



LAKWOOD CITY COUNCIL AGENDA

Tuesday, February 17, 2015

7:00 P.M.

City of Lakewood

City Council Chambers

6000 Main Street SW

Lakewood, WA 98499

Page No.

CALL TO ORDER

ROLL CALL

FLAG SALUTE

CITY MANAGER REPORT

PROCLAMATIONS AND PRESENTATIONS

Business showcase - *MACNAK Construction, Mr. TD King, Managing Partner*

PUBLIC COMMENTS

C O N S E N T A G E N D A

- (5) A. Approval of the minutes of the City Council meeting of February 2, 2015.
- (12) B. Approval of the minutes of the City Council Study Session of February 9, 2015.
- (18) C. Items Filed in the Office of the City Clerk:
 - 1. Parks and Recreation Advisory Board meeting minutes of November 25, 2014.
 - 2. Public Safety Advisory Committee meeting minutes of December 3, 2014.
 - 3. Landmarks and Heritage Advisory Board meeting minutes of November 20, 2014.

The Council Chambers is accessible to persons with disabilities. Equipment is available for the hearing impaired. Persons requesting special accommodations or language interpreters should contact the City Clerk's Office, 589-2489, as soon as possible in advance of the Council meeting so that an attempt to provide the special accommodations can be made.

<http://www.cityoflakewood.us>

City Hall will be closed 15 minutes after adjournment of the meeting.

4. Planning Commission meeting minutes of January 21, 2015.
5. Lakewood Arts Commission meeting minutes of January 5, 2015.

R E G U L A R A G E N D A

PUBLIC HEARINGS AND APPEALS

- (31) This is the date set for a public hearing on a proposed amendment to the Six Year (2015-2020) Transportation Improvement Program to include roadway safety improvements at 40th Avenue SW and 96th Street SW and Military Road and 112th Street.

RESOLUTION

- (32) Resolution No. 2015-06

Adopting the amendments to the Six Year (2015-2020) Transportation Improvement Program to include roadway safety improvements at 40th Avenue SW and 96th Street SW and Military Road and 112th Street. – *Public Works Director*

UNFINISHED BUSINESS

NEW BUSINESS

- (65) Motion No. 2015-09

Authorizing the execution of an agreement with the Washington State Department of Commerce, in the amount of \$500,000, for the LED streetlights conversion project. – *Public Works Director*

- (89) Motion No. 2015-10

Authorizing the execution of an amendment to the agreement with Pierce County, in the amount of \$50,214.52, for surface water management billings from December 31, 2014 through December 31, 2015. – *Public Works Director*

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(94) Motion No. 2015-11

Approving the City of Lakewood citizens' advisory boards, committees and commissions work plans. – *City Attorney*

BRIEFING BY THE CITY MANAGER**CITY COUNCIL COMMENTS****ADJOURNMENT**

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CITY OF LAKEWOOD (CITY HALL)
 6000 Main Street SW, Lakewood, WA 98499-5027
 (253) 589-2489

WEEKLY MEETING SCHEDULE
February 16, 2015 – February 21, 2015

Date	Time	Meeting	Location
Feb. 16	No Meetings Scheduled	<i>City Hall Closed in Observance of President's Day</i>	
Feb. 17	6:00 P.M.	Youth Council	Clover Park School District Student Services Center, Room 1B
	7:00 P.M.	City Council	Lakewood City Hall Council Chambers
	<i>Following the City Council Meeting</i>	Transportation Benefit District Board Meeting	Lakewood City Hall Council Chambers
Feb. 18	No Meetings Scheduled		
Feb. 19	No Meetings Scheduled		
Feb. 20	No Meetings Scheduled		
Feb. 21	8:30 A.M.	City Council Retreat	Lakewood City Hall 3 rd Floor, Executive Conference Room 3A

TENTATIVE WEEKLY MEETING SCHEDULE
February 23, 2015 – February 27, 2015

Date	Time	Meeting	Location
Feb. 23	7:00 P.M.	City Council Study Session	Lakewood City Hall Council Chambers
Feb. 24	5:30 P.M.	Parks and Recreation Advisory Board	Lakewood City Hall 1 st Floor, Conference Room 1D
Feb. 25	No Meetings Scheduled		
Feb. 26	6:00 P.M.	Landmarks and Heritage Advisory Board	Lakewood City Hall 3 rd Floor, Conference Room 3A
Feb. 27	No Meetings Scheduled		

NOTE: The City Clerk's Office has made every effort to ensure the accuracy of this information. Please confirm any meeting with the sponsoring City department or entity.



LAKWOOD CITY COUNCIL MINUTES

February 2, 2015
City of Lakewood
City Council Chambers
6000 Main Street SW
Lakewood, WA 98499

CALL TO ORDER

Mayor Anderson called the meeting to order at 7:00 p.m.

ROLL CALL

Councilmembers Present: 7 – Mayor Don Anderson; Deputy Mayor Jason Whalen; Councilmembers Mary Moss, Mike Brandstetter, John Simpson, Marie Barth and Paul Bocchi.

FLAG SALUTE

The Pledge of Allegiance was led by Mayor Anderson.

REPORTS BY THE CITY MANAGER

City Manager Caulfield deferred his report to later in the agenda under the Briefing by the City Manager.

PROCLAMATIONS AND PRESENTATIONS

Youth Council Report.

The Youth Council reported on the Martin Luther King Jr. celebration, the Youth Action Day held in Olympia and the Lions Club Crab feed. A report was then provided on the World Vision Youth Empowerment program and the school activities at Harrison Preparatory, Lakes High School and Belleramine Preparatory Schools.

2-2 Stryker Brigade Combat Team presentation.

Colonel Louis Zeisman, Commander, 2-2 Stryker Brigade Combat Team presented a video and PowerPoint on the 2-2 Stryker Brigade update.

Clover Park School District Board Report.

Clover Park School District (CPSD) Board Director Marty Schafer thanked the Council for their support and collaboration. Mr. Schafer acknowledged Colonel Zeisman for his presentation. He noted that the School District is preparing a video on the collaborative efforts the District has with JBLM. He then commented on Seahawks player Jermaine Kearse, alumni of Lakes High School, and his playing efforts on the Seahawks. He announced that Benning Potoa will be playing for the University of Washington. He reminded the audience that Harrison Preparatory will be offering the international baccalaureate program and thanked the Lakewood Rotary. He reported that the District will need to adjust their school boundaries and public meetings will be held. The Four Heroes School will also be holding a grand opening. He announced that judges are being sought for the District's STEM Fair. He also announced that James Duncan from Clover Park High School won the Martin Luther King essay.

PUBLIC COMMENTS

Speaking before the Council were:

Glen Spieth, Lakewood Historical Society and Landmarks and Heritage Advisory Board, spoke about the formation of the Landmarks and Heritage Advisory Board (LHAB). He explained that LHAB meets every other month and currently has a \$2,500 budget. He indicated that meetings need to be held monthly and requested more funding for consulting services. LHAB is currently working on designating the Little Red School House as historic. He then commented on potential tax credits for the Lakewood Terrace, Lakewood Theatre and the Colonial Center if they were designated as historic structures.

Dennis Haugen, Lakewood resident, showed a video on Governor Nikki Haley and her efforts on employment.

C O N S E N T A G E N D A

- A. Approval of the minutes of the City Council meeting of January 20, 2015.
- B. Approval of the minutes of the City Council Study Session of January 26, 2015.
- C. Approval of payroll checks, in the amount of \$2,380,369.34, for the period December 16, 2014 through January 15, 2015.
- D. Approval of claim vouchers, in the amount of \$2,645,206.24, for the period December 24, 2014 through January 26, 2015.
- E. Items Filed in the Office of the City Clerk:
 - 1. Lakewood Arts Commission meeting minutes of January 5, 2015.

- F. Resolution No. 2015-04 setting Monday, March 2, 2015, at approximately 7:00 p.m., as the date for a public hearing by the City Council on a proposed Residential Target Area designation in the Lakeview area.

COUNCILMEMBER BRANDSTETTER MOVED TO ADOPT THE CONSENT AGENDA AS PRESENTED. SECONDED BY COUNCILMEMBER SIMPSON. VOICE VOTE WAS TAKEN AND CARRIED UNANIMOUSLY.

R E G U L A R A G E N D A

ORDINANCES

Substitute Ordinance No. 591 amending Chapters 17.02, 17.06, 17.10, 17.14, 17.18, 17.22, 17.30, 17.34, 17.38, 17.42, 12A.10, 12A.15 and 18A.50 and creating Chapters 17.04 and 17.16 of the Lakewood Municipal Code relative to subdivisions.

COUNCILMEMBER MOSS MOVED TO ADOPT ORDINANCE NO. 591. SECONDED BY COUNCILMEMBER BRANDSTETTER.

COUNCILMEMBER BRANDSTETTER MOVED TO AMEND LAKEWOOD MUNICIPAL CODE SECTION 17.02.035, DEFINITIONS, ITEM R. TO READ THAT "PLANNING COMMISSION MEANS THAT BODY AS DEFINED IN CHAPTER 35A.63 RCW AS DESIGNATED BY THE COUNCIL IN CHAPTER 2.90 OF THE LAKEWOOD MUNICIPAL CODE TO PERFORM A PLANNING FUNCTION." SECONDED BY COUNCILMEMBER MOSS. VOICE VOTE WAS TAKEN AND CARRIED ON THE MOTION TO AMEND.

VOICE VOTE WAS TAKEN ON THE AMENDED SUBSTITUTE ORDINANCE NO. 591 AND CARRIED UNANIMOUSLY.

Ordinance No. 604 creating Section 02.90.060 and amending Sections 14.02.040, 18A.02.215, 18A.02.410, 18A.02.415, 18A.02.440, 18A.02.445, 18A.02.502, 18A.02.560, 18A.02.565, 18A.02.720, and 18A.90.200 of the Lakewood Municipal Code relative to the Planning Commission name change.

COUNCILMEMBER SIMPSON MOVED TO ADOPT ORDINANCE NO. 604. SECONDED BY COUNCILMEMBER MOSS. VOICE VOTE WAS TAKEN AND CARRIED UNANIMOUSLY.

RESOLUTION

Resolution No. 2015-05 declaring Police canine Koda as surplus property and authorizing the execution of a sale of surplus property agreement with Police Officer Andy Suver in the amount of \$1.

COUNCILMEMBER SIMPSON MOVED TO ADOPT RESOLUTION NO. 2015-05. SECONDED BY COUNCILMEMBER BARTH. VOICE VOTE WAS TAKEN AND CARRIED UNANIMOUSLY.

UNFINISHED BUSINESS

None.

NEW BUSINESS

Motion No. 2015-07 authorizing the execution of an agreement with Greater Lakes Mental Healthcare, in the amount of \$76,373, for professional mental health services from January 1, 2015 through December 31, 2015.

DEPUTY MAYOR WHALEN MOVED TO AUTHORIZE THE EXECUTION OF AN AGREEMENT WITH GREATER LAKES MENTAL HEALTHCARE, IN THE AMOUNT OF \$76,373, FOR PROFESSIONAL MENTAL HEALTH SERVICES FROM JANUARY 1, 2015 THROUGH DECEMBER 31, 2015. SECONDED BY COUNCILMEMBER SIMPSON. VOICE VOTE WAS TAKEN AND CARRIED UNANIMOUSLY.

Motion No. 2015-08 authorizing a settlement with Multicare, in the amount of \$85,000, to resolve claims arising from medical care attributable to an arrestee.

COUNCILMEMBER BOCCHI MOVED TO AUTHORIZE A SETTLEMENT WITH MULTICARE, IN THE AMOUNT OF \$85,000, TO RESOLVE CLAIMS ARISING FROM MEDICAL CARE ATTRIBUTABLE TO AN ARRESTEE. SECONDED BY COUNCILMEMBER BRANDSTETTER. VOICE VOTE WAS TAKEN AND CARRIED WITH COUNCILMEMBER SIMPSON AND DEPUTY MAYOR WHALEN VOTING IN OPPOSITION.

BRIEFING BY THE CITY MANAGER

City Manager Caulfield announced that the AWC Legislative Conference will be held on February 18 and 19, 2015 in Olympia.

On February 19, 2015, eight meetings have been scheduled with State legislators from the Senate and the House.

He reported that the Senate Majority Coalition Caucus is releasing a public package on the JBLM I-5 corridor.

He noted that Senator O'Ban has signed a letter requesting an increase in funding of \$450 million for the JBLM corridor.

He also noted that a letter of support for funding the Pt. Defiance Bypass in the amount of \$4.6 million was signed by Representatives from the 28th and 29th districts.

Senator O'Ban has sponsored a bill on the Western State Hospital Community Police program funding.

He explained that the City is maintaining its due diligence to protect and mitigate any potential damages to the City.

He reported on a bipartisan bill that was introduced by 23 legislators to get full funding for liquor taxes.

He then reported on a legislative proposal to increase the councilmanic vehicle license fee from \$20 to \$40.

He announced that the GFOA has awarded the City a Certificate of Excellence in Financial Reporting for its 2013 CAFER and complimented Assistant City Manager Kraus and City staff for the award.

He noted that the City will be meeting with the SR 167 Coalition to discuss transportation improvements in Pierce County.

He then commented on a video prepared by the Clover Park School District about community attributions.

He announced that the application period is open for receiving Comprehensive Plan amendments through March 2015.

He announced that Buildings 32 and 37 at Clover Park Technical College will be demolished and the area will be used as a temporary open space amenity.

He announced that the Lakewood Chamber Chili cookoff will be held on February 5, 2015, from 11:30 AM to 1:00 PM, at the McGavick Center. The City Wellness chili cookoff winning recipe by Assistant City Manager Tho Kraus will be entered on behalf of the Council and City.

On February 7, 2015, 5:00 PM, "Happy Hearts...Caring for Kids" Dinner Auction will be held at the McGavick Center.

On February 19, 2015 the Boys and Girls Cub will be holding their 75th anniversary celebration.

On February 19, 2015, at 6:00 p.m., the Pierce County Regional Council Annual General Assembly, will be held at the Puyallup Park Pavilion.

CITY COUNCIL COMMENTS

Councilmember Moss commented that she would like to see the Colonial Center designated as historic. She then commented on the Seahawks flag raising ceremony.

Councilmember Bocchi commented on the Lions Club Crab Feed. He then spoke about a Communities and Schools Day legislators meeting he attended last week. He then commented on a 12th man math night at Custer Elementary School that was very well attended. He noted that the Planning Commission will be meeting this week to discuss the Six Year Transportation Improvement Program.

Councilmember Brandstetter reported that South Sound 911 is moving forward with building a new facility and that they are in the process of selecting a developer. He indicated that he requested that the Flood Control Zoning District Committee review the new flood control map and is being scheduled for their March meeting. He commented on the two Youth Council meetings he attended as the Council liaison. He noted that the Youth Council heard several proposed legislative bills in Olympia about voting, a free and reduced lunch proposal for running start students and a bill on high school completion standards on personal finances. He then commented on a Rental Properties Association article he read about a variety ways to conduct rental property inspections.

Councilmember Barth spoke about the passing of Colonel Saylor and acknowledged his contributions.

Councilmember Simpson commented on the Landmarks and Heritage Advisory Board meeting he attended and noted that that the Board is moving forward with holding monthly meetings. He reported that Lakewold Gardens is a national historic place and that they are conducting a campaign to make improvements. He asked if landlords should be required to put fire distinguishers in apartments and is this something that the City can do with regard to safety of tenants in apartment complexes.

Deputy Mayor Whalen commented on the Lakewood United meeting he attended and the City Manager's presentation on the State of the City. He then suggested the insurance matter discussed earlier tonight could be an item to consider for the Legislative agenda. He then commented on a letter from the Lakewood Rotary Club's interest concerning the Acre for the Arts project at Ft. Steilacoom Park, and suggested prioritizing the City investments with partners to leverage resources. He then commented on the NEWS TRIBUNE article about the Lakewood Towne Center development.

Mayor Anderson commented on the 62nd Airlift quarterly awards ceremony that he and Councilmember Moss attended. He then commented on the Lakewood United meeting he attended and the raising of the 12th man flag ceremony. He reported on the Pierce Transit Board Retreat he attended. He also noted that he has received positive comments on the City's involvement with transportation issues and SSMCP.

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Executive Session

Mayor Anderson announced that Council will recess into Executive Session for approximately 15 minutes to discuss potential acquisition of real estate.

* * * * *

Council recessed into Executive Session at 9:25 p.m. and reconvened at 9:40 p.m.

At 9:40 p.m., Mayor Anderson announced Executive Session would be extended an additional 10 minutes. Council reconvened at 9:50 pm.

ADJOURNMENT

There being no further business, the meeting adjourned at 9:50 p.m.

DON ANDERSON, MAYOR

ATTEST:

ALICE M. BUSH, MMC
CITY CLERK



LAKWOOD CITY COUNCIL STUDY SESSION MINUTES

February 9, 2015
City of Lakewood
City Council Chambers
6000 Main Street SW
Lakewood, WA 98499

CALL TO ORDER

Mayor Anderson called the meeting to order at 7:02 p.m.

ROLL CALL

Councilmembers Present: 7 – Mayor Don Anderson; Deputy Mayor Jason Whalen; Councilmembers Mary Moss, Mike Brandstetter, John Simpson, Marie Barth and Paul Bocchi.

ITEMS FOR DISCUSSION:

Review of amendments to the 2015-2020 Six Year Transportation Improvement Program.

Transportation Manager Winkler reviewed the proposed amendments to the 2015-2020 Six Year Transportation Improvement Program to include roadway improvements at 40th Avenue and 96th Street and Military Road and 112th Street.

Discussion ensued on the timeline for implementation between the design phase and construction for both projects; and how project priorities are determined (accident statistics).

Community Visioning Update.

Program Manager Catron provided background information on the Community Visioning workshop and called on the visioning consultants who reviewed the results from the workshop.

Consultants Elisabeth Schuck and Scott Fregonese reviewed four visioning scenarios. Scenario A is to try and maximize vacant land; scenario B was developed based on an integration of feedback received at the workshops, scenario C was a blend of scenarios A and B. Scenario D was scenario C with refinements from the consultant team and City staff to better reflect existing conditions. Under Scenario A, Lakewood would receive 4,544 net new housing units and 3,602 net new jobs. Under Scenario B, Lakewood would receive 3,822 net new housing units and 1,245 net new jobs. Under Scenario C Lakewood would receive 7,946 net new

housing units and 4,989 net new jobs. Under Scenario D, Lakewood would receive 4,544 net new housing units and 2,304 net new jobs.

The consultants explained that under any scenario, substantial growth will be through redevelopment and infill. A majority of new housing units over the next 20 years will be in higher density housing such as townhomes, duplexes and condos. There is potential for some single-family redevelopment but that won't be a large portion of the household growth. Reinvesting in the Towne Center and areas with good public transit should be a focus for new growth.

Discussion ensued if the plan will tell the City something that the City didn't already know; is this process going to evaluate and summarize the ideas presented by the public and if they are achievable or not and what could the City facilitate.

Consultant Schuck reviewed the draft action plan elements that included establishing a Diversity Commission, developing a policy on tax-increment financing for redevelopment areas; creating a community center for youth/teens; providing a safe connected multi-modal transportation system; strengthening the quality and balance of housing options; encouraging diversification of businesses and industry; and preserving and protecting natural resources.

Further discussion ensued on whether a fair cross-section of input was received at the visioning workshops; what major changes were seen from the previous visioning plan to present; how tax-increment financing is not allowed in Washington State; what services are reaching non-English citizens which may likely be social service agencies who are providing social services which is not a City service; how do we connect the dots to the Comprehensive Plan (Chapter 1 of the Comprehensive Plan addresses what is the vision and Chapter 10 is the City's goals and processes); placing the Visioning statement about K-12 and higher education institutions near the beginning of the visioning statement; what were the consultants' most unexpected information found through the visioning workshops (the perceptions of people outside of Lakewood is difficult to change; the community's openness to change and new ideas); creating neighborhood connectivity to the city; using the 100 Best Communities for Youth People designation as a visioning plan and did the youth bring this up; what is feeding the perception that Lakewood is not safe (at neighborhood meetings specific problem properties are raised); what can be done to create a better sense of place and connectivity (start out small - figure out what the identity is and infiltrate that identity on signs, beautifying the entry ways; and leveraging on what is going on that is great to create a sense of place).

Review of citizens' advisory boards, committees and commission work plans.

City Attorney Wachter called on City staff to describe the significant highlights of the citizens' advisory boards, committees and commissions work plans.

Recreation Coordinator Higashiyama noted that the significant work plan items for the Arts Commission are to find Commission members and work on public art signs.

Assistant City Manager Bugher explained that the Community Services Advisory Board's significant work plan items include reviewing the Consolidated Action Plan and the Consolidated Performance Annual Evaluation Report for the Community Development Block Grant program, and allocating human services funding.

Lakewood's Promise Coordinator Sample noted that the Lakewood's Promise Advisory Board's significant work plan includes communication and helping sponsor collaborations.

Program Manager Catron commented that the Landmarks Heritage and Advisory Board's significant work plan includes promoting the history of Lakewood through the website and the driving tour map.

Economic Development Manager Newton reviewed the Lodging Tax Advisory Committee's significant work plan which is to review and make recommendations on the use of lodging tax funds.

Parks and Recreation Director Dodsworth commented that the Parks and Recreation Advisory Board's significant work plan are to develop a policy on remote control airplanes and drones in the parks, conduct a cost recovery fee analysis, develop an advertising and sponsorship policy, and implement an Acre for the Arts project.

Assistant City Manager Bugher reviewed the Planning Commission's significant work plan which is to review the Comprehensive Plan; review cottage housing; conduct a joint land use study, review Title 18 changes and satellite parking and review of the housing inventory.

Assistant City Manager Zaro commented that the Public Safety Advisory Committee's work plan is to advise the Police and West Pierce Fire on public safety matters and on events.

Program Coordinator Higashiyama reviewed the Youth Council work plan items to include being involved in the youth empowerment program and assisting with events.

Discussion ensued relative to the Acre of the Arts proposal. It was the consensus of the Council to inform the Lakewood Rotary of the City's partnership to move forward with that project. Further discussion ensued on providing a July deadline when the Council would expect to see recommendations on recreational aircrafts and drones; having the Public Safety Advisory Committee work on developing metrics and measurements on public awareness to combat public perceptions on crime; having the Parks and Recreation Advisory Board examine the Legacy Plan for a potential capital project utilizing lodging tax funds; having the Public Safety Advisory Committee review mental health issues in the context of what the County and Health Department are doing to address this matter; having the Planning Commission address a rental housing inspection program.

BRIEFING BY THE CITY MANAGER

City Manager Caulfield reported that Senator King from Yakima introduced a bill that would allow for WSDOT when it divests itself of property, to place such funds in a reserve for future facilities to be built.

He reported that a capital budget request has been submitted to remove the barn debris from Ft. Steilacoom Park.

He explained that the Building Official and Fire Department inspected a building at Western State Hospital and reported on its condition.

He explained that the Police Station east-gate is in need of repair for ingress/egress access and that he has authorized its repair.

He announced that a Starbucks, 2,000 square feet, will be located in Tillicum.

He announced that Lakewood Ford acquired property to the north and will be developing a 2.6 acre site for pre-owned and new cars.

He noted that a potential land swap between JBLM and the City will be added to the Joint Land Use Study Report.

He announced that the Nisqually Tribe has awarded \$55,000 in grants for various City programs.

SSMCP has developed a new brochure to attract new members to SSMCP.

He noted that in conversations with Multicare, the City and Multicare are working together to pursue legislative changes with regard to insurance claims.

He reported that the City will be submitting an application for the AWC Excellence Award for innovative service delivery relative to the Municipal Court.

With regard to Council's comment about fire inspections, he suggested that the Building Official and Fire Marshal attend a study session to review inspections as it relates to new construction in terms of development.

He announced that on February 17, 2015, from 8:45 AM to noon, 2-2 SBCT Breakfast & Training Day Open House will be held.

He noted that the City's Community Connector, 2-2 SBCT has invited the Mayor, City Council and City Manager to attend a Leaders Breakfast with the Battalion Commanders.

On February 18 and 19, 2015, AWC's Legislative Conference will be held in Olympia.

ITEMS TENTATIVELY SCHEDULED FOR THE FEBRUARY 17, 2015 REGULAR CITY COUNCIL MEETING:

1. Adopting the citizens' advisory boards, committees and commission work plans.
2. Business showcase - *MACNAK Construction, Mr. TD King, Managing Partner*
3. This is the date set for a public hearing on a proposed amendment to the Six Year (2015-2020) Transportation Improvement Program to include roadway safety improvements at 40th Avenue SW and 96th Street SW and Military Road and 112th Street.
4. Adopting the amendments to the Six Year (2015-2020) Transportation Improvement Program to include roadway safety improvements at 40th Avenue SW and 96th Street SW and Military Road and 112th Street.
5. Authorizing the execution of an agreement with the Washington State Department of Commerce for the LED streetlight retrofits.
6. Authorizing the execution of an amendment to the agreement with Pierce County, in the amount of \$50,214.52, for surface water management billing from December 31, 2014 through December 31, 2015.
7. Awarding a bid for the Bridgeport Way south gateway project.

CITY COUNCIL COMMENTS

Councilmember Brandstetter indicated that he will be attending the February 19, 2015 Pierce County Regional Council meeting and will not be attending the Boys and Girls Club function.

Councilmember Bocchi commented on the Planning Commission meeting he attended. He also commented on the Caring for Kids event he attended. He announced that he will be attending the Pierce County Regional Council meeting on February 19, 2015 and commented about the speakers who will be presenting at the event. He then commented on THE NEWS TRIBUNE article about placing homeless veteran housing at Western State Hospital.

Councilmember Moss commented on the Public Safety Advisory Committee meeting she attended and their discussion about smoke alarms. She then commented on the Tillicum Neighborhood Association meeting she attended and their discussion on the Fiscal Year 2015 Consolidated Plan relative to Community Development Block Grant funds. She also commented on the Caring for Kids event. She reported that she will be attending the Lakewood Promise Advisory Board meeting, Municipal Court tour and the Asian Pacific celebration.

Councilmember Barth spoke about the Lakewood Collaboration and Arts Commission meetings and the Washington Realty Association meetings she will be attending. She then commented on the Lakewood Chamber Chili cookoff where she and Mayor Anderson served chili.

Deputy Mayor Whalen indicated that he was interested in attending the Pierce County Regional Council event. Deputy Mayor Whalen commented on the slippery hillside to the Harry Todd Park dock.

Mayor Anderson spoke about his observation of the excavation of Rainier Inn on South Tacoma Way. He then commented on the Lakewood Chamber Chili and noted that Assistant City Manager Kraus' recipe won the People's Choice award. He also spoke about the Caring for Kids event he attended. He then commented on the Starbucks near SR-512 event he attended. He then commented on a Pierce Transit Board meeting discussion regarding legislative requests for tax increases. He reported that he will be providing the key note speech at the Asian Pacific cultural event.

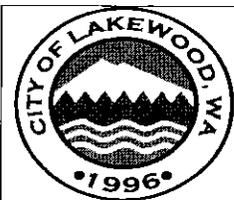
ADJOURNMENT

There being no further business, the meeting adjourned at 9:10 p.m.

DON ANDERSON, MAYOR

ATTEST:

ALICE M. BUSH, MMC
CITY CLERK



**LAKWOOD PARKS & RECREATION ADVISORY BOARD
REGULAR MEETING MINUTES
TUESDAY, November 25, 2014 – 5:30 PM
Lakewood City Hall
Lakewood, WA 98499**

CALL TO ORDER

Jason Gerwen, chairman, called the meeting to order at 5:30 pm

ATTENDANCE

PRAB Members Present: Jason Gerwen; Vito Iacobazzi; Alan Billingsley; Tanja Scott; Annessa McClendon; Sylvia Allen and Heinz Haskins. The Board introduced themselves and Jason welcomed our newest member Heinz.

Staff Present: Mary Dodsworth, Director

Council Liaison: Don Anderson (excused)

APPROVAL OF MINUTES: Alan Billingsley moved and Sylvia Allen seconded the motion to approve the minutes of the November 4, 2014, meeting as presented. The motion passed.

PUBLIC COMMENT: Jerry Dunlap, representing several aviation hobbyists, presented a request for a designated radio controlled (RC) flying field at Fort Steilacoom Park. Due to recent educational enforcement by police, people are now becoming aware that is against City code to fly RC planes at the park. He and his committee would like to be a part of a review process as well as volunteer to support and fund changes/improvements at the park which would support this use. He provided a packet of information with suggested rules, locations, signage and monitoring options.

Bob Small asked where we post our meeting agendas and minutes. He found other City boards listed on the website, but ours was not current.

BOARD PRESENTATION:

Open Public Meetings Act: City Attorney Heidi Wachter provided a mandatory training for public officials. She covered the Open Public Meetings Act as well as information regarding public records. We need a quorum to conduct business and we must post notice of all meetings 24 hours in advance. Group e-mails could be construed as conducting business, so simple group e-mails noting the day/time of a meeting are o.k., but we should not have a conversation regarding an issue. She also noted that the Board members do not have to retain information (that's the City's responsibility). She noted that transparency builds confidence in government.

UNFINISHED BUSINESS:

2015-16 Budget Update: Mary Dodsworth informed the board that Council approved the 2015-16 City budget on November 17, 2014. The budget document represents the City's commitment to prudent fiscal management, effective service delivery and providing our citizens with the highest quality of life. Expenditure reductions were made throughout the City to help us meet our reserve fund goals. Impacts to our department will include adding new maintenance and operations divisions which will include buildings, streets, signals and signs. Reductions in clerical staff were made in administration and senior services. Transition planning is occurring.

FSP Lease Update / Land Transfer: Staff is working on an official notice to the Secretary of DSHS noting the City's interest in having the land, known as Fort Steilacoom Park, transferred to the City. Future conversations will include the following topics: park / college boundary lines, water system, historic cemetery, lake condition, habitat, barns and other historic structures.

Council will need to determine what liabilities we are willing to inherit and what we need mitigated.

NEW BUSINESS:

Lakewood Legislative Agenda: Council approved a legislative agenda that includes a capital request to build a pedestrian bridge to connect upper and lower Springbrook neighborhoods. The package also supports funding the State WWRP program which would fund development at Springbrook Park as well as repairing the board around Waughop Lake.

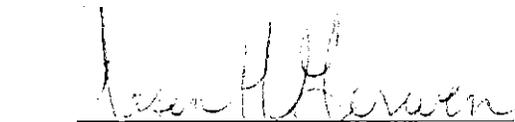
PRAB 2015 Work Program: Mary provided a calendar of meetings and events for 2015. The Board reviewed the work program and added other topics of interest.

DIRECTORS REPORT: Mary reminded the Board of the upcoming Christmas tree lighting event and the Jingle Bell Rock your Ugly Christmas Sweater 5K run.

BOARD COMMENTS: Tanja noted that she saw that large trees have fallen at Fort Steilacoom Park and wondered if we had a plan to assess the trees for safety. Vito noted that Metro Parks has an arborist on staff and does an assessment every five years of all trees at all parks. Mary noted we used a grant to develop an urban forestry plan, but it has not been updated for many years. She will look for grants to see if we can add this to our future work program. Jason noted that in Federal Way, if a tree falls and it has not been identified with issues, it is considered an "act of God".

NEXT MEETING: The next PRAB business meeting is scheduled Tuesday, January 27, 2015 at 5:30 pm in room 1E of Lakewood City Hall.

ADJOURNMENT: Alan Billingsley moved to adjourn the meeting and Annessa McClendon seconded the motion. The meeting was adjourned at 7:03 pm



Jason Gerwen, Chairman



Mary Dodsworth, Director



PUBLIC SAFETY ADVISORY COMMITTEE

Regular Meeting Minutes
Wednesday, December 3, 2014
Lakewood Police Department
9401 Lakewood Drive SW
Lakewood, WA 98499

CALL TO ORDER

The Meeting was called to order at 5:15 p.m.

ROLL CALL

Public Safety Advisory Committee Members Present: Bryan Thomas, Joseph Boyle, Alan Hart, Michael Lacadie, Aaron Young, Lonnie Lai, Ray Dotson Sheri Badger and Julio Perez-Tanahashi

Public Safety Advisory Committee Members Excused: None

Public Safety Advisory Committee Members Absent: None

City Councilmember Present: Marie Barth

Fire Department Staff Present: No Fire Department personnel present.

Lakewood Youth Council Present: No Lakewood Youth Council members present.

Staff Present: Assistant Chief Mike Zaro, Committee Staff Support, Joanna Nichols, Administrative Assistant.

APPROVAL OF MINUTES

Alan Hart asked for a correction on the November minutes. Michael Lacadie motioned to approve minutes with correction. All ayes; corrected minutes were approved.

PUBLIC COMMENT

No one from the public was present.

CITY COUNCIL LIAISON COMMENTS

Councilmember Marie Barth recapped the City's successes over the last year and stated that the bi-annual budget had been passed. Councilmember Barth also stated that the City was working on a new solution for a divider in Tillicum which was causing some traffic problems. The old divider was being removed and they were discussing a better solution to the traffic flow issue in that area.

FIRE CHIEF COMMENTS

No one from the Fire Department was able to attend.

POLICE CHIEF COMMENTS

Handout-Crime and Incident Report (October 2014)

Assistant Chief Mike Zaro answered questions regarding the monthly statistics. Alan Hart asked about the number for homicides stating he thought it was off by one. Assistant Chief Zaro agreed and stated he would look into it further.

Assistant Chief Mike Zaro gave a hiring update, emphasizing that we need to hire people as soon as possible. Discussion over hiring and the recent unrest caused by the Ferguson Grand Jury decision ensued.

Bryan Thomas asked about a recent article in the News Tribune, "Dangerous Cities in Lakewood" which listed Lakewood as #14, specifically inquiring as to where they get their numbers. Discussion ensued.

Assistant Chief Mike Zaro also discussed an article in the Suburban Times regarding Problem Gambling Grant money which was reallocated, after approval of written request submitted to the Grant Board, to purchase Jet Ski's for the Department. These Jet Ski's would enable the Department to monitor more than one lake at a time during the summer months, something the citizens of Lakewood had been requesting for some time now.

YOUTH COUNCIL COMMENTS

No one from the Youth Council was able to attend.

UNFINISHED BUSINESS

Handout-Shopping Cart Survey

Ray Dotson passed around a handout with information he had gathered regarding shopping carts from a few local businesses. Discussion ensued. Assistant City Attorney Kimberly Cox stated that she had been checking with other jurisdictions and so far none of them seemed to be having very much luck with their programs, but stated she would look into it further and get back to the PSAC members so they could make a final decision. Councilmember Marie Barth

suggested posing the question, survey style, on Facebook to find out how important an issue the citizens felt the shopping cart issue was.

Assistant City Attorney Kimberly Cox stated that she hadn't had a chance to look into the "wall of shame" idea yet, but she would get to that one as soon as she could. Councilmember Marie Barth suggested we post this question on Facebook, as well, to try and determine citizen's level of concern with this issue. Assistant City Attorney Cox agreed she would talk to Brent Champaco about this.

Assistant City Attorney Kimberly Cox stated she had looked into the solicitation ordinance and it was already a misdemeanor to solicit, within City of Lakewood city limits, without the proper paperwork and permits. There really wasn't anything more to be done there, other than educating the public that this was the case, so they could "enforce" it when people/solicitors came up to their door. Bryan Thomas agreed this was information we could pass on to the Neighborhood Association Meetings.

NEW BUSINESS

There was no new business.

REPORTS FROM BOARD MEMBERS & STAFF

Joanna Nichols confirmed that the next meeting for the Springbrook/Pacific Neighborhood Association would be on January 27th, 2015.

Bryan Thomas and Sheri Badger announced that the February 4th PSAC Meeting would be held at the Emergency Management Center located at 2501 S. 35th Street in Tacoma, at 5:15 p.m.

ADJOURNMENT

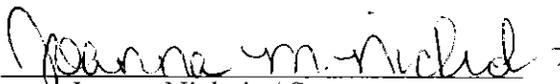
Michael Lacadie motioned to adjourn the meeting; all ayes. Meeting adjourned at 6:17 p.m.

Public Safety Advisory Committee

Attest:



Bryan Thomas, Chair



Joanna Nichols / Secretary



LANDMARKS & HERITAGE ADVISORY BOARD

November 20, 2014
Third Floor Executive Conference Room
6000 Main Street SW
Lakewood, WA 98498

CALL TO ORDER

The meeting was called to order at 6:01 p.m. by Mr. Glen Spieth, Vice Chair.

MEETING PROTOCOL

Roll Call

Landmarks & Heritage Advisory Board Members Present:

Glen Spieth; Vice-Chair, Beth Campbell, Joan Cooley, Bob Jones, Dennis Dixon, Bill Harrison, and Walter Neary

Landmarks & Heritage Advisory Board Members Excused: Stephanie Walsh; Chair

Council Liaison to LHAB: Councilmember John Simpson

Staff Present: Dan Catron, Principal Planner; Lisa Sanchez and Karen Devereaux, LHAB Secretary

Changes to Agenda

Mr. Dan Catron proposed to change the date of the next meeting to January 22, 2015. The change was unanimously approved. (The date has since been moved to January 29, 2015, with the consensus of the Board).

Approval of Minutes

Mr. Glen Spieth, Acting Chairman, opened the floor asking if there were any additions, changes or modifications to the September 25, 2014 meeting minutes. Ms. Joan Cooley made the motion to approve the minutes as written. The motion was seconded by Mr. Glen Spieth. A voice vote was taken and the motion carried unanimously.

Announcements

Mr. Dan Catron informed the group that Ms. Lisa Sanchez has accepted other employment outside of the City of Lakewood and announced that Ms. Karen Devereaux will become LHAB Secretary.

PUBLIC COMMUNICATIONS

None

NEW BUSINESS

OPMA Training – City Attorney, Heidi Wachter

Ms. Heidi Wachter successfully provided training and explained that the State 2014 Open Government Trainings Act mandates that officials receive training on the Open Public Meetings Act. She added that the City wants to go one step further by providing training for all advisory board members. Ms. Heidi Wachter explained that the open concept embraces two levels; documents or records, to include text messages or emails, as well as records retention (covered in the Public Records Act) and meetings (covered in the Open Public Meetings Act)

Mr. Glen Spieth requested the legal department provide help in developing easier forms for the public citizen to make application for a historical site to be designated. Ms. Wachter stated she would get back to him with information.

UNFINISHED BUSINESS

Community Landmark Designations

Mr. Dan Catron announced that the approved 2015 Budget included \$ 2,500.00 for historic preservation.

Colonial Center

Mr. Bob Jones stated the owner needs a little more understanding of the process to move forward with the City designation of the Colonial Center as a landmark. Mr. Glen Spieth and Mr. Walter Neary offered to help modify the community landmarks designation process informational handout. Mr. Jones commented it would be helpful in articulating the benefits of such a designation to someone who is cautious in moving forward in the process.

Mr. Walter Neary explained the process of designation to include completing research, filing applications, holding a public hearing, Council voting and approving designation to culminate in a community celebration. Mr. Walter Neary queried if the approved budget could allow for the consultant to explain the tax benefits of landmark designation for Colonial Center to help them get comfortable with the idea.

Little Red School House

Mr. Walter Neary queried if the group decided to move forward on the designation of this school district landmark. Mr. Glen Spieth noted school board superintendent, Ms. Debbie LeBeau, is uncertain of moving forward for two reasons. First, considering the location of the school house and the opposing need for a roadway to provide easier bus access on the property and secondly, the perceived burden of not being allowed to move the building if designated as a landmark.

Mr. Walter Neary offered to talk with Ms. Debbie LeBeau and suggested the LHAB members brainstorm a second site while he continues to explore with Ms. LeBeau. Mr. Bob Jones offered to help in those talks with Clover Park School District. Councilmember John Simpson suggested caution in the talks and to sprinkle ideas of how the City cherishes such historical landmarks. Mr. Walter Neary confirmed he and Ms. Stephanie Walsh, Chair, had made initial contact and educated the superintendent that the site is already a nationally designated historic property. Councilmember John Simpson offered to make mention of these ideas to the school board at the next January meeting with Council.

Mr. Glen Spieth stated he is currently designing presentation plaques for both the Colonial Center and The Little Red School House. The later property involves a joint presentation from the Landmarks & Heritage Advisory Board with the Lakewood Historical Society. An overall thought from the members is that Clover Park School District built this community. It would be very fitting that the long standing CPSD were presented with the honor of receiving this plaque at the same time the Colonial Center receives a historical designation. They agreed to work toward that purpose.

Councilmember Mr. John Simpson noted due to the timeline of the process of landmark designation, it will be springtime before anything can formally happen with the next celebration of community history.

Mr. Glen Spieth informed the group there are currently 10 historic markers in place, 8 of which have been dedicated.

The following list was provided adding that budget to cast these markers includes \$5,000 from the City of Lakewood and \$5,000 from Pierce County.

Lakewood Gardens has joint markers placed from both LHAB and Lakewood Historical Society
Bowman Ainsworth House marker in place, not dedicated
Old Settlers Cemetery marker in place, not dedicated

Thornewood Castle still discussing placing in or outside fence, marker mounted on a rock
Heath Farm same situation as Thornewood Castle
Griggs House marker placed at the top of the driveway
Woodbrook Hunt Club
Leschi Hanging Site struggling with the exact location of marker due to unnerving circumstances
Colonial Center in process of educating property owners
Little Red School House in process of educating property owners

Next Meeting scheduled for January 22, 2015. (Later moved to January 29, 2015, with consensus from the Board).

Meeting Adjourned at 7:02 p.m.



Glen Spieth, Vice Chair
Landmarks & Heritage Advisory Board



Karen Devereaux, Secretary to the
Landmarks & Heritage Advisory Board



**PLANNING COMMISSION
REGULAR MEETING
WEDNESDAY, January 21, 2015
Council Chambers
6000 Main Street SW
Lakewood, WA 98499**

Call to Order

The meeting was called to order at 6:30 p.m. by Mr. Dave Bugher, Assistant City Manager-Development.

Roll Call

Planning Commission Members Present: Don Daniels; Robert Pourpasand, Connie Coleman-Lacadie; Paul Wagemann; Robert Estrada; and Christopher Webber

PAB Member Excused: None

Staff Present: Dave Bugher, Assistant City Manager-Development; Dan Catron, Planning Manager; Heidi Wachter, City Attorney; and Karen Devereaux, Recording Secretary

Council Liaison: Councilmember Paul Bocchi

Approval of Minutes

None to approve.

Changes to Agenda

Mr. Dave Bugher suggested moving the City Attorney Orientation forward to follow the Public Comments segment of the meeting.

Introduction of Planning Commission Members

This was the first meeting of the newly created Planning Commission. Time was allowed for each commissioner to introduce themselves and share a brief personal background of related experience.

Election of Officers

Mr. Dave Bugher opened the floor for nominations for Chair. Ms. Connie Coleman-Lacadie nominated Mr. Don Daniels. Mr. Robert Pourpasand nominated Mr. Paul Wagemann. A voice vote was taken and Mr. Daniels was appointed the position of Chair. Mr. Daniels, Chair, opened the floor for nominations to the Vice-Chair position. Mr. Robert Pourpasand nominated himself. A nomination for Mr. Paul Wagemann was heard. A voice vote was taken with the final vote of 4-3 in favor of Mr. Robert Pourpasand being appointed Vice-Chair.

Public Comments

Mr. Glen Spieth, Lakewood resident, addressed the commission stating his disappointment with the City of Lakewood with regard to preservation of historic commercial properties, specifically Colonial Center, Ft. Steilacoom, and the Harkins Airport Hanger.

Public Hearing

Proposed Code Amendments to Change Planning Advisory Board to Planning Commission

Mr. Dave Bugher presented the staff report proposing to amend the Lakewood Municipal Code correcting the nomenclature by removing the term Planning Advisory Board and replacing it with Planning Commission. Mr. Bugher asked the Commission to hold a public hearing and to adopt the draft resolution to be forwarded to the Council for action in February.

Mr. Don Daniels, Chair opened the floor for comment and discussion. No one came forward. The hearing was closed. M/S/C Estrada / Pourpasand to adopt Resolution No. PC-01-15. A voice vote was taken and the motion was unanimously carried.

Unfinished Business

None to report.

New Business

City Attorney Orientation

Ms. Heidi Wachter presented her orientation to the Commission members which included 1) the City's Code of Ethics, 2) Open Public Meetings Act, 3) potential conflicts of interest, 4) what constitutes a public record, 5) appearance of fairness doctrine, and 6) difference between a public hearing and a public meeting.

At the request of Mr. Paul Wagemann, Ms. Wachter offered to provide a sheet detailing specific examples of procedural process of authority in making recommendations or decisions the members may forward to City Council.

Adoption of Planning Commission Rules of Procedure

Mr. Dan Catron, Planning Manager, described the proposed changes to the rules and procedures of 1) electing new officers at the first meeting of every year, 2) specifying meetings to be held every 1st/3rd Wednesday of the month at 6:30 p.m. in Council Chambers, 3) use of Robert's Rules of Order as parliamentary procedure for conducting commission business, 4) public comments, and 5) adoption of this internal document by a simple majority vote.

M/S/C Coleman-Lacadie/Guerrero to adopt the Planning Commission Rules of Procedure, Regulations, and By-Laws as written. A voice vote was taken and the motion carried unanimously.

Proposed Work Plan

Mr. Dave Bugher delivered a general overview of the Draft 2015 Planning Commission Work Plan, announcing a Joint Study Session is scheduled for February 23, 2015, between the Planning Commission and City Council at 7:00 p.m., where these items will be discussed in detail.

Reports from Commission Members and Staff

Report on Visioning Project Efforts

Mr. Dan Catron provided a brief overview of the past nine months of the visioning project and its public outreach efforts. It was noted the project consultant will be making a final presentation to City Council during the Planning Commission/City Council Joint Study Session on February 23, 2015.

The final plan will identify a series of action elements to support the measurable goals of project stakeholders. One of the tasks of staff, along with the Planning Commission, will be to incorporate those goals into the City's Comprehensive Plan in 2015.

Revised Subdivision Code (Title17A) Amendments

Mr. Dan Catron provided history on the reconciliation of Council concerns regarding requirements for any new sub-divisions to connect to the public sewer system. It was noted the topic came before the Planning Advisory Board last year and would be before Council next week.

Mr. Bugher noted two additional related elements they may not be aware of:

- 1) The City Council is regularly provided an Economic Development update from Ms. Becky Newton who would be updating the Planning Commission with similar information in the future, and
- 2) The City recently received revised preliminary flood maps which may greatly affect certain areas, and would likely come before the Planning Commission in 2015.

Mr. Dave Bugher announced that Pierce County is looking for a Lakewood area representative for the Conservation Futures Advisory Board. This committee reviews submissions for reduction of property taxes and would then make recommendations to Pierce County Council on those applications.

The Planning Commission posed for a historical first photo.

Adjournment: 7:35 p.m.

Next Meeting: Wednesday, February 4, 2015.



 Don Daniels, Chair
 Planning Commission

2/4/2015_



 Karen Devereaux, Secretary
 Planning Commission

2/4/2015_



**LAKEWOOD ARTS COMMISSION
REGULAR MONTHLY MEETING
MONDAY, January 5, 2015 4:30 PM TO 6:00 PM
Lakewood City Hall Council Chambers
6000 Main Street SW
Lakewood, WA 98499**

CALL TO ORDER

Chair Kurt Erickson called the meeting to order at 5:20 pm. The delay was due to the lack of quorum until that time and an opening field trip to the potential public art site at Washington and Gravelly.

ATTENDANCE:

Arts Commission Members Present: Retha Hayward; Kurtiss Erickson; Kat Flores; Phillip Raschke; Susan Coulter; Barbara Vest & William Joy (representing the Youth Council)

Council Liaison: Marie Barth

Arts Commission Member Excused: Jean Witte

Arts Commission Members Absent: Sandra Cavillo; Robert Lawrence; Marquita Hunt; Jeff Greenwell

APPROVAL OF MINUTES: Retha Hayward moved and Susan Coulter seconded a motion to approve the minutes of the December 1, 2014, meeting. The motion passed.

PUBLIC COMMENT: None

UNFINISHED BUSINESS:

Van Trip to potential public art site: Several members took a van trip to the potential public art site at Washington & Gravelly. The members were impressed with the size and scale of the site and the potential for a variety of artwork. The commission would like to make a recommendation to Council to accept the site for potential public art at their January 20th study session.

Community Garden Sign & Artwork: The gate, arch and signage have been completed at the garden. Commission members were sent a photo prior to the meeting showing the now attached city seal and sign. The existing fence posts will be moved and a latching device will be added to the gate. A plaque will be installed signifying the contributions of the Arts Commission, artist Werner Dillenburger, Levi Ott (Eagle Scout project) and Pinnacle Lumber.

Recruitment:

The commission still has four positions open. Members were encouraged to invite potential members to the next meeting in February. Musician Morris Northcutt and artist Jean Miller were mentioned as potential members.

Public Art

City Hall Lobby Art: Youth Council member Hayley Mahnke has declined to exhibit her artwork in City Hall. Commission member Retha Hayward suggested artwork from the collection of recently deceased Peggy Peterson. Retha will contact her husband for approval.

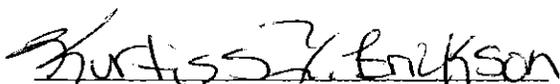
Gravelly & Washington site for art: The commission requested a timeline be developed for installation of public art at this site. Former members of Keep Lakewood Beautiful are to be contacted to determine if matching funds are available from the Rose Murphy endowment. Commission member Retha Hayward shared a conceptual drawing by artist Zach Taylor depicting a sculpture created from large metal gear wheels welded together. The estimated cost of producing the sculpture was \$5,400. Potential themes were discussed for the proposed artwork including a link to the military and to create a focus for the artists to incorporate into their submissions. Discussion of having a three-sided display board announcing the installation of public art in the future at the site was shared by the commission.

MayFest: An MOU has been created for the Arts Commission participation in MayFest in 2015. The biggest change is the intake of the artwork at the White Dove Gallery. The artwork will then need to be transported to Lakewold Gardens. The breakdown will also require the artwork to be transported back the gallery at the end of the event. See attachment A.

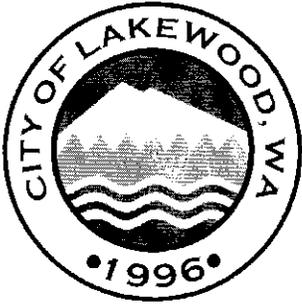
NEW BUSINESS

2015 Approved Budget: The Arts Commission approved a \$2000 operating budget for 2015. Retha Hayward moved and Kat Flores seconded the motion to accept the proposed operating budget. The commission briefly discussed having Lakewold Gardens be the fiscal agent for the art display at MayFest. This possibility will be discussed further in the future. See attachment B.

ADJOURNMENT: The meeting was adjourned at 6:05 pm


Kurtiss Erickson, Chair


Dennis Higashiyama, Staff Liaison



Don Anderson
Mayor

January 22, 2015

PUBLIC HEARING

Jason Whalen
Deputy Mayor

RE: 2015-2020 Six-Year Transportation Improvement Program Amendment

Mary Moss
Councilmember

On Tuesday, February 17, 2015, at 7:00 p.m., or soon thereafter, the Lakewood City Council will hear public testimony and receive additional information regarding the City of Lakewood 2015-2020 Six-Year Transportation Improvement Program amendment. The purpose of the amendment is to include roadway safety improvements at 40th Avenue SW and 96th Street SW and Military Road and 112th Street.

Michael D. Brandstetter
Councilmember

John Simpson
Councilmember

If you have concerns about this matter and want those concerns to be known and considered, they must be presented at the hearing or written comments can be submitted to the City Clerk, 6000 Main Street SW, 3rd floor, Lakewood, WA 98499, prior to the hearing. Comments may also be emailed prior to 4:30 p.m. February 17, 2015, to abush@cityoflakewood.us

Marie Barth
Councilmember

This hearing will take place in the City Council Chambers, 6000 Main Street SW, Lakewood, Washington. All persons will have an opportunity to present their oral comments at the hearing.

Paul Bocchi
Councilmember

For further information about the program, please call Desiree Winkler, Transportation Division Manager, at 253-983-7795. Copies of the 2015-2020 Six-Year Transportation Improvement Program amendment can be examined at the City of Lakewood, Public Works Department, 6000 Main Street SW, 2nd floor, Lakewood, Washington.

John J. Caulfield
City Manager

Alice M. Bush, MMC
City Clerk

Resolution 2015-02

REQUEST FOR COUNCIL ACTION

DATE ACTION IS REQUESTED: February 17, 2015	TITLE: A Resolution amending the City of Lakewood Six Year Comprehensive Transportation Improvement Program 2015-2020	TYPE OF ACTION: — ORDINANCE <input checked="" type="checkbox"/> RESOLUTION 2015-06 — MOTION — OTHER
REVIEW: February 9, and February 17, 2015 (Council presentation and Public Hearing)	ATTACHMENTS: Resolution Comprehensive Transportation Improvement Program 2015-2020 – Amendment 1.	

SUBMITTED BY: Don E. Wickstrom, P.E., Public Works Director / City Engineer

RECOMMENDATION: It is recommended that the City Council adopt the City of Lakewood Six Year Comprehensive Transportation Improvement Program (2015-2020) Amendment 1.

DISCUSSION: Chapter 35.77.010 RCW requires that each city shall annually update its Six(6) -Year TIP, and file a copy of the adopted TIP with the Secretary of the Washington State Department of Transportation within 30 days after its adoption. The current 6-Year TIP (2015-2020) was adopted on July 21, 2014. The TIP may be amended at any time by a majority of the City Council, but only after a public hearing. The proposed TIP amendments are needed in order for the City to accept and utilize newly awarded “Federal Highway Safety Improvement Program (HSIP)” funds as follows: **(Continued on Page 2)**

ALTERNATIVE(S): The City could chose to not accept the recent “Federal Highway Safety Improvement Program (HSIP)” grant awards and therefore no 6-Year TIP amendment would be required.

FISCAL IMPACT: The proposed 6-Year TIP (2015-2020) Amendment 1 will allow the City to accept and utilize two recent “Federal Highway Safety Improvement Program (HSIP)” awards totaling \$1.6 Million. The total city match of \$37,000 will be accommodated in anticipated revenues in the street capital program.

_____ Prepared by _____ Department Director	 City Manager Review
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DISCUSSION: (Continued from Page 1)

- 1) Add Project 2.81 Roadway Safety Improvements at 40th Ave. SW and 96th St. SW per grant award. Federal grant: \$823,000; City Match: \$20,000. Project timeline: 2015-2017.
Scope: Add guardrail, shared lane use markings, curb, gutter, sidewalk, and street lighting. Upgrade street signs. Pave the road.
- 2) Add Project 3.20 Military Rd. and 112th Safety Improvement per grant award. Federal grant: \$788,000; City Match: \$17,000. Project timeline: 2015-2017.
Scope: Replace existing traffic signal to improve visibility and operations (including implementing flashing-yellow arrow operation); upgrade curb ramps to current American with Disabilities Act (ADA) standards; upgrade street lighting; pave the intersection.
- 3) Modify project budget for 2.55 High Accident Location Safety Improvements. Reduce city funding by the amounts of city matching funds for the above added projects. Reallocate anticipated grant funds to the specific above added projects.
Scope: Various safety improvements at high accident locations. Place holder project for safety grant program.

The proposed 6-Year TIP Amendment was presented to City Council at their February 9, 2015 council meeting and a public hearing was conducted on February 17, 2015. Prior to said public hearing, the proposed amendment was sent to the Chamber of Commerce, neighborhood associations, rotary clubs, utility providers, Pierce Transit, Clover Park School District, Clover Park Technical College, Pierce College, and other recognized groups and organizations in Lakewood to enlist any comments they may have on it. Staff also placed the 6-Year TIP Amendment on the City's web site.

Staff made a presentation to the Planning Commission on February 4, 2015 and they support the proposed amendment.

PROJECT COSTS IN THOUSANDS OF DOLLARS											
EXPENDITURE PLAN											
NOTE: BOLD and ITALICIZED numbers denote grant is secured											
		2015	2016	2017	2018	2019	2020	2015-2020	TOTAL FUNDS		
SECTION 2 ROADWAY IMPROVEMENTS											
2.26 Safety Improvements in the Vicinity of Schools	May include sidewalks, crossing improvements, signage, etc. in vicinity of schools.		50		50		50	150	City		
			600		600		600	1,800	Grant		
			50		50		50	150	Other		
		0	700	0	700	0	700	2,100	Total		
		0	0					0	City		
2.29 Steilacoom Blvd. Custer to 88th Street	Curbs, gutters, sidewalks, street lighting, on both sides. Signal modifications. Signal replacement Custer/Ardmore. Overlay.	150	1,400					1,550	Grant		
Total Estimated Cost \$1,975		250						250	Other		
		150	1,650	0	0	0	0	1,800	Total		
2.41 Steilacoom Blvd - Bridgeport Way to Fairlawn	Curbs, gutters, sidewalks, on both sides. Overlay.			10	20	100		130	City		
Total Estimated Cost \$1,400				20	150	1,000		1,170	Grant		
Note: Preliminary design completed via previous TIB grant						100		100	Other		
		0	0	30	170	1,200	0	1,400	Total		
2.49 Bridgeport Way - 83rd to 75th	Curb, gutters, sidewalks, street lighting, widening for 2-way left turn lane, drainage. Overlay.	0						0	City		
Total Estimated Cost \$3,756		2,800						2,800	Grant		
Notes: Combined project limits of prev. project 2.52		300						300	Other		
Project construction started in 2014		3,100	0	0	0	0	0	3,100	Total		
2.50 Gravelly Lake Drive - 100th to Bridgeport Way	Curb, gutters, sidewalks, street lighting, drainage. Signal modifications. Signal replacement Mt. Tacoma.	30	36					66	City		
Note: grant for design, environ., & r/w FY2011-2014		100	1,358					1,458	Grant		
		250						250	Other		
		130	1,644	0	0	0	0	1,774	Total		
2.54 Minor Pedestrian Safety Improvements	Non-hardscape improvements. Shoulder widening on high-volume roads where less than 2' walkway exists.	50	50	50	50	50	50	300	City		
								0	Grant		
								0	Other		
		50	50	50	50	50	50	300	Total		
2.55 High Accident Location Safety Improvements	May include sight distance corrective measures, signal modifications, etc. at one of top 25 accident locations.	44	20	49	50	50	50	263	City		
Amendment No. 1: 2015-2017 Funds reallocated to 2.81 Roadway Safety Improvements to 40th Ave. SW and 96th St. SW and 3.20 Military Rd. and 112th St. Safety Improvement.		0	0					0	Grant		
		44	20	49	50	50	50	263	Total		

PROJECT COSTS IN THOUSANDS OF DOLLARS											
EXPENDITURE PLAN											
NOTE: BOLD and ITALICIZED numbers denote grant is secured											
		2015	2016	2017	2018	2019	2020	2015-2020			
SECTION 2											
ROADWAY IMPROVEMENTS											
2.77 Washington Blvd - Edgewood Ave to Gravelly Lake Drive											
<i>TBD priority project</i>	Curb, gutter, sidewalks, bike lanes, street lighting, drainage, overlay.		800	5,100				5,900			5,900
		0	800	5,100	0	0	0	5,900			5,900
2.78 Oakbrook Sidewalks & Street Lighting											
<i>TBD priority project for 2020+</i>	Curb, gutter, sidewalks, sharrows, turn lanes, street lighting, drainage, overlay.										
		0									
2.79 Lake City Business District Sidewalks (American Lake Park to Veterans Dr / Alameda) (Total Cost \$2,100)											
<i>TBD priority project</i>	Curb, gutter, sidewalks, sharrows, street lighting, drainage, overlay.			300	1800			2,100			2,100
		0	0	300	1,800	0	0	2,100			2,100
2.80 Interlaaken Drive SW / Mt. Tacoma Drive Non-Motorized Improvements - Short Lane to Whitman Avenue SW (Total Cost Mt. Tacoma Drive \$2,950) (Total Cost Interlaaken \$4,000) formerly project 5.7. TBD priority project for 2020+											
	Provide curb and gutter, sidewalk and a shared travel/bike lane on one side of Interlaaken / Mt. Tacoma Dr.										
		4	15	1				20			20
		30	140	653				823			823
2.81 Roadway Safety Improvements at 40th Ave. SW and 96th St. SW											
<i>Amendment No. 1. Federal Highway Safety grant awarded in Dec. 2014.</i>	Curb, gutter, sidewalk, sharrows, guard rail, street lighting, pavement reconstruction	34	155	654	0	0	0	843			843
		363	361	613	783	514	400	3,034			3,034
		9,083	4,274	4,463	4,930	3,185	2,900	28,835			28,835
		1,358	1,445	6,180	3,470	3,556	3,150	19,159			19,159
		10,804	6,080	11,256	9,183	7,255	6,450	51,028			51,028
TOTALS											

PROJECT COSTS IN THOUSANDS OF DOLLARS											
EXPENDITURE PLAN											
			2015	2016	2017	2018	2019	2020	TOTAL FUNDS		
SECTION 3										2015-	2020
TRAFFIC SIGNALS											
3.14 So. Tacoma Way / 92nd Street	New warranted signal	City		100	550					0	0
		Grant								0	0
		Other								0	0
		Total	0	100	550	0	0	0	0	0	0
3.16 Steilacoom Blvd / Western State Hospital	Replace existing signal	City	210							0	0
Signal Replacement		Grant								210	Fed
		Other								0	0
		Total	210	0	0	0	0	0	0	210	0
3.17 Steilacoom Blvd / Lakeview Ave	Replace existing signal	City	65	275						0	0
Signal Replacement		Grant								340	Fed
		Other								0	0
		Total	65	275	0	0	0	0	0	340	0
3.19 Traffic Signal Asset Management System	Purchase software; develop asset management system	City	40	40	20	5	5	5	5	115	0
		Grant								0	Fed
		Other								0	0
		Total	40	40	20	5	5	5	5	115	0
3.20 Military Rd. and 112th St. Safety Improvement	Replace existing traffic signal to current standards. Update phasing to yellow-flashing arrow operation. ADA ramp upgrades. Repave intersection	City	2	15						17	0
		Grant	20	128	640					788	Fed
		Other								0	0
		Total	22	143	640	0	0	0	0	805	0
<i>Amendment No. 1: Federal Highway Safety grant awarded in Dec. 2014</i>											
TOTALS											
		City	147	365	155	615	115	15	15	1,412	0
		Grant	650	228	1,490	300	0	0	0	2,018	0
		Other	10	345	0	0	150	0	0	505	0
		Total	807	938	1,645	915	265	15	15	3,935	0

RESOLUTION NO. 2015-06

A RESOLUTION of the City of Lakewood City Council amending the 2015-2020 Six-Year Comprehensive Transportation Improvement Program

WHEREAS, pursuant to Section 35.77.010 of the Revised Code of Washington, cities are required to adopt a six-year comprehensive transportation improvement program and to review that program annually; and,

WHEREAS, on July 21, 2014, the City of Lakewood adopted its Six-Year Comprehensive Transportation Improvement Program (TIP) for the years 2015 through 2020; and

WHEREAS, a public hearing was held before the Lakewood City Council at a meeting on February 17, 2015, to hear and receive public comment on the proposed, updated six-year program; and,

WHEREAS, on December 31, 2014, the City of Lakewood was awarded two (2) Federal Highway Safety Improvement Program grants including: 1) Roadway Safety Improvements at 40th Ave SW and 96th Street SW; and 2) Military Road and 112th Street Safety Improvement; and,

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAKEWOOD, WASHINGTON HEREBY RESOLVES, as Follows:

Section 1. That the Six-Year Comprehensive Transportation Improvement Program for 2015 through 2020, adopted by Resolution 2014-18 is amended to include those projects which are identified on Exhibit "A" attached hereto, and incorporated by reference. The City Council authorizes the City Manager or designee to use the same in applications for grant funding for transportation related projects, and further authorizes the City Manager or designee to apply for such grants based thereon.

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Section 2. That this Resolution shall be in full force and effect upon passage and signatures hereon.

PASSED by the City Council this 17th day of February, 2015.

CITY OF LAKEWOOD

Attest:

Don Anderson, Mayor

Alice M. Bush, MMC, City Clerk

Approved as to Form:

Heidi Ann Wachter, City Attorney

EXHIBIT "A"



CITY OF LAKEWOOD

SIX-YEAR COMPREHENSIVE TRANSPORTATION IMPROVEMENT PROGRAM 2015-2020

***** Amended 2-17-15 *****

PREFACE

Chapters 35.77.010 of the Revised Code of Washington (RCW) provide that each city shall annually update its Six-Year Comprehensive Transportation Program (Program) and file a copy of the adopted Program with the Secretary of the Washington State Department of Transportation (WSDOT) by July 1 of each year. The Program is necessary to allow cities and counties to obtain State and Federal funding. For a project to obtain funding from the State, it must appear in the agency's current Program. Because the state also disperses federal highway funds, this requirement applies to federally funded projects as well.

RCW 35.77.010 also requires each city to specifically set forth those projects and programs of regional significance for inclusion in the transportation improvement program for that region.

The Program is based upon anticipated revenues versus desirable projects. There are always more projects than available revenues. Therefore, a primary objective of the Program is to integrate the two to produce a comprehensive, realistic program for the orderly development and preservation of our street system.

Several important points must be considered during the review of the proposed Program. The early years of the Program are fairly definite; that is, it can be assumed that those projects will be constructed as scheduled. Projects in the later years are more flexible and may be accelerated, delayed or canceled as funding and conditions change.

It is also important to note that the adoption of the Program does not irreversibly commit the City of Lakewood to construct the projects. A project may be canceled at any time during the course of study or design. The usual reasons for canceling a project are that it is environmentally unacceptable or contrary to the best interests of the community as a whole. The Program may at any time be revised by a majority of the City Council, but only after a public hearing.

CONSISTENCY WITH LAND USE MANAGEMENT PLAN

The State's Growth Management Act (GMA) requires local governments to develop and adopt comprehensive plans covering land use, housing, capital facilities, utilities, and transportation. These comprehensive plans must balance the demands of growth with the provision of public facilities and services and, in particular, transportation facilities and services. The City of Lakewood was required to develop and adopt a comprehensive plan that is in conformance with the requirements of the GMA.

The City of Lakewood has, as part of its Comprehensive Plan, a Transportation Element with a Master Goal to "Ensure that the transportation and circulation system is safe, efficient and serves all segments of the population and reduces reliance on single-occupant vehicles and increase use of other modes of transportation."

Specific goals include the following.

1. To provide a safe, comfortable and reliable transportation system.
2. To reduce consumption of energy through an efficient and convenient transportation system.
3. To enhance options for future improvements to the transportation system by taking advantage of advances in technology and transportation research.
4. To keep travel times for people and goods as low as possible.
5. To emphasize the movement of people and goods, rather than vehicles, in order to obtain the most efficient use of transportation facilities.
6. To establish a minimum level of adequacy for transportation facilities through the use of consistent and uniform standards.
7. To protect the capital investment in the transportation system through adequate maintenance and preservation of facilities.

The projects in the Six-Year Comprehensive Transportation Program are intended to conform to the goals within the City's Comprehensive Plan.

GRANT APPLICATIONS AND LEVERAGING LOCAL DOLLARS

The need to leverage local dollars through grant applications is very important to the City, especially in light of the decrease in funding available for transportation related capital improvements. The intent of this Program is not only to list and program projects for funding, but to establish City Council approval to submit grant applications on those projects contained in the Program.

FUNDING SOURCES

A. Motor Vehicle Fuel Tax Funds

The Motor Vehicle Fuel Tax Funds have been programmed to provide matching funds for federal aid and urban arterial projects and for projects to be implemented with Motor Vehicle Fuel Tax Funds only.

By law, each city receives a proportionate share of the total state motor vehicle fuel tax. Money received is a monthly allocation based on population. The dollars shown in this year's Program reflect the revenues from this source expected to be received by the City of Lakewood. It is anticipated that revenue received from gas tax for the Streets Capital Projects Fund will be: \$300,000 FY 2014.

B. Federal Aid Funding Programs

Each of the Federal aid programs listed below has specific requirements a project must meet to qualify for funding under the individual program. For a project to receive funding from any of these sources it must compete with other public agency projects.

On July 6, 2012, President Obama signed Moving Ahead for Progress in the 21st Century (MAP-21), reauthorizing surface transportation programs through fiscal year 2014. Project prioritization and selection must be done by the Metropolitan Planning Organization (MPO) in areas of greater than 200,000 population. The MPO for this region (in which the City of Lakewood is located) is the Puget Sound Regional Council (PSRC).

There are a number of specific funding programs under MAP-21. These include the following:

1. STP Surface Transportation Program: This is a regionally competitive program.
2. CMAQ Congestion Mitigation and Air Quality: This is a regionally competitive program intended for projects that significantly improve air quality.
3. HSIP Highway Safety Improvement Program: Statewide competition for federal funds targeted at safety improvements at high accident locations.
4. TAP Transportation Alternatives Program: This is a new program that will most likely be a regionally competitive program and will focus on pedestrian and bicycle facilities (on and off road); safe-routes to schools, etc.; and other non-highway focused programs.

C. Washington State Transportation Improvement Board (TIB)

The TIB has a number of statewide competitive programs which use criteria developed by the TIB for prioritization of projects. The three TIB programs in which the City can compete are as follows:

1. UCP Urban Corridor Program. This program is for transportation projects with primary emphasis on public/private cooperation and economic development.

2. UAP Urban Arterial Program. This program is for arterial street construction with primary emphasis on safety and mobility.
3. SP Sidewalk Program. This program is for the improvement of pedestrian safety, and to address pedestrian system continuity and connectivity.

D. Community Development Block Grants (CDBG)

This is a program to provide physical improvements within low-income census tracts or to promote economic development within the City. In 2008, the City was awarded one grant from this funding source for \$10,000 for street lighting within low income residential neighborhoods. In 2009-2010, CDBG funds were awarded to support the sewer extension to Tillicum and Woodbrook neighborhoods. In the near future, funding from this source is anticipated to be sporadic and focused on specific economic development projects that help develop new jobs within the City. Through the years 2015-2020 it is anticipated that a minimum of \$300,000 per year will be made available for pavement preservation, street lighting, and pedestrian improvements in eligible neighborhoods.

E. City Funding Sources

1. Real Estate Excise Tax (REET). This funding source comes from the two ¼% REET's charged by the City on the sale of real estate within the City limits. The City's REET is designated entirely for transportation related capital improvements. Revenue from REET has gone from \$1.8 Million (FY2007) to \$640,000 (FY 2012). The REET is estimated to range from \$800,000 to \$900,000 annually.
2. General Fund Transfer In. This funding source comes from several different sources that make up the General Fund revenue including: property tax, sales tax, and utility tax and fees. The Street Capital Projects Fund is budgeted to receive approximately \$35,000 in 2014.

F. Washington State Department of Transportation

1. Pedestrian and Bicycle Program: This is a statewide competitive program specifically oriented toward the elimination of hazards to the pedestrian and bicyclists. The recent call for projects has expanded the program's scope to emphasize "complete streets" – accommodation of all roadway users from vehicles to bicyclists to pedestrians. The programs focus for "complete streets" is for "main street" urban arterials and corridors. Historically, the city has not received much funding from this program. However, given the change in the grant scope, there may be opportunities from this source in the future.
2. Safe Routes to Schools Program: This is a statewide competitive program specifically oriented toward pedestrian and bicycle safety near schools. This program may be replaced by the Federal Transportation Alternatives Program (TAP).

G. Surface Water Management Program:

The City's Surface Water Management (SWM) Program pays for all drainage facilities constructed in conjunction with street improvements. The revenue from SWM is directly related to the amount of capital improvement projects constructed. SWM participation in roadway projects averages about \$300,000 annually.

Amendment No. 1 – Summary

- 1) Added project 2.81 Roadway Safety Improvements at 40th Ave. SW and 96th St. SW per grant award. Federal grant: \$823,000; City Match: \$20,000. Project timeline: 2015-2017.
- 2) Added project 3.20 Military Rd. and 112th Safety Improvement per grant award. Federal grant: \$788,000; City Match: \$17,000. Project timeline: 2015-2017.
- 3) Modified project budget for 2.55 High Accident Location Safety Improvements. Reduced city funding by the amounts of city matching funds for the above added projects.

PROJECT NUMBERING SYSTEM

Project numbers within most sections of the Program are discontinuous in order to maintain consistency in project numbering from year to year.

Completed projects are removed from subsequent years' programs, thereby eliminating some project numbers.

Projects carried forward from previous year(s) retain the same project numbers from the previous year(s).

BUDGET DOLLARS

Costs shown are planning level estimates and are reflected in each year as FY2015 dollars with no accounting for inflation.

PROJECT COSTS IN THOUSANDS OF DOLLARS									
EXPENDITURE PLAN		<i>NOTE: BOLD and ITALICIZED numbers denote grant is secured</i>							TOTAL FUNDS
SECTION 1			2015	2016	2017	2018	2019	2020	2015-2020
NEW CONSTRUCTION									
ARTERIAL STREET PROJECTS									
1.2 Gravelly Lake Drive @ I-5 Right Turn Lane	Widen GLD from Nyanza to I-5 SB on-ramp to provide dedicated right-turn lane. Traffic signal upgrades; bridge widening; r/w acquisition.	City				50	350		400
Total Estimated Cost \$1,600		Grant				200	1,000		1,200
		Other							
		Total	0	0	0	250	1,350	0	1,600
1.4 Union Avenue - Berkeley to N. Thorne Lane	Widen to add turn lane, shared bike/travel lane, sidewalks, street lighting. Intersection improvements.	City					125	250	375
Total Estimated Cost \$5,000		Grant					375	2,250	2,625
<i>Note: Project 1.24 will complete Union/Berkeley intersection and some improvements from Berkeley to Maple.</i>		Other					75	150	225
		Total	0	0	0	0	575	2,650	3,225
1.18 96th Street - 2-way left turn lane	Widen 96th St. from 500' east of So. Tac. Wy to I-5 underpass to provide 2-way left turn lane. Does not include sidewalks or HMA overlay.	City					100		100
Total Estimated Cost \$500		Grant							0
		Other					400		400
		Total	0	0	0	0	500	0	500
1.20 123rd ST SW - Realignment	Realign 123rd ST SW as it enters Bridgeport	City					300		300
Total Estimated Cost \$400		Grant							0
		Other					100		100
		Total	0	0	0	0	400	0	400
1.21 Murray Road and 150th Street Corridor Capacity	Provide capacity for Woodbrook Industrial development: widening of Murray Road and 150th; bike/pedestrian facilities; structural pavement section improvements	City		100	100	100			300
<i>Notes: Assume multiple phases; multiple years</i>		Grant	0	0	0	0			0
		Other		1,500	1,500	1,500			4,500
		Total	0	1,600	1,600	1,600	0	0	4,800
1.22 Gravelly to Thorne Connector	Two-way connector road between Tillicum and Gravelly Lake Drive. Signalization.	City	1	1	1	1	1	1	6
Total Estimated Cost \$25,000		Grant							0
		Other		1,000	12,000	12,000			25,000
		Total	1	1,001	12,001	12,001	1	1	25,006
1.23 Interstate 5 through Lakewood (WSDOT led project - coordination only)	Planning and design coordination only.	City	1	1	1	1	1	1	6
		Grant							0
		Other							0
		Total	1	1	1	1	1	1	6

PROJECT COSTS IN THOUSANDS OF DOLLARS									
EXPENDITURE PLAN									TOTAL FUNDS
<i>NOTE: BOLD and ITALICIZED numbers denote grant is secured</i>									
SECTION 1 NEW CONSTRUCTION ARTERIAL STREET PROJECTS			2015	2016	2017	2018	2019	2020	2015-2020
1.24 Madigan Access Project <i>Phase 1 improvements completed in 2014.</i>	Provide improved access to Madigan including: Freedom bridge, ramp, & roadway widening; signalization improvements; Union Ave/Berkeley St improvements	City							0
		Grant	4,200						4,200
		Other							0
		Total	4,200	0	0	0	0	0	4,200
1.25 North Gate Access Improvements	Improve access to Lewis North including: intersection improvements (Edgewood / North Gate Road); non-motorized improvements (Edgewood Dr. and North Gate Rd)	City		50	75	225			350
		Grant		150	300	900			1,350
		Other							0
		Total	0	200	375	1,125	0	0	1,700
1.26 Steilacoom Boulevard / So Tacoma Way Intersection	SB right turn lane extension on Steilacoom Blvd. Access control improvements on both roads. Replace/upgrade traffic signals. Curb, gutter, sidewalk, lighting.	City	30	100					130
		Grant	150	1,000					1,150
		Other		100					100
		Total	180	1,200	0	0	0	0	1,380
1.27 Bridgeport Way - I-5 Ramp to Pacific Hwy	Turn lane extension to improve capacity and queuing capability. Road / shoulder widening; sidewalks; walls for widening.	City			10	50	50	100	210
		Grant				100	100	400	600
		Other							0
		Total	0	0	10	150	150	500	810
TOTALS		City	32	252	187	427	927	352	2,177
		Grant	4,350	1,150	300	1,200	1,475	2,650	11,125
		Other	0	2,600	13,500	13,500	575	150	30,325
		Total	4,382	4,002	13,987	15,127	2,977	3,152	43,627

PROJECT COSTS IN THOUSANDS OF DOLLARS									
EXPENDITURE PLAN		NOTE: BOLD and ITALICIZED numbers denote grant is secured						TOTAL FUNDS	
SECTION 2			2015	2016	2017	2018	2019	2020	2015-2020
ROADWAY IMPROVEMENTS									
2.26 Safety Improvements in the Vicinity of Schools	May include sidewalks, crossing improvements, signage, etc. in vicinity of schools.	City		50		50		50	150
		Grant		600		600		600	1,800
		Other		50		50		50	150
		Total	0	700	0	700	0	700	2,100
2.29 Steilacoom Blvd. Custer to 88th Street	Curbs, gutters, sidewalks, street lighting, on both sides. Signal modifications. Signal replacement Custer/Ardmore. Overlay.	City	0	0					0
Total Estimated Cost \$1,975		Grant	150	1,400					1,550
		Other		250					250
		Total	150	1,650	0	0	0	0	1,800
2.41 Steilacoom Blvd - Bridgeport Way to Fairlawn	Curbs, gutters, sidewalks, on both sides. Overlay.	City			10	20	100		130
Total Estimated Cost \$1,400		Grant			20	150	1,000		1,170
<i>Note: Preliminary design completed via previous TIB grant</i>		Other					100		100
		Total	0	0	30	170	1,200	0	1,400
2.49 Bridgeport Way - 83rd to 75th	Curb, gutters, sidewalks, street lighting, widening for 2-way left turn lane, drainage. Overlay.	City	0						0
Total Estimated Cost \$3,756		Grant	2,800						2,800
<i>Notes: Combined project limits of prev. project 2.52</i>		Other	300						300
<i>Project construction started in 2014</i>		Total	3,100	0	0	0	0	0	3,100
2.50 Gravelly Lake Drive - 100th to Bridgeport Way	Curb, gutters, sidewalks, street lighting, drainage. Signal modifications. Signal replacement Mt. Tacoma.	City	30	36					66
<i>Note: grant for design, environ., & r/w FY2011-2014</i>		Grant	100	1,358					1,458
		Other		250					250
		Total	130	1,644	0	0	0	0	1,774
2.54 Minor Pedestrian Safety Improvements	Non-hardscape improvements. Shoulder widening on high-volume roads where less than 2' walkway exists.	City	50	50	50	50	50	50	300
		Grant							0
		Other							0
		Total	50	50	50	50	50	50	300
2.55 High Accident Location Safety Improvements	May include sight distance corrective measures, signal modifications, etc. at one of top 25 accident locations.	City	44	20	49	50	50	50	263
<i>Amendment No. 1: 2015-2017 Funds reallocated to 2.81 Roadway Safety Improvements to 40th Ave. SW and 96th St. SW and 3.20 Military Rd. and 112th St. Safety Improvement.</i>		Grant	0	0					0
		Other							0
		Total	44	20	49	50	50	50	263

PROJECT COSTS IN THOUSANDS OF DOLLARS									
EXPENDITURE PLAN		NOTE: BOLD and ITALICIZED numbers denote grant is secured							TOTAL FUNDS
SECTION 2			2015	2016	2017	2018	2019	2020	2015-2020
ROADWAY IMPROVEMENTS									
2.60 South Tacoma Way - SR512 to 96th Street	Curb, gutter, sidewalks, street lighting, drainage, overlay.	City	50						50
Total Estimated Cost \$3,460		Grant	2,826						2,826
<i>Note: Design starting FY2011</i>		Other	300						300
		Total	3,176	0	0	0	0	0	3,176
2.61 ADA Standards - Sidewalk Upgrades	On-going program to gradually upgrade existing facilities to current ADA standards	City	50	50	50	50	50	50	300
		Grant							0
		Other							0
		Total	50	50	50	50	50	50	300
2.65 Steilacoom Blvd - 87th to 83rd	Curb, gutter, sidewalks, street lighting, drainage, overlay.	City			80	200			280
<i>Design through project 2.74</i>		Grant			200	1,400			1,600
		Other				200			200
		Total	0	0	280	1,800	0	0	2,080
2.66 Steilacoom Blvd - 83rd to Weller Road	Curb, gutter, sidewalks, street lighting, drainage, overlay.	City				70	200		270
<i>Design through project 2.74</i>		Grant				180	2,000		2,180
		Other					200		200
		Total	0	0	0	250	2,400	0	2,650
2.67 Bridgeport Way - I-5 to JBLM Gate	Curb, gutters, sidewalks, street lighting, drainage, overlay.	City	50						50
Total Estimated Cost \$3,650		Grant	2,917						2,917
		Other	683						683
		Total	3,650	0	0	0	0	0	3,650
2.68 Hipkins Rd. 104th to Steilacoom Blvd.	Curb, gutters, sidewalks, street lighting, drainage, overlay.	City							0
Total Estimated Cost \$3,050		Grant							0
<i>TBD priority project</i>		Other				500	2,550		3,050
		Total	0	0	0	500	2,550	0	3,050
2.69 Gravelly Lake Drive - Bridgeport to Steilacoom Road Diet	Reduce 4 travel lanes to 3. Curb, gutters, sidewalks, bike lanes, street lighting, drainage, overlay.	City							0
		Grant			150	1,500			1,650
		Other				200			200
		Total	0	0	150	1,700	0	0	1,850

PROJECT COSTS IN THOUSANDS OF DOLLARS									
EXPENDITURE PLAN		NOTE: BOLD and ITALICIZED numbers denote grant is secured							TOTAL FUNDS
SECTION 2			2015	2016	2017	2018	2019	2020	2015-2020
ROADWAY IMPROVEMENTS									
2.70 Lakewood Station - Non-Motorized Access Improvements	Curb, gutters, sidewalks, and street lighting improvements per Lakewood NMTP and Sound Transit Access Improvement Study.	City							0
		Grant							0
		Other				500	500	500	1,500
		Total	0	0	0	500	500	500	1,500
2.71 Steilacoom Blvd - Weller Road to Phillips Road <i>Design through project 2.74</i>	Curb, gutter, sidewalks, street lighting, drainage, overlay.	City	20	50	100				170
		Grant	60	300	1,800				2,160
		Other			200				200
		Total	80	350	2,100	0	0	0	2,530
2.72 100th Street & Lakewood Drive <i>Bridgeport Way to 400 feet north of 100th Street</i>	Curb, gutter, sidewalks, sharrows, replace 100th/Lakewood signal, street lighting, drainage, overlay.	City		20	130	200			350
		Grant		80	550	800			1,430
		Other							0
		Total	0	100	680	1,000	0	0	1,780
2.73 112th / 111th - Bridgeport to Kendrick	Curb, gutter, sidewalks, sharrows, street lighting, drainage, overlay.	City	20	20	100				140
		Grant	100	180	940				1,220
		Other	50	70	560				680
		Total	170	270	1,600	0	0	0	2,040
2.74 Steilacoom Blvd Corridor Design - Farwest to Phillips <i>Joint project with Town of Steilacoom</i>	Curb, gutter, sidewalks, sharrows, turn lanes, street lighting, drainage, overlay.	City	45	50	43	43	14		195
		Grant	100	216	150	150	35		651
		Other	25	25	20	20	6		96
		Total	170	291	213	213	55	0	942
2.75 South Tacoma Way - 88th to North City Limits	Curb, gutter, sidewalks, bike lanes, street lighting, signal at 84th, drainage, overlay.	City				50	50	200	300
		Grant				150	150	2,300	2,600
		Other						200	200
		Total	0	0	0	200	200	2,700	3,100
2.76 Phillips Road - Steilacoom to Onyx <i>TBD priority project</i>	Curb, gutter, sidewalks, bike lanes, street lighting, drainage, overlay.	City							0
		Grant							0
		Other				200	200	2,400	2,800
		Total	0	0	0	200	200	2,400	2,800

PROJECT COSTS IN THOUSANDS OF DOLLARS									
EXPENDITURE PLAN		NOTE: BOLD and ITALICIZED numbers denote grant is secured							TOTAL FUNDS
SECTION 2			2015	2016	2017	2018	2019	2020	2015-2020
ROADWAY IMPROVEMENTS									
2.77 Washington Blvd - Edgewood Ave to Gravelly Lake Drive	Curb, gutter, sidewalks, bike lanes, street lighting, drainage, overlay.	City							0
<i>TBD priority project</i>		Grant							0
		Other		800	5,100				5,900
		Total	0	800	5,100	0	0	0	5,900
									SWM/TBD
2.78 Oakbrook Sidewalks & Street Lighting	Curb, gutter, sidewalks, sharrows, turn lanes, street lighting, drainage, overlay.	City							0
Onyx Dr W (97th to 87th); Onyx Dr E (Garnet to Phillips) (Total Cost \$3,400)		Grant							0
<i>TBD priority project for 2020+</i>		Other							0
		Total	0	0	0	0	0	0	0
2.79 Lake City Business District Sidewalks (American Lake Park to Veterans Dr / Alameda) (Total Cost \$2,100)	Curb, gutter, sidewalks, sharrows, street lighting, drainage, overlay.	City							0
<i>TBD priority project</i>		Grant							0
		Other			300	1800			2,100
		Total	0	0	300	1,800	0	0	2,100
									SWM/TBD
2.80 Interlaaken Drive SW / Mt. Tacoma Drive Non-Motorized Improvements - Short Lane to Whitman Avenue SW (Total Cost Mt. Tacoma Drive \$2,950) (Total Cost Interlaaken \$4,000) formerly project 5.7. TBD priority project for 2020+	Provide curb and gutter, sidewalk and a shared travel/bike lane on one side of Interlaaken / Mt. Tacoma Dr.	City							0
		Grant							0
		Other							0
		Total	0	0	0	0	0	0	0
2.81 Roadway Safety Improvements at 40th Ave. SW and 96th St. SW	Curb, gutter, sidewalk, sharrows, guard rail, street lighting, pavement reconstruction	City	4	15	1				20
<i>Amendment No. 1: Federal Highway Safety grant awarded in Dec. 2014.</i>		Grant	30	140	653				823
		Other							0
		Total	34	155	654	0	0	0	843
									FED
TOTALS		City	363	361	613	783	514	400	3,034
		Grant	9,083	4,274	4,463	4,930	3,185	2,900	28,835
		Other	1,358	1,445	6,180	3,470	3,556	3,150	19,159
		Total	10,804	6,080	11,256	9,183	7,255	6,450	51,028

PROJECT COSTS IN THOUSANDS OF DOLLARS									
EXPENDITURE PLAN									TOTAL FUNDS
SECTION 3 TRAFFIC SIGNALS			2015	2016	2017	2018	2019	2020	2015-2020
3.1 Steilacoom / Durango Traffic Signal	Intersection meets warrants for traffic signal. Signal needed with new development in area. Special concern with adjacent train crossing becoming active.	City							0
		Grant							0
		Other	5	345					350
		Total	5	345	0	0	0	0	350
3.7 Washington Blvd. and Interlaaken Drive Signal and intersection improvement Total Estimated Cost \$375	Install new signal at intersection.	City			75	300			375
		Grant							0
		Other							0
		Total	0	0	75	300	0	0	375
3.8 Traffic Signal Timing Upgrades on-going technical support incl. turning movement counts	Upgrade traffic signal timing and coordination.	City	10	10	10	10	10	10	60
		Grant							0
		Other							0
		Total	10	10	10	10	10	10	60
3.11 City-Wide Traffic Signal Management System Total Estimated Cost \$2,000	City-hall based Traffic Management Center. Fiber optic interconnect. PTZ major corridors. Active traffic management including web based info.	City	95	50	50	50			245
		Grant	420		300	300			1,020
		Other	5						5
		Total	520	50	350	350	0	0	1,270
3.12 Traffic Signal Replacement Program	Replace aging traffic signals. Priorities based on maintenance history. (one signal every 3rd year)	City		250		250			500
		Grant							
		Other							
		Total	0	250	0	250	0	0	500
3.13 Gravelly Lake Drive / Avondale Traffic Signal	Intersection meets warrants for traffic signal. Increased volumes in and around Towne Center. Increase in accidents.	City					100		100
		Grant							0
		Other						150	150
		Total	0	0	0	0	250	0	250

PROJECT COSTS IN THOUSANDS OF DOLLARS									
EXPENDITURE PLAN									TOTAL FUNDS
SECTION 3 TRAFFIC SIGNALS			2015	2016	2017	2018	2019	2020	2015-2020
3.14 So. Tacoma Way / 92nd Street	New warranted signal	City							0
		Grant		100	550				0
		Other							0
		Total	0	100	550	0	0	0	0
3.16 Steilacoom Blvd / Western State Hospital Signal Replacement	Replace existing signal	City							0
		Grant	210						210
		Other							0
		Total	210	0	0	0	0	0	210
3.17 Steilacoom Blvd / Lakeview Ave Signal Replacement	Replace existing signal	City							0
		Grant	65	275					340
		Other							0
		Total	65	275	0	0	0	0	340
3.19 Traffic Signal Asset Management System	Purchase software; develop asset management system	City	40	40	20	5	5	5	115
		Grant							0
		Other							0
		Total	40	40	20	5	5	5	115
3.20 Military Rd. and 112th St. Safety Improvement <i>Amendment No. 1: Federal Highway Safety grant awarded in Dec. 2014</i>	Replace existing traffic signal to current standards. Update phasing to yellow-flashing arrow operation. ADA ramp upgrades. Repave intersection	City	2	15					17
		Grant	20	128	640				788
		Other							0
		Total	22	143	640	0	0	0	805
TOTALS		City	147	365	155	615	115	15	1,412
		Grant	650	228	1,490	300	0	0	2,018
		Other	10	345	0	0	150	0	505
		Total	807	938	1,645	915	265	15	3,935

PROJECT COSTS IN THOUSANDS OF DOLLARS									
EXPENDITURE PLAN									TOTAL FUNDS
SECTION 4 TRANSPORTATION PLANNING			2015	2016	2017	2018	2019	2020	2015-2020
4.1 Pavement Management System	Semi-Annual evaluation of pavement condition	City	5	30	5	30	5	30	105
		Grant							0
		Other							0
		Total	5	30	5	30	5	30	105
4.2 Transportation Model	On-going updates of travel demand model.	City	5	5	5	5	5	5	30
		Grant							0
		Other							0
		Total	5	5	5	5	5	5	30
4.7 Comprehensive Plan Update	Update due in 2015.	City	20						20
		Grant							0
		Other							0
		Total	20	0	0	0	0	0	20
4.8 Lakewood City Center Sub-Area Plan	Review access and circulation for vehicles, transit, and non-motorized transportation.	City	10	10					20
		Grant							0
		Other							0
		Total	10	10	0	0	0	0	20
4.9 Non-Motorized Transportation Plan Update	Update NMTP to include relevant policy updates and capital improvement projects. (original plan adopted June 2009)	City		15					15
		Grant							0
		Other							0
		Total	0	15	0	0	0	0	15
4.10 ADA Transition Plan Update	Update ADA transition plan to address ADA deficiencies of existing curb ramps; signal access / operations; etc.	City		15					15
		Grant							0
		Other							0
		Total	0	15	0	0	0	0	15
TOTALS		City	40	75	10	35	10	35	205
		Grant	0	0	0	0	0	0	0
		Other	0	0	0	0	0	0	0
		Total	40	75	10	35	10	35	205

PROJECT COSTS IN THOUSANDS OF DOLLARS									
EXPENDITURE PLAN									TOTAL FUNDS
SECTION 5 BIKEWAYS			2015	2016	2017	2018	2019	2020	2015-2020
5.1 Miscellaneous Bikeway Markings / Signage	City		20	20	20	20	20	20	120
	Grant								0
	Other								0
	Total		20	20	20	20	20	20	120
5.4 Miscellaneous Bike Lane Construction	City			50		50		50	150
	Grant								0
	Other								0
	Total		0	50	0	50	0	50	150
5.5 North Thorne Lane to Gravelly Lake Drive Non-Motorized Trail		Provide non-motorized path between Tillicum and Gravelly Lake Drive "Gravelly to Thorne Connector" construction.							
	City			20	30	350			400
	Grant			100	170	1,650			1,920
	Other				180	2,500			2,680
Total			0	120	380	4,500	0	0	5,000
5.6 Gravelly Lake Non-Motorized Trail (Total Cost \$11,100; length = 2.9 miles) <i>TBD Priority Project 2020+</i>		Provide non-motorized path around Gravelly Lake along Gravelly Lake Drive and Nyanza Drive. Existing roadway cross section shifted to outside and overlaid. Lighting.							
	City								0
	Grant								0
	Other							200	200
Total			0	0	0	0	0	200	200
TOTALS	City		20	90	50	420	20	70	670
	Grant		0	100	170	1,650	0	0	1,920
	Other		0	0	180	2,500	0	200	2,880
	Total		20	190	400	4,570	20	270	5,470

SWM/TBD

PROJECT COSTS IN THOUSANDS OF DOLLARS									
EXPENDITURE PLAN									TOTAL FUNDS
SECTION 6 STREET LIGHTING			2015	2016	2017	2018	2019	2020	2015-2020
6.2 Arterial Street Lighting	Install street lighting in requested areas based on ranking criteria	City	30	30	30	30	30	30	180
		Grant							0
		Other							0
		Total	30						
6.4 Low income area street lighting	Install street lighting in various low income areas	City	30	30	30	30	30	30	180
		Grant							0
		Other							0
		Total	30						
6.6 LED Street Lighting Upgrades	Update existing street lighting to LED. Coordinate with purveyors on rebates.	City**	160	160	160	160	160	160	960
		Grant	500	250	250				1,000
		Other	200	50	50				300
		Total	860	460	460	160	160	160	160
**estimated annual debt service									
TOTALS		City	220	220	220	220	220	220	1,320
		Grant	500	250	250	0	0	0	1,000
		Other	200	50	50	0	0	0	300
		Total	920	520	520	220	220	220	220

CDBG

PROJECT COSTS IN THOUSANDS OF DOLLARS									
EXPENDITURE PLAN									TOTAL FUNDS
SECTION 7 BRIDGES			2015	2016	2017	2018	2019	2020	2015-2020
7.1 Bridge Inspection	On-going biennial bridge inspection.	City	9	0	9	0	9	0	27
		Grant							0
		Other							0
		Total	9	0	9	0	9	0	27
TOTALS		City	9	0	9	0	9	0	27
		Grant	0	0	0	0	0	0	0
		Other	0	0	0	0	0	0	0
		Total	9	0	9	0	9	0	27

PROJECT COSTS IN THOUSANDS OF DOLLARS									
EXPENDITURE PLAN									TOTAL FUNDS
SECTION 8 BEAUTIFICATION PROJECTS			2015	2016	2017	2018	2019	2020	2015-2020
8.10 Gateway Improvements		City	20	20	20	20	20	20	120
		Grant							0
		Other	20	20	20	20	20	20	120
		Total	40	40	40	40	40	40	240
									0
									0
									0
									0
TOTALS		City	20	20	20	20	20	20	120
		Grant	0	0	0	0	0	0	0
		Other	20	20	20	20	20	20	120
		Total	40	40	40	40	40	40	240

PROJECT COSTS IN THOUSANDS OF DOLLARS									
EXPENDITURE PLAN									TOTAL FUNDS
									<i>NOTE: BOLD and ITALICIZED numbers denote grant is secured</i>
SECTION 9 ROADWAY RESTORATION PROJECTS			2015	2016	2017	2018	2019	2020	2015-2020
9.7 Resurfacing Program - Various Locations <i>TBD currently evaluating a \$1.0 Million annual program</i>	Projects in various locations may include pavement preservation contribution to planned utility projects to facilitate full roadway overlays.	City	2,570	3,400	1,600	3,500	3,500	3,500	18,070
Grant									0
		Other							0
		Total	2,570	3,400	1,600	3,500	3,500	3,500	18,070
9.10 Steilacoom Boulevard - 87th to Custer Road Total Estimated Cost \$2.0 Million		City		15	1,900				1,915
		Grant		85					85
		Other							0
		Total	0	100	1,900	0	0	0	2,000
9.12 Bridgeport Way - Pacific Hwy to 112th Street		City	210						210
		Grant	200						200
		Other							0
		Total	410		0	0	0	0	410
9.13 Steilacoom Blvd - Lakewood Dr to So. Tacoma Way		City	260						260
		Grant	550						550
		Other							0
		Total	810		0	0	0	0	810
TOTALS		City	3,040	3,415	3,500	3,500	3,500	3,500	20,455
		Grant	750	85	0	0	0	0	835
		Other	0	0	0	0	0	0	0
		Total	3,790	3,500	3,500	3,500	3,500	3,500	21,290

PROJECT COSTS IN THOUSANDS OF DOLLARS									
EXPENDITURE PLAN									TOTAL FUNDS
SECTION 10 NEIGHBORHOOD TRAFFIC MANAGEMENT			2015	2016	2017	2018	2019	2020	2015-2020
10.1 Neighborhood Traffic Management Various Locations	May include speed humps, traffic circles, signage, etc.	City	20	20	20	20	20	20	120
		Grant							
		Other							
		Total	20	20	20	20	20	20	120
TOTALS		City	20	20	20	20	20	20	120
		Grant	0	0	0	0	0	0	0
		Other	0	0	0	0	0	0	0
		Total	20	20	20	20	20	20	120

PROJECT COSTS IN THOUSANDS OF DOLLARS									
EXPENDITURE PLAN									TOTAL FUNDS
SECTION 11 OTHER			2015	2016	2017	2018	2019	2020	2015-2020
11.1 On-call technical assistance	Various professional services including surveying, structural, geotechnical, environmental to support various projects	City	50	50	50	50	50	50	300
		Grant							0
		Other							0
		Total	50	50	50	50	50	50	50
11.2 Public Works Operations & Maintenance Facility	Property acquisition; design and construction of jointly-owned Streets / Surface Water Management O&M Shop.	City	385	200					585
		Grant							0
		Other							0
		Total	385	200	0	0	0	0	0
TOTALS		City	435	250	50	50	50	50	885
		Grant							0
		Other							0
		Total	435	250	50	50	50	50	50

ARTERIAL STREETS

	2015	2016	2017	2018	2019	2020	2015-2020
City	32	252	187	427	927	352	2,177
Grant	4,350	1,150	300	1,200	1,475	2,650	11,125
Other	0	2,600	13,500	13,500	575	150	30,325
Total	4,382	4,002	13,987	15,127	2,977	3,152	43,627

STREETLIGHTS

	2015	2016	2017	2018	2019	2020	2015-2020
City	220	220	220	220	220	220	1,320
Grant	500	250	250	0	0	0	1,000
Other	200	50	50	0	0	0	300
Total	920	520	520	220	220	220	2,620

ROADWAY IMPROVEMENTS

	2015	2016	2017	2018	2019	2020	2015-2020
City	363	361	613	783	514	400	3,034
Grant	9,083	4,274	4,463	4,930	3,185	2,900	28,835
Other	1,358	1,445	6,180	3,470	3,556	3,150	19,159
Total	10,804	6,080	11,256	9,183	7,255	6,450	51,028

BRIDGES

	2015	2016	2017	2018	2019	2020	2015-2020
City	9	0	9	0	9	0	27
Grant	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0
Total	9	0	9	0	9	0	27

TRAFFIC SIGNALS

	2015	2016	2017	2018	2019	2020	2015-2020
City	147	365	155	615	115	15	1,412
Grant	650	228	1,490	300	0	0	2,018
Other	10	345	0	0	150	0	505
Total	807	938	1,645	915	265	15	3,935

BEAUTIFICATION / GATEWAY IMPROVEMENTS

	2015	2016	2017	2018	2019	2020	2015-2020
City	20	20	20	20	20	20	120
Grant	0	0	0	0	0	0	0
Other	120	20	20	20	20	20	120
Total	40	40	40	40	40	40	240

TRANSPORTATION PLANNING

	2015	2016	2017	2018	2019	2020	2015-2020
City	40	75	10	35	10	35	205
Grant	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0
Total	40	75	10	35	10	35	205

RESTORATION

	2015	2016	2017	2018	2019	2020	2015-2020
City	3,040	3,415	3,500	3,500	3,500	3,500	20,455
Grant	750	85	0	0	0	0	835
Other	0	0	0	0	0	0	0
Total	3,790	3,500	3,500	3,500	3,500	3,500	21,290

BIKEWAYS

	2015	2016	2017	2018	2019	2020	2015-2020
City	20	90	50	420	20	70	670
Grant	0	100	170	1,650	0	0	1,920
Other	0	0	180	2,500	0	200	2,880
Total	20	190	400	4,570	20	270	5,470

OTHER

	2015	2016	2017	2018	2019	2020	2015-2020
City	435	250	50	50	50	50	885
Grant	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0
Total	435	250	50	50	50	50	885

NEIGHBORHOOD TRAFFIC MANAGEMENT

	2015	2016	2017	2018	2019	2020	2015-2020
City	20	20	20	20	20	20	120
Grant	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0
Total	20	20	20	20	20	20	120

GRAND TOTAL (2015-2020)

	2015	2016	2017	2018	2019	2020	2015-2020
City	4,346	5,068	4,834	6,090	5,405	4,682	30,425
Grant	15,333	6,087	6,673	8,080	4,660	5,550	45,733
Other	1,688	4,460	19,930	19,490	4,301	3,520	53,289
Total	21,267	15,615	31,437	33,660	14,366	13,752	129,447

Notes:

LID = Property owner participation through a Local Improvement District (LID).
Dev. Contr. = Funds provided through private (developer) contribution
TIB = Transportation Improvement Board grant funding
TEA-21 = Transportation Efficiency Act grant funds.
State = other state grant funding programs
CDBG = Community Development Block Grant funds.
FED = Federal Grant dollars (TEA-21, SAFETEA, Enhancement, etc.)
SWM = Surface Water Management funds
S.T. = Sound Transit
TBD = Transportation Benefit District
MAP-21 = Moving Ahead for Progress in the 21st Century (Federal Transportation Act)

REQUEST FOR COUNCIL ACTION

DATE ACTION IS REQUESTED: 2-17-2015	TITLE: Interagency Grant Agreement between the Department of Commerce and the City of Lakewood for \$500,000 per the City's Street Light LED Conversion project	TYPE OF ACTION: <input type="checkbox"/> ORDINANCE <input type="checkbox"/> RESOLUTION <input checked="" type="checkbox"/> MOTION NO. 2015-09 <input type="checkbox"/> OTHER
REVIEW: 2-17-2015	ATTACHMENTS: Interagency Agreement between the Department of Commerce and the City of Lakewood through 2013-2015 Energy Efficiency and Solar Gants for Local Governments	

SUBMITTED BY: Don E. Wickstrom, Public Works Director

RECOMMENDATION: The Public Works Department recommends that the City Manager be authorized to execute to the Interagency Grant Agreement between the Department of Commerce (DOC) and the City of Lakewood for the City's Street Lighting LED Conversion project.

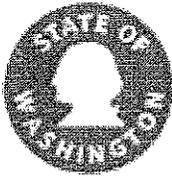
DISCUSSION: At a special Council meeting on January 27, 2014, Council authorized submitting the City's Street Light LED Conversion project application to the Department of Commerce for a grant. Subsequently, the City was advised that it had won a \$500,000 grant; however, the project was essentially in limbo until the local funding was established. On December 15, 2014, Council took action which secured the local funding and as such the project is moving forward. With Council authorizing the execution of the DOC/City Interagency agreement, the \$500,000 grant is formally secured.

ALTERNATIVE(S): Either dropping the Street Lighting LED Conversion project altogether or coming up with \$500,000 in additional City funds are really the only other alternatives. (Continued on Page 2).

FISCAL IMPACT: The project total estimated cost is \$2,372,088. Presently via prior Council authorization the City has or will issue \$1,654,448 in bonds, and with this \$500,000 in grant funds from the DOC along with \$217,640 in rebates, the project is fully funded.

_____ Prepared by	 _____ City Manager Review
_____ Department Director	

ALTERNATIVE(S) Continued from Page 1: It should be noted that were the project dropped, based on the competing financial needs of the State per this coming biennium, the chances of the Department of Commerce having an energy efficiency grant program in the next biennium is questionable. Even if it did, were we to drop this project, the likelihood that the City would be awarded another grant would probably be slim. Further, and while it may not be a near term issue but over the long haul because LED street lighting is becoming the common street light standard, there is some question as to how much longer power service providers will continue to offer rebate programs. Lastly, were the City to drop this project at this point, the City would then owe the State Department of Enterprise Service a termination fee of \$25,700.



Department of Commerce

Innovation is in our nature.

Interagency Agreement with

City of Lakewood

through

2013-2015 Energy Efficiency and Solar Grants
for Local Governments

(Engrossed Substitute Senate Bill 5035, Chapter 19, Laws of 2013,
2nd Special Session, Section 1075)

Start date: July 1, 2013

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Attachment A, Scope of Work

Attachment B, Total Project Budget

Attachment C, Availability of Funds

Attachment D, Certification of Prevailing Wages

FACE SHEET

Grant Number: 14-93209-025

**Washington State Department of Commerce
Community Services & Housing Division
Community Capital Facilities Unit**

1. Grantee City of Lakewood 6000 Main Street SW Lakewood, Washington 98499-5027		2. Grantee Doing Business As (optional) _____ _____ _____		
3. Grantee Representative Don Wickstrom Public Works Director 253.983.7737 dwickstrom@cityoflakewood.us		4. COMMERCE Representative Bill Cole Managing Director 360-725-3005 360-664-3123 bill.cole@commerce.wa.gov P.O. Box 42525 1011 Plum Street SE Olympia, WA 98504-2525 		
5. Grant Amount \$500,000.00	6. Funding Source Federal: <input type="checkbox"/> State: <input checked="" type="checkbox"/> Other: <input type="checkbox"/> N/A: <input type="checkbox"/>	7. Start Date July 1, 2013	8. End Date June 30, 2017	
9. Federal Funds (as applicable) N/A	<u>Federal Agency</u> N/A	<u>CFDA Number</u> N/A		
10. Tax ID # N/A	11. SWV # 0017611-00	12. UBI # N/A	13. DUNS # N/A	
14. Grant Purpose The purpose of this performance-based contract is to provide Washington's local governments with grant funds for operational cost savings improvements that result in energy and operational cost savings in accordance with ESSB 5035, Chapter 19, Laws of 2013, 2 nd Special Session, Section 1075. COMMERCE, defined as the Department of Commerce or its successor agency, and the Grantee, as defined above, acknowledge and accept the terms of this Agreement and attachments and have executed this Agreement on the date below to start as of the date and year referenced above. The rights and obligations of both parties to this Grant are governed by this Grant and the following other documents incorporated by reference: Agreement Terms and Conditions including Attachment "A" – Scope of Work, Attachment "B" – Total Project Budget, Attachment "C" – Certification of Availability of Funds to Complete the Project, Attachment "D" – Certification of the Payment and Reporting of Prevailing Wages.				
FOR GRANTEE _____ John Caulfield, City Manager _____ Date		FOR COMMERCE _____ Diane Klontz, Assistant Director CSHD _____ Date APPROVED AS TO FORM ONLY Signature on file. _____		

**SPECIAL TERMS AND CONDITIONS
GENERAL GRANT
STATE FUNDS**

THIS CONTRACT, entered into by and between City of Lakewood (a unit of local government hereinafter referred to as the Grantee), and the Washington State Department of Commerce (hereinafter referred to as COMMERCE), WITNESSES THAT:

WHEREAS, COMMERCE has the statutory authority under RCW 43.330.050 (5) to cooperate with and provide assistance to local governments, businesses, and community-based organizations; and

WHEREAS, COMMERCE is also given the responsibility to administer state funds and programs which are assigned to COMMERCE by the Governor or the Washington State Legislature; and

WHEREAS, the Washington State Legislature has made an appropriation in ESSB 5035, Chapter 19, Laws of 2013, 2nd Special Session, Section 1075 to support the 2013-2015 Energy Efficiency and Solar Grants for Local Governments Program, and directed COMMERCE to administer those funds; and

WHEREAS, the enabling legislation also stipulates that the Grantee is eligible to receive funding for acquisition, construction, or rehabilitation (a venture hereinafter referred to as the "Project").

NOW, THEREFORE, in consideration of covenants, conditions, performances, and promises hereinafter contained, the parties hereto agree as follows:

1. GRANT MANAGEMENT

The Representative for each of the parties shall be responsible for and shall be the contact person for all communications and billings regarding the performance of this Agreement.

The Representative for COMMERCE and their contact information are identified on the Face Sheet of this Agreement.

The Representative for the Grantee and their contact information are identified on the Face Sheet of this Agreement.

2. COMPENSATION

COMMERCE shall pay an amount not to exceed \$500,000.00 for the performance of all things necessary for or incidental to the performance of work as set forth in the Scope of Work.

3. EXPENDITURES ELIGIBLE FOR REIMBURSEMENT

The Grantee may be reimbursed, at the rate set forth elsewhere in this contract, for work completed beginning July 1, 2013. Eligible project expenditures are in the following cost categories:

- A. Design, engineering, architectural, planning services and nongrant overhead and profit;
- B. Construction management and observation (from external sources only);
- C. Construction costs including, but not limited to, the following:
 - Demolition;
 - Site preparation;
 - Permits and fees;
 - Labor and materials;
 - Taxes on Project goods and services;
 - Capitalized equipment;
 - Information technology infrastructure; and
 - Landscaping.

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4. BILLING PROCEDURES AND PAYMENT

COMMERCE shall reimburse the Grantee for 100% of eligible Project expenditures, up to the maximum payable under this contract. When requesting reimbursement for expenditures made, the Grantee shall submit to COMMERCE a signed and completed Invoice Voucher (Form A-19), that documents capitalized Project activity performed – by budget line item – for the billing period.

The Grantee shall evidence the costs claimed on each voucher by including copies of each invoice received from vendors providing Project goods or services covered by the contract. The Grantee shall also provide COMMERCE with a copy of the cancelled check or electronic funds transfer, as applicable, confirming that they have paid each expenditure being claimed. The cancelled checks or electronic funds transfers may be submitted to COMMERCE at the time the voucher is initially submitted, or within thirty (30) days thereafter.

The voucher must be certified (signed) by an official of the Grantee with authority to bind the Grantee. The final voucher shall be submitted to COMMERCE within sixty (60) days following the completion of work or other termination of this contract, or within fifteen (15) days following the end of the state biennium unless contract funds are reappropriated by the Legislature in accordance with Section 9, hereof.

Payment shall be considered timely if made by COMMERCE within thirty (30) calendar days after receipt of properly completed invoices.

Project Status Report

Each request for payment must be accompanied by a Project Status Report, which describes, in narrative form, the progress made on the Project since the last invoice was submitted, as well as a report of Project status to date. COMMERCE will not release payment for any reimbursement request received unless and until the Project Status Report is received. After approving the Invoice Voucher and Project Status Report, COMMERCE shall promptly remit a warrant to the Grantee.

Advance Payments

No payments in advance or in anticipation of services or supplies to be provided under this Agreement shall be made by COMMERCE.

Duplication of Billed Costs

The Grantee shall not bill COMMERCE for services performed under this Agreement, and COMMERCE shall not pay the Grantee, if the Grantee is entitled to payment or has been or will be paid by any other source, including grants, for that service.

Disallowed Costs

The Grantee is responsible for any audit exceptions or disallowed costs incurred by its own organization or that of its subcontractors.

Termination

COMMERCE may, in its sole discretion, terminate the Grant or withhold payments claimed by the Grantee for services rendered if the Grantee fails to satisfactorily comply with any term or condition of this Grant.

5. INSURANCE

Grantees and Local Governments that Participate in a Self-Insurance Program.

Self-Insured/Liability Pool or Self-Insured Risk Management Program – With prior approval from COMMERCE, the Grantee may provide the coverage above under a self-insured/liability pool or self-insured risk management program. In order to obtain permission from COMMERCE, the Grantee shall provide: (1) a description of its self-insurance program, and (2) a certificate and/or letter of coverage that outlines coverage limits and deductibles. All self-insured risk management

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programs or self-insured/liability pool financial reports must comply with Generally Accepted Accounting Principles (GAAP) and adhere to accounting standards promulgated by: 1) Governmental Accounting Standards Board (GASB), 2) Financial Accounting Standards Board (FASB), and 3) the Washington State Auditor's annual instructions for financial reporting. Contractor's participating in joint risk pools shall maintain sufficient documentation to support the aggregate claim liability information reported on the balance sheet. The state of Washington, its agents, and employees need not be named as additional insured under a self-insured property/liability pool, if the pool is prohibited from naming third parties as additional insured.

Grantee shall provide annually to COMMERCE a summary of coverages and a letter of self insurance, evidencing continued coverage under Grantee's self-insured/liability pool or self-insured risk management program. Such annual summary of coverage and letter of self insurance will be provided on the anniversary of the start date of this Agreement.

6. ORDER OF PRECEDENCE

In the event of an inconsistency in this Agreement, the inconsistency shall be resolved by giving precedence in the following order:

- Applicable federal and state of Washington statutes and regulations
- Special Terms and Conditions
- General Terms and Conditions
- Attachment A – Scope of Work
- Attachment B – Budget
- Attachment C – Certification of the Availability of Funds to Complete the Project
- Attachment D – Certification of the Payment and Reporting of Prevailing Wages

7. REPORTING OF JOBS FUNDED

The Grantee shall provide to Commerce each quarter a completed "2013-15 Energy Efficiency and Solar Grants Quarterly Report" which will identify the number of hours worked and jobs funded by the Project. For the purposes of this agreement, "quarterly" shall be defined as follows:

- July through September, 2013
- October through December, 2013
- January through March, 2014
- April through June, 2014
- July through September, 2014
- October through December, 2014
- January through March, 2015
- April through June, 2015
- July through September, 2015
- October through December, 2015
- January through March, 2016
- April through June, 2016

The Grantee shall submit the 2013–2015 Energy Efficiency and Solar Grants Quarterly Report to Commerce as applicable within ten (10) calendar days following the end of each quarter **until all work on the Project has been completed and no additional jobs are being funded**. Commerce will email a Report form to each Grantee when the contract has been executed.

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8. ONGOING MEASUREMENT & VERIFICATION

Measurement and Verification of Energy Savings (ESPC – Energy Savings Performance Contracting Projects)

After the Project has been completed and the Notice of the Commencement of Energy Savings has been issued, ongoing measurement and verification (M&V) begins, in order to verify that the guaranteed energy savings occurs.

The recommended minimum length of M&V is three (3) years. However, Grantees are encouraged to have M&V performed for the length of the financing term to extend the energy savings guaranteed for the Project. The proposed length of the ongoing M&V period should be identified in the Energy Services Proposal (ESP).

The Grantee shall submit an annual Measurement and Verification Report to Commerce by February 15th of each year for the prior calendar year until all measurement and verification requirements have been satisfied.

Each Measurement and Verification Report shall include:

1. An **executive summary** that gives a brief description of the energy efficiency measures (EEMS) identified and if the guaranteed energy savings were achieved;
2. The **report** shall include the following:
 - a. Calculation of the energy savings verified for each measure.
 - b. A brief description of any changes to the subject facilities. If these changes have an impact on the verified energy savings, this needs to be identified and the impact calculated.
 - c. Any other deliverables that were proposed, such as greenhouse gas reduction calculations or building energy performance benchmarks.
 - d. All physical measurements that were performed (i.e., boiler combustion test results, motor runtime logs). If necessary, these can be attached via appendix to the main report.
 - e. A list of remedies the Energy Services Company (ESCO) will provide if the guaranteed savings are not being met. Specify whether and by when the physical aspects of the project that led to the loss of savings will be corrected. Specify how the ESCO will reimburse the Grantee for the identified differences between the verified savings and the guaranteed level of savings. Specify the timing of when the ESCO will make the reimbursement to the Grantee.

The guaranteed minimum energy savings identified in the ESP and the verified actual energy savings should be identified in tabular form for easy reference by the Grantee and Commerce. The energy savings should be:

1. Identified in the native unit of measure for each utility commodity, such as kWh or Therms for both guaranteed and verified energy savings;
2. Translated into utility bill dollar savings; and
3. Denoted in dollars, using the energy rates in effect at the time the ESP was prepared.

Measurement and Verification of Energy Savings (Non-ESPC Projects)

Projects that do not use Energy Savings Performance Contracting must verify energy and operational cost savings for ten (10) years or until the energy and operational cost savings pay for the Project, whichever is shorter. They must also follow the Department of Enterprise Services (DES) energy savings performance contracting project guidelines. Third-party verification must be performed by one of the following:

1. An energy savings performance contractor selected by DES through a request for qualifications;
2. A licensed engineer that is a certified energy manager;

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3. A project resource conservation manager; or
4. An educational service district resource conservation manager.

The Grantee shall submit an annual Measurement and Verification Report to Commerce by February 15th of each year for the prior calendar year until all M&V requirements have been satisfied.

Each Measurement and Verification Report shall include:

1. An **executive summary** that gives a brief description of the energy efficiency measures (EEMS) identified and if the estimated energy savings were achieved;
2. The **report** shall include the following:
 - a. Calculation of the energy savings verified for each measure.
 - b. A brief description of any changes to the subject facilities. If these changes have an impact on the verified energy savings, this needs to be identified and the impact calculated.
 - c. Any other deliverables that were proposed, such as greenhouse gas reduction calculations or building energy performance benchmarks.
 - d. All physical measurements that were performed (i.e., boiler combustion test results, motor runtime logs). If necessary, these can be attached via appendix to the main report.

The estimated energy savings identified in the final Investment Grade Audit and the verified energy savings should be identified in tabular form for easy reference by the Grantee and Commerce. The energy savings should be:

1. Identified in the native unit of measure for each utility commodity, such as kWh or Therms for both estimated and verified energy savings;
2. Translated into utility bill dollar savings; and
3. Denoted in dollars, using the energy rates in effect at the time of the report was completed.

9. REAPPROPRIATION

- A. The parties hereto understand and agree that any state funds not expended by June 30, 2015, will lapse on that date unless specifically reappropriated by the Washington State Legislature. If funds are so reappropriated, the state's obligation under the terms of this contract shall be contingent upon the terms of such reappropriation.
- B. In the event any funds awarded under this contract are reappropriated for use in a future biennium, COMMERCE reserves the right to assign a reasonable share of any such reappropriation for administrative costs.

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1. DEFINITIONS

As used throughout this Agreement, the following terms shall have the meaning set forth below:

- A. "Authorized Representative" shall mean the Director and/or the designee authorized in writing to act on the Director's behalf.
- B. "COMMERCE" shall mean the Department of Commerce or its successor agency.
- C. "Grantee" shall mean the entity identified on the face sheet performing service(s) under this Agreement, and shall include all employees and agents of the Grantee.
- D. "Personal Information" shall mean information identifiable to any person, including, but not limited to, information that relates to a person's name, health, finances, education, business, use or receipt of governmental services or other activities, addresses, telephone numbers, social security numbers, driver license numbers, other identifying numbers, and any financial identifiers.
- E. "State" shall mean the state of Washington.
- F. "Subcontractor" shall mean one not an employee of the Grantee, who is performing all or part of those services under this Agreement under a separate Agreement with the Grantee. The terms "subcontractor" and "subcontractors" mean subcontractor(s) in any tier.

2. ADVANCE PAYMENTS PROHIBITED

No payments in advance of or in anticipation of goods or services to be provided under this Agreement shall be made by COMMERCE.

3. ALL WRITINGS CONTAINED HEREIN

This Agreement contains all the terms and conditions agreed upon by the parties. No other understandings, oral or otherwise, regarding the subject matter of this Agreement shall be deemed to exist or to bind any of the parties hereto.

4. AMENDMENTS

This Agreement may be amended by mutual agreement of the parties. Such amendments shall not be binding unless they are in writing and signed by personnel authorized to bind each of the parties.

5. AMERICANS WITH DISABILITIES ACT (ADA) OF 1990, PUBLIC LAW 101-336, also referred to as the "ADA" 28 CFR Part 35

The Grantee must comply with the ADA, which provides comprehensive civil rights protection to individuals with disabilities in the areas of employment, public accommodations, state and local government services, and telecommunications.

6. APPROVAL

This Agreement shall be subject to the written approval of COMMERCE's Authorized Representative and shall not be binding until so approved. The Agreement may be altered, amended, or waived only by a written amendment executed by both parties.

7. ASSIGNMENT

Neither this Agreement, nor any claim arising under this Agreement, shall be transferred or assigned by the Grantee without prior written consent of COMMERCE.

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8. ATTORNEYS' FEES

Unless expressly permitted under another provision of the Agreement, in the event of litigation or other action brought to enforce Agreement terms, each party agrees to bear its own attorneys fees and costs.

9. AUDIT

A. General Requirements

Contractors are to procure audit services based on the following guidelines.

The Contractor shall maintain its records and accounts so as to facilitate audits and shall ensure that Subcontractors also maintain auditable records.

The Contractor is responsible for any audit exceptions incurred by its own organization or that of its Subcontractors.

COMMERCE reserves the right to recover from the Grantee all disallowed costs resulting from the audit.

Responses to any unresolved findings and disallowed or questioned costs shall be included with the audit report. The Contractor must respond to COMMERCE requests for information or corrective action concerning audit issues within thirty (30) days of the date of request.

B. State Funds Requirements

In the event an audit is required, if the Contractor is a state or local government entity, the Office of the State Auditor shall conduct the audit. Audits of non-profit organizations are to be conducted by a certified public accountant selected by the Contractor.

The Contractor shall include the above audit requirements in any subcontracts.

In any case, the Contractor's records must be available for review by COMMERCE.

C. Documentation Requirements

The Contractor must send a copy of any audit report no later than nine (9) months after the end of the Contractor's fiscal year(s) by sending a scanned copy to auditreview@commerce.wa.gov or a hard copy to:

Department of Commerce
ATTN: Audit Review and Resolution Office
1011 Plum Street SE
PO Box 42525
Olympia WA 98504-2525

In addition to sending a copy of the audit, when applicable, the Grantee must include:

- Corrective action plan for audit findings within three (3) months of the audit being received by COMMERCE.
- Copy of the Management Letter and Management Decision Letter, where applicable.

If the Contractor is required to obtain a Single Audit consistent with Circular A-133 requirements, a copy must be provided to Commerce; no other report is required.

10. CONFIDENTIALITY/SAFEGUARDING OF INFORMATION

A. "Confidential Information" as used in this section includes:

1. All material provided to the Grantee by COMMERCE that is designated as "confidential" by COMMERCE;

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2. All material produced by the Grantee that is designated as "confidential" by COMMERCE and
 3. All personal information in the possession of the Grantee that may not be disclosed under state or federal law. "Personal information" includes but is not limited to information related to a person's name, health, finances, education, business, use of government services, addresses, telephone numbers, social security number, driver's license number and other identifying numbers, and "Protected Health Information" under the federal Health Insurance Portability and Accountability Act of 1996 (HIPAA).
- B.** The Grantee shall comply with all state and federal laws related to the use, sharing, transfer, sale, or disclosure of Confidential Information. The Grantee shall use Confidential Information solely for the purposes of this Agreement and shall not use, share, transfer, sell or disclose any Confidential Information to any third party except with the prior written consent of COMMERCE or as may be required by law. The Grantee shall take all necessary steps to assure that Confidential Information is safeguarded to prevent unauthorized use, sharing, transfer, sale or disclosure of Confidential Information or violation of any state or federal laws related thereto. Upon request, the Grantee shall provide COMMERCE with its policies and procedures on confidentiality. COMMERCE may require changes to such policies and procedures as they apply to this Agreement whenever the Grantor reasonably determines that changes are necessary to prevent unauthorized disclosures. The Grantee shall make the changes within the time period specified by COMMERCE. Upon request, the Grantee shall immediately return to COMMERCE any Confidential Information that COMMERCE reasonably determines has not been adequately protected by the Grantee against unauthorized disclosure.
- C.** Unauthorized Use or Disclosure. The Grantee shall notify COMMERCE within five (5) working days of any unauthorized use or disclosure of any confidential information, and shall take necessary steps to mitigate the harmful effects of such use or disclosure.

11. CONFORMANCE

If any provision of this Agreement violates any statute or rule of law of the state of Washington, it is considered modified to conform to that statute or rule of law.

12. COPYRIGHT PROVISIONS

Unless otherwise provided, all Materials produced under this Agreement shall be considered "works for hire" as defined by the U.S. Copyright Act and shall be owned by the Grantor. COMMERCE shall be considered the author of such Materials. In the event the Materials are not considered "works for hire" under the U.S. Copyright laws, the Grantee hereby irrevocably assigns all right, title, and interest in all Materials, including all intellectual property rights, moral rights, and rights of publicity to COMMERCE effective from the moment of creation of such Materials.

"Materials" means all items in any format and includes, but is not limited to, data, reports, documents, pamphlets, advertisements, books, magazines, surveys, studies, computer programs, films, tapes, and/or sound reproductions. "Ownership" includes the right to copyright, patent, register and the ability to transfer these rights.

For Materials that are delivered under the Agreement, but that incorporate pre-existing materials not produced under the Agreement, the Grantee hereby grants to COMMERCE a nonexclusive, royalty-free, irrevocable license (with rights to sublicense to others) in such Materials to translate, reproduce, distribute, prepare derivative works, publicly perform, and publicly display. The Grantee warrants and represents that the Grantee has all rights and permissions, including intellectual property rights, moral rights and rights of publicity, necessary to grant such a license to COMMERCE.

The Grantee shall exert all reasonable effort to advise COMMERCE, at the time of delivery of Materials furnished under this Agreement, of all known or potential invasions of privacy contained therein and of any portion of such document which was not produced in the performance of this Agreement. The Grantee shall provide COMMERCE with prompt written notice of each notice or claim of infringement received by the Grantee with respect to any Materials delivered under this

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Agreement. COMMERCE shall have the right to modify or remove any restrictive markings placed upon the Materials by the Grantee.

13. DISPUTES

Except as otherwise provided in this Agreement, when a dispute arises between the parties and it cannot be resolved by direct negotiation, either party may request a dispute hearing with COMMERCE's Director, who may designate a neutral person to decide the dispute.

The request for a dispute hearing must:

- be in writing;
- state the disputed issues;
- state the relative positions of the parties;
- state the Grantee's name, address, and Agreement number; and
- be mailed to the Director and the other party's (respondent's) Agreement Representative within three (3) working days after the parties agree that they cannot resolve the dispute.

The respondent shall send a written answer to the requestor's statement to both the Director or the Director's designee and the requestor within five (5) working days.

The Director or designee shall review the written statements and reply in writing to both parties within ten (10) working days. The Director or designee may extend this period if necessary by notifying the parties.

The decision shall not be admissible in any succeeding judicial or quasi-judicial proceeding.

The parties agree that this dispute process shall precede any action in a judicial or quasi-judicial tribunal.

Nothing in this Agreement shall be construed to limit the parties' choice of a mutually acceptable alternate dispute resolution (ADR) method in addition to the dispute hearing procedure outlined above.

14. DUPLICATE PAYMENT

The Grantee certifies that work to be performed under this Agreement does not duplicate any work to be charged against any other Agreement, subcontract, or other source.

15. ETHICS/CONFLICTS OF INTEREST

In performing under this Agreement, the Grantee shall assure compliance with the Ethics in Public Service Act (Chapter 42.52 RCW) and any other applicable state or federal law related to ethics or conflicts of interest.

16. GOVERNING LAW AND VENUE

This Agreement shall be construed and interpreted in accordance with the laws of the state of Washington, and the venue of any action brought hereunder shall be in the Superior Court for Thurston County.

17. INDEMNIFICATION

To the fullest extent permitted by law, the Grantee shall indemnify, defend, and hold harmless the state of Washington, COMMERCE, all other agencies of the state and all officers, agents and employees of the state, from and against all claims or damages for injuries to persons or property or death arising out of or incident to the Grantee's performance or failure to perform the Agreement. The Grantee's obligation to indemnify, defend, and hold harmless includes any claim by the Grantee's agents, employees, representatives, or any Subcontractor or its agents, employees, or representatives.

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The Grantee's obligation to indemnify, defend, and hold harmless shall not be eliminated by any actual or alleged concurrent negligence of the state or its agents, agencies, employees and officers.

Subcontracts shall include a comprehensive indemnification clause holding harmless the Grantee, COMMERCE, the state of Washington, its officers, employees and authorized agents.

The Grantee waives its immunity under Title 51 RCW to the extent it is required to indemnify, defend and hold harmless the state and its agencies, officers, agents or employees.

18. INDEPENDENT CAPACITY OF THE GRANTEE

The parties intend that an independent contractor relationship will be created by this Agreement. The Grantee and its employees or agents performing under this Agreement are not employees or agents of the state of Washington or COMMERCE. The Grantee will not hold itself out as or claim to be an officer or employee of COMMERCE or of the state of Washington by reason hereof, nor will the Grantee make any claim of right, privilege or benefit which would accrue to such officer or employee under law. Conduct and control of the work will be solely with the Grantee.

19. INDUSTRIAL INSURANCE COVERAGE

The Grantee shall comply with all applicable provisions of Title 51 RCW, Industrial Insurance. If the Grantee fails to provide industrial insurance coverage or fails to pay premiums or penalties on behalf of its employees as may be required by law, COMMERCE may collect from the Grantee the full amount payable to the Industrial Insurance Accident Fund. COMMERCE may deduct the amount owed by the Grantee to the accident fund from the amount payable to the Grantee by COMMERCE under this Agreement, and transmit the deducted amount to the Department of Labor and Industries, (L&I) Division of Insurance Services. This provision does not waive any of L&I's rights to collect from the Grantee.

20. LAWS

The Grantee shall comply with all applicable laws, ordinances, codes, regulations and policies of local and state and federal governments, as now or hereafter amended including, but not limited to:

Washington State Laws and Regulations

- A. Affirmative action, RCW 41.06.020 (11).
- B. Boards of directors or officers of non-profit corporations – Liability - Limitations, RCW 4.24.264.
- C. Disclosure-campaign finances-lobbying, Chapter RCW 42.17A.
- D. Discrimination-human rights commission, Chapter 49.60 RCW.
- E. Ethics in public service, Chapter 42.52 RCW.
- F. Office of minority and women's business enterprises, Chapter 39.19 RCW and Chapter 326-02 WAC.
- G. Open public meetings act, Chapter 42.30 RCW.
- H. Public records act, Chapter 42.56 RCW.
- I. State budgeting, accounting, and reporting system, Chapter 43.88 RCW.

21. LICENSING, ACCREDITATION AND REGISTRATION

The Grantee shall comply with all applicable local, state, and federal licensing, accreditation and registration requirements or standards necessary for the performance of this Agreement.

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22. LIMITATION OF AUTHORITY

Only the Authorized Representative or Authorized Representative's designee by writing (designation to be made prior to action) shall have the express, implied, or apparent authority to alter, amend, modify, or waive any clause or condition of this Agreement.

23. NONCOMPLIANCE WITH NONDISCRIMINATION LAWS

During the performance of this Agreement, the Grantee shall comply with all federal, state, and local nondiscrimination laws, regulations and policies. In the event of the Grantee's non-compliance or refusal to comply with any nondiscrimination law, regulation or policy, this Agreement may be rescinded, canceled or terminated in whole or in part, and the Grantee may be declared ineligible for further Agreements with the state. The Grantee shall, however, be given a reasonable time in which to cure this noncompliance. Any dispute may be resolved in accordance with the "Disputes" procedure set forth herein.

24. POLITICAL ACTIVITIES

Political activity of Grantee employees and officers are limited by the State Campaign Finances and Lobbying provisions of Chapter RCW 42.17A and the Federal Hatch Act, 5 USC 1501 - 1508.

No funds may be used under this Agreement for working for or against ballot measures or for or against the candidacy of any person for public office.

25. PROHIBITION AGAINST PAYMENT OF BONUS OR COMMISSION

The funds provided under this Agreement shall not be used in payment of any bonus or commission for the purpose of obtaining approval of the application for such funds or any other approval or concurrence under this Agreement provided, however, that reasonable fees or bona fide technical consultant, managerial, or other such services, other than actual solicitation, are not hereby prohibited if otherwise eligible as project costs.

26. PUBLICITY

The Grantee agrees not to publish or use any advertising or publicity materials in which the state of Washington or COMMERCE's name is mentioned, or language used from which the connection with the state of Washington's or COMMERCE's name may reasonably be inferred or implied, without the prior written consent of COMMERCE.

27. RECAPTURE DISINCENTIVE

In the event that the Grantee fails to perform this Agreement in accordance with state laws, federal laws, and/or the provisions of this Agreement, COMMERCE reserves the right to recapture funds in an amount to compensate COMMERCE for the noncompliance in addition to any other remedies available at law or in equity.

Repayment by the Grantee of funds under this recapture provision shall occur within the time period specified by COMMERCE. In the alternative, COMMERCE may recapture such funds from payments due under this Agreement.

28. RECORDS MAINTENANCE OUTPUT

The Grantee shall maintain all books, records, documents, data and other evidence relating to this Agreement and performance of the services described herein, including but not limited to accounting procedures and practices which sufficiently and properly reflect all direct and indirect costs of any nature expended in the performance of this Agreement. Grantee shall retain such records for a period of six years following the date of final payment.

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If any litigation, claim or audit is started before the expiration of the six (6) year period, the records shall be retained until all litigation, claims, or audit findings involving the records have been finally resolved.

29. REGISTRATION WITH DEPARTMENT OF REVENUE

If required by law, the Grantee shall complete registration with the Washington State Department of Revenue.

30. RIGHT OF INSPECTION

At no additional cost all records relating to the Grantee's performance under this Agreement shall be subject at all reasonable times to inspection, review, and audit by COMMERCE, the Office of the State Auditor, and federal and state officials so authorized by law, in order to monitor and evaluate performance, compliance, and quality assurance under this Agreement. The Grantee shall provide access to its facilities for this purpose.

31. SAVINGS

In the event funding from state, federal, or other sources is withdrawn, reduced, or limited in any way after the effective date of this Agreement and prior to normal completion, COMMERCE may terminate the Agreement under the "Termination for Convenience" clause, without the ten business day notice requirement. In lieu of termination, the Agreement may be amended to reflect the new funding limitations and conditions.

32. SEVERABILITY

If any provision of this Agreement or any provision of any document incorporated by reference shall be held invalid, such invalidity shall not affect the other provisions of this Agreement that can be given effect without the invalid provision, if such remainder conforms to the requirements of law and the fundamental purpose of this Agreement and to this end the provisions of this Agreement are declared to be severable.

33. SUBCONTRACTING

The Grantee may only subcontract work contemplated under this Agreement if it obtains the prior written approval of COMMERCE.

If COMMERCE approves subcontracting, the Grantee shall maintain written procedures related to subcontracting, as well as copies of all subcontracts and records related to subcontracts. For cause, COMMERCE in writing may: (a) require the Grantee to amend its subcontracting procedures as they relate to this Agreement; (b) prohibit the Grantee from subcontracting with a particular person or entity; or (c) require the Grantee to rescind or amend a subcontract.

Every subcontract shall bind the Subcontractor to follow all applicable terms of this Agreement. The Grantee is responsible to COMMERCE if the Subcontractor fails to comply with any applicable term or condition of this Agreement. The Grantee shall appropriately monitor the activities of the Subcontractor to assure fiscal conditions of this Agreement. In no event shall the existence of a subcontract operate to release or reduce the liability of the Grantee to COMMERCE for any breach in the performance of the Grantee's duties.

Every subcontract shall include a term that COMMERCE and the State of Washington are not liable for claims or damages arising from a Subcontractor's performance of the subcontract.

34. SURVIVAL

The terms, conditions, and warranties contained in this Agreement that by their sense and context are intended to survive the completion of the performance, cancellation or termination of this Agreement shall so survive.

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35. TAXES

All payments accrued on account of payroll taxes, unemployment contributions, the Grantee's income or gross receipts, any other taxes, insurance or expenses for the Grantee or its staff shall be the sole responsibility of the Grantee.

36. TERMINATION FOR CAUSE / SUSPENSION DISINCENTIVE

In event COMMERCE determines that the Grantee failed to comply with any term or condition of this Agreement, COMMERCE may terminate the Agreement in whole or in part upon written notice to the Grantee. Such termination shall be deemed "for cause." Termination shall take effect on the date specified in the notice.

In the alternative, COMMERCE upon written notice may allow the Grantee a specific period of time in which to correct the non-compliance. During the corrective-action time period, COMMERCE may suspend further payment to the Grantee in whole or in part, or may restrict the Grantee's right to perform duties under this Agreement. Failure by the Grantee to take timely corrective action shall allow COMMERCE to terminate the Grant upon written notice to the Grantee.

"Termination for Cause" shall be deemed a "Termination for Convenience" when COMMERCE determines that the Grantee did not fail to comply with the terms of the Agreement or when COMMERCE determines the failure was not caused by the Grantee's actions or negligence.

If the Agreement is terminated for cause, the Grantee shall be liable for damages as authorized by law, including, but not limited to, any cost difference between the original Agreement and the replacement Agreement, as well as all costs associated with entering into the replacement Agreement (i.e., competitive bidding, mailing, advertising, and staff time).

37. TERMINATION FOR CONVENIENCE

Except as otherwise provided in this Agreement COMMERCE may, by ten (10) business days written notice, beginning on the second day after the mailing, terminate this Agreement, in whole or in part. If this Agreement is so terminated, COMMERCE shall be liable only for payment required under the terms of this Agreement for services rendered or goods delivered prior to the effective date of termination.

38. TERMINATION PROCEDURES

After receipt of a notice of termination, except as otherwise directed by COMMERCE, the Grantee shall:

- A. Stop work under the Agreement on the date, and to the extent specified, in the notice;
- B. Place no further orders or subcontracts for materials, services, or facilities related to the Agreement;
- C. Assign to COMMERCE all of the rights, title, and interest of the Grantee under the orders and subcontracts so terminated, in which case COMMERCE has the right, at its discretion, to settle or pay any or all claims arising out of the termination of such orders and subcontracts. Any attempt by the Grantee to settle such claims must have the prior written approval of COMMERCE; and
- D. Preserve and transfer any materials, Agreement deliverables and/or COMMERCE property in the Grantee's possession as directed by COMMERCE.

Upon termination of the Agreement, COMMERCE shall pay the Grantee for any service provided by the Grantee under the Agreement prior to the date of termination. COMMERCE may withhold any amount due as COMMERCE reasonably determines is necessary to protect COMMERCE against potential loss or liability resulting from the termination. COMMERCE shall pay any withheld amount to the Grantee if COMMERCE later determines that loss or liability will not occur.

**GENERAL TERMS AND CONDITIONS
GENERAL GRANT
STATE FUNDS**

The rights and remedies of COMMERCE under this section are in addition to any other rights and remedies provided under this Agreement or otherwise provided under law.

39. WAIVER

Waiver of any default or breach shall not be deemed to be a waiver of any subsequent default or breach. Any waiver shall not be construed to be a modification of the terms of this Agreement unless stated to be such in writing and signed by Authorized Representative of COMMERCE.

Scope of Work

The Grantee will use these grant funds to implement operational cost savings improvements at their local government facilities and related projects that result in energy and operational cost savings in accordance with ESSB 5035, Chapter 19, Laws of 2013, 2nd Special Session, Section 1075. The work will be performed in accordance with the more detailed scope of work found in the Energy Services Proposal prepared by Ameresco, Inc. May 13, 2014, incorporated herein by reference as if specifically set forth.

The Grantee, by its signature, certifies that the declaration set forth above has been reviewed and approved by the Grantee's governing body as of the date and year written below.

GRANTEE

TITLE

DATE

Total Project Budget

Line Item	Amount
Engineering/Energy Audit	\$5,170.00
Construction materials, labor & design	\$1,678,344.00
Construction management, bonding, OHP, & M&V	\$420,256.00
Construction contingency	\$79,168.00
DES project management fee	\$60,000.00
WA sales tax	\$129,150.00
Total Contracted Amount:	\$2,372,088.00

The Grantee, by its signature, certifies that the Total Project Budget set forth above has been reviewed and approved by the Grantee's governing body or board of directors, as applicable, as of the date and year written below.

GRANTEE

TITLE

DATE

Certification of the Availability of Funds to Complete the Project

Non-State Funds	Amount	Total
Utility Incentive	\$217,640.00	
City funding	\$1,654,448.00	
Total Non-State Funds	\$1,872,088.00	\$1,872,088.00
State Funds		
State Capital Budget	\$500,000.00	\$500,000.00
		\$2,372,088.00
Total Non-State and State Sources		

The Grantee, by its signature, certifies that project funding from sources other than those provided by this contract and identified above has been reviewed and approved by the Grantee's governing body or board of directors, as applicable, and has either been expended for eligible Project expenses, or is committed in writing and available and will remain committed and available solely and specifically for carrying out the purposes of this Project as described in elsewhere in this contract, as of the date and year written below. The Grantee shall maintain records sufficient to evidence that it has expended or has access to the funds needed to complete the Project, and shall make such records available for COMMERCE'S review upon reasonable request.

GRANTEE

TITLE

DATE

Certification of the Payment and Reporting of Prevailing Wages

The Grantee, by its signature, certifies that all contractors and subcontractors performing work on the Project shall comply with prevailing wage laws set forth in Chapter 39.12 RCW, as June 15, 2011, including but not limited to the filing of the "Statement of Intent to Pay Prevailing Wages" and "Affidavit of Wages Paid" as required by RCW 39.12.040. The Grantee shall maintain records sufficient to evidence compliance with Chapter 39.12 RCW, and shall make such records available for COMMERCE'S review upon request.

If any state funds are used by the Grantee for the purpose of construction, applicable State Prevailing Wages must be paid.

The Grantee, by its signature, certifies that the declaration set forth above has been reviewed and approved by the Grantee's governing body as of the date and year written below.

GRANTEE

TITLE

DATE

REQUEST FOR COUNCIL ACTION

DATE ACTION IS REQUESTED: 2-17-2015	TITLE: Authorize the eighteenth Amendment to the Interlocal Agreement with Pierce County regarding surface water management charges collected by Pierce County.	TYPE OF ACTION: <input type="checkbox"/> ORDINANCE <input type="checkbox"/> RESOLUTION <input checked="" type="checkbox"/> MOTION NO. 2015-10 <input type="checkbox"/> OTHER
REVIEW:	ATTACHMENT: 18 th Amendment to City/Pierce Co Interlocal Agreement for SWM Billing and Collecting Services Contract # 96-8137	

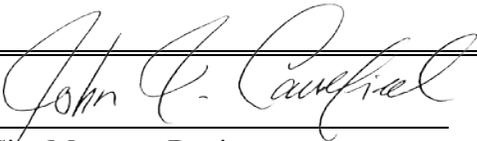
SUBMITTED BY: Don E Wickstrom, Public Works Director

RECOMMENDATION: It is recommended that the City Council direct the City Manager to authorize the eighteenth Amendment to the Interlocal Agreement with Pierce County and the City of Lakewood regarding surface water management charges collected by Pierce County.

DISCUSSION: The City originally authorized Pierce County to provide billing, payment receipt, and parcel tracking services in support of surface water management through an interlocal agreement with the City of Lakewood executed in December 1996. The amount of the contract is evaluated each year and the contract is amended accordingly. As an interlocal agreement, Council action is required in order to execute the amendment.

ALTERNATIVE(S): Without an amendment the contract expires and the City will need to duplicate the services of the County in order to collect surface water management funds.

FISCAL IMPACT: The amendment reflects an increase from \$48,752.96 for 2014 to \$50,214.52 for 2014. This represents a 3% increase.

_____ Prepared by _____ Department Director	 _____ City Manager Review
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**EIGHTEENTH AMENDMENT TO INTERLOCAL AGREEMENT BETWEEN PIERCE
COUNTY AND THE CITY OF LAKEWOOD REGARDING SURFACE WATER
MANAGEMENT SERVICE CHARGES COLLECTED BY PIERCE COUNTY
CONTRACT #96-8137**

THIS EIGHTEENTH AMENDMENT is made and entered into by and between PIERCE COUNTY, a political subdivision of the State of Washington, hereinafter referred to as "County", and CITY OF LAKEWOOD, hereinafter referred to as "City."

WHEREAS, the parties have previously entered into an Agreement dated December 30, 1996, regarding Surface Water Management Billing Services herein known as "Agreement"; and

WHEREAS, as part of the Agreement the County was to provide billing, payment receipt, and parcel tracking services until December 31, 1997; and

WHEREAS, in consideration of the County providing those billing, payment receipt, and parcel tracking services the City agreed to remit to the County an annual fee; and

WHEREAS, said Agreement was amended to extend the termination date from December 31, 1997 to December 31, 1998 and revised the annual fee to reflect the increase in the cost of providing services, by the first amendment on January 5, 1998; and

WHEREAS, said Agreement was amended to extend the termination date from December 31, 1998 to December 31, 1999 and revised the annual fee to reflect the increase in the cost of providing services, by the second amendment on December 4, 1998; and

WHEREAS, said Agreement was amended to extend the termination date from December 31, 1999 to December 31, 2000 and revised the annual fee to reflect the increase in the cost of providing services, by the third amendment on December 22, 1999; and

WHEREAS, said Agreement was amended to extend the termination date from December 31, 2000 to December 31, 2001 and revised the annual fee to reflect the increase in the cost of providing services, by the fourth amendment on January 8, 2001; and

WHEREAS, said Agreement was amended to extend the termination date from December 31, 2001 to December 31, 2002 and revised the annual fee to reflect the increase in the cost of providing services, by the fifth amendment on October 25, 2001; and

WHEREAS, said Agreement was amended to extend the termination date from December 31, 2002 to December 31, 2003 and revised the annual fee to reflect the increase in the cost of providing services, by the sixth amendment on January 28, 2003; and

WHEREAS, said Agreement was amended to extend the termination date from December 31, 2003 to December 31, 2004 and revised the annual fee to reflect the increase in the cost of providing services, by the seventh amendment on January 21, 2004; and

WHEREAS, said Agreement was amended to extend the termination date from December 31, 2004 to December 31, 2005 and revised the annual fee to reflect the increase in the cost of providing services, by the eighth amendment on February 4, 2005; and

WHEREAS, said Agreement was amended to extend the termination date from December 31, 2005 to December 31, 2006 and revised the annual fee to reflect the increase in the cost of providing services, by the ninth amendment on March 30, 2006; and

WHEREAS, said Agreement was amended to extend the termination date from December 31, 2006 to December 31, 2007 and revised the annual fee to reflect the increase in the cost of providing services, by the tenth amendment on April 17, 2007; and

WHEREAS, said Agreement was amended to extend the termination date from December 31, 2007 to December 31, 2008 and revised the annual fee to reflect the increase in the cost of providing services, by the eleventh amendment on January 24, 2008; and

WHEREAS, said Agreement was amended to extend the termination date from December 31, 2008 to December 31, 2009 and revised the annual fee to reflect the increase in the cost of providing services, by the twelfth amendment on March 16, 2009; and

WHEREAS, said Agreement was amended to extend the termination date from December 31, 2009 to December 31, 2010 and revised the annual fee to reflect the increase in the cost of providing services, by the thirteenth amendment on February 12, 2010; and

WHEREAS, said Agreement was amended to extend the termination date from December 31, 2010 to December 31, 2011 and revised the annual fee to reflect the increase in the cost of providing services, by the fourteenth amendment on February 25, 2011; and

WHEREAS, said Agreement was amended to extend the termination date from December 31, 2011 to December 31, 2012 and revised the annual fee to reflect the increase in the cost of providing services, by the fifteenth amendment on February 9, 2012; and

WHEREAS, said Agreement was amended to extend the termination date from December 31, 2012 to December 31, 2013 and revised the annual fee to reflect the increase in the cost of providing services, by the sixteenth amendment on February 5, 2013; and

WHEREAS, said Agreement was amended to extend the termination date from December 31, 2013 to December 31, 2014 and revised the annual fee to reflect the increase in the cost of providing services by the seventeenth amendment on January 8, 2014; and

WHEREAS, the City has requested and the County has agreed to again extend the term of the Agreement relating to the billing, payment receipt, and parcel tracking services an

IN WITNESS WHEREOF, the parties have executed this amendment DATED this ___ day of _____, 2015.

CITY OF LAKEWOOD:

PIERCE COUNTY:

Approved as to legal form only:

By: _____
City Manager Date

By: Phil Peterson 1-26-15
Deputy Prosecuting Attorney Date

Approved as to form only:

Recommended:

By: _____
City Attorney Date

By: _____
Budget & Finance Date

Attest:

Approved:

By: _____
City Clerk Date

By: _____
Department Director Date
(less than \$250,00)

By: W/a
Pierce County Executive Date
(\$250,000 or more)

REQUEST FOR COUNCIL ACTION

DATE ACTION IS REQUESTED: February 17, 2015	TITLE: Approve the Citizens' Advisory Boards, Committees and Commission work plans	TYPE OF ACTION: ___ ORDINANCE NO. ___ RESOLUTION NO. ___ MOTION NO. 2015-11 ___ OTHER
REVIEW: February 9, 2015	ATTACHMENTS:	

SUBMITTED BY: Heidi Ann Wachter, City Attorney

RECOMMENDATION: It is recommended that the City Council approve the Citizens' Advisory Boards, Committees and Commission work plans.

DISCUSSION: In 2014, the City Council adopted a new Chapter in the Lakewood Municipal Code to create consistency among Citizen Advisory Boards, Committees and Commissions, specifically requiring City Council approval of an annual work plan from each citizen advisory group. Accordingly, a work plan for the Arts Commission, Community Services Advisory Board, Lakewood's Promise Advisory Board, Landmarks Heritage Advisory Board, Lodging Tax Advisory Committee, Parks and Recreation Advisory Board, Planning Commission, Public Safety Advisory Committee and the Youth Council has been adopted by each committee and is attached for City Council consideration.

Pursuant to City Code, the City Council is expected to review the work plan of each Advisory Board and Committee and formally approve each work plan. The City Council may amend the work plans as appropriate. If an advisory group anticipates departure from the work plan, such departure should be authorized by the City Council. City Council reviewed the proposed work plan for each Board and Commission at the Study Session held on February 9, 2015.

ALTERNATIVE(S): The City Council may amend each work plan as appropriate.

FISCAL IMPACT: Any applicable budget is included with the attached work plans.

_____ Prepared by	 _____ City Manager Review
_____ Department Director	

DISCUSSION, CONTINUED: Pursuant to that discussion, the following adjustments have been made to the work plans:

- The Landmarks Heritage Advisory Board plan now reflects City Council liaison as Councilmember John Simpson and City Staff as Planning Manager – Advanced Planning Dan Catron.
- The Parks & Recreation Advisory Board plan has scheduled recommending proposed code changes regarding Model Aircraft and Rocket regulation to the City Council in April 2015. Work toward this objective is underway.
- The Public Safety Advisory Committee plan includes a review of new metrics for performance and the embedded mental health program as part of the Year-end Review which will take place in November and December.

Comments regarding the Parks project “Acre for the Arts” are noted and the project is part of the PRAB work plan. The PRAB, in response to City Council comments, will work to identify suitable projects from the Legacy Plan to propose for LTAC funding.

With regard the study of a Rental Housing Inspection program for the City of Lakewood, background is scheduled to come before the City Council at the February 21st retreat. Following that it may be placed on the Planning Commission work plan.

Arts Commission 2015 Work Program and Meeting Schedule

Members:

Kurtiss Erickson, Chair
Susan Coulter, Vice-Chair
Sandra Calvillo
Jeff Greenwell
Retha Hayward
Kathy Flores

Phillip Raschke
Marquita Hunt
Robert Lawrence
Barbara Vest
Jean Witte

Meeting Date	TOPICS
January 5, 2015	Recruitment, City Hall Art Exhibit, MayFest, Budget, Public Art – Gravelly Lake & Washington,
February 2, 2015	Recruitment, City Hall Art Exhibit, Public Art – Gravelly Lake & Washington, MayFest, ArtsFest, Farmers Market , SummerFEST AC Stage, Pierce County Reads
March 2, 2015	Recruitment, Public Art – Gravelly Lake & Washington, MayFest, ArtsFest, Farmers Market, SummerFEST AC Stage
April 6, 2015 (Monday) Note Date Change	Recruitment, City Hall Art Exhibit, Public Art – Gravelly Lake & Washington, MayFest, ArtsFest, SummerFEST AC Stage
May 4, 2015	Recruitment, Public Art – Gravelly Lake & Washington, MayFest, SummerFEST AC Stage
June 1, 2015	Recruitment, Public Art – Gravelly Lake & Washington, Farmers Market, SummerFEST AC Stage, Lakewood Reads
July and Aug, 2015	Recruitment, City Hall Art Exhibit, Public Art – Gravelly Lake & Washington, SummerFEST
September 8, 2015	Recruitment, Public Art – Gravelly Lake & Washington
October 5, 2015	Recruitment, City Hall Art Exhibit, Public Art – Gravelly Lake & Washington
November 2, 2015	Recruitment, Public Art – Gravelly Lake & Washington, Nomination of Officers
December 7, 2015	Recruitment, Public Art – Gravelly Lake & Washington, Budget, New Officers vote

All meetings begin at 4:30 p.m. and are held in 3A of Lakewood City Hall (unless otherwise noted)

Special Events and Dates to Remember		
<u>Event</u>	<u>Date</u>	<u>Location</u>
City Hall Art	Jan	City Hall
City Hall Art	April	City Hall
Garden Gate Dedication	mid-April	Community Garden
ArtsFest	late April	Pierce College
Pierce County Reads	late April	Pierce County Library
MayFest	Early May	Lakewood Gardens
Farmers Market	June 2 -Sept 15	City Hall Plaza
City Hall Art	July	City Hall
SummerFEST /AC Stage	July11	Ft. Steilacoom Park
Lakewood Reads	September	Pierce County Library
City Hall Art	October	City Hall

City Council Liaison: Councilmember Marie Barth
City Staff: Recreation Coordinator Dennis Higashiyama
Budget: \$2,000 annually (Fund 106 Public Art 2015/2016)

**Lakewood's Promise Advisory Board
2015 Work Program and Meeting Schedule**

Members:

Clayton DeNault, Chair
Kathy Bressler, Vice-Chair
Judi Weldy
Elvin Bucu
Claudia Thomas
Ellie Wilson

Debbie LeBeau
Michele Johnson
Lonnie Howard
Mary Dodsworth
Bianca Vieyra

MEETING DATE TOPICS

January 8	College Access Corps Presentation Mentoring Month
February 12	Presentation Springbrook Neighborhood
March 12	Presentation Social Media
April 9	Presentation MakerFEST / ArtsFEST
May 14	Presentation Library Programs
June 11	Presentation Summer Learning
July	No Meeting
August	No Meeting
September 19	Community Mapping Healthy Start Program
October 8	Prepare for joint meeting with Council
October 26 7:00 p.m.	Joint Meeting with Council – note meeting date and time
November 12	Presentation Council Debrief
December 10	Presentation LPAB Plan for 2016

All meetings begin at 7:30 a.m. in room 1E unless otherwise noted

City Council Liaison: Councilmember Mary Moss

City Staff: Parks, Recreation and Community Services Director Mary Dodsworth

Landmarks & Heritage Advisory Board
2015 Work Program

Members:

Stephanie Walsh, Chair
Glen Spieth, Vice-Chair
Bill Harrison
Cyrus Happy
Joan Cooley

Dennis Dixon
Walter Neary
Bethene Campbell
Robert Jones

General Task List:

1. Update the City's website with historical maps and photographs of Lakewood.
2. Secure a local landmark designation for the Woodbrook Hunt Club.
3. Continue dialogue with Western State Hospital in the implementation of a Cultural Resources Management Plan.
4. Design, procure, and place historical plaques on properties designated as Landmarks and Community Landmarks.
5. Develop public outreach activities in conjunction with the Lakewood Historical Society, the Arts Commission, and/or Lakewood Gardens.
6. Explore the use of the Community Landmark designation for the Colonial Center and the Little Red Schoolhouse. Other potential candidates include: Fort Steilacoom; Western State Hospital; Rhodesleigh House; Villa Carman (Madera); the Flett House; Little Church on the Prairie; Thornewood Castle; Mueller-Harkins Hangar; Tacoma Country and Golf Club; and the Alan Liddle House.

City Council Liaison: Councilmember John Simpson

City Staff: Planning Manager – Advanced Planning Dan Catron

Budget: \$2,500 annually (General Fund 2015 and 2016)

**Parks and Recreation Advisory Board
2015 Work Program and Meeting Schedule**

Members:

Jason Gerwen, Chair
Vito Iacobazzi, Vice-Chair
J. Alan Billingsley
Sylvia Allen

Anessa McClendon
Heinz Haskins
Tanja Scott

Meeting Date	TOPICS
January 27, 2015	Park Code Update – RC airplanes/drones in parks (subcommittee) FSP Update – lease, barns, arts, next steps
February 24, 2015	Parks Code Update – RC airplane options US Open Parking at FSP Update An acre for the arts – set meeting date
March 24, 2015	Parks Appreciation Day Proclamation (4/20) and Assignments (4/25) Advertising/Sponsorship Policy Development (create subcommittee) An acre for the arts – set meeting date Farmers Market Presentation Prepare for Joint meeting with Council
April 27, 2015 (Monday) Note Date Change	Parks Appreciation Day review Tobacco Free Areas Education Program Update Springbrook Park Bridge – neighborhood meeting update (tentative) Model Aircraft and Rocket proposed amendments referred to Council Joint meeting with Council review – meeting at 7:00 p.m.
May 26, 2015	Springbrook Project Update Waughop Lake Project Update An acre for the arts update Revenue / Fee Review
June 23, 2015	Park / PW Maintenance & Operations Transition Update Non-Motorized Transportation Update US Open Review
July and Aug, 2015	Meeting dates to be determined Summer Gathering
September 22, 2015 meet at the Sr Center	Senior Activity Center Tour Senior Center Relocation Study Update Advertising / Sponsorship Committee Presentation Waughop Lake Management Plan Update
October 27, 2015	Chambers Creek Properties Update Cost Recovery / Fee analysis Budget Updates
November 24, 2015	Budget Update

All meetings begin at 5:30 p.m. and are held in 1E of Lakewood City Hall (unless otherwise noted)

Special Events and Dates to Remember

<u>Event</u>	<u>Date</u>	<u>Time</u>	<u>Location</u>
Father/Daughter Dance	March 14	6:00-8:00pm	Lakes High School
Parks Appreciation Day	April 25	9:00-Noon	various parks
Farmers Market	June 2 -Sept 15	10 a.m. – 3 p.m.	City Hall Plaza
Senior Center Open House	TBD	10:00 am – 1:00 pm	Senior Activity Center
SummerFEST / Triathlon	July 11	hours vary	Ft. Steilacoom Park
PFP Black-Tie Blue Jeans	July 25	evening	Ft. Steilacoom Park
Truck & Tractor Day	October 17	TBD	Fort Steilacoom Park
Howl-o-ween Run			
Make a Difference Day	October 24	8:00 – Noon	City Hall and various sites
Christmas Tree Lighting	December 4	6-8 p.m. (new time)	Lakewood City Hall
Jingle Bell Rock 5K	December 5	9:00 a.m.	Lakewood City Hall

City Council Liaison: Mayor Don Anderson

City Staff: Parks, Recreation and Community Services Director Mary Dodsworth

**Public Safety Advisory Board
2015 Work Program and Meeting Schedule**

Members

Bryan Thomas, Chair
Ray Dotson, Vice-Chair
Sheri Badger
Julio Perez-Tanahashi
Alan Hart

Joseph Boyle
Lonnie Lai
Michael Lacadie
Aaron Young

Meeting Date	TOPICS
January 7, 2015	Shopping Cart Ordinance Wall of Shame Solicitation Ordinance- Agreed the one already in place is sufficient
February 4, 2015 <i>(Pierce County Department of Emergency Management)</i>	Shopping Cart Ordinance US Open Parking at FSP Update Apartment Building Fire Codes Emergency Management
March 4, 2015	Joint meeting with University Place PSAC Homelessness Issues in both cities (Mentally Ill) Hiring of Police Officers
April 1, 2015	Shopping Cart Ordinance Review of Joint Meeting With UP PSAC Abandoned Homes
May 6, 2015	Re-assignment of PSAC Community Outreach US Open Parking Safety Emergency Management
June 3, 2015	US Open Review Apartment Building Fire Codes (Cont.) Summer Fest (Fund Raiser) Fireworks Ordinance Review Railroad Right Away (Safety)
July 1, 2015	Summer Fest (Cont.) US Open review National night out Student Court/Traffic Diversion Program
August 5, 2015	Emergency Management review US Open After action report Summer Fest review
September 2, 2015	Voting in of new PSAC Officers Action Plan for 2016
October 7, 2015	Action Plan for 2016 Start year-end review (to include new public safety metrics for performance and embedded mental health program)
November 4, 2015	Action Plan for 2016 Year-end review cont.
December 2, 2015	Approve action plan for 2016

All meetings begin at 5:15 p.m. and are held in the Lakewood Police Department multi-purpose room (unless otherwise noted.)

Special Events and Dates to Remember

<u>Event</u>	<u>Date</u>	<u>Time</u>	<u>Location</u>
SummerFEST	July 11	hours vary	Ft. Steilacoom Park
National Night Out	August 4	hours vary	Our neighborhoods

City Council Liaison: Councilmember Marie Barth

City Staff: Assistant Police Chief Mike Zaro

**Youth Council
2015 Work Program and Meeting Schedule**

Members

Anna Lents
Jack Bowen III
Olivia Crawford
Brianna Mitchell
Diane Nguyen
Christian Contreras
Riley Chiles
Justine Gold
William Joy

Hayley Mahnke
Demetria Mitchell
Sau Maele Nielsen
Tise Maele Nielsen
Riki Takeuchi
Nicole Van Guider
Bianca Vieyra
Marcos Vieyra
Clare Whalen

Meeting Date	TOPICS
January 5, 2015	Youth Action Day – Olympia, MLK Celebration, Lions Club Crab Feed, Youth Empowerment Program (YEP)
January 20, 2015	Report to Council, Youth Action Day-Olympia, Lions Club Crab Feed, YEP
February 2, 2015	YEP
February 17, 2015	Report to Council, Daddy/Daughter Dance, YEP
March 2, 2015	Recruitment, YEP
March 16, 2015	Report to Council, Fairy Garden Tea Party, YEP
April 6, 2015	YEP, Regional Teen Service Project
April 20, 2015	Report to Council, YEP
May 4, 2015	Interviews
May 18, 2015	Report to Council
June 1, 2015	Year-end report to Council, Relay for Life
June 15, 2015	Introduction to Youth Empowerment Program
August	Youth Council Retreat
September 8, 2015	Report to Council, Make a Difference Day
September 21, 2015	Make a Difference Day
October 5, 2015	Make a Difference Day, Truck & Tractor Day
October 19, 2015	Report to Council, Make a Difference Day
November 2, 2015	WRPA Teen Leadership Summit, Stuff the Bus
November 16, 2015	Report to Council, Christmas Tree Lighting, Holiday Fair
December 7, 2015	Budget
December 21, 2015	Report to Council

Meetings are held on the first and third Mondays of each month.

Meetings held on the first Monday of each month begin at 6:00 p.m. and are held in 3A of Lakewood City Hall (unless otherwise noted)

Meetings held on the third Monday of the month begin at 6:00 p.m. and are held in room #18 at the CPSD Student Services Center (unless otherwise noted)

Special Events and Dates to Remember		
<u>Event</u>	<u>Date</u>	<u>Location</u>
Youth Action Day	Jan	Olympia
Lions Club Crab Feed	Late Jan	McGavick Center
Daddy/Daughter Dance	March	Lakes High School
Fairy Garden Tea Party	April	Senior Activity Center
Regional Teen Svc. Project	April	TBD
YC Recruitment opens	March 1	
YC Recruitment closes	May 1	
YC Interviews	Mid-May	City Hall
YC Recognition	June1	City Hall
Relay for Life	June	Harry Lang Stadium
Youth Council Retreat	August	TBD
Truck & Tractor Day	October	Fort Steilacoom Park
Make a Difference Day	October 24	City Hall and various sites
Teen Leadership Summit	November	TBD
Stuff the Bus	November	Clover Park High School
Christmas Tree Lighting	December 4	Lakewood City Hall
Jingle Bell Rock 5K	December 5	Lakewood City Hall

City Council Liaison: Councilmember Mike Brandstetter
City Staff: Recreation Coordinator Dennis Higashiyama

**Community Services Advisory Board
FY 2015 Work Program and Meeting Schedule**

Members

Edith Owen-Wallace, Chair
Kathleen Lind
Laurie Maus
Sharon Taylor

Mumbi Ngari-Turner

Meeting Date	TOPICS
February 4, 2015	Orientation Meeting – Election of Chair CDBG – Review of FY 2015 Applications (FY 2015 AAP) Human Services – Review of contracted services for 2015-16
February 25, 2015	CDBG – Review and approval of Draft 5-YR (FY 2015-19) CP and FY 2015 AAP.
April 22, 2015	Human Services – 1st quarter performance review
August 12, 2015	CDBG – Proposed FY 2016 Work Plan and CDBG & HOME policies and procedures
September 16, 2015	CDBG – FY 2014 CAPER review Human Services – Annual site visit report and mid-year contract performance evaluation
September 23, 2015	CDBG – FY 2014 CAPER approval
September 28, 2015 (Monday)	CDBG – FY 2016 CDBG Work Plan and CDBG & HOME policies and funding strategies Joint Meeting with Council review – meeting at 7:00 p.m.
October 7, 2015 (Chambers)	Public Hearing on housing, services and community development needs – Chambers, 6:00 p.m.
October 14, 2015	CDBG – Adopt FY 2016 CDBG Work Plan and CDBG & HOME policies and funding strategies Human Services – 3 rd quarter performance review and reallocation of funds for 2016
November 9, 2015 (Monday)	Study Session with Council to review 2016 reallocation of funds–meeting at 7:00 p.m.

Meeting Time/Location: All meetings begin at 5:30 p.m. in 3A of Lakewood City Hall (unless otherwise noted)

Staff: CDBG Program Manager Jeff Gumm (CDBG/HOME) & Human Services Coordinator Karmel Shields (Human Services)

Council Liaison: Marie Barth

1% Human Services General Fund: \$351,238 (2015) and \$355,764 (2016)

Special Events/Actions and Dates to Remember	
<u>CDBG Event/Action</u>	<u>Date</u>
Comment Period- 5-YR CP & '15 AAP	April 1 - 30
Public Hearing- 5-YR CP & '15 AAP	April 20
Council adoption of 5-YR CP & '15 AAP	May 4
FY 2014 CAPER to HUD	Sept. 30
CDBG Internal Application Period	Nov. 1 - Dec. 4
<u>Human Services Event/Action</u>	<u>Date</u>
1 st Quarter Reports due	April 15, 2015
2 nd Quarter Reports due	July 15, 2015
On-site monitoring visits	July 15 – August 30
3 rd Quarter Reports due	October 7, 2015
Review/ Reallocation 2016 funding	October 14 – November 16
Council Action to adopt 2016 funding	November 16, 2015
4 th Quarter Reports & Annual Reports	January 30, 2016

**LAKEWOOD LODGING TAX ADVISORY COMMITTEE (LTAC)
2015 SCHEDULE & WORK PLAN**

Members

Mayor Don Anderson, Chair
Rebecca Huber
Jackeline Juy
Mario Lee
Phillip Raschke
Linda K. Smith

General Meeting Schedule:

June/July Coordination of September 2015 meeting.
September 2015 <ol style="list-style-type: none">1. Review lodging tax grant applications in advance of day-long presentations.2. Listen to presentations from potential lodging tax grant recipients. Reviews, rates, and makes funding recommendations that are forwarded to the Lakewood Council for their deliberations.3. Meet on an as needed basis to review lodging tax grant applications for the next year and provide funding recommendations to the Lakewood City Council for their consideration and deliberations.
October 2015 <ol style="list-style-type: none">1. Present recommendations to the City Council.2. Follow up with further review and recommendations as requested by the City Council.

City Council Liaison: Mayor Don Anderson

City Staff: Economic Development Manager Becky Newton

**LAKEWOOD PLANNING COMMISSION
2015 MEETING SCHEDULE & WORK PLAN**

Members

Don Daniels, Chair

Robert Pourpasand, Vice- Chair

Connie Coleman-Lacadie

James Guerrero

Robert Estrada

Paul Wagemann

Christopher Webber

General Meeting Schedule:

<p>January 7 No planning commission meeting</p>
<p>January 21</p> <ol style="list-style-type: none">1. Introduction of new planning commissioners2. Elect chair & vice-chair3. City Attorney's orientation4. Public hearing amending Titles 14 and 18A, and creating a new section of the Lakewood Municipal Code regarding planning commission nomenclature5. Resolution recommending approval of proposed amendments to Title 14 and 18A, etc.6. Review of existing bylaws
<p>February 4</p> <ol style="list-style-type: none">1. Six-year TIP amendment2. Status of comprehensive plan update3. Review community visioning (& relationship with comprehensive plan update)4. Report on subdivision code update5. Approve any amendments to the commission's bylaws6. Economic development update
<p>February 18</p> <ol style="list-style-type: none">1. Proposal to expand single family residential density into the R1 & R2 zoning districts2. Cottage housing, general discussion (History & PowerPoint)
<p>March 4</p> <ol style="list-style-type: none">1. Capital facilities planning2. Proposal to increase residential density in the R1 & R2 zoning districts3. Cottage housing (What other cities do)

<p>March 18</p> <ol style="list-style-type: none"> 1. Capital facilities planning 2. Low-impact development regulations¹ 3. Cottage housing draft ordinance & public hearing
<p>April 1</p> <ol style="list-style-type: none"> 1. Capital facilities planning 2. Amending LMC, Chapter 18A.02 (Introduction & draft proposal)
<p>April 15</p> <ol style="list-style-type: none"> 1. Capital facilities planning 2. Amending LMC, Chapter 18A.02 (Introduction & draft proposal, continued) 3. Six-year transportation improvement program (Background & review of initial draft)
<p>May 6</p> <ol style="list-style-type: none"> 1. Capital facilities planning 2. Amending LMC, Chapter 18A.02 (Public hearing) 3. Six-year transportation improvement program (Second review)
<p>May 20</p> <ol style="list-style-type: none"> 1. Planning Commission recommendation on LMC, Chapter 18A.02 (Public hearing)
<p>June 3</p> <ol style="list-style-type: none"> 1. 2015 CPA initial staff report (no recommendations)² <ul style="list-style-type: none"> - Split designated zoning parcels amendments 2. 2015 CPA site tour
<p>June 17</p> <ol style="list-style-type: none"> 1. Public hearing of cottage housing 2. Low-impact development regulations 3. Economic development update
<p>July 1</p> <ol style="list-style-type: none"> 1. Planning Commission recommendation on cottage housing
<p>July 15</p> <ol style="list-style-type: none"> 1. Provide recommendation on six-year transportation improvement plan to the City Council³

¹ State is requiring amendments to existing code regulations. The due date is 2016. The proposal could have significant impacts for City and development/redevelopment activities.

² 2015 CPA amendments include revisions to Chapters 1, 6, 8, 9, & 10. Chapter 1 revisions would incorporate the City's visioning process. FLU map amendments are contemplated for the R1 and R2 zones.

August 5
August 19 <ol style="list-style-type: none"> 1. 2015 CPA public hearing <ul style="list-style-type: none"> - Split designated zoning parcels amendments 2. 2015 CPA final staff report (with recommendations)
September 2 <ol style="list-style-type: none"> 1. 2015 CPA public hearing (continued) <ul style="list-style-type: none"> - Split designated zoning parcels amendments
September 16 <ol style="list-style-type: none"> 1. Planning commission 2015 CPA recommendations (resolution)
October 7 <ol style="list-style-type: none"> 1. Joint Land Use Study (JLUS) presentation 2. Low-impact development regulations
October 21 <ol style="list-style-type: none"> 1. Joint Land Use Study 2. Low-impact development regulations
November 4 <ol style="list-style-type: none"> 1. Satellite parking amendments (follows after JLUS)
November 18 <ol style="list-style-type: none"> 1. Satellite parking amendments (follows after JLUS)
December 2 <ol style="list-style-type: none"> 1. Annual housing report
December 16

City Council Liaison: Councilmember Paul Bocchi

City Staff: Assistant City Manager Dave Bugher

³ If directed by the Council, the Commission could conduct the public hearing on the six-year transportation plan.