LAKEWOOD CITY COUNCIL
AGENDA
Monday, July 21, 2014
7:00 P.M.
City of Lakewood
City Council Chambers
6000 Main Street SW
Lakewood, WA  98499

CALL TO ORDER

ROLL CALL

FLAG SALUTE

CITY MANAGER REPORT

PROCLAMATIONS AND PRESENTATIONS

(5) Presentation on the State of the Pierce County Library System – Ms. Neel Parikh, Executive Director, Pierce County Library System

PUBLIC COMMENTS

C O N S E N T   A G E N D A

(43) A. Approval of the minutes of the City Council meeting of July 7, 2014.

(50) B. Approval of the minutes of the City Council Study Session July 14, 2014.

(54) C. Items Filed in the Office of the City Clerk:

1. Parks and Recreation Advisory Board meeting minutes of May 27, 2014.

2. Redevelopment Advisory Board meeting minutes of June 10, 2014.

http://www.cityoflakewood.us

City Hall will be closed 15 minutes after adjournment of the meeting.
3. Citizens Transportation Advisory Committee meeting minutes of May 27, 2014.
4. Lakewood Arts Commission meeting minutes of June 2, 2014.

REGULAR AGENDA

APPOINTMENTS

(65) Motion No. 2014-41
Appointing Joseph Boyle, Michael Lacadie and Julio Perez to serve on the Public Safety Advisory Committee through August 6, 2017. - Mayor

(75) Motion No. 2014-42
Appointing Jackeline Juy to serve on the Lodging Tax Advisory Committee through November 1, 2016. - Mayor

ORDINANCE

(81) Ordinance No. 589
Repealing Chapter 3.08 and creating Chapter 3.09 of the Lakewood Municipal Code relative to City Funds. – Assistant City Manager for Finance and Administrative Services

RESOLUTIONS

(97) Resolution No. 2014-17
Expressing the intent to utilize a $500,000 Washington State Department of Commerce grant and apply for a Washington State Treasurer’s Local Option Capital Asset loan for LED streetlighting retrofits. – Assistant City Manager for Finance and Administrative Services

http://www.cityoflakewood.us

City Hall will be closed 15 minutes after adjournment of the meeting.

The Council Chambers is accessible to persons with disabilities. Equipment is available for the hearing impaired. Persons requesting special accommodations or language interpreters should contact the City Clerk’s Office, 589-2489, as soon as possible in advance of the Council meeting so that an attempt to provide the special accommodations can be made.
(100) **Resolution No. 2014-18**

Adopting the 2015-2020 Six Year Transportation Improvement Program. – *Public Works Director*

**UNFINISHED BUSINESS**

**NEW BUSINESS**

(130) **Motion No. 2014-43**

Awarding a bid to Puget Paving and Construction, Inc., in the amount of $85,680, for the 2014 hot mix asphalt patching project. – *Public Works Director*

(133) **Motion No. 2014-44**

Awarding a bid to Northwest Cascade, Inc., in the amount of $307,815, for the outfall water quality project. – *Public Works Director*

**BRIEFING BY THE CITY MANAGER**

Review of a proposed amendment to the interlocal agreement with South Sound 911.

**CITY COUNCIL COMMENTS**

**ADJOURNMENT**

http://www.cityoflakewood.us

City Hall will be closed 15 minutes after adjournment of the meeting.
### WEEKLY MEETING SCHEDULE

<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
<th>Meeting</th>
<th>Location</th>
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<tbody>
<tr>
<td>July 21</td>
<td>7:00 P.M.</td>
<td>City Council</td>
<td>Lakewood City Hall Council Chambers</td>
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<tr>
<td>July 22</td>
<td>6:00 P.M.</td>
<td>Parks and Recreation Advisory Board / Waughop Lake Pathway Improvements</td>
<td>Ft. Steilacoom Park / Lake Waughop Entrance 8714 87th Ave SW Lakewood, WA</td>
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<tr>
<td>July 23</td>
<td>3:00 P.M.</td>
<td>Human Services Funding Applicant Meeting</td>
<td>Lakewood City Hall Council Chambers</td>
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<tr>
<td>July 24</td>
<td>No Meetings Scheduled</td>
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<tr>
<td></td>
<td>6:00 P.M.</td>
<td>Landmarks &amp; Heritage Advisory Board</td>
<td>Lakewood City Hall 3rd Floor, Conference Room 3A</td>
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<tr>
<td>July 25</td>
<td>No Meetings Scheduled</td>
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### TENTATIVE WEEKLY MEETING SCHEDULE
**July 28, 2014 – August 1, 2014**

<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
<th>Meeting</th>
<th>Location</th>
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<tbody>
<tr>
<td>July 28</td>
<td>7:00 P.M.</td>
<td>City Council Study Session</td>
<td>Lakewood City Hall Council Chambers</td>
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<tr>
<td>July 29</td>
<td>6:00 P.M.</td>
<td>Pacific Neighborhood Association</td>
<td>Children of the Light Ministries 5105 Solberg Drive SW</td>
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<td>July 30</td>
<td>No Meetings Scheduled</td>
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<td>July 31</td>
<td>No Meetings Scheduled</td>
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<tr>
<td>Aug 1</td>
<td>No Meetings Scheduled</td>
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Connecting Communities
Creating Learning Opportunities
Enriching Lives
2013 visits to Pierce County Libraries vs. other locations

- Tacoma Dome: 491,373
- Seahawks (home): 680,775
- Sounders (home): 792,684
- Mt. Rainier: 1,721,912
- Mariners (home): 1,761,546
- Pierce County Libraries: 2,444,754
2013
• Library visits: 2.4 m
• Online visits: 2.4 m
• Materials: 1.4 m
• Checkouts: 7.6 m
National Medal for Museum and Library Service
NPR airs library story

- Storm Reyes
- storycorps.org/listen
Other Awards

- Paul G. Allen Family Foundation Creative Leadership Award
- Urban Libraries Council Innovation Award
- Tacoma Community House Partnership Award
- Emergency Food Network Partnership Award
Kids and Families

- Kindergarten readiness
- Summer learning loss
- Grade-level reading
- STE(A)M
Summer Reading

• To slow summer reading loss:
  1. Consistently read
  2. Free, experiential learning opportunities
  3. Parent involvement
2013 Summer Reading

• 35,000+ kids
• 438 programs
• Attendance more than doubled since 2007
• Partnership with UWT
Block Play

Develops:

- Science and math
- Social/emotional skills
- Language acquisition
- Communication
Digital Kids

- Ages 2-6
- Share the experience
- Developmentally appropriate
Science to Go

- Science in a backpack
- Books/activities
- Grades K-3
- Paul Allen Foundation
COMPLETE ACTIVITIES, EARN BADGES, AND EXPLORE YOUR LIBRARY!
Job + Business Centers

• Computers & work spaces
• Online resume help
• Job coaches
• Interview practice
• 6 branches
Microsoft IT Academy

- Got a library card? Get free training!
- Sharpen your skills
- Prepare for college
- Become more marketable
24/7 Library Services

piercecountylibrary.org
jbc.mypcls.org
military.mypcls.org
Online homework help

- Online tutors
- One-on-one homework help
- English/Spanish
- Students of all ages
- 75,648 homework help sessions
More than books

Museum passes

• History Museum
• Museum of Glass
• Tacoma Art Museum
Downloadable Magazines

- No waiting/no download limit
- 84 titles
- Read ‘em and keep
Hoopla

Downloadable Music, Movies, TV Shows

• Over 6,000 movies and TV shows
• Over 300,000 albums
• Automatic returns
More than books
Downloadable e-books, audio books and songs

In Your Community

- Spring Fair
- Schools
- Washington Homeschool Convention
- Business Fairs
- Community events
In Your Community

- 29 Adult care facilities
- 63 Child care centers
- 62 Home child care programs
- 591 Child care providers trained through STARS
- 85 Homebound
Partnerships

• First 5 FUNdamentals
• United Way
• Pierce Co. Aging & Disability Resource Ctr
• Tacoma Community House
• Tacoma-Pierce Co. Health Dept.
• WorkForce Central
2013 Year Revenue

- Taxes: 95.79%
- Intergovernmental: 0.46%
- Charges for Services: 2.32%
- Fines: 1.37%
- Miscellaneous: 0.05%
$1 in taxes =

- Library open hours and services to the public: 57¢
- Books, movies, music and more to checkout: 13¢
- Buildings, property, and vehicles: 10¢
- Technology: 8¢
- Executive Office, Finance, HR: 7¢
- Contracts, leases, insurance, consultants, supplies, postage: 3¢
- Savings for infrastructure projects: 2¢
2013 Community Support

- Volunteer Hours (2013)
  17,989

- Friends Donations (2013)
  $33,219

- Foundation donations (fiscal year 13-14)
  $500,000+
Your Lakewood Library
2013 Lakewood Library Stats

- Visits: 285,058
- Materials: 116,842
- Cardholders: 27,755
- Checkouts: 565,155
- Volunteer hours: 7,108
2013 Summer Reading

- Hours read at Lakewood Library: 5,145
2013 Lakewood Library Events

Celebrate Hispanic Heritage Month!

Join us for free music, dance and refreshments.
Lakewood Pierce County Library
6300 Wildaire Road S.W. 98499 • 253-548-3302

Saturday, Oct. 5, 2 p.m.
Aztec Dancers – Danza Azteca
Ce Atl Tonalli

Saturday, Sept. 28, 2 p.m.
Mexican Folk Dancers – Joyas Mestizas

Wednesday, Oct. 9, 6:30 p.m.
Mapping Latino Musical Migrations
Play musical instruments and learn how Latinos have contributed to popular music in the U.S. with

Ongoing library events:
Clases de Computación en Español
Spanish language computer classes.
Tercer miércoles del mes, sept. 18 y oct. 16
6 - 7:30 p.m.

Tiempo de Conversación
Practica a hablar inglés en un grupo de conversación gratis similar al ESL.
Cuarto jueves del mes, sept. 26 y oct. 24

 talk time
English Conversation
Lakewood Pierce County Library
6300 Wildaire Rd. S.W. 98499 • 253-548-3302
Fourth Thursday of the month
12:30 - 2 p.m.
Lakewood Pierce County Library’s

50TH ANNIVERSARY

AUG. 1, 1963 – AUG. 1, 2013
2013 Lakewood Library Events

- Library events: 291
- Adult attendance: 2,687
- Youth attendance: 3,628
- Events outside library: 74
2013 Lakewood Library Friends

- Used Book Sale donations: $40,266
- Funds provided for events 2012/2013
  - Lakewood Library: $9,400
  - Tillicum Library: $1,500
- Funds provided for events 2013/2014
  - Lakewood Library: $11,900
  - Tillicum Library: $2,150
- Donations to Lakewood Library: $19,400
- Donations to Tillicum Library: $1,470
2013 Lakewood Library Improvements

- New computer lab tables and chairs for personal laptop use
- Two new computers for children
- Several new tablets purchased
- Lakewood Library is in the middle of a major fiction collection project that aims to appeal to browsers
Thank you!
CALL TO ORDER

Mayor Anderson called the meeting to order at 7:01 p.m.

ROLL CALL

Councilmembers Present: 6 – Mayor Don Anderson; Councilmembers Mary Moss, Mike Brandstetter, John Simpson, Marie Barth and Paul Bocchi.

Councilmember Excused: 1 – Deputy Mayor Jason Whalen (arrived at 8:25 p.m.)

FLAG SALUTE

The Pledge of Allegiance was led by Mayor Anderson.

REPORTS BY THE CITY MANAGER

City Manager Caulfield deferred his report to later in the agenda under the Briefing by the City Manager.

PROCLAMATIONS AND PRESENTATIONS

Recognizing Nina Klinkhammer recipient of Association of Washington Cities Center for Quality Communities 2014 Youth Scholarship Award.

Mayor Anderson presented Nina Klinkhammer with a Certificate of Achievement and a City coin for receiving an Association of Washington Cities Center for Quality Communities 2014 Youth Scholarship Award.

Clover Park School District Board Report.

Clover Park School District (CPSD) Board President Schafer thanked the Council for their service. He reported that school will begin on August 27, 2014. He noted that 403 CPSD students graduated in 2014 and that $6.6 million in scholarships were awarded to CPSD seniors. He noted that 81 were honor graduates and 2 received national awards. He reported that 1,000 students are enrolled in summer school. He then provided a report on the construction progress at various schools.
Gateway entrances design update.

Parks and Recreation Director Dodsworth reviewed the vision for gateway entrances and options for entrances that were discussed with community participation.

Discussion ensued about consideration of a sign near the pedestrian overpass near the Sounder Station; and was the oak leaf design considered by the Arts Commission discussed as an element of the design options.

Active duty service member community survey update

Program Coordinator Huff reviewed the JBLM community survey results of the needs of military families stationed at JBLM.

PUBLIC COMMENTS

Speaking before the Council were:

*Bob Shaul, Lakewood resident*, spoke about the removal of the collapsed barn at Ft. Steilacoom Park and expressed concerns about lead and/or asbestos that were found on the barn. Because it is highly contaminated he expressed concern about why it had not been removed or properly barricaded from the public. He asked what was the levels of lead found when tested.

*Dennis Haugen, Lakewood resident*, spoke about a video that he wanted to show about the work ethics of Governor Nikki Haley.

*Ed Chaffee, Lakewood resident*, spoke about a $35,000 study that was done for a gateway entrance design at the intersection of Bridgeport Way and Pacific Highway. He expressed concern that there are two conflicting designs for this gateway entrance and suggested that the Council hold a study session to see if the two designs can be blended together.

*Elisabeth Ackerman, Lakewood resident*, spoke about her yard being overrun by deer and asked how to deter deer from her yard.
C O N S E N T    A G E N D A

A. Approval of the minutes of the City Council meeting of June 16, 2014.
B. Approval of the minutes of the City Council Study Session of June 23, 2014.
C. Approval of payroll checks in the amount of $2,228,016.94 for the period May 16, 2014 through June 15, 2014.
D. Approval of claim vouchers in the amount of $2,451,534.12, for the period May 16, 2014 through June 30, 2014.

COUNCILMEMBER MOSS MOVED TO ADOPT THE CONSENT AGENDA AS PRESENTED. SECONDED BY COUNCILMEMBER BARTH. VOICE VOTE WAS TAKEN AND CARRIED UNANIMOUSLY.

R E G U L A R    A G E N D A

PUBLIC HEARINGS AND APPEALS

This is the date set for a public hearing by the City Council on the proposed 2015-2020 Six Year Transportation Improvement Program.

**********

Deputy Mayor Whalen arrived at 8:25 p.m.

**********

Speaking before the Council was:

Dennis Haugen, Lakewood resident, spoke about a budget for infrastructure.

There being no further testimony, the hearing was declared closed.

ORDINANCES

Ordinance No. 587 adopting the 2013-2014 biennial budget amendments.

COUNCILMEMBER SIMPSON MOVED TO ADOPT ORDINANCE NO. 587. SECONDED BY COUNCILMEMBER BARTH. VOICE VOTE WAS TAKEN AND CARRIED UNANIMOUSLY.
Ordinance No. 588 amending Section 3.64.020 of the Lakewood Municipal Code relative to Tax Incentive Urban Use Centers.

COUNCILMEMBER BRANDSTETTER MOVED TO ADOPT ORDINANCE NO. 588. SECONDED BY DEPUTY MAYOR WHALEN. VOICE VOTE WAS TAKEN AND CARRIED UNANIMOUSLY.

RESOLUTION

Resolution No. 2014-16 establishing the Springbrook Residential Target Area.

COUNCILMEMBER SIMPSON MOVED TO ADOPT RESOLUTION NO. 2014-16. SECONDED BY COUNCILMEMBER MOSS. VOICE VOTE WAS TAKEN AND CARRIED UNANIMOUSLY.

UNFINISHED BUSINESS

None.

NEW BUSINESS

Motion No. 2014-39 awarding a bid to Miles Resources, LLC, in the amount of $825,127.65, for the Madigan access improvements Phase I project.

DEPUTY MAYOR WHALEN MOVED TO AWARD A BID TO MILES RESOURCES, LLC, IN THE AMOUNT OF $825,127.65, FOR THE MADIGAN ACCESS IMPROVEMENTS PHASE 1 PROJECT. SECONDED BY COUNCILMEMBER SIMPSON. VOICE VOTE WAS TAKEN AND CARRIED UNANIMOUSLY.

Motion No. 2014-40 adopting the City Council goals and priorities for 2014-2016 and beyond.

COUNCILMEMBER MOSS MOVED TO ADOPT THE CITY COUNCIL GOALS AND PRIORITIES FOR 2014-2016 AND BEYOND INCLUDING:

1. OUR CITY IS FISCALLY RESPONSIBLE.
2. OUR CITY PROVIDES FIRST-RATE PUBLIC SAFETY SERVICES.
3. OUR CITY PROMOTES ECONOMIC DEVELOPMENT.
4. OUR CITY IS DEDICATED TO MAINTAINING AND IMPROVING PUBLIC INFRASTRUCTURE AND FACILITIES.
5. OUR CITY IS COMMITTED TO HONEST, OPEN AND TRANSPARENT GOVERNMENT.

KEY OBJECTIVES INCLUDE:

1. INFRASTRUCTURE IMPROVEMENTS
2. FISCAL RESPONSIBILITY
3. FOCUS ON LOW HANGING FRUIT (IE PROMOTE POSITIVE IMAGE AND ATTRIBUTES OF LAKEWOOD, CONTINUE TO MOVE FORWARD WITH CURRENT INFRASTRUCTURE IMPROVEMENTS AND DEVELOP IMPLEMENTATION STRATEGY FOR UNFUNDED INFRASTRUCTURE IMPROVEMENTS, CSRT, ECONOMIC DEVELOPMENT OPPORTUNITIES, GATEWAY IMPROVEMENTS, ETC.)

4. PUBLIC SAFETY COST/BENEFIT ANALYSIS

SECONDED BY COUNCILMEMBER SIMPSON. VOICE VOTE WAS TAKEN AND CARRIED UNANIMOUSLY.

BRIEFING BY THE CITY MANAGER

Review of property donation at 3710 100th Street SW.

City Manager Caulfield called on Assistant City Manager Bugher who provided an overview of a proposed donation of property at 3710 100th Street SW, of approximately 30,000 square feet near the intersection of South Tacoma Way and 100th Street.

Discussion ensued on how much it would cost to prepare an environmental review; what could the property be used for (open space, gateway into the city, possibly combine property with adjacent properties) and reviewing any potential enroachments. It was the consensus of the Council for staff to proceed with further study of the proposal and its implications.

City Manager Caulfield reported that the Ruby Apartments development proposal is currently underway and a draft SEPA analysis could be ready by the end of the month.

City Manager Caulfield reported that RPAI did submit Phase I building permits for three Towne Center restaurants. He noted that the type of restaurants have not been disclosed.

He reported that Popeye’s Chicken will be opening in Tillicum.

He also reported that the City has received no marijuana applications to date.

He explained that a Community Visioning e-survey will be presented in Spanish and Korean and a web page will soon be launched for this project.

With regard to SSMCP, he thanked Assistant City Manager Bugher and Program Coordinator Huff for their work on SSMCP. He spoke about the comprehensive work plan and a potential grant opportunity for evaluating the impacts of the military from a state-wide economic development perspective. He reported that the City of University Place has agreed to join SSMCP.
He noted that the Office of Financial Management population estimates were released and Lakewood had a minimal population growth increase.

He explained that staff contacted and is working with the Puget Sound Clean Air Agency to include the Springbrook and Woodbrook areas into the boundaries for woodstove funding.

He reported that the City received WCIA’s risk management annual report and noted that the City is moving in a positive direction.

He reported that both the City of Tacoma and Pierce County would like the City to assume ownership of a section of roadway on Tacoma Mall Boulevard.

He then reported on a meeting he held with CPSD Superintendent.

He also noted that the City’s Twitter page has reached 500 followers.

City Manager Caulfield recommended that a Council Work Session on the Comprehensive Plan be scheduled for Wednesday, August 27, 2014 at 6:00 p.m.

Discussion ensued on whether there had been any feedback or issues with regard to fireworks; what is the strategy for responding to emails addressed to the Council; and is annexation required to take ownership of a small portion of Tacoma Mall Boulevard.

**CITY COUNCIL COMMENTS**

Councilmember Moss commented on her participation in the Steilacoom parade and the Samoan Mt. Tahoma High School event. She then commented on the airmen event she participated in.

Councilmember Bocchi commented on the removal of the barn at Ft. Steilacoom Park and recommended that a letter be sent to the State setting a deadline for its removal. He then commented about removing pan handlers at or near JBLM.

Councilmember Barth commented on the Public Safety Advisory Committee meeting she attended. She also spoke about General Harrison’s birthday celebration she attended.

Deputy Mayor Whalen spoke about negotiating with RPAI in the Towne Center development.

Mayor Anderson commented on the Pierce College exhibition he attended honoring U.S. Peace Corp volunteers from Korea. He also commented on a dinner he and the City Manager attended with the Assistant Secretary of Army for Installation and
Environment at JBLM. Mayor Anderson commented on removing abandoned signs along Bridgeport Way between I-5 and 100th Street.

**ADJOURNMENT**

There being no further business, the meeting adjourned at 9:40 p.m.

____________________________
DON ANDERSON, MAYOR

ATTEST:

____________________________
ALICE M. BUSH, MMC
CITY CLERK
CALL TO ORDER

Mayor Anderson called the meeting to order at 7:02 p.m.

ROLL CALL

Councilmembers Present: 7 – Mayor Don Anderson; Deputy Mayor Jason Whalen; Councilmembers Mary Moss, Mike Brandstetter, John Simpson, Marie Barth and Paul Bocchi.

ITEMS FOR DISCUSSION:

Review of the fleet and equipment plan.

Assistant City Manager Kraus reviewed the consultant’s findings and recommendations for the City’s fleet and equipment plan.

Discussion ensued on environmental risks with above ground fuel tanks at the Parks Operations and Maintenance building; how were the useful life standards derived; what is the rate for funding replacement vehicles; are the replacement of vehicles in compliance with legislation concerning the use of alternative fuel sources; are options being considered to lease versus purchase vehicles; how many vehicles are stored under shelter and do they last longer; and how are the fuel and maintenance contracts being monitored for accountability.

Review of LED streetlighting financing.

Assistant City Manager Kraus provided an overview of proposed financial options for funding LED streetlights including a local funding option through the Washington State Treasurer, a Washington State Department of Commerce grant, interfund loan, bank line of credit and issuance of a limited tax general obligation bond. She noted that staff is recommending to utilize grant funds and submit an application for local option funding through the Washington State Treasurer.
Discussion ensued on using a utilities interim interfund loan versus using a blank line of credit; clarifying why the cash flow projections show that the debt service will end in 15 years and yet the cash flow projections go out to 20 years; how is the cost for replacing LED streetlights accounted for; and do all the utilities comprise the 1,982 streetlights (only Tacoma Power Utilities and Lakeview Light & Power and not Puget Sound Energy).

**Amending the Lakewood Municipal Code relative to City Funds.**

Assistant City Manager Kraus reviewed a proposed ordinance for identifying and codifying all City Funds.

**BRIEFCING BY THE CITY MANAGER**

City Manager Caulfield provided a report on the activities at Summerfest and thanked the Parks and Recreation Department and other City Departments who organized the event.

He reported that the Community Vision webpage was launched including a community meeting schedule and a community survey.

He reported on the work of Congressman Denny Heck’s office to assist the City with activities relative to unaccompanied minors proposed to be housed at JBLM.

He then reported on the Department of the Army’s Supplemental Programmatic Environmental Assessment and that staff is working with Tacoma Pierce County Chamber of Commerce and a number of organizations to provide information on a response should JBLM lose 16,000 people.

He noted that City of University Place and City of Puyallup are interested in joining SSMCP.

He reported that Community Development staff is conducting an inventory of the number of abandoned business signs.

He then announced that LA Fitness will be occupying 30,000 sq ft. of the former QFC building.

He noted that the Ruby Apartments project is moving forward and the developer will be submitting a site development permit.
He also reported that RPAI will be submitting revised drawings of the proposed restaurants at the Towne Center Green.

He also noted that the developer for the Springbrook apartment is expected to submit their plans soon.

He announced that a welcoming event for the 2-2 Brigade is being planned for Friday, May 8, 15 or 22, 2015.

He reported that the State Audit is currently underway for 2013, and that staff is expecting to complete a CAFR.

He announced that the Police awards ceremony is scheduled for July 23, 2014 at 4:00 p.m. at the Police Station.

ITEMS TENTATIVELY SCHEDULED FOR THE JULY 21, 2014 REGULAR CITY COUNCIL MEETING:

1. Expressing the intent to utilize a Washington State Department of Commerce grant and apply for a Washington State Treasurer’s Local Option Capital Asset loan for LED streetlighting.

2. Amending the Lakewood Municipal Code relative to City Funds.

3. Appointing members to the Public Safety Advisory Committee.

4. Appointing a member to the Lodging Tax Advisory Committee.

5. Adopting the proposed 2015-2020 Six Year Transportation Improvement Program.

6. Awarding a bid relative to hot mix asphalt patching.

7. Awarding a bid for the Outfall Water Quality Retrofit project.

9. Approving an agreement with AHBL for surveying and inspection services for the Madigan Access project.

Councilmember Brandstetter requested adding a Council discussion at the July 21 Council Meeting on an amendment to the Interlocal Agreement with South Sound 911 about financing South Sound 911 so he may obtain Council feedback for a July 23, 2014 meeting he will be attending. It was the consensus of the Council to place
this item for discussion on the July 21, 2014 Council agenda under the Briefing by the City Manager.

CITY COUNCIL COMMENTS

Councilmember Bocchi announced that he is planning to attend the Pierce County Regional Council (PCRC) meeting July 17, 2014.

Councilmember Moss reported that she will be attending the Planning Advisory Board meeting.

Councilmember Barth spoke about the Summerfest event she attended.

Deputy Mayor Whalen noted that he will not be able to attend the Northeast Neighborhood Association meeting and asked if another Councilmember could attend. He also commented on the Summerfest event he attended.

Councilmember Simpson commented on the Summerfest event. He indicated that he will also be attending the PCRC meeting.

Mayor Anderson commented on the Coffee with the Mayor event and Judge Blinn’s presentation. He then reported on the Pierce Transit Board meeting he attended and noted that the PCRC rules on voting members have changed. He reported that he and the City Manager will be meeting with the Department of Health and Human Services relative to housing unaccompanied minors and its impact on the community.

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ADJOURNMENT

There being no further business, the meeting adjourned at 8:35 p.m.

DON ANDERSON, MAYOR

ATTEST:

ALICE M. BUSH, MMC
CITY CLERK
CALL TO ORDER
Vice-Chairman Vito Iacobazzi called the meeting to order at 5:30 pm

ATTENDANCE

PRAB Members Present: Vito Iacobazzi; Jim Montgomery; Sylvia Allen; Alan Billingsley; Tanja Scott

PRAB Members Excused or Absent: Jason Gerwen

City Council Liaison: Don Anderson

Staff Present: Mary Dodsworth, Director; Suzi Riley, Administrative Assistant

Guests: Sydna Koontz and Ted Wier representing Partners for Parks
  Mr. George Spence and Ms. Angela Gardner

APPROVAL OF MINUTES:
On a motion by Alan Billingsley and a second by Jim Montgomery, the minutes of the April 28, 2014, meeting were approved.

PUBLIC COMMENT:
Mr. Spence indicated he was present at the meeting to learn more about the project review process followed by the Board in its discussions and decision-making. Ms. Gardner stated she was present for the same reason.

Mrs. Koontz and Mr. Wier were present to share information with PRAB members about the proposed Partners For Parks improvement project to the Lake Waughop pathway in Fort Steilacoom Park. They summarized the history and past accomplishments of the Partners for Parks (PFP) organization. The group includes 16 active board members. The organization has supported improvements at Springbrook Park and the two permanent restrooms at Fort Steilacoom Park.

The group’s current fundraising is to go toward improvements to the path surrounding Waughop Lake in Fort Steilacoom Park. PFP spent a year reviewing various planning documents to determine the next big project.
The first Waughop Lake Pathway fundraiser will be held July 26, 2014, in Fort Steilacoom Park at 6:00 pm. Tickets are $50 each and are available through Sylvia Allen, PRAB member.

Mr. Anderson reported this project was strongly supported by the City Council.

**Joint City Council and PRAB Annual Meeting:**
Vito Iacobazzi reported it was a good meeting with good discussions on many topics. He felt it was productive and that members had shared good information on the work of the Board and Department in 2013.

Mr. Iacobazzi also summarized for the Council, the process that was followed by Metro Parks of Tacoma in presenting information to the public on the needs present throughout the Metro park system and the successful Park Bond election resulting in millions of dollars in park funding. This was valuable information for the Council, staff, and Board members.

Further discussion clarified the need for a funding plan to be in place to support Lakewood's park system.

**Fort Steilacoom Park – Proposed Amphitheatre Project Update:** Mrs. Dodsworth explained our typical review process for a park improvement project.

The amphitheater project, proposed by the Rotary Club of Lakewood, got out in front of our normal review process.

PRAB members hosted a public meeting at the park to gather viewpoints from the public. Park visitors were very vocal in expressing their opinions about building an amphitheater at FSP.

The Rotary Club members clearly heard the public's viewpoint and are now reconsidering their project. The City Council indicates that it supports having a gathering place in the park, and is interested in looking at various options.

It was suggested that other communities be contacted about their park gathering places to get a wider sense of what might be more feasible in Fort Steilacoom or other local parks.

**Lakewood's Gateways Update:** The City Council indicated it wished to improve the entry points into Lakewood to give our community more of a positive presence to visitors of our city.

A Gateway Planning Team was set up to study the entrances. A vision was created and members reviewed city signage and various signs from other communities to determine what they liked and disliked. Four options were brought before a public meeting and everyone was able to express their opinions and vote for their preferred options. One preferred option was selected and will be shared with the Council in July.

**Lakewood Farmers Market:** Mrs. Dodsworth shared that the market starts on Tuesday, June 3, 2014, and will run from 10:00 am to 3:00 pm. at Lakewood City Hall.
In the first year, 2012, it was scheduled for eight weeks and was extended to 12; in 2013, it ran for 16 weeks with two days extended to 7:00 pm to test the market times; in 2014, it will run for 16 weeks and operate from 10:00 am to 3:00 pm.

This year, our goals are to market more strongly to our local shoppers, provide more directional signage, provide more overflow parking and regularly publish the Market Beet newsletter with information on fresh produce and menus/recipes for using featured fruits or vegetables. St. Clare Hospital continues to be our presenting sponsor. We are able to service low income customers using WIC Coupons and Senior Market Checks, but we cannot yet support Food Stamp sales.

DIRECTOR’S REPORT
Tacoma Kids Marathon: Seventeen students from the City’s afterschool program participated in the Tacoma Kids Marathon on Sunday, May 4. Each youngster ran one mile and two of our participants finished first and second in the run.

JBLM Tour: City Parks and Recreation staff toured Joint Base Lewis McChord in May and met staff and saw their community center facilities, waterfront areas and outdoor adventure program locations. New contacts and relationships were made.

Mother’s Day Tea: Fifty older adults attended the Mother’s Day Garden Tea Party on May 8. The event celebrated mothers in fine style and honored the mothers who are active at the Lakewood Senior Activity Center.

Community Outreach: Staff presented PRCS updates at the American Lake Improvement Club’s annual meeting; at the Modern Woodman of America’s monthly meeting; and at a Career Day at Southgate Elementary School.

COUNCIL COMMENTS: Mr. Montgomery shared his understanding of public response as often displayed at public meetings and the importance of including the public in project discussions. Mrs. Dodsworth again stressed how successful our Department’s process has been for developing projects and allowing public input and full transparency as projects are envisioned, evaluated and developed. It is very important to follow a consistent process.

NEXT MEETING: PRAB will meet on June 24, 2014, to discuss the upcoming SummerFEST event, the Triathlon event, and the 2015 US Open. Mrs. Allen and Mr. Billingsley will not be available and asked to be excused from the meeting.

ADJOURNMENT: The meeting was adjourned at 7:00 pm

[Signatures]
Jason Gerwen, Chairman
Suzi Riley, Administrative Assistant
CALL TO ORDER: Chair Jim Charboneau called the meeting to order at 7:31 a.m.

ROLL CALL
REDAB Members Present: Bruce Bodine, Chair Jim Charboneau, Dan Durr, James Guerrero, Louis Imhof, Timothy Johnson and Matthew Wallin

REDAB Members Absent: Robert Estrada and Denise Yochum

City Council Liaison Present: Deputy Mayor Jason Whalen

Staff Present: Assistant City Manager of Development/Community Development Director David Bugher, Economic Development Specialist Becky Newton and Administrative Assistant Melody Perrusel

APPROVAL OF MINUTES: James Guerrero moved, and Dan Durr seconded, the motion to approve the May 13, 2014, REDAB minutes. The motion passed unanimously.

PUBLIC COMMENTS: None.

COMMUNITY ENCOURAGEMENT: The old buildings by Burs Restaurant are being sold; the new red stoplights going up around the city gives better visibility.

OLD BUSINESS - Lakewood Housing Forum Follow-Up
Economic Development Specialist Becky Newton talked about the May 15th Housing Forum. City maps and pictures of various home types were displayed around the auditorium, and there was a good mix of topics and networking opportunities. Many of the 88 attendees responded to a brief survey after, and 83% of them replied the event met their expectations. Attendees particularly liked the networking, and information on trends and market analysis. Presented at the forum were:

- An overview of Federal housing priorities and financial services committee legislation
- A snapshot on available homes in Lakewood along with their build years and a synopsis of ongoing current projects
- Updated economic outlook, and demographic and housing analysis trends
- Information on JBLM's on-base and off-base housing patterns and needs
- Lending pattern data from two local banks
- Housing developer panel participants urged development of friendly measures to create a pro-construction atmosphere and streamlining the city's permitting process to be consistent, concise and timely.

REDAB discussed reasons why mid-income residents may not have settled as densely here and the targeting of middle ground homes. Some existing homes can be rehabbed, and financial bond programs may be possible.

Ms. Newton said a News Tribune editorial that asked ‘Does Lakewood only want the $500,000 house? What about me (living in an older home)? I have a carport and no garage.’

Discussion ensued about perceptions of Clover Park School District (CPSD) and the work being done to improve those views. The new Harrison Preparatory will be a great school! Old
perceptions are hard to change for CPSD and Lakewood. Early COPS TV programs may have
given broad audiences the wrong impression there is a lot of crime in this city.

85% of the kids in CPSD get free or reduced lunches; it's a demographic issue. Better schools
will raise the interest of higher income level residents in buying local homes. REDAB urged staff
to study other cities with early bad reputations to see how their images were recreated.

Bruce Bodine added low income communities can still be clean and respectful. We like it when
Habitat for Humanity builds new homes in those communities. He wondered if there is a 'spin'
we can use. We may not be able to change the view. Landlords may not want to remodel, and
the city may not attract higher earning residents to our neighborhoods. Is there an approach
that will get those neighborhood residents wanting to remodel their homes 15-20 years from
now? Houses sitting around Seattle's Green Lake cost around $500,000 and are very similar to
Lakewood homes that cost $125,000. We are not representing low income here – all mid
income. Is there another angle?

Louis Imhof asked if we have jobs to support mid-income homes? To maintain homes? Do we
have the jobs here to create the demand for homes? Chair Charboneau noted there are jobs on
JBLM, but the base recommended their officers avoid Lakewood for University Place and Lacey.
Some neighborhoods have covenants about yard maintenance, rentals, keeping cars off their
streets, garbage cans, etc. One Texas city keeps resident yards up and bills residents. It's the
same with trash; the city hauls your trash and bills the home owner.

Councilmember Whalen indicated the Visioning Committee is asking "What do citizens want
Lakewood to look like in 20 years?" The Council is hoping to create a plan to move forward.

Discussion refocused on schools, Dan Durr stated he is aware that some Fircrest students go
University Place. Often, schools drive economic development. He thinks schools are a central
key. Citizens want their children to go to good schools. Forty years ago, Lakewood had the best
schools, and people moved here to take advantage of that.

Discussion ensued on how our entrepreneurial-type government can talk with CPSD about
schools. We can communicate the good things to help provide momentum, and CPSD can have
more conversations on what's coming.

Councilmember Whalen said the City Manager will meet with the CPSD Superintendent to
discuss schools as part of the visioning process. The Visioning Committee was hand selected
and will have meetings all around the city. REDAB asked for information from the meetings to
come back for their review.

**NEW BUSINESS:** The old Safeway building owners are requesting a Change of Use to add
DSHS offices to a new second floor and lessen the size of the furniture store. Members hoped
the change won't create parking problems.

RPAI is looking at placing two restaurants in the Towne Center, instead of three, due to space
available, parking and community space.

**OTHER BUSINESS:** None.

**NEXT MEETING DATE:** July 8th at 7:30 a.m.

**ADJOURNMENT:** Chair Charboneau adjourned the meeting at 8:35 a.m.

[Signatures]

Jim Charboneau, Chair

Melody Perrusse, Secretary

Dated 7/8/14

Dated 7/8/14
CALL TO ORDER
The meeting was called to order at 5:36 p.m. by Vice-Chairman Mr. Robert Pourpasand.

ATTENDANCE/ROLL CALL
Citizen's Transportation Advisory Committee Members Present:
Vice-Chairman Robert Pourpasand, Charlie Maxwell, Sisay Telahun and Darin Stavish
Citizen's Transportation Advisory Committee Members Excused: Chairman Paul Wagemann, and Michael Erickson
Citizen's Transportation Advisory Committee Members Absent: Christopher Webber
Citizen's Transportation Advisory Committee Council Liaison: Paul Bocchi
Staff Present: Public Works Director Don Wickstrom; Transportation Division Manager Desireé Winkler; and Administrative Assistant Karen Devereaux

APPROVAL OF MINUTES
Vice-Chairman Mr. Robert Pourpasand opened the floor asking if there were any additions, changes, or modifications to the April 29, 2014 meeting minutes as presented.

Mr. Charlie Maxwell made the motion to approve the minutes as presented. The motion was then seconded by Mr. Sisay Telahun. A voice vote was taken and the motion carried unanimously.

PUBLIC COMMENTS
None.

CITY COUNCIL LIAISON COMMENTS
Councilmember Mr. Paul Bocchi informed the group that City Manager, Mr. John Caulfield, intends to ask the Transportation Benefit District Board at this evening’s meeting to approve his proposal for a $20 tab fee to get funding in place for pavement preservation.

UNFINISHED BUSINESS
Transportation Benefit District Meeting 5/27
Ms. Desireé Winkler shared with the committee the presentation documents for the City Manager's transportation projects funding options being presented to the TBD Board tonight. The document provides a very thorough financial analysis breaking down the levels of funding needed and different revenue sources where the monies could come from. The presentation delivers an overview of funding mechanisms including vehicle license fees, sales and use tax, property tax excess levy and property tax levy lid lift options to fund street preservation and transportation projects.

The presentation offers three alternatives:
Alternative 1: General Government Contribution
Alternative 2: Pay-As-You-Go + Government Contribution
Alternative 3a: One New Street & Sidewalk Project Annually
Alternative 3b: All 10 New Street & Sidewalk Projects Annually

It was explained that Council had asked for two things from staff 1). An objective prioritization criteria list for the ten new sidewalk projects; some of the considerations were traffic volume, populations served, amenities accessed, correctable safety concerns, gap closure or continuance, and grant funding opportunity, and 2). A quantitative / qualitative breakdown of existing pavement ratings (as shown on pg. 044).
NEW BUSINESS

Review Final Draft 2015-2020 Six Year TIP and Council Presentation

Ms. Desirée Winkler reviewed the TIP background information with group members as follows:
Ms. Desirée Winkler walked through all 11 sections of the final draft TIP with the members noting that Section 2 had incorporated the most changes as related to the list of ten TBD sidewalk projects being discussed in the funding options proposal to the TBD Board. This section now shows in **BOLD and ITALICS** numbers denoting a grant has been secured for the project.

Mr. Sisay Telahun made the motion to approve the final draft of the 2015-2020 Six Year TIP and allow Ms. Desirée Winkler to edit it consistent with the Transportation Benefit District Board recommendations after tonight's meeting. This motion was seconded by Mr. Charlie Maxwell. A voice vote was taken and carried unanimously.

TRANSPORTATION DIVISION MANAGER UPDATE

Ms. Desirée Winkler provided the following project updates:

**Traffic Management Center**
Project has been approved by Council and awarded to Lincoln Construction, Inc. It is scheduled to be under construction by mid-June with completion slated for end of September.

**Utility Coordination Meeting (UCM) Minutes Update**
The UCM now meets quarterly, as such the minutes will be provided on a quarterly basis.

OTHER

Mr. Sisay Telahun commented on the good job of the city manager communicating with the citizens about the need for street preservation and transportation improvement projects through the Connections Newsletter. Mr. Charlie Maxwell commented that residents would likely support the programs, although unpopular, if they felt improvements directly impacted their neighborhoods and daily lives.

NEXT CTAC MEETING

The next scheduled meeting is to be held Tuesday, July 8, 2014, in the Lakewood City Hall Conference Room 1E from 5:30 p.m. to 7:00 p.m.

Agenda item to be included:
- Review Comments from Council on 6/9 Presentation of 2015-2020 Six Year TIP
- Review Comments from Public Hearing on 7/7/2014

ADJOURNMENT

Mr. Charlie Maxwell, made the motion to adjourn this meeting at 7:06 p.m. Mr. Sisay Telahun seconded the motion. A voice vote was taken and the motion passed unanimously.

Mr. Paul Wagemann, Chairman  
07/08/2014  
Citizen's Transportation Advisory Committee

Karen Devereaux, Secretary  
07/08/2014  
Citizen's Transportation Advisory Committee

Robert Pourpasard  
Vice-Chairman
CALL TO ORDER
Kathy Flores, Chair, called the meeting to order at 4:35 p.m.

ATTENDANCE
AC Members Present: Susan Coulter; Werner Dillenburger; Kathy Flores; Marquita Hunt; Robert Lawrence; Phillip Raschke; Barbara Vest; Jean Witte

AC Members Excused: Retha Hayward

AC Members Absent: Sandra Calvillo; Jeff Greenwell

Staff Present: Dennis Higashiyama, recreation coordinator; Suzi Riley, administrative assistant

City Council Liaison: Marie Barth

Guest Present: David Seckman, Programming Coordinator for Adult Learning at the Lakewood Public Library, introduced himself to Arts Commission. Members encouraged him to submit an application to membership and felt that connection to the library would enhance our ties to the literary arts.

Barbara Vest, a previous member of the Arts Commission, an author and advocate of the literary arts, was welcomed back into membership

APPROVAL OF MINUTES: Werner Dillenburger moved and Phillip Raschke seconded a motion to approve the minutes of the May 12, 2014, meeting as presented. The motion passed.

PUBLIC COMMENT: None

UNFINISHED BUSINESS:
SummerFEST: The role of the Art Commission members at the 2014 SummerFEST event scheduled Saturday, July 12, at Fort Steilacoom Park includes booking the performers onto the Arts Commission Stage (2014 lead is Susan Coulter); hosting the Chalk Art site until spaces are all filled with drawings; providing young artists with paints and brushes and encouraging them to paint on the blank butcher paper canvas (at least two or three layers thick of paper); and to host the Arts Commission stage/microphone system.
Members who volunteered their time at the SummerFEST event include:
11:00 am – 7:00 pm  Susan Coulter/Phil Rasche (MC)  Stage
11:00 am – 1:00 pm  Retha Hayward, Kat Flores  Mural
11:00 am – 1:00 pm  Suzi Riley  Chalk
1:00 pm – 7:00 pm  Suzi Riley  Mural
3:00 pm – 5:00 pm  Barb Vest, Jean Witte  Mural

Additional AC volunteers are needed to assist with the SummerFEST tasks.

Asian Film Festival: Mr. Raschke provided an update on the Asian Film Festival scheduled at the Lakewood Playhouse August 1, 2, 3, 2014. Mrs. Flores again volunteered to serve as an usher during this event. Flyers will be available soon for posting along with short/long versions of details on the films to be shown.

Gateway Team Project: Several planning meetings and a public meeting have been held to develop a design for the Bridgeport Gateway entrance to the City. The City Council has indicated its desire to have an improved entrance at that intersection prior to the US Open Golf Tournament event schedule in June of 2015. After reviewing many signs and brainstorming ideas, four designs were created. The four designs were further evaluated by citizens, other committees and boards including the Arts Commission, and again by the Gateway Team and a final design preference was determined. This project will be further developed and funding resources secured. It is anticipated that construction could take a couple of months to complete.

Budget: Mr. Higashiyama presented an AC budget plan considered by the Commission several months ago. Bob Lawrence moved and Mr. Raschke seconded a motion to approve the budget that was previously considered in the amount of $2000. The same amount of funding has been allocated to 2014 programs as was allowed in 2013. It does not allow for funding new programs or projects or expanding allocations. The motion passed.

Mr. Higashiyama reported that the City Manager, John Caulfield, had stated that the Arts Commission was the second hardest working board in the City and that he was very impressed with how much the Commission accomplished with very little funding. He attended both the MLK and the ArtsFest events and was complimentary of both and our roles in helping them succeed.

Joint Meeting of the City Council and Arts Commission: The annual joint meeting is scheduled in October, 2014. We will highlight our activities with display boards created by Kat Flores featuring pictures of our various events and activities.

Recruitment: The Arts Commission is allowed to have 15 members. As of the date of the meeting, the membership was at 11. All members were encouraged
to seek out potential new members who could help the Lakewood Arts Commission grow its projects and its role in the community.

**Student Art Exhibits:** Spring art displays were featured at both Clover Park High School and Lakes High School. Unfortunately, very few AC members were able to attend these art shows, and the AC was unable to secure the loan of art for display in the Lakewood City Hall Gallery. City staff was asked to contact both school art show coordinators to see if any art pieces might still be available to us. Ms. Riley offered to send an e-mail to the school coordinators regarding the loan of art so the AC could show student art in the City Hall Gallery during the months of July August and September.

**Martin Luther King Essay Competition Evaluation:** Mrs. Calvillo, Mrs. Witte, Mrs. Vest and Mrs. Flores serve on the sub-committee charged with evaluating the student essays submitted by 11th grade students for recognition at the 2015 MLK program. This group will evaluate the essays focusing on “Why Is Voting Important?” relating to The Dream In Action – 1965 Voting Act.

**ArtsFEST 2015.** Discussions are taking place at this time about the ArtFest coordinators again joining with the Sister Cities group for a two-day event in 2015.

Mr. Raschke indicated that concern had been expressed regarding the limited involvement of the Arts Commission in the 2014 inaugural event. Members asked if this meant financial support because the Commission does not have available funding – did it mean in volunteer hours because it was scheduled on the busiest weekend of the year in the busiest month when a variety of events occurred in which members were also involved and committed to working. One AC member and a former member volunteered to secure all of the art work displayed at the ArtsFEST event, so members felt there had been involvement. It was shared that when the project was first presented to the Commission, there appeared to be an expectation that the AC would be fully responsible for many multiple elements of the event and this was unacceptable to the membership.

Mr. Raschke and Mr. Lawrence indicated that their expectation for involvement meant that a representative or representatives from the AC should serve on the ArtsFEST planning team – secure the art work – line up the judges – and members should help set up and work the event. He felt the City should allow the event to operate under the City’s insurance plan. He shared that the AC’s or City’s 2015 budget should include a line item of funding dedicated to this event.

He asked that a motion of support be brought before the members. Mrs. Flores moved and Mrs. Vest seconded a motion stating that the Arts Commission formally supports the Lakewood ArtsFEST in 2015 and on into the future and Arts Commission members will serve on the ArtsFEST Board. The motion passed.
OTHER: Walter Neary and Steve Dunkleburger, local authors, have written another book focusing on the Legendary Locals of Lakewood. Members were encouraged to read it and learn about our community's history.

The National Anthem will be sung at the City's SummerFEST event on July 12, and members asked that an American flag be displayed on the stage. Mr. Higashiyama was tasked with securing the flag.

NEXT MEETING: At the next meeting, members will begin looking at other gateway sites – what is our role at this time in this type of project?

ADJOURNMENT: Mrs. Flores moved and Ms. Coulter seconded a motion to adjourn the meeting. The motion passed.

Kat Flores, Chair

Suzi Riley, Administrative Assistant
REQUEST FOR COUNCIL ACTION

<table>
<thead>
<tr>
<th>DATE ACTION IS REQUESTED:</th>
<th>August 21, 2014</th>
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<tbody>
<tr>
<td>TITLE:</td>
<td>Appointing Joseph Boyle, Michael Lacadie and Julio Perez to serve on the Public Safety Advisory Committee through August 6, 2017.</td>
</tr>
<tr>
<td>TYPE OF ACTION:</td>
<td>MOTION NO. 2014-41</td>
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REVIEW:

| ATTACHMENTS: | Candidate applications |

SUBMITTED BY: Alice M. Bush, MMC, City Clerk on behalf of Mayor Don Anderson

RECOMMENDATION: It is recommended that the City Council confirm the Mayor’s appointment of Joseph Boyle, Michael Lacadie and Julio Perez to serve on the Public Safety Advisory Committee through August 6, 2017.

DISCUSSION: A notice of vacancy to fill two positions on the Public Safety Advisory Committee was sent to THE NEWS TRIBUNE AND THE SUBURBAN TIMES. The notices were posted at the Tillicum Community Center, Tillicum Library, Lakewood Community Center, Lakewood Library and City Hall.

Four (4) applications were received to fill three (3) positions on the Public Safety Advisory Committee.

The role of the Public Safety Advisory Committee is to provide citizen input and advice to the City Council in developing and monitoring public safety policies. The Committee will report to the Council and will also assist the Council in assessing that department resources allow for compliance with City and department policies.

The Public Safety Advisory Committee shall annually provide to the City Council a report on progress made in carrying out the Committee’s responsibilities. Additional reports may be deemed appropriate by the Public Safety Advisory Committee and/or the City Council.

ALTERNATIVE(S): The Council could choose not to confirm the appointment or re-advertise for these positions.

FISCAL IMPACT: There is no fiscal impact.

Prepared by

Department Director

City Manager Review
### PUBLIC SAFETY ADVISORY COMMITTEE

**APPLICATIONS**

June 23, 2014

<table>
<thead>
<tr>
<th>NAME</th>
<th>MAYOR’S APPOINTMENTS</th>
<th>TERMS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Joseph Boyle</td>
<td>Appoint</td>
<td>3 year term</td>
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<tr>
<td><strong>Kurtiss Erickson</strong></td>
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<tr>
<td>*<strong>Michael Lacadie</strong></td>
<td>Appoint</td>
<td>3 year term</td>
</tr>
<tr>
<td>*Julio Perez</td>
<td>Appoint</td>
<td>3 year term</td>
</tr>
</tbody>
</table>

*incumbent  
** serves on Arts Commission  
*** serves on CDBG Citizens Advisory Board
APPLICATION FOR APPOINTMENT
The information in this document is subject to public disclosure and can be made available to the public.

I wish to be considered for appointment to the following committee, board or commission:

[ ] Arts Commission
[ ] Citizens' Transportation Advisory Committee
[ ] *Civil Service Commission – (Please see box below for additional questions.)
[ ] Community Development Block Grant (CDBG) Citizens Advisory Board
[ ] Human Services Funding Advisory Board
[ ] Lakewood's Promise Advisory Board
[ ] Landmarks and Heritage Advisory Board
[ ] Lodging Tax Advisory Committee- (Organizations representing businesses required to collect hotel/motel tax, and organizations involving in activities authorized to be funded by hotel/motel taxes and local agencies involved in tourism promotion.)
[ ] Parks and Recreation Advisory Board
[ ] Planning Advisory Board
[ X] Public Safety Advisory Committee
[ ] Redevelopment Advisory Board

Name: Joseph G. Boyle (Please Print)
Current Home Address: 1537 Clovercrest Dr SW
City: Lakewood State: WA Zip: 98499
Home Phone Number: 253.582.0066 E-mail: jgb263@comcast.net
Present Employer: RETIRED - BUSINESS & LAW ENFORCEMENT

While I do not think this box is required, note: I completed this box just in case it is needed.

CIVIL SERVICES COMMISSION APPLICANTS. PLEASE ANSWER QUESTIONS BELOW.

*How long have you resided at the home address above? 36 Years 7 Months
*Prior Home Address: 8818 Meadow Rd SW For how long? 8 YRS
*Are you a citizen of the United States? Yes X No (*Submit I-9 Form attached) - willing to complete I-9 if required.
*Are you a registered voter of Pierce County? Yes X No I was not provided an I-9.
*What political party are you affiliated with? NO OFFICIAL AFFILIATION
*Requirement of RCW 41.12 for Civil Service Commission appointments

(OVER)
Music - The Blues Stand-up Comedy

Hobbies/Interests: Writing, Photography, Motorcycles, Yardwork, Real Estate, Law Enforcement, Travel

Have you previously served or are you currently on one of the Boards or Commissions listed above? Yes ___ No ___ If yes, please explain: ____________________________

Date available for appointment: June 8, 2014

Are you available to attend evening meetings? Yes ___ No ___

Are you available to attend daytime meetings? Yes ___ No ___

Approximately how many hours each month can you devote to City business? 12

Recommended by: CHIEF BRET FARRAR

Education: Bachelor of Arts - Business Administration with Minor in Psychology

Washington State Police Academy, Writer, The Suburban Times since 1/2010, President - Clovercrest Home Owners Association, Editor New Internet Newspaper, Former LASA Board Member, Former Liaison Officer to Chief of Police Larry Saunders 5 years, Extensive work with City Council & City Staff, Managed numerous projects for neighbors,

Please explain why you would like to be part of this board, committee or commission: I believe my background, experience, qualifications will enable me to be a help to our city and in particular to this.

If necessary, are you available for an interview prior to appointment? Yes ___ No ___

Attorney: Individuals appointed are expected to attend meetings regularly. The Council expects to be informed in the event any Committee, Board or Commission member has three unexcused absences. The Council, may in the event of three unexcused absences, dismiss the individual from service.

✓ Expectations: Adhere to City of Lakewood’s Code of Ethics, regular attendance at meetings (three or more unexcused absences may be cause for removal), mutual respect among members, good listener, and flexible.

Please return this form to: City of Lakewood
City Clerk’s Office
6000 Main Street SW
Lakewood, WA 98499
(253) 589-2489 Fax: (253) 589-3774

I hereby certify that this application and any other materials and/or documents provided in this application process contains no willful misrepresentation and that the information given is true and complete to the best of my knowledge.

Signature: ____________________________ Date: 05-26-14
APPLICATION FOR APPOINTMENT

I wish to be considered for appointment to the following committee, board or commission:

[  ] Arts Commission
[  ] Citizens' Transportation Advisory Committee
[  ] *Civil Service Commission – (Please see box below for additional questions.)
[  ] Community Development Block Grant (CDBG) Citizens Advisory Board
[  ] Human Services Funding Advisory Board
[  ] Lakewood's Promise Advisory Board
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[  ] Parks and Recreation Advisory Board
[  ] Planning Advisory Board
[  ] Public Safety Advisory Committee
[  ] Redevelopment Advisory Board

Name: Kurtiss J. Erickson
(Please Print)

Current Home Address: 9820 Forest Ave SW

City: Lakewood State: WA Zip: 98418

Home Phone Number: 253-348-7274 E-mail: kurti88se@gmail.com

Present Employer: US Army 1st Infantry Regt 2-2

Address: BLDG 1351 A, JBLM, WA Work Phone: 253-964-4482

98433

CIVIL SERVICES COMISSION APPLICANTS. PLEASE ANSWER QUESTIONS BELOW.

*How long have you resided at the home address above? ____ Years ____ Months

*Prior Home Address: ______________________________ For how long? ______

*Are you a citizen of the United States? Yes ____ No ____ (*Submit I-9 Form attached)

*Are you a registered voter of Pierce County? Yes ____ No _____

*What political party are you affiliated with? ______________________________

*Requirement of RCW 41.12 for Civil Service Commission appointments

(-OVER-)

069
Hobbies/Interests: Camping, Fly Fishing, Wine-Tasting, Snorkeling, Diving

Have you previously served or are you currently on one of the Boards or Commissions listed above? Yes ___ No ____ If yes, please explain: Lakewood Arts Commission

Date available for appointment: Immediate

Are you available to attend evening meetings? Yes ___ No ____

Are you available to attend daytime meetings? Yes ___ No ____

Approximately how many hours each month can you devote to City business? 20

Recommended by: Council member Mary Moss

Education: B.S. Purdue University West Lafayette, IN Food Manufacturing Operations

Professional and/or community activities: Vice-Chair Pierce County Young Democrats, Secretary Washington Diversity & Veterans Foundation, Member Wear Blue: Run To Remember - JBLM Chapter

Please share some of your experiences or qualifications that you have relating to the work of this board, committee or commission: US Army Sniper Team Leader, Hazmat training Squad Leader, Combat Veteran, Combat Lifesaver/CPR Certified, Volunteer Firefighter

Please explain why you would like to be part of this board, committee or commission: As a military service member who has extensive training in mass casualty environments and values public safety, I would like to be useful.

If necessary, are you available for an interview prior to appointment? Yes ___ No ____

Attach additional pages, if needed.

ATTENDANCE: Individuals appointed are expected to attend meetings regularly. The Council expects to be informed in the event any Committee, Board or Commission member has three unexcused absences. The Council, may in the event of three unexcused absences, dismiss the individual from service.

EXPECTATIONS: Adhere to City of Lakewood's Code of Ethics, regular attendance at meetings (three or more unexcused absences may be cause for removal), mutual respect among members, good listener, and flexible.

PLEASE RETURN THIS FORM TO: City of Lakewood
City Clerk's Office
6000 Main Street SW
Lakewood, WA 98499
(253) 589-2489 Fax: (253) 589-3774

I hereby certify that this application and any other materials and/or documents provided in this application process contains no willful misrepresentation and that the information given is true and complete to the best of my knowledge.

Signature: [Signature]
Date: 26 June 2014
APPLICATION FOR APPOINTMENT

I wish to be considered for appointment to the following committee, board or commission:

[ ] Arts Commission
[ ] Citizens' Transportation Advisory Committee
[ ] *Civil Service Commission – (Please see box below for additional questions.)
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[ ] Parks and Recreation Advisory Board
[ ] Planning Advisory Board
[ ] Public Safety Advisory Committee
[ ] Redevelopment Advisory Board

Name: MICHAEL R. LACADIE

Current Home Address: 1020 101 ST NW Sw

City: Lakewood State: WA Zip: 98498

Home Phone Number: 353-588-8967 E-mail: mlcadie@pacific.net

Present Employer: RETIRED

Address: __________________________________________ Work Phone: __________

CIVIL SERVICES COMISSION APPLICANTS, PLEASE ANSWER QUESTIONS BELOW.

*How long have you resided at the home address above? ____ Years _____ Months

*Prior Home Address: ___________________________________ For how long? _____

*Are you a citizen of the United States? Yes____ No____ (*Submit I-9 Form attached)

*Are you a registered voter of Pierce County? Yes _____ No ___

*What political party are you affiliated with? ________________________________

*Requirement of RCW 41.12 for Civil Service Commission appointments

( - OVER -)
Hobbies/Interests: Golf - Sports in General/Politics

Have you previously served or are you currently on one of the Boards or Commissions listed above? Yes _ No ____ If yes, please explain: 0DB6 - HAVE BEEN ON CDBS 06 7 SINCE LAKESWOOD BECOMES ENTITLED

Date available for appointment: ANYTIME

Are you available to attend evening meetings? Yes _ No ____

Are you available to attend daytime meetings? Yes _ No ___

Approximately how many hours each month can you devote to City business? 8

Recommended by: DON ANGERSON, MIKE BRANDSTEIN, MARK BAHR

Education: MA: BUSINESS

Professional and/or community activities: CDBS, Volunteer, Lakewood P.D., Pierce County Juvenile Court, Lakewood Sister City Assoc., Retired Air Force Office of Special Investigation Assoc. etc.

Please share some of your experiences or qualifications that you have relating to the work of this board, committee or commission: 20 YRS INVESTIGATOR AIR FORCE OFFICE OF SPECIAL INVESTIGATIONS 20 YRS BOEING SECURITY 15 YRS VOLUNTEER PIERCE COUNTY JUVENILE COURT, SERVED AS VOLUNTEER LAKESWOOD P.D.

Please explain why you would like to be part of this board, committee or commission: It fits my background & I believe I have something to contribute

If necessary, are you available for an interview prior to appointment? Yes _ No ____

ATTENDANCE: Individuals appointed are expected to attend meetings regularly. The Council expects to be informed in the event any Committee, Board or Commission member has three unexcused absences. The Council, in the event of three unexcused absences, dismiss the individual from service.

EXPECTATIONS: Adhere to City of Lakewood’s Code of Ethics, regular attendance at meetings (three or more unexcused absences may be cause for removal), mutual respect among members, good listener, and flexible.

PLEASE RETURN THIS FORM TO: City of Lakewood
City Clerk’s Office
6000 Main Street SW
Lakewood, WA 98499
(253) 589-2489 Fax: (253) 589-3774

I hereby certify that this application and any other materials and/or documents provided in this application process contains no willful misrepresentation and that the information given is true and complete to the best of my knowledge.

Signature: [Signature] Date: 7/1/2012
CITY OF LAKEWOOD
6000 Main Street SW
Lakewood, WA 98499
Phone: (253) 589-2489  Fax: (253) 589-3774

APPLICATION FOR APPOINTMENT

The information in this document is subject to public disclosure and can be made available to the public.

I wish to be considered for appointment to the following committee, board or commission:

[ ] Arts Commission
[ ] Citizens' Transportation Advisory Committee
[ ] *Civil Service Commission – (Please see box below for additional questions.)
[ ] Community Development Block Grant (CDBG) Citizens Advisory Board
[ ] Human Services Funding Advisory Board
[ ] Lakewood's Promise Advisory Board
[ ] Landmarks and Heritage Advisory Board
[ ] Lodging Tax Advisory Committee- (Organizations representing businesses required to collect hotel/motel tax, and organizations involving in activities authorized to be funded by hotel/motel taxes and local agencies involved in tourism promotion.)
[ ] Parks and Recreation Advisory Board
[ ] Planning Advisory Board
[ ] Public Safety Advisory Committee
[ ] Redevelopment Advisory Board

Name: Juan Perez  (Please Print)

Current Home Address: 5715 109th St SW
City: Lakewood  State: WA  Zip: 98499

Home Phone Number: 253) 495-5704  E-mail: PERE6001@MAIL.CHAPMANEDU

Present Employer: XEROX (VERIZON WIRELESS)

Address: 3600 S. 344th Way Suite 210  Work Phone: 253) 495-5709

Federal Way  WA  98001

CIVIL SERVICES COMMISSION APPLICANTS. PLEASE ANSWER QUESTIONS BELOW.

*How long have you resided at the home address above? 12 Years ___ Months

*Prior Home Address: 8124 B Ridgeport Way SW  For how long? 12 Yes

*Are you a citizen of the United States? Yes X  No ___ (*Submit I-9 Form attached)

*Are you a registered voter of Pierce County? Yes X  No ___

*What political party are you affiliated with? NA

*Requirement of RCW 41.12 for Civil Service Commission appointments

(OVER-)

073
Hobbies/Interests: **PENDING ENGLISH LITERATURE**

Have you previously served or are you currently on one of the Boards or Commissions listed above? Yes _X_ _No_ _If yes, please explain:_ Serving currently on the Public Safety Advisory Committee

Date available for appointment: **Any Time**

Are you available to attend evening meetings? Yes _X_ _No_ _

Are you available to attend daytime meetings? Yes _No _X_

Approximately how many hours each month can you devote to City business? _12_

Recommended by: **AARON YOUNG**

Education: **WESTERN CHAPMAN UNIVERSITY**

B.A.S., UNIVERSITY OF WASHINGTON TACOMA

Professional and/or community activities: **PART-TIME VIDEOGRAPHER FOR PIERCE COLLEGE, FT. STELLACOM, COMMUNITY EMERGENCY RESPONSE TEAM**

Please share some of your experiences or qualifications that you have relating to the work of this board, committee or commission: Communications VP, Pi Theta Kappa, Unit Services and Activities, Fee Committee, Tech Fee Committee

Please explain why you would like to be part of this board, committee or commission:

**I WANT TO EFFECT POSITIVE CHANGE IN MY COMMUNITY**

If necessary, are you available for an interview prior to appointment? Yes _X_ _No_ _

Attach additional pages, if needed.

**ATTENDANCE:** Individuals appointed are expected to attend meetings regularly. The Council expects to be informed in the event any Committee, Board or Commission member has three unexcused absences. The Council, may in the event of three unexcused absences, dismiss the individual from service.

**EXPECTATIONS:** Adhere to City of Lakewood's Code of Ethics, regular attendance at meetings (three or more unexcused absences may be cause for removal), mutual respect among members, good listener, and flexible.

**PLEASE RETURN THIS FORM TO:** City of Lakewood
City Clerk's Office
6000 Main Street SW
Lakewood, WA 98499
(253) 589-2450 Fax: (253) 589-3774

I hereby certify that this application and any other materials and/or documents provided in this application process contains no willful misrepresentation and that the information given is true and complete to the best of my knowledge.

**Signature:** [Signature]  **Date:** 25 - MAY - 2009
REQUEST FOR COUNCIL ACTION

DATE ACTION IS REQUESTED: August 21, 2014

TITLE: Appointing Jackeline Juy to serve on the Lodging Tax Advisory Committee through November 1, 2016.

TYPE OF ACTION:
- ORDNANCE
- RESOLUTION
- MOTION NO. 2014-42
- OTHER

REVIEW:

ATTACHMENTS:
Application

SUBMITTED BY: Alice M. Bush, City Clerk on behalf of Mayor Don Anderson

RECOMMENDATION: It is recommended that the City Council confirm the appointment of Jackeline Juy to represent persons involved in activities authorized to collect hotel/motel taxes, to fill an unexpired term on the Lodging Tax Advisory Committee through November 1, 2016.

DISCUSSION: The Lodging Tax Advisory Committee, created pursuant to State law.

The responsibilities of the Lodging Tax Advisory Committee are to review and comment on any proposals for the imposition or expenditure of hotel-motel lodging tax funds, whether it involves the imposition of a tax, an increase in the rate of a tax, repeal of an exemption from a tax, or a change in the use of revenue received shall be submitted to the lodging tax advisory committee. The submission shall occur at least forty-five days before final action on or passage of the proposal by the municipality. The advisory committee shall submit comments on the proposal in a timely manner through generally applicable public comment procedures. The comments shall include an analysis of the extent to which the proposal will accommodate activities for tourists or increase tourism, and the extent to which the proposal will affect the long-term stability of the fund created under RCW 67.28.1815. Failure of the advisory committee to submit comments before final action on or passage of the proposal shall not prevent the municipality from acting on the proposal. A municipality is not required to submit an amended proposal to an advisory committee under this section.

ALTERNATIVE(S): The Council could choose to appoint other candidates, not to confirm any of the appointments or re-advertise for these positions. However, this Committee is required by state law.

FISCAL IMPACT: There is no fiscal impact.

Prepared by
City Manager Review

Department Director
## LODGING TAX ADVISORY COMMITTEE
### APPLICATIONS
July 3, 2014

<table>
<thead>
<tr>
<th>NAME</th>
<th>BUSINESS</th>
<th>REPRESENTATION</th>
<th>MAYOR’S APPOINTMENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jackeline Juy</td>
<td>Best Western Lakewood Motor Inn</td>
<td>Business authorized to collect hotel/motel tax</td>
<td>Appoint</td>
</tr>
</tbody>
</table>

1 - unexpired term through November 1, 2016 representing a business authorized to collect hotel/motel tax
APPLICATION FOR APPOINTMENT

The information in this document is subject to public disclosure and can be made available to the public.

I wish to be considered for appointment to the following committee, board, or commission:

[ ] Arts Commission
[ ] Citizens' Transportation Advisory Committee
[ ] *Civil Service Commission – (Please see box below for additional questions.)
[ ] Community Development Block Grant (CDBG) Citizens Advisory Board
[ ] Human Services Funding Advisory Board
[ ] Lakewood's Promise Advisory Board
[ ] Landmarks and Heritage Advisory Board
[ ] Lodging Tax Advisory Committee - (Organizations representing businesses required to collect hotel/motel tax, and organizations involving in activities authorized to be funded by hotel/motel taxes and local agencies involved in tourism promotion.)
[ ] Parks and Recreation Advisory Board
[ ] Planning Advisory Board
[ ] Public Safety Advisory Committee
[ ] Redevelopment Advisory Board

Name: Jacqueline Luy (Please Print)
Current Home Address: 3706 78th Avenue NW - U201
City: University Place State: WA Zip: 98466
Home Phone Number: 253-584-6242 E-mail: bwlakewood@gmail.com
Present Employer: Best Western Lakewood Motor Inn
Address: 6125 Holter Ave SW, Lakewood Work Phone: 253-584-6242

CIVIL SERVICES COMISSION APPLICANTS. PLEASE ANSWER QUESTIONS BELOW.

*How long have you resided at the home address above? ___Years ___Months
*Prior Home Address: ______________________ For how long? _____
*Are you a citizen of the United States? Yes____ No____ (*Submit I-9 Form attached)
*Are you a registered voter of Pierce County? Yes____ No____
*What political party are you affiliated with? ____________________
Requirement of RCW 41.12 for Civil Service Commission appointments

(OVER)
Hobbies/Interests: Travel, listen to music

Have you previously served or are you currently on one of the Boards or Commissions listed above? Yes [ ] No [X] If yes, please explain:

Date available for appointment: August 2014

Are you available to attend evening meetings? Yes [ ] No [X]

Are you available to attend daytime meetings? Yes [X] No [ ]

Approximately how many hours each month can you devote to City business? 2

Recommended by: Gene Siegoldt, Lakewood Chamber of Commerce

Education: Clover Park Technical College

Professional and/or community activities: Involved with the Lakewood Chamber of Commerce & ICRVB

Please share some of your experiences or qualifications that you have relating to the work of this board, committee or commission: 8 years working in the hospitality industry based in town of Lakewood

Please explain why you would like to be part of this board, committee or commission:

If necessary, are you available for an interview prior to appointment? Yes [X] No [ ]

Attach additional pages, if needed.

ATTENDANCE: Individuals appointed are expected to attend meetings regularly. The Council expects to be informed of the event any Committee, Board or Commission member has three unexcused absences. The Council, may in the event of three unexcused absences, dismiss the individual from service.

EXPECTATIONS: Adhere to City of Lakewood's Code of Ethics, regular attendance at meetings (three or more unexcused absences may be cause for removal), mutual respect among members, good listener, and flexible.

PLEASE RETURN THIS FORM TO: City of Lakewood
City Clerk's Office
6000 Main Street SW
Lakewood, WA 98499
(253) 589-2489 Fax: (253) 589-3774

I hereby certify that this application and any other materials and/or documents provided in this application process contains no willful misrepresentation and that the information given is true and complete to the best of my knowledge.
Signature: [Signature]
Date: 7/3/14
REQUEST FOR COUNCIL ACTION

DATE ACTION IS REQUESTED:
July 21, 2014

REVIEW:
June 14, 2014

TITLE: An Ordinance Repealing Chapter 3.08 and Creating Chapter 3.09 of the Lakewood Municipal Code Relative to City Funds.

ATTACHMENTS:
• Ordinance and Ordinance Summary

TYPE OF ACTION:
ORDINANCE NO. 589
RESOLUTION NO.
MOTION
OTHER

SUBMITTED BY: Tho Kraus, Assistant City Manager/Finance & Administrative Services

RECOMMENDATION: It is recommended that the City Council adopt this ordinance to update the City Funds section of the Lakewood Municipal Code and add new sections relating to grant administration and interfund loans.

DISCUSSION: During the preparation of the quarterly financial reports and the need to obtain information on the various City funds, it was determined that an update of the Lakewood Municipal Code as it relates to City funds was necessary. The reasons for the update are as follows:

• Some fund were approved by the City Council via another ordinance, such as the budget ordinance but not referenced in the LMC City Funds section;
• Existing funds that were created via the fund ordinance do not have fund numbers referenced;
• Incorporate fund title changes and/or change in purpose of fund; and
• Add new fund for information technology internal service fund.

The proposed ordinance also adds new sections relating to grant administration and interfund loans (interim, temporary and short-term, not to exceed three years).

ALTERNATIVE(S): The City Council may approve the ordinance with modifications.

FISCAL IMPACT: N/A

Prepared by Tho Kraus
Department Director

City Manager Review

John C. Crawford
ORDINANCE NO. 589

AN ORDINANCE of the City Council of the City of Lakewood, Washington, repealing Chapter 3.08 and creating a new Chapter 3.09 of the Lakewood Municipal Code relative to the City Funds.

WHEREAS, in the administration of the City’s monies, it is prudent to formally establish and organize the City’s funds; and

WHEREAS, over time, and through various ordinances various funds have been created; and

WHEREAS the organization of all of these funds within one chapter of the Lakewood Municipal Code makes sense,

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAKEWOOD, WASHINGTON DO ORDAIN as follows:

Section 1. A new Chapter 3.09 LMC entitled “City Funds” is created as follows:

Chapter 3.09
City Funds

Sections:
03.09.10 General Fund
03.09.20 Street Operations and Maintenance
03.09.30 Street Capital
03.09.40 Hotel/Motel Lodging Tax
03.09.50 Property Abatement
03.09.60 Public Art
03.09.70 Narcotics Seizure
03.09.80 Felony Seizure
03.09.90 Federal Seizure
03.09.100 Community Development Block Grant
03.09.110 Neighborhood Stabilization Program
03.09.120 Office of Economic Adjustment
03.09.130 Police ARRA Grant
03.09.140 Public Safety Grant
03.09.150 General Obligation (GO) Bond Debt Service
03.09.160 LID Debt Service
03.09.170 Police Facility Debt Service
03.09.180 Sewer Project Debt Service
03.09.190 LID Guaranty Debt Service
03.09.200 General Governmental Capital Project
03.09.210 Sewer Capital Project
03.09.220 Sanitary Sewer Connection Capital Project
Section 2: A new Section 03.09.010 LMC entitled “General Fund,” is created to read as follows:

There is hereby established a fund known as the General Fund (Fund 001) as follows:

A. Purpose. This fund is used to account for all receipts and disbursements associated with ordinary City operations that are not required to be accounted for in another fund. This fund is both tax and general revenue supported.

B. Revenue sources. Tax and general revenue supported. Examples include property taxes, local sales taxes, franchise fees, gambling taxes, liquor taxes, utility taxes, fines and forfeitures, license fees, permits, recreation fees and other revenues that support general government operations.

Section 3: A new Section 03.09.020 LMC entitled “Street Operations & Maintenance,” is created to read as follows:

There is hereby established a fund known as the Street Operations & Maintenance (Fund 101) as follows:

A. Purpose. This fund is used to account for the receipts and disbursements associated with City planning, establishing, repairing and maintaining City streets sidewalks, and appurtenances, including pedestrian and bicycle paths, lanes and routes.

B. Revenue sources. Specific revenue sources shall include, but not be limited to, unrestricted motor vehicle fuel taxes, transportation-related fees and permits, interest earnings and such other sources as may be authorized by the City Council.

Section 4: A new Section 03.09.030 LMC entitled “Street Capital,” is created to read as follows:

There is hereby established a fund known as the Street Capital (Fund 102) as follows:
A. Purpose. – This fund is used to account for the receipts and disbursements associated with the City’s street capital program.

B. Revenue sources. The primary sources of revenues are real estate excise tax, motor vehicle fuel tax, and grants.

Section 5: A new Section 03.09.040 LMC entitled “Hotel/Motel Lodging Tax,” is created to read as follows:

There is hereby established a fund known as the Hotel/Motel Lodging Tax (Fund 104) as follows:

A. Purpose. This fund is used to account for all and disbursements related to tourism promotion and the acquisition or operation of tourism-related facilities.

B. Revenue sources. The primary source of revenues are special hotel/motel lodging tax and transient rental income tax.

Section 6: A new Section 03.09.050 LMC entitled “Property Abatement,” is created to read as follows:

There is hereby established a fund known as the Property Abatement (Fund 105) as follows:

A. Purpose. The purpose of this fund is to account for projects that the City has identified and processed through the abatement process.

B. Revenue sources. All revenues from the rightful recovery of those project expenses, along with all revenues from fees, fines, and interest, and other rightful recoveries from those projects are deposited into the fund for the purpose of funding additional abatement projects.

Section 7: A new Section 03.09.060 LMC entitled “Public Art,” is created to read as follows:

There is hereby established a fund known as the Public Art (Fund 106) as follows:

A. Purpose. The sole purpose of this fund is to fund approved public art activities.

B. Revenue sources. All revenues associated with the fees charged for the rental of the McGavick center.

Section 8: A new Section 03.09.070 LMC entitled “Narcotics Seizure,” is created to read as follows:

There is hereby established a fund known as the Narcotics Seizure (Fund 180) as follows:
A. Purpose. The purpose of this fund, together with the imprest accounts, for the purposes of expenditures and revenues related to Police Department activities where the expenditures are governed by RCW 69.50.505

B. Revenue sources. The primary revenues from this fund will be the proceeds of asset forfeitures conducted under the provisions of chapter 69.50 RCW.

Section 9: A new Section 03.09.080 LMC entitled “Felony Seizure,” is created to read as follows:

There is hereby established a fund known as the Felony Seizure (Fund 181) as follows:

A. Purpose. The purpose of this fund is to account for expenditures associated with the Police Department activities where the expenditures are governed by RCW 10.105.101.

B. Revenue sources. The primary revenues of this fund will be the proceeds of seizure activities pursuant to chapter 10.105 RCW.

Section 10: A new Section 03.09.090 LMC entitled “Federal Seizure,” is created to read as follows:

There is hereby established a fund known as the Federal Seizure (Fund 182) as follows:

A. Purpose. The purpose of this fund is to account for the revenues and expenditures associated with the Police Department activities where the revenues are derived from federal law enforcement activities.

B. Revenue sources. The primary revenues shall be derived from federal law enforcement activities.

Section 11: A new Section 03.09.100 LMC entitled “Community Development Block Grant,” is created to read as follows:

There is hereby established a fund known as the CDBG (Fund 190) as follows:

A. Purpose. A project fund established in which to place monies from designated federal grants received through the Department of Housing and Urban Development’s community development block grant program or other agency, approved, accepted and assigned to this fund by the City Council. Any city monies required for any such grant shall also be placed in this fund. Such monies shall be used for the purposes specified by the terms of each grant agreement.

B. Revenue sources. Grant revenues received through community development block grant program, city contributions or other revenue sources as may be authorized by the City Council.
Section 12: A new Section 03.09.110 LMC entitled “Neighborhood Stabilization Program,” is created to read as follows:

There is hereby established a fund known as the Neighborhood Stabilization Program (Fund 191) as follows:

A. Purpose. The purpose of this fund is to account for the revenues and expenditures associated with the Federal Neighborhood Stabilization Program. The NSP was established for the purpose of stabilizing communities that have suffered from foreclosures and abandonment.

B. Revenues. Grants and abatement liens.

Section 13: A new Section 03.09.120 LMC entitled “Office of Economic Adjustment,” is created to read as follows:

There is hereby established a fund known as the Office of Economic Adjustment (Fund 192) as follows:

A. Purpose. The purpose of this fund is to account for the revenues and expenditures associated with the Federal Office of Economic Adjustment Grant Program, which provides grants to assist communities with the alleviation of socioeconomic effects that may result from military base closures and realignments, including the South Sound Military Community Partnership program.

B. Revenues. Primary revenues sources are grants, and partnership funding.

Section 14: A new Section 03.09.130 LMC entitled “Police ARRA Grant,” is created to read as follows:

There is hereby established a fund known as the Police ARRA Grant (Fund 193) as follows:

A. Purpose. The purpose of this fund is to account for the revenues and expenditures related to police department grants received from the Federal Government’s American Recovery and Reinvestment Act of 2009.


Section 15: A new Section 03.09.140 LMC entitled “Public Safety Grants,” is created to read as follows:

There is hereby established a fund known as the Public Safety Grants (Fund 195) as follows:
A. Purpose. The purpose of this fund is to account for the revenues and expenditures related to police department grants and local revenues received from sources not related to the Federal Government’s American Recovery and Reinvestment Act of 2009.

B. Revenue. Grants received from sources other than the American Recovery and Reinvestment Act of 2009.

Section 16: A new Section 03.09.150 LMC entitled “General Obligation (GO) Bond Debt Service,” is created to read as follows:

There is hereby established a fund known as the General Obligation (GO) Bond Debt Service (Fund 201) as follows:

A. Purpose. The purpose of this fund is to account for General Obligation Bond debt.

B. Revenue. A 2005 interfund transfer.

Section 17: A new Section 03.09.160 LMC entitled “LID Debt Service,” is created to read as follows:

There is hereby established a fund known as the LID Debt Service (Fund 202) as follows:

A. Purpose. The purpose of this fund is to account for the debt service for the City’s Combined Local Improvement District (CLID 1103) and the Local Improvement District (LID 1108). The fund was created as part of the process in establishing the permanent financing for LIDs 1101, 1102, and 1103. When the City secured permanent financing for the three LIDs, it combined them into one bond offer, entitled CLID 1101-1103. The CLID bonds were a public offering. This fund also accounts for LID 1108, which is a one-property-owner LID. This bond was a private placement with Cashmere Valley Bank. This fund was established via Ordinance 352 adopted by City Council in April 2004, which established the LIDS 1101, 1102, and 1103 and created the fund.

B. Revenue.

Section 18: A new Section 03.09.170 LMC entitled “Police Facility Debt Service,” is created to read as follows:

There is hereby established a fund known as the Police Facility Debt Service (Fund 203) as follows:

A. Purpose. The purpose of this fund was to account for the revenues (transfer in from the General Fund) and the debt service for the police facility. In 2010 this debt was transferred to the General Fund. This fund is currently inactive.

B. Revenues. This fund is currently inactive.
Section 19: A new Section 03.09.180 LMC entitled “Sewer Project Debt Service,” is created to read as follows:

There is hereby established a fund known as the Sewer Project Debt Service (Fund 204) as follows:

A. Purpose. The purpose of this fund is to account for the Public Works Trust Fund Loans that the City secured to fund both the sewer main construction (the finished asset has been donated to Pierce County) and the side sewer construction loan program, through which the City made loans to private property owners whose property abutted the new sewer main, making possible their connection to it.

B. Revenues. This fund is paid through property owner loan repayments.

Section 20: A new Section 03.09.190 LMC entitled “LID Guaranty Debt Service,” is created to read as follows:

There is hereby established a fund known as the LID Guaranty Debt Service (Fund 251) as follows:

A. Purpose. This fund was created in conjunction with establishing the permanent financing of CLID 1101-1103. The money needed to establish and deposit into the fund was part of the costs of the LID and borne by the property owners included in the District.

B. Revenues. The source of funding was the LID bonds and underlying that, the assessment payments from property owners

Section 21: A new Section 03.09.200 LMC entitled “General Governmental Capital Project,” is created to read as follows:

There is hereby established a fund known as the General Governmental Capital Project (Fund 301) as follows:

A. Purpose. The primary purpose of this fund is to account for municipal facilities.

B. Revenues. Bond proceeds and other sources as may be designed by the City Council.

Section 22: A new Section 03.09.210 LMC entitled “Sewer Capital Project,” is created to read as follows:

There is hereby established a fund known as the Sewer Capital Project (Fund 311) as follows:

A. Purpose. The purpose of this fund is to account for the construction of a sewer system that was donated to Pierce County.
B. Revenues. Primary revenue sources are grants, contributions, public works trust fund loans.

Section 23: A new Section 03.09.220 LMC entitled “Sanitary Sewer Connection Capital Project,” is created to read as follows:

There is hereby established a fund known as the Sanitary Sewer Connection Capital Project (Fund 312) as follows:

A. Purpose. The purpose of this fund is to account for the revenues generated from the sewer availability charges, expenditures and transfers that are legally allowable for sewer availability charge fees and for administrative expenses to maintain and operate the fund.

B. Revenues. Sewer availability charges imposed under chapter 12A.15 LMC.

Section 24: A new Section 03.09.230 LMC entitled “LID Capital Project,” is created to read as follows:

There is hereby established a fund known as the LID Capital Project (Fund 351) as follows:

A. Purpose. The purpose of this fund is to account for the local improvement district (LID) capital related projects of streets and sidewalks.

B. Revenues. The projects are funded by assessments on the benefiting properties. This fund is currently inactive.

Section 25: A new Section 03.09.240 LMC entitled “Surface Water Management,” is created to read as follows:

There is hereby established a fund known as the Surface Water Management (Fund 401) as follows:

A. Purpose. The purpose of this fund is to administer and account for all receipts and disbursements related to the City’s surface and storm management system.

B. Revenues. All service charges are deposited into this fund for the purpose of paying the expense of maintaining and operating surface and storm water management facilities.

Section 26: A new Section 03.09.250 LMC entitled “Fleet & Equipment Fund,” is created to read as follows:

There is hereby established a fund known as the Fleet & Equipment Fund (Fund 501) as follows:

A. Purpose. The purpose of this fund is to account for all costs associated with operating, maintaining and replacing the City’s vehicles and other motorized equipment.
B. Revenue. Revenue source is replacement reserves and interfund charge to the benefiting or user fund. Other revenues may include interest earnings, proceeds from the sale of assets, interfund transfers, and other revenue sources designated by City Council.

Section 27: A new Section 03.09.260 LMC entitled “City Hall Facility Services and Reserve,” is created to read as follows:

There is hereby established a fund known as the City Hall Facility Services and Reserve (Fund 502) as follows:

A. Purpose. The purpose of this fund is to account for all costs associated with the maintenance and operation of city buildings specified by the City Manager.

B. Revenue. Revenue source is replacement reserves and interfund charge to the benefiting or user fund. Other revenues may include interest earnings, proceeds from the sale of assets, interfund transfers, and other revenue sources designated by City Council.

Section 28: A new Section 03.09.270 LMC entitled “Information Technology Fund,” is created to read as follows:

There is hereby established a fund known as the Information Technology Fund (Fund 503) as follows:

A. Purpose. The purpose of this fund is to account for all costs associated with date processing, telecommunications and geographical information systems for the City.

B. Revenue. Revenue source is interfund charge to the benefiting or user fund. Other revenues may include replacement reserves, interest earnings, proceeds from the sale of assets, interfund transfers and other revenue sources designated by City Council.

Section 29: A new Section 03.09.280 LMC entitled “Municipal Court Trust Account,” is created to read as follows:

There is hereby established a fund known as the Municipal Court Trust Account (Fund 634) as follows:

A. Purpose. The purpose of this fund is to account for monies received by the Municipal Court as bond deposits, cash deposits, or other payments which may, depending upon the circumstances be returned to the person making the deposit or payment to the City, or which may, otherwise, be applied to fines, penalties, costs, or expenses involved in cases filed with the Municipal Court.

B. Revenues. This fund is funded by deposits made through the municipal court.

Section 30: A new Section 03.09.290 LMC entitled “Section 125,” is created to read as follows:
There is hereby established a fund known as the Section 125 (Fund 635) as follows:

A. Purpose. The purpose of this fund is to account for monies received from the deductions from the salaries of participating employees, and from which fund reimbursements shall be paid for the applicable medical and childcare expenses of said employees, in conformity with the provisions of Section 125 of the IRS Code.

B. Revenue. This fund is funded by payroll deductions of participating employees.

Section 31: A new Section 03.09.300 LMC entitled “Grant Administration,” is created to read as follows:

As to any funds which are funding in whole or part by grants, the following provisions apply:

A. The City Manager or designee shall maintain a separate record of accounts showing the receipts and disbursements of each and every grant assigned to such fund. The department assigned, by the terms of the city’s acceptance of such grant, to administer any program or activity financed wholly or in part by the grant financially controlled by this fund, shall approve all expenditures therefrom and shall maintain such records and documents, and prepare such reports as may be required by the grantor agency or the City Council.

B. Other general/financial information.

1. Projects established. Individual grant projects shall be established in this fund, based on council authorization or acceptance. Fund appropriations shall not lapse at the end of any calendar year but shall remain in effect until the grant project is completed. Administrative housekeeping-oriented projects may be established by the Assistant City Manager for Finance and Administrative Services.

2. Financing. The grant fund is hereby authorized to borrow monies from time to time from other city funds in amounts necessary to effectuate the purposes of such fund. Authorization for each such loan shall be made by the City Manager or designee. Such authorization shall be given only when the lending fund has sufficient resources to make the loan, which shall be determined by the finance director. Such loans shall be without interest unless interest is required by law, and shall be repaid when there no longer exists a financing need within such fund. Where interest is required by law, the Assistant City Manager for Finance and Administrative Services shall designate the appropriate rate.

Section 32: A new Section 03.09.310 LMC entitled “Interfund loan – Authorization,” is created to read as follows:

The City Council does hereby authorize the City Manager, or designee, to make interfund loans of those municipal monies which are otherwise legally available for investment purposes,
where such loans would be necessary to ensure compliance with the provisions of RCW 43.09.210.

Section 33: A new Section 03.09.320 LMC entitled “Interfund loan – Procedures,” is created to read as follows:

The following procedures shall be used for the establishment and accounting of all interfund loans made pursuant to this chapter:

(1) The City Manager or designee shall approve all interfund loans and provide in the written authorization a planned schedule of repayment of the loan principal and shall set a reasonable rate of interest, based upon the external rate available to the city, to be paid to the lending fund.

(2) Interest shall be charged in all cases unless:

   (a) The borrowing fund has no independent source of revenue other than the lending fund;

   (b) The borrowing fund is normally funded by the lending fund; or

   (c) The lending fund is the general fund, which, being unrestricted can loan interest-free, except to a proprietary fund.

(3) The borrowing fund must anticipate sufficient revenues to be in a position over the period of the loan to make the specified principal and interest payments as required in the authorizing ordinance.

(4) The term of loan should whenever practicable be restricted to a period of one year, but in no case shall the term of loan exceed three years, except for those funds which are legally permitted to support one another through appropriations, transfers, advances, etc.

(5) Only that portion of a given fund which, in the prudent management of municipal finances as determined by the mayor, is clearly inactive or in excess of current needs may be loaned to other municipal funds or invested.

(6) Appropriate accounting records shall be maintained to reflect the balances of loans payable and receivable in every fund affected by such transactions.

Section 34: A new Section 03.09.330 LMC entitled “Interfund loan – Additional authority,” is created to read as follows:

The City Council further hereby grants to the City Manager or designee, the authority to make interim, temporary loans from one fund to another during the course of the fiscal year. The term of such loan shall not exceed the end of the fiscal year in which loan was made.
Section 35: Chapter 3.08 of the Lakewood Municipal Code is repealed in its entirety.

Section 36: Severability. If any section, sentence, clause, or phrase of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity of any other section, sentence, clause, or phrase of this ordinance.

Section 37: Effective Date. This ordinance shall take place thirty (30) days after its publication or publication of a summary of its intent and contents.

ADOPTED by the City Council this 21st day of July, 2014.

CITY OF LAKEWOOD

_________________________
Don Anderson, Mayor

Attest:

_______________________________
Alice M. Bush, MMC, City Clerk

Approved as to Form:

_______________________________
Heidi A. Wachter City Attorney
NOTICE OF ORDINANCE PASSED
BY LAKEWOOD CITY COUNCIL

The following is a summary of an Ordinance passed by the City of Lakewood City Council on the 21st day of July, 2014.

ORDINANCE NO. 589

AN ORDINANCE of the City Council of the City of Lakewood, Washington, repealing Chapter 3.08 and creating a new Chapter 3.09 of the Lakewood Municipal Code relative to the City Funds.

Section 1 of the Ordinance provides for creating a new Chapter 3.09 LMC entitled “City Funds.”

Section 2 of the Ordinance provides for creating a new Section 03.09.010 LMC entitled “General Fund.”

Section 3 of the Ordinance provides for creating a new Section 03.09.020 LMC entitled “Street Operations & Maintenance.”

Section 4 of the Ordinance provides for creating a new Section 03.09.030 LMC entitled “Street Capital.”

Section 5 of the Ordinance provides for creating a new Section 03.09.040 LMC entitled “Hotel/Motel Lodging Tax.”

Section 6 of the Ordinance provides for creating a new Section 03.09.050 LMC entitled “Property Abatement.”

Section 7 of the Ordinance provides for creating a new Section 03.09.060 LMC entitled “Public Art.”

Section 8 of the Ordinance provides for creating a new Section 03.09.070 LMC entitled “Narcotics Seizure.”

Section 9 of the Ordinance provides for creating a new Section 03.09.080 LMC entitled “Felony Seizure.”

Section 10 of the Ordinance provides for creating a new Section 03.09.090 LMC entitled “Federal Seizure.”

Section 11 of the Ordinance provides for creating a new Section 03.09.100 LMC entitled “Community Development Block Grant.”
Section 12 of the Ordinance provides for creating a new Section 03.09.110 LMC entitled “Neighborhood Stabilization Program.”

Section 13 of the Ordinance provides for creating a new Section 03.09.120 LMC entitled “Office of Economic Adjustment.”

Section 14 of the Ordinance provides for creating a new Section 03.09.130 LMC entitled “Police ARRA Grant.”

Section 15 of the Ordinance provides for creating a new Section 03.09.140 LMC entitled “Public Safety Grants.”

Section 16 of the Ordinance provides for creating a new Section 03.09.150 LMC entitled “General Obligation (GO) Bond Debt Service.”

Section 17 of the Ordinance provides for creating a new Section 03.09.160 LMC entitled “LID Debt Service.”

Section 18 of the Ordinance provides for creating a new Section 03.09.170 LMC entitled “Police Facility Debt Service.”

Section 19 of the Ordinance provides for creating a new Section 03.09.180 LMC entitled “Sewer Project Debt Service.”

Section 20 of the Ordinance provides for creating a new Section 03.09.190 LMC entitled “LID Guaranty Debt Service.”

Section 21 of the Ordinance provides for creating a new Section 03.09.200 LMC entitled “General Governmental Capital Project.”

Section 22 of the Ordinance provides for creating a new Section 03.09.210 LMC entitled “Sewer Capital Project.”

Section 23 of the Ordinance provides for creating a new Section 03.09.220 LMC entitled “Sanitary Sewer Connection Capital Project.”

Section 24 of the Ordinance provides for creating a new Section 03.09.230 LMC entitled “LID Capital Project.”

Section 25 of the Ordinance provides for creating a new Section 03.09.240 LMC entitled “Surface Water Management.”

Section 26 of the Ordinance provides for creating a new Section 03.09.250 LMC entitled “Fleet & Equipment Fund.”

Section 27 of the Ordinance provides for creating a new Section 03.09.260 LMC entitled “City Hall Facility Services and Reserve.”
Section 28 of the Ordinance provides for creating a new Section 03.09.270 LMC entitled “Information Technology Fund.”

Section 29 of the Ordinance provides for creating a new Section 03.09.280 LMC entitled “Municipal Court Trust Account.”

Section 30 of the Ordinance provides for creating a new Section 03.09.290 LMC entitled “Section 125.”

Section 31 of the Ordinance provides for creating a new Section 03.09.300 LMC entitled “Grant Administration.”

Section 32 of the Ordinance provides for creating a new Section 03.09.310 LMC entitled “Interfund loan – Authorization.”

Section 33 of the Ordinance provides for creating a new Section 03.09.320 LMC entitled “Interfund loan – Procedures.”

Section 34 of the Ordinance provides for creating a new Section 03.09.330 LMC entitled “Interfund loan – Additional authority.”

Section 35 of the Ordinance provides for repealing Chapter 3.08 of the Lakewood Municipal Code in its entirety.

Section 36 of the Ordinance provides that if any section, sentence, clause, or phrase of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity of any other section, sentence, clause, or phrase of this ordinance.

Section 37 of the Ordinance provides that this Ordinance shall take place thirty (30) days after its publication or publication of a summary of its intent and contents.

The full text of the Ordinance is available at the City Clerk's Office, Lakewood City Hall, 6000 Main Street SW, Lakewood, Washington 98499, (253) 589-2489. A copy will be mailed out upon request.

Alice M. Bush, MMC, City Clerk

Published in the Tacoma News Tribune:
REQUEST FOR COUNCIL ACTION

DATE ACTION IS REQUESTED:  
July 21, 2014

DATE ACTION IS REQUESTED:  
July 21, 2014

TITLE: A Resolution Relative to LED Street Lighting  

TYPE OF ACTION:  
ORDINANCE NO.

ATTACHMENTS:  
• Resolution

MOTION

OTHER

REVIEW:  
June 14, 2014

SUBMITTED BY:  
Tho Kraus, Assistant City Manager/Finance & Administrative Services

RECOMMENDATION:  
It is recommended that the City Council adopt this resolution to formalize the City’s intent to apply for the Washington State Treasurer’s Local Option Capital Asset (LOCAL) lending program to finance the LED streetlight project.

DISCUSSION:  
The LED Streetlight Retrofit program converts 1,982 of the City’s streetlights to energy efficient LEDs. It is estimated that it will take nine months to complete the retrofit once funding is available. The total project cost is $2,372,088, which is offset by a $500,000 grant from the Washington State Department of Commerce and $217,640 from estimated utility incentives leaving an unfunded balance of $1,654,448. The estimated savings from lighting energy and maintenance cost over the next twenty years (2015 – 2034) averages $157,296/year at 100% savings and $141,566 at 90% savings. The annual anticipated savings would be used to finance the $1,654,448. The State grant agency stated they would hold the grant fund for the City but would like the City to formalize its intent via a resolution passed by the City Council. The resolution should state that the City will fully utilize the grant funds and submit an application for LOCAL funds by the December 2014 deadline. The LOCAL program is an option available to municipal corporations through the Washington State Treasurer to provide the lowest cost financing by pooling funding needs into larger offerings of securities.

ALTERNATIVE(S):  
Not approving the resolution puts the City at risk of losing the grant funds.

FISCAL IMPACT:  
N/A

Prepared by  
Tho Kraus  
Department Director

City Manager Review
RESOLUTION NO. 2014-17

A RESOLUTION of the City Council of the City of Lakewood, Washington, relative to LED Street Lighting.

WHEREAS, the City of Lakewood has embarked on an LED Streetlight Retrofit Program to convert 1,982 of the City’s streetlights to energy efficient LEDs. The 1,982 streetlights include: 744 from Tacoma Power, 30 from Puget Sound Energy, and 1,208 Lakeview Light & Power. It is estimated that it will take nine months to complete the retrofit once funding is available; and

WHEREAS, one financing option available for municipal corporations through the Washington State Treasurer to provide the lowest cost financing by pooling funding needs into larger offerings of securities. It is available to municipal corporations that are authorized to issue general obligation bonds. The State Treasurer’s Local Option Capital Asset (LOCAL) lending program funds may be used for either equipment or real estate, including construction and energy projects; and

WHEREAS, the City of Lakewood was awarded a $500,000 grant from the Washington State Department of Commerce (DOC) for its LED Streetlight Retrofit project and in order to preserve the grant until the City secures its share of the project financing DOC has requested that City officially notify them that it intends to utilize the full amount of the grant and that it anticipates to fund its share of the project cost through the State Treasurer’s “LOCAL” program.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAKEWOOD, WASHINGTON HEREBY RESOLVES as follows:

Section 1. The Lakewood City Council expresses its intent to fully utilize said grant funding and in conjunction therewith will submit its completed application for funding its local contribution via the State Treasurer’s Local Option Capital Asset (LOCAL) lending program by the December 2014 deadline.

Section 2. This Resolution shall be in full force and effect upon passage and signatures hereon.
PASSED by the City Council this 21st day of July, 2014.

CITY OF LAKEWOOD

_________________________

Don Anderson, Mayor

Attest:

_______________________________

Alice M. Bush, MMC, City Clerk

Approved as to Form:

_______________________________

Heidi A. Wachter City Attorney
REQUEST FOR COUNCIL ACTION

DATE ACTION IS REQUESTED: July 21, 2014

REVIEW: June 9, 2014
Council presentation; and July 7, 2014 Public Hearing

TITLE: A Resolution adopting the City of Lakewood Six Year Comprehensive Transportation Improvement Program 2015-2020

ATTACHMENTS: Resolution 2014-18 Comprehensive Transportation Improvement Program 2015-2020

TYPE OF ACTION: — ORDINANCE

X RESOLUTION 2014-18

MOTION

OTHER

SUBMITTED BY: Don E. Wickstrom, P.E., Public Works Director / City Engineer

RECOMMENDATION: It is recommended that the City Council adopt the City of Lakewood Six Year Comprehensive Transportation Improvement Program (2015-2020).

DISCUSSION: Chapter 35.77.010 RCW requires that the City annually update its Six Year Comprehensive Transportation Improvement Program (6-Year TIP) and file a copy with the Secretary of the Washington State Department of Transportation within 30 days of adoption. (Continued on Page 2)

ALTERNATIVE(S): Because the adoption of a Six Year Comprehensive Transportation Program is required by State statute, there is no practical alternative to its adoption if the City wishes to continue leveraging local dollars with State and Federal funds. Council may however modify or prioritize projects within the Program as deemed appropriate.

FISCAL IMPACT: The Program at over $120 million is not fiscally balanced meaning the expenditures exceed the current anticipated revenues. Of the $120 million in capital improvements, approximately $30 million would need to come from City funds (Arterial Street Fund-102) with the balance ($90+ million) from grants and other sources. The TIP is not required to be fiscally balanced and the real decision on implementing any project comes with the adoption of the City’s budget. Adoption of the Program makes projects eligible to receive State or Federal funds. In addition, projects shall be identified in the 6-Year TIP to be included in any future Transportation Benefit District (TBD) funding proposals.

Prepared by

City Manager Review

Department Director
DISCUSSION: (Continued from Page 1)

The primary objective of the Program is to produce a comprehensive program for the orderly development and preservation of the City’s street system. Only those projects identified in the adopted Program are eligible for state or federal grant funding.

Adoption of the Program does not irreversibly commit the City of Lakewood to construct identified projects. Projects in the early years of the Program have, however, a higher probability that they will be constructed as scheduled, at least those with significant grant funding therein versus projects in the later years, which are subjected to more flexibility and may be accelerated, delayed, or canceled as funding and conditions change. The usual reasons for canceling a project are that it is either environmentally unacceptable or contrary to the best interests of the community as a whole or its funding just didn’t materialize. The Program may also be revised by a majority of the City Council at any time, but only after a public hearing.

The 2015-2020 Program was developed under the guidance of the Citizen Transportation Advisory Committee (CTAC). The Program was presented to City Council at their June 9, 2014 council meeting and a public hearing was conducted on July 7, 2014. Prior to said public hearing it was sent to the Chamber of Commerce, neighborhood associations, rotary clubs, utility providers, Pierce Transit, Clover Park School District, Clover Park Technical College, Pierce College, and other recognized groups and organizations in Lakewood to enlist any comments they may have on it. Staff also placed the program on the City’s web site.

The CTAC met on July 8, 2014 to review public comments and make any final modifications to the 6-Year TIP. The CTAC took a motion and recommended the 6-Year TIP be adopted per the attachment to this resolution.

Public comments received did not require further modifications to the 6-Year TIP as presented at the Public Hearing.
RESOLUTION NO. 2014-18

A RESOLUTION of the City Council of the City of Lakewood, Washington, adopting a Six-Year Comprehensive Transportation Improvement Program for 2015 through 2020.

WHEREAS, pursuant to Section 35.77.010 of the Revised Code of Washington, cities are required to adopt and annually update a six-year Transportation Improvement Program as part of a coordinated transportation program; and,

WHEREAS, a public hearing was held before the Lakewood City Council at a meeting on July 7, 2014, to hear and receive public comment on the proposed, updated six-year program; and,

WHEREAS, the 2015-2020 Program was developed under the guidance of the Citizen Transportation Advisory Committee and was sent to the Chamber of Commerce, neighborhood associations, Rotary clubs, utility providers, Pierce Transit, Clover Park School District, Clover Park Technical College, Pierce College, and other recognized groups and organizations in Lakewood soliciting comments prior to the public hearing; and,

WHEREAS, public comments were received at the public hearing held on July 7, 2014; and,

WHEREAS, after considering all of the information presented the City Council finds that prioritized road and street capital improvement projects are essential to proper planning and the improvement of transportation within the City, and that planning as provided under the RCW is necessary to obtain available state and federal funding.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAKEWOOD, WASHINGTON HEREBY RESOLVES, as Follows:
Section 1. That the Six-Year Comprehensive Transportation Improvement Program for 2015 through 2020, a copy of which is attached hereto as Exhibit “A” and incorporated by reference, is adopted, and that the City Council authorizes the City Manager or designee to use the same in applications for grant funding for transportation related projects, and further authorizes the City Manager or designee to apply for such grants based thereon.

Section 2. That this Resolution shall be in full force and effect upon passage and signatures heron.

PASSED by the City Council this 21st day of July, 2014.

CITY OF LAKEWOOD

_______________________________
Don Anderson, Mayor

Attest:

_______________________________
Alice M. Bush, MMC, City Clerk

Approved as to Form:

_______________________________
Heidi Ann Wachter, City Attorney
PREFACE

Chapters 35.77.010 of the Revised Code of Washington (RCW) provide that each city shall annually update its Six-Year Comprehensive Transportation Program (Program) and file a copy of the adopted Program with the Secretary of the Washington State Department of Transportation (WSDOT) by July 1 of each year. The Program is necessary to allow cities and counties to obtain State and Federal funding. For a project to obtain funding from the State, it must appear in the agency’s current Program. Because the state also disperses federal highway funds, this requirement applies to federally funded projects as well.

RCW 35.77.010 also requires each city to specifically set forth those projects and programs of regional significance for inclusion in the transportation improvement program for that region.

The Program is based upon anticipated revenues versus desirable projects. There are always more projects than available revenues. Therefore, a primary objective of the Program is to integrate the two to produce a comprehensive, realistic program for the orderly development and preservation of our street system.

Several important points must be considered during the review of the proposed Program. The early years of the Program are fairly definite; that is, it can be assumed that those projects will be constructed as scheduled. Projects in the later years are more flexible and may be accelerated, delayed or canceled as funding and conditions change.

It is also important to note that the adoption of the Program does not irreversibly commit the City of Lakewood to construct the projects. A project may be canceled at any time during the course of study or design. The usual reasons for canceling a project are that it is environmentally unacceptable or contrary to the best interests of the community as a whole. The Program may at any time be revised by a majority of the City Council, but only after a public hearing.

CONSISTENCY WITH LAND USE MANAGEMENT PLAN

The State’s Growth Management Act (GMA) requires local governments to develop and adopt comprehensive plans covering land use, housing, capital facilities, utilities, and transportation. These comprehensive plans must balance the demands of growth with the provision of public facilities and services and, in particular, transportation facilities and services. The City of Lakewood was required to develop and adopt a comprehensive plan that is in conformance with the requirements of the GMA.

The City of Lakewood has, as part of its Comprehensive Plan, a Transportation Element with a Master Goal to “Ensure that the transportation and circulation system is safe, efficient and serves all segments of the population and reduces reliance on single-occupant vehicles and increase use of other modes of transportation.”
Specific goals include the following.

1. To provide a safe, comfortable and reliable transportation system.
2. To reduce consumption of energy through an efficient and convenient transportation system.
3. To enhance options for future improvements to the transportation system by taking advantage of advances in technology and transportation research.
4. To keep travel times for people and goods as low as possible.
5. To emphasize the movement of people and goods, rather than vehicles, in order to obtain the most efficient use of transportation facilities.
6. To establish a minimum level of adequacy for transportation facilities through the use of consistent and uniform standards.
7. To protect the capital investment in the transportation system through adequate maintenance and preservation of facilities.

The projects in the Six-Year Comprehensive Transportation Program are intended to conform to the goals within the City’s Comprehensive Plan.

GRANT APPLICATIONS AND LEVERAGING LOCAL DOLLARS

The need to leverage local dollars through grant applications is very important to the City, especially in light of the decrease in funding available for transportation related capital improvements. The intent of this Program is not only to list and program projects for funding, but to establish City Council approval to submit grant applications on those projects contained in the Program.

FUNDING SOURCES

A. Motor Vehicle Fuel Tax Funds

The Motor Vehicle Fuel Tax Funds have been programmed to provide matching funds for federal aid and urban arterial projects and for projects to be implemented with Motor Vehicle Fuel Tax Funds only.
By law, each city receives a proportionate share of the total state motor vehicle fuel tax. Money received is a monthly allocation based on population. The dollars shown in this year’s Program reflect the revenues from this source expected to be received by the City of Lakewood. It is anticipated that revenue received from gas tax for the Streets Capital Projects Fund will be: $300,000 FY 2014.

B. Federal Aid Funding Programs

Each of the Federal aid programs listed below has specific requirements a project must meet to qualify for funding under the individual program. For a project to receive funding from any of these sources it must compete with other public agency projects.

On July 6, 2012, President Obama signed Moving Ahead for Progress in the 21st Century (MAP-21), reauthorizing surface transportation programs through fiscal year 2014. Project prioritization and selection must be done by the Metropolitan Planning Organization (MPO) in areas of greater than 200,000 population. The MPO for this region (in which the City of Lakewood is located) is the Puget Sound Regional Council (PSRC).

There are a number of specific funding programs under MAP-21. These include the following:

1. STP Surface Transportation Program: This is a regionally competitive program.
2. CMAQ Congestion Mitigation and Air Quality: This is a regionally competitive program intended for projects that significantly improve air quality.
3. HSIP Highway Safety Improvement Program: Statewide competition for federal funds targeted at safety improvements at high accident locations.
4. TAP Transportation Alternatives Program: This is a new program that will most likely be a regionally competitive program and will focus on pedestrian and bicycle facilities (on and off road); safe-routes to schools, etc.; and other non-highway focused programs.

C. Washington State Transportation Improvement Board (TIB)

The TIB has a number of statewide competitive programs which use criteria developed by the TIB for prioritization of projects. The three TIB programs in which the City can compete are as follows:

1. UCP Urban Corridor Program. This program is for transportation projects with primary emphasis on public/private cooperation and economic development.
2. UAP Urban Arterial Program. This program is for arterial street construction with primary emphasis on safety and mobility.

3. SP Sidewalk Program. This program is for the improvement of pedestrian safety, and to address pedestrian system continuity and connectivity.

D. Community Development Block Grants (CDBG)

This is a program to provide physical improvements within low-income census tracts or to promote economic development within the City. In 2008, the City was awarded one grant from this funding source for $10,000 for street lighting within low income residential neighborhoods. In 2009-2010, CDBG funds were awarded to support the sewer extension to Tillicum and Woodbrook neighborhoods. In the near future, funding from this source is anticipated to be sporadic and focused on specific economic development projects that help develop new jobs within the City. Through the years 2015-2020 it is anticipated that a minimum of $300,000 per year will be made available for pavement preservation, street lighting, and pedestrian improvements in eligible neighborhoods.

E. City Funding Sources

1. Real Estate Excise Tax (REET). This funding source comes from the two ¼% REET’s charged by the City on the sale of real estate within the City limits. The City’s REET is designated entirely for transportation related capital improvements. Revenue from REET has gone from $1.8 Million (FY2007) to $640,000 (FY 2012). The REET is estimated to range from $800,000 to $900,000 annually.

2. General Fund Transfer In. This funding source comes from several different sources that make up the General Fund revenue including: property tax, sales tax, and utility tax and fees. The Street Capital Projects Fund is budgeted to receive approximately $35,000 in 2014.

F. Washington State Department of Transportation

1. Pedestrian and Bicycle Program: This is a statewide competitive program specifically oriented toward the elimination of hazards to the pedestrian and bicyclists. The recent call for projects has expanded the program’s scope to emphasize “complete streets” – accommodation of all roadway users from vehicles to bicyclists to pedestrians. The programs focus for “complete streets” is for “main street” urban arterials and corridors. Historically, the city has not received much funding from this program. However, given the change in the grant scope, there may be opportunities from this source in the future.

2. Safe Routes to Schools Program: This is a statewide competitive program specifically oriented toward pedestrian and bicycle safety near schools. This program may be replaced by the Federal Transportation Alternatives Program (TAP).
G. Surface Water Management Program:

The City’s Surface Water Management (SWM) Program pays for all drainage facilities constructed in conjunction with street improvements. The revenue from SWM is directly related to the amount of capital improvement projects constructed. SWM participation in roadway projects averages about $300,000 annually.
PROJECT NUMBERING SYSTEM

Project numbers within most sections of the Program are discontinuous in order to maintain consistency in project numbering from year to year.

Completed projects are removed from subsequent years' programs, thereby eliminating some project numbers.

Projects carried forward from previous year(s) retain the same project numbers from the previous year(s).

BUDGET DOLLARS

Costs shown are planning level estimates and are reflected in each year as FY2015 dollars with no accounting for inflation.
## PROJECT COSTS IN THOUSANDS OF DOLLARS

### EXPENDITURE PLAN

#### SECTION 1

**NEW CONSTRUCTION**

**ARTERIAL STREET PROJECTS**

<table>
<thead>
<tr>
<th>Project Description</th>
<th>City</th>
<th>Grant</th>
<th>Other</th>
<th>Total</th>
<th>2015-2020</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>1.2 Gravelly Lake Drive @ I-5 Right Turn Lane</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total Estimated Cost $1,600</td>
<td>50</td>
<td>200</td>
<td>0</td>
<td>750</td>
<td>1,600</td>
</tr>
<tr>
<td>Widen GLD from Nyanza to I-5 SB on-ramp to provide dedicated right-turn lane. Traffic signal upgrades; bridge widening; r/w acquisition.</td>
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<tr>
<td><strong>1.4 Union Avenue - Berkeley to N. Thorne Lane</strong></td>
<td></td>
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<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total Estimated Cost $5,000</td>
<td>125</td>
<td>375</td>
<td>75</td>
<td>2,650</td>
<td>3,225</td>
</tr>
<tr>
<td>Widen to add turn lane, shared bike/travel lane, sidewalks, street lighting. Intersection improvements. Note: Project 1.24 will complete Union/Berkeley intersection and some improvements from Berkeley to Maple.</td>
<td></td>
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<tr>
<td><strong>1.18 96th Street - 2-way left turn lane</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total Estimated Cost $500</td>
<td>100</td>
<td>0</td>
<td>400</td>
<td>550</td>
<td>500</td>
</tr>
<tr>
<td>Widen 96th St. from 500' east of So. Tac. Wy to I-5 underpass to provide 2-way left turn lane. Does not include sidewalks or HMA overlay.</td>
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<tr>
<td><strong>1.20 123rd ST SW - Realignment</strong></td>
<td></td>
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<td></td>
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<tr>
<td>Total Estimated Cost $400</td>
<td>300</td>
<td>0</td>
<td>100</td>
<td>300</td>
<td>400</td>
</tr>
<tr>
<td>Realign 123rd ST SW as it enters Bridgeport</td>
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<tr>
<td><strong>1.21 Murray Road and 150th Street Corridor Capacity</strong></td>
<td></td>
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<td></td>
<td></td>
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<tr>
<td>Total Estimated Cost $400</td>
<td>100</td>
<td>0</td>
<td>1,500</td>
<td>1,600</td>
<td>4,800</td>
</tr>
<tr>
<td>Provide capacity for Woodbrook Industrial development: widening of Murray Road and 150th; bike/pedestrian facilities; structural pavement section improvements. Notes: Assume multiple phases; multiple years</td>
<td></td>
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<tr>
<td><strong>1.22 Gravelly to Thorne Connector</strong></td>
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<td></td>
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<tr>
<td>Total Estimated Cost $25,000</td>
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<tr>
<td>Two-way connector road between Tillicum and Gravelly Lake Drive. Signalization.</td>
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<tr>
<td><strong>1.23 Interstate 5 through Lakewood (WSDOT led project - coordination only)</strong></td>
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<tr>
<td>Planning and design coordination only.</td>
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**NOTE:** BOLD and ITALICIZED numbers denote grant is secured.
### SECTION 1

#### NEW CONSTRUCTION

**ARTERIAL STREET PROJECTS**

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<tr>
<th>Project Name</th>
<th>Notes</th>
<th>City 2015</th>
<th>City 2016</th>
<th>City 2017</th>
<th>City 2018</th>
<th>City 2019</th>
<th>City 2020</th>
<th>Grant 2015-2020</th>
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<tr>
<td><strong>1.24 Madigan Access Project</strong></td>
<td>Phase 1 improvements completed in 2014.</td>
<td>0</td>
<td>0</td>
<td>0</td>
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<tr>
<td><strong>1.25 North Gate Access Improvements</strong></td>
<td>Improve access to Lewis North including: intersection improvements (Edgewood / North Gate Road); non-motorized improvements (Edgewood Dr. and North Gate Rd)</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
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<tr>
<td><strong>1.26 Steilacoom Boulevard / So Tacoma Way Intersection</strong></td>
<td>SB right turn lane extension on Steilacoom Blvd. Access control improvements on both roads. Replace/upgrade traffic signals. Curb, gutter, sidewalk, lighting.</td>
<td>0</td>
<td>0</td>
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<tr>
<td><strong>1.27 Bridgeport Way - I-5 Ramp to Pacific Hwy</strong></td>
<td>Turn lane extension to improve capacity and queuing capability. Road / shoulder widening; sidewalks; walls for widening.</td>
<td>0</td>
<td>0</td>
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**TOTALS**

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**NOTE:** BOLD and ITALICIZED numbers denote grant is secured.
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<thead>
<tr>
<th>PROJECT COSTS IN THOUSANDS OF DOLLARS</th>
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</thead>
<tbody>
<tr>
<td>SECTION 2 ROADWAY IMPROVEMENTS</td>
</tr>
<tr>
<td>2.26 Safety Improvements in the Vicinity of Schools</td>
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<tr>
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<tr>
<td>2.29 Steilacoom Blvd. Custer to 88th Street</td>
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<td>2.41 Steilacoom Blvd - Bridgeport Way to Fairlawn</td>
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<tr>
<td>2.49 Bridgeport Way - 83rd to 75th</td>
</tr>
<tr>
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<tr>
<td></td>
</tr>
<tr>
<td>2.50 Gravelly Lake Drive - 100th to Bridgeport Way</td>
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<td></td>
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<tr>
<td>2.54 Minor Pedestrian Safety Improvements</td>
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<tr>
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<td></td>
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<tr>
<td>2.55 High Accident Location Safety Improvements</td>
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### PROJECT COSTS IN THOUSANDS OF DOLLARS

#### EXPENDITURE PLAN

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<td><strong>ROADWAY IMPROVEMENTS</strong></td>
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<td>2.60 South Tacoma Way - SR512 to 96th Street</td>
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<td>2.61 ADA Standards - Sidewalk Upgrades</td>
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<tr>
<td><strong>On-going program to gradually upgrade existing facilities to current ADA standards</strong></td>
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<td><strong>Design through project 2.74</strong></td>
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<td>2.68 Hipkins Rd. 104th to Steilacoom Blvd.</td>
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<td><strong>TBD priority project</strong></td>
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</tr>
<tr>
<td>2.69 Gravelly Lake Drive - Bridgeport to Steilacoom Road Diet</td>
<td></td>
<td></td>
<td></td>
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<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Reduce 4 travel lanes to 3. Curb, gutters, sidewalks, bike lanes, street lighting, drainage, overlay.</strong></td>
<td></td>
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<td>2.68 Hipkins Rd. 104th to Steilacoom Blvd.</td>
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<tr>
<td><strong>Curb, gutters, sidewalks, street lighting, drainage, overlay.</strong></td>
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<tr>
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**NOTE:** **BOLD and ITALICIZED numbers denote grant is secured**
## PROJECT COSTS IN THOUSANDS OF DOLLARS

### EXPENDITURE PLAN

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### SECTION 2

#### ROADWAY IMPROVEMENTS

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<td><strong>NOTE: BOLD and ITALICIZED numbers denote grant is secured</strong></td>
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<th>GRANT</th>
<th>OTHER</th>
<th>TOTAL</th>
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<tbody>
<tr>
<td>2.70 Lakewood Station - Non-Motorized Access Improvements</td>
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<tr>
<td>Curb, gutters, sidewalks, and street lighting improvements per Lakewood NMTP and Sound Transit Access Improvement Study.</td>
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<table>
<thead>
<tr>
<th>2.71 Steilacoom Blvd - Weller Road to Phillips Road</th>
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</thead>
<tbody>
<tr>
<td>Design through project 2.74</td>
</tr>
<tr>
<td>Curb, gutter, sidewalks, street lighting, drainage, overlay.</td>
</tr>
<tr>
<td>City</td>
</tr>
<tr>
<td>Grant</td>
</tr>
<tr>
<td>Other</td>
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<tr>
<td>Total</td>
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<table>
<thead>
<tr>
<th>2.72 100th Street &amp; Lakewood Drive</th>
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</thead>
<tbody>
<tr>
<td>Bridgeport Way to 400 feet north of 100th Street</td>
</tr>
<tr>
<td>Curb, gutter, sidewalks, sharrows, replace 100th/Lakewood signal, street lighting, drainage, overlay.</td>
</tr>
<tr>
<td>City</td>
</tr>
<tr>
<td>Grant</td>
</tr>
<tr>
<td>Other</td>
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<table>
<thead>
<tr>
<th>2.75 South Tacoma Way - 88th to North City Limits</th>
</tr>
</thead>
<tbody>
<tr>
<td>Curb, gutter, sidewalks, bike lanes, street lighting, signal at 84th, drainage, overlay.</td>
</tr>
<tr>
<td>City</td>
</tr>
<tr>
<td>Grant</td>
</tr>
<tr>
<td>Other</td>
</tr>
<tr>
<td>Total</td>
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<table>
<thead>
<tr>
<th>2.76 Phillips Road - Steilacoom to Onyx</th>
</tr>
</thead>
<tbody>
<tr>
<td>TBD priority project</td>
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<tr>
<td>Curb, gutter, sidewalks, bike lanes, street lighting, drainage, overlay.</td>
</tr>
<tr>
<td>City</td>
</tr>
<tr>
<td>Grant</td>
</tr>
<tr>
<td>Other</td>
</tr>
<tr>
<td>Total</td>
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## PROJECT COSTS IN THOUSANDS OF DOLLARS

### EXPENDITURE PLAN

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**TBD priority project**

2.78 Oakbrook Sidewalks & Street Lighting

- Onyx Dr W (97th to 87th); Onyx Dr E (Garnet to Phillips) (Total Cost $3,400)

| | City | 0 | 0 | 0 | 0 | 0 |
| | Grant | 0 | 0 | 0 | 0 | 0 |
| | Other | 0 | 0 | 0 | 0 | 0 |
| Total | 0 | 0 | 0 | 0 | 0 | 0 |

**TBD priority project for 2020**

2.79 Lake City Business District Sidewalks (American Lake Park to Veterans Dr / Alameda) (Total Cost $2,100)

| | City | 0 | 0 | 0 | 0 | 0 |
| | Grant | 0 | 0 | 0 | 0 | 0 |
| | Other | 300 | 1,800 | | | 2,100 |
| Total | 0 | 0 | 300 | 1,800 | 0 | 0 | 2,100 |

**TBD priority project**

2.80 Interlaaken Drive SW / Mt. Tacoma Drive Non-Motorized Improvements - Short Lane to Whitman Avenue SW (Total Cost Mt. Tacoma Drive $2,950) (Total Cost Interlaaken $4,000) formerly project 5.7. TBD priority project for 2020

Provide curb and gutter, sidewalk and a shared travel/bike lane on one side of Interlaaken / Mt. Tacoma Dr.

| | City | 365 | 376 | 613 | 783 | 514 | 400 | 3,051 |
| | Grant | 9,153 | 4,634 | 3,810 | 4,930 | 3,185 | 2,900 | 28,612 |
| | Other | 1,358 | 1,445 | 6,180 | 3,470 | 3,556 | 3,150 | 19,159 |
| Total | 10,876 | 6,455 | 10,603 | 9,183 | 7,255 | 6,450 | 50,822 |

**TOTALS**
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<tr>
<th>SECTION 3</th>
<th>TRAFFIC SIGNALS</th>
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<tr>
<td><strong>3.1 Steilacoom / Durango Traffic Signal</strong></td>
<td>Intersection meets warrants for traffic signal. Signal needed with new development in area. Special concern with adjacent train crossing becoming active.</td>
</tr>
<tr>
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<td><strong>2015-2020</strong></td>
<td>350</td>
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<tr>
<td><strong>3.7 Washington Blvd. and Interlaaken Drive</strong></td>
<td>Install new signal at intersection.</td>
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<tr>
<td><strong>Signal and intersection improvement</strong></td>
<td>Total Estimated Cost $375</td>
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<tr>
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<tr>
<td><strong>3.8 Traffic Signal Timing Upgrades</strong></td>
<td>Upgrade traffic signal timing and coordination.</td>
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<tr>
<td>on-going technical support incl. turning movement counts</td>
<td></td>
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<tr>
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<tr>
<td>Grant</td>
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<tr>
<td>Other</td>
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<tr>
<td><strong>Total</strong></td>
<td>10</td>
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<tr>
<td><strong>3.11 City-Wide Traffic Signal Management System</strong></td>
<td>City-hall based Traffic Management Center. Fiber optic interconnect. PTZ major corridors. Active traffic management including web based info.</td>
</tr>
<tr>
<td><strong>Total Estimated Cost $2,000</strong></td>
<td></td>
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<tr>
<td>City</td>
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<tr>
<td>Grant</td>
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<tr>
<td><strong>Total</strong></td>
<td>520</td>
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<tr>
<td><strong>3.12 Traffic Signal Replacement Program</strong></td>
<td>Replace aging traffic signals. Priorities based on maintenance history. (one signal every 3rd year)</td>
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<tr>
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<td><strong>Total</strong></td>
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<tr>
<td><strong>3.13 Gravelly Lake Drive / Avondale Traffic Signal</strong></td>
<td>Intersection meets warrants for traffic signal. Increased volumes in and around Towne Center. Increase in accidents.</td>
</tr>
<tr>
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<tr>
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**PROJECT COSTS IN THOUSANDS OF DOLLARS**

**EXPENDITURE PLAN**
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<th>PROJECT COSTS IN THOUSANDS OF DOLLARS</th>
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<tbody>
<tr>
<td>SECTION 3 TRAFFIC SIGNALS</td>
</tr>
<tr>
<td>3.14 So. Tacoma Way / 92nd Street</td>
</tr>
<tr>
<td>New warranted signal</td>
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<tr>
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<tr>
<td></td>
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<tr>
<td></td>
</tr>
<tr>
<td>3.16 Steilacoom Blvd / Western State Hospital</td>
</tr>
<tr>
<td>Signal Replacement</td>
</tr>
<tr>
<td>Replace existing signal</td>
</tr>
<tr>
<td></td>
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<tr>
<td></td>
</tr>
<tr>
<td>3.17 Steilacoom Blvd / Lakeview Ave</td>
</tr>
<tr>
<td>Signal Replacement</td>
</tr>
<tr>
<td>Replace existing signal</td>
</tr>
<tr>
<td></td>
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</tr>
<tr>
<td></td>
</tr>
<tr>
<td>3.19 Traffic Signal Asset Management System</td>
</tr>
<tr>
<td>Purchase software; develop asset management system</td>
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<td><strong>TOTALS</strong></td>
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<td>PROJECT COSTS IN THOUSANDS OF DOLLARS</td>
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<td>EXPENDITURE PLAN</td>
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<tr>
<td>SECTION 4</td>
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<tr>
<td>TRANSPORTATION PLANNING</td>
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<tr>
<td>4.1 Pavement Management System</td>
</tr>
<tr>
<td>Semi-Annual evaluation of pavement condition</td>
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</tr>
<tr>
<td>Other: 0</td>
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<td>Total: 5 30 5 30 5 30 105</td>
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<tr>
<td>4.2 Transportation Model</td>
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<tr>
<td>On-going updates of travel demand model</td>
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<td>Total: 5 5 5 5 5 5 30</td>
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<td>4.7 Comprehensive Plan Update</td>
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<td>Update due in 2015.</td>
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<tr>
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<tr>
<td>4.8 Lakewood City Center Sub-Area Plan</td>
</tr>
<tr>
<td>Review access and circulation for vehicles, transit, and non-motorized transportation.</td>
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</tr>
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<tr>
<td>Other: 0</td>
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<tr>
<td>Total: 10 10</td>
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<tr>
<td>4.9 Non-Motorized Transportation Plan Update</td>
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<tr>
<td>Update NMTP to include relevant policy updates and capital improvement projects. Original plan adopted June 2009</td>
</tr>
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<td>City: 15</td>
</tr>
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<td>Grant: 0</td>
</tr>
<tr>
<td>Other: 0</td>
</tr>
<tr>
<td>Total: 0 15</td>
</tr>
<tr>
<td>4.10 ADA Transition Plan Update</td>
</tr>
<tr>
<td>Update ADA transition plan to address ADA deficiencies of existing curb ramps; signal access / operations; etc.</td>
</tr>
<tr>
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<td>Grant: 0</td>
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<tr>
<td>Other: 0</td>
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<tr>
<td>TOTALS</td>
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<tr>
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<tr>
<td>Grant: 0 0 0 0 0 0 0</td>
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<tr>
<td>Other: 0 0 0 0 0 0 0</td>
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<tr>
<td>Total: 40 75 10 35 10 35 205</td>
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## Project Costs in Thousands of Dollars

### Expenditure Plan

#### Section 5

##### Bikeways

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<tbody>
<tr>
<td><strong>5.1 Miscellaneous Bikeway Markings / Signage</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
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<tr>
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<td><strong>5.4 Miscellaneous Bike Lane Construction</strong></td>
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<td>0</td>
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<td>150</td>
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<tr>
<td><strong>5.5 North Thorne Lane to Gravelly Lake Drive Non-Motorized Trail</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
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<td></td>
</tr>
</tbody>
</table>
| Provide non-motorized path between Tillicum and Gravelly Lake Drive.  
"Gravelly to Thorne Connector" construction. | | | | | | | |
| City | 20 | 30 | 350 | 400 | | | |
| Grant | 100 | 170 | 1,650 | 1,920 | | | |
| Other | 180 | 2,500 | 2,680 | | | | |
| **Total** | 0 | 120 | 380 | 4,570 | 0 | 0 | 5,000 |
| **5.6 Gravelly Lake Non-Motorized Trail** | | | | | | | |
| (Total Cost $11,100; length = 2.9 miles) | | | | | | | |
| TBD Priority Project 2020+ | | | | | | | |
| Provide non-motorized path around Gravelly Lake along Gravelly Lake Drive and Nyanza Drive.  
Existing roadway cross section shifted to outside and overlaid. Lighting. | | | | | | | |
| City | 20 | 90 | 50 | 420 | 20 | 70 | 670 |
| Grant | 0 | 100 | 170 | 1,650 | 0 | 0 | 1,920 |
| Other | 0 | 0 | 180 | 2,500 | 0 | 200 | 2,880 |
| **Total** | 20 | 190 | 400 | 4,570 | 20 | 270 | 5,470 |

| **TOTALS** | | | | | | | |
| City | 20 | 90 | 50 | 420 | 20 | 70 | 670 |
| Grant | 0 | 100 | 170 | 1,650 | 0 | 0 | 1,920 |
| Other | 0 | 0 | 180 | 2,500 | 0 | 200 | 2,880 |
| **Total** | 20 | 190 | 400 | 4,570 | 20 | 270 | 5,470 |
## PROJECT COSTS IN THOUSANDS OF DOLLARS

### EXPENDITURE PLAN

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<tr>
<td><strong>6.2 Arterial Street Lighting</strong></td>
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<td></td>
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<tr>
<td>Install street lighting in requested areas based on ranking criteria</td>
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<td>30</td>
<td>180</td>
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<tr>
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<td>Grant</td>
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<td></td>
<td></td>
<td>0</td>
</tr>
<tr>
<td></td>
<td>Other</td>
<td></td>
<td></td>
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<tr>
<td></td>
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<td><strong>6.4 Low income area street lighting</strong></td>
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<td>Install street lighting in various low income areas</td>
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<td>30</td>
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<td><strong>6.6 LED Street Lighting Upgrades</strong></td>
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<td>Update existing street lighting to LED. Coordinate with purveyors on rebates.</td>
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**estimated annual debt service**

### TOTALS

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## PROJECT COSTS IN THOUSANDS OF DOLLARS

**SECTION 7 BRIDGES**

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On-going biennial bridge inspection.

**TOTALS**

| City                  | 9    | 0    | 9    | 0    | 9    | 0    | 27        |
| Grant                 | 0    | 0    | 0    | 0    | 0    | 0    | 0         |
| Other                 | 0    | 0    | 0    | 0    | 0    | 0    | 0         |
| **Total**             | 9    | 0    | 9    | 0    | 9    | 0    | 27        |
# PROJECT COSTS IN THOUSANDS OF DOLLARS

## EXPENDITURE PLAN

### SECTION 8

#### BEAUTIFICATION PROJECTS

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|                      |      |      |      |      |      |      |           |
| **TOTALS**           |      |      |      |      |      |      |           |
| City                 | 20   | 20   | 20   | 20   | 20   | 20   | 120       |
| Grant                | 0    | 0    | 0    | 0    | 0    | 0    | 0         |
| Other                | 20   | 20   | 20   | 20   | 20   | 20   | 120       |
| **Total**            | 40   | 40   | 40   | 40   | 40   | 40   | 240       |
## PROJECT COSTS IN THOUSANDS OF DOLLARS

### EXPENDITURE PLAN

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<td>9.7</td>
<td>Resurfacing Program - Various Locations</td>
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<td>3,500</td>
<td>3,500</td>
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<tr>
<td></td>
<td>TBD currently evaluating a $1.0 Million annual program</td>
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<tr>
<td></td>
<td>Projects in various locations may include pavement preservation contribution to planned utility projects to facilitate full roadway overlays.</td>
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<tr>
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<td>Total</td>
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*NOTE: BOLD and ITALICIZED numbers denote grant is secured*
### PROJECT COSTS IN THOUSANDS OF DOLLARS

**SECTION 10**
**NEIGHBORHOOD TRAFFIC MANAGEMENT**

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May include speed humps, traffic circles, signage, etc.
### PROJECT COSTS IN THOUSANDS OF DOLLARS

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<tr>
<td>2017</td>
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<td>0</td>
<td>0</td>
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<tr>
<td>2018</td>
<td>50</td>
<td>0</td>
<td>0</td>
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</tr>
<tr>
<td>2019</td>
<td>50</td>
<td>0</td>
<td>0</td>
<td>50</td>
</tr>
<tr>
<td>2020</td>
<td>50</td>
<td>0</td>
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<td>2015-2020 Total</td>
<td>885</td>
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<td>885</td>
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### GRAND TOTAL (2015-2020)

<table>
<thead>
<tr>
<th>Year</th>
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<th>Grant</th>
<th>Other</th>
<th>Total</th>
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<tbody>
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<td>4,346</td>
<td>15,383</td>
<td>1,688</td>
<td>21,317</td>
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<tr>
<td>2016</td>
<td>5,068</td>
<td>6,319</td>
<td>4,460</td>
<td>15,847</td>
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<tr>
<td>2017</td>
<td>4,834</td>
<td>6,319</td>
<td>19,930</td>
<td>29,594</td>
</tr>
<tr>
<td>2018</td>
<td>6,090</td>
<td>4,830</td>
<td>19,490</td>
<td>33,660</td>
</tr>
<tr>
<td>2019</td>
<td>5,405</td>
<td>4,660</td>
<td>4,301</td>
<td>14,366</td>
</tr>
<tr>
<td>2020</td>
<td>4,682</td>
<td>5,550</td>
<td>3,520</td>
<td>13,752</td>
</tr>
</tbody>
</table>
Notes:

LID = Property owner participation through a Local Improvement District (LID).
Dev. Contr. = Funds provided through private (developer) contribution
TIB = Transportation Improvement Board grant funding
TEA-21 = Transportation Efficiency Act grant funds.
State = other state grant funding programs
CDBG = Community Development Block Grant funds.
FED = Federal Grant dollars (TEA-21, SAFETEA, Enhancement, etc.)
SWM = Surface Water Management funds
S.T. = Sound Transit
TBD = Transportation Benefit District
MAP-21 = Moving Ahead for Progress in the 21st Century (Federal Transportation Act)
REQUEST FOR COUNCIL ACTION

DATE ACTION IS REQUESTED: July 21, 2014

TITLE: Motion authorizing the award of a contract in the amount of $85,680.00 to Puget Paving and Construction, Inc. for the 2014 Hot Mix Asphalt Patching Project.

ATTACHMENTS:
- Bid Tabulations
- Vicinity Map

REVIEW: July 21, 2014

TYPE OF ACTION:
- ORDNANCE
- RESOLUTION
- MOTION 2014-43
- OTHER

SUBMITTED BY: Don Wickstrom, P.E., Public Works Director/City Engineer.

RECOMMENDATION: It is recommended that the City Council award a contract in the amount of $85,680.00 to Puget Paving and Construction, Inc. for the 2014 Hot Mix Asphalt Patching Project.

DISCUSSION: Through this project approximately 10,200 square feet of asphalt pavement failures located on Gravelly Lake Drive, and 75th Street will be removed and replaced with hot-mix asphalt (HMA) pavement.

ALTERNATIVE(S): There are no practical alternatives other than to reject all bids and not move forward with the project.

FISCAL IMPACT: The project is funded from the Street Capital 102 Fund as outlined in the current approved budget.

<table>
<thead>
<tr>
<th>Funding Source</th>
<th>Amount</th>
<th>Construction Item</th>
<th>Costs</th>
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<tr>
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<td>Contract + contingency</td>
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<tr>
<td></td>
<td></td>
<td>Construction Engineer.</td>
<td>$ 8,000</td>
</tr>
<tr>
<td>TOTAL</td>
<td>$100,000</td>
<td>TOTAL</td>
<td>$100,000</td>
</tr>
</tbody>
</table>

Prepared by

Department Director

City Manager Review
## BID TABULATIONS

**PROJECT NAME:** 2014 Patch Contract  
**PROJECT NO.:** 102.0001.22  
**BID OPENING DATE:** July 15, 2014

Note: We hereby certify that these tabulated bids represent all bids received and that the additions of all prices shown have been checked and are correct.  
DSW

### ENGINEER'S ESTIMATE | Puget Paving & Construction Inc. | Asphalt Patch System Inc. | AA Asphalting Inc.
--- | --- | --- | ---
1 Pavement Repair (Base Bid) | 8,200 SF | $10.00 | $62,000.00 | $8.40 | $68,880.00 | $8.47 | $69,454.00 | $11.00 | $90,200.00  
**Total** | | $82,000.00 | $68,880.00 | $69,454.00 | $90,200.00

### ALTERNATIVE 1

<table>
<thead>
<tr>
<th>ITEM</th>
<th>DESCRIPTION</th>
<th>QTY</th>
<th>UNIT</th>
<th>UNIT PRICE</th>
<th>UNIT PRICE</th>
<th>UNIT PRICE</th>
<th>UNIT PRICE</th>
<th>UNIT PRICE</th>
<th>UNIT PRICE</th>
<th>AMOUNT</th>
<th>AMOUNT</th>
<th>AMOUNT</th>
<th>AMOUNT</th>
</tr>
</thead>
</table>
| A1   | Pavement Repair (Alternative 1) | 2,000 | SF   | $10.00     | $20,000.00 | $8.40      | $16,800.00 | $8.47      | $16,940.00 | $11.00  | $22,000.00  
**Total** | | $20,000.00 | $16,800.00 | $16,940.00 | $22,000.00

Grand Total | $102,000.00 | $85,680.00 | $86,394.00 | $112,200.00

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This product was prepared with care by City of Lakewood Finance and Information Systems GIS. City of Lakewood expressly disclaims any liability for any inaccuracies which may yet be present. This is not a survey. Datasets were collected at different accuracy levels by various sources. Call 253-512-2289 for further information.
REQUEST FOR COUNCIL ACTION

<table>
<thead>
<tr>
<th>DATE ACTION IS REQUESTED:</th>
<th>TITLE: Motion authorizing the award of a contract in the amount of $307,815.00 to Northwest Cascade, Inc. for the City-wide Outfall Water Quality Project</th>
<th>TYPE OF ACTION:</th>
</tr>
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<td>July 21, 2014</td>
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<td>ORDINANCE</td>
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<th>REVIEW:</th>
<th>ATTACHMENTS:</th>
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<tr>
<td>July 21, 2014</td>
<td>Bid Tabulations</td>
<td>MOTION 2014-44</td>
</tr>
<tr>
<td></td>
<td>Vicinity Map</td>
<td>OTHER</td>
</tr>
</tbody>
</table>

**SUBMITTED BY:** Don Wickstrom, P.E., Public Works Director/City Engineer.

**RECOMMENDATION:** It is recommended that the City Council award a contract in the amount of $307,815.00 to Northwest Cascade, Inc. for the City-wide Outfall Water Quality Project.

**DISCUSSION:** Through this project, the City will install water quality systems at 14 stormwater outfalls at 13 locations. The water quality systems will remove more pollutants before the stormwater discharges to the water bodies. The outfalls are located on Clover Creek, Lake Steilacoom, and Chambers Creek. 8 contractors submitted bids. Northwest Cascade, Inc. was the lowest responsible bidder.

**ALTERNATIVE(S):** There are no practical alternatives other than to reject all bids and not move forward with the project; or to reject the bids and re-advertise the project.

**FISCAL IMPACT:** The total estimated project cost is $340,000. This includes $307,815 for construction and approx. $32,000 for in-house design and inspection. The City received a $300,000 grant from the state Department of Ecology for this project. The FY2014 SWM (401) budget will pay 25% of the project costs per the grant agreement.

---

Prepared by

City Manager Review

Department Director
# BID TABULATIONS

**PROJECT NAME:**
City-Wide Outfall Water Quality  
**PROJECT NO.:**
E4104  
**BID OPENING DATE:**
July 15, 2014

Note: We hereby certify that these tabulated bids represent all bids received and that the additions of all prices shown have been checked and corrected.

## CCT Construction, Inc.

<table>
<thead>
<tr>
<th>ITEM NO.</th>
<th>DESCRIPTION</th>
<th>QTY</th>
<th>UNIT</th>
<th>UNIT PRICE</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Mobilization</td>
<td>1</td>
<td>LS</td>
<td>$35,000.00</td>
<td>$35,000.00</td>
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<tr>
<td>2</td>
<td>Minor Change</td>
<td>20,000</td>
<td>FA</td>
<td>$1.00</td>
<td>$20,000.00</td>
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<tr>
<td>3</td>
<td>SPCC Plan</td>
<td>1</td>
<td>LS</td>
<td>$1,000.00</td>
<td>$1,000.00</td>
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<td>4</td>
<td>Project Temporary Traffic Control</td>
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<td>LS</td>
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<tr>
<td>5</td>
<td>Removal of Structure and Obstruction</td>
<td>1</td>
<td>LS</td>
<td>$10,000.00</td>
<td>$10,000.00</td>
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<tr>
<td>6</td>
<td>Removing Cement Concrete Approach Slab</td>
<td>40</td>
<td>SF</td>
<td>$85.00</td>
<td>$3,400.00</td>
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<tr>
<td>7</td>
<td>Shoring or Extra Excavation Cl. A</td>
<td>1</td>
<td>LS</td>
<td>$7,000.00</td>
<td>$7,000.00</td>
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<tr>
<td>8</td>
<td>HMA Cl. 1/2&quot;, PG 64 -22</td>
<td>1,000</td>
<td>SF</td>
<td>$15.00</td>
<td>$15,000.00</td>
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<tr>
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<td>Bridge Approach Slab</td>
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<td>SF</td>
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<td>$4,000.00</td>
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<tr>
<td>10</td>
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<td>LF</td>
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<td>$8,600.00</td>
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<tr>
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<td>Pothole Existing Utility</td>
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<td>EA</td>
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<td>$7,500.00</td>
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<tr>
<td>12</td>
<td>Catch Basin Type 1</td>
<td>6</td>
<td>EA</td>
<td>$1,500.00</td>
<td>$9,000.00</td>
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<tr>
<td>13</td>
<td>Catch Basin Type 1P with Down-Turned Elbow</td>
<td>5</td>
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<td>$11,000.00</td>
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<tr>
<td>14</td>
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<td>EA</td>
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<td>17</td>
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<td>$4,000.00</td>
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**TOTAL:**

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## Harlow Construction Co. Inc.

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<th>UNIT</th>
<th>UNIT PRICE</th>
<th>AMOUNT</th>
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<tbody>
<tr>
<td>1</td>
<td>Mobilization</td>
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<td>LS</td>
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<td>SPCC Plan</td>
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<td>LS</td>
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<td>4</td>
<td>Project Temporary Traffic Control</td>
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<td>LS</td>
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<td>Removal of Structure and Obstruction</td>
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<td>SF</td>
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<td>$4,000.00</td>
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<td>Shoring or Extra Excavation Cl. A</td>
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<td>SF</td>
<td>$4.00</td>
<td>$4,000.00</td>
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<td>Bridge Approach Slab</td>
<td>40</td>
<td>SF</td>
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<td>Sch. A Storm Sewer Pipe, 12&quot; Diam.</td>
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<td>11</td>
<td>Pothole Existing Utility</td>
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**TOTAL:**

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