the business originated, and confirm that you have been in business a minimum of three years without interruption.

Year Originated: _____

Have you operated three years without interruption? Yes:___ No:___

2. Identify at least two other public agencies that the company has provided equivalent services to within the past three years. Identify other work performed in the past three years to detail additional experience and qualifications.

1.) Customer Reference: _____

Dollar Value of work on an annualized basis: _____

Customer Phone Number: _____

Date of Work: _____

May we contact the named Customer? Yes:___ No:___

2.) Customer Reference: _____

Dollar Value of work on an annualized basis: _____

Customer Phone Number: _____

Date of Work: _____

May we contact the named Customer? Yes:___ No:___

3.) Customer Reference: _____

Dollar Value of work on an annualized basis: _____

Customer Phone Number: _____

Date of Work: _____

May we contact the named Customer? Yes:___ No:___

4.) Customer Reference: _____

Dollar Value of work on an annualized basis: _____

Customer Phone Number: _____

Date of Work: _____

May we contact the named Customer? Yes: ___ No: ___

3. Equipment Inventory:

Equipment must be 10 years or newer

Vehicle Make/Model	Model Year	Year Purchased	Date Last Serviced	Mileage

BID SCHEDULE

Having carefully examined the instructions, the Contract Provisions, and all related documents, the undersigned proposes to perform all work in strict compliance with the above-named documents, as well as in compliance with any submitted Bid information, for the amount set forth below.

Note: Unit Price (INCLUDING TAX) for all items, all extensions, and total amount of bid must be shown. All entries must be written or entered in ink.

Item No.	Description	Lineal Curb Mileage	Cost per Lineal Curb Mile	Total Cost
1	Lakewood Towne Center Frequency: once per week	110		
2	City Hall Parking Lot Frequency: once per month	Lump Sum	Lump Sum	
3	High Organic Debris Areas (areas H-1 thru H-10) Frequency: October, November, December & January; every other week	1300		
4	Principal Arterials Frequency: every other week	1200		
5	Minor Arterials Frequency: once per month	600		
6	Collectors & Local Access Frequency: April & September and/or Upon Request	600		
7	Extra Sweeping – Emergency Callout	100		

TOTAL BID: \$ _____

NOTE: Total Bid amount is not a guarantee of services, but an estimated annual amount that may or may not be fulfilled.

BID SIGNATURE PAGE

DATE: _____

The undersigned bidder hereby proposes and agrees to deliver the equipment and/or services pursuant to the 2014-2019 Street Sweeping Service Contract and all other terms of this Contract within sixty (60) days of full execution of such Agreement.

No bidder may withdraw his bid for a period of sixty (60) days after the day of bid opening.

The undersigned individual represents and warrants that he or she is duly authorized to execute the bid on behalf of the specified partnerships, joint venture or corporation.

Corporation/Partnership/Individual

Company

By: _____
(Signature)

Its: _____
(Title)

(Address)

(Telephone)

Pursuant to an in compliance with your advertisement for bids for supply and delivery of *2014-2019 Street Sweeping Service Contract*, and other documents relating thereto, the undersigned has carefully examined all the bid and contract documents as well as the premises and conditions affecting the delivery, supply, and maintenance of 2014-2019 Street Sweeping Service Contract, and hereby proposes to furnish all labor, materials, and supplies in strict accordance with the control documents, for the above referenced amount, **inclusive of Washington state sales tax.**

The Bidder shall complete this entire Bid Form or this bid may be considered non-responsive. The City may correct obvious mathematical errors.

The City of Lakewood reserves the right to reject any and all bids, waive any informalities or minor irregularities in the bidding, and determine which bid or bidder best meets the criteria set forth in the bid documents.

Receipt of the following Addendums is hereby acknowledged:

Addendum No. _____ Date Issued: _____

Addendum No. _____ Date Issued: _____

Addendum No. _____ Date Issued: _____

Corporation/Partnership/Individual

Firm Name

By: _____

Bidder's State License No. _____

Bidder's State Tax No. _____

By: _____

Signature/Title

COMBINED AFFIDAVIT AND CERTIFICATION FORM

Non-Collusion, Anti-Trust, Prevailing Wage (Non-Federal Aid), Debarment and
Certification of Lawful Employment

NON-COLLUSION AFFIDAVIT

Being first duly sworn, deposes and says, that he/she is the identical person who submitted the foregoing proposal or bid, and that such bid is genuine and not sham or collusive or made in the interest or on behalf of any person not therein named, and further, that the deponent has not directly induced or solicited any other Bidder on the foregoing work equipment to put in a sham bid, or any other person or corporation to refrain from bidding, and that deponent has not in any manner sought by collusion to secure to himself/herself or to any other person any advantage over other Bidder or Bidders; and

PREVAILING WAGE AFFIDAVIT FORM

I, the undersigned, having duly sworn, deposed, say and certify that in connection with the performance of the work of this contract, will pay each classification of laborer, work persons, or mechanic employed in the performance of such work, not less than the prevailing rate of wage or not less than the minimum rate of wage as specified in the principal contract; that I have read the above and foregoing statement and certificate, know the contents thereof and the substance as set forth therein, is true to my knowledge and belief; and

CERTIFICATION OF LAWFUL EMPLOYMENT

The Contractor hereby certifies that it has complied with all provisions of the Immigration and Nationality Act, now or as herein after amended, 8 USC Section 1101 et. seq., and that all employees, including subcontractor employees, are lawfully permitted to perform work in the United States as provided in this agreement with the City of Lakewood.

FOR: Non-Collusion Affidavit, Assignment of Anti-Trust Claims to Purchases, Minimum Wage Affidavit, Debarment Affidavit and Certification of Lawful Employment.

Surface Water Infrastructure Cleaning and Inspection Services

Name of Bidder’s Firm

Signature of Authorized
Representative of Bidder

Subscribed and sworn to before me
this _____ day of _____, 2014.

(Printed/Typed name of notary)

Notary Public in and for the State of Washington
My commission Expires:_____

2014-2019 STREET SWEEPING SERVICE CONTRACT

THIS AGREEMENT is entered into between the CITY OF LAKEWOOD, a Washington municipal corporation (the "CITY") and _____, a _____ Corporation (the "CONTRACTOR").

WITNESSETH:

That in consideration of the terms and conditions contained herein and attached and made a part of this agreement, the parties covenant and agree as follows:

I. TERM AND PAYMENT.

- 1.1 The contract for service shall be in effect for a term of twelve (12) months and shall commence on _____, 2014, and shall end on _____, 2015. However, in the event the CONTRACTOR has fully performed all the terms, covenants and conditions of the contract to the CITY's satisfaction, and because the contract is not a PUBLIC WORKS CONTRACT, and is a SERVICE CONTRACT, the CITY may, at its sole option, extend the terms of this contract for up to five additional one (1) year service contract extensions. The CITY's option to extend this contract shall be delivered by written notice to the CONTRACTOR not less than sixty (60) days prior the expiration of each contract term.
- 1.2 The CITY reserves the right to cancel the contract on sixty (60) days written notice to CONTRACTOR.
- 1.3 CONTRACTOR shall be paid monthly for complete sweeping of the streets listed on Exhibit B according to the schedule stated in that Exhibit and in compliance with all terms and conditions of this agreement, excluding any extra sweeping as specified on the Bid Schedule Item 7, inclusive of all applicable sales tax, for each month of services rendered.
- 1.4 If the CITY increases the total linear curb footage beyond that originally set forth in this agreement, the CITY shall pay CONTRACTOR for the additional footage as follows:
 - (a) Establish the street sweeping frequency schedule for the added street(s);
 - (b) Determine the total additional footage per sweeping schedule for the added street(s);
 - (c) Determine the CONTRACTOR's contract price per foot for each affected street schedule from the costs, linear curb footage and schedules established in this agreement.
 - (d) Multiply the total additional footage per sweeping schedule by the contract price per foot for that schedule.

If the total additional linear curb footage added during the first three years of this agreement exceeds twenty-five percent (25%) of the total linear curb footage originally

contracted for in this agreement, either party may re-open negotiations for the specific, limited purpose of adjusting the price for these additional services.

- 1.5 In the event streets are missed during the sweeping cycle defined in this contract, the CITY may, at its sole option, elect to require the CONTRACTOR to sweep the missed streets as provided for in Section 3.9.4 of this contract, OR may elect to reduce the payment owed to the CONTRACTOR. If the CITY elects to reduce the payment owed to the CONTRACTOR, the reduction shall be calculated as follows:
- (a) Determine the CONTRACTOR's contract price per linear curb foot swept from the costs, linear curb footage and schedules established in this agreement. (See Section 1.4(c))
 - (b) Multiply the contract price per linear curb foot swept by the total number of linear curb feet that the CONTRACTOR failed to sweep in a given month.
 - (c) Reduce the next monthly payment due to the CONTRACTOR by the total reduction calculated in 1.5(b).
- 1.6 Payment for services rendered during each month will be paid as soon as possible under the CITY's standard schedule for processing purchase orders, providing the CONTRACTOR has met the conditions of this agreement and that proper invoices have been received by the CITY by the second business day of each month. The estimated time for payment shall be thirty (30) calendar days from the date of proper receipt of CONTRACTOR's invoices. Payment will be based on the established street mileage herein set forth for the actual amount of service ordered. Normal services performed in excess of those ordered by the City Manager or his/her designee will not be included for payment.
- 1.7 The rates shown in the Bid Schedule will remain in effect for the initial twelve (12) month term of the contract. Should the parties to this Contract agree to extend this Contract for an addition year or years as provided for in section 1.1, the rate of increase in compensation to the CONTRACTOR shall be calculated as follows: compensation for any renewal period may be increased by the maximum of either percentage year-to-year change in the Consumer Price Index for Seattle-Tacoma-Bremerton from June of the previous year to June of the year in which the renewal is agreed **OR** half the percentage year-to-year increase in the Consumer Price Index series data for Seattle-Tacoma-Bremerton specifically for Gasoline, all types, per gallon/3.785 liters (BLS Data Series ID: APUA4237471A) from June of the previous year to June of the year in which the renewal is agreed.
- 1.8 The CONTRACTOR shall submit monthly maps as described in section 26.G of the Instruction for Bidders. All costs for the production of said maps, including, but not limited to, time, material, hardware, software, and transferring electronic files, if requested by the City, shall be considered incidental.

II. DEFINITIONS.

- 2.1 Whenever in the contract, the specifications and other contract documents, the following words and terms of pronouns in place of them are used the meaning will be construed as follows:
- 2.1.1 ALLEY – The entire width between the boundary lines of right of way, publicly maintained.
 - 2.1.2 AUXILIARY LANE – The portion of the street adjoining the traveled way for parking, speed change, turning, storage for turning, weaving, truck climbing or for other purposes supplementary to through traffic movement.
 - 2.1.3 CITY – The City of Lakewood, a Washington municipal corporation, whose mailing address is 6000 Main Street SW, Lakewood, Washington 98499.
 - 2.1.4 CONTRACTOR – The individual, firm, joint venture, co-partnership or corporation, and its heirs, executors, administrators, successors, and assigns, or the lawful agent of any such individual, firm, partnership, covenantor or corporation, or its surety under the contract bond, constituting one of the principles to the contract and undertaking to perform the work herein specified. Where any pronoun is used as referring to the word “CONTRACTOR” it shall mean the Contractor and contract as defined above.
 - 2.1.5 CURB – A vertical or sloping member generally along and defining the edge of street.
 - 2.1.6 EMERGENCY – A condition of imminent danger to the health, safety, or welfare of property or persons located within the City of Lakewood including but not limited to wind or rain storms, vehicle accidents, discharge of materials from vehicles, earthquakes, riots or wars. This will be paid as Extra Sweeping – Emergency Call Out.
 - 2.1.7 INTERSECTION – The area embraced within the prolongation or connection of the lateral curb lines, or if none, then the lateral boundary lines of two streets which join one another at, or approximately at, right angles, or the area within which vehicles traveling upon different streets joining at any other angle may come in conflict. The junction of an alley with a street shall also be known as an intersection.
 - 2.1.8 STREET – Referred to as in this contract shall be defined as the entire surface from curb to curb OR edge of pavement to edge of pavement including island, traffic curbs, intersection areas, auxiliary lanes and those paved areas between curbs that exist where alleys intersect streets.
 - 2.1.9 SWEEPING MATERIAL – The material, debris, or waste that is swept from the street or travel way.

2.1.10 UPON REQUEST SWEEPING – Upon Request sweeping shall mean sweeping requests the CITY forwards to the CONTRACTOR for collector and local access streets in need of sweeping. CONTRACTOR shall commence sweeping of said streets within 7 days of receiving notice from the CITY. Payment for said work shall be in accordance with the Bid Schedule. Upon Request work will not be considered Extra Sweeping – Call-Out (see Section 3.6) or additional work.

2.1.11 WORK – Work shall mean the furnishing of all labor, materials, equipment, and other incidentals necessary or convenient to the successful completion of the service and carrying out all of the duties and obligations imposed by the contract.

III. SCOPE OF SERVICES.

3.1 The CONTRACTOR shall do all work and furnish all tools, materials, and equipment for street sweeping in accordance with and as described in this contract, including all attached exhibits and forms. The CONTRACTOR shall be responsible to obtain and pay for any permits or licenses required by the CITY or any other local, state or federal governmental authority that are necessary to perform the contract.

3.2 CONTRACTOR is and shall be at all times acting as an independent contractor and not as an employee of the CITY. The CONTRACTOR shall secure at its expense, and shall be responsible for all payments of income tax, social security, state disability insurance compensation, unemployment compensation, and all other payroll deductions for the CONTRACTOR, officers, agents, employees and sub-contractors. The CONTRACTOR shall also secure all applicable business licenses, if required, in connection with the contract services, including all required licenses for CONTRACTOR’s officers, agents, employees and sub-contractors.

3.3 CONTRACTOR shall comply with the following employee requirements:

3.3.1 All workers shall be **COMPETENT** and **SKILLED** in the performance of the work to which they may be assigned. Failure or delay in the performance of this contract due to the CONTRACTOR’s inability to obtain workers of the **NUMBER** and **SKILL** required shall constitute a material breach of this contract. **PAYMENT OF PREVAILING WAGES IS REQUIRED FOR THIS SERVICE CONTRACT** pursuant to RCW 39.04.010.

3.3.2 CONTRACTOR shall require that all operators of its street sweeping equipment maintain current, valid appropriate Washington State Driver’s Licenses and any other pertinent requirements thereof, including commercial drivers’ licenses.

3.3.3 The CONTRACTOR shall require all employees to be courteous at all times, to abstain from the use of loud or profane language and to perform their work as quietly as possible. All employees shall be neat in appearance. The CITY reserves its absolute right to determine whether CONTRACTOR is in compliance with this subsection.

- 3.3.4 If the CONTRACTOR's officers are not available, pick-up orders may be given by the City Manager or his/her designee to the CONTRACTOR or his/her designee, who shall have immediate charge of operations and who shall provide the required performance.
- 3.4 The CONTRACTOR assumes the risk of all conditions foreseen or unforeseen and agrees to continue to perform the work described in this contract without additional compensation under its regular weekly schedule as provided to the CITY. Specifically, additional debris on streets caused by excessive rainfall or caused by street sanding during or after snowfall shall not give rise to claim for additional compensation or allow substantial variance on the weekly schedule.
- 3.5 Whenever directed to perform Extra Sweeping – Emergency Call-Out work, CONTRACTOR shall respond and commence work within two hours of receiving that direction. Minimum compensation time for that work shall be two (2) hours at the Extra Sweeping – Emergency Call-Out hourly rate established in CONTRACTOR's proposal. Examples of Extra Sweeping – Emergency Call-Out work include traffic accident cleanup, spill debris cleanup, and the like.
- 3.6 In any emergency, the CITY reserves the right to hire any street sweeping service provider to perform any amount of work for any length of time at such rates as the CITY determines to be in the CITY's best interests during the time of that emergency. However, the CITY will use its best efforts to utilize CONTRACTOR for these emergency services whenever practical.
- 3.7 The CONTRACTOR shall comply with the following route restrictions:
- 3.7.1 LAKEWOOD TOWNE CENTER – Lakewood Towne Center area streets (refer to schedule) shall be swept between the hours of 10 PM and 7 AM.
- 3.7.2 CITY HALL PARKING LOT - City Hall parking lot (refer to schedule) shall be swept between the hours of 7 PM and 10 PM.
- 3.7.3 HIGH ORGANIC DEBRIS AREAS, LOCAL ACCESS, COLLECTOR, & MINOR ARTERIALS – No sweeping activities shall take place between 10 PM and 7 AM.
- 3.7.4 PRINCIPAL ARTERIALS – No restriction applicable.
- 3.8 Streets shall be swept clean and no piles of debris shall be left anywhere within any street or right-of-way.
- 3.8.1 Intersections shall be swept clean and CONTRACTOR shall hand sweep areas skipped by the sweeping machines.
- 3.8.2 Water shall be used as required by the CITY to control dust.

- 3.8.3 The CONTRACTOR shall be responsible for the cleaning of all debris spilled or tracked on any street, alley or public place by any of its equipment. If the CONTRACTOR fails to clean the same within 24 hours of being given notice by the City Manager or his designee, the City Manager or his designee may cause such streets to be cleaned and charge the costs to the CONTRACTOR. The CITY is authorized to deduct such cost from any payments due to the CONTRACTOR.
- 3.8.4 In the event streets are missed during the sweeping cycle defined in this contract, the CITY may, at its sole option, elect to reduce the next payment owed to the CONTRACTOR as provided for in Section 1.5 of this contract, OR may elect to require the CONTRACTOR to sweep said streets at no extra charge to the CITY. The City Manager or his/her designee shall contact the CONTRACTOR and provide him with a list of missed streets. The CITY shall inform the CONTRACTOR whether it has elected to reduce payment as provided for in Section 1.5 of this contract, or to require the CONTRACTOR to sweep the missed streets. If the CITY elects to require the CONTRACTOR to sweep the missed streets, the CONTRACTOR shall sweep missed streets within 48 hours of being notified, or the City's next payment due shall be reduced as calculated in Section 1.5 of this contract.
- 3.9 During the term or terms of this contract, the CITY shall have the right to make additions to, deductions from, or other changes in the nature of the work. CONTRACTOR shall not make any changes in the nature of the work without the prior written approval of the CITY establishing the nature of the change and compensation therefore.

IV. SPECIAL PROVISIONS.

- 4.1 The CONTRACTOR acknowledges that it has made its own examination, investigation, and research regarding the proper method of doing the work, all conditions affecting the work to be done, the labor, equipment and materials needed and the quantity of the work to be performed. The CONTRACTOR is satisfied with its own investigation and research regarding all of these conditions and the Contractor's decision to enter into the proposed contract is based upon such investigation and research. The CONTRACTOR further assumes full responsibility for any estimates, statements or interpretations made by an officer or agent of the CITY whether or not all or part of any of those estimates, statements or interpretations may prove to be in any respect erroneous.
- 4.2 The CONTRACTOR shall not use a firm name containing the words "Lakewood," "City" or any words implying municipal ownership.
- 4.3 It will be the CONTRACTOR's responsibility to obtain and pay for any water used in the sweeping operation. Contractor shall obtain an up-to-date Hydrant permit from the Lakewood Water District and a copy of this permit shall be carried on sweepers at all times while working within the city limits of Lakewood. Care must be taken in order to protect the water system from damage or contamination.
- 4.4 Responsible management or supervisory persons shall be accessible at or through the office during regular business hours to assure the required contractual performance.

CONTRACTOR shall maintain a telephone message system to receive messages when the office is closed.

- 4.5 The parties agree that they will establish acceptable procedures for communication of necessary information. Each party agrees to designate a key employee who will be the responsible contact person for that party with respect to implementation of the contract and communication of information necessary for the performance of the contract. Each party agrees to follow the procedures established between the parties for regular, effective communication of information between the parties.
- 4.6 CONTRACTOR agrees and covenants to keep at all times accurate and complete records and accounts in writing, including, but not limited to, route books indicating which streets were swept, as dictated by acceptable accounting practices in order to coordinate information with the GPS system. The CONTRACTOR shall allow the CITY, or its duly authorized representative or agent, reasonable and adequate access to all records, data, copies or duplicates without charge. The CONTRACTOR shall deliver to the CITY a written report and map once per month prior to the 7th of the month (for the previous months' work). The City will not process a purchase order for payment if contractor does not timely and accurately provide these reports and maps. In the event no such written report or map is received by the CITY, the CITY's record shall control in any dispute between CONTRACTOR and the CITY and the CONTRACTOR waives and releases its right to prove or allege any facts or other data differing from the CITY's record.
- 4.7 Within seven (7) days of the effective date of this agreement, the CONTRACTOR shall submit for the City's approval, a daily sweeping schedule, together with a planned route outlined on maps furnished by the CITY. CONTRACTOR shall designate which holidays it will observe and indicate all schedule modifications if the holiday falls on a regular sweeping day. Should the CONTRACTOR need to modify the schedule as submitted, the CONTRACTOR shall give not less than seven (7) calendar days written notice to the Director of Public Works or his/her designee of any changes.
- 4.8 The CONTRACTOR shall protect all public and private utilities from damages by his/her operation. If these utilities are damaged by reason of the CONTRACTOR's operations, CONTRACTOR shall, at its own expense, promptly repair or replace same to the original and/or better conditions. In the event CONTRACTOR fails to promptly make the repairs, the Director of Public Works or his designee shall make the repair or replacement, and the cost of doing so shall be billed to CONTRACTOR or alternately at the CITY's option, the CITY may deduct the cost of repairs from any payments due the CONTRACTOR. The CONTRACTOR shall be responsible for all consequences and shall defend, indemnify and hold the CITY harmless for any losses caused by the damaging or interruption of such utility service or services.
- 4.9 The CONTRACTOR shall lift their sweeping brushes, etc. when traveling over traffic counter hoses or re-schedule the streets with traffic counter hoses. The CITY will provide a list of traffic counter hose locations to the CONTRACTOR one week prior to the traffic hoses being set. The CITY may reduce payment to the CONTRACTOR equal to the traffic counter hose and/or traffic counter damage for failure to take due care in these locations.

- 4.10 CONTRACTOR recognizes that the sweeping material collected by its street sweepers either is or contains dangerous or hazardous wastes. CONTRACTOR agrees to collect, handle, transport and dispose of the debris or material specifically in accordance with all applicable standards, rules and regulations now in effect or hereafter amended or enacted by the Washington Department of Ecology and the United States Environmental Protection Agency. CONTRACTOR further assumes full responsibility and holds the CITY harmless for complete compliance with all other applicable local, state or federal laws, rules or regulations that apply to the services provided in this contract as they affect the collection, handling, transportation or disposal of hazardous or dangerous wastes collected by its street sweepers.
- 4.11 CONTRACTOR shall maintain accurate records of the sites utilized for disposal of the street sweeping debris. At a minimum these records shall show dates and times of transportation and disposal, amount of debris or material disposed, vehicle number and driver name, and the name and location of the disposal site used. This information shall be provided in the CONTRACTOR's monthly report.
- 4.12 Extra care shall be taken in the loading and transportation of street sweeping spoils and other waste so that none of the material to be collected is left either on private property or on the streets or alleys. Any waste left on private property or on streets or alleys by the CONTRACTOR shall immediately be removed upon notice from the Director of Public Works or his designee at no extra cost to the CITY.
- 4.13 It shall be the CONTRACTOR's responsibility to dispose of all street sweeping waste in the following manner:
- 4.13.1 The CONTRACTOR shall deliver, at its cost, street sweeping waste to a legally zoned and operated disposal site as shall be approved by and meets with the disposal requirements of the Washington State Department of Ecology and any other Federal, State or Local Agency or Department with Jurisdiction; provided that the CONTRACTOR shall not use any dump or solid waste disposal site that the CITY would be prohibited from using were the CITY to collect and dispose of street sweeping spoils or waste on its own. The CONTRACTOR shall at all times advise the CITY of the disposal site or disposal sites being used by the CONTRACTOR. **CONTRACTOR SHALL NOT TEMPORARILY STORE ANY STREET SWEEPING SPOILS OR WASTE AT ANY SITE OTHER THAN A DISPOSAL SITE THAT HAS BEEN APPROVED BY THE WASHINGTON STATE DEPARTMENT OF ECOLOGY FOR THAT SPECIFIC PURPOSE.**

V. INDEMNIFICATION AND INSURANCE.

- 5.1 The CONTRACTOR shall defend, indemnify and hold the CITY, its officers, officials, employees, agents and volunteers harmless from any and all claims, injuries, damages, losses or suits, including all legal costs and attorney fees, arising out of or in connection with the performance of this Agreement, except for injuries and damages caused by the sole negligence of the CITY.

The CITY'S inspection or acceptance of any of the CONTRACTOR's work when completed shall not be grounds to avoid any of these covenants of indemnification.

Should a court of competent jurisdiction determine that this Agreement is subject to RCW 4.24.115, then, in the event of liability for damages arising out of bodily injury to persons or damages to property caused by or resulting from the concurrent negligence of the CONTRACTOR and the CITY, its officers, officials, employees, agents and volunteers, the CONTRACTOR's liability hereunder shall be only to the extent of the CONTRACTOR's negligence.

IT IS FURTHER SPECIFICALLY AND EXPRESSLY UNDERSTOOD THAT THE INDEMNIFICATION PROVIDED HEREIN CONSTITUTES THE CONTRACTOR'S WAIVER OF IMMUNITY UNDER INDUSTRIAL INSURANCE, TITLE 51 RCW, SOLELY FOR THE PURPOSES OF THIS INDEMNIFICATION. THE PARTIES FURTHER ACKNOWLEDGE THAT THEY HAVE MUTUALLY NEGOTIATED THIS WAIVER.

The provisions of this section shall survive the expiration or termination of this Agreement.

- 5.2 The CONTRACTOR shall procure and maintain for the duration of this agreement insurance of the types and in the amounts described below against claims for injuries to persons or damage to property which may arise from or in connection with the performance of the work by the CONTRACTOR, its agents, representatives, employees, subconsultants or subcontractors.

Before beginning work on the project described in this agreement, the CONTRACTOR shall provide a Certificate of Insurance evidencing:

- a. Automobile Liability insurance with limits no less than \$2,000,000 combined single limit per accident for bodily injury and property damage; and
- b. Commercial General Liability insurance written on an occurrence basis with limits no less than \$1,000,000 combined single limit per occurrence and general aggregate for personal injury, bodily injury and property damage. Coverage shall include but not be limited to: blanket contractual; products/completed operations/broad form property damage; explosion, collapse and underground (XCU); and employer's liability.
- c. Excess Liability insurance with limits not less than \$1,000,000 per occurrence and aggregate.

Any payment schedule deductible or self insured retention shall be the sole responsibility of the CONTRACTOR.

The CITY, its officers, officials, employees, agents and volunteers shall be named as an additional insured on the insurance policy, as respects work performed by or on behalf of

the CONTRACTOR and a copy of the endorsement naming the City of Lakewood as additional insured shall be attached to the Certificate of Insurance.

The CONTRACTOR's insurance shall contain a clause stating that coverage shall apply separately to each insured against whom claim is made or suit is brought, except with respects to the limits of the insurer's liability.

The CONTRACTOR's insurance shall be primary insurance as respects the CITY, and the CITY shall be given thirty (30) calendar days prior written notice by certified mail, return receipt requested, of any cancellation, suspension or material change in coverage.

VI. MISCELLANEOUS.

6.1 CONTRACTOR shall not discriminate against any employee or applicant for employment because of race, color, creed, religion, ancestry, national origin, age, sex, marital status, parental status, sexual orientation, political ideology, the presence of any sensory, mental or physical handicap or the use of a trained guide or service dog by a disabled person, unless based upon bona fide occupational qualification. CONTRACTOR shall take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, creed, religion, ancestry, national origin, age, sex, marital status, parental status, sexual orientation, political ideology, the presence of any sensory, mental or physical handicap or the use of a trained guide or service dog by a disabled person. Such action shall include, but not be limited to the following: employment, upgrading, demotion, or transfer, recruitment, or recruitment advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship.

CONTRACTOR agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of this non-discrimination clause.

Failure to comply with any of the terms of this section shall constitute a breach of this Agreement.

6.2 CONTRACTOR and any subcontractors shall comply with E-Verify as set forth in Lakewood Municipal Code Chapter 1.42. E-Verify is an Internet-based system operated by United States Citizenship and Immigration Services in partnership with the Social Security Administration. E-Verify is free to employers and is available in all 50 states. E-Verify provides an automated link to federal databases to help employers determine employment eligibility of new hires and the validity of their Social Security numbers. CONTRACTOR shall enroll in, participate in and document use of E-Verify as a condition of the award of this contract. CONTRACTOR shall continue participation in E-Verify throughout the course of the CONTRACTOR'S contractual relationship with the City. If CONTRACTOR uses or employs any subcontractor in the performance of work under this contract, or any subsequent renewals, modifications or extension of this contract, the subcontractor shall register in and participate in E-Verify and certify such participation to CONTRACTOR. CONTRACTOR shall show proof of compliance with

this section, and/or proof of subcontractor compliance with this section, within three (3) working days of the date of the City's request for such proof.

- 6.3 CONTRACTOR agrees that this project constitutes "Public Work" for the purpose of complying with the prevailing wage requirements found in RCW 39.12.020, but in all other respects is a SERVICE CONTRACT. CONTRACTOR agrees that he/she will be required to pay prevailing wage and provide an affidavit of wages paid.
- 6.4 Without waiving any of the CITY's rights against CONTRACTOR for breach of any of the provisions of this contract, CONTRACTOR's failure to perform any of the duties outlined in Sections 4.6, 4.7 or 6.3 shall constitute a material breach of the contract, subject to immediate termination by the CITY, as well as any other remedies provided by this contract or by law.
- 6.5 In addition to any other remedy provided herein, the CITY reserves the right to pursue any remedy to compel or force CONTRACTOR and/or its successors and assigns to comply with the contract terms, and the pursuit of any right or remedy by the CITY shall not prevent the CITY from thereafter declaring a forfeiture or revocation for breach of the conditions herein.
- 6.6 In the event of any dispute or conflict between the parties while this Contract is in effect, the CONTRACTOR agrees that, notwithstanding such dispute or conflict, the CONTRACTOR shall continue to make a good faith effort to cooperate and continue work toward successful completion of the scope of duties stated herein until the conclusion or cancellation of the contract.
- 6.7 The written provisions and terms of this contract, its exhibits and attachments, shall supersede all prior verbal statements of any officer or other representative of the CITY, and such statements shall not be effective or be construed as entering into or forming a part of, or altering in any manner whatsoever, this contract or the contract documents.
- 6.8 No waiver of any of the provisions of this contract shall be binding unless in writing and signed by a duly authorized representative of the CITY.
- 6.9 If any section, sentence, clause or phrase of this contract should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this contract. In the event that any of the provisions of this contract are held to be invalid by a court of competent jurisdiction, the CITY reserves the right to reconsider the award of this contract and may amend, repeal, add, replace or modify any other provision of this contract, or may terminate this contract.
- 6.10 Any disputes concerning the performance of the work by the CONTRACTOR (or any subcontractor or any of their officers, partners, employees, agents, heirs, successors and assigns) that cannot be disposed of by agreement shall be referred to the CITY for determination. If the CITY's decision is unsatisfactory to the complaining party and he or she wishes to adjudicate the dispute, he or she must file a demand for judicial resolution with the Pierce County Superior Court within 30 calendar days of the date of the CITY's

determination. If the complaining party fails to file such a demand, he or she shall be deemed to have agreed with the CITY's determination and to have waived his or her rights to make such claim. Once the CITY has made a determination regarding a dispute as provided for in this Section, such dispute or claim shall only be determined under the Rules of Practice and Procedure before the Pierce County Superior Court. The parties to this Contract shall not attempt to bring any dispute to or before any arbitration or mediation forum unless expressly agreed to in writing by all parties to the dispute.

- 6.11 All communications regarding this contract shall be sent to the parties at the addresses below. Any written notice shall become effective as of the date of mailing by registered or certified mail and shall be deemed sufficiently given if sent to the addressee at the address stated in this agreement or such other address as may be hereafter specified in writing.

Any written notices required by the terms of this Agreement shall be served on or mailed to the following addresses:

<u>City of Lakewood</u> Lakewood City Hall 6000 Main Street SW Lakewood, WA 98499-5013 Phone (253) 983-7795 FAX (253) 512-2268 Attn: Don E. Wickstrom, P.E.	<u>Contractor</u> _____ _____ _____ _____ _____
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- 6.12 All notices or communications permitted or required to be given under this Agreement shall be in writing and shall be deemed to have been duly given if delivered in person or deposited in the United States mail, postage prepaid, for mailing by certified mail, return receipt requested, and addressed to the parties as set forth above. Any party may change his, her or its address by giving notice in writing, stating his, her or its new address, to any other party, all pursuant to the procedure set forth in this section of the Agreement.

This Agreement shall be administered by the City Manager of the City of Lakewood, or the designee thereof, and by _____ on behalf of the Contractor.

- 6.13 Neither party to this Agreement shall assign any right or obligation hereunder in whole or in part, without the prior written consent of the other party hereto. No assignment or transfer of any interest under this Agreement shall be deemed to release the assignor from any liability or obligation under this Agreement, or to cause any such liability or obligation to be reduced to a secondary liability or obligation.
- 6.14 This contract and the rights of the parties hereto shall be governed by and interpreted in accordance with the laws of the State of Washington and venue for any action hereunder shall be Pierce County, Washington.
- 6.15 This contract contains the entire understanding of the parties hereto in respect to the performance of services contemplated hereby and supersedes all prior agreements and understandings between the parties with respect to such subject matter.

THE PARTIES agree to all terms and conditions of this contract to be executed effective the day and year first set forth above.

CITY OF LAKEWOOD

CONTRACTOR

John J. Caulfield, City Manager
City of Lakewood
Dated: _____

Dated: _____

Attest:

Alice M. Bush, MMC
City Clerk

Approved as to form:

Heidi Ann Wachter, City Attorney
Dated: _____

CITY OF LAKEWOOD

E-VERIFY REQUIREMENTS FOR CONTRACTORS

By Ordinance, the City of Lakewood requires that all contractors who enter into agreements to provide services or products to the City use the Department of Homeland Security's E-Verify system when hiring new employees for the term of the contract.

E-Verify is an electronic system designed to verify the documentation of job applicants. It is run by the Department of Homeland Security.

Who is affected?

- All contractors doing business for the City of Lakewood. There is no minimum dollar value for contracts affected.
- All subcontractors employed by the general contractor on these contracts.

Are there exceptions?

- Contracts for "Commercial-Off-The-Shelf" items are exempted from this requirement.
- Individuals, Companies, or other organizations who do not have employees.

How long must the contractor comply with the E-Verify system?

- For at least the term of the contract.

Are there other stipulations?

- E-Verify must be used ONLY for NEW HIRES during the term of the contract. It is NOT to be used for EXISTING EMPLOYEES.
- E-Verify must be used to verify the documentation of ANY new employee during the term of the contract, not just those directly or indirectly working on deliverables related to the City of Lakewood contract.

How will the City of Lakewood check for compliance?

- All contractors will retain a copy of the E-Verify Memorandum of Understanding that they execute with the Department of Homeland Security AND
- Sign and submit to the City an Affidavit of Compliance with their signed contract.
- All General Contractors will be required to have their subcontractors sign an Affidavit of Compliance and retain that Affidavit for 4 years after end of the contract.
- The City of Lakewood has the right to audit the Contractor's compliance with the E-Verify Ordinance.

Further information on E-Verify can be found at the following website:

<http://www.uscis.gov/e-verify>

If you have questions about the City's E-Verify Ordinance, please contact the City of Lakewood's legal department prior to contracting with the City.

CITY OF LAKEWOOD

**AFFIDAVIT OF COMPLIANCE WITH LAKEWOOD MUNICIPAL CODE 1.42
“E-VERIFY“**

As the person duly authorized to enter into such commitment for

(Company or Organization Name)

I hereby certify that the Company or Organization named herein will

(check one box below)

- Be in compliance with all of the requirements of City of Lakewood Municipal Code Chapter 1.42 for the duration of the contract entered into between the City of Lakewood and the Company or Organization.

OR

- Hire no employees for the term of the contract between the City and the Company or Organization.

NAME

TITLE

DATE

2014 – 2019 STREET SWEEPING SERVICE CONTRACT

**EXHIBIT A
STATE PREVAILING WAGE RATES**

2014 – 2019 STREET SWEEPING SERVICE CONTRACT

**EXHIBIT B
STREET SWEEPING TABLES**

REQUEST FOR COUNCIL ACTION

DATE ACTION IS REQUESTED: April 7, 2014	TITLE: Local Agency Agreement with Washington State Department of Transportation (WSDOT) for a grant to complete design and right-of-way acquisition for “112 th / 111 th – Bridgeport to Kendrick.”	TYPE OF ACTION: — ORDINANCE — RESOLUTION <u>X</u> MOTION 2014-20 — OTHER
REVIEW: April 7, 2014	ATTACHMENTS: Agreement & Project Map	

SUBMITTED BY: Don E. Wickstrom, Public Works Director

RECOMMENDATION: It is recommended that the City Council authorize the City Manager to enter into a Local Agency Agreement with Washington State Department of Transportation (WSDOT) for a grant to complete design and right-of-way acquisition for “112th / 111th – Bridgeport to Kendrick.”

DISCUSSION: The City of Lakewood was awarded a Federal Transportation Alternatives Program (TAP) grant for the design and right-of-way acquisition for roadway improvements along 112th/111th Street between Bridgeport Way and Kendrick Street. Improvements will include curb, gutter, sidewalk, bicycle lanes, street lighting, asphalt overlay, and associated storm drainage on both sides of the street. These improvements provide a gap closure between the sidewalks on Bridgeport Way and the completed sidewalks and pedestrian railroad overcrossing on Kendrick Street.

ALTERNATIVE(S): Execution of this Local Agency Agreement is required to receive the grant funding. The only alternative would be to turn back the grant and not move forward with this project.

FISCAL IMPACT: The initial Local Agency Agreement is for the release of grant funds and commitment of the local match for the project design. The “local agency match” will mostly be covered by Sound Transit who has committed a total of \$100,000 toward the project design and right-of-way acquisition. The city match will be funded by Real Estate Excise Tax (REET) funds.

	Design	Right-of-Way	TOTAL
City (REET)	4,000	0	4,000
Sound Transit	80,000	20,000	100,000
Grant	126,000	30,000	156,000
TOTAL	210,000	50,000	260,000

_____ Prepared by	 City Manager Review
_____ Department Director	

Agency City of Lakewood
Address 6000 Main Street SW
Lakewood, WA 98499-5027

CFDA No. 20.205
 (Catalog of Federal Domestic Assistance)
Project No. _____
Agreement No. _____
 For OSC WSDOT Use Only

The Local Agency having complied, or hereby agreeing to comply, with the terms and conditions set forth in (1) Title 23, U.S. Code Highways, (2) the regulations issued pursuant thereto, (3) 2 CFR 225, (4) Office of Management and Budget Circulars A-102, and A-133, (5) the policies and procedures promulgated by the Washington State Department of Transportation, and (6) the federal aid project agreement entered into between the State and Federal Government, relative to the above project, the Washington State Department of Transportation will authorize the Local Agency to proceed on the project by a separate notification. Federal funds which are to be obligated for the project may not exceed the amount shown herein on line r, column 3, without written authority by the State, subject to the approval of the Federal Highway Administration. All project costs not reimbursed by the Federal Government shall be the responsibility of the Local Agency.

Project Description

Name 112th / 111th - Bridgeport to Kendrick Length 1,600 feet
 Termini Bridgeport Way to Kendrick Street

Description of Work

Design and construct curb, gutter, sidewalks, bicycle lanes, street lighting, HMA overlay, and associated storm drainage on both sides.

Type of Work	Estimate of Funding		
	(1) Estimated Total Project Funds	(2) Estimated Agency Funds	(3) Estimated Federal Funds
PE			
60 %			
a. Agency	198,000.00	79,200.00	118,800.00
b. Other	10,000.00	4,000.00	6,000.00
c. Other			
d. State	2,000.00	800.00	1,200.00
e. Total PE Cost Estimate (a+b+c+d)	210,000.00	84,000.00	126,000.00
Right of Way			
%			
f. Agency			
g. Other			
h. Other			
i. State			
j. Total R/W Cost Estimate (f+g+h+i)			
Construction			
k. Contract			
l. Other			
m. Other			
n. Other			
%			
o. Agency			
p. State			
q. Total CN Cost Estimate (k+l+m+n+o+p)			
r. Total Project Cost Estimate (e+j+q)	210,000.00	84,000.00	126,000.00

Agency Official

Washington State Department of Transportation

By _____

By _____

Title _____

Director of Highways and Local Programs

Date Executed _____

Construction Method of Financing (Check Method Selected)

State Ad and Award

- Method A - Advance Payment - Agency Share of total construction cost (based on contract award)
- Method B - Withhold from gas tax the Agency's share of total construction cost (line 4, column 2) in the amount of \$ _____ at \$ _____ per month for _____ months.

Local Force or Local Ad and Award

- Method C - Agency cost incurred with partial reimbursement
The Local Agency further stipulates that pursuant to said Title 23, regulations and policies and procedures, and as a condition to payment of the federal funds obligated, it accepts and will comply with the applicable provisions set forth below. Adopted by official action on _____, Resolution/Ordinance No. _____

Provisions

I. Scope of Work

The Agency shall provide all the work, labor, materials, and services necessary to perform the project which is described and set forth in detail in the "Project Description" and "Type of Work."

When the State acts for and on behalf of the Agency, the State shall be deemed an agent of the Agency and shall perform the services described and indicated in "Type of Work" on the face of this agreement, in accordance with plans and specifications as proposed by the Agency and approved by the State and the Federal Highway Administration.

When the State acts for the Agency but is not subject to the right of control by the Agency, the State shall have the right to perform the work subject to the ordinary procedures of the State and Federal Highway Administration.

II. Delegation of Authority

The State is willing to fulfill the responsibilities to the Federal Government by the administration of this project. The Agency agrees that the State shall have the full authority to carry out this administration. The State shall review, process, and approve documents required for federal aid reimbursement in accordance with federal requirements. If the State advertises and awards the contract, the State will further act for the Agency in all matters concerning the project as requested by the Agency. If the Local Agency advertises and awards the project, the State shall review the work to ensure conformity with the approved plans and specifications.

III. Project Administration

Certain types of work and services shall be provided by the State on this project as requested by the Agency and described in the Type of Work above. In addition, the State will furnish qualified personnel for the supervision and inspection of the work in progress. On Local Agency advertised and awarded projects, the supervision and inspection shall be limited to ensuring all work is in conformance with approved plans, specifications, and federal aid requirements. The salary of such engineer or other supervisor and all other salaries and costs incurred by State forces upon the project will be considered a cost thereof. All costs related to this project incurred by employees of the State in the customary manner on highway payrolls and vouchers shall be charged as costs of the project.

IV. Availability of Records

All project records in support of all costs incurred and actual expenditures kept by the Agency are to be maintained in accordance with local government accounting procedures prescribed by the Washington State Auditor's Office, the U.S. Department of Transportation, and the Washington State Department of Transportation. The records shall be open to inspection by the State and Federal Government at all reasonable times and shall be retained and made available for such inspection for a period of not less than three years from the final payment of any federal aid funds to the Agency. Copies of said records shall be furnished to the State and/or Federal Government upon request.

V. Compliance with Provisions

The Agency shall not incur any federal aid participation costs on any classification of work on this project until authorized in writing by the State for each classification. The classifications of work for projects are:

1. Preliminary engineering.
2. Right of way acquisition.
3. Project construction.

In the event that right of way acquisition, or actual construction of the road, for which preliminary engineering is undertaken is not started by the closing of the tenth fiscal year following the fiscal year in which the agreement is executed, the Agency will repay to the State the sum or sums of federal funds paid to the Agency under the terms of this agreement (see Section IX).

The Agency agrees that all stages of construction necessary to provide the initially planned complete facility within the limits of this project will conform to at least the minimum values set by approved statewide design standards applicable to this class of highways, even though such additional work is financed without federal aid participation.

The Agency agrees that on federal aid highway construction projects, the current federal aid regulations which apply to liquidated damages relative to the basis of federal participation in the project cost shall be applicable in the event the contractor fails to complete the contract within the contract time.

VI. Payment and Partial Reimbursement

The total cost of the project, including all review and engineering costs and other expenses of the State, is to be paid by the Agency and by the Federal Government. Federal funding shall be in accordance with the Federal Transportation Act, as amended, 2 CFR 225 and Office of Management and Budget circulars A-102 and A-133. The State shall not be ultimately responsible for any of the costs of the project. The Agency shall be ultimately responsible for all costs associated with the project which are not reimbursed by the Federal Government. Nothing in this agreement shall be construed as a promise by the State as to the amount or nature of federal participation in this project.

The Agency shall bill the state for federal aid project costs incurred in conformity with applicable federal and state laws. The agency shall minimize the time elapsed between receipt of federal aid funds and subsequent payment of incurred costs. Expenditures by the Local Agency for maintenance, general administration, supervision, and other overhead shall not be eligible for federal participation unless a current indirect cost plan has been prepared in accordance with the regulations outlined in 2 CFR 225 - Cost Principles for State, Local, and Indian Tribal Government, and retained for audit.

The State will pay for State incurred costs on the project. Following payment, the State shall bill the Federal Government for reimbursement of those costs eligible for federal participation to the extent that such costs are attributable and properly allocable to this project. The State shall bill the Agency for that portion of State costs which were not reimbursed by the Federal Government (see Section IX).

1. Project Construction Costs

Project construction financing will be accomplished by one of the three methods as indicated in this agreement.

Method A – The Agency will place with the State, within (20) days after the execution of the construction contract, an advance in the amount of the Agency's share of the total construction cost based on the contract award. The State will notify the Agency of the exact amount to be deposited with the State. The State will pay all costs incurred under the contract upon presentation of progress billings from the contractor. Following such payments, the State will submit a billing to the Federal Government for the federal aid participation share of the cost. When the project is substantially completed and final actual costs of the project can be determined, the State will present the Agency with a final billing showing the amount due the State or the amount due the Agency. This billing will be cleared by either a payment from the Agency to the State or by a refund from the State to the Agency.

Method B – The Agency's share of the total construction cost as shown on the face of this agreement shall be withheld from its monthly fuel tax allotments. The face of this agreement establishes the months in which the withholding shall take place and the exact amount to be withheld each month. The extent of withholding will be confirmed by letter from the State at the time of contract award. Upon receipt of progress billings from the contractor, the State will submit such billings to the Federal Government for payment of its participating portion of such billings.

Method C – The Agency may submit vouchers to the State in the format prescribed by the State, in duplicate, not more than once per month for those costs eligible for Federal participation to the extent that such costs are directly attributable and properly allocable to this project. Expenditures by the Local Agency for maintenance, general administration, supervision, and other overhead shall not be eligible for Federal participation unless claimed under a previously approved indirect cost plan.

The State shall reimburse the Agency for the Federal share of eligible project costs up to the amount shown on the face of this agreement. At the time of audit, the Agency will provide documentation of all costs incurred on the project.

The State shall bill the Agency for all costs incurred by the State relative to the project. The State shall also bill the Agency for the federal funds paid by the State to the Agency for project costs which are subsequently determined to be ineligible for federal participation (see Section IX).

VII. Audit of Federal Consultant Contracts

The Agency, if services of a consultant are required, shall be responsible for audit of the consultant's records to determine eligible federal aid costs on the project. The report of said audit shall be in the Agency's files and made available to the State and the Federal Government.

An audit shall be conducted by the WSDOT Internal Audit Office in accordance with generally accepted governmental auditing standards as issued by the United States General Accounting Office by the Comptroller General of the United States; WSDOT Manual M 27-50, Consultant Authorization, Selection, and Agreement Administration; memoranda of understanding between WSDOT and FHWA; and Office of Management and Budget Circular A-133.

If upon audit it is found that overpayment or participation of federal money in ineligible items of cost has occurred, the Agency shall reimburse the State for the amount of such overpayment or excess participation (see Section IX).

VIII. Single Audit Act

The Agency, as a subrecipient of federal funds, shall adhere to the federal Office of Management and Budget (OMB) Circular A-133 as well as all applicable federal and state statutes and regulations. A subrecipient who expends \$500,000 or more in federal awards from all sources during a given fiscal year shall have a single or program-specific audit performed for that year in accordance with the provisions of OMB Circular A-133. Upon conclusion of the A-133 audit, the Agency shall be responsible for ensuring that a copy of the report is transmitted promptly to the State.

IX. Payment of Billing

The Agency agrees that if payment or arrangement for payment of any of the State's billing relative to the project (e.g., State force work, project cancellation, overpayment, cost ineligible for federal participation, etc.) is not made to the State within 45 days after the Agency has been billed, the State shall effect reimbursement of the total sum due from the regular monthly fuel tax allotments to the Agency from the Motor Vehicle Fund. No additional Federal project funding will be approved until full payment is received unless otherwise directed the Director of Highways and Local Programs.

X. Traffic Control, Signing, Marking, and Roadway Maintenance

The Agency will not permit any changes to be made in the provisions for parking regulations and traffic control on this project without prior approval of the State and Federal Highway Administration. The Agency will not install or permit to be installed any signs, signals, or markings not in conformance with the standards approved by the Federal Highway Administration and MUTCD. The Agency will, at its own expense, maintain the improvement covered by this agreement.

XI. Indemnity

The Agency shall hold the Federal Government and the State harmless from and shall process and defend at its own expense all claims, demands, or suits, whether at law or equity brought against the Agency, State, or Federal Government, arising from the Agency's execution,

performance, or failure to perform any of the provisions of this agreement, or of any other agreement or contract connected with this agreement, or arising by reason of the participation of the State or Federal Government in the project, PROVIDED, nothing herein shall require the Agency to reimburse the State or the Federal Government for damages arising out of bodily injury to persons or damage to property caused by or resulting from the sole negligence of the Federal Government or the State.

XII. Nondiscrimination Provision

No liability shall attach to the State or Federal Government except as expressly provided herein.

The Agency shall not discriminate on the basis of race, color, national origin, or sex in the award and performance of any USDOT-assisted contract and/or agreement or in the administration of its DBE program or the requirements of 49 CFR Part 26. The Agency shall take all necessary and reasonable steps under 49 CFR Part 26 to ensure nondiscrimination in the award and administration of USDOT-assisted contracts and agreements. The WSDOT's DBE program, as required by 49 CFR Part 26 and as approved by USDOT, is incorporated by reference in this agreement. Implementation of this program is a legal obligation and failure to carry out its terms shall be treated as a violation of this agreement. Upon notification to the Agency of its failure to carry out its approved program, the Department may impose sanctions as provided for under Part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 U.S.C. 3801 et seq.).

The Agency hereby agrees that it will incorporate or cause to be incorporated into any contract for construction work, or modification thereof, as defined in the rules and regulations of the Secretary of Labor in 41 CFR Chapter 60, which is paid for in whole or in part with funds obtained from the Federal Government or borrowed on the credit of the Federal Government pursuant to a grant, contract, loan, insurance, or guarantee or understanding pursuant to any federal program involving such grant, contract, loan, insurance, or guarantee, the required contract provisions for Federal-Aid Contracts (FHWA 1273), located in Chapter 44 of the Local Agency Guidelines.

The Agency further agrees that it will be bound by the above equal opportunity clause with respect to its own employment practices when it participates in federally assisted construction work: Provided, that if the applicant so participating is a State or Local Government, the above equal opportunity clause is not applicable to any agency, instrumentality, or subdivision of such government which does not participate in work on or under the contract.

The Agency also agrees:

- (1) To assist and cooperate actively with the State in obtaining the compliance of contractors and subcontractors with the equal opportunity clause and rules, regulations, and relevant orders of the Secretary of Labor.
- (2) To furnish the State such information as it may require for the supervision of such compliance and that it will otherwise assist the State in the discharge of its primary responsibility for securing compliance.
- (3) To refrain from entering into any contract or contract modification subject to Executive Order 11246 of September 24, 1965, with a contractor debarred from, or who has not demonstrated eligibility for, government contracts and federally assisted construction contracts pursuant to the Executive Order.
- (4) To carry out such sanctions and penalties for violation of the equal opportunity clause as may be imposed upon contractors and subcontractors by the State, Federal Highway Administration, or the Secretary of Labor pursuant to Part II, subpart D of the Executive Order.

In addition, the Agency agrees that if it fails or refuses to comply with these undertakings, the State may take any or all of the following actions:

- (a) Cancel, terminate, or suspend this agreement in whole or in part;
- (b) Refrain from extending any further assistance to the Agency under the program with respect to which the failure or refusal occurred until satisfactory assurance of future compliance has been received from the Agency; and
- (c) Refer the case to the Department of Justice for appropriate legal proceedings.

XIII. Liquidated Damages

The Agency hereby agrees that the liquidated damages provisions of 23 CFR Part 635, Subpart 127, as supplemented, relative to the amount of Federal participation in the project cost, shall be applicable in the event the contractor fails to complete the contract within the contract time. Failure to include liquidated damages provision will not relieve the Agency from reduction of federal participation in accordance with this paragraph.

XIV. Termination for Public Convenience

The Secretary of the Washington State Department of Transportation may terminate the contract in whole, or from time to time in part, whenever:

- (1) The requisite federal funding becomes unavailable through failure of appropriation or otherwise.
- (2) The contractor is prevented from proceeding with the work as a direct result of an Executive Order of the President with respect to the prosecution of war or in the interest of national defense, or an Executive Order of the President or Governor of the State with respect to the preservation of energy resources.
- (3) The contractor is prevented from proceeding with the work by reason of a preliminary, special, or permanent restraining order of a court of competent jurisdiction where the issuance of such order is primarily caused by the acts or omissions of persons or agencies other than the contractor.
- (4) The Secretary determines that such termination is in the best interests of the State.

XV. Venue for Claims and/or Causes of Action

For the convenience of the parties to this contract, it is agreed that any claims and/or causes of action which the Local Agency has against the State of Washington, growing out of this contract or the project with which it is concerned, shall be brought only in the Superior Court for Thurston County.

XVI. Certification Regarding the Restrictions of the Use of Federal Funds for Lobbying

The approving authority certifies, to the best of his or her knowledge and belief, that:

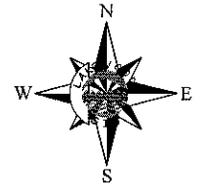
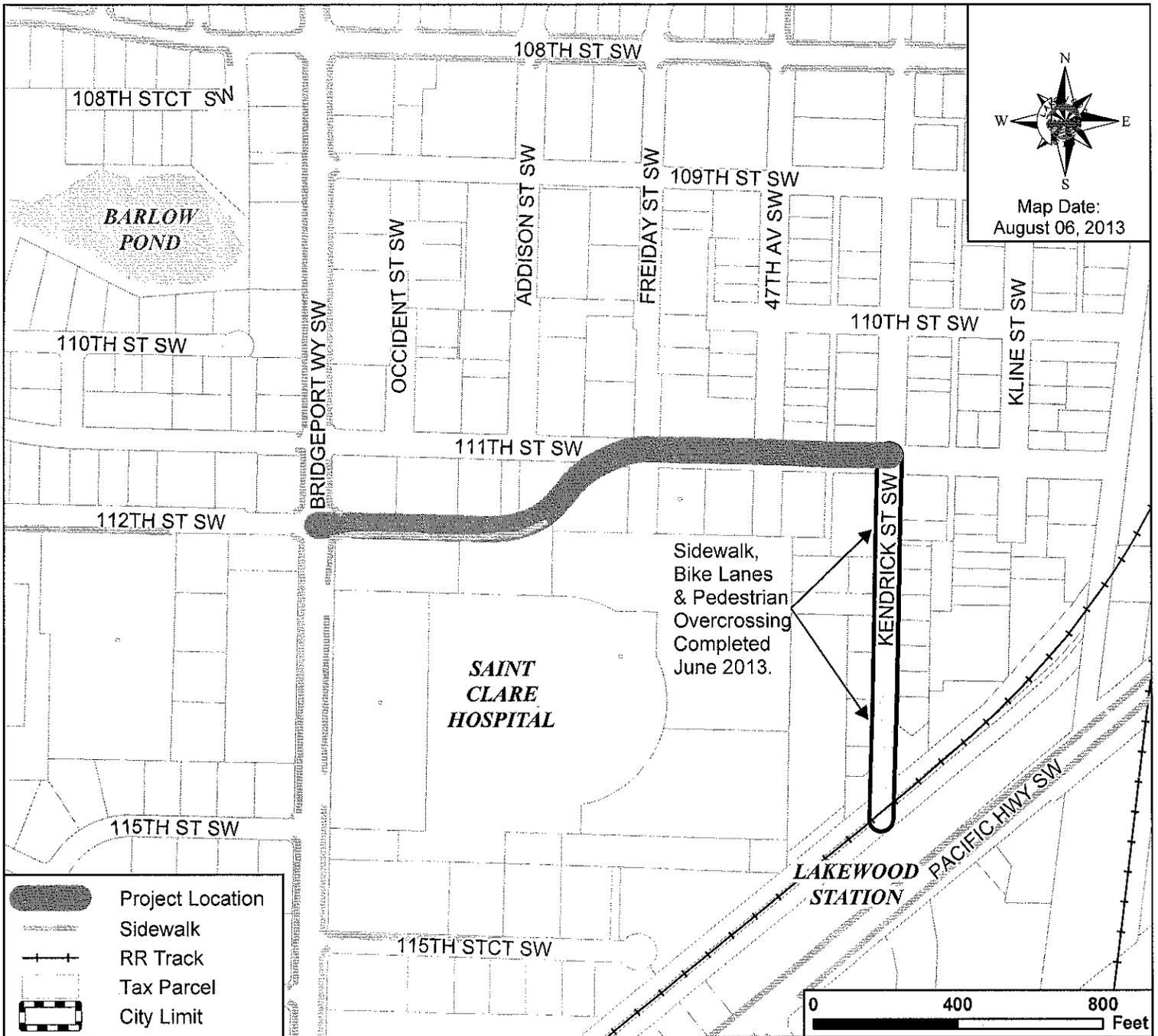
(1) No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any federal agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any federal agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit the Standard Form - LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

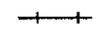
(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, and contracts and subcontracts under grants, subgrants, loans, and cooperative agreements) which exceed \$100,000, and that all such subrecipients shall certify and disclose accordingly.

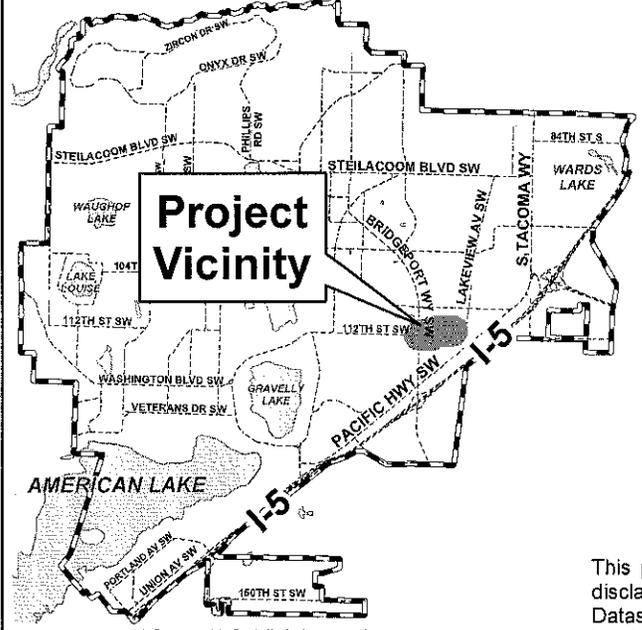
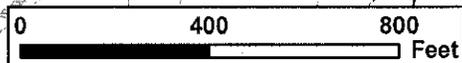
This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification as a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Additional Provisions



Map Date:
August 06, 2013

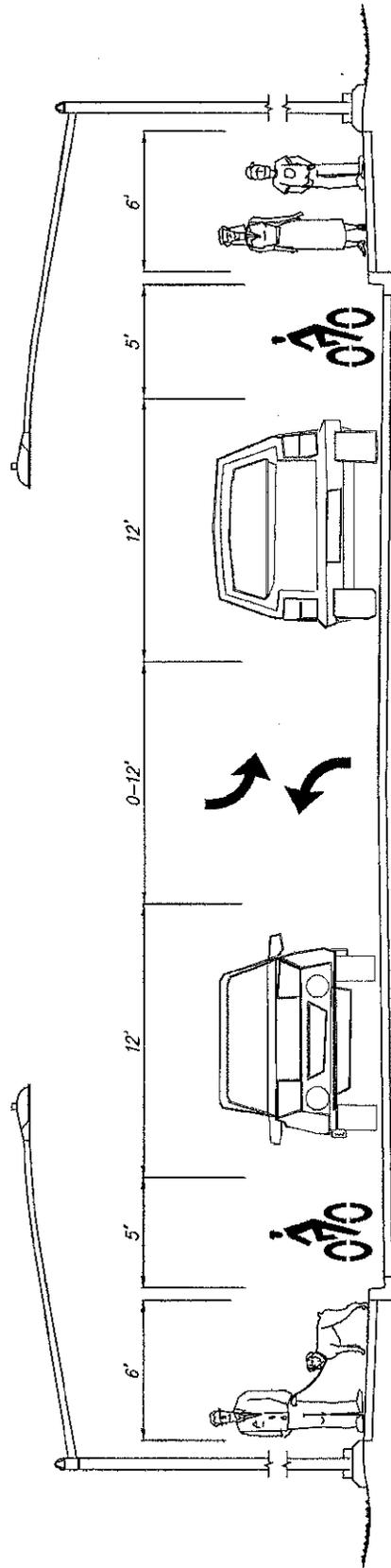
-  Project Location
-  Sidewalk
-  RR Track
-  Tax Parcel
-  City Limit



City of Lakewood Public Works

112th/111th St SW from Bridgeport Way SW to Kendrick St SW

This product was prepared with care by City of Lakewood GIS. City of Lakewood expressly disclaims any liability for any inaccuracies which may yet be present. This is not a survey. Datasets were collected at different accuracy levels by various sources. Data on this map may be shown at scales larger than its original compilation. Call 253-589-2489 for further information.



111TH STREET SW / 112TH STREET SW TYPICAL SECTION
NTS



September 26, 2013

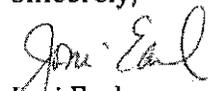
John Caulfield
City Manager
City of Lakewood
6000 Main St. SW
Lakewood, WA 98499

Dear Mr. Caulfield,

I understand that the City of Lakewood has applied for a Transportation Alternatives Program grant through the Puget Sound Regional Council to fund non-motorized improvements on 112th/111th St. between Bridgeport Way and Kendrick St., in the vicinity of the Lakewood Sounder Station. In 2012 Sound Transit completed a high-level Sounder Stations Access and Demand Study, which identified sidewalks on 112th/111th St. as a priority project to improve access to Lakewood Station.

At the City's request Sound Transit will provide \$100,000 in matching funds towards this project, contingent on a successful PSRC grant application. We are happy to partner with you on these improvements to improve access to the Sounder Station for Lakewood residents and commuters.

Sincerely,


Joni Earl
Chief Executive Officer

cc: Don Wickstrom, Public Works Director

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CHIEF EXECUTIVE OFFICER

Joni Earl



To: Mayor and City Councilmembers
From: Don Wickstrom, Public Works Director
Through: John J. Caulfield, City Manager 
Date: April 1, 2014
Subject: Patented and Proprietary Traffic Signal Equipment

Background

Since incorporation the city has been systematically improving its traffic signal system to improve safety and travel throughout the city in recognition that a synchronized traffic signal system can cost effectively move vehicles through a corridor when addition of lane capacity is unfeasible.

The city developed a “Traffic Signal Deployment Plan” identifying system upgrades to include: new traffic signal control and management system; communications plan; and intelligent transportation system (ITS) elements including a video surveillance system.

The new signal control system was selected through an open Request for Proposal (RFP) process in which systems were evaluated against a set of stakeholder-developed system requirements. The system was fully implemented over the past several years with the assistance of several grants.

In addition, the city has developed in-house capability to operate and maintain our signal system. With this ability, engineers and traffic signal technicians have been working closely together to improve operational efficiencies and evaluate equipment and materials that work best for our system.

Most recently, city engineering staff have spent the last several months developing system requirements for a new video management system that will be utilized to view and control the traffic signal video surveillance system through our soon-to-be-constructed Traffic Management Center (TMC). An open Request for Information (RFI) was advertised and

vendors, materials, and software evaluated through interviews and site visits with existing system users. Staff is making recommendations for final selection of a system and associated hardware.

Public Interest Finding

According to state and federal procurement laws, competitive bids must be sought for the award of public works contracts and purchases. Exemptions to the public bidding process can be waived for a municipality if: *purchases are clearly and legitimately limited to a single source of supply* (RCW 39.04.280).

In addition, federal grant requirements also allow for exemptions to open specifications of materials when it found that patented and proprietary equipment is required for the public's best interest.

Staff is requesting city council pass a resolution identifying the patented and proprietary signal equipment needed for the operation and maintenance of the traffic signal system for the following reasons:

- 1) Signal control and management software must be consistent to allow for communications between the controllers for synchronized traffic signal operations.
- 2) Operation and maintenance of signal systems can be more efficient when only one standard has to be learned and implemented.
- 3) Consistent equipment and materials throughout the system provide for interchangeable parts between signals and minimizes the need for keeping separate stockage of inconsistent materials.
- 4) The traveling public can "see" consistency system wide with selection of signal displays and lighting which enhances driver safety.

A draft list of items to be included in this resolution is attached.

Item Name	Item Source*	Reason	Selection	
Traffic Signal Controller	Naztec	Due to patented technology contained in the system, the signalization system is available only from sole source vendor. Meets the City's functional requirements and future signal system needs.	FY2006-2007: Stakeholder group developed list of functional requirements. Request for Qualifications; ranking of top systems; interviews; and on-site review of in-place systems.	
Advanced Traffic Management System (ATMS)	Naztec			
Ethernet Over Copper Communications Equip/System	Actellis			
Video Management System	TBD			
Emergency Vehicle Pre-emption	3M Opticom			
			FY2013-2014: Stakeholder group developed list of functional requirements. RFQ; ranking of top systems; interviews; and on-site review of in-place systems.	
			Countywide adopted standard prior to incorporation.	
Fiber Communications Switch/Equip/System	TBD	To provide consistent and efficient operations and maintenance, the City's entire signal system needs to be operating with the same equipment. Meets the City's functional requirements and future signal system needs. Minimize on-hand stockage of replacement parts. Familiarity of operations and maintenance personnel only required for selected source thereby improving efficiencies.		
Traffic Signal Control Cabinet	Western Systems, Cascade Signal Corporation, McCain			
Power Service Cabinets and Uninterrupted Power Supply	TESCO			
Pan Tilt Zoom (PTZ) Camera System	COHU			
Video Encoders	Axis			
Traffic Signal Vehicle Detection System	KAR-GOR / FLIR			
Accessible Pedestrian Signals	POLARA			
Traffic Signal Vehicle Head, BackPlates & Pedestrian Head	McCain			
Traffic Signal Indications	Dialight or LeoTek			
Pedestrian Signal Indications	xxx			
LED Streetlighting	LeoTek (currently installed)			
Malfunction Monitor Unit (MMU)	RENO			
*item source includes successors recognizing that companies are sold from time to time				



To: Mayor and City Councilmembers

From: David Bugher, Assistant City Manager/Community Development Director

Through: John J. Caulfield, City Manager 

Date: April 7, 2014

Subject: Comprehensive Plan Update

Introduction & Process:

The City Council as a body is requested to provide the City Manager with a list of amendments for this upcoming year. The amendments can be map or text related. The list will be returned to the City Council through the formal adoption of a Resolution of Intent on April 21.

Amendments fall into two types of application processing categories, Process IV and Process V:

- Process IV are site specific map revisions of the Comprehensive Plan Future Land Use Map and/or Land Use and Development Code Zoning Map; citizen-initiated and other specific text amendments to the comprehensive plan, land use and development code, or other ordinances, and other project or non-project actions.
- Process V consists of area-wide amendments and new planning related ordinances.

Each process requires State Environmental Policy Act (SEPA) review, a notice of application, a notice of public hearing, and a staff report. Any proposed amendments would include an impact analysis and a discussion of compliance with the Growth Management Act, the existing comprehensive plan, and the countywide planning policies.

An important aspect to the SEPA review for the comprehensive plan update is to issue a Determination of Non-Significance (DNS) rather than a Supplemental Environmental Impact Statement (SEIS). An SEIS would be required if what is proposed has a significant environmental impact. Examples would be re-designating the Air Corridor high density residential, or removing the mixed use development component from the central business

district zoning classifications. An SEIS is a substantial undertaking and would impact the ability of the staff to proceed with amendments this year. If the Council wants to propose amendments that are site specific map changes, clarifies existing policies or removes policies that have been accomplished, or updates existing conditions, then a DNS would be the appropriate mechanism.

The City Council would consider amendments in October/November following a public hearing initiated by the PAB, in addition to the PAB providing the City Council formal recommendations.

Other Land Use Related Amendments Underway:

The comprehensive plan and zoning code updates are required to be completed by June 2015. The comprehensive plan and zoning code shall be updated based on requirements from the state Department of Commerce (DOC), Puget Sound Regional Council (PSRC) VISION 2040 and Pierce Countywide Planning Policies (CPPs). The update has three parts:

1. Update with mandatory changes, as outlined by DOC, PSRC and CPPs.
2. Update with optional changes, as outlined by DOC, PSRC and CPPs.
3. Update based on locally-desired changes.

To-date, the community development department can show that the City's existing land use documents comply with about 50% of the mandatory changes identified by the state. Work has focused on optional and locally desired amendments to Chapters 2 (land use maps), 3 (land use capacity, land use text, housing, and open space), 5 (economic development), and 6 (transportation) to the Comprehensive Plan. Chapter 2 amendments are housekeeping items. Chapter 3 amendments are significant and include a complete rewrite of the City's housing and open space and recreation policies. Chapter 5 is a rewrite of the City's economic development policies. Chapter 6 will be updated based on the results of a new traffic modeling exercise and incorporation of the City's nonmotorized transportation policies.

This year's amendments do not include a capital facilities plan update; this is planned for in 2015.

The City's subdivision code has been revised and is under preliminary review by the PAB. It is anticipated that this code amendment will be before the City Council in June.

City staff has received written comments on the City's updated Shoreline Management Program (SMP) from Department of Ecology (DOE). However, Lakewood's SMP has yet to be reviewed by all levels of DOE senior management. This review could take up to two months. Until this has been accomplished, staff is reluctant to bring the SMP to the PAB and City Council. It is anticipated that the City Council will consider the final SMP either in late August or early September.

A citizen initiated request to amend the comprehensive plan and zoning map for the Ruby Apartments property is currently before the PAB.

There are also communal housing regulations under review; these draft regulations will include a revised definition for “family.”

Community Visioning:

A Request for Proposal (RFP) was released to select a consultant to perform community visioning. After conducting an internal review of the initial nine RFPs, three firms were selected for interviews. A selection panel was established; the panel included senior staff members and the chairs of the PAB and Redevelopment Advisory Board. Background checks are underway and a contract is being negotiated. A contract for service is expected to be reviewed by the City Council on April 14 with formal approval on April 21. Work would begin in May and should be completed by January 2015. Some of the consultant’s work would be incorporated into the 2014 comprehensive plan update, and the remaining parts in the 2015 update.