

Don Anderson
Mayor

September 19, 2014

Jason Whalen
Deputy Mayor

Mary Moss
Councilmember

Michael D. Brandstetter
Councilmember

John Simpson
Councilmember

Marie Barth
Councilmember

Paul Bocchi
Councilmember

John J. Caulfield
City Manager

NOTICE

LAKWOOD CITY COUNCIL ATTENDANCE AT COMMUNITY VISIONING WORKSHOP

Notice is hereby given that the Lakewood City Council will be attending a Community Visioning Workshop on Tuesday, September 23, 2014, at 6:00 p.m., at the McGavick Conference Center, Clover Park Technical College, 4500 Steilacoom Boulevard SW, Lakewood, Washington.

The purpose of the workshop is to receive community input in developing a Community Vision Plan that will serve as a roadmap for the future and address a range of topics such as community image, economic development and improvements in public facilities and infrastructure.

Alice M. Bush, MMC
City Clerk



LAKWOOD CITY COUNCIL AGENDA

Monday, September 15, 2014

7:00 P.M.

City of Lakewood
City Council Chambers
6000 Main Street SW
Lakewood, WA 98499

Page No.

CALL TO ORDER

ROLL CALL

FLAG SALUTE

CITY MANAGER REPORT

PROCLAMATIONS AND PRESENTATIONS

1. Proclamation recognizing Earlene Fantz. – *Ms. Earlene Fantz*
2. Proclamation declaring the month of September 2014 as Prostate Cancer Awareness Month. – *Mr. Bob Freeborn, Tacoma Cancer Support Group Committee Chair*

PUBLIC COMMENTS

C O N S E N T A G E N D A

- (7) A. Approval of the minutes of the City Council Special meeting of August 27, 2014.
- (9) B. Approval of the minutes of the City Council meeting of September 2, 2014.

The Council Chambers is accessible to persons with disabilities. Equipment is available for the hearing impaired. Persons requesting special accommodations or language interpreters should contact the City Clerk's Office, 589-2489, as soon as possible in advance of the Council meeting so that an attempt to provide the special accommodations can be made.

<http://www.cityoflakewood.us>

City Hall will be closed 15 minutes after adjournment of the meeting.

- (14) C. Approval of the minutes of the City Council Study Session of September 8, 2014.
- (19) D. Items Filed in the Office of the City Clerk:
1. Citizens Transportation Advisory Committee meeting minutes of July 8, 2014.
 2. Planning Advisory Board meeting minutes of July 16, 2014.

R E G U L A R A G E N D A

APPOINTMENT

- (29) Motion No. 2014-53

Appointing Sylvia Allen and Anessa McClendon to serve on the Parks and Recreation Advisory Board. - *Mayor*

ORDINANCES

- (35) Ordinance No. 593

Repealing Chapter 9.24 and creating Chapter 12A.17 of the Lakewood Municipal Code relative to local improvement districts. – *City Attorney*

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(42) Ordinance No. 594

Repealing Chapters 2.12, 2.21, 2.25, 2.28 and 2.44, amending Chapter 2.38 and creating Chapters 2.26, 2.67 and 2.68 of the Lakewood Municipal Code relative to citizens advisory boards, committees and commissions. – *City Attorney*

RESOLUTIONS(62) Resolution No. 2014-20

Approving indigent defense standards. – *City Attorney*

(65) Resolution No. 2014-21

Authorizing the execution of an amendment to the interlocal agreement with South Sound 911 relative to adding the City of Puyallup as a member and financing for communication services. - *City Attorney*

UNFINISHED BUSINESS**NEW BUSINESS**(82) Motion No. 2014-54

Awarding a bid to Marshbank Construction, Inc., in the amount of \$4,078,028.64, for the construction of street improvements on Bridgeport Way from 83rd Street SW to 75th Street West. – *Public Works Director*

(87) Motion No. 2014-55

Adopting financial policies for the City of Lakewood. – *Assistant City Manager for Finance and Administrative Services*

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BRIEFING BY THE CITY MANAGER

- (98) Review of 2nd Quarter Financial Report.

CITY COUNCIL COMMENTS

ADJOURNMENT

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CITY OF LAKEWOOD (CITY HALL)
 6000 Main Street SW, Lakewood, WA 98499-5027
 (253) 589-2489

WEEKLY MEETING SCHEDULE
September 15, 2014 – September 19, 2014

Date	Time	Meeting	Location
Sept 15	6:00 P.M.	Youth Council	Clover Park School District Student Services Center, Room 18
	7:00 P.M.	City Council	Lakewood City Hall Council Chambers
	<i>Following the Council Meeting</i>	Transportation Benefit District Board Meeting	Lakewood City Hall Council Chambers
Sept 16	7:00 P.M.	Northeast Neighborhood Association	Lakewood Fire Department 10928 Pacific Highway SW
Sept 17	5:30 P.M.	Community Development Block Grant Citizen's Advisory Board	Lakewood City Hall 1st Floor, 1E
	6:30 P.M.	Planning Advisory Board	Lakewood City Hall Council Chambers
Sept 18	4:00 P.M.	Human Services Funding Advisory Board – Funding Application Review	Lakewood City Hall 1st Floor, Conference Room 1E
Sept 19	No Meetings Scheduled		

TENTATIVE WEEKLY MEETING SCHEDULE
September 22, 2014 – September 26, 2014

Date	Time	Meeting	Location
Sept 22	7:00 P.M.	City Council Study Session	Lakewood City Hall Council Chambers
Sept 23	5:30 P.M.	Parks and Recreation Advisory Board	Lakewood City Hall 1 st Floor, Conference Room 1D
	5:30 P.M.	Citizens' Transportation Advisory Committee	Lakewood City Hall 1 st Floor, Conference Room 1E
	6:00 P.M.	Lakewood Community Vision Plan Workshop	Sharon McGavick Conference Center Clover Park Technical College 4500 Steilacoom Blvd
Sept 24	5:30 P.M.	Community Development Block Grant Citizen's Advisory Board	Lakewood City Hall 3 rd Floor, Conference Room 3A
Sept 25	3:30 P.M.	City Talk with the Mayor or another Councilmember. Please call 253-589- 2489 for an appointment.	Lakewood City Hall 3 rd Floor, Mayor's Office
	6:00 P.M.	Landmarks & Heritage Advisory Board	Lakewood City Hall 3 rd Floor, Conference Room 3A
Sept 26	No Meetings Scheduled		

NOTE: The City Clerk's Office has made every effort to ensure the accuracy of this information. Please confirm any meeting with the sponsoring City department or entity.



LAKWOOD CITY COUNCIL MINUTES SPECIAL MEETING

Wednesday, August 27, 2014
City of Lakewood
City Council Chambers
6000 Main Street SW
Lakewood, WA 98499

CALL TO ORDER

Mayor Anderson called the meeting to order at 6:00 p.m.

ROLL CALL

Councilmembers Present: 6 – Mayor Don Anderson; Councilmembers Mary Moss, Mike Brandstetter, John Simpson, Marie Barth and Paul Bocchi.

Councilmember Excused: 1 – Deputy Mayor Jason Whalen (arrived at 6:15 p.m.)

FLAG SALUTE

The Pledge of Allegiance was led by Mayor Anderson.

R E G U L A R A G E N D A

NEW BUSINESS

Review of the 2014 Comprehensive Plan amendments

Assistant City Manager Bugher reviewed seven proposed amendments to the 2014 Comprehensive Plan including 7701 Ruby Drive, 12301 Pacific Highway SW, 11211 41st Avenue SW, 8807 25th Avenue SW, 4723 127th Ave, 13000 Pacific Highway and various text amendments.

Discussion ensued on a map to include Camp Murray; what are the challenges for annexing the Arrowhead/Partridge Glen area; what is the intent of removing underlying deed restrictions and/or covenants that prohibit office development and/or mixed use development in the Towne Center; will high density housing projects be allowed adjacent to multi-family properties; what is the process for modifying the Comprehensive Plan language as a result of the Community Visioning process and Department of Commerce's input; how is the Sound Transit right-of-way areas zoned; will impacted property owners be notified of the

proposed zoning and Comprehensive Plan text changes; consider using the Human Services Collaboration for providing input on the proposed amendments; how will the visioning workshop in September tie into the Comprehensive Plan amendments; how does the number of “sufficient housing units” apply to the proposed plan; are job goals typically included in Comprehensive Plan be; is the fair housing language and number of such balanced; and what tools does the proposed Comprehensive Plan provide the City.

ADJOURNMENT

There being no further business, the meeting adjourned at 7:10 p.m.

DON ANDERSON, MAYOR

ATTEST:

ALICE M. BUSH, MMC
CITY CLERK



LAKWOOD CITY COUNCIL MINUTES

September 2, 2014
City of Lakewood
City Council Chambers
6000 Main Street SW
Lakewood, WA 98499

CALL TO ORDER

Mayor Anderson called the meeting to order at 7:00 p.m.

ROLL CALL

Councilmembers Present: 5 – Mayor Don Anderson; Deputy Mayor Jason Whalen; Councilmembers Mike Brandstetter, John Simpson, and Marie Barth.

Councilmembers Absent: 2 – Councilmembers Mary Moss and Paul Bocchi.

FLAG SALUTE

The Pledge of Allegiance was led by Mayor Anderson.

REPORTS BY THE CITY MANAGER

City Manager Caulfield deferred his report to later in the agenda under the Briefing by the City Manager.

PROCLAMATIONS AND PRESENTATIONS

Youth Council Report

The Youth Council reported on their upcoming activities including the Caring for Kids event, Emergency Food Network food drive, their participation in serving on various citizens' advisory boards and committees, Make a Difference Day, Stuff the Bus, and the Christmas Tree Lighting ceremony.

Clover Park School District Board Report.

Clover Park School District (CPSD) Board Director Kellcy spoke about the funding the School District has received. He then spoke about the number of schools that have been built since 2006 and the partnership with Clover Park Technical College and the nursing assistant program. He reported that a grand opening will be held for the Meriwether School on October 6, 2014. He then reported on the construction progress of the schools.

Proclamation recognizing the TREE Program.

Deputy Mayor Whalen presented a proclamation recognizing the TREE program to Ms. Stephanie Cholmondeley, Executive Director of the TREE Program.

PUBLIC COMMENTS

Speaking before the Council was:

Dennis Haugen, Lakewood resident, showed a video about Governor Nikki Haley of South Carolina bringing in 40 jobs a day.

Don MacSparren, Lakewood resident, spoke about the Planning Advisory Board meeting public hearing instructions that indicated only 15 minutes were allowed for comments per topic at 3 minutes per person. He expressed concern about the Ruby Drive development public hearing and requested that citizens have an opportunity to express their views and that the instructions be lifted for the hearing.

Eric Greeson, Lakewood resident and President of the HOA, expressed frustration about limiting the ability for citizens to speak their minds at the Planning Advisory Board public hearing.

Nancy Dilworth, Lakewood resident, expressed concern about the Planning Advisory Board public hearing time limits and requested that the 15 minute hearing be lifted.

C O N S E N T A G E N D A

- A. Approval of the minutes of the City Council meeting of August 18, 2014.
- B. Approval of the minutes of the City Council Study Session of August 25, 2014.
- C. Approval of payroll checks in the amount of \$2,180,486.63, for the period July 16, 2014 through August 15, 2014.
- D. Approval of claim vouchers in the amount of \$1,153,272.14, for the period July 24, 2014 through August 25, 2014.
- E. Items Filed in the Office of the City Clerk:
 - 1. Community Development Block Grant Citizens' Advisory Board meeting minutes of April 9, 2014.
 - 2. Lakewood Arts Commission meeting minutes of July 7, 2014.

3. Planning Advisory Board meeting minutes of April 2, 2014, May 21, 2014 and June 18, 2014.
4. Human Services Funding Advisory Board meeting minutes of June 5, 2014.

DEPUTY MAYOR WHALEN MOVED TO ADOPT THE CONSENT AGENDA AS PRESENTED. SECONDED BY COUNCILMEMBER SIMPSON. VOICE VOTE WAS TAKEN AND CARRIED UNANIMOUSLY.

R E G U L A R A G E N D A

UNFINISHED BUSINESS

Review of financial policies.

Assistant City Manager for Administrative Services Kraus reviewed the proposed financial policies including revenues, operating budget, fund balance, expenditures, debt management, interfund loans, capital improvement, cash management and investment, and financial reporting.

Discussion ensued on ending fund balance relative to emergencies; creating reserves that the City receives credit for from the State Auditor's Office; and how does the criteria for the capital improvement plan work.

NEW BUSINESS

Motion No. 2014-50 authorizing the execution of an interlocal agreement with the Clover Park School District for the purchase of fuel from September 1, 2014 through August 31, 2015.

COUNCILMEMBER BARTH MOVED TO AUTHORIZE THE EXECUTION OF AN INTERLOCAL AGREEMENT WITH THE CLOVER PARK SCHOOL DISTRICT FOR THE PURCHASE OF FUEL FROM SEPTEMBER 1, 2014 THROUGH AUGUST 31, 2015. SECONDED BY COUNCILMEMBER BRANDSTETTER. VOICE VOTE WAS TAKEN AND CARRIED UNANIMOUSLY.

Motion No. 2014-51 authorizing the execution of a grant agreement with the U.S. Department of Justice, in the amount of \$53,861, for the Partnership between Mental Health Care Professionals and Law Enforcement project, from October 1, 2013 through September 30, 2017.

DEPUTY MAYOR WHALEN MOVED TO AUTHORIZE THE EXECUTION OF A GRANT AGREEMENT WITH THE U.S. DEPARTMENT OF JUSTICE, IN THE AMOUNT OF \$53,861, FOR THE PARTNERSHIP BETWEEN MENTAL HEALTH CARE PROFESSIONALS AND LAW ENFORCEMENT PROJECT, FROM OCTOBER 1, 2013 THROUGH SEPTEMBER 30, 2017. SECONDED BY

COUNCILMEMBER SIMPSON. VOICE VOTE WAS TAKEN AND CARRIED UNANIMOUSLY.

Motion No. 2014-52 authorizing the execution of an interlocal agreement with the Lakewood Water District to construct water mains along South Tacoma Way between SR 512 to 96th Street SW.

DEPUTY MAYOR WHALEN MOVED TO AUTHORIZE THE EXECUTION OF AN INTERLOCAL AGREEMENT WITH THE LAKEWOOD WATER DISTRICT TO CONSTRUCT WATER MAINS ALONG SOUTH TACOMA WAY BETWEEN SR 512 TO 96TH STREET SW. SECONDED BY COUNCILMEMBER BARTH. VOICE VOTE WAS TAKEN AND CARRIED UNANIMOUSLY.

BRIEFING BY THE CITY MANAGER

City Manager Caulfield indicated that he will work with the Planning Advisory Board and staff about the Planning Advisory Board public hearing comment limitations. The Council expressed its desire to have the public hearing comment time be expanded.

He then provided an update on the community visioning survey and that public meetings are scheduled in Tillicum/Woodbrook, Lakewood Rotary, Lake City Neighborhood Association, CenterForce and a large public meeting is scheduled for September 23, 2014.

He reported that the Human Services Funding Advisory Board received 36 applications totaling \$664,399 and the Board will be conducting hearings on the applications. Funding for the 2015 budget is \$355,000.

He then recognized Dave Bugher, Mary Huff and Becky Newton for their work in partnering with Congressman Heck to write letters in support of JBLM relative to the SPEA. He noted that 143 letters were submitted that staff is aware of.

He reported that the Department of Ecology (DOE) is soliciting comments on their air quality plan and the City is requesting DOE to change their boundaries to include Springbrook and the Tillicum/Woodbrook areas to take advantage of their grant program.

He recognized Assistant City Manager Kraus and her staff for completing the 2013 CAFR.

He reported that the Clover Park School District Board is interested in holding a joint meeting with Council on Tuesday, November 25, 2014 at 6:00 p.m. to discuss goals and objectives and legislative priorities.

He then asked if a tour of the Camp Murray facilities could be scheduled for a Friday afternoon in October at 3:00 p.m. or 4:00 p.m.

He then announced that on September 3, 2014, at 10:00 a.m., the Living Access Support Alliance Prairie Oaks ground breaking ceremony will be held.

He also announced that on September 3, 2014 from noon to 1:00 PM, is the Grand Opening of Rally Point/6.

CITY COUNCIL COMMENTS

Councilmember Brandstetter reported on the meeting that he and Councilmember Bocchi held with the Chairs of the Planning Advisory Board and Citizens Transportation Advisory Committee to discuss combining the committees into a Planning Commission. He noted that the Redevelopment Advisory Board Chair was unable to meet that day.

Deputy Mayor Whalen commented on General Lanza's event at 7:00 p.m. on September 3, 2014.

Mayor Anderson commented on the Congressman Denny Heck COMMUTE Act tour. He then commented on the AWC Ad Hoc Freight Rail Committee discussion he participated in and their discussion on movement of crude oil.

ADJOURNMENT

There being no further business, the meeting adjourned at 8:50 p.m.

DON ANDERSON, MAYOR

ATTEST:

ALICE M. BUSH, MMC
CITY CLERK



LAKESWOOD CITY COUNCIL STUDY SESSION MINUTES

Monday, September 8, 2014
City of Lakewood
City Council Chambers
6000 Main Street SW
Lakewood, WA 98499

CALL TO ORDER

Mayor Anderson called the meeting to order at 7:00 p.m.

ROLL CALL

Councilmembers Present: 6 – Mayor Don Anderson; Deputy Mayor Jason Whalen; Councilmembers Mike Brandstetter, John Simpson, Marie Barth and Paul Bocchi.

Councilmember Excused: 1 – Councilmember Mary Moss.

Landmarks and Heritage Advisory Board Members Present: 3 – Chair Stephanie Walsh, Vice-Chair Glen Spieth and Walter Neary.

ITEMS FOR DISCUSSION:

Joint Landmarks and Heritage Advisory Board meeting.

Chair Walsh introduced Landmarks and Heritage Advisory Board (LHAB) members present. She then reviewed the significant accomplishments of the LHAB. Vice Chair Spieth spoke about the historic driving tour map completed by the LHAB and asked that additional maps be reprinted and if there were City funds to do so. He also spoke about the need for a consultant to prepare historic designation documents and to place a historic marker at the Little Red School House. Board member Walter Neary thanked staff for their support. He then spoke about community landmarks. He requested a budget for a historic preservation consultant in the amount of \$5,000.

Discussion ensued on where do funds come from for major historic renovation projects; what are the impediments to designating some of the Western State Hospital properties, like the chapel, and are there advantages by publishing such; what are the options for designating the Lakewood Theatre at the Colonial Center as a historical landmark; the cost to rehabilitate the Lakewood Theatre and former restaurant can be exorbitant; perhaps the current Lakewood Library could be considered as a potential historic landmark; could there be historical markers for events such as the Sounder Station; and the remnants of the Madera rose garden might be an area of historic recognition.

Review of proposed boundary amendments relative to multi-family Tax Incentive Urban Use Centers.

Assistant City Manager Bugher reviewed the proposed boundary changes relative to the multi-family tax incentive urban use centers. He began reviewing the existing boundary areas for the central business district and the existing residential tax areas.

Discussion ensued on the connectivity between the proposed RTA 1 and 2 and why not connect both areas; what the market analysis might be for connecting these two areas; the area includes the Colonial Center and the Lakewood Theatre and incentivizes multi-family development and it excludes the Towne Center where mixed use development might be incentivized; are there tax incentives for commercial development; and the RTA 2 residential target area could be based on current condition use, historical preservation, and multi-uses.

Review of amendments to the Lakewood Municipal Code relative to Local Improvement Districts.

Assistant City Attorney Kaser reviewed the proposed housekeeping amendments to the Municipal Code to recodify the Local Improvement District from the Criminal Code to the Public Works code.

Review of proposed amendments to the interlocal agreement with South Sound 911.

City Attorney Wachter reviewed the proposed amendments to the interlocal agreement with South Sound 911 to include the City of Puyallup and funding of the communications center.

Discussion ensued on the financing of a new communications center; proposal for a developer to construct the building then lease the building back and over time, the lessee would own the building; concerns about how the lease option is mischaracterizes when costs have gone up and consolidation has not occurred; some consolidation occurring by bringing Puyallup into South Sound 911 will help reduce redundancy; and how will future radio replacement costs be accounted for.

Review of indigent defense standards.

City Attorney Wachter reviewed the draft resolution for adopting standards for indigent defense standards.

Discussion ensued on why the name of the City's defense services contractor is listed in a Whereas clause and is the City required to report to Pierce County; and will the Supreme Superior Court re-review the standards in the future.

Review of amendments to the Lakewood Municipal Code relative to Citizens Advisory Boards, Committees and Commissions.

City Attorney Wachter and Assistant to the City Manager/Executive Assistant Lincoln reviewed the proposed ordinance to repeal the existing Planning Advisory Board, Redevelopment Advisory Board, Human Services Funding Advisory Board and CDBG Citizens Advisory Board and propose to amend the Lakewood's Promise Advisory Board, create a Human Services and CDBG Citizens Advisory Board, Planning Commission and adhoc committees.

Discussion ensued that on an annual basis the Council may want to determine how much CDBG public service funding the new Board may want to seek applications for and maybe the Planning Commission might be the best group to make recommendations on capital improvements; and there might be an increase in workload for human services to also consider CDBG infrastructure needs.

BRIEFING BY THE CITY MANAGER

City Manager Caulfield reported that Farmers Market concludes September 16, 2014. He suggested that Friday, October 10, 2014 from 3:00 – 4:00 p.m. be scheduled for the Camp Murray tour and on October 11, 2014 the Council Retreat be scheduled at City Hall. He announced that the Clover Park School District Board joint meeting with Council is scheduled for Tuesday, November 25, 2014 at 6:00 p.m.

He complimented the Parks and Recreation Department staff for ranking high on two parks grant applications submitted for Springbrook Park acquisition and Waughop Lake trail improvements. The Parks Department is also working with WSDOT for maintaining City entrances.

In preparation for the October 11, 2014 Council Retreat agenda, Western State Hospital is looking for State budgetary allocations in which staff will be bringing before Council for discussion as well as funding for community policing. He also reported on discussions with Sound Transit on the Point Defiance Bypass rail project.

He noted that the Governor will announce an OEA grant which Community and Economic Development staff submitted relative to SSMCP. He also announced that the Governor launched the WA Military Alliance, a consortium of public and quasi-public agencies to focus on military issues. He noted that some of the Consortium members include the Tacoma Pierce County Economic Development Board, the Tacoma Pierce County Chamber of Commerce, and the SSMCP Steering Committee.

He announced that Mark Nelson, the City's building official will be retiring on October 3, 2014.

He announced that the Pierce College Foundation Breakfast event is scheduled for September 12 and 19, 2014.

**ITEMS TENTATIVELY SCHEDULED FOR THE SEPTEMBER 15, 2014
REGULAR CITY COUNCIL MEETING:**

1. Amending the Lakewood Municipal Code relative to Local Improvement Districts.
2. Authorizing the execution of amendments to the interlocal agreement with South Sound 911.
3. Approval of indigent defense standards.
4. Amending the Lakewood Municipal Code relative to Citizens Advisory Boards, Committees and Commissions.
5. Proclamation recognizing Ms. Earlene Fantz.
6. Proclamation declaring the month of September as Prostate Cancer Awareness Month.
7. Second Quarter Financial Report.
8. Appointing members to the Parks and Recreation Advisory Board.
9. Awarding a bid for the Bridgeport Way 83rd to 75th Street improvements project.
10. Adopting the financial policies.

CITY COUNCIL COMMENTS

Councilmember Bocchi commented on the Tillicum/Woodbrook Neighborhood Association meeting he attended. He indicated that the Tillicum Center has a new Executive Director.

Councilmember Barth commented on the Rally Point 6 event she attended. She also commented on the Planning Advisory Board meeting she attended and the number of citizens' comments heard about the Ruby Apartments development. She commented on the Lakewood United Meeting she attended and the Harrison Hall dedication ceremony at JBLM.

Deputy Mayor Whalen commented on the Living Access Support Alliance ground breaking ceremony. He also commented on the Rally Point 6 event he attended as well as General Lanza's event. He also spoke about the Harrison Hall dedication ceremony he attended.

Mayor Anderson announced that Coffee with the Mayor will be held on September 9, 2014. Mayor Anderson suggested that a Proclamation be prepared reaffirming Bill Harrison as Mayor emeritus and congratulating him for the Harrison Hall dedication.

ADJOURNMENT

There being no further business, the meeting adjourned at 9:30 p.m.

DON ANDERSON, MAYOR

ATTEST:

ALICE M. BUSH, MMC
CITY CLERK



CITIZEN'S TRANSPORTATION ADVISORY COMMITTEE

Meeting Minutes of
Tuesday, July 8, 2014
5:30 PM to 7:00 PM
City Hall Conference Room 1E
6000 Main Street SW
Lakewood, WA 98499

CALL TO ORDER

Vice-Chairman Mr. Robert Pourpasand called the meeting to order at 5:34 p.m.

ATTENDANCE/ROLL CALL

Citizen's Transportation Advisory Committee Members Present:

Vice-Chairman Robert Pourpasand, Chairman Paul Wagemann, Sisay Telahun, Michael Erickson and Darin Stavish

Citizen's Transportation Advisory Committee Members Excused: Charlie Maxwell

Citizen's Transportation Advisory Committee Members Absent: Christopher Webber

Citizen's Transportation Advisory Committee Council Liaison: Paul Bocchi

Staff Present: Public Works Director, Don Wickstrom; Transportation Division Manager, Desireé Winkler; and Administrative Assistant, Karen Devereaux

APPROVAL OF MINUTES

Vice-Chairman Mr. Robert Pourpasand opened the floor asking if there were any additions, changes, or modifications to the May 27, 2014 meeting minutes as presented.

Mr. Michael Erickson made the motion to approve the minutes as presented. The motion was then seconded by Mr. Sisay Telahun. A voice vote was taken and the motion carried unanimously.

PUBLIC COMMENTS

None.

CITY COUNCIL LIAISON COMMENTS

None.

UNFINISHED BUSINESS

Transportation Benefit District Meeting 5/27

Ms. Desireé Winkler shared that TBD Board members proposed to move forward with a \$20 vehicle license fee tab. The next steps will be discussed with Council on Monday, July 14, 2014, after the Council study session. Members queried the next steps that Council would follow. Ms. Winkler invited committee members to attend the meeting to hear the timelines around which election Council would be pursuing support from the voting citizens. At this point the committee will wait for direction from the Council as to their continued involvement in this process and how they might help to educate the citizens.

NEW BUSINESS

Review 2015-2020 Six Yr Transportation Improvement Program Comments from Public Hearing 7/7/2014

Ms. Desireé Winkler noted there was only one citizen who made a public comment during the hearing. Council is ready to finalize the TIP project list during the 7/14/14 Council meeting, then the 2015-2020 Six Year TIP moves forward for adoption on 7/21/2014.

CTAC Members Traffic Flow Observations

Ms. Desireé Winkler reminded members to observe traffic situations and report them to staff as quickly as possible. She thanked the committee for being an extra set of watchful eyes to affect a quick remedy. Mr. Sisay Telahun commented that the system works well as long as all of us communicate noting the quick fix provided when he sent pictures to Ms. Desireé Winkler of a situation at Lakewood Dr SW & 74th St.

Mr. Robert Pourpasand added that he has heard many positive comments regarding the new traffic light at Madigan entrance from I-5 having helped to drastically cut down traffic congestion on the Gravelly Lake Dr, Washington Blvd, and Veterans Dr. on and off ramps surrounding Joint Base Lewis McChord.

Mr. Paul Wagemann commented on the visual appeal of the new flashing yellow lights and the increased coordination of traffic flow at the many intersections across the City. It was noted the light at Holden Rd SW & 112th St SW defaults to Holden traffic flow and takes forever to detect need from 112th St SW.

Ms. Desiree Winkler informed the committee of a bad loop and detection recall problem that is slated to be repaired.

Mr. Robert Pourpasand added that the intersection of 87th & Steilacoom Blvd is experiencing rapid light change sequencing. Ms. Desiree Winkler explained it is believed possible illegal use of Opticon mobile devices are triggering timing. To best monitor this situation, the committee was asked to observe and report the time of day, weather conditions, and traffic flow when these incidences occur.

Mr. Paul Wagemann queried if anything else would be done about the Portland Avenue complaints of increased traffic volumes creating difficulty leaving residential driveways. Ms. Desiree Winkler indicated the tube speed studies showed a 300 ADT increase which doesn't warrant additional measures at this time. Staff can perform future studies if needed.

Mr. Paul Wagemann commented on the traffic light on Berkeley Ave SW in flash mode. Ms. Desiree Winkler informed the group the light won't be operation for another year while Madigan Access project is completed with extra approach lanes, double left turn lanes being built, etc. Ms. Desiree Winkler assured the members more details would be provided at the August meeting.

Ms. Desiree Winkler explained the use of bi-modal lights when Mr. Paul Wagemann noted the confusion over 2 vs. 3 vs. 4 lights in a single lane approach. Mr. Darin Stavish queried the M.U.T.C.D. requirements.

Mr. Robert Pourpasand suggested project roadway construction informational signs be placed to educate citizens as to what is happening and cut down on their frustration level. Ms. Desiree Winkler indicated the funding agencies usually provide this type of signage and agreed it is a good idea.

TRANSPORTATION DIVISION MANAGER UPDATE

Ms. Desiree Winkler provided the following project updates:

e1177 Madigan Access Improvements

Council awarded Phase I of the Madigan Access project.

e1170 Bridgeport Way -83rd to 75th

Out to bid in next couple of weeks.

Utility Coordination Meeting (UCM) Minutes Update

The UCM now meets quarterly, as such the minutes will be provided on a quarterly basis. It was noted the UCM met today, the minutes will be provided to CTAC members at the August meeting.

NEXT CTAC MEETING

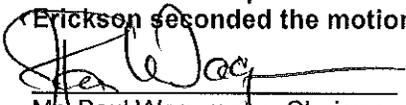
The next scheduled meeting is to be held Tuesday, August 26, 2014, in the Lakewood City Hall Conference Room 1E from 5:30 p.m. to 7:00 p.m.

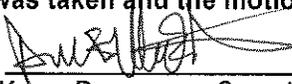
Agenda items to be included:

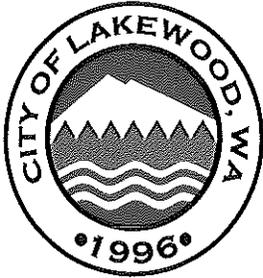
- Transportation Benefit District Progress

ADJOURNMENT

Mr. Robert Pourpasand made the motion to adjourn this meeting at 6:25 p.m. Mr. Michael Erickson seconded the motion. A voice vote was taken and the motion passed unanimously.


Mr. Paul Wagemann, Chairman Date 08/26/2014
Citizen's Transportation Advisory Committee


Karen Devereaux, Secretary Date 08/26/2014
Citizen's Transportation Advisory Committee



**PLANNING ADVISORY BOARD
REGULAR MEETING
WEDNESDAY, July 16, 2014
Council Chambers
6000 Main Street SW
Lakewood, WA 98499**

Call to Order

The meeting was called to order at 6:30 p.m.

Roll Call

Planning Advisory Board (PAB) Members Present: Don Daniels, Chair; Bob Zawilski, Connie Coleman-Lacadie, Jim Taylor

PAB Member Excused: Jeff Brown, Doug Babbit, Paul Calta

Staff Present: Dan Catron, Principal Planner; Lisa Sanchez, Recording Secretary, Brad Medrud, AHBL, Inc., Contract Planner

Council Liaison Present: Mary Moss

Approval of Minutes:

Minutes of the meeting held on June 18, 2014, were unanimously approved M/S/C Zawilski/Coleman-Lacadie, approved as written

Changes to Agenda: NONE

Public Comments: Mr. Glen Spieth, Lakewood resident and Lakewood Historical Society member, mentioned that today the Mayor and City Manager dedicated the historical marker for Lakewold Gardens, a dual marker, indicating that it is a historically registered property within the City of Lakewood. The second was the Lakewood Ice Rink, which has never been designated and is no longer standing, but it was a commemoration of where it stood. Additionally, the Star Lite Drive-in has been here for over 50 years and would qualify for a historical marker from the Lakewood Historical Society at some point in time if they would be interested in the designation.

Public Hearing: Proposed Code Amendments Regarding Satellite Parking Regulations
Mr. Daniels opened the hearing and invited staff to deliver opening statement.

Mr. Catron introduced Mr. Brad Medrud from AHBL, Inc. His firm was hired to process this application due to current staffing limitations in the community development department.

Testimony commenced:

Mr. Brad Medrud: AHBL, located at 2215 N. 30th St., Tacoma, WA 98403. AHBL was hired to review the text amendment on behalf of staff for the City of Lakewood. The subject property is 2.5 acres and is proposed for development as a satellite parking lot and is located South of the Star Lite Swapmeet along 84th Street S. and is currently within the AC2 zoning district. The proposed text amendments would expand the location and duration of satellite parking lots within the city. Mr. Medrud proceeded to orally review the staff report and arguments presented from the City's perspective on this particular application.

It is the contention of the Staff that the land use and development code text amendment is not consistent with the City's Comprehensive Plan as follows:

1. Adding the AC2 zoning district to the definition of the phrase "Commercial Zones" found in the Lakewood Municipal Codes Rules of Construction will create a number of inconsistencies within the City's Comprehensive Plan and Land Use development code.
2. The proposed text amendments are also inconsistent with the goals and policies of the Comprehensive Plan that strives to limit the further expansion of land designated for commercial use in the City.
3. The City's zoning district designations and the Land Use and Development code carry out those land use designation policies established in the Comprehensive Plan. The City's AC2 land use designation in the Comprehensive Plan is the basis of the AC zoning district. If the AC2 zoning district is redefined as a commercial zone it will create conflicts elsewhere in the Land Use and Development Code where commercial zones establish one standard and military related zones establish another.
4. Allowing satellite parking lots to operate year round with no limit of duration also creates conflicts with the City's regulation of off street parking, expanding satellite parking lot beyond seasonal and temporary use to a permanent use will allow satellite parking lots to function essentially as standard off-street parking facilities. The City's off-street parking regulations require that parking be located on the same property as the use is located or within 300 ft. with limited exceptions.

Mr. Medrud concluded by noting that a public notice was published in the TNT on June 26th, the SEPA review and determination closed on July 11th. The Community Development Department recommends that the Planning Advisory Board conclude that the proposed text amendments in general do not satisfy the criteria of LMC 18A.02.14-15. If the board finds that the proposed text amendments do not have merit, then Staff is recommending approval of the attached resolution recommending that the City Council deny the proposed text amendments

Mr. Zawilski had four questions as follows:

1. What is the distance between the satellite parking and the Star Lite Swapmeet?
Mr. Medrud confirmed the proposed parking lot will be across 84th street.

2. So it's within the 300 feet, the satellite parking regulation is within half mile, correct? *Mr. Medrud responded confirming the distance of proposed parking lot being within 300 feet.*
3. Is the objection against the actual use of the land in this manner or the manner in which the modification of the regulation is proposed? *Mr. Medrud responded saying the basis for the Staff's objection to this particular amendment is that it will create a larger set of issues when you expand the definition of the commercial zone, there is a lot of unintended things that will happen in code beyond just being able to allow the satellite parking use, that is the primary argument.*
4. So it's more with the way it's implemented? *Mr. Medrud's responded saying it is with the proposed nature of the text amendment rather than the proposed use itself.*

Ms. Coleman-Lacadie had following question:

1. Because said property is within some of the parameters of the location of the swap meet area, does it mean that it has to change the commercial zone area in order to create a parking lot then? *Mr. Medrud responded, the way the current municipal code is written satellite parking lots are only allowed within commercial zones, which do not include the AC2 as part of their definition. So, the way the code is written right now they could not propose a satellite parking use of the located in the AC2 even if it is across the street from the existing use in a commercial zone. Mr. Catron noted that as an alternative to using the property as a satellite parking lot, petitioner can also use the property as a used car sales lot which it is permitted in the AC2 zone.*

Mr. Daniels asked for any other comments from the Board, with no response. He then requested a presentation from the applicant.

Mr. Steve Burnham, resident of Bonneylake, WA.

Mr. Burnham was in attendance to represent the owner, Mr. Hank Barden, of the Star Lite Swapmeet and would like to offer other audience members the opportunity to comment in order to address any questions following his presentation.

Mr. Glen Spieth, City of Lakewood, WA.

Mr. Spieth didn't note much difference between a used car lot with pedestrians, and a parking lot with people parking their vehicles and walking across the street. He commented that the Star Lite has had parking problems for years, and while he is not a consumer of said operation, he does feel it's a valid use for relief of on-street parking, especially if applicant has spent money to accomplish that.

Ms. Coleman-Lacadie asked if there were any comments from public either via email or mail? Mr. Catron responded saying that Staff did get one comment from JBLM, saying they had no comment.

No one else commented and the floor was given to Mr. Burnham to begin his presentation.

Mr. Burnham proceeded with his presentation and distributed Exhibits* A – E. Mr. Burnham stated that he and his client had visited the PAB meeting last fall on September 18, 2013 to discuss the potential code amendments. After that discussion they listened to what the comments were and Mr. Barden, owner of the Star Lite determined that he'd bring forward the application. At the time of that discussion, they didn't hear the resistance that they've heard in the last couple of weeks from Staff. The Staff report basically indicated that what they thought what was a relatively appropriate thing to ask for, and also a relatively minor amendment, that it changed the whole planning code of the City of Lakewood and that distressed them a little because it was not their intention. They can appreciate the Staff's concern regarding the concept of unintended circumstances, and will admit as the applicant they did not go through and analyze the whole code to try and determine if there really was any change.

At this time Mr. Burnham distributed Exhibit F and continued to describe in detail the proposed amendments to Section 18A.2.410 (Exhibit F), Section 18A.2.130 and Section 18A.50.550(F) (Exhibit D).

Mr. Burnham and his client believe that their request does meet all of the criteria necessary for an approval by the Planning Advisory Board, because it is consistent with the Comprehensive Plan as follows: (referring to Exhibit E)

1. Page 1 identifies that the City Council has the authority to amend the code. They were simply asking for text amendment to allow satellite parking to occur in the AC2 zone.
2. Page 2 are the elements that were previously referred to by Staff representative Mr. Medrud with comments verbally given by Mr. Burnham as to why they do meet criteria with such arguments to each standard as follows:
 - A. Proposal is consistent with the Comprehensive Plan and their application cites chapter and verse of the Comprehensive Plan that support their application. Their position is that the plan will promote public safety, neighborhood appearance, economic development, transportation, and in particular, this project will reduce existing on-street parking that has been an issue with the operations and has generated complaints over the years with the Star Lite operation.
 - B. The Aerial Map (Exhibit C) was referred to and showed compatibility with the development in the vicinity.
 - C. This parking lot will be subject to all of the development standards that are applied to the same type of parking lots in commercial zones in other locations. Petitioner is not requesting that any part of that sentence be amended. The proposed parking lot actually reduces the current impacts of the operation by moving on-street parking to off-street parking. That's a positive!
 - D. The proposed parking lot will not have any adverse impacts on public services on utilities. It will be just to park cars off street and hopefully that will reduce complaints and that type of thing.
 - E. The proposed amendment will not adversely affect public health, safety and general welfare of the citizens of the City. There is an implication in the Staff's report that by allowing satellite parking to occur in the AC2

zone, we increase the risk of higher density uses and more people coming into to that zone. This parking lot is intended to support existing operations.

- F. This criteria doesn't apply as petitioner is not asking for any changes in use.
- G. They are not asking to change any of the uses in the AC2 zone except to allow satellite parking lots so they do not think that this criteria applies.
- H. They've reiterated that moving on-street parking to off-street parking and consolidating to one area is a positive.

Mr. Burnham also commented that the petitioner would support a recommendation agreeing to the 6month/5year duration limitations so that it's not an issue with Staff. Mr. Burnham thanked the Planning Advisory Board and stated that the applicant believes that it has satisfied all of the requirements to provide a recommendation for approval to the City Council.

Mr. Taylor commented that he'd heard nothing in the presentation or reviewed any documents about traffic control for this additional parking area. The traffic is pretty heavy in the additional area; do you have any proposals for traffic control portion of this request? *Mr. Burnham stated that the portion of the application process handling traffic control would be addressed during that review. He further stated that they would meet whatever requirements, restrictions, and conditions that are mandated by the development code.*

Mr. Zawalski directed the following questions to the Petitioner:

1. Is the intent for this request to be an additional parking lot or is this envisioning using the existing parking in the commercial area to be developed into more commercial buildings? *Mr. Burnham responded saying that he not aware of, nor has Mr. Barden mentioned any future expansion. Furthermore if that is a concern it could be addressed in the development application process and have conditions that prevent future expansion of buildings onto current parking site. He also stated that if you keep the seasonal nature of Satellite Parking Lot as well as the five year term you wouldn't be able to use this as a parking lot for permanent commercial activity parking.*

Directed to the City:

2. If petitioner were to attempt to process this as a commercial project, would it have to be a change of planned use to go from parking, to more stalls, through that sort of approval process? Mr. Catron responded that the City did not have a specific regulation on the number of stalls that can be used or built.
3. Do we have any piece of land in the city that is subject to the satellite parking regulations now and do any of them fit these criteria? Mr. Catron stated that he is not aware of any.

Mr. Zawilski further commented that could see both sides of this dilemma, where the City is considered. He also realizes the need for an extra parking lot at the Star Lite

operation. His suggestion would be to change Satellite Parking regulations and try to not squeeze it into AC2 designation.

Mr. Daniels asked Staff to compare this project to a prior topic regarding a Pierce Transit request to create a Bus Yard in the AC2 zone behind their current location. Mr. Catron clarified that the parcel was only partially in the AC2 zone, the remaining portion is in the Public Institutional Designation. Mr. Daniels then questioned the use being similar to the Petitioner's request. Mr. Catron said, technically no, the Pierce Transit request would be for a public maintenance facility which is allowed in the AC2 zone. Mr. Daniels then clarified his comment by saying that if you title it differently, then you'd be in a different position

Mr. Zawilski asked the City if they wanted the PAB to recommend rejection to this specific concept, and if is there a mid-ground where the PAB would table this and let the applicant go back to change the language for satellite parking? Mr. Catron responded that Staff would agree to do this.

Ms. Coleman-Lacadie asked where else is there an AC2 zone that would be impacted by this amendment change? Mr. Catron replied that there are several places in the code that use the term in residential zones, the term would have unintended consequences in those other instances. Ms. Coleman-Lacadie responded that the addition of AC2 in this particular area wouldn't necessarily have to add it to those other affected areas, correct? Mr. Catron replied that they are adding it to the rules of construction and that is where the concern lies. Mr. Medrud further clarified that the altering of 2 words in a very important section of the code is actually part of a key question for this particular application.

Mr. Burnham asked the Board to modify the amendment request to address Staff. The applicant now requests to amend the application based on suggestions during the evening's discussions. They will resubmit revised language to amend the Satellite Parking section. The affected section will be in Lakewood Municipal Code 18A.50.5500F after the word commercial in the 3rd line adding "and AC2" and leaving all else the same in that section.

Mr. Zawilski questioned the Staff if they had any comments on this recent change? Mr. Catron replied that Staff would assume petitioner simply wants to amend the application. Mr. Zawilski agreed and stated that this takes care of most the issues in the Staff report, correct? Mr. Medrud replied that this is potentially the case, but then again we're basically throwing out the entire amendment and the proposal is completely different now so being able to say whether everything is ok now is not that easy to say, Staff also wants to revisit the SEPA review, in light of these amendments

Mr. Burnham responded by requesting another review in 30 days to allow staff adequate review time and also allowing the applicant to send a letter to Staff stating that they are amending their application.

Mr. Daniels agreed that it would be the best course of action at this particular time.

Mr. Taylor questioned the need to create a motion, or if there was a consensus that the plan was to table discussion in lieu of the information presented. Does Staff feel comfortable that there is a consensus for the application to be withdrawn and go back for further review? Mr. Catron responded that he was not sure when the next meeting would be, but assuming that it is not for at least four weeks, that Staff was accepting of the decision to table discussion upon further review of new information forthcoming from petitioner.

Mr. Daniels responded that there will be no need for a motion or any further direction. Staff will review all comments and bring it back to the PAB in four weeks or so for further discussion.

Unfinished Business: NONE

New Business: NONE

Reports from Board Members and Staff: Mr. Catron introduced Lisa Sanchez, who is the new Administrative Assistant in the Community Development Department and will serve as the PAB secretary.

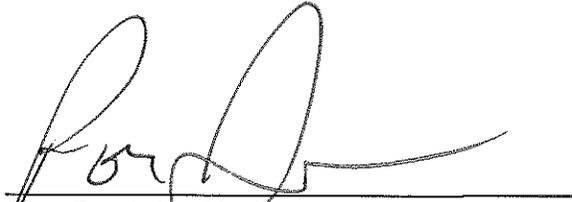
Mr. Catron reported that the website for the Visioning process is up and running in "barebones" form right now, but includes surveys in English, Spanish and Korean. Mr. Catron also indicated that the consultant would be adding materials as become available on a continual basis. A plenary Community Meeting that everyone will be invited, is tentatively scheduled for Tuesday, September 23rd at 6pm.

Mr. Daniels further added to Mr. Catron's comments, that the Visioning Plan is an important step for the City and he is very excited to be a part of the process. Mr. Daniels highly encourages that everyone participate by looking at the website, taking the survey, sharing any comments or concerns, telling as many people as possible about the site. We need the citizen's input and their involvement in what they'd like to see in the future City of Lakewood.

Mr. Catron reiterated to everyone to take the survey and if you are a member of any community group, service organization, etc., there is a place on the webpage for you to sign-up and have our consultants come make a presentation to your group. That is one of the primary ways that we are planning to communicate with the community, through these standing meetings with existing community groups. If interested, please sign-up and someone will be in touch to set-up meetings as well as a presentation

Meeting Adjourned: 7:51 pm

Next Meeting: The next PAB meeting is tentatively scheduled for approximately 4 weeks from today.



Don Daniels, Chair
Planning Advisory Board



Lisa Sanchez, Administrative Assistant
Planning Advisory Board

*Exhibits from Star Lite representative Mr. Steve Burham:

- o Exhibit A – Current Allowed Uses in AC2 Zone
- o Exhibit B – Current Uses Allowed Industrial Zone 1
- o Exhibit C – Aerial Map of AC2 Zone and Map
- o Exhibit D – Alternately proposed 84th Street Motor Vehicle Sales Lot Plan
- o Exhibit E – Requested text change to LMC 18A.2.130(K)
- o Exhibit F – Document on "How to Amend the Code"

REQUEST FOR COUNCIL ACTION

DATE ACTION IS REQUESTED: September 15, 2014	TITLE: Appointing Sylvia Allen and Anessa McClendon to serve on the Parks and Recreation Advisory Board.	TYPE OF ACTION: — ORDINANCE — RESOLUTION <u>X</u> MOTION NO. 2014-53 — OTHER
REVIEW:	ATTACHMENTS: Candidate Applications	

SUBMITTED BY: Alice M. Bush, MMC, City Clerk, on behalf of Mayor Don Anderson

RECOMMENDATION: It is recommended that the City Council confirm the Mayor’s reappointment of Sylvia Allen to serve on the Parks and Recreation Advisory Board through September 19, 2017 and the appointment of Anessa McClendon to fill an unexpired term through September 19, 2016.

DISCUSSION: A Notice of Vacancy was sent to THE NEWS TRIBUNE and THE SUBURBAN TIMES advertising three (3) positions on the Parks and Recreation Advisory Board. The Notice was also posted at the Tillicum Community Center, Tillicum Library, Lakewood Community Center, Lakewood Library and City Hall.

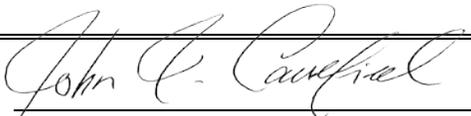
Two (2) applications were received and transmitted to the Council on August 6, 2014. A Notice of Vacancy will be advertised to fill any remaining unfilled positions.

The role of the Parks and Recreation Advisory Board is to:

Advise the City Council and City staff or officials administering parks, regarding the general operation and development of all parks and recreation facilities and programs of Lakewood including long range park planning, needs assessment, program evaluation, acquisition, construction, development, concessions or privileges in parks and/or playgrounds, sports fields, recreation grounds, and/or other municipally owned recreation facilities, including community buildings and improvements to the same. – (continued to page 2)

ALTERNATIVE(S): The Council could choose to appoint other candidates, not to confirm the appointment or re-advertise for this position.

FISCAL IMPACT: There is no fiscal impact.

<hr/> Prepared by <hr/> Department Director	 <hr/> City Manager Review
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The Parks and Recreation Advisory Board shall also work with neighborhood groups and ad-hoc committees to formulate recommendations to the City Council.

- A. The Parks and Recreation Advisory Board shall recommend rules and regulations for the government, management, operation, supervision and control of city parks and recreational facilities and programs.
- B. The Parks and Recreation Advisory Board shall advise the City Council in connection with parks and recreation issues as may be referred to the Parks and Recreation Advisory Board by the City Council which may include, but is not limited to, the following:
 - 1. Facilitate cooperation and coordination with City staff, citizens' groups and other entities, agencies and organizations on parks and recreation issues;
 - 2. Recommend to the City Council strategies to enhance awareness of, and interest in, parks and recreation facilities and programs of the City, which may be in cooperation with any appropriate private, civic or public agency of the City, county, state or of the federal government;
 - 3. Recommend ways and means of obtaining private, local, county, state or federal funds for the promotion of parks and recreation programs and projects within the City; and
 - 4. Advise the City Council on acquisition of parks and recreation facilities and properties; and
 - 5. Represent the community and the City of Lakewood as requested by the City Council to address parks and recreation related issues.

**PARKS AND RECREATION ADVISORY BOARD
APPLICATIONS FILED
August 4, 2014**

NAME	MAYOR'S APPOINTMENT 1 – unexpired term through September 19, 2016 2 – 3-year terms through September 19, 2017
*Sylvia Allen	Appoint 3-year term through September 19, 2017
Anessa McClendon	Appoint – unexpired term through September 19, 2016

*incumbent

CITY OF LAKEWOOD
6000 Main Street SW
Lakewood, WA 98499
Phone: (253) 589-2489 Fax: (253) 589-3774

RECEIVED

JUL 17 2014

APPLICATION FOR APPOINTMENT

The information in this document is subject to public disclosure and can be made available to the public.

CITY OF LAKEWOOD

I wish to be considered for appointment to the following committee, board or commission:

- Arts Commission
- Citizens' Transportation Advisory Committee
- *Civil Service Commission – (Please see box below for additional questions.)
- Community Development Block Grant (CDBG) Citizens Advisory Board
- Human Services Funding Advisory Board
- Lakewood's Promise Advisory Board
- Landmarks and Heritage Advisory Board
- Lodging Tax Advisory Committee- (Organizations representing businesses required to collect hotel/motel tax, and organizations involving in activities authorized to be funded by hotel/motel taxes and local agencies involved in tourism promotion.)
- Parks and Recreation Advisory Board
- Planning Advisory Board
- Public Safety Advisory Committee
- Redevelopment Advisory Board

Name: Sylvia Holben Allen
(Please Print)

Current Home Address: 6821 Topaz Dr. SW

City: Lakewood State: WA Zip: 98498

Home Phone Number: 253-302-5158 E-mail: SylviaHAllen@hotmail.com

Present Employer: Retired Parks + Recreation Director

Address: _____ Work Phone: _____

CIVIL SERVICES COMMISSION APPLICANTS. PLEASE ANSWER QUESTIONS BELOW.

*How long have you resided at the home address above? ____ Years ____ Months

*Prior Home Address: _____ For how long? ____

*Are you a citizen of the United States? Yes ____ No ____ (*Submit I-9 Form attached)

*Are you a registered voter of Pierce County? Yes ____ No ____

*What political party are you affiliated with? _____

*Requirement of RCW 41.12 for Civil Service Commission appointments

CITY OF LAKEWOOD
6000 Main Street SW
Lakewood, WA 98499
Phone: (253) 589-2489 Fax: (253) 589-3774

RECEIVED

MAY 07 2014

CITY OF LAKEWOOD

APPLICATION FOR APPOINTMENT

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I wish to be considered for appointment to the following committee, board or commission:

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- Parks and Recreation Advisory Board
- Planning Advisory Board
- Public Safety Advisory Committee
- Redevelopment Advisory Board

Name: Anessa McClendon

Current Home Address: 9626 116th St SW (Please Print)

City: Lakewood State: WA Zip: 98498

Home Phone Number: 253-792-9851 E-mail: anessa.mcclendon@gmail.com

Present Employer: Self / City of Lakewood / CPSD

Address: _____ Work Phone: 253-792-9851

CIVIL SERVICES COMMISSION APPLICANTS. PLEASE ANSWER QUESTIONS BELOW.

*How long have you resided at the home address above? 7 Years ___ Months

*Prior Home Address: N Puget Sound - Tacoma For how long? 4

*Are you a citizen of the United States? Yes X No ___ (*Submit I-9 Form attached)

*Are you a registered voter of Pierce County? Yes X No ___

*What political party are you affiliated with? independant

*Requirement of RCW 41.12 for Civil Service Commission appointments

Hobbies/Interests: Civic committees, Culinary Arts, dance

Have you previously served or are you currently on one of the Boards or Commissions listed above? Yes ___ No If yes, please explain: _____

Date available for appointment: ~~can~~ May 2014

Are you available to attend evening meetings? Yes No ___ — occasionally

Are you available to attend daytime meetings? Yes No ___

Approximately how many hours each month can you devote to City business? 5

Recommended by: _____

Education: CPTC - Culinary Arts Degree

Professional and/or community activities: City of Lakewood MLK Committee,

Please share some of your experiences or qualifications that you have relating to the work of this board, committee or commission: I thoroughly enjoyed the

Very small part I played on the legacy team & would like to continue

Please explain why you would like to be part of this board, committee or commission:

→ to contribute to the excellent Parks & Rec program we have now.

If necessary, are you available for an interview prior to appointment? Yes No ___
Attach additional pages, if needed.

ATTENDANCE: Individuals appointed are expected to attend meetings regularly. The Council expects to be informed in the event any Committee, Board or Commission member has three unexcused absences. The Council, may in the event of three unexcused absences, dismiss the individual from service.

EXPECTATIONS: Adhere to City of Lakewood's Code of Ethics, regular attendance at meetings (three or more unexcused absences may be cause for removal), mutual respect among members, good listener, and flexible.

PLEASE RETURN THIS FORM TO:

City of Lakewood
City Clerk's Office
6000 Main Street SW
Lakewood, WA 98499
(253) 589-2489 Fax: (253) 589-3774

I hereby certify that this application and any other materials and/or documents provided in this application process contains no willful misrepresentation and that the information given is true and complete to the best of my knowledge.

Signature: [Signature]

Date: 5 May 2014

REQUEST FOR COUNCIL ACTION

DATE ACTION IS REQUESTED: September 15, 2014	TITLE: Repealing Chapter 9.24 and creating Chapter 12A.17 of the Lakewood Municipal Code relative to Local Improvement Districts.	TYPE OF ACTION: <input checked="" type="checkbox"/> ORDINANCE NO. 593 <input type="checkbox"/> RESOLUTION <input type="checkbox"/> MOTION <input type="checkbox"/> OTHER
REVIEW: September 8, 2014	ATTACHMENTS: Ordinance Ordinance Summary	

SUBMITTED BY: Matt Kaser, Assistant City Attorney

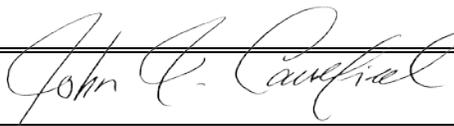
RECOMMENDATION: It is recommended that the City Council recodify Chapter 9.24 LMC which pertains to Local Improvement Districts, as a new Chapter 12A.17 within Title 12A Public Works LMC.

DISCUSSION: In 2010, the City overhauled its criminal code. The criminal code was formerly codified as Title 9 LMC, and a new Title 9A LMC was enacted. One provision, however, escaped recodification. This provision, Chapter 9.24 LMC remains untouched.

Local Improvement Districts are more naturally associated with Public Works, than criminal processes. Accordingly, it is recommended to repeal the entire Chapter 9.24 pertaining to Local Improvement Districts and move it to Title 12A Public Works, Chapter 12A.17 in order to be more accessible to citizens.

ALTERNATIVE(S): The Council could choose to not recodify Chapter 9.24 LMC to Chapter 12A.17 which would make it cumbersome for citizens to locate.

FISCAL IMPACT: There is no fiscal impact to the City.

Prepared by _____ Department Director _____	 _____ City Manager Review
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ORDINANCE NO. 593

AN ORDINANCE of the City Council of the City of Lakewood, Washington, repealing Chapter 9.24 Local Improvement Districts procedures and creating Chapter 12A.17 entitled Local Improvement Districts.

WHEREAS, in 2010, the City enacted a criminal code, which formerly comprised most of Title 9 Lakewood Municipal Code (LMC) as a new Title 9A Lakewood Municipal Code (LMC);

WHEREAS the sole chapter unaffected by the 2010 amendments is Chapter 9.24 LMC which pertains to Local Improvement Districts, is recodified to more logically be placed within Chapter 12A LMC.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAKEWOOD, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. Repeal. Chapter 09.24 Local Improvement Districts of the Lakewood Municipal Code is hereby repealed.

Section 2. Chapter 12A.17 entitled “Local Improvement Districts” is hereby created to read as follows.

Chapter 12A.17
Local Improvement Districts

Sections:

12A.17.010 Procedures relating to local improvement districts and utility local improvement districts.

12A.17.020 Powers and duties of city engineer – Assessment roll.

12A.17.030 Delinquent installments – Penalties.

12A.17.040 Notice of delinquent assessments.

12A.17.050 Foreclosure of delinquent assessments.

12A.17.060 Issuance of bonds.

Section 3: A new Section 12A.17.010 is created to Chapter 12A.17 of the Lakewood Municipal Code, entitled “Procedures relating to local improvement districts and utility local improvement districts” to read as follows:

12A.17.010 - Procedures relating to local improvement districts and utility local improvement districts

A local improvement, the cost of which is to be borne in whole or in part by special assessments on the property benefited thereby, may be ordered only by an ordinance, pursuant either to a resolution or petition therefor and in accordance with the provisions of Chapter 35.43 RCW through Chapter 35.56 RCW, as amended.

Section 4: A new Section 12A.17.020 is created to Chapter 12A.17 of the Lakewood Municipal Code, entitled “Powers and duties of city engineer – Assessment roll” to read as follows:

12A.17.020 - Powers and duties of city engineer - Assessment roll

- A. The city engineer is designated as the officer responsible for determining the sufficiency and accuracy of any petition filed to initiate a proceeding for the formation of a local improvement district or utility local improvement district. Upon the filing of a petition found by the city engineer to be sufficient or upon the adoption of a resolution initiating a proceeding for the formation of a local improvement district or utility local improvement district, the city engineer shall cause an estimate to be made of the cost and expense of the proposed improvement and shall certify it to the city council, together with all papers and information in the city engineer’s possession touching the proposed improvement, a description of the boundaries of the district, and a statement of what portion of the cost and expense of the improvement should be borne by the property owners within the proposed district.
- B. The city engineer shall prepare the final plans and contract documents and shall obtain bids for the construction of the improvement.

Section 5: A new Section 12A.17.030 is created to Chapter 12A.17 of the Lakewood Municipal Code, entitled “Delinquent installments – Penalties” to read as follows:

12A.17.030 - Delinquent installments - Penalties

Whenever any installment upon any local improvement district assessment or utility local improvement district assessment shall become delinquent, each such delinquent installment remaining unpaid at the date of delinquency shall have added thereto a penalty equal to the rate of interest provided by ordinance for the bonds or installment note or notes issued to pay the costs of the improvement in such local improvement district or utility local improvement district plus five (5) percent. When not otherwise provided by ordinance, such delinquent installments shall bear interest at the same rate as is provided by ordinance for the final assessment roll for such local improvement district or utility local improvement district or for the bonds or installment note or notes issued in payment or part payment of the cost of the improvement in such local improvement district or utility local improvement district.

Section 6: A new Section 12A.17.040 is created to Chapter 12A.17 of the Lakewood Municipal Code, entitled “Notices of delinquent assessments” to read as follows:

12A.17.040 - Notice of delinquent assessments

It shall be the duty of the city treasurer on or before the first day of July of each year to notify by certified mail the persons whose names appear on the assessment roll as the owners of property charged with assessments or installments which are more than two (2) years delinquent on the first day of January preceding, or for which the final installment has been delinquent since the first day of January of the preceding year, for the purpose of foreclosing the delinquent assessment or delinquent installment as provided by Chapter 35.50 RCW. If the person whose name appears on the tax rolls of the Pierce County assessor as the owner of the property, or the address shown for the owner on such rolls differs from that appearing on the city assessment roll, then the city treasurer shall also mail a copy of the notice to that person or that address. The notice shall state the amount due upon each separate lot, tract, or parcel of land and the date after which proceedings to foreclose will be commenced.

Section 7: A new Section 12A.17.050 is created to Chapter 12A.17 of the Lakewood Municipal Code, entitled “Foreclosure of delinquent assessments” to read as follows:

12A.17.050 - Foreclosure of delinquent assessments

When any local improvement district or utility local improvement district assessment is payable in installments, upon failure to pay any installment due, the assessment shall become immediately due and payable, and the collection thereof shall be enforced by foreclosure. The payment of all delinquent installments, together with interest, penalty and costs, at any time before the entry of judgment in foreclosure shall extend the time of payment on the remainder of the assessment installments as if there had been no delinquency or foreclosure. Foreclosure proceedings may be commenced at any time on or before November 15 of the year in which, on the first day of January of such year, two (2) installments of any local improvement district or utility local improvement district assessment were delinquent or the final installment was delinquent for more than one (1) year. In case of foreclosure, there shall be added to the costs and expenses provided by Chapter 35.50 RCW, such reasonable attorneys’ fees as the court may adjudge to be equitable, and the amount thereof shall be apportioned to each delinquent assessment or installment appearing on that roll. When one (1) or more delinquent installments are paid before the foreclosure proceedings are completed, payment of such costs shall be a prerequisite to the city’s dismissal of such proceedings unless otherwise ordered by the court.

Section 8: A new Section 12A.17.060 is created to Chapter 12A.17 of the Lakewood Municipal Code, entitled “Issuance of bonds” to read as follows:

12A.17.060 - Issuance of bonds

All local improvement district and utility local improvement district bonds shall be issued and registered in compliance with the applicable provisions of state and federal law and the ordinances authorizing the issuance and sale of the bonds.

Section 9. Severability. If any section, sentence, clause, or phrase of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity of any other section, sentence, clause, or phrase of this ordinance.

Section 10. Effective Date. This ordinance shall take place thirty (30) days after its publication or publication of a summary of its intent and contents.

ADOPTED by the City Council this 15th day of September, 2014.

CITY OF LAKEWOOD

Don Anderson, Mayor

Attest:

Alice M. Bush, MMC, City Clerk

Approved as to Form:

Heidi A. Wachter City Attorney

City of Lakewood
Lakewood City Hall
6000 Main Street SW
Lakewood, WA 98499
(253) 589-2489

(Legal Notice)

September 16, 2014.

**NOTICE OF ORDINANCE PASSED
BY LAKEWOOD CITY COUNCIL**

The following is a summary of an Ordinance passed by the City of Lakewood City Council on the 15th day of September, 2014.

ORDINANCE NO. 593

AN ORDINANCE of the City Council of the City of Lakewood, Washington, repealing Chapter 9.24 Local Improvement Districts procedures and creating Chapter 12A.17 entitled Local Improvement Districts.

Section 1 of the Ordinance provides for repealing Chapter 09.24 LMC entitled “Local Improvement Districts.”

Section 2 of the Ordinance provides for creating Chapter 12A.17 entitled “Local Improvement Districts.”

Section 3 of the Ordinance provides for creating Section 12A.17.010 to Chapter 12A.17 of the Lakewood Municipal Code, entitled “Procedures relating to local improvement districts and utility local improvement districts.”

Section 4 of the Ordinance provides for creating Section 12A.17.020 to Chapter 12A.17 of the Lakewood Municipal Code, entitled “Powers and duties of city engineer – Assessment roll.”

Section 5 of the Ordinance provides for creating Section 12A.17.030 to Chapter 12A.17 of the Lakewood Municipal Code, entitled “Delinquent installments – Penalties.”

Section 6 of the Ordinance provides for creating Section 12A.17.040 to Chapter 12A.17 of the Lakewood Municipal Code, entitled “Notices of delinquent assessments.”

Section 7 of the Ordinance provides for creating Section 12A.17.050 to Chapter 12A.17 of the Lakewood Municipal Code, entitled “Foreclosure of delinquent assessments.”

Section 8 of the Ordinance provides for creating Section 12A.17.060 to Chapter 12A.17 of the Lakewood Municipal Code, entitled “Issuance of bonds.”

Section 9 of the Ordinance provides that if any section, sentence, clause, or phrase of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such

invalidity or unconstitutionality shall not affect the validity of any other section, sentence, clause, or phrase of this ordinance.

Section 10 of the Ordinance provides that this Ordinance shall take effect shall take place thirty (30) days after its publication or publication of a summary of its intent and contents.

The full text of the Ordinance is available at the City Clerk's Office, Lakewood City Hall, 6000 Main Street SW, Lakewood, Washington 98499, (253) 589-2489. A copy will be mailed out upon request.

Alice M. Bush, MMC, City Clerk

Published in the Tacoma News Tribune: _____

REQUEST FOR COUNCIL ACTION

DATE ACTION IS REQUESTED: 9/15/2014	TITLE: Approving code updates to Citizen Boards and Committees	TYPE OF ACTION: <input checked="" type="checkbox"/> ORDINANCE NO. 594 <input type="checkbox"/> RESOLUTION NO. <input type="checkbox"/> MOTION NO. <input type="checkbox"/> OTHER
REVIEW: 9/8/2014	ATTACHMENTS: Ordinance No. 594	

SUBMITTED BY: Heidi Ann Wachter, City Attorney

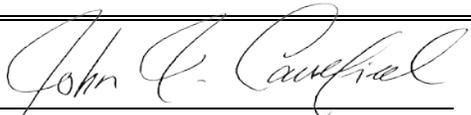
RECOMMENDATION: It is recommended that the City Council adopt the attached Ordinance implementating updates to City of Lakewood Citizen Boards and Commissions. These amendments follow the recommendations presented at the August 11 and September 8 Study Sessions.

DISCUSSION: As a new city, Lakewood created several boards and committees to gather citizen input. While the City's Boards, Committees and Commissions remain an asset, there are ways to maximize their benefit to the City. By realigning the coordination between these advisory groups and the City Council, ensuring adherence to an agreed-upon mission and facilitating communication of related tasks and projects our Community Advisory Boards and Committees can truly enhance the City's service to our citizens.

The proposed Ordinance will repeal the following Code Chapters: 2.12.000 Planning Advisory Board, 2.21.000 Redevelopment Advisory Board, 2.25.000 Human Services Funding Advisory Board, 2.28.000 CDBG Citizens Advisory Board and 2.44.000 Citizens' Transportation Advisory Committee. The Ordinance adds flexibility to membership for the Lakewood's Promise Advisory Board and creates two new bodies, the Human Services & CDBG Funding Advisory Board and the Planning Commission. In addition, two new Code Chapters are created, one to detail the process for creating and using Ad-hoc Committees and the other to require work plans for all Community Boards, Commissions as well as Ad-hoc Committees.

ALTERNATIVE(S): The City Council could choose not to adopt the Ordinance and maintain the Citizen Advisory Boards and Committees as they currently function.

FISCAL IMPACT: There is may be some slight fiscal benefit to adopting the Ordinance because when the committees are consolidated there is less demand on assigned employees.

_____ Prepared by	 _____ City Manager Review
_____ Department Director	

ORDINANCE NO. 594

AN ORDINANCE of the City Council of the City of Lakewood, Washington, repealing in its entirety Chapters 2.12.000, 2.21.000, 2.25.000, 2.28.000 and 2.44.000 of the Lakewood Municipal Code (LMC); amending Chapter 2.38.000 Section 2.38.020; and creating Chapters 2.26.000, 2.67.000, and 2.68.000 relative to Citizen's Advisory Boards.

WHEREAS, the City of Lakewood has established several advisory boards to gather citizen input; and

WHEREAS, while the City's Boards, Committees and Commissions remain an asset, there are ways to maximize their benefit to the City; and

WHEREAS, by realigning the coordination between these advisory groups and the City Council, ensuring adherence to an agreed-upon mission and facilitating communication of related tasks and projects, our Community Advisory Boards and Commissions can truly enhance the City's service to our citizens

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAKEWOOD, WASHINGTON DO ORDAIN as follows:

Section 1. Chapter 2.12.000 of the Lakewood Municipal Code named " Planning Advisory Board" is repealed in its entirety.

~~02.12.010 – Planning Advisory Board Created~~

~~There is hereby created a planning agency to be known as "The Planning Advisory Board of the City of Lakewood," to serve in an advisory capacity to the City Council and to the City Manager.~~

~~02.12.020 – Membership~~

~~There shall be seven members of the Planning Advisory Board. The members shall be residents of the City.~~

~~02.12.030 – Appointment~~

~~The members of the Planning Advisory Board shall be appointed by the Mayor, subject to confirmation by the City Council, and they shall serve at the pleasure of the City Council.~~

~~02.12.040 – Term of Office~~

~~Subject to the provisions of 2.12.020 of this Chapter and the pleasure of the City Council, the members of the Planning Advisory Board shall serve for a term of five years, or until appointment of a successor member, whichever is later, provided that the initial members shall be appointed to serve for the following terms: Two members shall serve a two year term, or until appointment of a successor member, whichever is later; two members shall serve a three year term, or until appointment of a successor member, whichever is later; two members shall serve a~~

~~four year term, or until appointment of a successor member, whichever is later; and one member shall serve a five year term, or until appointment of a successor member, whichever is later. If a member of the Planning Advisory Board shall be absent, without prior notification and excuse, from three consecutive regularly scheduled meetings of the Board, the Chairperson of the Planning Advisory Board may declare the position held by that member vacant and a new member may be appointed in the manner set forth at 2.12.030 hereof.~~

02.12.050 – Rules of Procedure

~~The Planning Advisory Board shall elect its own Chairperson and may create and fill such other offices as may be determined to be required. A majority of the membership of the Planning Advisory Board shall constitute a quorum for the transaction of business. Any action taken by a majority of the members present, when those present constitute a quorum, at any regular or special meeting of the Planning Advisory Board, shall be deemed to be the action of the Board. The Planning Advisory Board is authorized to adopt rules of procedure for the conduct of its business.~~

02.12.060 – Compensation

~~The members of the Planning Advisory Board shall serve without compensation.~~

02.12.070 – Expenses

~~The City Council may appropriate funds for use by the Planning Advisory Board in meeting such expenses and expenditures as may be necessary. The City shall provide to the Planning Advisory Board adequate space and facilities and necessary supplies to facilitate the official business of the Board.~~

02.12.080 – Conflicts of Interest

~~If any member of the Planning Advisory Board concludes that such member has a conflict of interest or an appearance of fairness problem with respect to a matter pending before the Board, that member shall disqualify himself or herself from participating in the deliberations and the decision-making process with respect to that matter. If this occurs, the Mayor may appoint, without confirmation by the City Council, a person to serve as an alternate on the Planning Advisory Board in regard to that particular matter.~~

02.12.090 – Meetings

~~The Planning Advisory Board shall hold such regular, and, as may be necessary, special meetings, as may be required for the completion of its responsibilities, but regular meetings shall be held not less than once per month through the end of the calendar year 1997. Thereafter, regular meetings shall be held at least once every two months unless there is no business to be considered by the Board. The City Manager, or designee, shall attend each meeting of the Planning Advisory Board and shall take and publish minutes of each meeting. The City Manager, or designee, shall provide copies of the published minutes to each member of the Planning Advisory Board for approval and thereafter to each member of the City Council.~~

~~02.12.100 – Joint Meetings Authorized~~

~~The Planning Advisory Board may hold joint meetings with one or more city or county planning agencies and may participate in regional planning activities.~~

~~02.12.110 – Comprehensive Plan~~

~~The Planning Advisory Board shall assist City staff in preparing a comprehensive plan for the City in accordance with state law to be submitted to the City Council for consideration of adoption. The Planning Advisory Board may thereafter, from time to time to recommend to the City Council such changes, amendments or additions to the comprehensive plan as may be deemed desirable, but recommendations for changes, amendments or additions to the comprehensive plan shall not be brought forward more frequently than once per year.~~

~~02.12.120 – Development Regulations~~

~~The Planning Advisory Board shall recommend to the City Council and to the City Manager land use and zoning regulations and other development regulations which it deems necessary and/or appropriate. Such regulations shall be consistent with and shall implement the comprehensive plan.~~

~~02.12.130 – Research~~

~~The Planning Advisory Board shall, with the assistance of the City Manager, or designee, act as the research and fact finding agency of the City in regard to land uses, housing, capital facilities, utilities, transportation, and in regard to classification of lands as agriculture, forest, mineral lands, critical areas, wetlands and geologically hazardous areas. The Board may undertake such surveys, analyses, research and reports as may be generally authorized or as may be specifically requested by the City Council. The Board is specifically authorized to join with and cooperate with the planning agencies of other cities and counties, to include regional planning agencies, in furtherance of such research and planning.~~

~~02.12.140 – Reports of Planning Progress~~

~~The Planning Advisory Board shall annually provide to the City Council a report on progress made in implementing the goals and requirements of state law and on the status of land use policies and procedures within the City.~~

Section 2. Chapter 2.21.000 of the Lakewood Municipal Code named "Redevelopment Advisory Board" is repealed in its entirety.

02.21.010 – Redevelopment Advisory Board Created

~~There is created an advisory board to be known as "The Redevelopment Advisory Board of the City of Lakewood."~~

02.21.020 – Membership

~~There shall be nine (9) members of the Redevelopment Advisory Board who shall be appointed by the Mayor and confirmed by the City Council, and who shall serve at the pleasure of the City Council.~~

02.21.030 – Appointment

~~Among the members of the Advisory Board, at least two (2) members shall be appointed from the public pursuant to a general recruitment process that seeks to solicit applications for membership to the Advisory Board without a specific requirement that the applicants have prior business or business development experience. Up to five (5) members shall be appointed through a specialized recruitment process that seeks to solicit applications for membership to the Advisory Board from among individuals deemed by the City Council to provide, to the extent reasonably possible, representation of people involved with or interested in the various and diverse aspects of business development activities, and who have backgrounds, experience, talents and expertise in areas of business that would be beneficial to the City and the community, and who would be complementary to the other members of the Advisory Board.~~

02.21.040 – Terms and Vacancies

~~Subject to the provisions of Section 2.21.020 of this Chapter, and the pleasure of the City Council, members of the Redevelopment Advisory Board shall serve for a term of three (3) years or until appointment of a successor member, whichever is later, unless otherwise replaced. It is provided, however, that for the initial appointment, three (3) members shall be initially appointed for three (3) year terms, or until appointment of a successor member, whichever is later, unless otherwise replaced; two (2) members shall be initially appointed for two (2) year terms, or until appointment of a successor member, whichever is later, unless otherwise replaced; and two (2) members shall be initially appointed for one (1) year terms, or until appointment of a successor member, whichever is later, unless otherwise replaced. In case of any vacancies on the Board, vacancies shall be filled consistent with the procedures set forth in Section 2 of this Ordinance, for the unexpired terms for which such vacancies are filled.~~

02.21.050 – Officers – Meetings

- ~~A. At its first meeting of each calendar year, the Advisory Board members shall elect a chairperson and a vice chairperson from among the members of the Advisory Board. The Advisory Board shall meet as needed to perform the duties of the Advisory Board and to fulfill the role of being an advisory body to the City Council.~~

~~B. It shall be the duty of the chairperson to preside over all meetings of the Advisory Board. The vice chairperson shall preside at all meetings in the absence of the chairperson. Minutes shall be kept and meeting agendas prepared in coordination between members of the Board and staff members. A majority of the members of the Board shall, constitute a quorum for the transaction of business, and a majority vote of those present shall be necessary to carry any recommended action.~~

~~C. The City Manager, or designee, shall provide staff support to the Advisory Board and act to provide the City Council with information and/or reports as to the Boards activity.~~

02.21.060 – Role of the Advisory Board

~~The Redevelopment Advisory Board is created to assist and advise the City Council in connection with issues and programs involving commercial business development and retention as may be referred to the Advisory Board by the City Council which may include:~~

~~A. Facilitate cooperation and coordination between various business groups and impacted neighborhoods on business issues;~~

~~B. Facilitate the formation of specific neighborhood commercial business groups to assist in the enhancement of various existing commercial areas, aid in stabilizing and retaining commercial enterprises within these areas to maintain viability as a commercial area, and help in identifying specific needs of businesses within various commercial areas.~~

~~C. Make recommendations to the City Council and to City staff for programs in which the City could or should participate to enhance commercial development opportunities in the City, which programs may be in cooperation with any appropriate private, public, civic or community agency, group or association of or in the City, county, state or federal government;~~

~~D. Recommend ways and means of obtaining private, local, county, state or federal funds and other participation for the promotion of business development projects within the City, especially those of an incubator type;~~

~~E. Work with City of Lakewood staff, City Council committees, task forces and other City/community based groups, as directed by the City Council, on relevant issues and projects; and~~

~~F. Assist in data base development for the creation and maintenance of a community profile.~~

02.21.070 – Compensation

~~The members of the Redevelopment Advisory Board shall serve without compensation.~~

02.21.080 – Reports of Progress

~~The Redevelopment Advisory Board shall, through the City Manager, or designee, provide, on an as needed or requested basis, to the City Council a report on progress made in carrying out the Board's responsibilities, but no less than annually.~~

~~**02.21.090 – Severability**~~

~~If any section, sentence, clause or phrase of this Chapter should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this Chapter.~~

~~Section 3. Chapter 2.25.000 of the Lakewood Municipal Code named “Human Services Funding Advisory Board” is repealed in its entirety.~~

~~**02.25.010 – Establishment of "Human Services Funding Advisory Board" as City Advisory Board**~~

~~“Human Services Funding Advisory Board” is hereby established and created as an advisory board to City of Lakewood.~~

~~**02.25.020 – Membership**~~

~~There shall be nine (9) members of the Human Services Funding Advisory Board who shall be appointed by the Mayor and confirmed by the City Council, and who shall serve at the pleasure of the City Council. The members shall be residents of the City unless the Council finds that appointment of a non-resident, by virtue of business involvement or expertise, will benefit the Board and ultimately the City.~~

~~**02.25.030 – Appointment**~~

~~The members of the Human Services Funding Advisory Board shall be appointed from among members of the public to include, to the extent reasonably possible, representation from people involved with or interested in the various opportunities and projects to enhance the provision of Human Services in the City.~~

~~**02.25.040 – Terms and vacancies**~~

~~Subject to the provisions of Section 2.25.030 of this Chapter and the pleasure of the City Council, members of the Human Services Funding Advisory Board shall serve for a term of three (3) years or until appointment of a successor member, whichever is later, unless otherwise replaced. In case of any vacancies on the Advisory Board, vacancies shall be filled consistent with the procedures set forth in Section 2.25.020 of this Chapter, for the unexpired terms for which such vacancies are filled.~~

~~**02.25.050 – Officers – Meetings**~~

~~A. At its first meeting of each year, the Human Services Funding Advisory Board members shall elect a chairperson and a vice chairperson from among the members of the Human~~

~~Services Funding Advisory Board. The Human Services Funding Advisory Board shall meet as needed to perform the duties of the Human Services Funding Advisory Board and to fulfill the role of being an advisory body to the City Council.~~

~~B. It shall be the duty of the chairperson to preside over all meetings of the Human Services Funding Advisory Board. The vice chairperson shall preside at all meetings where the chairperson is absent. Minutes shall be kept and meeting agendas prepared in coordination between members of the board and staff members. A majority of the members of the board shall constitute a quorum for the transaction of business, and a majority vote of those present shall be necessary to carry any recommended action.~~

~~02.25.060 – Role of the Human Services Funding Advisory Board~~

~~The Human Services Funding Advisory Board is created to assist the City Council in the following areas:~~

- ~~A. Conduct public hearings regarding allocations of human services funds and programs and making recommendations for funding;~~
- ~~B. Ensure the most fair distribution and most effective use of human services resources consistent with adopted priorities and criteria;~~
- ~~C. Encourage partnerships in the funding and provision of human services;~~
- ~~D. Request periodic strengths and needs assessments and program outcome evaluations to determine the direction of human services most beneficial to the City; and~~
- ~~E. Integrate human services policy into overall City policy development.~~

~~02.25.070 – Compensation~~

~~The members of the Human Services Funding Advisory Board shall serve without compensation.~~

~~02.25.080 – Annual reports of progress~~

~~The Human Services Funding Advisory Board shall annually provide to the City Council a report on progress made in carrying out the board's responsibilities. Additional reports may be submitted when deemed appropriate by the Advisory Board and/or the City Council.~~

Section 4. Chapter 2.28.000 of the Lakewood Municipal Code entitled “CDBG Citizens Advisory Board” is repealed in its entirety.

~~02.28.010 – CDBG Citizens Advisory Board Created~~

~~There is created an advisory board to be known as the “CDBG Citizens Advisory Board of the City of Lakewood.”~~

~~02.28.020 – Membership~~

~~There shall be not more than seven (7) members of the CDBG Citizens Advisory Board who shall be appointed by the Mayor and confirmed by the City Council, and who shall serve at the pleasure of the City Council. The members shall be residents of the City unless the Council finds that appointment of a non-resident, by virtue of business involvement or expertise, will benefit the Board and ultimately the City.~~

~~02.28.030 – Appointment~~

~~The members of the CDBG Citizens Advisory Board shall be appointed from among members of the public to include, to the extent reasonably possible, representation from people involved with or interested in the various and diverse CDBG and HOME activities and programs of the community.~~

~~02.28.040 – Terms and Vacancies~~

~~Subject to the provisions of Section 2.28.020 of this Chapter and the pleasure of the City Council, members of the CDBG Citizens Advisory Board shall serve for a term of three (3) years or until appointment of a successor member, whichever is later, unless otherwise replaced. It is provided, however, that for the initial appointment, the first two (2) members to be appointed shall be initially appointed for three (3) year terms, or until appointment of a successor member, whichever is later, unless otherwise replaced; and the second two (2) members to be appointed shall be initially appointed for two (2) year terms, or until appointment of a successor member, whichever is later, unless otherwise replaced; and any other members to be appointed shall be initially appointed for a one (1) year term, or until appointment of a successor member, whichever is later, unless otherwise replaced. In case of any vacancies on the Advisory Board, vacancies shall be filled consistent with the procedures set forth in Section 2.28.020 of this Chapter, for the unexpired terms for which such vacancies are filled.~~

~~02.28.050 – Officers – Meetings~~

- ~~A. At its first meeting of each year, the CDBG Citizens Advisory Board members shall elect a chairperson and a vice chairperson from among the members of the Advisory Board. The Advisory Board shall meet as needed to perform the duties of the Advisory Board and to fulfill the role of being an advisory body to the City Council.~~
- ~~B. It shall be the duty of the chairperson to preside over all meetings of the Advisory Board. The vice chairperson shall preside at all meetings where the chairperson is absent. Minutes shall be kept and meeting agendas prepared in coordination between members of the Board and staff members. A majority of the appointed members of the Board shall constitute a quorum for the transaction of business, and a majority vote of those present shall be necessary to carry any recommended action.~~

~~02.28.060 – Role of the Advisory Board~~

~~The CDBG Citizens Advisory Board is created to assist the City Council in the following areas:~~

~~A. To advise the City Council in connection with CDBG and HOME programs as may be referred to the Advisory Board by the City Council which may include:~~

- ~~1. Facilitate cooperation and coordination with city staff on CDBG and HOME funding issues,~~
- ~~2. Recommend to the City Council programs for funding out of CDBG funds, recommend CDBG and HOME funding allocations, including development of housing program strategies,~~
- ~~3. Hold public hearings to receive public comments to identify community and housing needs and development of proposed activities; and,~~
- ~~4. Develop recommendations for the Consolidated Plan and other related documents.~~

~~B. To perform such other CDBG and HOME related duties and functions as assigned by the City Council.~~

~~02.28.070 – Compensation~~

~~The members of the CDBG Citizens Advisory Board shall serve without compensation.~~

~~02.28.080 – Annual Reports of Progress~~

~~The CDBG Citizens Advisory Board shall annually provide to the City Council with an annual action plan beginning with FY 2000 programs and activities. Additional reports may be submitted when deemed appropriate by the Board or when requested by the City Council.~~

Section 5. Chapter 2.38.000 of the Lakewood Municipal Code entitled “Lakewood’s Promise Advisory Board” is amended to read the following:

2.38.010 - Lakewood’s Promise Advisory Board created

There is created an advisory board to be known as “The Lakewood’s Promise Advisory Board”.

2.38.020 - Membership

There shall be up to eleven (11) members of the Lakewood’s Promise Advisory Board who shall be appointed by the Mayor and confirmed by the City Council, and who shall serve at the pleasure of the City Council. The members shall be residents of the City, or by the nature of their work with youth, determined an asset to the Board. Four (4) members representing the partner agencies - Clover Park School District, Pierce College, Clover Park Technical College, and City of Lakewood shall be on the Lakewood’s Promise Advisory Board, one of whom may assign a delegate or proxy to attend meetings and act on their behalf. One (1) member shall be a representative from the Youth Council.

2.38.030 - Appointment

The members of the Lakewood’s Promise Advisory Board shall be appointed from among members of the public to include, to the extent reasonably possible, representation from people involved with or interested in the availability and delivery of the five promises.

2.38.040 - Terms and Vacancies

Subject to the provisions of 2.38.020 of this Ordinance and the pleasure of the City Council, members of the Lakewood's Promise Advisory Board, with the exception of partner agencies, shall serve for a term of three (3) years or until appointment of a successor member, whichever is later, unless otherwise replaced, except that the Youth Council member shall serve a term of one (1) year. It is provided, however, that for the initial appointment, three (3) members shall be initially appointed for three (3) year terms, or until appointment of a successor member, whichever is later, unless otherwise replaced; three (3) members shall be initially appointed for two (2) year terms, or until appointment of a successor member, whichever is later, unless otherwise replaced. In case of any vacancies on the commission, vacancies shall be filled consistent with the procedures set forth in 2.38.020 of this Ordinance, for the unexpired terms for which such vacancies are filled.

2.38.050 - Officers Meetings

- A. At its first meeting of each year, the Lakewood's Promise Advisory Board members shall elect a chairperson and a vice chairperson from among the members of the Lakewood's Promise Advisory Board. The Lakewood's Promise Advisory Board shall meet as needed to perform the duties of the Lakewood's Promise Advisory Board and to fulfill the role of being an advisory body to the City Council.
- B. It shall be the duty of the chairperson to preside over all meetings of the Lakewood's Promise Advisory Board. The vice chairperson shall preside at all meetings where the chairperson is absent. Minutes shall be kept and meeting agendas prepared in coordination between members of the Board and staff members. A majority of the members of the Board shall constitute a quorum for the transaction of business, and a majority vote of those present shall be necessary to carry any recommended action.
- C. The City Manager or designee shall provide staff support for the Lakewood's Promise Advisory Board and shall constitute a non-voting ex-officio member of the Lakewood's Promise Advisory Board.

2.38.060 - Role of the Advisory Board

The Lakewood's Promise Advisory Board is created to assist the City Council in the following areas:

- A. The Lakewood's Promise Advisory Board shall advise the Mayor, the City Council and city staff regarding the availability and delivery of the five promises within the City.
- B. The Lakewood's Promise Advisory Board shall look for ways to develop ongoing relationships among Lakewood citizens and businesses to better deliver Promise activities to youth. To do this, the Lakewood's Promise Advisory Board will recommend individuals to serve on task forces pertaining to each of the Five Promises.
- C. The Lakewood's Promise Advisory Board shall advise the City Council in connection with Lakewood's Promise issues as may be referred to the Lakewood's Promise Advisory Board by the City Council which may include, but is not limited to, the following:
 - 1. Facilitate cooperation and coordination with City staff, citizens' groups and other entities, agencies and organizations on Lakewood's Promise issues;
 - 2. Recommend to the City Council strategies to enhance awareness of, and interest in, Lakewood's Promise which may be in cooperation with any appropriate private, civic or public agency of the City, county, state or of the federal government;

3. Recommend ways and means of obtaining private, local, county, state or federal funds for the promotion of Lakewood's Promise programs and projects within the City, and
4. Represent the community and the City of Lakewood as requested by the City Council to address Lakewood's Promise related issues.

2.38.070 - Compensation

The members of the Lakewood's Promise Advisory Board shall serve without compensation.

2.38.080 - Annual reports of progress

The Lakewood's Promise Advisory Board shall annually provide to the City Council a report on progress made in carrying out the Board's responsibilities. Additional reports may be submitted when deemed appropriate by the Board or when requested by the City Council.

Section 6. Chapter 2.26.000 of the Lakewood Municipal Code entitled "Human Services & CDBG Funding Advisory Board" is created to read the following:

2.26.010 Advisory Board Created

There is created "an advisory board to be known as the "Human Services & CDBG Funding Advisory Board of the City of Lakewood."

2.26.020 Membership

There shall be up to 9 members of the Board who shall be appointed by the Mayor and confirmed by the City Council, and who shall serve at the pleasure of the City Council. The members shall be residents of the City unless the Council finds that appointment of a non-resident, by virtue of business involvement or expertise, will benefit the Board and ultimately the City.

2.26.030 Appointment

The members of the Advisory Board shall be appointed from among members of the public to include, to the extent reasonably possible, representation from people involved with or interested in the various opportunities and projects to enhance the provision of CDBG investments and Human Services in the City.

2.26.040 Terms and Vacancies

The members of the Advisory Board shall serve for a term of four (4) years. It is provided, however, that the first five (5) members to be appointed shall be initially appointed for four (4) year terms and the second four (4) members to be appointed shall be initially appointed for two (2) year terms.

2.26.050 Role of the Advisory Board

The Advisory Board is created to assist the City Council in the following areas:

A. Conduct public hearings

1. To receive public comments to identify community and housing needs and development of proposed activities; and
2. To review allocation of human services funds and programs.

B. Recommend to the City Council

1. Programs for funding out of CDBG funds;
2. CDBG and HOME funding allocations, including development of housing program strategies;
3. Suggestions for the Consolidated Plan and other related documents.
4. Funding for human services.

C. Perform such other duties and functions related to CDBG, HOME and Human Services funding as assigned by the City Council and in furtherance of the goals and objectives of the CDBG and HOME programs as well as Chapter 8 of the City Code, specifically section 8.9, Health and Human Services.

The Advisory Board shall work in accordance with a work plan as detailed in LMC Chapter 2.68.

2.26.060 Compensation

The members of the Advisory Board shall serve without compensation.

Section 7. Chapter 2.44.000 of the Lakewood Municipal Code entitled "Citizens' Transportation Advisory Committee" is repealed in its entirety.

~~02.00.010 – Citizens' Transportation Advisory Committee created.~~

~~There is created a citizen advisory committee to be known as "The Citizens Transportation Advisory Committee of the City of Lakewood."~~

~~02.44.020 – Membership.~~

~~There shall be seven (7) members of the Citizens Transportation Advisory Committee who shall be appointed by the Mayor and confirmed by the City Council, and who shall serve at the pleasure of the City Council. The members shall be residents of the City unless the Council finds that appointment of a non resident, by virtue of business involvement or expertise, will benefit the Board and ultimately the City. In making the appointments, the Mayor and City Council shall endeavor to appoint citizens having a background in engineering, public works or a background of a similar nature such that the Mayor and City Council deem the appointment beneficial to the purpose of the Committee. The Mayor and City Council shall also endeavor to appoint members to the Committee from neighborhoods throughout the City. The City Engineer or designee shall serve as an ex officio member of the Committee.~~

~~02.44.030 – Appointment.~~

~~The members of the Citizens Transportation Advisory Committee shall be appointed from among members of the public to include, to the extent reasonably possible, representation from people involved with or interested in the various and diverse street, transportation and public works activities of the community.~~

~~02.44.040 – Terms and vacancies.~~

~~Subject to the provisions of 2.44.020 of this Chapter and the pleasure of the City Council, members of the Citizens Transportation Advisory Committee shall serve for a term of three (3) years or until appointment of a successor member, whichever is later, unless otherwise replaced. It is provided, however, that for the initial appointment, three (3) members shall be initially appointed for three (3) year terms, or until appointment of a successor member, whichever is later, unless otherwise replaced; two (2) members shall be initially appointed for two (2) year terms, or until appointment of a successor member, whichever is later, unless otherwise replaced; and two (2) members shall be initially appointed for a one (1) year term, or until appointment of a successor member, whichever is later, unless otherwise replaced. In case of any vacancies on the commission, vacancies shall be filled consistent with the procedures set forth in 2.44.020 of this Chapter, for the unexpired terms for which such vacancies are filled.~~

~~02.44.050 – Officers – Meetings.~~

- ~~A. The Citizens Transportation Advisory Committee shall meet quarterly, and more often as called together by the chairperson or as requested by the City Council and/or the City Manager or designee.~~
- ~~B. At its first meeting of each year, the members of the Citizens Transportation Advisory Committee shall elect a chairperson and a vice chairperson from among the members of the Committee. The Committee shall meet as needed to perform the duties of the Committee and to fulfill the role of being an advisory body to the City Council.~~
- ~~C. It shall be the duty of the chairperson to preside over all meetings of the Committee. The vice chairperson shall preside at all meetings where the chairperson is absent. Minutes shall be kept and meeting agendas prepared in coordination between members of the Board and staff members. A majority of the members of the Board shall constitute a quorum for the transaction of business, and a majority vote of those present shall be necessary to carry any recommended action.~~

~~02.44.060 – Role of the Committee.~~

~~The Citizens Transportation Advisory Committee is created to assist the City Council in the following areas:~~

- ~~A. To advise the City Council, City Manager and City staff in connection with transportation related issues as may be referred to the Committee by the City Council which may include:
 - ~~1. Facilitate cooperation and coordination with the Public Works Department of the City on street, public works and transportation and infrastructure related projects and plans;~~
 - ~~2. Identify, evaluate and recommend to the City Council, City Manager and/or City staff policies and projects for the City, annual update of its six year transportation plan, and for other transportation and infrastructure planning purposes of the City;~~
 - ~~3. Recommend ways and means of obtaining private, local, county, state or federal funds for the promotion of transportation related projects within the City;~~
 - ~~4. Advise the City Council on acquisition, replacement and maintenance of transportation and infrastructure facilities of the City, and~~
 - ~~5. Advise the City as to the manner that public information on street related projects can best be disseminated, given the nature and/or scope of the projects;~~~~
- ~~B. Advise the City Council regarding transportation related facilities, needs and programs of the City, as may be referred by the City Council.~~

~~02.44.070 – Compensation.~~

~~The members of the Citizens Transportation Advisory Committee shall serve without compensation.~~

~~02.44.080 – Annual reports of progress.~~

~~The Citizens Transportation Advisory Committee shall annually provide to the City Council a report on progress made in carrying out the Board's responsibilities, which report may be provided in writing or by appearance and presentation by the Committee Chair and/or other members of the Committee before the City Council, or a combination thereof. Additional reports may be submitted when deemed appropriate by the Board or when requested by the City Council.~~

~~02.44.090 – Severability.~~

~~If any provision of this Ordinance or its application to any person or circumstance is held invalid, the remainder of this Ordinance or the application of the provision to other persons or circumstances shall not be affected.~~

Section 8. Chapter 2.67.000 of the Lakewood Municipal Code entitled “Ad hoc Committees” is created to read the following:

2.67.010 Appointment

The City Council may appoint Ad hoc committees for any proper City Council purpose, subject to such direction and control as the council may provide. Council action under this section may be taken by motion. Ad hoc committees are advisory bodies to the City Council and cannot take final action within the meaning of RCW 42.30.020(3).

2.67.020 Work Plan

Upon creation of an Ad hoc Committee, the City Council shall adopt a work plan for the Committee which shall identify the purpose of the committee, duties, a general timeline including end date and reporting requirements specific to the Committee.

2.67.030 Membership

Members shall be appointed to accomplish the goals and objectives of the Ad hoc Committee as identified in the work plan. Membership shall be sufficient in number, experience, expertise and interest to effectively complete the work plan.

2.67.040 Compensation

Members of Ad hoc Committee shall serve without compensation.

2.67.050 Termination

The term of the Ad hoc Committee is as specified in the Work Plan for the Committee. When an Ad hoc Committee is unable to accomplish the work plan in the term specified, the Committee must so inform the City Council. The City Council may allow the Committee to terminate as scheduled without completion of the work, amend the work plan as desired to accomplish the purposes intended or extend the term of the existing work plan to a specific date.

2.67.060 Reporting

In addition to any reporting required in the work plan for an Ad hoc Committee, each Committee shall be required to, upon completion of the work plan, provide a final report to the City Council as described in LMC Chapter 2.68.

Section 9. Chapter 2.68.000 of the Lakewood Municipal Code entitled “Annual Work Plans for Community Boards, Commissions and Ad hoc Committees” is created to read the following:

2.68.010 Work Plan Required

All City of Lakewood Community Boards, Commissions, Ad hoc Committees and any other similar body authorized by the City Council to conduct research, make recommendations or perform other work in furtherance of the goals and objectives of the City shall be required to follow a properly executed annual work plan specific to that body.

2.68.020 Creation and Authorization

Work plans as specified in this Chapter should incorporate Council goals, input from the City Manager or designee and the Committee expected to perform the work. The work plan should also identify goals and objectives, available resources including any city employees assigned, reporting requirements and expected timelines. The City Council shall approve work plans annually.

2.68.030 Conduct of Business

A. At the first meeting each year, the Advisory Board members shall elect a chairperson and a vice chairperson from among the members of the Advisory Board. The Advisory Board shall meet as needed to perform the duties of the Advisory Board and to fulfill the role of being an advisory body to the City Council.

B. It shall be the duty of the chairperson to preside over all meetings of the Advisory Board. The vice chair person shall preside at all meetings where the chairperson is absent. Minutes shall be kept and meeting agendas prepared in coordination between members of the Board and staff members. A majority of the appointed members of the Board shall constitute a quorum for the transaction of business, and a majority vote of those present shall be necessary to carry any recommended actions.

2.68.040 Amendment

Work plans may be amended at any time by the City Council and amendments may be initiated by the City Council, a request from the City Manager or the Community Board, Commission, or Ad hoc Committee working under the work plan.

2.68.050 Communication and Annual Reporting

Each committee and body subject to this Chapter must submit an annual report to the City Council which evaluates the work of the committee pursuant to the work plan. The City Council should use the annual report as a reference for developing future work plans.

Section 10. Chapter 2.90.000 of the Lakewood Municipal Code entitled “Planning Commission” is created to read the following:

2.90.010 Planning Commission Created.

The city hereby creates a planning commission consistent with Chapter 35A.63 RCW.

2.90.011 Planning agency identified.

There shall be not more than 7 members of the Board who shall be appointed by the Mayor and confirmed by the City Council, and who shall serve at the pleasure of the City Council. The members shall be residents of the City unless the Council finds that appointment of a non-resident, by virtue of business involvement or expertise, will benefit the Commission and ultimately the City.

2.90.020 Appointment.

The members of the Commission shall be appointed from among members of the public to include, to the extent reasonably possible, representation from people involved with or interested in the various opportunities and projects to enhance the provision of Planning in the City.

2.90.030 Terms and Vacancies

The members of the Commission shall serve for a term of five (5) years. It is provided, however, that the first four (4) members to be appointed shall be initially appointed for four (4) year terms and the second three (3) members to be appointed shall be initially appointed for two (2) year terms.

2.90.040 Jurisdiction, powers and authority.

The jurisdiction, powers and authority of the planning commission, as these relate to matters covered by LMC are established in Chapter LMC. In addition, the city council may, from time to time, grant to the planning commission such other jurisdiction, powers, duties and authority as City Council deems appropriate and consistent with state and city law. The planning commission shall work in accordance with a work plan as detailed in LMC Chapter 2.68.

2.90.050 Rules of procedure.

The planning commission may from time to time establish and publish rules of procedure for the efficient and fair conduct of its business, consistent with state law and city ordinances.

Section 11. Effective Date. This ordinance shall take place thirty (30) days after its publication or publication of a summary of its intent and contents.

ADOPTED by the City Council this 15th day of September, 2014.

CITY OF LAKEWOOD

Don Anderson, Mayor

Attest:

Alice M. Bush, MMC, City Clerk

Approved as to Form:

Heidi A. Wachter City Attorney

City of Lakewood
Lakewood City Hall
6000 Main Street SW
Lakewood, WA 98499
(253) 589-2489

(Legal Notice)

September 16, 2014.

**NOTICE OF ORDINANCE PASSED
BY LAKEWOOD CITY COUNCIL**

The following is a summary of an Ordinance passed by the City of Lakewood City Council on the 15th day of September, 2014.

ORDINANCE NO. 594

AN ORDINANCE of the City Council of the City of Lakewood, Washington, repealing in its entirety Chapters 2.12.000, 2.21.000, 2.25.000, 2.28.000 and 2.44.000 of the Lakewood Municipal Code (LMC); amending Chapter 2.38.000 Section 2.38.020; and creating Chapters 2.26.000, 2.67.000, and 2.68.000 relative to Citizen's Advisory Boards.

Section 1 of the Ordinance provides for repealing Chapter 2.12.000 of the Lakewood Municipal Code named "Planning Advisory Board."

Section 2 of the Ordinance provides for repealing Chapter 2.21.000 of the Lakewood Municipal Code named "Redevelopment Advisory Board."

Section 3 of the Ordinance provides for repealing Chapter 2.28.000 of the Lakewood Municipal Code entitled "CDBG Citizens Advisory Board."

Section 4 of the Ordinance provides for repealing Chapter 2.25.000 of the Lakewood Municipal Code named "Human Services Funding Advisory Board."

Section 5 of the Ordinance provides for amending Chapter 2.38.000 of the Lakewood Municipal Code entitled "Lakewood's Promise Advisory Board."

Section 6 of the Ordinance provides for creating Chapter 2.26.000 of the Lakewood Municipal Code entitled "Human Services & CDBG Funding Advisory Board."

Section 7 of the Ordinance provides for repealing Chapter 2.44.000 of the Lakewood Municipal Code entitled "Citizens' Transportation Advisory Committee."

Section 8 of the Ordinance provides for creating Chapter 2.67.000 of the Lakewood Municipal Code entitled "Ad hoc Committees."

Section 9 of the Ordinance provides for creating Chapter 2.68.000 of the Lakewood Municipal Code entitled "Annual Work Plans for Community Boards, Commissions and Ad hoc Committees."

Section 10 of the Ordinance provides for creating Chapter 2.90.000 of the Lakewood Municipal Code entitled "Planning Commission."

Section 11 of the Ordinance provides that this Ordinance shall take effect shall take place thirty (30) days after its publication or publication of a summary of its intent and contents.

The full text of the Ordinance is available at the City Clerk's Office, Lakewood City Hall, 6000 Main Street SW, Lakewood, Washington 98499, (253) 589-2489. A copy will be mailed out upon request.

Alice M. Bush, MMC, City Clerk

Published in the Tacoma News Tribune: _____

REQUEST FOR COUNCIL ACTION

DATE ACTION IS REQUESTED: 9/15/2014	TITLE: Adopting Indigent Defense Standards.	TYPE OF ACTION: ___ ORDINANCE NO. <u> X </u> RESOLUTION NO. 2014-20 ___ MOTION NO. ___ OTHER
REVIEW: 9/8/2014	ATTACHMENTS: Resolution	

SUBMITTED BY: Heidi Ann Wachter, City Attorney

RECOMMENDATION: It is recommended that the City Council adopt Indigent Defense Standards as set forth in Washington State Court Order NO. 25700-A-1004.

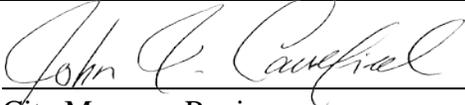
DISCUSSION: Within the past several years, the Washington State Bar Association has studied the issue of indigent defense in the state of Washington and made recommendations to the Supreme Court which resulted in this rule, which will be binding on practicing attorneys.

More recently, litigation at the federal level resulted in liability for cities which fail to ensure adequate provision of indigent defense services. Given the potential for municipal liability, our insurance pool, WCIA, began providing training around the state to ensure cities mitigate potential liability to the extent possible through education and implementation of best practices.

The attached Resolution will formally accomplish one of the recommended steps.

ALTERNATIVE(S): Adoption of the indigent defense standards shows the City's effort to comply with the Supreme Court order. The City could choose not to adopt the standards, which might attract litigation.

FISCAL IMPACT: There is a potential fiscal impact to following the standard regarding case load limits for public defenders. There is a potential liability for cities out of compliance with the standards. The potential liability outweighs the potential increased cost of indigent defense services.

_____ Prepared by	 _____ City Manager Review
_____ Department Director	

RESOLUTION NO. 2014-20

A RESOLUTION of the City Council of the City of Lakewood, Washington, adopting standards for indigent defense.

WHEREAS, RCW 10.101.030 requires each City to adopt standards for delivery of public defense services; and

WHEREAS, the Washington State Bar Association has adopted a standard for indigent defense services approved by the Board of Governors on June 3, 2011; and

WHEREAS, the Washington State Supreme Court pursuant to Order No. 25700-A-1004 has adopted a new standard for indigent defense services requiring a certificate of compliance for defense counsel; and

WHEREAS, such Supreme Court standards, with the exception of Standard 3.4 become effective on September 1, 2012; and

WHEREAS, new Standard 3.4 relating to caseload limits and weighting methodology shall become effective on January 1, 2015; and

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAKEWOOD,

WASHINGTON HEREBY RESOLVES, as Follows:

Section 1. Pursuant to the requirements of RCW 10.101.030 and the requirements of Order No. 25700-A-1004 of the Washington State Supreme Court, the indigent defense standards set forth in the Supreme Court Order are hereby adopted and incorporated by this reference as fully as if herein set forth. These adopted standards shall be deemed amended, from time to time, upon amendment of the standard by the State Supreme Court. The standards shall be effective and implemented in accordance with the timeframes established in the Court's order.

Section 2. The Standard For Indigent Defense Services adopted by the Washington State Bar Association as approved by its Board of Governors on June 3, 2011 shall serve as a guideline in the interpretation and application of these defense standards,

Section 3. The City hereby requires that all counsel assigned by or hired by the City of Lakewood comply with the Supreme Court Rule as interpreted pursuant to the Washington State Bar Association guidelines.

Section 4. That the City Clerk shall publish this Resolution in the official newspaper of the City of Lakewood, as required by law.

Section 5. That this Resolution shall be in full force and effect upon passage and signatures hereon.

PASSED by the City Council this 15th day of September, 2014.

CITY OF LAKEWOOD

Don Anderson, Mayor

Attest:

Alice M. Bush, CMC, City Clerk

Approved as to Form:

Heidi Ann Wachter, City Attorney

REQUEST FOR COUNCIL ACTION

DATE ACTION IS REQUESTED: 9/15/2014	TITLE: Approving South Sound 911 Agreement	TYPE OF ACTION: — ORDINANCE NO. <u> X </u> RESOLUTION 2014-21 — MOTION NO. — OTHER
REVIEW: 9/8/2014	ATTACHMENTS: Amended and Restated ILA Resolution 2014-21	

SUBMITTED BY: Heidi Ann Wachter, City Attorney

RECOMMENDATION: It is recommended that the City Council amend provisions in the Interlocal Agreement that established South Sound 911 by adding the City of Puyallup; updating language related to capital investments for the upcoming investment in a new consolidated regional dispatch, municipal emergency operations center and records center; and deleting outdated language.

DISCUSSION: The member agencies of South Sound 911 have negotiated a number of amendments to the interlocal agreement including:

- Changes that recognizes the City of Puyallup as a member of South Sound 911
- A new section, Section 16E, which includes authorizing language for 63-20 financing and incorporates similar provisions from the July 13, 2014 Memorandum of Agreement regarding the responsibilities of member agencies should South Sound 911 experience a future shortfall in tax collection that would not allow South Sound 911 to meet its lease payment obligations of the new facility.
- Updates to now outdated language due to completion of activities originally included in the interlocal agreement and changes to terminology.

The changes to the Interlocal allow greater regional participation in South Sound 911 and allow progress toward a new consolidated regional dispatch, municipal emergency operations center, and records facility to continue forward and staff recommends approval.

ALTERNATIVE(S): The City Council could choose not to approve the amendments to the interlocal agreement in part or in whole.

FISCAL IMPACT: There is no negative fiscal impact associated with approving the agreement.

Prepared by _____ Department Director _____	 _____ City Manager Review
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RESOLUTION NO. 2014-21

A RESOLUTION relating to public safety; authorizing the execution of an Amended and Restated Interlocal Agreement for Communications Services to add the City of Puyallup as a Member Agency; authorize 63-20 financing; incorporate provisions relating to the responsibilities of member agencies in the event of future shortfalls in tax collections; and update outdated language.

WHEREAS, on, June 6, 2011 the City Council adopted Resolution No. 2011-19, authorizing the execution of an Interlocal Agreement for Communications Services (“Agreement”) between Pierce County, the City of Tacoma, the City of Lakewood, and Pierce County Fire Protection District No. 3 (West Pierce Fire & Rescue) (“Member Agencies”) for the purpose of providing consolidated public safety communications services under a new emergency communications agency entitled South Sound 911 Agency (“Agency”), and

WHEREAS, on the November 8, 2011, General Election ballot, Pierce County voters approved Proposition No. 1, authorizing a county-wide, one-tenth of one percent local sales and use tax to fund costs associated with financing, design, acquisition, construction, equipping, operating, maintaining, remodeling, repairing and re-equipping the county’s 911 emergency communication system and facilities infrastructure, and

WHEREAS, since the adoption of the original Agreement, the Agency has been working to identify additional regional partners, and

WHEREAS a Participation Agreement with the City of Puyallup was approved by the South Sound 911 Policy Board on May 28, 2014, and it is necessary to add the City of Puyallup as a

Member Agency to the Agreement, and

WHEREAS Section 16C of the Agreement states that Pierce County can, at its discretion, issue bonds on behalf of the Agency for the purpose of financing the capital assets required by the Agency, but requires, in part, that all Member Agencies enter into formal signed agreements which identify how the Agency will continue to meet its payment obligations if the dedicated sales tax ever became unavailable or insufficient, and

WHEREAS the Member Agencies entered into a Memorandum of Agreement on July 13, 2013, to facilitate the bonding of a regional radio upgrade, including radio network infrastructure, dispatch consoles, and public safety radios, and

WHEREAS the Agency has completed preliminary planning for the development of a consolidated regional dispatch and records center, and is contemplating utilizing a 63-20 financing methodology through Pierce County, and

WHEREAS the Member Agencies have also negotiated a number of additional amendments, to include authorizing 63-20 financing and incorporating similar provisions to the July 13, 2014, Memorandum of Agreement regarding the responsibilities of Member Agencies in the event of a future shortfall in tax collections; updates to outdated language due to completion of activities originally included in the Agreement; and changes to terminology;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAKEWOOD,
WASHINGTON HEREBY RESOLVES, as Follows:

That the proper officers are hereby authorized to execute the Amended and Restated Interlocal Agreement for Communications Services to recognize the City of Puyallup as a Member Agency of South Sound 911; to add a section authorizing language for 63-20 financing; to

incorporate provisions relating to the responsibilities of Member Agencies in the event of a future shortfall in tax collections; to update outdated language due to completion of activities originally included in the Interlocal Agreement; and to make changes to terminology, said document to be substantially in the form of the proposed amended interlocal agreement on file in the office of the City Clerk.

Section 2. That the City Clerk shall publish this Resolution in the official newspaper of the City of Lakewood, as required by law.

Section 3. That this Resolution shall be in full force and effect upon passage and signatures hereon.

PASSED by the City Council this 15th day of September, 2014.

CITY OF LAKEWOOD

Don Anderson, Mayor

Attest:

Alice M. Bush, CMC, City Clerk

Approved as to Form:

Heidi Ann Wachter, City Attorney

AMENDED AND RESTATED

INTERLOCAL AGREEMENT FOR COMMUNICATIONS SERVICES

THIS INTERLOCAL AGREEMENT (“Agreement”), made and entered into by and among PIERCE COUNTY, the CITY OF TACOMA, the CITY OF LAKEWOOD, the CITY OF FIFE, the CITY OF PUYALLUP and PIERCE COUNTY FIRE PROTECTION DISTRICT NO. 3 (WEST PIERCE FIRE & RESCUE) (“Parties”) who are signatories to the Agreement.

WHEREAS, prior to November 2011, existing public safety communications systems, including public safety answering point (PSAP) facilities and radio system infrastructure, required updating and new technologies to meet future demands; and

WHEREAS, the Parties and the residents of Pierce County benefit both in terms of efficiency and economy from a communications system consolidated into a single agency for the purpose of providing public safety communications services to Pierce County and the cities and fire protection districts within Pierce County; and

WHEREAS, Chapter 39.34 RCW, the Interlocal Cooperation Act, authorizes the Parties to enter into an interlocal agreement for the joint provision of communication services; and

WHEREAS, radio systems infrastructure is an integral part of communications between public safety officials in the field and dispatch facilities; and that such radio systems infrastructure are currently – and will continue to be – owned, operated and maintained by Pierce County, the City of Tacoma, City of Fife, City of Puyallup and West Pierce Fire & Rescue; and

WHEREAS, the Parties desire that radio systems infrastructure be upgraded, maintained and operated to ensure such systems operate reliably; and that adequate funding will be provided to radio systems infrastructure owners to accomplish such upgrades; and

WHEREAS, Pierce County is an existing governmental structure encompassing the entire geographic, economic and population region to be served and has established, in collaboration with those agencies served, an emergency communications agency with the capability of providing consolidated communication services to the Parties; and

WHEREAS, Chapter 82.14.420 RCW, Sales and Use Tax for Emergency Communication Systems and Facilities, authorizes a county legislative authority to submit an authorizing proposition to the county voters in order to allow the county legislative authority to fix and impose a sales and use tax for the purpose of providing funds for emergency communications systems and facilities; and

WHEREAS, the Pierce County Council did submit such a proposition to the voters in November 2011, and a majority of such voters did approve such a proposition, enabling the establishment of a new consolidated emergency communications agency; and

WHEREAS, Chapter 82.14.420 RCW requires that prior to submitting such sales and use tax to the voters, a county with a population of more than five hundred thousand in which any City over fifty thousand operates emergency communication systems and facilities shall enter into an interlocal agreement with the City to determine distribution of the revenue; and

WHEREAS, since the foregoing statute applied, the Original Parties determined that an interlocal agreement was appropriate and therefore entered into an Interlocal Agreement for Communications Services ("the Original ILA") to which this Amended and Restated Interlocal Agreement is the successor; and

WHEREAS, pursuant to the Original ILA, a new emergency communications agency known as South Sound 911 has been formed to provide consolidated communications for all of Pierce County; and

WHEREAS, the staff and personnel of the Law Enforcement Support Agency (LESA) have now become employees or personnel of South Sound 911, and the City of Tacoma Fire Department communications personnel, West Pierce Fire & Rescue (Fire Comm) communications personnel, Fife Dispatch communications personnel, and the City of Puyallup (City Comm) communications personnel are an integral component of South Sound 911 even as they may remain employed by separate employers; and

WHEREAS, it is the intent to continue the employment of existing operational staff and personnel of the City of Tacoma, the City of Fife, the City of Puyallup (City Comm) and West Pierce Fire and Rescue (Fire Comm) to the extent practicable within South Sound 911 through a variety of methods including, but not limited to, direct Agency employment and/or interlocal agreements with existing employers;

WHEREAS, by Amendment No. 1 to the Original ILA, executed in 2013, the Original Parties added the City of Fife to the Member Agencies participating in South Sound 911; and

WHEREAS, South Sound 911 executed a Participation Agreement with the City of Puyallup in 2014, agreeing to add the City of Puyallup to the Member Agencies participating in South Sound 911; and

WHEREAS, now the Parties deem it necessary and appropriate to amend and restate the Interlocal Agreement between the Parties to bring it up to date, given all that has occurred since 2011 when the Original ILA was executed by the Original Parties, and to add the City of Puyallup to the Policy Board and the Operations Board, and to make other clarifying changes to the Original ILA, particularly with regard to financing of an agency facility housing communications dispatch and municipal emergency operations co-located with the fire services dispatch center and supporting radio communications infrastructure; and

WHEREAS, in addition to revenue generated by the sales and use tax, revenue may be generated by other means in order to address specific capital needs; and

WHEREAS, revenue needed to finance interoperable radios was generated by the issuance of bonds through Pierce County as agreed between the Original Parties; and

WHEREAS, revenue needed to finance a hybrid facility to serve the communications dispatch and municipal emergency operations co-located with fire services dispatch is best served through the issuance of 63-20 bonds which will be a general obligation of Pierce County pursuant to this agreement reached by the Member Agencies.

NOW THEREFORE, the Parties agree as follows:

1. The foregoing recitals are incorporated into and are a part of this Agreement.
2. **Purpose.** It is the purpose of this Agreement to provide consolidated communications services for the parties hereby benefiting from them in terms of efficiency and economy.
3. **Transition.** The Operations Board, in conjunction with the Executive Director, shall develop a transition plan for Policy Board approval.
4. **Definitions.** As used in this Agreement the words and phrases in this Section shall have the meanings indicated unless the context clearly requires otherwise.
 - A. “Agency” shall mean South Sound 911.
 - B. “Assessments” shall be costs for communication services to Member Agencies that are over and above projected revenues from sales and use taxes, the recently approved 20 cent Next Generation 911 tax, grants, and contracts.
 - C. “Communication Services” shall include 24 hour dispatch for law enforcement services and fire services, radio system operations, or any communication service recommended by the Operations Board and approved by the Policy Board.
 - D. “County” shall mean Pierce County.
 - E. “Executive Director” is responsible for the management and day to day operation of the Agency, including signing contracts up to \$50,000.
 - F. “Fees” shall be billed costs for extraordinary services provided to Member Agencies and services to Non-Member Agencies. Fees are separate from and may be in addition to member agency Assessments.
 - G. “Funding Formula” shall describe how Member Agencies are assessed within each specific service (i.e., law enforcement and fire service).
 - H. “General Obligations” for purposes of this agreement shall be those general obligations issued for the sole purpose of constructing the facility approved by all Member Agencies as described in 16(E) of this agreement (herein referred to as “General Obligations”) to which Pierce County’s full faith and credit are pledged and which are incurred only after meeting the requirements detailed in this agreement.

- I. "Member Agencies" are the following agencies who are currently or will become Parties to this Agreement that receive communication services:
 - i. Pierce County
 - ii. City of Tacoma
 - iii. City of Lakewood
 - iv. Pierce County Fire Protection District No. 3 (West Pierce Fire & Rescue)
 - v. City of Fife
 - vi. City of Puyallup
 - vii. All municipalities or special district that becomes a party to this Agreement
- J. "Non-Member Agency" shall be any entity receiving communication services which is not a Member Agency and which is not or does not become a Party to this Agreement.
- K. "Service Specific" shall relate to projects that address the needs of only law enforcement, or only fire service.

5. Provision of Communications Services.

- A. The Agency shall be responsible for providing communications services pursuant to this Agreement either directly, or by contract or similar agreement or arrangement.
- B. The Agency, through the Policy Board, may contract with Non-Member Agencies to provide South Sound 911 services. These Non-Member Agencies shall pay Fees for these services as established by the Policy Board.

6. Personnel.

- A. As of a "Transition Date" in December of 2012, former LESA employees became employees of South Sound 911, and all existing collective bargaining agreements, personnel rules and regulations, civil service system, accrued benefits and other legal rights of such former employees of LESA were honored by South Sound 911. Former LESA employees who were members of the Tacoma Employees Retirement System remained such as South Sound 911, and former LESA employees who were members of the Washington State Public Employees Retirement System (PERS) remained as such. New hires will be in PERS.
- B. All employees of the Agency will be subject to any employment rules and regulations adopted by the Policy Board, except as these may be modified by collective bargaining agreements or this Agreement. The Policy Board shall be responsible for ratification of collective bargaining agreements for Agency employees.

7. Policy Board.

- A. There is hereby established a Policy Board consisting of the following elected or appointed officials who are representatives of the Member Agencies, or their designees:
 - i. One member of the Pierce County Council;
 - ii. The Pierce County Executive;
 - iii. The Mayor of Tacoma;

- iv. One member of the Tacoma City Council;
- v. The Mayor or one member of the Lakewood City Council;
- vi. The Pierce County Sheriff;
- vii. The Mayor or one member of the Fife City Council;
- viii. The Mayor or one member of the Puyallup City Council;
- ix. One Fire Commissioner of West Pierce Fire & Rescue;
- x. One Mayor or Council member of a city or town within Pierce County with a population under (50,000) fifty-thousand residents, provided that such city or town contracts with South Sound 911 or a Member Agency. Such position shall be filled for two-year terms by appointment through a vote of the Policy Board.

B. The responsibilities of the Policy Board shall be as follows:

- i. Develop appropriate board governance procedures, such as by-laws, and appoint a Chair.
- ii. Budget approval.
- iii. Approval of contracts in excess of \$50,000.00 as recommended by the Executive Director.
- iv. Approval of policies for expenditures of budgeted items, personnel, travel and training for the Agency.
- v. Confirming appointment of the Executive Director as recommended by the Operations Board. In the event of a tied vote on the Operations Board regarding termination of the Executive Director, the Policy Board may remove the Executive Director by majority vote.
- vi. Setting the salary range for the Executive Director.
- vii. Reviewing and/or changing the Funding Formula as necessary to assure fair and equitable funding of the Agency.
- viii. Ratification of Collective Bargaining Agreements for Agency employees.
- ix. Adoption of personnel rules and regulations for Agency employees.
- x. Setting Assessments and Fees.

8. Operations Board.

A. There is hereby established an Operations Board under authority of the Policy Board. The members of the Operations Board will be the members of the Law Enforcement Services and Fire Services Committees. Each committee will have (1) one vote. If the Operations Board cannot reach consensus, the deciding vote will be cast by the Policy Board.

B. The responsibilities of the Operations Board shall be as follows:

- i. Develop appropriate board governance procedures, such as by-laws, and appoint a Chair.
- ii. Recommend appointment of the Executive Director subject to confirmation by the Policy Board.
- iii. Supervise the Executive Director, through its Chair, to include an annual performance appraisal. Terminate the Executive Director, when appropriate. In the event of a tied vote on the Operations Board regarding termination of the Executive Director, the Policy Board may remove the Executive Director by majority vote.
- iv. Develop operational priorities, policies and procedures.

- v. Review requests for additional communications services and determine if such services should be provided. If approved by a majority of the Operations Board, provide the Policy Board with the recommendation and cost for the additional services.
- vi. Ensure that the law enforcement service data communications network and any Criminal History Records Information received by means of such network shall be used solely for the purposes of the administration of the criminal laws or for the purposes enumerated in the Revised Code of Washington.
- vii. Ensure that the fire service data communications network and any Protected Health Information Records received by means of such network shall be used solely for the purposes of providing medical treatment or for the purposes defined within State and Federal law.
- viii. Any action by the Operations Board requires at least 1 representative from each service.
- ix. Set the salary of the Executive Director within the range established by the Policy Board

9. Law Enforcement Services Committee.

A. There is hereby established a Law Enforcement Services Committee under authority of the Operations Board consisting of the following members or their designee:

- i. Pierce County Sheriff’s designee.
- ii. Tacoma Police Chief.
- iii. Lakewood Police Chief.
- iv. Fife Police Chief
- v. Puyallup Police Chief
- vi. One (1) Law Enforcement representative for each jurisdiction that joins the Agency.

B. The responsibilities of the Law Enforcement Services Committee shall be as follows:

- i. Make recommendations on operational priorities, policies and procedures related to law enforcement specific issues.
- ii. Make recommendations on operational priorities, policies and procedures related to the Law Enforcement PSAP.
- iii. Recommend any necessary rules and regulations governing access to, security for, and operation of the data communications network and any Criminal Justice Records Information received by or through means of such network. Such rules and regulations shall be consistent with the provisions and requirements of the Revised Code of Washington.

C. Voting:

- i. Voting within the Law Enforcement Committee will be determined by the number of Law Enforcement commissioned officers within a Member’s Agency compared to the total number of Law Enforcement commissioned officers represented by the whole Law Enforcement Services Committee.

10. Fire Services Committee.

A. There is hereby established a Fire Services Committee under authority of the Operations Board consisting of the following members or their designee:

- i. Tacoma Fire Chief.
- ii. West Pierce Fire & Rescue Chief.

B. The responsibilities of the Fire Services Committee shall be as follows:

- i. Make recommendation on operational priorities, policies and procedures related to fire service specific issues.
- ii. Make recommendation on operational priorities, policies and procedures related to the Fire Services PSAP.
- iii. Recommend any necessary rules and regulations governing access to, security for, and operation of the data communications network and any Protected Health Information Records received by or through means of such network. Such rules and regulations shall be consistent with the provisions and requirements of State and Federal law.

C. Voting:

- i. Voting within the Fire Services Committee will be determined by the number of uniformed Fire Personnel within a Member's Agency compared to the total number of uniformed Fire Personnel represented by the whole Fire Services Committee.

11. Executive Director.

A. There shall be an Executive Director of the Agency appointed by the Operations Board subject to confirmation by the Policy Board. The Executive Director shall be selected upon the basis of administrative and technical competence.

B. The responsibilities of the Executive Director shall be as follows:

- i. Administration, budget, Agency personnel, dispatching, records, communications, security and other Communications Center Functions in conformance with the policies of the Operations Board.
- ii. Work with the Operations Board to prepare and present a proposed budget to the Policy Board for approval.
- iii. Have the authority to employ, supervise and terminate Agency employees subject to Agency procedures and policies set forth by the Policy and Operations Board.
- iv. Other, as determined by the Policy Board.

12. Equipment. Subject to Section 16D, radio systems infrastructure and end user subscriber units shall be owned by the Member Agencies that operate them, unless otherwise agreed to in writing. All other assets acquired by the Agency through purchase or contributions shall be owned by the Agency for the benefit of the Parties, unless otherwise agreed to in writing.

13. Records Reports and Information. Records reports and information are an essential aspect of law enforcement and fire services response to emergencies. The new system will contain and link call receiving and dispatch data with operational information systems. This will promote citizen safety, proper level of response and responder safety in any and all 911 calls.

14. Dissolution. This Agreement may be dissolved by the majority of the then-existing Member Agency Parties who are governmental signatories by vote weighted to represent each signatory's proportion of the total population served. The Parties' obligations, if any, concerning debt or other liabilities shall not be affected by dissolution unless agreed in writing by the Parties. Upon cessation of the Agency for any reason, assets originally contributed to the Agency or its predecessor (LESA) by the City of Tacoma or Pierce County (or the value thereof) shall be returned to the Party contributing the same, assets purchased by LESA (or the value thereof) shall be equally divided between the City of Tacoma and Pierce County. In addition, assets originally contributed by West Pierce Fire & Rescue, City of Fife or City of Puyallup shall be returned to the respective Parties. Remaining assets owned by the Agency at the time of cessation may be purchased by a Party to this Agreement at a value as determined by the Policy Board. Property not disposed in the foregoing manner shall be disposed of in the same manner as surplus County property but without Council approval: PROVIDED, that equipment purchased with any Federal or State grant shall be disposed of in accordance with the terms of the grant. All proceeds then remaining shall be divided among the then, existing governmental signatories based upon their proportionate share of the total contributions made by them to South Sound 911.

15. Budget.

- A. The Executive Director, in consultation with the Operations Board, shall present a proposed budget for Policy Board consideration. The proposed budget shall include the programs and objectives, any changes in the Fees or Assessments, and the required financial participation for each Member Agency and Non-Member Agency for the following year.
- B. The Policy Board shall adopt a proposed budget, and forward a copy of that budget by July 1 for the next year's budget to each Member Agency for their consideration.
- C. The budget process for the Agency shall include a process for public participation prior to final adoption.
- D. The Policy Board shall adopt the final annual budget, including Assessments and Fees, and submit to the Member Agencies by September 1 for the next year's budget.
- E. Member Agency assessments shall be approved through the Member Agency's budget process as applicable.
- F. Member Agency shall be converted to Non-Member Agency; for failure to approve its share of the budget; for nonpayment or delinquency in payment of Fees or Assessments; or for failure to participate in a manner approved by the Policy Board in an approved issuance of bonds. On the date of such conversion, said former Member Agency shall:
 - i. lose its representation on the Policy Board and Service Committees;
 - ii. lose its right to receive a share of the Agency assets upon dissolution of the Agency;

- iii. become subject to payment of Fees in accordance with the then applicable Fee formula for a Non-Member Agency; and
- iv. be bound by the terms of the then current Non-Member Agency service contract.

The conversion of a Member Agency to a Non-Member Agency shall not discharge or relieve any Member Agency of its obligations to the Agency.

- G. Each Member Agency shall pay its assessment to the Agency in four equal installments payable within 10days from the beginning of the quarter.

16. Funding.

- A. All the funding for the Agency will be provided through sales and use taxes (1/10th of 1% for Emergency Communications), the 20 cent Enhanced 911 taxes, grants, contracts, Member Agency and Non-Member Agency service Fees. An additional funding source available is Member Agency Assessments, which are assessed only if approved as described in the budget process above.
- B. All of the sales and use tax collected by the County under the authority of RCW 82.14.420 shall be distributed to the Agency and specifically and exclusively allocated for the purposes of construction, Agency operations and maintaining Agency facilities including debt service on bonds issued for such purposes.
- C. At the sole discretion of the Pierce County Council, Pierce County, with the approval of all Member Agencies, has issued bonds and may incur General Obligations for the sole purpose of constructing the facility as described in 16(E) to which Pierce County's full faith and credit are pledged to finance capital assets for the Agency, but only after the following conditions have been satisfied: (1) The first priority for distribution of the new 1/10th of 1% sales and use tax will be for debt service payments on such bonds and General Obligations; (2) The debt service payments on such bonds and General Obligations for the year in which the bonds and General Obligations will be issued have been included in the budget for that year in the manner specified in Section 15; and, (3) All Member Agencies through a formal signed agreement have committed to (a) including the debt service and other required payments on such bonds and General Obligations in the budget each year in the manner specified in Section 15 and (b) making their share of debt service and other required payments on such bonds and General Obligations should either the new 1/10th of 1% sales and use tax for any reason not generate adequate revenues to make such debt service and other required payments or should the new 1/10th of 1% sales and use tax for any reason cease. Should bonds be issued other than by Pierce County for the purposes of constructing the facilities as described in 16(E), this Amended and Restated ILA will satisfy any requirement for a formal signed agreement as may be required by this section 16(C)(3).
- D. All capital assets of the Agency financed with proceeds of bonds issued and General Obligations incurred by Pierce County will be owned by Pierce County for as long as the bonds and General Obligations issued or incurred for the related capital assets are outstanding for use by the Agency in accordance with this Agreement. Disposal and/or lease of such capital assets will be in accordance with established policies and procedures of Pierce

County. IRS post issuance compliance will be the responsibility of Pierce County in accordance with its established policies and procedures. After such bonds and General Obligations are no longer outstanding, such assets shall be owned in accordance with Section 12 hereof.

E. Introduction – Hybrid Campus to be Financed with 63-20 Bonds: Agency facilities, housing communications dispatch, and municipal emergency operations co-located with the fire services dispatch center, and supporting radio communications infrastructure (the only capital structures contemplated by this Agreement), may be constructed using the proceeds of bonds issued by a nonprofit corporation that are treated as issued on behalf of Pierce County pursuant to Rev. Ruling 63-20 and Rev. Proc. 82-26 (“63-20 bonds”). If such financing method is chosen by the Policy Board, debt service on the 63-20 bonds will be funded by lease payments required to be made by Pierce County to the nonprofit corporation pursuant to a lease between the nonprofit corporation and Pierce County, whose payment obligations will be general obligations to which Pierce County’s full faith and credit will be pledged (“County lease payments”), and the following provisions shall apply:

1. Tax Shortfall – Covered by Member Agencies Paying Fair Share: So long as revenues received from the 1/10th of 1% sales and use tax are sufficient to pay the capital costs (County lease payments) of such capital assets that have been financed with such 63-20 bonds (with such capital costs to be measured by the debt service requirements on the 63-20 bonds and related County lease payments), with regard to capital assets that are to be used and operated by Member Agencies and/or South Sound 911 to provide emergency communications services for the benefit of the Member Agencies, neither South Sound 911 nor any Member Agency shall be obligated to pay for its use of or benefit received from such capital assets. In the event that revenues derived from the 1/10th of 1% sales and use tax are insufficient to fully pay those capital costs or the 1/10th of 1% sales and use tax should cease to exist, each Member Agency agrees, subject to the provisions of Section 7 hereof, that it will make payments for its use of such assets, and the benefits received by it from such capital assets (“use and benefit payments”) to South Sound 911. The amount of such use and benefit payments, if any, that are required to be made by a Member Agency shall be measured by reference to its Member Agency Share of that portion of the periodic debt service requirements on the 63-20 bonds that were issued and the related County lease payments incurred to finance the capital costs of acquisition and installation of such capital assets, insofar as the costs are not funded by revenues derived from the 1/10th of 1% sales and use tax. Any such use and benefit payments required to be made by Member Agencies in accordance with their respective Member Agency Shares may be derived from revenues received from Subscribers for emergency communications services, Assessments of Member Agencies made by South Sound 911 under the Interlocal Agreement, or any other funds made available for that purpose by the Member Agencies under the Interlocal Agreement. Each Member Agency agrees that it shall provide the funds, if any, required to make use and benefit payments for its Member Agency Share of the capital costs of such capital assets not funded by revenues from the 1/10th of 1% sales and use tax. For this purpose, Pierce County will provide to South Sound 911 and its Member Agencies notice, as early as may be practicable, of any events or circumstances of which Pierce County becomes aware that indicate that revenues expected to be received from the 1/10th of 1% sales and use tax are expected to be

insufficient to pay such capital costs, but this notice shall not be a condition to the responsibility of any Member Agency or South Sound 911 to provide funds to meet its Member Agency Share of any such capital costs.

2. Shares Proportional to Call Volume: Each of the Member Agencies' respective Member Agency Shares of the capital costs, if any, that may not be fully paid from revenues derived from the 1/10th of 1% sales and use tax will be determined by South Sound 911 for the purposes of this Agreement by taking into account the degree of actual use of and benefit from the capital assets and equipment, purchased with proceeds of the private bonds, based upon the best available data at that time. Such determination will be based upon the respective proportionate shares of the actual call volume.

3. Shares May Change if Circumstances Change: Accordingly, the Member Agencies' respective Member Agency Shares are to be proportional to each Member Agency's usage of the aforesaid facilities, as determined by call volume. The Parties recognize that it may be necessary to adjust these Member Agency Shares periodically in the future due to various future events, such as a change in the number of Member Agencies of South Sound 911, a major acquisition by South Sound 911 of new capital assets financed by additional Pierce County or South Sound 911 bonds, additional 63-20 bonds or other obligations or other events or circumstances the Parties determine will significantly change the factors used to determine the initial Member Agency Shares. Any such adjustment will be accomplished by each Member Agency's governing body approving and authorizing an appropriate amendment to this Agreement.

4. Shares Deemed Operational Expense – Not Debt: The parties contemplate that South Sound 911, through its Policy Board and Operations Board, will regard the debt service obligations on the 63-20 bonds and the related County lease payments to be an operational expense of South Sound 911, such that any shortage of sales tax revenue, immediately prior to the due date on any payment of principal or interest on any such bond and the related County lease payments, would be paid by fees or charges, and/or other revenue of South Sound 911, and then, if that be deemed insufficient, through Member Agency Assessments, if necessary, and if possible through the annual South Sound 911 budget process set forth in the Interlocal Agreement between the parties. No Member Agency is expected to incur indebtedness in order to defray these expenses.

5. Shares Pay for Facility Use – Not Debt: The obligation of a Member Agency to pay capital costs, if any, which are not funded by the 1/10th of 1% sales and use tax is an obligation to make payments in exchange for the actual use and operation of, and benefit provided to the Member Agency from, the communications dispatch centers, a municipal emergency operations center co-located with the fire services dispatch center, and supporting radio communication infrastructure constructed with the proceeds of the 63-20 bonds supported by the County lease payments. The Member Agency obligation is contingent on such facilities being furnished and made available to the Member Agency for its use, operation and benefit. The Member Agency obligation is not a debt of the Member Agency and is not a guarantee of the payment of all or any portion of the debt service on the 63-20 bonds or the related County lease payments. No bondholder will be a third-party beneficiary hereof or otherwise have rights to enforce the obligations of Member

Agencies hereunder. Because the obligations of Member Agencies hereunder are not security for bonds issued by any issuer for South Sound 911, and are not provided for the benefit of the owners of such bonds, the obligations of Member Agencies hereunder will not be referenced in any official statement or disclosure materials used to market such bonds to potential investors.

6. Nothing in this Section 16.E shall modify or affect the obligations of any Member Agency under that certain Memorandum of Agreement Relating to Financing of Capital Assets for South Sound 911 dated August 9, 2013, entered into by and among the Member Agencies pursuant to Section 16.C of this Agreement in respect of limited tax general obligation bonds issued by Pierce County in 2012 and 2013 to finance certain emergency communication facilities for South Sound 911, or any similar agreement entered into by the Member Agencies pursuant to Section 16.C of this Agreement

- F. The Funding Formula for assessments, if necessary, will be determined by the Policy Board. Assessments will generally be based on usage.
- G. If in any year revenues from sales and use taxes, 911 taxes, and contracts exceed expenditures for budgeted items and funds placed in reserve, the Policy Board may refund all or part of Member Agency Assessments in such year
- H. An operating reserve shall be created in an amount to be determined by the Policy Board.
- I. An equipment replacement fund shall be created in an amount to be determined by the Policy Board.

17. Support Services. Pierce County shall act as fiduciary agent of the Agency. The Policy Board (or the Executive Director, if so designated by the Board) shall, as necessary, direct the Agency to provide in-house or contract as appropriate for staff and auxiliary services including, but not limited to, personnel, legal, records, payroll, accounting, purchasing and data processing. Before such services are provided, the Agency and the service provider shall develop and execute service level agreements for the requested services, and the method of determining the direct and indirect costs for the services. The cost of the requested services shall be invoiced on a monthly, quarterly or other periodic basis as approved by the Agency and the service providers.

18. Admission of New Parties. Additional Member Agencies may be added as Parties to this Agreement upon such terms and conditions as determined by the Policy Board. The admission of such additional Member Agencies as Parties shall be by written addendum to this Agreement, signed by the Chair of the Policy Board and the new Member Agency Party.

19. Amendments. Amendments to this Agreement may be made by written agreement of all Parties hereto.

20. Arbitration. Any controversy between the Parties in regard to the application or interpretation of this Agreement may be submitted to and determined by arbitration in accordance with the Revised Code of Washington Chapter 7.04A.

- 21. Insurance.** The Agency will contract for general liability insurance to an amount the Policy Board deems necessary, not less than one million dollar liability limit.
- 22. Indemnification.** Each Party shall defend, indemnify, and hold each other harmless from and against any and all claims, demands, suits, actions, judgments, recoveries, liabilities damages, penalties, costs and expenses, including but not limited to reasonable attorneys' fees, resulting from damage to property or bodily injury, including death, to the extent caused by a Party's breach of this Agreement or the negligent actions or omissions of that Party, or its employees, servants, agents, or officers elected or appointed. The foregoing indemnity specifically covers actions brought by the Party's own employees, and each Party agrees that the foregoing indemnity is specifically and expressly intended to constitute a waiver of immunity under Washington's Industrial Insurance Act, RCW Title 51, but only as to the Party or Parties entitled to indemnity and only to the extent necessary to provide a full and complete indemnity as required under this Section. The indemnification obligation provided in this section shall survive the expiration or earlier termination of this Agreement for the duration of any applicable statute of limitations.
- 23. Duration of Agreement.** The term of this Agreement shall be for a minimum term of one year commencing upon execution by all Parties, and unless terminated or modified, it shall continue in effect for subsequent terms of one year: PROVIDED, any party may withdraw from this Agreement by giving written notice to all parties and the Policy and Operations Boards prior to June 1 of the then current term of its intent to withdraw at the close of such term. A withdrawing party shall remain liable for any obligations incurred by the Agency which occurred during the time the withdrawing party was a party. The withdrawal of any party shall not require dissolution of this Agreement and no compensation shall be owed to any withdrawing party. PROVIDED FURTHER the Agency has the authority to terminate any non-performing Member Agency Party from this Agreement.

NOTE: EACH PARTY WILL SIGN A SEPARATE SIGNATURE PAGE.

REQUEST FOR COUNCIL ACTION

DATE ACTION IS REQUESTED:	TITLE: Motion authorizing award of a construction contract to Marshbank Construction, Inc. in the amount of \$4,078,028.64 for the construction of Bridgeport Way SW – 83 rd ST SW to 75 th ST W.	TYPE OF ACTION:
September 15, 2014		— ORDINANCE
		— RESOLUTION
REVIEW:		<u>X</u> MOTION NO. 2014-54
September 15, 2014	ATTACHMENTS: Vicinity Map Bid Tabulations	— OTHER

SUBMITTED BY: Don Wickstrom, P.E., Public Works Director/City Engineer.

RECOMMENDATION: It is recommended that the City Council authorize award of a construction contract to Marshbank Construction, Inc. in the amount of \$4,078,028.64 for the construction of Bridgeport Way SW – 83rd ST SW to 75th ST W, Project e1170.

DISCUSSION: Through this project the City will construct sidewalks and widened the outside lanes along Bridgeport Way SW to accommodate shared bicycle/vehicle lanes between 83rd Street SW and 75th Street W. A new storm water system, street lighting system and asphalt overlay will be constructed and new mast arm signals will be replace the existing span wire signals at the intersections of Custer Road and 75th ST W. **(continued on page 2)**

ALTERNATIVE(S): There is no practical alternative other than to reject all bids and to not construct the project. The City received 10 bids; attached is the Bid Tabulations for the lowest 3 bidders. While the low bid is approximately 6% over the Engineer’s Estimate, it is not anticipated that rebidding the project would result in lower bids.

FISCAL IMPACT: This project is funded from a combination of State, Federal, Lakewood Water District and City funds. (continued on page 2)

Prepared by	 _____ City Manager Review
Department Director	

DISCUSSION (continued from page 1):

In addition, the existing water main within the project limits will be replaced. In early 2013, the City entered an Interlocal Agreement with the Lakewood Water District to construct both the City’s roadway work and the Water District’s water main replacement work under the same contract. This contract includes both the City’s roadway work (Schedule A) and the Water District’s water main replacement work (Schedule B). It is anticipated that construction will begin in mid-October with completion in June, 2015.

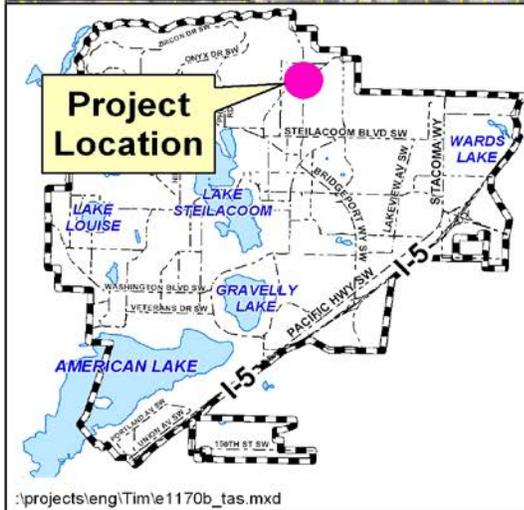
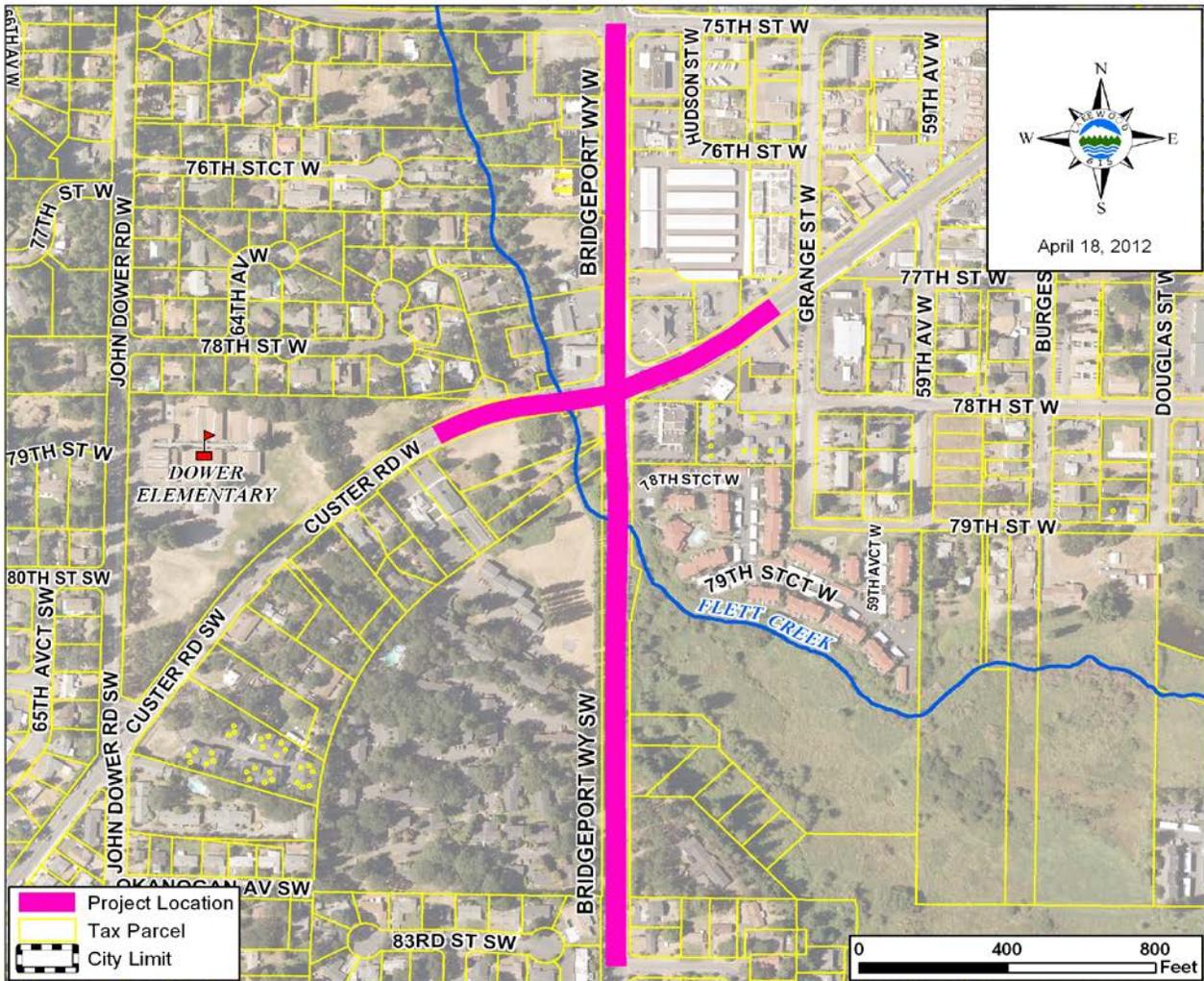
FISCAL IMPACTS (continued from page 1):

The City secured \$2,208,800 in State Transportation Improvement Board (TIB) grant funds and \$478,000 in Federal Highway Administration (FHWA) grant funds for the construction phase of the project. Pursuant to the Interlocal Agreement, the Water District will reimburse the City for all costs associated with the water main replacement work. This includes all work under Schedule B as well as a proportionate share of contract administration.

The majority of the City’s matching funds come from the Storm Water Management Fund (401). The remaining construction funds may need to come from the Arterials Street Fund (102). We are currently in conversations with TIB to potentially increase their contribution towards the project. If unsuccessful, a budget adjustment may be necessary for expenditures from the Arterials Street Fund (102). Given the current REIT revenue projection it is anticipated the 102 fund will have the funds available to cover this expenditure. All expenditures from the Storm Water Management Fund (401) are currently budgeted for. Construction inspection and administration will be done utilizing City staff.

Estimated Expenditures and Funding:

EXPENDITURES		FUNDING	
Schedule A	\$3,430,000.00	TIB Gran	\$2,208,800.00
Contingency (3%; Schd A)	\$103,000.00	FHWA Grant	\$478,000.00
Schedule B	\$648,000.00	Lakewood Water	\$700,000.00
<u>Contract Admin.</u>	<u>\$200,000.00</u>	City Funds (401)	\$850,000.00
		<u>City Funds (102)</u>	<u>\$144,200.00</u>
TOTAL	\$4,381,000.00	TOTAL	\$4,381,000.00



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City of Lakewood Public Works

Project e1170 Bridgeport Way - 75th St W to 83rd St SW

This product was prepared with care by City of Lakewood GIS. City of Lakewood expressly disclaims any liability for any inaccuracies which may yet be present. This is not a survey. Datasets were collected at different accuracy levels by various sources. Call 253-589-2489 for further information.

BID TABULATIONS

PROJECT NAME: BRIDGEPORT WAY SW - 83rd ST SW to 75th ST W
 PROJECT NO.: E1170
 BID OPENING DATE: 9/9/2014

Note: We hereby certify that these tabulated bids represent all bids received and that the additions of all prices shown have been checked and corrected.

SCHEDULE A ROADWAY AND STORM				Engineer's Estimate		Marshbank		DPK Inc	
ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
1	Mobilization	1	LS	\$106,100.00	\$106,100.00	\$163,000.00	\$163,000.00	\$300,000.00	\$300,000.00
2	Minor Change	1	EST	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00
3	Roadway Surveying	1	LS	\$15,000.00	\$15,000.00	\$34,500.00	\$34,500.00	\$38,500.00	\$38,500.00
4	Training	400	HR	\$15.00	\$6,000.00	\$5.60	\$2,240.00	\$1.00	\$400.00
5	SPCC Plan	1	LS	\$3,000.00	\$3,000.00	\$400.00	\$400.00	\$1,000.00	\$1,000.00
6	Project Temporary Traffic Control	1	LS	\$100,000.00	\$100,000.00	\$172,000.00	\$172,000.00	\$102,000.00	\$102,000.00
7	Pedestrian Traffic Control	1	LS	\$5,000.00	\$5,000.00	\$4,100.00	\$4,100.00	\$50,000.00	\$50,000.00
8	Portable Changeable Message Sign	18	MO	\$500.00	\$9,000.00	\$1,200.00	\$21,600.00	\$200.00	\$3,600.00
9	Uniformed Law Enforcement Personnel	350	HR	\$75.00	\$26,250.00	\$70.00	\$24,500.00	\$65.00	\$22,750.00
10	Clearing and Grubbing	1	LS	\$30,000.00	\$30,000.00	\$61,000.00	\$61,000.00	\$38,000.00	\$38,000.00
11	Roadside Cleanup	1	FA	\$3,500.00	\$3,500.00	\$3,500.00	\$3,500.00	\$3,500.00	\$3,500.00
12	Removal of Structures and Obstructions	1	LS	\$25,000.00	\$25,000.00	\$32,000.00	\$32,000.00	\$36,000.00	\$36,000.00
13	Sawcutting	13,000	LF	\$2.50	\$32,500.00	\$3.20	\$41,600.00	\$2.00	\$26,000.00
14	Utility Potholing	50	EA	\$305.00	\$15,250.00	\$300.00	\$15,000.00	\$300.00	\$15,000.00
15	Roadway Excavation Including Haul	2,400	CY	\$30.00	\$72,000.00	\$28.00	\$67,200.00	\$15.00	\$36,000.00
16	Unsuitable Foundation Excavation Including Haul	100	CY	\$35.00	\$3,500.00	\$32.00	\$3,200.00	\$22.00	\$2,200.00
17	Gravel Borrow Including Haul	200	TON	\$18.00	\$3,600.00	\$31.00	\$6,200.00	\$8.00	\$1,600.00
18	Embankment Compaction	1,200	CY	\$5.50	\$6,600.00	\$17.00	\$20,400.00	\$4.00	\$4,800.00
19	Trench Protection System	1	LS	\$3,000.00	\$3,000.00	\$2,600.00	\$2,600.00	\$1,000.00	\$1,000.00
20	Shoring or Extra Excavation Class B	1	LS	\$5,000.00	\$5,000.00	\$2,600.00	\$2,600.00	\$1,000.00	\$1,000.00
21	Crushed Surfacing Base Course	2,500	TON	\$25.00	\$62,500.00	\$23.00	\$57,500.00	\$24.00	\$60,000.00
22	Crushed Surfacing Top Course	2,500	TON	\$28.00	\$70,000.00	\$27.00	\$67,500.00	\$25.00	\$62,500.00
23	HMA Cl. 1/2" PG 64 -22	3,100	TON	\$75.00	\$232,500.00	\$73.50	\$227,850.00	\$73.00	\$226,300.00
24	HMA for Preleveling Cl. 1/2" PG 64 -22	1,100	TON	\$85.00	\$93,500.00	\$81.50	\$89,650.00	\$81.00	\$89,100.00
25	HMA for Approach and Patching Cl. 1/2" PG 64 -22	3,000	TON	\$95.00	\$285,000.00	\$104.00	\$312,000.00	\$110.00	\$330,000.00
26	Asphalt Cost Price Adjustment	1	EST	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00
27	Planing Bituminous Pavement (0.167' Max Depth)	9,000	SY	\$3.50	\$31,500.00	\$3.30	\$29,700.00	\$3.46	\$31,140.00
28	Single Slope Moment Slab Traffic Barrier and Sidewalk	40	LF	\$225.00	\$9,000.00	\$500.00	\$20,000.00	\$349.90	\$13,996.00
29	Infiltration Gallery, 12 In. Diam.	210	LF	\$285.00	\$59,850.00	\$69.00	\$14,490.00	\$55.00	\$11,550.00
30	Schedule A Storm Sewer Pipe 12" Diam.	2,900	LF	\$50.00	\$145,000.00	\$31.00	\$89,900.00	\$35.00	\$101,500.00
31	Schedule A Storm Sewer Pipe 8" Diam.	1,900	LF	\$45.00	\$85,500.00	\$29.00	\$55,100.00	\$30.00	\$57,000.00
32	Ductile Iron Storm Sewer Pipe 12" Diam.	225	LF	\$100.00	\$22,500.00	\$95.00	\$21,375.00	\$60.00	\$13,500.00
33	Ductile Iron Storm Sewer Pipe 8" Diam.	130	LF	\$90.00	\$11,700.00	\$81.00	\$10,530.00	\$55.00	\$7,150.00
34	Concrete Inlet	5	EA	\$750.00	\$3,750.00	\$1,100.00	\$5,500.00	\$800.00	\$4,000.00
35	Catch Basin Type 1	41	EA	\$900.00	\$36,900.00	\$1,100.00	\$45,100.00	\$1,100.00	\$45,100.00
36	Catch Basin Type 2, 48 In. Diam.	11	EA	\$2,000.00	\$22,000.00	\$2,200.00	\$24,200.00	\$1,800.00	\$19,800.00
37	Catch Basin Type 2, 54 In. Diam. W/ Flow Restrictor & Oil Pollution	1	EA	\$3,000.00	\$3,000.00	\$2,900.00	\$2,900.00	\$5,000.00	\$5,000.00
38	Catch Basin Type 2, 54 In. Diam. W/90 Degree Elbow	2	EA	\$2,500.00	\$5,000.00	\$2,500.00	\$5,000.00	\$4,000.00	\$8,000.00
39	Adjust Catch Basin or Manhole Frame and Cover	20	EA	\$400.00	\$8,000.00	\$500.00	\$10,000.00	\$500.00	\$10,000.00
40	Storm Water Treatment Unit 1	1	EA	\$120,000.00	\$120,000.00	\$66,000.00	\$66,000.00	\$80,000.00	\$80,000.00
41	Storm Water Treatment Unit 2	1	EA	\$75,000.00	\$75,000.00	\$65,000.00	\$65,000.00	\$80,000.00	\$80,000.00
42	Storm Water Treatment Unit 3	1	EA	\$42,000.00	\$42,000.00	\$33,500.00	\$33,500.00	\$40,000.00	\$40,000.00
43	Storm Water Treatment Unit 4	1	EA	\$8,700.00	\$8,700.00	\$13,500.00	\$13,500.00	\$30,000.00	\$30,000.00
44	Storm Water Treatment Unit 5	1	EA	\$8,700.00	\$8,700.00	\$21,000.00	\$21,000.00	\$30,000.00	\$30,000.00
45	Storm Water Treatment Unit 6	4	EA	NOT USED	NOT USED	NOT USED	NOT USED	NOT USED	NOT USED
46	Connection to Existing Storm Drain Pipe	3	EA	\$300.00	\$900.00	\$700.00	\$2,100.00	\$5,000.00	\$15,000.00
47	Adjust Utility Box	15	EA	\$300.00	\$4,500.00	\$500.00	\$7,500.00	\$350.00	\$5,250.00
48	Erosion/Water Pollution Control	1	LS	\$15,000.00	\$15,000.00	\$36,000.00	\$36,000.00	\$21,000.00	\$21,000.00
49	Inlet Protection	60	EA	\$100.00	\$6,000.00	\$66.00	\$3,960.00	\$175.00	\$10,500.00
50	Silt Fence	1,600	LF	\$3.00	\$4,800.00	\$4.30	\$6,880.00	\$4.00	\$6,400.00
51	Seeding, Fertilizing, and Mulching	3,300	SY	\$1.00	\$3,300.00	\$1.10	\$3,630.00	\$1.12	\$3,696.00
52	Topsoil Type A	275	CY	\$40.00	\$11,000.00	\$43.00	\$11,825.00	\$42.00	\$11,550.00
53	Bark Mulch	70	CY	\$50.00	\$3,500.00	\$48.00	\$3,360.00	\$44.00	\$3,080.00
54	PSIPE Acer Rubrum "Bowhall", 2 1/2 In. Cal	3	EA	\$750.00	\$2,250.00	\$480.00	\$1,440.00	\$420.00	\$1,260.00
55	PSIPE Kinnikinnick, 4 In. Pot	50	EA	\$20.00	\$1,000.00	\$6.40	\$320.00	\$6.50	\$325.00
56	Irrigation System Modifications	1	EST	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00
57	Cement Conc. Traffic Curb and Gutter	6,100	LF	\$15.00	\$91,500.00	\$8.40	\$51,240.00	\$13.00	\$79,300.00
58	Cement Conc. Traffic Curb and Spill Gutter	220	LF	\$20.00	\$4,400.00	\$8.40	\$1,848.00	\$10.00	\$2,200.00
59	Extruded Curb	700	LF	\$30.00	\$21,000.00	\$12.25	\$8,575.00	\$12.00	\$8,400.00
60	Pedestrian Curb	300	LF	\$30.00	\$9,000.00	\$18.00	\$5,400.00	\$25.00	\$7,500.00
61	Cement Concrete Driveway Entrance Type 1	525	SY	\$40.00	\$21,000.00	\$41.50	\$21,787.50	\$40.00	\$21,000.00
62	Cement Concrete Driveway Entrance Type 2	120	SY	\$50.00	\$6,000.00	\$49.00	\$5,880.00	\$55.00	\$6,600.00
63	Cement Concrete Driveway Entrance Type 2 Modified	12	SY	\$45.00	\$540.00	\$41.50	\$498.00	\$130.00	\$1,560.00
64	Raised Pavement Marker Type 2	200	EA	\$5.00	\$1,000.00	\$6.00	\$1,200.00	\$5.50	\$1,100.00
65	Chain Link Fence, Type 1 with Top Rail	220	LF	\$30.00	\$6,600.00	\$26.50	\$5,830.00	\$26.00	\$5,720.00
66	Re-install Gate/Fence	1	LS	\$300.00	\$300.00	\$2,850.00	\$2,850.00	\$2,800.00	\$2,800.00
67	Wood Cedar Fence, 6ft.	150	LF	\$45.00	\$6,750.00	\$42.00	\$6,300.00	\$45.00	\$6,750.00
68	Monument Case and Cover	4	EA	\$1,000.00	\$4,000.00	\$500.00	\$2,000.00	\$250.00	\$1,000.00
69	Cement Concrete Sidewalk	3,200	SY	\$30.00	\$96,000.00	\$26.65	\$85,280.00	\$30.00	\$96,000.00
70	Cement Concrete Cast in Place Wall	600	SF	\$25.00	\$15,000.00	\$34.00	\$20,400.00	\$32.00	\$19,200.00
71	Cement Concrete Bus Pad	43	SY	\$40.00	\$1,720.00	\$96.00	\$4,128.00	\$60.00	\$2,580.00
72	Cement Concrete Sidewalk Ramp Type 2	16	EA	\$1,500.00	\$24,000.00	\$840.00	\$13,440.00	\$900.00	\$14,400.00
73	Streambed Cobbles, 8 In.	10	TON	\$75.00	\$750.00	\$220.00	\$2,200.00	\$65.00	\$650.00
74	Mailbox Support	5	EA	\$500.00	\$2,500.00	\$600.00	\$3,000.00	\$225.00	\$1,125.00
75	Traffic Signal System Complete - Bridgeport/Custer	1	LS	\$260,000.00	\$260,000.00	\$320,000.00	\$320,000.00	\$298,000.00	\$298,000.00
76	Traffic Signal System Complete - Bridgeport/75th	1	LS	\$255,000.00	\$255,000.00	\$300,000.00	\$300,000.00	\$297,000.00	\$297,000.00
77	Interconnect System Complete	1	LS	\$60,000.00	\$60,000.00	\$50,000.00	\$50,000.00	\$65,000.00	\$65,000.00
78	Spare Conduit System Complete	1	LS	\$35,000.00	\$35,000.00	\$38,000.00	\$38,000.00	\$20,000.00	\$20,000.00
79	Illumination System Complete	1	LS	\$200,000.00	\$200,000.00	\$261,000.00	\$261,000.00	\$250,000.00	\$250,000.00
80	Permanent Signing	1	LS	\$7,000.00	\$7,000.00	\$16,000.00	\$16,000.00	\$14,907.00	\$14,907.00
81	Painted White Line	700	LF	\$1.00	\$700.00	\$1.00	\$700.00	\$1.00	\$700.00

82	Paint White Wide Line w/ RPM	180	LF	\$2.00	\$360.00	\$2.00	\$360.00	\$2.00	\$360.00
83	Painted Lane Line w/ RPM	70	LF	\$1.50	\$105.00	\$2.00	\$140.00	\$2.00	\$140.00
84	Painted Double Yellow Centerline w/ RPM	50	LF	\$2.00	\$100.00	\$3.00	\$150.00	\$3.00	\$150.00
85	Plastic Bicycle Lane Symbol w/ Arrow	2	EA	\$60.00	\$120.00	\$160.00	\$320.00	\$150.00	\$300.00
86	Profiled Plastic Line	18,000	LF	\$1.65	\$29,700.00	\$2.00	\$36,000.00	\$2.00	\$36,000.00
87	Profiled Plastic Wide Line	2,000	LF	\$3.00	\$6,000.00	\$4.00	\$8,000.00	\$4.00	\$8,000.00
88	Plastic Stop Line	290	LF	\$5.50	\$1,595.00	\$7.50	\$2,175.00	\$7.00	\$2,030.00
89	Plastic Crosswalk Line	2,000	SF	\$4.50	\$9,000.00	\$6.00	\$12,000.00	\$6.00	\$12,000.00
90	Plastic Traffic Arrow	35	EA	\$100.00	\$3,500.00	\$83.00	\$2,905.00	\$80.00	\$2,800.00
91	Plastic Shared Lane Symbol w/ Chevrons	15	EA	\$250.00	\$3,750.00	\$139.00	\$2,085.00	\$130.00	\$1,950.00
92	Painted Access Parking Space Symbol with Background	1	EA	\$300.00	\$300.00	\$300.00	\$300.00	\$250.00	\$250.00
93	Remove Paint Line	1,000	LF	\$3.00	\$3,000.00	\$1.00	\$1,000.00	\$1.00	\$1,000.00
94	Rock for Rock Wall	650	TON	\$75.00	\$48,750.00	\$90.00	\$58,500.00	\$100.00	\$65,000.00
95	Backfill for Rock Wall	300	TON	\$30.00	\$9,000.00	\$39.00	\$11,700.00	\$35.00	\$10,500.00
SCHEDULE A TOTAL				\$3,233,790.00		\$3,430,041.50		\$3,506,519.00	

SCHEDULE B WATER MAIN				Engineer's Estimate		Marshbank		DPK Inc	
ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
1	Mobilization	1	LS	\$25,000.00	\$25,000.00	\$33,400.00	\$33,400.00	\$25,000.00	\$25,000.00
2	Minor Change	1	EST	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00
3	Utility Surveying	1	LS	\$5,000.00	\$5,000.00	\$6,200.00	\$6,200.00	\$5,000.00	\$5,000.00
4	Project Temporary Traffic Control	1	LS	\$40,000.00	\$40,000.00	\$35,000.00	\$35,000.00	\$45,000.00	\$45,000.00
5	Portable Changeable Message Sign	2,000	HR	\$3.00	\$6,000.00	\$3.50	\$7,000.00	\$2.00	\$4,000.00
6	Uniformed Law Enforcement Personnel	40	HR	\$75.00	\$3,000.00	\$70.00	\$2,800.00	\$65.00	\$2,600.00
7	Sawcutting	3,600	LF	\$2.00	\$7,200.00	\$3.20	\$11,520.00	\$2.00	\$7,200.00
8	Utility Potholing	10	EA	\$250.00	\$2,500.00	\$500.00	\$5,000.00	\$350.00	\$3,500.00
9	Trench Protection System	1	LS	\$4,000.00	\$4,000.00	\$2,600.00	\$2,600.00	\$1,000.00	\$1,000.00
10	Crushed Surfacing Top Course	1,100	TON	\$20.00	\$22,000.00	\$25.00	\$27,500.00	\$23.00	\$25,300.00
11	HMA Cl. 1/2" PG 64 -22	300	TON	\$75.00	\$22,500.00	\$104.00	\$31,200.00	\$110.00	\$33,000.00
12	HMA for Approach and Patching Cl. 1/2" PG 64 -22	275	TON	\$95.00	\$26,125.00	\$104.00	\$28,600.00	\$100.00	\$27,500.00
13	Class 50 Ductile Iron Pipe for Water Main 12-In. Diam.	3,675	LF	\$61.00	\$224,175.00	\$58.00	\$213,150.00	\$58.00	\$213,150.00
14	Class 50 Ductile Iron Pipe for Water Main 8-In. Diam.	250	LF	\$50.00	\$12,500.00	\$59.00	\$14,750.00	\$45.00	\$11,250.00
15	Class 50 Ductile Iron Pipe for Water Main 6-In. Diam.	20	LF	\$100.00	\$2,000.00	\$92.00	\$1,840.00	\$200.00	\$4,000.00
16	Class 50 Ductile Iron Pipe for Water Main 4-In. Diam.	20	LF	\$100.00	\$2,000.00	\$95.00	\$1,900.00	\$190.00	\$3,800.00
17	Ductile Iron Fittings	57	EA	\$350.00	\$19,950.00	\$430.00	\$24,510.00	\$600.00	\$34,200.00
18	Bridge Crossings	1	LS	\$25,000.00	\$25,000.00	\$40,300.00	\$40,300.00	\$45,000.00	\$45,000.00
19	Gate Valve 12-In.	11	EA	\$2,200.00	\$24,200.00	\$1,950.00	\$21,450.00	\$2,400.00	\$26,400.00
20	Gate Valve 8-In.	4	EA	\$1,350.00	\$5,400.00	\$1,100.00	\$4,400.00	\$2,300.00	\$9,200.00
21	Gate Valve 6-In.	1	EA	\$1,000.00	\$1,000.00	\$800.00	\$800.00	\$1,800.00	\$1,800.00
22	Gate Valve 4-In.	2	EA	\$400.00	\$800.00	\$700.00	\$1,400.00	\$1,200.00	\$2,400.00
23	Hydrant Assembly	6	EA	\$4,600.00	\$27,600.00	\$4,400.00	\$26,400.00	\$4,500.00	\$27,000.00
24	Service Connection; New Service Line to	6	EA	\$600.00	\$3,600.00	\$1,000.00	\$6,000.00	\$900.00	\$5,400.00
25	Service Connection; Near Side	12	EA	\$1,000.00	\$12,000.00	\$900.00	\$10,800.00	\$800.00	\$9,600.00
26	Service Connection; Far Side	4	EA	\$1,700.00	\$6,800.00	\$1,300.00	\$5,200.00	\$1,500.00	\$6,000.00
27	Service Connection; New Meter Assembly	14	EA	\$300.00	\$4,200.00	\$1,100.00	\$15,400.00	\$600.00	\$8,400.00
28	Irrigation System Modifications	1	EST	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00
29	Cement Conc. Traffic Curb and Gutter	50	LF	\$40.00	\$2,000.00	\$16.00	\$800.00	\$60.00	\$3,000.00
30	Cement Concrete Sidewalk	20	SY	\$110.00	\$2,200.00	\$44.50	\$890.00	\$100.00	\$2,000.00
SCHEDULE B SUB TOTAL				\$550,250.00		\$592,310.00		\$603,200.00	
SALES TAX (9.4%)				\$51,723.50		\$55,677.14		\$56,700.80	
SCHEDULE B TOTAL				\$601,973.50		\$647,987.14		\$659,900.80	
BID TOTAL (BID SCHEDULE A + B)				\$3,835,763.50		\$4,078,028.64		\$4,166,419.80	

REQUEST FOR COUNCIL ACTION

DATE ACTION IS REQUESTED: September 15, 2014	TITLE: Adopt Financial Policies.	TYPE OF ACTION: <input type="checkbox"/> ORDINANCE
REVIEW: August 25, 2014 September 2, 2014	ATTACHMENTS: Memo	<input type="checkbox"/> RESOLUTION <input checked="" type="checkbox"/> MOTION NO. 2014-55

SUBMITTED BY: Tho Kraus, Assistant City Manager/Administrative Services

RECOMMENDATION: It is recommended that the City Council adopt the proposed financial policies.

DISCUSSION: The financial integrity of our City government is of utmost importance. The establishment of financial policies will promote the fiscal health of the City of Lakewood, as well as cost effective and efficient delivery of services to our citizens.

The benefits of written, adopted financial policies include:

- Assist the City Council, City Manager and leadership in the financial management of the City;
- Save time and energy when discussing financial matters;
- Increase public confidence and credibility with investors and bond rating agencies;
- Provide continuity over time as elected officials, the City Manager and leadership change; and
- Provide a means for dealing with fiscal emergencies.

These policies should be reviewed annually and reaffirmed by the City Council at least once every two years, as part of the biennial budget process.

In response to comments received from the City Council, the proposed financial policies as it relates to the Capital Improvement Plan financial policy, specifically the section on Criteria for Determining Project Inclusion/Priority has been amended. The proposed revised financial policy eliminates this section as it is considered more operational in nature.

ALTERNATIVES: The City Council may choose to add, delete and/or make modifications to the draft financial policies.

FISCAL IMPACT: N/A

Prepared by Tho Kraus Department Director	 City Manager Review
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To: Mayor and City Councilmembers
From: Tho Kraus, Assistant City Manager/Administrative Services
Through: John J. Caulfield, City Manager *John J. Caulfield*
Date: September 15, 2014
Subject: Draft Financial Policies

BACKGROUND

The financial integrity of our City government is of utmost importance. The establishment of financial policies will promote the fiscal health of the City of Lakewood, as well as cost effective and efficient delivery of services to our citizens.

The benefits of written, adopted financial policies include:

- Assist the City Council, City Manager and leadership in the financial management of the City;
- Save time and energy when discussing financial matters;
- Increase public confidence and credibility with investors and bond rating agencies;
- Provide continuity over time as elected officials, the City Manager and leadership change; and
- Provide a means for dealing with fiscal emergencies.

These policies should be reviewed annually and reaffirmed by the City Council at least once every two years, as part of the biennial budget process.

PROPOSED CHANGES TO THE 9/2/2014 DRAFT FINANCIAL POLICIES

In response to comments received from the City Council, the proposed financial policies as it relates to the Capital Improvement Plan financial policy, specifically the sections on Project Criteria Factors and Criteria for Determining Project Inclusion/Priority, has been amended. The proposed revised language is highlighted.

CITY OF LAKEWOOD DRAFT FINANCIAL POLICIES

OPERATING BUDGET

The objective of the operating budget policy is to ensure the appropriate levels of City services at reasonable costs.

Biennial Budget Document. The budget should be a performance, financing and spending plan agreed to by the City Council, City Manager and Department Directors. It should contain information and data regarding expected revenues, expected expenditures and expected performance. The budget should be developed using a performance based, results oriented approach that incorporates line items, zero-based, programs, and priorities of governments.

- As a comprehensive business plan, the budget should provide the following critical elements recommended by the Government Finance Officers Association: public policies, financial plan, operations guide, and communications device.
- The City's budget presentation should display the City's service delivery/performance plan in a City Council/constituent-friendly format. Therefore, the City will use a program budgeting format to convey the policies for and purposes of City operations. The City will also prepare the line-item format materials for those who wish to review that information.

Goals to Guide Preparation. The City will prepare and annually refine written policies and goals to guide the preparation of performance, financing and spending plans for the City budget. Adopted budgets will comply with the adopted budget policies and City Council priorities.

Long Range Forecast. With each budget, the City will update expenditure and revenue projections for the next six years. Projections will include estimated operating costs for capital improvements that are included in the capital budget. This budget data will be presented to the City Council in a form that will facilitate budget decisions, based on a multi-year perspective. This forecast is intended to be an internal planning tool and shall be included in the biennial budget document and updated at least annually as part of the adopted budget process in the even years and the mid-biennial review in the odd years.

Capital Projects. Decision making for capital improvements will be coordinated with the operating budget to make effective use of the City's limited resources for operating and maintaining facilities.

Balanced Budget. The City will adopt a balanced budget for all funds. Balanced budget for operating funds means ongoing operating program costs do not exceed the amount of ongoing revenues to finance those costs. The ongoing revenue will be identified along with new program costs including impact from new capital projects. Any available carryover balance will only be used to offset one-time or non-recurring costs. Balanced budget for non-operating funds means total resources equal to or exceed total uses.

Excess Cash Balances. Cash balances in excess of the amount required to maintain General and Street Operations & Maintenance Fund reserves may be used to fund one-time or non-recurring costs.

Department Director Responsibility. All Department Directors will participate in the responsibility of meeting policy goals and ensuring long-term financial health. Under the City Manager's direction, Department Directors have primary responsibility for: formulating budget proposals in line with City Council priority and direction; and implementing those proposals once they are approved.

Citizen Involvement. Citizen involvement shall be encouraged in the budget decision making process through public hearings and study sessions.

Nonprofit Organizations. Funding decisions regarding nonprofit organizations shall be based on policy guidelines and priorities determined by the City Council and availability of funds.

Budgetary Controls. Legal budgetary control is established at the fund level, i.e., expenditures for a fund may not exceed the total appropriation amount. Any unexpended appropriation balances for annually budgeted funds lapse at the end of the year. Appropriations for other special purpose funds that are non-operating in nature are adopted on a "project-length" basis and, therefore, are carried forward from year to year without re-appropriation until authorized amounts are fully expended or the designated purpose of the fund has been accomplished.

Quarterly Financial Reports. The budget will be produced so that it can be directly compared to the actual results of the fiscal year and presented in a timely quarterly report. All budget amendments, both revenues and expenditures, will be noted in the quarterly financial report.

FUND BALANCE

The objective of the fund balance policy is to provide adequate working capital for cash flow and contingency purposes.

General Fund. The General Fund ending fund balance reserves shall be 12% of the combined General and Street Operations & Maintenance Funds operating revenues. These reserves are as follows:

- *2% General Fund Contingency Reserves:* The purpose of this reserve is to accommodate unexpected operational changes, legislative impacts, or other economic events affecting the City's operations which could not have been reasonably anticipated at the time the original budget was prepared. The City Council will determine how the Contingency Reserves are spent.
- *5% General Fund Ending Fund Balance Reserves:* The purpose of this reserve is to provide financial stability, cash flow for operations and the assurance that the City will be able to respond to revenue shortfalls with fiscal strength.
- *5% Strategic Reserves:* The purpose of this reserve is to provide some fiscal means for the City to respond to potential adversities such as public emergencies, natural disasters or similarly major, unanticipated events.

Enterprise Funds. The City shall maintain a minimum cash balance in its enterprise funds equal to 17% of operating expenses (equivalent to two months of operating expenses). This balance shall be maintained to ensure adequate maintenance reserves and cash flow. Balances in excess of 17% may be utilized for capital projects.

Internal Service Funds. The City shall maintain a balance equivalent to the accumulated replacement reserves at year-end for those internal service funds that collect replacement reserves. Replacement reserves based on estimated replacement value will be established for fleet and equipment when the need will continue beyond the estimated useful life, regardless of whether the vehicle or equipment is acquired via lease, gift, grant or purchase. An equal amount will be included in the service charges paid by the user department to the Fleet and Equipment Fund during the expected life of the asset.

The City shall maintain separate internal service funds to account for the activities of Fleet and Equipment, Property Management, Information Technology, and Risk Management. The City shall

establish replacement reserves for information technology related equipment and property management related to facilities no later than year 2020.

All Other Funds. The appropriate balances shall be the amount needed to maintain positive cash balances throughout the year.

Use of Fund Balances. Fund balance is the cumulative years' excess or deficit of all revenues and expense. Available fund balances shall not be used for ongoing operating expenditures, unless a determination has been made that available balances are in excess of required guidelines and plans have been established to address any future operating budget shortfalls. Emphasis shall be place on one-time uses that achieve future operating cost reductions and/or service level efficiencies.

Timeline. The timeline to achieve the target reserves is no later than December 31, 2016.

Replenishing General Fund Balance. The fund balance shall be replenished within one to two years depending on the reserve fund. The 2% General Fund Contingency Reserves and 5% General Fund Ending Fund Balance Reserves shall be replenished within one year while the 5% Strategic Reserves shall be replenished within 2 years. The sources for replenishment shall be via expenditure control, expenditure savings, one-time revenues and/or excess revenues.

REVENUE

The objective of the revenues policy is to ensure that funding is derived from fair, equitable, defensible, and adequate resource base, while minimizing tax burdens.

Revenue Estimates. Revenues shall be estimated conservatively so as not to introduce regular shortfalls in individual revenue accounts. Revenue estimates shall not assume excess growth rates. Real growth that occurs will be recognized through budgetary adjustments only after it takes place. This practice imposes short term constraint on the level of public goods or services. However, in the event that revenues are less than expected, it minimizes the likelihood of severe cutback actions which may be profoundly disruptive to the goal of providing a consistent level of quality services.

Revenue Diversification. The City shall maintain a stable and diverse revenue system to shelter programs and services from short-term fluctuations in any single source of revenue. Services that have a city-wide benefit shall be financed by revenue sources generated from a broad source such as property tax, utility tax and sales tax. Services where the customer determines the use shall be financed by a combination of broad-based revenues as well as user fees and charges.

Fees. Fees shall be phased toward covering 100% of the cost of service delivery, unless such amount prevents an individual from obtaining an essential service. Fees or service charges should not be established to generate money in excess of the cost of providing service. Fees may be less than 100% if other factors (e.g. market forces, competitive position, etc.) need to be recognized.

User Charges. User charges for enterprise services such as the Surface Water management Fund shall be set at rates sufficient to finance all direct and indirect operating, capital, reserve/working capital, and debt service. Overhead expenses and general government services provided to the enterprise activities shall be included as indirect costs. Rates shall be set such that the enterprise fund maintains a positive cash position throughout the year and provide for sufficient reserves as determined by the fund balance policy.

Use of One-Time/Unpredictable Revenues. The City shall not utilize one-time revenues for recurring operating expenditures. One-time revenues include, but are not limited to: proceeds from the sale of land or surplus equipment, legal settlements, or revenue windfalls.

Investment Income. Investment income earned through the City's investment pool shall be budgeted based upon the allocation methodology, i.e. the projected average monthly balance of each participating fund.

Grants. Grant applications to fund new services/programs will be reviewed by the City as they become available, with due consideration being given to whether locally generated revenues will be required to support these programs when outside funding is no longer available.

EXPENDITURES

The objective of the expenditure policy is to prioritize services, establish appropriate levels of service, and administer the resources to ensure that fiscal stability is attained and that services are delivered in an effective and efficient manner.

Operating Funding Basis. Operating expenditures shall be budgeted and controlled to not exceed operating revenues.

Operating Deficits. Immediate corrective action should be taken if at any time during a fiscal year expenditures are projected to be greater than projected revenues at year-end. Corrective actions could include, but are not limited to expenditure reductions, fee increases, or new revenues.

Capital Asset. Capitalization of assets shall occur with assets that have a useful life of at least two years following the date of acquisition with a historical or market value at time of acquisition equal to or greater than \$5,000. The threshold is applied to individual items rather than to groups of similar items unless the effect of doing so would eliminate a significant portion of total capital assets.

INTERFUND LOANS

The objective of the interfund loans policy is to provide guidelines regarding the establishment, management and repayment of interfund loans.

Definition. Interfund loans are loans from one City fund to another City fund for a specific purpose with a requirement for repayment.

Purpose. Interfund loans should be considered temporary or short-term borrowing of cash and may be made for the following reasons: to offset timing differences in cash flow; to offset timing differences between expenditures and reimbursements, typically associated with grant fund. The use of interfund loans for other purposes should be carefully evaluated. Interfund loans should not be used to solve ongoing structural budget problems.

Term. The term of the interfund loan may continue over a period of more than one year, but must be “temporary” in the sense that no permanent diversion of the lending fund results from the failure to repay by the borrowing fund. Additionally, interfund loans should not hinder the accomplishment of any function or project for which the lending fund was established.

DEBT MANAGEMENT

The objective of the debt management policy is to articulate the guiding principles for City debt issuance and management before consideration of specific actions. This policy set forth certain equally important objectives for the City and establishes overall parameters for responsibly issuing and administering the City's debt.

- Minimize debt service and issuance costs
- Maintain access to cost-effective borrowing
- Achieve and maintain highest practical credit rating
- Full and timely repayment of debt
- Maintain full and complete financial disclosure and reporting
- Ensure compliance with state and federal laws and regulations

Debt Capacity. A long-term debt capacity will be completed on an annual basis as a means for ensuring that the City does not exceed the debt limits within the limits of applicable laws and regulations.

Bond Rating. The City will seek to maintain, and if possible, improve its current bond rating(s) in order to minimize borrowing cost and preserve access to credit.

Minimize Debt. Whenever possible, the City shall identify alternative sources of funding and shall examine the availability of those sources in order to minimize the level of debt.

New Issues and Refinancing. New issues, and refinancing of existing debt, must be analyzed for compatibility within the City's overall financial planning. The review shall include, but not limited to: cash flow analysis; potential for unexpected revenue changes; and the maintenance of the City's bond ratings. Annual debt service shall not produce an inordinate impact upon future operations.

- *Long-term Debt.* Long-term debt may be used to finance the acquisition or improvement of land, infrastructure, facilities, or equipment for which it is appropriate to spread costs over more than one budget year. Long-term debt may also be used to fund capitalized interest, cost of issuance, required reserves, any other financing-related costs that may be legally capitalized. Long-term debt shall not be used to fund City operating cost.
- *Short-term Debt.* Short-term debt will be considered as an interim source of funding in anticipation of long-term debt. Short-term debt may be issued for any purpose for which long-term debt may be issued, including capitalized interest and other financing-related costs. Short-term debt is also appropriate to address legitimate short-term cash flow requirements during a given fiscal year to fund operating costs of the City to provide necessary public services. The City will not engage in short-term borrowing solely for the purpose of generating investment returns.
- *Refunding.* Periodic reviews of outstanding debt will be undertaken to identify refunding opportunities. Refunding will be considered (within federal tax law constraints) when there is a net economic benefit of the refunding. Noneconomic refundings may be undertaken to achieve City objectives relating to changes in covenants, call provisions, operational flexibility, tax status, issuer, or the debt service profile, etc. When contemplating a refunding, the City shall have a minimum of 3.0% economic savings, as expressed on a net present value basis, as a benchmark to proceed with a refunding. The City may purchase its bonds in the open market for the purpose of retiring the obligation when the purchase is cost effective.

Financing Period. The City shall structure its debt issues so that the maturity of the debt service does not exceed the economic or useful life of the capital project to be financed.

Method of Sale. The City may use either a competitive bidding or negotiated process in the sale of debt due to market timing requirements, or a unique pledge of debt or debt structure.

Bond Counsel. The City will use the services of a legally certified and credible bond counsel in the preparation of all bond representations.

Underwriter(s). An underwriter(s) will be used for all debt issued in a negotiated or private placement sale method. The underwriter(s) is responsible for purchasing negotiated or private placement debt and reselling the debt to investors.

Fiscal Agent. A fiscal agent will be used to provide accurate and timely securities processing and timely payment to bondholders.

Debt Administration. The Assistant City Manager/ Finance & Administrative Services shall maintain written procedures outlining required actions to ensure compliance with local, state, and federal regulations. Such procedures shall include: continuing disclosure, arbitrage rebate, and other requirements.

CAPITAL IMPROVEMENT

The objective of the capital improvement policy is to forecast and match projected revenues and capital needs. Long range capital planning is an important management tool that strengthens the linkages between infrastructure needs and the financial capacity of the City.

Capital Project Proposals. Capital project proposals should include as complete, reliable, and attainable cost estimates as possible. Project cost estimates for the Capital Budget should be based upon a thorough analysis of the project and are expected to be as reliable as the level of detail known about the project. Project cost estimates for the 6-Year City Capital Improvement Plan will vary in reliability depending on whether they are to be undertaken in the first, second or 3rd biennium years of the plan.

- *Resource Plan.* Capital proposals should include a comprehensive resource plan. This plan should include the amount and type of resources required, and the funding and financing strategies to be employed. The specific fund and timing should be outlined. The plan should indicate resources needed to complete any given phase of a project in addition to the total project.
- *Expenditure Plan.* All proposals for the expenditure of capital funds shall be formulated and presented to the City Council within the framework of a general capital budget and, except in exceptional circumstances of an emergency nature, no consideration will be given to the commitment of any capital funds, including reserve funds, in isolation from a general review of all capital budget requirements.
- *Changes in Project Estimates.* Changes in project estimates for the comprehensive resource plan should be fully reported to the City Council for review and approval.
- *M&O Impact.* Project proposals should indicate the project's impact on the operating budget, including, but not limited to, long-term maintenance costs necessary to support the improvement.
- *Biennial Budget.* The biennial capital budget shall include only those projects which can reasonably be accomplished in the time frame indicated. The detail sheet for each budgeted capital project should include a projected schedule.
- *Carry Over.* Capital projects which are not encumbered or completed during the fiscal year will be re-budgeted or carried over to the next fiscal year except as reported to and subsequently approved by the City Council. All re-budgeted capital projects should be so noted in the adopted capital budget. Similarly, multi-year projects with unencumbered or unexpended funds will be carried over to the subsequent year(s).
- *Revenue Expectation.* Capital projects will not be budgeted unless there are reasonable expectations that revenues will be available to pay for them.

- *Negative Impact from Project.* If a proposed project will cause a direct negative impact on other publicly-owned facilities, improvements to the other facilities will be required as part of the new project and become a part of the new project's comprehensive costs.

Capital Improvement Plan

The purpose of the Capital Improvement Plan is to forecast and match projected revenues and capital needs over a 6-Year period. Long range capital planning is an important management tool that strengthens the linkages between infrastructure needs and the financial capacity of the City. The City's Capital Improvement Plan includes transportation, parks, storm water and sewer improvement projects.

Citizen Participation and City Council Review. Citizen participation in the Capital Improvement Program is a priority for the City. Among the activities which shall be conducted to address this need are the following:

- *Timing.* The 6-Year Capital Improvement Plan shall be provided to the City Council in a timely manner to allow time for the City Council members to review the proposal with constituents before it is considered for adoption.
- *Public Meeting Notice.* The City Council study sessions on the Capital Improvement Plan shall be open to the public and advertised sufficiently in advance of the meetings to allow for the attendance of interested citizens.
- *Public Hearing.* Prior to the adoption of the Capital Improvement Plan, the City Council shall hold noticed public hearings to provide opportunities for citizens to express their opinions on the proposed plan.
- *Committee, Boards and Commission Review.* The appropriate committee, board and/or commission shall review the proposed Capital Improvement Plan and provide its comments on the Plan's contents before the City Council considers the Plan for adoption.

Capital Improvement Plan in Relation to the Comprehensive Plan. All projects included in the Capital Improvement Plan shall be consistent with the City's Comprehensive Plan. The goals and policies for services, facilities, and transportation should be followed in the development of the City Improvement Plan. The Comprehensive Plan service level goals should be called out in the Capital Improvement Plan.

Financing. Capital projects shall be financed to the greatest extent possible through user fees and benefit districts when direct benefit to users results from construction of the project. Refer to Debt Management policy for further detail.

Intergovernmental Cooperation. Projects that involve intergovernmental cooperation in planning and funding should be established by an agreement that sets forth the basic responsibilities of the parties involved.

Project Criteria Factors. The City Council will annually review and establish criteria against which capital proposals should be measured. Included among the factors which will be considered for priority-ranking are the following:

- Projects which have a positive impact on the operating budget (reduced expenditures, increased revenues);
- Projects which are programmed in the 6-Year Operating Budget Forecast;

- Projects which can be completed or significantly advanced during the 6-Year Capital Improvement Plan;
- Projects which can be realistically accomplished during the year they are scheduled;
- Projects which implement previous City Council-adopted reports and strategies.

Criteria for Determining Project Inclusion/Priority. The following is a comprehensive list of criteria for determining project inclusion, listed in priority order.

- ~~1. Projects which are required by statute or by an existing agreement with another agency.~~
- ~~2. Projects which are essential to public health or safety.~~
- ~~3. Projects which are urgently needed by some other criteria than public health or safety, e.g. environmental or public service.~~
- ~~4. Projects which have exhibited a high degree of public support.~~
- ~~5. Projects which are grant funded and would have minimal or no operating cost impact on the General Fund.~~
- ~~6. Projects which, if not acted upon now, would result in the irrevocable loss of an opportunity, or other major alternative actions would have to be initiated.~~
- ~~7. Projects which would preserve an existing capital facility, avoiding significantly greater expenses in the future (e.g. continuation of a ten-year cycle street maintenance program).~~
- ~~8. Projects which would result in significant savings in General Fund operating costs.~~
- ~~9. Projects which would fulfill a City commitment (evidenced by previous inclusion in the annual CIP and community support) to provide minimal facilities in areas which are deficient according to adopted standards.~~
- ~~10. Projects which would provide significant benefits to the local economy and tax base.~~
- ~~11. Purchase of land for future projects at favorable prices prior to adjacent development.~~
- ~~12. Purchase of land for future City projects (landbanking).~~
- ~~13. Projects which would provide new facilities which have minimal or no operating costs or which have operating costs but have been designated as exceptions to the operating cost policy by previous City Council actions.~~
- ~~14. Projects which would be constructed in conjunction with another agency with the other agency providing for the operating costs.~~
- ~~15. Projects which would generate sufficient revenue to be essentially self-supporting in their operation.~~
- ~~16. Projects which would make an existing facility more efficient or increase its use with minimal or no operating cost increase.~~
- ~~17. Projects which would fulfill City commitment (evidenced by previous inclusion in the annual CIP and community support) to provide greater than minimal facilities.~~
- ~~18. Projects which are grant funded but would require increased operating costs in the General Fund.~~

- ~~19. Projects which are not grant funded and would require increased operating costs in the General Fund, and have not been designated as exceptions to the operating cost policy by previous City Council actions.~~

CASH MANAGEMENT AND INVESTMENTS

The objective of a cash management and investment policy is to help balance the day-to-day need for revenues while achieving the highest rate of interest that is reasonable and within the City's acceptable level of investment risk.

Funds will be invested in only those investments permitted by Federal and State law as it relates to public funds. All of the City's funds will be invested with the following objectives (listed in order of priority):

- *Safety.* Investments will be undertaken in a manner that seeks to ensure the preservation of capital in the portfolio. Specifically, the City will: (a) seek to avoid realizing any loss through the sale or disposal of an investment; and (b) seek to mitigate the risk of unrealized losses due to a decline in value of investments held in the portfolio.
- *Liquidity.* The investment portfolio will remain sufficiently liquid to meet all cash requirements that may be reasonably anticipated. This will be accomplished by structuring the portfolio in the following manner: (a) the City will purchase investments scheduled to mature in accordance with its anticipated cash needs, in order to minimize the need to sell investments prior to maturity; (b) a portion of City funds will be maintained in cash equivalents, including money market fund, investment pools and overnight securities, which may be easily liquidated without a loss of principal should an unexpected need for cash arise; and (c) the portfolio will consist largely of investments with active secondary markets.
- *Yield.* The City's investments will be designed with the objective of maximizing a fair rate of return consistent with the safety and liquidity noted above.

FINANCIAL REPORTING

Reporting Frequency. Departments will be provided monthly budget and actual reports and comprehensive quarterly reports will be presented to the City Council.

Reporting Improvements. The City will strive to continue to make improvements in its financial reporting scheme so that information is available to the City Council, City Manager, departments and public is the best available for sound financial decisions.

Comprehensive Annual Financial Report (CAFR). The City will produce the CAFR within 150 days and submit to the GFOA's award program for Excellence in Financial Reporting.

Transparency. All financial reports will be posted to the City's website in a timely manner.



To: Mayor and City Councilmembers
From: Tho Kraus, Assistant City Manager/Administrative Services
Through: John J. Caulfield, City Manager
Date: September 15, 2014
Subject: 2nd Quarter, 2014 Financial Report

Introduction

The financial report is intended to provide an overview of activity in all funds through June 30, 2014, with more in depth discussion focused on the City's main operating funds, the General and Street Operations & Maintenance Funds.

This second quarter financial report includes the 2014 Budget Adjustment approved by the City Council on July 7, 2014.

New items added for the 2nd Quarter include:

- Additional reporting on Fund 190 CDBG
- Additional reporting on Transportation Capital Projects

Items to be added in the future include:

- Franchise Fees
- Business License Activity
- Permit Activity

Fund 001 General & Fund 101 Street Operations & Maintenance

The following table provides a combined summary of the General and Street O&M Funds. The funds are combined in this presentation as these two funds are the City's primary general governmental operating funds. The General Fund provides an annual subsidy of roughly \$1.0M which equates to roughly 50% of the Street O&M Fund's operating revenues.

- Year-to-date operating revenues total \$18.2M which represents 52.4% of the annual budget
 - Property tax year-to-date collections of \$3.5M accounts for 55.3% of the annual budget due to the slightly low annual budget estimate of \$6.3M compared to actual 2013 annual collections of \$6.3M.
 - Parks sales tax year-to-date collections of \$237K accounts for 59.3% of the annual budget due to the low annual budget estimate of \$400K compared to actual 2013 annual collections of \$458K.
 - Admissions tax year-to-date collections of \$324K accounts for 68.6% of the annual budget due to the low annual budget estimate of \$473K compared to the actual 2013 annual collections of \$641K.
 - Franchise fees year-to-date collections of \$1.6M accounts for 75.5% of the annual budget due to the low annual budget estimate of \$2.2M compared to actual 2013 annual revenues of \$3.2M.

- License & permit fees year-to-date collections of \$317K accounts for 80.8% of the annual budget due to the low annual budget estimate of \$393K compared to actual 2013 annual revenues of \$468K.
 - Alarm permit fees of \$71K is 492% of the annual budget estimate of \$15K.
 - Business license fees of \$210K accounts for 62.2% of the annual budget estimate of \$337K.
 - Animal license fees of \$36K accounts for 88% of the annual budget estimate of \$41K.

The increases in the above revenues will help offset the following anticipated shortfalls compared to budget:

- Utility tax year-to-date collections of \$3.0M accounts for 48.7% of the annual budget due to the slightly high annual budget estimate of \$6.2M compared to the actual 2013 annual collections of \$5.9M.
- Gambling tax year-to-date collections of \$1.2M accounts for 45% of the annual budget due to the high annual budget estimate of \$2.7M compared to the actual 2013 annual collections of \$2.4M.
- Development services fees year-to-date collections of \$532K accounts for 37.1% of the annual budget due to the high annual budget estimate of \$1.4M compared to actual 2013 annual revenues of \$860K.
- Year-to-date operating expenditures total \$17.4M which represents 49.1% of the annual budget
 - City Council year-to-date expenditures of \$57K accounts for 58.5% of the annual budget due to timing of incurring costs for membership dues, travel & training and professional services.
 - City Manager year-to-date expenditures of \$246K accounts for 52.6% of the annual budget due to the low budget estimate for the lobbyist contract compared to actual costs.
 - Administrative Services year-to-date expenditures of \$2.06M accounts for 68.6% of the annual budget due to the annual risk management assessment to WCIA (Washington Cities Insurance Authority).
- Budgeted ending fund balance of \$3.49M represents 10% of operating revenues while actual year-to-date ending balance totals \$4.18M or 23% of operating revenues

General & Street O&MFunds Combined Summary	2009	2010	2011	2012	2013	Year 2014		
	Actual	Actual	Actual	Actual	Actual	Annual Budget	YTD Actual	% of Budget
REVENUES:								
Property Tax	\$ 5,895,610	\$ 6,047,325	\$ 6,116,332	\$ 6,227,924	\$ 6,295,819	\$ 6,306,000	\$ 3,489,535	55.3%
Local Sales & Use Tax	7,374,776	7,562,339	7,445,356	7,897,357	8,140,449	8,000,000	4,053,455	50.7%
Sales/Parks	363,218	437,146	403,822	412,204	458,373	400,000	237,271	59.3%
Natural Gas Use Tax	-	-	38,585	11,296	30,120	25,000	12,450	49.8%
Criminal Justice Sales Tax	715,292	743,835	732,065	756,800	824,003	800,000	415,252	51.9%
Admissions Tax	485,308	484,607	517,350	591,704	641,151	472,500	323,935	68.6%
Utility Tax	5,702,637	5,128,352	6,047,025	5,622,338	5,899,854	6,229,400	3,030,934	48.7%
Leasehold Tax	4,545	21,350	16,357	11,858	8,027	1,000	3,556	355.6%
Gambling Tax	2,759,297	2,615,460	2,432,400	2,425,133	2,434,051	2,720,000	1,224,953	45.0%
Franchise Fees	2,002,395	2,032,110	2,319,292	2,957,590	3,157,630	2,165,000	1,634,692	75.5%
Development Service Fees (CED)	1,002,755	814,328	961,142	1,026,342	863,469	1,435,785	532,460	37.1%
Permits & Fees (PW)	72,086	73,220	49,336	102,492	61,033	49,500	119,730	241.9%
License & Permits (BL, Alarm, Animal)	379,866	402,881	460,532	372,188	468,159	392,500	317,101	80.8%
State Shared Revenues	1,925,559	1,973,850	1,829,799	1,868,205	1,903,214	1,854,300	932,662	50.3%
Intergovernmental	284,311	306,391	482,732	351,908	360,563	378,500	120,746	31.9%
Parks & Recreation Fees	226,661	210,224	216,412	237,203	234,548	192,600	119,979	62.3%
Municipal Court Charges for Services	-	-	8,525	15,290	13,915	-	5,610	n/a
Police Contracts, including Extra Duty	837,003	809,079	864,167	812,769	791,205	631,450	295,664	46.8%
Other Charges for Services	12,417	3,967	9,237	11,652	6,098	8,600	11,515	133.9%
Fines & Forfeitures	2,895,692	1,722,695	2,038,586	2,419,617	2,342,639	2,335,910	1,123,256	48.1%
Miscellaneous/Interest/Other	306,756	186,823	50,428	42,752	79,677	63,850	68,884	107.9%
Interfund Transfers	415,420	415,620	259,700	269,700	269,700	284,700	134,850	47.4%
Subtotal Operating Revenues	\$ 33,661,606	\$ 31,991,603	\$ 33,299,179	\$ 34,444,324	\$ 35,283,700	\$ 34,746,595	\$ 18,208,491	52.4%
EXPENDITURES:								
City Council	91,945	93,597	99,617	97,927	85,530	97,600	57,087	58.5%
City Manager	511,061	490,397	482,766	409,921	421,687	467,451	245,683	52.6%
Municipal Court	1,351,946	1,429,939	1,596,425	1,679,120	1,721,223	1,875,046	805,696	43.0%
Administrative Services	3,144,327	3,229,080	3,574,503	3,353,185	3,322,082	3,015,380	2,068,793	68.6%
Legal	1,424,993	1,404,412	1,511,178	1,407,092	1,249,436	1,347,359	599,393	44.5%
Community & Economic Development	2,400,933	2,208,234	2,145,108	2,036,213	2,219,754	2,158,450	1,134,133	52.5%
Parks, Recreation & Community Services	2,040,225	2,066,238	2,165,104	2,165,776	1,997,690	2,217,230	833,863	37.6%
Police	19,064,039	19,032,395	19,265,013	19,297,759	19,844,706	19,845,075	9,515,658	47.9%
Property Management	880,409	906,932	873,542	844,314	862,862	886,120	390,000	44.0%
Public Works Streets O&M	2,886,761	2,051,279	2,168,166	2,136,773	2,158,417	2,060,018	1,007,053	48.9%
Non-Departmental	393,735	487,277	520,106	586,421	509,815	479,258	248,435	51.8%
Interfund Transfers	-	-	34,450	36,440	35,000	35,000	35,000	100.0%
Contributions to Reserve Funds	822,819	687,821	777,820	-	920,300	920,300	460,146	50.0%
Subtotal Operating Expenditures	\$ 35,013,195	\$ 34,087,601	\$ 35,213,798	\$ 34,050,941	\$ 35,348,500	\$ 35,404,287	\$ 17,400,942	49.1%
OPERATING INCOME (LOSS)	\$ (1,351,588)	\$ (2,095,998)	\$ (1,914,619)	\$ 393,383	\$ (64,799)	\$ (657,692)	\$ 807,550	
OTHER FINANCING SOURCES:								
Grants, Contrib, I-Time Source	1,057,299	236,190	374,504	942,516	804,124	771,184	195,683	25.4%
Transfers In	196,260	577,861	38,435	160,778	454,392	2,015,015	840,056	41.7%
Subtotal Other Financing Sources	\$ 1,253,558	\$ 814,051	\$ 412,938	\$ 1,103,294	\$ 1,258,516	\$ 2,786,199	\$ 1,035,739	37.2%
OTHER FINANCING USES:								
Capital & Other I-Time	1,198,462	515,372	305,462	390,062	1,293,088	1,230,969	322,920	26.2%
Interfund Transfers	3,112,235	230,038	165,000	30,739	8,179	50,000	-	0.0%
Contingency	-	-	-	-	-	25,000	-	0.0%
Subtotal Other Financing Uses	\$ 4,310,697	\$ 745,410	\$ 470,462	\$ 420,801	\$ 1,301,267	\$ 1,305,969	\$ 322,920	24.7%
Total Revenues and Other Sources	\$ 34,915,164	\$ 32,805,654	\$ 33,712,117	\$ 35,547,618	\$ 36,542,216	\$ 37,532,794	\$ 19,244,231	51.3%
Total Expenditures and other Uses	\$ 39,323,891	\$ 34,833,012	\$ 35,684,259	\$ 34,471,742	\$ 36,649,766	\$ 36,710,256	\$ 17,723,862	48.3%
Beginning Fund Balance:	\$ 10,103,551	\$ 5,694,824	\$ 3,667,467	\$ 1,695,324	\$ 2,771,200	\$ 2,663,650	\$ 2,663,650	100.0%
Ending Fund Balance:	\$ 5,694,824	\$ 3,667,466	\$ 1,695,324	\$ 2,771,200	\$ 2,663,650	\$ 3,486,188	\$ 4,184,019	120.0%
Ending Fund Balance as a % of Oper Rev	16.9%	11.5%	5.1%	8.0%	7.5%	10.0%	23.0%	
Reserve - Total Target 12% of Oper Rev:	\$ 4,039,393	\$ 3,838,992	\$ 3,995,901	\$ 4,133,319	\$ 4,234,044	\$ 4,169,591	\$ 2,185,019	
2% Contingency Reserves	\$ 673,232	\$ 639,832	\$ 665,984	\$ 688,886	\$ 705,674	\$ 694,932	\$ 364,170	
5% General Fund Reserves	\$ 1,683,080	\$ 1,599,580	\$ 1,664,959	\$ 1,722,216	\$ 1,764,185	\$ 1,737,330	\$ 910,425	
5% Strategic Reserves	\$ 1,683,080	\$ 1,599,580	\$ 1,664,959	\$ 1,722,216	\$ 1,764,185	\$ 1,737,330	\$ 910,425	
Unreserved	\$ 1,655,431	\$ (171,526)	\$ (2,300,577)	\$ (1,362,119)	\$ (1,570,394)	\$ (683,403)	\$ 1,999,000	

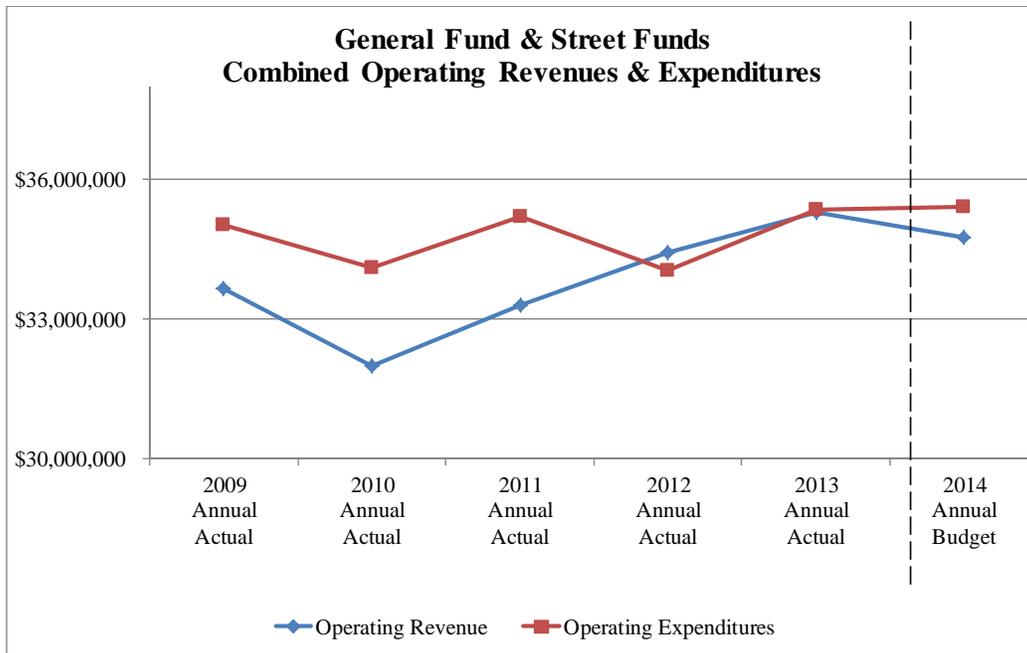
The table and chart below provides a comparison of operating revenues, operating expenditures and the resulting operating income/loss for the years 2009 through the current 2014 annual budget.

2012 Actual: Operating expenditures of \$34.05M is below operating revenues of \$34.44M, resulting in an operating income of \$393K. The operating income is partially due to not transferring \$778K to the Fund 501 Fleet & Equipment Replacement Reserve for the General Fund's contribution towards replacement reserves.

2013 Actual: Operating expenditures of \$35.35M exceeds operating revenues of \$35.28M, resulting in an operating loss of \$64K. The increase in operating expenditures in 2013 compared to 2012 is due to transferring \$920K to Fund 501 Vehicle & Equipment Replacement in 2013 compared to \$0 in 2012.

2014 Budget: Operating expenditures of \$35.40M exceeds operating revenues of \$34.75M, resulting in an operating loss of \$657K. The current budget relies on the use of fund balance (1-time source) to support operations.

General & Street O&M Funds	2009 Annual Actual	2010 Annual Actual	2011 Annual Actual	2012 Annual Actual	2013 Annual Actual	2014 Annual Budget
Operating Revenue	\$ 33,662,000	\$ 31,992,000	\$ 33,299,000	\$ 34,444,000	\$ 35,284,000	\$34,747,000
Operating Expenditures	\$35,013,000	\$34,088,000	\$35,214,000	\$34,051,000	\$35,348,000	\$35,404,000
Operating Income / (Loss)	(\$1,351,000)	(\$2,096,000)	(\$1,915,000)	\$393,000	(\$64,000)	(\$657,000)



The current budget reflects a combined ending fund balance of \$3.49M which equates to 10.0% of operating revenues.

The 2014 Carry Forward Budget Adjustment which the City Council approved in May 2014 increases the estimated combined ending fund balance from \$1.44M to \$2.62M, which equates to 7.5% of operating revenues. The increase in estimated ending fund balance is due primarily to higher than anticipated beginning balance as a result of the preliminary closing of 2013 books resulting in an additional \$300K and transferring in \$840K of unspent General Fund revenue sources from Fund 190 CDBG.

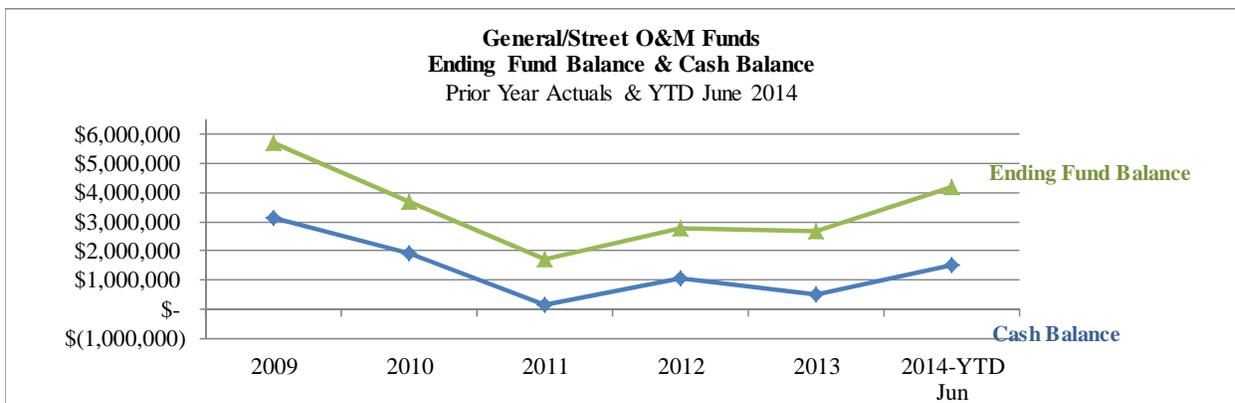
The 2014 Budget Adjustment which the City Council approved in July 2014 increases the estimated combined ending fund balance from \$2.62M to \$3.49M, which equates to 10% of operating revenues. The increase in estimated ending fund balance is due to primarily to higher than anticipated beginning balance as a result of the final closing of 2013 books resulting in an additional \$470K and returning \$1.0M of excess General Fund contributions to fleet & equipment replacement reserves, offset by an increase in various expenditures appropriation requests.

In support of the City’s financial integrity, the following fund balance reserves, totaling 12% of General/Street O&M Funds operating revenues equating to \$4.2M, is proposed as part of the financial policies. Based on the latest budget ordinance, an additional \$700K or 2.0% in ending fund balance is needed to meet the 12% reserve target. The goal date for meeting this target is no later than 2016, as part of the 2015-2016 Biennial Budget process.

- *2% General Fund Contingency Reserves:* The purpose of this reserve is to accommodate unexpected operational changes, legislative impacts, or other economic events affecting the City’s operations which could not have been reasonably anticipated at the time the original budget was prepared. A 2% reserve fund based on the General/Street O&M Funds operating revenues equates to roughly \$700K.
- *5% General Fund Ending Fund Balance Reserves:* The purpose of this reserve is to provide financial stability, cash flow for operations and the assurance that the City will be able to respond to revenue shortfalls with fiscal strength. A 5% reserve fund based on the General/Street O&M Funds operating revenues equates to roughly \$1.74M.
- *5% Strategic Reserves:* The purpose of this reserve is to provide some fiscal means for the City to respond to potential adversities such as public emergencies, natural disasters or similarly major, unanticipated events. A 5% reserve fund based on the General/Street O&M Funds operating revenues equates to roughly \$1.74M.

The combined General/Street O&M Funds ending fund balance at June 30, 2014 is \$4.18M which includes \$1.50M in cash balance. The table and graph below provides the current and 5-year history of the General/Street O&M Funds ending balance and cash & investment.

Year	Total Ending Fund Balance	Cash	Investments	Total
2009	\$ 5,694,825	1,590,235	1,512,518	3,102,753
2010	\$ 3,667,466	1,906,000	-	1,906,000
2011	\$ 1,695,324	173,142	-	173,142
2012	\$ 2,771,200	1,072,852	-	1,072,852
2013	\$ 2,663,648	505,801	-	505,801
2014-YTD Jun	\$ 4,184,019	1,506,133	-	1,506,133

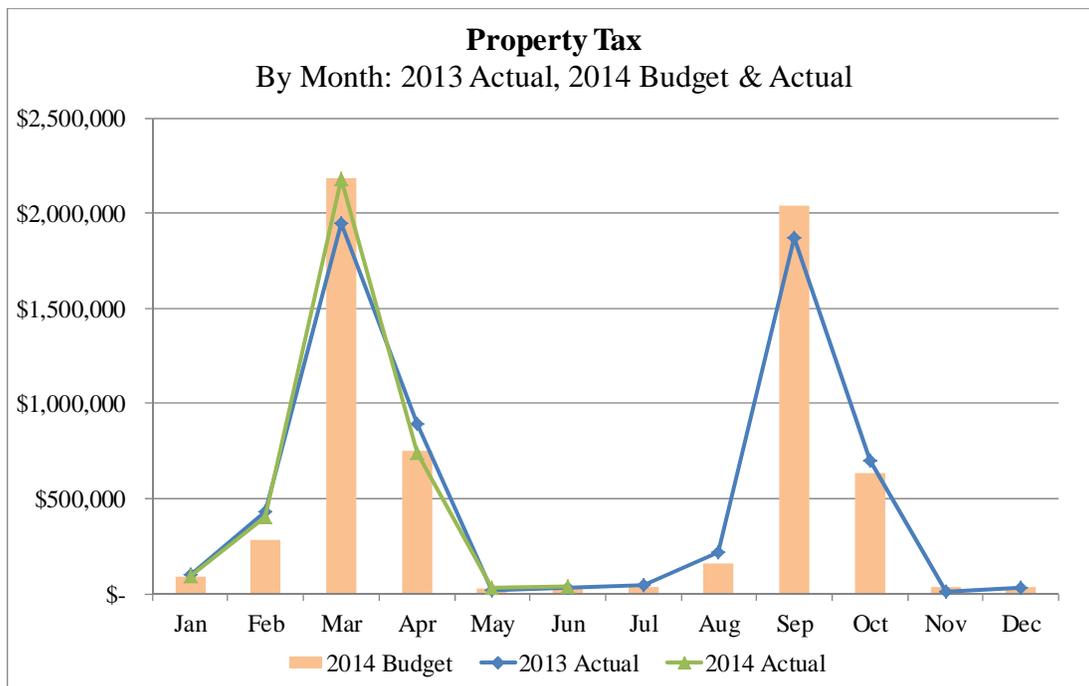


Property Tax

Private property and businesses in the City limits are levied a property tax which is due in two installments, in April and October of each year.

Property tax collections year-to-date totals \$3.49M and exceeds year-to-date 2013 collections by \$66K or 1.9%, and also exceeds the year-to-date budget of \$3.36M by \$126K or 3.8%.

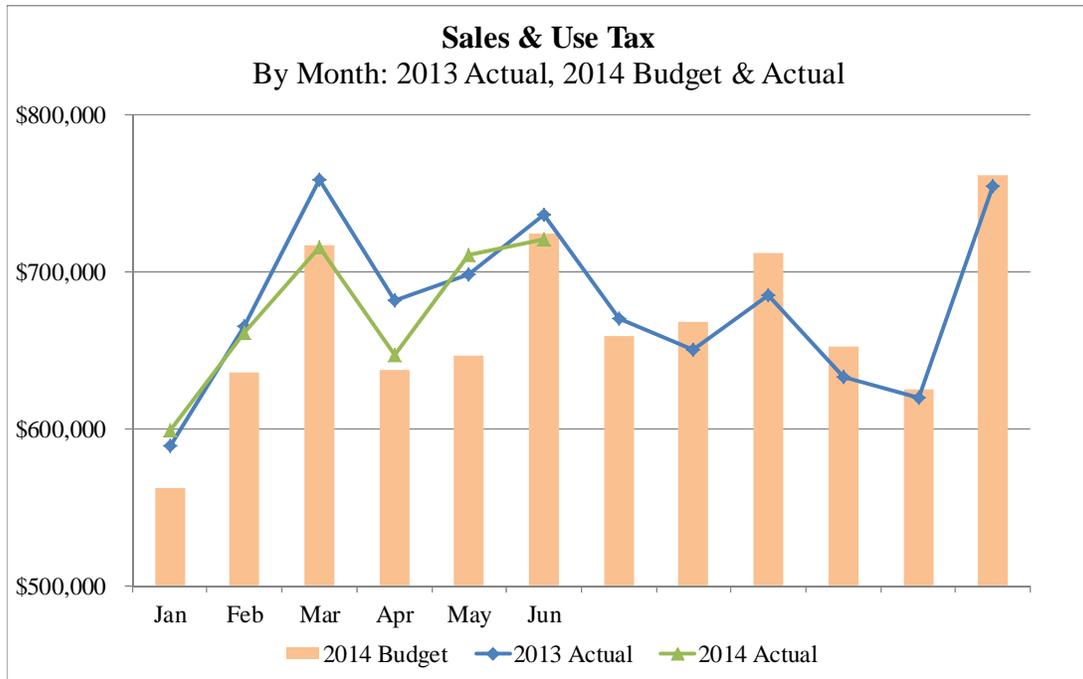
Property Tax											
Month	2009 Actual	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014		Favorable/(Unfavorable)			
						Budget	Actual	Change from 2013		2014 Actual vs Budget	
								\$	%	\$	%
Jan	\$ 54,037	\$ 79,257	\$ 88,406	\$ 103,966	\$ 102,245	\$ 88,232	\$ 92,779	\$ (9,466)	-9.3%	\$ 4,547	5.2%
Feb	209,468	239,678	249,100	243,194	433,439	283,490	403,847	(29,592)	-6.8%	120,357	42.5%
Mar	2,059,518	2,210,772	2,075,622	2,300,914	1,945,434	2,184,049	2,183,114	237,680	12.2%	(935)	0.0%
Apr	699,190	584,342	801,205	662,261	896,437	751,251	742,622	(153,815)	-17.2%	(8,629)	-1.1%
May	32,101	40,603	29,529	15,583	16,703	27,737	29,967	13,264	79.4%	2,230	8.0%
Jun	20,955	16,269	38,523	32,760	28,818	28,315	37,206	8,388	29.1%	8,891	31.4%
Jul	32,542	24,941	32,762	33,746	43,108	34,455		-	-	-	-
Aug	176,087	145,479	124,866	99,923	217,489	157,499		-	-	-	-
Sep	1,915,637	1,950,653	2,023,542	2,138,392	1,869,723	2,040,886		-	-	-	-
Oct	638,163	639,126	574,675	531,252	702,704	636,295		-	-	-	-
Nov	25,296	44,996	54,778	37,646	9,048	35,416		-	-	-	-
Dec	32,613	71,207	23,325	28,289	30,671	38,374		-	-	-	-
YTD Total	\$3,075,269	\$3,170,922	\$3,282,384	\$3,358,677	\$3,423,075	\$3,363,074	\$3,489,535	\$ 66,460	1.9%	\$ 126,461	3.8%
Annual Total	\$5,895,608	\$6,047,325	\$6,116,332	\$6,227,924	\$6,295,819	\$6,306,000					
Change over Prior Year (annual amounts):											
\$	\$173,310	\$151,717	\$69,008	\$111,592	\$67,895						
%	3.0%	2.6%	1.1%	1.8%	1.1%						
Average Change During 5 Year Period (2009 - 2013): 1.4%											



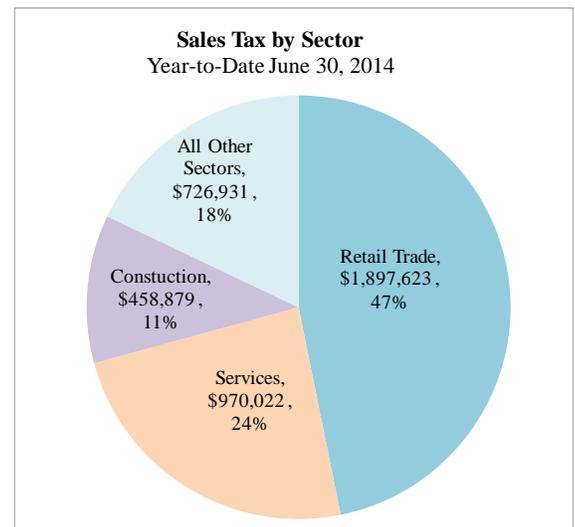
Sales & Use Tax

Year-to-date sales tax collections total \$4.05M which is below year-to-date 2013 collections by \$75K or 1.8%; however, exceeds the year-to-date budget of \$131k by \$61K or 3.3%.

Sales Tax											
Month	2009 Actual	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014		Favorable/(Unfavorable)			
						Budget	Actual	Change from 2013		2014 Actual vs Budget	
								\$	%	\$	%
Jan	\$ 566,433	\$ 515,221	\$ 519,108	\$ 511,330	\$ 588,783	\$ 562,385	\$ 599,289	10,506	1.8%	36,904	6.6%
Feb	590,478	622,338	578,315	597,866	665,316	635,979	660,758	(4,558)	-0.7%	24,778	3.9%
Mar	660,941	661,170	676,519	682,989	758,783	716,372	715,740	(43,043)	-5.7%	(633)	-0.1%
Apr	581,188	573,046	609,120	616,598	681,641	637,495	646,843	(34,798)	-5.1%	9,348	1.5%
May	590,443	562,624	615,938	636,637	698,333	646,320	710,434	12,101	1.7%	64,114	9.9%
Jun	656,218	728,078	688,839	666,914	735,824	723,758	720,391	(15,433)	-2.1%	(3,367)	-0.5%
Jul	601,863	625,192	605,742	659,484	669,832	658,426		-	-	-	-
Aug	594,285	627,315	634,793	700,833	650,171	667,855		-	-	-	-
Sep	668,145	743,539	637,194	684,741	685,216	711,881		-	-	-	-
Oct	583,929	604,417	581,942	731,153	632,657	652,593		-	-	-	-
Nov	542,850	612,226	584,734	643,445	619,860	625,319		-	-	-	-
Dec	738,004	687,168	713,112	765,367	754,032	761,613		-	-	-	-
YTD Total	\$3,645,701	\$3,662,477	\$3,687,839	\$3,712,334	\$4,128,680	\$3,922,311	\$ 4,053,455	\$ (75,225)	-1.8%	\$ 131,144	3.3%
Annual Total	\$7,374,777	\$7,562,334	\$7,445,356	\$7,897,357	\$8,140,450	\$8,000,000					
Change over Prior Year (annual amounts):											
	(\$551,954)	\$187,557	(\$116,978)	\$452,001	\$243,093						
	-7.0%	2.5%	-1.5%	6.1%	3.1%						
Average Change During 5 Year Period (2009 - 2013):					2.1%						



Sales & Use Tax by Sector				
Sector	Year-To-Date		Favorable/(Unfavorable)	
	2013	2014	Change from 2013	
			\$	%
Retail Trade	\$ 2,023,213	\$ 1,897,623	\$ (125,590)	-6.2%
Services	949,795	970,022	20,227	2.1%
Construction	537,445	458,879	(78,566)	-14.6%
Wholesale Trade	166,084	197,744	31,660	19.1%
Information	187,460	217,577	30,117	16.1%
Finance, Insurance, Real Estate	144,140	140,167	(3,973)	-2.8%
Manufacturing	65,821	82,604	16,783	25.5%
Government	31,286	60,213	28,927	92.5%
Other	22,942	27,438	4,496	19.6%
Transportation/Utilities	496	1,188	692	139.5%
Total	\$ 4,128,682	\$ 4,053,455	\$ (75,227)	-1.8%



Retail trade, the largest economic sector, accounts for 47% of collections, followed by services and construction which account for 24% and 11%, respectively. All other sectors which includes wholesale trade, information, finance, insurance and real estate, manufacturing, government, transportation and utilities, and other accounts for the remaining 18%.

Retail Trade: Compared to year-to-date 2013, the retail trade sector is down \$125K or 6.2%. The decrease is due primarily to decreases in motor vehicle and parts dealers which is down \$116K or 92%. Other areas that experienced decreases include general merchandise stores, gasoline stations, and miscellaneous store retailers. Non-store retailers, electronics & appliances, building material & garden, and food & beverage stores experienced increases.

Services: Compared to year-to-date 2013, the services sector is up \$20K or 2.1%. The increase is due primarily to increases in food services & drinking places, professional/scientific/technology, and repairs & maintenance offset by decreases in hospitals and accommodation.

Construction: Compared to year-to-date 2013, the construction sector is down \$79K or 14.6%. The majority of the decrease is in construction of buildings which is down \$50K or 70%.

All Other Sectors: Compared to year-to-date 2013, all other sectors increased by \$108K or 7.6%.

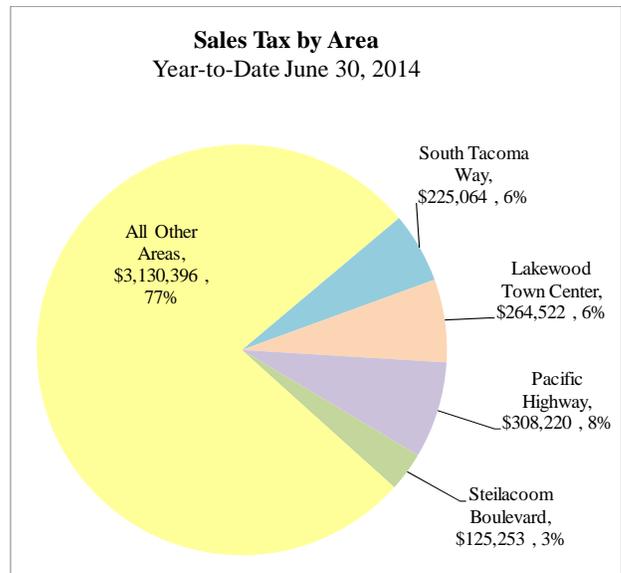
- *Finance, Insurance and Real Estate* decreased by \$4K or 2.8% due primarily to decreases in credit intermediation and rental/leasing services offset by increases in real estate.
- *Information* increased by \$30K or 16.1% due primarily to increases in telecommunications.
- *Manufacturing* increased by \$17K or 25.5% due primarily to increases fabricated metal product manufacturing, non-metallic mineral products, and wood product manufacturing.
- *Wholesale Trade* increased by \$32K or 19.1% due primarily to increases in durable and non-durable goods.
- *Other* increased by \$5K or 19.6% primarily due to an increase in transportation support and transit & ground passengers.
- *Government* increased by \$29K or 92.5% due primarily to an increase in non-classifiable establishments.

The following table provides a comparison of the top ten taxpayers year-to-date 2014 compared to the same period 2013. Sales tax revenues from these top ten taxpayers total \$856K in 2014 compared to \$916K in 2014, which is a decrease of \$59K or 6.5%. The decrease is primarily due to general merchandise stores which decreased by \$55K or 15.8%.

Top 10 Taxpayers				
Sector	Year-To-Date June 30		Favorable/(Unfavorable)	
			Change from 2013	
	2013	2014	\$	%
Information	\$ 41,549	\$ 43,048	\$ 1,499	3.6%
Finance, Insurance, Real Estate	\$ 35,911	\$ 40,904	4,993	13.9%
Motor Vehicle and Parts Dealer	\$ 164,747	\$ 151,905	(12,842)	-7.8%
General Merchandise Stores	\$ 349,534	\$ 294,478	(55,056)	-15.8%
Food Services, Drinking Places	42,104	40,423	(1,681)	-4.0%
Food and Beverage Stores	41,171	40,820	(351)	-0.9%
Construction of Buildings	102,979	104,342	1,363	1.3%
Clothing and Accessories	41,538	41,454	(84)	-0.2%
Building Material and Garden	96,116	98,987	2,871	3.0%
Total	\$ 915,649	\$ 856,361	\$ (59,288)	-6.5%

The following table and chart is the continuation of sales tax reporting by area. The businesses included in these areas are based on addresses found in the business license database. For example, businesses that have a South Tacoma Way address are included in South Tacoma Way area. There are a number of businesses that do not have a UBI number in the business license database, and in those cases, research was performed to determine the UBI number. In some cases, either UBI numbers were not found, or did not exist in sales tax database. Additional research and analysis is needed in this area of reporting.

Sales & Use Tax by Area				
Area	Year-To-Date		Favorable/(Unfavorable)	
			Change from 2013	
	2013	2014	\$	%
South Tacoma Way	\$ 322,380	\$ 225,064	\$ (97,316)	-30.2%
Lakewood Town Center	285,143	264,522	(20,621)	-7.2%
Pacific Highway	316,617	308,220	(8,397)	-2.7%
Steilacoom Boulevard	127,345	125,253	(2,092)	-1.6%
All Other Areas	3,077,195	3,130,396	53,201	1.7%
Total	\$ 4,128,680	\$ 4,053,455	\$ (75,225)	-1.8%



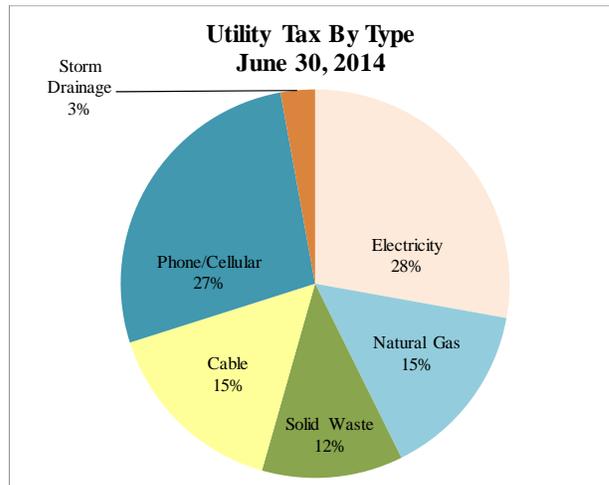
Compared to year-to-date 2013:

- *South Tacoma Way*: Decreased by \$97K or 30.3% due primarily to the closure of a recreational vehicle dealership.
- *Lakewood Town Center*: Decreased by \$20K or 7.2% due primarily to decreases from an anchor store.
- *Pacific Highway*: Decreased by \$8K or 2.7%.
- *Steilacoom Boulevard*: Decreased by \$2K or 1.6%.

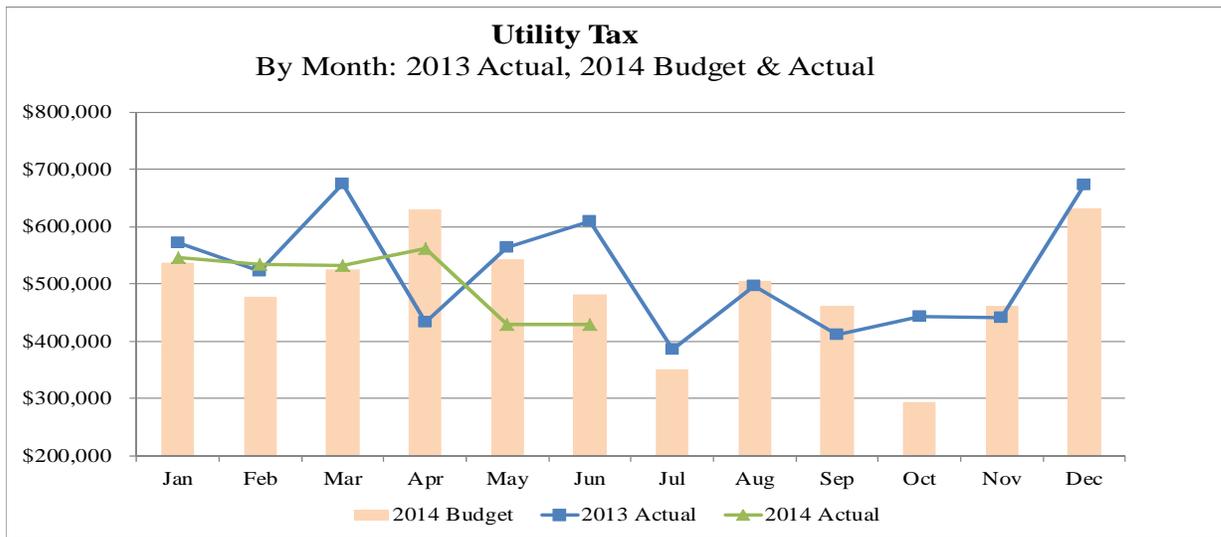
Utility Tax

The City levies a tax on utilities provided within the city. The tax is currently 5% for electric and gas services and 6% for solid waste, cable, cellular phone, land lines and storm drainage.

Year-to-date utility tax collections total \$3.03M which is below the year-to-date 2013 by \$163K or 5.1% and is also below the year-to-date budget by \$346K or 10.3%.



Utility Tax											
Month	2009 Actual	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014		Favorable/(Unfavorable)			
						Budget	Actual	Change from 2013		2014 Actual vs Budget	
								\$	%	\$	%
Jan	\$ 507,500	\$ 509,958	\$ 509,958	\$ 553,009	\$ 536,622	\$ 571,526	\$ 545,267	\$ 8,644	1.6%	\$ (26,260)	-4.6%
Feb	546,857	349,390	537,576	483,333	478,022	523,073	533,446	55,424	11.6%	10,373	2.0%
Mar	691,510	652,339	665,963	551,621	525,479	674,138	532,688	7,209	1.4%	(141,450)	-21.0%
Apr	195,167	486,255	410,471	265,908	629,278	433,950	560,947	(68,331)	-10.9%	126,997	29.3%
May	729,032	206,955	438,787	668,470	542,264	564,639	428,392	(113,872)	-21.0%	(136,247)	-24.1%
Jun	559,635	679,332	518,640	553,649	482,544	610,127	430,195	(52,349)	-10.8%	(179,932)	-29.5%
Jul	303,616	148,241	476,339	490,254	351,102	386,445		-	-	-	-
Aug	420,511	553,389	445,611	349,832	506,145	496,934		-	-	-	-
Sep	397,597	346,311	339,543	340,918	461,243	411,791		-	-	-	-
Oct	446,134	500,425	338,167	450,146	294,459	443,177		-	-	-	-
Nov	220,839	340,723	545,996	449,000	461,243	440,660		-	-	-	-
Dec	746,189	417,603	819,974	466,199	631,454	672,939		-	-	-	-
YTD Total	\$3,229,701	\$2,884,230	\$3,081,395	\$ 3,075,990	\$ 3,194,208	\$ 3,377,453	\$ 3,030,935	\$ (163,274)	-5.1%	\$ (346,519)	-10.3%
Annual Total	\$5,764,587	\$5,190,922	\$6,047,025	\$ 5,622,338	\$ 5,899,854	\$ 6,229,400					
Change over Prior Year (annual amounts):											
	(\$170,297)	(\$573,665)	\$856,103	(\$424,687)	\$277,515	Years 2009 & 2010: Utility tax revenue accounted for in Funds 001 General, Fund 101 Street O&M, and Fund 102 Street Capital.					
	-2.9%	-10.0%	16.5%	-7.0%	4.9%						
Average Change During 5 Year Period (2009 - 2013):						0.5%					



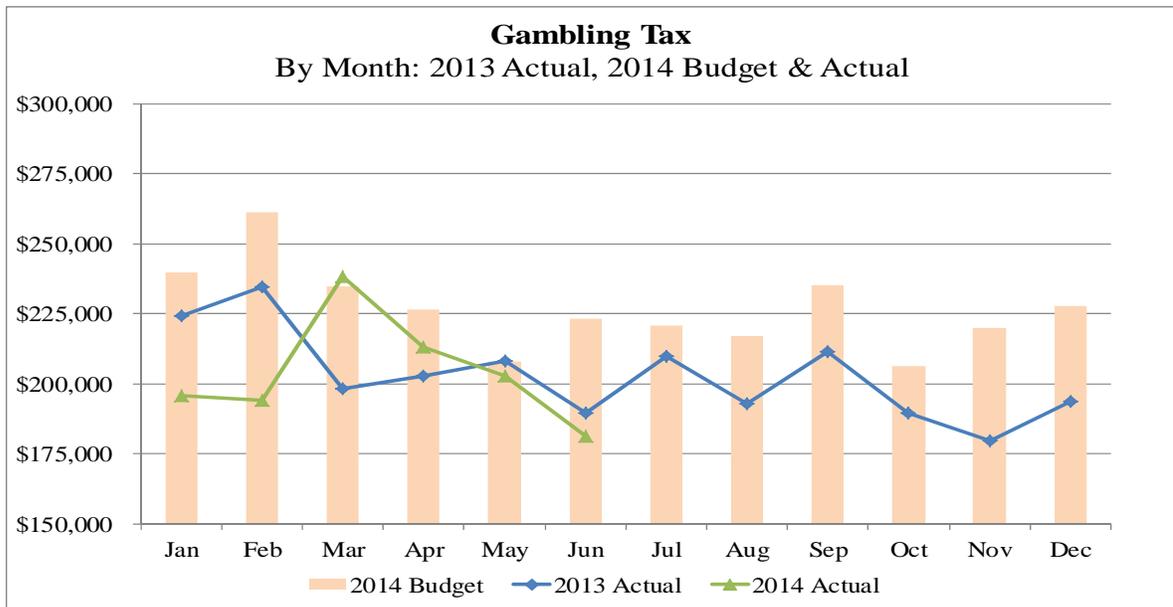
Utility Tax by Type								
Type	2009 Actual	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014		Actual as % of Budget
						Budget	YTD Actual	
Electricity	\$ 1,354,595	\$ 1,310,418	\$ 1,360,252	\$ 1,402,152	\$ 1,602,288	\$ 1,385,600	\$ 843,620	60.9%
Natural Gas	902,621	783,284	864,155	787,425	762,036	1,200,000	449,782	37.5%
Solid Waste	626,712	570,798	681,964	596,041	740,532	665,000	355,633	53.5%
Cable	798,159	855,560	879,211	874,579	942,278	703,800	475,439	67.6%
Phone/Cellular	1,911,847	1,670,862	1,948,426	1,806,362	1,689,516	2,100,000	819,781	39.0%
Storm Drainage	170,653	-	313,016	155,781	163,204	175,000	86,678	49.5%
Total	\$5,764,587	\$5,190,922	\$6,047,025	\$5,622,340	\$5,899,854	\$6,229,400	\$3,030,933	48.7%

Gambling Tax

The City levies a gambling tax on gross receipts derived by operators of gambling activities, including punch boards, pull tabs, bingo, raffles, amusement games, and social card rooms. Fund raising activities and charitable and non-profit organizations that involve game of chance are subject to the tax. The gambling tax rates by activity are as follows: card rooms (11%), punch boards (3%), pull tabs (5%), bingo (5% off gross receipts less amounts paid as prizes), raffles (5% of gross receipts less amount paid as prizes); amusement games (2% of gross receipts less amount paid as prizes).

Year-to-date gambling tax collections total \$1.22M which is below year-to-date collections by \$32K or 2.6% and is also below the year-to-date budget of \$2.43M by \$168K or 12.1%. The composition of gambling tax revenues is roughly: card rooms 91%, punch board and pull tabs 7%, and amusement games 2%.

Gambling Tax											
Month	2009 Actual	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014		Favorable/(Unfavorable)			
						Budget	Actual	Change from 2013		2014 Actual vs Budget	
						\$	%	\$	%		
Jan	\$ 254,184	\$ 203,160	\$ 211,554	\$ 222,706	\$ 224,136	\$ 239,597	\$ 195,538	\$ (28,598)	-12.8%	\$ (44,059)	-18.4%
Feb	260,472	227,458	231,294	262,436	234,642	261,191	194,147	(40,495)	-17.3%	(67,044)	-25.7%
Mar	251,190	196,091	238,922	208,500	198,324	234,719	238,262	39,938	20.1%	3,543	1.5%
Apr	237,565	190,165	227,588	195,743	202,922	226,335	213,208	10,286	5.1%	(13,127)	-5.8%
May	228,831	178,723	180,852	171,175	207,948	207,769	202,674	(5,274)	-2.5%	(5,095)	-2.5%
Jun	217,445	210,664	255,575	166,992	189,331	223,334	181,125	(8,206)	-4.3%	(42,209)	-18.9%
Jul	209,043	188,432	226,707	193,117	209,906	220,584		-	-	-	-
Aug	199,515	200,813	235,434	182,104	192,726	217,017		-	-	-	-
Sep	232,599	217,658	226,415	208,091	211,389	235,390		-	-	-	-
Oct	185,912	201,684	192,272	191,594	189,421	206,342		-	-	-	-
Nov	213,723	203,127	203,534	223,728	179,572	219,828		-	-	-	-
Dec	268,818	397,486	2,254	198,947	193,734	227,893		-	-	-	-
YTD Total	\$1,449,688	\$1,206,261	\$1,345,784	\$1,227,553	\$1,257,304	\$1,392,946	\$1,224,954	\$ (32,350)	-2.6%	\$ (167,992)	-12.1%
Annual Total	\$2,759,297	\$2,615,460	\$2,432,400	\$2,425,133	\$2,434,051	\$2,720,000					
Change over Prior Year (annual amounts):											
	(\$209,277)	(\$143,837)	(\$183,061)	(\$190,327)	\$1,651						
	-7.0%	-5.2%	-7.0%	-7.3%	0.1%						
Average Change During 5 Year Period (2009 - 2013):											
											-2.4%



Admissions Tax

The City levies an admission tax of 5% on activities such as movie and play tickets, entrance fees and over charges to clubs. The tax is levied on the person or organization collecting the admission fee.

Year-to-date admissions tax collections total \$324K which is below the year-to-date 2013 collections by \$19K or 5.5%; however, exceeds the year-to-date budget of \$254K by \$69K or 27.1%.

Admissions Tax											
Month	2009 Actual	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014		Favorable/(Unfavorable)			
						Budget	Actual	Change from 2013		2014 Actual vs Budget	
								\$	%	\$	%
Jan	\$ 45,938	\$ 37,781	\$ 36,406	\$ 52,043	\$ 43,295	\$ 37,427	\$ 53,560	\$ 10,265	23.7%	\$ 16,133	43.1%
Feb	39,535	41,694	36,928	55,758	45,678	38,144	47,650	1,972	4.3%	9,506	24.9%
Mar	31,346	37,897	38,771	45,958	48,920	35,243	47,097	(1,823)	-3.7%	11,854	33.6%
Apr	42,562	32,783	42,006	58,667	55,687	40,248	55,369	(318)	-0.6%	15,121	37.6%
May	57,843	55,491	68,550	58,696	76,194	55,025	53,364	(22,830)	-30.0%	(1,661)	-3.0%
Jun	47,054	49,063	54,489	56,784	73,038	48,712	66,895	(6,143)	-8.4%	18,183	37.3%
Jul	43,955	48,045	49,286	48,680	65,646	44,401		-	-	-	-
Aug	27,280	26,121	33,877	27,441	30,319	25,194		-	-	-	-
Sep	13,657	32,324	31,394	38,258	35,343	26,225		-	-	-	-
Oct	48,194	41,484	45,764	60,889	40,180	41,083		-	-	-	-
Nov	51,694	42,162	51,419	48,456	58,282	43,776		-	-	-	-
Dec	36,252	39,763	28,460	40,074	68,571	37,020		-	-	-	-
YTD Total	\$ 264,277	\$ 254,708	\$ 277,149	\$ 327,905	\$ 342,811	\$ 254,800	\$ 323,935	\$ (18,876)	-5.5%	\$ 69,135	27.1%
Annual Total	\$ 485,308	\$ 484,607	\$ 517,350	\$ 591,704	\$ 641,151	\$ 472,500					
Change over Prior Year (annual amounts):											
	(\$26,422)	(\$701)	\$32,743	\$74,354	\$49,447						
	-5.2%	-0.1%	6.8%	14.4%	8.4%						
Average Change During 5 Year Period (2009 - 2013): 6.4%											

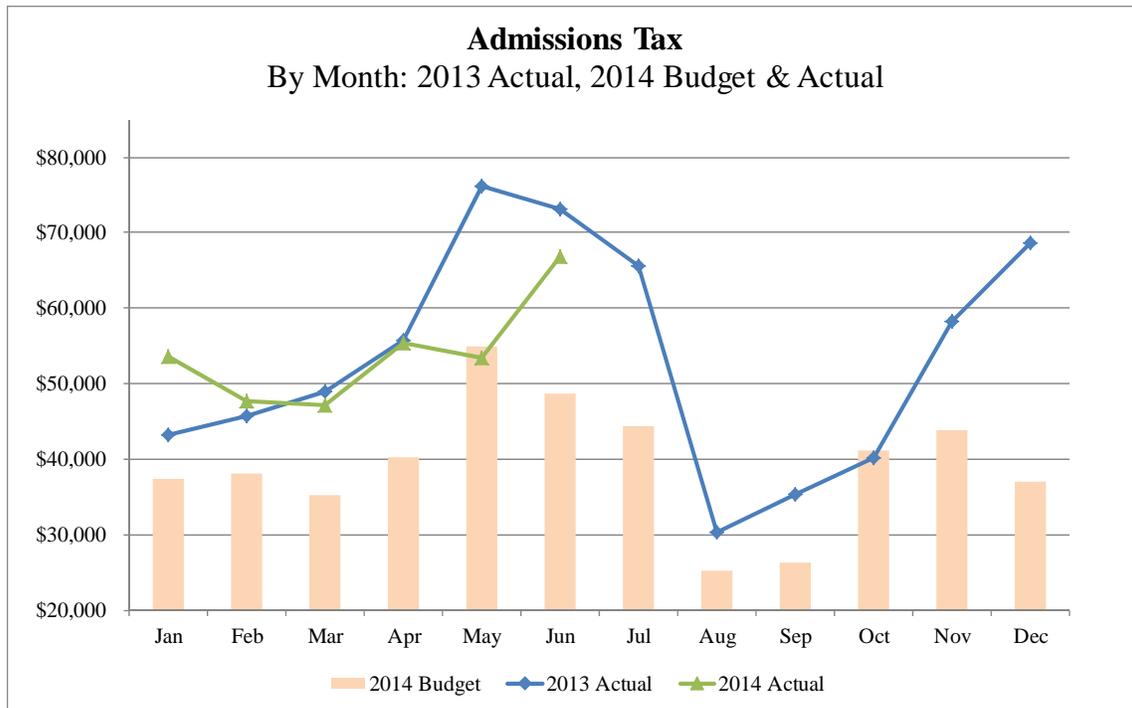


Photo Infraction – Red Light/School Zone Enforcement

The City currently has eight cameras operating at five locations.

The monthly red light photo vendor payments are \$3,904 for each of the four red light photo cameras at Bridgeport Blvd SW & San Francisco Ave SW and Steilacoom Blvd SW & Phillips Road SW and \$4,118 for the two red light photo cameras at South Tacoma Way & SR 512.

The monthly school zone photo vendor payments are based on the number of citations issued at the 5405 Steilacoom Blvd and 9904 Gravelly Lake Drive and are \$4,870 (up to 100 issued citations), \$5,870 (101 – 160 issued citations), and \$6,870 (161+ issued citations).

Year-to-date net revenues total \$137K which is \$40K or 22.6% below year-to-date 2013 collections of \$177K.

Photo Infraction - Red light/School Zone Enforcement								
Month	Year 2013			Year 2014			Favorable/(Unfavorable)	
	Gross Revenue	Vendor Payment	Net Revenue	Gross Revenue	Vendor Payment	Net Revenue	Net Revenue Change from 2013	
							\$	%
Jan	\$ 58,410	\$ 37,593	\$ 20,817	\$ 57,905	\$ 36,593	\$ 21,312	\$ 495	2.4%
Feb	66,685	37,593	29,093	63,261	36,593	26,668	(2,425)	-8.3%
Mar	70,575	37,593	32,982	56,692	36,593	20,099	(12,883)	-39.1%
Apr	67,061	37,593	29,468	60,035	37,593	22,442	(7,026)	-23.8%
May	63,441	37,593	25,848	59,634	37,593	22,041	(3,807)	-14.7%
Jun	76,071	37,593	38,479	57,842	33,593	24,249	(14,230)	-37.0%
Jul	69,939	36,593	33,346					
Aug	49,938	34,593	15,345					
Sep	72,071	37,593	34,479					
Oct	53,443	37,593	15,850					
Nov	79,956	37,593	42,363					
Dec	65,515	36,593	28,922					
YTD Total	\$ 402,243	\$ 225,557	\$ 176,687	\$ 355,369	\$ 218,558	\$ 136,811	\$ (39,876)	-22.6%
Annual Total	\$ 793,105	\$ 446,114	\$ 346,991					

Jail Services

Total payments for jail services through year-to-date June 2014 is \$211K and represents 21.5% of the annual budget of \$982K.

Year-to-Date June 30, 2014						
Service Period	Wapato Police Dept	Nisqually Police Dept	Pierce County	City of Puyallup	City of Fife	Total by Month
Jan	\$ 17,655	\$ 18,668	\$ 17,119	\$ 520	\$ -	\$ 53,962
Feb	18,403	30,665	11,635	65	215	60,983
Mar	17,221	32,905	-	-	-	50,126
Apr	17,550	1,116	-	-	710	19,376
May	20,115	(910)	6,578	325	-	26,108
Jun	129	-	-	-	-	129
Jul	-	-	-	-	-	-
Aug	-	-	-	-	-	-
Sep	-	-	-	-	-	-
Oct	-	-	-	-	-	-
Nov	-	-	-	-	-	-
Dec	-	-	-	-	-	-
Total	\$ 91,073	\$ 82,445	\$ 35,332	\$ 910	\$ 925	\$ 210,685
						Annual Budget \$ 981,840
						% Spent YTD 21.5%

Fines & Forfeitures

Municipal court revenue collections year-to-date June of \$747K accounts for 50.1% of the \$1.49M annual estimate.

Fines & Forfeitures								
Category	Annual Actual Revenue					2014 YTD June		
	2009	2010	2011	2012	2013	Budget	Actual	Actual as % of Budget
Admin, Filing, Copy, Forms, Legal Fees	\$ 25,844	\$ 28,620	\$ 38,561	\$ 57,658	\$ 57,388	\$ 31,350	\$ 32,230	102.8%
Detention & Correction Services	372,404	260,956	381,860	426,925	431,381	389,400	198,687	51.0%
Civil Penalties	5,194	5,764	11,438	16,865	12,206	-	5,681	n/a
Civil Infraction Penalties	939,510	506,960	661,161	932,084	839,061	906,300	419,898	46.3%
Civil Parking Infractions	22,230	21,062	13,364	12,148	12,307	39,200	4,426	11.3%
Criminal Traffic Misdemeanor Fines	49,868	36,394	34,985	49,393	40,853	51,500	17,338	33.7%
Criminal Non-Traffic Fines	20,789	8,939	13,102	13,285	13,874	26,700	4,358	16.3%
Court Cost Recoupment	38,758	27,767	28,690	32,920	30,969	42,210	13,818	32.7%
Interest/Other/Misc	25,982	29,796	48,316	55,021	76,589	2,250	50,168	2229.7%
Total	\$ 1,500,580	\$ 926,257	\$ 1,231,477	\$ 1,596,299	\$ 1,514,628	\$ 1,488,910	\$ 746,606	50.1%
Change over Prior Year (annual amounts):								
\$	\$530,311	(\$574,322)	\$305,220	\$364,822	(\$81,672)			
%	54.7%	-38.3%	33.0%	29.6%	-5.1%			
Average Change During 5 Year Period (2009 - 2013):						0.2%		

Community and Economic Development

The table below provides historical annual and 2014 budgeted (annual) versus actual (year-to-date) subsidy and recovery ratio by program, excluding economic development. Year-to-date operating expenditures total \$950K while operating revenues total \$742K, resulting in a year-to-date recovery ratio of 78%.

Community & Economic Development - Licenses & Permits							
	2009	2010	2011	2012	2013	2014	
						Annual Budget	YTD June 30
Operating Revenues:							
Business Licenses	\$ 251,020	\$ 253,803	\$ 279,507	\$ 174,708	\$ 279,070	\$ 337,000	\$ 209,518
Building Permits	470,691	338,983	499,942	476,429	379,184	700,000	203,438
Other Building Permit Fees	108,161	84,175	88,780	89,525	118,595	131,330	47,315
Plan Review/Plan Check Fees	371,467	343,557	330,472	409,876	317,008	464,000	226,223
Other Zoning/Development Fees	52,436	47,613	41,949	50,512	48,682	140,455	55,483
Total Operating Revenue	\$1,253,775	\$1,068,131	\$1,240,650	\$1,201,050	\$1,142,539	\$ 1,772,785	\$ 741,978
Operating Expenditures:							
Code Enforcement	170,905	239,550	255,437	276,269	282,706	291,760	141,387
Planning	806,750	747,322	793,082	822,696	680,926	683,900	333,687
Building	1,176,515	888,501	808,503	535,815	848,485	828,380	474,863
Total Operating Expenditures	\$2,154,170	\$1,875,373	\$1,857,022	\$1,634,780	\$1,812,117	\$ 1,804,040	\$ 949,938
Recovery Ratio	58%	57%	67%	73%	63%	98%	78%

Parks, Recreation & Community Services

The table below provides historical annual and 2014 budgeted (annual) versus actual (year-to-date) subsidy and recovery ratio by program excluding human services.

Direct program expenditures year-to-date June, 2014 total \$633K and revenues total \$305K, resulting in a General Fund investment of \$328K or a recovery ratio of 48%.

Including indirect administration costs of \$97K, expenditures total \$731K and proportionate share of parks sales tax revenue of \$16K, the General Fund investment is \$410K or recovery ratio of 44%.

Parks, Recreation & Community Services							
Program	2009	2010	2011	2012	2013	2014	
						Budget	Actual YTD June
Recreation:							
Revenues	\$ 137,104	\$ 149,683	\$ 138,276	\$ 160,531	\$ 195,853	\$ 197,204	\$ 66,922
Expenditures	\$ 316,887	\$ 316,386	\$ 355,653	\$ 381,941	\$ 346,398	\$ 359,480	\$ 113,207
General Fund Subsidy	\$ 179,783	\$ 166,703	\$ 217,378	\$ 221,411	\$ 150,545	\$ 162,276	\$ 46,285
Recovery Ratio	43%	47%	39%	42%	57%	55%	59%
Senior Services:							
Revenues	\$ 135,627	\$ 139,135	\$ 143,313	\$ 116,654	\$ 118,303	\$ 125,838	\$ 52,639
Expenditures	\$ 207,277	\$ 201,264	\$ 226,560	\$ 189,836	\$ 200,651	\$ 208,610	\$ 104,418
General Fund Subsidy	\$ 71,651	\$ 62,129	\$ 83,248	\$ 73,182	\$ 82,348	\$ 82,772	\$ 51,779
Recovery Ratio	65%	69%	63%	61%	59%	60%	50%
Parks Facilities:							
Revenues	\$ 151,132	\$ 167,328	\$ 151,710	\$ 171,277	\$ 185,071	\$ 142,510	\$ 61,989
Expenditures	\$ 464,275	\$ 439,314	\$ 457,365	\$ 489,109	\$ 459,913	\$ 461,680	\$ 215,300
General Fund Subsidy	\$ 313,143	\$ 271,986	\$ 305,655	\$ 317,832	\$ 274,843	\$ 319,170	\$ 153,312
Recovery Ratio	33%	38%	33%	35%	40%	31%	29%
Fort Steilacoom:							
Revenues	\$ 359,471	\$ 379,117	\$ 310,000	\$ 216,384	\$ 230,243	\$ 191,488	\$ 123,459
Expenditures	\$ 374,876	\$ 391,342	\$ 410,815	\$ 449,884	\$ 417,950	\$ 416,450	\$ 200,512
General Fund Subsidy	\$ 15,405	\$ 12,226	\$ 100,815	\$ 233,500	\$ 187,706	\$ 224,962	\$ 77,053
Recovery Ratio	96%	97%	75%	48%	55%	46%	62%
Subtotal Direct Cost:							
Revenues	\$ 783,334	\$ 835,262	\$ 743,299	\$ 664,846	\$ 729,470	\$ 657,040	\$ 305,008
Expenditures	\$ 1,363,316	\$ 1,348,306	\$ 1,450,394	\$ 1,510,770	\$ 1,424,912	\$ 1,446,220	\$ 633,438
General Fund Investment	\$ 579,982	\$ 513,044	\$ 707,095	\$ 845,925	\$ 695,442	\$ 789,180	\$ 328,430
Recovery Ratio	57%	62%	51%	44%	51%	45%	48%
Administration (Indirect Cost):							
Revenues (Parks Sales Tax)	\$ 47,806	\$ 57,781	\$ 49,842	\$ 50,104	\$ 55,618	\$ 47,560	\$ 15,679
Expenditures	\$ 206,632	\$ 205,359	\$ 204,221	\$ 209,047	\$ 196,770	\$ 195,160	\$ 97,414
General Fund Subsidy	\$ 158,826	\$ 147,579	\$ 154,379	\$ 158,943	\$ 141,152	\$ 147,600	\$ 81,735
Recovery Ratio	23%	28%	24%	24%	28%	24%	16%
Total Direct & Indirect Cost:							
Revenues	\$ 831,140	\$ 893,043	\$ 793,141	\$ 714,950	\$ 785,087	\$ 704,600	\$ 320,687
Expenditures	\$ 1,569,948	\$ 1,553,665	\$ 1,654,615	\$ 1,719,818	\$ 1,621,682	\$ 1,641,380	\$ 730,852
General Fund Investment	\$ 738,808	\$ 660,623	\$ 861,475	\$ 1,004,868	\$ 836,595	\$ 936,780	\$ 410,165
Recovery Ratio	53%	57%	48%	42%	48%	43%	44%

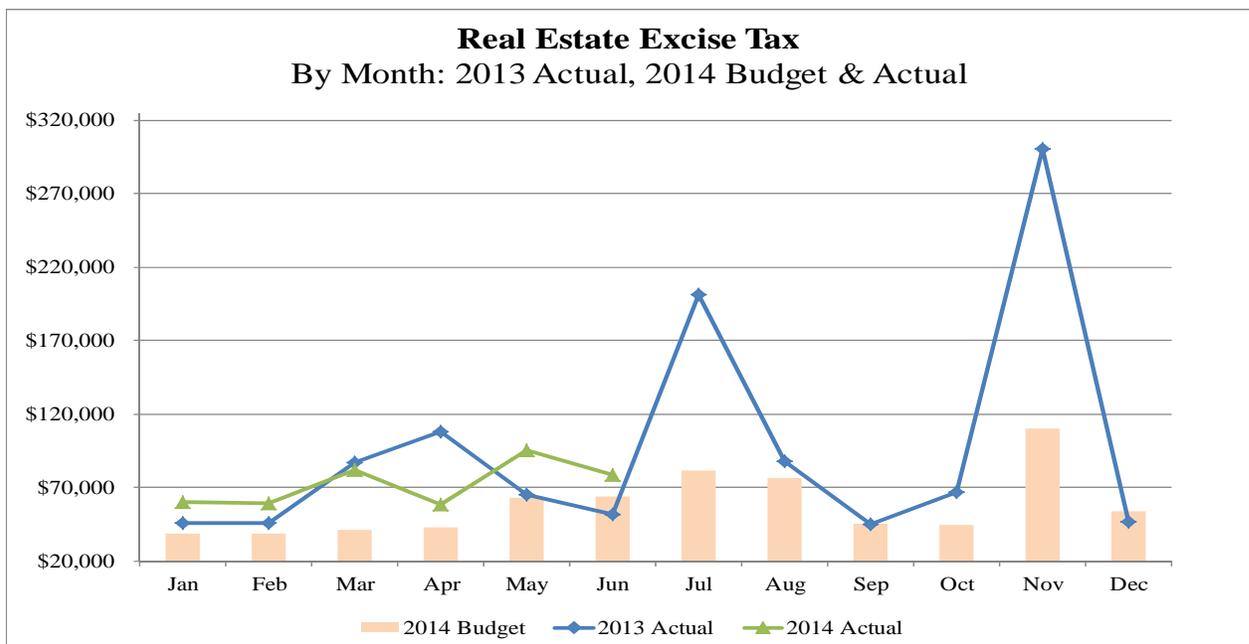
Fund 102 Street Capital Projects

Real Estate Excise Tax

All sales of real estate are taxed at 1.78%, of which 1.28% goes towards state funding of K-12 education and public works assistance and the City receives 0.5% for capital purposes. The Pierce County Treasurer collects the real estate excise tax and remits to the City on a monthly basis. The tax is the obligation of the seller and due and payable immediately at the time of the sale. Real estate excise tax revenue is accounted for in City's Street Capital Fund.

Year-to-date real estate excise tax collections total \$433K which exceeds year-to-date 2013 collections by \$29K or 7.2% and also exceeds the year-to-date budget of \$289K by \$144K or 49.7%.

Real Estate Excise Tax											
Month	2009 Actual	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014		Favorable/(Unfavorable)			
						Budget	Actual	Change from 2013		2014 Actual vs Budget	
								\$	%	\$	%
Jan	\$ 61,818	\$ 49,063	\$ 33,397	\$ 30,756	\$ 45,863	\$ 39,008	\$ 59,732	\$ 13,869	30.2%	\$ 20,724	53.1%
Feb	79,207	31,290	34,859	28,669	45,991	38,852	59,358	13,367	29.1%	20,506	52.8%
Mar	47,649	32,953	36,876	30,524	87,136	41,523	81,800	(5,336)	-6.1%	40,277	97.0%
Apr	33,099	40,541	34,560	27,691	108,131	43,091	58,690	(49,441)	-45.7%	15,599	36.2%
May	58,629	66,050	64,212	102,884	65,367	63,067	95,468	30,101	46.0%	32,401	51.4%
Jun	145,398	57,446	68,084	39,011	51,837	63,885	78,310	26,473	51.1%	14,425	22.6%
Jul	66,266	73,321	58,957	60,895	201,276	81,356		-	-	-	-
Aug	149,448	86,531	43,583	66,136	87,380	76,476		-	-	-	-
Sep	65,364	57,498	39,782	48,286	44,527	45,110		-	-	-	-
Oct	60,209	42,881	27,425	52,828	66,908	44,191		-	-	-	-
Nov	167,667	43,404	63,943	46,605	300,388	109,839		-	-	-	-
Dec	62,890	50,640	55,979	87,537	46,492	53,601		-	-	-	-
YTD Total	\$425,800	\$277,344	\$271,989	\$259,536	\$404,326	\$289,426	\$433,358	\$29,032	7.2%	\$143,932	49.7%
Annual Total	\$997,645	\$631,619	\$561,659	\$621,821	\$1,151,297	\$700,000					
Change over Prior Year (annual amounts):											
	(\$3,615)	(\$366,026)	(\$69,961)	\$60,163	\$529,476						
	-0.4%	-36.7%	-11.1%	10.7%	85.1%						
Average Change During 5 Year Period (2009 - 2013):											
											3.1%



The following table summarizes by month, the number taxable and exempt real estate transactions, and lists major transactions (sales price of \$1M and greater).

Transactions that are exempt include: property acquired by gift, inheritance, and other transfers which do not represent market transactions at “arm’s length”, such as transfers to a corporation or partnership owned by the transferor or his/her own family members; transfers to lien holders when such transfers are in lieu of foreclosure; real property acquired from a governmental entity; business transfers in which no gain or loss occurs; trade in credit; and standing timber, if the income from the timber sale is subject to B&O tax.

Month	Transaction Type			Major Transactions - 2014		
	Exempt	Taxable	Total	Description	Sales Price	Net Tax
Jan	59	34	93	Single Family Residence Storage Warehouse 8601 38th Ave SW Storage Warehouse 9805 32nd Ave S	\$1,200,000 \$1,325,000 \$3,000,000	\$5,940 \$6,559 \$14,850
Feb	56	53	109	Single Family Residence Multi-Family Unit 12018 to 12020 47th Ave SW	\$1,140,000 \$2,084,800	\$5,643 \$10,320
Mar	55	59	114	Custer Square Retail 7402 to 7406 Custer Road SW Multi-Family Unit 12506 - 12510 98th Ave Ct SW Lakewood Center Motor Inn	\$1,100,000 \$2,835,000 \$3,700,000	\$5,445 \$14,033 \$18,315
Apr	54	60	114	n/a	n/a	n/a
May	61	67	128	Titus-Will Land 11445 Pacific Highway South Cherry Tree Apts 3422 South 86th St	\$1,150,000 \$5,124,000	\$5,693 \$25,364
Jun	55	65	120	n/a	n/a	n/a
YTD Total	340	338	678		\$22,658,800	\$112,162

Month	Transaction Type			Major Transactions - 2013		
	Exempt	Taxable	Total	Description	Sales Price	Net Tax
Jan	76	41	117	n/a	n/a	n/a
Feb	62	48	110	n/a	n/a	n/a
Mar	93	49	142	Lexington Apartment Complex	\$8,176,000	\$40,471
Apr	98	74	172	Multi-Family Complex located on Union Ave SW Single Family Residence Lakewood Colonial Center North	\$860,000 \$1,903,000 \$8,500,000	\$4,257 \$9,420 \$42,075
May	89	66	155	n/a	n/a	n/a
Jun	65	52	117	n/a	n/a	n/a
YTD Total	483	330	813		\$19,439,000	\$96,223

The following table provides a summary of sources and uses by capital projects in the Street Capital Fund.

Street Capital Projects	Sources			Uses		
	Life-to-Date 2013	Annual Budget	YTD Actual	Life-to-Date 2013	Annual Budget	YTD Actual
Prior Year/Unallocated Capital Expenditures	n/a	1,159,990	680,271	n/a	1,173,491	241,709
Small Works/Minor Capital	-	110,000	-	-	120,000	5,848
Custer/John Dower Traffic Signal	31,210	560,000	293,136	49,416	575,000	406,816
Lakewood Station Connection	1,453,260	26,800	-	3,833,749	22,000	9,408
96th Street Roadway Improvements	859	-	-	859	46,647	-
City-wide Traffic Signal Management	84,468	913,032	-	103,450	913,032	57,596
Gravelly Lake Drive (100th to Bridgeport)	161,504	307,683	-	176,071	277,683	80,626
Bridgeport Way (83rd to 75th)	603,332	4,400,000	131,899	682,235	4,165,000	181,920
South Tacoma Way (SR512 to 96th)	192,959	2,570,000	50,099	189,302	2,810,000	95,554
Dower Elementary Safe Routes to Schools	309,386	15,000	(957)	361,739	15,000	-
Madigan Access Improvements	463,227	5,747,758	246,963	524,726	5,631,758	247,528
Camp Murray Gate Relocation	3,438	96,805	-	3,438	96,805	-
Bridgeport Way Overlay (112th to 59th)	797,902	-	4,325	1,161,096	-	2,555
City-Wide Safety Improvements - Traffic Signals	25,903	900,000	263,874	56,580	880,000	456,095
Steilacoom Boulevard Safety Improvements	62,703	2,342,297	-	69,523	2,061,297	34,799
South Tacoma Way (Steilacoom Blvd to 88th)	24,460	1,519,425	16,792	30,757	1,189,425	22,083
Bridgeport Way (JBLM - I-5)	4,419	3,800,000	40,439	5,330	3,660,000	52,233
LED Street Lights	-	2,380,000	-	70	2,375,000	1,810
112th-11th Bridgeport to Kendrick St	-	160,000	-	-	80,000	195
Total	\$ 4,219,030	\$ 27,008,790	\$ 1,726,841	\$ 7,248,341	\$ 26,092,138	\$ 1,896,775
Beginning Fund Balance, Jan 1						\$ 841,124
Year-to-date Sources						\$ 1,726,841
Year-to-date Uses						\$ 1,896,775
Ending Fund Balance, YTD June 30						\$ 671,190

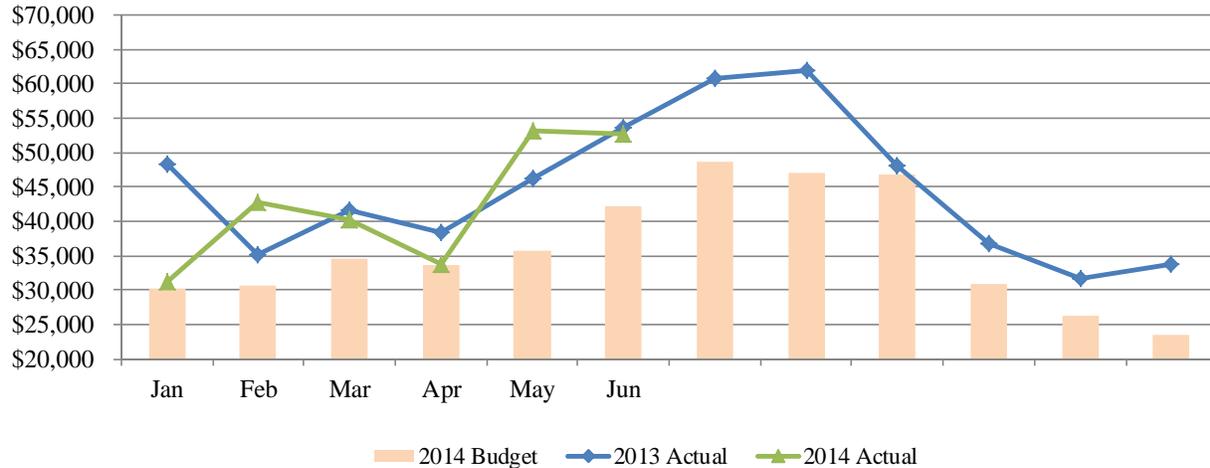
Fund 104 Hotel/Motel Lodging Tax

There is an excise tax of 7% on the sale of or charge made for the furnishing of lodging by a hotel, rooming house, tourist court, motel, trailer camp and the granting of similar license to use real property. The hotel/motel taxes generated from the rental of rooms are restricted to be used for the promotion of tourism in the City.

Year-to-date hotel/motel lodging tax collections total \$254K which is below 2013 year-to-date collections by \$10K or 3.7%; however, is above the year-to-date budget of \$207K by \$47K or 22.7%.

Hotel/Motel Lodging Tax											
Month	2009 Actual	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014		Favorable/(Unfavorable)			
						Budget	Actual	Change from 2013		2014 Actual vs Budget	
								\$	%	\$	%
Jan	\$ 31,569	\$ 31,367	\$ 31,572	\$ 38,981	\$ 48,326	\$ 30,174	\$ 31,153	(17,173)	-35.5%	979	3.2%
Feb	39,526	40,405	38,386	30,569	35,165	30,546	42,805	7,640	21.7%	12,259	40.1%
Mar	50,257	34,951	42,089	39,557	41,686	34,610	40,341	(1,345)	-3.2%	5,731	16.6%
Apr	39,866	40,075	46,498	37,484	38,482	33,591	33,783	(4,699)	-12.2%	192	0.6%
May	42,920	36,555	49,311	40,668	46,329	35,812	53,110	6,781	14.6%	17,298	48.3%
Jun	47,646	42,500	72,187	38,310	53,637	42,201	52,662	(975)	-1.8%	10,461	24.8%
Jul	62,226	55,333	62,899	51,477	60,837	48,589		-	-	-	-
Aug	47,227	61,799	48,344	64,056	62,050	47,046		-	-	-	-
Sep	41,276	101,228	47,081	44,355	48,131	46,813		-	-	-	-
Oct	28,500	47,924	36,553	36,579	36,863	30,938		-	-	-	-
Nov	24,588	40,666	24,848	35,866	31,695	26,166		-	-	-	-
Dec	26,059	27,538	25,472	28,807	33,808	23,514		-	-	-	-
YTD Total	\$ 251,784	\$ 225,853	\$ 280,043	\$ 225,569	\$ 263,626	\$ 206,934	\$ 253,854	\$ (9,772)	-3.7%	\$ 46,920	22.7%
Annual Total	\$481,661	\$560,341	\$525,239	\$486,708	\$537,010	\$430,000					
Change over Prior Year (annual amounts):											
	(\$106,272)	\$78,680	(\$35,103)	(\$38,530)	\$50,301						
	-18.1%	16.3%	-6.3%	-7.3%	10.3%						
Average Change During 5 Year Period (2009 - 2013): 2.3%											

Hotel/Motel Lodging Tax 2013 - 2014 By Month



The City's Lodging Tax Advisory Committee makes recommendations to the City Council in regards to how the taxes are to be used. The following table provides details of the hotel/motel lodging tax allocations for 2014.

Hotel/Motel Lodging Tax Expenditures by Program	2014	
	Annual Budget	YTD Actual thru June
Advertise Grant Application Open Periods/LTAC Meetings/Investment Fees		3
Lakewood Economic Dept - Program & Personnel	33,040	2,563
Subtotal - Program Administration	33,040	2,566
Asia Pacific Cultural Center (APCC)	5,000	-
Historic Fort Steilacoom Assoc.	8,000	-
Lakewold Gardens	45,000	9,874
Lakewood Chamber of Commerce	80,000	31,668
Lakewood Historical Society & Museum	39,500	16,133
Lakewood Parks & Rec Dept - Lakewood Farmers Market	10,000	8,848
Lakewood Parks & Rec Dept - SummerFEST	17,000	613
Lakewood Playhouse, Marketing	25,000	8,237
Lakewood Sister Cities Association	12,500	12,204
Tacoma Regional Convention + Visitor Bureau	45,000	35,542
Tacoma South Sound Sports Commission	50,000	27,205
Subtotal - Tourism	337,000	150,326
Lakewood Economic Dept - Promotion & Outreach (FRAUSE, Media Consultant)	24,000	10,000
Today in America - Promotional Video	-	
Subtotal - Promotion	24,000	10,000
Clover Park Technical College	101,850	101,850
Subtotal - Capital	101,850	101,850
Total	\$ 495,890	\$ 264,742

Budget of \$495,890 reflects the actual allocation approved by the City Council.

Fund 190 Community Development Block Grant (and other grants)

Fund 190 is predominantly comprised of U.S. Department of Housing and Urban Development funds for Community Development Block Grant Entitlements (CDBG), Section 108 Loan Guarantees, and HOME program funding through the Lakewood and Tacoma HOME Consortium. There is also a grant from the Nisqually Tribe for Emergency Assistance for Displaced Residents and a domestic violence grant for the Legal Department. Beginning with the 2015/16 Biennial Budget, the fund will be used to account for CDBG only. Based on the reconciliation of the fund for the years 1996-2013, it was determined that \$840K of ending fund balance was due to unspent General Fund proceeds. This \$840K was returned to the General Fund as approved by the City Council in May 2014. Recent changes in accounting processes are in place to ensure the funds are reconciled monthly.

Through the planning and citizen participation process CDBG and HOME spending priorities are set on an annual basis, to be broken out into funding projects for physical improvements, public services (not to exceed 15%), housing, economic development, and administration (not to exceed 20%).

Program Year	CDBG Entitlement Funding History
	Amount
2014	\$471,752
2013	\$481,598
2012	\$470,895
2011	\$577,790
2010	\$691,806
2009	\$641,051
2008	\$635,302
2007	\$660,268
2006	\$663,950
2005	\$741,650
2004	\$785,000
2003	\$806,000
2002	\$897,000
2001	\$943,000
2000	\$913,000
Total	\$10,380,062

As of June 30th, the balance in the fund totals \$418.

Fund 190 Grants Summary	Year-to-Date June 30, 2014			
	Beginning Balance	Revenue	Expenditure	Ending Balance
CDBG	\$ 1,212	\$ 174,836	\$ 186,464	\$ (10,417)
HOME	-	193,021	193,742	(721)
Nisqually Tribe Grant	-	12,056	500	11,556
STOP Domestic Violence Grant(Legal Dept)	-	8,257	8,257	-
Return to Unspent General Fund Source to General Fund	840,056	-	840,056	0
Total	\$ 841,268	\$ 388,170	\$ 1,229,019	\$ 418

Explanations of the variances between revenues and expenditures are as follows:

- CDBG – negative ending balance of \$10.4K is due to LASA Project expenditures of \$14.4K that were not billed as of June 30th. This includes \$2K that will be paid by Section 108. Also, there are revolving funds available in the amount of \$3.9K
- HOME – negative ending balance of \$0.7K is due to expenditures for the 14507 Woodlawn Avenue SW property that have not been billed due to contract completion.
- Nisqually – positive ending balance of \$11.5K is due to contributions received in 2013 in advance of expenditures and is currently available to spend. The Nisqually Tribe contributed \$12K for Emergency Assistance for Displaced Residents to be used to supplement CDBG funds for this purpose.

Fund 190 Grants	Year-to-Date June 30, 2014			
	Beginning Balance	Revenue	Expenditure	Ending Balance
CDBG	\$ 1,212	\$ 174,836	\$ 186,464	\$ (10,417)
Administration	-	40,843	40,843	-
Administration	-	40,843	40,843	-
Public Service	-	15,126	15,126	-
Tillicum Community Center	-	117	117	-
South Sound Outreach	-	2,510	2,510	-
Pierce County Coalition Developmental Disabled	-	2,208	2,208	-
Centerforce Kitchen Renovations	-	10,291	10,291	-
Physical Improvements	-	(1,634)	10,810	(12,444)
LASA Client Services - (1)	-	(1,634)	10,810	(12,444)
Housing Programs	1,212	120,501	119,685	2,027
Brookridge Apts	-	21,565	21,565	-
Owens, T.	-	78	78	-
Baker, Bernard	-	13,072	13,072	-
Jones, R.	-	4,327	4,327	-
Chisolm, C.	-	153	153	-
Meade, A.	-	24,729	24,729	-
Fennell, P.	-	7,493	7,493	-
Major Staff	-	27,382	27,382	-
Sproge, R.	-	74	74	-
Paint Lakewood Beautiful	-	6,602	6,601	-
Rebuild South Sound	-	8,229	8,229	-
Emergency Assist Displaced Res	-	2,603	2,603	-
CDBG - Revolving Loans - Major - (2)	-	2,675	2,650	25
CDBG - Revolving Loans - Econ Dev - 5 Star - (3)	1,212	2,520	-	3,731
CDBG - Revolving Loan Interest - Econ Dev - 5 Star - (4)	-	998	727	271
Section 108 - LASA - (5)	-	(2,000)	-	(2,000)
HOME	\$ -	\$ 193,021	\$ 193,742	\$ (721)
Administration	-	3,505	3,513	(8)
Administration - (6)	-	3,505	3,513	(8)
Housing Rehabilitation	-	17,805	17,805	(0)
Owens, T.	-	78	78	-
Mazer, I.	-	573	573	-
Smith, T.	-	12,056	12,056	(0)
Zarins, N.	-	5,107	5,107	-
Allen, J.	-	(8)	(8)	-
American Dream Down Payment	-	4,471	4,471	(0)
Leitel, R.	-	4,471	4,471	(0)
Pierce County Coalition Down Payment	-	10,186	10,186	-
Moore, Catherine	-	10,186	10,186	-
Affordable Housing	-	157,053	157,766	(713)
Habitat - 8901 Commercial	-	23,636	23,636	-
Habitat - 15209 Portland	-	325	325	(0)
Habitat - 15407 Grant	-	414	414	-
LASA - Prairie Oaks	-	9,056	9,056	-
Habitat - 14814-14906 Portland	-	2,816	2,816	0
Habitat - 14610 W. Thorne Lane	-	30,806	30,806	0
Habitat - 14507 Woodlawn St. - (7)	-	90,000	90,713	(713)
NISQUALLY - Emergency Assist Displaced Residents	-	12,056	500	11,556
STOP - Dept. of Commerce - Legal	-	8,257	8,257	-
Returned to General Fund - Unspent General Fund Proceeds	\$ 840,056	\$ -	\$ 840,056	\$ 0

Footnote:

- (1) Timing Difference - billing to start in July.
- (2) Revolving Loan Payments Major Home Repair
- (3) Revolving Loan Payments Economic Development
- (4) Revolving Loan Interest - threshold portion applied to expenditures.
- (5) Timing Difference - to be billed when Section 108 banking service is in place.
- (6) Amount to be billed - moved from Allen non-funded client account.
- (7) Purchase of property was not completed. \$90,000.00 in revenue and expenditure to be reversed.

In addition to tracking the various CDBG grant allocation's revenue and expenditures in Fund 190, Notes Receivable for Housing Program Loans are tracked as well. These are revolving loans for Major Home Repair- Sewer Repair and Down Payment Assistance for qualifying home buyers.

Program Year	Major Home Repair Projects by Year		CDBG Down Payment Assistance Loans by Year	
	# of Projects	Amount	# of Projects	Amount
2014	-	-	-	-
2013	8	\$133,422	-	-
2012	9	\$106,857	-	-
2011	8	\$144,665	1	\$2,250
2010	13	\$252,547	2	\$8,619
2009	6	\$102,652	5	\$23,791
2008	3	\$36,539	4	\$19,379
2007	4	\$56,345	2	\$8,700
2006	6	\$67,556	1	\$7,000
2005	7	\$69,547	-	-
2004	4	\$36,058	3	\$14,901
2003	7	\$49,136	2	\$7,167
2002	3	19,999	-	-
2001	-	-	11	\$51,542
2000	-	-	1	\$5,000
Total	78	\$1,075,323	32	\$148,349

As of June 30, 2014 there are 56 Major Home and Sewer Repair loans outstanding for a total receivable of \$855,219 and 17 Down Payment Assistance loans for a total receivable of \$76,159. These are zero interest loans with 20 year terms; unless, the property changes ownership or the clients no longer meet program eligibility requirements. Currently, there are eight Major Repair Loan clients in repayment status making monthly payments. These payments are revolving which dictates that the principal received is applied to current program expenditures before billing CDBG.

CDBG - Down Payment Assistance Loans - Loans Recievable as of June 30, 2014				
Loan Number	Loan Amount	Total Principal Paid	Total Interest Paid	Ending Loan Balance
DPA-009	\$ 3,973.24	\$ -	\$ -	\$ 3,973.24
DPA-011	\$ 5,000.00	\$ -	\$ -	\$ 5,000.00
DPA-014	\$ 5,000.00	\$ -	\$ -	\$ 5,000.00
DPA-024	\$ 5,000.00	\$ -	\$ -	\$ 5,000.00
DPA-025	\$ 4,901.00	\$ -	\$ -	\$ 4,901.00
DPA-027	\$ 7,000.00	\$ -	\$ -	\$ 7,000.00
DPA-029	\$ 5,200.00	\$ -	\$ -	\$ 5,200.00
DPA-033	\$ 2,550.00	\$ -	\$ -	\$ 2,550.00
DPA-035	\$ 2,874.50	\$ -	\$ -	\$ 2,874.50
DPA-041	\$ 7,000.00	\$ -	\$ -	\$ 7,000.00
DPA-042	\$ 4,410.00	\$ -	\$ -	\$ 4,410.00
DPA-044	\$ 2,091.00	\$ -	\$ -	\$ 2,091.00
DPA-046	\$ 7,000.00	\$ -	\$ -	\$ 7,000.00
DPA-048	\$ 1,619.00	\$ -	\$ -	\$ 1,619.00
DPA-049	\$ 7,000.00	\$ -	\$ -	\$ 7,000.00
DPA-050	\$ 2,250.00	\$ -	\$ -	\$ 2,250.00
DPA-055	\$ 3,290.00	\$ -	\$ -	\$ 3,290.00
	\$ 76,158.74	\$ -	\$ -	\$ 76,158.74

CDBG - Major Home and Sewer Repair Loans - Loans Recievable as of June 30, 2014

Loan Number	Loan Amount	Total Principal Paid	Total Interest Paid	Ending Loan Balance
MHR-006	\$ 7,831.00	\$ 7,831.00	\$ -	\$ -
MHR-008	\$ 4,522.93	\$ 2,002.60	\$ -	\$ 2,520.33
MHR-009	\$ 7,956.00	\$ -	\$ -	\$ 7,956.00
MHR-016	\$ 6,639.79	\$ -	\$ -	\$ 6,639.79
MHR-031	\$ 9,147.28	\$ -	\$ -	\$ 9,147.28
MHR-038	\$ 7,064.00	\$ -	\$ -	\$ 7,064.00
MHR-040	\$ 10,200.00	\$ -	\$ -	\$ 10,200.00
MHR-046	\$ 9,696.58	\$ -	\$ -	\$ 9,696.58
MHR-047	\$ 12,000.00	\$ -	\$ -	\$ 12,000.00
MHR-052	\$ 11,926.98	\$ -	\$ -	\$ 11,926.98
MHR-053	\$ 11,858.02	\$ -	\$ -	\$ 11,858.02
MHR-054	\$ 11,987.99	\$ -	\$ -	\$ 11,987.99
MHR-055	\$ 10,126.34	\$ 2,000.00	\$ -	\$ 8,126.34
MHR-056	\$ 11,959.60	\$ 11,959.60	\$ -	\$ -
MHR-061	\$ 11,777.37	\$ -	\$ -	\$ 11,777.37
MHR-062	\$ 18,389.85	\$ -	\$ -	\$ 18,389.85
MHR-063	\$ 19,290.58	\$ -	\$ -	\$ 19,290.58
MHR-064	\$ 6,887.59	\$ -	\$ -	\$ 6,887.59
MHR-066	\$ 11,898.52	\$ -	\$ -	\$ 11,898.52
MHR-070	\$ 13,345.37	\$ -	\$ -	\$ 13,345.37
MHR-073	\$ 14,136.79	\$ 425.00	\$ -	\$ 13,711.79
MHR-075	\$ 14,397.20	\$ 447.50	\$ -	\$ 13,949.70
MHR-076	\$ 25,109.82	\$ -	\$ -	\$ 25,109.82
MHR-077	\$ 12,596.64	\$ 173.75	\$ -	\$ 12,422.89
MHR-080	\$ 13,164.09	\$ 2,604.74	\$ -	\$ 10,559.35
MHR-082	\$ 25,190.00	\$ -	\$ -	\$ 25,190.00
MHR-083	\$ 26,231.61	\$ -	\$ -	\$ 26,231.61
MHR-085	\$ 22,448.54	\$ -	\$ -	\$ 22,448.54
MHR-086	\$ 21,777.69	\$ -	\$ -	\$ 21,777.69
MHR-087	\$ 19,930.00	\$ 4,160.36	\$ -	\$ 15,769.64
MHR-088	\$ 21,124.46	\$ -	\$ -	\$ 21,124.46
MHR-089	\$ 3,474.17	\$ -	\$ -	\$ 3,474.17
MHR-090	\$ 16,770.00	\$ -	\$ -	\$ 16,770.00
MHR-091	\$ 12,187.60	\$ -	\$ -	\$ 12,187.60
MHR-093	\$ 24,390.30	\$ -	\$ -	\$ 24,390.30
MHR-094	\$ 25,019.98	\$ -	\$ -	\$ 25,019.98
MHR-095	\$ 26,489.52	\$ -	\$ -	\$ 26,489.52
MHR-098	\$ 22,292.71	\$ -	\$ -	\$ 22,292.71
MHR-099	\$ 19,414.35	\$ -	\$ -	\$ 19,414.35
MHR-100	\$ 18,857.81	\$ -	\$ -	\$ 18,857.81
MHR-101	\$ 26,182.18	\$ -	\$ -	\$ 26,182.18
MHR-102	\$ 6,386.09	\$ -	\$ -	\$ 6,386.09
MHR-103	\$ 24,893.71	\$ -	\$ -	\$ 24,893.71
MHR-105	\$ 25,000.00	\$ -	\$ -	\$ 25,000.00
MHR-106	\$ 28,912.87	\$ -	\$ -	\$ 28,912.87
MHR-107	\$ 27,300.00	\$ 27,300.00	\$ -	\$ -
MHR-112	\$ 12,230.15	\$ -	\$ -	\$ 12,230.15
MHR-113	\$ 17,850.44	\$ -	\$ -	\$ 17,850.44
MHR-117	\$ 10,174.36	\$ -	\$ -	\$ 10,174.36
MHR-118	\$ 29,775.00	\$ -	\$ -	\$ 29,775.00
MHR-119	\$ 11,968.54	\$ -	\$ -	\$ 11,968.54
MHR-120	\$ 15,100.00	\$ 453.00	\$ -	\$ 14,647.00
MHR-123	\$ 25,000.00	\$ 100.00	\$ -	\$ 24,900.00
MHR-124	\$ 18,400.00	\$ -	\$ -	\$ 18,400.00
MHRS-01	\$ 7,150.00	\$ -	\$ -	\$ 7,150.00
MHRS-05	\$ 10,021.68	\$ -	\$ -	\$ 10,021.68
MHRS-06	\$ 10,128.00	\$ -	\$ -	\$ 10,128.00
MHRS-07	\$ 8,694.14	\$ -	\$ -	\$ 8,694.14
	\$ 914,676.23	\$ 59,457.55	\$ -	\$ 855,218.68

Major Rehab Loans				
Calendar Year	# of Loan Repayments	# of Loans Written Off	Repayment Amount	Total Written Off
2013 *	1	1	\$1,638	\$25,662
2012	1	1	\$23,168	\$11,980
2011	1	1	\$7,302	\$8,000
2010	-	-	-	-
2009	1		\$8,000	-
2008	2		\$15,237	-
2007	1		\$12,554	-
2006	4		\$37,833	-
2005	3		\$20,452	-
2004	-			-
2003				-
2002				-
Total	14	3	\$126,185	\$45,642

* Received partial repayment on short-sale of home.

There is one Economic Development Loan in repayment status. The loan balance as of June 30, 2014 is \$27,871. This loan accrues 5% interest and is for 60 months. These payments are revolving as well.

CDBG - Economic Development Loan - Loans Recievable as of June 30, 2014				
Loan Number	Loan Amount	Total Principal Paid	Total Interest Paid	Ending Loan Balance
EDBL-002	\$ 32,110.19	\$ 4,239.63	\$ 1,214.05	\$ 27,870.56
	\$ 32,110.19	\$ 4,239.63	\$ 1,214.05	\$ 27,870.56

In 2012, the City of Lakewood was awarded \$2,888,000 from HUD for Section 108 Loan Guarantee funds. This program provides communities with a source of financing for large scale, capital-intensive economic development, housing, public facilities, and large –scale infrastructure and community development projects. Currently, the City has submitted two Section 108 project loan agreements to HUD for review and approval. One loan is for the LASA project in the amount of \$310,000 and the other is for Curbside Motors in the amount of \$700,000.

The HOME program is funded annually through the Lakewood and Tacoma HOME Consortium. Expenditures for the City of Lakewood’s projects/programs, which include Housing Rehabilitation, Affordable Housing, and Home Down Payment Loans, are reimbursed by the Consortium to the City of Lakewood. The Notes on these loans are held and tracked by the Lakewood and Tacoma HOME Consortium in Tacoma, and are not accounted for in Fund 190.

Program Year	Home Rehabilitation Loans by Year	
	# of Projects	Amount
2014	-	-
2013	1	\$36,258
2012	4	\$201,175
2011	2	\$131,300
2010	3	\$178,130
2009	6	\$412,750
2008	8	\$289,765
2007	4	\$232,392
2006	7	\$379,452
2005	7	\$286,313
2004	9	\$395,478
2003	10	\$363,099
2002	5	\$155,471
2001	3	\$126,899
2000	1	\$40,000
Total	70	\$3,228,482

Fund 191 Neighborhood Stabilization Program

The purpose of this fund is to account for the revenues and expenditures associated with the Federal Neighborhood Stabilization Program. The NSP was established for the purpose of stabilizing communities that have suffered from foreclosures and abandonment. The NSP1 program provides funds to purchase and redevelop foreclosed and abandoned homes and residential properties. NSP3 program provides a third round of neighborhood stabilization grants to all states and select governments on a formula basis. The following table provides a financial summary of the NSP programs.

Neighborhood Stabilization Program	Year-to-Date June 30, 2014			
	Beginning Balance	Revenue	Expenditure	Ending Balance
Neighborhood Stabilization Program 1 (1)	\$ 171,345	\$ 141,022	\$ 141,022	\$ 171,345
Neighborhood Stabilization Program 3	-	96,032	96,032	-
Total	\$ 171,345	\$ 237,054	\$ 237,054	\$ 171,345

(1) The ending balance represents program income (liens from abatement).

Fund 192 Office of Economic Adjustment Federal Grant

The purpose of this fund is to account for the revenues and expenditures associated with the Federal Office of Economic Adjustment Grant Program, which provides grants to assist communities with the alleviation of socioeconomic effects that may result from military base closures and realignments. The following table provides a financial summary of the SSMCP/OEA programs.

South Sound Military Communities Partnership / Office of Economic Adjustment	Year-to-Date June 30, 2014			
	Beginning Balance	Revenue	Expenditure	Ending Balance
SSMCP (1)	\$ -	\$ 130,000	\$ 56,567	73,433
OEA 04 - Joint Base Lewis McChord Growth Plan (2)	28,652	45,559	48,539	25,672
OEA 05 - Joint Land Use Study	-	62,435	62,435	-
Total	\$ 28,652	\$ 237,994	\$ 167,541	\$ 99,105

(1) Ending balance represents balance of 2014 Partnership Participation.

(2) Ending balance represents balance of 2012 Partnership Participation.

Fund 195 Public Safety Grants

The purpose of this fund is to account for the revenues and expenditures related to police department grants. The following table provides a financial summary of the public safety grants.

Public Safety Grants	Year-to-Date June 30, 2014			
	Beginning Balance	Revenue	Expenditure	Ending Balance
Washington Auto Theft Prevention Authority (WAPTA)	\$ -	\$ 15,045	\$ 15,045	\$ -
Washington Traffic Safety Commission (WTSC) Impaired Driving Emphasis	-	4,437	4,437	-
Washington Traffic Safety Commission (WTSC) Seatbelt Emphasis	-	-	-	-
Target Zero Team	-	4,574	4,574	-
Emergency Management	-	48,177	48,177	-
Byrne Justice Assistance Grant (JAG) - Therapeutic Justice	-	1,214	1,214	-
Byrne Justice Assistance Grant (JAG) - Metal Theft	-	-	-	-
Bullet Proof Vest Program	-	4,139	4,139	-
Nisqually Metal Theft	-	1,371	1,371	-
STOP VAWA Police Grant ⁽¹⁾	-	-	1,255	(1,255)
USCG Safer Boating Grant	-	8,846	8,846	-
Total	\$ -	\$ 87,803	\$ 89,058	\$ (1,255)

(1) The STOP VAWA Grant was billed to the Pierce County Sheriff's Office on 7/31/2014.

Debt Service

Under RCW 39.36.020(2), the public may vote to approve bond issues for general government in an amount not to exceed 2.5% of the value of all taxable property within the City. Within the 2.5% limit, the City Council may approve bond issues not to exceed 1.5% of the City’s assessed valuation. Prior to the passage of new legislation in 1994, the statutory limit on councilmanic (non-voted) debt for general government purposes was 0.75% of assessed valuation. Another 0.75% of councilmanic debt was available only for lease-purchase contracts (RCW 35.43.200). Now, these two components have been combined and can be used for any municipal purpose, including using the entire 1.5% for bonds. Therefore the City’s remaining debt capacity without voter approval is \$64.6M and an additional \$44.9M can be accessed with voter approval. The voter approved capacity is generally referred to as unlimited tax general obligation debt, which requires 60% voter approval and the election must have a voter turnout of at least 40% of those who voted in the last State general election. With this vote, the voter approves additional property tax be levied above and beyond the constitutional and statutory caps on property tax.

In addition to these general purpose debt capacity, RCW 39.36.030(4) also allow voter to approve park facilities and utility bond issues, each limited to 2.5% of the City’s assessed valuation. Therefore legally the City can issue up to a total of 7.5% of the City’s assessed valuation in bonds for \$334.2M. The tables below show the City’s available debt capacity and outstanding debt as of June 30, 2014.

Computation of Limitation of Indebtedness					
Description	General Purpose		Excess Levy Open Space & (voted)	Excess Levy Utility Purposes (voted)	Total Debt Capacity
	Councilmanic (Limited GO)	Excess Levy (with a vote)			
AV = \$4,494,673,400 (A)					
1.50%	\$ 67,420,101	\$ (67,420,101)			\$ -
2.50%		\$ 112,366,835	\$ 112,366,835	\$ 112,366,835	\$ 337,100,505
Add: Cash on Hand for Redemption (B)	\$ -				\$ -
Less: Bonds Outstanding	\$ (2,852,713)	\$ -	\$ -	\$ -	\$ (2,852,713)
Remaining Debt Capacity	\$64,567,388	\$44,946,734	\$112,366,835	\$112,366,835	\$334,247,792
General Capacity (C)	\$109,514,122				
(A) Final 2013 Assessed Valuation					
(B) Debt Service Prefunding (the City currently does not prefund debt service)					
(C) Combined Total for Councilmanic and Excess Levy Capacities					

Summary of Outstanding Debt									
As of June 30, 2014									
Description	Purpose	Issue Date	Final Maturity	Interest Rate %	Net Interest Cost (NIC)	Amount Issued	Outstanding Debt	Average Annual Payment	Funding Source
Limited Tax GO Bonds	Police Facility	3/31/2009	12/1/2028	3.0 - 5.0%	\$ 1,399,553	\$ 2,719,507	\$ 2,220,000	\$ 208,000	General Fund
59th Avenue Promissory Note	Right-of-Way / Roadway in Lakewood Towne Center	4/30/2005	4/30/2024	3.74%	\$ 469,000	\$ 1,071,000	\$ 632,712	\$ 77,000	General Fund
Total GO Bonds						\$ 3,790,507	\$ 2,852,712	\$ 285,000	
PWTF 04-091-PRE-132	American Lake Gardens/Tillicum Sewer	7/7/2005	7/7/2024	1.00%	\$ 61,942	\$ 593,864	\$ 326,866	\$ 32,000	Assessments on all Lakewood Sewer Accounts
PWTF 06-962-022	American Lake Gardens/Tillicum Sewer	9/18/2006	9/18/2026	0.50%	\$ 226,941	\$ 5,000,000	\$ 3,828,267	\$ 305,000	Assessments on all Lakewood Sewer Accounts
PWTF 08-951-025	American Lake Gardens/Tillicum Sewer	3/1/2008	7/1/2028	0.50%	\$ 82,681	\$ 1,840,000	\$ 1,560,392	\$ 108,000	Assessments on all Lakewood Sewer Accounts
Total Public Works Trust Fund Loan						\$ 7,433,864	\$ 5,715,526	\$ 445,000	
Combined Local Improve District (CLID) 1101/1103	Street Improvements	12/1/2006	12/1/2026	3.75 - 4.65%	\$ 1,170,020	\$ 2,824,704	\$ 1,260,000	\$ 156,000	Assessment on Eight Property Owners
Local Improvement District (LID) 1108	Street Improvements	1/1/2008	12/1/2027	4.22 - 5.3%	\$ 418,195	\$ 880,000	\$ 513,938	\$ 57,000	Assessment on Single Business
Total Local Improvement District						\$ 3,704,704	\$ 1,773,938	\$ 213,000	
Grand Total						\$ 14,929,075	\$ 10,342,176	\$ 943,000	

By Fund Summary

The following table provides a summary of each fund's activity as of June 30, 2014.

Fund #/Fund Name	Beginning Fund Balance 1/1/2014	Year-to-Date June		Revenue Over/(Under) Expenditures	Ending Fund Balance 6/30/2014	Cash & Invest Balance 6/30/2014
		Revenues *	Expenditures **			
Total All Funds	\$ 19,949,770	\$ 25,061,302	\$ 24,108,109	\$ 953,193	\$ 20,902,965	\$ 17,301,261
001 General Fund	\$ 2,580,681	\$ 18,742,677	\$ 17,139,339	\$ 1,603,338	\$ 4,184,021	\$ 1,598,843
1XX Special Revenue Funds	\$ 4,070,980	\$ 3,963,272	\$ 5,107,029	\$ (1,143,757)	\$ 2,927,223	\$ 1,909,664
101 Street Operations & Maintenance	82,969	938,262	1,021,231	(82,969)	-	(92,710)
102 Street Capital Projects	841,124	1,726,843	1,896,775	(169,931)	671,193	288,673
104 Hotel/Motel Lodging Tax	935,374	254,295	264,742	(10,447)	924,927	820,480
105 Property Abatement	238,171	16,569	2,945	13,624	251,795	235,245
106 Public Art	12,001	8,001	-	8,001	20,002	20,002
180 Narcotics Seizure	778,174	34,268	190,876	(156,608)	621,566	664,139
181 Felony Seizure	101,662	(32)	2,103	(2,135)	99,527	99,527
182 Federal Seizure	40,240	34,044	5,685	28,359	68,599	68,599
190 Grants	841,268	388,171	1,229,020	(840,849)	419	(265,665)
191 Neighborhood Stabilization Program	171,345	237,054	237,054	(0)	171,345	88,426
192 Office of Economic Adjustment Grant	28,652	237,994	167,541	70,454	99,106	47,840
195 Public Safety Grants	-	87,803	89,058	(1,255)	(1,255)	(64,892)
2XX Debt Service Fund	\$ 900,257	\$ 272,591	\$ 458,438	\$ (185,847)	\$ 714,410	\$ 714,410
201 General Government Debt Service	-	127,379	127,379	0	0	-
202 Local Improvement District Debt Service	149	0	-	0	149	149
204 Sewer Project Debt Service	508,250	272,029	458,435	(186,406)	321,844	321,843
251 Local Improvement District Guaranty	391,858	562	3	559	392,417	392,417
3XX Capital Project Funds	\$ 646,295	\$ 96,485	\$ 16,721	\$ 79,764	\$ 726,059	\$ 652,772
301 General Government CIP	276	0	-	0	276	276
311 Sewer Project CIP	126,208	(29)	3,675	(3,703)	122,505	122,677
312 Sanitary Sewer Connection	519,811	96,514	13,046	83,467	603,278	529,820
4XX Enterprise Funds	\$ 6,204,969	\$ 1,477,654	\$ 1,311,621	\$ 166,033	\$ 6,371,002	\$ 6,363,111
401 Surface Water Management	6,204,969	1,477,654	1,311,621	166,033	6,371,002	6,363,111
5XX Replacement Reserve Funds	\$ 5,546,588	\$ 508,623	\$ 74,961	\$ 433,662	\$ 5,980,250	\$ 5,996,959
501 Vehicle & Equipment Replacement	5,093,746	508,045	74,959	433,086	5,526,832	5,543,542
502 City Hall Facility Services	452,842	578	3	575	453,417	453,417
6XX Agency Funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 65,502
634 Municipal Court	-	-	-	-	-	62,808
635 Section 125	-	-	-	-	-	2,694

* Revenues includes all sources, ongoing and one-time.

* Expenditures includes all uses, ongoing and one-time.

	2009 Actual	2010 Actual	2011 Actual	2012 Actual	2013 Actual	Year 2014		2014 YTD Actual as % of Budget	5 Yr Ave Chg 2009-2013
						Revised Budget	YTD Actual		
(001) GENERAL FUND									
<i>REVENUES:</i>									
Taxes	22,545,805	22,360,272	23,749,292	23,956,616	24,731,848	24,953,900	12,791,342	51.3%	1.9%
Property Tax	5,895,610	6,047,325	6,116,332	6,227,924	6,295,819	6,306,000	3,489,535	55.3%	1.4%
Local Sales & Use Tax	7,374,776	7,562,339	7,445,356	7,897,357	8,140,449	8,000,000	4,053,455	50.7%	2.1%
Sales/Parks	363,218	437,146	403,822	412,204	458,373	400,000	237,271	59.3%	5.2%
Natural Gas Use Tax	-	-	38,585	11,296	30,120	25,000	12,450	49.8%	n/a
Criminal Justice Sales Tax	715,292	743,835	732,065	756,800	824,003	800,000	415,252	51.9%	3.0%
Admissions Tax	485,308	484,607	517,350	591,704	641,151	472,500	323,935	68.6%	6.4%
Utility Tax	4,947,757	4,448,209	6,047,025	5,622,338	5,899,854	6,229,400	3,030,934	48.7%	3.8%
Leasehold Tax	4,545	21,350	16,357	11,858	8,027	1,000	3,556	355.6%	15.3%
Gambling Tax	2,759,297	2,615,460	2,432,400	2,425,133	2,434,051	2,720,000	1,224,953	45.0%	-2.4%
Franchise Fees	1,756,058	1,779,565	2,319,292	2,957,590	3,157,630	2,165,000	1,634,692	75.5%	16.0%
Cable, Water, Sewer, Solid Waste	1,383,428	1,395,706	1,558,420	2,169,251	2,342,256	1,535,000	1,205,480	78.5%	13.9%
Tacoma Power	372,629	383,859	760,872	788,340	815,374	630,000	429,212	68.1%	23.8%
Development Service Fees	1,002,755	814,328	961,142	1,026,342	863,469	1,435,785	532,460	37.1%	-2.8%
Building Permits	470,691	338,983	499,942	476,429	379,184	700,000	203,438	29.1%	-3.9%
Other Building Permit Fees	108,161	84,175	88,780	89,525	118,595	131,330	47,315	36.0%	1.9%
Plan Review/Plan Check Fees	371,467	343,557	330,472	409,876	317,008	464,000	226,223	48.8%	-2.9%
Other Zoning/Development Fees	52,436	47,613	41,949	50,512	48,682	140,455	55,483	39.5%	-1.4%
Licenses & Permits	379,866	402,881	460,532	372,188	468,159	392,500	317,101	80.8%	4.6%
Business License	251,020	253,803	279,507	174,708	279,070	337,000	209,518	62.2%	2.2%
Alarm Permits & Fees	78,233	103,862	133,322	142,276	157,742	14,500	71,356	492.1%	20.3%
Animal Licenses	50,614	45,216	47,704	55,203	31,346	41,000	36,227	88.4%	-7.6%
State Shared Revenues	998,564	1,078,983	969,705	1,024,462	1,044,464	1,064,300	561,844	52.8%	0.9%
Sales Tax Mitigation	37,800	62,808	39,782	49,158	48,029	48,000	24,603	51.3%	5.4%
Criminal Justice	127,431	121,941	121,470	123,883	131,854	92,300	71,903	77.9%	0.7%
Criminal Justice High Crime	139,494	132,507	119,789	125,164	263,208	263,000	163,700	62.2%	17.7%
Liquor Excise Tax	289,374	291,060	283,260	145,808	77,675	211,000	42,359	20.1%	-14.6%
Liquor Board Profits	404,466	470,667	405,405	580,449	523,698	450,000	259,278	57.6%	5.9%
Intergovernmental	284,311	306,391	482,732	351,908	360,563	378,500	120,746	31.9%	5.4%
Public Safety	66,786	92,544	332,732	301,908	310,563	328,500	70,746	21.5%	73.0%
Parks & Recreation	217,525	213,847	150,000	50,000	50,000	50,000	50,000	100.0%	-15.4%

	2009 Actual	2010 Actual	2011 Actual	2012 Actual	2013 Actual	Year 2014		2014 YTD Actual as % of Budget	5 Yr Ave Chg 2009-2013
						Revised Budget	YTD Actual		
(001) GENERAL FUND - continued									
Charges for Services & Fees	1,076,081	1,023,270	1,098,341	1,076,914	1,045,767	832,650	432,769	52.0%	-0.6%
Parks & Recreation Fees	226,661	210,224	216,412	237,203	234,548	192,600	119,979	62.3%	0.7%
Municipal Court	-	-	8,525	15,290	13,915	-	5,610	n/a	n/a
Police Contracts, including Extra Duty	837,003	809,079	864,167	812,769	791,205	631,450	295,664	46.8%	-1.1%
Other	12,417	3,967	9,237	11,652	6,098	8,600	11,515	133.9%	-10.2%
Fines & Forfeitures	2,895,692	1,722,695	2,038,586	2,419,617	2,342,639	2,335,910	1,123,256	48.1%	-3.8%
Municipal Court	1,500,580	926,257	1,231,477	1,596,299	1,514,628	1,488,910	746,606	50.1%	0.2%
Photo Infraction/Red Light/School Zone Enforcement	1,332,546	768,908	765,151	789,539	793,105	820,000	355,370	43.3%	-8.1%
Penalties & Interest - Taxes	62,567	27,530	41,957	33,779	34,907	27,000	21,280	78.8%	-8.8%
Miscellaneous/Interest/Other	299,542	183,670	50,145	42,724	79,673	63,750	68,884	108.1%	-14.7%
Interest Earnings	49,762	29,479	6,035	3,358	2,387	36,000	1,150	3.2%	-19.0%
Miscellaneous/Other	249,781	154,192	44,110	39,367	77,286	27,750	67,734	244.1%	-13.8%
Interfund Transfers	443,500	443,980	259,700	269,700	298,060	313,060	149,028	47.6%	-6.6%
Transfers In - Fund 101 Street O&M	28,080	28,360	-	-	28,360	28,360	14,178	50.0%	0.2%
Transfers In - Fund 102 Street Capital	163,280	163,280	-	-	-	-	-	n/a	-20.0%
Transfer In - Fund 401 SWM Operations	252,140	252,340	259,700	269,700	269,700	284,700	134,850	47.4%	1.4%
Subtotal Operating Revenues	31,682,174	30,116,036	32,389,466	33,498,061	34,392,273	33,935,355	17,732,121	52.3%	1.7%
<i>EXPENDITURES:</i>									
City Council	91,945	93,597	99,617	97,927	85,530	97,600	57,087	58.5%	-1.4%
Legislative	85,760	89,393	93,467	95,156	80,745	93,100	53,457	57.4%	-1.2%
Sister City	6,185	4,204	6,150	2,771	4,784	4,500	3,631	80.7%	-4.5%
City Manager	511,061	490,397	482,766	409,921	421,687	467,451	245,683	52.6%	-3.5%
Executive	320,932	327,520	355,725	363,400	310,256	371,120	195,559	52.7%	-0.7%
Governmental Relations	190,129	162,877	127,040	46,521	111,431	96,331	50,124	52.0%	-8.3%
Municipal Court	1,351,946	1,429,939	1,596,425	1,679,120	1,721,223	1,875,046	805,696	43.0%	5.5%
Judicial Services	897,679	905,101	881,460	962,456	1,028,035	995,456	469,632	47.2%	2.9%
Professional Services	228,485	219,935	328,274	350,005	292,830	442,500	122,292	27.6%	5.6%
Probation & Detention	225,782	304,902	386,691	366,659	400,358	437,090	213,772	48.9%	15.5%
Administrative Services	3,144,327	3,229,080	3,574,503	3,353,185	3,322,082	3,015,380	2,068,793	68.6%	1.1%
Finance	1,070,180	1,116,076	1,261,533	1,208,779	1,194,573	1,225,400	580,173	47.3%	2.3%
Information Technology	1,063,071	1,073,605	1,155,848	986,962	851,501	830,350	465,473	56.1%	-4.0%
Human Resources & Safety	492,250	490,886	477,791	478,017	490,739	496,000	245,492	49.5%	-0.1%
Risk Management	518,825	548,514	679,331	679,428	785,270	463,630	777,655	167.7%	10.3%

	2009 Actual	2010 Actual	2011 Actual	2012 Actual	2013 Actual	Year 2014		2014 YTD Actual as % of Budget	5 Yr Ave Chg 2009-2013
						Revised Budget	YTD Actual		
(001) GENERAL FUND - continued									
Legal	1,424,993	1,404,412	1,511,178	1,407,092	1,249,436	1,347,359	599,393	44.5%	-2.5%
Legal (Civil & Criminal)	1,016,379	1,098,101	1,218,883	1,186,678	991,955	1,154,449	537,934	46.6%	-0.5%
Civil Legal Services	-	-	-	-	-	-	-	n/a	n/a
Criminal Prosecution Services	-	-	-	-	-	-	-	n/a	n/a
City Clerk	297,010	306,311	144,986	133,408	124,707	122,910	61,459	50.0%	-11.6%
Election	111,604	-	147,308	87,006	132,774	70,000	-	0.0%	3.8%
Community & Economic Development	2,400,933	2,208,234	2,145,108	2,036,213	2,219,754	2,158,450	1,134,133	52.5%	-1.5%
Code Enforcement	170,905	239,550	255,437	276,269	282,706	291,760	141,387	48.5%	13.1%
Planning	806,750	747,322	793,082	822,696	680,926	683,900	333,687	48.8%	-3.1%
Current Planning	-	-	-	-	-	-	-	n/a	n/a
Advance Planning	-	-	-	-	-	-	-	n/a	n/a
Building	1,176,515	888,501	808,503	535,815	848,485	828,380	474,863	57.3%	-5.6%
Economic Development	246,764	332,861	288,087	401,433	407,637	354,410	184,196	52.0%	13.0%
Parks, Recreation & Community Services	2,040,225	2,066,238	2,165,104	2,165,776	1,997,690	2,217,230	833,863	37.6%	-0.4%
Human Services	470,278	512,573	510,489	445,958	376,008	402,450	101,915	25.3%	-4.0%
Administration	206,632	205,359	204,221	209,047	196,770	195,160	97,414	49.9%	-1.0%
Recreation	316,887	316,386	355,653	381,941	346,398	359,480	113,207	31.5%	1.9%
Senior Services	207,277	201,264	226,560	189,836	200,651	208,610	104,418	50.1%	-0.6%
Parks Facilities	464,275	439,314	457,365	489,109	459,913	431,680	215,300	49.9%	-0.2%
Fort Steilacoom	374,876	391,342	410,815	449,884	417,950	416,450	200,512	48.1%	2.3%
Street Landscape Maintenance				-	-	203,400	1,095	0.5%	n/a
Police	19,064,039	19,032,395	19,265,013	19,297,759	19,844,706	19,845,075	9,515,658	47.9%	0.8%
Command	1,674,804	1,912,891	2,060,187	1,835,726	1,887,065	1,975,570	852,117	43.1%	2.5%
Jail Service	1,049,715	1,198,375	1,224,888	1,007,157	883,655	981,840	209,799	21.4%	-3.2%
Dispatch Services/SS911	2,375,705	2,413,447	2,456,743	2,424,764	2,440,224	1,941,055	1,034,202	53.3%	0.5%
Investigations	2,372,211	2,347,695	2,269,674	2,458,584	2,512,500	2,569,219	1,295,229	50.4%	1.2%
Patrol	5,991,591	5,897,524	6,327,816	6,586,617	6,553,810	7,002,594	3,263,109	46.6%	1.9%
Special Units	1,149,469	1,000,568	982,802	970,835	1,000,039	967,226	585,103	60.5%	-2.6%
SWAT	60,586	103,957	101,258	102,896	106,189	95,830	56,018	58.5%	15.1%
Crime Prevention	1,079,277	897,543	461,566	511,007	848,470	988,200	419,339	42.4%	-4.3%
Contracted Services (Extra Duty, offset by Revenue)	563,895	559,088	479,452	479,368	519,277	400,000	235,501	58.9%	-1.6%
Community Safety Resource Team (CSRT)	-	314,446	357,680	367,392	394,263	382,722	203,471	53.2%	n/a
Training	160,885	139,965	192,417	192,524	179,494	200,090	106,103	53.0%	2.3%
Traffic Policing	1,014,701	947,123	1,085,217	1,076,032	1,183,591	1,220,300	619,041	50.7%	3.3%
Property Room	260,317	252,958	274,835	275,746	309,188	285,080	137,685	48.3%	3.8%
Reimbursements	293,373	176,259	152,513	159,210	295,434	88,199	112,055	127.0%	0.1%
Emergency Management	69,048	64,453	52,430	48,505	4,464	15,300	12,949	84.6%	-18.7%
Animal Control	308,906	306,555	276,732	293,566	280,929	281,850	155,381	55.1%	-1.8%
Road & Street/Camera Enforcement	639,554	499,549	508,803	507,831	446,113	450,000	218,557	48.6%	-6.0%

	2009 Actual	2010 Actual	2011 Actual	2012 Actual	2013 Actual	Year 2014		2014 YTD Actual as % of Budget	5 Yr Ave Chg 2009-2013
						Revised Budget	YTD Actual		
(001) GENERAL FUND - continued									
Property Management	880,409	906,932	873,542	844,314	862,862	886,120	390,000	44.0%	-0.4%
Fleet Management	139,692	115,728	113,647	29,940	945	4,500	517	11.5%	-19.9%
Facilities Maintenance	347,143	414,122	376,856	399,099	330,341	295,530	138,293	46.8%	-1.0%
City Hall Facility	146,328	153,456	154,601	137,667	105,536	134,550	46,623	34.7%	-5.6%
Law Enforcement Facilities	183,267	123,627	128,438	120,017	277,217	264,090	132,431	50.1%	10.3%
Parking Facilities/Light Rail	63,979	100,000	100,000	157,592	148,822	187,450	72,135	38.5%	26.5%
Non-Dept - To Be Categorized	393,735	487,277	520,106	586,421	509,815	479,258	248,435	51.8%	5.9%
Commute Trip Reduction	-	1,409	3,824	6,422	3,681	10,000	4,531	45.3%	n/a
Other (affects many departments)	272,724	155,051	189,203	250,232	185,893	147,500	97,227	65.9%	-6.4%
Liquor/Pollution Control	44,012	41,548	40,808	41,496	34,334	34,000	19,298	56.8%	-4.4%
Unallocated Internal Service Charges				-	-	-	-	n/a	n/a
Debt Service	77,000	289,270	286,270	288,270	285,908	-	-	n/a	54.3%
Transfer to Fund 201 GO Bond Debt Service				-	-	287,758	127,379	44.3%	n/a
Interfund Transfers	-	-	1,075,671	1,069,266	1,064,780	901,064	457,531	50.8%	n/a
Transfer to Fund 101 Street O&M	-	-	1,041,221	1,032,826	1,029,780	866,064	422,531	48.8%	n/a
Transfer to Fund 102 Street Capital	-	-	34,450	36,440	35,000	35,000	35,000	100.0%	n/a
Contributions to Reserve Funds	822,819	687,821	777,820	-	920,300	920,300	460,146	50.0%	2.4%
Contribution to Fund 501 Vehicle & Equip Reserves	822,819	687,821	777,820	-	920,300	920,300	460,146	50.0%	2.4%
Subtotal Operating Expenditures	32,126,434	32,036,323	34,086,852	32,946,994	34,219,863	34,210,333	16,816,419	49.2%	1.3%
OPERATING INCOME (LOSS)	\$ (444,260)	\$ (1,920,287)	\$ (1,697,386)	\$ 551,067	\$ 172,410	\$ (274,978)	\$ 915,702	-333.0%	-27.8%
<i>OTHER FINANCING SOURCES:</i>									
Grants, Donations/Contrib, 1-Time	279,785	234,570	288,144	830,521	695,838	419,634	170,500	40.6%	29.7%
Contibutions/Donations	52,673	51,157	61,531	72,034	39,773	64,000	29,319	45.8%	-4.9%
Misc/Other				-	356,873	-	-	n/a	n/a
Intergovernmental	-	-	-	581,260	-	-	-	n/a	n/a
Loan Receipts	-	-	125,817	-	-	-	-	n/a	n/a
Proceeds from Sale of Assets/Capital Lease	6,283	-	-	-	-	-	-	n/a	-20.0%
Grants	220,828	183,412	100,795	177,227	299,192	355,634	141,180	39.7%	7.1%
Transfers In	144,086	577,861	27,056	19,901	398,392	2,015,015	840,056	41.7%	35.3%
Transfer In - Fund 180 Narcotics Seizure				-	-	85,939	-	0.0%	n/a
Transfer In - Fund 181 Felony Seizure				-	-	14,061	-	0.0%	n/a
Transfer In - Various Grant Funds	172,827	577,861	24,323	16,025	-	-	-	n/a	-20.0%
Transfer In - Fund 190 Grants	(28,741)	-	-	-	-	840,056	840,056	100.0%	-20.0%
Transfer In - Fund 195 Public Safety Grant	-	-	-	3,000	-	-	-	n/a	n/a
Transfer In - Fund 301 General Governmental CIP	-	-	-	-	398,392	-	-	n/a	n/a
Transfer in - Fund 311 Sewer CIP	-	-	2,733	-	-	-	-	n/a	n/a
Transfer In - Fund 312 Sanitary Sewer Connection CIP	-	-	-	876	-	-	-	n/a	n/a
Transfer In - Fund 501 Fleet & Equipment				-	-	1,074,959	-	0.0%	n/a
Subtotal Other Financing Sources	\$ 423,871	\$ 812,431	\$ 315,199	\$ 850,422	\$ 1,094,230	\$ 2,434,649	\$ 1,010,556	41.5%	31.6%

	2009 Actual	2010 Actual	2011 Actual	2012 Actual	2013 Actual	Year 2014		2014 YTD Actual as % of Budget	5 Yr Ave Chg 2009-2013
						Revised Budget	YTD Actual		
(001) GENERAL FUND - continued									
<i>OTHER FINANCING USES:</i>									
Capital & Other 1-Time	302,020	379,668	195,364	310,380	1,293,088	1,215,869	322,920	26.6%	65.6%
Municipal Court	7,738	-	-	-	34,039	32,344	32,344	100.0%	68.0%
City Manager					-	18,000	18,000	100.0%	n/a
Administrative Services	143,660	251,955	152,067	114,355	999,976	444,921	270,958	60.9%	119.2%
Non-Dept - To Be Categorized	-	-	-	-	36,000	-	-	n/a	n/a
Legal/Clerk	-	2,519	-	-	7,663	1,619	1,619	100.0%	n/a
Community & Economic Development	-	-	-	-	101,673	380,985	-	0.0%	n/a
Parks, Recreation & Community Services	110,410	100,000	7,900	-	79,034	130,000	-	0.0%	-5.7%
Police	40,212	781	26,669	11,736	34,703	208,000	-	0.0%	-2.7%
Police-Donated Funds	-	161	8,728	-	-	-	-	n/a	n/a
Public Works/Property Management	-	24,251	-	57,200	-	-	-	n/a	n/a
Interfund Loans	-	-	-	127,089	-	-	-	n/a	n/a
Interfund Transfers	3,112,235	230,038	165,000	30,739	8,179	87,000	-	0.0%	-19.9%
Transfer Out - Fund 101 Street O&M				-	-	37,000	-	0.0%	n/a
Transfer Out - Fund 102 Street Capital	307,000	-	-	-	3,826	-	-	n/a	-19.8%
Transfer Out - Fund 105 Property Abatement	-	-	-	-	-	-	-	n/a	n/a
Transfer Out - Fund 106 Public Art	-	-	-	-	2,000	-	-	n/a	n/a
Transfer Out - Fund 180 Narcotics Seizure	-	-	-	-	-	-	-	n/a	n/a
Transfer Out - Fund 182 Federal Seizure	-	80,038	-	-	-	-	-	n/a	n/a
Transfer Out - Fund 190 Grants	-	-	-	-	-	-	-	n/a	n/a
Transfer Out - Fund 192 OEA Grant	-	-	-	-	-	50,000	-	0.0%	n/a
Transfer Out - Fund 195 Police Grants	-	-	-	-	2,353	-	-	n/a	n/a
Transfer Out - Fund 203 Police Facility Debt Svc	141,185	-	-	-	-	-	-	n/a	-20.0%
Transfer Out - Fund 301 General Gov't CIP	2,550,000	150,000	50,000	-	-	-	-	n/a	-20.0%
Transfer Out - Fund 401 Surface Water Mgmt	12,049	-	-	22,065	-	-	-	n/a	-20.0%
Transfer Out - Fund 501 Fleet & Equip Reserves	-	-	-	8,674	-	-	-	n/a	n/a
Transfer Out - Fund 502 City Hall Reserves	102,000	-	115,000	-	-	-	-	n/a	-20.0%
Contingency	-	-	-	-	-	25,000	-	0.0%	n/a
Contingency	-	-	-	-	-	25,000	-	0.0%	n/a
Subtotal Other Financing Uses	\$ 3,414,255	\$ 609,706	\$ 360,364	\$ 341,119	\$ 1,301,267	\$ 1,327,869	\$ 322,920	24.3%	-12.4%
Total Revenues and Other Sources									
	\$ 32,106,045	\$ 30,928,466	\$ 32,704,666	\$ 34,348,483	\$ 35,486,503	\$ 36,370,004	\$ 18,742,677	51.5%	2.1%
Total Expenditures and other Uses									
	\$ 35,540,688	\$ 32,646,028	\$ 34,447,216	\$ 33,288,113	\$ 35,521,130	\$ 35,538,202	\$ 17,139,339	48.2%	0.0%
Beginning Fund Balance:									
	\$ 8,449,693	\$ 5,015,050	\$ 3,297,488	\$ 1,554,938	\$ 2,615,308	\$ 2,580,681	\$ 2,580,681	100.0%	-13.8%
Ending Fund Balance:									
	\$ 5,015,050	\$ 3,297,488	\$ 1,554,938	\$ 2,615,308	\$ 2,580,681	\$ 3,412,483	\$ 4,184,019	122.6%	-9.7%
Ending Fund Balance as a % of Gen/Street Operating Revenues	14.9%	10.3%	4.7%	7.6%	7.3%	9.81%	22.96%	234.0%	-10.2%
Reserve - Total Target 12% of Gen/Street Operating Revenues	\$ 4,042,762	\$ 3,842,396	\$ 3,995,901	\$ 4,133,319	\$ 4,237,447	4,172,995	2,186,720	52.4%	1.0%
2% Contingency Reserves	\$ 673,794	\$ 640,399	\$ 665,984	\$ 688,886	\$ 706,241	\$ 695,499	\$ 364,453	52.4%	1.0%
5% General Fund Reserves	\$ 1,684,484	\$ 1,600,998	\$ 1,664,959	\$ 1,722,216	\$ 1,765,603	1,738,748	911,133	52.4%	1.0%
5% Strategic Reserves	\$ 1,684,484	\$ 1,600,998	\$ 1,664,959	\$ 1,722,216	\$ 1,765,603	1,738,748	911,133	52.4%	1.0%
Unreserved / (12% Target Reserves Shortfall):	\$ 972,287	\$ (544,908)	\$ (2,440,963)	\$ (1,518,011)	\$ (1,656,766)	(760,512)	1,997,299	-262.6%	-54.1%

	2009 Actual	2010 Actual	2011 Actual	2012 Actual	2013 Actual	Year 2014		2014 YTD Actual as % of Budget	5 Yr Ave Chg 2009-2013
						Revised Budget	YTD Actual		
FUND 101 STREET OPERATIONS & MAINTENANCE									
<i>REVENUES:</i>									
Utility Tax	754,880	680,143	-	-	-	-	-	n/a	-20.0%
Franchise Fees	246,337	252,545	-	-	-	-	-	n/a	-20.0%
Permits	70,486	73,020	48,486	99,092	60,733	48,500	119,552	246.5%	-2.8%
Engineering Review Fees	1,600	200	850	3,400	300	1,000	178	17.8%	-16.3%
Motor Vehicle Fuel Tax	926,995	894,867	860,093	843,743	858,750	790,000	370,818	46.9%	-1.5%
Interest Earnings	7,214	3,152	283	28	5	100	-	0.0%	-20.0%
Subtotal Operating Revenues	\$ 2,007,512	\$ 1,903,927	\$ 909,712	\$ 946,263	\$ 919,788	\$ 839,600	\$ 490,548	58.4%	-10.8%
<i>EXPENDITURES:</i>									
Street Lighting	492,642	451,591	445,851	450,903	491,047	454,400	201,048	44.2%	-0.1%
Traffic Control Devices	488,366	492,992	542,803	493,295	569,775	470,930	203,339	43.2%	3.3%
Snow & Ice Response	30,099	66,459	29,896	82,009	38,209	15,850	14,106	89.0%	5.4%
Road & Street Preservation	1,819,132	924,135	1,049,616	1,110,566	1,059,286	1,118,738	588,460	52.6%	-8.4%
Transfer Out - Fund 001 General Admin Support	28,080	28,360	-	-	28,360	28,360	14,178	50.0%	0.2%
Contribution to Fleet & Equipment Reserves	56,522	116,101	100,000	-	100	100	100	100.0%	-20.0%
Subtotal Operating Expenditures	\$ 2,914,841	\$ 2,079,639	\$ 2,168,166	\$ 2,136,773	\$ 2,186,777	\$ 2,088,378	\$ 1,021,231	48.9%	-5.0%
OPERATING INCOME (LOSS)	\$ (907,328)	\$ (175,711)	\$ (1,258,454)	\$ (1,190,510)	\$ (1,266,989)	\$ (1,248,778)	\$ (530,683)	42.5%	7.9%
<i>OTHER FINANCING SOURCES:</i>									
Grants	707,672	-	9,117	30,471	-	-	-	n/a	-20.0%
Donations/Contributions	20,745	-	-	-	-	-	146	n/a	-20.0%
Proceeds from Sale of Assets/Capital Lease	47,369	-	67,057	70,600	93,944	25,000	7,568	30.3%	19.7%
Judgments, Settlements/Miscellaneous	1,728	1,620	10,186	10,924	14,341	326,550	17,469	5.3%	145.9%
Transfer In From General Fund	-	-	1,041,221	1,032,826	1,029,780	903,064	422,531	46.8%	n/a
Transfer In - Fund 102 Street Capital	5,000	-	-	134,552	56,000	-	-	n/a	204.0%
Transfer In - Fund 401 Surface Water Mgmt	47,173	-	11,379	6,325	-	-	-	n/a	-20.0%
Subtotal Other Financing Sources	\$ 829,687	\$ 1,620	\$ 1,138,960	\$ 1,285,698	\$ 1,194,066	\$ 1,254,614	\$ 447,714	35.7%	8.8%
<i>OTHER FINANCING USES:</i>									
Grants	707,672	-	9,117	30,471	-	-	-	n/a	-20.0%
Building, Vehicles, Equipment	114,690	35,885	82,767	6,432	-	100	-	0.0%	-20.0%
Construction - Traffic Control	74,080	99,820	18,214	42,779	-	15,000	-	0.0%	-20.0%
Subtotal Other Financing Uses	\$ 896,442	\$ 135,705	\$ 110,098	\$ 79,682	\$ -	\$ 15,100	\$ -	0.0%	-20.0%
Total Revenues and Other Sources	\$ 2,837,200	\$ 1,905,547	\$ 2,048,672	\$ 2,231,961	\$ 2,113,854	\$ 2,094,214	\$ 938,262	44.8%	-5.1%
Total Expenditures and other Uses	\$ 3,811,283	\$ 2,215,343	\$ 2,278,264	\$ 2,216,455	\$ 2,186,777	\$ 2,103,478	\$ 1,021,231	48.5%	-8.5%
Beginning Fund Balance:	\$ 1,653,858	\$ 679,775	\$ 369,978	\$ 140,386	\$ 155,892	\$ 82,969	\$ 82,969	100.0%	-18.1%
Ending Fund Balance:	\$ 679,775	\$ 369,978	\$ 140,386	\$ 155,892	\$ 82,969	\$ 73,705	\$ (0)	0.0%	-17.6%

	2009 Actual	2010 Actual	2011 Actual	2012 Actual	2013 Actual	Year 2014	
						Revised Budget	YTD Actual
FUND 102 STREET CAPITAL							
<i>REVENUES:</i>							
Utility Tax	61,950	62,570	-	-	-	-	-
Real Estate Excise Tax	997,645	631,619	561,659	621,821	1,151,297	700,000	433,358
Solid Waste Recycling Licenses & Permits	6,700	2,300	100	-	1,600	-	1,300
Tacoma Power	135,237	139,226	-	-	-	-	-
Motor Vehicle Fuel Tax	369,502	372,861	351,306	344,627	350,757	335,000	210,596
City Assistance	-	-	-	-	-	-	-
Intergovernmental	137,824	679,622	354	-	-	-	-
Engineering Services	-	-	-	-	9,144	-	-
Interest Earnings	14,492	9,868	442	83	139	-	18
Grants	1,140,951	4,452,055	2,620,519	6,401,471	2,891,751	22,520,710	1,045,143
Private Utilities	-	-	-	-	-	-	-
Donations/Contributions	33,662	111,344	31,267	161,446	234,253	747,760	1,428
Proceeds from Sale of Assets/Capital Lease	-	750	-	52,886	1,500	2,570	-
Judgments, Settlements/Miscellaneous	3,251	264	-	-	15	320,000	-
Transfer In From 001 General Fund	307,000	-	34,450	36,440	38,826	35,000	35,000
Transfer In - Fund 190 Grant	-	-	2,059	-	-	-	-
Transfer In - Fund 401 Surface Water Mgmt	479,669	1,611,330	395,949	704,882	108,004	2,347,750	-
Total Revenue	\$ 3,687,883	\$ 8,073,808	\$ 3,998,104	\$ 8,323,657	\$ 4,787,286	\$ 27,008,790	\$ 1,726,843
<i>EXPENDITURES:</i>							
Capital Projects	4,813,002	8,554,433	3,993,890	8,286,000	4,253,248	25,604,163	1,896,775
Vehicle and Equipment	74,398	66,898	-	-	-	-	-
Transfer Out - Fund 001 General Admin Support	163,280	122,460	-	-	-	-	-
Transfer Out - Fund 001 General Fund	-	40,820	-	-	-	-	-
Transfer Out - Fund 101 Street O&M	5,000	-	-	134,552	56,000	-	-
Transfer Out - Fund 351 LID Capital	-	-	-	-	-	-	-
Transfer Out - Fund 401 Surface Water Mgmt	-	38,500	-	-	300,000	487,975	-
Total Expenditures	\$ 5,055,680	\$ 8,823,112	\$ 3,993,890	\$ 8,420,553	\$ 4,609,248	\$ 26,092,138	\$ 1,896,775
Beginning Fund Balance:	\$ 2,872,868	\$ 1,505,070	\$ 755,767	\$ 759,981	\$ 663,085	\$ 841,124	\$ 841,124
Ending Fund Balance:	1,505,070	755,767	759,981	663,085	841,124	1,757,776	671,193

	2009 Actual	2010 Actual	2011 Actual	2012 Actual	2013 Actual	Year 2014	
						Revised Budget	YTD Actual
FUND 104 HOTEL/MOTEL LODGING TAX							
<i>REVENUES:</i>							
Special Hotel/Motel Lodging Tax	344,044	400,243	375,170	341,154	383,578	315,000	181,261
Transient Rental income Tax	137,617	160,098	150,069	145,555	153,431	115,000	72,593
Interest Earnings	4,796	1,936	2,145	1,074	1,093	-	442
Total Revenues	\$ 486,457	\$ 562,277	\$ 527,383	\$ 487,782	\$ 538,102	\$ 430,000	\$ 254,295
<i>EXPENDITURES:</i>							
Administration	64,344	33,122	30,381	35,877	34,359	32,540	6,363
Lodging Tax Programs	441,747	404,674	476,715	476,653	506,186	465,310	258,379
Transfer Out - Fund 190 Grant	149,450	-	-	-	-	-	-
Total Expenditures	\$ 655,542	\$ 437,796	\$ 507,096	\$ 512,530	\$ 540,545	\$ 497,850	\$ 264,742
Beginning Fund Balance:	\$ 986,881	\$ 817,795	\$ 942,277	\$ 962,564	\$ 937,817	\$ 935,374	\$ 935,374
Ending Fund Balance:	\$ 817,795	\$ 942,277	\$ 962,564	\$ 937,817	\$ 935,374	\$ 867,524	\$ 924,927
FUND 105 PROPERTY ABATEMENT							
<i>REVENUES:</i>							
Abatement Charges	25,198	119,774	52,723	95,069	-	50,000	16,550
Interest Earnings	788	5,949	3,236	1,497	146	-	19
Total Revenues	\$ 25,985	\$ 125,723	\$ 55,959	\$ 96,566	\$ 146	\$ 50,000	\$ 16,569
<i>EXPENDITURES:</i>							
Abatement	93,282	15,005	68,025	50,114	16,902	100,000	2,945
Total Expenditures	\$ 93,282	\$ 15,005	\$ 68,025	\$ 50,114	\$ 16,902	\$ 100,000	\$ 2,945
Beginning Fund Balance:	\$ 177,120	\$ 109,823	\$ 220,541	\$ 208,475	\$ 254,927	\$ 238,171	\$ 238,171
Ending Fund Balance:	\$ 109,823	\$ 220,541	\$ 208,475	\$ 254,927	\$ 238,171	\$ 188,171	\$ 251,795
FUND 106 PUBLIC ART							
<i>REVENUES:</i>							
Interest Earnings	-	-	-	-	1	-	1
Facilities Rental	-	-	-	-	10,000	5,000	8,000
Transfer In - Fund 001 General	-	-	-	-	2,000	-	-
Total Revenues	\$ -	\$ -	\$ -	\$ -	\$ 12,001	\$ 5,000	\$ 8,001
<i>EXPENDITURES:</i>							
Public Art	-	-	-	-	-	7,000	-
Total Expenditures	\$ -	\$ 7,000	\$ -				
Beginning Fund Balance:	\$ -	\$ 12,001	\$ 12,001				
Ending Fund Balance:	\$ -	\$ -	\$ -	\$ -	\$ 12,001	\$ 10,001	\$ 20,002

	2009 Actual	2010 Actual	2011 Actual	2012 Actual	2013 Actual	Year 2014	
						Revised Budget	YTD Actual
FUND 180 NARCOTICS SEIZURE							
<i>REVENUES:</i>							
Forfeitures	293,998	55,686	264,623	132,808	141,410	323,306	33,940
John School	-	-	-	-	-	-	-
Restitution/Settlements	3,645	-	(2,468)	117,419	-	-	-
Interest Earnings	1,974	845	1,395	858	844	1,660	328
Interfund Rent	-	42,000	42,000	42,000	3,500	42,000	-
Proceeds From Sale of Land	-	-	-	-	514,181	-	-
Transfer In - Fund 001 General	-	-	-	-	-	-	-
Total Revenues	\$ 299,618	\$ 98,531	\$ 305,551	\$ 293,085	\$ 659,935	\$ 366,966	\$ 34,268
<i>EXPENDITURES:</i>							
Investigations	127,785	117,315	128,496	151,650	165,290	288,965	129,184
Interfund Loan Interest	-	-	-	1,070	-	-	-
Capital Purchases	-	-	-	-	124,268	40,413	61,692
Transfer Out - Fund 001 General	-	-	-	-	-	14,061	-
Transfer Out - Fund 181 Felony Seizures	242,913	201,460	-	-	-	-	-
Transfer Out - Fund 301 General Govt CIP	-	-	-	-	-	-	-
Total Expenditures	\$ 370,698	\$ 318,775	\$ 128,496	\$ 152,720	\$ 289,558	\$ 343,439	\$ 190,876
Beginning Fund Balance:	\$ 381,702	\$ 310,621	\$ 90,377	\$ 267,432	\$ 407,797	\$ 778,174	\$ 778,174
Ending Fund Balance:	\$ 310,622	\$ 90,377	\$ 267,432	\$ 407,797	\$ 778,174	\$ 801,701	\$ 621,566
FUND 181 FELONY SEIZURE							
<i>REVENUES:</i>							
John School	150	700	-	-	-	-	-
Interest Earnings	496	447	290	124	117	-	(32)
Forfeitures	(1,976)	8,380	-	4,419	4,250	-	-
Transfer In From Fund 180 Narcotics Seizure	242,913	201,460	-	-	-	-	-
Total Revenues	\$ 241,582	\$ 210,988	\$ 290	\$ 4,544	\$ 4,367	\$ -	\$ (32)
<i>EXPENDITURES:</i>							
Investigations	12,475	7,370	13,186	10,620	9,166	87,601	2,103
Capital Purchases	258,183	-	-	-	49,108	-	-
Total Expenditures	\$ 270,659	\$ 7,370	\$ 13,186	\$ 10,620	\$ 58,274	\$ 87,601	\$ 2,103
Beginning Fund Balance:	\$ -	\$ (29,076)	\$ 174,541	\$ 161,645	\$ 155,569	\$ 101,662	\$ 101,662
Ending Fund Balance:	\$ (29,076)	\$ 174,542	\$ 161,645	\$ 155,569	\$ 101,662	\$ 14,061	\$ 99,527

	2009 Actual	2010 Actual	2011 Actual	2012 Actual	2013 Actual	Year 2014	
						Revised Budget	YTD Actual
FUND 182 FEDERAL SEIZURE							
<i>REVENUES:</i>							
Forfeitures	-	8,469	76,711	-	6,260	69,520	34,040
Interest Earnings	-	50	162	82	24	-	4
Transfer In - Fund 001 General	-	80,038	-	-	-	-	-
Total Revenues	\$ -	\$ 88,557	\$ 76,873	\$ 82	\$ 6,284	\$ 69,520	\$ 34,044
<i>EXPENDITURES:</i>							
Crime Prevention	-	-	35,781	23,316	11,915	69,520	5,685
Transfer Out - Fund	-	-	-	33,160	-	-	-
Transfer Out - Fund	-	-	-	27,384	-	-	-
Total Expenditures	\$ -	\$ -	\$ 35,781	\$ 83,859	\$ 11,915	\$ 69,520	\$ 5,685
Beginning Fund Balance:	\$ -	\$ -	\$ 88,557	\$ 129,649	\$ 45,871	\$ 40,240	\$ 40,240
Ending Fund Balance:	\$ -	\$ 88,557	\$ 129,649	\$ 45,871	\$ 40,240	\$ 40,240	\$ 68,599
FUND 190 GRANTS							
<i>REVENUES:</i>							
Grants	1,598,555	1,189,732	1,204,098	955,382	841,130	2,744,274	375,116
Home Program	9,595	-	555,432	-	-	-	-
Interest Earnings	268	-	2,212	2,401	565	2,052	998
Miscellaneous Revenue	-	-	11	-	120	12,056	12,056
Loan Proceeds-CDBG Major Repair	-	388	-	-	-	-	-
Transfer In - Fund 001 General	-	-	-	-	-	-	-
Transfer In - Fund 301 General Govt CIP	334,308	-	-	-	-	-	-
Transfer In - Fund 104 Hotel/Motel Tax	149,450	-	-	-	-	-	-
Total Revenues	\$ 2,092,176	\$ 1,190,120	\$ 1,761,753	\$ 957,783	\$ 841,815	\$ 2,758,382	\$ 388,171
<i>EXPENDITURES:</i>							
Grants	1,860,985	1,157,300	1,295,972	947,058	850,269	3,598,438	1,229,020
Transfer Out - Fund 001 General	(28,741)	-	-	-	-	-	-
Transfer Out - Fund 102 Street Capital	-	-	2,059	-	-	-	-
Transfer Out - Fund 311 Sewer Capital	-	13,477	242,604	-	-	-	-
Transfer Out - Fund 401 Surface Water Mgmt	-	12,792	198,671	4,834	-	-	-
Total Expenditures	\$ 1,832,244	\$ 1,183,569	\$ 1,739,306	\$ 951,892	\$ 850,269	\$ 3,598,438	\$ 1,229,020
Beginning Fund Balance:	\$ 554,901	\$ 814,833	\$ 821,384	\$ 843,831	\$ 849,722	\$ 841,268	\$ 841,268
Ending Fund Balance:	\$ 814,833	\$ 821,384	\$ 843,831	\$ 849,722	\$ 841,268	\$ 1,212	\$ 419

	2009	2010	2011	2012	2013	Year 2014	
	Actual	Actual	Actual	Actual	Actual	Revised Budget	YTD Actual
FUND 191 NEIGHBORHOOD STABILIZATION PROGRAM							
<i>REVENUES:</i>							
Grant-NSP 1	-	345,240	293,609	152,542	34,679	158,549	141,022
Grant-NSP 3	-	-	331,234	130,527	165,095	96,031	96,032
Abatement Interest	-	-	13,561	855	-	-	-
Total Revenues	\$ -	\$ 345,240	\$ 638,403	\$ 283,924	\$ 199,774	\$ 254,580	\$ 237,054
<i>EXPENDITURES:</i>							
Grant-NSP 1	-	345,239	139,471	149,751	34,679	158,549	141,022
Grant-NSP 3	-	-	331,234	132,096	163,526	96,030	96,032
Total Expenditures	\$ -	\$ 345,239	\$ 470,705	\$ 281,848	\$ 198,205	\$ 254,579	\$ 237,054
Beginning Fund Balance:	\$ -	\$ -	\$ 1	\$ 167,699	\$ 169,776	\$ 171,345	\$ 171,345
Ending Fund Balance:	\$ -	\$ 1	\$ 167,699	\$ 169,776	\$ 171,345	\$ 171,346	\$ 171,345
FUND 192 OFFICE OF ECONOMIC ADJUSTMENT							
<i>REVENUES:</i>							
Grants	303,027	1,219,197	176,249	294,834	189,961	471,777	107,994
Partner Participation	-	-	32,500	32,500	30,000	129,500	130,000
Transfer In From Fund 001 General	-	-	-	-	-	50,000	-
Total Revenues	\$ 303,027	\$ 1,219,197	\$ 208,749	\$ 327,334	\$ 219,961	\$ 651,277	\$ 237,994
<i>EXPENDITURES:</i>							
Grants	278,165	1,219,198	193,991	309,574	223,826	674,536	167,541
Transfer To Fund 001 General	24,862	-	-	-	-	-	-
Total Expenditures	\$ 303,027	\$ 1,219,198	\$ 193,991	\$ 309,574	\$ 223,826	\$ 674,536	\$ 167,541
Beginning Fund Balance:	\$ -	\$ (0)	\$ (1)	\$ 14,757	\$ 32,517	\$ 28,652	\$ 28,652
Ending Fund Balance:	\$ (0)	\$ (1)	\$ 14,757	\$ 32,517	\$ 28,652	\$ 5,393	\$ 99,106
FUND 193 POLICE AMERICAN REINVESTMENT RECOVERY ACT (ARRA) GRANT							
<i>REVENUES:</i>							
Grants	139,053	540,183	315,778	418,911	-	-	-
Total Revenues	\$ 139,053	\$ 540,183	\$ 315,778	\$ 418,911	\$ -	\$ -	\$ -
<i>EXPENDITURES:</i>							
Grants	39,032	57,303	315,377	402,886	-	-	-
Transfer Out - Fund 001 General	105,013	478,290	-	16,025	0	-	-
Total Expenditures	\$ 144,044	\$ 535,593	\$ 315,377	\$ 418,911	\$ 0	\$ -	\$ -
Beginning Fund Balance:	\$ -	\$ (4,991)	\$ (401)	\$ 0	\$ 0	\$ -	\$ -
Ending Fund Balance:	\$ (4,991)	\$ (401)	\$ 0	\$ 0	\$ 0	\$ -	\$ -

	2009 Actual	2010 Actual	2011 Actual	2012 Actual	2013 Actual	Year 2014	
						Revised Budget	YTD Actual
FUND 195 PUBLIC SAFETY GRANTS							
<i>REVENUES:</i>							
Grants	225,368	487,356	522,304	458,874	384,752	186,706	87,803
Transfer In - Fund 001 General	-	-	-	-	2,353	12,176	-
Total Revenues	\$ 225,368	\$ 487,356	\$ 522,304	\$ 458,874	\$ 387,105	\$ 198,882	\$ 87,803
<i>EXPENDITURES:</i>							
Grants	178,180	362,449	525,258	455,874	389,399	198,880	89,058
Transfer Out - Fund 001 General	42,952	99,571	24,323	3,000	-	-	-
Total Expenditures	\$ 221,132	\$ 462,020	\$ 549,581	\$ 458,874	\$ 389,399	\$ 198,880	\$ 89,058
Beginning Fund Balance:	\$ -	\$ 4,235	\$ 29,571	\$ 2,294	\$ 2,294	\$ -	\$ -
Ending Fund Balance:	\$ 4,235	\$ 29,571	\$ 2,294	\$ 2,294	\$ -	\$ 2	\$ (1,255)
FUND 201 GENERAL OBLIGATION BOND DEBT SERVICE							
<i>REVENUES:</i>							
Transfer-In From Fund 001 General						287,758	127,379
Total Revenues	\$ -	\$ 287,758	\$ 127,379				
<i>EXPENDITURES:</i>							
Principal & Interest - 59th Street	-	-	-	-	-	77,000	77,000
Principal & Interest - Police Station						210,758	50,379
Total Expenditures	\$ -	\$ 287,758	\$ 127,379				
Beginning Fund Balance:	\$ -						
Ending Fund Balance:	\$ -	\$ 0					
FUND 202 LOCAL IMPROVEMENT DISTRICT (LID) DEBT SERVICE							
<i>REVENUES:</i>							
Interest	1,646	278	125	52	34	-	0
Assessments	777,533	322,786	313,304	303,823	294,341	288,470	-
Transfer In From Fund 351 LID Capital	-	-	-	-	-	-	-
Total Revenues	\$ 779,179	\$ 323,064	\$ 313,429	\$ 303,875	\$ 294,375	\$ 288,470	\$ 0
<i>EXPENDITURES:</i>							
Principal & Interest - Combined LID 1101/1103	661,163	273,629	225,764	214,459	213,296	212,874	-
Principal & Interest - LID 1108	96,013	93,241	115,019	87,697	84,925	75,596	-
Total Expenditures	\$ 757,175	\$ 366,870	\$ 340,783	\$ 302,156	\$ 298,221	\$ 288,470	\$ -
Beginning Fund Balance:	\$ 51,433	\$ 73,436	\$ 29,630	\$ 2,276	\$ 3,995	\$ 149	\$ 149
Ending Fund Balance:	\$ 73,436	\$ 29,630	\$ 2,276	\$ 3,995	\$ 149	\$ 149	\$ 149
FUND 203 POLICE FACILITY DEBT SERVICE							
<i>REVENUES:</i>							
Interest Earnings	279	-	-	-	-	-	-
Transfer In From Fund 001 General	141,185	-	-	-	-	-	-
Total Revenues	\$ 141,464	\$ -					
<i>EXPENDITURES:</i>							
Principal & Interest -	141,464	-	-	-	-	-	-
Total Expenditures	\$ 141,464	\$ -					
Beginning Fund Balance:	\$ -						
Ending Fund Balance:	\$ -						

	2009 Actual	2010 Actual	2011 Actual	2012 Actual	2013 Actual	Year 2014	
						Revised Budget	YTD Actual
FUND 204 SEWER PROJECT DEBT SERVICE							
<i>REVENUES:</i>							
Sewer Charges	376,081	435,027	500,489	555,947	616,257	540,000	265,299
Interest Earnings	2,609	1,751	1,976	2,170	4,293	-	2,319
Sanitary Side Sewer Connection Home Loan Repayment	-	-	-	2,403	19,234	-	4,411
Total Revenues	\$ 378,690	\$ 436,778	\$ 502,465	\$ 560,520	\$ 639,784	\$ 540,000	\$ 272,029
<i>EXPENDITURES:</i>							
Principal & Interest	92,176	248,389	408,902	462,533	460,725	458,435	458,435
Transfer To Fund 311 Sewer Capital	-	-	-	750,000	-	-	-
Total Expenditures	\$ 92,176	\$ 248,389	\$ 408,902	\$ 1,212,533	\$ 460,725	\$ 458,435	\$ 458,435
Beginning Fund Balance:	\$ 412,736	\$ 699,250	\$ 887,639	\$ 981,203	\$ 329,191	\$ 508,250	\$ 508,250
Ending Fund Balance:	\$ 699,250	\$ 887,639	\$ 981,203	\$ 329,191	\$ 508,250	\$ 589,815	\$ 321,844
FUND 251 LOCAL IMPROVEMENT DISTRICT (LID) GUARANTY DEBT SERVICE							
<i>REVENUES:</i>							
Interest Earnings	1,883	915	670	307	1,075	-	562
Total Revenues	\$ 1,883	\$ 915	\$ 670	\$ 307	\$ 1,075	\$ -	\$ 562
<i>EXPENDITURES:</i>							
Total Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Beginning Fund Balance:	\$ 387,009	\$ 388,892	\$ 389,807	\$ 390,476	\$ 390,783	\$ 391,858	\$ 391,858
Ending Fund Balance:	\$ 388,892	\$ 389,807	\$ 390,476	\$ 390,783	\$ 391,858	\$ 391,858	\$ 392,420
FUND 301 GENERAL GOVERNMENT CAPITAL							
<i>REVENUES:</i>							
Interest Earnings	(601)	2,794	488	322	276	-	0
Contributions/Donations	-	5,000	100,000	-	-	-	-
GO Bond Proceeds	2,742,361	-	-	-	-	-	-
Transfer In From Fund 001 General	2,550,000	150,000	50,000	-	-	-	-
Transfer In From Fund 180 Narcotics Seizure	-	-	-	-	-	-	-
Total Revenues	\$ 5,291,760	\$ 157,794	\$ 150,488	\$ 322	\$ 276	\$ -	\$ 0
<i>EXPENDITURES:</i>							
Capital	4,172,124	269,094	31,721	-	-	-	-
Transfer to Fund 001 General Fund	-	-	-	-	398,392	-	-
Transfer To Fund 190	334,308	-	-	-	-	-	-
Transfer To Fund 311	-	-	-	-	-	-	-
Transfer To Fund 502 City Hall Services	-	115,000	-	-	-	-	-
Total Expenditures	\$ 4,506,432	\$ 384,094	\$ 31,721	\$ -	\$ 398,392	\$ -	\$ -
Beginning Fund Balance:	\$ (279,725)	\$ 505,602	\$ 279,303	\$ 398,070	\$ 398,392	\$ 276	\$ 276
Ending Fund Balance:	\$ 505,602	\$ 279,303	\$ 398,070	\$ 398,392	\$ 276	\$ 276	\$ 276

	2009 Actual	2010 Actual	2011 Actual	2012 Actual	2013 Actual	Year 2014	
						Revised Budget	YTD Actual
FUND 311 SEWER CAPITAL PROJECT							
<i>REVENUES:</i>							
Grants	741,551	1,656,811	672,769	-	-	-	-
Charges for Services & Fees	58,125	-	-	-	-	-	-
Interest Earnings	8,875	2,574	111	335	153	-	(29)
Contributions/Donations	227,441	12,060	44,160	21,514	-	-	-
Public Works Trust Fund Loan	2,500,000	2,078,000	1,262,000	-	-	185,650	-
Transfer In From Fund 190 Grants	-	13,477	242,604	-	-	-	-
Transfer In From Fund 301 General Gov't CIP	-	-	-	-	-	-	-
Transfer In From Fund 401 Surface Water Mgmt	134,594	-	194,300	-	-	-	-
Transfer In From Fund 204 Sewer Project Debt	-	-	-	750,000	-	-	-
Total Revenues	\$ 3,670,587	\$ 3,762,921	\$ 2,415,945	\$ 771,849	\$ 153	\$ 185,650	\$ (29)
<i>EXPENDITURES:</i>							
Capital	3,400,812	5,552,073	2,417,988	613,553	63,947	184,830	3,675
Transfer To Fund 001 General	-	-	2,733	-	-	-	-
Total Expenditures	\$ 3,400,812	\$ 5,552,073	\$ 2,420,721	\$ 613,553	\$ 63,947	\$ 184,830	\$ 3,675
Beginning Fund Balance:	\$ 1,555,859	\$ 1,825,634	\$ 36,483	\$ 31,706	\$ 190,002	\$ 126,208	\$ 126,208
Ending Fund Balance:	\$ 1,825,634	\$ 36,483	\$ 31,706	\$ 190,002	\$ 126,208	\$ 127,028	\$ 122,505
FUND 312 SANITARY SEWER CONNECTION CAPITAL							
<i>REVENUES:</i>							
Sewer Availability Charge	-	-	-	238,686	378,932	372,530	95,110
Interest Earnings	-	-	-	-	489	-	286
Proceeds From Lien	-	-	-	-	4,196	-	1,118
Total Revenues	\$ -	\$ -	\$ -	\$ 238,686	\$ 383,617	\$ 372,530	\$ 96,514
<i>EXPENDITURES:</i>							
Capital	-	-	-	56,821	44,795	92,290	13,046
Transfer To Fund	-	-	-	876	-	-	-
Total Expenditures	\$ -	\$ -	\$ -	\$ 57,697	\$ 44,795	\$ 92,290	\$ 13,046
Beginning Fund Balance:	\$ -	\$ -	\$ -	\$ -	\$ 180,989	\$ 519,811	\$ 519,811
Ending Fund Balance:	\$ -	\$ -	\$ -	\$ 180,989	\$ 519,811	\$ 800,051	\$ 603,278
FUND 351 LOCAL IMPROVEMENT DISTRICT (LID) CAPITAL							
<i>REVENUES:</i>							
Interest Earnings	-	-	-	-	-	-	-
LID Bond Assessment	-	-	-	-	-	-	-
Transfer In From Fund 102 Street Capital	-	-	-	-	-	-	-
Total Revenues	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>EXPENDITURES:</i>							
Capital	-	-	-	-	-	-	-
Transfer To Fund 202	-	-	-	-	-	-	-
Total Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Beginning Fund Balance:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Ending Fund Balance:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

	2009	2010	2011	2012	2013	Year 2014	
	Actual	Actual	Actual	Actual	Actual	Revised Budget	YTD Actual
FUND 401 SURFACE WATER MANAGEMENT							
<i>REVENUES:</i>							
Charges for Services & Fees	2,847,354	2,650,221	2,718,958	2,732,964	2,720,766	2,322,840	1,445,391
Interest Earnings	89,895	68,096	77,747	24,183	24,555	19,300	606
Subtotal Operating Revenues	\$ 2,937,249	\$ 2,718,317	\$ 2,796,705	\$ 2,757,147	\$ 2,745,321	\$ 2,342,140	\$ 1,445,997
<i>EXPENDITURES:</i>							
Geographical Information Services	-	-	-	-	26,562	-	14,323
Storm Drainage	1,730,416	1,341,511	1,930,105	1,815,233	1,774,893	2,594,417	832,232
Transfer to Fund 001 General Admin Support	252,140	252,340	259,700	269,700	269,700	284,700	134,850
Contribution to Fleet & Equipment Reserves	14,181	12,715	17,750	-	17,750	17,750	17,750
Subtotal Operating Expenditures	\$ 1,996,737	\$ 1,606,567	\$ 2,207,555	\$ 2,084,933	\$ 2,088,905	\$ 2,896,867	\$ 999,155
OPERATING INCOME (LOSS)	\$ 940,512	\$ 1,111,750	\$ 589,151	\$ 672,214	\$ 656,416	\$ (554,727)	\$ 446,842
<i>OTHER FINANCING SOURCES:</i>							
Grants	89,047	44,675	425,419	143,043	913,296	506,489	25,118
Contributions/Donations	-	-	169	672	-	-	-
Judgments, Settlements/Miscellaneous	3,650	853	-	-	320	-	6,540
Interfund Loan Interest	-	-	-	1,706	-	-	-
Proceeds from Sale of Assets/Capital Lease	4,066	-	3,114	-	-	-	-
Transfer In From Fund 001 General	12,049	-	-	22,065	-	-	-
Transfer In From Fund 102 Street Capital	-	38,500	-	-	300,000	487,975	-
Transfer In From Fund 190 Grant	-	12,792	198,671	4,834	-	-	-
Transfer In From Fund 501 Fleet & Equipment	-	-	-	-	-	31,237	-
Subtotal Other Financing Sources	\$ 108,812	\$ 96,820	\$ 627,373	\$ 172,319	\$ 1,213,617	\$ 1,025,701	\$ 31,657
<i>OTHER FINANCING USES:</i>							
Interfund Loan	-	-	-	-	-	-	-
Capital	2,497,722	3,791,704	1,730,146	1,371,826	2,293,616	1,612,667	312,467
Transfer To Fund 101 Street O&M	47,173	-	11,379	6,325	-	-	-
Transfer To Fund 102 Street Capital	479,669	1,611,330	395,949	704,882	108,004	1,727,750	-
Transfer To Fund 311 Sewer Capital	134,594	-	194,300	-	-	-	-
Subtotal Other Financing Uses	\$ 3,159,158	\$ 5,403,033	\$ 2,331,774	\$ 2,083,033	\$ 2,401,620	\$ 3,340,417	\$ 312,467
Total Revenues and Other Sources	\$ 3,046,061	\$ 2,815,136	\$ 3,424,078	\$ 2,929,466	\$ 3,958,937	\$ 3,367,841	\$ 1,477,654
Total Expenditures and other Uses	\$ 5,155,895	\$ 7,009,600	\$ 4,539,329	\$ 4,167,966	\$ 4,490,525	\$ 6,237,284	\$ 1,311,621
Beginning Fund Balance:	\$ 15,394,768	\$ 13,284,934	\$ 9,090,470	\$ 7,975,056	\$ 6,736,556	\$ 6,204,969	\$ 6,204,969
Ending Fund Balance:	\$ 13,284,934	\$ 9,090,470	\$ 7,975,219	\$ 6,736,556	\$ 6,204,969	\$ 3,335,526	\$ 6,371,002

	2009 Actual	2010 Actual	2011 Actual	2012 Actual	2013 Actual	Year 2014	
						Revised Budget	YTD Actual
FUND 501 VEHICLE & EQUIPMENT RESERVE Years 2009 - 2012 Unreconcilable without tremendous effort.							
<i>REVENUES:</i>							
Replacement Reserves Collections					938,150	1,098,970	477,996
Interest Earnings					15,576	-	(76)
Insurance Recovery					76,781	75,000	-
Proceeds From Sale of Assets					17,213	49,000	30,125
Total Revenues	\$ -	\$ -	\$ -	\$ -	\$ 1,047,720	\$ 1,222,970	\$ 508,045
<i>EXPENDITURES:</i>							
Other City Departments					28	-	-
Capital Purchases					672,917	1,143,600	74,959
Transfer to Fund 001 General					-	1,074,959	-
Transfer to Fund 401 Surface Water Management					-	31,237	-
Total Expenditures	\$ -	\$ -	\$ -	\$ -	\$ 672,945	\$ 2,249,796	\$ 74,959
Beginning Fund Balance:							
					\$ 4,718,971	\$ 5,093,746	\$ 5,093,746
Ending Fund Balance:							
					\$ 5,093,746	\$ 4,066,920	\$ 5,526,832
FUND 502 CITY HALL FACILITY SERVICES & RESERVE							
<i>REVENUES:</i>							
Interest Earnings	1,116	1,704	1,070	878	722	-	578
Transfer In From Fund 001 General	102,000	-	115,000	-	-	-	-
Transfer In From Fund 301 General Govt CIP	-	115,000	-	-	-	-	-
Total Revenues	\$ 103,116	\$ 116,704	\$ 116,070	\$ 878	\$ 722	\$ -	\$ 578
<i>EXPENDITURES:</i>							
City Hall Facility	-	1	-	-	-	6,300	3
Capital Projects	7,305	55	-	-	-	-	-
Total Expenditures	\$ 7,305	\$ 56	\$ -	\$ -	\$ -	\$ 6,300	\$ 3
Beginning Fund Balance:							
	\$ 122,713	\$ 218,523	\$ 335,172	\$ 451,242	\$ 452,120	\$ 452,120	\$ 452,842
Ending Fund Balance:							
	\$ 218,523	\$ 335,172	\$ 451,242	\$ 452,120	\$ 452,842	\$ 445,820	\$ 453,417

Financial Report – 2nd Quarter, 2014

City Council

September 15, 2014



Introduction

- Covers year-to-date June 30, 2014
- Includes the July 2014 budget adjustment
- New items added:
 - Additional reporting on CDBG
 - Additional reporting on Transportation Capital Projects
- Future Items:
 - Franchise Fees
 - Business License Activity
 - Permit Activity

General/Street O&M Funds

– Operating Revenues

- Year-to-date operating revenues total \$18.2M which represents 52.4% of the annual budget
 - Property tax year-to-date collections of \$3.5M accounts for 55.3% of the annual budget due to the slightly low annual budget estimate of \$6.3M compared to actual 2013 annual collections of \$6.3M.
 - Parks sales tax year-to-date collections of \$237K accounts for 59.3% of the annual budget due to the low annual budget estimate of \$400K compared to actual 2013 annual collections of \$458K.
 - Admissions tax year-to-date collections of \$324K accounts for 68.6% of the annual budget due to the low annual budget estimate of \$473K compared to the actual 2013 annual collections of \$641K.

General/Street O&M Funds

– Operating Revenues

- Franchise fees year-to-date collections of \$1.6M accounts for 75.5% of the annual budget due to the low annual budget estimate of \$2.2M compared to actual 2013 annual revenues of \$3.2M.
- License & permit fees year-to-date collections of \$317K accounts for 80.8% of the annual budget due to the low annual budget estimate of \$393K compared to actual 2013 annual revenues of \$468K.

General/Street O&M Funds

– Operating Revenues

- The increases in the previous revenues will help offset the following anticipated shortfalls compared to budget:
 - Utility tax year-to-date collections of \$3.0M accounts for 48.7% of the annual budget due to the slightly high annual budget estimate of \$6.2M compared to the actual 2013 annual collections of \$5.9M.
 - Gambling tax year-to-date collections of \$1.2M accounts for 45% of the annual budget due to the high annual budget estimate of \$2.7M compared to the actual 2013 annual collections of \$2.4M.
 - Development services fees year-to-date collections of \$532K accounts for 37.1% of the annual budget due to the high annual budget estimate of \$1.4M compared to actual 2013 annual revenues of \$860K.

General/Street O&M Funds

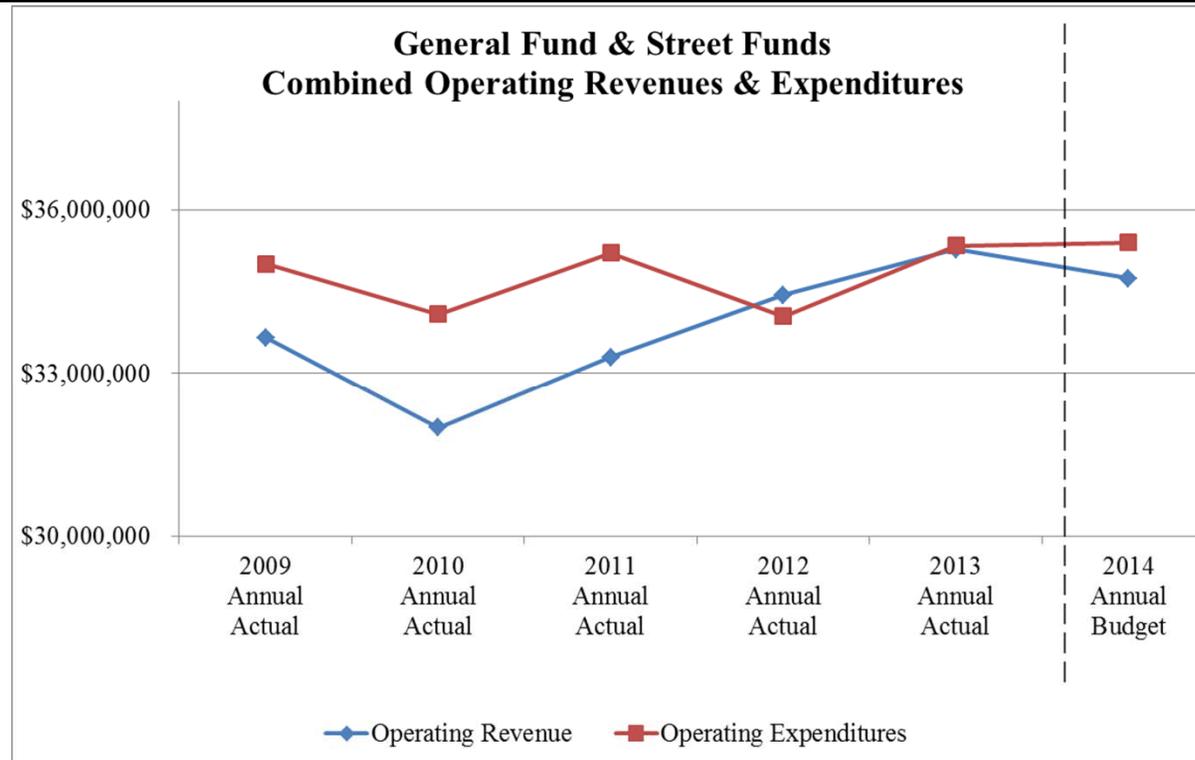
– Operating Expenditures

- Year-to-date operating expenditures total \$17.4M which represents 49.1% of the annual budget
 - City Council year-to-date expenditures of \$57K accounts for 58.5% of the annual budget due to timing of incurring costs for membership dues, travel & training and professional services.
 - City Manager year-to-date expenditures of \$246K accounts for 52.6% of the annual budget due to the low budget estimate for the lobbyist contract compared to actual costs.
 - Administrative Services year-to-date expenditures of \$2.06M accounts for 68.6% of the annual budget due to the annual risk management assessment to WCIA (Washington Cities Insurance Authority).

General/Street O&M Funds

- Operating Revenues & Expenditures

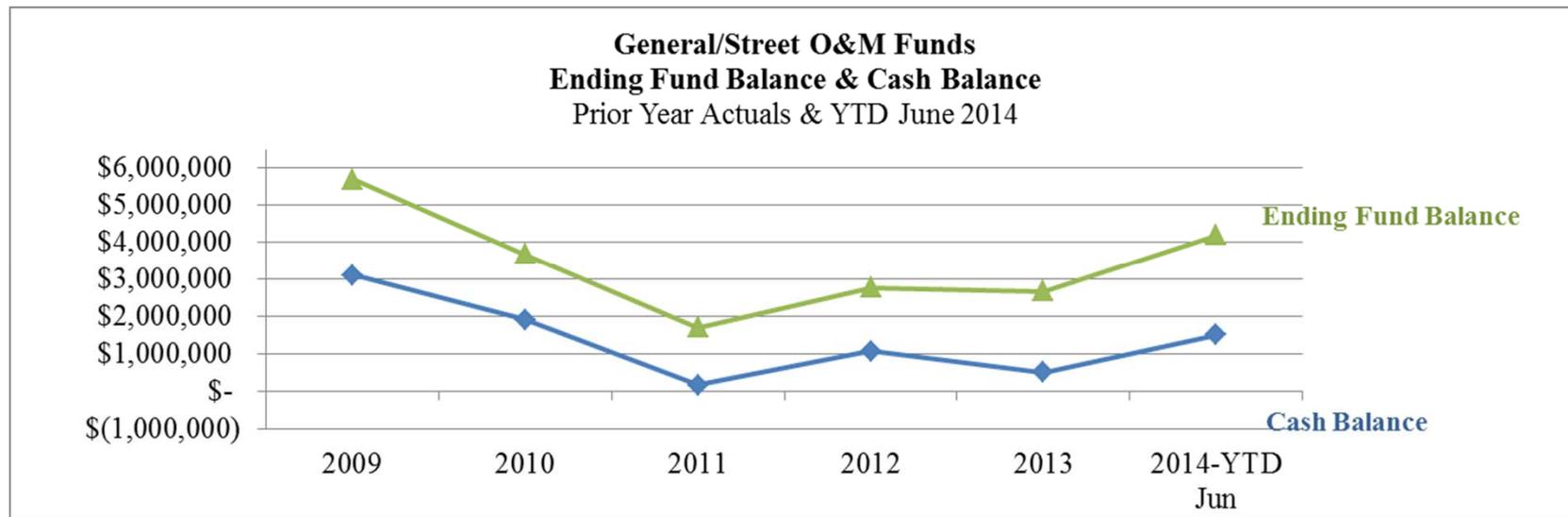
General & Street O&M Funds	2009 Annual Actual	2010 Annual Actual	2011 Annual Actual	2012 Annual Actual	2013 Annual Actual	2014 Annual Budget
Operating Revenue	\$ 33,662,000	\$ 31,992,000	\$ 33,299,000	\$ 34,444,000	\$ 35,284,000	\$34,747,000
Operating Expenditures	\$35,013,000	\$34,088,000	\$35,214,000	\$34,051,000	\$35,348,000	\$35,404,000
Operating Income / (Loss)	(\$1,351,000)	(\$2,096,000)	(\$1,915,000)	\$393,000	(\$64,000)	(\$657,000)



General/Street O&M Funds

- Ending Fund Balance & Cash Balance

Year	Total Ending Fund Balance	Cash	Investments	Total
2009	\$ 5,694,825	1,590,235	1,512,518	3,102,753
2010	\$ 3,667,466	1,906,000	-	1,906,000
2011	\$ 1,695,324	173,142	-	173,142
2012	\$ 2,771,200	1,072,852	-	1,072,852
2013	\$ 2,663,648	505,801	-	505,801
2014-YTD Jun	\$ 4,184,019	1,506,133	-	1,506,133



General/Street O&M Funds – Ending Fund Balance Reserves

- Financial Integrity
- 12% of operating revenues equates to roughly \$4.2M
 - 2% General Fund Contingency
 - 5% Ending Fund Balance Reserves
 - 5% Strategic Reserves
- Excess revenues and expenditure savings → increase ending fund balance
- Goal date for meeting target is no later than 2016

Property Tax

Property Tax							
Month	2013 Actual	2014		Favorable/(Unfavorable)			
				Change from 2013		2014 Actual vs Budget	
		Budget	Actual	\$	%	\$	%
Jan	\$ 102,245	\$ 88,232	\$ 92,779	\$ (9,466)	-9.3%	\$ 4,547	5.2%
Feb	433,439	283,490	403,847	(29,592)	-6.8%	120,357	42.5%
Mar	1,945,434	2,184,049	2,183,114	237,680	12.2%	(935)	0.0%
Apr	896,437	751,251	742,622	(153,815)	-17.2%	(8,629)	-1.1%
May	16,703	27,737	29,967	13,264	79.4%	2,230	8.0%
Jun	28,818	28,315	37,206	8,388	29.1%	8,891	31.4%
Jul	43,108	34,455		-	-	-	-
Aug	217,489	157,499		-	-	-	-
Sep	1,869,723	2,040,886		-	-	-	-
Oct	702,704	636,295		-	-	-	-
Nov	9,048	35,416		-	-	-	-
Dec	30,671	38,374		-	-	-	-
YTD Total	\$ 3,423,075	\$3,363,074	\$3,489,535	\$ 66,460	1.9%	\$ 126,461	3.8%
Annual Total	\$6,295,819	\$6,306,000					

Sales Tax

Sales Tax							
Month	2013 Actual	2014		Favorable/(Unfavorable)			
				Change from 2013		2014 Actual vs Budget	
		Budget	Actual	\$	%	\$	%
Jan	\$ 588,783	\$ 562,385	\$ 599,289	10,506	1.8%	36,904	6.6%
Feb	665,316	635,979	660,758	(4,558)	-0.7%	24,778	3.9%
Mar	758,783	716,372	715,740	(43,043)	-5.7%	(633)	-0.1%
Apr	681,641	637,495	646,843	(34,798)	-5.1%	9,348	1.5%
May	698,333	646,320	710,434	12,101	1.7%	64,114	9.9%
Jun	735,824	723,758	720,391	(15,433)	-2.1%	(3,367)	-0.5%
Jul	669,832	658,426		-	-	-	-
Aug	650,171	667,855		-	-	-	-
Sep	685,216	711,881		-	-	-	-
Oct	632,657	652,593		-	-	-	-
Nov	619,860	625,319		-	-	-	-
Dec	754,032	761,613		-	-	-	-
YTD Total	\$ 4,128,680	\$ 3,922,311	\$ 4,053,455	\$ (75,225)	-1.8%	\$ 131,144	3.3%
Annual Total	\$ 8,140,450	\$ 8,000,000					

Sales Tax

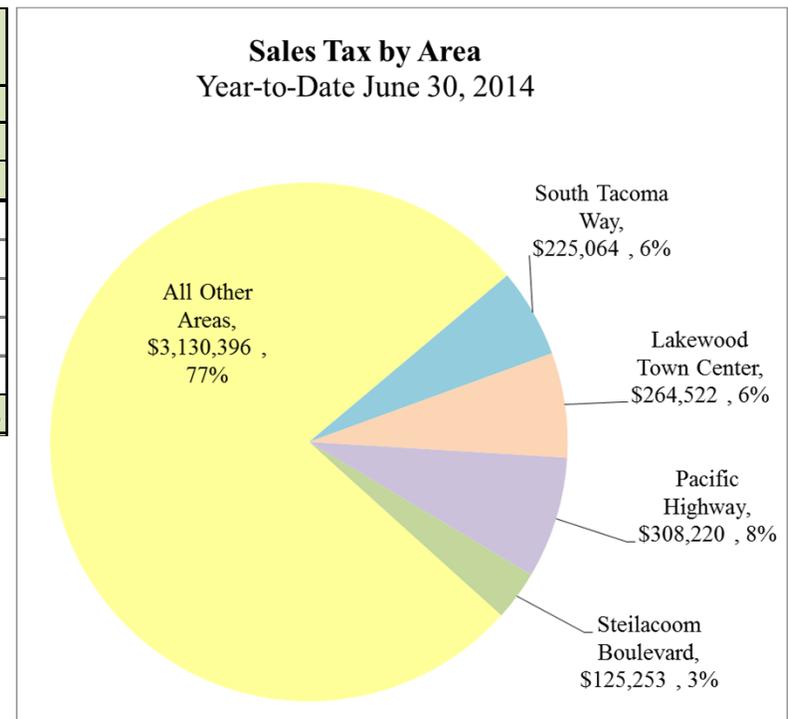
Sales & Use Tax by Sector				
Sector	Year-To-Date		Favorable/(Unfavorable)	
	2013	2014	Change from 2013	
			\$	%
Retail Trade	\$ 2,023,213	\$ 1,897,623	\$ (125,590)	-6.2%
Services	949,795	970,022	20,227	2.1%
Construction	537,445	458,879	(78,566)	-14.6%
Wholesale Trade	166,084	197,744	31,660	19.1%
Information	187,460	217,577	30,117	16.1%
Finance, Insurance, Real Estate	144,140	140,167	(3,973)	-2.8%
Manufacturing	65,821	82,604	16,783	25.5%
Government	31,286	60,213	28,927	92.5%
Other	22,942	27,438	4,496	19.6%
Transportation/Utilities	496	1,188	692	139.5%
Total	\$ 4,128,682	\$ 4,053,455	\$ (75,227)	-1.8%

Sales Tax by Sector
Year-to-Date June 30, 2014



Sales Tax

Sales & Use Tax by Area				
Area	Year-To-Date		Favorable/(Unfavorable)	
	2013	2014	Change from 2013	
			\$	%
South Tacoma Way	\$ 322,380	\$ 225,064	\$ (97,316)	-30.2%
Lakewood Town Center	285,143	264,522	(20,621)	-7.2%
Pacific Highway	316,617	308,220	(8,397)	-2.7%
Steilacoom Boulevard	127,345	125,253	(2,092)	-1.6%
All Other Areas	3,077,195	3,130,396	53,201	1.7%
Total	\$ 4,128,680	\$ 4,053,455	\$ (75,225)	-1.8%



Sales Tax

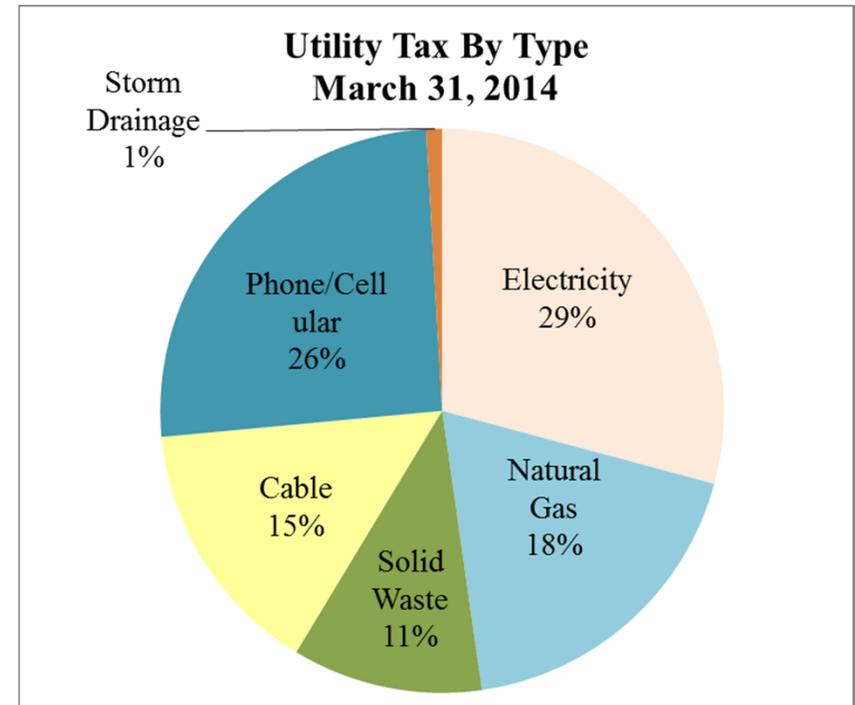
Top 10 Taxpayers				
Sector	Year-To-Date June 30		Favorable/(Unfavorable)	
			Change from 2013	
	2013	2014	\$	%
Information	\$ 41,549	\$ 43,048	\$ 1,499	3.6%
Finance, Insurance, Real Estate	\$ 35,911	\$ 40,904	4,993	13.9%
Motor Vehicle and Parts Dealer	\$ 164,747	\$ 151,905	(12,842)	-7.8%
General Merchandise Stores	\$ 349,534	\$ 294,478	(55,056)	-15.8%
Food Services, Drinking Places	42,104	40,423	(1,681)	-4.0%
Food and Beverage Stores	41,171	40,820	(351)	-0.9%
Construction of Buildings	102,979	104,342	1,363	1.3%
Clothing and Accessories	41,538	41,454	(84)	-0.2%
Building Material and Garden	96,116	98,987	2,871	3.0%
Total	\$ 915,649	\$ 856,361	\$ (59,288)	-6.5%

Utility Tax

Utility Tax							
Month	2013 Actual	2014		Favorable/(Unfavorable)			
		Budget	Actual	Change from 2013		2014 Actual vs Budget	
				\$	%	\$	%
Jan	\$ 536,622	\$ 571,526	\$ 605,440	\$ 68,818	12.8%	\$ 33,914	5.9%
Feb	478,022	523,073	473,272	(4,750)	-1.0%	(49,801)	-9.5%
Mar	525,479	674,138	532,688	7,209	1.4%	(141,450)	-21.0%
Apr	629,278	433,950		-	-	-	-
May	542,264	564,639		-	-	-	-
Jun	482,544	610,127		-	-	-	-
Jul	351,102	386,445		-	-	-	-
Aug	506,145	496,934		-	-	-	-
Sep	461,243	411,791		-	-	-	-
Oct	294,459	443,177		-	-	-	-
Nov	461,243	440,660		-	-	-	-
Dec	631,454	672,939		-	-	-	-
YTD Total	\$ 1,540,123	\$ 1,768,738	\$ 1,611,400	\$71,277	4.6%	\$ (157,338)	-8.9%
Annual Total	\$ 5,899,854	\$ 6,229,400					

Utility Tax

Utility Tax by Type				
Type	2013 Actual	2014		Actual as % of Budget
		Budget	YTD Actual	
Electricity	\$ 1,602,288	\$ 1,385,600	\$ 470,055	33.9%
Natural Gas	762,036	1,200,000	299,298	24.9%
Solid Waste	740,532	665,000	175,984	26.5%
Cable	942,278	703,800	239,367	34.0%
Phone/Cellular	1,689,516	2,100,000	412,100	19.6%
Storm Drainage	163,204	175,000	14,597	8.3%
Total	\$5,899,854	\$6,229,400	\$1,611,401	25.9%



Gambling Tax

Gambling Tax							
Month	2013 Actual	2014		Favorable/(Unfavorable)			
				Change from 2013		2014 Actual vs Budget	
		Budget	Actual	\$	%	\$	%
Jan	\$ 224,136	\$ 239,597	\$ 195,538	\$ (28,598)	-12.8%	\$ (44,059)	-18.4%
Feb	234,642	261,191	194,147	(40,495)	-17.3%	(67,044)	-25.7%
Mar	198,324	234,719	238,262	39,938	20.1%	3,543	1.5%
Apr	202,922	226,335	213,208	10,286	5.1%	(13,127)	-5.8%
May	207,948	207,769	202,674	(5,274)	-2.5%	(5,095)	-2.5%
Jun	189,331	223,334	181,125	(8,206)	-4.3%	(42,209)	-18.9%
Jul	209,906	220,584		-	-	-	-
Aug	192,726	217,017		-	-	-	-
Sep	211,389	235,390		-	-	-	-
Oct	189,421	206,342		-	-	-	-
Nov	179,572	219,828		-	-	-	-
Dec	193,734	227,893		-	-	-	-
YTD Total	\$1,257,304	\$1,392,946	\$1,224,954	\$ (32,350)	-2.6%	\$ (167,992)	-12.1%
Annual Total	\$2,434,051	\$2,720,000					

Admissions Tax

Admissions Tax							
Month	2013 Actual	2014		Favorable/(Unfavorable)			
				Change from 2013		2014 Actual vs Budget	
		Budget	Actual	\$	%	\$	%
Jan	\$ 43,295	\$ 37,427	\$ 53,560	\$ 10,265	23.7%	\$ 16,133	43.1%
Feb	45,678	38,144	47,650	1,972	4.3%	9,506	24.9%
Mar	48,920	35,243	47,097	(1,823)	-3.7%	11,854	33.6%
Apr	55,687	40,248	55,369	(318)	-0.6%	15,121	37.6%
May	76,194	55,025	53,364	(22,830)	-30.0%	(1,661)	-3.0%
Jun	73,038	48,712	66,895	(6,143)	-8.4%	18,183	37.3%
Jul	65,646	44,401		-	-	-	-
Aug	30,319	25,194		-	-	-	-
Sep	35,343	26,225		-	-	-	-
Oct	40,180	41,083		-	-	-	-
Nov	58,282	43,776		-	-	-	-
Dec	68,571	37,020		-	-	-	-
YTD Total	\$ 342,811	\$ 254,800	\$ 323,935	\$ (18,876)	-5.5%	\$ 69,135	27.1%
Annual Total	\$ 641,151	\$ 472,500					

Red Light/School Zone Enforcement

Photo Infraction - Red light/School Zone Enforcement								
Month	Year 2013			Year 2014			Favorable/(Unfavorable)	
	Gross Revenue	Vendor Payment	Net Revenue	Gross Revenue	Vendor Payment	Net Revenue	Net Revenue Change from 2013	
							\$	%
Jan	\$ 58,410	\$ 37,593	\$ 20,817	\$ 57,905	\$ 36,593	\$ 21,312	\$ 495	2.4%
Feb	66,685	37,593	29,093	63,261	36,593	26,668	(2,425)	-8.3%
Mar	70,575	37,593	32,982	56,692	36,593	20,099	(12,883)	-39.1%
Apr	67,061	37,593	29,468	60,035	37,593	22,442	(7,026)	-23.8%
May	63,441	37,593	25,848	59,634	37,593	22,041	(3,807)	-14.7%
Jun	76,071	37,593	38,479	57,842	33,593	24,249	(14,230)	-37.0%
Jul	69,939	36,593	33,346					
Aug	49,938	34,593	15,345					
Sep	72,071	37,593	34,479					
Oct	53,443	37,593	15,850					
Nov	79,956	37,593	42,363					
Dec	65,515	36,593	28,922					
YTD Total	\$ 402,243	\$ 225,557	\$ 176,687	\$ 355,369	\$ 218,558	\$ 136,811	\$ (39,876)	-22.6%
Annual Total	\$ 793,105	\$ 446,114	\$ 346,991					

Fines & Forfeitures

Fines & Forfeitures				
Category	2013	2014 YTD June		
		Budget	Actual	Actual as % of Budget
Admin, Filing, Copy, Forms, Legal Fees	\$ 57,388	\$ 31,350	\$ 32,230	102.8%
Detention & Correction Services	431,381	389,400	198,687	51.0%
Civil Penalties	12,206	-	5,681	n/a
Civil Infraction Penalties	839,061	906,300	419,898	46.3%
Civil Parking Infractions	12,307	39,200	4,426	11.3%
Criminal Traffic Misdemeanor Fines	40,853	51,500	17,338	33.7%
Criminal Non-Traffic Fines	13,874	26,700	4,358	16.3%
Court Cost Recoupment	30,969	42,210	13,818	32.7%
Interest/Other/Misc	76,589	2,250	50,168	2229.7%
Total	\$ 1,514,628	\$ 1,488,910	\$ 746,606	50.1%

Community Development Recovery Ratio

Community & Economic Development - Licenses & Permits							
	2009	2010	2011	2012	2013	2014	
						Annual Budget	YTD June 30
Operating Revenues:							
Business Licenses	\$ 251,020	\$ 253,803	\$ 279,507	\$ 174,708	\$ 279,070	\$ 337,000	\$ 209,518
Building Permits	470,691	338,983	499,942	476,429	379,184	700,000	203,438
Other Building Permit Fees	108,161	84,175	88,780	89,525	118,595	131,330	47,315
Plan Review/Plan Check Fees	371,467	343,557	330,472	409,876	317,008	464,000	226,223
Other Zoning/Development Fees	52,436	47,613	41,949	50,512	48,682	140,455	55,483
Total Operating Revenue	\$1,253,775	\$1,068,131	\$1,240,650	\$1,201,050	\$1,142,539	\$ 1,772,785	\$ 741,978
Operating Expenditures:							
Code Enforcement	170,905	239,550	255,437	276,269	282,706	291,760	141,387
Planning	806,750	747,322	793,082	822,696	680,926	683,900	333,687
Building	1,176,515	888,501	808,503	535,815	848,485	828,380	474,863
Total Operating Expenditures	\$2,154,170	\$1,875,373	\$1,857,022	\$1,634,780	\$1,812,117	\$ 1,804,040	\$ 949,938
Recovery Ratio	58%	57%	67%	73%	63%	98%	78%

Parks & Recreation Recovery Ratio

Parks, Recreation & Community Services							
Program	2009	2010	2011	2012	2013	2014	
						Budget	Actual YTD June
Subtotal Direct Cost:							
Revenues	\$ 783,334	\$ 835,262	\$ 743,299	\$ 664,846	\$ 729,470	\$ 657,040	\$ 305,008
Expenditures	\$ 1,363,316	\$ 1,348,306	\$ 1,450,394	\$ 1,510,770	\$ 1,424,912	\$ 1,446,220	\$ 633,438
General Fund Investment	\$ 579,982	\$ 513,044	\$ 707,095	\$ 845,925	\$ 695,442	\$ 789,180	\$ 328,430
Recovery Ratio	57%	62%	51%	44%	51%	45%	48%
Administration (Indirect Cost):							
Revenues (Parks Sales Tax)	\$ 47,806	\$ 57,781	\$ 49,842	\$ 50,104	\$ 55,618	\$ 47,560	\$ 15,679
Expenditures	\$ 206,632	\$ 205,359	\$ 204,221	\$ 209,047	\$ 196,770	\$ 195,160	\$ 97,414
General Fund Subsidy	\$ 158,826	\$ 147,579	\$ 154,379	\$ 158,943	\$ 141,152	\$ 147,600	\$ 81,735
Recovery Ratio	23%	28%	24%	24%	28%	24%	16%
Total Direct & Indirect Cost:							
Revenues	\$ 831,140	\$ 893,043	\$ 793,141	\$ 714,950	\$ 785,087	\$ 704,600	\$ 320,687
Expenditures	\$ 1,569,948	\$ 1,553,665	\$ 1,654,615	\$ 1,719,818	\$ 1,621,682	\$ 1,641,380	\$ 730,852
General Fund Investment	\$ 738,808	\$ 660,623	\$ 861,475	\$ 1,004,868	\$ 836,595	\$ 936,780	\$ 410,165
Recovery Ratio	53%	57%	48%	42%	48%	43%	44%

Street Capital Fund – Real Estate Excise Tax

Real Estate Excise Tax							
Month	2013 Actual	2014		Favorable/(Unfavorable)			
				Change from 2013		2014 Actual vs Budget	
		Budget	Actual	\$	%	\$	%
Jan	\$ 45,863	\$ 39,008	\$ 59,732	\$ 13,869	30.2%	\$ 20,724	53.1%
Feb	45,991	38,852	59,358	13,367	29.1%	20,506	52.8%
Mar	87,136	41,523	81,800	(5,336)	-6.1%	40,277	97.0%
Apr	108,131	43,091	58,690	(49,441)	-45.7%	15,599	36.2%
May	65,367	63,067	95,468	30,101	46.0%	32,401	51.4%
Jun	51,837	63,885	78,310	26,473	51.1%	14,425	22.6%
Jul	201,276	81,356		-	-	-	-
Aug	87,380	76,476		-	-	-	-
Sep	44,527	45,110		-	-	-	-
Oct	66,908	44,191		-	-	-	-
Nov	300,388	109,839		-	-	-	-
Dec	46,492	53,601		-	-	-	-
YTD Total	\$ 404,326	\$ 289,426	\$ 433,358	\$ 29,032	7.2%	\$ 143,932	49.7%
Annual Total	\$1,151,297	\$ 700,000					

Street Capital Fund – Real Estate Excise Tax

Transaction Type			Major Transactions - 2014		
Exempt	Taxable	Total	Description	Sales Price	Net Tax
59	34	93	Single Family Residence	\$1,200,000	\$5,940
			Storage Warehouse 8601 38th Ave SW	\$1,325,000	\$6,559
			Storage Warehouse 9805 32nd Ave S	\$3,000,000	\$14,850
56	53	109	Single Family Residence	\$1,140,000	\$5,643
			Multi-Family Unit 12018 to 12020 47th Ave SW	\$2,084,800	\$10,320
55	59	114	Custer Square Retail 7402 to 7406 Custer Road SW	\$1,100,000	\$5,445
			Multi-Family Unit 12506 - 12510 98th Ave Ct SW	\$2,835,000	\$14,033
			Lakewood Center Motor Inn	\$3,700,000	\$18,315
54	60	114	n/a	n/a	n/a
61	67	128	Titus-Will Land 11445 Pacific Highway South	\$1,150,000	\$5,693
			Cherry Tree Apts 3422 South 86th St	\$5,124,000	\$25,364
55	65	120	n/a	n/a	n/a
340	338	678		\$22,658,800	\$112,162

Transaction Type			Major Transactions - 2013		
Exempt	Taxable	Total	Description	Sales Price	Net Tax
76	41	117	n/a	n/a	n/a
62	48	110	n/a	n/a	n/a
93	49	142	Lexington Apartment Complex	\$8,176,000	\$40,471
98	74	172	Multi-Family Complex located on Union Ave SW	\$860,000	\$4,257
			Single Family Residence	\$1,903,000	\$9,420
			Lakewood Colonial Center North	\$8,500,000	\$42,075
89	66	155	n/a	n/a	n/a
65	52	117	n/a	n/a	n/a
483	330	813		\$19,439,000	\$96,223

Street Capital Fund – Projects

Street Capital Projects	Sources			Uses		
	Life-to-Date 2013	Annual Budget	YTD Actual	Life-to-Date 2013	Annual Budget	YTD Actual
Prior Year/Unallocated Capital Expenditures	n/a	1,159,990	680,271	n/a	1,173,491	241,709
Small Works/Minor Capital	-	110,000	-	-	120,000	5,848
Custer/John Dower Traffic Signal	31,210	560,000	293,136	49,416	575,000	406,816
Lakewood Station Connection	1,453,260	26,800	-	3,833,749	22,000	9,408
96th Street Roadway Improvements	859	-	-	859	46,647	-
City-wide Traffic Signal Management	84,468	913,032	-	103,450	913,032	57,596
Gravelly Lake Drive (100th to Bridgeport)	161,504	307,683	-	176,071	277,683	80,626
Bridgeport Way (83rd to 75th)	603,332	4,400,000	131,899	682,235	4,165,000	181,920
South Tacoma Way (SR512 to 96th)	192,959	2,570,000	50,099	189,302	2,810,000	95,554
Dower Elementary Safe Routes to Schools	309,386	15,000	(957)	361,739	15,000	-
Madigan Access Improvements	463,227	5,747,758	246,963	524,726	5,631,758	247,528
Camp Murray Gate Relocation	3,438	96,805	-	3,438	96,805	-
Bridgeport Way Overlay (112th to 59th)	797,902	-	4,325	1,161,096	-	2,555
City-Wide Safety Improvements - Traffic Signals	25,903	900,000	263,874	56,580	880,000	456,095
Steilacoom Boulevard Safety Improvements	62,703	2,342,297	-	69,523	2,061,297	34,799
South Tacoma Way (Steilacoom Blvd to 88th)	24,460	1,519,425	16,792	30,757	1,189,425	22,083
Bridgeport Way (JBLM - I-5)	4,419	3,800,000	40,439	5,330	3,660,000	52,233
LED Street Lights	-	2,380,000	-	70	2,375,000	1,810
112th-11th Bridgeport to Kendrick St	-	160,000	-	-	80,000	195
Total	\$ 4,219,030	\$ 27,008,790	\$ 1,726,841	\$ 7,248,341	\$ 26,092,138	\$ 1,896,775
<p style="text-align: right;">Beginning Fund Balance, Jan 1 \$ 841,124 Year-to-date Sources \$ 1,726,841 Year-to-date Uses \$ 1,896,775 Ending Fund Balance, YTD June 30 \$ 671,190</p>						

Hotel/Motel Lodging Tax

Hotel/Motel Lodging Tax							
Month	2013 Actual	2014		Favorable/(Unfavorable)			
		Budget	Actual	Change from 2013		2014 Actual vs Budget	
				\$	%	\$	%
Jan	\$ 48,326	\$ 30,174	\$ 31,153	(17,173)	-35.5%	979	3.2%
Feb	35,165	30,546	42,805	7,640	21.7%	12,259	40.1%
Mar	41,686	34,610	40,341	(1,345)	-3.2%	5,731	16.6%
Apr	38,482	33,591	33,783	(4,699)	-12.2%	192	0.6%
May	46,329	35,812	53,110	6,781	14.6%	17,298	48.3%
Jun	53,637	42,201	52,662	(975)	-1.8%	10,461	24.8%
Jul	60,837	48,589		-	-	-	-
Aug	62,050	47,046		-	-	-	-
Sep	48,131	46,813		-	-	-	-
Oct	36,863	30,938		-	-	-	-
Nov	31,695	26,166		-	-	-	-
Dec	33,808	23,514		-	-	-	-
YTD Total	\$ 263,626	\$ 206,934	\$253,854	\$ (9,772)	-3.7%	\$ 46,920	22.7%
Annual Total	\$537,010	\$430,000					

Hotel/Motel Lodging Tax

Hotel/Motel Lodging Tax Expenditures by Program	2014	
	Annual Budget	YTD Actual thru June
Advertise Grant Application Open Periods/LTAC Meetings/Investment Fees		3
Lakewood Economic Dept - Program & Personnel	33,040	2,563
Subtotal - Program Administration	33,040	2,566
Asia Pacific Cultural Center (APCC)	5,000	-
Historic Fort Steilacoom Assoc.	8,000	-
Lakewold Gardens	45,000	9,874
Lakewood Chamber of Commerce	80,000	31,668
Lakewood Historical Society & Museum	39,500	16,133
Lakewood Parks & Rec Dept - Lakewood Farmers Market	10,000	8,848
Lakewood Parks & Rec Dept - SummerFEST	17,000	613
Lakewood Playhouse, Marketing	25,000	8,237
Lakewood Sister Cities Association	12,500	12,204
Tacoma Regional Convention + Visitor Bureau	45,000	35,542
Tacoma South Sound Sports Commission	50,000	27,205
Subtotal - Tourism	337,000	150,326
Lakewood Economic Dept - Promotion & Outreach (FRAUSE, Media Consultant)	24,000	10,000
Today in America - Promotional Video	-	
Subtotal - Promotion	24,000	10,000
Clover Park Technical College	101,850	101,850
Subtotal - Capital	101,850	101,850
Total	\$ 495,890	\$ 264,742

Budget of \$495,890 reflects the actual allocation approved by the City Council.

Grants – CDBG & Other

Fund 190 Grants Summary	Year-to-Date June 30, 2014			
	Beginning Balance	Revenue	Expenditure	Ending Balance
CDBG	\$ 1,212	\$ 174,836	\$ 186,464	\$ (10,417)
HOME	-	193,021	193,742	(721)
Nisqually Tribe Grant	-	12,056	500	11,556
STOP Domestic Violence Grant(Legal Dept)	-	8,257	8,257	-
Return to Unspent General Fund Source to General Fund	840,056	-	840,056	0
Total	\$ 841,268	\$ 388,170	\$ 1,229,019	\$ 418

Grants – CDBG

Program Year	CDBG Entitlement Funding History
	Amount
2014	\$471,752
2013	\$481,598
2012	\$470,895
2011	\$577,790
2010	\$691,806
2009	\$641,051
2008	\$635,302
2007	\$660,268
2006	\$663,950
2005	\$741,650
2004	\$785,000
2003	\$806,000
2002	\$897,000
2001	\$943,000
2000	\$913,000
Total	\$10,380,062

Grants – CDBG

Fund 190 Grants Summary	Year-to-Date June 30, 2014			
	Beginning Balance	Revenue	Expenditure	Ending Balance
CDBG	\$ 1,212	\$ 174,836	\$ 186,464	\$ (10,417)
HOME	-	193,021	193,742	(721)
Nisqually Tribe Grant	-	12,056	500	11,556
STOP Domestic Violence Grant(Legal Dept)	-	8,257	8,257	-
Return to Unspent General Fund Source to General Fund	840,056	-	840,056	0
Total	\$ 841,268	\$ 388,170	\$ 1,229,019	\$ 418

Grants – CDBG

Program Year	Major Home Repair Projects by Year		CDBG Down Payment Assistance Loans by Year	
	# of Projects	Amount	# of Projects	Amount
2014	-	-	-	-
2013	8	\$133,422	-	-
2012	9	\$106,857	-	-
2011	8	\$144,665	1	\$2,250
2010	13	\$252,547	2	\$8,619
2009	6	\$102,652	5	\$23,791
2008	3	\$36,539	4	\$19,379
2007	4	\$56,345	2	\$8,700
2006	6	\$67,556	1	\$7,000
2005	7	\$69,547	-	-
2004	4	\$36,058	3	\$14,901
2003	7	\$49,136	2	\$7,167
2002	3	19,999	-	-
2001	-	-	11	\$51,542
2000	-	-	1	\$5,000
Total	78	\$1,075,323	32	\$148,349

Grants – CDBG

CDBG - Down Payment Assistance Loans - Loans Receivable as of June 30, 2014					
Loan Number	Loan Amount	Total Principal Paid	Total Interest Paid	Ending Loan Balance	
DPA-009	\$ 3,973.24	\$ -	\$ -	\$ 3,973.24	
DPA-011	\$ 5,000.00	\$ -	\$ -	\$ 5,000.00	
DPA-014	\$ 5,000.00	\$ -	\$ -	\$ 5,000.00	
DPA-024	\$ 5,000.00	\$ -	\$ -	\$ 5,000.00	
DPA-025	\$ 4,901.00	\$ -	\$ -	\$ 4,901.00	
DPA-027	\$ 7,000.00	\$ -	\$ -	\$ 7,000.00	
DPA-029	\$ 5,200.00	\$ -	\$ -	\$ 5,200.00	
DPA-033	\$ 2,550.00	\$ -	\$ -	\$ 2,550.00	
DPA-035	\$ 2,874.50	\$ -	\$ -	\$ 2,874.50	
DPA-041	\$ 7,000.00	\$ -	\$ -	\$ 7,000.00	
DPA-042	\$ 4,410.00	\$ -	\$ -	\$ 4,410.00	
DPA-044	\$ 2,091.00	\$ -	\$ -	\$ 2,091.00	
DPA-046	\$ 7,000.00	\$ -	\$ -	\$ 7,000.00	
DPA-048	\$ 1,619.00	\$ -	\$ -	\$ 1,619.00	
DPA-049	\$ 7,000.00	\$ -	\$ -	\$ 7,000.00	
DPA-050	\$ 2,250.00	\$ -	\$ -	\$ 2,250.00	
DPA-055	\$ 3,290.00	\$ -	\$ -	\$ 3,290.00	
	\$ 76,158.74	\$ -	\$ -	\$ 76,158.74	

Grants – CDBG

CDBG - Major Home and Sewer Repair Loans - Loans Recievable as of June 30, 2014												
Loan Number	Loan Amount	Total Principal Paid	Total Interest Paid	Ending Loan Balance	Loan Number	Loan Amount	Last Name	First Name	Total Principal Paid	Total Interest Paid	Ending Loan Balance	
MHR-006	\$ 7,831.00	\$ 7,831.00	\$ -	\$ -	MHR-087	\$ 19,930.00	Pike	Lavetta	\$ 4,160.36	\$ -	\$ 15,769.64	
MHR-008	\$ 4,522.93	\$ 2,002.60	\$ -	\$ 2,520.33	MHR-088	\$ 21,124.46	Ross	Maggie	\$ -	\$ -	\$ 21,124.46	
MHR-009	\$ 7,956.00	\$ -	\$ -	\$ 7,956.00	MHR-089	\$ 3,474.17	Renshaw	Antoinette	\$ -	\$ -	\$ 3,474.17	
MHR-016	\$ 6,639.79	\$ -	\$ -	\$ 6,639.79	MHR-090	\$ 16,770.00	Hays	Adeline	\$ -	\$ -	\$ 16,770.00	
MHR-031	\$ 9,147.28	\$ -	\$ -	\$ 9,147.28	MHR-091	\$ 12,187.60	Owens	Tamara	\$ -	\$ -	\$ 12,187.60	
MHR-038	\$ 7,064.00	\$ -	\$ -	\$ 7,064.00	MHR-093	\$ 24,390.30	Colbert	Carolyn	\$ -	\$ -	\$ 24,390.30	
MHR-040	\$ 10,200.00	\$ -	\$ -	\$ 10,200.00	MHR-094	\$ 25,019.98	Champion	Betty	\$ -	\$ -	\$ 25,019.98	
MHR-046	\$ 9,696.58	\$ -	\$ -	\$ 9,696.58	MHR-095	\$ 26,489.52	Stanley	Gina	\$ -	\$ -	\$ 26,489.52	
MHR-047	\$ 12,000.00	\$ -	\$ -	\$ 12,000.00	MHR-098	\$ 22,292.71	Meador	Chuck	\$ -	\$ -	\$ 22,292.71	
MHR-052	\$ 11,926.98	\$ -	\$ -	\$ 11,926.98	MHR-099	\$ 19,414.35	Smith	Todd & Reiko	\$ -	\$ -	\$ 19,414.35	
MHR-053	\$ 11,858.02	\$ -	\$ -	\$ 11,858.02	MHR-100	\$ 18,857.81	Pitts	Mary & Delmar	\$ -	\$ -	\$ 18,857.81	
MHR-054	\$ 11,987.99	\$ -	\$ -	\$ 11,987.99	MHR-101	\$ 26,182.18	Santamour	Chris & Zoe	\$ -	\$ -	\$ 26,182.18	
MHR-055	\$ 10,126.34	\$ 2,000.00	\$ -	\$ 8,126.34	MHR-102	\$ 6,386.09	Meeks	Martha	\$ -	\$ -	\$ 6,386.09	
MHR-056	\$ 11,959.60	\$ 11,959.60	\$ -	\$ -	MHR-103	\$ 24,893.71	Hawkins	Ken & Sylvia	\$ -	\$ -	\$ 24,893.71	
MHR-061	\$ 11,777.37	\$ -	\$ -	\$ 11,777.37	MHR-105	\$ 25,000.00	Mazer	Irene	\$ -	\$ -	\$ 25,000.00	
MHR-062	\$ 18,389.85	\$ -	\$ -	\$ 18,389.85	MHR-106	\$ 28,912.87	Smith	Lena	\$ -	\$ -	\$ 28,912.87	
MHR-063	\$ 19,290.58	\$ -	\$ -	\$ 19,290.58	MHR-107	\$ 27,300.00	Lawson	Kerry	\$ 27,300.00	\$ -	\$ -	
MHR-064	\$ 6,887.59	\$ -	\$ -	\$ 6,887.59	MHR-112	\$ 12,230.15	Zarins	Nancy	\$ -	\$ -	\$ 12,230.15	
MHR-066	\$ 11,898.52	\$ -	\$ -	\$ 11,898.52	MHR-113	\$ 17,850.44	Nutter	Sally	\$ -	\$ -	\$ 17,850.44	
MHR-070	\$ 13,345.37	\$ -	\$ -	\$ 13,345.37	MHR-117	\$ 10,174.36	Hunsberger	Mary	\$ -	\$ -	\$ 10,174.36	
MHR-073	\$ 14,136.79	\$ 425.00	\$ -	\$ 13,711.79	MHR-118	\$ 29,775.00	Baker	Bernard	\$ -	\$ -	\$ 29,775.00	
MHR-075	\$ 14,397.20	\$ 447.50	\$ -	\$ 13,949.70	MHR-119	\$ 11,968.54	Palmore	Anne	\$ -	\$ -	\$ 11,968.54	
MHR-076	\$ 25,109.82	\$ -	\$ -	\$ 25,109.82	MHR-120	\$ 15,100.00	Jones	Robert & Jeann	\$ 453.00	\$ -	\$ 14,647.00	
MHR-077	\$ 12,596.64	\$ 173.75	\$ -	\$ 12,422.89	MHR-123	\$ 25,000.00	Meade	Alma	\$ 100.00	\$ -	\$ 24,900.00	
MHR-080	\$ 13,164.09	\$ 2,604.74	\$ -	\$ 10,559.35	MHR-124	\$ 18,400.00	Fennell	Peggy	\$ -	\$ -	\$ 18,400.00	
MHR-082	\$ 25,190.00	\$ -	\$ -	\$ 25,190.00	MHRS-01	\$ 7,150.00	Davidson	Kathryn	\$ -	\$ -	\$ 7,150.00	
MHR-083	\$ 26,231.61	\$ -	\$ -	\$ 26,231.61	MHRS-05	\$ 10,021.68	Renshaw	Antoinette	\$ -	\$ -	\$ 10,021.68	
MHR-085	\$ 22,448.54	\$ -	\$ -	\$ 22,448.54	MHRS-06	\$ 10,128.00	Sproge	Rory	\$ -	\$ -	\$ 10,128.00	
MHR-086	\$ 21,777.69	\$ -	\$ -	\$ 21,777.69	MHRS-07	\$ 8,694.14	Bush	Nancy	\$ -	\$ -	\$ 8,694.14	
Total						\$ 914,676.23			\$ 59,457.55	\$ -	\$ 855,218.68	

Grants – CDBG

Major Rehab Loans				
Calendar Year	# of Loan Repayments	# of Loans Written Off	Repayment Amount	Total Written Off
2013 *	1	1	\$1,638	\$25,662
2012	1	1	\$23,168	\$11,980
2011	1	1	\$7,302	\$8,000
2010	-	-	-	-
2009	1		\$8,000	-
2008	2		\$15,237	-
2007	1		\$12,554	-
2006	4		\$37,833	-
2005	3		\$20,452	-
2004	-			-
2003				-
2002				-
Total	14	3	\$126,185	\$45,642

* Received partial repayment on short-sale of home.

Grants – CDBG

Program Year	Home Rehabilitation Loans by Year	
	# of Projects	Amount
2014	-	-
2013	1	\$36,258
2012	4	\$201,175
2011	2	\$131,300
2010	3	\$178,130
2009	6	\$412,750
2008	8	\$289,765
2007	4	\$232,392
2006	7	\$379,452
2005	7	\$286,313
2004	9	\$395,478
2003	10	\$363,099
2002	5	\$155,471
2001	3	\$126,899
2000	1	\$40,000
Total	70	\$3,228,482

Grants – CDBG

CDBG - Economic Development Loan - Loans Recievable as of June 30, 201				
Loan Number	Loan Amount	Total Principal Paid	Total Interest Paid	Ending Loan Balance
EDBL-002	\$ 32,110.19	\$ 4,239.63	\$ 1,214.05	\$ 27,870.56
	\$ 32,110.19	\$ 4,239.63	\$ 1,214.05	\$ 27,870.56

Grants – NSP

Neighborhood Stabilization Program	Year-to-Date June 30, 2014			
	Beginning Balance	Revenue	Expenditure	Ending Balance
Neighborhood Stabilization Program 1 (1)	\$ 171,345	\$ 141,022	\$ 141,022	\$ 171,345
Neighborhood Stabilization Program 3	-	96,032	96,032	-
Total	\$ 171,345	\$ 237,054	\$ 237,054	\$ 171,345

(1) The ending balance represents program income (liens from abatement).

Grants – OEA/SSMCP

South Sound Military Communities Partnership / Office of Economic Adjustment	Year-to-Date June 30, 2014			
	Beginning Balance	Revenue	Expenditure	Ending Balance
SSMCP (1)	\$ -	\$ 130,000	\$ 56,567	73,433
OEA 04 - Joint Base Lewis McChord Growth Plan (2)	28,652	45,559	48,539	25,672
OEA 05 - Joint Land Use Study	-	62,435	62,435	-
Total	\$ 28,652	\$ 237,994	\$ 167,541	\$ 99,105

(1) Ending balance represents balance of 2014 Partnership Participation.

(2) Ending balance represents balance of 2012 Partnership Participation.

Grants – Public Safety

Public Safety Grants	Year-to-Date June 30, 2014			
	Beginning Balance	Revenue	Expenditure	Ending Balance
Washington Auto Theft Prevention Authority (WAPTA)	\$ -	\$ 15,045	\$ 15,045	\$ -
Washinton Traffic Safety Commission (WTSC) Impaired Driving Emphasis	-	4,437	4,437	-
Washington Traffic Safety Commission (WTSC) Seatbelt Emphasis	-	-	-	-
Target Zero Team	-	4,574	4,574	-
Emergency Management	-	48,177	48,177	-
Byrne Justice Assistance Grant (JAG) - Therapeutic Justice	-	1,214	1,214	-
Byrne Justice Assistance Grant (JAG) - Metal Theft	-	-	-	-
Bullet Proof Vest Program	-	4,139	4,139	-
Nisqually Metal Theft	-	1,371	1,371	-
STOP VAWA Police Grant ⁽¹⁾	-	-	1,255	(1,255)
USCG Safer Boating Grant	-	8,846	8,846	-
Total	\$ -	\$ 87,803	\$ 89,058	\$ (1,255)

(1) The STOP VAWA Grant was billed to the Pierce County Sheriff's Office on 7/31/2014.

End of Presentation

Questions?