



LAKWOOD CITY COUNCIL AGENDA

Monday, August 18, 2014

7:00 P.M.

City of Lakewood
City Council Chambers
6000 Main Street SW
Lakewood, WA 98499

Page No.

CALL TO ORDER

ROLL CALL

FLAG SALUTE

CITY MANAGER REPORT

PROCLAMATIONS AND PRESENTATIONS

1. Business showcase. – *Mr. Tom Peterson, Owner, House of Donuts*

PUBLIC COMMENTS

C O N S E N T A G E N D A

- (4) A. Approval of the minutes of the City Council meeting of August 4, 2014.
- (10) B. Approval of the minutes of the City Council Study Session of August 11, 2014.
- (14) C. Items Filed in the Office of the City Clerk:
 1. Public Safety Advisory Committee meeting minutes of May 7, 2014.

The Council Chambers is accessible to persons with disabilities. Equipment is available for the hearing impaired. Persons requesting special accommodations or language interpreters should contact the City Clerk's Office, 589-2489, as soon as possible in advance of the Council meeting so that an attempt to provide the special accommodations can be made.

<http://www.cityoflakewood.us>

City Hall will be closed 15 minutes after adjournment of the meeting.

R E G U L A R A G E N D A

APPOINTMENT

(17) Motion No. 2014-49

Appointing 2014-2015 Youth Council members and appointing Bianca Vieyra as the Youth Council representative to serve on the Lakewood's Promise Advisory Board for 2014-2015. – *Mayor*

UNFINISHED BUSINESS

NEW BUSINESS

BRIEFING BY THE CITY MANAGER

(40) Sewer connection policies relative to subdivisions.

CITY COUNCIL COMMENTS

ADJOURNMENT

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CITY OF LAKEWOOD (CITY HALL)
 6000 Main Street SW, Lakewood, WA 98499-5027
 (253) 589-2489

WEEKLY MEETING SCHEDULE
August 18, 2014 – August 22, 2014

Date	Time	Meeting	Location
Aug 18	7:00 P.M.	City Council	Lakewood City Hall Council Chambers
Aug 19	7:00 PM.	Northeast Neighborhood Association	Lakewood Fire Department 10928 Pacific Highway SW
Aug 20	6:30 P.M.	Planning Advisory Board	Lakewood City Hall Council Chambers
Aug 21	4:00 P.M.	Human Services Funding Advisory Board	Lakewood City Hall 1 st Floor, Computer Training Room
	5:00 P.M.	Human Services Funding Advisory Board	Lakewood City Hall 1 st Floor, Conference Room 1D
Aug 22	No Meetings Scheduled		

TENTATIVE WEEKLY MEETING SCHEDULE
August 25, 2014 – August 29, 2014

Date	Time	Meeting	Location
Aug 25	7:00 P.M.	Transportation Benefit District Board Meeting	Lakewood City Hall Council Chambers
	<i>Following the TBD Board Meeting</i>	City Council Study Session	Lakewood City Hall Council Chambers
Aug 26	5:30 P.M.	Citizens' Transportation Advisory Committee	Lakewood City Hall 1 st Floor, Conference Room 1D
Aug 27	6:00 P.M.	City Council Special Meeting	Lakewood City Hall Council Chambers
Aug 28	3:30 P.M.	City Talk with the Mayor or another Councilmember. <i>Please call 253-589- 2489 for an appointment</i>	Lakewood City Hall 3 rd Floor, Mayor's Office
Aug 29	No Meetings Scheduled		

NOTE: The City Clerk's Office has made every effort to ensure the accuracy of this information. Please confirm any meeting with the sponsoring City department or entity.



LAKWOOD CITY COUNCIL MINUTES

Monday, August 4, 2014
City of Lakewood
City Council Chambers
6000 Main Street SW
Lakewood, WA 98499

CALL TO ORDER

Deputy Mayor Whalen called the meeting to order at 7:00 p.m.

ROLL CALL

Councilmembers Present: 5 – Deputy Mayor Jason Whalen; Councilmembers Mary Moss, Mike Brandstetter, Marie Barth and Paul Bocchi.

Councilmembers Excused: 2- Mayor Don Anderson and Councilmember John Simpson.

FLAG SALUTE

The Pledge of Allegiance was led by Deputy Mayor Whalen.

REPORTS BY THE CITY MANAGER

City Manager Caulfield deferred his report to later in the agenda under the Briefing by the City Manager.

PROCLAMATIONS AND PRESENTATIONS

Clover Park School District Board Report.

Clover Park School District (CPSD) Board Director Carole Jacobs reported that school registration has started and the first day of school is August 27, 2014.

She reported that Idlewild Elementary School is becoming an Ivy school. She then announced that Caring for Kids will be conducting a fair at Lochburn Elementary School and Tillicum School to help children be prepared for school. She then announced the names of schools that are eligible for free and reduced lunch rates. She reported on the construction progress at Four Heroes and Harrison Preparatory Schools and the schools on JBLM. She noted that summer school had ended.

PUBLIC COMMENTS

Speaking before the Council was:

Dennis Haugen, Lakewood resident, spoke about competition and how to measure oneself. He then spoke about the jobs in South Carolina.

C O N S E N T A G E N D A

- A. Approval of the minutes of the City Council meeting of July 21, 2014.
- B. Approval of the minutes of the City Council Study Session of July 28, 2014.
- C. Approval of payroll checks in the amount of \$2,416,386.96 for the period June 16, 2014 through July 15, 2014.
- D. Approval of claim vouchers in the amount of \$1,295,609.88, for the period July 9, 2014 through July 23, 2014.

COUNCILMEMBER MOSS MOVED TO ADOPT THE CONSENT AGENDA AS PRESENTED. SECONDED BY COUNCILMEMBER BRANDSETTER. VOICE VOTE WAS TAKEN AND CARRIED UNANIMOUSLY.

R E G U L A R A G E N D A**ORDINANCES****Ordinance No. 590 adopting the Shoreline Master Plan**

COUNCILMEMBER BRANDSTETTER MOVED TO ADOPT ORDINANCE NO. 590. SECONDED BY COUNCILMEMBER BARTH. VOICE VOTE WAS TAKEN AND CARRIED UNANIMOUSLY.

Ordinance No. 591 amending Chapters 17.02, 17.06, 17.10, 17.14, 17.18, 17.22, 17.30, 17.34, 17.38, 17.42 and creating Chapters 17.04 and 17.16 of the Lakewood Municipal Code relative to subdivisions.

COUNCILMEMBER BRANDSTETTER MOVED TO TABLE ORDINANCE NO. 591 TO A DATE TO BE DETERMINED. SECONDED BY COUNCILMEMBER MOSS. VOICE VOTE WAS TAKEN AND CARRIED UNANIMOUSLY.

Ordinance No. 592 amending Sections 18A.20.900, 18A.90.200 and creating Sections 18A.70.320, 18A.70.321, 18A.70.322, and 18A.70.323 of the Lakewood Municipal Code relative to boarding homes.

COUNCILMEMBER BOCCHI MOVED TO ADOPT ORDINANCE NO. 592. SECONDED BY COUNCILMEMBER BARTH. VOICE VOTE WAS TAKEN AND CARRIED UNANIMOUSLY.

RESOLUTION

Resolution No. 2014-19 approving an amendment to the Charter of the Greater Tacoma Regional Convention Center Public Facilities District relative to lobbying.

COUNCILMEMBER BRANDSTETTER MOVED TO ADOPT RESOLUTION NO. 2014-19. SECONDED BY COUNCILMEMBER MOSS. VOICE VOTE WAS TAKEN AND CARRIED UNANIMOUSLY.

UNFINISHED BUSINESS

None.

NEW BUSINESS

Motion No. 2014-45 authorizing the execution of an agreement with the Washington State Department of Transportation, in an amount not to exceed \$484,135.62, for construction administration services relative to the Madigan Access Phase 2 project.

COUNCILMEMBER MOSS MOVED TO AUTHORIZE THE EXECUTION OF AN AGREEMENT WITH THE WASHINGTON STATE DEPARTMENT OF TRANSPORTATION, IN AN AMOUNT NOT TO EXCEED \$484,135.62, FOR CONSTRUCTION ADMINISTRATION SERVICES RELATIVE TO THE MADIGAN ACCESS PHASE 2 PROJECT. SECONDED BY COUNCILMEMBER BRANDSTETTER. VOICE VOTE WAS TAKEN AND CARRIED UNANIMOUSLY.

Motion 2014-46 authorizing the execution of an agreement with the Washington State Department of Transportation Rail Division for reimbursement of construction costs relative to the Madigan Access project.

COUNCILMEMBER MOSS MOVED TO AUTHORIZE THE EXECUTION OF AN AGREEMENT WITH THE WASHINGTON STATE DEPARTMENT OF TRANSPORTATION RAIL DIVISION FOR REIMBURSEMENT OF CONSTRUCTION COSTS RELATIVE TO THE MADIGAN ACCESS PROJECT. SECONDED BY COUNCILMEMBER BRANDSTETTER. VOICE VOTE WAS TAKEN AND CARRIED UNANIMOUSLY.

Motion 2014-47 authorizing the execution of an addendum to the interlocal agreement with the Lakewood Water District, in the amount of \$123,548, for constructing water mains along Bridgeport Way from 83rd Street SW to 75th Street W.

COUNCILMEMBER MOSS MOVED TO AUTHORIZE THE EXECUTION OF AN ADDENDUM TO THE INTERLOCAL AGREEMENT WITH THE LAKEWOOD WATER DISTRICT, IN THE AMOUNT OF \$123,548, FOR CONSTRUCTING WATER MAINS ALONG BRIDGEPORT WAY FROM 83RD STREET SW TO 75TH STREET W. SECONDED BY COUNCILMEMBER BRANDSTETTER. VOICE VOTE WAS TAKEN AND CARRIED UNANIMOUSLY.

Motion 2014-48 authorizing the execution of an agreement with Zayo Group, LLC for the construction of fiber optic cabling along Steilacoom Boulevard between Farwest Drive and Durango Street.

COUNCILMEMBER BARTH MOVED TO AUTHORIZE THE EXECUTION OF AN AGREEMENT WITH ZAYO GROUP, LLC FOR THE CONSTRUCTION OF FIBER OPTIC CABLING ALONG STEILACOOM BOULEVARD BETWEEN FARWEST DRIVE AND DURANGO STREET. SECONDED BY COUNCILMEMBER BOCCHI. VOICE VOTE WAS TAKEN AND CARRIED UNANIMOUSLY.

BRIEFING BY THE CITY MANAGER

City Manager Caulfield reminded the Council of ESB 5964 regarding the Open Government Act trainings for elected officials. He indicated that the City Clerk will be emailing the Council with information about the on-line trainings available through the Attorney General's Office.

He reported that Congressman Heck will be in Lakewood on August 7 and 8, 2014 to discuss the supplemental impact on the potential loss of military personnel in order to provide input to the US Army. He noted that August 25, 2014 is the deadline for obtaining letters of support.

He reported that the Obama Administration is pulling back in using military facilities for housing unaccompanied minors. The US Department of Health and Human Services will be suspending operations. Based on information from the Obama Administration, minors will unlikely be coming to JBLM.

He reported that the Department of Social and Health Services provided feedback on the City's concerns about Enhanced services. Staff is discussing some potential legislative solutions to this matter.

He reported that the Pierce County Economic Infrastructure Development Committee noted that the County Council is expected to take action in mid-August to issue bonds relative to sewers. He noted that letters to Tillicum and Woodbrook

residents about sewer hookup increases will be sent. He reported that 203 individual properties are represented by 188 property owners, and that letters will be sent to the 203 individuals to advise them that Pierce County is looking to increase connection fees and there is an opportunity to connect now before the increase.

He reported that 562 responses have been received to the Community Visioning survey.

He announced that a Lakewood Neighborhood segment is on U-tube and Comcast Sabrina Register interviewed a number of people to speak about who and what Lakewood is about.

He announced that National Night Out is being held on August 5, 2014.

Councilmember Brandstetter asked if there was an update about the individual that was injured by two dogs. City Manager Caulfield indicated that staff is working on this matter and an update will be provided.

Deputy Mayor Whalen asked about making CDBG sewer connection loans available to Tillicum/Woodbrook residents.

CITY COUNCIL COMMENTS

Councilmember Bocchi noted that the County Council continued their decision on the sewer bond ordinance. He spoke about the Madigan access project moving forward. He then spoke about the crime statistics through June 2014 and asked that a mid-year report be publicized.

Councilmember Moss commented on her sailing venture with the USS Howard. She then commented on the Korean fashion show she attended displaying garments made with paper.

Councilmember Barth spoke about conducting Youth Council interviews this week.

Councilmember Brandstetter thanked Councilmembers for their consideration and discussion about sewers as it related to the subdivision ordinance. He then commented on the Washington State Department of Transportation (WSDOT) contract for administrative services and reimbursement costs from the Rail Division and the collaborative and innovative efforts between the City and WSDOT. He also expressed appreciation for staff's response to the chicken coop matter that was brought forth by a citizen. He commented on a meeting he had with the CPSD Superintendent and that the CPSD Board is interested in having a joint meeting with the Council.

ADJOURNMENT

There being no further business, the meeting adjourned at 9:02 p.m.

JASON WHALEN, DEPUTY MAYOR

ATTEST:

ALICE M. BUSH, MMC
CITY CLERK



LAKWOOD CITY COUNCIL STUDY SESSION MINUTES

August 11, 2014
City of Lakewood
City Council Chambers
6000 Main Street SW
Lakewood, WA 98499

CALL TO ORDER

Deputy Mayor Whalen called the meeting to order at 7:00 p.m.

ROLL CALL

Councilmembers Present: 6 –Deputy Mayor Jason Whalen; Councilmembers Mary Moss, Mike Brandstetter, John Simpson, Marie Barth and Paul Bocchi.

Councilmember Excused: 1- Mayor Don Anderson.

ITEMS FOR DISCUSSION:

Economic Development update.

Economic Development Specialist Becky Newton provided an update on strategies and primary objectives for economic development.

Discussion ensued on the net number of business growth; tools needed for economic development; tracking how many single family residential housing have been flipped, foreclosed, etc.; were there any surprising data from the economic development studies that are actionable; rezoning 100th Street as a strategy to make it a corridor to attract development; perceptions about public safety from those residing outside of Lakewood; promoting the City's successes; when is the marketing brochure scheduled to be published; and is there a need for more staffing to accomplish economic development.

Councilmember Barth left the Council Chambers at 8:30 p.m.

Review of franchise agreements.

Assistant to the City Manager Lincoln provided an overview of the current status of the City's franchise agreements including cable TV, electric, sewer, light, and solid waste. City Attorney Wachter then reviewed the terms of the solid waste franchise agreement with Waste Connections noting that the agreement expires on June 30, 2016.

Discussion ensued on how citizens will receive the services they desire; can franchises be made only for residential and/or commercial; what is the scope of customer relations; what is the scope of information needed to provide a formal review of the Lakewood Water District franchise; and prepare a standard addendum on Lakewood's expectations for each franchise agreement.

Review of Citizens Advisory Boards, Committees and Commissions.

Assistant to the City Manager Lincoln provided an overview of the Council appointed citizens advisory boards, committees and commissions. He then explained staff's recommendations to combine the CDBG Citizens Advisory Board and Human Services Funding Advisory Board and creating a Planning Commission by combining the Planning Advisory Board, Redevelopment Advisory Board and Citizens Transportation Advisory Committee. He suggested that a Memorandum of Understanding be entered into with the Sister Cities Association and reduce some of the requirements for the Lakewood's Promise Advisory Board.

Deputy Mayor Whalen noted that Councilmember Barth is serving as the Council liaison for the Arts Commission. Discussion ensued on whether the Planning Commission would continue to be a recommending body as it relates to quasi-legislative matters; do Planning Commission's typically review Six Year Transportation Plans; consider developing policies on when the Council would create ad hoc committees; concerns about creating expectations for a Planning Commission to take on all three areas of expertise; unclear role and mission of the Public Safety Committee; challenges for the Planning Advisory Board and Redevelopment Advisory Board giving up their authority; when consolidating into a larger group, sometimes having a more diverse/diffused approach may be lost; and consider holding a volunteer recognition event before any consolidation is made.

It was the consensus of the Council to consolidate the CDBG Citizens Advisory Board and the Human Services Funding Advisory Board, enter into a Memorandum of Understanding with the Sister Cities Association; holding a meeting with the Chairs of the Planning Advisory Board, Redevelopment Advisory Board and Citizens' Transportation Advisory Committee and Council Subcommittee to get their input on combining the three committees effective January 2015; possibly talking to the three committees; and developing a process on how to submit work plans for Citizens' Advisory Boards and Committees.

BRIEFING BY THE CITY MANAGER

City Manager Caulfield thanked Lt. John Unfred and Sgt. Ralph Evans for assisting with the fires at Okanagan County.

He then reported on Congressman Denny Heck's SPEA meeting last week and that a number of letters have been coming in.

He reported that 796 responses have been received on the Visioning survey.

He noted that the increase for Pierce County sewer connection charges may be considered by the County Council on August 12, 2014. Once the County makes a decision, the City will commence to contact Tillicum/Woodbrook residents.

He reported that Brent Champaco is working with CGI in creating a video on tourism.

He reported that on September 2, 2014, the Bridgeport to 83rd to 75th Street Improvements bid opening will be held and awarding of the bid scheduled for the September 15, 2014 Council meeting.

He announced that on September 3, 2014 at 10:00 a.m. the Prairie Oaks groundbreaking ceremony will be held.

ITEMS TENTATIVELY SCHEDULED FOR THE AUGUST 18, 2014 REGULAR CITY COUNCIL MEETING:

1. Appointing the 2014-2015 Youth Council members and Lakewood's Promise Youth Council representative.
2. Authorizing the execution of an interlocal agreement with the Lakewood Water District relative to constructing water mains along South Tacoma Way from SR 512 to 96th Street SW.

CITY COUNCIL COMMENTS

Councilmember Moss commented on the SSMCP meeting she attended. She also noted that on August 8, 2014 she attended Colonel Bower's retirement dinner and on August 9, 2014 she attended the Polynesian luau event.

Councilmember Bocchi reported that the County Rules Committee approved issuing bonds for sewer connection charges. He explained it appears that the increase will be a three-year phase from \$1250 to \$3450.

Councilmember Brandstetter indicated that he will be attending the AWC Budget Workshop training sessions on August 13 – 15, 2014. He noted that he visited 13 National Night Out sites.

Councilmember Simpson commented on Congressman Denny Heck's meeting last week. He then spoke about the Tillicum Woodbrook Neighborhood Association meeting he attended.

Deputy Mayor Whalen commented on the National Night Out event. He then reported on the discussion at the CPSD Board meeting that the metal junk at Lakewood Drive next to Harrison Preparatory School be removed.

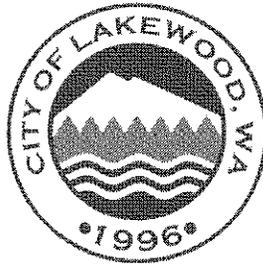
ADJOURNMENT

There being no further business, the meeting adjourned at 9:55 p.m.

JASON WHALEN, DEPUTY MAYOR

ATTEST:

ALICE M. BUSH, MMC
CITY CLERK



PUBLIC SAFETY ADVISORY COMMITTEE

Regular Meeting Minutes
Wednesday, May 7, 2014
Lakewood Police Department
9401 Lakewood Drive SW
Lakewood, WA 98499

CALL TO ORDER

The Meeting was called to order at 5:16 p.m.

ROLL CALL

Public Safety Advisory Committee Members Present: Bryan Thomas, Ray Dotson, Aaron Young, Alan Hart, Sheri Badger, Lonnie Lai, Renee Hanna, Sam Ross and Julio Perez-Tanahashi

Public Safety Advisory Committee Members Excused: none

Public Safety Advisory Committee Members Absent: none

City Councilmember Present: Marie Barth

Fire Department Staff Present: No Fire Department Personnel Present

Lakewood Youth Council Present: Amanda Thomas

Staff Present: Lieutenant Dave Guttu, Assistant City Attorney Anita Booker-Hay (via phone) and Committee Staff Support Joanna Nichols, Administrative Assistant

APPROVAL OF MINUTES

Alan Hart motioned to approve the April minutes. All ayes; minutes were approved.

PUBLIC COMMENT

No one from the public wanted to speak.

CITY COUNCIL LIAISON COMMENTS

Councilmember Marie Barth mentioned the Housing Forum coming up on May 15th at the Sharon McGavick Center from 9-12 which was open to anyone interested in attending.

Councilmember Marie Barth discussed the proposed Amphitheater and stated there would be an informal discussion on May 8th at 6 p.m. at the Fort Steilacoom Barn for anyone interested in attending and hearing more about it.

FIRE CHIEF COMMENTS

No Fire Department personnel present.

POLICE CHIEF COMMENTS

Handout-Crime and Incident Report (March 2014)

There were no questions regarding the Crime and Incident Report this month.

Lieutenant Dave Guttu gave the proposed JAG Grant overview. Discussion ensued.

YOUTH COUNCIL COMMENTS

Amanda Thomas gave an update on Youth Council projects to include their team for Relay for Life Lakewood

NEW BUSINESS

Alan Hart asked about the Disabled Parking Enforcement program. Joanna Nichols stated it had not been disbanded; it was just very small as a couple of the members had passed away recently. Discussion ensued over PSAC helping to recruit and grow the program again. Joanna will try to have training information available for handing out at SummerFest, and asked everyone to wait on making any decisions until she had a chance to discuss the program with the Traffic Sergeant, who was currently out on L & I. She is new to the Traffic Unit and may have some plans for revamping the program.

Alan Hart asked about speed limits in reference to a recent letter from a citizen in a local paper. Discussion ensued but Lieutenant Dave Guttu stated there is no leeway. The speed limit is the limit.

UNFINISHED BUSINESS

Bryan Thomas stated we had reserved the dunk tank for SummerFest and Joanna Nichols will bring a sign-up sheet to the next two meetings for coverage at the event.

Bryan Thomas stated that homework from last meeting was that everyone was supposed to go over the list provided via email from Joanna Nichols, and pick the top three issues they would like to see PSAC tackle in the next year. Discussion ensued with each member naming off their top picks.

Original list was:

- 1.) Shopping cart ordinance/policy to include what happens after they are picked up, etc.
- 2.) A policy for dealing with abandoned/foreclosed homes- does the code need more teeth in it? Homework would be required to find out if there is already a state ordinance and/or Pierce County's ordinance for this one.
- 3.) Suggestions for how to assist the homeless and mentally ill.
- 4.) Fires/Squatters- people squatting in areas/homes and starting fires.
- 5.) Metal Thieves-Could Committee do some research on this issue? Bryan Thomas asked if someone from the Metal Theft Task Force could come speak to the committee for educational purposes if they decided to tackle this one; Lt. Chris Lawler stated that Investigator Pete Johnson would be the perfect person to speak to. Joanna Nichols will make this happen if the committee decides to look into this further.
- 6.) Any ideas that the Committee wants to work on.

Alan Hart suggested the Chair poll the committee members for their top two choices, which seemed to be #1 and #2 on the list. Aaron Young seconded the suggestion. Bryan Thomas polled the committee. It was 5 yea and 2 nay for this order of priorities. It was agreed that we would look at Bellevue and Auburn for their current ordinances for the shopping cart issue, possibly to use as a model for ours, and to see if Doug Price could come to the next meeting for the abatement issue.

REPORTS FROM BOARD MEMBERS & STAFF

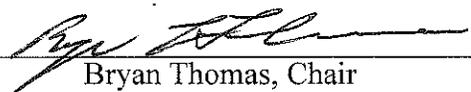
Bryan Thomas stated he would be at the Tillicum Association Meeting tomorrow.

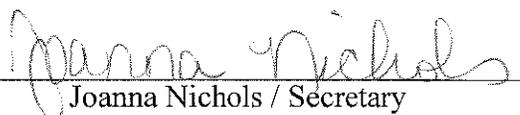
ADJOURNMENT

Sam Ross motioned to adjourn the meeting; all ayes. Meeting adjourned at 6:39 p.m.

Public Safety Advisory Committee

Attest:


Bryan Thomas, Chair


Joanna Nichols / Secretary

REQUEST FOR COUNCIL ACTION

DATE ACTION IS REQUESTED: August 18, 2014 REVIEW: August 18, 2014	TITLE: Youth Council Appointments and appointing Youth Council member Bianca Vieyra to serve on the Lakewood's Promise Advisory Board for the 2014-2015 school year. ATTACHMENTS: Letters of Interest	TYPE OF ACTION: <input type="checkbox"/> ORDINANCE <input type="checkbox"/> RESOLUTION <input checked="" type="checkbox"/> MOTION NO. 2014-49 <input type="checkbox"/> OTHER
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SUBMITTED BY: Recreation Coordinator Dennis Higashiyama.

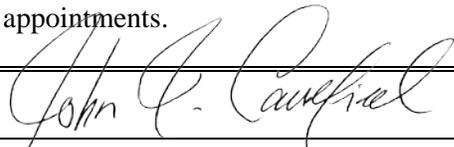
RECOMMENDATION: It is recommended that the Mayor and City Council appoint the listed high school representatives as Youth Council Members to the Lakewood City Council for the 2014/2015 school year and appoint Bianca Vieyra as the Youth Council representative to serve on the Lakewood's Promise Advisory Board for the 2014-2015 school year.

DISCUSSION: The Lakewood City Council has determined that it is important to receive input from the youth of the City of Lakewood to ensure that their concerns are heard and to encourage their continued participation in the growth of our City. As a result of that determination, the Youth Council was created. The students are from Clover Park, Lakes, Harrison Preparatory and Bellarmine Preparatory High Schools. The students' letters of interest are attached. These students were interviewed by Councilmember Marie Barth and Recreation Coordinator Dennis Higashiyama. - (continued to page 2).

When the City Council established the Lakewood's Promise Board, the Council determined that it was important to receive input from youth on this Board and that one member of the Board shall be a representative from the Youth Council. The Youth Council is recommending that Bianca Vieyra serve as the Youth Council representative on the Lakewood's Promise Advisory Board.

ALTERNATIVE(S): The City Council could choose not to appoint a Youth Council as the method to provide input to the City Council on youth related issues and to the Lakewood's Promise Board.

FISCAL IMPACT: There is no fiscal impact from these appointments.

_____ Prepared by _____ Department Head	 _____ City Manager Review
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DISCUSSION – continued from Page One

The Youth Council Members recommended for the 2014/2015 school years are as follows:

Anna Lents	Clover Park High School
Jack Bowen III	Lakes High School
Olivia Crawford	Lakes High School
Brianna Mitchell	Lakes High School
Diane Nguyen	Lakes High School
Riley Chiles	Harrison Preparatory School
Christian Contreras	Harrison Preparatory School
Justine Gold	Harrison Preparatory School
William Joy	Harrison Preparatory School
Hayley Mahnke	Harrison Preparatory School
Demetria Mitchell	Harrison Preparatory School
Sau Maele Nielsen	Harrison Preparatory School
Tise Maele Nielsen	Harrison Preparatory School
Riki Takeuchi	Harrison Preparatory School
Nicole Van Guilder	Harrison Preparatory School
Bianca Vieyra	Harrison Preparatory School
Marcos Vieyra	Harrison Preparatory School
Clare Whalen	Bellarmino Preparatory School

CP

Dear Briana Schumacher,

I am Anna Jade Lents, and I am six-teen years old. I am born and raise in Lakewood Washington. I am writing this letter in regards to the Lakewood Youth Advisory Council. I feel that I would be an absolutely wonderful addition to the Youth Advisory of Lakewood. I truly love being involved in my community to help strengthen it and also unify our citizens as a whole. I enjoy holding leadership positions and consider myself a great leader.

I feel that I should be considered as a serious candidate to uphold a positions within the Lakewood Youth Advisory Council because I am a very passionate person and I am not afraid to fight and advocate for what I believe in. I also have very high moral standards and believe in treating everyone with equality. I love to meet and interact with people and I enjoy to make people laugh and enjoy themselves. Although I enjoy having fun, I do have a great work ethic and am very hard working individual. I also enjoy taking the lead in projects I am given and am good at handling stressful situations.

I feel that I am qualified to hold a leadership position because in this past year I have became very involved in my school community. In the Clover Park High School AFJROTC program I have upheld the position of a Flight Commander. While in that position I am in charge of monitoring my class (flight) behavior. I was also in charge of attendance, and overall maintaining order of the class. Aside from AFJROTC, I am also involved in the Student to Student (S2S) Club. S2S is a club that helps to acclimate incoming students to our school. This process involves giving student's tours and helping to make their schooling experience enjoyable. This involvement also means that I must represent my school in a positive manner. In S2S I hold the position of Vice President.

Throughout this past year I have also become involved in helping my community. In the past few months I have accumulated about twenty-eight hours of community service. I have helped on several occasions at Saint Martin's University. There, I have helped to set up for their winter gala, as well as helping out their Jingle Bell Run where I passed out waters while also cheering the runners. I volunteer because I know I can positively impact people's lives.

Thank you for reading my letter and taking me into consideration for the position. I would be more than honored to be a part of the Lakewood Youth Advisory Council. I look forward to hearing back from you!

Sincerely yours,

Anna Jade Lents.

RECEIVED

JUN 11 2014

CITY OF LAKEWOOD

[REDACTED]

May 27, 2014

Ms. Briana Schumacher
Executive Assistant
Lakewood City Hall
6000 Main ST SW
Lakewood, WA 98499-5027

RECEIVED

MAY 27 2014

CITY COUNCIL
CITY MANAGER

To whom it may concern,

I am writing to apply for the 2014 Lakewood Youth Council. I have been hoping for the chance to participate in the council for a while, and I am excited for the opportunity to join. Jason Whalen let me know that the position was coming open again. I realize and apologize that I am past the deadline for this letter of interest, but I hope that even with my failure to meet the deadline, you will still consider me for the council.

I wish to be considered for the Lakewood Youth Council because I believe that I can bring leadership, a myriad of information, and military background to the Council. I am a leader in the sports in which I participate. I was the captain of my 8th grade wrestling team in middle school, and I have received three inspirational awards, one each in 6th, 7th, and 9th grades. Inspirational awards are voted upon by the team about who inspired them most during the season. Inspiration is a part of leadership, which is why I am a good leader. I also have a wealth of knowledge at my disposal, as I am taking an AP World History, an AP English Language class, and an advanced mathematics course. Along with my leadership skills and knowledge, I also bring a military background to the table. My father and both grandfathers were officers in the military, as such I am able to go on base and learn of struggles that many people in the military face in Lakewood, seeing as how JBLM is so much a part of Lakewood.

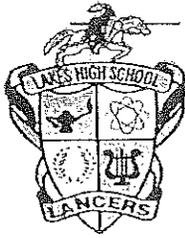
I have been participating in sports since I was about five, starting with micro soccer. I have continued my involvement with sports and I haven't gone more than six months without a sport in my life. Next year I will run cross country and wrestle for my school, Lakes. I am in National Honor Society, and I play the trumpet in my school's Symphonic and Jazz Bands. I also plan to be a camp counselor over the summer, and I am waiting for a reply to see if I have been accepted. I have sent an application for the Legislative Youth Advisory Council in, and I am also waiting on a response for that.

Thank you for your time in looking at and considering my application for the Lakewood Youth Council.

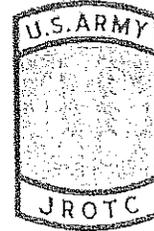
Sincerely,



Jack W. Bowen, II



LAKES



Lakes High School

JROTC

10320 Farwest Drive SW
Lakewood WA 98498



Youth Councilmember to the Lakewood City Council

From: Olivia Crawford, Lakes High School 2014-2015 Senior

To: City Manager, Briana Schumacher, Executive Assistant

As a leader at Lakes High School I have learned how to manage a team and how to communicate with others. I would like to be considered for this position because I believe my knowledge and experience has taught me how to act in front of people. I understand, as a council member, I will be asked to speak in front of highly respected people.

My experience in Army JROTC as the Finance Officer has allowed me to conduct military briefings to high ranking cadet officers, similar to that of actual military briefings.

As I started getting involved in scholastic, sports and JROTC activities at the end of my freshman year. I also gained leadership positions such as becoming a squad leader, the girls' basketball team captain and taking part in the National Honor Society.

Probably the most important experience I have had this year is being able to be a peer tutor for a freshman extended Algebra class. They were the most obnoxious and loud teenagers I have ever seen, but I just always knew each and every one of them had potential to pass and be great students.

Whenever they wouldn't listen or claim they were "too stupid" to understand math, I encouraged them and gave them as much motivation as I wanted If I were them.

To conclude, I believe my teachers and coaches have prepared me for this position and it would be in honor to speak on behalf of the youth of our city as a member of the Lakewood City Council.

Sincerely

Olivia Crawford
Olivia Crawford

Olivia Crawford

[Redacted]

[Redacted]

[Redacted]

[Redacted]

LAKES

To Whom This May Concern,

My name is Brianna Mitchell and I am currently a student at Lakes High School. I would like to be considered as a Youth council member to the Lakewood City Council because I feel that I have positive traits that could benefit the council. I believe that I am a natural born leader, both at school and the community; I am someone others look up to.

Inside and outside of the school I am very positive. My positivity shows during sports, academics, and in the community. As a positive leader I am able to help peers bring out the best in themselves such as their academics. I believe that anybody can achieve what they want to do as long as they have the drive. So, I show my peers through my positive leadership skills that you should stay focused and determined to get to where you want to be not only academically but in life as well.

I take on the role model position. I am an Ignite Mentor at my school for the upcoming year as a sophomore. Also, I am the sophomore student body vice president for next year. This current school year, I dedicated myself to be the best possible freshman vice president. I love being a leader, no matter where I go. After school, I help out at the Lakewood Boys and Girls Club. I have been attending their as a club member for several years. Now I've become a positive known face at the club because I come back and help the younger kids with their plays. I help them with remembering their lines, practice their songs and knowing what props they should and shouldn't be using and many more contributions to the play.

In conclusion, I think I would fit the role as a youth council member because I'm ready for the next step in life of helping others. I would like to be a voice in the community for the present and future. Everyday, I demonstrate positive leadership skills. I am involved in school, sports, and clubs. I would love to be involved in this program.

Sincerely: Brianna Mitchell



LAKES

Diane Nguyen

Mrs. Mauer-Smith

June 3, 2014

Youth Councilmember to the Lakewood City Council

What does being a Councilmember mean? With numerous years of leadership and over 21 hours of community service and counting, the Lakewood City Council needs someone who is trustworthy, kind, and someone who can lead different groups of people. My name is Diane Nguyen and I am currently 15 years of age. At this time, I am attending Lakes High School as part of the Class of 2017. I would like to be a part of the Youth Councilmember to the Lakewood City Council for numerous of reasons. Being involved with my city will show people all around me that I am aware of what is happening in my society. With a role as part of the Youth Councilmember, I believe that my leadership skills will come in handy and my high energy will show how eager I am to be a member of a Youth Council Group.

Dedication and commitment are two of the most important roles I believe a councilmember should show. I would like to be considered as a Youth Councilmember because I want to show my society that kids and teenagers especially can be involved in what is happening around them. I want to be able to be considered as a Youth Councilmember to help people everywhere use their leadership skills. With just using our leadership skills, we can help others that are needing help. I would like to be a part of the Youth Council Group because I want to make new friends. I just don't want to make new friends that will only last for a month, I want to be able to create friendships that will last for eternity and bond with students around my age. Making new friends will show other people that if you step up and talk to new people, if you take action, and if you show that making friends can help you raise your spirit, then people that feel alone will realize that they aren't alone. Because if I was part of the Youth Councilmember Group, those who feel lonely will be cheered up by me. With a chance to be a part of the Youth Council Group, I will be able to show that you can make a difference and that people will want to follow in your

footsteps creating change in society. Being a part of the Youth Councilmember Group means to make new friends, show leadership, be friendly, and be a remodel for others.

I have participated in numerous activities throughout my entire life. From 2006 and continuing on into the future, I am the President of my church leadership class. During my first few years of my church leadership class, I was Vice-President. In 2006 and continuing on, I have been dancing at numerous shows inside and outside of my church. I have been performed about 4-8 dances a year. I also have been part of my church youth and adult choir since 2007 and I am still continuing to sing to this day. In the 4th and 5th grade, I was class representative. This year as a Freshman, I was part of the Lakes JV Cheer Team. Next year, I will be part of the Lakes Varsity Cheer Team and I will continue on doing cheer until my Senior year. Next year I will become Sophomore Representative. I was part of the school musical this year called Into The Woods where I played Snow White and the Baby. I plan to do the two plays next year as well. I also plan to be part of Key Club. I have gotten community service hours from Stuff the Bus at book fairs, and I even got community service hours from my school.

So, what does being a Youth Councilmember mean to me? Be active, get involved, be a leader, be a remodel, be friendly, and be kind!

Address: [REDACTED]

Phone Number: [REDACTED]
[REDACTED]

Email Address: [REDACTED]
[REDACTED]

To whom it may concern,

I am Riley Chiles, a Lakewood Washington resident and have been for my entire seventeen year life being raised in the same household for all of it. My family has been residents of Lakewood spanning 60+ years. It's crazy to think just how long we have lived in this city, and I think it is high time for my family to take action and get more involved with the community, starting with me. I want to help out in any way I can and try to improve Lakewood for the better. From my elementary school Tyee Park, to my middle and current high school Harrison Prep, I have come to the realization just how tight-knit the community is, and just how I can impact the Lakewood family. We are still not wholly recognized as our own city, even though we've earned our separation from Tacoma In February 1996. I digress though, that is also a factor in why I want to be a part of Youth Council, to promote our city and give reason for it to be known.

I have been involved with the community for years now, and I have enjoyed giving back tremendously. The more recent events I have been involved with would be my affiliation with Grave Concerns, an organization pledged to give names to the numbered graves in the Western State Psychiatric Hospital graveyard located in Steilacoom Park. They were able to get the state's law changed to allow them to do this, and I have enjoyed working to place the stones and give names to the people who reside there. I am also a proud member of the National Honor Society, a school group focused on celebrating academic success and community service. We are working closely with the Relay for Life organization this year, and their cancer research is a very noble cause. Every year at my school we put together a few Community Service Days separating the students into different groups set out to complete community service projects around the community. This year I have made it a personal goal to lead the school's FISH Food bank service group. I really want to show the younger students the importance of community service and giving back to the community.

My current cumulative grade point average is 3.74, and I am taking every advanced placement course available to me as well. My future plans are pretty open-ended at this point. I know I want to go to a 4-year university though, and I am considering getting involved with business and politics. This youth council would allow me to attain first-hand experience on how this city is run. I can't wait to work closely with the mayor and my other council members to relay enrichment projects for the youth in the community. I work exceptionally well under pressure, I can give public speeches with passions, and I am great at creating plans and then executing them in a timely fashion. I am punctual and professional. I really hope I can be a part of youth council and work with my passion for the betterment of Lakewood.

Thanks for your consideration,
Riley Chiles

Riley Chiles • 


RECEIVED

MAY 02 2014

CITY OF LAKEWOOD
026

Christian Contreras
[REDACTED]
[REDACTED]

RECEIVED

2 May 2014

MAY 02 2014

CITY OF LAKEWOOD

HP

Lakewood City Hall
Lakewood, WA 98498

To whom this may concern,

I am interested in being a part of the 2014-2015 Lakewood city youth council. My recent involvement in sports has taught me to be committed to what you love and to never give up on your dreams. Winning the position of 10th grade representative has given me the excitement to serve my school. Also, I plan to keep a student government position to keep helping and improving my school. This has also given me the motivational boost to start getting involved with my enrollment in my community.

Why should I be considered,

I would like to be considered for Lakewood youth council because I know this would be a great opportunity to learn how to become a great leader and better serve my community. What I want to take from this opportunity is to be recognized as a role model and to be looked up too by my peers for help. All those skills will benefit me throughout all of my high school. Also, this will greatly impact my future career.

Sincerely,

Christian Contreras

Christian Contreras
10th Grade
Harrison Preparatory

Dennis Higashiyama

From: Christian Contreras [REDACTED]
Sent: Monday, June 02, 2014 9:57 PM
To: Dennis Higashiyama
Subject: Lakewood City Youth Council | Christian Contreras

Hello Dennis

Sorry that I forgot to include my contact information, But i would love an opportunity to be apart of the Lakewood City Youth Council.

Christian Contreras
[REDACTED]
[REDACTED]

Disclaimer: Public documents and records are available to the public as required under the Washington State Public Records Act (RCW 42.56). The information contained in all correspondence with a government entity may be disclosable to third party requesters under the Public Records Act.

Dennis Higashiyama

From: Justine Gold [REDACTED]
Sent: Thursday, May 01, 2014 10:42 PM
To: Dennis Higashiyama
Subject: Justine Gold

Hello to whoever this may concern, I would like to continue to be in Youth Council for the 2014-2015. I hope that I have another opportunity to be one of the voices for teens in Lakewood. Thank you so much for my first year in Youth Council.

-Justine Gold

p.s. this is my new official email

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To whom it may concern,

I first learned about Youth Council a couple of weeks ago. I was invited to Lakewood City Hall and received a certificate for my participation in the *District Science, Technology, Engineering and Mathematics* Fair at Lakes High school. A few of my friends were there and I listened to one of them stand at the podium and speak about the recent happenings of various student activities at our school, Harrison Prep, and other youth issues in the community. I talked to them after the meeting and they suggested that I apply to the Youth Council.

I am interested in joining the Youth council because it will give me an opportunity to get more involved in the community, and assist others to become involved in the community as well. I would like to have a chance to be more involved in youth activities, not just in my school but all throughout Lakewood, and to present information in front of an audience on a regular basis to further develop my speaking skills.

As I stated before, I am currently a student at Harrison Preparatory School in Lakewood, and have been attending there for almost two years now. I am a sophomore with good academic standards, consistently keeping my GPA between a 3.0 and 3.5, and this year I joined the NHS (National Honor Society) club and have been involved with a few fundraisers and different events pertaining to my school. I look forward to hearing from you,

Thank you for your time, William Joy.

William Joy

RECEIVED

Hayley Mahnke

MAY 01 2014

CITY OF LAKEWOOD

[REDACTED]
[REDACTED]
[REDACTED]

To Whom It May Concern:

Hello my name is Hayley Mahnke. I believe that I should be considered for a position in the Lakewood Youth Council. I am interested in joining Youth Council because I want to further myself as an individual and learn a various range of new things. I think that Youth Council will be beneficial not only in my life but in the people surrounding me. As well as allowing me to be even more involved within my community.

I am a ninth grade student involved in my ASB and am anticipating a tenth grade representative position for executive board. I am also a member of my school's first chapter of National Honor Society. Another thing that I anticipate doing in the future is joining my school's Key Club.

Thank you for considering me as a possible member.

Sincerely,

Hayley Mahnke

Demetria Mitchell

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

To Whom It May Concern, I would like to re-apply for the Lakewood Youth Council position for the 2014-2015 terms. It would be my honor to be able to complete all four years on the Youth Council. Coming into Youth Council was a new experience for and an exciting one at that because it was out of my element. I was able to make new friends and recognize the friends that I did have, but didn't realize it. Among many other things I have learned so much about this city and what they truly offer to the youth. Most importantly I am thankful for the Youth Council giving me a voice because before then I didn't have one. Every day you learn something new and with Mr. Dennis Higashiyama I have. He has been very influential and taught me a lot. With that being said I feel like I have did my best these past Youth Council terms but I have more to offer. I believe in everything Youth Council has to offer and what they stand for. If you would have me, it would be my pleasure to finish my last and senior year serving on youth council.

Dennis Higashiyama

From: [REDACTED]
Sent: Friday, May 02, 2014 3:47 PM
To: Dennis Higashiyama
Subject: Lakewood City Youth Council

I am a current member of the Lakewood City Youth Council 2013-2014 term and I would like to re-apply for the 2014-2015 term. I enjoyed being a member of the Youth Council, as we tried to resolve problems effecting our youth. I also enjoyed volunteering at many of the events held this year. It was a lot of fun and I would like to continue to volunteer at these events. I also want to continue to help make Lakewood a better community.

Thank you.

Sincerely,

Sau Maele Nielsen

From my Android phone on T-Mobile. The first nationwide 4G network.

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Dennis Higashiyama

From: [REDACTED]
Sent: Friday, May 02, 2014 3:58 PM
To: Dennis Higashiyama
Subject: Lakewood City Youth Council

I am a current member of the Lakewood City Youth Council 2013-2014 term and I would like to re-apply for the 2014-2015 term. I'm re-applying, because I really enjoy serving our community and being involved. Also being a member of the Lakewood City Youth Council has led me to great experiences with serving others. Last term has been great!

Sincerely,

Tise Maele Nielsen

From my Android phone on T-Mobile. The first nationwide 4G network.

Disclaimer: Public documents and records are available to the public as required under the Washington State Public Records Act (RCW 42.56). The information contained in all correspondence with a government entity may be disclosable to third party requesters under the Public Records Act.

Dennis Higashiyama

From: Riki Takeuchi [REDACTED]
Sent: Friday, May 02, 2014 10:39 AM
To: Dennis Higashiyama
Subject: Youth Council Letter of Interest

I am a current member of the 2013-2014 Lakewood City Youth Council and I would like to re-apply for the 2014-2015 term.

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RECEIVED

MAY 01 2014

CITY OF LAKEWOOD

[REDACTED]

[REDACTED]

[REDACTED]

To whom this may concern.

I am interested in being on the 2014-2015 Lakewood Youth Council. Recently entering high school has submerged me in a scholarly community that opened my eyes to new community involvement opportunities. Currently not having much of a high school track record, except that I am joining leadership this May, I want to take this opportunity to encourage furthering myself not only in my school but also in my community. Being in Youth Council will also expand my knowledge of the city of Lakewood and gives me chances to meet outstanding citizens of my community.

Why I should be chosen is because I want to further my part, in Lakewood. I want to be seen as a model student and citizen. Being on the Youth Council will not only benefit me personally, it will also benefit the Youth Council. Each added Youth Council member brings their own diversity, family history, personal experiences, perspectives, and points of view on each topic. Each member added can have a large impact on their community. I wish to not just be a citizen of their city; I wish to be a citizen that improves their city.

Sincerely,

Nicole Van Guilder

To whom it may concern,

I am a current member of the 2013-2014 Lakewood City Youth Council. I would like to Re-Apply for a position for the upcoming term of 2014-2015.

Thank you,

Bianca Vieyra

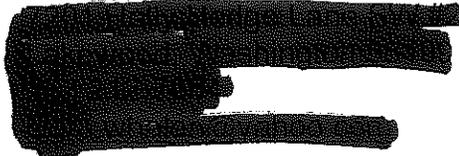
To whom it may concern,

I am a current member of the 2013-2014 Lakewood City Youth Council. I would like to Re-Apply for a position for the upcoming term of 2014-2015.

Thank you,

Marcos Vieyra

Clare Whalen



City Manager's Office
Attn: Briana Schumacher, Executive Assistant
Lakewood City Hall
6000 Main Street SW
Lakewood Washington 98499

RECEIVED
JUN 17 2014
CITY COUNCIL
CITY MANAGER

June 16, 2014

Dear Ms. Schumacher:

I would like to be considered for a position on the Lakewood Youth Council. I am currently a junior at Bellarmine Preparatory School.

I am interested in being on Youth Council because it would be a great opportunity to become more involved in our community. Throughout my life, my parents have taught me the importance of giving back to our community. It would be an honor to represent Lakewood's youth and help my peers see the value in becoming active in the community as well. Through my parents, I have been able to take part in community activities, such as the annual Christmas Family Baskets program through Lakewood Rotary, and the City of Lakewood's "Welcome Home" festivities for the Stryker Brigade last fall.

At Bellarmine, I am part of the Faith in Formation team. As a member of this organization, I will help welcome Freshmen into the school, and will also help plan, assist and lead a number of events for the underclassmen, such as Freshman orientation and retreats. I also recently volunteered with a Special Olympics swimming event. I am scheduled to take Bellarmine's Community Service class this Fall.

I have developed solid leadership skills through my experience with the Commencement Bay Rowing Club. I have been a coxswain for the Club for the past four years. As a coxswain it is my responsibility to not only steer the boat, but also to determine strategy, direct and motivate the team.

I would bring to the Youth Council a positive attitude, strong leadership skills and the desire to make a difference in my community.

Thank you for your consideration.

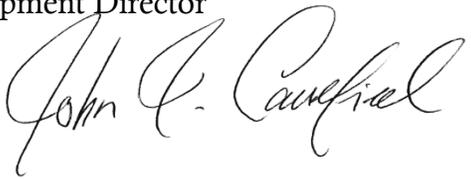
A handwritten signature in cursive script that reads "Clare Whalen".

Clare Whalen



TO: Mayor and City Councilmembers

FROM: Dan Catron, Principal Planner, & Dave Bugher, Assistant City Manager/Community Development Director

THROUGH: John Caulfield, City Manager 

MEETING DATE: August 18, 2014

SUBJECT: City Initiated Update to Lakewood Municipal Code, Title 17, Regarding Subdivision of Land, & Sewer Connection Policies

Introduction: At its August 4, 2014, meeting regarding amendments to the City’s subdivision code, the Council raised questions regarding the City’s sewer connection policies. The Council inquired if connection to a public sanitary sewer should be mandatory for all subdivisions, not just those within a certain distance of an existing sewer line.

Existing regulatory environment: RCW 36.94.020 states that sewer systems are a “county purpose”. RCW 36.94.110 states that municipal corporations (such as cities) must follow the sewerage general plan adopted by the county, although a municipal corporation may petition the county council for an amendment of its rules. Pierce County Code Section 13.04.030.B.2.a provides that developments shall be required to connect to the county sewer system if the property is within 300 feet of a sewer line.

There are some exceptions to the 300 foot rule when the Tacoma Pierce County Health Department (TPCHD) determines that: the existing on-site septic system cannot be repaired or replaced; that there is a proposed change in use of any facility, residence, or other structure that exceeds the wastewater strength or capacity of the existing on-site septic system; and that the continued use of the existing on-site septic system threatens public health.

City policies regarding sanitary sewers are found in Section 7.3 of the City’s Comprehensive Plan. Goal U-7 is to ensure that new growth is served by sewers and pursue a citywide system to eliminate current service deficits. Policy U-7.1 is to ensure that public sewage

treatment and collection systems are installed and available for use coincident with new development.

Lakewood Municipal Code Section 12A.15 addresses sanitary sewer connections, including mandatory connections when sewer becomes available to a developed area. LMC 18A.50.195 addresses sewer service in the context of concurrency of utility infrastructure for new development. This section states:

18A.50.195- Concurrency

A. All new development and improvements, expansion, or intensification of an existing use shall be connected, at applicant expense, to a public primary infrastructure system to support the use.

B. If primary infrastructure is not available to the site or the existing infrastructure does not contain sufficient capacity to support the proposed development, the City may not:

1. Issue development permits which would allow for an increase in the amount of infrastructure demand generated from the site.

2. Permit the division of the property that provides for increased potential for development or demand for infrastructure.

C. Primary infrastructure includes, but is not limited to:

1. Sanitary sewer.

2. Water.

3. Transportation and transit facilities.

4. Stormwater.

5. Electrical.

6. Police, fire, and emergency medical.

D. The use of septic systems shall be limited to system replacement or as otherwise permitted by the Pierce County Health Department and approved by the City Engineer.

This section essentially requires sewer connection, but provides for some flexibility in instances where use of septic systems may be found appropriate (for instance where there may be a question of “taking” of a property).

TPCHD has regulations for when it will allow on-site septic systems for sewage disposal. Health Department rules provide that sewer availability will be determined by the local sewer utility.

What would the regulatory landscape look like if the City were to require mandatory sewer connection? The following is a cursory review of likely changes in policy and revised code requirements as it pertains to mandatory connections for subdivisions¹. None of these changes would affect the design and/or construction of sewer facilities since it remains their system. That authority would continue to rest with Pierce County.

- The City would petition the Pierce County Council to change its sewer plan and implementing sewer regulations. Separate from Pierce County, there may be a need to establish an interlocal agreement with TPCHD.
- The City would want to amend its current utility policies found in the comprehensive plan, specifically, U-7.3 which requires the construction of dry-line sewer lines when properties are beyond the 300 foot reach of existing sewer lines.
- Changes would be required to the LMC 12A.10 (Site Development Provisions) to prohibit connections to on-site septic system. This code section allows either sanitary sewer connection or on-site septic systems as approved by the County. LMC 12A.10.020 currently states:

All development proposals shall be served by a wastewater disposal system, including both collection and treatment facilities as follows.

- A. For the issuance of a building permit, preliminary plat approval, or other land use approval, documentation shall be provided indicating that the disposal system for the project site is consistent with adopted rules and regulations of Pierce County Sewer Utility and/or the Tacoma Pierce County Health Department;
 - B. Prior to the issuance of a certificate of occupancy for a building or change of use permit, the applicant shall provide documentation to the City that an approved wastewater disposal system has been properly installed to serve each building, unit, tenant space, or lot; and
 - C. Prior to recording a final plat, final short plat, or binding site plan the approved wastewater disposal system shall be installed to serve each lot respectively, or an appropriate financial guarantee shall be posted with the sewer utility or Health Department.
- The City would want to review and likely amend LMC 12A.15 (Sanitary Sewer Connection) since what is contained in the code is the process by which properties

¹ A question for the Council is how does it wish to define subdivisions. Clearly the Council means short plats and long plats. But what about boundary line adjustments or lot combinations?

connect to sewers when the City builds the sewer line (and thereafter transfers ownership to Pierce County). It does not address the situation which would require mandatory connection under other circumstances.

- Amend LMC 18A.50.195 (Concurrency) striking that section which would allow septic systems.

Even with these changes, state law provides exemptions from sewer connection to manufactured housing parks unless their on-site septic system fails in which case there is a mandatory sewer connection requirement.

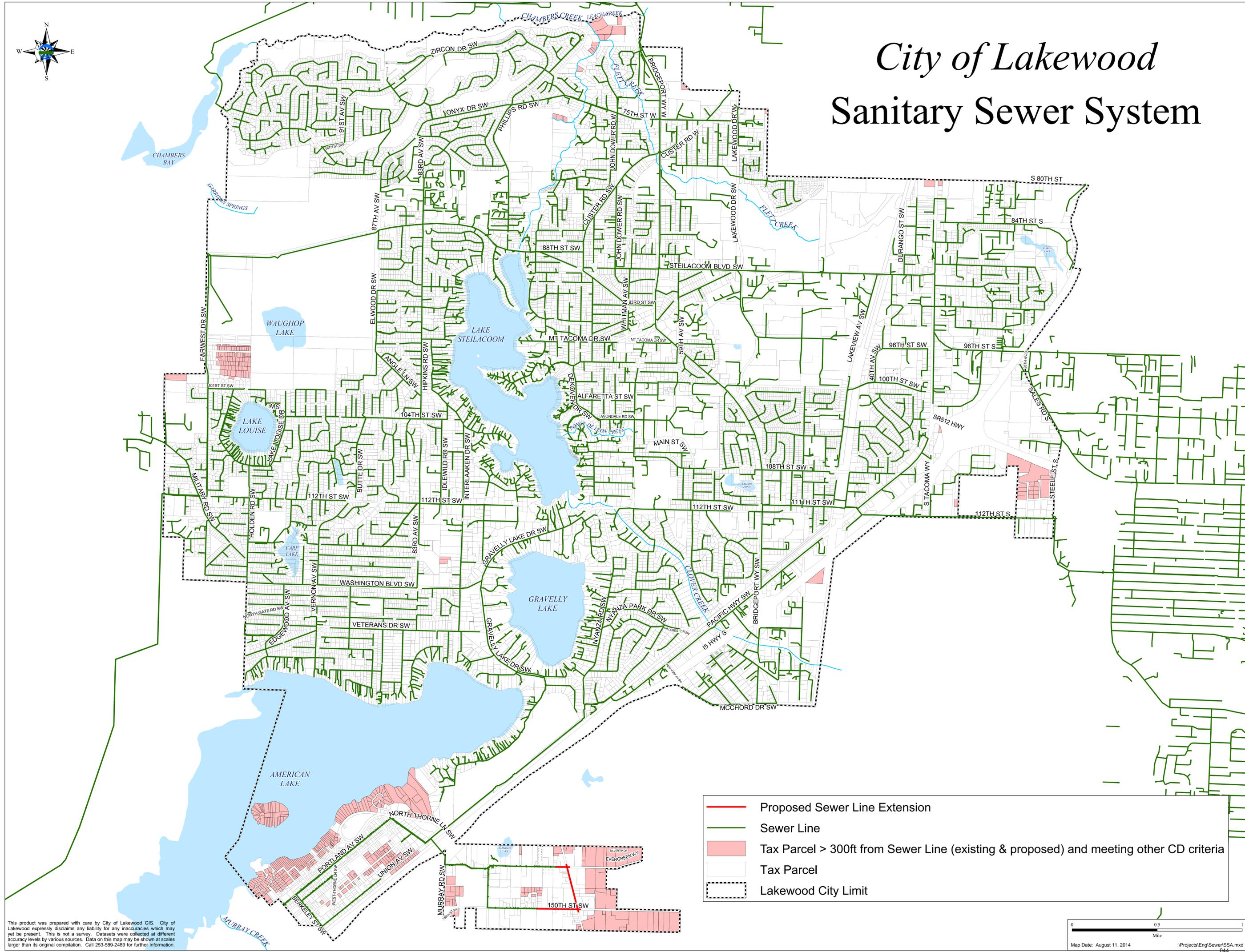
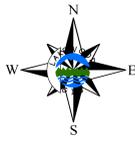
Existing conditions: Additional information noting the current extent of sewer service in Lakewood is provided via the attached map. Sewer service is available throughout most of Lakewood, with limited exceptions in the area south of Pierce College, and in Tillicum and Woodbrook. Staff counts 544 parcels where sewer service is not available. This count excludes lands subject to a second phased expansion of sewers in Woodbrook, open space areas, preserves, parks, cemeteries, open pits such as is found in the Woodworth Industrial Park (I-5 & Highway 512), incorporated areas of Lakewood found on JBLM, and parts of Lakewood sewerred by the City of Tacoma. In total, about 3.4% of the City's parcels remain unsewered with the vast majority located on Silcox Island, Tillicum, and Woodbrook.

Sewer service has recently been extended to Tillicum and Woodbrook accompanied by a mandatory sewer connection program. Another sewer expansion project is proposed in Woodbrook with construction to occur in 2015. Sewers would expand to Woodbrook Road SW, and connect with sewers in 146th Street SW and 150th Street SW.

Recommendation: Based on existing policies and regulations, staff considers the existing policies requiring sewer connection for subdivisions are sufficiently robust, with just enough flexibility provided to deal with unique situations where connection to public sewer is just not feasible or appropriate.

Attachment:
Sanitary Sewer System Map

City of Lakewood Sanitary Sewer System



- Proposed Sewer Line Extension
- Sewer Line
- Tax Parcel > 300ft from Sewer Line (existing & proposed) and meeting other CD criteria
- Tax Parcel
- Lakewood City Limit

This product was prepared with care by City of Lakewood GIS. City of Lakewood expressly disclaims any liability for any inaccuracies which may yet be present. This is not a survey. Datasets were collected at different accuracy levels by various sources. Data on this map may be shown at scales larger than its original compilation. Call 253-589-2489 for further information.