



## LAKWOOD CITY COUNCIL AGENDA

Monday, October 5, 2015

7:00 P.M.

City of Lakewood

City Council Chambers

6000 Main Street SW

Lakewood, WA 98499

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Page No.

### CALL TO ORDER

### ROLL CALL

### PLEDGE OF ALLEGIANCE

### PROCLAMATIONS AND PRESENTATIONS

1. Youth Council Report.
2. Proclamation declaring the month of October, 2015 as Domestic Violence Awareness Month. – *Ms. LaShawnda Anderson-Ide, Shelter Program Manager, and Ms. Hanna McLeod, Director of Legal Services, YWCA Pierce County; Ms. Tasha Smith, Executive Director, Sexual Assault Center for Pierce County; Mr. Jerry Shore, Home Shelter Manager, Korean Women's Association; and Mr. Rocio Chavez de Alvarado, Client Advocacy Manager, Tacoma Community House*
3. Clover Park School District Report.

### PUBLIC COMMENTS

## C O N S E N T A G E N D A

- ( 5) A. Approval of the minutes of the City Council meeting of September 21, 2015.
- (13) B. Approval of the minutes of the City Council Study Session of September 28, 2015.

*The Council Chambers is accessible to persons with disabilities. Equipment is available for the hearing impaired. Persons requesting special accommodations or language interpreters should contact the City Clerk's Office, 589-2489, as soon as possible in advance of the Council meeting so that an attempt to provide the special accommodations can be made.*

<http://www.cityoflakewood.us>

*City Hall will be closed 15 minutes after adjournment of the meeting.*

- (18) C. Approval of payroll checks, in the amount of \$2,137,784.79, for the period August 16, 2015 through September 15, 2015.
- (20) D. Approval of claim vouchers, in the amount of \$865,725.19, for the period September 1, 2015 through September 15, 2015.
- (44) E. Items Filed in the Office of the City Clerk:
1. Planning Commission meeting minutes of September 2, 2015.
  2. Community Services Advisory Board meeting minutes of April 29, 2015 and September 16, 2015.
  3. Landmarks & Heritage Advisory Board meeting minutes of August 27, 2015.
- (56) F. Motion No. 2015-56
- Setting Monday, November 2, 2015, at approximately 7:00 p.m., as the date for a public hearing by the City Council on the 2016 property tax levy.
- (57) G. Motion No. 2015-57
- Setting Monday, November 2, 2015, at approximately 7:00 p.m., as the date for a public hearing by the City Council on the 2015-2016 biennial budget amendments.
- (58) H. Motion No. 2015-58
- Appointing Tony Lamb and Phillip Raschke to serve on the Lakewood Arts Commission through October 15, 2018.

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**R E G U L A R   A G E N D A****ORDINANCES**( 67) Ordinance No. 620

Amending Title 18A of the Lakewood Municipal Code relative to cottage housing. - *Assistant City Manager for Development Services*

(117) Ordinance No. 621

Authorizing the acquisition of certain real property on Gravelly Lake Drive between 100<sup>th</sup> Street and Bridgeport Way under threat of condemnation or by condemnation for the purpose of constructing roadway improvements; and declaring an emergency making it necessary for the passage of this ordinance. – *City Attorney*

**RESOLUTION**(141) Resolution No. 2015-28

Expressing opposition to the City of Tacoma's Proposition 3, 1.5% utility company earnings tax for Tacoma street improvements. – *City Attorney*

**UNFINISHED BUSINESS****NEW BUSINESS**(145) Motion No. 2015-59

Authorizing the execution of an incentive agreement with Tacoma Power, in an amount up to \$99,340, relative to the LED streetlighting project from September 16, 2015 through June 30, 2016. – *Public Works Director*

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(155) Motion No. 2015-60

Authorizing the execution of an incentive agreement with Puget Sound Energy, in an amount up to \$156,102.20, relative to the LED streetlighting project. – *Public Works Director*

(161) Motion No. 2015-61

Authorizing the execution of an interlocal agreement with the Clover Park School District for fuel purchases from September 1, 2015 through August 31, 2016. – *Assistant City Manager for Administrative Services*

(165) Motion No. 2015-62

Authorizing the execution of an agreement with Northwest Abatement Services, in the amount of \$52,842.22, for abating the barn debris at Ft. Steilacoom Park. – *Parks, Recreation and Community Services Director*

**REPORTS BY THE CITY MANAGER**

(174) Snow and ice storm readiness report.

(185) Community satisfaction survey update.

**CITY COUNCIL COMMENTS****ADJOURNMENT**

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## **LAKESWOOD CITY COUNCIL MINUTES**

Monday, September 21, 2015  
City of Lakewood  
City Council Chambers  
6000 Main Street SW  
Lakewood, WA 98499

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### **CALL TO ORDER**

Mayor Anderson called the meeting to order at 7:00 p.m.

### **ROLL CALL**

Councilmembers Present: 7 – Mayor Don Anderson; Deputy Mayor Jason Whalen; Councilmembers Mary Moss, Mike Brandstetter, John Simpson, Marie Barth and Paul Bocchi.

### **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Mayor Anderson.

### **PROCLAMATIONS AND PRESENTATIONS**

#### **Recognition of Tillicum McDonald's.**

INTERIM POLICE CHIEF ZARO PRESENTED A CERTIFICATE OF APPRECIATION TO MS. JESSECA MARTINEZ, GENERAL MANAGER, TILLICUM MCDONALDS FOR PROVIDING MEALS TO DISPLACED TENANTS FROM AN APARTMENT FIRE IN TILLICUM.

#### **Proclamation declaring September 2015 as National Preparedness Month.**

MAYOR ANDERSON PRESENTED A PROCLAMATION DECLARING SEPTEMBER 2015 AS NATIONAL PREPAREDNESS TO POLICE LT. JOHN UNFRED.

#### **Presentation on gathering places at Ft. Steilacoom Park.**

Parks and Recreation Director Dodsworth provided an overview of the design and location options for creating a gathering space at Ft. Steilacoom Park. She then reviewed the Parks and Recreation Advisory Board's recommendations.

Discussion ensued on the undergrounding of utilities to the proposed gathering space; what are the benefits between the two proposed designs; has there been inquiries from organizations wanting to use a facility like what is being proposed; how does the proposed gathering space work with the current Ft. Steilacoom Park lease agreement if it is financed with funds from the City and other organizations; is there another park that has a similar gathering place and how effective is it; would the proposed location for the gathering space interfere with the cross-country runs that are held at the Park; how would competing interests and conflict of use be addressed; what is the process for reaching out to stakeholders who would use the facility; and did citizens feel their opinions were heard at the community meetings.

## **PUBLIC COMMENTS**

Speaking before the Council were:

*Dennis Haugen, Lakewood resident*, showed a video about education reform.

*Judy Sherman, Lakewood resident*, spoke against the City of Tacoma's Proposition 3 utility tax and stated that it would be an administrative burden. She expressed concerns about taxation without representation.

*David Forte, Lakewood resident*, spoke about the gathering space at Ft. Steilacoom Park and expressed concern about the process used for community input. He commented that it was a directed input process rather than asking citizens what they wanted to see.

*Dave Coleman, Lakewood resident*, spoke about Lakewood Rotary's contribution for a gathering open space theater and encouraged Council's support.

*Pat Williams, Lakewood resident*, spoke about taxation without representation and opposed the City of Tacoma Proposition 3.

## **C O N S E N T   A G E N D A**

- A. Approval of the minutes of the City Council meeting of September 8, 2015.
- B. Approval of the minutes of the City Council Retreat of September 12, 2015.
- C. Approval of the minutes of the City Council Tour of September 14, 2015.
- D. Approval of the minutes of the City Council Study Session of September 14, 2015

- E. Items Filed in the Office of the City Clerk:
1. Planning Commission meeting minutes of August 19, 2015.
  2. Lakewood's Promise Advisory Board meeting minutes of June 11, 2015.
  3. Lakewood Arts Commission meeting minutes of August 3, 2015.
- F. Motion No. 2015-48 reappointing Councilmember Mike Brandstetter to serve as Lakewood's representative and Councilmember Paul Bocchi, as alternate, on the Greater Tacoma Regional Convention Center Public Facilities District Board for a four-year term through December 31, 2019.
- G. Motion No. 2015-49 authorizing the execution of an agreement with KPG, Inc., in the amount of \$60,000, for preparing the Motor Avenue urban design street improvement plan.

COUNCILMEMBER MOSS MOVED TO ADOPT THE CONSENT AGENDA AS PRESENTED. SECONDED BY COUNCILMEMBER SIMPSON. VOICE VOTE WAS TAKEN AND CARRIED UNANIMOUSLY.

## R E G U L A R A G E N D A

### **PUBLIC HEARINGS AND APPEALS**

**This is the date set for a public hearing on the City of Tacoma's Proposition 3, 1.5% utility company earning tax for Tacoma street improvements.**

Speaking before the Council were:

*Paul Stickey, Lakewood resident,* asked what other funds have the City of Tacoma mismatched and spoke about not trusting the City of Tacoma leaders.

*Ed Void, Tacoma resident,* spoke in opposition of City of Tacoma Proposition 3 and what Tacoma is doing is wrong.

*Joe Boyle, Lakewood resident,* spoke about taxation without representation and commented that Tacoma is being short-sighted and greedy.

*Glen Spieth, Lakewood resident,* spoke against the City of Tacoma Proposition 3 utility tax. He indicated that he is already paying a utility tax on power.

*Todd Wolf, Lakewood resident,* spoke about the City Council adopting a resolution to oppose the City of Tacoma's Proposition 3.

There being no further testimony, the hearing was declared closed.

## **ORDINANCE**

### **Ordinance No. 619 amending Chapter 2.38 of the Lakewood Municipal Code relative to the Lakewood's Promise Advisory Board**

DEPUTY MAYOR WHALEN MOVED TO ADOPT ORDINANCE NO. 619.  
SECONDED BY COUNCILMEMBER BARTH. VOICE VOTE WAS TAKEN AND  
CARRIED UNANIMOUSLY.

## **RESOLUTIONS**

### **Resolution No. 2015-25 designating Historic Fort Steilacoom building as a community landmark.**

COUNCILMEMBER SIMPSON MOVED TO ADOPT RESOLUTION NO. 2015-25.  
SECONDED BY DEPUTY MAYOR WHALEN. VOICE VOTE WAS TAKEN AND  
CARRIED UNANIMOUSLY.

### **Resolution No. 2015-26 establishing procedures for noticing of preliminary agendas, special meetings and hearings of the City Council in accordance with State law.**

COUNCILMEMBER MOSS MOVED TO ADOPT RESOLUTION NO. 2015-26.  
SECONDED BY COUNCILMEMBER BRANDSTETTER. VOICE VOTE WAS  
TAKEN AND CARRIED UNANIMOUSLY.

### **Resolution No. 2015-27 accepting a Pierce County Conservation Futures grant, in the amount of \$275,000 and authorizing the City Manager to execute a purchase and sale agreement of real property at 4713 127<sup>th</sup> Street SW for expansion of Springbrook Park.**

COUNCILMEMBER BARTH MOVED TO ADOPT RESOLUTION NO. 2015-27.  
SECONDED BY COUNCILMEMBER SIMPSON. VOICE VOTE WAS TAKEN AND  
CARRIED UNANIMOUSLY.

## **UNFINISHED BUSINESS**

### **Motion No. 2015-31 – (continued from the meeting of August 3, 2015)**

**Authorizing the execution of an interlocal agreement with Pierce College, Clover Park School District, Clover Park Technical College, Boys and Girls Club of South Puget Sound, YMCA of Pierce and Kitsap Counties, St. Clare**

**Hospital, Communities in Schools of Lakewood, Pierce County Library, JBLM and others relative to the Lakewood's Promise Program.**

COUNCILMEMBER SIMPSON MOVED TO AUTHORIZE THE EXECUTION OF AN INTERLOCAL AGREEMENT WITH PIERCE COLLEGE, CLOVER PARK SCHOOL DISTRICT, CLOVER PARK TECHNICAL COLLEGE, BOYS AND GIRLS CLUB OF SOUTH PUGET SOUND, YMCA OF PIERCE AND KITSAP COUNTIES, ST. CLARE HOSPITAL, COMMUNITIES IN SCHOOLS OF LAKEWOOD, PIERCE COUNTY LIBRARY, JBLM AND OTHERS RELATIVE TO THE LAKEWOOD'S PROMISE PROGRAM.

THERE BEING NO SECOND TO THE MOTION, THE MOTION DIED.

**Motion No. 2015-50 authorizing the execution of a memorandum of agreement with Pierce College, Clover Park School District, Clover Park Technical College, Boys and Girls Club of South Puget Sound, YMCA of Pierce and Kitsap Counties, St. Clare Hospital, Communities in Schools of Lakewood, Pierce County Library, JBLM and others relative to the Lakewood's Promise Program.**

COUNCILMEMBER MOSS MOVED TO AUTHORIZE THE EXECUTION OF A MEMORANDUM OF AGREEMENT WITH PIERCE COLLEGE, CLOVER PARK SCHOOL DISTRICT, CLOVER PARK TECHNICAL COLLEGE, BOYS AND GIRLS CLUB OF SOUTH PUGET SOUND, YMCA OF PIERCE AND KITSAP COUNTIES, ST. CLARE HOSPITAL, COMMUNITIES IN SCHOOLS OF LAKEWOOD, PIERCE COUNTY LIBRARY, JBLM AND OTHERS RELATIVE TO THE LAKEWOOD'S PROMISE PROGRAM. SECONDED BY COUNCILMEMBER BRANDSTETTER. VOICE VOTE WAS TAKEN AND CARRIED UNANIMOUSLY.

**NEW BUSINESS**

**Motion No. 2015-51 authorizing the execution of an agreement with Puget Sound Energy, in an amount not to exceed \$335,009.85, relative to the LED streetlighting project.**

DEPUTY MAYOR WHALEN MOVED TO AUTHORIZE THE EXECUTION OF AN AGREEMENT WITH PUGET SOUND ENERGY, IN AN AMOUNT NOT TO EXCEED \$335,009.85, RELATIVE TO THE LED STREETLIGHTING PROJECT. SECONDED BY COUNCILMEMBER MOSS. VOICE VOTE WAS TAKEN AND CARRIED UNANIMOUSLY.

**Motion No. 2015-52 authorizing the execution of an agreement with Sharp Electronics for replacement copiers.**

COUNCILMEMBER MOSS MOVED TO AUTHORIZE THE EXECUTION OF AN AGREEMENT WITH SHARP ELECTRONICS FOR REPLACEMENT COPIERS.

SECONDED BY COUNCILMEMBER BARTH. VOICE VOTE WAS TAKEN AND CARRIED UNANIMOUSLY.

**Motion No. 2015-53 authorizing the execution of an agreement with Horwath Law PLLC for public defender services from February 1, 2016 through December 31, 2018.**

COUNCILMEMBER MOSS MOVED TO AUTHORIZE THE EXECUTION OF AN AGREEMENT WITH HORWATH LAW PLLC FOR PUBLIC DEFENDER SERVICES FROM FEBRUARY 1, 2016 THROUGH DECEMBER 31, 2018. SECONDED BY COUNCILMEMBER SIMPSON. VOICE VOTE WAS TAKEN AND CARRIED UNANIMOUSLY.

**Motion No. 2015-54 authorizing the execution of an agreement with J&S Law Group, PLLC for backup public defender services from January 1, 2016 through December 31, 2018.**

COUNCILMEMBER MOSS MOVED TO AUTHORIZE THE EXECUTION OF AN AGREEMENT WITH J&S LAW GROUP, PLLC FOR BACKUP PUBLIC DEFENDER SERVICES FROM JANUARY 1, 2016 THROUGH DECEMBER 31, 2018. SECONDED BY DEPUTY MAYOR WHALEN. VOICE VOTE WAS TAKEN AND CARRIED UNANIMOUSLY.

**Motion No. 2015-55 approving the revised Lodging Tax Funding Guidelines.**

COUNCILMEMBER SIMPSON MOVED TO APPROVE THE REVISED LODGING TAX FUNDING GUIDELINES. SECONDED BY COUNCILMEMBER BRANDSTETTER. VOICE VOTE WAS TAKEN AND CARRIED UNANIMOUSLY.

## **REPORTS BY THE CITY MANAGER**

### **Report on Lakewood Municipal Code Title 5 business license implementation.**

City Manager Caulfield called on Assistant City Manager for Development Services Bugher who provided an update on the progress of the Title 5 business license code implementation.

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City Manager Caulfield announced that the new Community Connections is receiving positive reviews and thanked City staff for their work in producing this newsletter.

He asked for Council's input on scheduling a Volunteer Appreciation Breakfast on December 8 or 9 from 7:30 – 9:00 a.m. in the Council Chambers.

He thanked the Council for approving the agreement to expand Springbrook Park. He noted there are three more properties that the City is interested in purchasing to

further expand Springbrook Park, and staff will be reaching out to the affected property owners.

He commented on the AWC's Legislative Priorities Committee meeting he attended and noted that the next Legislative Session will be a short session (60 days). He explained that the Committee's input from the first meeting will be brought forward to the AWC Board on October 2, 2015. He explained that the Committee's general focus is on identifying options on infrastructure relative to economic development tools; municipal financing and forming an Ad Hoc Task Force; housing and human services; and the public records act. The AWC Board is scheduled to make their decision in early December.

He noted that the State Legislative Agenda and Federal priorities will be brought before the Council at the October 3, 2015 Council Retreat.

He then announced the following events:

September 22, 2015, 9:00 AM, JBLM Service Member Transit Summit

September 22, 4:30 PM, Grand opening celebration for Beachwood Elementary School, 8890 Concord Avenue, JBLM Lewis North, WA

September 23, 10:00 AM to 11:00 AM, Habitat for Humanity ceremonial groundbreaking at New Tillicum North, 8901 Commercial St SW, Lakewood

September 23, 5:30 PM to 6:30 PM, RP/6 USO Reception, RP/6 Headquarters, 9881 Bridgeport Way SW, Lakewood

September 23, 6:00 PM to 7:00 PM, Lake Louise Drive Traffic Concerns/Neighborhood Traffic Control/Calming Program, Lake Louise Elementary School

September 24, 3:00 PM to 5:00 PM, National Commission on the Future of the Army (NCFA), Red Lion Hotel Conference Room, Red Lion Hotel – Tacoma, 8402 S. Hosmer Street, Tacoma WA

September 26, 1:00 PM, Memorial service for James Childs Taylor, Jr. (1933-2015), Tillicum Baptist Church, 8415 Maple St. SW in Lakewood's Tillicum community

October 25, 11:00 AM to 1:00 PM, Partners for Parks presents "Walk the Waughop" Walk-a-thon at Fort Steilacoom Park.

### **CITY COUNCIL COMMENTS**

Councilmember Moss commented on the POW/MIA luncheon she attended on September 18, 2015. She then commented on the Apple Ball at the Hotel Murano.

Councilmember Bocchi commented on the Pacific Neighborhood Association meeting he attended. He then commented on a run event he attended at Ft. Steilacoom Park over the weekend. Councilmember Bocchi commented on the Planning Commission public hearing last week and the difficulty that occurred with the recording equipment. He noted that the hearing was continued to Wednesday, September 23, 2015.

Councilmember Barth commented on the Lakewood Community Foundation event she attended. She also reported on the Lakewood Playhouse 50<sup>th</sup> anniversary event she attended.

Deputy Mayor Whalen commented on the PCRC meeting he attended and their review of the joint land use report with JBLM. He then reported on the Puget Sound Energy Foundation ribbon cutting ceremony he attended where a generator was donated to the Emergency Food Network.

Mayor Anderson commented on the Lodging Tax Advisory Committee meeting he attended on September 16, 2015 and that their recommendations will be coming before Council. He indicated that he informed the LTAC that there was a potential that the Committee may reconvene if there was a possibility for funding a gathering place. He then commented about a meeting he and the City Manager attended with representatives to discuss the connector road.

## **ADJOURNMENT**

There being no further business, the meeting adjourned at 9:45 p.m.

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DON ANDERSON, MAYOR

ATTEST:

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ALICE M. BUSH, MMC  
CITY CLERK



## **LAKWOOD CITY COUNCIL STUDY SESSION MINUTES**

Monday, September 28, 2015  
City of Lakewood  
City Council Chambers  
6000 Main Street SW  
Lakewood, WA 98499

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### **CALL TO ORDER**

Mayor Anderson called the meeting to order at 7:02 p.m.

### **ROLL CALL**

Councilmembers Present: 6 – Mayor Don Anderson; Deputy Mayor Jason Whalen; Councilmembers Mary Moss, Mike Brandstetter, John Simpson and Paul Bocchi.

Councilmembers Excused: 1- Councilmember Marie Barth.

Community Services Advisory Board Members Present: 5 – Edith Owen Wallace, Chair; Sharon Taylor, Vice Chair; Kathleen Lind; Laurie Maus, and Mumbi Ngari-Turner.

### **ITEMS FOR DISCUSSION:**

#### **Joint Community Services Advisory Board meeting.**

Community Services Advisory Board Chair Owen Wallace introduced members of the Community Services Advisory Board. She commented on the Board's progress on the consolidation of the CDBG Citizens Advisory Board and Human Services Funding Advisory Board. She reviewed the work plan of the Board and its significant accomplishments.

Discussion ensued on the consolidation of the two citizens advisory board into forming the Community Services Advisory Board; when the Community Development Block Grant and human services funding cycle align, consider consolidating the two processes into a single process and funding cycle.

Ms. Lind spoke about the Sylvan Park neighborhood and the needs of that neighborhood.

Further discussion ensued about shifts in community needs in order to shift funding priorities (housing, personal safety and school success); and what kind of demographic changes do the Board see.

**Review of Fiscal Year 2016 Community Development Block Grant and HOME Investment Partnership Act funding policies.**

Chair Owen Wallace reviewed the proposed Fiscal Year 2016 Community Development Block Grant (CDBG) and HOME Investment Partnership Act funding policies and priorities. The funding priorities are physical/infrastructure improvements, public service, housing and economic development.

Program Manager Gumm reviewed the Department of Housing and Urban Development's national objectives for CDBG funding. He then reviewed the time schedule and process for Fiscal Year 2016 funding. A public hearing on community needs will be held by the Community Services Advisory Board on October 8, 2015.

Discussion ensued on whether changing the second funding priority to housing would be consistent with the Five Year Consolidated Plan (yes); what is the status of the current year's physical improvement projects (San Francisco Avenue and 108<sup>th</sup> Street project); and reaching out to neighborhood associations and the human services collaboration in providing notice about the public hearing.

**Review of 2015-2016 human services allocation and funding strategy.**

Human Services Coordinator Shields provided a progress report on human services and funding strategies including stabilization services, emotional and health relationships, access to health and behavioral health and housing assistance.

Discussion ensued on the lower number of clients served for housing; how are the health services funding used (Community Health Care, Linquist Dental Services) and are there Lakewood citizens who are being turned away from health care (no); how does the immunizations program work (Franciscan Foundation works to ensure that CDC regulations are met); and what is the cost for the ESL program.

**Review of cottage housing code.**

Assistant City Manager for Development Services Bugher and Planning Manager Catron reviewed the proposed cottage housing ordinance.

Discussion ensued on defining what it means to build above and below the roof line for a one and a half story structure; can there be a basement for a 1,500 square foot cottage house; is the intent to create high-end quality housing; who owns the land (individual interests would be created through a binding site plan); how does someone sell their interest and how is it different from a covenant; will cottage housing permitting create a significant staff workload; removing the term "Planning Advisory Board" from the ordinance; what are the advantages of a one and a half-story cottage housing versus two-story (perhaps using a maximum height such as 25 feet); has staff done a walk through or site visit on cottage housing projects in other communities; concerns about locating cottage housing in R1 zoning; overall support for cottage

housing development; concerns about cottage housing in R4; and potentially consider going smaller than 1,500 square feet.

### **Review of 2016 property tax levy.**

Acting City Manager Kraus reviewed the proposed 2016 property tax collection levy and noted the reasons for a substantial need ordinance.

Discussion ensued on what is the definition of substantial need; also include in the definition of substantial need that the City's inflation rate has risen in excess of 1%.

### **Review of 2<sup>nd</sup> Quarter 2015 Financial Report.**

Acting City Manager Kraus reviewed the City's operating revenues and expenditures. She highlighted the recovery ratios for development services and parks and recreation. She then reviewed the costs for jail services and sales tax revenues.

Discussion ensued on the US Open revenues for lodging; what revenues were counted in the recovery ratio for parks and recreation (all revenues including fees and donations generated by the Parks and Recreation Department); why has the gambling taxes increased (increase in activity).

## **REPORTS BY THE CITY MANAGER**

Acting City Manager Kraus called on Assistant City Manager for Development Services Bugher who provided an update on the 2015 Comprehensive Planning amendments and noted that the Planning Commission held a hearing on September 23, 2015. The Planning Commission will be providing the Council with their recommendations in October. He asked if the City Council is interested in holding a public hearing before the Council.

It was the consensus of the Council to not to hold a hearing before the Council as there had been a public hearing by the Planning Commission and citizens may speak under public comments at the Council meeting when Council takes action on the Comprehensive Plan amendments.

Acting City Manager Kraus reported on two changes to the agenda items tentatively scheduled for the October 5, 2015 Council meeting.

1. Adding a Puget Sound Energy incentive agreement for LED streetlighting; and
2. Removing the Lakeview Light & Power amended agreement for \$12,020 until the project is completed and updated rebate is finalized and adjusted.

She then reported that the City was awarded a \$10,000 Office of Public Defender grant.

She announced the following meetings and events:

- October 3, 8:30 AM, Council Retreat, Conf Rm 3A, Community Visioning, State Legislative Agenda, Legislative Policy and Manual and Federal priorities.
- October 17, 12:00 PM to 3:00 PM 9<sup>th</sup> Annual Truck and Tractor Day, Ft. Steilacoom Park
- October 25, 11:00 AM to 1:00 PM, Partners for Parks presents "Walk the Waughop" Walk-a-thon at Fort Steilacoom Park.
- October 29, 7:30 AM, South Sound Military & Communities Partnership Elected Officials Council (EOC) Meeting, Eagles Pride Golf Course Club House.

**ITEMS TENTATIVELY SCHEDULED FOR THE OCTOBER 5, 2015 REGULAR CITY COUNCIL MEETING:**

1. Adopting Lakewood Municipal Code amendments relative to cottage housing.
2. Proclamation declaring the month of October 2015 as Domestic Violence Awareness month.
3. Setting Monday, November 2, 2015, at approximately 7:00 p.m., as the date for a public hearing by the City Council on the 2016 property tax collection levy.
4. Setting Monday, November 2, 2015, at approximately 7:00 p.m., as the date for a public hearing by the City Council on the 2015-2016 biennial budget amendments.
5. Appointing members to serve on the Arts Commission.
6. Authorizing the acquisition of certain portions of real property on Gravelly Lake Drive between 100<sup>th</sup> Street and Bridgeport Way under threat of condemnation or by condemnation for the purpose of constructing roadway improvements; and declaring an emergency making it necessary for the passage of this ordinance.
7. Opposing the City of Tacoma's Proposition 3, 1.5% utility company earning tax for Tacoma street improvements.
8. Authorizing the execution of an interlocal agreement with Clover Park School District relative to the purchase of fuel.
9. Authorizing the execution of an agreement for abating barn debris at Ft. Steilacoom Park.

**CITY COUNCIL COMMENTS**

Councilmember Moss spoke about the Beachwood Elementary School grand opening she attended. She also commented on the memorial service she attended for Jim Taylor.

Councilmember Bocchi commented on Jim Taylor’s memorial service. He then commented on Lakewood’s crime statistics which showed a 7% reduction.

Councilmember Brandstetter also commented on Jim Taylor’s memorial service. He then commented about the Communications Manager memo on the performance of the schools.

Deputy Mayor Whalen also commented on Jim Taylor’s memorial service.

Mayor Anderson commented on a service member transition forum he attended and the message was that “Nobody can do it better than here.” He then commented on the Habitat for Humanity grand opening. He also spoke about a ribbon cutting ceremony for the House of Donuts. He reported that RallyPoint 6 has contracted their franchise model to USO. He also reported on testifying before the National Committee on the future of the Army. He suggested that the Council consider taking a proactive approach in developing a change policy relative to school capital.

**ADJOURNMENT**

There being no further business, the meeting adjourned at 9:32 p.m.

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DON ANDERSON, MAYOR

ATTEST:

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ALICE M. BUSH, MMC  
CITY CLERK



To: Mayor and City Councilmembers  
From: Tho Kraus, Assistant City Manager - Administrative Services  
Through: John J. Caulfield, City Manager  
Date: October 5, 2015  
Subject: Payroll Check Approval

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**Payroll Period(s):** August 16-31, 2015 and September 1-15, 2015

**Total Amount:** \$2,137,784.79

Checks Issued:

Check Numbers: 113512- 113528

Total Amount of Checks Issued: \$23,793.48

Electronic Funds Transfer:

Total Amount of EFT Payments: \$452,204.92

Direct Deposit:

Total Amount of Direct Deposit Payments: \$1,452,249.54

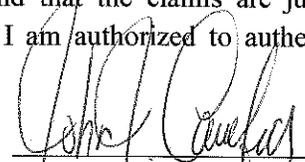
Federal Tax Deposit:

Total Amount of Deposit: \$209,536.85

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein and that the claims are just and due obligations against the City of Lakewood, Washington, and that I am authorized to authenticate and certify said liens.

  
Eric Lowell  
Accounting Supervisor

  
Tho Kraus  
Assistant City Manager  
Administrative Services

  
John J. Caulfield  
City Manager

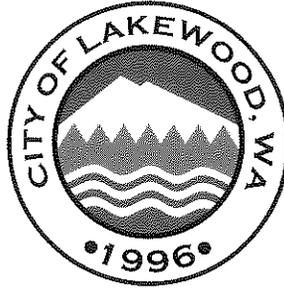
Pay Period ending 08-31-15 and 09-15-15

Direct Deposit and ACH in the amount of : \$2,113,991.31  
 Payroll Ck#'s 113512 -113528 in the amount of : \$23,793.48  
 Total Payroll Distribution: \$2,137,784.79

**Employee Pay Total by Fund:**

<u>Fund 001 - General</u>	<u>Amount</u>
City Council	\$ 8,700.00
Municipal Court	\$ 60,818.24
City Manager	\$ 27,927.34
Finance and Administrative Services	\$ 71,115.99
Legal	\$ 74,312.43
Community and Economic Development	\$ 88,076.46
Parks and Recreation	\$ 94,705.33
Police	\$ 901,015.55
Non-Departmental	\$ -
<b>General Fund Total</b>	<b>\$ 1,326,671.34</b>
Fund 101 - Street Operations and Maintenance	\$ 48,604.12
Fund 102 - Street Capital Projects	\$ -
Fund 104 - Hotel / Motel Lodging Tax	\$ 636.50
Fund 105 - Property Abatement	\$ 2,588.14
Fund 180 - Narcotics Seizure	\$ 2,073.83
Fund 190 - Grants	\$ 9,414.29
Fund 191 - Neighborhood Stabilization Program	\$ 331.93
Fund 192 - Office of Economic Adjustment	\$ 11,791.00
Fund 195 - Public Safety Grants	\$ 2,581.59
Fund 301 - General Government CIP	\$ -
Fund 302 - Street CIP Fund	\$ 73,170.95
Fund 311 - Sewer Capital Project	\$ 2,996.80
Fund 312 - Sanitary Sewer Connection Capital	\$ 488.18
Fund 401 - Surface Water Management	\$ 51,543.94
Fund 502 - City Hall Service	\$ 8,952.35
Fund 503 - Information Technology Services	\$ 27,246.00
<b>Other Funds Total</b>	<b>\$ 242,419.62</b>

<b>Employee Gross Pay Total</b>	<b>\$ 1,569,090.96</b>
<b>Benefits and Deductions:</b>	<b>\$ 568,693.83</b>
<b>Grand Total</b>	<b>\$ 2,137,784.79</b>



To: Mayor and City Councilmembers  
From: Tho Kraus, Assistant City Manager/Administrative Services  
Through: John J. Caulfield, City Manager  
Date: October 5, 2015  
Subject: Claims Voucher Approval

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**Check Run Period:** September 1, 2015 – September 15, 2015

**Total Amount:** \$865,725.19

Checks and EFTs Issued:

09/15/2015	Checks 80630-80808	\$ 865,725.19
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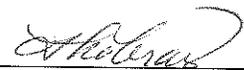
Void Checks

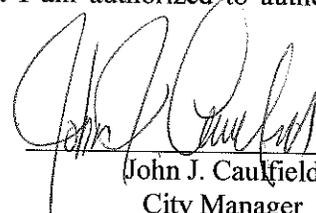
N/A

**Grand Total**                      **\$865,725.19**

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein and that the claims are just and due obligations against the City of Lakewood, Washington, and that I am authorized to authenticate and certify said liens.

  
Eric Lowell  
Finance Supervisor

  
Tho Kraus  
Assistant City Manager/  
Administrative Services

  
John J. Caulfield  
City Manager

City of Lakewood - Accounts Payable Voucher Report

Columbia Bank

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Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
<b>80630</b>	<b>9/15/2015</b>	<b>005699</b>		<b>AGUON, JUNE</b>			<b>\$12.03</b>
		101.0000.11.543.60.31.005	9/3/2015	1154	PKST 9/3/15 PCUCC LUNCH/MTG AG	12.03	
<b>80631</b>	<b>9/15/2015</b>	<b>001693</b>		<b>AMERICAN REPORTING COMPANY,</b>			<b>\$10.67</b>
		190.0000.60.559.32.41.001	8/26/2015	1630118-0455	CDBG HUBERT CREDIT	8.21	
		190.0000.60.559.32.41.001	8/26/2015	1630118-6385	CDBG HUBERT SCORE DISCLOSURE S	2.46	
<b>80632</b>	<b>9/15/2015</b>	<b>007445</b>		<b>ASSOCIATED PETROLEUM PRODUCTS,</b>			<b>\$952.46</b>
		501.0000.51.548.79.32.001	8/13/2015	0782259-IN	PKFL 8/13/15 FUEL	723.26	
		501.0000.51.548.79.32.002	8/13/2015	0782259-IN	PKFL 8/13/15 FUEL	229.20	
<b>80633</b>	<b>9/15/2015</b>	<b>009800</b>		<b>BAADE, ARMINDA BENITEZ</b>			<b>\$1,221.85</b>
		001.0000.02.512.51.49.009	8/31/2015	8/4 - 9/3/15	MC 8/4 - 9/3/15 INTERPRETER SV	1,221.85	
<b>80634</b>	<b>9/15/2015</b>	<b>010321</b>		<b>BARBER, VERONICA</b>			<b>\$413.93</b>
		001.0000.02.512.51.49.009	8/31/2015	8/4 - 8/11/15	MC 8/4 - 8/11/15 INTERPRETER S	413.93	
<b>80635</b>	<b>9/15/2015</b>	<b>005038</b>		<b>CARROLL, JEFF</b>			<b>\$1,213.78</b>
		001.0000.15.521.40.43.004	9/15/2015	V9/01/15 PER DIEM	PD ALERT SYMPOSIUM 9/20-9/26/1	200.00	
		001.0000.15.521.40.43.001	9/14/2015	V9/01/15 REIMBURSE	PD ALERT SYMPOSM 8/20-8/26/15	623.78	
		001.0000.15.521.40.49.003	9/14/2015	V9/01/15 REIMBURSE	PD ALERT SYMPOSM 8/20-8/26/15	390.00	
<b>80636</b>	<b>9/15/2015</b>	<b>009926</b>		<b>CASCADE RIGHT-OF-WAY SVCS LLC,</b>			<b>\$4,200.40</b>
		302.0009.21.595.15.41.001	8/10/2015	0013 13001-LAK	PWCP E1171 THRU 7/31/15 STW/51	4,200.40	
<b>80637</b>	<b>9/15/2015</b>	<b>008772</b>		<b>CATLETT, JASON</b>			<b>\$1,674.09</b>
		180.0000.15.521.21.43.002	9/3/2015	V7/04/15 REIMBURSE	PD NATIA CONF. 7/16-7/24/15 HO	1,027.46	
		180.0000.15.521.21.43.001	9/3/2015	V7/04/15 REIMBURSE	PD NATIA CONF. 7/16-7/24/15 RE	498.97	
		180.0000.15.521.21.43.001	9/3/2015	V7/04/15 REIMBURSE	PD NATIA CONF. 7/16-7/24/15 PR	102.66	
		180.0000.15.521.21.43.001	9/3/2015	V7/04/15 REIMBURSE	PD NATIA CONF. 7/16-7/24/15 BA	25.00	
		180.0000.15.521.21.43.001	9/3/2015	V7/04/15 REIMBURSE	PD NATIA CONF. 7/16-7/24/15 PR	20.00	
<b>80638</b>	<b>9/15/2015</b>	<b>010262</b>		<b>CENTURYLINK,</b>			<b>\$392.40</b>
		503.0000.04.518.80.42.001	9/1/2015	253-584-2263 463B	IT PHONE SVC 9/1-10/1/15	62.71	
		503.0000.04.518.80.42.001	9/1/2015	253-584-5364 399B	IT PHONE SVC 9/1-10/1/15	43.08	
		503.0000.04.518.80.42.001	9/2/2015	253-581-8220 448B	IT PHONE SVC 9/2-10/2/15	39.17	

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
503.0000.04.518.80.42.001			8/28/2015	253-983-1024 083B	IT PHONE SVC 8/28-9/28/15	165.18	
503.0000.04.518.80.42.001			8/23/2015	206-T31-6789 758B	PD 8/23-9/23/15 PHONE SERVICE	82.26	
<b>80639</b>	<b>9/15/2015</b>	<b>000536</b>		<b>CITY TREASURER CITY OF TACOMA,</b>			<b>\$8,979.87</b>
101.0000.11.542.64.47.005			9/8/2015	100463729 09/08/15	PKST 7/10-9/8/15 8203 CUSTER R	1.90	
101.0000.11.542.64.47.005			9/8/2015	100575626 09/08/15	PKST 7/10-9/8/15 8901 BPW SW	95.03	
101.0000.11.542.64.47.005			9/8/2015	100681481 09/08/15	PKST 7/10-9/8/15 8601 BPW SW	159.81	
101.0000.11.542.64.47.005			9/8/2015	100892477 09/08/15	PKST 7/10-9/8/15 8108 JOHN DOW	57.46	
101.0000.11.542.63.47.006			8/28/2015	100223530 08/28/15	PKST 7/31-8/28/15 9315 GLD SW	1,742.21	
101.0000.11.542.63.47.006			8/28/2015	100230265 08/28/15	PKST 7/1-8/28/15 8200 TACOMA M	71.83	
101.0000.11.542.64.47.005			8/28/2015	100233510 08/28/15	PKST 7/1-8/28/15 2310 84TH ST	43.85	
101.0000.11.542.64.47.005			8/31/2015	100230603 08/31/15	PKST 7/2-8/31/15 7429 CUSTER R	59.61	
101.0000.11.542.63.47.006			8/31/2015	100230616 08/31/15	PKST 7/2-8/31/15 7400 CUSTER R	131.61	
502.0000.17.518.35.47.005			8/26/2015	100113209 08/26/15	PKST 7/29-8/26/15 6000 MAIN ST	6,409.99	
101.0000.11.542.63.47.006			8/26/2015	100218262 08/26/15	PKST 7/29-8/26/15 10601 MAIN S	104.37	
101.0000.11.542.63.47.006			8/26/2015	100218270 08/26/15	PKST 7/29-8/26/15 10602 MAIN S	8.38	
101.0000.11.542.64.47.005			8/26/2015	100218275 08/26/15	PKST 7/29-8/26/15 10511 GLD SW	93.82	
<b>80640</b>	<b>9/15/2015</b>	<b>000536</b>		<b>CITY TREASURER CITY OF TACOMA,</b>			<b>\$156.05</b>
001.0000.15.521.22.48.007			8/11/2015	90641691	PD 08/15 RADIO WORK ORDERS	156.05	
<b>80641</b>	<b>9/15/2015</b>	<b>005786</b>		<b>CLASSY CHASSIS,</b>			<b>\$436.76</b>
501.0000.51.521.10.41.001			8/25/2015	3047	PDFL EXT CAR WASH	104.00	
501.0000.51.521.10.41.001			8/25/2015	3047	PDFL 8/8 - 8/14/15 ULT CAR WAS	73.08	
501.0000.51.521.10.48.005			8/25/2015	3047	PDFL - OIL CHANGE	57.65	
501.0000.51.521.10.41.001			8/25/2015	3048	PDFL EXT CAR WASH 8/15-8/21/15	168.17	
501.0000.51.521.10.48.005			8/25/2015	3048	PDFL OIL CHANGE	33.86	
<b>80642</b>	<b>9/15/2015</b>	<b>011027</b>		<b>COX, KIMBERLY</b>			<b>\$119.00</b>
001.0000.06.515.30.43.004			9/15/2015	T9/01/15 PER DIEM	LG WSAMA CONF/COX 9/30-10/2/15	83.00	
001.0000.06.515.30.43.004			9/15/2015	T9/02/15 PER DIEM	LG TPCBA CONF/COX 9/18-9/20/15	36.00	
<b>80643</b>	<b>9/15/2015</b>	<b>000496</b>		<b>DAILY JOURNAL OF COMMERCE,</b>			<b>\$731.25</b>
302.0022.21.595.13.44.001			8/25/2015	3304268	PWCP TRAFFIC SIGNAL UPGRADE AD	731.25	
<b>80644</b>	<b>9/15/2015</b>	<b>003867</b>		<b>DELL MARKETING LP,</b>			<b>\$1,413.33</b>
503.0000.04.518.80.31.001			9/3/2015	XJRMKTNK9	IT MEMORY UPGRADE SERVERS	1,004.20	
503.0000.04.518.80.35.001			8/21/2015	XJRF2DK87	IT DELL 16 GB CERT. REPL. MEMO	409.13	

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
<b>80645</b>	<b>9/15/2015</b>	<b>010647</b>		<b>DISCOVERY BENEFITS INC,</b>			<b>\$42.90</b>
001.0000.09.518.10.41.001			8/31/2015	0000570639-IN	HR 08/15 FSA MONTHLY FEE	42.90	
<b>80646</b>	<b>9/15/2015</b>	<b>011059</b>		<b>ELLIOTT, LISA</b>			<b>\$1,520.00</b>
001.0000.06.515.31.41.001			8/31/2015	08/24-08/28/15	LG AG 2015-089 8/24-8/28/15 PR	876.00	
001.0000.06.515.31.41.001			9/8/2015	08/31-09/03/15	LG AG 2015-089 8/31-9/3/15 PRO	644.00	
<b>80647</b>	<b>9/15/2015</b>	<b>003435</b>		<b>EMERALD HILLS COFFEES,</b>			<b>\$249.67</b>
001.0000.99.518.40.45.004			8/21/2015	855617	ND WATER COOLER	54.59	
001.0000.99.518.40.45.004			8/21/2015	855618	ND WATER COOLER	27.30	
001.0000.99.518.40.45.004			8/21/2015	855619	ND WATER COOLER	27.30	
001.0000.99.518.40.45.004			8/21/2015	855620	ND WATER COOLER	27.30	
001.0000.99.518.40.45.004			8/21/2015	855621	ND WATER COOLER	113.18	
<b>80648</b>	<b>9/15/2015</b>	<b>005190</b>		<b>FASTENAL,</b>			<b>\$39.25</b>
502.0000.17.518.35.31.001			8/6/2015	WALA225734	PKFC FLEX GUARD GLOVES	39.25	
<b>80649</b>	<b>9/15/2015</b>	<b>009253</b>		<b>FERGUSON WATERWORKS,</b>			<b>\$912.40</b>
401.0002.41.595.40.31.030			9/2/2015	0479312	PWSW PIPE	912.40	
<b>80650</b>	<b>9/15/2015</b>	<b>010573</b>		<b>FIELD, KIM</b>			<b>\$345.60</b>
001.0000.11.569.50.41.001			9/14/2015	7/27-9/04/15	PKSR 7/27-9/04/15 INSTRUCTOR F	345.60	
<b>80651</b>	<b>9/15/2015</b>	<b>007043</b>		<b>FLOYD, JUDI</b>			<b>\$254.40</b>
001.0000.11.569.50.41.001			9/14/2015	7/27-9/04/15	PKSR 7/27-9/04/15 INSTRUCTOR F	254.40	
<b>80652</b>	<b>9/15/2015</b>	<b>000175</b>		<b>FORMSOURCE INC,</b>			<b>\$668.71</b>
001.0000.02.512.50.31.003			8/28/2015	848096	MC BUSINESS CARDS	100.01	
001.0000.02.512.50.31.003			7/22/2015	847870	MC SUMMONS/NOTICE OF CASE FORM	568.70	
<b>80653</b>	<b>9/15/2015</b>	<b>007965</b>		<b>GORDON THOMAS HONEYWELL,</b>			<b>\$4,509.60</b>
001.0000.03.513.10.41.001			8/31/2015	AUG15 1014	CM AG2015-087 08/15 GOV"TL AFF	4,509.60	
<b>80654</b>	<b>9/15/2015</b>	<b>002825</b>		<b>GRAYBAR ELECTRIC COMPANY,</b>			<b>\$775.23</b>
101.0000.11.542.64.31.001			8/27/2015	980699473	PKST TRAFFIC SGL MATERIALS	343.33	
101.0000.11.542.63.31.001			8/24/2015	980622646	PKST STREET LIGHTING MATERIALS	124.14	
101.0000.11.542.64.31.001			8/17/2015	980492502	PKST OUTDOOR CAT 5 SIGNAL CABL	250.09	
101.0000.11.542.63.31.001			8/19/2015	980546705	PKST STREET LIGHTING MATERIALS	57.67	

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
<b>80655</b>	<b>9/15/2015</b>	<b>004036</b>		<b>HORIZON AUTOMATIC RAIN CO,</b>			<b>\$1,553.10</b>
001.0000.11.576.81.31.001			8/21/2015	3NO57425	PK RAIN BIRD BRASS VALVE	390.23	
001.0000.11.576.81.31.001			7/28/2015	3NO56566	PK RAIN BIRD ROTORS	542.19	
001.0000.11.576.81.31.001			7/28/2015	3NO56567	PK PVC PIPE	35.66	
001.0000.11.542.65.48.009			8/13/2015	3NO57166	PK POP-UP SPRINKLERS, NOZZLES	585.02	
<b>80656</b>	<b>9/15/2015</b>	<b>000234</b>		<b>HUMANE SOCIETY FOR TACOMA &amp; PC,</b>			<b>\$9,021.67</b>
001.0000.15.554.30.41.008			9/1/2015	IVC0001508	PD 09/15 BOARDING SVCS	9,021.67	
<b>80657</b>	<b>9/15/2015</b>	<b>000299</b>		<b>LAKEVIEW LIGHT &amp; POWER CO.,</b>			<b>\$18,416.94</b>
302.0037.21.595.63.63.106			8/26/2015	100	PWCP 1998 AGREEMENT/PURCHASE S	8,189.41	
101.0000.11.542.64.47.005			8/28/2015	67044-028 08/28/15	PKST 7/23-8/24/15 PAC HWY SW &	81.26	
101.0000.11.542.63.47.006			8/28/2015	67044-035 08/28/15	PKST 7/28-8/28/15 972 ST LTS	7,639.12	
101.0000.11.542.63.47.006			8/28/2015	67044-036 08/28/15	PKST 7/28-8/28/15 197 AMORT ST	1,891.01	
401.0000.41.531.10.47.005			8/28/2015	67044-037 08/28/15	PWSW 7/27-8/25/15 PAC HWY SW	38.80	
101.0000.11.542.64.47.005			8/28/2015	67044-038 08/28/15	PKST 7/21-8/20/15 BPW & PAC HW	81.00	
001.0000.11.576.80.47.005			8/28/2015	67044-041 08/28/15	PK 7/327-8/25/15 4721 127TH ST	26.83	
101.0000.11.542.64.47.005			8/28/2015	67044-043 08/28/15	PKST 7/27-8/25/15 BPW SW & SAN	124.66	
101.0000.11.542.64.47.005			8/28/2015	67044-054 08/28/15	PKST 7/27-8/25/15 11417 PAC HW	91.94	
101.0000.11.542.64.47.005			8/28/2015	67044-055 08/28/15	PKST 7/27-8/25/15 11424 PAC HW	92.80	
101.0000.11.542.64.47.005			8/28/2015	67044-056 08/28/15	PKST 7/27-8/25/15 11517 PAC HW	92.72	
401.0000.41.531.10.47.005			8/28/2015	67044-057 08/28/15	PWSW 7/23-8/24/15 5118 SEATTLE	47.25	
001.0000.11.576.80.47.005			8/28/2015	67044-070 8/15	PK 7/27-8/28/15 4723 127TJ ST	20.14	
<b>80658</b>	<b>9/15/2015</b>	<b>000288</b>		<b>LAKESWOOD HARDWARE &amp; PAINT INC,</b>			<b>\$433.87</b>
101.0000.11.542.70.31.001			8/20/2015	442642	PKST 1 GAL BAR & SAW CHAIN LUB	16.40	
001.0000.11.576.80.31.001			8/20/2015	442652	PK MARKING PAINT	87.47	
101.0000.11.542.70.31.001			8/18/2015	442413	PKST SPARK PLUGS	16.63	
001.0000.11.576.81.31.001			8/19/2015	442470	PK MARKING PAINT	313.37	
<b>80659</b>	<b>9/15/2015</b>	<b>005722</b>		<b>LANDPORT SYSTEMS INC,</b>			<b>\$83.00</b>
502.0000.17.518.35.41.001			9/1/2015	2015-1804	PKFC 09/15 MONTHLY SERVICE FEE	83.00	
<b>80660</b>	<b>9/15/2015</b>	<b>003008</b>		<b>LARSEN SIGN CO,</b>			<b>\$588.03</b>
001.0000.11.571.22.31.001			9/8/2015	19369	PK WIRE STEP STAKES	82.05	
001.0000.11.571.22.31.001			9/8/2015	19370	PK COLOR PRINTED COREX	505.98	
<b>80661</b>	<b>9/15/2015</b>	<b>004382</b>		<b>LARSON, RYAN</b>			<b>\$157.10</b>
180.0000.15.521.21.43.001			9/3/2015	V/8/02/15 REIMB.	PD COVERT OPS TRNG. 8/9-8/14/1	157.10	

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
<b>80662</b>	<b>9/15/2015</b>	<b>010485</b>		<b>LAW OFFICE OF R TYE GRAHAM,</b>			<b>\$2,700.00</b>
001.0000.06.515.31.41.001			9/1/2015	176	LG AG 2015-092 SEP 1-4, 2015 D	1,350.00	
001.0000.06.515.31.41.001			9/9/2015	178	LG AG 2015-092 SEP 8-11, 2015	1,350.00	
<b>80663</b>	<b>9/15/2015</b>	<b>002185</b>		<b>LOWE'S COMPANIES INC,</b>			<b>\$454.19</b>
502.0000.17.521.50.31.001			8/12/2015	923552	PKFC MOUNTING TAPE, SANDER	56.81	
101.0000.11.542.64.31.001			8/12/2015	924273	PKST BITS FOR SIGN MAINTENANCE	9.98	
101.0000.11.542.70.31.001			8/14/2015	924508	PKST GRAFFITI CLEANING SUPPLIE	5.49	
001.0000.11.576.80.31.001			7/30/2015	925284	PK BATTERIES	46.66	
502.0000.17.518.30.31.001			8/7/2015	923605	PKFC ELECTRIC D	16.78	
502.0000.17.518.35.31.001			8/4/2015	923737	PKFC DRUM AUGER, PLUNGER	49.82	
101.0000.11.544.90.31.001			8/6/2015	923277	PKST DUST PAN, EAR MUFFS	67.47	
101.0000.11.542.64.31.001			8/17/2015	923571	PKST GRAFFITI CLEANING SUPPLIE	57.57	
101.0000.11.542.64.31.001			8/19/2015	924193	PKST SOCKETS FOR SIGN MAINT	10.83	
101.0000.11.542.30.31.001			8/19/2015	924193	PKST NUTS, BOLTS, WASHERS	4.75	
502.0000.17.518.35.31.001			8/20/2015	923234	PKFC WASP KILL	16.45	
502.0000.17.542.65.31.001			8/24/2015	923194	PKFC VALVE, FITTINGS	21.48	
101.0000.11.542.64.31.090			8/24/2015	923276	PKST SHOVEL, PICK	54.00	
101.0000.11.542.70.31.001			8/25/2015	923379	PKST GRAFFITI CLEANING SUPPLIE	31.99	
101.0000.11.542.64.31.001			8/25/2015	923394	PKST WASP KILLER	4.11	
<b>80664</b>	<b>9/15/2015</b>	<b>009130</b>		<b>MATVIYCHUK, IRENE</b>			<b>\$104.00</b>
001.0000.02.512.51.49.009			8/27/2015	8/27/15	MC 8/27/15 INTERPRETER SVCS	104.00	
<b>80665</b>	<b>9/15/2015</b>	<b>009724</b>		<b>MILES RESOURCES LLC,</b>			<b>\$340.22</b>
101.0000.11.542.30.31.030			8/10/2015	249381	PKST 5/8" CSTC FOR ALLEY MAINT	340.22	
<b>80666</b>	<b>9/15/2015</b>	<b>009853</b>		<b>MOSS, MARY</b>			<b>\$174.20</b>
001.0000.01.511.60.31.005			9/15/2015	09/15/15	CC 7/14/15 AF MONTHLY LUNCH/ME	4.20	
001.0000.01.511.60.49.003			9/15/2015	09/15/15	CC MCCHORD FLY AWAY TOUR/MOSS	150.00	
001.0000.01.511.60.31.005			9/15/2015	09/15/15	CC 6/16/15 KUMASHIRO AWARDS DI	20.00	
<b>80667</b>	<b>9/15/2015</b>	<b>000366</b>		<b>NORTHWEST CASCADE INC,</b>			<b>\$673.34</b>
401.0000.41.531.10.48.001			8/4/2015	3022478	PWSW O&M ON STORM PUMP BPW/SEA	195.83	
401.0000.41.531.10.48.001			8/14/2015	3023322	PWSW 11325 PAC HWY SYSTEM INSP	180.51	
001.0000.11.576.80.41.001			8/19/2015	2-1320279	PK 8/19-9/18/15 WASHINGTON PK	99.00	
001.0000.11.576.80.41.001			8/19/2015	2-1320280	PK 8/19-9/18/15 RUSSELL RD SAN	99.00	
001.0000.11.576.80.41.001			8/19/2015	2-1320281	PK 8/19-9/18/15 SPRINGBROOK PK	99.00	

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
<b>80668</b>	<b>9/15/2015</b>	<b>009317</b>		<b>OPTIC FUSION INC,</b>			<b>\$1,549.28</b>
503.0000.04.518.80.42.001			9/1/2015	95-17010	IT 09/15 INTERNET CONNECTIVITY	1,549.28	
<b>80669</b>	<b>9/15/2015</b>	<b>009983</b>		<b>PACIFIC NW BUSINESS PRODUCTS,</b>			<b>\$791.52</b>
503.0000.04.518.80.31.002			8/28/2015	0032744-001	IT TONER (FOR COURTS)	102.10	
503.0000.04.518.80.31.002			8/28/2015	0032776-001	IT TONER	689.42	
<b>80670</b>	<b>9/15/2015</b>	<b>000407</b>		<b>PIERCE COUNTY,</b>			<b>\$7,156.89</b>
001.0000.02.237.11.00.002			9/14/2015	8/15 CRIME VICTIM	MC AUG, 2015 COUNTY CRIME VICT	1,281.89	
001.0000.15.521.10.51.006			8/13/2015	CI-206127	PD 07/2015 JAIL SVCS	5,737.00	
001.0000.06.515.30.51.001			8/7/2015	C-112596	LG 07/15 RECORDING FEES	74.00	
312.0000.01.535.30.42.002			8/7/2015	C-112596	PWSA 07/15 RECORDING FEES	64.00	
<b>80671</b>	<b>9/15/2015</b>	<b>000428</b>		<b>PIERCE COUNTY SEWER,</b>			<b>\$399.17</b>
502.0000.17.518.35.47.004			9/1/2015	00870307 09/01/15	PKST 8/1-8/31/15 6000 MAIN ST	189.47	
502.0000.17.521.50.47.004			9/1/2015	01360914 09/01/15	PKST 8/1-8/31/15 9401 LKWD DR	77.26	
001.0000.11.576.81.47.004			9/1/2015	01431285 09/01/15	PKST 8/1-8/31/15 9601 STEIL BL	89.73	
101.0000.11.543.50.47.004			9/1/2015	01552201 09/01/15	PKST 8/1-8/31/15 9420 FRONT ST	42.71	
<b>80672</b>	<b>9/15/2015</b>	<b>010630</b>		<b>PRINT NW,</b>			<b>\$426.35</b>
001.0000.07.558.60.31.001			9/9/2015	W10849601	CDPL PUBLIC NOTICE SIGNS	426.35	
<b>80673</b>	<b>9/15/2015</b>	<b>007183</b>		<b>PRO-VAC,</b>			<b>\$23,632.42</b>
401.0000.41.531.10.48.001			8/21/2015	150701-022	PWSW 07/15 STORM DRAIN CLEAN &	9,439.56	
302.0012.21.595.12.41.001			8/21/2015	150709-024	PWCP 7/10-7/20/15 CCTV TRUCK/I	14,192.86	
<b>80674</b>	<b>9/15/2015</b>	<b>010522</b>		<b>RICOH USA INC,</b>			<b>\$51.51</b>
503.0000.04.518.80.45.002			8/20/2015	5037523301	IT/O&M 7/21-8/20/15 ADD'TL IMA	35.32	
503.0000.04.518.80.45.002			8/23/2015	5037554231	IT 7/26-8/25/815 PD ADDTL IMAG	16.19	
<b>80675</b>	<b>9/15/2015</b>	<b>002912</b>		<b>SOUND ELECTRONICS,</b>			<b>\$856.48</b>
502.0000.17.518.35.41.001			8/28/2015	501989	PKFC INSTALL DUCT DETECTOR	856.48	
<b>80676</b>	<b>9/15/2015</b>	<b>002913</b>		<b>SOUND ENERGY SYSTEMS,</b>			<b>\$8,081.51</b>
502.9999.98.594.18.63.001			8/11/2015	103976	PKFC 8/1-8/31/15 R2 TO AX UPGR	7,387.12	
502.9999.98.594.18.63.001			8/11/2015	103976	Sales Tax	694.39	
<b>80677</b>	<b>9/15/2015</b>	<b>003267</b>		<b>SOUTH TACOMA GLASS SPECIALISTS,</b>			<b>\$855.51</b>

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
001.0000.11.576.80.31.001			9/8/2015	567	PK PATION DOOR, WINDOW, INSULA	855.51	
<b>80678</b>	<b>9/15/2015</b>	<b>002881</b>		<b>SPRAGUE PEST SOLUTIONS CO,</b>			<b>\$141.13</b>
001.0000.11.576.81.41.001			8/25/2015	2652888	PK 8/25/15 PEST/RODENT SVCS	82.05	
502.0000.17.518.35.41.001			8/20/2015	2652586	PKFC 8/20/15 PEST CONTROL	59.08	
<b>80679</b>	<b>9/15/2015</b>	<b>009493</b>		<b>STAPLES ADVANTAGE,</b>			<b>\$962.38</b>
101.0000.21.544.20.31.001			8/22/2015	3275430812	PWST PENS, STAPLER, TABS, ENVE	65.40	
001.0000.07.558.60.31.001			8/22/2015	3275430812	CDPL PENS, STAPLER, TABS, CLIP	174.70	
001.0000.07.558.60.31.001			8/22/2015	3275430815	CDPL RUBBER BANDS	16.80	
001.0000.15.521.10.31.001			8/21/2015	3275276112	PD OFFICE SUPPLIES	338.91	
001.0000.07.558.60.31.001			9/2/2015	3276893488	CDPL CORRECTION TAPE	4.31	
101.0000.21.544.20.31.001			9/2/2015	3276893488	PWST FOLDERS, PENS, POST ITS,	274.92	
001.0000.15.521.10.31.001			8/26/2015	3275743700	PD OFFICE SUPPLIES	46.97	
001.0000.15.521.10.31.001			8/26/2015	3275743703	PD OFFICE SUPPLIES	40.37	
<b>80680</b>	<b>9/15/2015</b>	<b>002821</b>		<b>STEWART MACNICHOLS HARMELL PS,</b>			<b>\$33,064.00</b>
001.0000.02.512.51.41.004			7/17/2015	JUNE, 2015	MC JUNE, 2015 PUBLIC DEFNDR SV	33,064.00	
<b>80681</b>	<b>9/15/2015</b>	<b>002458</b>		<b>SUMMIT LAW GROUP,</b>			<b>\$9,341.50</b>
001.0000.06.515.30.41.001			8/19/2015	75032	LG 07/15 GEN'L LABOR SVCS	9,341.50	
<b>80682</b>	<b>9/15/2015</b>	<b>006497</b>		<b>SYSTEMS FOR PUBLIC SAFETY,</b>			<b>\$8,088.06</b>
180.0000.15.521.21.48.005			8/20/2015	27417	PDFL ELECTRICAL	322.79	
180.0000.15.521.21.48.005			8/20/2015	27417	PDFL A/C SVCS	52.35	
180.0000.15.521.21.48.005			8/20/2015	27417	PDFL TIRES	97.41	
501.0000.51.521.10.48.005			8/20/2015	27425	PDFL OIL CHANGE	60.13	
501.0000.51.521.10.48.005			8/20/2015	27425	PDFL OTHER	125.13	
501.0000.51.521.10.48.005			8/20/2015	27425	PDFL ROTATE TIRES	30.46	
501.0000.51.521.10.48.005			8/20/2015	27426	PDFL OIL CHANGE	59.54	
501.0000.51.521.10.48.005			8/20/2015	27428	PDFL ELECTRICAL	28.40	
501.0000.51.521.10.48.005			8/20/2015	27430	PDFL OTHER	19.07	
501.0000.51.521.10.48.005			8/24/2015	27436	PDFL OIL CHANGE	60.04	
501.0000.51.521.10.48.005			8/24/2015	27436	PDFL BRAKES	483.11	
501.0000.51.521.10.48.005			8/24/2015	27436	PDFL TRANS	169.76	
501.0000.51.521.10.48.005			8/24/2015	27436	PDFL A/C	247.79	
501.0000.51.521.10.48.005			8/24/2015	27436	PDFL OTHER	63.94	
501.0000.51.521.10.48.005			8/24/2015	27445	PDFL TIRES	47.33	
501.0000.51.548.79.48.005			7/27/2015	27234	PKFL BRAKE SVCS	34.66	

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
501.0000.51.521.10.48.005			8/25/2015	27442	PDFL OIL CHANGE	65.58	
501.0000.51.521.10.48.005			8/25/2015	27442	PDFL BRAKES	760.63	
501.0000.51.521.10.48.005			8/25/2015	27443	PDFL TIRES	178.25	
501.0000.51.521.10.48.005			8/25/2015	27451	PDFL OIL CHANGE	61.44	
501.0000.51.521.10.48.005			8/25/2015	27451	PDFL ELECTRICAL	35.63	
501.0000.51.521.10.48.005			8/25/2015	27451	PDFL TIRES	569.99	
180.0000.15.521.21.48.005			8/28/2015	27413	PDFL OIL CHANGE	58.33	
180.0000.15.521.21.48.005			8/28/2015	27413	PDFL TRANS	287.71	
180.0000.15.521.21.48.005			8/28/2015	27413	PDFL BRAKES	1,525.16	
180.0000.15.521.21.48.005			8/28/2015	27413	PDFL WIPES	24.10	
180.0000.15.521.21.48.005			8/28/2015	27413	PDFL OTHER	2,495.91	
180.0000.15.521.21.48.005			8/28/2015	27413	PDFL SAFETY INSP	30.16	
180.0000.15.521.21.48.005			8/28/2015	27413	PDFL ALIGN	93.26	
<b>80683</b>	<b>9/15/2015</b>	<b>007355</b>		<b>TRIPPER'S TRAILER SERVICE &amp;</b>			<b>\$295.38</b>
501.0000.51.548.79.48.005			7/20/2015	3466	FL INSTALL SOLAR CHARGING SYST	295.38	
<b>80684</b>	<b>9/15/2015</b>	<b>009372</b>		<b>VENTEK INTERNATIONAL,</b>			<b>\$610.25</b>
503.0000.04.518.80.42.001			9/1/2015	42991	IT PK CCU SVR HOSTING MONTHLY	610.25	
<b>80685</b>	<b>9/15/2015</b>	<b>000593</b>		<b>WASHINGTON STATE TREASURER,</b>			<b>\$100,905.00</b>
001.0000.02.237.10.00.002			9/14/2015	AUG, 2015 REMIT	MC AUG, 2015 COURT REMIT FEES	41,314.41	
001.0000.02.237.10.00.001			9/14/2015	AUG, 2015 REMIT	MC AUG, 2015 COURT REMIT FEES	22,514.27	
001.0000.02.237.30.00.000			9/14/2015	AUG, 2015 REMIT	MC AUG, 2015 COURT REMIT FEES	344.01	
001.0000.02.386.89.15.001			9/14/2015	AUG, 2015 REMIT	MC AUG, 2015 COURT REMIT FEES	83.88	
001.0000.02.237.10.00.007			9/14/2015	AUG, 2015 REMIT	MC AUG, 2015 COURT REMIT FEES	3,990.77	
001.0000.02.386.89.16.001			9/14/2015	AUG, 2015 REMIT	MC AUG, 2015 COURT REMIT FEES	475.39	
001.0000.02.386.89.14.001			9/14/2015	AUG, 2015 REMIT	MC AUG, 2015 COURT REMIT FEES	129.27	
001.0000.02.237.10.00.008			9/14/2015	AUG, 2015 REMIT	MC AUG, 2015 COURT REMIT FEES	7,932.57	
001.0000.02.237.10.00.009			9/14/2015	AUG, 2015 REMIT	MC AUG, 2015 COURT REMIT FEES	1,443.73	
001.0000.00.237.25.00.000			9/14/2015	AUG, 2015 REMIT	MC AUG, 2015 COURT REMIT FEES	44.98	
001.0000.02.386.89.12.001			9/14/2015	AUG, 2015 REMIT	MC AUG, 2015 COURT REMIT FEES	16.09	
001.0000.02.386.89.13.001			9/14/2015	AUG, 2015 REMIT	MC AUG, 2015 COURT REMIT FEES	16.11	
001.0000.02.237.10.00.003			9/14/2015	AUG, 2015 REMIT	MC AUG, 2015 COURT REMIT FEES	18,925.60	
001.0000.02.237.10.00.006			9/14/2015	AUG, 2015 REMIT	MC AUG, 2015 COURT REMIT FEES	3,673.92	
<b>80686</b>	<b>9/15/2015</b>	<b>008259</b>		<b>WEST COAST INDUSTRIES,</b>			<b>\$10,855.00</b>
001.0000.11.576.81.41.001			8/27/2015	7230	PK 08/15 PARKS OFFICE CUSTODIA	200.00	
001.0000.11.576.80.41.001			8/27/2015	7231	PK 08/15 PARKS CUSTODIAL SVCS	2,635.00	

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
502.0000.17.521.50.41.001			8/27/2015	7232	PKFC 08/15 PD CUSTODIAL SVCS	2,990.00	
502.0000.17.542.65.41.001			8/27/2015	7233	PKFC 08/15 TRNST CNTR CUSTODIA	1,250.00	
502.0000.17.518.35.41.001			8/27/2015	7234	PKFC 08/15 CH CUSTODIAL SVCS	3,780.00	
<b>80687</b>	<b>9/15/2015</b>	<b>011240</b>		<b>ACTIVITIES PIERCE COUNTY ASSOC,</b>			<b>\$200.00</b>
001.0101.11.347.30.07.001			8/31/2015	REFUND	PKRC 8/29/15 SHELTER REFUND	200.00	
<b>80688</b>	<b>9/15/2015</b>	<b>002293</b>		<b>AHBL INC,</b>			<b>\$13,283.47</b>
302.0036.21.595.12.41.001			7/31/2015	95482	PWCP AG 2015-172 7/1-7/25/15 1	986.74	
302.0001.21.595.12.41.001			7/31/2015	95482	PWCP AG 2015-172 7/1-7/25/15 1	1,945.00	
302.0017.21.595.12.41.001			7/31/2015	95487	PW AG 2015-201 6/26-7/25/15 LK	10,351.73	
<b>80689</b>	<b>9/15/2015</b>	<b>011236</b>		<b>ANDERSON HOSTNIK PLLC,</b>			<b>\$675.00</b>
302.0009.21.595.20.61.006			8/21/2015	08/21/15	PWCP LEGAL FEES RE: EASEMENT O	675.00	
<b>80690</b>	<b>9/15/2015</b>	<b>005506</b>		<b>ARCHITECTS RASMUSSEN,</b>			<b>\$675.56</b>
401.0004.41.594.31.41.001			9/3/2015	1365	PWSW THRU 08/31/15 E2603 PW O&	675.56	
<b>80691</b>	<b>9/15/2015</b>	<b>011243</b>		<b>BBCN BANK,</b>			<b>\$20.00</b>
001.0000.06.515.30.41.001			9/15/2015	09/15/15	LG COLLECT JUDGMENT PK GOLDEN	20.00	
<b>80692</b>	<b>9/15/2015</b>	<b>010527</b>		<b>BEHAVIORAL MEDICINE &amp;,</b>			<b>\$160.00</b>
001.0000.15.521.10.41.001			9/3/2015	7927 5/5/15	PD 5/5/15 BUTTS SVCS	160.00	
<b>80693</b>	<b>9/15/2015</b>	<b>011055</b>		<b>BERSCHAUER CONSTRUCTION INC,</b>			<b>\$1,140.05</b>
401.0004.21.594.31.62.007			9/11/2015	07/01-07/31/15 #9	PWSW AG2015-007 7/1-7/31/15 O&	1,194.65	
401.0000.00.223.40.00.000			9/11/2015	07/01-07/31/15 #9	PWSW AG2015-007 7/1-7/31/15 RE	-54.60	
<b>80694</b>	<b>9/15/2015</b>	<b>010102</b>		<b>BEST PARKING LOT CLEANING INC,</b>			<b>\$892.68</b>
302.0005.21.595.30.48.079			8/26/2015	141272	PWCP CHIP SEAL PREP	503.57	
302.0005.21.595.30.48.079			8/27/2015	141317	PWCP 8/27/15 CHIP SEAL PREP	389.11	
<b>80695</b>	<b>9/15/2015</b>	<b>009191</b>		<b>CITY OF DUPONT,</b>			<b>\$8,502.64</b>
001.0000.02.229.10.00.003			9/14/2015	AUG, 2015 REMIT	MC AUG, 2015 COURT REMIT	8,502.64	
<b>80696</b>	<b>9/15/2015</b>	<b>009266</b>		<b>CITY OF FIFE,</b>			<b>\$150.00</b>
001.0000.15.521.10.51.006			8/31/2015	2015-07	PD 07/15 JAIL SVCS	150.00	
<b>80697</b>	<b>9/15/2015</b>	<b>006613</b>		<b>CITY OF UNIVERSITY PLACE,</b>			<b>\$2,461.51</b>

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001.0000.02.229.10.00.001			9/14/2015	AUG, 2015 REMIT	MC AUG, 2015 COURT REMIT	2,461.51	
<b>80698</b>	<b>9/15/2015</b>	<b>011237</b>		<b>CLOVER MEADOWS LLC,</b>			<b>\$1,000.00</b>
190.0000.52.559.32.41.120			9/9/2015	1869	CDBG EMERG ASSIST T ERICKSON/R	1,000.00	
<b>80699</b>	<b>9/15/2015</b>	<b>010197</b>		<b>COLUMBIA BANK,</b>			<b>\$54.60</b>
401.0000.00.223.40.00.000			7/31/2015	9 07/31/15	PWSW AG2015-007 BERSCHAUER RET	54.60	
<b>80700</b>	<b>9/15/2015</b>	<b>006085</b>		<b>COLUMBIA FORD,</b>			<b>\$35,572.57</b>
501.9999.51.594.48.64.005			9/1/2015	3-G338	PD 2016 FORD F350 4WD EXT CAB	33,031.00	
501.9999.51.594.48.64.005			9/1/2015	3-G338	Sales Tax	2,741.57	
501.9999.51.594.48.64.005				3-G338	PD PROMPT PMT DISCOUNT	-200.00	
<b>80701</b>	<b>9/15/2015</b>	<b>003948</b>		<b>COMCAST CORPORATION,</b>			<b>\$800.00</b>
503.0000.04.518.80.42.001			9/1/2015	37676796	IT 09/15 ETHERNET INTERNET	800.00	
<b>80702</b>	<b>9/15/2015</b>	<b>011232</b>		<b>CRANE, SHANLEY</b>			<b>\$15.00</b>
001.0101.11.347.30.06.000			9/2/2015	REFUND	PK 8/22/15 BOAT LAUNCH REFUND	13.72	
001.0000.00.229.10.00.005			9/2/2015	REFUND	PK 8/22/15 BOAT LAUNCH REFUND	1.28	
<b>80703</b>	<b>9/15/2015</b>	<b>008105</b>		<b>DEPARTMENT OF TRANSPORTATION,</b>			<b>\$25,309.08</b>
101.0000.11.544.90.51.001			9/9/2015	RE-313-ATB50818021	PKST 07/15 TRAFFIC MGMT CENTER	470.40	
401.0000.41.531.10.51.001			9/9/2015	RE-313-ATB50818021	PWSW 07/15 TRAFFIC MGMT CENTER	235.20	
302.0001.21.595.12.51.001			8/18/2015	RE 43 JC8335 L001	PWCP 07/15 I-5 INSPECTION & RE	86.02	
302.0010.21.595.13.51.001			8/18/2015	RE-313-ATB50818087	PWCP AG 2015-142 7/1-7/31/15 J	24,517.46	
<b>80704</b>	<b>9/15/2015</b>	<b>010648</b>		<b>DIAMOND MARKETING SOLUTIONS,</b>			<b>\$271.88</b>
001.0000.99.518.40.42.002			9/7/2015	100051	ND DAILY MAIL 08/16/15 - 08/31	271.88	
<b>80705</b>	<b>9/15/2015</b>	<b>011231</b>		<b>DIETRICH, BETTY</b>			<b>\$40.00</b>
001.0101.11.347.30.07.001			9/2/2015	REFUND	PK FSP SHELTER REFUND	40.00	
<b>80706</b>	<b>9/15/2015</b>	<b>004733</b>		<b>DKS ASSOCIATES,</b>			<b>\$3,098.89</b>
302.0022.21.595.13.41.001			9/3/2015	0058489	PW AG2015-203 7/13-8/14/15 LKW	3,098.89	
<b>80707</b>	<b>9/15/2015</b>	<b>011239</b>		<b>DOUGHERTY-SANDERS, TIM</b>			<b>\$95.00</b>
001.0101.11.347.30.07.001			9/14/2015	REFUND	PKRC 8/14/15 BASEBALL FLD USE	95.00	
<b>80708</b>	<b>9/15/2015</b>	<b>011067</b>		<b>EAGLE EYE CONSULTING ENGINEERS,</b>			<b>\$5,377.50</b>

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
001.0000.07.558.50.41.001			2/27/2015	2015-LAKE-JAN/FEB	CDBL JAN/FEB 2015 IN HOUSE INS	5,377.50	
<b>80709</b>	<b>9/15/2015</b>	<b>000150</b>		<b>ECONOMIC DEVELOPMENT BOARD,</b>			<b>\$15,000.00</b>
001.0000.13.558.70.41.078			8/31/2015	FF0215	ED FUTURE FOCUS PLEDGE PAYMENT	15,000.00	
<b>80710</b>	<b>9/15/2015</b>	<b>011224</b>		<b>EPICENTER SERVICES LLC,</b>			<b>\$1,594.25</b>
001.0000.06.515.30.41.001			8/31/2015	2015-25	LG 08/15 SOLID WASTE CONSULTIN	1,594.25	
<b>80711</b>	<b>9/15/2015</b>	<b>004710</b>		<b>EQUIFAX CREDIT NORTHWEST CORP,</b>			<b>\$108.52</b>
001.0000.15.521.10.41.001			8/17/2015	9284677	PD 8/17/15 SVCS FEE	108.52	
<b>80712</b>	<b>9/15/2015</b>	<b>011009</b>		<b>FIDALGO BAY CONSTRUCTION LLC,</b>			<b>\$19,152.39</b>
105.0000.15.559.20.41.001			7/31/2015	169-B	AB 15121 BOAT ST ABATEMENT	4,118.37	
105.0000.15.559.20.41.001			7/31/2015	169-B	AB 15123-15127 88TH AVE CT SW	4,788.98	
105.0000.15.559.20.41.001			7/31/2015	170-B	AB 15121 BOAT ST ASBESTOS SURV	345.49	
105.0000.15.559.20.41.001			7/31/2015	170-B	AB 15123-15127 88TH AV CT SW A	2,916.00	
191.0000.01.559.20.41.036			7/31/2015	171-B	NSP 9625 NEWGROVE ST SW ABATEM	6,983.55	
<b>80713</b>	<b>9/15/2015</b>	<b>007509</b>		<b>FRANCISCAN OCCUPATIONAL HEALTH,</b>			<b>\$335.00</b>
101.0000.11.543.10.41.001			8/3/2015	4476	PKST PHYSICAL, BACK STRENGTH T	105.00	
001.0000.15.521.10.41.001			8/3/2015	4476	PD PHYSICAL, MISC TESTS	230.00	
<b>80714</b>	<b>9/15/2015</b>	<b>002662</b>		<b>GENE'S TOWING INC,</b>			<b>\$76.58</b>
001.0000.15.521.10.41.070			8/29/2015	433015	PD 08/29/15 TOWING SVCS	76.58	
<b>80715</b>	<b>9/15/2015</b>	<b>000196</b>		<b>GOV'T FINANCE OFFICERS ASSOC,</b>			<b>\$525.00</b>
001.0000.04.514.20.49.003			9/10/2015	11/5/15 WEBINAR	FN 11/5/15 GAAP UPDATE WEBINAR	375.00	
001.0000.04.514.20.49.003			9/10/2015	11/5/15 WEBINAR	FN 11/5/15 GAAP UPDATE WEBINAR	150.00	
<b>80716</b>	<b>9/15/2015</b>	<b>011234</b>		<b>GRANITE CONSTRUCTION CO,</b>			<b>\$242,419.72</b>
302.0005.21.595.30.63.108			7/31/2015	CHIP PP # 1	PWCP AG 2015-155 7/17-7/31/15	242,419.72	
<b>80717</b>	<b>9/15/2015</b>	<b>009728</b>		<b>HSA BANK,</b>			<b>\$51.75</b>
001.0000.09.518.10.41.001			9/11/2015	08/15 CO185L	HR 08/15 MONTHLY ACCOUNT FEES	51.75	
<b>80718</b>	<b>9/15/2015</b>	<b>004720</b>		<b>INT'L CODE COUNCIL INC,</b>			<b>\$119.25</b>
001.0000.07.558.60.31.001			8/14/2015	1000600581	CDPL '15 IZC SOFT, LEGAL ASPEC	75.49	
001.0000.07.558.50.31.001			8/24/2015	1000603265	CDBL '12 BASIC CODE ENFORCEMEN	43.76	

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
<b>80719</b>	<b>9/15/2015</b>	<b>004761</b>		<b>JENNINGS EQUIPMENT INC,</b>			<b>\$704.89</b>
501.0000.51.548.79.48.005			8/25/2015	29249R	FL REPLACE WINDSHIELD	704.89	
<b>80720</b>	<b>9/15/2015</b>	<b>010987</b>		<b>JOHN DEERE LANDSCAPES LLC,</b>			<b>\$3,594.14</b>
001.0000.11.576.81.31.001			8/26/2015	73109231	PK FERTILIZER	2,008.58	
001.0000.11.542.70.31.001			8/27/2015	73121461	PK FERTILIZER, GRASS SEED	1,585.56	
<b>80721</b>	<b>9/15/2015</b>	<b>010885</b>		<b>JOHNSTON GROUP LLC,</b>			<b>\$4,500.00</b>
001.0000.03.513.10.41.001			9/1/2015	548	CM 09/15 RETAINTER FED GOVT RE	4,500.00	
<b>80722</b>	<b>9/15/2015</b>	<b>008332</b>		<b>KAR-GOR INC,</b>			<b>\$547.00</b>
101.0000.11.542.64.48.001			8/12/2015	KI081521	PKST CAMERA LENS REPAIR	547.00	
<b>80723</b>	<b>9/15/2015</b>	<b>009994</b>		<b>KPFF INC,</b>			<b>\$2,119.56</b>
302.0010.21.595.13.41.001			8/15/2015	0815-113096	PWCP 7/1-7/31/15 MADIGAN ACCES	2,119.56	
<b>80724</b>	<b>9/15/2015</b>	<b>008414</b>		<b>LAKWOOD FORD,</b>			<b>\$468.69</b>
501.0000.51.548.79.48.005			8/21/2015	373196	FL REPAIR COOLANT LEAK	468.69	
<b>80725</b>	<b>9/15/2015</b>	<b>000294</b>		<b>LAKWOOD REFUSE SERVICE,</b>			<b>\$7,629.06</b>
502.0000.17.518.35.47.002			9/1/2015	6593661	PKFC 8/1-9/30/15 6000 MAIN ST	508.70	
502.0000.17.521.50.47.002			9/1/2015	6594560	PKFC 8/1-9/30/15 9401 LKWD DR	265.88	
101.0000.11.543.50.47.002			9/1/2015	6595977	PKST 8/1-9/30/15 9420 FRONT ST	170.60	
001.0000.11.576.80.47.002			9/1/2015	6658370	PK AUG, 2015 HARRY TODD PK SVC	954.00	
101.0000.11.542.70.47.002			9/1/2015	6658521	PKST 8/1-8/31/15 INTERLAAKEN B	41.03	
502.0000.17.518.35.47.002			9/1/2015	6658635	PKFC 8/1-8/31/15 6000 MAIN ST	963.06	
001.0000.11.576.81.47.002			9/1/2015	6658839	PK AUG, 2015 FT STEILACOOM PK	311.58	
502.0000.17.521.50.47.002			9/1/2015	6659098	PKFC 8/1-8/31/15 9401 LKWD DR	486.07	
001.0000.11.576.80.47.002			9/1/2015	6659111	PK AUG, 2015 AMERICAN LK SVCS	954.00	
001.0000.11.576.81.47.002			9/1/2015	6659226	PK AUG, 2015 FT STEILACOOM PK	2,861.98	
001.0000.11.576.81.47.002			9/1/2015	6659683	PK AUG, 2015 FT STEILACOOM PK	7.26	
101.0000.11.543.50.47.002			9/1/2015	6659687	PKST 8/1-8/31/15 9420 FRONT ST	104.90	
<b>80726</b>	<b>9/15/2015</b>	<b>000300</b>		<b>LAKWOOD WATER DISTRICT,</b>			<b>\$2,812.78</b>
001.0000.11.576.80.47.001			9/2/2015	25954-75741 8/15	PD 6/30-8/26/15 8825 25TH AVE	31.35	
001.0000.11.576.80.47.001			9/2/2015	25955-75741 8/15	PK 6/30-8/26/15 8823 25TH AVE	31.35	
001.0000.11.576.80.47.001			9/2/2015	25956-75741 8/15	PK 6/30-8/26/15 8807 25TH AVE	52.65	
001.0000.11.576.80.47.001			8/27/2015	24214-75741 8/15	PK 6/23-8/19/15 OAKBROOK PK SV	729.99	
101.0000.11.542.70.47.001			8/27/2015	26425-75741 08/27/15	PKST 6/23-8/19/15 7912 150TH S	31.35	

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
101.0000.11.542.70.47.001			8/25/2015	26690-75741 08/25/15	PKST 6/22-8/17/15 0 ENTR MEADO	346.62	
101.0000.11.542.70.47.001			8/25/2015	27116-75741 08/25/15	PKST 6/22-8/17/15 0 NE CRNR BP	277.79	
101.0000.11.542.70.47.001			8/25/2015	22087-75741 08/25/15	PKST 6/22-8/17/15 0 75TH ST &	51.13	
001.0000.11.576.80.47.001			9/2/2015	26121-75741 8/15	PK 6/30-8/26/15 WARDS LKS SVCS	35.23	
101.0000.11.542.70.47.001			9/2/2015	26351-75741 09/02/15	PKST 6/30-8/26/15 5115 100TH S	49.70	
502.0000.17.521.50.47.001			9/2/2015	26834-75740 09/02/15	PKFC 6/30-8/26/15 9401 LKWD DR	634.73	
001.0000.11.576.80.47.001			9/2/2015	26980-75741 8/15	PK 6/30-8/26/15 WARDS LK SVCS	540.89	
<b>80727</b>	<b>9/15/2015</b>	<b>011241</b>		<b>LANDSCAPES BY DAN LLC,</b>			<b>\$1,449.55</b>
302.0007.21.595.30.63.108			8/14/2015	1715	PWCP PLANT REPLACEMENTS	1,449.55	
<b>80728</b>	<b>9/15/2015</b>	<b>009659</b>		<b>LARSON AND ASSOCIATES,</b>			<b>\$3,112.90</b>
302.0009.21.595.15.41.001			8/19/2015	202221	PWCP THRU 8/15/15 COL STW	3,112.90	
<b>80729</b>	<b>9/15/2015</b>	<b>010434</b>		<b>LEE, YOUNG</b>			<b>\$715.00</b>
001.0000.02.512.51.49.009			8/12/2015	8/12/15	MC 8/12/15 INTERPRETER SVCS	178.75	
001.0000.02.512.51.49.009			9/8/2015	9/3 - 9/8/15	MC 9/3 - 9/8/15 INTERPRETER SV	357.50	
001.0000.02.512.51.49.009			8/26/2015	8/26/15	MC 8/26/15 INTERPRETER SVCS	178.75	
<b>80730</b>	<b>9/15/2015</b>	<b>008659</b>		<b>MAYES TESTING ENGINEERS, INC,</b>			<b>\$3,725.00</b>
302.0019.21.595.13.41.001			7/31/2015	0715T15115	PWCP 7/1-7/22/15 MAIN ST OVERL	3,725.00	
<b>80731</b>	<b>9/15/2015</b>	<b>011235</b>		<b>NAZARCO, TATIANA</b>			<b>\$250.00</b>
001.0000.02.512.51.49.009			8/18/2015	8/18/15	MC 8/18/15 INTERPRETER SVCS	250.00	
<b>80732</b>	<b>9/15/2015</b>	<b>010743</b>		<b>NISQUALLY PUBLIC SAFETY,</b>			<b>\$699.76</b>
001.0000.15.521.10.51.006			6/30/2015	1885	PD FEB, MARCH PRISONER MEDICAL	699.76	
<b>80733</b>	<b>9/15/2015</b>	<b>010907</b>		<b>NOMAN, DIANA</b>			<b>\$562.02</b>
001.0000.02.512.51.49.009			8/25/2015	TCMC082515	MC 8/25/15 INTERPRETER SVCS	281.01	
001.0000.02.512.51.49.009			8/31/2015	TCMC083115	MC 08/31/15 INTERPRETER SVCS	281.01	
<b>80734</b>	<b>9/15/2015</b>	<b>009595</b>		<b>NORTHEND TRUCK EQUIPMENT INC,</b>			<b>\$81,718.19</b>
501.9999.51.594.48.64.005			8/11/2015	1031576	FL EVEREST DUMP BODY S/N IV848	74,696.70	
501.9999.51.594.48.64.005			8/11/2015	1031576	Sales Tax	7,021.49	
<b>80735</b>	<b>9/15/2015</b>	<b>011238</b>		<b>NW PERMIT INC,</b>			<b>\$70.00</b>
001.0000.00.233.10.00.000			9/11/2015	REF000143597	REFUND PERMIT # BP-15-00220 NO	70.00	

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
<b>80736</b>	<b>9/15/2015</b>	<b>000376</b>		<b>OFFICE DEPOT,</b>			<b>\$7.93</b>
401.0000.41.531.10.31.001			9/1/2015	1836452428	PWSW CARDSTOCK PAPER	7.93	
<b>80737</b>	<b>9/15/2015</b>	<b>011200</b>		<b>PACIFICA LAW GROUP LLP,</b>			<b>\$980.00</b>
001.0000.06.515.30.41.001			8/11/2015	24641	LG 7/1-7/30/15 PUBLIC RECORDS	980.00	
<b>80738</b>	<b>9/15/2015</b>	<b>010807</b>		<b>PARTNER CONSTRUCTION PRODUCTS,</b>			<b>\$1,723.05</b>
302.0005.21.595.30.45.004			7/13/2015	7265	PWCP RENT EQUIP WK OF 7/6/15 C	1,723.05	
<b>80739</b>	<b>9/15/2015</b>	<b>011242</b>		<b>PBS ENGINEERING AND,</b>			<b>\$2,363.94</b>
001.0000.15.521.10.41.001			8/31/2015	0041336.000-1	PD 6/1-7/31/15 INDOOR FIRING R	2,363.94	
<b>80740</b>	<b>9/15/2015</b>	<b>000405</b>		<b>PCCFOA,</b>			<b>\$100.00</b>
101.0000.21.544.20.49.003			9/25/2015	09/25/15 DEVEREAUX	PWST PCCFOA SEMINAR/DEVEREAUX	100.00	
<b>80741</b>	<b>9/15/2015</b>	<b>007986</b>		<b>PESKIN, FRANK</b>			<b>\$1,500.00</b>
311.0001.21.594.35.45.004			9/15/2015	10/15 LEASE PAYMENT	PWSC 10/15 LEASE 6922 146TH ST	1,500.00	
<b>80742</b>	<b>9/15/2015</b>	<b>006117</b>		<b>PETTY CASH,</b>			<b>\$296.57</b>
501.0000.51.521.10.32.001			9/3/2015	PETTY CASH 9/15	PDFL 5/26/15 BABCOCK FUEL	31.79	
001.0000.15.521.10.31.001			9/3/2015	PETTY CASH 9/15	PD FRASER HITCH PIN & CLIP	19.60	
001.0000.15.521.40.43.005			9/3/2015	PETTY CASH 9/15	PD DIVRT TRNG/BOWL/7/14-7/16/1	32.00	
001.0000.15.521.10.31.001			9/3/2015	PETTY CASH 9/15	PD B. JOHNSON DISPLAY CABLES	65.68	
501.0000.51.521.10.32.001			9/3/2015	PETTY CASH 9/15	PDFL 7/13/15 EVANS FUEL	52.00	
501.0000.51.594.48.64.005			9/3/2015	PETTY CASH 9/15	PDFL CV#1530006 LIC/REG FEE AL	47.75	
501.0000.51.594.48.64.005			9/3/2015	PETTY CASH 9/15	PDFL CV#1530007 LIC/REG FEE AL	47.75	
<b>80743</b>	<b>9/15/2015</b>	<b>011111</b>		<b>PHILIPS PUBLISHING LLC,</b>			<b>\$1,644.00</b>
001.0000.03.557.20.49.005			8/21/2015	23558	CM MEDIA KIT (DOCUMENT)	1,644.00	
<b>80744</b>	<b>9/15/2015</b>	<b>000412</b>		<b>PIERCE COUNTY SUPERIOR COURT,</b>			<b>\$20.00</b>
001.0000.06.515.30.51.001			9/15/2015	09/15/15	LG COLLECT JUDGMENT PK GOLDEN	20.00	
<b>80745</b>	<b>9/15/2015</b>	<b>000420</b>		<b>PIERCE TRANSIT,</b>			<b>\$10,422.72</b>
502.0000.17.542.65.41.001			8/28/2015	023193	PKFC 08/15 LKWD STATION SECURI	10,422.72	
<b>80746</b>	<b>9/15/2015</b>	<b>010064</b>		<b>PINTO, MICHELLE</b>			<b>\$100.00</b>
001.0000.02.512.51.49.009			9/1/2015	292	MC 8/26/15 INTERPRETER SVCS	100.00	

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<b>80747</b>	<b>9/15/2015</b>	<b>010204</b>		<b>PROTECT YOUTH SPORTS,</b>			<b>\$36.00</b>
001.0000.09.518.10.41.001			9/1/2015	381871	HR 07/15 NATIONAL COMBO SEARCH	36.00	
<b>80748</b>	<b>9/15/2015</b>	<b>011112</b>		<b>PROVIDENCE ST PETER HOSPITAL,</b>			<b>\$10,590.31</b>
001.0000.15.521.10.51.006			9/14/2015	33000062762614-AMBRO	PD 3/2/15 MEDICAL SVCS FOR PR	10,590.31	
<b>80749</b>	<b>9/15/2015</b>	<b>000445</b>		<b>PUGET SOUND ENERGY,</b>			<b>\$986.90</b>
001.0000.11.576.80.47.005			8/31/2015	200001526637 08/31	PK 7/29-8/28/15 9222 VETERANS	41.91	
001.0000.11.576.80.47.005			8/31/2015	200004973653 08/31	PK 7/29-8/28/15 14717 WOODLAWN	135.24	
101.0000.11.542.63.47.006			8/31/2015	200006381095 8/31/15	PKST 7/29-8/28/15 7819 150TH S	7.96	
001.0000.11.576.81.47.005			8/24/2015	200001527346 8/15	PK 7/22-8/21/15 8714 87TH AVE	77.31	
001.0000.11.576.80.47.005			8/25/2015	220002793168 8/15	PK 7/23-8/24/15 8807 25TH AVE	50.72	
001.0000.11.576.80.47.005			8/24/2015	300000010896 8/15	PK 7/20-8/19/15 FT STEIL. PK S	272.95	
001.0000.11.576.81.47.005			8/24/2015	300000010938 8/15	PK 7/20-8/19/15 8802 DRESDEN L	178.33	
001.0000.11.576.80.47.005			9/3/2015	300000000129 8/15	PK 7/29-8/28/15 115000 MILITAR	84.83	
001.0000.11.576.80.47.005			9/3/2015	300000010268 8/15	PK 7/29-8/28/15 WOODLAWN SVCS	137.65	
<b>80750</b>	<b>9/15/2015</b>	<b>005342</b>		<b>RAINIER LIGHTING &amp; ELECTRICAL,</b>			<b>\$208.21</b>
502.0000.17.518.35.31.001			8/13/2015	353195-1	PKFC LIGHT BULBS	91.90	
502.0000.17.518.35.31.001			8/24/2015	353579-1	PKFC 50W 12V BI PIN LAMP	63.23	
502.0000.17.518.35.31.001			8/21/2015	353532-1	PKFC ELECTRICAL & CODE TAPE	8.38	
502.0000.17.518.35.31.001			8/19/2015	353317-1	PKFC LG NOSE SIDE CUT PLIERS	30.52	
502.0000.17.542.65.31.001			8/19/2015	353368-1	PKFC PHOTO CONTROL	14.18	
<b>80751</b>	<b>9/15/2015</b>	<b>005101</b>		<b>RICH, JANET</b>			<b>\$270.00</b>
001.0000.11.569.50.41.001			9/14/2015	6/29-8/31/15	PKSR 6/29-8/31/15 INSTRUCTOR F	270.00	
<b>80752</b>	<b>9/15/2015</b>	<b>010478</b>		<b>RICOH USA INC,</b>			<b>\$3,559.93</b>
503.0000.04.518.80.45.002			9/1/2015	95368357	IT PD 8/26-9/25/15 RENT COPIER	156.01	
503.0000.04.518.80.45.002			8/27/2015	95333408	IT PW 8/21-9/20/15 RENT COPIER	178.87	
503.0000.04.518.80.45.002			9/15/2015	95311371	IT COPIER RENTAL	3,029.78	
503.0000.04.518.80.45.002			8/24/2015	95320902	IT PD 8/18-9/17/15 RENT COPIER	195.27	
<b>80753</b>	<b>9/15/2015</b>	<b>005018</b>		<b>ROTARY CLUB OF CLOVER PARK,</b>			<b>\$180.00</b>
001.0000.06.515.30.49.001			7/28/2015	369	LG WACHTER 2015-2016 ROTARY DU	180.00	
<b>80754</b>	<b>9/15/2015</b>	<b>009283</b>		<b>SEOUL COMMUNICATION 1.5,</b>			<b>\$577.08</b>
001.0000.02.512.51.49.009			8/18/2015	8/18/15	MC 8/18/15 INTERPRETER SVCS	198.30	
001.0000.02.512.51.49.009			8/17/2018	8/17/15	MC 8/17/15 INTERPRETER SVCS	180.48	

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
001.0000.02.512.51.49.009			8/27/2015	8/27/15	MC 8/27/15 INTERPRETER SVCS	198.30	
<b>80755</b>	<b>9/15/2015</b>	<b>010447</b>		<b>SPECIAL SERVICES GROUP LLC,</b>			<b>\$3,720.00</b>
180.0000.15.521.21.42.001			9/2/2015	8849	PD 11/29/15-11/28/16 COVERT TR	3,000.00	
180.0000.15.521.21.42.001			9/2/2015	8849	PD 12/4/15-12/3/16 COVERT TRAC	720.00	
<b>80756</b>	<b>9/15/2015</b>	<b>008989</b>		<b>STACY PLUMBING SUPPLY CO INC,</b>			<b>\$111.42</b>
001.0000.11.576.80.31.001			9/2/2015	317293	PK VACUUM BREAKER	111.42	
<b>80757</b>	<b>9/15/2015</b>	<b>002994</b>		<b>STERLING REFERENCE LABORATORIE,</b>			<b>\$295.45</b>
001.0000.02.523.30.41.001			8/31/2015	TC-42210083115	MC AUG, 2015 UA FEES	295.45	
<b>80758</b>	<b>9/15/2015</b>	<b>003911</b>		<b>STOP STICK LTD,</b>			<b>\$1,083.06</b>
001.0000.15.521.21.31.090			8/10/2015	T006485-IN	PD STOP STICK PIRANHA	1,083.06	
<b>80759</b>	<b>9/15/2015</b>	<b>010842</b>		<b>SUPPRESSION SYSTEMS INC,</b>			<b>\$428.85</b>
101.0000.11.542.64.41.001			8/24/2015	13696	PKST SEMI ANNUAL PM HALON FIRE	428.85	
<b>80760</b>	<b>9/15/2015</b>	<b>002667</b>		<b>TACOMA TOWING LLC,</b>			<b>\$153.16</b>
001.0000.15.521.10.41.070			8/29/2015	217843	PD TOWING SVCS 8/29/15	76.58	
001.0000.15.521.10.41.070			8/28/2015	217705	PD TOWING SVCS - 08/28/15	76.58	
<b>80761</b>	<b>9/15/2015</b>	<b>010912</b>		<b>TAURUS POWER &amp; CONTROLS INC,</b>			<b>\$10,973.37</b>
502.9999.98.594.18.63.001			8/13/2015	358661	PKFC VARIABLE FREQUENCY DR UPG	10,973.37	
<b>80762</b>	<b>9/15/2015</b>	<b>010640</b>		<b>TLO LLC,</b>			<b>\$52.00</b>
001.0000.15.521.21.41.001			9/1/2015	212084 8/15	PD AUG 2015 PERSON SEARCHES	52.00	
<b>80763</b>	<b>9/15/2015</b>	<b>009580</b>		<b>T-MOBILE USA,</b>			<b>\$300.00</b>
001.0000.15.521.21.41.001			6/5/2015	9238141508	PD 4/8 - 4/10/15 GPS LOCATE	300.00	
<b>80764</b>	<b>9/15/2015</b>	<b>005831</b>		<b>TOWN OF STEILACOOM,</b>			<b>\$5,418.20</b>
001.0000.02.229.10.00.002			9/14/2015	AUG, 2015 REMIT	MC AUG, 2015 COURT REMIT	5,418.20	
<b>80765</b>	<b>9/15/2015</b>	<b>004621</b>		<b>TPCSC,</b>			<b>\$4,119.72</b>
104.0016.01.557.30.41.001			8/31/2015	372	HM AG 2015-006 LODGING TAX GRA	4,119.72	
<b>80766</b>	<b>9/15/2015</b>	<b>001924</b>		<b>TRI-TEC COMMUNICATIONS INC,</b>			<b>\$808.47</b>
503.0000.04.518.80.31.001			8/12/2015	611994	IT WIRELESS EOC PHONES	808.47	

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
<b>80767</b>	<b>9/15/2015</b>	<b>011127</b>		<b>US BANK VOYAGER FLEET SYSTEMS,</b>			<b>\$720.66</b>
501.0000.51.521.10.32.001			9/1/2015	869343012536	FL AUG, 2015 FUEL CHARGES	620.07	
501.0000.51.548.79.32.001			9/1/2015	869343012536	FL AUG, 2015 FUEL CHARGES	100.59	
<b>80768</b>	<b>9/15/2015</b>	<b>002509</b>		<b>VERIZON WIRELESS,</b>			<b>\$2,795.55</b>
503.0000.04.518.80.42.001			8/16/2015	9750752815	IT: CDPL 7/17-8/16/15 PHONE SV	58.66	
503.0000.04.518.80.42.001			8/16/2015	9750752815	IT: CDPL 7/17-8/16/15 PHONE SV	234.61	
503.0000.04.518.80.42.001			8/16/2015	9750752815	IT: PW 7/17-8/16/15 PHONE SVC	37.79	
503.0000.04.518.80.42.001			8/16/2015	9750752815	IT: CM 7/17-8/16/15 PHONE SVC	127.32	
503.0000.04.518.80.42.001			8/16/2015	9750752815	IT: CM 7/17-8/16/15 PHONE SVC	58.66	
503.0000.04.518.80.42.001			8/16/2015	9750752815	IT: FN 7/17-8/16/15 PHONE SVC	37.79	
503.0000.04.518.80.42.001			8/16/2015	9750752815	IT 7/17-8/16/15 PHONE SVC	175.11	
503.0000.04.518.80.42.001			8/16/2015	9750752815	IT: LG 7/17-8/16/15 PHONE SVC	151.16	
503.0000.04.518.80.42.001			8/16/2015	9750752815	IT: LG 7/17-8/16/15 PHONE SVC	37.79	
503.0000.04.518.80.42.001			8/16/2015	9750752815	IT: ED 7/17-8/16/15 PHONE SVC	68.66	
503.0000.04.518.80.42.001			8/16/2015	9750752815	IT: HR 7/17-8/16/15 PHONE SVC	37.79	
503.0000.04.518.80.42.001			8/16/2015	9750752816	IT 7/17-8/16/15 PHONE SVC	119.09	
503.0000.04.518.80.42.001			8/16/2015	9750752816	IT 7/17-8/16/15 PHONE SVC	485.48	
503.0000.04.518.80.42.001			8/16/2015	9750752816	IT 7/17-8/16/15 PHONE SVC	259.31	
503.0000.04.518.80.42.001			8/16/2015	9750752816	IT 7/17-8/16/15 PHONE SVC	102.23	
503.0000.04.518.80.42.001			8/16/2015	9750752816	IT 7/17-8/16/15 PHONE SVC	37.79	
503.0000.04.518.80.42.001			8/16/2015	9750752817 8/15	IT 7/17-8/16/15 PK SVCS	766.31	
<b>80769</b>	<b>9/15/2015</b>	<b>007973</b>		<b>VERMEER NORTHWEST SALES INC,</b>			<b>\$136.55</b>
501.0000.51.548.79.31.006			8/31/2015	S36821	PK KNIFF CUTTER	136.55	
<b>80770</b>	<b>9/15/2015</b>	<b>011136</b>		<b>VISA - 7750,</b>			<b>\$12.20</b>
001.0000.99.518.40.42.002			8/27/2015	7750/ALLEN 8/15	PD TOX LAB POSTAGE	12.20	
<b>80771</b>	<b>9/15/2015</b>	<b>011138</b>		<b>VISA - 7776,</b>			<b>\$319.19</b>
001.0000.11.576.80.31.001			8/27/2015	7776/ANDERSON 8/15	PK TREE REMOVAL SUPPLIES	184.62	
001.0000.11.576.80.31.001			8/27/2015	7776/ANDERSON 8/15	PK BLACK PILING CAPS	134.57	
<b>80772</b>	<b>9/15/2015</b>	<b>011140</b>		<b>VISA - 7800,</b>			<b>\$122.35</b>
501.0000.51.548.79.32.002			8/27/2015	7800/CUMMIN 08/27/15	FL DIESEL FUEL FOR DUMP TRUCK	95.00	
501.0000.51.548.79.31.006			8/27/2015	7800/CUMMIN 08/27/15	FL DEF FLUID FOR DUMP TRUCK #4	27.35	
<b>80773</b>	<b>9/15/2015</b>	<b>011144</b>		<b>VISA - 7818,</b>			<b>\$502.05</b>

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
311.0000.21.559.30.51.001			8/27/2015	7818/DAVIS 08/27/15	PWSC WARNSTADT SEWER EXTENSION	420.00	
401.0002.41.595.40.31.001			8/27/2015	7818/DAVIS 08/27/15	PWSW SAND BAGS FOR CLOVER CREE	82.05	
<b>80774</b>	<b>9/15/2015</b>	<b>011145</b>		<b>VISA - 7826,</b>			<b>\$16.48</b>
101.0000.11.542.64.42.002			8/27/2015	7826/DEAN 08/27/15	PKST UPS: SEND EQUIPMENT FOR R	16.48	
<b>80775</b>	<b>9/15/2015</b>	<b>011146</b>		<b>VISA - 7834,</b>			<b>\$429.88</b>
502.0000.17.521.50.31.001			8/27/2015	7834/FERM 08/27/15	PKFC V BELTS	377.13	
502.0000.17.518.35.31.001			8/27/2015	7834/FERM 08/27/15	PKFC KEYS	19.71	
502.0000.17.521.50.31.001			8/27/2015	7834/FERM 08/27/15	PKFC BLEACH	8.75	
502.0000.17.521.50.31.001			8/27/2015	7834/FERM 08/27/15	PKFC FIN BRUSH AND COMB	24.29	
<b>80776</b>	<b>9/15/2015</b>	<b>011147</b>		<b>VISA - 7842,</b>			<b>\$189.03</b>
001.0000.11.571.20.31.001			8/27/2015	7842/DENNIS H 8/15	PKRC MT ST HELENS CLIMB SUPPLI	89.10	
001.0000.11.571.20.31.001			8/27/2015	7842/DENNIS H 8/15	PKRC 8/11/15 SUMMER CAMP MOVIE	34.00	
001.0000.11.571.20.31.001			8/27/2015	7842/DENNIS H 8/15	PKRC SUMMER CAMP SUPPLIES	5.94	
001.0000.11.571.20.31.001			8/27/2015	7842/DENNIS H 8/15	PKRC FITBAND DEMO UNIT	59.99	
<b>80777</b>	<b>9/15/2015</b>	<b>011150</b>		<b>VISA - 7883,</b>			<b>\$97.30</b>
001.0000.15.521.10.31.001			8/27/2015	7883/JOHNSO 08/27/15	PD FLASH DRIVES	65.58	
001.0000.15.521.10.31.001			8/27/2015	7883/JOHNSO 08/27/15	PD BLUETOOTH CONNECTION	31.72	
<b>80778</b>	<b>9/15/2015</b>	<b>011152</b>		<b>VISA - 7909,</b>			<b>\$96.26</b>
101.0000.11.542.64.42.002			8/27/2015	7909/LOGAN 08/27/15	PKST UPS: SEND OUT PARTS	96.26	
<b>80779</b>	<b>9/15/2015</b>	<b>011153</b>		<b>VISA - 7917,</b>			<b>\$642.71</b>
001.0000.15.521.80.31.001				7917/MEEKS 8/15	PD SHOP VAC ACCESSORIES RETURN	-24.03	
001.0000.15.521.80.31.001			8/27/2016	7917/MEEKS 8/15	PD PHONE STAND, MARKERS, STEEL	289.23	
001.0000.15.521.80.31.001			8/27/2016	7917/MEEKS 8/15	PD SHOP VAC ACCESSORIES	67.70	
001.0000.15.521.80.31.001			8/27/2016	7917/MEEKS 8/15	PD PENS, USB DRIVE, TABS, STAM	88.58	
001.0000.15.521.22.31.008			8/27/2016	7917/MEEKS 8/15	PD O.C. SPRAY STREAM	126.85	
001.0000.15.521.80.31.001			8/27/2016	7917/MEEKS 8/15	PD STAPLER, FILE, PAPER, PENS	80.22	
001.0000.15.521.80.31.001			8/27/2016	7917/MEEKS 8/15	PD SEAM RIPPERS	14.16	
<b>80780</b>	<b>9/15/2015</b>	<b>011154</b>		<b>VISA - 7925,</b>			<b>\$375.00</b>
001.0000.11.571.20.41.001			8/27/2015	7925/NEGO 8/15	PK 7/27/15 TAC. RAINIERS PKG	15.00	
001.0000.11.571.20.41.001			8/27/2015	7925/NEGO 8/15	PK 7/27/15 TAC. RAINIERS TICKE	227.50	
001.0000.11.571.20.41.001			8/27/2015	7925/NEGO 8/15	PK MOVIE TICKETS FOR CAMP	33.00	
001.0000.11.571.20.31.001			8/27/2015	7925/NEGO 8/15	PK CAMP SUPPLIES	14.94	

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
001.0000.11.571.20.31.001			8/27/2015	7925/NEGO 8/15	PK CAMP SUPPLIES	21.85	
001.0000.11.571.20.31.001			8/27/2015	7925/NEGO 8/15	PK CAMP SUPPLIES	16.38	
001.0000.11.571.20.31.001			8/27/2015	7925/NEGO 8/15	PK CAMP SUPPLIES	25.46	
001.0000.11.571.20.31.001			8/27/2015	7925/NEGO 8/15	PK CAMP SUPPLIES	20.87	
<b>80781</b>	<b>9/15/2015</b>		<b>011155</b>	<b>VISA - 7933,</b>			<b>\$520.97</b>
001.0000.15.521.40.31.005			8/27/2015	7933/NICHOLS 8/15	PD USE FORCE TRNG COFFEE	123.55	
001.0000.15.521.40.31.005			8/27/2015	7933/NICHOLS 8/15	PD USE FORCE TRNG SNACKS	181.89	
001.0000.15.521.40.31.005			8/27/2015	7933/NICHOLS 8/15	PD USE FORCE TRNG COFFEE	163.55	
001.0000.15.521.10.31.005			8/27/2015	7933/NICHOLS 8/15	PD WADE RETIREMENT CAKE	35.99	
001.0000.15.521.10.31.005			8/27/2015	7933/NICHOLS 8/15	PD PSAC MEETING REFRESHMENTS	15.99	
<b>80782</b>	<b>9/15/2015</b>		<b>011158</b>	<b>VISA - 7966,</b>			<b>\$2,188.43</b>
001.0000.15.521.21.43.004			8/27/2015	7966/PITTS 8/15	PD INVESTIGATION PUNZALAN 8/3	29.99	
001.0000.15.521.21.43.004			8/27/2015	7966/PITTS 8/15	PD INVESTIGATION PUNZALAN 8/3	14.53	
001.0000.15.521.21.43.002			8/27/2015	7966/PITTS 8/15	PD INVESTIGATION PUNZALAN 8/3	148.07	
180.0000.15.521.21.43.002			8/27/2015	7966/PITTS 8/15	PD COVERTS OPS CONLON 8/9-8/14	332.64	
180.0000.15.521.21.43.002			8/27/2015	7966/PITTS 8/15	PD COVERTS OPS BARNARD 8/9-8/1	332.64	
180.0000.15.521.21.43.002			8/27/2015	7966/PITTS 8/15	PD COVERTS OPS CROMMES 8/9-8/1	332.64	
180.0000.15.521.21.43.002			8/27/2015	7966/PITTS 8/15	PD COVERTS OPS DIER 8/9-8/14/1	332.64	
180.0000.15.521.21.43.002			8/27/2015	7966/PITTS 8/15	PD COVERTS OPS HAMILTON 8/9-8/	332.64	
180.0000.15.521.21.43.002			8/27/2015	7966/PITTS 8/15	PD COVERTS OPS LARSON 8/9-8/14	332.64	
<b>80783</b>	<b>9/15/2015</b>		<b>011159</b>	<b>VISA - 7974,</b>			<b>\$316.16</b>
001.0000.11.569.50.31.001			8/27/2015	7974/SCHEID 8/15	PKSR NAME BADGES	43.80	
001.0000.11.569.50.31.001			8/27/2015	7974/SCHEID 8/15	PKSR COFFEE	21.57	
001.0000.11.569.50.31.001			8/27/2015	7974/SCHEID 8/15	PKSR BBQ EVENT SUPPLIES	6.55	
001.0000.11.569.50.31.001			8/27/2015	7974/SCHEID 8/15	PKSR BBQ EVENT SUPPLIES	79.86	
001.0000.11.569.50.31.001			8/27/2015	7974/SCHEID 8/15	PKSR BBQ EVENT SUPPLIES	164.38	
<b>80784</b>	<b>9/15/2015</b>		<b>011160</b>	<b>VISA - 7982,</b>			<b>\$598.05</b>
001.0000.06.515.31.49.003			8/27/2015	7982/SCHUMA 08/27/15	LG WASAMA CONF/COX 9/30-10/2/1	200.00	
001.0000.06.515.30.51.001			8/27/2015	7982/SCHUMA 08/27/15	LG ELECTRONIC COURT DOCUMENTS	226.90	
001.0000.01.511.60.31.005			8/27/2015	7982/SCHUMA 08/27/15	CC 8/12/15 LUNCH: FED PRIORITI	147.53	
001.0000.06.514.30.49.003			8/27/2015	7982/SCHUMA 08/27/15	LG WAPRO TRAINING/BUSH 10/22/1	140.00	
001.0000.06.515.30.49.003			8/27/2015	7982/SCHUMA 08/27/15	LG WAPRO TRAINING/FULMER 10/22	140.00	
001.0000.06.515.30.49.003			8/27/2015	7982/SCHUMA 08/27/15	LG WAPRO TRAINING/WRIGHT 10/22	165.00	
001.0000.06.515.30.51.001			8/27/2015	7982/SCHUMA 08/27/15	LG CASE FILING FEES #14-2-0592	18.00	
001.0000.06.515.30.43.002			8/27/2015	7982/SCHUMA 08/27/15	LG CANCEL WSAMA CONF HOTEL WAC	-219.69	

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
001.0000.06.515.30.43.002				7982/SCHUMA 08/27/15	LG CANCEL WSAMA CONF HOTEL KAS	-219.69	
<b>80785</b>	<b>9/15/2015</b>	<b>011162</b>		<b>VISA - 8006,</b>			<b>\$1,417.62</b>
001.0000.15.525.60.43.001			8/27/2015	8006/UNFRED 8/15	PD 8/20-8/26/15 OKANOGAN DEPLO	38.03	
001.0000.15.525.60.43.001			8/27/2015	8006/UNFRED 8/15	PD 8/20-8/26/15 OKANOGAN DEPLO	74.00	
001.0000.15.525.60.43.001			8/27/2015	8006/UNFRED 8/15	PD 8/20-8/26/15 OKANOGAN DEPLO	90.91	
001.0000.15.525.60.43.002			8/27/2015	8006/UNFRED 8/15	PD 8/20-8/26/15 OKANOGAN DEPLO	390.64	
001.0000.15.525.60.43.002			8/27/2015	8006/UNFRED 8/15	PD 8/20-8/26/15 OKANOGAN DEPLO	390.64	
001.0000.15.525.60.43.002			8/27/2015	8006/UNFRED 8/15	PD 8/20-8/26/15 OKANOGAN DEPLO	390.64	
001.0000.15.525.60.43.002			8/27/2015	8006/UNFRED 8/15	PD 8/20-8/26/15 OKANOGAN DEPLO	42.76	
<b>80786</b>	<b>9/15/2015</b>	<b>011163</b>		<b>VISA - 8014,</b>			<b>\$451.73</b>
502.0000.17.518.35.31.008			8/27/2015	80014/WILLIAMS 8/15	PK SHIRTS FOR STAFF	124.39	
101.0000.11.542.63.31.001			8/27/2015	80014/WILLIAMS 8/15	PK WORKBENCH LIGHT KIT	198.49	
101.0000.11.543.60.31.090			8/27/2015	80014/WILLIAMS 8/15	PK CONFERENCE TABLE	11.46	
501.0000.51.548.79.31.006			8/27/2015	80014/WILLIAMS 8/15	PK REPLACEMENT BATTERY	117.39	
<b>80787</b>	<b>9/15/2015</b>	<b>011164</b>		<b>VISA - 8022,</b>			<b>\$48.00</b>
001.0000.99.518.40.42.001			8/27/2015	8022/ZARO 8/15	PD SR MGT FOR PD, ZARO 7/12-7/	48.00	
<b>80788</b>	<b>9/15/2015</b>	<b>011165</b>		<b>VISA - 8030,</b>			<b>\$1,074.83</b>
503.0000.04.518.80.31.001			8/27/2015	8030/FIN 1 08/27/15	IT VIDEO CAMERA FOR HOLDING CE	199.83	
001.0000.11.571.20.41.001			8/27/2015	8030/FIN 1 08/27/15	PKRC 8/4/15 SUMMER CAMP FIELD	33.00	
503.0000.04.518.80.41.001			8/27/2015	8030/FIN 1 08/27/15	IT MONTHLY MAILCHIMP	50.00	
401.0000.41.531.10.49.003			8/27/2015	8030/FIN 1 08/27/15	PWSW FLAGGER TRAINING/CALEY 8/	70.00	
001.0000.09.518.10.49.001			8/27/2015	8030/FIN 1 08/27/15	HR SURVEY MONKEY ANNUAL MEMBER	300.00	
302.0003.21.595.11.31.001			8/27/2015	8030/FIN 1 08/27/15	PWCP POSTAGE STAMPS FOR NTCP S	392.00	
192.0000.00.558.60.49.003			8/27/2015	8030/FIN 1 08/27/15	SSMCP STEERING COMMITTEE MTG S	30.00	
<b>80789</b>	<b>9/15/2015</b>	<b>011166</b>		<b>VISA - 8048,</b>			<b>\$269.00</b>
001.0000.15.521.80.31.001			8/27/2015	8048/FIN 2 08/27/15	PD ERGO KEYBOARD FOR MEEKS	269.00	
<b>80790</b>	<b>9/15/2015</b>	<b>011167</b>		<b>VISA - 8055,</b>			<b>\$5,920.39</b>
001.0000.04.514.20.49.004			8/27/2015	8055/FIN 3 08/27/15	FN 1 YR GASB SUBSCRIPTION THRU	225.00	
401.0000.41.531.10.49.011			8/27/2015	8055/FIN 3 08/27/15	PWSW CALENDARS FOR NPDES OUTRE	5,695.39	
<b>80791</b>	<b>9/15/2015</b>	<b>011168</b>		<b>VISA - 8063,</b>			<b>\$311.90</b>
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101.0000.21.543.30.49.001			8/27/2015	8063/FIN 4 08/27/15	PWST SOLIS TOASTMASTERS DUES	32.00	

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001.0000.06.514.30.43.005			8/27/2015	8071/FIN 5 08/27/15	LG BUSH PARKING @ 7/29/15	6.00	
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001.0000.11.571.20.31.001			8/27/2015	8071/FIN 5 08/27/15	PKRC SOCKS FOR SUMMER CAMP ACT	14.19	
001.0000.11.571.20.41.001			8/27/2015	8071/FIN 5 08/27/15	PKRC 8/14/15 BOWLING FIELD TRI	185.00	
501.0000.51.548.79.41.001			8/27/2015	8071/FIN 5 08/27/15	FL VACUUM	8.75	
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001.0000.09.518.10.31.009			8/27/2015	8071/FIN 5 08/27/15	HR 8/19/15 WELLNESS EVENT FOOD	75.80	
<b>80793</b>	<b>9/15/2015</b>		<b>011171</b>	<b>VISA - 8097,</b>			<b>\$282.68</b>
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001.0000.15.521.23.31.008			8/27/2015	8097/PD1 8/15	PD VELCRO PATCHES	13.13	
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180.0000.15.521.21.43.001			8/27/2015	8121/PD4 8/15	PD COVERT OPS CONF./CROMMES,	33.26	
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180.0000.15.521.21.43.002			8/27/2015	8121/PD4 8/15	PD COVERT OPS CONF./BARNARD,	110.88	
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180.0000.15.521.21.43.001			8/27/2015	8121/PD4 8/15	PD COVERT OPS CONF/HAMILTON 8/	25.00	
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302.0010.21.595.13.41.001			8/27/2015	8139/PW O&M 08/27/15	PWCP POKSWINSKI 8/26/15 BNSF C	15.00	
302.0010.21.595.13.41.001			8/27/2015	8139/PW O&M 08/27/15	PWCP POKSWINSKI 8/26/15 CONTRA	15.00	
<b>80798</b>	<b>9/15/2015</b>	<b>011177</b>		<b>VISA - 8550,</b>			<b>\$69.99</b>
001.0000.13.558.70.31.001			8/27/2015	8550/NEWTON 08/27/15	ED DROPBOX SUBSCRIPTION	9.99	
001.0000.13.558.70.49.003			8/27/2015	8550/NEWTON 08/27/15	ED 8/6/15 LAKEWOOD CHAMBER MEE	60.00	
<b>80799</b>	<b>9/15/2015</b>	<b>007155</b>		<b>WACE,</b>			<b>\$240.00</b>
001.0000.15.521.32.49.003			9/15/2015	V9/04/15 REG.	PD WACE FALL CONF. MATHIES,	200.00	
001.0000.15.521.32.49.001			9/15/2015	V9/04/15 REG.	PD WACE FALL CONF. MATHIES,	40.00	
<b>80800</b>	<b>9/15/2015</b>	<b>010905</b>		<b>WAI, DOREEN</b>			<b>\$153.00</b>
001.0000.02.512.51.49.009			9/3/2015	1016	MC 8/12/15 INTERPRETER SVCS	153.00	
<b>80801</b>	<b>9/15/2015</b>	<b>000595</b>		<b>WASHINGTON ASSOC OF SHERIFF'S,</b>			<b>\$803.55</b>
001.0000.02.523.30.41.001			7/31/2015	EM-2015-00366	MC JULY, 2015 HOME MONITORING	803.55	
<b>80802</b>	<b>9/15/2015</b>	<b>006002</b>		<b>WASHINGTON STATE CRIMINAL,</b>			<b>\$1,004.00</b>
001.0000.02.523.30.41.001			8/27/2015	20115599	MC 8/10 - 8/21/15 MPCA TRAININ	1,004.00	
<b>80803</b>	<b>9/15/2015</b>	<b>010834</b>		<b>WEED, FAY</b>			<b>\$525.60</b>
001.0000.11.569.50.41.001			9/14/2015	7/28-9/01/15	PKSR 7/28-9/01/15 INSTRUCTOR F	525.60	
<b>80804</b>	<b>9/15/2015</b>	<b>006877</b>		<b>WESTERN EQUIPMENT DIST INC,</b>			<b>\$979.29</b>
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001.0000.11.576.81.31.001			8/18/2015	785813.2	PK MESH FILTER ASM, NOZZLE	169.43	
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<b>80806</b>	<b>9/15/2015</b>	<b>010995</b>		<b>WHITWORTH PEST SOLUTIONS,</b>			<b>\$191.45</b>
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<b>80807</b>	<b>9/15/2015</b>	<b>011031</b>		<b>XIOLOGIX LLC,</b>			<b>\$5,625.64</b>
503.0000.04.518.80.48.003			8/18/2015	4262	IT 9/10/15-9/9/16 VMWARE RENEW	3,851.97	
503.0000.04.518.80.35.030			8/20/2015	4267	IT NEW SERVER EXCHANGE PROJECT	1,773.67	
<b>80808</b>	<b>9/15/2015</b>	<b>008553</b>		<b>ZONES INC,</b>			<b>\$897.08</b>
503.0000.04.518.80.31.001			8/29/2015	S41994280202	IT BACKUP TAPES FOR CITY SERVE	897.08	
<b># of Checks Issued</b>	<b>179</b>						
<b>Total</b>		<b>\$865,725.19</b>					



**PLANNING COMMISSION  
REGULAR MEETING  
WEDNESDAY September 2, 2015  
Council Chambers  
6000 Main Street SW  
Lakewood, WA 98499**

Chairman Mr. Don Daniels called the meeting to order at 6:30 p.m.

### **Roll Call**

Planning Commission Members Present: Don Daniels, Chair; Robert Pourpasand, Connie Coleman-Lacadie, Robert Estrada and James Guerrero

Planning Commission Members Excused: Christopher Webber

Planning Commission Members Absent: Paul Wagemann, Vice-Chair

Staff Present: David Bugher, Assistant City Manager, Economic Development; Dan Catron, Principal Planner; and Karen Devereaux, Recording Secretary

Council Liaison: Councilmember Paul Bocchi

### **Acceptance of Agenda**

No changes were suggested.

### **Approval of Minutes**

Chairman, Mr. Don Daniels, opened the floor for discussion of the draft minutes of the meeting held August 19, 2015.

**Ms. Connie Coleman-Lacadie made the motion to approve the minutes with the additional notation that she was excused, not absent, from the July 15, 2015 meeting. Mr. James Guerrero seconded. A unanimous voice vote carried the motion.**

### **Public Comments**

None.

### **Public Hearing**

None.

### **Unfinished Business**

#### 2015 CPAs and Update – Study Session

Mr. Dan Catron outlined the 2015 updates noting a few of the highlights to the following chapters:

- *Chapter 1 Introduction*

Consists primarily of simple updates to language and references. Incorporation of conclusions from the City's 2015 Community Visioning Plan. A "Guiding Principles"

statement proposed to be replaced by "Community Values" identified in the 2015 Vision Plan.

- *Chapter 4 Community Design*

Consists primarily of simple updates to language and references. Adjusting the list of "Green Streets" and "Principal Arterials" noting the significant modifications to the freeway interchanges in Tillicum. Affirming the City's desire to see a commuter rail station in Tillicum.

- *Chapter 6 Transportation*

Rework language of General Transportation Goals and Policies. Modifications to classifications. Cross Base Highway. Development of energy efficiency goals. Non-Motorized Transportation Plan to consider adopting a "Complete Streets" ordinance. Recalibration of Level of Service for roadways.

- *Chapter 8 Public Services*

2015 updates recognize the creation of West Pierce Fire and Rescue. Acknowledges the discontinuance of the crime free housing program. Enhance policies regarding schools and redevelopment of surplus school sites. Promotion of construction of a new main library facility within the City's downtown core. Updates to goals and policies regarding health and human services together with policies regarding housing and community development programs.

- *Chapter 9 Public Facilities and Improvements*

Capital facilities related goals and policies of the Capital Improvement Plan, Parks Plan, and Utility Master Plan providing specific short term operational planning. Addition of a policy directing the City to update the CIP every two years in conjunction with approval of the City budget. Reflecting the fact that the Lakewood Police Station has been constructed.

- *Chapter 10 Implementation*

Reaffirming the City's desire to support the construction of a Sounder commuter rail station in Tillicum.

- *City Initiated Amendments*

In April 2015 the Planning Commission adopted a resolution of intent directing the Community and Economic Development Department to consider two amendments to the Land-Use and Zoning Maps:

1. Rezone 75 parcels located between Interlaaken Dr SW and Tower Rd SW, north of Washington Blvd from R1 to R2 to reflect the existing mix of lot sizes and provide for increased in-fill housing options; and
2. Re-designate and rezone 7 acres of mostly vacant land located on the southwest corner of Gravelly Lk Dr SW and Veterans Drive from *Residential Estate* to *Single Family*, and rezoned from R1 to R3.

- *Privately Initiated Amendment (Lakewood Racquet Club)*

The Lakewood Racquet Club is proposing to re-designate and rezone a portion of their 11.4 acre facility from *Open Space and Recreation/OSR2* and *Single Family/R3* to *Mixed Residential/MR1* in order to accommodate redevelopment of a portion of the site with residential uses.

Mr. Catron provided three maps of the City-initiated and privately-initiated proposed amendments and described the changes again to Commissioners. A copy of each of the Department of Commerce Comprehensive Plan Update Checklist, PSRC Checklist, and SEPA Checklist were also provided and discussed, as well as the 2015 CPA Determination of Non Significance.

The comment period deadline was August 13, 2015. Commissioners were provided copies of the 9 letters received from respondents during that period.

Cottage Housing – Revisions to Recommendation

Mr. Catron itemized a few of the minor changes suggested by the industry to the Cottage Housing Regulations as follows:

- Increase unit size to 1,500 sq. ft. in order to accommodate a third bedroom;
- Note that cottages are intended to be a maximum of 1-1/2 stories, not 2 stories. Any upper floor should be developed within the roof structure, not below the roof structure.
- Provide that developers must show a workable site plan using conventional development standards and addressing any environmental constraints in order to establish the base number of units that could be constructed under conventional zoning.

Staff recommends two additional adjustments be made to maintain continuity with the format of the zoning code:

- Adding cottage housing to the list of residential land use types
- Adding cottage housing to the list of uses allowed in the single family zoning district upon issuance of a conditional use permit

**Mr. Robert Pourpasand made the motion to approve the amendments to the Resolution 2015-01. Ms. Connie Coleman-Lacadie seconded the motion. A voice vote was taken and passed 4 to 1 with Mr. Robert Estrada voting in opposition of the amendments.**

Mr. Robert Estrada expressed his objection to the increase of the unit size to 1500 sq. ft. and the stipulation that any upper floor should be developed within the roof structure; no full size second floor.

## **New Business**

### **Public Hearing Protocol**

Mr. Catron provided a white paper from the Municipal Research and Service Center (MRSC) that described the parameters and issues related to the conduct of public hearings. Mr. David Bugher commented on the difference between a legislative and a quasi-judicial public hearing, explaining that the hearing for the comprehensive plan updates and the City-initiated amendments would be considered legislative, whereas the hearing for the Lakewood Racquet Club might be considered quasi-judicial because it involves a site specific rezone proposed by a private party.

Mr. Don Daniels, Chairman, elaborated on commissioner conduct during the hearings requesting everyone to follow Robert's Rules of Order and wait to speak and speak clearly so the recordings are very clear. It was reiterated that individual speakers are allowed 3 minutes and represented groups are allowed a total of 10 minutes.

Mr. David Bugher ran through a breakdown of the timeline and written comment periods giving the commissioners an understanding of the next steps of such proceedings to meet the goal of completing the amendments before the end of November 2015.

### **Reports from Commission Members and Staff**

Mr. Bugher explained the Abatement Program was presented to Council and was well received.

Mr. Catron announced the Landmarks and Heritage Advisory Board would present Historic Fort Steilacoom with the "first ever" Community Landmark Designation in front of Council on Monday, September 21, 2015.

Mr. Bugher mentioned he is meeting with CPSD Southgate Elementary School to discuss their Oak Habitat and how to maintain it.

Mr. Robert Estrada commented that Bernese Rd SW had been closed long before Lakewood cityhood, but didn't remember why. He explained that closure has changed traffic flow. Bernese was used to connect Interlaaken to Tower Rd SW, where part of the roadway is now covered in vegetation.

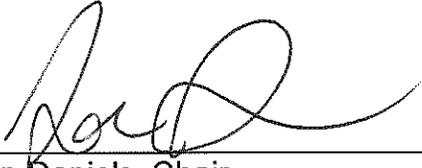
Mr. Don Daniels, Chair, described vehicle accidents on Bridgeport Way at Wal-Mart in the turn lanes between the two intersections controlled by traffic lights at either end of the property frontage. He queried Mr. Bugher if something could be done to alleviate the problem. Mr. Bugher explained he would ask Public Works Department staff to provide a response.

Mr. James Guerrero shared that he attended the WSDOT presentation in Tillicum last night regarding the Berkeley and Thorne Lane intersections. His comments indicated he felt the improvements would be very beneficial to area residents.

Mr. Bugher explained he attended a Point Defiance Rail Bypass Project meeting today to discuss the railroad trespass project and the availability of funds to address it.

**Next Meeting:** September 16, 2015, at 6:30 p.m. in Council Chambers

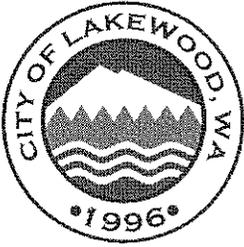
**Meeting Adjourned** at 7:17 p.m.



Don Daniels, Chair  
Planning Commission      09/23/2015



Karen Devereaux, Recording Secretary  
Planning Commission      09/23/2015



**COMMUNITY SERVICES ADVISORY BOARD**  
**Regular Meeting Minutes**  
**WEDNESDAY – April 29, 2015**  
**Lakewood City Hall, Conference Room 3A**  
**6000 Main Street SW, Lakewood, WA**

**CALL TO ORDER**

Chair Edith Owen Wallace called the meeting to order at 5:30 p.m.

**ATTENDANCE**

Board members present: Edith Owen Wallace, Sharon Taylor, Kathleen Lind, Mumbi Ngari-Turner, Laurie Maus, and Paul Calta

Board members unexcused: Nancy Huseman, Ric Torgerson and Marcos Vieyra

Council liaison: Councilmember Marie Barth

Staff present: Karmel Shields and Amber Powell (intern)

**APPROVAL OF MINUTES – March 25, 2015**

Laurie Maus moved to approve the March 25, 2015 Community Services Advisory Board Meeting Minutes as written. The motion was seconded by Sharon Taylor. A voice vote was taken and the motion carried unanimously.

**PUBLIC COMMENTS**

There was no one present to comment.

**NEW BUSINESS**

5-YEAR CDBG PLAN PRESENTED TO COUNCIL ON APRIL 20, 2015

Chair Wallace discussed the Council presentation made by the CDBG staff to approve the 5-year plan. There was no relevant public comment and very little Council discussion.

ELECTION OF VICE CHAIR FOR THE CSAB

Chair Wallace opened the floor for nominations. Kathleen Lind nominated Sharon Taylor to serve as vice chair of the committee and Mumbi Nigari-Turner seconded the nomination. Ms. Taylor confirmed her willingness to serve in this capacity. Being no other nominations, a voice vote was taken and the nomination passed unanimously.

HUMAN SERVICES 1<sup>ST</sup> QUARTER REPORTS

Karmel Shields presented the 1<sup>st</sup> quarter aggregated data and total cost reimbursement requests provided by the contracted human service agencies. She reported that twelve organizations needed to improve their financial documentation before cost reimbursements were made. Seven organizations submitted late reports and two contracts were finalized on April 28, 2015. Most programs reporting are meeting or exceeding their service goals.

Ms. Shields also provided the Board demographic information. All totaled, 8,246 individuals were served between January 1, 2015 and March 31, 2015. The data presented was separated into three major categories to demonstrate more clearly how individuals were served: feeding programs (6,526 individuals), children and youth programs (1,424 youth), and adult and family programs (296 households). Ms. Shields also provided detailed information on the gender, ethnicity, ages and residence of the individuals served in each categorical area.

#### MID-YEAR HUMAN SERVICE CONTRACT MONITORING VISITS

Ms. Shields presented a timeline for on-site monitoring visits. There are four objectives for conducting these on-site visits prior to July 15, 2015.

1. To improve the quarterly reporting process (financial or reporting documentation)
2. To meet with school-based programs before summer programming begins
3. To allow enough time to visit agencies twice who are not meeting their service goals
4. To establish program evaluation criteria and outcome measures for the contract. This information is reported at the end of the contract year, but data collection occurs during the 3<sup>rd</sup> and 4<sup>th</sup> quarters.

Discussion: CSAB members have expressed interest in attending these monitoring visits. Members would like to know more about the agencies and their services. If CSAB members were to participate misperceptions might occur; either the agency feels they are being singled out or that special attention/favor is being given to the organization. Either of these perceptions could put the CSAB members at risk of maintaining a neutral position when evaluating continued funding. It is preferred that staff provides information that is collected and reported uniformly to the CSAB, and that members would then receive the same information at the same time, preserving a neutral position and ensuring no misperceptions occur.

#### **OTHER BUSINESS**

##### POVERTY IMMERSION WORKSHOP

Chair Wallace again encouraged the members to attend the Lakewood Community Collaboration meetings. A 2015 schedule of meeting dates and topics were distributed. She also encouraged members to attend the Poverty Immersion Workshop on Friday, May 15, 2015. Registration information was provided.

##### AREAS OF INTEREST AND AREAS OF INVESTMENT

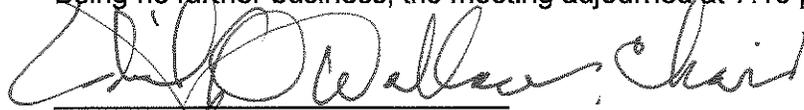
CSAB members expressed interest in learning more about the programs and services being provided with City resources. Areas of interest are mental health (public safety and hospital boarding/release to the streets), senior and aging issues, veteran services, new housing services and school improvements. The members also expressed interest in touring the community to see the effects of the CDBG investments that have been made over the past few years.

#### **NEXT MEETING**

August 12, 2015 at 5:30 p.m. Agenda items include: Open meeting training with the City Attorney, CDBG proposed 2016 work plan, review of policies and procedures (HOME & CDBG), and up-date on Human Services mid-year contract performance and on-site monitoring visits.

#### **ADJOURNMENT**

Being no further business, the meeting adjourned at 7:10 p.m.

  
Edith Owen Wallace, Chair

  
Dated



**COMMUNITY SERVICES ADVISORY BOARD**  
**Regular Meeting Minutes**  
**WEDNESDAY – September 16, 2015**  
**Lakewood City Hall, Conference Room 3A**  
**6000 Main Street SW, Lakewood, WA**

**CALL TO ORDER**

Chair Edith Owen Wallace called the meeting to order at 5:30 p.m.

**ATTENDANCE**

Board members present: Edith Owen Wallace, Kathleen Lind, Mumbi Ngari-Turner, Laurie Maus, Ric Torgerson

Board members excused: Sharon Taylor, Paul Calta, Nancy Huseman

Council liaison: Councilmember Marie Barth

Youth Council: Claudia Penney

Staff present: Dave Bugher, Jeff Gumm, Karmel Shields, Martha Larkin

**APPROVAL OF MINUTES – April 29, 2015**

RIC TORGERSON MOVED TO APPROVE THE APRIL 29, 2015 COMMUNITY SERVICES ADVISORY BOARD MEETING MINUTES AS WRITTEN. THE MOTION WAS SECONDED BY MUMBI NGARI-TURNER. A VOICE VOTE WAS TAKEN AND THE MOTION CARRIED UNANIMOUSLY.

**PUBLIC COMMENTS**

There was no one present to comment.

**NEW BUSINESS**

REVIEW OF COMPREHENSIVE PLAN AMENDMENTS – DAVE BUGHER

Mr. Bugher reviewed the policies for Human Services and Housing and Community Development that will be included in the Comprehensive Plan amendments. He asked that Board members submit their comments or suggested changes no later than October 6, 2015.

DEVELOP 2016 CSAB WORK PLAN AND UPDATE CDBG/HOME POLICIES AND PROCEDURES – JEFF GUMM

Mr. Gumm reviewed the calendar for FY2016. He also reviewed the proposed Work Plan and Policy Statement for CDBG and HOME. CDBG/HOME and Human Services work plans will be finalized and presented to Council at the joint meeting to be held on September 28, 2015.

HUMAN SERVICES MID-YEAR PERFORMANCE UPDATE – KARMEL SHIELDS

Ms. Shields reviewed the 2015 Mid-Year Contract Monitoring Report. To date, the City's human services program has reached 30,266 people, 70% of the overall projected client service goal. Forty-nine percent (49%) of the \$350,000 dollars has been reimbursed to the contracting agencies.

The Board received a chart and reviewed all 30 programs' performance goals for the first half of 2015. There are five programs that are not currently meeting their client service goals. There are a few cases

where, due to staff transitions or data management issues, programs struggle to reach the projected costs and program goals. These agencies have received extra technical assistance.

It is anticipated that the programs that are currently lagging behind will catch up to their service goals as the new school year begins or as new programming and staffing become more established. The CSAB will be taking a closer look at the currently under performing programs after the 3<sup>rd</sup> quarter reports are submitted.

**OTHER BUSINESS**

**COMMUNITY COLLABORATION**

Chair Wallace reported that she has been attending the Lakewood Community Collaboration meetings and encouraged Board members to attend.

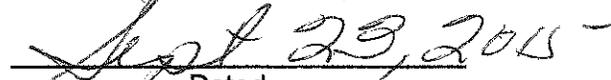
**NEXT MEETING**

September 23, 2015 at 5:30 p.m. Agenda items include: Open Public Meetings Act training with the City Attorney and adoption of the FY 2014 Consolidated Annual Performance Evaluation Report (CAPER).

**ADJOURNMENT**

There being no further business, the meeting adjourned at 7:55 p.m.

  
Edith Owen Wallace, Chair

  
Dated



**LANDMARKS & HERITAGE  
ADVISORY BOARD**

August 27, 2015 Meeting Minutes  
Third Floor Executive Conference Room  
6000 Main Street SW  
Lakewood, WA 98499

**CALL TO ORDER**

Ms. Stephanie Walsh, Chair, called the meeting to order at 6:01 p.m.

**MEETING PROTOCOL**

**Roll Call**

Landmarks & Heritage Advisory Board Members Present: Stephanie Walsh, Chair; Glen Spieth, Vice-Chair; Bill Harrison, Dennis Dixon and Bob Jones

Landmarks & Heritage Advisory Board Members Excused: Beth Campbell, Joan Cooley and Walter Neary

Landmarks & Heritage Advisory Board Members Absent: None

Council Liaison to LHAB: Councilmember John Simpson

Staff Present: Dan Catron, Planning Manager; Karen Devereaux, Administrative Assistant

**Acceptance/Changes to Agenda**

Mr. Dan Catron suggested the Historic Fort Steilacoom plaque design discussion item be placed under Unfinished Business. **Mr. Dennis Dixon made the motion to accept the suggested changes to the agenda. Mr. Glen Spieth seconded the motion. A voice vote was taken and the motion carried unanimously.**

**Approval of Minutes**

Ms. Stephanie Walsh, Chair, opened the floor asking if there were any additions, changes or modifications to the July 30, 2015 meeting minutes. **Mr. Glen Spieth made the motion to approve the minutes as written. The motion was seconded by Mr. Dennis Dixon. A voice vote was taken and the motion carried unanimously.**

**Announcements**

Mr. Dan Catron informed board members the City is ready to approve a consultant agreement for the Motor Avenue Urban Design project. This project will redesign the roadway for dual-use and incorporate a community plaza in front of the Colonial Center.

Mr. Glen Spieth, Vice-Chair, indicated the Lakewood Historical Society has four historic markers being cast; Mountain View Funeral Home and Memorial Park, Tacoma Golf & Country Club, Lakewood Colonial Center, and Griggs House, the latter of which is a joint project between the City of Lakewood and the Historical Society. The next one will be for Historic Fort Steilacoom structures. Mr. Spieth handed out a copy depicting the marker being cast for the Tacoma Country & Golf Club for all members to view.

Ms. Stephanie Walsh mentioned the historical marker recently placed at Lakewold Gardens had been vandalized by someone picking at the rim and popped the photo off the plaque on the boulder. Mr.

Glen Spieth commented that a similar incident occurred at the Byrd School. Mr. Glen Spieth assured Ms. Stephanie Walsh it would be replaced.

## **PUBLIC COMMUNICATIONS**

None.

## **UNFINISHED BUSINESS**

### Historic Fort Steilacoom Plaque Design Discussion

Mr. Dan Catron provided a color copy of a draft design for a ceremonial plaque for the First City of Lakewood Community Landmark Designation of the Historical Fort Steilacoom structures. The 12" x 15" wood plaque features a laser cut wood piece depicting the City seal along with additional space for metal name plates. The members agreed the design was acceptable and approved Mr. Catron to continue completing the plaque for the City Council Community Designation Ceremony scheduled during the Council Meeting to be held Monday, September 21, 2015. The cost will be approximately \$60.00.

Ms. Stephanie Walsh, Chair, rallied support from members to attend the Joint LHAB - Council meeting study session on Monday, September 14, 2015.

### Project Ideas for Future Grant Opportunities-Discussion

At the July meeting members compiled a list of priority projects they would like to complete with future grant monies.

- 1) Digitize the big LHAB inventory book and color photos on disk, then place all items onto the City website for public viewing;
- 2) Expanding the driving map by adding the newly designated locations, printing of new map; and
- 3) Jennifer Shreck, Consultant, and her chargeable time to assist in these projects.

Another idea was mentioned for researching the trolley system and lines prominent in the early City. These trolleys were a big component of the City and the lifestyle while it was growing. Mr. Glen Spieth explained an 1891 map shows the early trolley line through Lakewood and is still available through Metsker Maps. Mr. Dennis Dixon believes the Pierce County offices may have a 1901 DH White (early County engineer) map of trolley lines through the Gravelly Lake area.

Ms. Stephanie Walsh revisited the amounts of monies available for these projects. Pierce County has given the LHAB members \$5,000 to use without applying for a grant. Councilmember Mr. John Simpson confirmed that a biennial budget will allow the City Council's gift of \$5,000 from this year's budget to roll over into next years, for a total of \$10,000 to work with Jennifer Schreck, Consultant, to be paid for working on priority projects, as well as use some of the money for the grant match for next year's CLG application before July 2016. It was confirmed they need to spend the \$5,000 before November 2015.

Councilmember Mr. John Simpson suggested the members move forward on priority project ideas now and spend the grant money before the deadline and not wait for the consultant who isn't available until later in September. The group agreed to have a local print shop scan and digitize the photos in the inventory binder. It was also agreed that Jennifer Schreck could begin with revising the driving map to add the six newest locations. Mr. Dan Catron pointed out the consultant has the addresses to add to the map although she needs to obtain permission from property owners to be listed on the map. LHAB members felt this should be the first step once the consultant contract is signed.

Mr. Dennis Dixon made the motion to authorize staff to obtain bids for digitizing the inventory book and color photos and utilize the low bidder to complete this first step in the project. Mr. Glen Spieth, Vice-Chair seconded the motion. A voice vote was taken and the motion carried unanimously.

**NEW BUSINESS**

September 14 City Council Joint Meeting – 2015 Work Plan

Mr. Dan Catron petitioned the group to note any additions they would likely add to the work plan list of their accomplishments.

Mr. Dennis Dixon recalled the new mission statement the LHAB members rewrote. Mr. Dixon also noted the increased schedule to monthly meetings instead of bi-monthly as in past years.

Mr. Dan Catron requested Mr. Glen Spieth to provide him an accurate list of the plaques/names/locations that had been placed for LHAB and in conjunction with the Lakewood Historical Society. Mr. Spieth noted 12 boulder markers had been placed and possibly four more in Lakewood which could be placed before the end of November 2015. It was mentioned the Heath Farm rock had recently been delivered out to Ft. Steilacoom. The Thornewood boulder has received the permit for work in the right-of-way and is under negotiation with Tucci for help in placing such a large boulder. That list would total 16.

Ms. Stephanie Walsh expressed she would like to see the last two bullet points turned into action-oriented statements. Mr. Glen Spieth suggested the ideas discussed around the development of trolley maps be added to the last bullet item.

Members requested that Dan Catron send an email of these updated lists and work plan additions prior to the Council meeting to become familiar with talking points.

Ms. Stephanie Walsh, Chair commented that the board’s accomplishments seem robust over the last couple of years and urged Mr. Glen Spieth, Vice-Chair to share this information with Council -- that the board has progressed in leaps and bounds these last few years.

**PUBLIC HEARING**

None.

**OTHER**

**Next Meeting** is scheduled for Thursday, September 24 at 6:00 p.m. in Executive Conference Room 3A.

**Meeting Adjourned** at 7:07 p.m.

 9/24/2015

Stephanie Walsh, Chair  
Landmarks & Heritage Advisory Board

 9/24/2015

Karen Devereaux, Secretary to the  
Landmarks & Heritage Advisory Board

# REQUEST FOR COUNCIL ACTION

<b>DATE ACTION IS REQUESTED:</b> October 5, 2015	<b>TITLE:</b> Setting Monday, November 2, 2015, at approximately 7:00 p.m., as the date for a public hearing on the proposed 2016 Property Tax Levy.	<b>TYPE OF ACTION:</b> <input type="checkbox"/> ORDINANCE <input type="checkbox"/> RESOLUTION <input checked="" type="checkbox"/> MOTION NO. 2015-56
<b>REVIEW:</b> October 5, 2015	<b>ATTACHMENTS:</b>	

**SUBMITTED BY:** Tho Kraus, Assistant City Manager/Administrative Services

**RECOMMENDATION:** It is recommended that the City Council set Monday, November 2, 2015, at approximately 7:00 p.m., as the date for a public hearing conducted by the City Council to hear public comment/testimony on the proposed and recommended 2016 Property Tax Levy.

**DISCUSSION:** The Revised Code of Washington (RCW) Chapter 84.55.120 stipulates that a hearing must be held on revenue sources for the coming year's budget, including consideration of possible increases in property tax revenues. Following the RCW guidelines, the City identifies November 2, 2015 as the date for a public hearing on the proposed 2016 Property Tax Levy.

**ALTERNATIVES:** The RCW provides that the property tax levy must be set by November 30<sup>th</sup> each year. Because the RCW provides direction on the process and establishes required dates and deadlines, the flexibility on public hearings and adoption are very limited. However, if necessary, the City Council could defer the hearing on the 2016 Property Tax Levy to a special meeting later in November 2015 and still meet the RCW criteria.

**FISCAL IMPACT:** The fiscal impact will be equal to the property tax levy adopted by the City Council.

Prepared by _____	 City Manager Review
Department Director _____	

# REQUEST FOR COUNCIL ACTION

<b>DATE ACTION IS REQUESTED:</b> October 5, 2015	<b>TITLE:</b> Setting Monday, November 2, 2015, at approximately 7:00 p.m., as the date for a public hearing on the proposed amendment to the 2015-2016 biennial budget.	<b>TYPE OF ACTION:</b> <input type="checkbox"/> ORDINANCE <input type="checkbox"/> RESOLUTION <input checked="" type="checkbox"/> MOTION 2015-57
<b>REVIEW:</b> October 5, 2015		
<b>ATTACHMENTS:</b>		

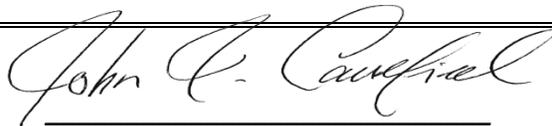
**SUBMITTED BY:** Tho Kraus, Assistant City Manager/Administrative Services

**RECOMMENDATION:** It is recommended that the City Council set Monday, November 2, 2015, at approximately 7:00 p.m., as the date for a public hearing conducted by the City Council to hear public comment/testimony on the proposed and recommended amendment to the 2015-2016 biennial budget.

**DISCUSSION:** The Revised Code of Washington (RCW) Chapter 35A.34 requires a mid-biennium review of the biennial budget and stipulates that a public hearing be held in connection with the modification process. The RCW also stipulates that this must occur no sooner than eight months after the start (September 1, 2015) nor later than the end of the first year of the biennium (December 31, 2015). Following the RCW guidelines, the City will hold a public hearing on the mid-biennial amendment ordinance on November 2, 2015.

**ALTERNATIVES:** The RCW directs the time frame in which a mid-biennium review and public hearing is to take place. Because the RCW provides direction on the City's mid-biennium budget process and establishes the required dates and deadlines, the flexibility on public hearings and adoption is very limited. However, if necessary, the City Council could defer the hearing on the 2013-2014 mid-biennium budget amendment to a special meeting later in December 2015 and still meet the RCW criteria. The proposed date operates within the timelines set by the RCW.

**FISCAL IMPACT:** The fiscal impact will be to adopt a biennial budget amendment with a set of balanced accounts for each fund.

_____	
Prepared by	City Manager Review
_____	
Department Director	

# REQUEST FOR COUNCIL ACTION

<b>DATE ACTION IS REQUESTED:</b> October 5, 2015  <b>REVIEW:</b>	<b>TITLE:</b> Appointing Tony Lamb and Phillip Raschke to serve on the Lakewood Arts Commission through October 15, 2018.  <b>ATTACHMENTS:</b> Candidate applications	<b>TYPE OF ACTION:</b> <input type="checkbox"/> ORDINANCE <input type="checkbox"/> RESOLUTION <input checked="" type="checkbox"/> MOTION NO. 2015-58 <input type="checkbox"/> OTHER
--	--	---

**SUBMITTED BY:** Alice M. Bush, MMC, City Clerk on behalf of Mayor Don Anderson

**RECOMMENDATION:** It is recommended that the City Council confirm the Mayor’s appointment of Tony Lamb and Phillip Raschke to serve on the Lakewood Arts Commission through October 15, 2018.

**DISCUSSION:** A news release was sent to THE NEWS TRIBUNE AND THE SUBURBAN TIMES advertising six (6) vacancies on the Lakewood Arts Commission. Notices were posted on the City’s website and the Tillicum Community Center, Tillicum Library, Lakewood Community Center, Lakewood Library and City Hall. Two (2) applications were received. The remaining vacant positions are being advertised.

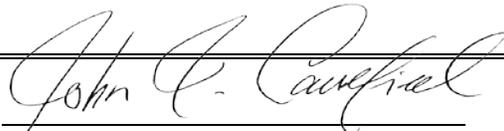
The role of the Lakewood Arts Commission is to assess needs, establish priorities and make recommendations for enrichment of the community and promotion of its cultural vitality through the arts.

The Lakewood Arts Commission will do the following:

- Promote the visual, performing and literary arts;
- Encourage the creative contribution of local artists;
- Make recommendations for Public Art to the City Council;
- Support community-building events; and
- Foster the City’s cultural heritage.

**ALTERNATIVE(S):** The Council could choose not to confirm the appointments or re-advertise for these positions.

**FISCAL IMPACT:** There is no fiscal impact.

_____ Prepared by  _____ Department Director	 _____ City Manager Review
--	--

ARTS COMMISSION  
APPLICATIONS FILED

	<b>MAYOR'S APPOINTMENTS</b>	<b>TERMS</b> 4 – positions through 10/15/2018 2 – positions through 10/15/2017
Tony Lamb	Appoint	Appoint through 10/15/2018
*Phillip Raschke	Appoint	Appoint through 10/15/2018

\*Appoint



RECEIVED  
JUL 23 2015  
CITY OF LAKEWOOD  
City Clerk's Office

CITY OF LAKEWOOD  
6000 Main Street SW  
Lakewood, WA 98499

**APPLICATION FOR APPOINTMENT**

*The information in this document is subject to public disclosure and can be made available to the public.  
(Attach additional pages if necessary to complete answers.)*

I wish to be considered for appointment to the following committee, board or commission:

- Arts Commission
- Community Services Advisory Board
- Lakewood's Promise Advisory Board
- Landmarks and Heritage Advisory Board
- Lodging Tax Advisory Committee (Members of this committee must be representative of an agency involved in tourism promotion.)
- Parks and Recreation Advisory Board
- Planning Commission
- Public Safety Advisory Committee
- Salary Commission

**EXPECTATIONS:** Adhere to City of Lakewood's Code of Ethics and regular attendance at meetings is required.

**PLEASE RETURN THIS FORM TO:** City of Lakewood  
City Clerk's Office  
6000 Main Street SW  
Lakewood, WA 98499  
(253) 983-7701 Fax: (253) 589-3774

Name: TONY LAMB  
(Please Print)

Home Address: 11318 INTERLAKEN DR. SW

City: LAKEWOOD State: WA Zip: 98498

Home Phone Number: 253 495 5346 E-mail: LAMBAP1948@GMAIL.COM

Present Employer: SELF A. LAMB AND SON

Address: SAME AS ABOVE Work Phone: \_\_\_\_\_

Cell: 253 495 5346

**LODGING TAX ADVISORY COMMITTEE APPLICANT QUESTIONS:**

Are you representing a business that is required to collect lodging tax? Yes  No

Are you involved in activities authorized to be funded by revenues received from lodging tax? Yes  No

Have you previously served or are you currently on one of the Lakewood's Boards, Committees or Commissions? Yes  No  If yes, please explain (include names of Boards, Committees or Commissions and the dates that you served:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date available for appointment: 9/1/2015

Are you available to attend evening meetings? Yes  No

Are you available to attend daytime meetings? Yes  No

Recommended by: MILE BRANNSTETTER

Education: LAKE HIGH SCHOOL, ARIZONA STATE UNIVERSITY, ODDS COLLEGE EQUINE SCIENCE

Professional and/or community activities: HORSE RESCUE, CARPENTER FARMER, ARTIST

Please share some of the experiences or qualifications that you have relating to the work of this board, committee or commission:

AM A RESIDENT OF LAKEWOOD SAME HOME SINCE 1961. COME FROM A FAMILY OF ARTISTS AND THE ARTS.

Please explain why you would like to be part of this board, committee or commission:

ART IS IMPORTANT TO ME. SHOULD BE PROMOTED TO OUR YOUTH AND COMMUNITY

I hereby certify that this application and any other materials and/or documents provided in this application process contains no willful misrepresentation and that the information given is true and complete to the best of my knowledge.

Signature: [Handwritten Signature]

Date: 7/23/2015



RECEIVED  
AUG 25 2015  
CITY OF LAKEWOOD  
City Clerk's Office

**CITY OF LAKEWOOD**  
6000 Main Street SW  
Lakewood, WA 98499

**APPLICATION FOR APPOINTMENT**

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(Attach additional pages if necessary to complete answers.)*

I wish to be considered for appointment to the following committee, board or commission:

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- Community Services Advisory Board
- Lakewood's Promise Advisory Board
- Landmarks and Heritage Advisory Board
- Lodging Tax Advisory Committee (Members of this committee must be representative of an agency involved in tourism promotion.)
- Parks and Recreation Advisory Board
- Planning Commission
- Public Safety Advisory Committee
- Salary Commission

**EXPECTATIONS:** Adhere to City of Lakewood's Code of Ethics and regular attendance at meetings is required.

**PLEASE RETURN THIS FORM TO:** City of Lakewood  
City Clerk's Office  
6000 Main Street SW  
Lakewood, WA 98499  
(253) 983-7701 Fax: (253) 589-3774

Name: PHILLIP E. RASCHKE  
(Please Print)

Home Address: 9933 ONYX DR SW

City: LAKEWOOD State: WA Zip: 98498

Home Phone Number: 253-861-1366 E-mail: PRASCHKE@COMCAST.NET

Present Employer: RETIRED

Address: NA Work Phone: NA

Cell: NA

**LODGING TAX ADVISORY COMMITTEE APPLICANT QUESTIONS:**

Are you representing a business that is required to collect lodging tax? Yes No

Are you involved in activities authorized to be funded by revenues received from lodging tax? Yes NO

Have you previously served or are you currently on one of the Lakewood's Boards, Committees or Commissions?  Yes No If yes, please explain (include names of Boards, Committees or Commissions and the dates that you served:

2007 - PRESENT LAKEWOOD ARTS COMMISSION,  
LAKEWOOD MLK, JR. COMMITTEE 2005 - PRESENT

Date available for appointment: UPON ACCEPTANCE

Are you available to attend evening meetings?  Yes No

Are you available to attend daytime meetings?  Yes No

Recommended by: MARY DODSWORTH, DIRECTOR, PARKS, RECREATION AND COMMUNITY SERVICE

Education: BA PEPPERDINE UNIVERSITY, MS UNIVERSITY OF TENNESSEE, MBA UNIVERSITY OF PUGET SOUND

Professional and/or community activities: VP LAKEWOOD PLAYHOUSE, BOARD MEMBER ARTSFEST, BOARD MEMBER BUFFALO SOLDIERS MUSEUM (SEE ATTACHED)

Please share some of the experiences or qualifications that you have relating to the work of this board, committee or commission:

MC STAGE FOR SUMMER FEST, PRODUCER, LAKEWOOD ASIAN FILM FEST, MARKETING - MC SISTER CITIES ARTSFEST, MLK LITERARY CONTEST COORDINATOR (SEE ATTACHMENT)

Please explain why you would like to be part of this board, committee or commission:

LOVE WORKING AND SUPPORTING THE LOCAL ARTS

I hereby certify that this application and any other materials and/or documents provided in this application process contains no willful misrepresentation and that the information given is true and complete to the best of my knowledge.

Signature:

Phillip E. Basible

Date: 20 AUG 2015

**Phillip E. Raschke  
9933 Onyx Dr. SW  
Lakewood, WA 98498  
(253) 861-1366**

August 25, 2015

Subject: Re-Appointment to Lakewood Arts Commission

To: Lakewood City Mayor and Members of the Lakewood City Council

Dear Mayor and Members of the City Council:

I request your favorable consideration for re-appointment to the Lakewood Arts Commission. To assist you in your decision, I have outlined below my extensive qualifications and recent experience on the Arts Commission:

- Hold Masters Degree in Mass Communications from the University of Tennessee and a MBA from the University of Puget Sound.
- Have served nine years on the City of Lakewood Arts Commission with one year as Commission Chair. Currently Committee Chair for the Literary Arts with responsibilities for the National Literacy Month-Lakewood is a City that Reads promotion, the annual Dr. Martin Luther King Literary Contest, the Pierce County Reads Spring Event, director of the annual Lakewood Asian Film Fest and serve as MC for the Arts Commission stage at Summerfest.
- Current member of the City of Lakewood Dr. Martin Luther King, Jr. Annual Celebration Committee and serve as event MC. Also Board member of the Tacoma Buffalo Soldiers Museum.
- Have ten years of experience on Lakewood Playhouse Board of Directors and currently serve as Board Vice President. Also, an award winning writer and actor. Besides radio and film experience, have recently appeared in Lakewood Playhouse productions of the Halloween Radio Shows, "Once in a Lifetime", "One Flew Over the Cuckoos Nest", "Best Christmas Pageant Ever", "Of Mice and Men" and "Merry Wives of Windsor". Playhouse. Helped develop the "Shop, Eat, Play, Stay" marketing theme for Lakewood Playhouse - City of Lakewood.

- Former Chair of the marketing sales committee for the Lakewood Playhouse.
- Current Board member of the Mount Rainier Chapter of the Military Officers Association of America (MOAA). Direct the high school Junior ROTC awards programs for 16 local area schools and serve as chief writer of the monthly MOAA Newsletter.
- Fifteen years experience as Marketing and Training Director, Fort Lewis, WA and NATO Supreme Headquarters, Europe. Co-creator of the internationally acclaimed "Operation Excellence Customer Service Training Program".
- Former Executive Committee member for the City of Tacoma, Fourth of July Commission.
- Former State Secretary for the 108,000 member Washington State Elks Association and Director of the Therapy Program for Children.
- Former Adjunct Faculty Member for Seattle International University.
- Former Managing Editor for Pacific Stars and Stripes newspaper and Director of Bookstore Operations, Tokyo, Japan. Daily paid circulation 40,000 copies. Total annual sales 21 million. Supervised staff of 200 professionals.
- Have published over 800 photos and magazine articles worldwide.
- Public Affairs Director for Task Force New Arrivals (Vietnamese - Cambodian Refugee program and editor of Helping Hand newspaper).
- Retired General Staff Officer, Squadron Commander and military attack pilot with two years combat flying experience in Republic of Vietnam. Purple Heart recipient.

On the personal side, wife, Beverly, is a Registered Nurse with the Pierce County Medical Reserve Corps (MRC). We are proud parents of three college graduate children and former owner of Kit, the Wonder Cat (now deceased). Hobbies include history, movies, music, photography and live theatre.

I believe the above qualifications and activities make a valued contribution to the Arts Commission and request your favorable consideration for re-appointment. Please feel free to email or call me should additional questions remain.

Sincerely,

A handwritten signature in cursive script that reads "Phil Raschke".

Phil Raschke  
Member and former chair  
Lakewood Arts Commission

“Supporting the Arts and Loving It”

# REQUEST FOR COUNCIL ACTION

<b>DATE ACTION IS REQUESTED:</b> October 5, 2015	<b>TITLE:</b> Amendments to the Land Use and Development Code Regarding Cottage Housing	<b>TYPE OF ACTION:</b> <input checked="" type="checkbox"/> ORDINANCE NO. 620 <input type="checkbox"/> RESOLUTION NO. <input type="checkbox"/> MOTION NO. <input type="checkbox"/> OTHER
<b>REVIEW:</b> September 28, 2015 August 24, 2015	<b>ATTACHMENTS:</b> Draft ordinance	
<b>PUBLIC HEARING:</b> June 17, 2015 (by the Planning Commission)		

**SUBMITTED BY:** Dan Catron, Long Range Planning Manager

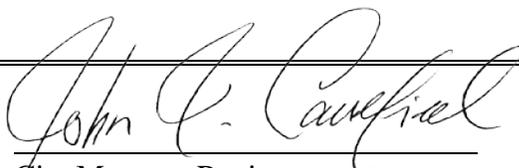
**THROUGH:** Dave Bugher, Assistant City Manager/ Community Development Director

**RECOMMENDATION:** It is recommended that the City Council adopt the proposed cottage housing regulations as a way to provide for more development options for single-family residential in-fill properties.

**DISCUSSION:** The Community Development Department has developed a cottage in an effort to offer more housing choices for residents and development options for property owners in the City's single family zoning districts. Generally speaking, cottage housing is defined as a multi-unit housing development consisting of small detached units (generally 800-1,500 sq. ft.) arranged around a commonly owned open space area with congregate parking. The ordinance being proposed would allow cottage housing developments to exceed the base density otherwise allowed in the underlying zoning district, subject to special design and development standards and the approval of a conditional use permit. The proposed regulations are intended to apply in the City's single-family residential zones- *R1* through *R4*. (continued on Page 2).

**ALTERNATIVE(S):** The Council could choose not to adopt the proposed ordinance, or could choose to modify its terms and provisions.

**FISCAL IMPACT:** The proposed cottage housing regulations are not expected to have any direct fiscal impact on the City.

_____ Prepared by Dan Catron, Planning Manager	 _____ City Manager Review
_____ Department Director	

**PUBLIC NOTICE:** This proposal was processed as a Type V legislative action- which is the procedure used for adoption of new planning-related ordinances. Type V procedures include published notice of the public hearing in a newspaper of general circulation (The News Tribune). Notice of the June 17, 2015, public hearing was published in the TNT and posted at City Hall on May 28, 2015. .

In addition, a notice of issuance for the SEPA threshold determination (Determination of Non-Significance) was published on June 4, 2015. The June 4, 2015, SEPA notice also included reference to the June 17, 2015, public hearing.

Sixty-day notice was provided to the Washington State Department of Commerce on May 15, 2015.

### **PLANNING COMMISSION REVIEW, HEARING, AND RECOMMENDATION**

The Planning Commission received information at its meetings of March 4, April 15, and May 20, 2015, and held a public hearing on June 17, 2015. There were four interested persons present at the June 17<sup>th</sup> hearing. There were no substantive comments in opposition to the proposed ordinance, however there was testimony in favor of a larger unit size and a minimum of two parking spaces per unit. On July 15, 2015, the Planning Commission adopted Resolution 2015-01 recommending approval of a cottage housing ordinance. On September 2, 2015, the Planning Commission approved an amended Resolution that modified three items:

- Increased the maximum unit size to 1,500 sq. ft. in order to accommodate a third bedroom;
- Provides that cottages are intended to be a maximum of 1-1/2 stories, not 2-stories. Any upper floor should be developed within the roof structure, not below the roof structure; and,
- Provides that developers must show a workable site plan using conventional development standards and addressing any environmental constraints in order to establish the base number of units that could be constructed under conventional zoning.

**SEPA REVIEW:** Environmental review was performed pursuant to the State Environmental Policy Act. A Determination of Non-Significance (DNS) was adopted on June 4, 2015, indicating that the proposed ordinance is not expected to have any significant impact on the environment. A 14-day comment period through June 18, 2015, was provided. No comments regarding environmental impacts were received. The final SEPA determination for legislative actions, such as the proposed amendments, is considered conclusive and is not subject to appeal.

ORDINANCE NO. 620

AN ORDINANCE of the City Council of the City of Lakewood,  
Washington, amending Title 18A relative to Cottage Housing.

WHEREAS, the Community Development Director has received suggestions to provide for increased density and housing options within the City’s single family residential zoning districts; and

WHEREAS, the Planning Commission held a duly-noticed public hearing(s) on June 17, 2015, to receive and consider public testimony on said proposed code changes; and,

WHEREAS, the Planning Commission has found that the proposed changes to the Land Use and Development Code are consistent with the adopted Lakewood Comprehensive Plan and will not adversely affect the public health , safety and general welfare of the citizens of the city; and,

WHEREAS, the Planning Commission has found affirmatively that the proposed amendments satisfy the applicable findings of LMC 18A.02.415;

WHEREAS the Planning Commission for the City of Lakewood has recommended to the Lakewood City Council that amendments to Chapter 18A of the Lakewood Municipal Code pertaining to cottage housing be adopted:

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAKEWOOD, WASHINGTON, DO ORDAIN as follows:

Section 1: Section 18A.02.502 LMC entitled “Process Types -- Permits” is amended to read as follows:

Permit Process Types. Permit applications for review pursuant to this section shall be classified as a Process I, Process II, Process III, or Process IV action. Process V actions are legislative in nature. Permit applications and decisions are categorized by process type as set forth in Table 3. The differences between the processes are generally associated with the different nature of the decisions and the decision-making body as described below.

**TABLE 3: APPLICATION PROCESSING PROCEDURES**

	<b>Process I Administrative Action</b>	<b>Process II Administrative Action</b>	<b>Process III Hearing Action</b>	<b>Process IV Hearing Action</b>	<b>Process V Legislative Action</b>
<b>Permits</b>	Zoning certification; Building permit; Design Review; Sign	Administrative Uses; Short Plat; SEPA; Home Occupation;	Conditional Use; Major Variance; Preliminary Plat; Major	Zoning Map Amendments; Site-specific Comprehensive Plan map	Generalized or comprehensive ordinance text amendments; Area-wide

	<p>permit; Temporary Sign permit; Accessory Living Quarters; Limited Home Occupation; Temporary Use; Manufactured or Mobile Home permit; Boundary Line Adjustments; Minor modification of Process II and III permits; Final Site Certification; Certificate of Occupancy; ***Sexually Oriented Business extensions</p>	<p>Administrative Variance; Binding Site Plans, Minor Plat Amendment, Major modification of Process II permits; Shoreline Conditional Use; Shoreline Variance; Shoreline Substantial Development Permits;</p>	<p>Plat Amendment; Major modification of Process III permits; Shoreline Conditional Use; Shoreline Variance; Shoreline Substantial Development Permit when referred by the Shoreline Administrator; Public Facilities Master Plan; <u>Cottage Housing Development (may be considered together with residential binding site plan)</u></p>	<p>amendments; Specific Comprehensive Plan text amendments; Shoreline Redesignation, **Final Plat**; **Development Agreement** **No hearing required or recommendation made by Planning Commission**</p>	<p>map amendments; Annexation; Adoption of new planning-related ordinances;</p>
<b>Impacts</b>	<p>Minimal or no effect on others, so issuance of permit is not dependent on others</p>	<p>Application of the standards may require some knowledge of impacts and effect upon others</p>	<p>Potential significant effect on some persons or broad impact on a number of persons</p>	<p>Potential significant effect on some persons or broad impact on a number of persons</p>	<p>Potential significant effect on some persons or broad impact on a number of persons</p>
<b>Notice &amp; Comment</b>	<p>Participation of applicant only</p>	<p>Nearby property owners invited to comment on an application</p>	<p>In addition to applicant, others affected invited to present initial information</p>	<p>In addition to applicant, others affected invited to present initial information</p>	<p>Anyone invited to present information</p>

<b>Recommendation</b>	NA	NA	Community Development Department Staff	Planning Commission, except for Final Plat and Development Agreement as noted ** above	Planning Commission
<b>Decision-Making Body</b>	Community Development Director	Community Development Director	Hearing Examiner	City Council	City Council
<b>Appeal</b>	Hearing Examiner Community Development Director's decision on permits noted *** above is appealable to Superior Court.	Hearing Examiner	Superior Court	Superior Court	Superior Court

Section 2: Section 18A.20.300 LMC entitled, “Residential Use Category – Land Use Types and Levels,” is amended to read as follows:

The Residential use category includes permanent living accommodations for individuals or families of varying economic means, including those having special needs. The Residential use category has been separated into the following types based upon distinguishing features such as the type and scale of the structure, ownership pattern; number, age and special needs of individuals who reside in the structure; and any applicable state and/or local licensing requirements.

A. Single-Family Residential. A residential dwelling unit that provides living accommodations for a single individual or family. This category includes development with up to two (2) dwelling units per individual lot, not including accessory dwelling units permitted under LMC 18A.70.310.

Level 1: Detached single-family: conventionally built, manufactured, or modular homes permanently constructed on-site to meet applicable uniform codes, and placed on a permanent foundation as specified by the manufacturer, where each unit is detached from any other unit and located on its own separate legal lot of record. Manufactured and modular homes are subject to the provisions of LMC 18A.50.180, Manufactured Homes on Individual Lots.

Level 2: Two Family Residential: A legal lot of record containing two units, whether attached or detached from each other (including instances where individual units are held in condominium ownership on a commonly owned parcel), but not including units attached to multiple units on other lots, which are instead classified as Single Family - Level 3 (Attached Single Family-

multiple). Two Family Residential also includes attached single-family conventionally built or modular homes permanently constructed on-site to meet applicable uniform codes, and placed on a permanent foundation, where each unit is structurally attached to one, and only one, other unit on a separate parcel, so that the units are attached in pairs.

Level 3: Attached Single Family-multiple: Attached single-family conventionally built or modular homes permanently constructed on-site to meet applicable uniform codes, and placed on a permanent foundation, where each unit is structurally attached to at least one other unit, usually on a separate parcel. A maximum of two units may be located on any individual parcel. This term includes “townhouses” and “rowhouses.”

Level 4: Manufactured home parks, subject to the provisions of LMC 18A.70.400, Manufactured Home Parks.

Level 5: Cottage Housing, subject to the provisions of LMC 18A.70.700, Cottage Housing.

Section 3: Section 18A.30.150 LMC entitled, “Conditional Uses – Single-Family Residential Zoning Districts” is amended to read as follows:

The following uses are permitted within the Residential zoning districts, subject to approval of a conditional use permit and all applicable development permits:

A. R1, R2, R3, and R4 Zoning Districts

1. Single Family Residential (Level 5)
- ~~2~~4. Community and Cultural Services (Level 2)
- ~~3~~2. Education (Level 1)
- ~~4~~3. Outdoor Recreation (Level 3)
- ~~5~~4. Public Maintenance Facilities (Level 2)
- ~~6~~5. Public Safety Services (Level 1)
- ~~7~~6. Religious Assembly (Level 2)
- ~~8~~7. Electrical Facilities (Level 2)
- ~~9~~8. Pipelines
- ~~10~~9. Stormwater Facilities (Level 2/3)
- ~~11~~10. Waste Transfer Facilities (Level 1)
- ~~12~~11. Water Supply Facilities (Level 2/3)

B. R3 and R4 Zoning Districts

1. Single-Family Residential (Level 4)
2. Type 3 Group Home (Level 1)
3. Hospice Care Center
4. Government Administration Facilities (Level 1)
5. Social Services (Level 2)

Section 4: A new Section 18A.70.700 LMC which is title-only, encaptioned “Cottage Housing,” is created.

Section 5: Section 18A.70.710 LMC entitled “Purpose and Intent – Cottage Housing” is created to read as follows:

The purpose of this chapter is to provide for a specific residential development type (“cottage housing”) featuring modestly sized single family detached residences with commonly held community amenities, and oriented around commonly held open-space areas. Specific design standards must be met. An increase in allowable density over the maximum density allowed in the underlying zoning district is provided as an incentive to encourage development of this type of housing, and in recognition of the reduced impacts expected from this type of housing versus typical single-family residential development. This housing type is intended to:

- A. Promote a variety of housing choices to meet the needs of a population diverse in age, income, household composition, and individual needs.
- B. Provide opportunities for more affordable housing choices within single-family neighborhoods.
- C. Encourage creation of functional usable open space in residential communities.
- D. Promote neighborhood interaction and safety through design.
- E. Ensure compatibility with neighboring land uses.
- F. Provide opportunities for infill development that support the growth management goal of more efficient use of urban residential land.

**Intent:** It is the intent of this section to provide specific standards for an increased density residential development type that is compatible with moderate density single family residential environments. This housing type will be strictly regulated to provide design amenities that make the development more attractive and compatible as infill in existing single family neighborhoods. Specific design features include limited-size detached building forms with a high level of design quality, increased minimum levels of landscaping and open space, and professionally maintained landscaping, common areas and building exteriors.

Approval of a cottage housing development project exceeding the maximum density allowed in the underlying zoning district shall only be granted if the project complies with the specific development and design standards contained in this section. Nothing in this section is intended prohibit or limit the development of housing projects that otherwise meet the provisions of the underlying zoning district.

Section 6: Section 18A.70.720 LMC entitled “Applicability – Cottage Housing” is created to read as follows:

Cottage housing is permitted in the R1, R2, R3 and R4 zoning districts. The provisions of individual zoning districts shall be applicable to cottage housing developments; provided, that where a conflict exists, the provisions of this section shall control.

Section 7: Section 18A.70.730 LMC entitled “General Provisions – Cottage Housing” is created to read as follows:

- A. Cottage housing projects are permitted with the approval of a Cottage Housing Development Plan. Discrete ownerships may only be created through the residential binding site plan and/or condominium declaration process pursuant to RCW 64.34 as applicable. Cottage housing development plans shall be subject to review and approval as a conditional use permit subject to Process III permit procedures. Adherence to all applicable development standards shall be determined by the City’s Hearing Examiner as a component of the review process.
- B. Individual cottage units shall contain at least eight hundred (800) and no more than one thousand five hundred (1,500) square feet of gross floor area. Cottage units may include basements of up to 400 sq. ft., which shall not be included in the gross floor area calculation.
- C. A community building of up to 2,500 square feet in size may be provided for the residents of the cottage housing development. Roof pitch, architectural themes, materials and colors shall be consistent with that of the dwelling units within the cottage housing development.
- D. Accessory dwelling units shall not be permitted in cottage housing developments.

Section 8: Section 18A.70.740 LMC entitled “Development Standards – Cottage Housing” is created to read as follows:

Cottage housing development shall be subject to the following development standards.

A. Density.

1. In the R1 and R2 zoning districts, cottage housing development shall be allowed a density not to exceed three (3) times the base density allowed in the underlying zone.

2. In R3 and R4 zoning districts, cottage housing developments shall be allowed a density not to exceed two (2) times the base density allowed in the underlying zone.

3. On a site to be used for a cottage housing development, existing detached single-family residential structures, which may be nonconforming with respect to the standards of this section, may be permitted to remain at the discretion of the hearing examiner, but the extent of the nonconformity may not be increased. The number of any such nonconforming dwelling unit(s) shall be multiplied by the factors noted in sections 1 or 2 above, and included in calculating the density of the cottage housing development.

4. An applicant for a cottage housing development may be required to show, through a conceptual site plan, the number of traditional units that could be constructed on the site under conventional development standards and addressing any environmental constraints affecting the property. This number of units shall be used to calculate the maximum number of cottage units that may be constructed on the property.

B. Locational criteria.

1. The minimum area for a cottage housing project is 0.75 acre, which may include more than one contiguous lot.

2. Cottage housing development shall be separated from another cottage housing development by a minimum of 400 feet measured between the closest points of the subject properties.

C. Site design.

1. Cottage housing development shall be clustered and shall consist of a minimum of four (4) dwelling units and a maximum of twelve (12) dwelling units.

2. At least seventy-five (75) percent of dwelling units shall abut the common open space.

3. Common open spaces shall have dwelling units abutting at least two (2) sides.

4. Creation of individual lots shall only be permitted through the residential binding site plan process provided in LMC 17.34 and Chapter 64.34. RCW.

5. Siting of dwelling units or common open space in areas with slopes exceeding fifteen (15) percent is discouraged. Dwelling units shall not be placed in such areas if extensive use of retaining walls is necessary to create building pads or open space areas.

6. Fencing and Screening. The intent of internal decorative fencing and screening is to delineate private yards, screen parking areas and structures, community assets and unit walls. A cottage housing development is intended to be an internally open community sharing common areas. The intent of external fencing and screening is to conceal the higher density development from adjacent lower density land uses. Chain link and solid fences shall not be allowed internally. Solid fencing is allowed on the perimeter boundary, except where bordering an external street where streetscape landscaping is required.

D. Setbacks and building separation.

1. Dwelling units shall have at least a fifteen (15) foot front and five (5) foot side and rear yard setback.

2. Dwelling units shall be separated from one another by a minimum of ten (10) feet, not including projections.

3. Dwelling units and accessory buildings shall be separated by at least six (6) feet.

4. Dwelling units not abutting or oriented toward a right of way shall have a front yard oriented towards the common open space. The approval authority may use appropriate discretion, consistent with the intent of this chapter, in determining orientation of yards.

E. Lot coverage.

Lot coverage shall not exceed the maximums specified for each individual zoning district. Lot coverage shall be calculated for the overall cottage housing development, not for individual lots. Paved components of common open space areas and walkways shall not be counted in lot coverage calculations.

Section 9: Section 18A.70.750 LMC entitled “Open Space – Cottage Housing” is created to read as follows:

1. A minimum of five hundred (500) square feet of common open space shall be provided per dwelling unit.

2. Common open space shall be a minimum of three thousand (3,000) square feet in size, regardless of number of dwelling units.

3. No dimension of a common open space area used to satisfy the minimum square footage requirement shall be less than ten (10) feet, unless part of a pathway or trail.

4. In subdivisions and short subdivisions, common open space shall be located in a separate tract or tracts.

5. Required common open space shall be divided into no more than two (2) separate areas per cluster of dwelling units.

6. Common open space shall be improved for passive or active recreational use. Examples may include but are not limited to courtyards, orchards, landscaped picnic areas or gardens. Common open space shall include amenities such as but not limited to seating, landscaping, trails, gazebos, barbecue facilities, covered shelters or water features.

7. Surface water management facilities may be commonly held, but shall not counted toward meeting the common open space requirement.

8. Parking areas, required setbacks, private open space, and driveways do not qualify as common open space area.

Section 10: Section 18A.70.760 LMC entitled “Building Design Standards – Cottage Housing” is created to read as follows:

A cottage housing development is expected to reflect a coherent and high quality design concept and include architectural elements that ensure compatibility with existing neighborhood development and character. The following design elements are intended to provide compatibility with existing residential environments. Alternative designs may be submitted to the hearing examiner for review and approval, but the Examiner must find that any such concepts meet or exceed the design quality of the prescriptive standards, and fulfill the stated purpose and intent of this chapter.

A. Roofs.

1. Dwelling units shall have a minimum 6:12 roof pitch. Up to thirty-five (35) percent of roof area may have a slope not less than 4:12. Portions of a roof with a pitch of less than 6:12 shall be limited to architectural features such as dormers, porch roofs and shed roofs.
2. Garages and carports shall have a minimum 6:12 roof pitch.
3. Cottages shall be a maximum of 1-1/2 stories. Any upper floor shall be located within the roof structure, not below it, in order to reduce building massing as much as possible.

B. Entries and porches.

1. Each dwelling unit abutting a public right of way (excluding alleys) shall have a primary entry and covered porch a minimum of eighty (80) square feet in size, oriented toward the public right of way. If abutting more than one public right of way, the developer and City shall collaborate to determine which right of way the entrance and covered porch shall be oriented toward.
  2. Each dwelling unit shall have an entry and covered porch oriented toward the common open space. If the dwelling unit abuts a public right of way, this may be a secondary entrance, and the minimum porch size shall be fifty (50) square feet. If not abutting a public right of way, this shall be the primary entrance, and the minimum porch size shall be eighty (80) square feet.
  3. Covered porches shall be a minimum of six (6) feet deep.
- C. Dwelling units shall not include attached garages unless the garage abuts an alley or shared parking lot. The first 200 square feet of attached garage space shall not be counted towards maximum dwelling unit size allowance. Garage area in excess of 200 sq. ft. shall be counted in the floor area of the unit.
- D. Detached garages and carports associated with individual dwelling units shall not exceed five hundred (500) square feet in size. No shared garage or carport may exceed one thousand – two hundred (1,200) square feet in size.

E. Hearing Examiner Review. The Hearing Examiner shall consider all aspects of the project, and shall ensure that the project is well designed and compatible with existing and planned development in the vicinity. Possible topics for review by the Examiner include (but are not necessarily limited to): building materials and finishes, articulation and modulation, massing, trim details, colors, exterior lighting, special building heights, paving materials, mechanical equipment screening, fencing, tree retention and landscaping.

Section 11: Section 18A.70.770 LMC entitled “Parking – Cottage Housing” is created to read as follows:

A. A minimum of 1.8 parking spaces per cottage shall be provided for the entire development. Fifteen (15) percent of total required spaces shall be designated for guests.

B. All or a portion of new on-street parking provided as a component of the development may be counted towards minimum parking requirements if the approval authority finds that such parking configuration will result in adequate parking, and is compatible with the character and context of the surrounding area.

C. No more than fifty (50) percent of covered parking spaces may be carports.

D. Garage doors shall not be oriented toward a public right of way with the exception of an alley.

E. Garages and carports shall not be located between the common open space and the dwelling units.

F. Parking lots shall be broken into sub-lots of no more than eight (8) parking spaces. Sub-lots shall be separated by landscaped bulb-outs a minimum of 12 (twelve) feet in width.

G. Parking in the form of garages, carports or lots may occupy no more than forty (40) percent of site frontage on a public right of way, except in the case of an alley, in which case no restriction applies. On-street parking is permitted along the entire frontage. Parking in garages shall not be counted towards meeting minimum parking requirements unless an enforceable covenant is established that would require that the garage be used for automobile parking only and not general storage.

H. Parking lots shall be set back at least fifteen (15) feet from front property lines and ten (10) feet from external side and rear property lines.

I. Parking lots of more than two (2) spaces, visible from a public right of way (excluding alleys) or adjacent single-family uses or zones shall be screened by landscaping consistent with LMC 18A.50.430.

Section 12: Section 18A.70.780 LMC entitled “Common Area Maintenance – Cottage Housing” is created to read as follows:

Cottage housing development shall be required to implement a mechanism, acceptable to the approval authority, to ensure the continued care and maintenance of all common areas including common open space, parking, surface water management facilities (if applicable) and any other common area. Such a mechanism might include creation of a homeowners' or condominium association with authority and funding necessary to maintain the common areas.

Section 13: Section 18A.70.790 LMC entitled "Modifications – Cottage Housing" is created to read as follows:

Applicants may request modifications to the open space, site design, design standards, setbacks and parking provisions of this chapter. The approval authority may modify the above referenced provisions of this chapter if both of the following apply:

- A. The site is constrained due to unusual shape, topography, easements or critical areas; and
- B. The modification will not result in a project that is less compatible with neighboring land uses than would have occurred under strict adherence to the provisions of this chapter.
- C. The approval authority may permit modifications to the building design standards if it finds the alternative design concept provides a high level of design quality and compatibility with the character of the surrounding neighborhood.

- 1. The Commission recommends that Section 18A.90.200 be amended to add the following definitions:

Section 14: Section 18A.90.200 LMC entitled "Definitions" is amended to read as follows:

18A.90.200- Definitions

ABANDON OR ABANDONMENT OF WIRELESS TELECOMMUNICATIONS FACILITIES (WTF). Means:

- a. to cease operation for a period of sixty (60) or more consecutive calendar days;
  - b. to reduce the effective radiated power of an antenna by seventy five (75) percent for sixty (60) or more consecutive calendar days unless new technology or the construction of additional cells in the same locality allows reduction of effective radiated power by more than seventy five (75), so long as the operator still serves essentially the same customer base;
  - c. to relocate an antenna at a point less than eighty (80) percent of the height of an antenna support structure; or,
  - d. to reduce the number of transmissions from an antenna by seventy five (75) percent for sixty (60) or more consecutive calendar days; Provided that non-operation or reduced operation for a period of sixty (60) or more consecutive calendar days to facilitate maintenance, re-design or other changes about which the City was notified in advance shall not constitute abandonment.
- ABSENTEE OWNER. Any real property owner(s) who customarily resides some place other than the property (whether an estate or business) in question.

**ABUTTING.** Lots sharing common property lines.

**ACCESS.** The way or means by which pedestrians and vehicles enter and leave property.

**ACCESSORY BUILDING -** A detached subordinate building, the use of which is customarily incidental to that of the principal building or to the principal use of the land and which is located on the same tract with the principal building or use.

**ACCESSORY DWELLING UNIT (ADU).** A habitable dwelling unit added to, created within, or detached from and on the same lot with a single-family dwelling that provides basic requirements for living, sleeping, eating, cooking, and sanitation.

**ACCESSORY LIVING QUARTERS.** A single residential dwelling unit that is an attached or detached part of a commercial or manufacturing building, and which is incidental to the commercial or manufacturing use.

**ACCESSORY STRUCTURE.** A structure either attached or detached from a principal building and located on the same lot and which is customarily incidental and subordinate to the principal building or use.

**ACCESSORY USE.** A use of land or of a building customarily incidental and subordinate to the principal use of the land or building and located on the same lot with the principal use.

**ACTIVITIES OF DAILY LIVING (ADL) ASSISTANCE.** Provision of personal care services in a state-licensed boarding home for assisted living consisting of at least minimal assistance with the following:

- a. Bathing. Reminding or cuing to wash and dry all areas of the body as needed, stand-by assistance getting into and out of the tub or shower, and physical assistance in steadying the resident during the activity; and
- b. Dressing. Reminding or cuing to put on, take off, or lay out clothing, including prostheses when the assistance of a licensed nurse is not required; stand-by assistance during the activity; and physical assistance limited to steadying the resident during the activity; and
- c. Eating. Reminding or cuing to eat and drink; and physical assistance limited to cutting food up, preparing food and beverages, and bringing food and fluids to the resident; and
- d. Personal hygiene. Reminding and cuing to comb hair, perform oral care and brush teeth, shave, apply makeup, and wash and dry face, hands and other areas of the body; stand-by assistance during the activity; and physical assistance limited to steadying the resident during the activity; and
- e. Transferring. Reminders or cuing to move between surfaces, for example to and from the bed, chair and standing; stand-by assistance during the activity; and physical assistance limited to steadying the resident during self-transfers; and
- f. Toileting. Reminders and cuing to toilet, including resident self-care of ostomy or catheter, to wipe and cleanse, and to change and adjust clothing, protective garments and pads, stand-by assistance during the activity; and physical assistance limited to steadying the resident during the activity; and
- g. Mobility. Reminding or cuing to move between locations on the boarding home premises; stand-by assistance during the activity; and physical assistance limited to steadying the resident during the activity.

**ADEQUATE PUBLIC FACILITIES.** Adequate public facilities means facilities which have the capacity to serve development without decreasing levels of service below locally established minimums.

**ADJACENT.** Lots located across a right-of-way, railroad or street, except limited access roads.

**ADMINISTRATIVE USE PERMIT.** A written decision granted by the Community

Development Director to authorize the development or operation of a proposed land use activity subject to special degrees of control.

**AGRICULTURAL USE.** Land primarily devoted to the commercial production of dairy, apiary, furbearing, vegetable, or animal products or of grain, hay, straw, turf, seed, fin fish, or livestock, and that has long-term commercial significance for agricultural production.

**AIRPORT.** Any land area, runway or other facility designed, used or intended to be used either publicly or by any person or persons for the landing and taking off of aircraft, including all necessary taxiways, aircraft storage and tie-down areas, hangars, and other necessary buildings and open spaces.

**ALLEY.** A public or private way not more than 30 feet wide at the rear or side of property affording only secondary means of vehicular or pedestrian access to abutting property.

**ALTERATION, STRUCTURAL.** Any change or repair which would tend to prolong the life of the supporting members of a building or structure, such as alteration or bearing walls, foundation, columns, beams, or girders. In addition, any change in the external dimensions of the building shall be considered a structural alteration.

**AMATEUR RADIO STATION OPERATORS OR RECEIVE-ONLY ANTENNAS.** Any tower or antenna that is under 70 feet in height and is owned and operated by a federally licensed amateur radio station operator or is used exclusively for receive-only antennas.

**AMENDMENT.** Amendment means a change in the wording, context, or substance of this code or the comprehensive plan; a change in the zoning map or comprehensive plan map; a change to the official controls of City code; or any change to a condition of approval or modification of a permit or plans reviewed or approved by the Community Development Director or Hearing Examiner.

**ANCHOR.** The device to which tie-downs are secured or fastened having a holding power of not less than 4,800 pounds. They include, but are not necessarily limited to, screw auger, expanding or concrete deadmen type anchors, and are to be constructed as to accommodate "over the top" and "frame" type tie-downs, used singly or in conjunction.

**ANTENNA HEIGHT OR HEIGHT.** When referring to a tower or other Wireless Telecommunications Facilities (WTF), the vertical distance measured from the finished grade of the parcel at the base of the tower pad or antenna support structure to the highest point of the structure even if said highest point is an antenna. If the support structure is on a sloped grade, then the average between the highest and lowest grades shall be used in calculating the antenna height.

**ANTENNA SUPPORT STRUCTURE.** Any pole, telescoping mast, tower, tripod, or other structure which supports a device used in the transmitting or receiving of radio frequency signals.

**ANTENNA.** Any exterior apparatus designed for telephonic, radio, data, Internet, or television communications through the sending and/or receiving of electromagnetic waves, and includes equipment attached to a tower or building for the purpose of providing telecommunications services.

**ANTIQUA DEALER.** Any person engaged, in whole or in part, in the business of selling antiques.

**ANTIQUES.** Works of art, pieces of furniture, decorative and household objects, and other such collectibles possessing value or commercial appeal owing to their being made during an earlier period.

**APARTMENT.** A dwelling unit in a multifamily building.

**APPEAL.** A request for review of the Community Development Director's decision concerning matters addressed by the Ordinance to the Planning Commission or a review of the Hearing Examiner's decision to the City Council.

**APPLICANT FOR WIRELESS TELECOMMUNICATIONS FACILITIES (WTF).** Any provider or any person, partnership, or company who files an application for any permit necessary to install, maintain, or remove a WTF within the city.

**APPLICANT.** Any person who makes an application to the City of Lakewood for a development permit.

**ARCADE.** A linear pedestrian walkway that abuts and runs along the facade of a building. It is covered, but not enclosed, and open at all times to public use. Typically, it has a line of columns along its open side. There may be habitable space above the arcade.

**ARCHAEOLOGICAL RESOURCES.** Districts, sites, building, structures, and artifacts with material evidence of prehistoric human life and culture.

**ARCHITECTURAL BARRIERS.** Constructed structures such as walls, signs, rockeries, drainage swales or similar constructed features that impact the required landscape areas.

**ARCHITECTURAL CHARACTER.** The architectural character of a building is that quality or qualities that make it distinctive and that are typically associated with its form and the arrangement of its architectural elements. For example, a prominent design feature may convey the architectural character of a structure. Examples are a distinctive roofline, a turret or portico, an arcade, an elaborate entry, or an unusual pattern of windows and doors.

**ARCHITECTURAL ELEMENTS.** The elements that make up an architectural composition or the building form, which may include such features as the roof form, entries, an arcade, porch, columns, windows, doors and other openings. "Architectural elements" is used interchangeably with "architectural features" in this chapter.

**ARCHITECTURAL SCALE.** The perceived height and bulk of a building relative to other forms in its context. Modulating facades and other treatments may reduce a building's apparent height and bulk.

**AREA OF SHALLOW FLOODING.** A designated AO or AH zone on the Flood Insurance Rate Map (FIRM). The base flood depths range from one (1) to three (3) feet; a clearly defined channel does not exist; the path of flooding is unpredictable and indeterminate; and, velocity flow may be evident.

**AREA OF SPECIAL FLOOD HAZARD.** The land in the floodplain subject to a one (1) percent or greater chance of flooding in any given year.

**AT-RISK TIME IN THE COMMUNITY.** The total time, since first being housed in a Type 4 Group Home located within Lakewood, that a person has resided in the community. This includes any time spent in a Type 4 Group Home, whether in Lakewood or elsewhere, as well as any time residing in the community whether or not under DOC supervision. At-risk time in the community does not include any time spent in confinement whether in a jail, prison, pre-release or work camp. Time spent in such facilities shall be tolled for the purpose of calculating summary recidivism rates.

**AUTO WRECKING YARD.** Any property where two (2) or more motor vehicles not in running condition, or the parts thereof, are stored in the open and are not being restored to operation; or any land, building or structure used for the wrecking or storing of such motor vehicles or the parts thereof.

**AUTOMOBILE AND OTHER VEHICLE SALES AREA.** An open area, other than a street, used for the display, sale or rental of two (2) or more new or used motor vehicles or trailers and

where no repair work is done except minor incidental repair of motor vehicles or trailers to be displayed, sold or rented on the premises.

**AUTOMOBILE BODY REPAIR.** Those establishments primarily engaged in furnishing automotive vehicle bodywork and painting.

**AUTOMOBILE SERVICE STATION OR GAS STATION.** A building or lot having pumps and storage tanks where fuels, oils or accessories for motor vehicles are dispensed, sold or offered for sale at retail only, repair service is incidental and no storage or parking space is offered for rent.

**AUTOMOBILE WRECKING OR MOTOR VEHICLE WRECKING.** The dismantling or disassembling of motor vehicles or the storage, sale or dumping of dismantled, partially dismantled, obsolete or wrecked motor vehicles or their parts.

**AWNING.** A shelter extending from the exterior wall of a building for the purpose of shielding a doorway or window from the elements and composed of non-rigid materials except for the supporting framework.

**AXIAL SYMMETRY.** The similarity of form or arrangement on either side of a dividing line or plane through the center of an object.

**BACKHAUL NETWORK.** The lines that connect a provider's wireless telecommunications facilities to one or more cellular telephone switching offices, and/or long distance providers, or the public switched telephone network.

**BALCONY.** An outdoor space built as an above ground platform projecting from the wall of a building and enclosed by a parapet or railing.

**BARN.** A structure used for the storage of farm products, feed, and for housing farm animals and light farm equipment.

**BASE FLOOD.** The flood having a one (1) percent chance of being equaled or exceeded in any given year.

**BASEMENT.** That portion of a building between floor and ceiling, which is partly below and partly above grade, but so located that the vertical distance from grade to the floor below is less than the vertical distance from grade to ceiling.

**BAY WINDOW.** A window that protrudes from the main exterior wall. Typically, the bay contains a surface that lies parallel to the exterior wall, and two (2) surfaces that extend perpendicular or diagonally from the exterior wall.

**BEACH ACCESS, PUBLIC OR PRIVATE.** Trails or roads that provide access for the public to the beach.

**BED AND BREAKFAST.** A lodging facility comprised of a single residential structure containing up to six units of small-scale temporary lodging which provides a single meal and where the proprietors of the service reside in the structure.

**BIOSOLIDS.** Municipal sewage sludge that is a primarily organic, semisolid product resulting from the wastewater treatment process, and septage that can be beneficially recycled and meets all applicable health regulations.

**BLANK WALLS.** Walls subject to "blank wall" requirements are any ground-level wall over six feet in height measured from finished grade at the base of the wall, and longer than fifty (50) feet measured horizontally. A wall subject to the requirement does not have any significant building feature, such as a window, door, modulation or articulation, or other special wall treatment within that fifty (50) foot section.

**BLOCK.** All land along one (1) side of a street that is between two (2) intersections or intersecting streets, or interrupting streets and a railroad right-of-way, or unsubdivided land or water course.

**BOARDING HOUSE.** A single family dwelling, without an owner occupant, that is rented to a group of unrelated individuals. A boarding house excludes Types 1, 2, 3, and 4 Group Homes as defined in LMC 18.20.300, Use Types and Levels; hotels and motels as defined in LMC 18A.90.200, and excludes state-licensed foster homes.

**BOAT RAMP OR LAUNCH.** An improved sloped surface extending from a shoreland area into an aquatic area suitable for removing a boat from the water and launching a boat into the water from a trailer.

**BOATHOUSE, PRIVATE.** An accessory building, or portion of a building, which provides shelter and enclosure for a boat or boats owned and operated only by the occupants of the premises, and which boathouse is erected on a pier or wharf and/or over a dock or docking slip.

**BUILDING COVERAGE.** The measurement of the gross footprint of all the structures, to include accessory and exempt structures, on a lot. The gross footprint includes all structural elements and projections of a building and includes, but is not limited to; eaves, projections, decks, balconies, elevated patios, breezeways, or canopies.

**BUILDING DIVISION.** The Building Division of the City of Lakewood Community Development Department.

**BUILDING FACADE OR FACADE.** The visible wall surface, excluding the roof, of a building when viewed from a public right-of-way or adjacent property. If more than one (1) wall is predominately visible, the walls may be considered one (1) facade for the purposes of signage. A building facade is measured in gross square feet (gsf) and does not include roof area.

**BUILDING HEIGHT.** The vertical distance from the average of the elevation of the natural, undisturbed topography or the pre-existing grade at all corners of a proposed structure to the highest point of the structure, in accordance with LMC 18A.50.130, Height Standards.

**BUILDING LINE.** A line on the comprehensive plan, zoning map, or plat, parallel to the street right-of-way, indicating the limit beyond which buildings or structures may not be erected, or the minimum distance as prescribed by the provisions of this ordinance.

**BUILDING OR OCCUPANCY FRONTAGE.** The length of that portion of a building or ground floor occupancy which abuts a street, publicly used parking area or mall appurtenant to such building or occupancy, expressed in lineal feet and fractions thereof.

**BUILDING, ATTACHED.** A building or structure attached to another building or structure by an enclosed interior wall or walls and covered by a roof in common with both structures. A structure connected to another building or structure only by a roof or only by a wall is not considered attached.

**BUILDING, DETACHED.** A building or structure sharing no common wall with another structure, and generally surrounded by open space on the same lot. A structure connected to another building or structure only by a roof or only by a wall is considered to be a detached building.

**BUILDING, PRINCIPAL.** A building devoted to the principal use of the lot on which it is situated.

**BUILDING.** Any structure having a roof supported by columns or walls used or intended to be used for the shelter or enclosure of persons, animals or property of any kind.

**BULKHEAD.** A vertical wall of steel, timber or concrete used for erosion protection or as a retaining wall.

**BUSINESS.** The purchase, sale, or other transaction involving the handling or disposition of any article, service, substance, or commodity for livelihood or profit; or the management of office buildings, offices, recreational or amusement enterprises; or the maintenance and use of

buildings, offices, structures, and premises by professions and trades rendering services.

**CAMOUFLAGE.** To disguise, hide, or integrate with an existing or proposed structure or with the natural environment so as to be significantly screened from view.

**CAMPSITE.** A space provided in a campground or recreational vehicle (RV) park which usually contains a table, stove, parking spur and space for a tent to accommodate a one-family group.

**CANOPY.** A permanent, cantilevered extension of a building that typically projects over a pedestrian walkway abutting and running along the facade of a building, with no habitable space above the canopy. A canopy roof is comprised of rigid materials.

**CAR WASH.** Mechanical facilities for the washing or waxing and vacuuming of automobiles, light trucks, and vans.

**CARETAKER HOME.** An on-site residential dwelling unit of up to two thousand (2,000) square feet providing living accommodations for an individual, together with his/her family, who is employed as a caretaker for a private home, public recreational or community facility, or commercial or industrial establishment. Caretaker units may not be a temporary structure or recreational vehicle and may not remain in residential use if no longer used for caretaker residence.

**CARPORT.** A covered automobile structure open on one (1) or more sides, with direct driveway access for the parking stall(s). A carport may be integrated with, or detached from the primary structure. An attached carport shall have common wall construction with the primary structure.

**CARRYING CAPACITY.** The level of development density or use an environment is able to support without suffering undesirable or irreversible degradation.

**CATTERY.** An enclosure or structure in which any combination of six or more cats that individually exceed seven months of age are kept for breeding, sale, or boarding purposes.

**CELL SITE OR SITE.** A tract or parcel of land that contains wireless telecommunications facilities including any antenna, support structure, accessory buildings, and parking, and may include other uses associated with and ancillary to Wireless Telecommunications Facilities (WTF).

**CEMETERIES.** Land used or intended to be used for the burial of the dead and dedicated for cemetery purposes, including columbiums, mausoleums and mortuaries, when operated in conjunction with and within the boundary of such cemetery.

**CERTIFICATE OF CAPACITY.** A document issued by a service provider indicating the quantity of capacity that has been reserved for a specific development project on a specific property.

**CHANGE OF USE.** A change of use shall be determined to have occurred when it is found that the general character of the use in question has been modified. This determination shall include review of but not be limited to: hours of operation, materials processed or sold, required parking, traffic generation, impact on public utilities, clientele, general appearance and location or a change in use type.

**CITY MANAGER.** The Administrative Director of the City of Lakewood or his/her designee.

**CIRCULATION.** The movement or flow of traffic from one place to another through available routes. Traffic includes a variety of modes of travel including pedestrian, motor vehicle and non-motorized methods such as bicycles.

**CLEAR-VISION AREAS.** A triangular area at intersections or public drives where visual obstructions are to be kept clear as directed by the City Engineer.

**CLOSED RECORD APPEALS.** Administrative appeals under Chapter 36.70B RCW which are heard by the City Council or Hearing Examiner, following an open record hearing on a project

permit application when the appeal is on the record with no or limited new evidence or information allowed to be submitted and only appellate arguments allowed.

**CLUSTER DEVELOPMENT.** A development technique wherein home sites or structures are grouped together, with the remainder of the tract left in open space or common open space.

**COFFEE KIOSK** A coffee kiosk is a small stand-alone structure that provides drive-through service of limited food and beverage items. Coffee kiosks shall not include structures with cooking facilities that require a Type I hood, provide indoor customer seating, or exceed 400 square feet in size.

**CO-GENERATION.** The simultaneous production of electricity and heat energy. The heat is normally used onsite for industrial processes, space or water heating, or production steam. The electric power may be used onsite or distributed through the utility grid, or both. Co-generation units are normally fired with natural gas, but also may be fueled by oil, biomass or other fuels.

**COHABITANTS.** A group not more than five (5) persons not meeting the definition of “family,” living together as a single housekeeping group in a dwelling unit.

**COLLOCATION OF Wireless Telecommunications Facilities (WTF).** The use of a WTF by more than one (1) service provider.

**COMBINED USE BUILDING.** Residential use types in combination with other use types.

**COMMERCIAL ACTIVITY.** Any activity carried out for the purpose of financial gain for an individual or organization, whether profit or non-profit.

**COMMERCIAL VEHICLE.** Any motorized vehicle over six thousand (6,000) gvw, including, but not limited to, a van, truck, truck trailer, utility trailer, tractor, grading machine, bulldozer, scraper, boat, motorized crane, or other construction equipment that is used in the operation of a business or in construction, road grading, or logging activities.

**COMMON OPEN SPACE.** A parcel of land or an area of water or a combination of land and water within a site designed or developed and intended primarily for the use or enjoyment of the residents of such development.

**COMMUNITY DEVELOPMENT DIRECTOR.** The Director of the Community Development Department of the City of Lakewood or his/her designee.

**COMPREHENSIVE PLAN.** The document, including maps, adopted by the City Council which outlines the City’s goals and policies relating to management of growth and prepared in accordance with Ch. 36.70A RCW. The term also includes any adopted subarea plans prepared in accordance with Ch. 36.70A RCW.

**CONCURRENCY.** Ensuring that adequate public improvements or strategies are in place at the time of development, and the ability and financial commitment of the service provider to expand capacity or maintain the level-of-service for new development through capital improvements within a six year period as noted in the Transportation Capital Improvement Plan.

**CONDITIONAL USE.** A use conditionally permitted in a zoning district as defined by this code but which, because of characteristics particular to each such use, size, technological processes, equipment or, because of the exact location with respect to surroundings, streets, existing improvements, or demands upon public facilities, requires a special degree of control to determine if uses can be made compatible with the comprehensive plan, adjacent uses, and the character of the vicinity.

**CONDOMINIUM.** Real property, portions of which are designated for separate ownership and the remainder of which is designated for common ownership solely by the owners of those portions. Real property is not a condominium unless the undivided interest in the common elements are vested in the unit owners, and unless a declaration and a survey map and plans have

been recorded. Condominiums must meet all provisions of Chapter 64.34 RCW.

**CONSTRUCTED WETLANDS.** Wetlands that are intentionally created on sites that are not wetlands for the primary purpose of wastewater or stormwater treatment. Constructed wetlands are normally considered as part of the stormwater/wastewater collection and treatment system and must be maintained, but are not the same as wetlands created for mitigation purposes, which are typically viewed in the same manner as natural, regulated wetlands.

**CONTIGUOUS.** Bordering upon, to touch upon, or in physical contact with.

**CORRECTIONAL FACILITIES.** Facilities for holding persons in custody or in detention, including county jails, state prisons, juvenile detention facilities, pre-release facilities, work release facilities, and other facilities to which a person may be incarcerated upon arrest or pursuant to sentencing by court.

**COTTAGE.** A Single Family Detached Dwelling containing at least eight hundred (800) and no more than one thousand five hundred (1,500) square feet of gross floor area, constructed as part of a cottage housing development project and subject to the general requirements of LMC section 18A.10.800

**COTTAGE HOUSING DEVELOPMENT.** An alternative type of development comprised of small, Single Family Detached Dwellings (“cottages”) clustered around common open space, usually with detached garages and parking area.

**COURTYARD, INTERIOR COURT.** A space, open and unobstructed to the sky, located at or above grade level on a lot and bounded on three (3) or more sides by walls of a building.

**COURTYARD.** A courtyard is an open space usually landscaped, which is enclosed on at least three (3) sides by a structure or structures.

**CROP AND TREE FARMING.** The use of land for horticultural purposes.

**CURB CUT.** A curb cut is a depression in the curb for a driveway to provide vehicular access between private property and the street.

**CURB LEVEL.** Curb level for any building means the level of the established curb in front of such building measured at the center of such front. Where no curb elevation has been established, the mean elevation of the finished lot grade immediately adjacent to a building shall be considered the curb level.

**DANGEROUS WASTE.** Any discarded, useless, unwanted, or abandoned substances including, but not limited to, certain pesticides, or any residues or containers of such substances which are disposed of in such quantity or concentration as to pose a substantial present or potential hazard to human health, wildlife, or the environment because such wastes or constituents or combinations of such wastes: have short-lived, toxic properties that may cause death, injury, or illness or have mutagenic, teratogenic, or carcinogenic properties; or are corrosive, explosive, flammable, or may generate pressure through decomposition or other means. Includes wastes designated in WAC 173-303-070 through 173-303-103 as dangerous wastes.

**DAYCARE CENTER.** A daycare facility which operates in a place other than a residence, with no limitation as to the number of clients.

**DAYCARE FACILITY.** A building or structure in which care is regularly provided for a group of children or adults for periods of less than twenty-four (24) hours. Day care facilities include family day care homes and day care centers regulated by the Washington State Department of Social and Health Services or successor agency, as presently defined and as may be hereafter amended (RCW 74.15, WAC 388-73-422).

**DAYCARE, HOME.** A daycare facility which operates in the provider’s residence and is subject

to a limitation on the number of clients.

**DAYCARE, HOME-BASED.** A daycare facility with no more than twelve (12) persons in attendance at any one time in the provider's home in the family living quarters, including immediate family members who reside in the home.

**DECIBEL.** A unit of measurement of the intensity (loudness) of sound. Sound level meters which are employed to measure the intensity of sound are calibrated by decibels.

**DECIDUOUS TREE.** A tree which loses its foliage annually.

**DECK.** A deck is a roofless, outdoors above ground platform projecting from the wall of a building and supported by piers or columns.

**DEPARTMENT.** The City of Lakewood Community Development Department.

**DESIGN DETAILS.** Architectural or building design details refer to the minor building elements that contribute to the character or architectural style of the structure. Design details may include moldings, mullions, rooftop features, the style of the windows and doors, and other decorative features.

**DESIGN, Wireless Telecommunications Facilities (WTF).** The appearance of WTF, including such features as their materials, colors, and shape.

**DESIGNATED ZONE FACILITY.** Any hazardous waste facility that requires an interim or final status permit under rules adopted under Chapter 70.105 RCW and Chapter 173-303 WAC, and that is not a preempted facility as defined in RCW 70.105.010 or in Chapter 173-303 WAC. A hazardous waste treatment or storage facility is a designated zone facility.

**DEVELOPMENT (for the purposes of Flood Hazard).** Any constructed changes to improved or unimproved real estate, including, but not limited to buildings or other structures, mining, dredging, filling, grading, paving, excavator, or drilling operations.

**DEVELOPMENT ACTIVITY.** Any action taken either in conjunction with a use or to make a use possible. Activities do not in and of themselves result in a specific use. Most activities may take place in conjunction with a variety of uses.

**DEVELOPMENT PERMIT.** Any document granting, or granting with conditions, an application for a site plan, building permit, discretionary decision, or other official action of the City having the effect of authorizing the development of land.

**DEVELOPMENT PLAN.** A plan drawn to scale, indicating but not limited to, the proposed use, the actual dimensions and shape of the lot to be built upon, the exact sizes and locations on the lot of buildings already existing, if any, and the location on the lot of the proposed building or alteration, yards, setbacks, landscaping, off-street parking, ingress and egress, and signs.

**DEVELOPMENT STANDARDS.** Regulation of the location and size of development, including but not limited to setbacks, landscaping, screening, height, site coverage, signs, building layout, parking and site design and related features of land use.

**DISCONTINUANCE.** The abandonment or nonuse of a building, structure, sign or lot.

**DISCRETIONARY PERMIT.** A decision which requires special analysis or review due to the nature of the application or because special consideration was requested by the applicant.

**DISTRICT.** An area designated by this title, with specific boundaries, in which lie specific zones, or special purpose area as described in this title.

**DOCK-HIGH LOADING AREAS.** Truck maneuvering areas and loading or unloading areas associated with loading doors that are located above the finish grade.

**DOCKS.** A pier or secured float or floats for vessel moorage, fishing, or other water use.

**DOUBLE-FRONTAGE LOT.** A lot other than a corner lot with frontage on more than one (1) street.

**DRAINAGE DITCH.** A constructed channel with a bed, bank or sides which discharges surface waters into a major or minor creek, lake, pond or wetland.

**DRIPLINE.** A circle drawn at the soil line directly under the outermost branches of a tree.

**DRIVE-THROUGH.** A business establishment, building, or structure which, by design, physical facilities, or services or products format encourages or permits customers to access sales or services from a service window while remaining in their vehicles, with access provided by a dedicated lane or lanes incorporated into the site design.

**DRIVEWAY.** A paved or graveled surface a minimum of fifteen (15) feet in width that provides access via a paved apron to a lot from a public or private right-of-way.

**DUPLEX.** One (1) detached residential building, vertically or horizontally attached, containing two (2) dwelling units totally separated from each other by a one (1) hour firewall or floor, designed for occupancy by not more than two (2) families.

**DWELLING UNIT.** One (1) room, or rooms connected together, constituting a separate, independent housekeeping establishment for owner occupancy, or boarding house, or rental or lease on a weekly, monthly or longer basis, and physically separated from any other rooms or dwelling units which may be in the same structure or on the same property, and containing independent cooking, sleeping and sanitary facilities. All rooms comprising a dwelling unit shall have access through an interior door to other parts of the dwelling unit. An efficiency apartment, also known as a studio apartment, constitutes a dwelling unit within the meaning of this title.

**DWELLING.** A building or portion thereof designed exclusively for human habitation, but not including hotels or motel units.

**EASEMENT.** A non-possessory interest in the land of another which entitles the owner of the interest to a limited use or enjoyment of the other's land for the purpose of and to protection from interference with this use by a public or private street, railroad, utilities, transmission lines, walkways, sidewalks, bikeways, equestrian trails, and other similar uses. An easement may be exclusive or include more than one (1) user.

**EFFLUENT.** With regard to water quality, treated or untreated liquid entering the estuary from a point source. With regard to dredging, water, including dissolved and suspended materials, which flows from a dredged material disposal site.

**EQUIPMENT ENCLOSURE.** A structure, shelter, cabinet, or vault used to house and protect the electronic equipment necessary for processing wireless communication signals. Associated equipment may include air conditioning, backup power supplies, and emergency generators.

**ERECT.** The act of placing or affixing a component of a structure upon the ground or upon another such component.

**ESCAPE.** Unauthorized absence from the designated facility boundary or failure to return to such place at the appointed time after having been permitted to leave.

**EVERGREEN TREE.** A tree, often a coniferous tree, which retains its foliage and remains green year round.

**EXCAVATE.** The removal by man of sand, sediment, or other material from an area of land or water for other than commercial or industrial use.

**EXTREMELY HAZARDOUS WASTE.** Any waste which will persist in a hazardous form for several years or more at a disposal site and which in its persistent form presents a significant environmental hazard and may be concentrated by living organisms through a food chain or may affect the genetic constitution of humans or other living creatures and is disposed of at a disposal site in such quantities as would present an extreme hazard to man or the environment. Those wastes designated in WAC 173-303-070 through 173-303-103 as extremely hazardous wastes.

**FACADE.** Any portion of an exterior elevation of a building extending from the ground level to the top of the parapet wall or eaves, for the entire width of the building elevation. A front facade is typically the facade facing the major public street(s). An entry facade is typically the facade with the primary public entry.

**FAMILY.** A person, or two (2) or more persons related by blood or marriage or law living together as single housekeeping unit in a single dwelling. In addition, the following uses shall be accepted as families pursuant to the requirements of state and/or federal law:

- a. Adult family homes licensed pursuant to RCW 70.128.150;
- b. Foster homes for the placement of the disabled, or expectant mothers in a residential setting including, but not limited to, foster family homes licensed pursuant to Chapter 74.15 RCW, community group care facilities licensed pursuant to Chapter 74.15 RCW and crisis residential centers pursuant to Chapter 13.32A RCW; and
- c. Consensual living arrangements of the disabled protected pursuant to the Federal Fair Housing Act amendments.

Secure community transition facilities, as defined in Chapter 71.09 RCW, are not protected under the definition of “family.”

Group Homes, Type 3, 4, and 5, as defined in LMC18A.20.300, Use Types and Levels, are not protected under the definition of “family.”

(For unrelated persons residing together, see “Cohabitants.”)

**FAMILY HOME, FOSTER.** An agency which regularly provides care on a twenty-four (24) hour basis to one (1) or more children, expectant mothers, or persons with developmental disabilities in the family abode of the person or persons under whose direct care and supervision the child, expectant mother, or person with a developmental disability is placed.

**FAMILY MEMBERS.** Persons related by blood, marriage or adoption, including foster children.

**FEDERAL INSURANCE RATE MAP (FIRM).** The official map on which the Federal Insurance Administration has delineated both the areas of special flood hazards and the risk premium zones for those areas.

**FENCE, SIGHT-OBSCURING.** A fence constructed of solid wood, masonry, metal or other appropriate material that totally conceals the subject use from adjoining uses.

**FILL.** The placement by man of sand, sediment or other material to create new uplands or raise the elevation of the land.

**FINAL DEVELOPMENT PLAN.** A plan or set of plans that comply with the conditions set forth in a preliminary approval and, once approved, authorizes the granting of a discretionary permit.

**FLAGPOLE.** A staff or pole which is designed to display a flag. A flagpole may be freestanding or attached to a building or to a private light standard.

**FLEA MARKET.** Arrangements whereby a person or persons sell, lease, rent, offer or donate to one (1) or more persons a place or area where such persons may offer or display secondhand or junk items.

**FLOOD HAZARD BOUNDARY MAP (FHBM).** The official map issued by the Federal Insurance Administration where the boundaries of the areas of special flood hazards applicable to the city of Lakewood have been designated as Zone A.

**FLOOD INSURANCE STUDY.** The official report in which the Federal Insurance Administration has provided flood profiles, as well as the Flood Hazard Boundary - Floodway Map and the water surface elevation of the base flood.

**FLOOD OR FLOODING.** A general and temporary condition of partial or complete inundation or normally dry land areas from the overflow of inland or tidal waters and/or the unusual and

rapid accumulation or runoff of surface waters from any source.

**FLOODPLAIN.** The area adjoining a stream, tidal estuary or coast that is subject to regional flooding. A regional (100-year) flood is a standard statistical calculation used by engineers to determine the probability of severe flooding. It represents the largest flood which has a one (1) percent chance of occurring in any one (1) year in an area as a result of periods of higher than normal rainfall or streamflows, extremely high tides, high winds, rapid snowmelt, natural stream blockages, tsunamis, or combinations thereof.

**FLOODPLAIN MANAGEMENT REGULATIONS.** State or local regulations, and any combination thereof, which provides standards for the purpose of flood damage prevention and reduction.

**FLOODPROOFING.** A combination of structural and non-structural additions, changes, or adjustments to structures which reduce or eliminate flood damage to real estate or improved real property, water and sanitary facilities, structures, and their contents.

**FLOODWAY, REGULATORY.** The channel or the watercourse reasonably required to carry and discharge the base flood without cumulatively increasing the water surface elevation more than one (1) foot.

**FLOOR AREA.** The sum of the gross horizontal areas of the several floors of a building, measured from the exterior faces of the exterior walls or from the center line of walls separating two (2) buildings, but not including attic space providing headroom of less than seven feet or basement if more than fifty (50) percent of the basement is less than grade.

**FLOOR AREA RATIO (FAR).** The floor area ratio of the building or buildings on any lot means the gross floor area of the building or buildings on that lot divided by the gross area of such lot.

**FOOTCANDLE.** A footcandle is a unit used for measuring the amount of illumination on a surface. The amount of usable light from any given source is partially determined by the angle of incidence of the source and the distance to the illuminated surface.

**FREEWAY.** Any section of a highway which has been declared to be a freeway by act or resolution of the competent establishing authority.

**FRONTAGE ROAD.** A street which is parallel and adjacent to an arterial, and which provides access to abutting properties while relieving them of the effect of street traffic access on to and from an arterial.

**FRONTAGE.** Frontage refers to length of a property line along a public street or right-of-way.

**GARAGE.** An enclosed automobile structure with direct driveway access principally for vehicular equipment such as automobiles, boats, etc., used by the tenants of the building(s). A garage may be integrated with, attached, or detached from the primary structure. See also **PARKING STRUCTURE.**

**GAS ISLANDS.** In conjunction with a motor vehicle service station or convenience commercial use providing gasoline, individual gas islands are comprised of single pumps dispensing single or various grades and types of motor vehicle fuel, or individual banks of pumps dispensing single or various grades and types of motor vehicle fuel, whether or not covered by a single canopy.

**GATEWAYS.** As used in these guidelines, the term gateway refers to those areas which are entranceways into the City of Lakewood and are so designated in the Lakewood Comprehensive Plan.

**GEOLOGIC.** Relating to the occurrence and properties of earth. Geologic hazards include but are not limited to faults, land and mudslides, and earthquakes.

**GOVERNING AUTHORITY.** The City Council of the City of Lakewood.

**GRADE, AVERAGE.** The average elevation of the undisturbed ground prior to construction at

all exterior corners of the proposed structure.

**GRADE, FINISHED.** The finished surface of the ground, street, paving or sidewalk.

**GRADE, PRE-CONSTRUCTION.** Prior to any grade, fill or disturbance of soil or vegetation.

**GROSS AREA.** The total sum area of the lot minus public rights-of-way.

**GROSS DENSITY.** A calculation of the number of housing units that is allowed on a property based on the maximum density permitted.

**GROSS SQUARE FEET (GSF).** The sum of the total square footage of any building, lot, property or area.

**GROUND COVER.** Low-growing vegetative materials with a mound or spreading manner of growth that provides solid cover.

**GUYED TOWER.** A wireless communication support structure that is typically over 100 feet tall and is steadied by wire guys in a radial pattern around the tower.

**HABITABLE FLOOR (for purposes of floods).** Any floor usable for living purposes, which includes working, sleeping, eating, cooking or recreation or a combination thereof. A floor used only for storage purposes is not a "habitable floor."

**HABITABLE ROOM (for purposes of floods).** An undivided enclosed space within a dwelling used for sleeping or kitchen facilities. This term does not include attics, cellars, corridors, hallways, laundries, serving or storage pantries, bathrooms or similar places.

**HABITAT.** The place or type of site where an organism lives; the place occupied by an entire community, such as a freshwater tidal marsh community.

**HAZARDOUS SUBSTANCE.** Any liquid, solid, gas or sludge, including any material, substance, product, commodity or waste, regardless of quantity, that exhibits any of the characteristics or criteria of hazardous waste as described in rules adopted under Chapter 70.105 RCW or in WAC 173-303-090, 173-303-100, 173-303-101, 173-303-102 or 173-303-103.

**HAZARDOUS SUBSTANCE FACILITY BUFFER.** A setback area between the hazardous substance land use facility boundary and the nearest point of the hazardous substance land use property line, necessary to provide added protection to adjacent land uses or resources of beneficial use. All hazardous waste treatment and storage facilities must maintain at least a fifty (50) foot buffer.

**HAZARDOUS SUBSTANCE LAND USE.** Any use which is permitted under this title and which includes a designated facility or the processing or handling of a hazardous substance.

**HAZARDOUS SUBSTANCE LAND USE FACILITY.** The projected line enclosing the area of all structures and lands on which hazardous substance land use activities occur, have occurred in the past or will occur in the future. This does not include the application of products for agricultural purposes or the use, storage, or handling of hazardous substances used in public water treatment facilities.

**HAZARDOUS SUBSTANCE PROCESSING OR HANDLING.** The use, manufacture, compounding, treatment, synthesis or storage of hazardous substances in excess of the following amounts of cumulative quantities: five thousand (5,000) pounds of solid hazardous substances, five hundred (500) gallons of liquid hazardous substances, six hundred fifty (650) cubic feet of gaseous hazardous substances, or equivalent combination thereof. Hazardous substances shall not be disposed on-site unless in compliance with Dangerous Waste Regulations, WAC 173-303, and any pertinent local ordinances, such as sewer discharge standards.

**HAZARDOUS WASTE.** Any dangerous and extremely hazardous waste as designated pursuant to RCW 70.105, WAC 173-303, including substances composed of radioactive and hazardous components. A moderate risk waste is not a hazardous waste.

**HAZARDOUS WASTE FACILITY.** The contiguous land and structures, other appurtenance and improvements on the land used for recycling, storing, treating, incinerating or disposing of hazardous waste.

**HAZARDOUS WASTE STORAGE FACILITY.** Any designated zone facility which holds hazardous waste for a temporary period not to exceed five (5) years; this does not include accumulation of hazardous waste by the generator on the site of generation, as long as the generator complies with the applicable requirements of WAC 173-303-200 and 173-303-201.

**HAZARDOUS WASTE TREATMENT FACILITY.** Any designated zone facility which processes hazardous waste by physical, chemical or biological means to make such waste nonhazardous or less hazardous, safer for transport, amenable for energy or material resource recovery, amenable for storage, or reduced in volume.

**HAZARDOUS WASTE TREATMENT OR STORAGE FACILITY, OFFSITE.** Any hazardous waste treatment or storage facility that treats or stores any waste that is generated off the site.

**HAZARDOUS WASTE TREATMENT OR STORAGE FACILITY, ONSITE.** Any hazardous waste treatment or storage facility that treats or stores only that waste that is generated on the site.

**HEARING EXAMINER REVIEW.** A process involving the judgment and discretion of the Hearing Examiner in applying specific decision criteria and other requirements unique to a particular use in the approval of an activity permitted, or permitted conditionally, within a zoning district.

**HEARING EXAMINER.** A person appointed by the City to carry out the functions authorized under LMC 18A.02, Administration, and Chapter 35A.63 RCW.

**HOLIDAY DECORATIONS.** Temporary messages, displays, lighting, or decorations celebrating national, state, local, ethnic, and religious holidays or holiday seasons.

**HOME OCCUPATION.** Any occupation, profession or lawful commercial activity carried on by a resident living on the premises, and in which said activity is secondary to the use of the dwelling for living purposes, provided that the occupation or profession meets the requirements of LMC 18A.70.250.A and C.

**HOME OCCUPATION, LIMITED.** Any occupation, profession or lawful commercial activity carried on entirely within the dwelling, solely by a resident living on the premises, and which said activity is secondary to the use of the dwelling for living purposes; provided that the limited home occupation meets the requirements of LMC 18A.70.240.A-B.

**HOMEOWNERS' ASSOCIATION.** An incorporated, nonprofit organization operating under recorded land agreements through which each lot owner is automatically a member, and, each lot is automatically subject to a charge for a proportionate share of the common property, and, a charge, if unpaid, becomes a lien against the property.

**HORTICULTURE.** The cultivation of plants, garden crops, trees and/or stock.

**HOTEL.** A single building or a group of detached or semi-detached buildings containing six (6) or more guest rooms or self-contained suites, with parking provided on the site for the use of those staying in the rooms or suites, which is or are designed and used for the accommodation of transient travelers for a period not to exceed thirty (30) days.

**HUMAN SCALE.** The size of a building element or space relative to the dimensions and proportions of a human being.

**IMPERVIOUS SURFACE.** A hard surface area which either prevents or retards the entry of water into the soil mantle as it entered under natural conditions preexistent to development, or that hard surface area which causes water to run off the surface in greater quantities or at an

increased rate of flow from that present under natural conditions preexistent to development. Common impervious surfaces include but are not limited to rooftops, concrete or asphalt paving, paved walkways, patios, driveways, parking lots or storage areas, grasscrete, and oiled, macadam or other surfaces, which similarly impede the natural infiltration of surface water. Open, uncovered retention/detention facilities shall not be considered impervious surfaces.

**INCIDENTAL USE.** A use that is in conjunction with, and smaller than the main part of a facility or use.

**INCOMPATIBLE USES.** For the purpose of community design, incompatible uses are those uses, including, but not limited to, outdoor storage, utilities equipment and apparatus, and loading and service facilities, which are considered to be visually intrusive, unsightly and which require site design and screening to mitigate the negative impacts to retail, service and office commercial uses and residential development.

**INDUSTRIAL PRETREATMENT FACILITY.** Treatment devices and structures used for the treatment of industrial wastewater prior to being released into a wastewater collection or conveyance system.

**INTERIOR LOT AREA.** Any area of a lot that is not within a required perimeter or buffer area.

**JUDICIAL APPEALS.** Appeals filed by a party of record in Pierce County Superior Court.

**KENNEL.** An enclosure or structure in which any combination of six (6) or more dogs that individually exceed seven (7) months of age are kept for breeding, sale, training, boarding, or sporting purposes.

**KITCHEN.** Any room or rooms, or portion of a room or rooms, used or intended or designed to be used for cooking or the preparation of food.

**LAKE.** A natural or artificial body of water of two (2) or more acres or where the deepest part of the basin at low water exceeds two (2) meters. Artificial bodies of water with a recirculation system approved by the City Engineer are not included in this definition.

**LANDFILL, DEMOLITION.** A solid waste facility for the permanent disposal of demolition wastes resulting from the demolition or razing of buildings, roads and other man-made structures, consisting of, but not limited to, concrete, brick, bituminous concrete, wood and masonry, composition roofing and roofing paper, steel and minor amounts of other materials. Plaster or other materials likely to produce leachate is not demolition waste.

**LANDFILL, INERT.** A solid waste facility for the permanent disposal of inert materials which are non-combustible and non-dangerous wastes likely to retain their physical and chemical structure including resistance to biological and chemical attack from acidic rainwater.

**LANDFILL, MUNICIPAL SOLID WASTE.** A solid waste facility for the permanent disposal of mixed household, commercial or industrial waste from municipal sources delivered by hauling companies or self-hauled by residents or businesses.

**LANDFILL, SPECIAL WASTE.** A solid waste facility for the permanent disposal of one (1) specific type of waste of limited, known and consistent composition such as an ash monofill, a landspreading disposal facility for biosolids, problem waste landfill or any facility which is not previously defined but is permitted with a state solid waste permit as a "limited purpose landfill."

**LANDFILL, WOOD WASTE.** A solid waste facility with two thousand (2,000) or more cubic yards of capacity for the permanent disposal of wood waste which does not contain chemical preservatives. This does not include wood waste landfills on forest lands regulated under the state Forest Practices Act but does include facilities which use wood waste as a component of fill.

**LANDFILL.** A solid waste facility for the permanent disposal of solid wastes in or on the land

which requires a solid waste permit under RCW 70.95.

**LANDSCAPING.** Vegetative cover including shrubs, trees, flowers, ground cover and other similar plant material.

**LARGE-SCALE COMMERCIAL FACILITIES.** Principal, anchoring retail use integrated with other commercial or services uses under common ownership or use exceeding 100,000 square feet of cumulative gross floor area. For this purpose, “under common ownership or use” shall mean a single establishment which shares checkstands, management, a controlling ownership interest, or storage areas, e.g., a hardware/nursery, pharmacy, and/or grocery component associated with a general merchandise store.

**LATTICE TOWER.** A support structure which consists of a network of crossed metal braces, forming a tower which is usually triangular or square in cross-section.

**LOADING SPACE, OFF-STREET.** In space logically and conveniently located for bulk pickups and deliveries, scaled to delivery vehicles expected to be used and accessible to such deliveries when required off-street parking spaces are filled. Required off-street loading space is not to be included as off-street parking space in computation of required off-street parking space.

**LOCAL ROAD OR STREET.** A road or street which is used or intended to be used primarily for providing access to abutting properties.

**LOT.** A fractional part of divided lands having fixed boundaries, being of sufficient area and dimension to meet minimum zoning requirements for width and area, and developed or built upon as a unit. The term shall include “tracts” or “parcels”.

**LOT AREA.** The total area, in gross square feet (gsf), within the lot lines of a lot, excluding right-of-way. For the purposes of flood regulations, any portion of a lot lying below the ordinary high water mark or lawfully constructed bulkhead shall not be included in a lot area calculation.

**LOT COVERAGE.** The area of a lot covered by a building or buildings, expressed as a percentage of the total lot area.

**LOT DEPTH.** The perpendicular distance measured from the mid-point of the front lot line to the mid-point of the opposite lot line.

**LOT LINE.** The property line bounding a lot.

**LOT LINE, FRONT.** Normally, the property line separating the lot from the street, other than an alley, from which access is provided to the lot. For the purpose of establishing setback requirements, orientation of the dwelling unit shall be independent of access to the parcel. In the case of a corner lot, the front lot line shall be the property line with the narrow dimension adjacent to the street.

**LOT LINE, REAR.** The lot line which is opposite and most distant from the front lot line and which is in the same plane and runs parallel to the front lot.

**LOT LINE, INTERIOR.** Any property line which is neither a front nor a rear lot line.

**LOT OF RECORD.** A lot that is part of a subdivision recorded, pursuant to statute, with the Pierce County Auditor, or a legally created lot under state and local subdivision regulations in effect at the time of creation or a lot described by metes and bounds, the description of which has been so recorded.

**LOT, BUILDABLE.** A legal lot which is proposed for use in compliance with this title, and has received approval of the water supply and sewage disposal method as appropriate to such use.

**LOT, CORNER.** A lot of which at least two (2) adjacent sides abut streets other than alleys.

**LOT, CUL-DE-SAC.** A lot which has a front lot line contiguous with the outer radius of the turn-around portion of a cul-de-sac.

**LOT, FLAG.** A flag lot is surrounded by abutting lots with an extended access way to a street

right-of-way.

**LOT, INTERIOR.** A lot other than a corner lot.

**LOT, THROUGH.** An interior lot having frontage on two (2) streets, and which is not a corner lot.

**LOT, WIDTH.** The average horizontal distance between the side lot lines, ordinarily measured parallel to the front lot lines, except that portion of a flag lot that usually forms an extended access way to a street right-of-way.

**LOWEST FLOOR.** For flood purposes, any floor usable for living purposes, which includes working, sleeping, eating, cooking or recreation, or a combination thereof. A floor used only for storage purposes is not a lowest floor.

**LUMEN.** A lumen is a unit used for measuring the amount of light energy given off by a light source.

**MAINTENANCE.** Routine upkeep of existing structure or facilities which are in current use or operation.

**MAJOR COMMERCIAL OR EMPLOYMENT CENTERS.** An integrated planned development within the NC2, CBD, SD, C1, C2, IBP, I1, and I2 zoning districts with contiguous ownership larger than 12 acres in size. Contiguous properties under separate control, but which function as an integrated center and when combined are larger than 12 acres in size, may be considered a major center.

**MANUFACTURED HOME PARK.** A tract of land that was permitted, designed, and maintained under a single ownership or unified control where two (2) or more spaces or pads are provided solely for the placement of manufactured homes for residential purposes with or without charge. A manufactured home park shall not include manufactured home subdivisions or recreational vehicle parks.

**MANUFACTURED HOME SPACE.** An apportioned piece of land within a park designed to accommodate a single manufactured home, also known as a “pad.”

**MANUFACTURED HOME.** A factory-assembled structure that was constructed in accordance with the 1976 or later HUD federal Manufactured Housing Construction and Safety Standards Act in effect at the time of construction, and displays the appropriate HUD or Department of Labor and Industries label,

- a. is suitable for movement along public highways;
- b. is intended solely for human habitation; and
- c. has sleeping, eating and plumbing facilities.

Manufactured homes do not include modular homes or recreational vehicles as herein defined.

For the purpose of flood hazard regulations only, a manufactured home is a structure, transportable in one (1) or more sections, which is built on a permanent chassis and designed to be used with or without a permanent foundation when connected to the required utilities. It includes recreational vehicles or travel trailers that are placed on a site for more than one hundred eighty (180) consecutive days.

**MAP.** A representation, usually on a flat surface, of the whole or part of an area.

**MARINA.** Facilities which provide moorage, launching, storage, supplies and a variety of services for recreational, commercial and fishing vessels. They are differentiated from docks and moorages by their larger scale, the provision of significant shore or land-side services and/or the use of a solid breakwater (rock, bulkheading, etc.).

**MAXIMUM DENSITY.** The maximum number of dwelling units allowed per gross acre (dua), excluding accessory dwelling units.

**MEAN HIGH WATER (MHW).** The average height of all high waters over a nineteen (19) year period.

**MINI-WAREHOUSE.** A facility consisting of separate storage units which are rented to customers having exclusive access to their respective units for storage of residential or commercial oriented goods. No business is conducted out of storage units.

**MITIGATE.** To alleviate the negative impacts of a particular action.

**MITIGATION.** Any action that, to some degree, softens the impact of development on critical or sensitive areas. This may include all or any one of the following actions:

- a. avoiding the impact altogether by not taking a certain action or parts of an action;
- b. minimizing impacts by limiting the degree or magnitude of an action and its implementation;
- c. rectifying the impact by repairing, rehabilitating, or restoring the affected environment;
- d. reducing or eliminating the impact over time by preservation and maintenance operations; and
- e. compensating for the impact by creation, restoration, or enhancement of critical or sensitive areas to maintain their functional processes, such as natural biological productivity, habitat, and species diversity, unique features and water quality. Any mitigation action or combination of actions may involve monitoring and remedial follow-up measures.

**MOBILE HOME PAD.** That part of a mobile home space which has been reserved for the placement of the mobile home, appurtenant structures, or addition.

**MOBILE HOME PARK.** An area under one (1) ownership designed to accommodate ten or more mobile homes (see Manufactured Home for definition of mobile home).

**MOBILE HOME.** A structure constructed for movement on the public highways that has sleeping, cooking and plumbing facilities, that is intended for human occupancy, that is being used for residential purposes, that was constructed prior to June 15, 1976 and/or does not conform to [HUD] Manufactured Housing Construction and Safety Standards Act. Mobile home does not include recreational vehicles. The appropriate HUD or Department of Labor and Industries label is displayed.

**MOBILE TRANSMISSION FACILITY.** A movable, non-stationary transmission facility that contains wireless telecommunications equipment including any antenna, support structure, accessory structures, and may include other uses associated with and ancillary to wireless telecommunications facilities.

**MOBILE VENDING.** Any for-profit or non-profit business selling food and/or drink at or adjacent to the vehicle or cart in which such items are carried and/or prepared. This definition shall not include businesses providing or offering to provide scheduled delivery of food products to individual residences.

**MODERATE RISK WASTE FIXED FACILITY.** A solid waste transfer facility needing a state solid waste permit which specializes in the collection of household hazardous waste for packaging for transport to a disposal facility for recycling. It may collect limited amounts of hazardous waste from small quantity generators that are businesses which generate hazardous waste in quantities below the threshold for regulation under Washington Dangerous Waste Regulations (RCW 70.105).

**MODERATE RISK WASTE.** Those wastes defined in WAC 173-303-040 as moderate risk wastes. This may include any waste that exhibits any of the properties of hazardous waste but is exempt from regulation under Chapter 70.105 RCW solely because the waste is generated in quantities below the threshold for regulation, and any household waste which is generated from

the disposal of substances identified by the Department of Ecology as hazardous household substances.

**MODIFICATION.** The changing of any portion of a wireless telecommunications facility from its description in a previously approved permit, excluding routine maintenance and repair. Examples include, but are not limited to, changes in design or structure, changes in the heights of towers or monopoles, changes in any accessory structures or appurtenances that are affiliated with or support a wireless telecommunications facility.

**MODULAR HOME.** A detached dwelling that is designed for human habitation, is either entirely or substantially prefabricated at a place other than a building site, and is constructed or installed on the site in accordance with the UBC and bearing the appropriate insignia indicating such compliance. Modular homes are also commonly referred to as “prefabricated”, “panelized,” or “factory-built” units.

**MODULATION.** A stepping back or projecting forward of portions of a building facade within specified intervals of building width and depth as a means of breaking up the apparent bulk of a structure's continuous exterior walls.

**MONOPOLE TOWER.** A support structure which consists of a single pole sunk into the ground and/or attached to a foundation.

**MOORAGE.** Piling or a dock, or both, used to secure a boat or barge.

**MOTEL.** A building or group of buildings on the same lot, containing units with separate entrances and consisting of individual sleeping quarters detached or in connected rows, with or without cooking facilities, for rental to transients and guests for compensation.

**MOTOR VEHICLE.** Motor vehicle includes every device capable of being moved upon a public highway and in, upon, or by which any person or property is or may be transported or drawn upon a public highway except for mopeds, bicycles and other devices moved by human or animal power or used exclusively upon stationary rails or tracks.

**MOTOR VEHICLE SERVICE OR REPAIR.** Those establishments engaged in fixing, engine tune-up, adjusting lights or brakes, or supplying and installing replacement parts of or for passenger vehicles and trucks.

**MOTOR VEHICLE SERVICE STATION.** Any premises used for supplying gasoline, oil, minor accessories and services, excluding body and fender repair, for automobiles at retail direct to the customer.

**MOUNT.** The structure or surface upon which wireless telecommunications facilities are mounted. There are three (3) types of mounts:

a. Building mounted. A wireless telecommunications facility mount fixed to the roof or side of a building.

b. Ground mounted. A wireless telecommunications facility mount fixed to the ground, such as a tower.

c. Structure mounted. A wireless telecommunications facility fixed to a structure other than a building, such as light standards, utility poles, water towers, and bridges.

**MULTIFAMILY DESIGN REVIEW.** An administrative process for the purpose of reviewing multifamily development applications for compliance with specific site design, landscape design and building design criteria.

**MULTIFAMILY DWELLING.** Multiple residential units within a single residential structure, or multiple residential structures, which provide separate living accommodations for multiple individuals or families. Multifamily dwelling units are typically under common ownership and

management but may be separately owned condominium units on a commonly owned parcel or cooperatively owned.

**MURAL.** A picture on an exterior surface of a structure. A mural is a sign only if it is related by text, logo, or pictorial depiction to the advertisement of any product or service or the identification of any business.

**NATURAL AREAS.** All or portions of a parcel of land undisturbed by development and maintained in a manner which preserves the indigenous plant materials.

**NEIGHBORHOOD PARK OR PLAYGROUND.** An area for recreational activities, such as but not limited to field games, court games, crafts, playground apparatus area, skating, walking, viewing, picnicking, wading pools, swimming pools.

**NET ACREAGE.** The buildable area after the area of street right-of-way has been subtracted.

**NOISE LEVEL REDUCTION (NLR).** Difference in noise level from outside to inside of the building. NLR is a difference, in decibels, between A-weighted sound levels; it depends primarily on the nature of the walls, ceilings, windows, doors and vents and, to a lesser extent, on the amount of sound-absorbing material in the room in which the sound is received. It shall be measured, if so required, by the building official, in a completed and furnished building by application of the testing procedure described in this section.

**NONCONFORMING LOT.** A lot which does not conform to the design or density requirements of the zoning district in which it is located. A non-conforming lot is a lot that was legal when it was created but no longer meets the current area, width, or depth dimensional requirements for the zoning district in which the property is located. Nonconforming lots may be occupied by any permitted use in the district, provided that all other development regulations in effect at the time of development must be met.

**NONCONFORMING STRUCTURE.** A nonconforming structure is one which was lawfully erected in conformance with the regulations in effect at the time of its construction but which no longer conforms to current development standards including, but not limited to design, height, setback or coverage requirements of the zoning district in which it is located. A structure shall not be considered non-conforming for the purposes of this code if the only nonconforming aspect is failure to comply with the Chapter 18A.50.200, Community Design Standards.

**NONCONFORMING USE.** The use of land, a building or a structure lawfully existing prior to the effective date of this title or subsequent amendments thereto, which does not conform with the regulations of the district in which it is located.

**NONCONFORMITY.** Any land use, structure, lot or sign legally established prior to the effective date of this title or subsequent amendment, which is no longer permitted by or in full compliance with the regulations of this title.

**NON-PROJECT ACTION.** A decision on a policy, plan or program, which is not related to a specific project and/or which affects a significant portion of or the City of Lakewood in its entirety, including but not limited to the adoption or amendment of the comprehensive plan, development regulations, and/or subarea plans, zoning of newly annexed land, area-wide rezones, and zoning map amendments, except for site specific rezones authorized by the comprehensive plan.

**NON-VEGETATIVE GROUNDCOVER.** Bark mulch, gravel and other nonvegetative materials that promote vegetative growth by retaining moisture or preventing weeds.

**NON-WHIP ANTENNA.** An antenna that is not a whip antenna, such as dish antennas, panel antennas, etc.

**NOXIOUS MATTER.** Materials that are capable of causing injury to living organisms by chemical reaction or are capable of causing detrimental effects upon the psychological, social, or economic well-being of human beings.

**NURSERY, HORTICULTURAL.** A place where trees, shrubs, vines, etc. are propagated for transplanting or for use as stocks for grafting and where such flora can be sold.

**NURSING HOME.** A multi-unit or multi-bed facility that are licensed or approved to provide living accommodations and round-the-clock health care and medical supervision.

**OCCUPANCY.** The purpose for which a building is used or intended to be used. The term shall also include the building or room housing such use. Change of occupancy is not intended to include change of tenants or proprietors.

**OCCUPANT.** A person, family, group, or organization who is using or living in a particular building, apartment, or room.

**ODOR CONTROL STRUCTURE.** Equipment or structures appurtenant to wastewater conveyance facilities used to lessen the odors of the liquids being transported.

**OFFICIAL CONTROLS.** Legislatively defined and enacted policies, standards, precise detailed maps and other criteria, all of which control the physical development of the county, and are the means of translating into regulations and ordinances all or any part of the general objectives of the comprehensive plan.

**OFFICIAL MAP.** Maps that show the designation, location and boundaries of the various districts which have been adopted and made a part of this title.

**OFF-SITE.** With respect to mitigation, an area separated from the impact area by a significant distance and that offers little or no opportunity for reestablishing lost values and functions to organisms which originally benefited from the lost habitat.

**OFFSITE HAZARDOUS WASTE TREATMENT OR STORAGE FACILITY.** Any hazardous waste treatment or storage facility which treats or stores wastes that are generated off the site.

**ON-SITE.** With respect to mitigation, an area adjacent to or near the impact area that offers a reasonable opportunity for reestablishing lost values and functions to organisms which originally benefited from the lost habitat.

**ONSITE HAZARDOUS WASTE TREATMENT OR STORAGE FACILITY.** Any hazardous waste treatment or storage facility that treats or stores only those wastes that are generated on the site.

**OPEN HOUSE.** A temporary real estate event where a property owner or his representative opens a structure or structures on one or more contiguous Pierce County Assessor's tax parcels with single or the same ownership, to be inspected by the general public for the sole purpose of sale, rent, or lease of a structure thereon.

**OPEN RECORD HEARING.** A hearing held by a decision-making body who is authorized by the city to conduct such hearings, that creates the city's record through testimony and submission of evidence and information, under procedures prescribed by the city by ordinance or resolution.

**OPEN SPACE.** Land used for farm or forest uses, and any land area that would, if preserved and continued in its present use:

- a. Conserve and enhance natural or scenic resources;
- b. Protect air or streams or water supply;
- c. Promote conservation
- d. Enhance the value to the public of abutting or neighboring parks, forests, wildlife preserves, nature preservations or sanctuaries or other open space.

**ORDINARY HIGH-WATER MARK.** That mark that will be found by examining the bed and banks and ascertaining where the presence and action of waters are so common and usual, and so long continued in all ordinary years, as to mark upon the soil a character distinct from that of the abutting upland, in respect to vegetation as that condition exists on the effective date of this title, or as it may naturally change thereafter; provided, that in any area where the ordinary high-water mark cannot be found, the ordinary high-water mark shall be the line of mean high water.

**ORNAMENTAL TREE.** A tree that is either a conifer or deciduous tree that is accessory, decorative, enhance and accent the general landscaping of the site. Ornamental trees are generally between eight (8) and twenty (20) feet tall at maturity.

**OUTSIDE STORAGE.** All or part of a lot which is used for the keeping of materials, vehicles or products in an open, uncovered yard or in an unwallled building. Such materials may include tractors, backhoes, heavy equipment, construction materials and other similar items.

**OVERLAY DISTRICT.** A defined geographic area where a set of development regulations are established to achieve a specific public purpose. These regulations are in addition to those of the underlying zoning district.

**OWNER.** The owner of record of real property as shown on the tax rolls of the Pierce County Assessor, or a person who is purchasing a piece of property under contract.

**OWNER OCCUPANT.** A property owner, as reflected in title records, that makes his or her legal residence at the site, and actually resides at the site more than six months out of any given year.

**OWNERSHIP.** The existence of legal equitable title to land.

**PACKAGE WASTEWATER TREATMENT PLANT.** A pre-assembled factory built treatment plant.

**PARAPET WALL.** That portion of a vertical building wall that extends above the roof of the building.

**PARCEL.** A lot or plot of land proposed or created in accordance with this Code or prior subdivision ordinance and state law and intended as a unit for the purpose, whether immediate or future, of transfer of ownership. The external boundaries existing as of the date of incorporation of the City of Lakewood shall be used to establish what is a parcel for the purposes of this Code. For parcels which have not been conveyed since that date, the legal description used in the conveyance closest to that date shall control.

**PARKING AREA.** An area accessible to vehicles, which area is provided, improved, maintained, and used for the sole purpose of accommodating a motor vehicle.

**PARKING SPACE.** Any off-street surface area of not less than fifteen (15) feet by eight (8) feet in size, exclusive of maneuvering and access area, permanently reserved for the storage or parking of one (1) vehicle, and connected with an access which affords ingress and egress for vehicles.

**PARKING STRUCTURE.** A building or structure consisting of more than one (1) level, above and/or below ground with one (1) or more common entrances, and used for the parking and/or temporary storage of motor vehicles.

**PARKING, SURFACE.** An off-street, ground level open area, usually improved, for the parking and/or temporary storage of motor vehicles.

**PARKS AND CAMPGROUNDS.** A developed area devoted to overnight temporary use for vacation, and/or recreational or emergency purposes, but not for residential purposes. A camping site may be occupied by a tent, travel trailer or recreational vehicle. Campgrounds shall not include intensively developed commercial uses such as retail stores or gas stations.

**PARTIES OF RECORD.** Persons with legal standing with respect to an application including the applicant, property owner as identified by the records available from the Pierce County assessor's office, or any person who testified at the open record public hearing on the application and/or; Any person who submitted written comments during administrative review or has submitted written comments concerning the application at the open record public hearing, excluding persons who have only signed petitions or mechanically produced form letters.

**PASSIVE RECREATION.** An outdoor leisure time activity which usually occurs in a natural or designed urban setting. Passive recreation may occur in common open lawn areas and, where determined appropriate, critical area buffers, aquifer recharge and flood water storage areas. Activities may include picnicking, sightseeing, walking, hiking, biking, horseback riding, and nature walks. Accessory structures associated with passive recreation include: Playground equipment, picnic shelters and tables, barbecue pits, exercise stations, restroom facilities, benches, directory signs, garbage containers, and landscaped areas.

**PASSIVE RESTORATION.** The use of natural processes, sequences, and timing which occurs after the removal or reduction of adverse stresses without other specific positive remedial action.

**PATIO.** A recreation area adjoining a dwelling which is often paved or a wood platform of thirty (30) inches or less above finished grade.

**PEDESTRIAN-ORIENTED FACADES.** Facades that feature one (1) or more of the following characteristics:

- a. Transparent window area or window displays along at least half the length of the ground floor facade.
- b. Sculptural, mosaic or bas-relief artwork along at least half the length of the ground floor facade.
- c. Pedestrian-oriented space, as defined below.
- d. Other measures that meet the intent of the criteria, as approved in conjunction with overall design review approval.

**PEDESTRIAN-ORIENTED SPACE.** An area between a building and a public street or another building that promotes visual and pedestrian access onto the site and that provides pedestrian-oriented amenities and landscaping to enhance the public's use of the space. Pedestrian-oriented spaces include but are not limited to outdoor plazas, arcades, courtyards, seating areas, and amphitheaters. Pedestrian-oriented spaces have:

- a. Visual and pedestrian access, including handicapped access, into the site from the public right-of-way.
- b. Special textured paved walking surfaces of either concrete or approved unit paving.
- c. On-site or building-mounted lighting providing at least four (4) footcandles (avg.) on the ground.
- d. Seating; at least four (4) feet of seating area (bench, ledge, etc.) or one (1) individual seat per sixty (60) square feet of plaza area or open space.
- e. Landscaping, including trees and seasonal plantings, that defines the space but does not act as a visual barrier to views from the street or adjacent buildings.
- f. Site furniture, artwork or amenities such as fountains, kiosks, etc.
- g. Pedestrian weather protection or other enclosure, such as an arcade or gazebo.

Generally, pedestrian-oriented spaces shall not have:

- a. Asphalt or gravel pavement.
- b. Adjacent unscreened parking lots.
- c. Adjacent chain-link fences.

d. Adjacent “blank walls” without “blank wall treatment”.

**PEDESTRIAN-ORIENTED USE.** A commercial use whose customers commonly arrive on foot, or where signage, advertising, window display and entryways are oriented toward pedestrian traffic on a public sidewalk. Pedestrian-oriented businesses may include restaurants, retail shops, personal service businesses, travel services, banks (except drive-through windows), and similar establishments.

**PENNANT.** A tapered flag having a distinctive triangular form. (See FLAG and STRING PENNANTS)

**PERFORMANCE STANDARDS.** Criterion to control noise, odor, smoke, toxic or noxious matter, vibration, fire and explosive hazards, or glare or heat generated by or inherent in uses of land or buildings.

**PERSON.** Any natural person, firm, partnership, association, social or fraternal organization, corporation, estate, trust, receiver, syndicate, branch of government, or any other person or combination acting as a unit, with legal rights and duties, whether acting by themselves or by a servant, agent, employee, or guardian.

**PERSONAL WIRELESS SERVICE, PERSONAL WIRELESS SERVICE FACILITIES, AND FACILITIES.** (see Wireless Telecommunications Facility).

**PILING.** Wood, concrete or steel posts driven into the bottom in aquatic areas either as mooring devices or to support a dock, float, range marker, or other structure.

**PLAT.** A map or representation of a subdivision, showing thereon the division of a tract or parcel of land into lots, blocks, streets, and alleys or other division and dedications.

**PLAT, PRELIMINARY.** A neat and approximate drawing of a proposed subdivision showing the general layout of streets and alleys, lots, blocks, and other elements of a subdivision consistent with the requirements of the City subdivision regulations and Chapter 58.17

**RCW.** The preliminary plat shall be the basis for the approval or disapproval of the general layout of a subdivision.

**PLAT, SHORT.** A legally recorded map or drawing which subdivides a parcel of ground into four (4) or fewer lots, tracts, parcels, sites, or divisions for the purpose of sale, lease or transfer of ownership.

**PLAZA.** A pedestrian space that is available for public use and is situated near a main entrance to a building or is clearly visible and accessible from the adjacent right-of-way. Typical features include special paving, landscaping, lighting, seating areas, water features, and art.

**POST OFFICE, BRANCH.** A government operated subdivision of a main post office serving as a base for one (1) or more carrier routes and providing customer postal service.

**POST OFFICE, CONTRACT STATION.** A privately operated, limited-service postal facility carried on as adjunct to a principal business or use.

**PREEMPTED FACILITY.** Any hazardous waste facility defined as a preempted facility in RCW 70.105.010 or in Chapter 173-303 WAC. This may include any facility that includes as a significant part of its activities any of the following hazardous waste operations:

- a. Landfill,
- b. Incineration,
- c. Land treatment,
- d. Surface impoundment to be closed as a landfill, or
- e. Waste pile to be closed as a landfill.

**PRE-EXISTING WIRELESS TELECOMMUNICATIONS FACILITY (WTF).** Any wireless telecommunications facility for which a building permit and/or development permit has been

properly issued prior to the date of adoption of this ordinance, including permitted Wireless Telecommunications Facilities (WTFs) that have not yet been constructed, so long as that permit or approval has not expired.

**PRELIMINARY APPROVAL.** An approval, based upon an application and conceptual plan for a Discretionary Land Use Permit, granted by the Director or Examiner which sets forth certain conditions.

**PRESCHOOL.** An establishment providing exclusively educational programs for prekindergarten or preschool children, but excluding daycare uses as specified in LMC 18A.20.400, Use Types and Levels.

**PRINCIPAL USE.** The main use to which the premises are devoted and the principal purpose for which the premises exist.

**PROCESSING OR HANDLING OF A HAZARDOUS SUBSTANCE.** The compounding, treatment, manufacture, synthesis, use or storage of hazardous substances in excess of the following amounts in bulk quantities: five thousand (5,000) pounds of solid hazardous substances, five hundred (500) gallons of liquid hazardous substances, and six hundred fifty (650) cubic feet of gaseous hazardous substances.

**PROJECT ACTION.** Any action taken or activity performed in conjunction with a development or to make a use possible, on a specific site or within a defined geographic area. Project actions do not in and of themselves constitute or result in a specific use. A project action involves a decision on a specific project located in a defined geographic area, such as agency decisions to license, permit, fund, or undertake any activity that will directly modify the environment, whether the activity will be conducted by the agency, an applicant, or under contract, or to purchase, sell, lease, transfer, or exchange natural resources, including publicly owned land, whether or not the environment is directly modified.

**PROJECT PERMIT.** Any land use or environmental permit or license required from the City of Lakewood for a project action, including but not limited to building permits, site development permits, grading or other land preparation permits, subdivisions, binding site plans, conditional uses, shoreline substantial development permits, site plan review, site specific rezones authorized by the comprehensive plan and other discretionary or administrative land use permits or approvals; but excluding adoption or amendment of the comprehensive plan and development regulations, zoning of newly annexed land, area-wide rezones, and zoning map amendments except as otherwise specifically included above in this definition.

**PROPERTY MANAGER.** A person or firm charged with the management of land and buildings as a business including renting of property, and keeping the premises and buildings in good condition.

**PROPERTY LINE ADJUSTMENT.** The relocation of a common property line between two (2) abutting properties.

**PROVIDER.** A corporation, company, association, joint stock company, firm, partnership, sole-proprietorship, limited liability company, other entity or individual which provides telecommunications services through the use of wireless telecommunications facilities.

**PUBLIC ACCESS.** Public access to shoreline and aquatic areas either may be achieved through

- a. direct physical access to shoreland and aquatic areas (i.e. boat ramps);
- b. aesthetic access (i.e. viewing opportunities); and
- c. other facilities providing some degree of access to shorelands and aquatic areas.

**PUBLIC FACILITIES.** Public facilities include streets, roads, highways, sidewalks, street and road lighting systems, traffic signals, domestic water systems, storm and sanitary sewer systems,

storm waste facilities, parks and recreational facilities and schools. Such facilities include, but are not limited to, water supply electric power, gas and transportation of persons or freight.

**PUBLIC GAIN.** The net gain from combined economic, social, and environmental effects which accrue to the public because of a use or activity and its subsequent resulting effects.

**PUBLIC MEETING.** An informal or formal meeting, workshop, or other public gathering of persons to obtain comments from the public or other agencies on a proposed project permit prior to the City's decision, but is not an open record hearing.

**PUBLIC ON-SITE OPEN SPACE.** A space that is accessible to the public at all times, predominantly open above, and designed specifically for use by the general public as opposed to serving merely as a setting for the building.

**PUBLIC OR SEMI-PUBLIC USE.** A structure or use, owned or operated by a state, county, city, school district or other public or private agency or concern for the benefit of the public generally including schools, fire stations, libraries, community building, museums, child care centers, fairgrounds, and churches but does not include specific uses or structures which are defined separately in this section.

**PUMP/LIFT STATION.** The part of a water collection or distribution system that raises water from a lower to a higher elevation.

**QUALIFIED ARCHITECT OR ENGINEER.** An architect or engineer registered in the state of Washington who, by reason of his/her training and experience, is considered qualified to pass judgment on acoustical design, materials, and methods of construction for the attenuation of noise. The qualifications of the architect or engineer relative to acoustical design must be reviewed and found to be acceptable by the building official.

**QUEUING.** Specified area for vehicles awaiting service in a drive-through facility, which may include not only the space between point of ingress and the point of service, but also, where applicable, points of service internal to the drive-through operation. Where a drive-through contains not just one but separate points of ordering, payment, and/or receipt of goods, queuing is considered to apply in between all three points as well as between the ingress point and initial point of service. "Queuing" may be used interchangeably with "stacking."

**RECIDIVISM.** A condition that results when an offender who has served a period of incarceration is subsequently released from confinement and commits a new crime. As applied herein, a recidivating event is any event that results in the filing of criminal charges in any court of competent jurisdiction; or when an offender is administratively adjudicated and judged to have violated the terms of supervision or confinement in a manner that, had he or she been prosecuted in court, would have been equivalent to a misdemeanor, gross misdemeanor or felony crime in the state of Washington. Administrative adjudications are those conducted by DOC, the Indeterminate Sentence Review Board, their successors or their surrogates. Recidivating events include any criminal conduct including those which occur within the Type 4 Group Home.

**RECORDED.** Unless otherwise stated, filed for record with the Auditor of the County of Pierce, State of Washington.

**RECREATION.** The refreshment of body and mind through forms of play, amusement or relaxation. The recreational experience may be active, such as boating, fishing, and swimming, or may be passive such as enjoying the natural beauty of the shoreline or its wildlife. Facilities included as low-intensity recreation include picnic tables, trail signs, unpaved trails and portable restrooms.

**RECREATIONAL VEHICLE PARK.** A plot of ground upon which two (2) or more recreational vehicles are located, established or maintained for occupancy by recreational

vehicles of the general public as temporary living quarters for recreational, education or vacation purposes.

**RECREATIONAL VEHICLE.** A camping trailer, travel trailer, motor home, truck camper, and any similar vehicular-type units primarily designed as temporary living quarters for recreational, camping or travel use, with or without motor power, being of such size and weight as to be operable over highways without requirement of a special highway movement permit.

**RECYCLING CENTER.** A center for the receiving and storage of recyclable materials such as paper, glass and aluminum. The center would receive materials from the general public. This use may involve some outside storage.

**RECYCLING COLLECTION SITE.** A site with collection boxes or other containerized storage where citizens can leave materials for recycling.

**REHABILITATION.** Infrequent, extensive repair of more than routine nature to existing structures or facilities which are in current use or operation.

**RELIGIOUS ASSEMBLY.** An establishment whose principal purpose is religious worship and for which the principal building or other structure contains the sanctuary or principal place of worship, which may include accessory uses in the main building or in separate buildings or structures such as religious educational class rooms, assembly rooms, library or reading room, recreation hall, and a single dwelling unit for caretaker or clergy and his/her immediate family.

**REMOTE SWITCHING UNIT.** A device or group of devices in a telephone system having the necessary equipment for terminating and interconnecting subscribers' lines, farmer lines, toll lines and inter-facilities trunks, normally dependent on one (1) or more Central Office Switching Units for full operability.

**REPLAT.** The act of platting the lots, parcels and easements in a recorded subdivision or partition plat to achieve a reconfiguration of the existing subdivision or partition plat or to increase or decrease the number of lots in the subdivision.

**RESORT.** Any area of land or water used for open land commercial or private recreation where overnight lodging, meals and related tourist services are provided in conjunction with such recreational use.

**RETAIL TRADE.** The sale or rental of goods and merchandise for final use or consumption.

**REVEGETATION.** The planting of vegetation to cover any land areas which have been disturbed during construction.

**RIGHT-OF-WAY.** Land owned, dedicated or conveyed to the public, used primarily for the movement of vehicles, wheelchair, bicycle, and pedestrian traffic. Right-of -way may also include land privately owned, provided that such land has been developed and constructed in compliance with all applicable laws and standards for a public right-of-way.

**RIPARIAN.** Of, pertaining to, or situated on the edge of the bank of a river, stream or other body of water.

**RIPRAP.** A layer, facing, or protective mound of stones randomly placed to prevent erosion, scour or sloughing of a structure or embankment; also, the stone so used. In local usage, the similar use of other hard material, such as concrete rubble, is also frequently included as riprap.

**ROADSIDE STAND.** A temporary structure designed or used for the display or sale of agricultural products primarily produced on the premises upon which such a stand is located.

**ROOM.** Any space in a building enclosed or set apart by a partition or partitions which is habitable and shall be deemed to apply to any room used as a bedroom, a dining room, a living room, a sitting room, a parlor, a kitchen, a sewing room, a library, a den, a music room, a

dressings room, a sleeping porch, a sun room, a sun porch, a party room, a recreation room, a breakfast room, a study, and similar uses.

**ROWHOUSE.** A three-story residential structure in which individual dwelling units are attached along at least one (1) common wall to at least two (2) other dwelling unit. Each dwelling unit occupies space from the ground to the roof and no portion of a unit may occupy space above or below another unit, except that townhouse units may be constructed over a common shared parking garage, provided the garage is underground.

**SALVAGE YARD OR JUNKYARD.** A place where waste, discarded or salvaged materials are bought, sold, exchanged, stored, baled, cleaned, packed, disassembled or handled, including, but not limited to, auto and motor vehicle wrecking yards, house wrecking yards, used lumber yards and yards for use of salvaged house wrecking and structural steel materials and equipment.

**SCREENING.** Placement of a wireless telecommunication facility such as a tower or mount among trees or other appropriate vegetation to provide a natural, aesthetic appearance to the location of such wireless telecommunication facility.

**SECONDARY USE.** A use subordinate to the principal or primary use of the property, such as commercial, residential, or industrial uses allowed in each zoning district, etc.

**SECONDHAND DEALER.** Any person engaged, in whole or in part, in the business of buying, selling, trading, or otherwise transferring for value, secondhand or used personal property, metal junk, melted metals, or precious metals and consigned or auctioned goods.

**SECONDHAND PROPERTY/GOODS.** Any and all used or secondhand goods or items of personal property which can be used again for the purpose for which they were originally intended, including, but not limited to, valuable items such as coins with a value greater than their face value, precious metals, precious stones and jewelry.

**SECURITY BARRIER.** A wall, fence, or berm that has the purpose of securing a wireless telecommunications facilities wireless service facility from unauthorized entry or trespass.

**SEPTAGE.** A semisolid consisting of settled sewage solids combined with varying amounts of water and dissolved materials generated from a septic tank system.

**SERVICE AREAS.** Service areas refer to areas, enclosed or open, that contain equipment and uses such as ground level mechanical equipment, utility vaults, loading zones, outdoor storage areas, and trash and recycling areas.

**SERVICE PROVIDER.** The department, district or agency responsible for providing the specific public facility or service.

**SERVICE USES OR ACTIVITIES.** A business which sells the knowledge or work of its people rather than a tangible product.

**SETBACK.** The minimum required distance, measured from the wall line of any structure and a specified line such as a property line or buffer line that is required to remain free of structures unless otherwise provided in this title.

**SEWAGE SYSTEM, ON-SITE.** Any system of piping, treatment devices, or other facilities that convey, store, treat, or dispose of sewage on the property where it originates or on adjacent or nearby property under control of the user where the system is not connected to a public or approved private sewer system.

**SEWAGE COLLECTION SYSTEM.** Pipelines, culverts, and appurtenances which transport wastewater and sewage from points of origin to wastewater treatment plants, or which convey treated wastewater to points of discharge.

**SHADING VEGETATION.** Vegetation planted on the south side of a major creek that generally provides shade from midmorning to midafternoon. Examples of shading vegetation are specified in LMC 18A.50.400, Landscaping.

**SHED, STORAGE.** A structure in which possessions are kept for future use and which is constructed on the owner's property. The owner may not lease the structure or any portion of the storage area to a second party. The structure shall not be used for any form of commercial production or retail sales activities.

**SHOPPING CENTER.** A retail shopping area designed as a unit, with a minimum of six (6) tenant spaces, and which uses a common parking area.

**SHORELINE.** The boundary between a body of water and the land, measured on tidal waters at the landward limit of aquatic vegetation or, where aquatic vegetation is absent, Mean Higher High Water; and on non-tidal waterways at the ordinary high water mark.

**SHORELINE STABILIZATION.** The protection from erosion and sloughing of the banks of tidal or non-tidal streams, rivers or lakes by vegetative or structural means:

a. Vegetative shoreline stabilization is the use of lands that anchor the soil to prevent shoreline erosion and sloughing.

b. Structural shoreline stabilization is the use of riprap, bulkheads, sea walls, or other non-vegetative material to prevent shoreline erosion.

**SIGNIFICANT TREE.** An existing tree which, when measured at four and one-half (4 1/2) feet above ground

a. has a minimum diameter of nine (9) inches for evergreen trees and deciduous trees;

b. has a minimum diameter of six (6) inches for Garry Oaks, also known as Oregon White Oaks, and,

c. Regardless of the tree diameter, is determined to be significant by the Community Development Director due to the uniqueness of the species or provision of important wildlife habitat.

**SINGLE FAMILY ATTACHED DWELLING.** A single-family residential structure that is structurally attached to another single-family residential structure and provides living accommodations for an individual or family. Attached dwelling units may be separate structures located on individual lots or on a commonly owned parcel.

**SINGLE FAMILY DETACHED DWELLING.** A residential dwelling unit that is not attached to another residential dwelling unit by any means and provides living accommodations for a single individual or family. Dwelling units shall be separately located, with a maximum of one (1) dwelling unit per individual lot, except as may be allowed in conjunction with approved Cottage Housing Development.

**SITE PLANNING.** Site planning is the arrangement of buildings, driveways, sidewalks, public open spaces, landscaping, parking, and other facilities on a specific site.

**SKATING RINK.** A commercial facility wherein the rental of skating equipment occurs and an enclosed skating surface for private or public use is provided.

**SLOPE LINE.** The line perpendicular to the contour lines crossing the property.

**SOIL.** Soil means the surface layer of earth supporting plant life.

**SOLID WASTE INCINERATOR.** The processing of solid wastes by means of pyrolysis, refuse-derived fuel or mass incineration within an enclosed structure. These processes may include the recovery of energy resources from such waste or the conversion of the energy in such wastes to more useful forms or combinations thereof. This definition refers to citywide or

regional-scale operations and does not include solid waste incineration which is accessory to an individual principal use.

**SOLID WASTE TRANSFER STATION.** The transfer of solid waste materials from route collection trucks to larger capacity semi-trailers for transport to a solid waste disposal site. The transfer activities would be conducted entirely within an enclosed structure. The use may involve a service area for the repair and maintenance of trucks and an outside parking area for trucks.

**SOLID WASTE.** All wastes, including, but not limited to, garbage, rubbish, ashes, industrial wastes, swill, demolition and construction wastes, abandoned vehicles or parts thereof, discarded commodities, sludge from wastewater treatment plants, seepage from septic tanks, wood wastes, dangerous wastes, and problem wastes.

**SOUND ABSORPTION.** Capacity of the materials and furnishings in a habitable room to absorb sound.

**SOUND LEVEL.** In decibels, the quantity measured by an instrument that satisfies American National Standard Specification for Sound Level Meters, S1.4-1971, or the most recent revision thereof. Sound level is understood to be measured with the A-weighted filter and slow response of the instrument.

**SOUND TRANSMISSION CLASS (STC) OF A PARTITION.** A single figure rating of the sound-isolating properties of a partition, which takes into account the relative importance of the sound transmission loss of the partition at different frequencies. The determination of the sound transmission class of a partition is described in "Determination of Sound Transmission Class," American Society for Testing and Materials, Designation E413-73.

**SOUND TRANSMISSION LOSS OF A PARTITION.** A measure of the sound-isolating properties of a wall, floor, ceiling, window or door, that is characteristic of the partition itself and not the room of which it is part. The determination of sound transmission loss of a partition, in the field, is described in "Measurement of Airborne Sound Isolation in Buildings," American Society for Testing and Materials, Designation E336-71 or the latest revision thereof.

**SPORTING VEHICLE.** A motor- or wind-powered device used in or on the water or off normal public roads for recreational or sporting purposes.

**STABILIZATION.** The process of controlling or stilling the movement of sand and eroding soil by natural vegetative growth, planting of grasses and shrubs, or mechanical means such as wire net or fencing.

**STACKING SPACE.** The space specifically designated as a waiting area for vehicles whose occupants will be patronizing a drive-in business. Such space is considered to be located directly alongside a drive-in window, facility or entrance used by patrons and in lanes leading up to and away from the business establishment.

**STORAGE.** The parking of vehicles or machinery and/or the placement of equipment, inventory, goods or materials in a location for more than 72 hours or the use of a site for the parking of vehicles or machinery and/or the placement of equipment, inventory, goods or materials in a reoccurring or routine manner, regardless of the time interval.

**STORMWATER CONVEYANCE FACILITIES.** Features such as gutters, pipelines, culverts, manholes, weirs, man-made and natural channels, water quality filtration systems and drywells that convey stormwater.

**STORMWATER MULTIPLE USE FACILITIES.** Stormwater pond facilities that are also developed to allow uses such as parks, recreational, educational and research structures and activities.

**STORY.** That portion of a building included between the upper surface of any floor and the upper surface of the floor next above, except that the topmost story shall be that portion of a building included between the upper surface of the topmost floor and the ceiling or roof above.

**STREAMBANK ALTERATION.** Realignment of a stream bank or the entire stream, either within or without its normal high water boundaries.

**STREAM BANK, TOP OF.** That line along the highest elevations at the top of a slope above a channel or stream, where the slope changes to less than ten (10) percent.

**STREET FURNITURE.** The objects placed on or near a sidewalk for use, convenience or enjoyment primarily by pedestrians such as benches or other seating arrangements, trash receptacles, mail and newspaper boxes, kiosks, light poles, and art objects.

**STREET TREE FUND.** A fund established by ordinance for the purpose of allowing the transfer of street improvements including street trees, landscaping and urban design features such as sidewalks and street furniture from one site to another.

**STREET TREE.** A species of tree approved by the City of Lakewood to be planted along street frontages in accordance with the provisions of LMC 18A.50.400, Landscaping.

**STREET WALL.** The construction of buildings adjacent to the edge of the sidewalk and which abut each other or are in very close proximity to one another, to create the effect of a continuous wall of building facades along the sidewalk at the property lines.

**STREET, CUL-DE-SAC.** A street having only one (1) outlet for vehicular traffic, with a turnaround at the closed end and which is not planned to be extended or continued to serve future subdivisions or development on adjacent lands.

**STREET, STUBBED.** A street having only one (1) outlet for vehicular traffic which is constructed to the edge of a property line, and which is to be extended or continued to serve future subdivisions or development on adjacent property.

**STREET.** A public access way located within a thirty (30) feet right-of-way that was created to provide ingress and/or egress to one (1) or more lots, parcels, areas or tracts of land and includes the terms road, highways, lanes, avenue, or similar designation.

**STREETSCAPE.** The streetscape is the visual character and quality of a street as determined by various elements located between the edge of the street and the building face, such as trees and other landscaping, street furniture, lighting, artwork, transit stops, signage, utility fixtures and equipment, and paving treatments. Where there are frequent and wide spaces between buildings, the streetscape will be defined by the pattern of building and open space and the character of that open space.

**STRUCTURAL ALTERATION.** Any change to the supporting members of a building including foundations, bearing walls or partitions, columns, beams, or girders or any structural change in the roof or in the exterior walls.

**STRUCTURE (used in connection with flood regulations only).** A walled and roofed building, a manufactured home, and a gas or liquid storage tank that is principally above ground.

**STRUCTURE.** Anything that is constructed in or on the ground or over water, including any edifice, gas or liquid storage tank, and any piece of work artificially built up or composed of parts and joined together.

**SUBDIVIDER.** Any person who undertakes the subdivision of land for the purpose of ownership or development at any time, whether immediate or future.

**SUBDIVISION.** The act of dividing a parcel or tract of land into smaller lots and tracts.

**SUBDIVISION, FINAL.** The final drawing of the subdivision and dedication prepared for filing for record with the County Auditor and containing all elements and requirements set forth in this Title and Chapter 58.17 RCW.

**SUBSTANTIAL IMPROVEMENT** (for the purposes of flood regulations only). Any repair, reconstruction, or improvement of a structure, the cost of which equals or exceeds fifty (50) percent of the market value of the structure either:

- a. Before the improvement or repair is started, or
- b. If the structure has been damaged and is being restored, before the damage occurred.

Substantial improvement is considered to occur when the first alteration of any wall, ceiling, floor, or other structural part of the building commences, whether or not the alteration affects the external dimensions of the building. The term does not, however, include:

- a. Any project for improvement of a structure to comply with existing state or local health, sanitary or safety code specifications which are solely necessary to assure safe living conditions, or
- b. Any alteration of a structure listed on the National Register of Historical Places or a State Inventory of Historic Places.

**SURFACE MINING.** Any area or areas within one-half (1/2) mile of each other, where extraction of minerals from the surface results in: Removal of five thousand (5,000) cubic yards of material; or More than three acres of disturbed area; or Mined Slopes greater than thirty (30) feet high land steeper than one (1) foot horizontal to one (1) foot vertical; or more than one (1) acre of disturbed area within an eight (8) acre or greater area when the disturbed area results from mineral prospecting or exploration activities. Surface mines include areas where mineral extraction from the surface occurs by the auger method or by reworking mine refuse or tailings, when these activities exceed the quantity, size, or height threshold listed above. Surface mining shall not include excavations and grading for the purpose of public safety or restoring the land following a natural disaster.

**SURVEY AND MONUMENT.** To locate and monument the boundaries of a partition parcel, road right-of-way or road easement.

**TELECOMMUNICATIONS SERVICE.** The offering of telecommunications for a fee directly to the public, or to such classes of users as to be effectively available directly to the public, regardless of the facilities used.

**TELECOMMUNICATIONS.** The transmission, between or among points specified by the user, of information of the user's choosing without change in the form or content of the information as sent and received.

**TEMPORARY USE.** A non-permanent structure, use or activity involving minimal capital investment that does not result in the permanent alteration of the site and which is intended to exist or operate for a limited period of time.

**TOWER [FOR THE PURPOSES OF WIRELESS TELECOMMUNICATIONS FACILITIES (WTF)].** Any structure that is designed and constructed primarily for the purpose of supporting one (1) or more antennas for telecommunications, including, but not limited to, radio and television transmission towers, microwave towers, common-carrier towers, cellular telephone towers or personal communications services towers, alternative tower structures and other similar communication purposes. The term includes the structure, all structural supports, and all related buildings and appurtenances.

**TOWNHOUSE.** A two-story residential structure in which individual dwelling units are attached along at least one (1) common wall to at least two (2) other dwelling units. Each

dwelling unit occupies space from the ground to the roof and no portion of a unit may occupy space above or below another unit, except that townhouse units may be constructed over a common shared parking garage, provided the garage is underground.

**TOXIC MATERIALS.** A substance (liquid, solid, or gaseous) which by reason of an inherent deleterious property tends to destroy life or impair health.

**TRACT.** Any parcel of land, lot, building site, or contiguous combination thereof devoted to or intended to be devoted to a principal use and any other uses customarily accessory thereto.

**TRAILER, AUTOMOBILE COMMERCIAL.** A vehicle without motor power designed to be drawn by a motor vehicle and which trailer is used or is to be used for carrying goods and property.

**TRANSFER STATION, DROP-BOX.** A solid waste facility requiring a state solid waste permit which is used for placement of a detachable container including the area adjacent for necessary entrance and exit roads, unloading and turn-around areas. The facility normally serves the general public with loose loads and receives waste from offsite.

**TRANSFER STATION.** A solid waste facility requiring a state solid waste permit which is a permanent, fixed supplemental collection and transportation facility, used by person and route collection vehicles to deposit collected solid waste from offsite into a larger transfer vehicle for transport to a disposal facility. It may include baling or compaction activities or recycling facilities.

**TRANSITIONAL HOUSING.** A facility operated publicly or privately to provide housing for individuals or families who might otherwise be homeless and generally have no other immediate living options available to them. Transitional housing shall not exceed a two (2) year period per individual or family.

**TRANSIT-ORIENTED DEVELOPMENT.** Development that is centered around and coordinated in its use and design with a transit station or other transit facility. Transit-oriented development includes a variety of different planning and development projects, but is typically compact, medium to high density, mixed-use development within walking distance of transit with a focus on pedestrian orientation and creating neighborhood centers, places and/or gathering spots.

**TRANSPARENT GLASS.** Windows that are transparent enough to permit the view of activities within a building from nearby streets, sidewalks and public spaces. Tinting or some coloration is permitted, provided a reasonable level of visibility is achieved. Reflective or very dark tinted glass does not accomplish this objective.

**TREE REMOVAL PERMIT.** An approval granted by the Community Development Department to remove a significant tree(s) within the city.

**TREE.** Any living woody plant characterized by one (1) main trunk and many branches.

**UNIFORM BUILDING CODE (UBC).** The current version of the Uniform Building Code, published by the International Conference of Building Officials.

**UNIQUE AND FRAGILE AREA.** An area of special environmental significance for wildlife habitat, threatened plant communities or natural scenic quality.

**UNLICENSED WIRELESS SERVICES.** Commercial mobile services that operate on public frequencies and are not required to have a FCC license to operate.

**USE CATEGORY.** A group of similar use types that are associated with each other to such an extent that they represent a general land use function.

**USE TYPE.** A group of similar uses that are fundamentally related to each other, contain equivalent characteristics, and which fall within the same use category.

**USE, PERMITTED.** Any use allowed in a zoning district and subject to the restrictions applicable to the specific use.

**USE, PRINCIPAL.** The primary or predominant use of any lot or parcel.

**USE.** The purpose or activity for which land or buildings are designed, arranged, or intended, or for which land or buildings are occupied, maintained, rented, or leased, and includes any manner of performance of such activity with respect to the performance standards of this zoning code. A use often involves the placement of structures or facilities for industry, commerce, habitation, or recreation.

**UTILITIES.** Public facilities including electrical substation, electrical generation facilities, electrical transmission, telephone or communication lines, pipelines, sewer lines, water lines, natural gas lines, or similar transmission facilities, natural gas gate valve and storage facilities, sewage collection and treatment facilities, waste disposal facilities, waste transfer facilities, and water supply facilities.

**UTILITY VEHICLE.** A utility vehicle includes those devices capable of being moved upon a public highway and in, upon, or by which any property or animal is or may be transported or drawn upon a public highway such as utility trailers, horse trailers, and other similar devices, except for devices moved by human or animal power or used exclusively upon stationary rails or tracks.

**VARIANCE.** A modification of regulations of this title when authorized by the hearing examiner after finding that the literal application of the provisions of this title would cause undue and unnecessary hardship in view of certain facts and conditions applying to a specific parcel of property.

**VEGETATIVE GROUNDCOVER.** Low growing vegetation that does not usually exceed one (1) foot in height and eventually grows together to form a continuous mass.

**VETERINARY CLINIC.** Any premises to which animals are brought, or where they are temporarily kept, solely for the purpose of diagnosis or treatment, care, observation or treatment of any illness or injury to domestic or exotic animals.

**WAREHOUSE.** A structure, or part of a structure, for storing goods, wares, and merchandise, whether for the owner of the structure or for others.

**WASTE-TO-ENERGY FACILITY, MUNICIPAL SOLID WASTE.** A combustion plant specializing in disposal of or energy recovery from mixed waste from municipal sources.

**WASTE-TO-ENERGY FACILITY, SPECIAL.** A combustion plant designed to burn more than twelve (12) tons per day and specializing in disposal of or energy recovery from a single type of waste of known and consistent composition, other than municipal waste, such as tires or infectious waste.

**WASTE-TO-ENERGY FACILITY.** Any solid waste facility designed as a combustion plant to dispose of solid waste or to recover energy in a useable form from mass burning, refuse-derived fuel incineration, pyrolysis or any other means of using the heat of combustion of solid waste which requires a state solid waste permit under RCW 70.95.

**WASTEWATER TRANSFER FACILITY.** Equipment, structures, driving and parking surfaces, and appurtenances used for loading wastewater for transport to wastewater treatment facilities.

**WASTEWATER.** Water that carries waste from domestic, commercial or industrial facilities together with other waters which may inadvertently enter the sewer system through infiltration and inflow.

**WATER PURIFICATION FACILITY.** Treatment plants or facilities for disinfecting water.

**WATER SUPPLY, POTABLE.** A water source that complies with appropriate state agency regulations as to quality and quantity for use as a drinking source.

**WESTERN STATE HOSPITAL CAMPUS.** A hospital and surrounding buildings, wards, and related and/or accessory structures, operated and maintained by the state of Washington for the care and treatment of patients affected with acute or chronic mental illness. The campus also includes the operation of an existing child study and treatment center and forensic center, both of which are located on the grounds of the Western State Hospital campus. Mental health facilities, the child study and treatment center, and the forensic center are subject to the public facilities master plan development standards listed in LMC 18A.30.850 as hereafter may be amended. The mental health facilities located at Western State Hospital are considered to constitute an Essential Public Facilities Civic use type.

**WETLAND CREATION.** Alteration, by excavation or other means, of upland areas to allow local hydrologic conditions to convert soils and vegetation to hydric character.

**WETLAND ENHANCEMENT.** An action which results in a long term improvement of existing wetland functional characteristics and processes that is not the result of a creation or restoration action.

**WETLANDS.** Those areas that are inundated or saturated by surface or ground water at a frequency and duration sufficient to support, and that under normal circumstances do support, a prevalence of vegetation typically adapted for life in saturated soil conditions.

**WHIP ANTENNA.** An omnidirectional dipole antenna of cylindrical shape that is no more than six inches in average diameter.

**WHOLESALE.** Establishments primarily engaged in selling merchandise to retailers; industrial, commercial, institutional, or professional business users; or other wholesalers; or acting as agents or brokers and buying for or selling merchandise to such individuals or companies; and professional and commercial equipment suppliers.

**WIRELESS TELECOMMUNICATIONS FACILITIES (WTF), INCLUDING PERSONAL WIRELESS SERVICE.** Personal wireless service facilities, and facilities as defined in Title 47, United States Code, Section 332(c)(7)(C), including all future amendments, and also includes facilities for the transmission and reception of radio or microwave signals used for communication, telecommunication, cellular phone personal communications services, enhanced specialized mobile radio, any other services licensed by the FCC, and any other unlicensed wireless services.

**YARD.** An open area on a lot with a building and bounded on one (1) or more sides by such building, such space being unoccupied land unobstructed from the ground upward.

**YARD SALE.** All temporary and intermittent sales which may be variously referred to as “garage sale,” “lawn sale,” “attic sale,” “rummage sale,” “estate sale,” or any similar casual sale of tangible personal property from a residence or community use which is advertised by any means whereby the public at large is or can be made aware of the sale, and which is clearly secondary to the primary use of the site.

**YARD, FRONT.** An open space on the same lot with the building, between the front wall line of the building, exclusive of steps, and the front property line, including the full width of the lot to its side line.

**YARD, REAR.** An open space on the same lot with the building between the rear wall line of the building, exclusive of steps and accessory buildings, and the rear line of the lot, including the full width of the lot to its side lines.

**YARD, SIDE.** An open, unoccupied space on a lot, between the side wall line of the main building, exclusive of steps, and the side property line of the lot.

**ZONING CERTIFICATION.** A certificate, issued prior to a project permit, stating that the proposed use is in accordance with the requirements and standards of this title

**ZONING DISTRICT.** An area accurately defined as to boundaries and location, and classified by the Zoning Code as available for certain types of uses and within which other types of uses are excluded.

**ZONING.** The regulation of the use of private lands or the manner of construction related thereto in the interest of implementing the goals and policies of the comprehensive plan. Zoning includes both the division of land into separate and distinct zoning districts, and the specific use and development standards that regulate development. Such regulation shall also govern those public and quasi-public land use and buildings that provide for government activities and proprietary type services for the community benefit, except as prohibited by law. State and federal governmental activities are strongly encouraged to cooperate under these regulations to secure harmonious city development.

Section 15: Severability. If any section, sentence, clause, or phrase of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity of any other section, sentence, clause, or phrase of this ordinance.

Section 16: Effective Date. This ordinance shall take place thirty (30) days after its publication or publication of a summary of its intent and contents.

ADOPTED by the City Council this 5th day of October, 2015.

CITY OF LAKEWOOD

\_\_\_\_\_  
Don Anderson, Mayor

Attest:

\_\_\_\_\_  
Alice M. Bush, MMC, City Clerk

Approved as to Form:

\_\_\_\_\_  
Heidi A. Wachter City Attorney

City of Lakewood  
Lakewood City Hall  
6000 Main Street SW  
Lakewood, WA 98499  
(253) 589-2489

**(Legal Notice)**

October 6, 2015

**NOTICE OF ORDINANCE PASSED  
BY LAKEWOOD CITY COUNCIL**

The following is a summary of an Ordinance passed by the City of Lakewood City Council on the 5<sup>th</sup> day of October, 2015.

**ORDINANCE NO. 620**

AN ORDINANCE of the City Council of the City of Lakewood,  
Washington, amending Title 18A relative to Cottage Housing.

This ordinance shall take place thirty (30) days after its publication or publication of a summary of its intent and contents.

The full text of the Ordinance is available at the City Clerk's Office, Lakewood City Hall, 6000 Main Street SW, Lakewood, Washington 98499, (253) 589-2489. A copy will be mailed out upon request.

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Alice M. Bush, City Clerk

# REQUEST FOR COUNCIL ACTION

<b>DATE ACTION IS REQUESTED:</b>  October 5, 2015	<b>TITLE:</b> Adopting an Ordinance authorizing condemnation of real property for the purpose of constructing roadway improvements.	<b>TYPE OF ACTION:</b>  <input checked="" type="checkbox"/> ORDINANCE NO. 621  <input type="checkbox"/> RESOLUTION  <input type="checkbox"/> MOTION  <input type="checkbox"/> OTHER
<b>REVIEW:</b>	<b>ATTACHMENTS:</b> Ordinance Legal Descriptions	

**SUBMITTED BY:** Heidi Ann Wachter, City Attorney

**RECOMMENDATION:** It is recommended that the City Council adopt an Ordinance providing for the condemnation of the following properties along Gravelly Lake Drive – 100<sup>th</sup> Street SW to Bridgeport Way SW: Tax Parcel Nos. 0219022153, 0219022076, 0219022008, 9420000010, 0219022168, 0219022081, 0219022143 and 5140001061.

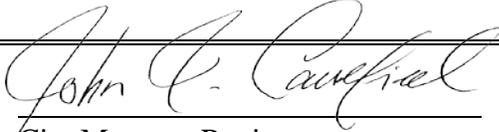
**DISCUSSION:** This project will provide a shared bicycle facility, curb, gutter and sidewalk along both sides of Gravelly Lake Drive between 100<sup>th</sup> Street and Bridgeport Way. It will also add street lighting, upgrade traffic signals as needed to provide adequate room for ADA ramps and sidewalks, provide pedestrian bicycle amendments consistent with the City’s standards, including bicycle racks, benches, trash receptacles and complete associated storm drainage modifications/upgrades.

To date, the City has acquired six out of the thirteen properties necessary for this project. This Ordinance identifies the eight remaining properties for acquisition by condemnation. The City has been negotiating acquisition of these properties since January 2015 when formal administrative offers were prepared and delivered. The design and construction documents are nearly complete and Public Works staff will be ready to advertise this project for bid as soon as all right of way acquisitions are certified by WSDOT.

Prior to this action coming before the City Council notice was sent on September 18, 2015 to the property owners of these parcels as statutorily required. Notices were sent via certified and regular US mail and published in the Tacoma News Tribune for two consecutive weeks. To keep this project moving forward and to show progress to the grant funding agencies, passing this condemnation ordinance is in the best interest of the City.

**ALTERNATIVE(S):** The City Council could choose not to adopt an Ordinance authorizing condemnation of above referenced parcels. This would result in this part of Gravelly Lake Drive being unimproved.

**FISCAL IMPACT:** Federal grant funds received for this project is \$1,358,000 and local funding is budgeted at \$285,500 for a total project cost of \$1,643,500. If these funds are not obligated for construction by June 2016, the City will lose these funds.

<p>Prepared by: _____</p>  <p>Department Director</p>	 _____ City Manager Review
---	--

ORDINANCE NO. 621

AN ORDINANCE of the City Council of the City of Lakewood, Washington, authorizing the acquisition of real property under threat of condemnation or by condemnation for the purpose of constructing roadway improvements; authorizing payment thereof from the City's General Fund or from such other monies that the City may have available or attain for the acquisition; providing for severability; declaring a statement of urgency and emergency; and establishing an effective date.

WHEREAS, the City of Lakewood has identified a roadway project to maintain and improve Gravelly Lake Drive – 100<sup>th</sup> Street SW to Bridgeport Way (“Project”) in compliance with goals announced in the City's Comprehensive Plan; and

WHEREAS, the Project involves public and traffic safety improvements, and

WHEREAS, the City has determined that the acquisition of certain rights and interests from the real property, located at 9923 Gravelly Lake Drive SW, Lakewood, Washington, 98499, identified as Pierce County Tax Parcel No. 0219022153, and legally described on Exhibit A, attached hereto and incorporated by reference (“Parcel 0219022153”), is necessary to accomplish and construct the Project; and

WHEREAS, the City has determined that the acquisition of certain rights and interests from the real property, located at 9815 Gravelly Lake Drive SW, Lakewood, Washington, 98499, identified as Pierce County Tax Parcel No. 0219022076, and legally described on Exhibit C, attached hereto and incorporated by reference (“Parcel 0219022076”), is necessary to accomplish and construct the Project; and

WHEREAS, the City has determined that the acquisition of certain rights and interests from the real property, located at 9638 Gravelly Lake Drive SW, Lakewood, Washington, 98499, identified as Pierce County Tax Parcel No. 0219022008, and legally described on Exhibit E,

attached hereto and incorporated by reference ("Parcel 0219022008"), is necessary to accomplish and construct the Project; and

WHEREAS, the City has determined that the acquisition of certain rights and interests from the real property, located at 9627 to 9635 Gravelly Lake Drive SW, Lakewood, Washington, 98499, identified as Pierce County Tax Parcel No. 9420000010, and legally described on Exhibit G, attached hereto and incorporated by reference ("Parcel 9420000010"), is necessary to accomplish and construct the Project; and

WHEREAS, the City has determined that the acquisition of certain rights and interests from the real property, located at 9618 Gravelly Lake Drive SW, Lakewood, Washington, 98499, identified as Pierce County Tax Parcel No. 0219022168, and legally described on Exhibit I, attached hereto and incorporated by reference ("Parcel 0219022168"), is necessary to accomplish and construct the Project; and

WHEREAS, the City has determined that the acquisition of certain rights and interests from the real property, located at 9616 Gravelly Lake Drive SW, Lakewood, Washington, 98499, identified as Pierce County Tax Parcel No. 0219022081, and legally described on Exhibit K, attached hereto and incorporated by reference ("Parcel 0219022081"), is necessary to accomplish and construct the Project; and

WHEREAS, the City has determined that the acquisition of certain rights and interests from the real property, located at 9601 Gravelly Lake Drive SW, Lakewood, Washington, 98499, identified as Pierce County Tax Parcel No. 0219022143, and legally described on Exhibit M, attached hereto and incorporated by reference ("Parcel 0219022143"), is necessary to accomplish and construct the Project; and

WHEREAS, the City has determined that the acquisition of certain rights and interests from the real property, located at 9522 to 9537 Gravelly Lake Drive SW, Lakewood, Washington, 98499, identified as Pierce County Tax Parcel No. 5140001061, and legally described on Exhibit O, attached hereto and incorporated by reference ("Parcel 5140001061"), is necessary to accomplish and construct the Project; and

WHEREAS, the City has complied with the notice requirements set forth in RCW 8.25.290 by providing notice to the owners of Parcels 0219022153, 0219022076, 0219022008, 9420000010, 0219022168, 0219022081, 0219022143 and 5140001061 of the planned final action of adopting this Ordinance, and through publication once per week for two weeks, prior to enactment of this Ordinance; and

WHEREAS, payment of just compensation and costs of litigation should be made from the City's general fund or from such other monies that the City may have available or attain for the acquisition;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAKEWOOD, WASHINGTON DO ORDAIN as follows:

Section 1. Incorporation of Recitals. The recitals set forth above are hereby adopted and incorporated herein as if set forth in full.

Section 2. Public Use and Necessity Declared. The City Council of the City of Lakewood finds and declares that: i) the construction of the Project improvements for roadway and traffic safety is a public use; ii) the acquisition of the rights and interests in the Real Property Take legally described and depicted on Exhibits A, B, C, D, E, F, G, H, I, J, K, L, M, N, O and P is necessary for the construction of the Project; and iii) the construction of the Project is in the best interests of the citizens, motorists and pedestrians within the City of Lakewood.

Section 3. Acquisition. The City Council of the City of Lakewood authorizes the acquisition, condemnation and taking of the Real Property Take as legally described and depicted on Exhibits A, B, C, D, E, F, G, H, I, J, K, L, M, N, O and P. The City Council authorizes the acquisition of the Real Property Take under threat of condemnation or by initiation of legal action for condemnation to acquire the Real Property Take as necessary for the commencement and completion of the Project, subject to the making or paying of just compensation to the owners thereof in the manner provided by law.

Section 4. Reservation of Rights. Nothing in this ordinance limits the City in its identification and acquisition of property and property rights necessary for this public purpose. The City reserves the right to acquire additional or different properties as needed for the Project.

Section 5. Authorization of City Manager to Condemn Real Property Take. The City Manager, by and through his designees, is authorized and directed to begin and prosecute actions and proceedings in the manner provided by law to condemn, take, damage and appropriate the Real Property Take necessary to carry out the provisions of this ordinance. In conducting said condemnation proceedings, the Lakewood City Attorney, by and through her designees, is hereby authorized to enter into stipulations for the Real Property Take. Such settlements shall be made only upon the recommendation of legal counsel and for amounts deemed to be reasonable estimation of fair market value.

Section 6. Authorization of City Manager to Negotiate Acquisition. The City Manager is hereby authorized to settle condemnation litigation or enter into settlements as necessary for the acquisition of the Real Property Take legally described and depicted in Exhibits A, B, C, D, E, F, G, H, I, J, K, L, M, N, O and P. Such settlements shall be made only upon the recommendation of legal counsel and for amounts deems to be reasonable estimation of fair market value.

Section 7. Compensation. The compensation to be paid to the owners of the Real Property Take acquired through this condemnation action shall be paid from the City's General Fund or from such other monies that the City may have available or attain for the acquisition.

Section 8. Severability. If any provision of this Ordinance or its application to any person or circumstance is held invalid, the remainder of this Ordinance or the application of the provision to other persons or circumstance shall not be affected.

Section 9. Statement of Urgency & Emergency: Pursuant to RCW 35A.11.090(2), this ordinance is not subject to initiative and referendum as it is necessary for immediate preservation of public peace, health and safety, and for the support of city government and its existing public institutions. The City Council hereby finds that it has received federal discretionary grant funding in the amount of \$1,358,000 for the Project. The City's ability to obligate and secure such federal funding for the Project is threatened by delay, and all due haste is necessary to ensure proper certification of the right-of-way by the Washington State Department of Transportation. Therefore, the City Council adopts this statement of urgency and emergency relating to the effective date of this ordinance, and finds and determines that the thirty (30) day period RCW 35A.11.090 shall not apply to this ordinance. The City Council acknowledges that this statement of urgency requires a unanimous vote of the council and upon adoption of said unanimous vote, shall become effective immediately.

Section 10. Emergency; Effective Date. This Ordinance, as stated in Section 9 Statement of Urgency/Emergency above, is a public emergency ordinance necessary for the protection of the public health, public safety, public property, or public peace, shall take effect and be in full force immediately upon its adoption. Pursuant to Matson v. Clark County Board of Commissioners, 79 Wn.App. 641, 904 P.2d 317 (1995), underlying facts necessary to support

this emergency declaration are included in the recitals and in Section 9 set forth above, which are adopted by reference.

ADOPTED by the City Council this 5th day of October, 2015.

CITY OF LAKEWOOD

---

Don Anderson, Mayor

Attest:

---

Alice M. Bush, MMC, City Clerk

Approved as to Form:

---

Heidi Ann Wachter, City Attorney

**EXHIBIT A**  
**PARCEL NO. 0219022153**  
**RIGHT OF WAY ACQUISITION**

ALL THAT PORTION OF THE HEREINAFTER DESCRIBED PARCEL "A", LYING WESTERLY OF A LINE THAT IS 38.00 FEET EASTERLY OF AND PARALLEL WITH THE CENTERLINE OF GRAVELLY LAKE DRIVE SOUTHWEST.

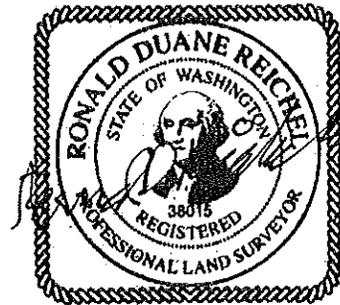
CONTAINING 866 SQUARE FEET, MORE OR LESS.

PARCEL "A":  
(PER TICOR TITLE COMPANY ORDER NO. 6482549, DATED OCTOBER 18, 2011)

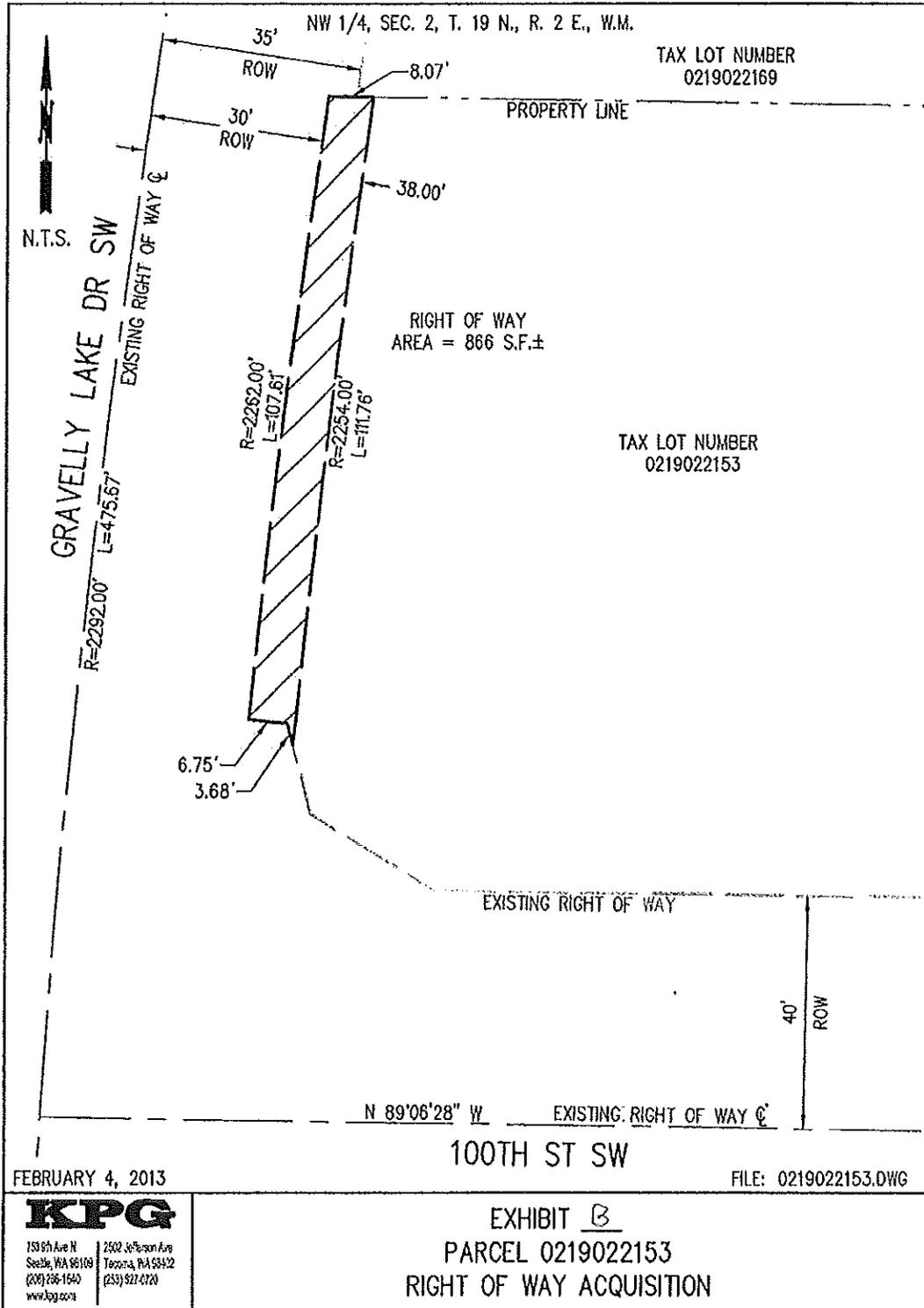
BEGINNING AT THE EASTERLY RIGHT OF WAY LINE OF GRAVELLY LAKE DRIVE AT ITS INTERSECTION WITH A LINE PARALLEL WITH AND 1,070.49 FEET SOUTH OF THE NORTH LINE OF THE NORTH HALF OF THE NORTHWEST QUARTER OF SECTION 2, TOWNSHIP 19 NORTH, RANGE 2 EAST OF THE W.M., PIERCE COUNTY, WASHINGTON;  
THENCE ON SAID PARALLEL LINE EAST 120.00 FEET, MORE OR LESS, TO A POINT 1,121.10 FEET WEST OF THE INTERSECTION OF SAID PARALLEL LINE WITH THE EAST LINE OF SAID NORTH HALF OF THE NORTHWEST QUARTER;  
THENCE AT RIGHT ANGLES TO SAID PARALLEL LINE, SOUTH 146.19 FEET TO THE NORTH RIGHT OF WAY LINE OF LAKE STEILACOOM AVENUE AS NOW EXISTING; THENCE WESTERLY ALONG SAID RIGHT OF WAY LINE 92.15 FEET;  
THENCE CONTINUE ALONG SAID RIGHT OF WAY NORTH 58°20'59 WEST 47.85 FEET TO A POINT ON THE EASTERLY RIGHT OF WAY LINE OF GRAVELLY LAKE DRIVE WHICH POINT IS 121.75 FEET SOUTHERLY ALONG SAID EASTERLY LINE FROM THE POINT OF BEGINNING;  
THENCE NORTHERLY ALONG SAID EASTERLY LINE TO THE POINT OF BEGINNING;

EXCEPT THAT PORTION CONVEYED TO PIERCE COUNTY IN DEED RECORDED UNDER AUDITOR'S NO. 8710150348;

ALSO EXCEPT THAT PORTION CONVEYED TO CITY OF LAKEWOOD IN DEED RECORDED UNDER AUDITOR'S NO. 201108150744.



2-20-14



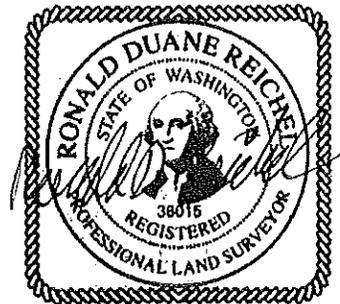
**EXHIBIT C**  
**PARCEL NO. 0219022076**  
**RIGHT OF WAY ACQUISITION**

ALL THAT PORTION OF THE HEREINAFTER DESCRIBED PARCEL "A", LYING WESTERLY OF A LINE THAT IS 38.00 FEET EASTERLY OF AND PARALLEL WITH THE CENTERLINE OF GRAVELLY LAKE DRIVE SOUTHWEST.

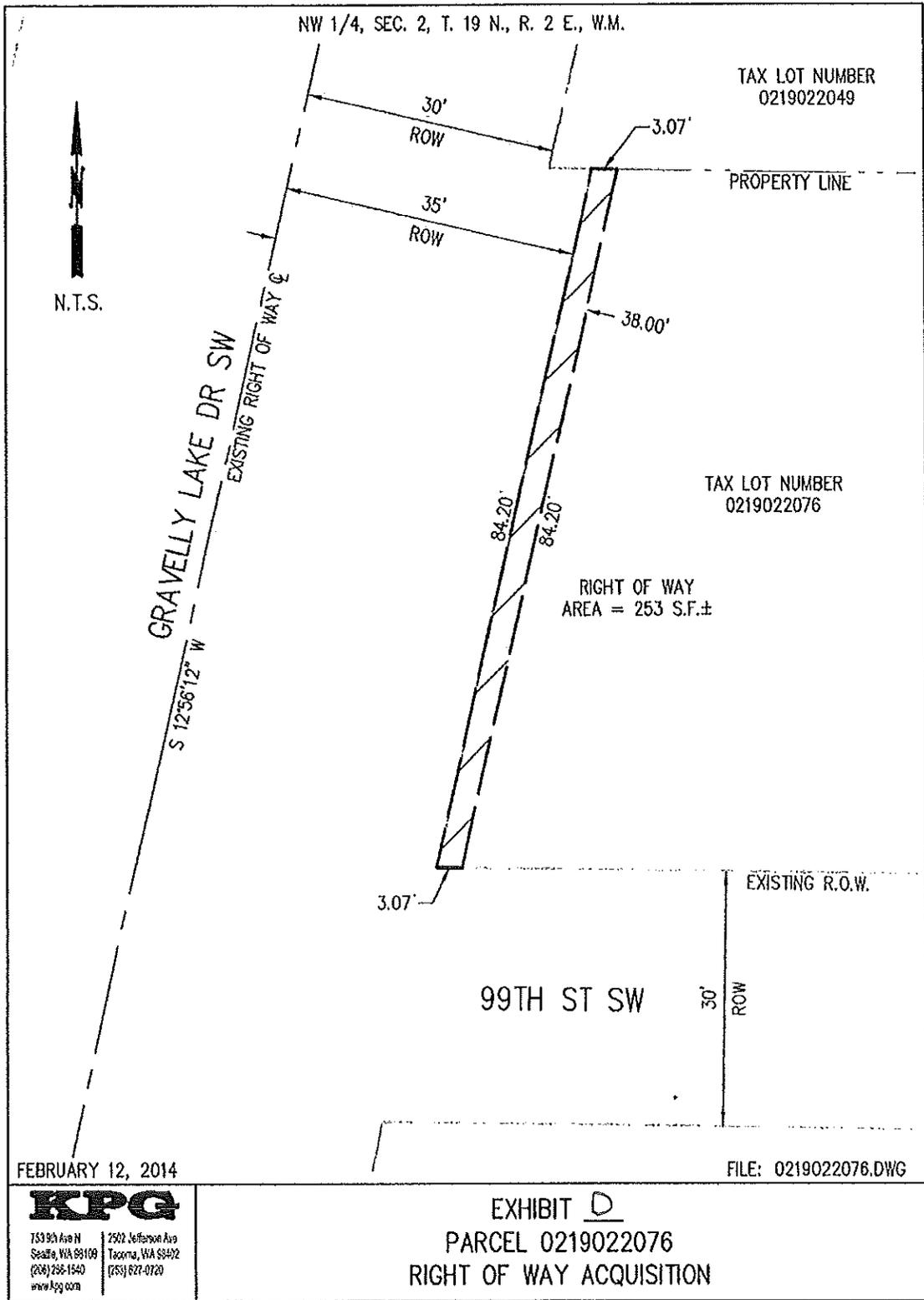
CONTAINING 253 SQUARE FEET, MORE OR LESS.

PARCEL "A":  
(PER TICOR TITLE COMPANY ORDER NO. 6482547, DATED OCTOBER 18, 2011)

A PORTION OF THE NORTHEAST QUARTER OF THE NORTHWEST QUARTER OF SECTION 2, TOWNSHIP 19 NORTH, RANGE 2 EAST OF THE W.M., IN PIERCE COUNTY, WASHINGTON, MORE PARTICULARLY DESCRIBED AS FOLLOWS:  
BEGINNING AT A POINT 128.32 FEET EAST AND 165.66 FEET SOUTH OF THE INTERSECTION OF THE SOUTH LINE OF LAKE GROVE STREET (SOUTH 98TH STREET) AND THE EASTERLY LINE OF GRAVELLY LAKE DRIVE; RUNNING THENCE SOUTH 82.83 FEET, MORE OR LESS, TO THE NORTH LINE OF SOUTH 99TH STREET;  
THENCE WEST ALONG THE NORTH LINE OF 99TH STREET A DISTANCE OF 181.48 FEET, MORE OR LESS, TO THE EASTERLY LINE OF GRAVELLY LAKE DRIVE;  
THENCE NORTH 12 DEGREES 06' EAST ALONG SAID EASTERLY LINE OF SAID GRAVELLY LAKE DRIVE, 84.7 FEET, MORE OR LESS, TO INTERSECTION OF A LINE DRAWN WEST FROM THE POINT OF BEGINNING AND PARALLEL WITH THE NORTH LINE OF SOUTH 99TH STREET;  
THENCE EAST 163.76 FEET, MORE OR LESS, TO THE POINT OF BEGINNING;  
EXCEPT THAT PORTION CONVEYED TO PIERCE COUNTY FOR GRAVELLY LAKE DRIVE IN DEED RECORDED UNDER AUDITOR'S NO. 8703060377.



2-20-14



**KPQ**

753 9th Ave N  
Seattle, WA 98109  
(206) 258-1540  
www.kpq.com

2502 Jefferson Ave  
Tacoma, WA 98402  
(253) 827-0720

EXHIBIT D  
PARCEL 0219022076  
RIGHT OF WAY ACQUISITION

**EXHIBIT E**  
**PARCEL NO. 0219022008**  
**RIGHT OF WAY ACQUISITION**

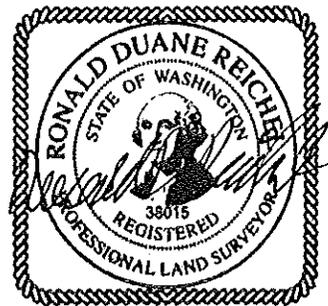
ALL THAT PORTION OF THE HEREINAFTER DESCRIBED PARCEL "A", LYING EASTERLY OF A LINE THAT IS 36.00 FEET WESTERLY OF AND PARALLEL WITH THE CENTERLINE OF GRAVELLY LAKE DRIVE SOUTHWEST.

CONTAINING 96 SQUARE FEET, MORE OR LESS.

PARCEL "A":  
(PER TICOR TITLE COMPANY ORDER NO. 6482533, DATED OCTOBER 18, 2011)

THAT PORTION OF SECTION 2, TOWNSHIP 19 NORTH, RANGE 2 EAST OF THE W.M., IN PIERCE COUNTY, WASHINGTON, DESCRIBED AS FOLLOWS:  
BEGINNING ON THE EASTERLY LINE OF THE PACIFIC TRACTION COMPANY'S RIGHT OF WAY 405.53 FEET SOUTH OF ITS INTERSECTION WITH THE NORTH LINE OF SAID SECTION;  
THENCE EAST PARALLEL TO THE NORTH LINE OF SAID SECTION 390.6 FEET TO THE WEST LINE OF GRAVELLY LAKE DRIVE;  
THENCE SOUTH 12 DEGREES 06' WEST 96.13 FEET;  
THENCE WEST PARALLEL TO THE NORTH LINE OF SAID SECTION, 373.2 FEET TO SAID PACIFIC TRACTION COMPANY'S RIGHT OF WAY;  
THENCE NORTH 1 DEGREE 40'20" EAST 98.04 FEET TO BEGINNING.

EXCEPT PORTION CONVEYED TO PIERCE COUNTY IN DEED RECORDED APRIL 10, 1987 UNDER AUDITOR'S NO. 8704100307.



2-20-14

NW 1/4, SEC. 2, T. 19 N., R. 2 E., W.M.

TAX LOT NUMBER  
0219022168

PROPERTY LINE



N.T.S.

RIGHT OF WAY  
AREA = 96 S.F.±

TAX LOT NUMBER  
0219022008

36.00'

96.08'

96.08'

35'

ROW

30'

ROW

PROPERTY LINE

TAX LOT NUMBER  
0219022021

S 12°56'12" W

EXISTING RIGHT OF WAY &  
GRAVELLY LAKE DR SW

FEBRUARY 4, 2013

FILE: 0219022008.DWG

**KPG**

783 9th Ave N  
Seattle, WA 98109  
(206) 286-1240  
www.kpg.com

2502 Jefferson Ave  
Tacoma, WA 98402  
(253) 831-0720

EXHIBIT F  
PARCEL 0219022008  
RIGHT OF WAY ACQUISITION

**EXHIBIT G**  
**PARCEL NO. 9420000010**  
**RIGHT OF WAY ACQUISITION**

ALL THAT PORTION OF THE HEREINAFTER DESCRIBED PARCEL "A", LYING WESTERLY OF A LINE THAT IS 38.00 FEET EASTERLY OF AND PARALLEL WITH THE CENTERLINE OF GRAVELLY LAKE DRIVE  
SOUTHWEST.

CONTAINING 433 SQUARE FEET, MORE OR LESS.

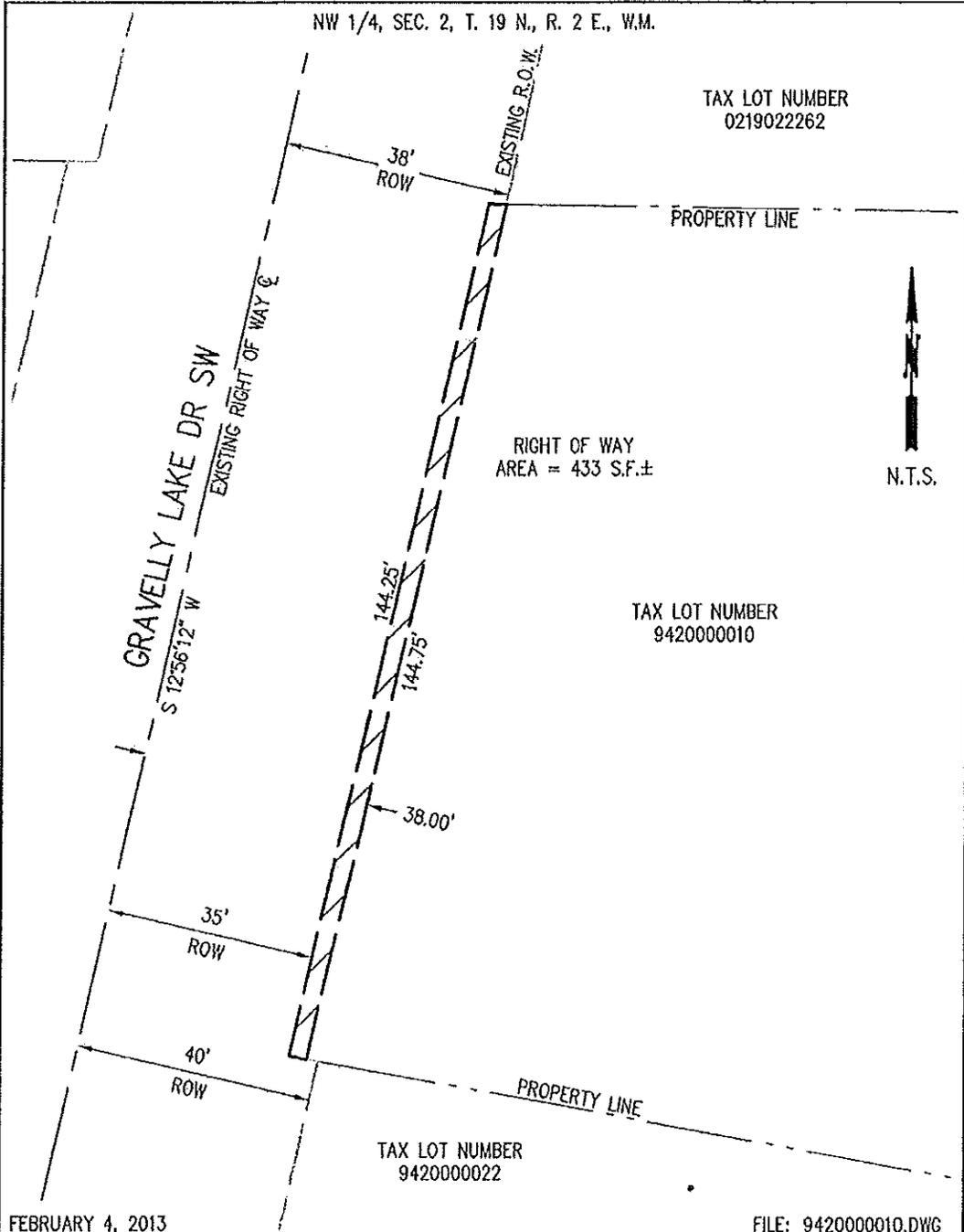
**PARCEL "A":**

(PER TICOR TITLE COMPANY ORDER NO. 6482545, DATED OCTOBER 18, 2011)

LOTS 1 AND 2, WEST'S SECOND ADDITION, PIERCE COUNTY, WASHINGTON, ACCORDING TO PLAT  
RECORDED IN BOOK 14 OF PLATS AT PAGE 3, IN PIERCE COUNTY, WASHINGTON;  
EXCEPT THAT PORTION CONVEYED TO PIERCE COUNTY IN DEEDS RECORDED UNDER AUDITOR'S NOS.  
8702040185 AND 8702040186.  
TOGETHER WITH THE FOLLOWING PORTIONS OF LOT 3 OF SAID PLAT OF WEST'S SECOND ADDITION,  
DESCRIBED AS FOLLOWS:  
COMMENCING AT THE SOUTHEAST CORNER OF SAID LOT 3;  
RUN THENCE NORTH 12 DEGREES 06'03" EAST ALONG THE EAST LINE OF SAID LOT 3, 53.78 FEET TO THE  
TRUE POINT OF BEGINNING;  
THENCE USING AFOREMENTIONED EAST LINE AS A MERIDIAN, NORTH 78 DEGREES 09'30" WEST 82.53  
FEET TO A POINT ON THE NORTH LINE OF SAID LOT 3;  
THENCE EAST ALONG SAID NORTH LINE OF LOT 3, 84.40 FEET TO THE NORTHEAST CORNER OF SAID LOT  
3; THENCE SOUTH 12 DEGREES 06'03" WEST ALONG AFOREMENTIONED EAST LINE OF SAID LOT 3, 17.32  
FEET TO THE TRUE POINT OF BEGINNING;  
ALSO: COMMENCING AT THE NORTHEAST CORNER OF SAID LOT 3;  
THENCE SOUTH 12 DEGREES 06'03" WEST 18.31 FEET ALONG THE EAST LINE OF SAID LOT 3 TO THE  
POINT OF BEGINNING;  
THENCE NORTH 78 DEGREES 09'30" WEST 87.24 FEET TO THE NORTH LINE OF SAID LOT 3;  
THENCE NORTH 90 DEGREES WEST 48.20 FEET ALONG SAID NORTH LINE OF SAID LOT 3 TO THE  
EASTERLY RIGHT OF WAY LINE OF A 35 FOOT WIDE RIGHT OF WAY FROM THE CENTERLINE OF  
GRAVELLY LAKE DRIVE;  
THENCE SOUTH 80 DEGREES 40'13" EAST 134.52 FEET TO THE EAST LINE OF SAID LOT 3;  
THENCE NORTH 12 DEGREES 06'03" EAST 4.00 FEET ALONG SAID EAST LINE OF SAID LOT 3 TO THE POINT  
OF BEGINNING;  
EXCEPT PORTION CONVEYED TO PIERCE COUNTY BY DEEDS RECORDED UNDER AUDITOR'S NOS.  
8612110209 AND 8702040184.



2-20-14



**KPG**

753 9th Ave N  
Seattle, WA 98109  
(206) 268-1840  
www.kpg.com

2502 Jefferson Ave  
Tacoma, WA 98402  
(253) 627-0720

EXHIBIT H  
PARCEL 9420000010  
RIGHT OF WAY ACQUISITION

**EXHIBIT I**  
**PARCEL NO. 0219022168**  
**RIGHT OF WAY ACQUISITION**

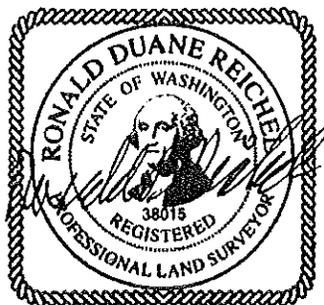
ALL THAT PORTION OF THE HEREINAFTER DESCRIBED PARCEL "A", LYING EASTERLY OF A LINE THAT IS 36.00 FEET WESTERLY OF AND PARALLEL WITH THE CENTERLINE OF GRAVELLY LAKE DRIVE SOUTHWEST.

CONTAINING 102 SQUARE FEET, MORE OR LESS.

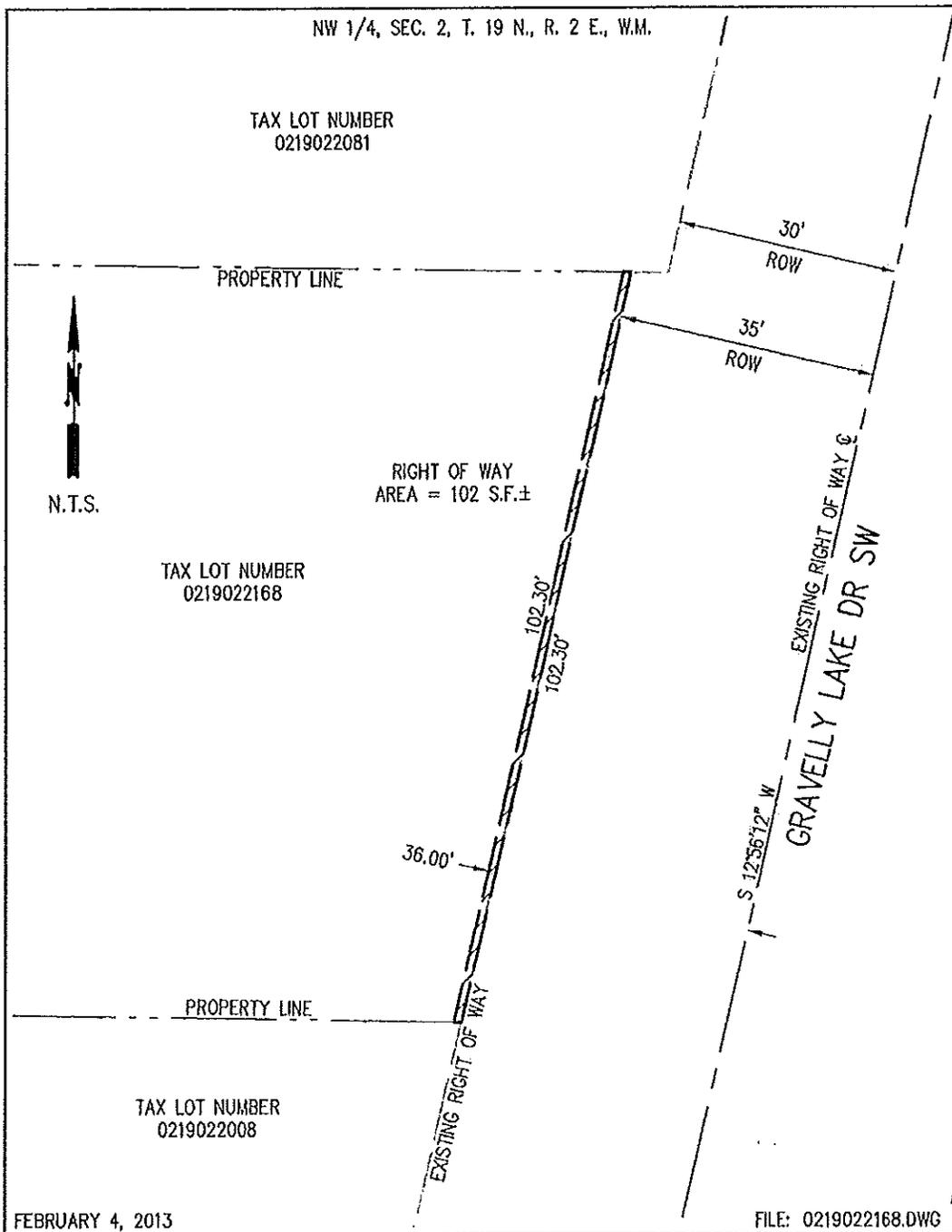
PARCEL "A":  
(PER TICOR TITLE COMPANY ORDER NO. 6482532, DATED OCTOBER 18, 2011)

COMMENCING AT THE INTERSECTION OF THE EASTERLY RIGHT OF WAY OF THE PACIFIC TRACTION COMPANY WITH A LINE PARALLEL WITH AND 311.49 FEET SOUTH OF THE NORTH LINE OF SECTION 2, TOWNSHIP 19 NORTH, RANGE 2 EAST OF THE W.M., IN PIERCE COUNTY, WASHINGTON;  
THENCE PARALLEL WITH THE SAID NORTH LINE EAST 251.58 FEET TO THE NORTHWEST CORNER OF A TRACT OF LAND DESCRIBED IN DEED RECORDED IN BOOK 886 OF DEEDS AT PAGE 697, UNDER RECORDING NO. 1470969;  
THENCE NORTH AT RIGHT ANGLES TO SAID LINE, 6 FEET TO A LINE PARALLEL WITH AND 305.49 FEET SOUTH OF THE NORTH LINE OF SAID SECTION 2;  
THENCE EAST ALONG SAID PARALLEL LINE 157.72 FEET TO THE WESTERLY LINE OF GRAVELLY LAKE DRIVE;  
THENCE ON SAID WESTERLY LINE SOUTH 12 DEGREES 06' WEST 102.27 FEET TO A LINE WHICH IS 405.53 FEET SOUTH OF THE NORTH LINE OF SAID SECTION;  
THENCE WEST ALONG SAID PARALLEL LINE 390.60 FEET TO THE EAST LINE OF PACIFIC TRACTION COMPANY RIGHT OF WAY; THENCE IN A NORTHERLY DIRECTION 94.04 FEET TO THE TRUE POINT OF BEGINNING;

EXCEPT THAT PORTION CONVEYED TO PIERCE COUNTY BY DEED RECORDED MARCH 11, 1987 UNDER RECORDING NO. 8703110303.



2-20-14



**KPG**

753 8th Ave N  
Seattle, WA 98109  
(206) 268-1640  
www.kpg.com

2502 Jefferson Ave  
Tacoma, WA 98422  
(253) 627-0723

EXHIBIT J  
PARCEL 0219022168  
RIGHT OF WAY ACQUISITION

**EXHIBIT K**  
**PARCEL NO. 0219022081**  
**RIGHT OF WAY ACQUISITION**

ALL THAT PORTION OF THE HEREINAFTER DESCRIBED PARCEL "A", LYING EASTERLY OF A LINE THAT IS 36.00 FEET WESTERLY OF AND PARALLEL WITH THE CENTERLINE OF GRAVELLY LAKE DRIVE SOUTHWEST.

CONTAINING 540 SQUARE FEET, MORE OR LESS.

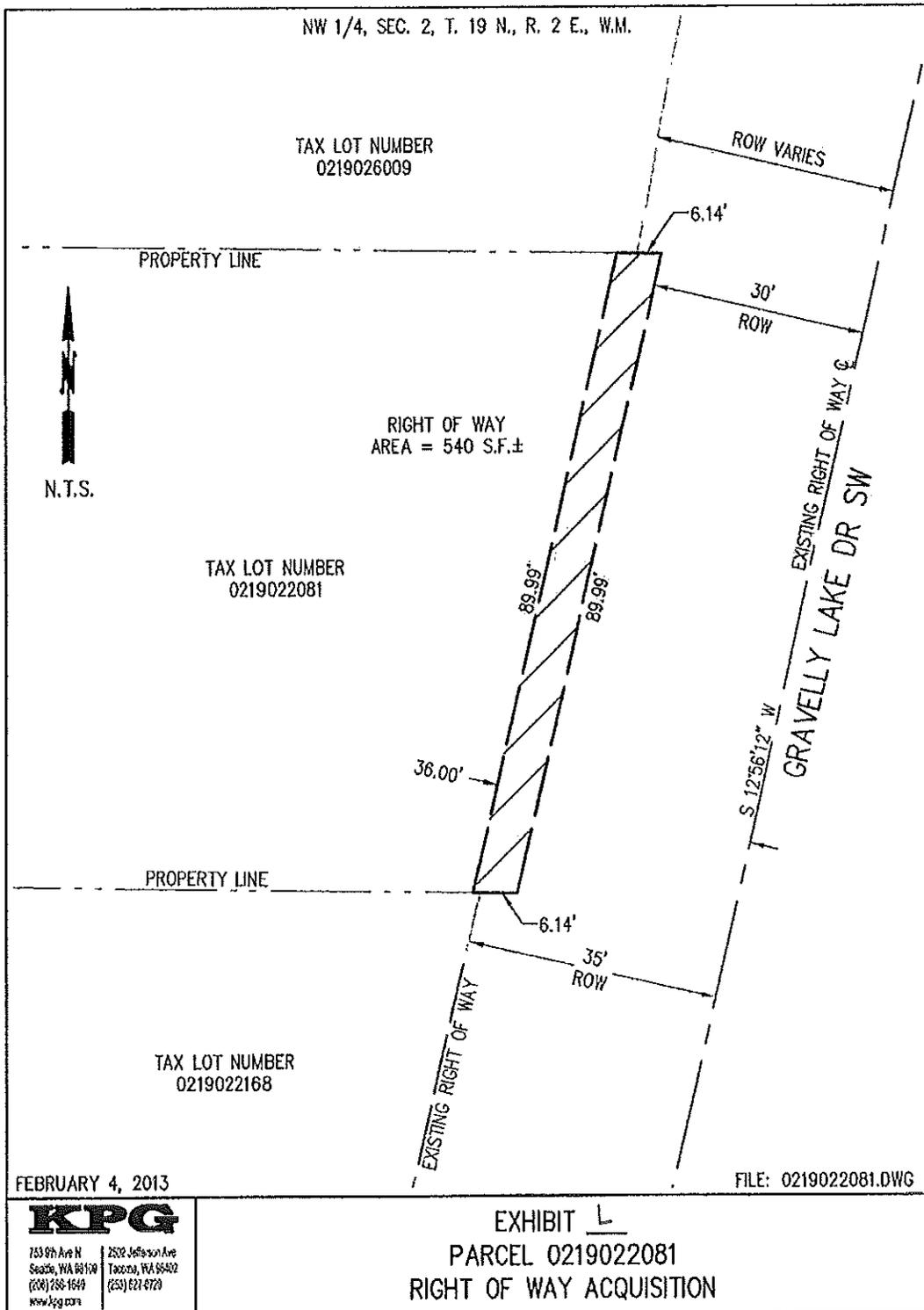
PARCEL "A":  
(PER TICOR TITLE COMPANY ORDER NO. 6482531, DATED OCTOBER 18, 2011)

THAT PORTION OF THE NORTHWEST QUARTER OF SECTION 2, TOWNSHIP 19 NORTH, RANGE 2 EAST OF THE W.M., IN PIERCE COUNTY, WASHINGTON, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT A POINT ON THE WESTERLY LINE OF GRAVELLY LAKE DRIVE, SAID POINT BEING 217.49 FEET SOUTH OF THE NORTH LINE OF SAID NORTHWEST QUARTER OF SAID SECTION 2; THENCE WEST ALONG A LINE PARALLEL TO THE NORTH LINE OF SAID NORTHWEST QUARTER A DISTANCE OF 235 FEET; THENCE SOUTH A DISTANCE OF 94.04 FEET; THENCE EAST ALONG A LINE PARALLEL WITH SAID NORTH LINE OF SAID NORTHWEST QUARTER A DISTANCE OF 61.15 FEET; THENCE NORTH A DISTANCE OF 6.0 FEET; THENCE EAST A DISTANCE OF 157.72 FEET, MORE OR LESS, TO A POINT ON THE WEST LINE OF SAID GRAVELLY LAKE DRIVE; THENCE NORTHEASTERLY ALONG SAID WEST LINE OF SAID GRAVELLY LAKE DRIVE A DISTANCE OF 90.13 FEET TO THE POINT OF BEGINNING, BEING A PART OF TRACT 39, PARK LODGE ACRES, ACCORDING TO THE UNRECORDED PLAT THEREOF.



2-20-14



**EXHIBIT M**  
**PARCEL NO. 0219022143**  
**RIGHT OF WAY ACQUISITION**

THAT PORTION OF THE HEREINAFTER DESCRIBED PARCEL "A", LYING NORTHERLY AND WESTERLY OF THE FOLLOWING DESCRIBED LINE;

BEGINNING AT THE NORTHEAST CORNER OF SAID PARCEL "A", SAID CORNER ALSO BEING ON THE SOUTH MARGIN OF MOUNT TACOMA DRIVE SOUTHWEST;

THENCE SOUTH 00° 52' 44" WEST ALONG THE EAST SIDE OF SAID PARCEL "A", 8.00 FEET TO A LINE THAT IS 38.00 FEET SOUTH OF AND PARALLEL WITH THE CENTERLINE OF SAID MOUNT TACOMA DRIVE SOUTHWEST AND THE TRUE POINT OF BEGINNING;

THENCE NORTH 89° 07' 16" WEST ALONG SAID PARALLEL LINE, 85.91 FEET;

THENCE SOUTH 54° 44' 00" WEST, 33.52 FEET;

THENCE SOUTH 22° 44' 21" WEST, 9.19 FEET TO A LINE THAT IS 38.00 FEET EAST OF AND PARALLEL WITH THE CENTERLINE OF GRAVELLY LAKE DRIVE SOUTHWEST;

THENCE SOUTH 12° 56' 12" WEST ALONG SAID PARALLEL LINE, 106.54 FEET TO THE SOUTH LINE OF SAID PARCEL "A" AND THE TERMINUS OF SAID LINE DESCRIPTION.

CONTAINING 1,266 SQUARE FEET, MORE OR LESS.

**PARCEL "A":**

(PER TICOR TITLE COMPANY ORDER NO. 6482543, DATED OCTOBER 18, 2011)

BEGINNING ON A LINE PARALLEL WITH AND 30 FEET SOUTH OF THE NORTH LINE OF THE NORTHWEST QUARTER OF SECTION 2, TOWNSHIP 19 NORTH, RANGE 2 EAST OF THE W.M., IN PIERCE COUNTY, WASHINGTON, AT A POINT 746.07 FEET WEST OF ITS INTERSECTION WITH THE EAST LINE OF SAID SUBDIVISION;

THENCE ON SAID PARALLEL LINE WEST 264.67 FEET TO THE EASTERLY LINE OF GRAVELLY LAKE DRIVE; THENCE ON SAID LINE OF DRIVE SOUTHERLY 143.67 FEET TO A LINE PARALLEL WITH AND 170.49 FEET SOUTH OF SAID NORTH LINE;

THENCE PARALLEL WITH SAID NORTH LINE EAST 294.77 FEET TO A LINE AT RIGHT ANGLES TO SAID NORTH LINE AND PASSING THROUGH THE POINT OF BEGINNING; THENCE NORTH 140.49 FEET TO THE POINT OF BEGINNING;

EXCEPT THAT PORTION THEREOF LYING EAST OF THE FOLLOWING DESCRIBED LINE: COMMENCING AT A POINT ON THE NORTH LINE OF THE NORTHWEST QUARTER OF SECTION 2, TOWNSHIP 19 NORTH, RANGE 2 EAST OF THE W.M., 839.65 FEET WEST OF THE NORTHEAST CORNER THEREOF; THENCE SOUTH 170.49 FEET;

THENCE WEST 54.67 FEET TO THE POINT OF BEGINNING OF SAID LINE;

THENCE NORTH 140.56 FEET TO THE TERMINATION POINT.

SAID LINE BEING THE WEST LINE OF PROPERTY CONVEYED TO NORMAN L. IVERSON, AS TRUSTEE, IN DEED RECORDED UNDER AUDITOR'S NO. 1774982;

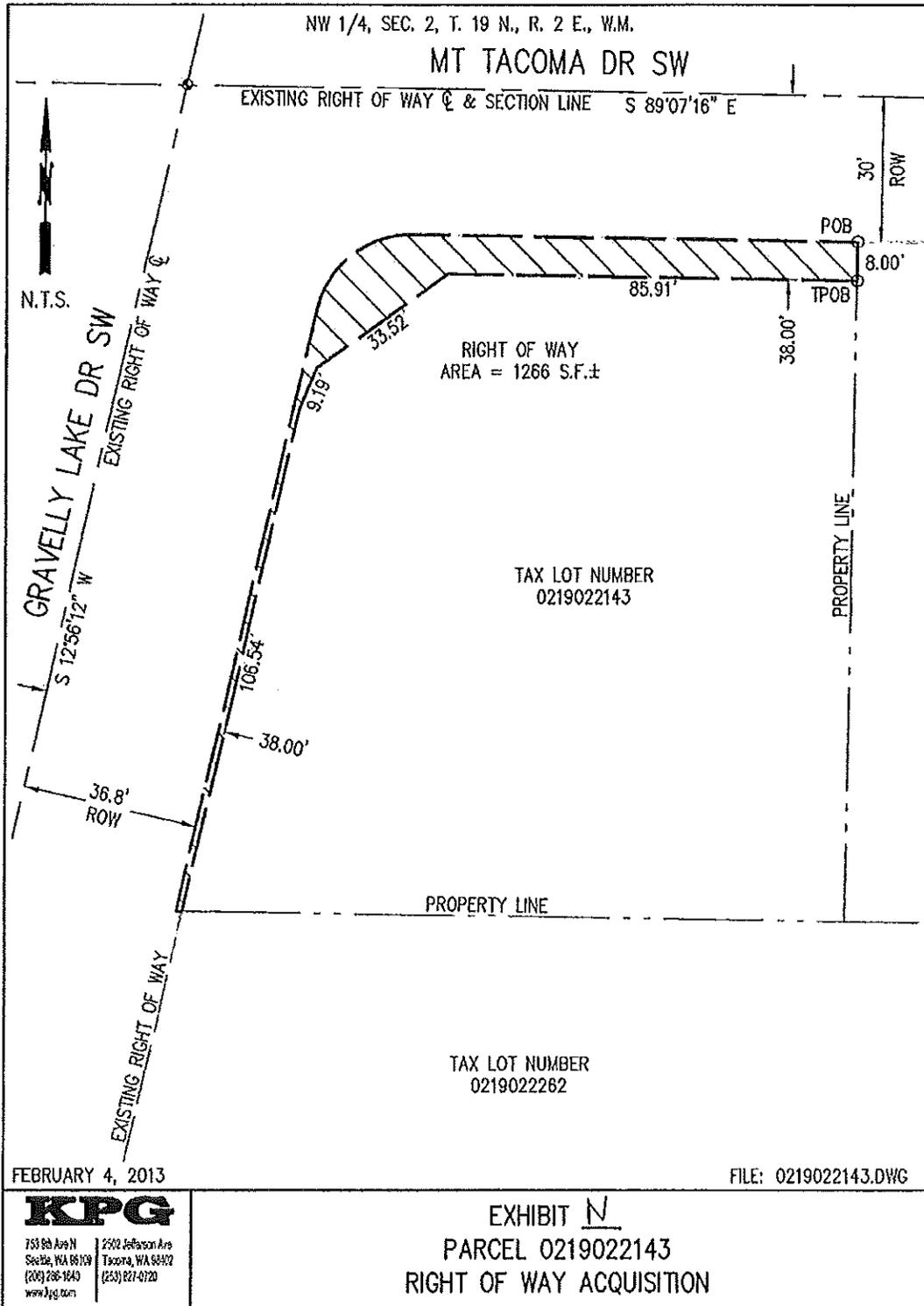
ALSO EXCEPT TRACT OF LAND CONVEYED TO PIERCE COUNTY FOR ADDITIONAL RIGHT OF WAY FOR GRAVELLY LAKE DRIVE AND MT. TACOMA DRIVE IN DEED RECORDED UNDER AUDITOR'S NO. 2188197;

ALSO EXCEPT TRACT OF LAND CONVEYED TO PIERCE COUNTY FOR ADDITIONAL RIGHT OF WAY FOR GRAVELLY LAKE DRIVE AND MOUNT TACOMA DRIVE IN DEED RECORDED UNDER AUDITOR'S NO. 2359712.

WINTERS 0219022143.docx

Page 1 of 1  
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**EXHIBIT O**  
**PARCEL NO. 5140001061**  
**RIGHT OF WAY ACQUISITION**

THAT PORTION OF THE HEREINAFTER DESCRIBED PARCEL "A" LYING SOUTHWESTERLY OF THE FOLLOWING DESCRIBED LINE;

BEGINNING AT THE NORTHWEST CORNER OF SAID PARCEL "A", SAID CORNER ALSO BEING THE INTERSECTION OF EASTERLY MARGIN OF GRAVELLY LAKE DRIVE SOUTHWEST AND THE CENTERLINE OF VACATED SOUTH 96<sup>TH</sup> STREET;

THENCE SOUTH 25° 50' 02" WEST ALONG SAID MARGIN, 73.32 FEET TO THE TRUE POINT OF BEGINNING;

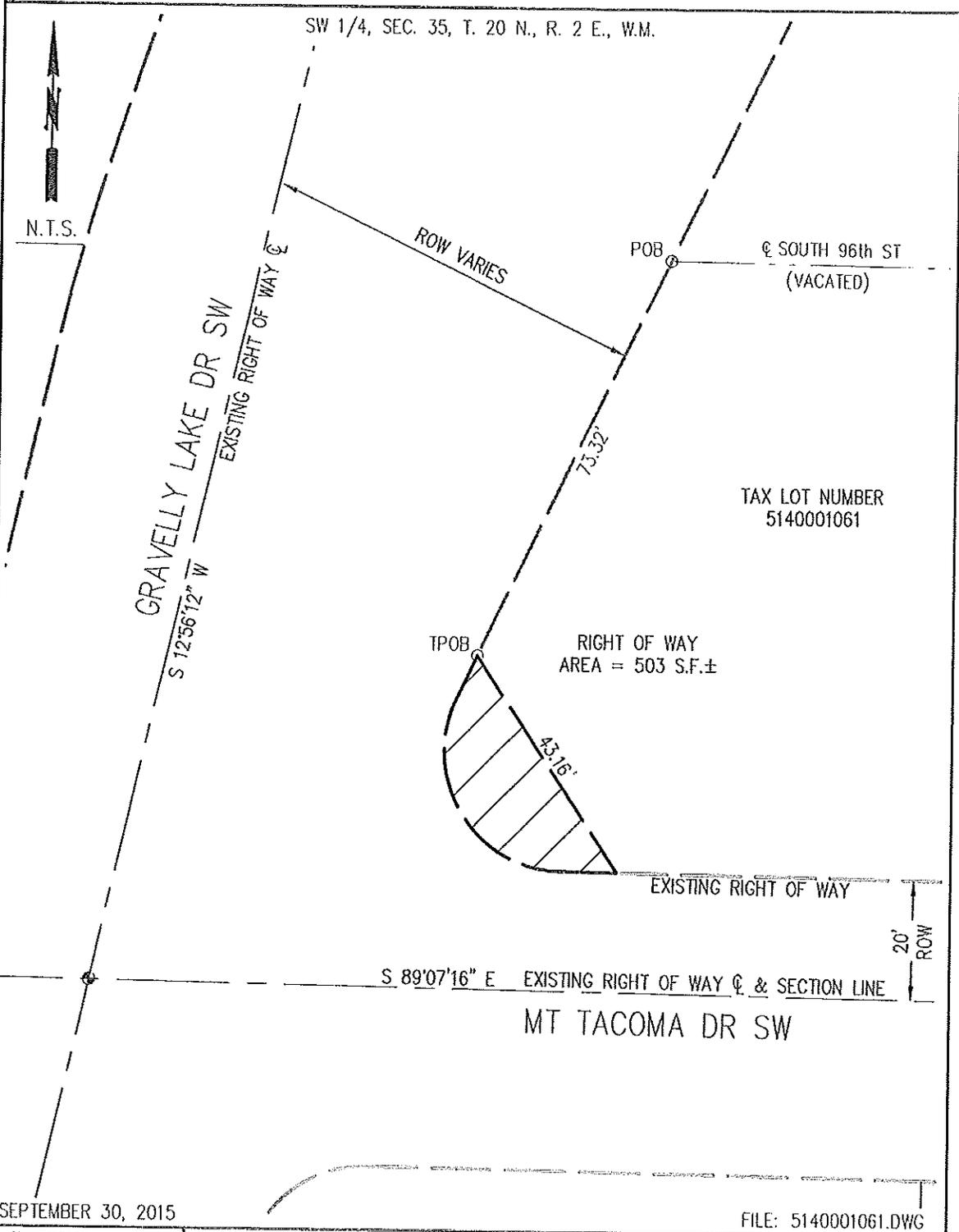
THENCE SOUTH 33° 34' 00" EAST, 43.16 FEET TO THE NORTH MARGIN OF MOUNT TACOMA DRIVE SOUTHWEST AND TERMINUS OF SAID LINE DESCRIPTION.

CONTAINING 503 SQUARE FEET, MORE OR LESS.

PARCEL "A":

(PER TICOR TITLE COMPANY ORDER NO. 6482542, DATED OCTOBER 14, 2011)

LOTS 20 TO 32, INCLUSIVE, BLOCK 19, LAKEWOOD SUBDIVISION NO. 1, ACCORDING TO PLAT RECORDED IN BOOK 9 OF PLATS AT PAGE 120, IN PIERCE COUNTY, WASHINGTON, TOGETHER WITH SOUTH HALF OF 96TH STREET IN SAID PLAT, ABUTTING SAID LOTS ON THE NORTH, VACATED BY RESOLUTION NO. 4932 OF PIERCE COUNTY COMMISSIONERS.  
EXCEPT PORTION CONVEYED TO PIERCE COUNTY FOR USE OF THE PUBLIC AS A COUNTY ROAD IN DEED RECORDED UNDER AUDITOR'S NO. 1740526.  
EXCEPT PORTIONS CONVEYED TO PIERCE COUNTY FOR USE OF THE PUBLIC AS A COUNTY ROAD IN DEEDS RECORDED UNDER AUDITOR'S NOS. 1667445, 1667446 AND 1713926.  
EXCEPT PORTION CONVEYED TO PIERCE COUNTY FOR RIGHT OF WAY FOR GRAVELLY LAKE DRIVE SW IN DEED RECORDED UNDER AUDITOR'S NO. 8704090365.



**KPG**  
 753 9th Ave N  
 Seattle, WA 98109  
 (206) 288-1640  
 www.kpg.com

2502 Jefferson Ave  
 Tacoma, WA 98402  
 (253) 621-0120

EXHIBIT P  
 PARCEL 5140001061  
 RIGHT OF WAY ACQUISITION

City of Lakewood  
Lakewood City Hall  
6000 Main Street SW  
Lakewood, WA 98499  
(253) 589-2489

**(Legal Notice)**

October 6, 2015

**NOTICE OF ORDINANCE PASSED  
BY LAKEWOOD CITY COUNCIL**

The following is a summary of an Ordinance passed by the City of Lakewood City Council on the 5<sup>th</sup> day of October, 2015.

**ORDINANCE NO. 621**

AN ORDINANCE of the City Council of the City of Lakewood, Washington, authorizing the acquisition of real property under threat of condemnation or by condemnation for the purpose of constructing roadway improvements; authorizing payment thereof from the City's General Fund or from such other monies that the City may have available or attain for the acquisition; providing for severability; declaring a statement of urgency and emergency; and establishing an effective date.

Section 9. Statement of Urgency & Emergency: Pursuant to RCW 35A.11.090(2), this ordinance is not subject to initiative and referendum as it is necessary for immediate preservation of public peace, health and safety, and for the support of city government and its existing public institutions. The City Council hereby finds that it has received federal discretionary grant funding in the amount of \$1,358,000 for the Project. The City's ability to obligate and secure such federal funding for the Project is threatened by delay, and all due haste is necessary to ensure proper certification of the right-of-way by the Washington State Department of Transportation. Therefore, the City Council adopts this statement of urgency and emergency relating to the effective date of this ordinance, and finds and determines that the thirty (30) day period RCW 35A.11.090 shall not apply to this ordinance. The City Council acknowledges that this statement of urgency requires a unanimous vote of the council and upon adoption of said unanimous vote, shall become effective immediately.

The Ordinance, as stated in Section 9 Statement of Urgency/Emergency above, is a public emergency ordinance necessary for the protection of the public health, public safety, public property, or public peace, shall take effect and be in full force immediately upon its adoption. Pursuant to Matson v. Clark County Board of Commissioners, 79 Wn.App. 641, 904 P.2d 317 (1995), underlying facts necessary to support this emergency declaration are included in the recitals and in Section 9 set forth above, which are adopted by reference.

The full text of the Ordinance is available at the City Clerk's Office, Lakewood City Hall, 6000 Main Street SW, Lakewood, Washington 98499, (253) 589-2489. A copy will be mailed out upon request.

Alice M. Bush, MMC, City Clerk

**Published in the Tacoma News Tribune:** \_\_\_\_\_

# REQUEST FOR COUNCIL ACTION

<b>DATE ACTION IS REQUESTED:</b> October 5, 2015  <b>REVIEW:</b> September 21, 2015	<b>TITLE:</b> Expressing opposition to the City of Tacoma, Proposition No. 3, 1% Utility Company Earnings Tax for Tacoma street improvements.  <b>ATTACHMENTS:</b> Resolution	<b>TYPE OF ACTION:</b>  —     ORDINANCE NO. <u>  X  </u> RESOLUTION NO. 2015-28  —     MOTION  —     OTHER
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**SUBMITTED BY:** Heidi Ann Wachter, City Attorney

**RECOMMENDATION:** If the City Council wishes to express formal opposition to City of Tacoma, Proposition No. 3, which includes 1.5% Utility Company Earnings Tax for Tacoma Street Improvements, then adoption of a Resolution expressing such opposition is recommended.

**DISCUSSION:** The City Council of the City of Tacoma adopted Amended Resolution No. 39236 and has placed Proposition No. 3, 1.5% Utility Company Earning Tax for Tacoma Street improvements on the November 3, 2015 ballot for Tacoma voters. If approved, the effect will be an increase to Tacoma’s utility tax on the earnings of natural gas, electric and phone companies, including the City of Tacoma-owned Tacoma Power, which provides utility service to customers in Lakewood. Utility companies may choose to pass this cost on to their customers through their rates, though the Tacoma City Council could, by separate action, have to approve any Tacoma Power rate change to its customers. - **Continued on page 2**

**ALTERNATIVE(S):** The City Council could choose to amend the proposed Resolution or decline to adopt a Resolution in opposition to City of Tacoma Proposition No. 3.

**FISCAL IMPACT:** The City of Tacoma’s Proposition No. 3, if passed, could have a fiscal impact on approximately 6,500 Lakewood customers serviced by Tacoma Power.

_____ Prepared by   _____ Department Director	 _____ City Manager Review
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**DISCUSSION - (Continued);**

There are approximately 6,500 Lakewood customers served by Tacoma Power. The expressed use of the increased tax revenue is to exclusively finance citywide street maintenance improvements and safety upgrades in the City of Tacoma.

If this proposition passes the result will be City of Lakewood residents subsidizing road maintenance for another city while working to address road maintenance issues within Lakewood to benefit the citizens of Lakewood. By this resolution, the Lakewood City Council expresses its opposition to any action by the Tacoma City Council that results in Lakewood residents in effect paying an increased Tacoma utility tax to repair Tacoma streets, without the affirmative vote of a majority of Lakewood residents.

RESOLUTION NO. 2015-28

A RESOLUTION of the City of Lakewood, Washington, opposing the City of Tacoma, Proposition No. 3, Official Ballot Title: The Tacoma City Council adopted Amended Resolution No. 39236 concerning levy rate and gross earnings tax increases for street improvements. If passed, Proposition No. 3 would authorize the City to increase the City's regular property tax levy by \$0.20 per \$1,000 of assessed value for collection for ten years beginning in 2016, and levy and additional 1.5% earnings tax on natural gas, electric, and phone companies for ten years, beginning 2016, to fund street repair, maintenance and safety improvements for residential streets, arterials, and freight access, including resurfacing, pothole repair, pedestrian safety improvements, school crossing beacons, and sidewalk improvements.

WHEREAS, the Tacoma City Council has placed Proposition No. 3 on the ballot for Tacoma voters in the November 3, 2015, general election; and

WHEREAS, Tacoma's Proposition No. 3 would, if approved, increase Tacoma's utility tax on the earnings of natural gas, electric and phone companies, including the City of Tacoma-owned Tacoma Power, which provides utility service to customers in Lakewood; and

WHEREAS, only Tacoma residents will vote on Tacoma's Proposition No. 3; and

WHEREAS, if Tacoma's Proposition No. 3 is approved, the Tacoma City Council proposes to use the increased tax revenue to repair only Tacoma streets; and

WHEREAS, if Tacoma's Proposition No. 3 is approved, the Tacoma City Council could, by separate action, pass the 1.5% increase on to Tacoma Power customers both inside and outside Tacoma through a rate increase, including Tacoma Power customers in Lakewood; and

WHEREAS, though a rate increase cannot be classified as a tax, the practical effect would be to pass the cost of the 1.5% Tacoma tax increase on to Lakewood and other non-residents; and

WHEREAS, in the event that a 1.5% Tacoma Power rate increase is adopted by the Tacoma City Council to pass through a new Tacoma utility tax to customers, Tacoma Power customers Lakewood would in effect be paying to repair Tacoma's streets, with no benefit to Lakewood streets or any other benefit within Lakewood; and

WHEREAS, the Lakewood City Council desires to express its opposition to any action by the Tacoma City Council that results in Lakewood residents in effect paying an increased Tacoma utility tax to repair Tacoma streets, without the affirmative vote of a majority of Lakewood residents;

WHEREAS, pursuant to RCW 42.17A.555(1) the City Council, as a legislative body, is authorized to express a collective decision, or to actually vote upon a resolution to support or oppose a ballot proposition so long as (a) any required notice of the meeting includes the title and number of the ballot proposition, and (b) members of the legislative body and members of the public are afforded an approximately equal opportunity for the expression of an opposing view; and

WHEREAS, the City has properly noticed the meeting of September 21, 2015 and afforded equal opportunity for expression of viewpoints concerning Tacoma's Proposition No. 3 as required by state law;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAKEWOOD, WASHINGTON, as Follows:

Section 1. Expression of Opposition. The City Council of the City of Lakewood expresses its opposition to the City of Tacoma, Proposition No. 3 Official Ballot Title: The Tacoma City Council adopted Amended Resolution No. 39236 concerning levy rate and gross earnings tax increases for street improvements. If passed, Proposition No. 3 would authorize the City to increase the City's regular property tax levy by \$0.20 per \$1,000 of assessed value for collection for ten years beginning in 2016, and levy and additional 1.5% earnings tax on natural gas, electric, and phone companies for ten years, beginning 2016, to fund street repair, maintenance and safety improvements for residential streets, arterials, and freight access, including resurfacing, pothole repair, pedestrian safety improvements, school crossing beacons, and sidewalk improvements.

Section 2. Effective Date. This resolution shall take effect immediately upon its adoption.

PASSED by the City Council this 5th day of October, 2015.

CITY OF LAKEWOOD

\_\_\_\_\_  
Don Anderson, Mayor

Attest:

\_\_\_\_\_  
Alice M. Bush, MMC, City Clerk

Approved as to Form:

\_\_\_\_\_  
Heidi Wachter, City Attorney

# REQUEST FOR COUNCIL ACTION

<b>DATE ACTION IS REQUESTED:</b> October 5, 2015	<b>TITLE:</b> Authorize the City Manager to execute a Bright Rebates Incentive Agreement with Tacoma Power for up \$99,340 for the conversion of 789 street lights to LED fixtures.	<b>TYPE OF ACTION:</b> — ORDINANCE — RESOLUTION <u>X</u> MOTION 2015-59 — OTHER
<b>REVIEW:</b> October 5, 2015	<b>ATTACHMENTS:</b> Bright Rebates Incentive Agreement	

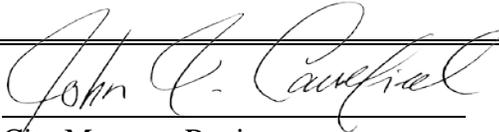
**SUBMITTED BY:** Don Wickstrom, P.E., Public Works Director/City Engineer.

**RECOMMENDATION:** It is recommended that the City Council Authorize the City Manager to execute a Bright Rebates Incentive Agreement with Tacoma Power for up \$99,340 for the conversion of 789 street lights to LED fixtures.

**DISCUSSION:** The City of Lakewood is in the process of converting its existing street lights to energy-saving LED fixtures. This Agreement provides the ability to apply for a rebate.

**ALTERNATIVE(S):** There is no alternative except to not execute this Agreement which will prevent the city from receiving rebates.

**FISCAL IMPACT:** This agreement provides additional funds to the city for the LED street light conversions. See page 2 of 2 for the updated project budget.

_____ Prepared by	 _____ City Manager Review
_____ Department Director	

**FISCAL IMPACT (continued from page 1):**

**LED Streetlighting Conversion –Project Budget**

Costs (to nearest \$5,000)	Revenue (to nearest \$1,000)
Dept of Enterprise Services PM: \$60,000	Dept. of Commerce Grant: \$500,000
Design and CM: \$490,000	LLP Utility Incentive: \$120,000
Construction (LL&P and TPU) \$1,200,000	Tacoma Power Utility Incentive: \$ 99,000
Construction (PSE) \$ 335,000	PSE Utility Incentive Estimate: \$156,000
Contingency \$ 285,000	<u>LOCAL (bonding) \$1,650,000</u>
<u>TOTAL: \$2,370,000</u>	<u>TOTAL: \$2,525,000</u>

Note: Total fixtures = TPU (789); LLP (1,200); PSE (1,218)

**Tacoma Power**  
**Conservation Resources Management**  
**Bright Rebates Incentive Agreement**  
*(Incentive Amounts Over \$50,000)*

In consideration of the mutual benefits to be derived hereunder, City of Tacoma, Department of Public Utilities, Light Division (d/b/a and hereinafter "Tacoma Power") and the Applicant **City of Lakewood** (hereinafter "Participant") have entered into this Agreement made effective as of **September 16, 2015** (the "Effective Date") and hereby agree to the following terms and conditions:

**1. General Eligibility Requirements:**

- A. All ballasts must be electronic and compatible with the type of lamps and lamp configuration.
- B. Energy saving versions of T-5 and T-8 lamps is encouraged where appropriate.
- C. Four foot T8 lamps must be listed under the Consortium for Energy Efficiency's (CEE) list for High Performance lighting systems. Full lists available from Tacoma Power, or CEE1.org
- D. All new fixtures and sensors shall be certified by an approved testing laboratory (UL or ETL).
- E. Fixtures which incorporate an occupancy sensor must use programmed start ballasts.
- F. All installed lighting must meet the requirements in the most current Tacoma Energy Code, including the unit lighting power allowances. In situations where the Tacoma Energy Code does not apply then the installed lighting will need to conform to IES recommended light levels.
- G. All applicable permits must be obtained prior to installation of new lighting fixtures.
- H. All lamps, ballasts, and equipment removed during the retrofit must be disposed of according to all Federal, State, and local regulations.
- I. Tacoma Power must have a manufacturer's specification sheet on file for all fixtures, lamps, ballasts, and sensors. It is the contractors responsibility to provide this, and may e-mail, mail or fax directly to Tacoma Power.
- J. All LED lamps and fixtures must be listed on one of the following approved product lists: Energy Star, Design Lights Consortium or Lighting Design Lab.

**2. Energy Conservation Measure Installation:** Participant represents that it has the right to, and will, install the Energy Conservation Measures (ECMs) designated in Attachment A at the Facility identified in Application and that any necessary consents have been obtained. Participant is solely responsible for the design and installation of the ECMs and for ensuring that all equipment purchased and work performed complies with applicable federal, state and local safety, building, electrical, and environmental codes and standards. Participant is solely responsible for compliance with manufacturer instructions, obtaining all necessary permits, and disposal of all materials in accordance with federal, state and local laws. Participant further agrees to remove and dispose of equipment being replaced by the ECMs in accordance with all laws, rules and regulations and Participant shall not reinstall any of this equipment within Tacoma Power's service territory. Participant agrees to timely notify Tacoma Power, following submittal of completed Application, of any change orders issued to contractors or installers that will materially affect the installation costs or the anticipated savings of the ECMs. Participant assumes full financial responsibility for any ECMs which do not meet the incentive qualifications.

**3. Verification.** It is critical that Tacoma Power verify the installation of ECMs, technical documentation associated with such installation, and resulting energy savings. Participant agrees to assist Tacoma Power's verification process before, during, and after Measure installation as follows:

- A. Access and Inspection: Participant shall, upon request, provide Tacoma Power and its representatives: (1) reasonable access to and inspection of the Facility and Measure(s) installed therein, (2) all technical documentation related to the ECMs including, but not limited to specifications for renovation of the Facility that will be provided to construction contractor(s) and as-built drawings, and (3) reasonable access to and inspection of all energy usage data related to the ECMs including, but not limited to, release of utility bills and Facility energy consumption information.
- B. Monitoring: Tacoma Power reserves the right to make a reasonable number of follow-up visits to the Facility during the 24 months following installation of ECMs. Such visit(s) will be at a time convenient to Participant, with at least one week advance notice.

Satisfactory verification and completion of a post-installation inspection of the ECMs must occur before any incentive payment will be issued. Tacoma Power may refuse to pay incentives if specifications do not adequately provide for installation of ECMs consistent with good engineering and energy-efficient design practices.

**4. Incentive:** Estimated incentives have been calculated in accordance with program requirements and incentive levels. The incentive amount will be determined by the number and type of eligible ECMs actually installed according to the incentive payment levels set forth in Attachment A and final project costs; however, the maximum amount Tacoma Power will ever be required to pay under this Agreement shall not exceed the amount specified in Section 5 (Payment and Schedule) below. The dollar amounts specified in Attachment A are subject to change without notice prior to the date a completed Application is submitted. The Application must be pre-approved by Tacoma Power prior to Participant issuing any purchase order for project related equipment. Purchase orders issued without express pre-approval will not be eligible for Tacoma Power incentive funding.

**5. Schedule and Payment:** Upon Participant's complete and timely installation of the ECMs described in Attachment A, and as required by this Agreement, Tacoma Power will pay the Participant no more than seventy percent (70%) of the project cost up to **\$99,340.00** to install the ECMs.

- A. **Schedule:** The Participant agrees to make good faith and best efforts to complete installation of the ECMs on or before the scheduled installation completion date of **June 30, 2016**. For good cause, as determined by Tacoma Power in its sole and absolute discretion, Tacoma Power may authorize an extension of the scheduled installation completion date by issuance of a written Schedule Extension form signed by Tacoma Power's Commercial/Industrial Conservation Manager. Any subsequent schedule extension shall only be considered upon written request by Participant specifying the reasons for the request and the new completion date requested.
- B. For approved projects, incentive funds will be paid upon (1) completion of the identified ECMs as verified by Tacoma Power post-installation inspection(s) and (2) submission of all required Final Cost Documentation for the completed ECMs. Please allow 60 days from Tacoma Power's receipt of all required information for delivery of the incentive payment, which will be made to Participant at the address listed in the Application. Failure to provide all required information may result in delay or withholding of incentive payment(s). All payments are contingent upon continued funding for this conservation program in the biennial budgets of Tacoma Power.

**6. Final Cost Documentation:** As a condition of Tacoma Power's payment of incentive funds hereunder, Participant agrees to provide to Tacoma Power upon request all final cost documentation. Final cost documentation must itemize the equipment purchased and/or work performed for the Measure(s) and may include without limitation the following: (1) sales slips, purchase orders, or contracts for equipment or services ordered, (2) size, type, make, model or part number of equipment purchased and the date of the equipment purchased and itemized price paid, (3) a detailed description of installation or other labor charges for the ECMs, (4) a completed waste disposal form, and (5) documentation of any federal or state tax credits, discounts, rebates, incentives or other consideration received for the ECMs that reduces the final costs incurred by Participant. Participant agrees to retain and Tacoma Power reserves the right to review any final cost documentation related to the ECMs for a period of 24 months following payment of any incentive funds.

## **7. Persistence of Energy Conservation Savings**

- A. The intent of Tacoma Power's payment of incentives hereunder is to promote the efficient use of electric power by its customers, rather than the non-use of power. The goal is to achieve energy conservation through the efficient and cost-effective use of power and, thereby, avoid acquisition of more costly alternative supply resources. To acquire the intended energy savings, the ECMs funded under this Agreement must remain in place and be used for a minimum period of time. Accordingly, the Participant agrees to satisfy the following conditions:
- Participant will maintain the ECM's installed pursuant to this Agreement for a Conservation Savings Period of years (five (5) years unless otherwise stated) following installation in a manner sufficient to ensure the intended energy efficient performance of such equipment. The Conservation Savings Period is calculated using a present forecast value of energy for the ECMs identified in Attachment A and is the minimum period of time Tacoma Power deems necessary to achieve the intent and goal of this Agreement.
  - To ensure energy efficient performance of ECMs funded hereunder, Participant will refrain from removing or replacing the ECMs listed and installed per Attachment A during the Conservation Savings Period unless the

energy efficiency of the replacement equipment is equal to or greater than the energy efficiency of said ECMs.

3. In the event Participant intends to sell, lease or otherwise transfer ownership or possession of the facility at which the ECMs are installed to a third party, Participant shall provide reasonable prior written notice of such intent to Tacoma Power and shall make good faith and best efforts to (i) fully inform the buyer, lease, or transferee of the foregoing conditions, and (ii) document an express assumption of the duty to satisfy such conditions as reasonably necessary to ensure the intended energy conservation savings will be achieved.

- B.** Should the Participant fail to adhere to the foregoing agreed upon conditions, it is expressly acknowledged and understood that Tacoma Power will be deprived of the benefits of energy conservation savings intended hereunder. Accordingly, upon the default of any such condition, Participant agrees to repay Tacoma Power a pro-rata share of the incentive funds provided hereunder for each twelve (12) month period, or portion of a twelve (12) month period, of the Conservation Savings Period remaining after such default.

**8. Confidentiality:** Tacoma Power will treat all information received from Participant as confidential if marked as confidential and/or proprietary, subject to applicable laws. Tacoma Power shall not be liable for release of any information mandated by provisions of the Washington Public Records Act, Chapter 42.56, R.C.W.; Provided, that Tacoma Power will provide at least ten (10) days prior written notice to Participant of impending release to enable Participant to oppose disclosure; and Provided Further, that such opposition shall be at Participant's sole expense and liability for any damages assessed in connection with such opposition to disclosure shall be borne entirely by Participant. Such notice will be provided to the address following Participant's signature below. Except as otherwise specified in this paragraph, Tacoma Power shall have the right to publish information relating to installation and performance of the ECMs, including Facility energy consumption, to evaluate and/or promote its energy conservation programs for a period of three (3) years following installation. If release of energy consumption information requires tenant approval, Participant agrees to reasonably assist Tacoma Power in obtaining that approval.

**9. Assignment of Incentive Payment by Participant:** Participant may direct that incentive payments be paid directly to Participant's contractor. Such request must be made using the Tacoma Power "Assignment of Funds" form. Notwithstanding such assignment, responsibility for complying with all terms and conditions of this Agreement shall continue to rest solely with Participant, and Tacoma Power's sole obligation under this Agreement shall be to Participant.

**10. Financial, Legal and Tax Responsibility:** The sole responsibility of Tacoma Power is in providing financial incentives to approved Measure installations. Participant assumes full financial responsibility for any ECMs that do not meet the incentive qualifications. Tacoma Power is not a party to any contracts for the purchase of equipment, materials or labor for the installation of the ECMs and, therefore, shall have no liability regarding such contracts. Tacoma Power will not provide any tax advice regarding, and is not responsible for, any tax liability imposed on Participant as a result of, payment of incentives hereunder. Participant is responsible for declaring and paying any applicable taxes.

**11. No Endorsement:** Tacoma Power does not endorse any particular contractor, manufacturer or product in promoting this program. The Participant acknowledges that Tacoma Power in no way influenced the choice of contractor or specific brands of equipment and, therefore, Participant is solely responsible for the quality of the installation of ECMs. Notwithstanding the foregoing, Participant acknowledges that Tacoma Power has the right to prohibit specific vendors or contractors from program participation.

**12. Termination and Survival:** Tacoma Power is not obligated to approve any Application for an incentive that may result in Tacoma Power exceeding its program budget. Tacoma Power may terminate this Agreement at any time upon thirty days written notice to Participant. If Participant has reasonably incurred obligations for the installation of authorized ECMs prior to receipt of such notice, an appropriate prorated incentive payment for the obligation actually incurred will be made; Provided, Tacoma Power shall have no responsibility for any ECMs which do not meet the incentive qualifications. If no incentive payment has been made by Tacoma Power, Participant may terminate this Agreement upon written notice to Tacoma Power specifying the reason for termination. The terms and conditions of this Agreement shall survive the completion of any incentive payments provided to Participant hereunder.

**13. Limitation of Liability and Indemnification:** Tacoma Power's entire liability under this Agreement is limited to payment of specified incentive(s) according the terms and conditions of this Agreement. Tacoma Power shall not be liable to Participant for any consequential or indirect damages of any kind arising in connection with this Agreement or the

installation of the ECMs. In no event shall Tacoma Power's total liability under this Agreement, regardless of legal or equitable basis, exceed the amount of any incentive owed.

To the fullest extent allowed by law, Participant agrees to indemnify, defend, and hold harmless Tacoma Power and its officers and employees, from and against any and all liabilities, losses, claims, damages, judgments, penalties, causes of action, costs and expenses (including reasonable attorney's fees and costs) arising from or in connection with the willful misconduct or negligence of Participant, its employees, agents and/or contractors in the performance of this Agreement. Participant specifically assumes liability for actions brought by the Participant's own employees against Tacoma Power and, solely for the purpose of this indemnification and defense, the Participant expressly waives any immunity under state industrial insurance law, Title 51 RCW. Participant acknowledges that this waiver was the subject of mutual negotiation. This indemnification shall survive termination of this Agreement.

**14. No Warranties/Disclaimer:** Tacoma Power's verification, inspection and/or monitoring activities are solely for its own program purposes and no warranties to, or reliance by, Participant shall be implied. Tacoma Power makes no express or implied warranties of any kind under this Agreement and makes no representations regarding the results to be achieved by the ECMs to be installed.

Participant understands that Tacoma Power is simply providing funding to assist Participant in implementing energy efficiency ECMs and, therefore, Participant acknowledges and agrees that: (1) Tacoma Power and its representatives shall not be responsible in any way for assuring that the design, engineering and construction of the Facility, or installation of the ECMs, is proper or complies with any particular laws, codes, or industry standards, (2) Participant shall independently evaluate any information provided by Tacoma Power or its representatives related to the ECMs, (3) Tacoma Power does not guarantee any particular energy savings results, and (4) Participant assumes the risk of any loss or damages that Participant may suffer in connection with the installation of Measure(s).

**15. Hazardous Materials:** Tacoma Power and its representatives shall have no responsibility for the discovery, presence, handling, removal, or disposal of or exposure of persons to hazardous materials of any kind in connection with Participant's Facility, including without limitation asbestos, PCBs, or other toxic substances.

**16. Miscellaneous:**

- A. Entire Agreement/Severability:** This Incentive Agreement, Attachment A, and the terms and conditions of Participant's attached Application contain the entire agreement between the Parties regarding the incentive payments and ECM installation. All prior communications, representations, promises, or conditions relating to the subject matter of this Agreement are superseded hereby. If any term, condition or provision of this Agreement is declared void, unenforceable or limited in its application by any court or administrative body having jurisdiction, such event shall not affect any other provision, which remaining provisions shall continue in full force and effect in accordance with their terms.
- B. Modification.** No modification or amendment of this Agreement shall be effective unless in writing and signed by the Parties; Provided, that any Schedule Extension(s) approved by Tacoma Power pursuant to Section 5 A. herein shall be deemed mutually accepted upon delivery to Participant.
- C. Sole Venue and Governing Law:** The sole venue of any legal action arising from this Agreement shall be in the Pierce County Superior Court of the State of Washington, and this Agreement shall be governed by and construed in accordance with the laws of the State of Washington.

17. **SIGNATURE:** Each Party hereto represents that it has the authority to enter into this Agreement and by his/her signature below accepts the terms and conditions hereof effective as of the last dated signature of Tacoma Power representative indicated below.

**ACCEPTED AND AGREED:  
City of Tacoma  
Department of Public Utilities**

\_\_\_\_\_  
William A. Gaines  
Director of Utilities/CEO

\_\_\_\_\_  
Christopher Robinson  
Power Superintendent/COO

Approved:

\_\_\_\_\_  
Finance

Approved as to Form:

\_\_\_\_\_  
Deputy/Assistant City Attorney

**PARTICIPANT  
City of Lakewood**

By: \_\_\_\_\_  
(Signature)

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

Mailing Address:  
\_\_\_\_\_

\_\_\_\_\_  
City, State Zip

Telephone: \_\_\_\_\_

Business Legal Status:  
 Corporation  Sole Proprietorship  Partnership  
 LLC  Other (Municipality)

**Owner Acknowledgement**

I hereby acknowledge that I am the owner or duly authorized agent of the owner of the facility referred to in this Agreement. I acknowledge that I have received a copy of this Agreement and that I hereby accept the terms and conditions herein.

Signature \_\_\_\_\_

Printed Name \_\_\_\_\_

Title \_\_\_\_\_

# Lighting Project Proposal - Attachment A

Desiree Winkler  
 6000 Main Street SW  
 Lakewood, WA 98499

Dear Desiree Winkler,

Based on the lighting retrofit proposal that has been prepared by Ameresco at 6000 Main Street SW, we have estimated the project's energy savings and the incentives that would be available from Tacoma Power for this proposed project. These are estimates only, as actual savings and incentives may vary based on final installed measures and investment costs. The incentives provided by your local utility cover 21% of the total installation costs of the project. The following tables display the project's estimated energy savings, simple payback, and return on investment.

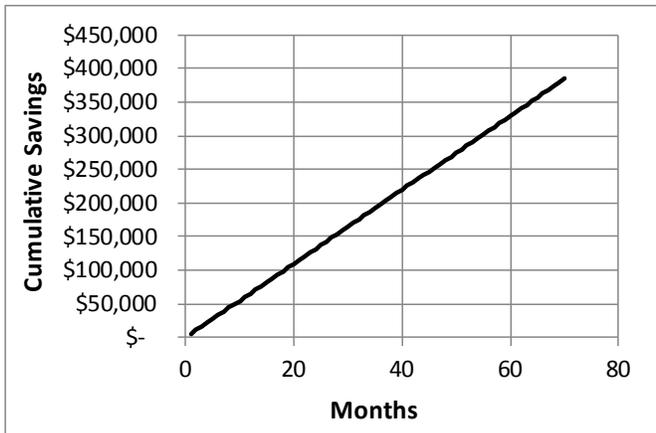
## Project Overview

<b>Estimated Project Cost:</b>	\$479,710	<b>Estimated Yearly Utility Savings: (from consumption and demand)</b>	\$27,657
<b>Est. Utility Incentive:</b>	\$99,340	<b>Estimated Yearly O&amp;M Savings**:</b>	\$38,267
<b>Customer Balance:</b>	\$380,370	<b>Estimated Simple Payback:</b>	5.8 years
<b>Estimated kWh/Yr Saved:</b>	618,730	<b>Return On Investment (ROI):</b>	17.3%
<b>Estimated kW Reduction:</b>	141.26		

### Cost of Waiting

The longer you wait to replace your out-of-date equipment, the more savings you miss out on. Upgrading your lighting system now will reduce your costs and energy consumption. How much money are you losing waiting to upgrade?

Time	Costs
6 Months	\$ 32,962
1 Year	\$ 65,924
3 Years	\$ 197,773
5 Years	\$ 329,621



How quickly will you recoup your investment in energy efficient lighting? With an estimated monthly savings of \$5494, it would take approximately 69 months to pay off your investment with a utility incentive.

CUSTOMER/MAILING INFORMATION		PROJECT/SITE INFORMATION	
Project Name	City of Lakewood Street Lighting	Project/Site Address	6000 Main Street SW
Company Name	City of Lakewood	City/State/Zip Code	Lakewood, WA 98499
Mailing Address	6000 Main Street SW		
City/State/Zip Code	Lakewood, WA 98499		
Contact Phone Number	(253) 983-7795 xFalse		
Contact Email	dwinkler@cityoflakewood.us		

UTILITY AND TRADE ALLY INFORMATION	
Utility	Tacoma Power
Trade Ally	Ameresco
Organization	Roger Peery
Contact Name	Doug Rogers
Contact Phone Number	(253) 502-8619
Contact email	brightrebates@cityoftacoma.org
	drogers@ameresco.com

ESTIMATED PROJECT SUMMARY	
Estimated Annual Energy Savings	618,730
Estimated Energy Savings (Percentage)	69%
Estimated Annual Utility Bill Savings	\$27,657
Estimated Install Costs	\$479,710
Estimated Incentive	\$99,340

**ITEMIZED PROJECT SUMMARY**

Annual Hours	Measure # Space Status	Existing	Proposed	Controls		kWh/year	Watts per Fixture	Incentives	Notes
4,380	1 Exterior D	9 HID(s) HPS, Magnetic Ballast 100 W/lamp, 1 lamp(s)/fixture	9 LED(s) Exterior, New Fixture or Retrofit kit 50 W/lamp, 1 lamp(s)/fixture	[No controls specified]	Baseline Proposed Savings (%) decrease)	4533 1971 2562(57%)	115 50	Decommissioning : [none] Equipment H2-40%: 9 fixture(s) at \$60/fixture (\$540) Controls: [no controls specified]	Proposed lamps are 49W
4,380	2 Exterior D	246 HID(s) HPS, Magnetic Ballast 150 W/lamp, 1 lamp(s)/fixture	246 LED(s) Exterior, New Fixture or Retrofit kit 50 W/lamp, 1 lamp(s)/fixture	[No controls specified]	Baseline Proposed Savings (%) decrease)	185865 53874 131991(71%)	172 50	Decommissioning : [none] Equipment H2-70%: 246 fixture(s) at \$100/fixture (\$24,600) Controls: [no controls specified]	Proposed lamps are 49W
4,380	3 Exterior D	37 HID(s) HPS, Magnetic Ballast 150 W/lamp, 1 lamp(s)/fixture	37 LED(s) Exterior, New Fixture or Retrofit kit 55 W/lamp, 1 lamp(s)/fixture	[No controls specified]	Baseline Proposed Savings (%) decrease)	27955 8913 19042(68%)	172 55	Decommissioning : [none] Equipment H2-60%: 37 fixture(s) at \$80/fixture (\$2,960) Controls: [no controls specified]	Proposed lamps are 57W
4,380	4 Exterior D	1 HID(s) HPS, Magnetic Ballast 150 W/lamp, 1 lamp(s)/fixture	1 LED(s) Exterior, New Fixture or Retrofit kit 95 W/lamp, 1 lamp(s)/fixture	[No controls specified]	Baseline Proposed Savings (%) decrease)	756 416 339(45%)	172 95	Decommissioning : [none] Equipment H2-40%: 1 fixture(s) at \$60/fixture (\$60) Controls: [no controls specified]	
4,380	5 Exterior D	78 HID(s) HPS, Magnetic Ballast 200 W/lamp, 1 lamp(s)/fixture	78 LED(s) Exterior, New Fixture or Retrofit kit 95 W/lamp, 1 lamp(s)/fixture	[No controls specified]	Baseline Proposed Savings (%) decrease)	78577 32456 46121(59%)	230 95	Decommissioning : [none] Equipment H3-40%: 78 fixture(s) at \$80/fixture (\$6,240) Controls: [no controls specified]	

Annual Hours	Measure # Space Status	Existing	Proposed	Controls		kWh/year	Watts per Fixture	Incentives	Notes
4,380	6 Exterior D	323 HID(s) HPS, Magnetic Ballast 250 W/lamp, 1 lamp(s)/fixture	323 LED(s) Exterior, New Fixture or Retrofit kit 95 W/lamp, 1 lamp(s)/fixture	[No controls specified]	Baseline Proposed Savings (% decrease)	406738 134400 272337(67 %)	288 95	Decommissioning : [none] Equipment H3-60%: 323 fixture(s) at \$120/fixture (\$38,760) Controls: [no controls specified]	
4,380	7 Exterior D	1 HID(s) HPS, Magnetic Ballast 400 W/lamp, 1 lamp(s)/fixture	1 LED(s) Exterior, New Fixture or Retrofit kit 55 W/lamp, 1 lamp(s)/fixture	[No controls specified]	Baseline Proposed Savings (% decrease)	2015 241 1774(88%)	460 55	Decommissioning : [none] Equipment H5-70%: 1 fixture(s) at \$300/fixture (\$300) Controls: [no controls specified]	Proposed lamps are 57W
4,380	8 Exterior D	65 HID(s) HPS, Magnetic Ballast 400 W/lamp, 1 lamp(s)/fixture	65 LED(s) Exterior, New Fixture or Retrofit kit 95 W/lamp, 1 lamp(s)/fixture	[No controls specified]	Baseline Proposed Savings (% decrease)	130962 27046 103915(79 %)	460 95	Decommissioning : [none] Equipment H5-70%: 65 fixture(s) at \$300/fixture (\$19,500) Controls: [no controls specified]	
4,380	9 Exterior D	29 HID(s) HPS, Magnetic Ballast 400 W/lamp, 1 lamp(s)/fixture	29 LED(s) Exterior, New Fixture or Retrofit kit 140 W/lamp, 1 lamp(s)/fixture	[No controls specified]	Baseline Proposed Savings (% decrease)	58429 17783 40646(70%)	460 140	Decommissioning : [none] Equipment H5-60%: 29 fixture(s) at \$220/fixture (\$6,380) Controls: [no controls specified]	

# REQUEST FOR COUNCIL ACTION

<b>DATE ACTION IS REQUESTED:</b>	<b>TITLE:</b> Authorize the City Manager to execute an Agreement with Puget Sound Energy (PSE) for a Business Lighting Incentive Program Rebate of up \$156,102.20 for the conversion of 1,218 street lights to LED fixtures.	<b>TYPE OF ACTION:</b>
October 5, 2015		— ORDINANCE
		— RESOLUTION
<b>REVIEW:</b>		<u>X</u> MOTION 2015-60
October 5, 2015	<b>ATTACHMENTS:</b> Business Lighting Incentive Program Application	— OTHER

**SUBMITTED BY:** Don Wickstrom, P.E., Public Works Director/City Engineer.

**RECOMMENDATION:** It is recommended that the City Council Authorize the City Manager to execute an Agreement with Puget Sound Energy (PSE) for a Business Lighting Incentive Program Rebate of up \$156,102.20 for the conversion of 1,218 street lights to LED fixtures.

**DISCUSSION:** The City of Lakewood is in the process of converting its existing street lights to energy-saving LED fixtures. The City Council authorized the city to move forward with the conversion of these PSE Street Lights at the September 21, 2015 meeting. This Agreement provides the ability to apply for a rebate.

**ALTERNATIVE(S):** There is no alternative except to not execute this Agreement which will prevent the city from receiving rebates.

**FISCAL IMPACT:** This agreement provides additional funds to the city for the LED street light conversions. See page 2 of 2 for the updated project budget.

<hr style="border: 0; border-top: 1px solid black; margin-bottom: 5px;"/> Prepared by	 City Manager Review
<hr style="border: 0; border-top: 1px solid black; margin-bottom: 5px;"/> Department Director	

**FISCAL IMPACT (continued from page 1):**

**LED Streetlighting Conversion –Project Budget**

Costs (to nearest \$5,000)	Revenue (to nearest \$1,000)
Dept of Enterprise Services PM: \$60,000	Dept. of Commerce Grant: \$500,000
Design and CM: \$490,000	LLP Utility Incentive: \$120,000
Construction (LL&P and TPU) \$1,200,000	Tacoma Power Utility Incentive: \$ 99,000
Construction (PSE) \$ 335,000	PSE Utility Incentive Estimate: \$156,000
<u>Contingency</u> \$ 285,000	<u>LOCAL (bonding)</u> \$1,650,000
<b>TOTAL: \$2,370,000</b>	<b>TOTAL: \$2,525,000</b>

Note: Total fixtures = TPU (789); LLP (1,200); PSE (1,218)

# BUSINESS LIGHTING INCENTIVE PROGRAM

## Application

Version 3.3 (2015) Valid through 12/31/15

This PSE application provides incentives to PSE commercial customers converting older inefficient lighting to new efficient lighting. Lighting equipment covered by the Business Lighting incentives includes LED lamps, fluorescent lamp and ballast combinations, fixture conversion kits, new fixtures, and lighting controls.

**The Business Lighting Incentive program requires Pre-Approval by PSE before the retrofit is started.**

### What is your Project Type? (You must select a project type before completing this form)

If at anytime you need more help please contact a PSE Energy Advisor at 1-800-562-1482

A planned **New Building**? If yes, do not fill out this application. Contact PSE at one of the two following links.

[Commercial New Construction](#)

[Multi-Family New Construction](#)

- A retrofit of a **Multi-Family Building**? If Yes check here and complete the following application. (Applies to common areas of a campus or building with 5 or more attached dwelling units.)  
When finished submit your application to: [multifamilyretrofit@pse.com](mailto:multifamilyretrofit@pse.com)
- A retrofit of an **Existing Building**? If Yes check here and complete the following application.  
When finished submit your application to: [businesslighting@pse.com](mailto:businesslighting@pse.com)
- A **CAP agency** participating in PSE's Low Income Weatherization program? If Yes check here and complete the following application.  
When finished submit your application to: [sandra.sieg@pse.com](mailto:sandra.sieg@pse.com)
- A retrofit of an **Existing HID Street Lighting** installation or **New LED Street Lights**.  
When finished submit your application for Commercial projects to: [businesslighting@pse.com](mailto:businesslighting@pse.com)

### What is the Business Lighting Incentive Program for Street Lighting Projects?

- Projects are required to be submitted to PSE for pre-approval before any of the work has been done.
- Per Item Rebates - there are a limited number of basic lighting upgrades rebated on a per item basis. See table on page 2.
- Custom Lighting Retrofits are paid up to \$0.20/kWh saved with a cap of 50% of the installed cost.

**+** **Express Option** (click + for more information, click - to display less information) - to apply use pdf form located at [www.pse.com/commerciallighting](http://www.pse.com/commerciallighting)

Note that ALL **yellow** cells in the Project Information and Customer Acknowledgment section below must be filled in for PSE to process your application

### PROJECT INFORMATION:

PSE Account # or Meter # is required for processing

Business / Project Name (Ex. City of ???????? Str Ltg - 56th Ave) (REQ)	PSE Account #(s) (if flat rate schedule - ex 53 - use main account #, if no current account, enter NONE)		
City of Lakewood	200018357661	(REQ)	
Project Site Address (Ex. 144th Ave NE and NE 56th St.) (REQ)	PSE Electric Meter #(s) (REQ)		
City-Wide	Building Type		
	City (REQ)	State	Street Lighting
	Lakewood	WA	Zip (REQ)
			98499
On-site Customer contact - First and Last Name (REQ)	Title	Phone # (REQ)	Email (REQ)
Desiree Winkler	Transportation Division Manager	253-983-7818	<a href="mailto:dwinkler@cityoflakewood.us">dwinkler@cityoflakewood.us</a>
Contact Address (if different from above)	City	State	Zip
6000 Main Street SW	Lakewood	WA	98499-5027
Installer - Company (Required if not self installed)	Installer - Contact (REQ)	Phone # (REQ)	Email (REQ)
Intolight			
In-House install? <input type="checkbox"/> Yes	Address (REQ)	City (REQ)	State (REQ) Zip (REQ)
Vendor - Company	Vendor - Contact	Phone #	Email

Note that the following Per Item rebates are only available when listed here, DO NOT list these items on the Custom Measures page

**PER ITEM REBATES - ARE YOU INSTALLING ANY OF THE FOLLOWING BASIC LIGHTING UPGRADES?**

If you are doing more than 20 fixtures do not fill out the Per Item section. You must use the Custom Measures option. See Custom Measures TAB.

LED Street Lighting	Rebate **	Qty	Your Cost (Each)	Savings (kWh)	Incentive	Location(s)
LED 50 W or less Replacing 70 W HID (86 Watts)	\$40.00 each				\$0.00	
LED 51 - 75 W Replacing 100 W HID (130 Watts)	\$60.00 each				\$0.00	
LED 76 - 100 W Replacing 150 W HID (185 Watts)	\$60.00 each				\$0.00	
LED 101 W - 150 W Replacing 200 W HID (235 Watts)	\$100.00 each				\$0.00	
LED 151 W - 200 W Replacing 250 W HID (295 Watts)	\$100.00 each				\$0.00	
LED 200 W+ Replacing 400 W HID (456 Watts)	\$150.00 each				\$0.00	

\*\* PSE will pay the Rebate or the receipt/invoice price "Your Cost (Each)" of the installed product, whichever is less.

Documentation of LED qualification is REQUIRED with submission (include copy of Energy Star, DLC or LDL listing)

Installation Costs of Per Item Rebates (not included above)	
Tax on Per Item Rebates (not included above)	

Because you have checked YES to Custom Lighting Measures you must submit your project to PSE for Pre-Approval.

	Total Cost	Savings (kWh)	Incentive
<b>TOTAL PER ITEM REBATE (ESTIMATE)</b>	\$0.00	0	<b>Pre-Approval REQUIRED</b>

**WHAT ARE YOU INSTALLING? - CUSTOM LIGHTING UPGRADES**

Installing more than the basic "Per Item Rebate" lighting upgrades listed above? Is the rebate shown more than \$3000? Not a problem, PSE will need to Pre-Approve your project. In the box below please provide a narrative of the planned additional lighting retrofits.

We will need you to fill out the PSE Business Lighting Workbook. If you haven't used the workbook before please fill in the narrative below and a PSE Lighting Representative will contact you about the project.

Are you installing Custom Lighting upgrades? Yes  or No

If yes, fill out the Custom Measures TAB and please provide a general description of the change below

**HOW MUCH ENERGY ARE YOU SAVING?**

Per Item Rebate Lighting Upgrade section savings are:	0 kWh
Custom Lighting Upgrades savings from "Custom Measures" worksheet:	780,511 kWh
Estimated Total:	780,511 kWh

**SUBMIT YOUR APPLICATION**

When finished submit this application to: [businesslighting@pse.com](mailto:businesslighting@pse.com)

Include the following with this application

- W-9
- Ensure the Payee information, in the Project Information section, is complete and accurate
- Business Lighting Workbook (Excel File) for projects with **Custom Lighting Upgrades**.  
The latest version of the Business Lighting Workbook may be found at: [Business Lighting Workbook](#)
- LED specification sheets
- For the Business Lighting Express Option also include copies of all invoices or receipts (itemized) for eligible products.

## TERMS AND CONDITIONS

**Qualifying Electric Customers:** Qualifying customers for the Business Lighting Incentive Program include any customer, owner or tenant with appropriate owner consent, of a commercial or industrial facility or outdoor lighting receiving Electric Service under Schedules 7A, 8, 24, 25, 26, 29, 31, 35, 40, 43, 46, 49, 50, 51, 52, 53, 54, 55, 57, 58, 448, 449, 458, or 459 (or their equivalent) of Electric Tariff G of the Company. Customers on Schedule 40, 46, and 49 who are eligible for participation in the Schedule 258 Large Power User Self-Directed Program shall be required to fully utilize their Schedule 258 funding allocation prior to receiving incentives. Funding for Customers on Schedules 448, 449, 458, & 459 will be through their individual allocations under Schedule 258.

**Program Qualifications:** Projects are required to be submitted and approved by PSE before any of the work has been done, including the removal of existing fixtures. Projects that only use the Per Item Measures may be able to use the Express Option which does not require Pre-Approval.

### + Enhanced Lighting Option *(click + for more information, click - to display less information)*

#### Qualifying Products *(Lighting equipment installed must meet the following qualifications)*

- LED lists (LDL, DLC and Energy Star) can be found at Lighting Design Lab: [www.lightingdesignlab.com](http://www.lightingdesignlab.com)
- CEE lamp and ballast lists can be found at: <http://library.cee1.org/content/commercial-lighting-qualifying-products-lists>
- LED Exit Signs: Exit signs must be replacing an existing CFL or incandescent exit signs and have a minimum of a 5 year warranty.
- LED (Light Emitting Diode) Lamps: LED lamps must be listed on the LDL (Lighting Design Lab), or Energy Star qualified lists.
- LED (Light Emitting Diode) Fixtures: LED fixture must be listed on the LDL (Lighting Design Lab), Energy Star, or DLC (Design Lights Consortium) qualifying lists.
- T8 Fluorescent Lamps: T8 lamps must be 800 series or better (have a Color Rendering Index of 80 or greater).
- Reduced Wattage T8 Fluorescent Lamps: Must be 25-28 watt, 800 series or better, 4' lamps listed on the CEE (Consortium for Energy Efficiency) qualified list.
- Ballasts: T8 ballasts shall be NEMA Premium or listed on the CEE (Consortium for Energy Efficiency) qualified list.
- Ballasts: T5/T5HO ballasts shall be Programmed Rapid Start. CFL ballasts shall be electronic.
- Lighting Controls: Defined as commercial grade occupancy sensors, timers, photocells and dimmers.

#### Recycling

The customer is solely responsible for meeting all applicable Washington State recycling requirements, including proper disposal of Linear, Compact Fluorescent and HID lamps and ballasts, and other hazardous waste.

#### Inspections

PSE reserves the right to inspect any project at any phase of completion, from receipt of initial application through project completion and prior to release of incentive payment, and does so on a regular basis. Customers must not unduly or unreasonably limit PSE's ability to conduct any such inspections. Rebates that do not require pre-approval (Business Express) must be completed prior to rebate submission. PSE reserves the right to adjust the rebate amount based on inspection results.

**PAYEE of the incentive (Participant)**

**As Participant I agree to not submit for payment or authorize my representative to submit for payment until ALL products are installed and operating.**

The following information is required on all applications listing the PAYEE of the PSE incentive. Please include the 2014 IRS W9 form for the PAYEE of the project with the application. This PAYEE information is required before PSE can send the Conservation Grant Agreement to the customer and Participant for signature and before any work can start on the project.

PAYEE of the incentive - Business Name (REQ) City of Lakewood		PAYEE Contact Name (REQ) Desiree Winkler		
Check payable to (REQ) <b>must match W9</b> City of Lakewood	PAYEE Address (REQ) 6000 Main St SW	City (REQ) Lakewood	State (REQ) WA	Zip (REQ) 98499
Federal Tax ID # (or Social Security #) Include IRS W9 form for the PAYEE		Phone # (REQ) 253-983-7818	Email (REQ) <a href="mailto:dwickler@cityoflakewood.us">dwickler@cityoflakewood.us</a>	
		<a href="#">Click Here to be taken to the IRS website for the latest W9 Form</a>		

**Puget Sound Energy sends a 1099 to IRS and the Payee for incentives totaling more than \$600 per calendar year for businesses that are not corporations.**

One Hundred Fifty Six Thousand One Hundred Two Dollars and Twenty Cents	\$156,102.20
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*Estimated grant amount from the incentive funds through the PSE Sch 262 or 250 Program.*

**PSE CUSTOMER ACKNOWLEDGMENT**

By signing below I acknowledge that I have read and agree to the Term and Conditions of PSE Business Lighting Incentive program stated above. I attest that all information provided in this application is accurate and truthful, that I satisfy the terms and conditions stated above, and that I agree to adhere to them. I understand that if I do not adhere to the terms and conditions above, or have otherwise not complied with the requirements of this program, my application for a rebate may be disqualified and no rebate will be paid. I understand that PSE provides rebate incentives for retrofit measures that are designed to save energy in the facility listed on the application, but I acknowledge that estimated energy savings are not guaranteed and such projected energy savings may not result from such retrofit measures. I, the customer, am responsible for meeting applicable code requirements, for determining the adequacy of any installation and for all payments to contractors and/or suppliers.

	John Caulfield, City Manager Printed Name (REQ)	9/16/2015 Date (REQ)
PSE Customer Signature (REQ)	City of Lakewood Company Name (REQ)	

-----For PSE Use Only-----

Project Name	_____	Project #	_____
PSE Rep	_____	Date:	_____

# REQUEST FOR COUNCIL ACTION

<b>DATE ACTION IS REQUESTED:</b> October 5, 2015	<b>TITLE:</b> Authorizing the execution of an interlocal agreement with the Clover Park School District for purchase of fuel	<b>TYPE OF ACTION:</b> <input type="checkbox"/> ORDINANCE <input type="checkbox"/> RESOLUTION <input checked="" type="checkbox"/> MOTION NO. 2015-61 <input type="checkbox"/> OTHER
	<b>ATTACHMENTS:</b> Interlocal Agreement	

**SUBMITTED BY:** Tho Kraus, Assistant City Manager/Administrative Services

**RECOMMENDATION:** Authorize the execution of an interlocal agreement with Clover Park School District for the purchase of fuel.

**DISCUSSION:** Since 2007, the City has had a long standing relationship with the Clover Park School District in terms of the School District allowing the City access into the fuel site facility located at 9219 Lakewood Dr. SW, on a 24/7 basis (exclusion of certain peak hours) for refueling. The City agrees to reimburse the school district for the state contract price of fuel plus 7% for administrative costs. Clover Park School District will invoice the department by the 15<sup>th</sup> of each month with payment due within 30 days from the date of invoice.

With the City purchasing the fuel at state contract price plus 7%, this is below retail pump price.

The terms of the proposed Interlocal Agreement is identical to the current one which expired on August 31, 2015. The Clover Park School District will honor the current agreement until the new contract is executed.

**ALTERNATIVE(S):** To purchase fuel from retail pumps and pay retail price.

**FISCAL IMPACT:** No change.

_____ Prepared by	 City Manager Review
_____ Department Director	



**INTERLOCAL AGREEMENT  
BETWEEN CITY of LAKEWOOD AND CLOVER PARK SCHOOL DISTRICT  
PURCHASE of FUEL**

This Interlocal Agreement made and entered into this 1st day of September, 2015 between the City of Lakewood, a Washington municipal corporation hereinafter referred to as "City," and the Clover Park School District, also a municipal corporation, hereinafter referred to as "District."

Whereas, the City wishes to establish an Interlocal agreement with the District for the purpose of fueling City vehicles at the District's Auxiliary Service Center fuel pumps located at 9219 Lakewood Drive SW, Lakewood, Washington 98499.

**NOW THEREFORE, the parties agree as follows:**

**Scope of Service:**

1. The District agrees to provide twenty-four (24) hour access to use and purchase fuel from the District's fuel stations to vehicles and employees assigned by the City.
2. The District will ensure each City vehicle and employee(s) will have an operating fuel and access card, hereinafter referred to as equipment, required to access said service.
3. The City agrees to reimburse the District for the cost of fuel used in addition to administrative costs of 7%.
4. The City agrees to notify the District a minimum of 5 days prior to an employee's or vehicle's separation from service with the City, when applicable. The equipment assigned to the employee will be obtained and returned via direct delivery or mail to the District at separation.

**Billing and Payment**

1. The District will provide the City a monthly reconciliation report of fuel purchases per vehicle. The District shall invoice the City by the 15<sup>th</sup> of each month for fuel purchases.
2. The City shall remit payment to the District within thirty (30) days from the invoice date. Payment shall be mailed to Clover Park School District; Financial Service Department; 10903 Gravelly Lake Drive SW; Lakewood, WA 98499.

**Indemnification/Hold Harmless:** The City shall indemnify, defend and hold harmless the District, its employees, officials and agents against any and all claims, injuries, damages, losses or suits including attorney fees, incurred in the defense thereof, for any injury to persons or property damage while performing the scope of service. The City shall procure and maintain for the duration of the agreement, insurance against claims for injuries to persons or damage to property which may arise from or in connection with the performance of this agreement.

**INTERLOCAL AGREEMENT  
BETWEEN CITY of LAKEWOOD AND CLOVER PARK SCHOOL DISTRICT  
PURCHASE of FUEL**

**Term:** These services will be provided to the City effective September 1, 2015 and shall remain in effect until August 31, 2016.

**Termination:** This agreement is subject to termination upon thirty (30) days of written notice by the City or the District. Termination of this agreement by the City or District at any time during the term, whether for default or convenience, shall not constitute a breach of the agreement by the City or District.

**Modification:** Either party may submit written requests for changes to the agreement. Any and all agreed modifications shall be in writing, signed by each party, and affixed to this agreement as an addendum.

**Disputes:** Differences between the City and the District arising out of this agreement shall be brought to the attention of the City and District at the earliest possible time so that such matters may be addressed or other appropriate action promptly taken.

**Governing Law:** This agreement shall be made in and shall be governed by and interpreted in accordance with the laws of State of Washington.

**Notice:** Except as set forth elsewhere in the agreement, and for all purposes under this agreement, except service of process, notice shall be given by the District to the City Manager, City of Lakewood, 6000 Main Street SW, Lakewood, Washington 98499. Notice may be given by delivery or U.S. Mail, first class, postage prepaid. Except as set forth elsewhere in the agreement for all purposes under this agreement, except services of process, notice shall be given by the City to the District to the Superintendent of Schools, 10903 Gravelly Lake Drive SW, Lakewood, Washington 98499. Notice may be given by delivery or by U.S. Mail, first class, postage prepaid.

**Non-waiver of Breach:** Failure or delay of the Parties to declare any breach or default immediately upon occurrence shall not waive such breach or default. Failure of the Parties to declare one breach or default does not act as a waiver of the Parties' right to declare another breach or default.

**No Agency/Joint Venture:** Nothing herein is intended to nor shall create an agency, partnership or joint venture agreement, arrangement or relationship between the District and the City.

**Complete Agreement:** This agreement contains all of the agreements between the parties and supersedes any prior oral statements, discussion or understanding between parties. No oral modification of or amendment to this agreement shall be effective; however, this agreement may be modified or amended by written agreement signed by all the parties to the agreement.

**INTERLOCAL AGREEMENT  
BETWEEN CITY of LAKEWOOD AND CLOVER PARK SCHOOL DISTRICT  
PURCHASE of FUEL**

IN WITNESS WHEREOF, the following parties authorize this agreement based on the effective date of signature.

**CLOVER PARK SCHOOL DISTRICT**

**CITY OF LAKEWOOD**

\_\_\_\_\_  
Rick Ring, Administrator Business Services    Date

\_\_\_\_\_  
John Caulfield, City Manager    Date

\_\_\_\_\_  
Delphie Nielsen, Transportation Director    Date

Attest:

\_\_\_\_\_  
Alice M. Bush, City Clerk    Date

Approved as to form:

\_\_\_\_\_  
Heidi Wachter, City Attorney    Date

# REQUEST FOR COUNCIL ACTION

<b>DATE ACTION IS REQUESTED:</b> October 5, 2015	<b>TITLE:</b> Fort Steilacoom Park Barn Removal	<b>TYPE OF ACTION:</b> — ORDINANCE NO. — RESOLUTION NO. <u>X</u> MOTION NO. 2015-62 — OTHER
<b>REVIEW:</b>	<b>ATTACHMENTS:</b> Bid List Contract for Services Scope of Services	

**SUBMITTED BY:** Scott Williams, Operations Superintendent

**RECOMMENDATION:** It is recommended that the City Council authorize the City Manager to execute a contract with Northwest Abatement Services Inc. to remove the collapsed barn structure at Fort Steilacoom Park (FSP).

**DISCUSSION:** A barn at FSP fell down during a wind storm in February 2014. What seemed like a straight forward removal of an old wooden structure became complicated with the discovery of lead contamination above the allowable threshold for construction debris. The City of Lakewood received four bid proposals ranging from \$46,895.00 to \$151,300.00 to remove the barn debris. After review of bids and calculating in bond fees and sales tax, staff has confirmed the low bid to be responsive and upon approval is ready to implement this project.

**ALTERNATIVE(S):** The City could hold off removing the debris and require the state to provide additional funding to assist in the removal. This request has been denied by the state several times and would delay removal of the structure.

**FISCAL IMPACT:** City Council appropriated \$100,000 for this project. The contract is for \$46,895.00 plus applicable sales tax and project expenses, which will be paid to the contractor at the completion of removal.

Prepared by _____  _____ Department Director	 _____ City Manager Review
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## Fort Steilacoom Park Barn Removal Bid List

<b>Company Name</b>	<b>Base Bid</b>	<b>Bond / Taxes</b>	<b>Total Cost</b>
Northwest Abatement Services Inc.	\$46,895.00	\$ 5,947.22	\$52,842.22
Rhine Demolition LLC	\$89,003.00 (includes bond fees)	\$ 8,966.28	\$97,369.28
Dickson Company	\$151,300.00	\$ 16,705.03	\$ 168,005.03
Northstar CG LP	\$51,298.00	\$6,505.61	\$57,803.61

# CONTRACT AGREEMENT

THIS AGREEMENT, made and entered into this \_\_ day of October, 2015, by and between the **CITY OF LAKEWOOD**, Washington, a municipal corporation, hereinafter referred to as the City, and **Northwest Abatement Services Inc.**, hereinafter called the Contractor,.

WITNESSETH:

**WHEREAS**, the City desires to have certain services and/or work performed as hereinafter set forth requiring specialized skills and other supportive capabilities; and,

**WHEREAS**, the Contractor represents that the Contractor is qualified and possesses sufficient skills and the necessary capabilities, including technical and professional expertise where required, to perform the services set forth in this Agreement.

**NOW THEREFORE**, in consideration of the terms, conditions, covenants, and performance contained herein, the parties hereto agree as follows:

1. SCOPE OF SERVICES.

The Contractor shall perform such services and accomplish such work, including the furnishing of all materials and equipment necessary for full performance thereof, as are identified and designated as Contractor responsibilities throughout this Agreement and as detailed in the attached specifications, and shall perform any alterations in or additions to the work provided under this contract and every part thereof.

2. TIME FOR PERFORMANCE AND LIQUIDATED DAMAGES.

A. The Contractor shall perform the work of the scope of service in accordance with the time for performance as specified in the Contract Provisions.

3. COMPENSATION AND METHOD OF PAYMENT.

A. Payments for services provided hereunder shall be made following the performance of such services as detailed in the attached bid proposal (attachment A), unless otherwise permitted by law and approved in writing by the City.

B. No payment shall be made for any service rendered by the Contractor except for services identified and set forth in this agreement.

C. The Contractor shall submit to the City, on forms approved by the City, a voucher or invoice for services rendered during the pay period. The City shall initiate authorization for payment after receipt of said approved voucher or invoice and shall make payment to the Contractor within approximately thirty (30) days thereafter.

4. INDEPENDENT CONTRACTOR RELATIONSHIP.

A. The parties intend that the relationship of an independent Contractor between the Contractor and the City will be created by this Agreement. The City is interested primarily in the results to be achieved. The implementation of services will lie solely with the Contractor. No agent, employee, servant or representative of the Contractor shall be deemed to be an employee, agent, servant or representative of the City for any purpose, and the employees of the Contractor are not entitled to any of the benefits the City provides for its employees. The Contractor will be solely and entirely responsible for its acts and for the acts of its agents, employees, servants, subcontractors or representatives during the performance of this Agreement.

B. In the performance of the services herein contemplated the Contractor is an

independent contractor with the authority to control and direct the performance of the details of the work, however, the results of the work contemplated herein must meet the approval of the City and shall be subject to the City's general rights of inspection and review to secure the satisfactory completion thereof.

5. CONTRACTOR'S EMPLOYEES – PREVAILING WAGE REQUIREMENTS.

The Contractor shall be responsible for payment of wages and salaries, plus all appropriate and timely employment related contributions, for all employees of the Contractor, including but not limited to Workers Compensation Insurance and Unemployment Insurance. The Contractor shall also comply with applicable prevailing wage requirements, and shall document the same to the City upon request, and shall file with the City appropriate affidavits, certificates and/or statements of compliance with the prevailing wage requirements. The Contractor shall also ensure that any sub-contractors or agents of the Contractor shall comply with the requirements hereof.

6. CONTRACTOR'S EMPLOYEES – EMPLOYMENT ELIGIBILITY REQUIREMENTS

The Contractor and any subcontractors shall comply with E-Verify as set forth in Lakewood Municipal Code Chapter 1.42. E-Verify is an Internet-based system operated by United States Citizenship and Immigration Services in partnership with the Social Security Administration. E-Verify is free to employers and is available in all 50 states. E-Verify provides an automated link to federal databases to help employers determine employment eligibility of new hires and the validity of their Social Security numbers. The Contractor shall enroll in, participate in and document use of E-Verify as a condition of the award of this contract. The Contractor shall continue participation in E-Verify throughout the course of the Contractor's contractual relationship with the City. If the Contractor uses or employs any subcontractor in the performance of work under this contract, or any subsequent renewals, modifications or extension of this contract, the subcontractor shall register in and participate in E-Verify and certify such participation to the Contractor. The Contractor shall show proof of compliance with this section, and/or proof of subcontractor compliance with this section, within three (3) working days of the date of the City's request for such proof.

7. BOND REQUIREMENTS.

The Contractor shall provide and deliver to the City, through its Contract Administrator identified below, such Performance Bond(s) as may be required by the City, in such amount(s) and form(s) as required by the City.

8. HOLD HARMLESS AND INDEMNIFICATION.

The Contractor shall indemnify and hold the City and its agents, employees, and/or officers, harmless from and shall process and defend at its own expense any and all claims, demands, suits, at law or equity, actions, penalties, losses, damages, or costs, of whatsoever kind or nature, brought against the City arising out of, in connection with, or incident to the execution of this Agreement and/or the Contractor's performance or failure to perform any aspect of this Agreement; provided, however, that if such claims are caused by or result from the concurrent negligence of the City, its agents, employees, and/or officers, this indemnity provision shall be valid and enforceable only to the extent of the negligence of the Contractor; and provided further, that nothing herein shall require the Contractor to hold harmless or defend the City, its agents, employees and/or officers from any claims arising from the sole negligence of the City, its agents, employees, and/or officers. No liability shall attach to the City by reason of entering into this Agreement except as expressly provided herein.

9. INSURANCE.

The Contractor shall obtain, and keep in force during the full term of this Agreement, Public Liability and Property Damage Insurance in accordance with Sections 1-07.18 of the APWA General Special Provisions to the Standard Specifications and the following additions:

A. The City shall be specifically named as **ADDITIONAL INSURED** in the insurance coverage required hereinabove. A certificate of such insurance or a copy of such insurance policy or policies shall be provided to the City within ten (10) working days after the execution of the Agreement. The Contractor's insurer shall agree to give the City thirty (30) days written notice of cancellation or reduction in coverage below the limits set forth herein. Coverage in the minimum amount set forth herein shall not be construed to relieve the Contractor from liability in excess of such coverage. Further, the City reserves all claims or rights of action against the Contractor as if the City

were not named in the subject policy or policies.

10. COMPLIANCE WITH LAWS.

A. The Contractor, in the performance of the Agreement, shall comply with all applicable federal, state or local laws and ordinances, including regulations for licensing, certification and operation of facilities, programs and accreditation, and licensing of individuals, and any other standards or criteria as described in this Agreement to assure quality of services.

B. The Contractor specifically agrees to pay any applicable business and permit fees and taxes which may be due on account of this Agreement.

11. NONDISCRIMINATION.

A. The City is an equal opportunity employer.

B. In the performance of this Agreement, the Contractor will not discriminate against any employee or applicant for employment on the grounds of race, creed, color, national origin, sex, marital status, age, or the presence of any sensory, mental or physical handicap; provided that the prohibition against discrimination in employment because of handicap shall not apply if the particular disability prevents the proper performance of the particular worker involved. The Contractor shall ensure that applicants are employed, and that employees are treated during employment without discrimination because of their race, creed, color, national origin, sex, marital status, age, or the presence of any sensory, mental or physical handicap. Such action shall include, but not be limited to: employment, upgrading, demotion or transfers, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation, and programs for training including apprenticeships. The Contractor shall take such action with respect to this Agreement as may be required to ensure full compliance with Chapter 49.60 Revised Code of Washington, Law Against Discrimination.

C. The Contractor will not discriminate against any recipient of any services or benefits provided for in this Agreement on the grounds of race, creed, color, national origin, sex, marital status, age or the presence of any sensory, mental or physical handicap.

D. If any assignment and/or subcontracting has been authorized by the City, said assignment or subcontract shall include appropriate safeguards against discrimination. The Contractor shall take such action as may be required to ensure full compliance with the provision in the immediately preceding paragraphs herein.

12. RESTRICTION AGAINST ASSIGNMENT.

The Contractor shall not assign this Contract or any interest herein, nor any money due or to become due hereunder without first obtaining the written consent of the City, nor shall the Contractor subcontract any part of the services to be performed hereunder, without first obtaining the consent of the City.

13. CONTINUATION OF PERFORMANCE.

In the event that any dispute or conflict arises between the parties while this Contract is in effect, the Contractor agrees that, notwithstanding such dispute or conflict, the Contractor shall continue to make a good faith effort to cooperate and continue work toward successful completion of assigned duties and responsibilities.

14. CONTRACT ADMINISTRATION.

This Contract shall be administered by Chris Eckholm on behalf of the Contractor and by the City Manager or designee on behalf of the City. Any written notices required by terms of this Contract shall be served or mailed to the following address(es):

If to the City:  
City of Lakewood  
6000 Main Street SW  
Lakewood, WA 98499  
Attn: Scott Williams

If to the Contractor:  
Northwest Abatement Services Inc.  
PO Box 39220, 9822 32<sup>nd</sup> Ave. S  
Lakewood, WA 98499  
Attn: Mark Stephens

15. CONSTRUCTION AND VENUE.

This Contract shall be construed in accordance with laws of the State of Washington. In the event of any litigation regarding the construction or effect of this Contract, or the rights of the parties pursuant to this Contract, it is agreed that venue shall be Pierce County, Washington.

16. TERMINATION AND SUSPENSION.

A. The City may terminate this Agreement upon not less than fifteen (15) days written notice to the Contractor if the services provided for herein are no longer needed from the Contractor.

B. If this Agreement is terminated through no fault of the Contractor, the Contractor shall be compensated for services performed prior to termination in accordance with the rate of compensation provided in the Contract Documents incorporated herein.

17. MERGER AND AMENDMENT.

This Contract contains the entire understanding of the parties with respect to the matters set forth herein and any prior or contemporaneous understandings are merged herein. This contract shall not be modified except by written instrument executed by all parties hereto.

**IN WITNESS WHEREOF** the parties hereto have caused this agreement to be executed the day and year first above written.

**CITY OF LAKEWOOD, OWNER**

**CONTRACTOR**

\_\_\_\_\_  
John J. Caulfield, City Manager

\_\_\_\_\_  
Name: Mark Stephens

Title: Owner

**ATTEST:**

\_\_\_\_\_  
Alice M. Bush, MMC, City Clerk

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Heidi Wachter, City Attorney



September 11, 2015

Sent: Via E-Mail

To: Mr. Scott Williams  
City of Lakewood  
9115 Angle Lane SW  
Lakewood, WA 98498

Phone No: 253-377-4392  
Email : swilliams@cityoflakewood.us

RE: Demolition Quotation  
Fort Steilacoom Park - Barn  
9115 Angle Lane SW  
Lakewood, WA 98498

Bid Number: 2014-7348 REVISED

Northwest Abatement Services appreciates this opportunity to provide you with this proposal for our services. We look forward to working with you, and hope that our proposal meets your requirements.

We propose to remove the lead-based painted materials, as per our scope of work listed below, at the address listed above for the sum of: **\$46,895.00** Plus Applicable Sales Tax

### SCOPE OF WORK

Northwest Abatement Services, Inc., proposes to provide Certified Lead Trained labor, equipment, materials & disposal to perform the following:

DEMOLITION, REMOVAL & DISPOSAL SCOPE: Perform the demolition, removal and disposal of the collapsed barn structure and associated debris which contains high levels of lead paint on the tested building elements (NOTE: TCLP testing by the owner has shown that the debris contains more than 5 ppm lead and thus requires debris to be disposed of as lead) - the building slab and foundation walls will remain in place. Personnel performing the demolition will be properly trained, be wearing the required personal protective gear including respiratory protection, and be monitored for exposure to lead during the initial stages of the demolition. If it is determined that their exposure is within safe levels the monitoring and PPE will not be required. The demolition and loading operations will be sprayed with water to control dust generated. After complete removal of all debris, the slab and surrounding grounds will be inspected for visible lead painted debris which will be collected and disposed of properly.

Some damage to the surrounding landscaping at the building perimeter should be expected due to the use of equipment and trucks - we do not include repair or replacement of this damaged area.

Abatement of any lead paint on remaining concrete slab and of surrounding soils is NOT included.

Owner must provide a pre-demolition survey for asbestos prior to beginning site clean-up.

We assume the use of the owner's water supply during demolition to control dust etc.

Authorized Signature:

Name and title:

Chris Eckholm, Estimator

**CONTRACT CONDITIONS/EXCLUSIONS**

1. Price includes Liability Insurance for Two (2) Million dollars (\$2,000,000)
2. Price includes applicable Permit Fees.
3. Price includes applicable disposal fees.
4. Price does not include Sales Tax.
5. Price is based on power and water being provided by the **Owner/General Contractor**.
6. All work will be performed in accordance with EPA, WISHA and OSHA standards.
7. Price excludes replacement of any and/or all items removed, unless otherwise specified in the special conditions sections of this contract.
8. **Northwest Abatement Services, Inc.** will not be responsible for the removal of any and/or all furnishings, etc., from the area of abatement.
9. **Northwest Abatement Services, Inc.** will not be responsible for tape and/or staple damage to walls, floors, finishes, etc., which may occur while constructing our containment.
10. Price excludes a performance bond. If required to be provided by **Northwest Abatement Svcs, Inc.**, please add 3% to the above price.

**SPECIAL CONDITIONS AND EXCLUSIONS**

**PAYMENT TERMS: NET DUE ON RECEIPT  
VISA/MASTERCARD/DISCOVER/AMERICAN EXPRESS accepted.**

**\*\*\* All contracts \$5000.00 or larger in which a TOTAL of \$5000.00 or more is paid by a credit card will incur a 2.5% processing fee. \*\*\***

**Finance Charge of 1.5 % will be paid on past due balances.  
Corresponding Annual Rate of 18% Minimum Finance Charge.**

*~ Northwest Abatement Services, Inc., reserves the right to withdraw this proposal if not accepted within 30 days~  
Acceptance of Proposal: The above prices, specifications, condition/exclusions and scope of work as specified on page 1 are satisfactory and are hereby accepted. You are authorized to proceed with the work as specified. Payment will be made as outlined above. In case suit or action is commenced to collect on this note or any portion thereof, I promise to pay, in addition to the costs provided by statute, such sum as the court may adjudge reasonable as attorney's fees therein, (including any action to enforce the judgment and this provision as to attorney's fees and costs shall survive the judgment.) I, the customer, also acknowledge receipt of Construction Lien Notice.*

Print Name:	Date Of Acceptance:
Signature:	NOTE: If accepted, please sign and return this proposal in its entirety.

Department of Labor and Industries  
Construction Compliance



MODEL DISCLOSURE STATEMENT  
NOTICE TO CUSTOMER

This contractor is registered with the state of Washington, registration no northas066rn and has posted with the state a bond or deposit of \$12,000.00 for the purpose of satisfying claims against the contractor for breach of contract including negligent or improper work in the conduct of the contractor's business. The expiration date of this contractor's registration is 12/18/2015.

**THIS BOND OR DEPOSIT MIGHT NOT BE SUFFICIENT TO COVER A CLAIM THAT MIGHT ARISE FROM THE WORK DONE UNDER YOUR CONTRACT.**

This bond or deposit is not for your exclusive use because it covers all work performed by this contractor. The bond or deposit is intended to pay valid claims up to \$12,000.00 that you and other customers, suppliers, subcontractors, or taxing authorities may have.

**FOR GREATER PROTECTION YOU MAY WITHHOLD A PERCENTAGE OF YOUR CONTRACT.**

You may withhold a contractually defined percentage of your construction contract as retainage for a stated period of time to provide protection to you and help insure that your project will be completed as required by your contract:

**YOUR PROPERTY MAY BE LIENED.**

If a supplier of materials used in your construction project or an employee or subcontractor of your contractor or subcontractors is not paid, your property may be liened to force payment and you could pay twice for the same work.

**FOR ADDITIONAL PROTECTION YOU MAY REQUEST THE CONTRACTOR TO PROVIDE YOU WITH ORIGINAL "LIEN RELEASE" DOCUMENTS FROM EACH SUPPLIER OR SUBCONTRACTOR AT YOUR PROJECT.**

The contractor is required to provide you with further information about lien release document if you request it. General information is also available from the state Department of Labor and Industries.

I have received a copy of this disclosure statement.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ of the year \_\_\_\_\_ .

\_\_\_\_\_  
Signature of Customer

The contractor must retain a signed copy of the disclosure statement in his or her files for a minimum of three years, and produce a signed or electronic signature copy of the disclosure statement to the department upon request.



To: Mayor and City Councilmembers  
From: Scott Williams  
Through: John J. Caulfield, City Manager  
Date: October 5, 2015  
Subject: Storm readiness

As we transition from a long hot summer into the fall and winter season, the Operations and Maintenance (O&M) division is preparing for a variety of weather related incidents. There are numerous weather forecasting models and it seems that none of them completely agree with the other. There are predictions for a wet, windy, dry, snowy and sunny winter. The one constant is that El Niño is here and is predicted to be one of the strongest since 1997, which at that time caused wide spread flooding from California to Washington. So how do we prepare for what might or might not happen? The City of Lakewood has well trained employees and a reserve of equipment and supplies to support storm related response no matter what type of an event we face.

Each fall staff goes through refresher training on how to operate and maintain equipment related to storm response. This includes chainsaws, pumps, chippers, loaders, plows, salt spreaders, brine applicators and other equipment used to support storm response. Worker safety is very important. Staff is asked to clear roads of debris, unclog drains, plow roads and parking lots, flag work zones and a multitude of other tasks that can put them in harm's way. Training videos and peer discussion takes place to make everyone aware of their surroundings while working in those areas and driving the routes with the emergency equipment is also required and helps prepare staff.

Public education is also an important part of preparing a community for the winter months. The City of Lakewood's website is being updated with information on how the city responds to storm events, including maps that show the brine and plowing routes. It will also be updated with tips for how our citizens can prepare their homes in the event we face any difficult winter storm events.

# STORM RESPONSE PREPAREDNESS

## Snow and Ice:

### Equipment:

- Two CDL 5 yard dump trucks for plowing and salt spreading
- Two 4x4 non CDL trucks for plowing and spreading salt
- One 4x4 non CDL truck with v-box spreader for spreading salt
- One 4x4 non CDL with small v-box spreader for spreading salt in parking lots
- One 4x4 non CDL with 500 gallon brine tank applicator
- Twenty 275 gallon brine totes with two applicator pumps to be put in trucks for additional brine application support
- Backhoe for loading salt or removing piles of snow or debris
- Grader for plowing in extreme situations
- Toolcats with broom and buckets for snow removal in parking lots and sounder station
- Tractor with plow blade for support as needed in parking lots and loading trucks
- Additional hand spreaders and small equipment for operational support

### Staff:

- 7 CDL drivers available to operate 5 yard dump trucks
- 17 staff available to drive non CDL brine, salt, and plow trucks
- 4 staff to operate a call center

### Coverage:

- |                                 |                                 |
|---------------------------------|---------------------------------|
| • Snow and Ice Routes           | • Brine Routes                  |
| ○ Priority 1 = 60 lane-miles    | ○ Priority 1 = 114 lane-miles   |
| ○ Priority 2 = 73 lane-miles    | ○ Priority 2 = 37 lane-miles    |
| ○ Priority 3 = 71 lane-miles    | ○ Priority 3 = 48 lane-miles    |
| ○ <b>Total = 204 lane-miles</b> | ○ <b>Total = 199 lane-miles</b> |

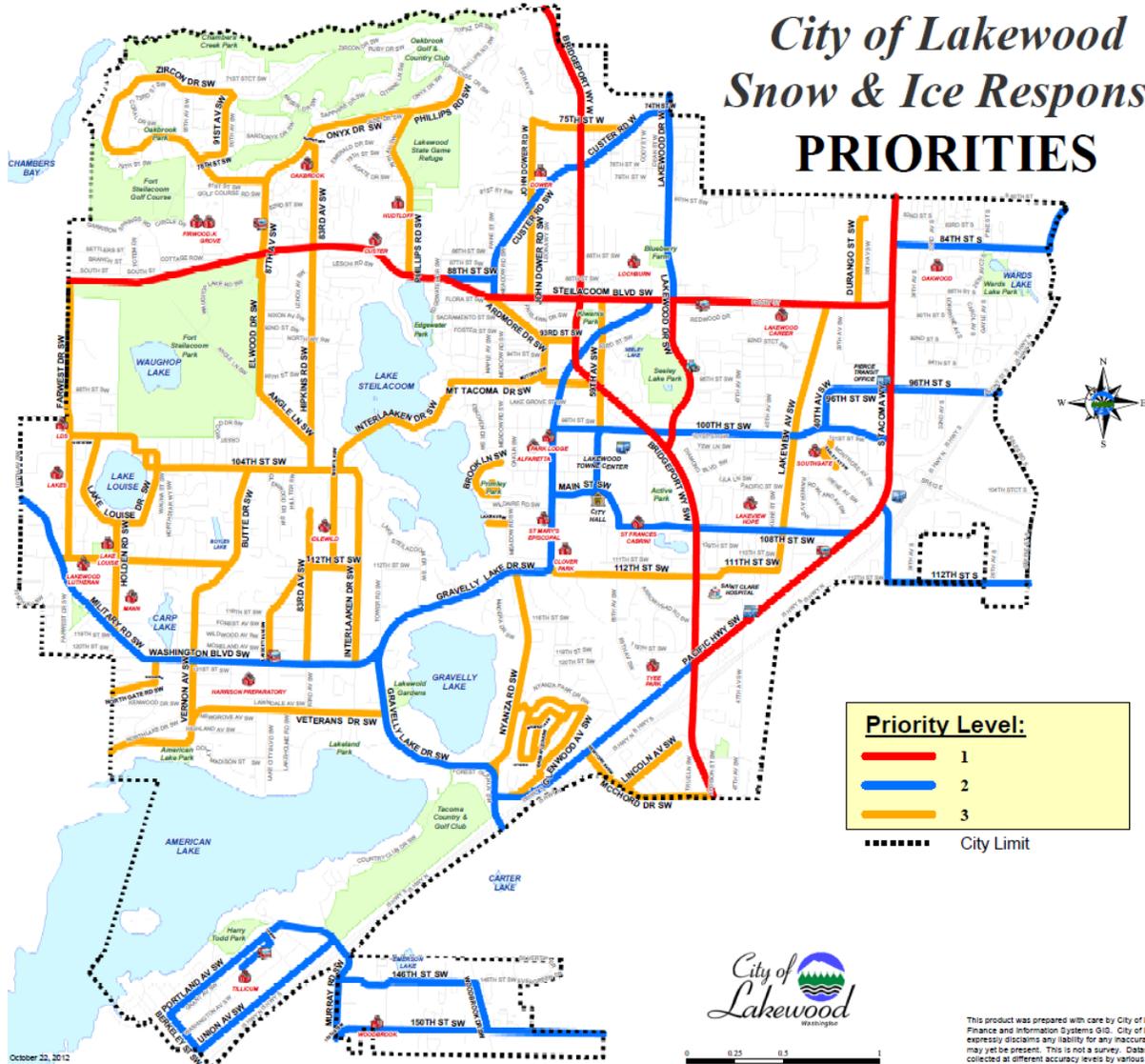
### Supplies on hand:

- \$15,000 in the 2015 budget for snow and ice operations/supplies
- 200 tons of salt in stock
- 4,000 gallons of brine solution
- 1 pallet of granular deicer for sidewalks at city hall, transit center and police station
- 75 filled sandbags and 50 empty bags with a supply of sand
- Cones and barricades to close off any roads for dangerous conditions

### Planning and scheduling:

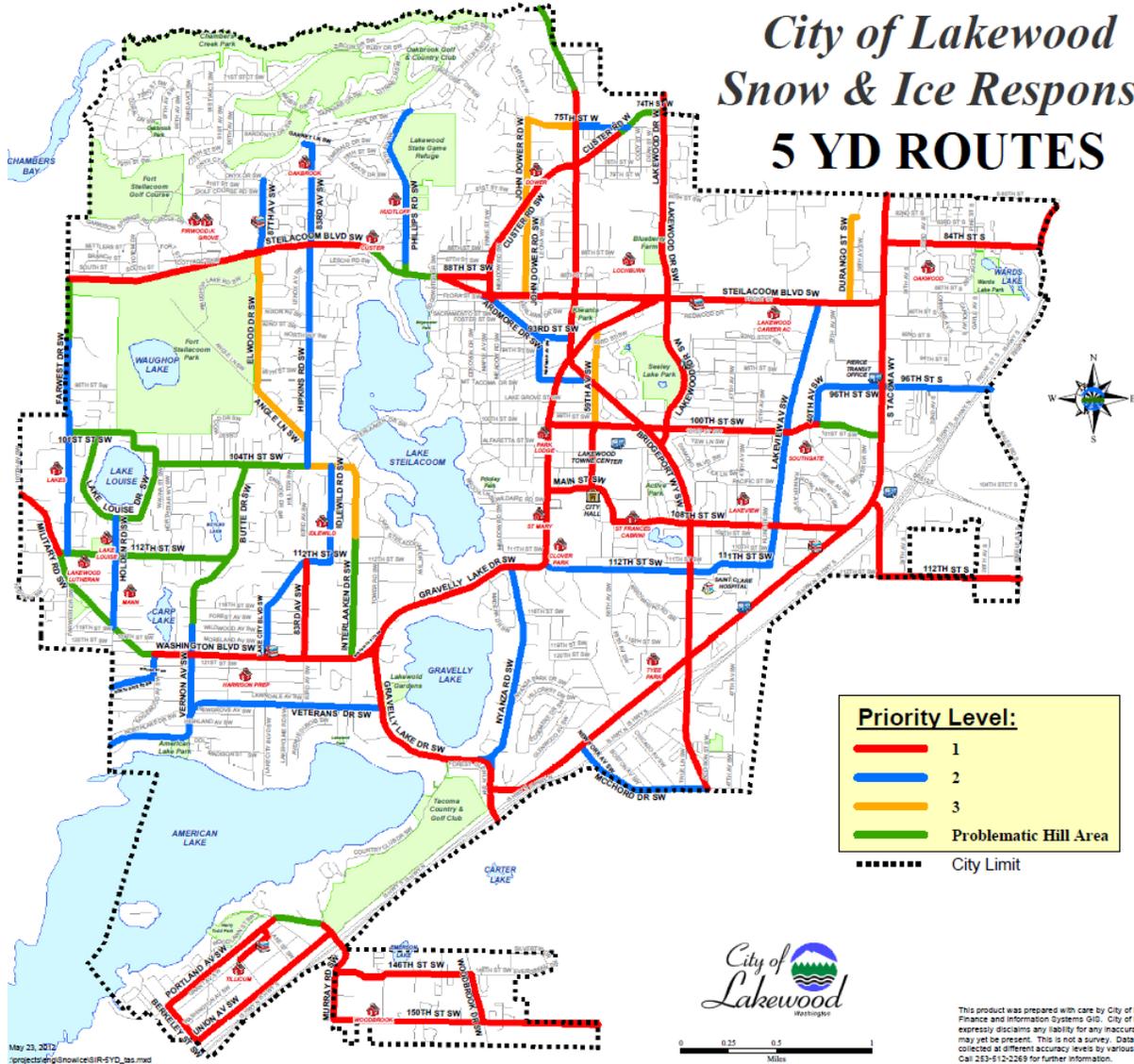
- Planning and informational binder to assist call center and field staff with protocols and city/non city emergency contacts
- As needed, after hours phones are not forwarded to Olympic radio. We open our own call center and run 24 hour operations using two 12 hour shifts for field staff and the call center.

# City of Lakewood Snow & Ice Response PRIORITIES

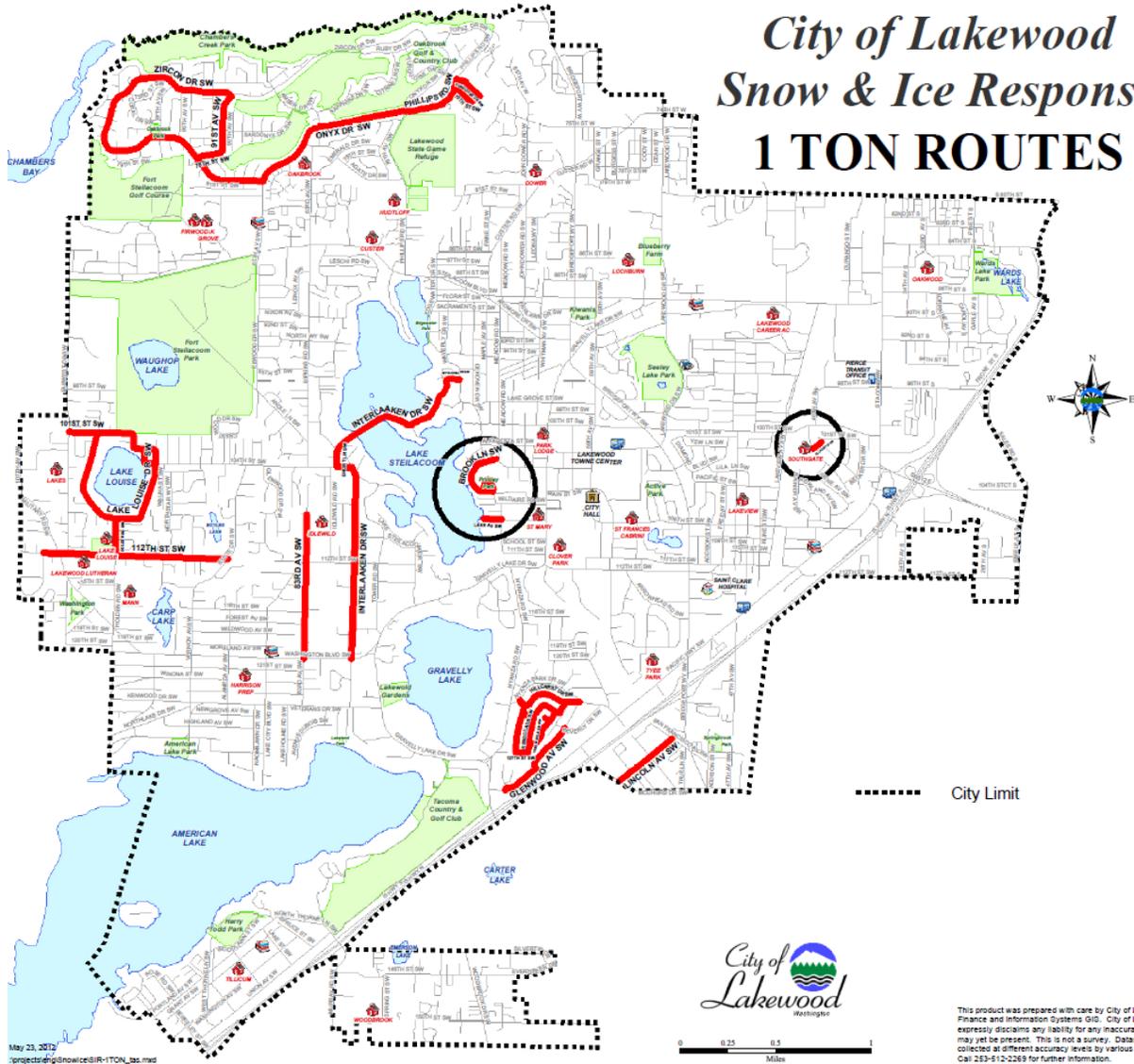


October 22, 2012  
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# City of Lakewood Snow & Ice Response 5 YD ROUTES



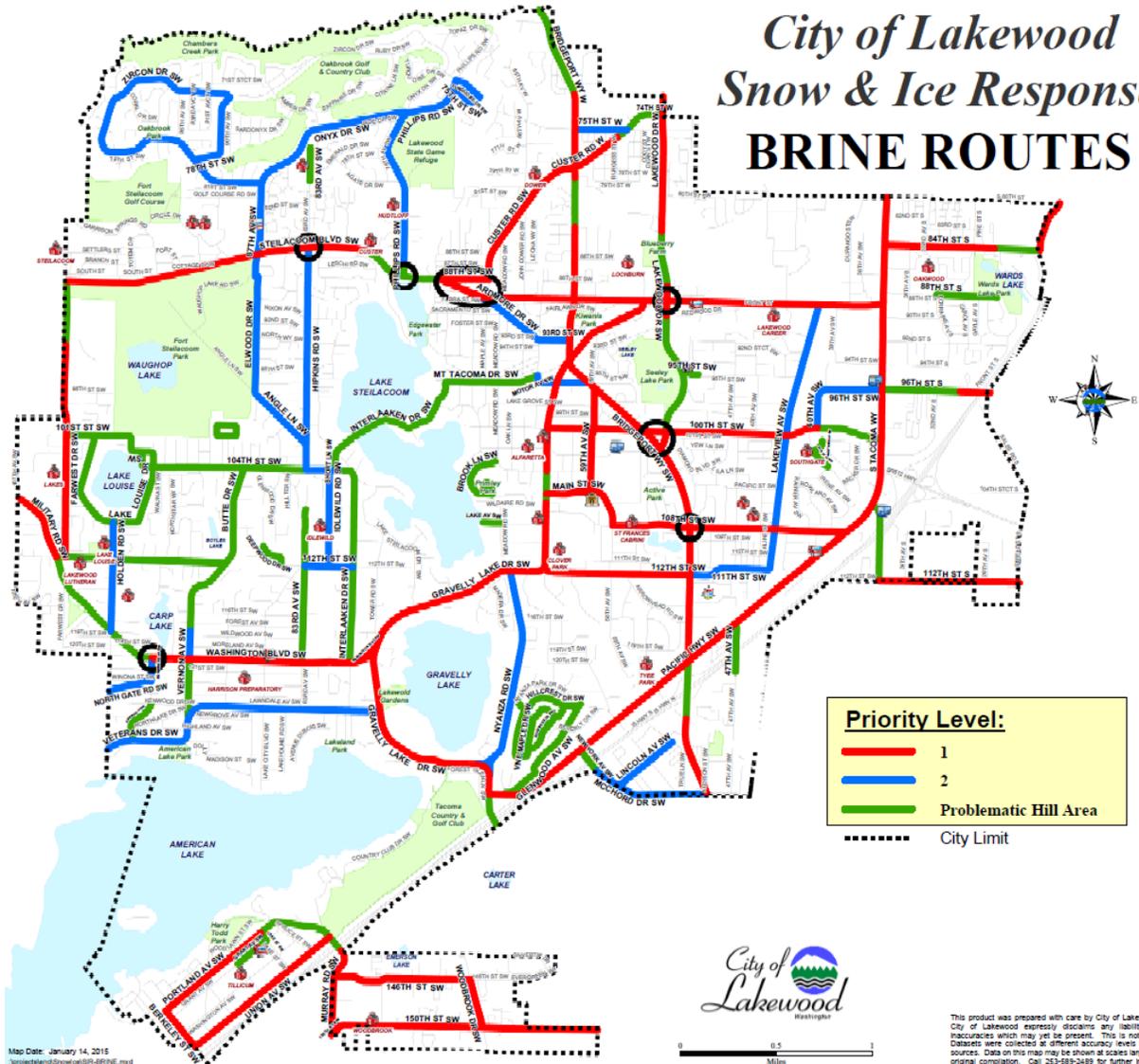
# City of Lakewood Snow & Ice Response 1 TON ROUTES



May 23, 2012  
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This product was prepared with care by City of Lakewood Finance and Information Systems GIS. City of Lakewood expressly disclaims any liability for any inaccuracies which may yet be present. This is not a survey. Datasets were collected at different accuracy levels by various sources. Call 253-618-2269 for further information.

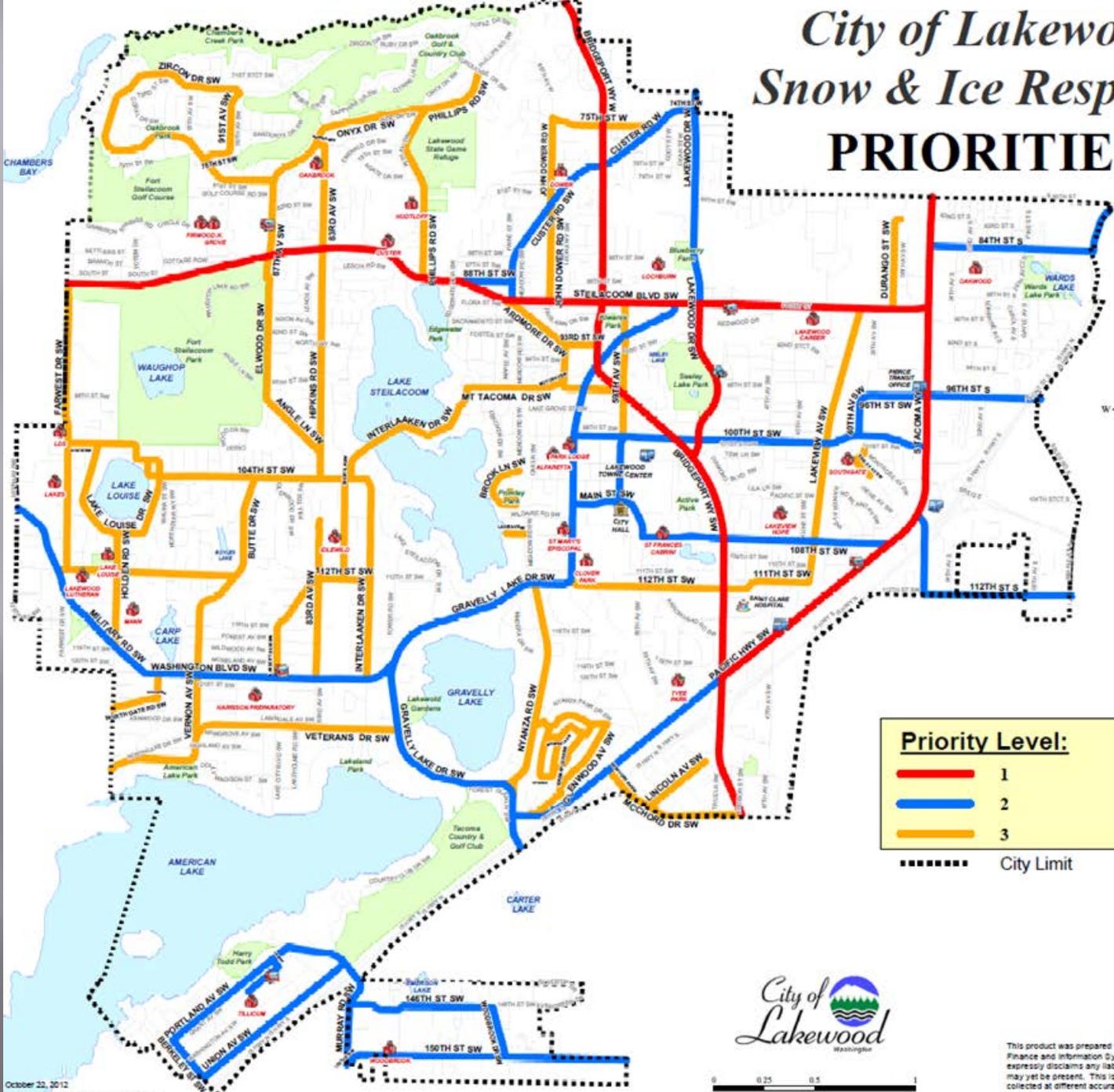
# City of Lakewood Snow & Ice Response BRINE ROUTES



# STORM READINESS!



# City of Lakewood Snow & Ice Response PRIORITIES



**Priority Level:**

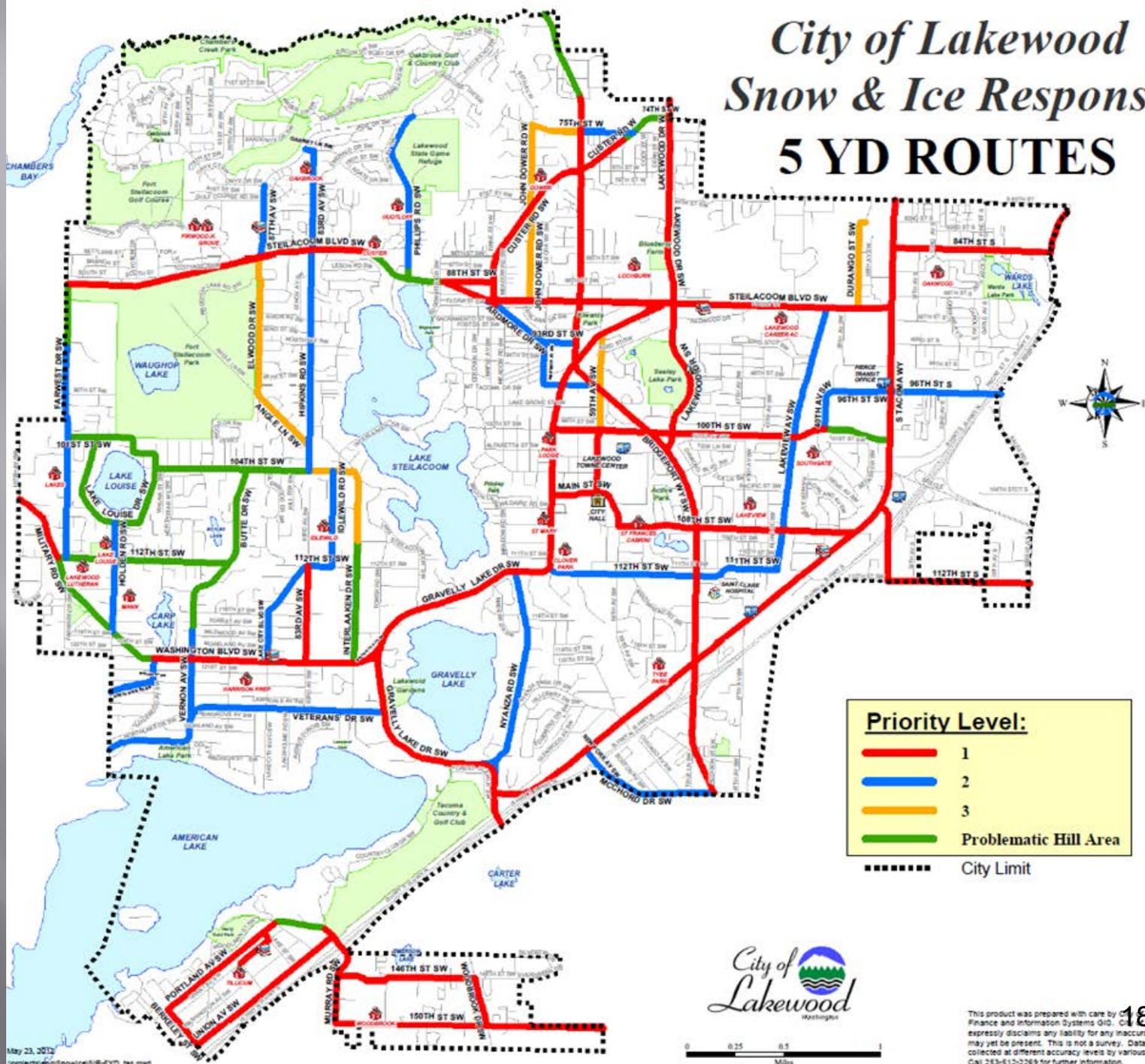
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- █ 3

----- City Limit



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# City of Lakewood Snow & Ice Response 5 YD ROUTES



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To: Mayor and City Councilmembers

From: Adam Lincoln, Management Analyst

Through: John J. Caulfield, City Manager

Date: October 5, 2015

Subject: City of Lakewood Community Satisfaction Survey

## **OVERVIEW**

In September 2015, the City of Lakewood initiated a Community Satisfaction Survey in partnership with The National Citizen Survey™ program and sponsored by the International City/County Management Association (ICMA) in cooperation with National Research Center, Inc. (NRC), to administer a survey to Lakewood residents during the fall and winter of 2015.

The purpose of the survey is to assess citizen satisfaction with the delivery of major city services as part of the City's on-going effort to identify and respond to the needs and concerns of residents consistent with the City Council's Goals. The results will also help determine priorities for the community and represents the first citywide opinion tracking study conducted for the City.

The NRC is a research firm that specializes in performance measurement and evaluation. They conduct survey research by mail, phone, in-person and on the Internet and analyze new and existing data sets using sophisticated inferential techniques or simple descriptive statistics. The NRC, in conjunction with ICMA, operates a unique service that administers, analyzes, and reports results from customizable citizen surveys. They are able to provide this service at a relatively low cost through careful standardization and automation of the survey process. Each of their clients is able to compare their results with results from other jurisdictions across the United States.

## **METHODOLOGY**

In communities today, residents expect their local government officials to be well informed about customer perspectives. Surveying the community is not only a good idea, but a necessity for today's responsive local government, especially given the current economic conditions. To this end there are many reasons and benefits for conducting a Community Satisfaction Survey.

The results of the survey are based around respondents' reports about eight categories:

- Community Quality
- Community Design
- Public Safety
- Environmental Sustainability
- Recreation and Wellness
- Community Inclusiveness
- Civic Engagement
- Public Trust

Each section begins with residents' ratings of community characteristics, and is followed by residents' ratings of service quality.

### Survey Administration and Response

Selected households will receive three mailings, one week apart, beginning in October 2015. The first mailing will be a pre-notification postcard announcing the upcoming survey. The next mailing will contain a letter from the Mayor inviting the household to participate, a questionnaire and a postage-paid return envelope. The final mailing will contain a reminder letter, another survey and a postage-paid return envelope. The second cover letter will ask those who had not completed the survey to do so and those who had already done so to refrain from turning in another survey. Both cover letters contain a web link and directions for how to complete the survey online instead of by mail if they prefer. Completed surveys will be collected for approximately six weeks.

The survey will measure statistical significance resulting in a statistically valid survey. Deviations from stable trends over time will represent opportunities for understanding how local policies, programs or public information may have affected residents' opinions.

Where comparisons are available, Lakewood's results will be noted as being "above" the national benchmark, "below" the benchmark or "similar to" the benchmark. This evaluation will come from a comparison of the City's ratings with NRC's database of resident perspectives gathered in citizen surveys from approximately 500 jurisdictions. For most questions compared to the entire dataset, there will be more than 100 jurisdictions included in the benchmark comparison.

### Margin of Error

Surveys generally refer to a margin of error. It quantifies how closely the sample is likely to reflect the sentiments of the adults living in our jurisdiction had all residents been contacted. The survey will be sent to 1,400 residents, which would typically result in about 280 to 350 returned surveys (a 20% to 25% response rate, which is the average for NRC clients), which would provide a margin of error of 5% to 6%. NRC will extend the collection time if there is a need to collect more surveys. Additionally, the City's communications team will actively engage residents via press releases and social media in addition to the reminder postcards that all survey participants will receive from NRC.

### Survey Sampling

"Sampling" refers to the method by which households were chosen to receive the survey. All households within the City of Lakewood are eligible to participate in the survey. A list of all households within the zip codes serving Lakewood has been purchased based on updated listings from the United States Postal Service. Since some of the zip codes that serve the City of

Lakewood households may also serve addresses that lie outside of the community, the exact geographic location of each housing unit is compared to community boundaries using the most current municipal boundary file (updated on a quarterly basis) and addresses located outside of the City of Lakewood boundaries were removed from consideration. Each address identified as being within City boundaries was further identified as being within one of the police districts of Lakewood.

### ***Reasons to Survey***

- To measure service performance
- To benchmark service quality ratings
- To assess community needs
- To make long-range, short-term, or strategic plans
- To demonstrate the receptivity of our local government
- To evaluate potential policies or community characteristics
- To create a trend line for future surveying

### ***Benefits***

- Citizen surveying bridges the gap between the government and citizens who don't come to meetings, but do vote, pay taxes, and make decisions about where to live and build their businesses. It is important to hear from a broad cross section of residents.
- The best way to encourage good performance is to measure it, and the best indicator of government performance is citizen satisfaction.
- Surveying is how progress is measured. Surveying is not a one-time event – a trend line is created by continuing to survey residents at regular intervals. Declining scores will tell us where to focus improvements, while rising scores will show services that are improving.
- Surveys done by professionals come with analysis and explanation that put local scores in perspective. Surveys done by outside contractors are free of bias and establish a neutral benchmark that all parties can accept.
- Surveying is always done in the context of planning for the future – balancing priorities, setting new objectives, preparing the next budget and improving services.
- The cost of surveying is repaid with interest in terms of citizen satisfaction with government, staff commitment to change, and conservation of resources.
- Community surveys provide an important means for evaluating and assessing the level of citizen satisfaction with City services and programs, and they offer important information to decision makers as they determine how resources should be allocated and whether local policies should be revised.
- By tying the results of citizen surveys to performance measurement, the City demonstrates its commitment to transparency and accountability in its delivery of services.

### **CONCLUSION**

The Community Satisfaction Survey will provide the City with information and an understanding of our community's opinions; help to increase communication between City leadership and the community; and measure the community's satisfaction with the overall operation of the many services provided by the City.

Overall, the strengths, challenges and opportunities will be represented from the survey results and provide a more accurate assessment and perspective from our community. The survey results will assist the City in determining how resources should be allocated with a particular focus toward helping the City balance priorities, set new objectives, prepare the next budget and improve services.

# The City of Lakewood 2015 Citizen Survey

Please complete this questionnaire if you are the adult (age 18 or older) in the household who most recently had a birthday. The adult's year of birth does not matter. Please select the response (by circling the number or checking the box) that most closely represents your opinion for each question. Your responses are anonymous and will be reported in group form only.

**1. Please rate each of the following aspects of quality of life in Lakewood:**

	<i>Excellent</i>	<i>Good</i>	<i>Fair</i>	<i>Poor</i>	<i>Don't know</i>
Lakewood as a place to live.....	1	2	3	4	5
Your neighborhood as a place to live .....	1	2	3	4	5
Lakewood as a place to raise children .....	1	2	3	4	5
Lakewood as a place to work .....	1	2	3	4	5
Lakewood as a place to visit.....	1	2	3	4	5
Lakewood as a place to retire.....	1	2	3	4	5
The overall quality of life in Lakewood .....	1	2	3	4	5

**2. Please rate each of the following characteristics as they relate to Lakewood as a whole:**

	<i>Excellent</i>	<i>Good</i>	<i>Fair</i>	<i>Poor</i>	<i>Don't know</i>
Overall feeling of safety in Lakewood.....	1	2	3	4	5
Overall ease of getting to the places you usually have to visit .....	1	2	3	4	5
Quality of overall natural environment in Lakewood.....	1	2	3	4	5
Overall "built environment" of Lakewood (including overall design, buildings, parks and transportation systems) .....	1	2	3	4	5
Health and wellness opportunities in Lakewood.....	1	2	3	4	5
Overall opportunities for education and enrichment .....	1	2	3	4	5
Overall economic health of Lakewood.....	1	2	3	4	5
Sense of community .....	1	2	3	4	5
Overall image or reputation of Lakewood.....	1	2	3	4	5

**3. Please indicate how likely or unlikely you are to do each of the following:**

	<i>Very likely</i>	<i>Somewhat likely</i>	<i>Somewhat unlikely</i>	<i>Very unlikely</i>	<i>Don't know</i>
Recommend living in Lakewood to someone who asks.....	1	2	3	4	5
Remain in Lakewood for the next five years.....	1	2	3	4	5

**4. Please rate how safe or unsafe you feel:**

	<i>Very safe</i>	<i>Somewhat safe</i>	<i>Neither safe nor unsafe</i>	<i>Somewhat unsafe</i>	<i>Very unsafe</i>	<i>Don't know</i>
In your neighborhood during the day .....	1	2	3	4	5	6
In Lakewood's central business district area during the day....	1	2	3	4	5	6
In your neighborhood after dark.....	1	2	3	4	5	6
In Lakewood's central business district area after dark.....	1	2	3	4	5	6

**5. Please rate each of the following characteristics as they relate to Lakewood as a whole:**

	<i>Excellent</i>	<i>Good</i>	<i>Fair</i>	<i>Poor</i>	<i>Don't know</i>
Traffic flow on major streets .....	1	2	3	4	5
Ease of public parking .....	1	2	3	4	5
Ease of travel by car in Lakewood.....	1	2	3	4	5
Ease of travel by public transportation in Lakewood .....	1	2	3	4	5
Ease of travel by bicycle in Lakewood .....	1	2	3	4	5
Ease of walking in Lakewood.....	1	2	3	4	5
Availability of paths and walking trails .....	1	2	3	4	5
Air quality.....	1	2	3	4	5
Cleanliness of Lakewood .....	1	2	3	4	5
Overall appearance of Lakewood .....	1	2	3	4	5
Public places where people want to spend time .....	1	2	3	4	5
Variety of housing options .....	1	2	3	4	5
Availability of affordable quality housing .....	1	2	3	4	5
Fitness opportunities (including exercise classes and paths or trails, etc.).....	1	2	3	4	5
Recreational opportunities.....	1	2	3	4	5
Availability of affordable quality food .....	1	2	3	4	5
Availability of affordable quality health care .....	1	2	3	4	5
Availability of preventive health services .....	1	2	3	4	5
Availability of affordable quality mental health care .....	1	2	3	4	5

**6. Please rate each of the following characteristics as they relate to Lakewood as a whole:**

	<i>Excellent</i>	<i>Good</i>	<i>Fair</i>	<i>Poor</i>	<i>Don't know</i>
Availability of affordable quality child care/preschool.....	1	2	3	4	5
K-12 education .....	1	2	3	4	5
Adult educational opportunities .....	1	2	3	4	5
Opportunities to attend cultural/arts/music activities .....	1	2	3	4	5
Opportunities to participate in religious or spiritual events and activities .....	1	2	3	4	5
Employment opportunities .....	1	2	3	4	5
Shopping opportunities .....	1	2	3	4	5
Cost of living in Lakewood .....	1	2	3	4	5
Overall quality of business and service establishments in Lakewood.....	1	2	3	4	5
Vibrant downtown/commercial area.....	1	2	3	4	5
Overall quality of new development in Lakewood.....	1	2	3	4	5
Opportunities to participate in social events and activities .....	1	2	3	4	5
Opportunities to volunteer.....	1	2	3	4	5
Opportunities to participate in community matters .....	1	2	3	4	5
Openness and acceptance of the community toward people of diverse backgrounds.....	1	2	3	4	5
Neighborliness of residents in Lakewood.....	1	2	3	4	5

**7. Please indicate whether or not you have done each of the following in the last 12 months.**

	<i>No</i>	<i>Yes</i>
Made efforts to conserve water .....	1	2
Made efforts to make your home more energy efficient .....	1	2
Observed a code violation or other hazard in Lakewood (weeds, abandoned buildings, etc.) .....	1	2
Household member was a victim of a crime in Lakewood .....	1	2
Reported a crime to the police in Lakewood.....	1	2
Stocked supplies in preparation for an emergency.....	1	2
Campaigned or advocated for an issue, cause or candidate.....	1	2
Contacted the City of Lakewood (in-person, phone, email or web) for help or information .....	1	2
Contacted Lakewood elected officials (in-person, phone, email or web) to express your opinion .....	1	2

**8. In the last 12 months, about how many times, if at all, have you or other household members done each of the following in Lakewood?**

	<i>2 times a week or more</i>	<i>2-4 times a month</i>	<i>Once a month or less</i>	<i>Not at all</i>
Visited a neighborhood park or City park.....	1	2	3	4
Used Lakewood public libraries or their services .....	1	2	3	4
Participated in religious or spiritual activities in Lakewood .....	1	2	3	4
Attended a City-sponsored event .....	1	2	3	4
Used bus, rail, or other public transportation instead of driving.....	1	2	3	4
Carpooled with other adults or children instead of driving alone .....	1	2	3	4
Walked or biked instead of driving.....	1	2	3	4
Volunteered your time to some group/activity in Lakewood .....	1	2	3	4
Participated in a club.....	1	2	3	4
Talked to or visited with your immediate neighbors .....	1	2	3	4
Done a favor for a neighbor.....	1	2	3	4
Used Lakewood Senior Center or its services .....	1	2	3	4

**9. Thinking about local public meetings (of local elected officials like City Council or County Council members, advisory boards, town halls, HOA, neighborhood watch, etc.), in the last 12 months, about how many times, if at all, have you or other household members attended or watched a local public meeting?**

	<i>2 times a week or more</i>	<i>2-4 times a month</i>	<i>Once a month or less</i>	<i>Not at all</i>
<u>Attended</u> a local public meeting .....	1	2	3	4
<u>Watched</u> (online or on television) a local public meeting.....	1	2	3	4

# The City of Lakewood 2015 Citizen Survey

## 10. Please rate the quality of each of the following services in Lakewood:

	<i>Excellent</i>	<i>Good</i>	<i>Fair</i>	<i>Poor</i>	<i>Don't know</i>
Police/Sheriff services .....	1	2	3	4	5
Fire services.....	1	2	3	4	5
Ambulance or emergency medical services.....	1	2	3	4	5
Crime prevention .....	1	2	3	4	5
Fire prevention and education .....	1	2	3	4	5
Traffic enforcement.....	1	2	3	4	5
Street repair .....	1	2	3	4	5
Street cleaning .....	1	2	3	4	5
Street lighting.....	1	2	3	4	5
Snow and ice response.....	1	2	3	4	5
Sidewalk maintenance .....	1	2	3	4	5
Traffic signal timing .....	1	2	3	4	5
Bus or transit services .....	1	2	3	4	5
Garbage collection .....	1	2	3	4	5
Recycling .....	1	2	3	4	5
Yard waste pick-up.....	1	2	3	4	5
Storm drainage .....	1	2	3	4	5
Drinking water .....	1	2	3	4	5
Sewer services .....	1	2	3	4	5
Power (electric and/or gas) utility .....	1	2	3	4	5
Utility billing .....	1	2	3	4	5
City parks.....	1	2	3	4	5
Recreation programs or classes.....	1	2	3	4	5
Recreation centers or facilities .....	1	2	3	4	5
Land use, planning and zoning.....	1	2	3	4	5
Code enforcement (weeds, abandoned buildings, etc.).....	1	2	3	4	5
Animal control .....	1	2	3	4	5
Economic development.....	1	2	3	4	5
Health services .....	1	2	3	4	5
Public library services.....	1	2	3	4	5
Public information services .....	1	2	3	4	5
Cable television.....	1	2	3	4	5
Emergency preparedness (services that prepare the community for natural disasters or other emergency situations) .....	1	2	3	4	5
Preservation of natural areas such as open space, farmlands and greenbelts ....	1	2	3	4	5
Lakewood open space.....	1	2	3	4	5
City-sponsored special events.....	1	2	3	4	5
Overall customer service by Lakewood employees (police, receptionists, planners, etc.).....	1	2	3	4	5

## 11. Overall, how would you rate the quality of the services provided by each of the following?

	<i>Excellent</i>	<i>Good</i>	<i>Fair</i>	<i>Poor</i>	<i>Don't know</i>
The City of Lakewood.....	1	2	3	4	5
The Federal Government .....	1	2	3	4	5
The State Government.....	1	2	3	4	5
Pierce County Government.....	1	2	3	4	5

## 12. Please rate the following categories of Lakewood government performance:

	<i>Excellent</i>	<i>Good</i>	<i>Fair</i>	<i>Poor</i>	<i>Don't know</i>
The value of services for the taxes paid to Lakewood.....	1	2	3	4	5
The overall direction that Lakewood is taking.....	1	2	3	4	5
The job Lakewood government does at welcoming citizen involvement.....	1	2	3	4	5
Overall confidence in Lakewood government .....	1	2	3	4	5
Generally acting in the best interest of the community .....	1	2	3	4	5
Being honest .....	1	2	3	4	5
Treating all residents fairly .....	1	2	3	4	5

**13. Please rate how important, if at all, you think it is for the Lakewood community to focus on each of the following in the coming two years:**

	<i>Essential</i>	<i>Very important</i>	<i>Somewhat important</i>	<i>Not at all important</i>
Overall feeling of safety in Lakewood.....	1	2	3	4
Overall ease of getting to the places you usually have to visit .....	1	2	3	4
Quality of overall natural environment in Lakewood.....	1	2	3	4
Overall “built environment” of Lakewood (including overall design, buildings, parks and transportation systems) .....	1	2	3	4
Health and wellness opportunities in Lakewood .....	1	2	3	4
Overall opportunities for education and enrichment .....	1	2	3	4
Overall economic health of Lakewood.....	1	2	3	4
Sense of community .....	1	2	3	4

# The City of Lakewood 2015 Citizen Survey

**Our last questions are about you and your household. Again, all of your responses to this survey are completely anonymous and will be reported in group form only.**

**D1. How often, if at all, do you do each of the following, considering all of the times you could?**

	<i>Never</i>	<i>Rarely</i>	<i>Sometimes</i>	<i>Usually</i>	<i>Always</i>
Recycle at home .....	1	2	3	4	5
Purchase goods or services from a business located in Lakewood.....	1	2	3	4	5
Eat at least 5 portions of fruits and vegetables a day.....	1	2	3	4	5
Participate in moderate or vigorous physical activity.....	1	2	3	4	5
Read or watch local news (via television, paper, computer, etc.).....	1	2	3	4	5
Vote in local elections .....	1	2	3	4	5

**D2. Would you say that in general your health is:**

- Excellent     
  Very good     
  Good     
  Fair     
  Poor

**D3. What impact, if any, do you think the economy will have on your family income in the next 6 months? Do you think the impact will be:**

- Very positive     
  Somewhat positive     
  Neutral     
  Somewhat negative     
  Very negative

**D4. What is your employment status?**

- Working full time for pay  
 Working part time for pay  
 Unemployed, looking for paid work  
 Unemployed, not looking for paid work  
 Fully retired

**D5. Do you work inside the boundaries of Lakewood?**

- Yes, outside the home  
 Yes, from home  
 No

**D6. How many years have you lived in Lakewood?**

- Less than 2 years       11-20 years  
 2-5 years       More than 20 years  
 6-10 years

**D7. Which best describes the building you live in?**

- One family house detached from any other houses  
 Building with two or more homes (duplex, townhome, apartment or condominium)  
 Mobile home  
 Other

**D8. Is this house, apartment or mobile home...**

- Rented  
 Owned

**D9. About how much is your monthly housing cost for the place you live (including rent, mortgage payment, property tax, property insurance and homeowners' association (HOA) fees)?**

- Less than \$300 per month  
 \$300 to \$599 per month  
 \$600 to \$999 per month  
 \$1,000 to \$1,499 per month  
 \$1,500 to \$2,499 per month  
 \$2,500 or more per month

**D10. Do any children 17 or under live in your household?**

- No       Yes

**D11. Are you or any other members of your household aged 65 or older?**

- No       Yes

**D12. How much do you anticipate your household's total income before taxes will be for the current year? (Please include in your total income money from all sources for all persons living in your household.)**

- Less than \$25,000  
 \$25,000 to \$49,999  
 \$50,000 to \$99,999  
 \$100,000 to \$149,999  
 \$150,000 or more

**Please respond to both questions D13 and D14:**

**D13. Are you Spanish, Hispanic or Latino?**

- No, not Spanish, Hispanic or Latino  
 Yes, I consider myself to be Spanish, Hispanic or Latino

**D14. What is your race? (Mark one or more races to indicate what race you consider yourself to be.)**

- American Indian or Alaskan Native  
 Asian, Asian Indian or Pacific Islander  
 Black or African American  
 White  
 Other

**D15. In which category is your age?**

- 18-24 years       55-64 years  
 25-34 years       65-74 years  
 35-44 years       75 years or older  
 45-54 years

**D16. What is your sex?**

- Female       Male

**D17. Do you consider a cell phone or land line your primary telephone number?**

- Cell       Land line       Both

**Thank you for completing this survey. Please return the completed survey in the postage-paid envelope to: National Research Center, Inc., PO Box 549, Belle Mead, NJ 08502**