



LAKWOOD CITY COUNCIL AGENDA

Monday, May 2, 2016

7:00 P.M.

City of Lakewood

City Council Chambers

6000 Main Street SW

Lakewood, WA 98499

Page No.

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

PROCLAMATIONS AND PRESENTATIONS

1. Youth Council Report.
2. Proclamation declaring May 2 – 6, 2016 as Certificated Employee Appreciation Week. – *Mr. Jim Schell, Clover Park Education Association President*
3. Proclamation declaring May 15 – 21, 2016 as National Public Works Week. – *Mr. Don Wickstrom, Public Works Director*
4. Proclamation declaring May 15 – 21, 2016 as National Police Week. – *Police Chief Mike Zaro*
5. Clover Park School District Board Report.

PUBLIC COMMENTS

The Council Chambers is accessible to persons with disabilities. Equipment is available for the hearing impaired. Persons requesting special accommodations or language interpreters should contact the City Clerk's Office, 589-2489, as soon as possible in advance of the Council meeting so that an attempt to provide the special accommodations can be made.

<http://www.cityoflakewood.us>

City Hall will be closed 15 minutes after adjournment of the meeting.

C O N S E N T A G E N D A

- (4) A. Approval of the minutes of the City Council meeting of April 18, 2016.
- (12) B. Approval of the minutes of the City Council Study Session of April 25, 2016.
- (18) C. Approval of payroll checks, in the amount of \$2,223,672.43, for the period March 16, 2016 through April 15, 2016.
- (20) D. Approval of claims vouchers, in the amount of \$2,915,891.95, for the period March 16, 2016 through April 15, 2016.
- (68) E. Resolution No. 2016-07
Approving the final plat for the Walker Ridge subdivision.
- (98) F. Resolution No. 2016-08
Setting Monday, June 6, 2016, at approximately 7:00 p.m., as the date for a public hearing by the City Council on the 2017-2022 Six Year Transportation Improvement Program.
- (100) G. Items Filed in the Office of the City Clerk:
1. Community Services Advisory Board meeting minutes of February 24, 2016.
 2. Planning Commission meeting minutes of March 16, 2016.
 3. Parks and Recreation Advisory Board meeting minutes of March 22, 2016.

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R E G U L A R A G E N D A**PUBLIC HEARINGS AND APPEALS**

- (107) This is the date set for a public hearing by the City Council on the 2015-2016 biennial budget adjustments.

ORDINANCE

- (133) Ordinance No. 639

Vacating a portion of 84th Street SW right-of-way. – *Public Works Director*

RESOLUTION

- (143) Resolution No. 2016-09

Adopting the Fiscal Year 2016 Consolidated Annual Action Plan and Fiscal Year 2013 and 2014 Amendments to the Consolidated Annual Action Plans for Community Development Block Grant and HOME Investment Partnership Act funds. – *Assistant City Manager for Development Services*

UNFINISHED BUSINESS**NEW BUSINESS**

- (212) Motion No. 2016-21

Adopting the revised financial policies. - *Assistant City Manager for Administrative Services*

REPORTS BY THE CITY MANAGER**CITY COUNCIL COMMENTS****ADJOURNMENT**

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City Hall will be closed 15 minutes after adjournment of the meeting.



LAKWOOD CITY COUNCIL MINUTES

Monday, April 18, 2016
City of Lakewood
City Council Chambers
6000 Main Street SW
Lakewood, WA 98499

CALL TO ORDER

Mayor Anderson called the meeting to order at 7:01 p.m.

ROLL CALL

Councilmembers Present: 7 – Mayor Don Anderson; Deputy Mayor Jason Whalen; Councilmembers Mary Moss, Mike Brandstetter, John Simpson, Marie Barth and Paul Bocchi.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Mayor Anderson.

PROCLAMATIONS AND PRESENTATIONS

Proclamation declaring April 23, 2016 as Parks Appreciation Day.

MAYOR ANDERSON PRESENTED A PROCLAMATION DECLARING APRIL 23, 2016 AS PARKS APPRECIATION DAY TO MR. JASON GERWEN, CHAIR, PARKS AND RECREATION ADVISORY BOARD.

Business showcase – Ardesson's Shoe Repair.

COUNCILMEMBER BARTH PRESENTED A BUSINESS SHOWCASE PLAQUE TO MR. ALEX BENNETT, OWNER OF ARDESSON'S SHOE REPAIR.

Mayor Anderson deviated from the agenda to consider the 1st Quarter Police Department Report at this time.

1st Quarter Police Department Report.

Assistant Police Chief Unfred provided a report on the Police Department first quarter activities and statistics.

Discussion ensued on how the school zone traffic light enforcements are working; what kind of proactive measures are taken for minimizing calls from apartment units; does tagging correlate with gang activity; and what is the difference between calls for service and serious calls for service.

PUBLIC COMMENTS

Speaking before the Council were:

Dennis Haugen, Lakewood resident, spoke about South Carolina Governor Nikki Haley finding funding sources for commercial roads.

Tom Slee, Lakewood resident, spoke about the Veterans Memorial at City Hall and said a prayer in memory of those who served in the Doolittle raid.

C O N S E N T A G E N D A

- A. Approval of the minutes of the City Council meeting of April 4, 2016.
- B. Approval of the minutes of the City Council Study Session of April 11, 2016.
- C. Motion No. 2016-19

Authorizing the execution of a collective bargaining agreement with the Lakewood Police Independent Guild from January 1, 2016 through December 31, 2020.

COUNCILMEMBER MOSS MOVED TO ADOPT THE CONSENT AGENDA AS PRESENTED. SECONDED BY COUNCILMEMBER SIMPSON. VOICE VOTE WAS TAKEN AND CARRIED UNANIMOUSLY.

R E G U L A R A G E N D A

PUBLIC HEARINGS AND APPEALS

This is the date set for a public hearing on the Fiscal Year 2016 Consolidated Action Plan and Amendments to the Fiscal Year 2013 and Fiscal Year 2014 Consolidated Action Plans.

Speaking before the Council was:

Dennis Haugen, Lakewood resident, spoke about letting the City of Tacoma or Pierce County handle the Consolidated Annual Action Plan program.

There being no further testimony, the hearing was declared closed.

This is the date set for a public hearing on vacating a portion of the 84th Street SW right-of-way.

Speaking before the Council were:

None.

There being no testimony, the hearing was declared closed

ORDINANCES

Ordinance No. 637 amending Sections 12A.15.050, 12A.15.060, 12A.15.090, and 12A.15.100 of the Lakewood Municipal Code relative to mandatory sewer connections.

COUNCILMEMBER SIMPSON MOVED TO ADOPT ORDINANCE NO. 637. SECONDED BY COUNCILMEMBER MOSS.

CM BRANDSTETTER MOVED TO AMEND ORDINANCE NO. 637, SECTION 12A.15.060 AS FOLLOWS: "A. AFTER SERVICE AND RECORDING OF A NOTICE OF AVAILABILITY, AN INTERIM ON-SITE SEPTIC SYSTEM MAY BE ALLOWED TO REMAIN IN USE FOR TEN YEARS FROM THE DATE OF THE RECORDING. ANY EXTENSION BEYOND FIVE YEARS SHALL REQUIRE CERTIFICATION BY THE TACOMA-PIERCE COUNTY HEALTH DEPARTMENT THAT THE EXISTING SEPTIC SYSTEM IS IN GOOD WORKING ORDER. AN INTERIM ON-SITE SEPTIC SYSTEM WILL BE ALLOWED TO REMAIN IN USE AFTER THE PASSAGE OF SUCH DATE ONLY IF THE PROPERTY OWNER APPLIES FOR AND RECEIVES A DEFERRAL OF THE REQUIREMENT TO CONNECT AS OUTLINED IN LMC 12A.15.090 AND 12A.15.100. THE USE OF AN INTERIM ON-SITE SEPTIC SYSTEM AFTER THE LONGER OF ANY DEFERRALS OR EXPIERATION OF THE ALLOWED USE OF SUCH INTERIM ON-SITE SEPTIC SYSTEM IS PROHIBITED." SECONDED BY COUNCILMEMBER MOSS.

DEPUTY MAYOR WHALEN MOVED TO LAY ON THE TABLE ORDINANCE NO. 637. SECONDED BY COUNCILMEMBER SIMPSON. VOICE VOTE WAS TAKEN AND CARRIED UNANIMOUSLY.

Ordinance No. 638 amending Section 3.40.070 of the Lakewood Municipal Code relative to special investigative imprest funds.

COUNCILMEMBER BOCCHI MOVED TO ADOPT ORDINANCE NO. 638. SECONDED BY COUNCILMEMBER BARTH. VOICE VOTE WAS TAKEN AND CARRIED UNANIMOUSLY

RESOLUTION

Resolution No. 2016-06 authorizing the submittal of a grant application to the Washington State Recreation and Conservation Office, in the amount of \$500,000, for Harry Todd Park waterfront improvements.

COUNCILMEMBER BARTH MOVED TO ADOPT RESOLUTION NO. 2016-06. SECONDED BY COUNCILMEMBER BRANDSTETTER. VOICE VOTE WAS TAKEN AND CARRIED UNANIMOUSLY.

UNFINISHED BUSINESS

None.

Council recessed at 8:16 p.m. and reconvened at 8:24 p.m.

Mayor Anderson deviated from the agenda to reconsider Ordinance No. 637 at this time.

Ordinance No. 637 amending Sections 12A.15.050, 12A.15.060, 12A.15.090, and 12A.15.100 of the Lakewood Municipal Code relative to mandatory sewer connections.

COUNCILMEMBER BRANDSTETTER MOVED TO AMEND ORDINANCE NO. 637, SECTION 12A.15.060 AS FOLLOWS: "A. AFTER SERVICE AND RECORDING OF A NOTICE OF AVAILABILITY, AN INTERIM ON-SITE SEPTIC SYSTEM MAY BE ALLOWED TO REMAIN IN USE FOR TEN YEARS FROM THE DATE OF THE RECORDING. ANY EXTENSION BEYOND FIVE YEARS SHALL REQUIRE CERTIFICATION BY THE TACOMA-PIERCE COUNTY HEALTH DEPARTMENT THAT THE EXISTING SEPTIC SYSTEM IS IN GOOD WORKING ORDER. AN INTERIM ON-SITE SEPTIC SYSTEM WILL BE ALLOWED TO REMAIN IN USE AFTER THE PASSAGE OF SUCH DATE ONLY IF THE PROPERTY OWNER APPLIES FOR AND RECEIVES A DEFERRAL OF THE REQUIREMENT TO CONNECT AS OUTLINED IN LMC 12A.15.090 AND 12A.15.100. THE USE OF AN INTERIM ON-SITE SEPTIC SYSTEM AFTER THE LONGER OF ANY DEFERRALS OR EXPIRATION OF THE ALLOWED USE OF

SUCH INTERIM ON-SITE SEPTIC SYSTEM IS PROHIBITED.” SECONDED BY COUNCILMEMBER BOCCHI. VOICE VOTE WAS TAKEN AND CARRIED.

VOICE VOTE WAS TAKEN AND CARRIED ON THE AMENDED ORDINANCE NO. 637.

NEW BUSINESS

Motion No. 2016-20 adopting the City Council goals and priorities for 2016-2018.

COUNCILMEMBER SIMPSON MOVED TO ADOPT THE CITY COUNCIL GOALS AND PRIORITIES FOR 2016-2018. SECONDED BY COUNCILMEMBER BRANDSTETTER. VOICE VOTE WAS TAKEN AND CARRIED UNANIMOUSLY.

REPORTS BY THE CITY MANAGER

City Manager Caulfield called Assistant City Manager for Administrative Services Kraus.

Review of financial policies.

Assistant City Manager for Administrative Services Kraus reviewed the financial policies relative to cost recovery for development services.

Discussion ensued on how best practices are applied relative to other municipalities and the debt capacity.

Municipal Court Update.

Municipal Court Judge Blinn provided an update on the Municipal Court filings and services for Lakewood, DuPont, Steilacoom and University Place for the first quarter of 2016.

Discussion ensued about mental health situations seen in the Court and how long does it take to have mental health evaluations completed.

City Manager Caulfield reported that at the Council's April 25, 2016 Study Session, a review of Sound Transit 3 and the Sound Transit Yard Shop is on the agenda for discussion to review the impacts on increased number of crossings at 100th Street and the industrial park. He noted that Sound Transit is also holding regional meetings on Sound Transit 3 and that a meeting will be held on April 21, 2016 at Evergreen Tacoma Campus on 6th Avenue at 5:30 p.m.

City Manager Caulfield reported that last November, 2015 code enforcement actions were taken on mobile home parks, and the Karwan Village Mobile Home

Park has reached compliance to address their issues. Staff is now working with Rancho Villa Mobile Home Park on Lakeview Avenue to meet code compliance.

He announced that the City received the National Government Communicators 2016 Blue Pencil Gold Screen Award for the City Connections on the most improved newsletter, and complimented Brent Champaco, Communications Manager.

He reported that the City's 20th Anniversary Celebration banners will be displayed at Lakewood Towne Center in early May. He indicated that the venue of the celebration will now be held at City Hall property.

He announced that the Port of Tacoma will be holding its meeting regarding the methanol plant at the McGavick Center on April 25, 2016 at noon.

He also announced that the FCC made changes on how wireless facilities can be sited in the United States and they can be installed on utility poles, street lights and traffic lights.

He reported that the Tacoma Pierce County Chamber of Commerce will be going to Washington DC (Washington to Washington) event on May 16-18, 2016 and suggested that it might be beneficial for Lakewood to have Council representation at that event.

He announced that Chipotle Grill and Mod Pizza have signed leases to locate on the vacant property next to Panda Express.

He also reported that Hop Jacks Restaurant is expected to locate at Main Street and 59th Avenue.

Also, NYP Bar and Grill will be meeting with Economic Development Manager Newton to possibly locate in Lakewood.

The former Gerry's Bookstore was recently purchased by Adult Avalon Contracting, and a new yoga studio is soon to open near H & L Produce.

He announced that CVS Pharmacy is looking to build a new store at the old Multicare and Ethan Allan buildings.

He then announced the following calendar of events:

April 21, 6:00 PM, Lakes High School Student of Art, St. Clare Hospital Main Lobby
April 23, 9:00 AM to noon, Parks Appreciation Day, various locations with kick-off at Fort Steilacoom Park

April 26, JBLM Leadership dinner with Councilmembers

May 4, 6:00 PM to 8:00 PM with 6:30 PM presentation, WSDOT I5/JBLM Corridor Improvement Project, Tillicum Elementary School

CITY COUNCIL COMMENTS

Councilmember Moss commented on the Pierce College award dinner she attended.

Councilmember Bocchi announced that the Pierce County Regional Council April 21, 2016 has been cancelled. He indicated that he will be attending the Lakes High School Student Art event at St. Clare Hospital on April 21 and Parks Appreciation Day on April 23. He noted that the Planning Commission will be meeting on April 20 and discussing satellite parking, Comprehensive Plan and the Transportation Improvement Plan.

Councilmember Brandstetter indicated that he and Councilmember Barth attended Coffee with the Mayor and presented the City's Vision. He spoke about the AWC large cities meeting he attended in Bellevue and their discussion about AWC legislative priorities. He indicated that he will be attending Parks Appreciation Day. He then spoke about the Clover Park School District Arlington project.

Councilmember Barth noted that "Father of the Bride 3" will be filmed in Lakewood.

Councilmember Simpson spoke about the Lake City Neighborhood Association meeting he attended and the Northwest Alliance annual breakfast.

Deputy Mayor Whalen also commented on the Northwest Alliance annual breakfast he attended. He also commented on a ribbon cutting ceremony he attended at Ft. Steilacoom Park. He suggested that the City might want to identify what will or will not be the benefits of Sound Transit 3 to Lakewood citizens.

Mayor Anderson commented about CVS Pharmacy. He commented on a meeting he attended by Tacoma Mayor Marilyn Strickland, Pierce County Councilmembers and the Mayor of Puyallup regarding homelessness. Later that evening, he commented on a dinner meeting with a church congregation, Assistant Police Chief, and Assistant Clover Park School District Superintendent regarding homelessness. He then commented on the Daffodil Parade.

ADJOURNMENT

There being no further business, the meeting adjourned at 9:50 p.m.

DON ANDERSON, MAYOR

ATTEST:

ALICE M. BUSH, MMC
CITY CLERK



LAKWOOD CITY COUNCIL STUDY SESSION MINUTES

Monday, April 25, 2016
City of Lakewood
City Council Chambers
6000 Main Street SW
Lakewood, WA 98499

CALL TO ORDER

Mayor Anderson called the meeting to order at 7:00 p.m.

ROLL CALL

Councilmembers Present: 7 – Mayor Don Anderson; Deputy Mayor Jason Whalen; Councilmembers Mary Moss, Mike Brandstetter, John Simpson, Marie Barth and Paul Bocchi.

Parks and Recreation Advisory Board members Present: 6 – Sylvia Allen; Alan Billingsley, Jason Gerwen, Heinz Haskins, Vito Iacobazzi and Anessa McCLEndon.

ITEMS FOR DISCUSSION:

Joint Parks and Recreation Advisory Board meeting.

Parks and Recreation Advisory Board (PRAB) Chair Gerwen spoke about the PRAB accomplishments. Members of the PRAB then reviewed current work plan items including naming and sponsorship policies; Motor Avenue design; cost recovery report for parks and recreation; gathering place project; expansion of Springbrook Park; Waughop Lake trail; Ft. Steilacoom Park sports field enhancements and Chamber Creek trail projects; partnerships enhancements; designs for Harry Todd waterfront improvements; review of Legacy Plan and budgeting for 2017-2018.

Discussion ensued on public participation relative to the review of the Legacy Plan; what is the proposed design of the gathering place space and that it be brought before the Council with the business plan proposal; looking at cost recovery for some of the gathering space costs; possibly seeing the Motor Avenue project as a cost recovery project; what are the options and problems associated with relocating the Senior Center (space and that there are not much space available at this time); what options are available for Harry Todd Park improvements.

Farmer's Market analysis study

University of Puget Sound students provided an overview of the Lakewood Farmer's Market analysis study they conducted and explained the strategic short term, medium term and long term recommendations from one to five years.

Discussion ensued on educating the Towne Center businesses to sponsor a Towne Center Tuesday and perhaps offer 10 percent discounts to encourage sales tax generation in the Towne Center; how were businesses contacted when surveyed (by phone); were radio, TV spots, new media considered for outreach (facebook, social media are found to be more effective for public outreach and awareness); are other Farmers Markets supported by corporate sponsors; is Lakewood the right size for its location; and what kind of variety can Lakewood offer (variety in types of meats offered).

Review of naming and sponsorship policy

PRAB Chair Gerwen reviewed a proposed naming and sponsorship policy.

Discussion ensued on naming a facility after a donor of a living person; is the 1997 policy broken; and should there be separate policies for naming and renaming City parks and facilities.

Sound Transit yard and shop presentation and Sound Transit 3 update.

Ms. Sax, Project Manager, Sound Transit, provided an overview of the Sound Transit yard and shop project.

Discussion ensued on what steps will be taken to minimize interference with 100th Street crossings; has Sound Transit acquired the Tacoma Towing property (Board has not authorized acquisition at this time); how many employees will work at the maintenance shop (31 staff when fully operational); where will employees park; were notices of property acquisition for the yard and shop also sent to residents in the area (yes); how will one compete for jobs that will be created at the yard and shop; was their feedback from businesses relative to impacts on 100th street and staging of Sounder trains; would Sound Transit provide relocation assistance for Lakewood small businesses to locate back into Lakewood; and who makes the determination on noise level thresholds.

Ms. Levy, Government and Community Relations Officer, Sound Transit provided an update on Sound Transit 3.

Discussion ensued on what is the fare recovery on Sounder (23 percent); what is the capital contribution toward the Pierce Transit BRT on Pacific Avenue/SR 7 consist of (could be a myriad of improvements such as a more sophisticated traffic control system, potential off board payment system, making sure buses run more efficiently); what is the ridership from Lakewood and the capacity of the parking garage; is there a potential for another station prior to 2033; is there a potential to run another train on a track without having to construct a double track; what has happened to rental housing

costs as a result of Sound Transit development; how was the \$200 per person cost for Sound Transit 3 derived; how much is the bonding cost to arrive at the \$50.1 billion funding needed for Sound Transit 3; and what is plan B if Sound Transit 3 does not pass.

Council recessed at 9:51 p.m. and reconvened at 9:58 p.m.

Review of Walker Ridge Final Plat.

Assistant City Manager for Development Services Bugher reviewed a final plat for Walker Ridge development.

Discussion ensued on what were the challenges with the project; and does the sewer lines connect to Pierce County's main sewer lines.

Review of 2015 Year End Financial Report.

Assistant City Manager for Administrative Services Kraus reviewed the 2015 Year End Financial Report and noted the \$1.4 million ending fund balance.

Discussion ensued on the decrease in sales tax; what are the revenues and expenditures for public art; and where do internet sales fall (under the "other" category).

Review of 2016 carry forward budget adjustments.

Assistant City Manager for Administrative Services Kraus reviewed the 2015-2016 biennial budget adjustments.

Discussion ensued on the Nyanza gateway budget.

REPORTS BY THE CITY MANAGER

City Manager Caulfield announced that the City received a \$200,000 grant from the Names Foundation for Springbrook Park to build a basketball court and a community garden.

He reported that staff is drafting a letter to the legislators of the 28th District relative to Western State Hospital and drafting a letter for Council review to Sound Transit concerning Sound Transit 3 by Friday, April 29, 2016.

He announced that Assistant City Manager for Development Services Bugher was asked to serve on the Clover Park School District Facilities Advisory Committee and their first kick-off meeting will be held in June, 2016.

He indicated that in a meeting with Clover Park School District Superintendent LeBeau, he informed the Superintendent that the Council is interested in holding a joint meeting with the Clover Park School District Board.

He then reported that Executive Assistant Schumacher has been working on 2-2 Stryker Brigade community connector meetings. A May 25, 2016, 2-2 SBCT Command Social will be held at Lakewold Gardens and a Military Appreciation Day is being planned at Ft. Steilacoom Park.

He then reported on volunteer activities completed on Parks Appreciation Day at various parks by 200 participants.

He reported that with the recent media coverage about Tacoma Water and lead in the water, Mr. Bob Mack from Tacoma Public Utilities offered to provide an update on the matter.

He then announced several calendar events:

- May 4, 6:00 PM to 8:00 PM with 6:30 PM presentation, WSDOT I5/JBLM Corridor Improvement Project, Tillicum Elementary School
- May 6, 6:50 AM, Pierce County Prayer Breakfast, Tacoma Dome
- May 11, 6:00 PM, The Pierce County Law Enforcement Memorial, McGavick Center

ITEMS TENTATIVELY SCHEDULED FOR THE MAY 2, 2016 REGULAR CITY COUNCIL MEETING:

1. Proclamation declaring May 2 – 6, 2016 as Certificated Employee Appreciation Week. – *Mr. Jim Schell, Clover Park Education Association President*
2. Proclamation declaring May 15 – 21, 2016 as National Public Works Week. – *Mr. Don Wickstrom, Public Works Director*
3. Proclamation declaring May 15 – 21, 2016 as National Police Week. – *Police Chief Mike Zaro*
4. Approving the Walker Ridge Final plat. – (Ordinance – Consent Agenda)
5. Setting Monday, June 6, 2016, at approximately 7:00 p.m., as the date for a public hearing by the City Council on the Six Year Transportation Improvement Program. – (Resolution – Consent Agenda)

6. This is the date set for a public hearing by the City Council on the 2015-2016 carry forward budget adjustments. – (Public Hearing – Regular Agenda)
7. Vacating a portion of 84th Street right-of-way. – (Ordinance – Regular Agenda)
8. Adopting the Fiscal Year 2016 Consolidated Annual Action Plan and Fiscal Year 2013 and 2014 Amendments to the Consolidated Annual Action Plans for Community Development Block Grant and HOME Investment Partnership Act funds. – (Resolution – Regular Agenda)
9. Adopting the financial policies. – (Motion – Regular Agenda)

CITY COUNCIL COMMENTS

Councilmember Bocchi commented on the art competition he attended at St. Clare Hospital. He expressed his thanks for the University of Puget Sound student presentation on the Farmers Market study.

Councilmember Brandstetter announced that the Youth Council has raised \$700 for Relay for Life.

Councilmember Simpson commented on the State of City address he provided to the Lake City Neighborhood Association. He then commented on the Parks Appreciation Day event and the Art competition at St. Clare Hospital.

Deputy Mayor Whalen commented on the Economic Development Board Investment Briefing he attended in Puyallup. He then commented on the Lakewood Rotary event he attended on Saturday night.

Mayor Anderson reported on an Economic Development meeting he attended with Economic Development Manager Newton on Tuesday, April 23, 2016. He then commented on a Sound Transit 3 pre-meeting he attended with Sound Transit CEO and Councilmembers Moss and Brandstetter and City Manager Caulfield. He spoke about the Lakes High School art competition at St. Clare Hospital and Lakewood Rotary event he attended on Saturday night.

ADJOURNMENT

There being no further business, the meeting adjourned at 10:39 p.m.

DON ANDERSON, MAYOR

ATTEST:

ALICE M. BUSH, MMC
CITY CLERK



To: Mayor and City Councilmembers
From: Tho Kraus, Assistant City Manager - Administrative Services
Through: John J. Caulfield, City Manager
Date: May 2, 2016
Subject: Payroll Check Approval

Payroll Period(s): March 16-31, 2016 and April 1-15, 2016

Total Amount: \$2,223,672.43

Checks Issued:

Check Numbers: 113619 - 113630

Total Amount of Checks Issued: \$17,140.30

Electronic Funds Transfer:

Total Amount of EFT Payments: \$556,425.47

Direct Deposit:

Total Amount of Direct Deposit Payments: \$1,441,929.28

Federal Tax Deposit:

Total Amount of Deposit: \$208,177.38

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein and that the claims are just and due obligations against the City of Lakewood, Washington, and that I am authorized to authenticate and certify said liens.

Handwritten signature of Tho Kraus in cursive.

Tho Kraus
Assistant City Manager
Administrative Services

Handwritten signature of John J. Caulfield in cursive.

John J. Caulfield
City Manager

Payroll Distribution
City of Lakewood
Pay Period ending 3-31-16 and 4-15-16

Direct Deposit and ACH in the amount of : \$2,206,532.13
Payroll Ck#'s 113619 -113630 in the amount of : \$17,140.30
Total Payroll Distribution: \$2,223,672.43

Employee Pay Total by Fund:

<u>Fund 001 - General</u>	<u>Amount</u>
City Council	\$ 8,700.00
Municipal Court	\$ 61,272.92
City Manager	\$ 25,683.34
Administrative Services	\$ 85,238.66
Legal	\$ 84,521.62
Community and Economic Development	\$ 81,975.99
Parks and Recreation	\$ 77,525.87
Police	\$ 907,601.87
Non-Departmental	\$ -
General Fund Total	\$ 1,332,520.27

Fund 101 - Street Operations and Maintenance	\$ 41,458.21
Fund 102 - Street Capital Projects	\$ -
Fund 104 - Hotel / Motel Lodging Tax	\$ 341.70
Fund 105 - Property Abatement	\$ 3,771.20
Fund 180 - Narcotics Seizure	\$ 4,584.05
Fund 190 - Grants	\$ 9,668.66
Fund 191 - Neighborhood Stabilization Program	\$ 189.55
Fund 192 - Office of Economic Adjustment	\$ 13,098.00
Fund 195 - Public Safety Grants	\$ 1,183.71
Fund 301 - General Government CIP	\$ -
Fund 302 - Street CIP Fund	\$ 69,030.69
Fund 311 - Sewer Capital Project	\$ 1,125.07
Fund 312 - Sanitary Sewer Connection Capital	\$ 371.71
Fund 401 - Surface Water Management	\$ 42,674.20
Fund 502 - City Hall Service	\$ 6,797.96
Fund 503 - Information Technology Services	\$ 28,103.00
Other Funds Total	\$ 222,397.71

Employee Gross Pay Total	\$ 1,554,917.98
Benefits and Deductions:	\$ 668,754.45
Grand Total	\$ 2,223,672.43



To: Mayor and City Councilmembers
From: Tho Kraus, Assistant City Manager/Administrative Services
Through: John J. Caulfield, City Manager
Date: May 2, 2016
Subject: Claims Voucher Approval

Check Run Period: March 16, 2016 – April 15, 2016

Total Amount: \$2,915,891.95

Checks and EFTs Issued:

03/31/2016	Checks 82547-82702	\$ 994,017.97
04/06/2016	Checks 82703	\$ 2,000.00
04/12/2016	Checks 82704-82705	\$ 3,500.00
04/15/2016	Checks 82706-82880	\$1,916,848.98

Void Checks

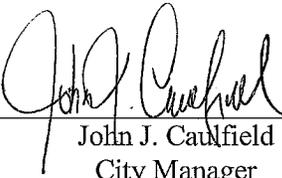
Check 82211	Little Church on the Prairie	(\$250.00)
Check 82546	WSFMA	(\$225.00)

Grand Total **\$ 2,915,891.95**

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein and that the claims are just and due obligations against the City of Lakewood, Washington, and that I am authorized to authenticate and certify said liens.



Tho Kraus
Assistant City Manager/
Administrative Services



John J. Caulfield
City Manager

City of Lakewood - Accounts Payable Voucher Report

Heritage Bank

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Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
82547	3/31/2016	000005		ABC LEGAL MESSENGERS, INC,			\$212.00
001.0000.06.515.30.41.001			2/19/2016	20910578	LG 2/19/16 MESSENGER SVCS	4.00	
001.0000.06.515.30.41.001			2/22/2016	20910879	LG 02/22/16 MESSENGER SVCS	4.00	
001.0000.06.515.30.41.001			2/23/2016	20911101	LG 02/23/16 MESSENGER SVCS	9.00	
001.0000.15.521.10.41.001			2/28/2016	MMFWA000616000000076	PD 2/16 MONTHLY MESSENGER SVCS	97.50	
001.0000.06.515.30.41.001			2/28/2016	MMFWA000616000000076	LG 02/16 MONTHLY MESSENGER SVC	97.50	
82548	3/31/2016	008473		ADAMS EVIDENCE GRADE TECH INC,			\$668.91
001.0000.15.521.10.31.001			3/4/2016	0041282-IN	PD DVD-R	668.91	
82549	3/31/2016	007445		ASSOCIATED PETROLEUM PRODUCTS,			\$7,757.37
501.0000.51.521.10.32.001			3/4/2016	0880987-IN	PDFL 03/03/16 FUEL	7,099.93	
501.0000.51.548.79.32.001			3/3/2016	0875984-IN	PKFL 03/11/16 UNLEADED FUEL	463.78	
501.0000.51.548.79.32.002			3/3/2016	0875984-IN	PKFL 03/11/16 DIESEL FUEL	193.66	
82550	3/31/2016	009800		BAADE, ARMINDA BENITEZ			\$1,168.40
001.0000.02.512.51.49.009			12/31/2016	12/15	MC DEC, 2015 INTERPRETER SVCS	1,168.40	
82551	3/31/2016	011314		BEARD, ANASTACIA			\$1,400.00
001.0000.15.521.80.41.001			3/25/2016	2	PD AG 2016-011 2/26-3/25/16 EV	1,400.00	
82552	3/31/2016	001489		BLUMENTHAL UNIFORMS & EQUIP,			\$117.43
001.0000.15.521.21.31.008			2/23/2016	004940239	PD WESTBY UNIFORM DRESS PANTS	117.43	
82553	3/31/2016	000066		BRATWEAR GROUP LLC,			\$994.48
001.0000.15.521.22.31.008			3/4/2016	18206	PD KEISLER JUMPSUIT	517.94	
001.0000.15.521.70.31.008			3/18/2016	18340	PD J. HALL JUMPSUIT	476.54	
82554	3/31/2016	008544		CASCADE ENGINEERING SERVICES,			\$390.21
001.0000.15.521.70.41.001			3/15/2016	ML-16031511220	PD CALIBRATION REPAIRS/MAINT.	390.21	
82555	3/31/2016	009926		CASCADE RIGHT-OF-WAY SVCS LLC,			\$7,245.00
302.0012.21.595.20.41.049			3/10/2016	INV 3 2015-224	PWCP AG 2015-224 THRU 2/29/16	5,290.00	
302.0008.21.595.20.41.049			3/10/2016	020 13002-LAK	PWCP E1169 THRU 01/16 GLD/100T	1,955.00	
82556	3/31/2016	010262		CENTURYLINK,			\$165.56

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503.0000.04.518.80.42.001			2/28/2016	253-983-1024 083B	IT 02/28-3/28/16 PHONE SERVICE	165.56	
82557	3/31/2016	002120		CHICAGO TITLE INSURANCE CO,			\$155.65
190.0000.52.559.32.48.020			3/9/2016	0013008-TR/1	CDBG MHR-124 FENNELL RECORDING	155.65	
82558	3/31/2016	000536		CITY TREASURER CITY OF TACOMA,			\$3,699.65
101.0000.11.542.64.47.005			3/21/2016	100228710 03/21/16	PKST 1/22-3/21/16 8915 MEADOW	56.67	
101.0000.11.542.64.47.005			3/21/2016	100228733 03/21/16	PKST 1/22-3/21/16 8900 ARDMORE	34.34	
101.0000.11.542.64.47.005			3/21/2016	100228892 03/21/16	PKST 1/22-3/21/16 9299 WHITMAN	47.84	
101.0000.11.542.64.47.005			3/21/2016	100433653 03/21/16	PKST 1/22-3/21/16 5460 STEIL B	1.90	
101.0000.11.542.64.47.005			3/22/2016	100228932 03/22/16	PKST 1/23-3/22/16 8300 STEIL B	149.35	
101.0000.11.542.64.47.005			3/22/2016	100228949 03/22/16	PKST 1/23-3/22/16 8200 STEIL B	67.64	
101.0000.11.542.64.47.005			3/23/2016	100228868 03/23/16	PKST 1/26-3/23/16 10099 GLD SW	39.35	
101.0000.11.542.64.47.005			3/23/2016	100665891 03/23/16	PKST 2/24-3/23/16 7309 ONYX DR	15.60	
101.0000.11.542.64.47.005			3/24/2016	100254732 03/24/16	PKST 2/25-3/24/16 11023 GLD SW	15.51	
001.0000.11.576.81.47.005			3/29/2016	100384879 3/16	PK 1/16-3/16/16 8750 STEIL. BL	270.96	
001.0000.11.576.81.47.005			3/29/2016	100384880 3/16	PK 1/21-3/18/16 8700 STEIL. BL	32.86	
101.0000.11.542.64.47.005			3/10/2016	100463729 03/10/16	PKST 1/12-3/10/16 8203 CUSTER	1.90	
101.0000.11.542.64.47.005			3/10/2016	100575626 03/10/16	PKST 1/12-3/10/16 8901 BPW SW	66.59	
101.0000.11.542.64.47.005			3/10/2016	100681481 03/10/16	PKST 1/12-3/10/16 8601 BPW SW	93.94	
101.0000.11.542.64.47.005			3/10/2016	100892477 03/10/16	PKST 1/12-3/10/16 8108 JOHN DO	68.23	
101.0000.11.542.63.47.006			3/14/2016	100349419 03/14/16	PKST 1/14-3/14/16 7502 LKWD DR	18.55	
101.0000.11.542.64.47.005			3/14/2016	100349749 03/14/16	PKST 2/12-3/14/16 7717 BPW W	5.85	
101.0000.11.542.64.47.005			3/14/2016	100350986 03/14/16	PKST 1/14-3/14/16 8800 CUSTER	69.94	
101.0000.11.542.63.47.006			3/14/2016	100440754 03/14/16	PKST 2/12-3/14/16 7211 BPW W	14.43	
101.0000.11.542.64.47.005			3/14/2016	100463727 03/14/16	PKST 1/14-3/14/16 7919 CUSTER	1.90	
101.0000.11.542.64.47.005			3/14/2016	100520997 03/14/16	PKST 1/14-3/14/16 7609 CUSTER	52.02	
101.0000.11.542.63.47.006			3/14/2016	100898201 03/14/16	PKST 2/12-3/14/16 7729 BPW W	115.88	
101.0000.11.542.63.47.006			3/16/2016	100415564 03/16/16	PKST 2/17-3/16/16 9450 STEIL B	71.54	
101.0000.11.542.63.47.006			3/16/2016	100415566 03/16/16	PKST 2/17-3/16/16 9000 STEIL B	56.91	
101.0000.11.542.63.47.006			3/16/2016	100415597 03/16/16	PKST 2/17-3/16/16 10000 STEIL	59.90	
101.0000.11.542.63.47.006			3/16/2016	100471519 03/16/16	PKST 2/17-3/16/16 8312 87TH AV	24.91	
101.0000.11.542.64.47.005			3/16/2016	100658937 03/16/16	PKST 1/16-3/16/16 10300 STEIL	59.48	
101.0000.11.542.64.47.005			3/16/2016	100687561 03/16/16	PKST 1/16-3/16/16 8623 87TH AV	46.66	
503.0000.04.518.80.42.001			3/4/2016	90680348	IT 2Q/16 PW PUB SAFETY NETWORK	2,139.00	
82559	3/31/2016	005786		CLASSY CHASSIS,			\$762.52
501.0000.51.521.10.48.005			3/4/2016	3217	PDFL EXT CAR WASH 2/27/16-3/4/	6.50	
501.0000.51.521.10.48.005			3/4/2016	3217	PDFL EXT CAR WASH 2/27/16-3/4/	6.50	

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
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501.0000.51.521.10.48.005			3/4/2016	3217	PDFL ULT CAR WASH 2/27/16-3/4/	12.18	
501.0000.51.521.10.48.005			3/4/2016	3217	PDFL ULT CAR WASH 2/27/16-3/4/	12.18	
501.0000.51.521.10.48.005			3/4/2016	3217	PDFL ULT CAR WASH 2/27/16-3/4/	12.18	
501.0000.51.521.10.48.005			3/4/2016	3217	PDFL OIL CHANGE	59.79	
501.0000.51.548.79.48.005			2/29/2016	3220	FL/PK OIL CHANGE, DIFF. DRAIN	78.60	
501.0000.51.548.79.48.005			2/29/2016	3220	FL/PW EXTERIOR WASH	6.50	
501.0000.51.548.79.48.005			2/29/2016	3220	FL/PW EXTERIOR WASH	6.50	
501.0000.51.548.79.48.005			2/29/2016	3225	PKFL OIL CHANGE	57.65	
501.0000.51.548.79.48.005			2/29/2016	3225	PKFL OIL CHANGE	50.49	
501.0000.51.548.79.48.005			2/29/2016	3225	PKFL OIL CHANGE	89.63	
501.0000.51.521.10.48.005			3/11/2016	3236	PDFL EXT CARWASH	6.50	
501.0000.51.521.10.48.005			3/11/2016	3236	PDFL EXT CARWASH	6.50	
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501.0000.51.521.10.48.005			3/11/2016	3236	PDFL ULTRA CARWASH	12.18	
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501.0000.51.521.10.48.005			3/11/2016	3236	PDFL ULTRA CARWASH	12.18	
180.0000.15.521.21.48.001			3/18/2016	3238	PDFL EXT CAR WASH 3/12/16-3/18	6.50	
501.0000.51.521.10.48.005			3/18/2016	3238	PDFL EXT CAR WASH 3/12/16-3/18	6.50	
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501.0000.51.521.10.48.005			3/18/2016	3238	PDFL EXT CAR WASH 3/12/16-3/18	6.50	
501.0000.51.521.10.48.005			3/18/2016	3238	PDFL EXT CAR WASH 3/12/16-3/18	6.50	
501.0000.51.521.10.48.005			3/18/2016	3238	PDFL EXT CAR WASH 3/12/16-3/18	6.50	

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
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180.0000.15.521.21.48.001	3/18/2016		3/18/2016	3238	PDFL EXT CAR WASH 3/12/16-3/18	6.50	
501.0000.51.521.10.48.005	3/18/2016		3/18/2016	3238	PDFL ULT CAR WASH 3/12/16-3/18	12.17	
501.0000.51.521.10.48.005	3/18/2016		3/18/2016	3238	PDFL ULT CAR WASH 3/12/16-3/18	12.17	
501.0000.51.521.10.48.005	3/18/2016		3/18/2016	3238	PDFL ULT CAR WASH 3/12/16-3/18	12.17	
501.0000.51.521.10.48.005	3/18/2016		3/18/2016	3238	PDFL OIL CHANGE	57.62	
501.0000.51.521.10.48.005	3/18/2016		3/18/2016	3238	PDFL EXT CAR WASH 3/12/16-3/18	6.50	
501.0000.51.521.10.48.005	3/18/2016		3/18/2016	3238	PDFL EXT CAR WASH 3/12/16-3/18	6.50	
501.0000.51.521.10.48.005	3/18/2016		3/18/2016	3238	PDFL EXT CAR WASH 3/12/16-3/18	6.50	
501.0000.51.521.10.48.005	3/18/2016		3/18/2016	3238	PDFL EXT CAR WASH 3/12/16-3/18	6.50	
501.0000.51.521.10.48.005	3/18/2016		3/18/2016	3238	PDFL EXT CAR WASH 3/12/16-3/18	6.50	
501.0000.51.521.10.48.005	3/18/2016		3/18/2016	3238	PDFL EXT CAR WASH 3/12/16-3/18	6.50	
501.0000.51.521.10.48.005	3/18/2016		3/18/2016	3238	PDFL EXT CAR WASH 3/12/16-3/18	6.50	
82560	3/31/2016	000099			CLOVER PARK SCHOOL DISTRICT,		\$4,125.24
501.0000.51.548.79.32.001	2/18/2016		2/18/2016	19551	FL 01/16/ FUEL	132.84	
501.0000.51.548.79.32.001	2/18/2016		2/18/2016	19551	FL 01/16/ FUEL	24.98	
501.0000.51.548.79.32.001	2/18/2016		2/18/2016	19551	FL 01/16/ FUEL	113.49	
501.0000.51.548.79.32.001	2/18/2016		2/18/2016	19551	FL 01/16/ FUEL	174.17	
501.0000.51.548.79.32.001	2/18/2016		2/18/2016	19551	FL 01/16/ FUEL	93.76	
501.0000.51.548.79.32.001	2/18/2016		2/18/2016	19551	FL 01/16/ FUEL	8.83	
501.0000.51.548.79.32.001	2/18/2016		2/18/2016	19551	FL 01/16/ FUEL	21.56	
501.0000.51.548.79.32.001	2/18/2016		2/18/2016	19551	FL 01/16/ FUEL	124.17	
501.0000.51.548.79.32.001	2/18/2016		2/18/2016	19551	FL 01/16/ FUEL	39.83	
501.0000.51.548.79.32.001	2/18/2016		2/18/2016	19551	FL 01/16/ FUEL	514.12	
501.0000.51.548.79.32.001	2/18/2016		2/18/2016	19551	FL 01/16/ FUEL	48.15	
501.0000.51.548.79.32.001	2/18/2016		2/18/2016	19551	FL 01/16/ FUEL	38.26	
501.0000.51.548.79.32.001	2/18/2016		2/18/2016	19551	FL 01/16/ FUEL	63.14	
501.0000.51.548.79.32.001	2/18/2016		2/18/2016	19551	FL 01/16/ FUEL	67.76	
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501.0000.51.548.79.32.001	2/18/2016		2/18/2016	19551	FL 01/16/ FUEL	7.25	
501.0000.51.548.79.32.001	2/18/2016		2/18/2016	19551	FL 01/16/ FUEL	6.92	
501.0000.51.548.79.32.001	2/18/2016		2/18/2016	19551	FL 01/16/ FUEL	53.29	
501.0000.51.548.79.32.001	2/18/2016		2/18/2016	19551	FL 01/16/ FUEL	122.89	
001.0000.03.513.10.49.005	2/23/2016		2/23/2016	6647	CM REVISED FED PRIORITIES: COP	23.25	
501.0000.51.548.79.32.001	3/7/2016		3/7/2016	19554	FL 02/16 FUEL	42.36	

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501.0000.51.548.79.32.001			3/7/2016	19554	FL 02/16 FUEL	53.49	
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501.0000.51.548.79.32.001			3/7/2016	19554	FL 02/16 FUEL	133.73	
501.0000.51.548.79.32.001			3/7/2016	19554	FL 02/16 FUEL	70.62	
501.0000.51.548.79.32.001			3/7/2016	19554	FL 02/16 FUEL	181.95	
501.0000.51.548.79.32.001			3/7/2016	19554	FL 02/16 FUEL	66.30	
501.0000.51.548.79.32.001			3/7/2016	19554	FL 02/16 FUEL	17.54	
501.0000.51.548.79.32.001			3/7/2016	19554	FL 02/16 FUEL	57.42	
501.0000.51.548.79.32.001			3/7/2016	19554	FL 02/16 FUEL	43.63	
501.0000.51.548.79.32.001			3/7/2016	19554	FL 02/16 FUEL	62.42	
501.0000.51.548.79.32.001			3/7/2016	19554	FL 02/16 FUEL	97.63	
501.0000.51.548.79.32.001			3/7/2016	19554	FL 02/16 FUEL	34.40	
501.0000.51.548.79.32.001			3/7/2016	19554	FL 02/16 FUEL	12.96	
501.0000.51.548.79.32.001			3/7/2016	19554	FL 02/16 FUEL	11.17	
501.0000.51.548.79.32.001			3/7/2016	19554	FL 02/16 FUEL	45.41	
501.0000.51.548.79.32.001			3/7/2016	19554	FL 02/16 FUEL	117.07	
001.0000.11.571.20.49.005			1/6/2016	6575	PKRC FATHER/DAUGHTER DNCE FLYE	484.59	
001.0000.11.571.20.49.005			1/8/2016	6576	PKRC RACE FLYERS	499.90	
82561	3/31/2016	008523		COMPLETE OFFICE,			\$309.77
001.0000.02.512.50.31.001			3/21/2016	1345552-0	MC CHAIR	309.77	
82562	3/31/2016	008201		CONSTRUCTION TESTING,			\$299.00
311.0001.21.594.35.41.001			2/17/2016	131228	PWSC AG 2015-175 2/12/16 WDBRK	299.00	
82563	3/31/2016	009518		CONVERGINT TECHNOLOGIES LLC,			\$771.27
001.0000.15.521.10.41.001			1/31/2016	W291157	PD LOBBY DOOR SERVICED	771.27	
82564	3/31/2016	000496		DAILY JOURNAL OF COMMERCE,			\$795.60
302.0009.21.595.12.44.001			3/15/2016	3310926	PWCP STW IMPROVEMENT ADS	795.60	
82565	3/31/2016	003867		DELL MARKETING LP,			\$147.68
503.0000.04.518.80.31.001			3/16/2016	XJWWC7676	IT DUAL IN-LINE MEMORY MODULE	147.68	
82566	3/31/2016	010648		DIAMOND MARKETING SOLUTIONS,			\$2,935.67
001.0000.99.518.40.42.002			3/31/2016	03/16 REPLENISH	ND 03/16 REPLENISH POSTAGE ACC	2,580.96	
312.0000.01.535.30.42.002			3/31/2016	03/16 REPLENISH	PWSA 02/16 SEWER POSTAGE USED	81.58	
001.0000.99.518.40.42.002			3/21/2016	185473	ND DAILY MAIL 03/01/16-03/15/1	273.13	

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
82567	3/31/2016	010647		DISCOVERY BENEFITS INC,			\$85.80
001.0000.09.518.10.41.001			1/31/2016	0000618018-IN	HR 01/16 FSA MONTHLY FEE	42.90	
001.0000.09.518.10.41.001			1/31/2016	0000626698-IN	HR 02/16 FSA MONTHLY FEE	42.90	
82568	3/31/2016	011246		ELCON CORPORATION,			\$151,909.03
302.0022.21.595.64.63.108			3/18/2016	TRAF SGL PH 5 PP # 4	PWCP AG 2015-235 2/26-3/18/16	151,909.03	
82569	3/31/2016	011059		ELLIOTT, LISA			\$499.80
001.0000.06.515.31.41.001			3/29/2016	3/21-3/25/16	LG AG 2015-282 3/21-3/25/16 PR	499.80	
82570	3/31/2016	005190		FASTENAL,			\$5.42
101.0000.11.542.64.31.001			3/9/2016	WALA227533	PKST 300" OXYCMP PTFE TAPE	5.42	
82571	3/31/2016	010573		FIELD, KIM			\$348.00
001.0000.11.569.50.41.001			3/29/2016	2/17-3/15/16	PKSR 2/17-3/15/16 INSTRUCTOR F	348.00	
82572	3/31/2016	009689		FLO HAWKS,			\$180.51
401.0000.41.531.10.48.001			2/29/2016	3037175	PWSW MONTHLY INSPECTION	180.51	
82573	3/31/2016	007043		FLOYD, JUDI			\$376.20
001.0000.11.569.50.41.001			3/28/2016	2/17-3/25/16	PKSR 2/17-3/25/16 INSTRUCTOR F	376.20	
82574	3/31/2016	000175		FORMSOURCE INC,			\$107.70
001.0000.02.512.50.31.003			3/11/2016	849311	MC BUSINESS CARDS - D. WRIGHT	107.70	
82575	3/31/2016	011294		FRANKLIN, GIOVANNA			\$6,850.00
001.0000.06.515.31.41.001			3/30/2016	3/16-3/30/16	LG AG 2015-299 3/16-3/30/16 PR	3,425.00	
001.0000.06.515.31.41.001			3/22/2016	3/1-3/15/16	LG AG 2015-299 3/1-3/15/16 PRO	3,425.00	
82576	3/31/2016	001626		GEOLINE INC,			\$392.87
001.0000.15.521.70.31.001			3/1/2016	336189	PD TRIBRACH, SECO W/LASER PLUM	392.87	
82577	3/31/2016	007975		HI-STRENGTH BOLT,			\$28.65
001.0000.11.576.81.31.001			3/25/2016	236575	PK FITTINGS	28.65	
82578	3/31/2016	004036		HORIZON AUTOMATIC RAIN CO,			\$358.99
001.0000.11.542.70.31.030			3/23/2016	3NO61574	PK RAIN BIRDS	358.99	

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82579	3/31/2016	007151		HORST, RUDY			\$204.00
001.0000.11.569.50.41.001			3/28/2016	1/7-3/28/16	PKSR 1/17-3/28/16 INSTRUCTOR F	204.00	
82580	3/31/2016	011311		J & S LAW GROUP PLLC,			\$2,500.00
001.0000.02.512.51.41.035			3/16/2016	FEB, 2016	MC AG 2015-234 2/16 PUBLIC DEF	2,500.00	
82581	3/31/2016	000299		LAKEVIEW LIGHT & POWER CO.,			\$12,006.18
101.0000.11.542.64.47.005			3/21/2016	67044-001 03/21/16	PKST 2/17-3/16/16 100TH ST SW	90.90	
101.0000.11.542.64.47.005			3/21/2016	67044-003 03/21/16	PKST 2/10-3/14/16 MOTOR AVE &	88.66	
101.0000.11.542.64.47.005			3/21/2016	67044-005 03/21/16	PKST 2/17-3/16/16 BPW SW & LKW	83.33	
101.0000.11.542.64.47.005			3/21/2016	67044-006 03/21/16	PKST 2/16-3/15/16 108TH ST SW	74.97	
101.0000.11.542.64.47.005			3/21/2016	67044-019 03/21/16	PKST 2/10-3/10/16 BPW SW & 100	88.06	
101.0000.11.542.64.47.005			3/21/2016	67044-020 03/21/16	PKST 2/10-3/10/16 59TH AVE SW	106.92	
101.0000.11.542.64.47.005			3/21/2016	67044-022 03/21/16	PKST 2/10-3/10/16 GLD SW & BPW	111.83	
101.0000.11.542.64.47.005			3/21/2016	67044-024 03/21/16	PKST 2/10-3/10/16 GLD SW & STE	85.30	
101.0000.11.542.64.47.005			3/21/2016	67044-026 03/21/16	PKST 2/10-3/14/16 GLD SW & MT	95.30	
101.0000.11.542.63.47.006			3/21/2016	67044-039 03/21/16	PKST 2/11-3/15/16 5700 100TH S	59.14	
101.0000.11.542.64.47.005			3/21/2016	67044-044 03/21/16	PKST 2/10-3/10/16 100TH ST SW	90.04	
101.0000.11.542.64.47.005			3/21/2016	67044-046 03/21/16	PKST 2/11-3/14/16 10013 GLD SW	218.24	
101.0000.11.542.64.47.005			3/21/2016	67044-047 03/21/16	PKST 2/11-3/10/16 59TH AVE SW	79.11	
001.0000.11.576.80.47.005			3/21/2016	67044-063 3/16	PK 2/10-3/10/16 FAIRLAWN SVCS	75.58	
101.0000.11.542.64.47.005			3/21/2016	67044-064 03/21/16	PKST 2/10-3/10/16 93RD & BPW	72.65	
001.0000.11.576.80.47.005			3/21/2016	67044-1034 3/16	PK 2/16-3/15/16 RUSSELL RD SVC	47.68	
502.0000.17.521.50.47.005			3/21/2016	117448-001 03/21/16	PKFC 2/17-3/16/16 9401 LKWD DR	6,532.38	
504.0000.09.518.39.48.001			9/22/2015	1018	RM CL#2015-0079 NEW BASE, POLE	3,088.38	
101.0000.11.542.64.47.005			3/14/2016	67044-004 03/14/16	PKST 2/3-3/3/16 108TH ST SW &	83.15	
101.0000.11.542.64.47.005			3/14/2016	67044-010 03/14/16	PKST 2/3-3/7/16 108TH ST SW &	76.87	
101.0000.11.542.64.47.005			3/14/2016	67044-017 03/14/16	PKST 2/4-3/8/16 112TH ST SW &	81.95	
101.0000.11.542.64.47.005			3/14/2016	67044-030 03/14/16	PKST 2/8-3/7/16 112TH ST S & B	79.45	
101.0000.11.542.63.47.006			3/14/2016	67044-072 03/14/16	PKST 2/8-3/7/16 11302 KENDRICK	84.36	
502.0000.17.542.65.47.005			3/14/2016	67044-073 03/14/16	PKFC 2/8-3/7/16 11420 KENDRICK	511.93	
82582	3/31/2016	000280		LAKESWOOD CHAMBER OF COMMERCE,			\$683.00
001.0000.99.513.10.49.001			5/1/2016	SC7423	ND 2016-2017 CITY MEMBERSHIP D	683.00	
82583	3/31/2016	000298		LAKESWOOD TOWING,			\$76.58
001.0000.15.521.10.41.070			2/24/2016	218163	PD TOWING	76.58	
82584	3/31/2016	006201		LEE, AUSTIN			\$225.00

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195.0012.15.521.30.43.004			3/29/2016	V4/001/16 PER DIEM	PD 4/3-4/6/16 2016 CRIMES AGST	225.00	
82585	3/31/2016	005685		LEMAY MOBILE SHREDDING,			\$154.42
001.0000.15.521.10.41.001			3/1/2016	4467818	PD 02/16 SHREDDING SVCS	154.42	
82586	3/31/2016	002296		LEXIS NEXIS,			\$647.65
503.0000.04.518.80.41.001			2/29/2016	1602144927	IT 02/16 LEXISNEXIS & RELATED	647.65	
82587	3/31/2016	009711		LEXIS NEXIS RISK DATA MGMT INC,			\$38.18
001.0000.15.521.21.41.001			2/29/2016	1226184-20160229	PD FEB, 2016 PERSON SEARCHES	38.18	
82588	3/31/2016	009130		MATVIYCHUK, IRENE			\$208.00
001.0000.02.512.51.49.009			3/8/2016	3/8/16	MC 3/8/16 INTERPRETER SVCS	104.00	
001.0000.02.512.51.49.009			3/9/2016	3/9/16	MC 3/9/16 INTERPRETER SVCS	104.00	
82589	3/31/2016	011324		MCDUGAL, MARY			\$179.17
001.0000.99.517.90.31.019			3/22/2016	951029060	ND 03/22/16 STAFF RECOGNITION	179.17	
82590	3/31/2016	009724		MILES RESOURCES LLC,			\$256.93
101.0000.11.542.30.31.030			3/7/2016	255083	PKST COLD MIX	256.93	
82591	3/31/2016	011283		NAT'L COOPERATIVE LEASING,			\$2,764.71
503.0000.04.518.80.45.002			3/14/2016	39054	IT AG 2015-279 3/16-4/15/16 CO	2,764.71	
82592	3/31/2016	000365		NORTHWEST ABATEMENT SVC INC,			\$853.32
001.0000.15.521.10.41.001			2/29/2016	16-3005	PD LEAD DEBRIS REMOVAL.	853.32	
82593	3/31/2016	000366		NORTHWEST CASCADE INC,			\$450.56
001.0000.02.523.30.47.004			3/14/2016	2-1589543	MC 3/14-4/10/16 SANI-CAN RENTL	153.56	
001.0000.11.576.80.41.001			3/19/2016	2-1597403	PK 3/19-4/18/16 WASH. PK SANI-	99.00	
001.0000.11.576.80.41.001			3/19/2016	2-1597405	PK 3/19-4/18/16 SPRINGBRK PK S	99.00	
001.0000.11.576.80.41.001			3/29/2016	2-1597404	PK 3/19-4/18/16 RUSSELL RD SAN	99.00	
82594	3/31/2016	009317		OPTIC FUSION INC,			\$1,549.28
503.0000.04.518.80.42.001			3/1/2016	95-17192	IT 03/16 INTERNET CONNECTIVITY	1,549.28	
82595	3/31/2016	009983		PACIFIC NW BUSINESS PRODUCTS,			\$491.36
503.0000.04.518.80.31.002			3/4/2016	0036127-001	IT INKCART(GIS PLOTTER)	491.36	

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82596	3/31/2016	010255		PAPE' MACHINERY EXCHANGE,			\$60.15
501.0000.51.548.79.31.006			3/16/2016	9849501	FL/PW BOLTS, GREASE	60.15	
82597	3/31/2016	000407		PIERCE COUNTY,			\$2,206.21
001.0000.15.521.10.49.005			3/2/2016	CI-212608	PD CASE FILE FOLDERS	2,206.21	
82598	3/31/2016	000421		PIERCE COUNTY BUDGET & FINANCE,			\$15,991.05
401.0000.41.531.10.51.054			2/17/2016	3085002370 PW 2016	PWSW 2016 UNDETERMINED SITUS	5.65	
401.0000.41.531.10.51.054			2/17/2016	3980300020 PW 2016	PWSW 2016 XXX BUTTE DR SW	5.65	
401.0000.41.531.10.51.054			2/17/2016	4000220210 PW 2016	PWSW 2016 XXX LK LOUISE DR SW	5.65	
502.0000.17.518.35.51.054			2/17/2016	4001880094 PW 2016	PKFC 2016 6006 MAIN ST SW	88.20	
502.0000.17.518.35.51.054			2/17/2016	4001880095 PW 2016	PKFC 2016 6000 MAIN ST SW	549.32	
502.0000.17.521.50.51.054			2/17/2016	4002220020 PW 2016	PKFC 2016 9401 LKWD DR SW	384.84	
401.0000.41.531.10.51.054			2/17/2016	4002780210 PW 2016	PWSW 2016 TRACTS	21.63	
401.0000.41.531.10.51.054			2/17/2016	4145240060 PW 2016	PWSW 2016 XXX 112TH ST SW	21.63	
401.0000.41.531.10.51.054			2/17/2016	4550300080 PW 2016	PWSW 2016 XXX MILITARY RD SW	5.65	
401.0000.41.531.10.51.054			2/17/2016	4550320290 PW 2016	PWSW 2016 XXX 107TH ST SW	5.65	
401.0000.41.531.10.51.054			2/17/2016	4776500200 PW 2016	PWSW 2016 XXX 25TH AV S	23.74	
101.0000.21.542.70.51.001			2/17/2016	5130000630 PW 2016	PWST 2016 XXX WHITMAN AV SW	5.65	
101.0000.21.542.70.51.001			2/17/2016	5130000800 PW 2016	PWST 2016 XXX FAIRLAWN DR SW	5.65	
101.0000.21.542.70.51.001			2/17/2016	5130000820 PW 2016	PWST 2016 XXX FAIRLAWN DR SW	5.65	
401.0000.41.531.10.51.054			2/17/2016	5505500170 PW 2016	PWSW 2016 XXX MILITARY RD SW	21.63	
401.0000.41.531.10.51.054			2/17/2016	6190000030 PW 2016	PWSW 2016 XXX WOODBINE LN SW	21.63	
401.0000.41.531.10.51.054			2/17/2016	6580000013 PW 2016	PWSW 2016 XXX 87TH ST SW	5.65	
401.0000.41.531.10.51.054			2/17/2016	6721500110 PW 2016	PWSW 2016 XXX 71ST STCT SW	5.65	
401.0000.41.531.10.51.054			2/17/2016	7107800391 PW 2016	PWSW 2016 XXX LK LOUISE DR SW	21.63	
401.0000.41.531.10.51.054			2/17/2016	7765300850 PW 2016	PWSW 2016 XXX EARLEY AV SW	5.65	
401.0000.41.531.10.51.054			2/17/2016	7765301270 PW 2016	PWSW 2016 XXX EARLEY AV SW	21.80	
101.0000.21.542.70.51.001			2/17/2016	0219011105 PW 2016	PWST 2016 3710 100TH ST SW	21.37	
101.0000.21.542.70.51.001			2/17/2016	0219011119 PW 2016	PWST 2016 XXX S TACOMA WY	5.65	
401.0000.41.531.10.51.054			2/17/2016	0219043108 PW 2016	PWSW 2016 112 SW COUNTY EXEMPT	21.63	
401.0000.41.531.10.51.054			2/17/2016	0219096016 PW 2016	PWSW 2016 XXX 112TH ST SW	21.88	
101.0000.21.542.70.51.001			2/17/2016	0219111008 PW 2016	PWST 2016 XXX BPW SW	21.63	
401.0000.41.531.10.51.054			2/17/2016	0219123082 PW 2016	PWSW 2016 12502 47TH AV SW	21.96	
311.0000.01.559.30.51.001			2/17/2016	0219226008 PW 2016	PWSC 2016 XXX SPRING ST SW	6.69	
401.0000.41.531.10.51.054			2/17/2016	0220351036 PW 2016	PWSW 2016 XXX WOODLAWN AV SW	24.21	
401.0000.41.531.10.51.054			2/17/2016	0220351041 PW 2016	PWSW 2016 XXX 79TH ST W	21.79	
401.0000.41.531.10.51.054			2/17/2016	0220352183 PW 2016	PWSW 2016 XXX 59TH AV SW	21.63	

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401.0000.41.531.10.51.054	2/17/2016		2/17/2016	0220356007 PW 2016	PWSW 2016 XXX BPW SW	21.63	
401.0000.41.531.10.51.054	2/17/2016		2/17/2016	0220356008 PW 2016	PWSW 2016 XXX BPW SW	21.63	
401.0000.41.531.10.51.054	2/17/2016		2/17/2016	0220356009 PW 2016	PWSW 2016 XXX BPW SW	21.63	
401.0000.41.531.10.51.054	2/17/2016		2/17/2016	0220356010 PW 2016	PWSW 2016 XXX BPW SW	21.63	
401.0000.41.531.10.51.054	2/17/2016		2/17/2016	0220356011 PW 2016	PWSW 2016 XXX BPW SW	21.63	
401.0000.41.531.10.51.054	2/17/2016		2/17/2016	0220356012 PW 2016	PWSW 2016 XXX 59TH AV SW	21.63	
101.0000.21.542.70.51.001	2/17/2016		2/17/2016	0320314090 PW 2016	PWST 2016 XXX 9420 FRONT ST S	881.09	
401.0000.41.531.10.51.054	2/17/2016		2/17/2016	0320314090 PW 2016	PWSW 2016 XXX 9420 FRONT ST S	881.09	
001.0000.11.576.80.51.068	3/29/2016		3/29/2016	2200000021 PK 2016	PK 2016 PROP TAX 8928 N THORNE	2,596.45	
001.0000.11.576.80.51.068	3/29/2016		3/29/2016	2200000023 PK 2016	PK 2016 PROP TAX 8928 N THORNE	5.65	
001.0000.11.576.80.51.068	3/29/2016		3/29/2016	2335201250 PK 2016	PK 2016 PROP TAX 10506 RUSSELL	7.03	
001.0000.11.576.80.51.068	3/29/2016		3/29/2016	3085002360 PK 2016	PK 2016 PROP TAX 9102 EDGEWATE	7,207.65	
001.0000.11.576.80.51.068	3/29/2016		3/29/2016	3935000350 PK 2016	PK 2016 PROP TAX 11528 MILITAR	23.18	
001.0000.11.576.80.51.068	3/29/2016		3/29/2016	0219123015 PK 2016	PK 2016 PROP TAX 4713 127TH ST	397.32	
001.0000.11.576.80.51.068	3/29/2016		3/29/2016	0219123106 PK 2016	PK 2016 PROP TAX 4723 127TH ST	107.77	
001.0000.11.576.80.51.068	3/29/2016		3/29/2016	0219123107 PK 2016	PK 2016 PROP TAX 12601 ADDISON	22.10	
001.0000.11.576.80.51.068	3/29/2016		3/29/2016	0219162008 PK 2016	PK 2016 PROP TAX 9222 VETERANS	1,621.44	
001.0000.11.576.80.51.068	3/29/2016		3/29/2016	0219164006 PK 2016	PK 2016 PROP TAX 8928 N THORNE	5.65	
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001.0000.11.576.80.51.068	3/29/2016		3/29/2016	0320311005 PK 2016	PK 2016 PROP TAX 2716 84TH ST	22.38	
001.0000.11.576.80.51.068	3/29/2016		3/29/2016	0320311006 PK 2016	PK 2016 PROP TAX 2716 84TH ST	22.34	
001.0000.11.576.80.51.068	3/29/2016		3/29/2016	0320311008 PK 2016	PK 2016 PROP TAX 2716 84TH ST	21.63	
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001.0000.11.576.80.51.068	3/29/2016		3/29/2016	0320311012 PK 2016	PK 2016 PROP TAX 2716 84TH ST	22.10	
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001.0000.11.576.80.51.068	3/29/2016		3/29/2016	0320311035 PK 2016	PK 2016 PROP TAX 2716 84TH ST	21.63	
001.0000.11.576.80.51.068	3/29/2016		3/29/2016	0320314042 PK 2016	PK 2016 PROP TAX 8007 25TH AVE	83.84	
001.0000.11.576.80.51.068	3/29/2016		3/29/2016	0320314043 PK 2016	PK 2016 PROP TAX 8807 25TH AVE	108.11	
001.0000.11.576.80.51.068	3/29/2016		3/29/2016	0320315005 PK 2016	PK 2016 PROP TAX 84TH ST CT S	5.65	
001.0000.11.576.80.51.068	3/29/2016		3/29/2016	0320315006 PK 2016	PK 2016 PROP TAX 2511 88TH ST	5.65	
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001.0000.11.576.80.51.068			3/29/2016	4000680340 PK 2016	PK 2016 PROP TAX 9701 ONYX DR	21.63	
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001.0000.11.576.80.51.068			3/29/2016	4145200521 PK 2016	PK 2016 PROP TAX 112TH ST SW	21.84	
001.0000.11.576.80.51.068			3/29/2016	5110000240 PK 2016	PK 2016 PROP TAX 12621 LAKELAN	21.63	
001.0000.11.576.80.51.068			3/29/2016	5130001331 PK 2016	PK 2016 PROP TAX 6002 FAIRLAWN	6.10	
001.0000.11.576.80.51.068			3/29/2016	6385000181 PK 2016	PK 2016 PROP TAX 9222 VETERANS	6.01	
001.0000.11.576.80.51.068			3/29/2016	6385000200 PK 2016	PK 2016 PROP TAX 9222 VETERANS	5.89	
001.0000.11.576.80.51.068			3/29/2016	7025000161 PK 2016	PK 2016 PROP TAX 10 BARLOW ST	5.65	
82599	3/31/2016	000428		PIERCE COUNTY SEWER,			\$196.54
001.0000.11.576.80.47.004			3/13/2016	00162489 03/13/16	PK 02/16 AMER LK N PARK	49.74	
001.0000.11.576.80.47.004			3/13/2016	00936570 03/13/16	PK 02/16 5929 FAIRLAWN DR SW	19.72	
001.0000.11.576.80.47.004			3/13/2016	01032275 03/13/16	PK 02/16 8421 PINE ST S	24.01	
001.0000.11.576.80.47.004			3/13/2016	01521021 03/13/16	PK 02/16 4723 127TH ST SW	103.07	
82600	3/31/2016	009928		PROFAST SUPPLY LLC,			\$157.14
101.0000.11.544.90.31.010			3/11/2016	9202	PKST GLOVES	157.14	
82601	3/31/2016	011244		REUPENA, MA MERESELEISA			\$266.04
001.0000.02.512.51.49.009			3/3/2016	6	MC 3/3/16 INTERPRETER SVCS	266.04	
82602	3/31/2016	010522		RICOH USA INC,			\$38.65
503.0000.04.518.80.45.002			3/16/2016	5041091546	IT 2/18-3/17/16 PD ADDTL IMAGE	38.65	
82603	3/31/2016	008825		SAFELITE FULFILLMENT INC,			\$32.80
501.0000.51.521.10.48.005			3/22/2016	00439-58/5451	PDFL WINDOW REPAIR	32.80	
82604	3/31/2016	004775		SAN DIEGO POLICE EQUIP CO,			\$41,799.77
001.0000.15.521.10.31.020			3/21/2016	621841	PD 2016 AMMUNITION	38,208.20	
001.0000.15.521.10.31.020			3/21/2016	621841	Sales Tax	3,591.57	
82605	3/31/2016	009723		SHERIDAN, SELINDA			\$255.00
001.0000.11.569.50.41.001			3/24/2016	2/12-3/18/16	PKSR 2/12-3/18/16 INSTRUCTOR F	255.00	
82606	3/31/2016	002881		SPRAGUE PEST SOLUTIONS CO,			\$141.13
502.0000.17.518.35.41.001			3/11/2016	2815535	PKFC 3/11/16 CH PEST CONTROL	59.08	
001.0000.11.576.81.41.001			3/14/2016	2817483	PK 3/14/16 ANGLE PARK PEST CON	82.05	
82607	3/31/2016	009493		STAPLES ADVANTAGE,			\$975.94

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001.0000.06.515.30.31.001			3/12/2016	3296053777	LG 100PK CD-R SPINDLE	15.44	
001.0000.06.515.30.31.001			3/12/2016	3296053787	LG WATER, FOLDERS, INDEX MAKER	85.65	
001.0000.02.512.50.31.001			3/10/2016	3295807039	MC CHAIR, STAPLES, CHRMAT, BIN	755.93	
001.0000.02.512.50.31.001			3/10/2016	3295807043	MC LABELS	17.70	
001.0000.09.518.10.31.001			3/9/2016	3295741236	HR TAPE DISPENSER	10.71	
001.0000.06.514.30.31.001			3/4/2016	3295320204	LG USB DRIVES, PADS, TABS	56.76	
001.0000.15.521.10.31.001			2/24/2016	3293900474	PD FACIAL TISSUE, NTBK PCKT NR	33.75	
82608	3/31/2016	009030		STERICYCLE INC,			\$10.36
001.0000.15.521.10.41.001			2/29/2016	3003344286	PD 2/16 ON-CALL SVCS	10.36	
82609	3/31/2016	002458		SUMMIT LAW GROUP,			\$1,494.50
001.0000.06.515.30.41.001			2/17/2016	77730	LG 01/16 GEN'L LABOR SVCS	753.50	
001.0000.06.515.30.41.001			3/18/2016	78117	LG 02/16 GEN'L LABOR SVCS	741.00	
82610	3/31/2016	009243		SURPLUS AMMO & ARMS, LLC,			\$2,577.45
001.0000.15.521.23.35.010			3/24/2016	836	PD GLOCK SIGHTS	2,353.84	
001.0000.15.521.23.35.010			3/24/2016	836	Sales Tax	223.61	
82611	3/31/2016	006497		SYSTEMS FOR PUBLIC SAFETY,			\$60,168.79
501.0000.51.521.10.48.005			3/18/2016	28688	PDFL ELECTRIC	31.73	
501.0000.51.521.10.48.005			3/18/2016	28693	PDFL OIL CHANGE	114.15	
501.0000.51.521.10.48.005			3/18/2016	28693	PDFL BRAKES	777.25	
501.0000.51.521.10.48.005			3/18/2016	28693	PDFL SAFETY INSPECTION	63.07	
180.0000.15.521.21.48.001			3/21/2016	28644	PDFL BATTERY	209.92	
180.0000.15.521.21.48.001			3/21/2016	28644	PDFL OTHER	429.37	
501.0000.51.521.10.48.005			3/21/2016	28689	PDFL OIL CHANGE	62.16	
501.0000.51.521.10.48.005			3/21/2016	28689	PDFL TIRES	724.60	
501.0000.51.521.10.48.005			3/21/2016	28689	PDFL ALIGNMENT	98.45	
501.0000.51.521.10.48.005			3/21/2016	28689	PDFL ELECTRICAL	107.75	
501.0000.51.521.10.48.005			3/22/2016	28657	PDFL OIL CHANGE	76.71	
501.0000.51.521.10.48.005			3/22/2016	28657	PDFL ENGINE WORK	1,375.97	
501.0000.51.521.10.48.005			3/22/2016	28657	PDFL BRAKES	489.32	
501.0000.51.521.10.48.005			3/22/2016	28657	PDFL WIPERS	22.68	
501.0000.51.548.79.48.005			12/6/2016	28257	FL/PW REPLACE GRILL LTS W/ NEW	346.84	
501.0000.51.521.10.48.005			3/16/2016	28640	PDFL OTHER	317.33	
501.0000.51.521.10.48.005			3/16/2016	28671	PDFL OIL CHANGE	59.28	
501.0000.51.521.10.48.005			3/16/2016	28671	PDFL TIRE REPAIR	49.08	
501.0000.51.521.10.48.005			3/16/2016	28673	PDFL OTHER	58.58	

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
501.0000.51.521.10.48.005			3/16/2016	28676	PDFL OIL CHANGE	58.81	
501.0000.51.521.10.48.005			3/16/2016	28676	PDFL TIRE ROTATION	30.02	
501.0000.51.521.10.48.005			3/17/2016	28476	PDFL OTHER	146.46	
180.0000.15.521.21.48.001			3/17/2016	28678	PDFL BATTERY	184.69	
180.0000.15.521.21.48.001			3/17/2016	28678	PDFL TIRE REP.	69.74	
501.0000.51.521.10.48.005			3/17/2016	28691	PDFL OTHER	39.06	
501.0000.51.521.10.48.005			3/9/2015	28561	PDFL OIL CHANGE	58.79	
501.0000.51.521.10.48.005			3/9/2015	28561	PDFL TRANSMISSION	168.68	
501.0000.51.521.10.48.005			3/9/2015	28561	PDLF A/C	57.63	
501.0000.51.521.10.48.005			3/9/2015	28561	PDFL OTHER	281.01	
501.0000.51.521.10.48.005			3/9/2015	28561	PDFL ENGINE	191.36	
501.0000.51.521.10.48.005			3/9/2015	28561	PDFL STEERING	20.34	
501.0000.51.521.10.48.005			3/9/2015	28561	PDFL WIPERS	296.52	
501.9999.51.594.48.64.005			1/26/2016	27661	FL/PK INSTALL LISTED DIRECTION	3,594.26	
504.0000.09.518.35.48.001			3/3/2016	28501	RM PDFL CL#2016-0025A 40511 RE	3,002.29	
501.0000.51.521.10.48.005			3/9/2016	28569	PDFL REMOVE RADIO,COMPUTER LIG	610.07	
501.0000.51.521.10.48.005			3/9/2016	28569	PDFL DETAIL	191.42	
501.0000.51.521.10.48.005			3/9/2016	28572	PDFL OTHER	158.24	
501.0000.51.521.10.48.005			3/9/2016	28572	PDFL BRAKES	921.95	
501.0000.51.521.10.48.005			3/9/2016	28572	PDFL WIPERS	7.28	
501.0000.51.521.10.48.005			3/9/2016	28577	PDFL OIL CHANGE	144.12	
501.0000.51.521.10.48.005			3/9/2016	28577	PDFL BRAKES	490.22	
501.0000.51.521.10.48.005			3/9/2016	28577	PDFL ELECTRICAL	35.17	
501.0000.51.521.10.48.005			3/9/2016	28591	PDFL OIL CHANGE	58.65	
501.0000.51.521.10.48.005			3/9/2016	28591	PDFL TIRES	96.69	
501.0000.51.521.10.48.005			3/9/2016	28603	PDFL OIL CHANGE	57.38	
501.0000.51.521.10.48.005			3/9/2016	28603	PDFL ROTATE TIRES	30.33	
501.0000.51.521.10.48.005			3/9/2016	28603	PDFL OTHER	93.88	
501.0000.51.521.10.48.005			3/9/2016	28603	PDFL ELECTRICAL	30.96	
501.0000.51.521.10.48.005			3/9/2016	28603	PDFL WIPERS	42.67	
501.0000.51.521.10.48.005			3/9/2016	28613	PDFL REPAIR SKID PLATE	97.64	
501.0000.51.521.10.48.005			3/9/2016	28614	PDFL OIL CHANGE	59.80	
501.0000.51.521.10.48.005			3/9/2016	28614	PDFL OTHER	76.83	
501.0000.51.521.10.48.005			3/9/2016	28614	PDFL ELECTRICAL	58.90	
501.0000.51.521.10.48.005			3/9/2016	28615	PDFL TIRE REPAIR	48.83	
501.0000.51.521.10.48.005			3/9/2016	28616	PDFL ADJUST RIFLE RACK	78.11	
501.0000.51.521.10.48.005			3/12/2016	28702	PDFL OIL CHANGE	158.49	
501.0000.51.521.10.48.005			3/12/2016	28702	PDFL BATTERY	51.49	

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501.9999.51.594.21.64.005			3/14/2016	28245	PDFL NEW BUILD	16,323.76	
501.9999.51.594.21.64.005			3/14/2016	28247	PDFL NEW BUILD, LIGHTS, RADIOS	13,606.52	
180.0000.15.521.21.48.001			3/14/2016	28474	PDFL BATTERY	2,961.08	
180.0000.15.521.21.48.001			3/14/2016	28474	PDFL OTHER	1,503.85	
501.0000.51.521.10.48.005			3/14/2016	28598	PDFL OIL CHANGE	63.98	
501.0000.51.521.10.48.005			3/14/2016	28598	PDFL BATTERY	399.16	
501.0000.51.521.10.48.005			3/14/2016	28598	PDFL OTHER	53.58	
501.0000.51.521.10.48.005			3/14/2016	28622	PDFL ELECTRICAL WORK	31.06	
501.0000.51.521.10.48.005			3/14/2016	28631	PDFL OIL CHANGE	57.10	
501.0000.51.521.10.48.005			3/14/2016	28631	PDFL TIRE REPAIR	49.02	
501.0000.51.521.10.48.005			3/14/2016	28634	PDFL ELECTRICAL WORK	45.15	
501.0000.51.521.10.48.005			3/14/2016	28636	PDFL ADJUST RIFLE RACK	48.83	
501.0000.51.521.10.48.005			3/16/2016	28078	PDFL STRIP	2,262.48	
501.9999.51.594.48.64.005			3/15/2016	27784	PKFL EQUIP ADD ON	3,867.28	
501.0000.51.521.10.48.005			3/15/2016	28648	PDFL ELECTRIC	244.71	
501.0000.51.521.10.48.005			3/15/2016	28653	PDFL OIL CHANGE	67.63	
501.0000.51.521.10.48.005			3/15/2016	28653	PDFL BRAKES	400.43	
501.0000.51.521.10.48.005			3/15/2016	28653	PDFL OTHER	81.66	
501.0000.51.521.10.48.005			3/15/2016	28658	PDFL TIRES	725.16	
501.0000.51.521.10.48.005			3/15/2016	28658	PDFL ALIGNMENT	100.27	
501.0000.51.521.10.48.005			3/15/2016	28658	PDFL ELECTRIC	63.06	
82612	3/31/2016	006610		TITUS-WILL FORD SALES, INC,			\$6.41
501.0000.51.521.10.48.005			2/29/2016	116888F	PDFL ELECTRICAL	6.41	
82613	3/31/2016	010945		TRANSPO GROUP USA INC,			\$5,218.38
302.0022.21.595.64.63.108			3/24/2016	18564	PWCP CAMELEON LICENSE PACK & 3	4,770.00	
302.0022.21.595.64.63.108			3/24/2016	18564	Sales Tax	448.38	
82614	3/31/2016	008186		TRCVB,			\$4,641.60
104.0015.01.557.30.41.001			2/29/2016	LAKWOOD 2016-02	HM AG 2016-015 02/16 LODGING T	4,641.60	
82615	3/31/2016	009372		VENTEK INTERNATIONAL,			\$91.80
503.0000.04.518.80.42.001			3/1/2016	46134	IT 02/16 CCU SERVER HOSTING MO	91.80	
82616	3/31/2016	000593		WASHINGTON STATE TREASURER,			\$190.00
001.0000.02.237.10.00.004			3/29/2016	02/16 BLDG CODE	MC 02/16 BLDG CODE STATE REMIT	190.00	
82617	3/31/2016	008259		WEST COAST INDUSTRIES,			\$8,380.00

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502.0000.17.542.65.41.001			3/28/2016	7288	PKFC 03/16 TRNST CNTR CUSTODIA	1,250.00	
502.0000.17.518.35.41.001			3/28/2016	7289	PKFC 03/16 CH CUSTODIAL SVCS	4,140.00	
502.0000.17.521.50.41.001			3/28/2016	7290	PKFC 03/16 PD CUSTODIAL SVCS	2,990.00	
82618	3/31/2016	000003		AABERGS TOOL & EQUIPMENT,			\$328.50
101.0000.11.542.70.45.004			3/18/2016	50519	PKST 3/15-3/18/16 RENT WALKBEH	328.50	
82619	3/31/2016	010899		ACCESS INFORMATION MANAGEMENT,			\$706.97
001.0000.06.514.30.41.001			2/29/2016	1354025	LG AG 2015-198 03/16 RECORD RE	706.97	
82620	3/31/2016	002293		AHBL INC,			\$38,046.00
302.0041.21.595.11.41.001			2/29/2016	97482	PWCP AG 2016-004 1/26-2/25/16	29,867.00	
302.0040.21.595.11.41.001			2/29/2016	97484	PWCP AG 2016-005 1/26-2/25/16	8,179.00	
82621	3/31/2016	011257		AHUMADA, ANITA			\$142.12
001.0000.02.512.51.49.009			2/5/2016	2/5/16	MC 2/5/16 INTERPRETER SVCS	142.12	
82622	3/31/2016	009991		ALTEC INDUSTRIES INC,			\$823.77
501.0000.51.548.79.48.005			3/21/2016	5276766	PKFL SFTY INSPECT.	823.77	
82623	3/31/2016	011193		ARC DOCUMENT SOLUTIONS LLC,			\$97.75
302.0009.21.595.12.49.005			3/9/2016	1402313	PWCP STW RDWY IMP COPY/BINDING	97.75	
82624	3/31/2016	008986		BAYLEY, LILLY MAY			\$166.44
001.0000.02.512.51.49.009			3/28/2016	MARCH, 2016	MC 3/9/16 INTERPRETER SVCS	166.44	
82625	3/31/2016	011039		BERK CONSULTING INC,			\$5,031.25
001.9999.13.558.70.41.001			3/9/2016	10033-02-16	ED AG 2015-153 02/16 LKWD REDE	5,031.25	
82626	3/31/2016	010053		BLUE LINE TRAINING,			\$129.00
001.0000.15.521.40.49.003			3/8/2016	2875	PD 8/23/16 MURDER FOR HIRE TRN	129.00	
82627	3/31/2016	001717		BROWN & CALDWELL,			\$5,017.07
401.0003.21.531.10.41.001			3/9/2016	14262561	PWSW 1/29-2/25/16 WAUGHOP LK M	5,017.07	
82628	3/31/2016	005965		BUILDERS EXCHANGE OF,			\$112.10
302.0009.21.595.12.44.001			3/8/2016	1049706	PWCP 02/16 PUBLISH PROJECTS ON	112.10	
82629	3/31/2016	007628		CANOPY WORLD INC,			\$1,519.86

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501.9999.51.594.21.64.005			3/24/2016	T027631	PDFL EQUIPMENT	1,519.86	
82630	3/31/2016	010696		CAPITAL ONE COMMERCIAL,			\$74.40
001.0000.09.518.10.31.009			3/16/2016	076275	HR 3/17/16 WELLNESS SALAD EVEN	74.40	
82631	3/31/2016	011086		CARDNO GS INC,			\$14,674.00
401.0005.41.531.10.41.001			2/26/2016	90439-007	PWSW AG 2015-192 1/30-2/26/16	14,674.00	
82632	3/31/2016	002327		CECCANTI INC,			\$343,473.98
302.0010.21.595.30.63.108			1/25/2016	MADIGAN 2 PP # 4	PW AG 2015-200 1/1-1/25/16 MAD	343,473.98	
82633	3/31/2016	005049		CITY OF BELLEVUE,			\$660.00
001.0000.15.521.40.49.003			3/29/2016	4/19-4/22/16 REG	PD 4/19-4/22/16 CVL DIST. WEEK	660.00	
82634	3/31/2016	003948		COMCAST CORPORATION,			\$626.00
180.0000.15.521.21.42.001			3/6/2016	8498 30 099 0003937	IT 3/16-4/15/16 PD TLSO TELCOM	239.80	
503.0000.04.518.80.42.001			3/15/2016	8498 35 011 2205662	IT 3/25/16-4/24/16 PW BUNDLED	386.20	
82635	3/31/2016	002406		COSTCO,			\$110.00
001.0000.99.518.40.49.001			3/23/2016	RENEW 05/16	ND 05/16 RENEW COSTCO MEMBERSH	110.00	
82636	3/31/2016	010902		CYCLE TIRES WHOLESALE,			\$265.24
501.0000.51.521.10.48.005			3/14/2016	8671	PDFL BATTERY	265.24	
82637	3/31/2016	008105		DEPARTMENT OF TRANSPORTATION,			\$64,959.10
302.0010.21.595.13.51.001			3/14/2016	RE-313-ATB60314068	PWCP AG 2015-142 02/16 JC4032	64,959.10	
82638	3/31/2016	009472		DISH NETWORK LLC,			\$142.81
503.0000.04.518.80.42.001			3/4/2016	8255 7070 8168 1616	IT 3/16-4/15/16 PD TV/HD RECEI	142.81	
82639	3/31/2016	004733		DKS ASSOCIATES,			\$6,377.85
302.0014.21.595.12.41.001			2/26/2016	0059981	PWCP AG 2015-023 1/16-2/12/16	3,774.66	
302.0022.21.595.13.41.001			3/25/2016	0060240	PW AG2015-203 2/133/11/16 LKWD	2,603.19	
82640	3/31/2016	010425		DOYLE PRINTING COMPANY,			\$236.30
001.0000.15.521.10.49.005			3/21/2016	56471	PD BUSINESS CARDS, BUCK, MCCLU	236.30	
82641	3/31/2016	004710		EQUIFAX CREDIT NORTHWEST CORP,			\$109.17
001.0000.15.521.10.41.001			3/17/2016	9630379	PD 3/17/16 SVCS FEE	109.17	

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82642	3/31/2016	011326		EVERGREEN ID SYSTEMS LLC,			\$2,222.70
001.0000.15.521.10.31.001			3/18/2016	9673	PD RIBBON CARTRIDGE W/CLEANING	91.29	
001.0000.15.521.10.31.001			2/16/2016	9605	PD RIBBON, ISOPROX CARDS	1,065.71	
001.0000.09.518.10.31.001			2/16/2016	9605	HR RIBBON, ISOPROX CARDS	1,065.70	
82643	3/31/2016	000166		FEDERAL EXPRESS,			\$178.69
001.0000.99.518.40.42.002			3/25/2016	5-363-58713	ND SHIPPING & HANDLING CHARGES	138.62	
001.0000.99.518.40.42.002			3/18/2016	5-355-90855	ND SHIPPING & HANDLING CHARGES	40.07	
82644	3/31/2016	011009		FIDALGO BAY CONSTRUCTION LLC,			\$6,792.65
105.0000.15.559.20.41.001			2/15/2016	212	AB 11014 LKVV AV ABATEMENT RET	6,792.65	
82645	3/31/2016	007509		FRANCISCAN OCCUPATIONAL HEALTH,			\$315.00
001.0000.15.521.10.41.001			3/1/2016	5650	PD 2/16 AUDIOGRAM BOOTH SVCS	315.00	
82646	3/31/2016	002662		GENE'S TOWING INC,			\$153.16
001.0000.15.521.10.41.070			3/9/2016	439302	PD TOWING	76.58	
001.0000.15.521.10.41.070			3/10/2016	439306	PD TOWING	76.58	
82647	3/31/2016	008664		HOLROYD COMPANY INC,			\$303.26
401.0000.41.531.10.31.030			3/1/2016	283003	PWSW 5/8 CSTC BY THE YARD	129.97	
401.0000.41.531.10.31.030			3/2/2016	283036	PWSW 5/8 CSTC BY THE YARD	129.97	
401.0000.41.531.10.31.030			2/26/2016	282820	PWSW 5/8 CSTC BY THE YARD	43.32	
82648	3/31/2016	009728		HSA BANK,			\$69.75
001.0000.09.518.10.41.001			3/4/2016	02/16 CO185L	HR 02/16 MONTHLY ACCOUNT FEES	69.75	
82649	3/31/2016	010950		INSLEE,BEST,DOEZIE &RYDER P.S.,			\$5,430.70
001.0000.06.515.30.41.001			3/9/2016	215379	LG 02/16 TOWN CENTER PROJECT	200.00	
302.0009.21.595.20.41.049			3/9/2016	215380	PWCP 02/16 MARCO ONE LLC CONDE	80.00	
001.0000.06.515.30.41.001			3/9/2016	215381	LG 02/16 LAKELAND SURPLUS PROP	200.00	
302.0008.21.595.20.41.049			3/9/2016	215382	PWCP 02/16 JEDLINKA EMINENT DO	1,962.00	
302.0008.21.595.20.41.049			3/9/2016	215383	PWCP 02/16 PETERSON EMINENT DO	1,843.70	
302.0008.21.595.20.41.049			3/9/2016	215384	PWCP 02/16 MAYBERRY EMINENT DO	745.00	
302.0008.21.595.20.41.049			3/9/2016	215385	PWCP 02/16 WINTERS EMINENT DOM	400.00	
82650	3/31/2016	007435		INTEGRA TELECOM HOLDINGS INC,			\$683.07
503.0000.04.518.80.42.001			3/8/2016	13719059	IT 3/8-4/7/16 PHONE SVC	683.07	

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82651	3/31/2016	011281		J&D HYDRAULIC & REPAIR CO.,			\$3,571.91
501.9999.51.594.21.64.005			2/1/2016	33843	PDFL BUILD	3,000.00	
501.9999.51.594.21.64.005			2/1/2016	33843	freight	265.00	
501.9999.51.594.21.64.005			2/1/2016	33843	Sales Tax	282.00	
501.9999.51.594.21.64.005			2/1/2016	33843	Sales Tax	24.91	
82652	3/31/2016	008202		KPG INC,			\$20,368.93
001.0000.07.558.60.41.001			3/9/2016	24816	CD AG 2015-296 THRU 2/25/16 MO	20,368.93	
82653	3/31/2016	011392		LAKWOOD ACUPUNCTURE CLINIC,			\$60.00
001.0000.00.233.10.00.000			3/29/2016	Ref000148542	REFUND DELINQUENT FEE BL15-000	60.00	
82654	3/31/2016	008414		LAKWOOD FORD,			\$2,671.21
501.0000.51.548.79.48.005			3/4/2016	382032	FL/PW REPL LIFT PUMP & HARNESS	2,364.54	
501.0000.51.548.79.48.005			2/29/2016	381898	FL/PK CK ENGINE LT DIAGNOSIS/R	306.67	
82655	3/31/2016	000292		LAKWOOD POLICE SPECIAL INVEST,			\$5,915.00
180.0000.15.521.21.31.012			3/21/2016	03/16 NARC REPLENISH	PD 03/16 REPLENISH NARCOTICS P	5,915.00	
82656	3/31/2016	000292		LAKWOOD POLICE SPECIAL INVEST,			\$2,374.00
182.0000.15.521.21.31.012			3/21/2016	03/16 INVESTIGATIVE	PD 3/16 REPLENISH INVESTIGATIV	2,374.00	
82657	3/31/2016	008850		LAKWOOD TOASTMASTERS,			\$100.00
001.0000.07.558.50.49.001			3/23/2016	SANCHEZ 4/1-9/30/16	CD 4/1-9/30/16 SANCHEZ LKWD TS	10.00	
401.0000.41.531.10.49.001			3/23/2016	ANDERSON 4/1-9/30/16	PWSW 4/1-9/30/16 ANDERSON LKWD	10.00	
001.0000.07.558.50.49.001			3/23/2016	BELL 4/1-9/30/16	CD 4/1-9/30/16 BELL LKWD TSTMS	10.00	
001.0000.07.558.50.49.001			3/23/2016	CASADY 4/1-9/30/16	CD 4/1-9/30/16 CASADY LKWD TST	10.00	
401.0000.41.531.10.49.001			3/23/2016	DEVER 4/1-9/30/16	PWSW 4/1-9/30/16 DEVEREAUX LKW	10.00	
401.0000.41.531.10.49.001			3/23/2016	HALAR 4/1-9/30/16	PWSW 4/1-9/30/16 HALAR LKWD TS	10.00	
101.0000.21.544.20.49.001			3/23/2016	MOTOH 4/1-9/30/16	PWST 4/1-9/30/16 MOTOH LKWD TS	10.00	
101.0000.21.544.20.49.001			3/23/2016	NASH 4/1-9/30/16	PWST 4/1-9/30/16 NASH LKWD TST	10.00	
001.0000.13.558.70.49.001			3/23/2016	NEWTON 4/1-9/30/16	ED 4/1-9/30/16 NEWTON LKWD TST	10.00	
101.0000.21.544.20.49.001			3/23/2016	OTT 4/1-9/30/16	PWST 4/1-9/30/16 OTT LKWD TSTM	10.00	
82658	3/31/2016	000300		LAKWOOD WATER DISTRICT,			\$781.80
101.0000.11.542.70.47.001			3/22/2016	17278-75741 03/22/16	PKST 1/10-3/10/16 0 BPW & 100T	33.67	
101.0000.11.542.70.47.001			3/17/2016	16302-75741 03/17/16	PKST 1/5-3/5/16 0 GLD & 112TH	36.28	
502.0000.17.518.35.47.001			3/17/2016	16699-75741 03/17/16	PKFC 1/5-3/5/16 6000 MAIN ST S	54.62	

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
502.0000.17.518.35.47.001			3/17/2016	16702-75740 03/17/16	PKFC 1/5-3/5/16 6000 MAIN ST S	216.58	
502.0000.17.518.35.47.001			3/17/2016	16706-75740 03/17/16	PKFC 1/5-3/5/16 6000 MAIN ST S	36.28	
502.0000.17.518.35.47.001			3/17/2016	16713-75740 03/17/16	PKFC 1/5-3/5/16 0 59TH & MAIN	54.62	
101.0000.11.542.70.47.001			3/10/2016	11045-75741 03/10/16	PKST 12/27/15-2/25/16 ARDMORE	36.28	
101.0000.11.542.70.47.001			3/10/2016	11046-75741 03/10/16	PKST 12/27/15-2/25/16 0 STEIL	33.67	
101.0000.11.542.70.47.001			3/10/2016	11047-75741 03/10/16	PKST 12/27/15-2/25/16 MEADOW R	33.67	
101.0000.11.542.70.47.001			3/15/2016	13318-75741 03/15/16	PKST 1/1-3/1/16 0 WA BLVD GLD	36.28	
101.0000.11.542.70.47.001			3/15/2016	13641-75741 03/15/16	PKST 1/1-3/1/16 0 GLD & NYANZA	36.28	
101.0000.11.542.70.47.001			3/15/2016	15034-75741 03/15/16	PKST 1/1-3/1/16 0 SW CRNR BP &	33.67	
101.0000.11.542.70.47.001			3/15/2016	26638-75741 03/15/16	PKST 1/1-3/1/16 0 ISL GRVLY LK	33.67	
101.0000.11.542.70.47.001			3/15/2016	26756-75741 03/15/16	PKST 1/1-3/1/16 0 SE CO BP & P	33.67	
101.0000.11.542.70.47.001			3/15/2016	26996-75741 03/15/16	PKST 1/1-3/1/16 0 PAC HWY SW	36.28	
101.0000.11.542.70.47.001			3/15/2016	26997-75741 03/15/16	PKST 1/1-3/1/16 0 PAC HWY SW	36.28	
82659	3/31/2016	011389		LAND, ANGELA			\$51.00
001.0000.00.233.10.00.000			3/28/2016	Ref000148540	REFUND OF WEB ZONING CERT LU-1	51.00	
82660	3/31/2016	010434		LEE, YOUNG			\$177.00
001.0000.02.512.51.49.009			3/21/2016	3/21/16	MC 3/21/16 INTERPRETER SVCS	177.00	
82661	3/31/2016	010674		MACKAY COMMUNICATIONS INC,			\$40.80
503.0000.04.518.80.42.001			3/22/2016	SB028992	IT FEB, 2016 PD AIR-TIME AQ019	40.80	
82662	3/31/2016	007032		MICRO TEL,			\$1,057.00
503.0000.04.518.80.48.003			3/2/2016	16-0620783	IT 6/21/16-6/21/17 RENEW MICRO	1,057.00	
82663	3/31/2016	000333		MICROFLEX INC,			\$260.61
001.0000.04.514.20.41.001			3/10/2016	22279	FN TAX AUDIT PROGRAM	260.61	
82664	3/31/2016	008860		MOTION PICTURE LICENSING CORP,			\$324.20
001.0000.11.569.50.31.001			3/6/2016	504013142	PKSR ANNJAL LICENSE FEE	324.20	
82665	3/31/2016	000360		NEWS TRIBUNE,			\$595.39
001.0000.07.558.60.44.001			2/25/2016	2288735	CD NOA LU1500194-5	165.21	
401.0000.41.531.10.44.001			2/23/2016	2275501	PWSW 2016 MGMT PROGRAM UPDATE	238.17	
001.0000.07.558.60.44.001			2/12/2016	2267523	CD 2/25/16 MTG NOTICE	192.01	
82666	3/31/2016	010907		NOMAN, DIANA			\$252.60
001.0000.02.512.51.49.009			3/9/2016	TCM030916	MC 3/9/16 INTERPRETER SVCS	252.60	

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
82667	3/31/2016	008283		NORTHWEST PERMIT INC,			\$56.00
001.0000.00.233.10.00.000			3/28/2016	Ref000148541	REFUND CANCELLED PERMIT BP-15-	56.00	
82668	3/31/2016	000376		OFFICE DEPOT,			\$100.60
001.0000.15.521.10.31.001			3/4/2016	1910822093	PD STAMPS	100.60	
82669	3/31/2016	006117		PETTY CASH,			\$561.73
001.0000.03.513.10.49.003			3/30/2016	CH 3/16 PETTY CASH	CM CAULFIELD 3/3/16 LKWD CHAMB	30.00	
001.0000.03.513.10.43.001			3/30/2016	CH 3/16 PETTY CASH	CM CAULFIELD 2/29/16 WA DC CAB	20.00	
001.0000.01.511.60.43.003			3/30/2016	CH 3/16 PETTY CASH	CC ANDERSON 3/3/16 MTG MILEAGE	48.60	
001.0000.01.511.60.43.005			3/30/2016	CH 3/16 PETTY CASH	CC ANDERSON 3/3/16 MTG MILEAGE	16.00	
101.0000.21.543.30.31.001			3/30/2016	CH 3/16 PETTY CASH	PWST HALAR: WINKLER FAREWELL S	54.11	
105.0000.15.559.20.42.002			3/30/2016	CH 3/16 PETTY CASH	AB GUMM: POSTAGE	53.47	
501.0000.51.548.79.32.001			3/30/2016	CH 3/16 PETTY CASH	FL/CDBG GUMM: 3/10/16 FUEL	21.00	
105.0000.15.559.20.32.001			3/30/2016	CH 3/16 PETTY CASH	AB GUMM: 3/10/16 FUEL	21.00	
001.0000.09.518.90.31.019			3/30/2016	CH 3/16 PETTY CASH	HR KRAUS: D. YOUNG RETIREMENT	54.70	
001.0000.11.571.10.31.001			3/30/2016	CH 3/16 PETTY CASH	PK DODSWORTH: 1/28/16 RETREAT	32.71	
001.0000.01.511.60.49.003			3/30/2016	CH 3/16 PETTY CASH	CC MOSS: 12/3/15 LKWD CHAMBER	25.00	
001.0000.01.511.60.49.003			3/30/2016	CH 3/16 PETTY CASH	CC MOSS 1/11/16 62ND AW OPS BR	11.00	
105.0000.15.559.20.42.002			3/30/2016	CH 3/16 PETTY CASH	AB GUMM: POSTAGE	6.74	
105.0000.15.559.20.42.002			3/30/2016	CH 3/16 PETTY CASH	AB GUMM: POSTAGE	7.23	
001.0000.06.515.30.43.005			3/30/2016	CH 3/16 PETTY CASH	LG KASER 3/22/16 PARK/SUPERIOR	1.00	
001.0000.11.576.80.31.001			3/30/2016	CH 3/16 PETTY CASH	PK FUEL HOSE	15.21	
105.0000.15.559.20.42.002			3/30/2016	CH 3/16 PETTY CASH	AB GUMM: POSTAGE	22.13	
001.0000.09.518.10.31.009			3/30/2016	CH 3/16 PETTY CASH	HR STANFIELD 3/23/16 MEAL: AWC	19.51	
001.0000.09.518.10.31.009			3/30/2016	CH 3/16 PETTY CASH	HR STANFIELD 3/23-3/24/16 MILE	62.32	
001.0000.06.515.30.51.001			3/30/2016	CH 3/16 PETTY CASH	LG KASER: GOLDEN LION WRIT OF	40.00	
82670	3/31/2016	010429		PMAM CORPORATION,			\$6,113.45
001.0000.15.521.10.41.015			2/12/2016	20112205	PD JAN, 2016 ALARM FEES	2,070.81	
001.0000.15.521.10.41.015			3/10/2016	20112221	PD FEB 2016 ALARM FEES	4,042.64	
82671	3/31/2016	011296		POINT BLANK ENTERPRISES INC,			\$2,013.64
001.0000.15.521.23.31.008			3/12/2016	IF-1230045	PD DRAGON FIRE BALLISTICS	2,002.00	
001.0000.15.521.23.31.008			3/12/2016	IF-1230045	freight	11.64	
82672	3/31/2016	010933		POTTS, SAMUEL			\$175.00
001.0000.02.512.51.49.009			2/2/2016	2016-2	MC 1/4/16 INTERPRETER SVCS	175.00	

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
82673	3/31/2016	009541		PRO FORCE LAW ENFORCEMENT,			\$1,161.01
001.0000.15.521.10.31.001			3/10/2016	267299	PD 26701 TSR X26 EXTENDED DPM	1,061.25	
001.0000.15.521.10.31.001			3/10/2016	267299	Sales Tax	99.76	
82674	3/31/2016	010204		PROTECT YOUTH SPORTS,			\$185.00
001.0000.09.518.10.41.001			2/1/2016	409297	HR 01/16 NATIONAL COMBO SEARCH	52.00	
001.0000.09.518.10.41.001			1/1/2016	404046	HR 12/15 NATIONAL COMBO SEARCH	97.00	
001.0000.09.518.10.41.001			3/1/2016	415192	HR 02/16 NATIONAL COMBO SEARCH	36.00	
82675	3/31/2016	000445		PUGET SOUND ENERGY,			\$2,023.01
001.0000.11.576.81.47.005			3/23/2016	200001527551 3/16	PK 2/19-3/22/16 ANGLE LN R/R S	67.62	
502.0000.17.518.35.47.011			3/22/2016	200018357661 3/22/16	PKFC 2/18-3/18/16 6000 MAIN ST	1,788.99	
502.0000.17.521.50.47.011			3/19/2016	200008745289	PKFC 2/17-3/17/16 9401 LKWD DR	166.40	
82676	3/31/2016	005342		RAINIER LIGHTING & ELECTRICAL,			\$943.25
502.0000.17.518.35.31.001			3/17/2016	365047-1	PKFC BALLASTS, PLIERS, FT 40LD	943.25	
82677	3/31/2016	005101		RICH, JANET			\$292.20
001.0000.11.569.50.41.001			3/28/2016	1/11-3/28/16	PKSR 1/11-3/28/16 INSTRUCTOR F	292.20	
82678	3/31/2016	009283		SEOUL COMMUNICATION 1.5,			\$195.36
001.0000.02.512.51.49.009			3/9/2016	3/9/16	MC 3/9/16 INTERPRETER SVCS	195.36	
82679	3/31/2016	011255		SHARP BUSINESS SYSTEMS,			\$3,087.10
503.0000.04.518.80.45.002			2/24/2016	C850243-701	IT 1/11-2/10/16 COPIER USAGE	50.54	
503.0000.04.518.80.45.002			2/24/2016	C850243-701	IT 1/11-2/10/16 COPIER USAGE	2.42	
503.0000.04.518.80.45.002			2/24/2016	C850243-701	IT 1/11-2/10/16 COPIER USAGE	0.03	
503.0000.04.518.80.45.002			2/24/2016	C850243-701	IT 1/11-2/10/16 COPIER USAGE	7.86	
503.0000.04.518.80.45.002			2/24/2016	C850243-701	IT 1/11-2/10/16 COPIER USAGE	7.09	
503.0000.04.518.80.45.002			2/24/2016	C850243-701	IT 1/11-2/10/16 COPIER USAGE	10.23	
503.0000.04.518.80.45.002			2/24/2016	C850243-701	IT 1/11-2/10/16 COPIER USAGE	0.60	
503.0000.04.518.80.45.002			2/24/2016	C850243-701	IT 1/11-2/10/16 COPIER USAGE	40.14	
503.0000.04.518.80.45.002			2/24/2016	C850243-701	IT 1/11-2/10/16 COPIER USAGE	0.65	
503.0000.04.518.80.45.002			2/24/2016	C850243-701	IT 1/11-2/10/16 COPIER USAGE	24.57	
503.0000.04.518.80.45.002			2/24/2016	C850243-701	IT 1/11-2/10/16 COPIER USAGE	2.18	
503.0000.04.518.80.45.002			2/24/2016	C850243-701	IT 1/11-2/10/16 COPIER USAGE	18.81	
503.0000.04.518.80.45.002			2/24/2016	C850243-701	IT 1/11-2/10/16 COPIER USAGE	1.89	
503.0000.04.518.80.45.002			2/24/2016	C850243-701	IT 1/11-2/10/16 COPIER USAGE	253.85	

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
503.0000.04.518.80.45.002			2/24/2016	C850243-701	IT 1/11-2/10/16 COPIER USAGE	165.82	
503.0000.04.518.80.45.002			2/24/2016	C850243-701	IT 1/11-2/10/16 COPIER USAGE	25.40	
503.0000.04.518.80.45.002			2/24/2016	C850243-701	IT 1/11-2/10/16 COPIER USAGE	421.79	
503.0000.04.518.80.45.002			2/24/2016	C850243-701	IT 1/11-2/10/16 COPIER USAGE	52.61	
503.0000.04.518.80.45.002			2/24/2016	C850243-701	IT 1/11-2/10/16 COPIER USAGE	1,097.38	
503.0000.04.518.80.45.002			2/24/2016	C850243-701	IT 1/11-2/10/16 COPIER USAGE	38.50	
503.0000.04.518.80.45.002			2/24/2016	C850243-701	IT 1/11-2/10/16 COPIER USAGE	772.68	
503.0000.04.518.80.45.002			2/24/2016	C850243-701	IT 1/11-2/10/16 COPIER USAGE	92.06	
82680	3/31/2016	011227		SHOW CASE MEDIA,			\$478.00
104.0011.01.557.30.44.001			3/8/2016	1686	HM SUMMERFEST 2016 AD	478.00	
82681	3/31/2016	001645		SOUND TRANSIT,			\$3,000.00
101.0000.21.544.20.51.001			4/1/2016	31047	PWST 4/1/16-3/31/17 PERMIT PX8	1,000.00	
401.0000.41.531.10.51.001			4/1/2016	31048	PWSW 4/1/16-3/31/17 RENT PERMI	1,000.00	
401.0000.41.531.10.51.001			4/1/2016	31049	PWSW RENT PERMIT 100687 NEAR B	1,000.00	
82682	3/31/2016	010447		SPECIAL SERVICES GROUP LLC,			\$2,400.00
180.0000.15.521.21.42.001			3/18/2016	9412	PD 2016 COVERT TRCK SVCS FROM	600.00	
180.0000.15.521.21.42.001			3/18/2016	9412	PD 2016 COVERT TRCK SVCS FROM	600.00	
180.0000.15.521.21.42.001			3/18/2016	9412	PD 2016 COVERT TRCK SVCS FROM	600.00	
180.0000.15.521.21.42.001			3/18/2016	9412	PD 2016 COVERT TRCK SVCS FROM	600.00	
82683	3/31/2016	004721		SQUAD ROOM EMBLEMS,			\$369.84
001.0000.15.521.23.31.008			1/21/2016	012116	PD SPL OPS SHOULDER PATCHES	229.77	
001.0000.15.521.22.31.008			2/11/2016	021116	PD BADGES	140.07	
82684	3/31/2016	002994		STERLING REFERENCE LABORATORIE,			\$508.20
001.0000.02.523.30.41.001			2/29/2016	TC-42210022916	MC FEB, 2016 UA FEES	508.20	
82685	3/31/2016	010785		STUART PARKS FORENSIC ASSOC.,			\$695.00
182.0000.15.521.30.49.003			3/29/2016	V7/001/16 REG.	PD 7/31-8/5/16 COMP. DRWG WKSH	695.00	
82686	3/31/2016	007691		TACOMA SCREW PRODUCTS INC,			\$40.87
401.0000.41.531.10.31.001			3/18/2016	30762417	PWSW HIGH SPEED PLUG TAP, HEX	40.87	
82687	3/31/2016	002667		TACOMA TOWING LLC,			\$306.32
001.0000.15.521.10.41.070			2/14/2016	220259	PD TOWING	76.58	
001.0000.15.521.10.41.070			2/14/2016	220507	PD TOWING	76.58	

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
001.0000.15.521.10.41.070			2/3/2016	220217	PD TOWING	76.58	
001.0000.15.521.10.41.070			3/15/2016	221193	PD 3/25/16 TOWING SVCS	76.58	
82688	3/31/2016	011013		TANNE, CARLO			\$142.40
001.0000.02.512.51.49.009			3/25/2016	030316LMC-M1Y4	MC 3/3/16 INTERPRETER SVCS	142.40	
82689	3/31/2016	010850		THE SHERWIN-WILLIAMS COMPANY,			\$131.21
502.0000.17.518.35.31.001			3/16/2016	2077-6	PKFC GAL CEDAR BARK, MISC PAIN	113.79	
502.0000.17.518.35.31.001			3/15/2016	2044-6	PKFC WASHEDRECYCL WHT LG	17.42	
82690	3/31/2016	010893		TNVC INC,			\$6,904.95
001.0000.15.521.26.35.010			3/15/2016	324317-G	PD BINOCULAR BRIDGE/ARM ASSY.	4,729.95	
001.0000.15.521.26.35.010			3/15/2016	324317-G	PD MOUNT W/LOW BREAKAWAY BASE	2,100.00	
001.0000.15.521.26.35.010			3/15/2016	324317-G	freight	75.00	
82691	3/31/2016	006169		TRAFFICWARE,			\$4,120.00
101.0000.21.595.64.35.014			2/29/2016	N0000010341	PWST CL#2015-0117 NEW CONTROLL	4,120.00	
82692	3/31/2016	009175		UNITED RENTALS NORTHWEST INC,			\$275.63
401.0000.41.531.10.45.004			3/4/2016	135359040-001	PWSW RENT RD PLT 6'X10', CRSS	275.63	
82693	3/31/2016	002509		VERIZON WIRELESS,			\$7,158.49
503.0000.04.518.80.42.001			2/26/2016	9761201295	IT PHONE SVC 1/27-2/26/16	6,235.74	
180.0000.15.521.21.42.001			2/26/2016	9761201295	IT PHONE SVC 1/27-2/26/16	883.25	
180.0000.15.521.21.42.001			2/28/2016	9761241525	IT/PD 1/29-2/28/16 ROJO RYDER	39.50	
82694	3/31/2016	010905		WAI, DOREEN			\$140.00
001.0000.02.512.51.49.009			3/9/2016	1046	MC 3/9/16 INTERPRETER SVCS	140.00	
82695	3/31/2016	009664		WAPRO,			\$525.00
001.0000.06.514.30.49.003			3/9/2016	1395	LG FULMER WAPRO 2016 SPRING TR	175.00	
001.0000.06.514.30.49.003			3/18/2016	1517	LG BOWIE WAPRO 2016 SPRING TRA	175.00	
001.0000.06.514.30.49.003			3/18/2016	1518	LG BUSH WAPRO 2016 SPRING TRAI	175.00	
82696	3/31/2016	000595		WASHINGTON ASSOC OF SHERIFF'S,			\$1,601.62
001.0000.02.523.30.41.001			2/29/2016	EM 2016-00185	MC FEB, 2016 HOME MONITORING	1,601.62	
82697	3/31/2016	006002		WASHINGTON STATE CRIMINAL,			\$900.00
001.0000.15.521.40.49.003			2/18/2016	201125888	PD 02/01/16 - 02/29/16 TRAININ	900.00	

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82698	3/31/2016	010834		WEED, FAY			\$541.80
001.0000.11.569.50.41.001			3/29/2016	2/16-3/24/16	PKSR 2/16-3/24/16 INSTRUCTOR F	541.80	
82699	3/31/2016	011327		WELCHER, ALEX			\$1,846.25
101.0000.00.237.20.00.000			3/29/2016	002757-0001	PWST RELEASE OF EXCESS DEV FUN	1,846.25	
82700	3/31/2016	004697		WHISTLE WORKWEAR OF TACOMA,			\$344.86
001.0000.11.576.81.31.008			3/7/2016	62040	PK BOOTS AND WASHED DOUBLE	344.86	
82701	3/31/2016	011325		YAMAGUCHI OBIEN MANGIO LLC,			\$153.40
001.0000.06.515.30.41.001			3/14/2016	76629	LG CERT TRANSCRIPT, ELECTR CON	153.40	
82702	3/31/2016	008553		ZONES INC,			\$42,494.24
503.0000.04.518.80.35.030			1/23/2016	K02087440101	IT OPTIPLEX 3020/500GB HDD WIN	3,489.64	
503.0000.04.518.80.31.001			1/23/2016	K02087440102	IT PLL2410W 24IN 1920X1080 WID	667.34	
503.0000.04.518.80.31.001			1/26/2016	K02087440103	IT DELL ADAPTER - DISPLAYPORT	120.34	
180.0000.15.521.21.35.010			3/7/2016	K02512830101	PKSZ DIGI ANYWHEREUSB 2 TERMIN	239.20	
503.9999.04.594.14.64.003			3/5/2016	K01709260101	IT MICROSOFT EXCHANGE GOVT LIC	508.00	
503.9999.04.594.14.64.003			3/5/2016	K01709260101	MICROSOFT LICENSING GOVT LICEN	18,900.00	
503.9999.04.594.14.64.003			3/5/2016	K01709260101	Sales Tax	47.75	
503.9999.04.594.14.64.003			3/5/2016	K01709260101	Sales Tax	1,776.60	
180.0000.15.521.21.35.010			3/3/2016	K02279520102	PDSZ 6TB RED SATA 6GB/INTELLIP	2,261.87	
180.0000.15.521.21.35.010			3/2/2016	K02279520101	PDSZ DISKSTATION 8BAY DISKLESS	1,159.89	
503.0000.04.518.80.48.002			3/17/2016	K01825490101	IT-AIRWATCH MOBILE DEVICE MANA	5,730.00	
503.0000.04.518.80.48.002			3/17/2016	K01825490101	IT-AIRWATCH SECURE CONTENT LOC	359.40	
503.0000.04.518.80.48.002			3/17/2016	K01825490101	IT-AIRWATCH MOBILE DEVICE MANA	5,730.00	
503.0000.04.518.80.48.002			3/17/2016	K01825490101	IT-AIRWATCH SECURE CONTENT LOC	359.40	
503.0000.04.518.80.48.002			3/17/2016	K01825490101	Sales Tax	1,144.81	
82703	4/6/2016	011395		CRAIG, LASHONDA			\$2,000.00
190.0000.52.559.32.41.120			4/6/2016	04/06/2016	CDBG RELOCATE ASSIST EADR PGM	2,000.00	
82704	4/12/2016	011403		JOYCE, JOSEPH			\$1,750.00
190.0000.60.559.32.41.001			4/12/2016	04/12/16 RELOCATE	CDBG JOYCE RELOCATION ASSISTAN	1,750.00	
82705	4/12/2016	011404		LONCZAK, DAVID AND AMBER			\$1,750.00
190.0000.60.559.32.41.001			4/12/2016	04/12/16 RELOCATE	CDBG LONCZAK RELOCATION ASSIST	1,750.00	

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
82706	4/15/2016	007445		ASSOCIATED PETROLEUM PRODUCTS,			\$8,791.59
501.0000.51.548.79.32.001			3/17/2016	0886483-IN	PKFL 3/17/16 FUEL	484.63	
501.0000.51.548.79.32.002			3/17/2016	0886483-IN	PKFL 3/17/16 FUEL	197.41	
501.0000.51.521.10.32.001			3/17/2016	887979R-DM	PDFL 3/17/16 FUEL	7,532.10	
501.0000.51.548.79.32.001			3/31/2016	0893547-IN	PKFL 3/31/16 FUEL	462.39	
501.0000.51.548.79.32.002			3/31/2016	0893547-IN	PKFL 3/31/16 FUEL	115.06	
82707	4/15/2016	009800		BAADE, ARMINDA BENITEZ			\$768.40
001.0000.02.512.51.49.009			3/31/2016	3/16	MC 03/16 INTERPRETER SVCS	618.40	
180.0000.19.521.21.41.001			4/5/2016	4/5/16	PD 4/5/16 INTERPRETER SVCS	150.00	
82708	4/15/2016	001489		BLUMENTHAL UNIFORMS & EQUIP,			\$12.48
001.0000.15.521.21.31.008			3/15/2016	005055328	PD CLIP ON TIE	12.48	
82709	4/15/2016	000066		BRATWEAR GROUP LLC,			\$563.11
001.0000.15.521.21.31.008			3/4/2016	18191	PD BADGES	45.17	
001.0000.15.521.10.31.008			3/25/2016	18394	PD PAYNTER JUMPSUIT	517.94	
82710	4/15/2016	008544		CASCADE ENGINEERING SERVICES,			\$95.19
001.0000.15.521.70.41.001			3/25/2016	ML-16032511268	PD CALIBRATION SVCS	95.19	
82711	4/15/2016	010262		CENTURYLINK,			\$2,002.07
503.0000.04.518.80.42.001			3/19/2016	253/588/4697 855B	IT 3/19-4/19/16 PD SVCS	50.35	
503.0000.04.518.80.42.001			3/23/2016	206-T31-6789 758B	IT 4/23-4/23/16 PD SVCS	82.26	
503.0000.04.518.80.42.001			3/28/2016	253-983-1024 083B	IT 3/28-4/28/16 PK SVCS	165.56	
503.0000.04.518.80.42.001			4/1/2016	253-584-2263 463B	IT 4/1-5/1/16 PK SVCS	62.91	
503.0000.04.518.80.42.001			3/16/2016	206-T01-1710 414B	IT 3/16-4/16/16 PD SVCS	346.30	
503.0000.04.518.80.42.001			3/16/2016	206-T01-4100 666B	IT 3/16-4/16/16 PD SVCS	346.30	
503.0000.04.518.80.42.001			3/16/2016	206-T02-7702 584B	IT 3/16-4/16/16 SVCS	277.97	
503.0000.04.518.80.42.001			3/16/2016	253-582-0174 486B	IT 3/16-4/16 PD SVCS	173.78	
503.0000.04.518.80.42.001			3/16/2016	253-582-0669 467B	IT 3/16-4/16/16 CH SVCS	177.35	
503.0000.04.518.80.42.001			3/16/2016	253-582-1023 738B	IT 3/16-4/16/16 PD SVCS	66.99	
503.0000.04.518.80.42.001			3/16/2016	253-582-7426 582B	IT 3/16-4/16/16 SVCS	81.40	
503.0000.04.518.80.42.001			3/16/2016	253-582-9966 584B	IT 3/16-4/16/16 PKSR SVCS	48.98	
503.0000.04.518.80.42.001			3/14/2016	253-589-8734 340B	IT 3/14-4/14/16 PK SVCS	121.92	
82712	4/15/2016	003883		CHUCKALS INC,			\$1,342.26
001.0000.99.518.40.31.001				C860776-0	ND CREDIT ON PAPER	-108.09	
001.0000.99.518.40.31.001			4/1/2016	861735-0	ND PAPER	242.34	

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001.0000.99.518.40.31.001			4/1/2016	861742-0	ND PAPER	121.17	
001.0000.99.518.40.31.001			4/6/2016	862187-0	ND COPY PAPER	108.09	
001.0000.04.514.20.31.001			3/28/2016	861072-0	FN LABELS	26.82	
190.0000.52.559.31.31.001			3/28/2016	861072-0	CDBG FOLDERS, LABELS	167.38	
001.0000.15.521.10.31.001			3/31/2016	861535-0	PD PAPER	302.93	
001.0000.11.569.50.31.001			3/30/2016	861457-0	PK PAPER, TAPE	70.60	
001.0000.99.518.40.31.001			3/24/2016	860776-0	ND PAPER	411.02	
82713	4/15/2016	000536		CITY TREASURER CITY OF TACOMA,			\$28,044.75
001.0000.15.521.10.51.064			3/29/2016	90684460	PD 1ST QTR, 2016 RADIO NETWORK	28,044.75	
82714	4/15/2016	000536		CITY TREASURER CITY OF TACOMA,			\$9,362.68
101.0000.11.542.63.47.006			3/31/2016	100223530 03/31/16	PKST 3/3-3/31/16 9315 GLD SW	1,742.21	
502.0000.17.518.35.47.005			3/29/2016	100113209 03/29/16	PKFC 3/1-3/29/16 6000 MAIN ST	7,127.82	
101.0000.11.542.63.47.006			3/29/2016	100218262 03/29/16	PKST 3/1-3/29/16 10601 MAIN ST	97.60	
101.0000.11.542.63.47.006			3/29/2016	100218270 03/29/16	PKST 3/1-3/29/16 10602 MAIN ST	7.87	
101.0000.11.542.64.47.005			3/29/2016	100218275 03/29/16	PKST 3/1-3/29/16 10511 GLD SW	81.63	
101.0000.11.542.63.47.006			3/29/2016	100262588 03/29/16	PKST 1/30-3/29/16 6100 LKWD TO	134.42	
101.0000.11.542.64.47.005			3/24/2016	100228748 03/24/16	PKST 1/27-3/24/16 11170 GLD SW	137.40	
101.0000.11.542.64.47.005			3/24/2016	100707975 03/24/16	PKST 2/25-3/24/16 7403 LKWD DR	29.93	
101.0000.11.542.64.47.005			4/5/2016	100436441 04/05/16	PKST 2/6-4/5/16 7804 83RD AVE	1.90	
101.0000.11.542.64.47.005			4/5/2016	100436443 04/05/16	PKST 2/6-4/5/16 8103 83RD AVE	1.90	
82715	4/15/2016	000099		CLOVER PARK SCHOOL DISTRICT,			\$1,563.31
001.0000.15.521.40.41.001			1/5/2016	1332	PD 2/20/16 CUSTODIAL CHARGE	240.00	
501.0000.51.548.79.32.001			1/13/2016	19499	PKFL 12/15 FUEL	1,323.31	
82716	4/15/2016	008523		COMPLETE OFFICE,			\$105.32
001.0000.99.518.40.31.001			3/23/2016	1349816-0	ND PAPER	105.32	
82717	4/15/2016	011027		COX, KIMBERLY			\$87.00
001.0000.06.515.31.43.004			4/15/2016	T4/01/16 PER DIEM	LG 4/27-4/29/16 WASAMA/COX MEA	87.00	
82718	4/15/2016	010648		DIAMOND MARKETING SOLUTIONS,			\$272.76
001.0000.99.518.40.42.002			4/6/2016	186993	ND DAILY MAIL 03/16-03/31/16	272.76	
82719	4/15/2016	010352		DODD, ROSITA			\$501.60
001.0000.02.512.51.49.009			3/31/2016	03/16	MC 03/16 INTERPRETER SVCS	501.60	

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82720	4/15/2016	004728		EAKES, MARK			\$193.00
001.0000.15.521.26.43.004			4/13/2016	V4/03/16	PD 4/24-4/27/16 HOSTAGE NEG. C	193.00	
82721	4/15/2016	004713		ELLCO CONSTRUCTION INC,			\$5,005.05
190.0000.53.559.32.41.001			4/4/2016	57	CDBG LHR-100 PASCHAL	5,005.05	
82722	4/15/2016	011059		ELLIOTT, LISA			\$1,428.00
001.0000.06.515.31.41.001			4/4/2016	3/28-4/1/16	LG AG 2015-282 3/28-4/1/16 PRO	613.20	
001.0000.06.515.31.41.001			4/7/2016	03/7-03/11/16	LG AG 2015-282 3/7-3/11/16 PRO	814.80	
82723	4/15/2016	003435		EMERALD HILLS COFFEES,			\$282.03
001.0000.99.518.40.45.004			4/1/2016	857448	ND WTR COOLER RENTL	54.59	
001.0000.99.518.40.45.004			4/1/2016	857449	ND WTR COOLER RENTL	27.30	
001.0000.99.518.40.45.004			4/1/2016	857450	ND WTR COOLER RENTL	27.30	
001.0000.99.518.40.45.004			4/1/2016	857451	ND WTR COOLER RENTL	27.30	
001.0000.99.518.40.45.004			4/1/2016	857452	ND WTR COOLER RENTL	109.18	
001.0000.99.518.40.31.001			4/1/2016	857452	ND COFFEE SUPPLIES	36.36	
82724	4/15/2016	011398		ETHAN'S TRIM,			\$547.50
502.0002.17.518.20.41.001			3/31/2016	125	PKFC SKIN COAT DRYWALL, PAINT,	547.50	
82725	4/15/2016	005190		FASTENAL,			\$15.09
101.0000.11.542.30.31.001			3/31/2016	WALA227649	PKST EYEWASH BOTTLE	15.09	
82726	4/15/2016	009936		FILEONQ INC,			\$671.40
503.0000.04.518.80.35.001			3/31/2016	5721	IT BLUETOOTH LASER SCANNER USB	671.40	
82727	4/15/2016	007965		GORDON THOMAS HONEYWELL,			\$4,630.77
001.0000.03.513.10.41.001			3/31/2016	MAR16 1014	CM AG 2015-275 3/16 GOV'TL AFF	4,630.77	
82728	4/15/2016	002825		GRAYBAR ELECTRIC COMPANY,			\$1,070.17
101.0000.11.542.64.48.001			4/4/2016	984420637	PKST REPAIR/CALIBRATE DYNATEL	972.23	
101.0000.11.542.64.31.001			3/31/2016	984369982	PKST WRENCH, WIRING DEVICES	97.94	
82729	4/15/2016	010115		GREEN TECH EXCAVATION,			\$2,494.14
105.0000.15.559.20.41.001			2/28/2016	1004	AB AG 2015-262 9406 WINONA ST	2,494.14	
82730	4/15/2016	000724		HART HEALTH & SAFETY,			\$350.36
001.0000.09.518.10.31.010			3/21/2016	16163-717587	HR FIRST AID KIT REPLENISH	350.36	

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82731	4/15/2016	011300		HORWATH LAW PLLC,			\$34,000.00
001.0000.02.512.51.41.004			4/6/2016	03/16	MC AG 2015-233 03/16 PUBLIC DE	34,000.00	
82732	4/15/2016	000234		HUMANE SOCIETY FOR TACOMA & PC,			\$8,087.00
001.0000.15.554.30.41.008			4/1/2016	IVC0001614	PD AG 2015-291 04/16 BOARDING	8,087.00	
82733	4/15/2016	008461		KASER, MATT			\$87.00
001.0000.06.515.30.43.004			4/15/2016	T4/01/16 PER DIEM	LG 4/27-4/29/16 WASAMA/KASER M	87.00	
82734	4/15/2016	003820		KNIGHT FIRE PROTECTION INC,			\$629.05
502.0000.17.518.35.41.001			4/5/2016	56708	PKFC CH ANNUAL INSPECTION & TE	629.05	
82735	4/15/2016	000299		LAKEVIEW LIGHT & POWER CO.,			\$11,438.50
101.0000.11.542.64.47.005			4/7/2016	67044-002 04/07/16	PKST 2/25-3/28/16 PAC HWY & ST	86.16	
101.0000.11.542.64.47.005			4/7/2016	67044-007 04/07/16	PKST 3/2-3/31/16 8902 STW	95.73	
101.0000.11.542.64.47.005			3/28/2016	67044-028 03/28/16	PKST 2/23-3/22/16 PAC HWY SW &	82.98	
101.0000.11.542.63.47.006			3/28/2016	67044-035 03/28/16	PKST 2/28-3/28/16 972 ST LTS	7,639.12	
101.0000.11.542.63.47.006			3/28/2016	67044-036 03/28/16	PKST 2/28-3/28/16 197 AMORT ST	1,448.61	
401.0000.41.531.10.47.005			3/28/2016	67044-037 03/28/16	PWSW 2/24-3/24/16 PAC HWY SW	54.92	
101.0000.11.542.64.47.005			3/28/2016	67044-038 03/28/16	PKST 2/18-3/21/16 BPW & PAC HW	79.71	
001.0000.11.576.80.47.005			3/28/2016	67044-041 3/16	PK 2/24-3/23/16 4721 127TH ST	28.33	
101.0000.11.542.64.47.005			3/28/2016	67044-043 03/28/16	PKST 2/23-3/22/16 BPW SW & SAN	91.42	
101.0000.11.542.64.47.005			3/28/2016	67044-054 03/28/16	PKST 2/24-3/24/16 11417 PAC HW	73.77	
101.0000.11.542.64.47.005			3/28/2016	67044-055 03/28/16	PKST 2/24-3/24/16 11424 PAC HW	76.87	
101.0000.11.542.64.47.005			3/28/2016	67044-056 03/28/16	PKST 2/24-3/24/16 11517 PAC HW	77.65	
401.0000.41.531.10.47.005			3/28/2016	67044-057 03/28/16	PWSW 2/23-3/22/16 5118 SEATTLE	69.90	
101.0000.11.542.64.47.005			4/7/2016	67044-008 04/07/16	PKST 3/2-3/30/16 4100 STEIL BL	69.29	
101.0000.11.542.64.47.005			4/7/2016	67044-012 04/07/16	PKST 2/25-3/28/16 HWY 512 & ST	124.57	
101.0000.11.542.64.47.005			4/7/2016	67044-013 04/07/16	PKST 2/25-3/28/16 100TH ST SW	84.19	
101.0000.11.542.63.47.006			4/7/2016	67044-014 04/07/16	PKST 3/7-4/7/16 HWY 512 & STW	96.16	
101.0000.11.542.64.47.005			4/7/2016	67044-015 04/07/16	PKST 3/4-4/4/16 96TH ST S & ST	81.18	
101.0000.11.542.64.47.005			4/7/2016	67044-016 04/07/16	PKST 3/4-4/4/16 40TH AVE SW	69.29	
101.0000.11.542.64.47.005			4/7/2016	67044-031 04/07/16	PKST 3/1-3/30/16 84TH ST S & S	72.73	
101.0000.11.542.64.47.005			4/7/2016	67044-032 04/07/16	PKST 3/3-4/4/16 100TH ST SW &	110.80	
001.0000.11.576.80.47.005			4/7/2016	67044-048 3/16	PK 3/1-3/29/16 2716 84TH ST SV	22.34	
101.0000.11.542.64.47.005			4/7/2016	67044-050 04/07/16	PKST 3/2-3/31/16 LKWD DR SW &	80.23	
101.0000.11.542.64.47.005			4/7/2016	67044-053 04/07/16	PKST 3/2-3/31/16 4648 STEIL BL	65.07	
101.0000.11.543.50.47.005			4/7/2016	67044-074 04/07/16	PKST 3/1-4/4/16 9424 FRONT ST	563.24	

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001.0000.11.576.80.47.005			4/7/2016	67044-1075 3/16	PK 2/29-3/29/16 8807 25TH AVE	94.24	
82736	4/15/2016	000288		LAKWOOD HARDWARE & PAINT INC,			\$17.69
001.0000.11.576.80.31.001			3/21/2016	464700	PK SPRAY PAINT	17.69	
82737	4/15/2016	004382		LARSON, RYAN			\$261.00
180.0000.15.521.21.43.004			4/12/2016	V4/02/16 PER DIEM	PD 4/25-4/28/16 NARCOTICS CONF	261.00	
82738	4/15/2016	002296		LEXIS NEXIS,			\$647.65
503.0000.04.518.80.41.001			3/31/2016	1603144818	IT 03/16 LEXISNEXIS & RELATED	647.65	
82739	4/15/2016	002185		LOWE'S COMPANIES INC,			\$903.06
502.0000.17.521.50.31.001			3/18/2016	924123	PKFC LED BULBS	28.54	
502.0000.17.518.35.31.001			3/23/2016	923710	PKFC LED BULBS	14.51	
502.0000.17.518.35.31.001			3/24/2016	923939	PKFC WOOD PUTTY	3.61	
502.0000.17.518.35.31.001			3/24/2016	924882	PKFC ACORN NUT	4.84	
502.0000.17.518.35.31.001			2/26/2016	923492	PKFC MULTI GRIT	21.81	
401.0000.41.531.10.48.001			2/26/2016	924738	PKSW CONCRETE MIX	35.19	
101.0000.11.544.90.31.001			3/1/2016	909980	PKST FUEL STABILIZERS	53.96	
101.0000.11.543.50.31.090			3/2/2016	924312	PKST THERMOSTAT WIRE	61.31	
101.0000.11.542.64.31.001			3/7/2016	923236	PKST CONCRETE MIX	49.07	
101.0000.11.542.64.31.001			3/4/2016	924488	PKST BOLTS FOR SIGN MAINT.	111.59	
001.0000.11.576.80.31.001			3/14/2016	923681	PK SUPPLIES	250.01	
001.0000.11.576.80.31.001			3/15/2016	923844	PK CONCRETE	50.87	
001.0000.11.576.80.31.001			3/15/2016	923864	PK TREATED WOOD	21.10	
001.0000.11.576.80.31.001			3/15/2016	924734	PK TREATED WOOD	56.91	
001.0000.11.576.80.31.001			3/10/2016	923918	PK SIGN	9.96	
502.0000.17.518.35.31.001			3/8/2016	924990	PKFC ANCOR STUD	53.95	
001.0000.11.576.80.31.001			3/16/2016	923199	PK TREATED WOOD	75.83	
82740	4/15/2016	008313		MARKERT, BRIAN			\$115.55
001.0000.15.521.10.31.001			4/4/2016	REIMB	PD REIMBURSEMENT FOR SNIPER RI	115.55	
82741	4/15/2016	009130		MATVIYCHUK, IRENE			\$228.32
001.0000.02.512.51.49.009			3/30/2016	3/30/16	MC 3/30/16 INTERPRETER SVCS	124.32	
001.0000.02.512.51.49.009			3/29/2016	3/29/16	MC 3/29/16 INTERPRETER SVCS	104.00	
82742	4/15/2016	011324		MCDUGAL, MARY			\$118.00
001.0000.09.518.10.43.004			4/15/2016	T4/02/16 PER DIEM	HR 4/27-4/30/16 IMPA CONF MEAL	118.00	

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82743	4/15/2016	009724		MILES RESOURCES LLC,			\$1,316.99
101.0000.11.542.30.31.030			3/28/2016	255525	PKST COLD MIX	208.91	
101.0000.11.542.30.31.030			3/28/2016	255637	PKST COLD MIX	84.24	
101.0000.11.542.66.31.030			3/28/2016	255643	PKST 5/8" CSTC	52.51	
101.0000.11.542.30.31.030			3/21/2016	255324	PKST COLD MIX	108.67	
101.0000.11.542.30.31.030			4/4/2016	255764	PKST HMA CLASS 1/2" MOD PG 64-	623.58	
101.0000.11.542.30.31.030			4/4/2016	255765	PKST WASTE CLEAN BROKEN ASPHAL	20.00	
101.0000.11.542.70.31.030			4/4/2016	255766	PKST 5/8" CSTC	63.73	
101.0000.11.542.30.31.030			4/4/2016	255773	PKST WASTE CLEAN BROKEN ASPHAL	20.00	
101.0000.11.542.30.31.030			4/4/2016	255815	PKST WASTE CLEAN BROKEN ASPHAL	20.00	
101.0000.11.542.30.31.030			4/4/2016	255837	PKST LIQUID ASPHALT PG 64-22	115.35	
82744	4/15/2016	011409		MURPHY, DANIELLE			\$108.00
001.0000.07.558.50.43.004			4/15/2016	T4/03/16 PER DIEM	CD 4/24-4/27/16 WSAPT MURPHY P	108.00	
82745	4/15/2016	000366		NORTHWEST CASCADE INC,			\$633,365.90
311.0001.21.594.35.63.108			4/4/2016	WDBRK PH 2 PP # 4	PWSC AG 2015-176 WDBRK SEWER E	633,270.90	
001.0000.11.576.81.41.001			4/7/2016	2-1611656	PK 3/30-4/29/16 8714 87TH AVE	95.00	
82746	4/15/2016	009317		OPTIC FUSION INC,			\$1,549.28
503.0000.04.518.80.42.001			4/1/2016	95-17223	IT 04/16 INTERNET CONNECTIVITY	1,549.28	
82747	4/15/2016	006775		PAPE' MATERIAL HANDLING EX.,			\$214.32
501.0000.51.548.79.48.005			3/21/2016	2574131	PKFL PM OIL CHANGE	214.32	
82748	4/15/2016	000407		PIERCE COUNTY,			\$17,886.72
001.0000.11.569.50.51.001			4/4/2016	CI-214776	PKSR AG 2016-067 5/16 SR CTR	4,940.00	
001.0000.15.521.10.51.006			3/15/2016	CI-213607	PD FEB, 2016 JAIL SVCS	6,394.00	
001.0000.11.569.50.51.001			3/15/2016	CI-214775	PKSR AG 2016-067 4/16 SR CTR L	4,940.00	
001.0000.02.237.11.00.002			4/12/2016	03/16 CRIME VCT FEE	MC 03/16 CRIME VICTIM FEE	1,612.72	
82749	4/15/2016	000428		PIERCE COUNTY SEWER,			\$691.08
502.0000.17.518.35.47.004			4/1/2016	00870307 04/01/16	PKFC 03/16 6000 MAIN ST SW	191.35	
502.0000.17.521.50.47.004			4/1/2016	01360914 04/01/16	PKFC 03/16 9401 LKWD DR SW	75.50	
001.0000.11.576.81.47.004			4/1/2016	01431285 03/16	PK MAR, 2016 FT STEIL R/R SVCS	96.94	
101.0000.11.543.50.47.004			4/1/2016	01552201 04/01/16	PKST 03/16 9420 FRONT ST S	44.11	
001.0000.11.576.80.47.004			3/27/2016	01583646 01/16-02/16	PK 01/16 - 02/16 8807 25TH AVE	103.07	
001.0000.11.576.80.47.004			3/27/2016	01583654 01/16-02/16	PK 01/16 - 02/16 8823-25 25TH	180.11	

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82750	4/15/2016	005278		PORCHE, CHARLES			\$193.00
001.0000.15.521.26.43.004			4/13/2016	V4/03/16 PER DIEM	PD 4/24-4/27/16 HOSTAGE NEG. C	193.00	
82751	4/15/2016	010630		PRINT NW,			\$533.54
001.0000.11.576.80.31.001			3/31/2016	W12651801	PK PET WASTE SIGNS	265.63	
001.0000.07.558.60.49.005			1/5/2016	D119816P	CD POSTAGE CAPS	267.91	
82752	4/15/2016	009928		PROFAST SUPPLY LLC,			\$29.54
001.0000.11.576.81.31.001			3/8/2016	9188	PK CHEMICAL GLOVES	29.54	
82753	4/15/2016	007183		PRO-VAC,			\$17,887.06
401.0000.41.531.10.48.001			3/7/2016	160202-002	PWSW FEB, 2016 STORM DRAIN/CCT	8,319.62	
401.0000.41.531.10.48.001			3/7/2016	160212-013	PWSW 02/12/16 7729 WASHINGTON	357.98	
401.0000.41.531.10.48.001			3/7/2016	160218-016	PWSW 02/19/16 CCTV TO INSPECT	2,845.81	
401.0000.41.531.10.48.001			3/7/2016	160224-001	PWSW 02/22/16 CCTV EXISTING ST	2,588.91	
401.0000.41.531.10.48.001			3/7/2016	160224-007	PWSW CCTV TO INSPECT AND CLEAN	3,774.74	
82754	4/15/2016	007505		REDFLEX TRAFFIC SYSTEMS INC,			\$32,240.00
001.0000.15.521.71.41.080			3/31/2016	RTS0010553	PD 3/16 PHOTO ENFORCEMENT SVCS	32,240.00	
82755	4/15/2016	010522		RICOH USA INC,			\$60.13
503.0000.04.518.80.45.002			4/11/2016	5041128830	IT 02/21/16-03/20/16 PD ADDITI	30.35	
503.0000.04.518.80.45.002			3/21/2016	5041174126	IT 02/26/16-03/25/16 PK ADDITI	29.78	
82756	4/15/2016	004775		SAN DIEGO POLICE EQUIP CO,			\$23,156.92
001.0000.15.521.10.31.020			3/21/2016	621983	PD AMMO PO 000634	16,814.12	
001.0000.15.521.10.31.020			3/25/2016	622102	PD AMMO PO 000634	6,342.80	
82757	4/15/2016	009723		SHERIDAN, SELINDA			\$421.20
001.0000.11.569.50.41.001			4/1/2016	2/14-3/30/16	PKSR 2/14-3/30/16 INSTRUCTOR F	421.20	
82758	4/15/2016	002912		SOUND ELECTRONICS,			\$212.24
502.0000.17.521.50.41.001			3/22/2016	503026	PKFC ELECTRONIC SVCS PD ON KEY	212.24	
82759	4/15/2016	000516		SPRINT,			\$120.47
503.0000.04.518.80.42.001			3/18/2016	482477812-100	IT 2/15-3/14/16 PD SVCS	120.47	
82760	4/15/2016	009493		STAPLES ADVANTAGE,			\$422.55

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
001.0000.07.558.60.31.001			3/26/2016	3297247455	CD STEP FILE PARTITION	65.62	
101.0000.21.544.20.31.001			3/25/2016	3297087947	PWST - OFFICE SUPPLIES	171.13	
001.0000.06.515.30.31.001			3/17/2016	3296404737	LG - OFFICE SUPPLIES	30.87	
001.0000.06.515.30.31.001			3/17/2016	3296404739	LG FILE FOLDERS W FASTENERS	154.93	
82761	4/15/2016	011396		SYMBOLARTS LLC,			\$600.00
001.0000.15.521.10.31.001			3/30/2016	0200517	PD BADGE, CUSTOM SEAL	600.00	
82762	4/15/2016	006497		SYSTEMS FOR PUBLIC SAFETY,			\$4,230.06
501.0000.51.521.10.48.005			3/28/2016	28578	PDFL REMOVE EQUIPMENT AND GRAP	1,350.19	
501.0000.51.521.10.48.005			3/28/2016	28722	PDFL OIL CHANGE	62.22	
501.0000.51.521.10.48.005			3/28/2016	28722	PDFL BRAKES	491.08	
501.0000.51.521.10.48.005			3/28/2016	28722	PDFL OTHER	412.72	
501.0000.51.521.10.48.005			3/28/2016	28737	PDFL REPLACE BRAKES AND REPAIR	512.64	
501.0000.51.521.10.48.005			3/28/2016	28765	PDFL OIL CHANGE	75.29	
501.0000.51.521.10.48.005			3/28/2016	28765	PDFL REPAIR SWAY BAR BUSHINGS	49.47	
501.0000.51.521.10.48.005			3/25/2016	28728	PDFL REMOVE EQUIPMENT	390.56	
501.0000.51.521.10.48.005			3/22/2016	28712	PDFL REPAIR TIRE	48.83	
501.0000.51.521.10.48.005			3/22/2016	28717	PDFL REPLACE TAIL LIGHT	31.06	
501.0000.51.521.10.48.005			3/24/2016	28735	PDFL REPAIR BRAKES	195.28	
501.0000.51.521.10.48.005			3/24/2016	28739	PDFL MOUNT TIRES	97.64	
501.0000.51.521.10.48.005			3/23/2016	28701	PDFL REPAIR CHECK ENGINE LIGHT	141.01	
501.0000.51.521.10.48.005			3/23/2016	28720	PDFL OIL CHANGE	60.54	
501.0000.51.521.10.48.005			3/23/2016	28720	PDFL WIPERS	22.71	
501.0000.51.521.10.48.005			3/23/2016	28720	PDFL BRAKES	189.83	
501.0000.51.521.10.48.005			3/23/2016	28720	PDFL OTHER	50.16	
501.0000.51.521.10.48.005			3/23/2016	28723	PDFL REPLACE TIRE	48.83	
82763	4/15/2016	000540		TACOMA RUBBER STAMP,			\$39.37
401.0000.41.531.10.31.001			4/1/2016	I-566212-1	PWSW PRINTER RED STAMP	39.37	
82764	4/15/2016	011317		TETRA TECH INC,			\$11,573.21
302.0025.21.595.12.41.001			3/27/2016	51032101	PW AG 2015-267 1/23-2/19/16 MI	11,573.21	
82765	4/15/2016	000153		TYLER TECHNOLOGIES INC,			\$1,000.00
503.0000.04.518.80.41.001			1/4/2016	045-150035	IT WEB PERMIT SITE SPECIFIC CH	1,000.00	
82766	4/15/2016	007885		ULINE, INC,			\$1,394.32
001.0000.15.521.80.31.001			3/28/2016	75651915	PD ENVELOPES, INKJET, SECURITY	1,394.32	

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
82767	4/15/2016	009372		VENTEK INTERNATIONAL,			\$93.15
503.0000.04.518.80.42.001			4/1/2016	46691	IT 3/16 CCU SVR HOSTING FEE	93.15	
82768	4/15/2016	002977		WACHTER, HEIDI			\$87.00
001.0000.06.515.30.43.004			4/15/2016	T4/01/16 PER DIEM	LG 4/27-4/29/16 WASAMA/WACHTER	87.00	
82769	4/15/2016	009107		WASHINGTON CITIES INSURANCE,			\$3,007.86
504.0000.09.518.31.46.001			4/1/2016	03/01/16-03/31/16	RM 03/01/16 - 03/31/16 WCIA DE	1,569.86	
504.0000.09.518.31.46.001			3/9/2016	101334	RM 03/16-03/17 STORAGE TANK LI	1,438.00	
82770	4/15/2016	000593		WASHINGTON STATE TREASURER,			\$123,380.71
001.0000.02.237.10.00.002			4/12/2016	03/16 COURT REMIT	MC 03/16 COURT REMIT	50,199.32	
001.0000.02.237.10.00.001			4/12/2016	03/16 COURT REMIT	MC 03/16 COURT REMIT	29,660.07	
001.0000.02.237.30.00.000			4/12/2016	03/16 COURT REMIT	MC 03/16 COURT REMIT	294.99	
001.0000.02.386.89.15.001			4/12/2016	03/16 COURT REMIT	MC 03/16 COURT REMIT	59.92	
001.0000.02.237.10.00.007			4/12/2016	03/16 COURT REMIT	MC 03/16 COURT REMIT	4,421.36	
001.0000.02.386.89.16.001			4/12/2016	03/16 COURT REMIT	MC 03/16 COURT REMIT	339.73	
001.0000.02.386.89.14.001			4/12/2016	03/16 COURT REMIT	MC 03/16 COURT REMIT	75.54	
001.0000.02.237.10.00.008			4/12/2016	03/16 COURT REMIT	MC 03/16 COURT REMIT	8,685.76	
001.0000.02.237.10.00.009			4/12/2016	03/16 COURT REMIT	MC 03/16 COURT REMIT	1,531.42	
001.0000.02.386.89.12.001			4/12/2016	03/16 COURT REMIT	MC 03/16 COURT REMIT	99.99	
001.0000.02.386.89.13.001			4/12/2016	03/16 COURT REMIT	MC 03/16 COURT REMIT	99.99	
001.0000.02.237.10.00.003			4/12/2016	03/16 COURT REMIT	MC 03/16 COURT REMIT	22,562.53	
001.0000.02.237.10.00.006			4/12/2016	03/16 COURT REMIT	MC 03/16 COURT REMIT	5,350.09	
82771	4/15/2016	001272		ZUMAR INDUSTRIES INC,			\$4,586.21
101.0000.11.542.64.31.001			3/8/2016	0181142	PKST SIGNS	2,828.15	
101.0000.11.542.64.31.001			3/15/2016	0181268	PKST SIGNS	240.68	
101.0000.11.542.64.31.001			4/5/2016	0181601	PKST MISC. SIGN MAINTENANCE SU	1,517.38	
82772	4/15/2016	010655		AHERN RENTALS,			\$636.99
502.0000.17.518.35.45.004			3/3/2016	15798855-1	PKFC BOOM TRUCK RENTL	636.99	
82773	4/15/2016	009991		ALTEC INDUSTRIES INC,			\$682.49
501.0000.51.548.79.48.005			3/29/2016	5278929	FL/PW INSPECTION, DIELECTRICT	682.49	
82774	4/15/2016	008986		BAYLEY, LILLY MAY			\$167.52
001.0000.02.512.51.49.009			3/31/2016	03/31/16	MC 03/31/16 INTERPRETER SVCS	167.52	

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
82775	4/15/2016	011319		BERESFORD BOOTH PLLC,			\$824.34
504.9999.09.518.12.41.001			3/31/2016	3 03/31/16	RM INVESTIGATION	824.34	
82776	4/15/2016	010102		BEST PARKING LOT CLEANING INC,			\$5,868.13
401.0000.41.531.10.48.001			3/31/2016	145095	PWSW CLEAN CH PARKING LOT	133.91	
401.0000.41.531.10.48.001			3/31/2016	145096	PWSW 3/16 CLEAN TOWN CTR/ARTER	4,106.73	
302.0005.21.595.30.49.005			3/18/2016	145592	PWCP 3/18/16 DISPOSAL FEE	1,627.49	
82777	4/15/2016	003726		BUNCE RENTAL INC,			\$76.08
401.0000.41.531.10.45.004			3/30/2016	159057-1	PWSW COMPACTOR PLATE	76.08	
82778	4/15/2016	000933		CDW GOVERNMENT LLC,			\$8,095.60
503.0000.04.518.80.48.002			3/26/2016	CNB6060	IT NETAPP HARDWARE MAINTENANCE	7,400.00	
503.0000.04.518.80.48.002			3/26/2016	CNB6060	Sales Tax	695.60	
82779	4/15/2016	002327		CECCANTI INC,			\$552,379.92
302.0010.21.595.30.63.108			4/15/2016	MADIGAN 2 PP # 5	PW AG 2015-200 1/26-2/25/16 MA	552,379.92	
82780	4/15/2016	011405		CHEHALIS SHEET METAL & ROOFING,			\$56.00
001.0000.00.233.10.00.000			4/12/2016	REF000149060	REFUND DUPLICATE HUDSON PERMIT	56.00	
82781	4/15/2016	000095		CHOUGH, KWANG S			\$687.00
001.0000.02.512.51.49.009			4/5/2016	MAR, 2016	MC MAR, 2016 INTERPRETER SVCS	687.00	
82782	4/15/2016	009191		CITY OF DUPONT,			\$5,496.58
001.0000.02.229.10.00.003			4/12/2016	03/16 COURT REMIT	MC 03/16 COURT REMIT	5,496.58	
82783	4/15/2016	006613		CITY OF UNIVERSITY PLACE,			\$4,924.49
001.0000.02.229.10.00.001			4/12/2016	03/16 COURT REMIT	MC 03/16 COURT REMIT	4,924.49	
82784	4/15/2016	011401		CLAIM FOX INC,			\$269.45
001.0000.15.521.21.41.001			2/18/2016	27063709	PD FSB CRIMINAL FED PAGES AND	63.05	
001.0000.15.521.21.41.001			2/4/2016	26945780	PD FSB CRIMINAL FED PAGES AND	94.30	
001.0000.15.521.21.41.001			3/1/2016	27127646	PD FSB CRIMINAL FED PAGES AND	56.30	
001.0000.15.521.21.41.001			3/16/2016	27307170	PD FSB CRIMINAL FED PAGES AND	55.80	
82785	4/15/2016	006085		COLUMBIA FORD,			\$601.98
501.9999.51.594.21.64.005			4/14/2016	LATE FEES	PKFL CV# 15-22-639 LATE FEE	300.99	

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501.9999.51.594.21.64.005			4/14/2016	LATE FEES	PDFL CV# 15-22-640 LATE FEE	300.99	
82786	4/15/2016	003948		COMCAST CORPORATION,			\$800.00
503.0000.04.518.80.42.001			4/1/2016	41961815	IT 04/16 ETHERNET INTERNET	800.00	
82787	4/15/2016	000127		DANDE CO,			\$12.59
001.0000.07.558.60.31.001			3/22/2016	MA032216-4	CD NAME PLATE	12.59	
82788	4/15/2016	008105		DEPARTMENT OF TRANSPORTATION,			\$1,338.08
101.0000.11.544.90.51.001			3/14/2016	RE-313-ATB60314017	PKST 02/16 TRAFFIC MGMT CENTER	446.03	
401.0000.41.531.10.51.001			3/14/2016	RE-313-ATB60314017	PWSW 02/16 TRAFFIC MGMT CENTER	892.05	
82789	4/15/2016	000771		DEPT FISH WILDLIFE STATE OF WA,			\$50.00
503.0000.04.518.80.35.003			3/29/2016	6932	IT CITYWIDE UPDATE/PRIORITY HA	50.00	
82790	4/15/2016	000140		DEPT OF REVENUE-LEASEHOLD,			\$256.80
001.0000.00.237.10.00.000			4/14/2016	1ST QTR, 2016	IN 1ST QTR, 2016 LEASEHOLD TAX	256.80	
82791	4/15/2016	004733		DKS ASSOCIATES,			\$5,930.53
302.0014.21.595.12.41.001			3/25/2016	10060236	PWCP AG 2015-023 2/13-3/11/16	2,337.14	
302.0001.21.543.30.41.001			10/20/2015	0058796	PWCP 7/13-9/11/15 CONSULTANT S	4,970.44	
302.0014.21.595.12.41.001				0059981	PWCP OVERPAYMENT ON CK#82639	-1,377.05	
82792	4/15/2016	011034		DOG WASTE DEPOT,			\$468.00
001.0000.11.576.81.31.001			3/30/2016	102301	PK DOG WASTE BAGS	468.00	
82793	4/15/2016	011387		ED SELDEN FLOOR COVERING INC,			\$1,841.20
502.0002.17.518.20.41.001			3/24/2016	1600113	PKFC INSTALL SVCS CORK TILE FR	601.70	
502.0002.17.518.20.31.001			3/24/2016	1600113	PKFC CORK TILE AND GLUE KIT FO	1,239.50	
82794	4/15/2016	000166		FEDERAL EXPRESS,			\$25.00
001.0000.99.518.40.42.002			4/8/2016	5-378-20784	ND SHIPPING & HANDLING CHARGES	25.00	
82795	4/15/2016	011129		FORCE SCIENCE INSTITUTE LTD,			\$1,500.00
001.0000.15.521.40.49.003			2/16/2016	MOORE-DARRELL	PD D. MOORE 11/14-11/18/16 FOR	1,500.00	
82796	4/15/2016	002662		GENE'S TOWING INC,			\$76.65
001.0000.15.521.10.41.070			3/29/2016	437660	PD 3/29/16 TOWING SVCS	76.65	

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82797	4/15/2016	005398		GLOBAL SECURITY &			\$158.85
101.0000.11.543.50.41.001			4/1/2016	4221704	PKST 2Q/16 8902 MEADOW RD INTR	158.85	
82798	4/15/2016	010658		GOOD TO GO,			\$12.00
001.0000.15.521.23.41.001			3/23/2016	TB-161562490	PD CASE# 15-348-00894 TOLL FEE	12.00	
82799	4/15/2016	011399		HENDERSON, ANNIE			\$150.00
001.0000.11.237.26.00.000			3/31/2016	REFUND RENTAL DEP	PK REFUND OF RENTAL DEPOSIT FO	150.00	
82800	4/15/2016	002812		HERTZ EQUIPMENT RENTAL CORP,			\$99.25
401.0000.41.531.10.45.004			2/4/2016	28468039-001	PWSW RENT CHAIN SAW/CONCRETE/G	99.25	
82801	4/15/2016	009728		HSA BANK,			\$72.00
001.0000.09.518.10.41.001			4/4/2016	03/16 CO185L	HR 03/16 MONTHLY ACCOUNT FEES	72.00	
82802	4/15/2016	010885		JOHNSTON GROUP LLC,			\$4,500.00
001.0000.03.513.10.41.001			4/3/2016	606	CM AG 2015-270 04/16 FED GOV'T	4,500.00	
82803	4/15/2016	008332		KAR-GOR INC,			\$21,972.48
302.0021.21.595.64.35.014			4/7/2016	K1031608	PWCP NEW TRAFFIC SIGNAL VIDEO	21,972.48	
82804	4/15/2016	008202		KPG INC,			\$134,267.10
302.0024.21.595.12.41.001			4/4/2016	39716	PWCP AG 2016-070 THRU 3/25/16	46,628.70	
302.0024.21.595.17.41.001			4/4/2016	39716	PWCP AG 2016-070 THRU 3/25/16	4,365.00	
302.0024.21.595.12.41.001			3/9/2016	28816	PWCP AG 2016-070 THRU 2/25/16	40,192.80	
302.0024.21.595.17.41.001			3/9/2016	28816	PWCP AG 2016-070 THRU 2/25/16	43,080.60	
82805	4/15/2016	000294		LAKWOOD REFUSE SERVICE,			\$3,929.69
101.0000.11.543.50.47.002			4/1/2016	7346015	PKST 03/16 INTERLAAKEN BRIDGE	42.02	
502.0000.17.518.35.47.002			4/1/2016	7346120	PKFC 03/16 6000 MAIN ST SW	985.96	
001.0000.11.576.81.47.002			4/1/2016	7346309	PK MARCH, 2016 FT. STEIL SVCS	317.16	
502.0000.17.521.50.47.002			4/1/2016	7346555	PKFC 03/16 9401 LKWD DR SW	497.63	
001.0000.11.576.81.47.002			4/1/2016	7346677	PK MARCH, 2016 FT.. STEIL. SVC	1,479.10	
001.0000.11.576.81.47.002			4/1/2016	7347090	PK MARCH, 2016 FT. STEIL SVCS	7.38	
101.0000.11.543.50.47.002			4/1/2016	7347094	PKST 03/16 9420 FRONT ST S	107.41	
101.0000.11.543.50.47.002			4/1/2016	7347349	PKST 03/16 9420 FRONT ST S	493.03	
82806	4/15/2016	000296		LAKWOOD SISTER CITIES,			\$75.00
001.0000.99.513.10.49.001			3/31/2016	2016 DUES	ND 2016 ANNUAL DUES	75.00	

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
82807	4/15/2016	000300		LAKWOOD WATER DISTRICT,			\$737.02
001.0000.11.576.80.47.001			4/7/2016	10084-75741 4/16	PK 4/4/16 KIWANIS PK SVCS	54.62	
001.0000.11.576.80.47.001			4/7/2016	10152-75741 3/16	PK 1/23-3/23/16 KIWANIS R/R SV	33.67	
101.0000.11.542.70.47.001			4/7/2016	10567-75741 04/07/16	PKST 1/23-3/23/16 8902 MEADOW	33.67	
001.0000.11.576.81.47.001			4/7/2016	11535-75741 3/16	PK 1/23-3/23/16 8714 87TH AVE	385.43	
001.0000.11.576.81.47.001			4/7/2016	26554-75741 3/16	PK 1/23-3/23/16 FT STEIL R/R S	55.28	
101.0000.11.542.70.47.001			4/7/2016	26901-75741 04/07/16	PKST 1/23-3/23/16 0 BP & GLD S	54.62	
001.0000.11.576.81.47.001			4/7/2016	26978-75741 4/4	PK 4/4/16 8714 87TH AV S/S SVC	83.45	
101.0000.11.542.70.47.001			4/7/2016	26979-75741 04/07/16	PKST 1/23-3/23/16 0 STEIL & GL	36.28	
82808	4/15/2016	009659		LARSON AND ASSOCIATES,			\$7,820.00
302.0005.21.595.12.41.001			4/4/2016	203122	PWCP AG 2016-053 ONYX DR REHAB	7,820.00	
82809	4/15/2016	011263		LAW OFFICES OF MATTHEW RUSNAK,			\$250.00
001.0000.02.512.51.41.035			3/29/2016	98	MC VELEZ 16L0137 PUBLIC DEF FE	250.00	
82810	4/15/2016	010434		LEE, YOUNG			\$187.00
001.0000.15.554.30.41.001			4/7/2016	4/7/16	PD 4/1/16 INTERPRETER SVCS	187.00	
82811	4/15/2016	000309		LES SCHWAB TIRE CENTER,			\$958.53
501.0000.51.548.79.48.005			3/24/2016	30500322322	PKFL TIRES	958.53	
82812	4/15/2016	011400		LEWIS BRISBOIS BISGAARD&SMITH,			\$2.00
001.0000.00.341.81.00.000			4/5/2016	REFUND PDR-16-0546	LG REFUND OF OVERPAYMENT ON PD	2.00	
82813	4/15/2016	010477		MATHIAS, CHARLES			\$385.00
001.9999.99.573.91.41.001			3/31/2016	928	ND ARTWORK FOR 20TH ANNIVERSAR	385.00	
82814	4/15/2016	009430		MCCLENDON, ANESSA			\$267.00
001.0000.11.569.50.41.001			4/13/2016	3/7-4/11/16	PKSR 3/7-4/11/16 INSTRUCTOR SV	267.00	
82815	4/15/2016	011408		MCVAY, CHET			\$150.00
001.0000.11.237.26.00.000			4/13/2016	REFUND	PKSR 3/12/16 RENTAL DEPOSIT RE	150.00	
82816	4/15/2016	011406		MERCURIOS NATURAL GAS CO,			\$56.00
001.0000.00.233.10.00.000			4/12/2016	REF000149061	REFUND CNCLD PERMIT: BROWN-FUR	56.00	
82817	4/15/2016	008978		METROPOLITAN TRANSPORTATION,			\$2,500.00

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
503.0000.04.518.80.48.003			3/1/2016	4926-AR9948	IT 7/1/16-6/30/17 STREET SAVER	2,500.00	
82818	4/15/2016	009940		MILES SAND & GRAVEL CO INC,			\$1,291.01
101.0000.11.542.66.31.030			3/23/2016	1459597	PKST CRUSHED ROCK	1,291.01	
82819	4/15/2016	011393		NAVIA BENEFIT SOLUTIONS,			\$216.00
001.0000.09.518.10.41.001			3/31/2016	10047310	HR 03/16 MONTHLY FEE	83.00	
001.0000.09.518.10.41.001			1/31/2016	10042002	HR 01/2016 MONTHLY FEE	50.00	
001.0000.09.518.10.41.001			2/29/2016	10045047	HR 02/16 MONTHLY FEE	83.00	
82820	4/15/2016	009755		NEATHERY, DAVID			\$306.00
001.0000.02.512.51.49.009			4/4/2016	3/16	MC 03/16 INTERPRETER SVCS	306.00	
82821	4/15/2016	000360		NEWS TRIBUNE,			\$2,365.08
302.0009.21.595.12.44.001			3/27/2016	2286640	PWST 3/22/16 AD FOR BIDS RFP P	1,376.09	
001.0000.07.558.60.44.001			3/27/2016	2307795	CD 3/17/16 NOTICE OF ENVIRONME	129.33	
001.0000.07.558.60.44.001			3/27/2016	2307865	CD 3/17/16 NOTICE OF ENVIRONME	123.97	
001.0000.06.514.30.44.001			3/27/2016	2319862	LG 4/18/16 NOTICE OF PUBLIC HE	145.41	
001.0000.06.514.30.44.001			3/27/2016	2319993	LG 3/7/16 NOTICE OF ORDINANCE	123.97	
001.0000.06.514.30.44.001			3/27/2016	2320010	LG 3/7/16 NOTICE OF ORDINANCE	123.97	
001.0000.06.514.30.44.001			3/27/2016	2346150	LG 3/21/16 NOTICE OF ORDINANCE	168.49	
001.0000.06.514.30.44.001			3/27/2016	2346165	LG 3/21/16 NOTICE OF ORDINANCE	173.85	
82822	4/15/2016	006296		NOVA CONTRACTING INC,			\$9,529.36
401.0009.41.595.40.63.108			4/15/2016	04/15/16 RELEASE RET	PWSW AG 2015-181 RELEASE RETAI	9,529.36	
82823	4/15/2016	000376		OFFICE DEPOT,			\$227.24
192.0000.00.558.60.31.001			3/30/2016	1920374909	SSMP REWRITABLE DISKS	8.48	
192.0000.00.558.60.31.001			3/18/2016	1916171541	SSMCP - OFFICE SUPPLIES	49.35	
001.0000.15.521.10.31.001			3/23/2016	830434164001	PD BATTERY	110.14	
001.0000.15.521.10.31.001			4/1/2016	1921205829	PD WIRELESS MOUSE	59.27	
82824	4/15/2016	011397		OREGON DRIVER & MOTOR VEH SVCS,			\$36.50
001.0000.06.515.30.51.001			3/25/2016	VEH TITLE 337-ELQ	LG VEHICLE TITLE HISTORY REPOR	36.50	
82825	4/15/2016	007986		PESKIN, FRANK			\$1,500.00
311.0001.21.594.35.45.004			4/7/2016	05/16 LEASE PAYMENT	PWSC 05/16 LEASE 6922 146TH ST	1,500.00	
82826	4/15/2016	000420		PIERCE TRANSIT,			\$11,415.36

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
502.0000.17.542.65.41.001			4/1/2016	023312	PKFC 3/16 LKWD STATION SECURIT	11,415.36	
82827	4/15/2016	009152		PUBLIC FINANCE INC,			\$238.00
202.0000.00.514.20.41.001			4/1/2016	0001910	DS 2ND QTR, 2016 LID ADMIN SVC	238.00	
82828	4/15/2016	000445		PUGET SOUND ENERGY,			\$25,417.40
001.0000.11.576.80.47.005			4/2/2016	200001526637 3/16	PK 3/1-3/31/16 9222 VETERANS D	46.89	
001.0000.11.576.80.47.005			4/2/2016	200004973653 3/16	PK 3/1-3/31/16 HARRY TODD PK S	284.08	
101.0000.11.542.63.47.006			4/2/2016	200006381095 4/2/16	PKST 3/1-3/31/16 7819 150TH ST	61.24	
101.0000.11.542.63.47.006			4/2/2016	220008814687 4/2/16	PKST 3/1-3/31/16 7000 150TH ST	42.65	
001.0000.11.576.80.47.005			4/5/2016	300000000129 3/16	PK 3/2-3/31/16 11500 MILITARY	188.45	
101.0000.11.542.63.47.006			4/5/2016	300000007165 4/5/16	PKST 3/3-4/1/16 7000 150TH ST	23,939.82	
001.0000.11.576.80.47.005			4/5/2016	300000010268 3/16	PK 3/1-3/31/16 WOODLAWN SVCS	137.83	
001.0000.11.576.81.47.005			3/25/2016	300000010896 3/16	PK 02/19-3/22/16 FT STEILACOOM	306.02	
001.0000.11.576.81.47.005			3/25/2016	300000010938 3/16	PK 2/16-3/22/16 8802 DRESDEN L	317.28	
001.0000.11.576.80.47.005			3/28/2016	220002793168 3/16	PK 2/24- 3/25/16 8807 25TH AVE	82.35	
001.0000.11.576.81.47.005			4/11/2016	200001527346 3/16	PK 2/23 - 3/24/16 8714 87TH AV	10.79	
82829	4/15/2016	010478		RICOH USA INC,			\$530.15
503.0000.04.518.80.45.002			3/24/2016	96544048	IT 03/18/16-04/17/16 COPIER RE	530.15	
82830	4/15/2016	011315		RODRIGUEZ-CAMACHO, LILIANA			\$60.00
001.0000.07.321.99.00.003			3/29/2016	REFUND TL15-00109	CD REFUND OF TL15-00109 TEMPOR	60.00	
82831	4/15/2016	000478		RON JONES POWER EQUIPMENT, INC,			\$12.02
501.0000.51.548.79.48.005			3/4/2016	412151	PKFL LEVER CONTROL	12.02	
82832	4/15/2016	011390		SENOUN, SALIN			\$60.00
001.0000.07.321.99.00.003			3/29/2016	REFUND BL09-00742	CD REFUND BL09-00742 BUISNESS	60.00	
82833	4/15/2016	011255		SHARP BUSINESS SYSTEMS,			\$708.91
001.0000.07.558.60.35.001			3/31/2016	E141091-701	CD CASSETTE PAPER TRAY	708.91	
82834	4/15/2016	010348		SME SOLUTIONS, LLC,			\$950.00
001.0000.15.521.10.41.001			3/24/2016	207963	PD 3/24/16 SVC TO TANK MONITOR	950.00	
82835	4/15/2016	004721		SQUAD ROOM EMBLEMS,			\$336.38
001.0000.15.521.22.31.008			2/11/2016	021116	PD BADGES	140.57	
001.0000.15.521.30.31.008			2/12/2016	02/12/16	PD BADGES	97.91	

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001.0000.15.554.30.31.008			2/12/2016	02/12/16	PD BADGES	97.90	
82836	4/15/2016	001498		TACOMA POWER UTILITIES,			\$403.56
101.0000.11.542.63.47.006			3/30/2016	90684678	PKST POLE ATTACHMENT BILLING	403.56	
82837	4/15/2016	005831		TOWN OF STEILACOOM,			\$7,462.70
001.0000.02.229.10.00.002			4/12/2016	03/16 COURT REMIT	MC 03/16 COURT REMIT	7,462.70	
82838	4/15/2016	004621		TPCSC,			\$3,278.00
104.0016.01.557.30.41.001			3/31/2016	425	HM AG 2016-025 LODGING TAX GRA	3,278.00	
82839	4/15/2016	011258		TRANSPORTATION SYSTEMS INC,			\$21,145.19
101.9999.11.595.60.63.108			1/29/2016	GLD/100TH PP # 1	PKST GLD & 100TH SCHOOL ZONE L	16,180.19	
504.0000.09.518.39.48.001			1/29/2016	GLD/100TH PP # 1	RM PEDESTRIAN PUSHBUTTON POLE	4,965.00	
82840	4/15/2016	007712		US BANK,			\$66.00
001.0000.04.514.20.41.064			3/31/2016	1ST QTR 2016	FN 1ST QTR 2016 CUSTODY CHARGE	66.00	
82841	4/15/2016	011127		US BANK VOYAGER FLEET SYSTEMS,			\$621.14
501.0000.51.521.10.32.001			4/1/2016	869343012614	PDFL 03/16 FUEL	21.39	
501.0000.51.521.10.32.001			4/1/2016	869343012614	PDFL 03/16 FUEL	27.14	
501.0000.51.521.10.32.001			4/1/2016	869343012614	PDFL 03/16 FUEL	40.20	
501.0000.51.521.10.32.001			4/1/2016	869343012614	PDFL 03/16 FUEL	71.87	
501.0000.51.521.10.32.001			4/1/2016	869343012614	PDFL 03/16 FUEL	250.51	
501.0000.51.521.10.32.001			4/1/2016	869343012614	PDFL 03/16 FUEL	29.67	
501.0000.51.521.10.32.001			4/1/2016	869343012614	PKFL 03/16 FUEL	38.29	
501.0000.51.521.10.32.001			4/1/2016	869343012614	PKFL 03/16 FUEL	13.68	
501.0000.51.521.10.32.001			4/1/2016	869343012614	PKFL 03/16 FUEL	79.91	
501.0000.51.521.10.32.001			4/1/2016	869343012614	PKFL 03/16 FUEL	31.65	
501.0000.51.521.10.32.001			4/1/2016	869343012614	PKFL 03/16 FUEL	16.83	
82842	4/15/2016	002509		VERIZON WIRELESS,			\$11,431.75
180.0000.15.521.21.42.001			3/28/2016	9762886975	IT 2/29-3/28/16 ROJO RYDER SVC	9.70	
503.0000.04.518.80.42.001			3/26/2016	9762849127	IT 2/27-3/26/16 PD SVCS	6,326.26	
180.0000.15.521.21.42.001			3/26/2016	9762849127	IT 2/27-3/26/16 PD SVCS	896.63	
503.0000.04.518.80.42.001			3/16/2016	9762230708	IT 2/17-3/16/16 PHONE SVCS	1,022.69	
503.0000.04.518.80.42.001			3/16/2016	9762230709	IT 2/17-3/16/16 PHONE SVCS	1,157.78	
503.0000.04.518.80.42.001			3/16/2016	9762230710	IT 2/17-3/16/16 PHONE SVCS	637.00	
503.0000.04.518.80.42.001			3/16/2016	9762230711	IT 2/17-3/16/16 PHONE SVCS	868.02	

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503.0000.04.518.80.42.001			3/16/2016	9762230712	IT 2/17-3/16/16 PHONE SVCS	234.48	
503.0000.04.518.80.42.001			3/16/2016	9762260995	IT 2/17-3/16/16 PHONE SVCS	279.19	
82843	4/15/2016	011279		VISA - 1943,			\$1,230.35
001.0000.11.571.20.31.050				1943/MARTINEZ 3/16	PKRC CREDIT FOR RETURNED ITEMS	-64.46	
001.0000.11.571.20.31.050			3/27/2016	1943/MARTINEZ 3/16	PKRC FATHER/DAUGHTER DNCE SUPP	769.45	
001.0000.11.571.20.31.050			3/27/2016	1943/MARTINEZ 3/16	PKRC FATHER/DAUGHTER DNCE SUPP	20.39	
001.0000.11.571.22.49.003			3/27/2016	1943/MARTINEZ 3/16	PKRC 3/21/16 VENDOR NETWORKING	88.97	
001.0000.11.571.20.31.050			3/27/2016	1943/MARTINEZ 3/16	PKRC FATHER/DAUGHTER DNCE SUP	13.13	
001.0000.11.571.20.31.050			3/27/2016	1943/MARTINEZ 3/16	PKRC FATHER/DAUGHTER DNCE SUP	7.60	
001.0000.11.571.20.31.050			3/27/2016	1943/MARTINEZ 3/16	PKRC FATHER/DAUGHTER DNCE FOO	255.45	
001.0000.11.571.20.31.050			3/27/2016	1943/MARTINEZ 3/16	PKRC FATHER/DAUGHTER DNCE VOL	58.98	
001.0000.11.571.20.31.001			3/27/2016	1943/MARTINEZ 3/16	PKRC FATHER/DAUGHTER DNCE VOLU	58.97	
001.0000.11.571.21.31.001			3/27/2016	1943/MARTINEZ 3/16	PKRC SUMMERFEST MOVIE	21.87	
82844	4/15/2016	011292		VISA - 2578,			\$1,677.75
503.0000.04.518.80.31.001			3/27/2016	2578/WHITE 3/16	IT MS SERFACE DOCK FOR PD	186.14	
190.0000.52.559.31.35.001			3/27/2016	2578/WHITE 3/16	IT LED 34" CURVED MONITORS FOR	1,370.87	
503.0000.04.518.80.31.001			3/27/2016	2578/WHITE 3/16	IT KEYBOARD/MOUSE FOR HR	45.94	
503.0000.04.518.80.31.001			3/27/2016	2578/WHITE 3/16	IT KEYBOARD MOUSE FOR PD	21.83	
503.0000.04.518.80.31.001			3/27/2016	2578/WHITE 3/16	IT MS SURFACE PRO 4 CASE FOR F	52.97	
82845	4/15/2016	011136		VISA - 7750,			\$26.65
001.0000.99.518.40.42.002			3/27/2016	7750/ALLEN 3/16	PD 3/1/16 TOX LAB MAILING	13.05	
001.0000.99.518.40.42.002			3/27/2016	7750/ALLEN 3/16	PD 3/22/16 TOX LAB MAILING	13.60	
82846	4/15/2016	011137		VISA - 7768,			\$212.63
001.0000.15.521.10.31.001			3/27/2016	7768/ALWINE 3/16	PD SPILL ABSORBENT	11.48	
001.0000.15.521.40.43.002			3/27/2016	7768/ALWINE 3/16	PD 4/19-4/22/16 CDT TEAM WEEK	201.15	
82847	4/15/2016	011138		VISA - 7776,			\$166.01
001.0000.11.576.80.31.001			3/27/2016	7776/ANDERSON 3/16	PKFL BULK OIL	166.01	
82848	4/15/2016	011139		VISA - 7792,			\$1,133.97
001.0000.03.513.10.43.005			3/27/2016	7792/CAULFIELD 3/16	CM 2/28-3/2/16 FED DEL. MTG PA	78.25	
001.0000.03.513.10.43.002			3/27/2016	7792/CAULFIELD 3/16	CM 2/28-3/2/16 FED DEL MTG HOT	1,055.72	
82849	4/15/2016	011140		VISA - 7800,			\$537.93
101.0000.11.542.30.31.001			3/27/2016	7800/CUMMIN 03/27/16	PKST LATE FEE FROM 1/27/16 STA	25.00	

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501.0000.51.548.79.31.006			3/27/2016	7800/CUMMIN 03/27/16	FL/PW WIPER BLADES FOR CV#2121	21.86	
501.0000.51.548.79.31.006			3/27/2016	7800/CUMMIN 03/27/16	FL/PW DEF FLUID	82.05	
501.0000.51.548.79.32.001			3/27/2016	7800/CUMMIN 03/27/16	FL/PW PROPANE TANK & FILL FOR	196.92	
501.0000.51.548.79.48.005			3/27/2016	7800/CUMMIN 03/27/16	FL/PK THROTTLE HANDLE/PRESSURE	12.02	
101.0000.11.544.90.31.001			3/27/2016	7800/CUMMIN 03/27/16	PKST GREASE GUN FOR SHOP	200.08	
82850	4/15/2016	011144		VISA - 7818,			\$885.77
401.0000.41.531.10.31.090			3/27/2016	7818/DAVIS 3/16	PWSW FLAT BAR	15.32	
401.0000.41.531.10.31.090			3/27/2016	7818/DAVIS 3/16	PWSW JACK HAMMER POINTS	109.40	
401.0000.41.531.10.31.008			3/27/2016	7818/DAVIS 3/16	PWSW RAIN PANTS, BOOTS	219.73	
401.0000.41.531.10.31.001			3/27/2016	7818/DAVIS 3/16	PWSW GROUT	46.19	
401.0000.41.531.10.41.001			3/27/2016	7818/DAVIS 3/16	PWSW DOT PHYSICAL	125.00	
401.0000.41.531.10.31.090			3/27/2016	7818/DAVIS 3/16	PWSW CONCRETE BLOCKS	334.00	
401.0000.41.531.10.31.090			3/27/2016	7818/DAVIS 3/16	PWSW PLYWOOD, GLOVES	32.66	
401.0000.41.531.10.31.090			3/27/2016	7818/DAVIS 3/16	PWSW CONCRETE BLOCK	3.47	
82851	4/15/2016	011146		VISA - 7834,			\$495.41
502.0000.17.542.65.41.001			3/27/2016	7834/FERMAHIN 3/16	PKFC L&I KENDRICK ST ELEVATOR	118.05	
502.0000.17.521.50.31.001			3/27/2016	7834/FERMAHIN 3/16	PKFC LIGHT LENS COVER	23.21	
502.0000.17.521.50.41.001			3/27/2016	7834/FERMAHIN 3/16	PKFC L&I PD ELEVATOR SVCS	118.05	
502.0000.17.518.35.41.001			3/27/2016	7834/FERMAHIN 3/16	PKFC L&I CH ELEVATOR #2 SVCS	118.05	
502.0000.17.518.35.41.001			3/27/2016	7834/FERMAHIN 3/16	PKFC L&I CH ELEVATOR #1 SVCS	118.05	
82852	4/15/2016	011147		VISA - 7842,			\$563.87
001.0000.11.576.80.31.001			3/27/2016	7842/DENNIS H. 3/16	PKRC WHEELBARROWS	239.56	
001.0000.11.571.20.31.001			3/27/2016	7842/DENNIS H. 3/16	PKRC INVISIBLE SPRAY	58.00	
001.0000.11.571.20.31.001			3/27/2016	7842/DENNIS H. 3/16	PKRC LATE NITE PGM SUPPLIES	12.67	
001.0000.11.571.20.31.005			3/27/2016	7842/DENNIS H. 3/16	PKRC LATE NITE PROGRAM SNACKS	113.66	
001.0000.11.571.20.41.001			3/27/2016	7842/DENNIS H. 3/16	PKRC SNO PARK PERMIT	20.00	
001.0000.11.571.20.31.001			3/27/2016	7842/DENNIS H. 3/16	PKRC INVISIBLE SPRAY	58.00	
001.0000.11.571.20.31.001			3/27/2016	7842/DENNIS H. 3/16	PKRC SPEAKER CORDS	61.98	
82853	4/15/2016	011148		VISA - 7867,			\$41.55
501.0000.51.548.79.48.005			3/26/2016	7867/HINKLE 3/16	PKFL LIGHTS FOR TRUCK	19.68	
501.0000.51.548.79.48.005			3/26/2016	7867/HINKLE 3/16	PKFL LIGHTS FOR TRUCK	21.87	
82854	4/15/2016	011150		VISA - 7883,			\$315.90
001.0000.15.521.10.31.001			3/27/2016	7883/JOHNSON 3/16	PD TRAJECTORY RODS	152.34	
001.0000.15.521.10.31.001			3/27/2016	7883/JOHNSON 3/16	PD EVIDENCE MARKER CLIPS	41.37	

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
001.0000.15.521.10.31.001			3/27/2016	7883/JOHNSON 3/16	PD ANTIMICROBIAL WIPES	74.34	
001.0000.15.521.10.31.001			3/27/2016	7883/JOHNSON 3/16	PD SECURITY TAMPER SEALS	47.85	
82855	4/15/2016	011151		VISA - 7891,			\$50.00
001.0000.15.521.40.49.001			3/27/2016	7891/LAWLER 3/16	PD FBI-LEEDA DUES FOR LAWLER	50.00	
82856	4/15/2016	011153		VISA - 7917,			\$321.30
001.0000.15.521.80.31.001			3/27/2016	7917/MEEKS 3/16	PO SUPPLIES	30.45	
001.0000.15.521.10.31.001			3/27/2016	7917/MEEKS 3/16	PD DOOR LOCK, DROP KEY BOX	184.86	
001.0000.15.521.10.31.001			3/27/2016	7917/MEEKS 3/16	PD BATTERIES, BADGE HOLDERS	105.99	
82857	4/15/2016	011155		VISA - 7933,			\$59.06
001.0000.15.521.10.31.005			3/27/2016	7933/NICHOLS 3/16	PD PSAC MEETING FOOD	22.97	
001.0000.15.521.10.31.001			3/27/2016	7933/NICHOLS 3/16	PD PICTURE FRAME	36.09	
82858	4/15/2016	011158		VISA - 7966,			\$9,168.99
195.0012.15.521.30.43.006			3/27/2016	7966/PITTS 3/16	PD 4/3-4/6/16 CRIMES AGNST WOM	192.50	
195.0012.15.521.30.43.001			3/27/2016	7966/PITTS 3/16	PD 4/3-4/6/16 CRIMES AGNST WOM	340.20	
195.0012.15.521.30.43.002			3/27/2016	7966/PITTS 3/16	PD 4/3-4/6/16 CRIMES AGNST WOM	431.55	
001.0000.15.521.40.49.003			3/27/2016	7966/PITTS 3/16	PD 5/3-5/6/16 WHIA CONF. REG.	1,200.00	
001.0000.15.521.90.49.003			3/27/2016	7966/PITTS 3/16	PD 5/3-5/6/16 WHIA CONF. REG.	300.00	
195.0016.15.521.30.49.003			3/27/2016	7966/PITTS 3/16	PD PHLEBOTOMY PGM BATES CC REG	515.00	
195.0016.15.521.30.49.003			3/27/2016	7966/PITTS 3/16	PD PHLEBOTOMY PGM BATES CC REG	515.00	
195.0016.15.521.30.49.003			3/27/2016	7966/PITTS 3/16	PD PHLEBOTOMY PGM BATES CC REG	515.00	
195.0016.15.521.30.49.003			3/27/2016	7966/PITTS 3/16	PD PHLEBOTOMY PGM BATES CC REG	515.00	
195.0016.15.521.30.49.003			3/27/2016	7966/PITTS 3/16	PD PHLEBOTOMY PGM BATES CC REG	515.00	
001.0000.15.521.40.49.003			3/27/2016	7966/PITTS 3/16	PD 4/27-4/29/15 IFSA SEMINAR R	500.00	
195.0016.15.521.30.31.001			3/27/2016	7966/PITTS 3/16	PD PHLEBOTOMY PGM BOOKS	810.73	
180.0000.19.521.21.49.003			3/27/2016	7966/PITTS 3/16	PD 4/25-4/25/16 WS NARC. CONF.	245.00	
001.0000.15.521.40.43.002			3/27/2016	7966/PITTS 3/16	PD 5/16-5/19/16 MARINE SFTY TR	121.54	
001.0000.15.521.40.43.001			3/27/2016	7966/PITTS 3/16	PD 5/30-6/2/16 LDRSHIP CONF. A	12.00	
001.0000.15.521.10.31.001			3/27/2016	7966/PITTS 3/16	PD AUTO FOLDER MACHINE	316.03	
001.0000.15.521.40.43.001			3/27/2016	7966/PITTS 3/16	PD 5/30-6/2/16 LDRSHP CONF. AI	261.10	
001.0000.15.521.40.43.001			3/27/2016	7966/PITTS 3/16	PD 5/30-6/2/16 LDRSHP CONF. AI	261.10	
195.0016.15.521.30.49.003			3/27/2016	7966/PITTS 3/16	PD PHLEBOTOMY PGM BATES CC REG	515.00	
001.0000.15.521.40.43.001			3/27/2016	7966/PITTS 3/16	PD 5/30-6/2/16 LDRSHP CONF. AI	261.10	
001.0000.15.521.40.43.001			3/27/2016	7966/PITTS 3/16	PD 5/30-6/2/16 LDRSHP CONF. AI	211.10	
001.0000.15.521.40.43.001			3/27/2016	7966/PITTS 3/16	PD 5/30-6/2/16 LDRSHP CONF. AI	211.10	
001.0000.15.521.40.43.001			3/27/2016	7966/PITTS 3/16	PD 5/30-6/2/16 LDRSHP CONF. AI	211.10	

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
001.0000.15.521.40.43.001			3/27/2016	7966/PITTS 3/16	PD 5/30-6/2/16 LDRSHP CONF. AI	7.00	
001.0000.15.521.40.43.001			3/27/2016	7966/PITTS 3/16	PD 5/30-6/2/16 LDRSHP CONF. AI	397.60	
001.0000.15.521.40.49.001			3/27/2016	7966/PITTS 3/16	PD K-9 DEV. GRP SUBSCRIPTION R	10.00	
001.0000.15.521.40.43.002				7966/PITTS 3/16	PD PITTS 10/17-10/20/16 IAPRO	-110.88	
001.0000.15.521.40.43.002				7966/PITTS 3/16	PD 10/17-10/20/16 IAPRO LODGIN	-110.88	
82859	4/15/2016	011159		VISA - 7974,			\$513.15
001.0000.11.569.50.31.001			3/26/2016	7974/SCHEID 3/16	PKSR SUPPLIES	137.98	
001.0000.11.569.50.31.001			3/26/2016	7974/SCHEID 3/16	PKSR SUPPLIES	26.17	
001.0000.11.569.50.49.003			3/26/2016	7974/SCHEID 3/16	PKSR 5/24-5/26/16 WSASC CONF.	349.00	
82860	4/15/2016	011160		VISA - 7982,			\$1,409.19
001.0000.01.511.60.31.001			3/27/2016	7982/SCHUMA 03/27/16	CC PHOTO FRAMES - CITY VISION	28.44	
001.0000.06.515.30.49.003			3/27/2016	7982/SCHUMA 03/27/16	LG 4/27-4/29/16 WSAMA CONF T4/	600.00	
001.0000.06.515.30.43.002			3/27/2016	7982/SCHUMA 03/27/16	LG 4/27-4/29/16 WSAMA CONF LOD	167.04	
001.0000.06.515.30.43.002			3/27/2016	7982/SCHUMA 03/27/16	LG 4/27-4/29/16 WSAMA CONF LOD	167.04	
001.0000.06.515.30.43.002			3/27/2016	7982/SCHUMA 03/27/16	LG 4/27-4/29/16 WSAMA CONF LOD	167.04	
001.0000.06.515.30.49.003			3/27/2016	7982/SCHUMA 03/27/16	LG WACHTER: LABOR RELATIONS IN	195.00	
001.0000.06.515.30.31.001			3/27/2016	7982/SCHUMA 03/27/16	LG AMAZONBASICS APPLE	7.65	
001.0000.06.515.30.51.001			3/27/2016	7982/SCHUMA 03/27/16	LG CASE FILING FEES	18.00	
503.0000.04.518.80.35.003			3/27/2016	7982/SCHUMA 03/27/16	IT ADOBE CREATIVE CLOUD	17.49	
001.0000.01.511.60.31.005			3/27/2016	7982/SCHUMA 03/27/16	CC FOOD FOR RETREAT	41.49	
82861	4/15/2016	011161		VISA - 7990,			\$200.00
001.0000.15.521.40.49.001			3/27/2016	7990/SUVER, 3/16	PD K-9 MEMBERSHIP RENWL SUVER,	200.00	
82862	4/15/2016	011162		VISA - 8006,			\$306.03
001.0000.15.521.21.31.005			3/27/2016	8006/UNFRED 3/16	PD SEARCH WARRANT ASSIST FOOD	35.53	
001.0000.15.521.23.41.001			3/27/2016	8006/UNFRED 3/16	PD PROPERTY ROOM STORAGE RENTL	270.50	
82863	4/15/2016	011163		VISA - 8014,			\$2,469.78
101.0000.11.544.90.31.001			3/27/2016	8014/WILLIAMS 3/16	PKST LOCKERS FOR STAFF	1,919.78	
101.0000.11.542.30.31.001			3/27/2016	8014/WILLIAMS 3/16	PKST PHONE HOSTERS	23.94	
001.0000.11.576.81.31.001			3/27/2016	8014/WILLIAMS 3/16	PK SPRING PIN	1.25	
001.0000.11.576.81.31.001			3/27/2016	8014/WILLIAMS 3/16	PK RELEASE SPRING	28.66	
001.0000.11.576.81.31.001			3/27/2016	8014/WILLIAMS 3/16	PK LATCH ARM ASSY.	109.34	
001.0000.11.576.80.31.001			3/27/2016	8014/WILLIAMS 3/16	PK OTTORBOX CASE	29.42	
001.0000.11.576.81.31.001			3/27/2016	8014/WILLIAMS 3/16	PK RELEASE SPRING	7.17	
001.0000.11.576.80.31.001			3/27/2016	8014/WILLIAMS 3/16	PK LIFE RINGS FOR BOAT LAUNCH	350.22	

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
82864	4/15/2016	011164		VISA - 8022,			\$1,108.00
001.0000.15.521.10.31.001			3/26/2016	8022/ZARO 3/16	PD CHIEF'S COIN ORDERS	1,108.00	
82865	4/15/2016	011165		VISA - 8030,			\$75.41
503.0000.04.518.80.41.001			2/25/2016	8030/FIN 1 02/25/16	IT MONTHLY MAILCHIMP	50.00	
503.0000.04.518.80.41.001			3/27/2016	8030/FIN 1 03/27/16	IT MONTHLY MAILCHIMP	50.00	
192.0000.00.558.60.49.003			3/27/2016	8030/FIN 1 03/27/16	SSMP LUNA 3/9/16 MILITARY AFFA	20.00	
001.0000.09.518.10.31.005			3/27/2016	8030/FIN 1 03/27/16	HR 3/8/16 ENTRY PD OFFICER PAN	50.22	
101.0000.21.543.30.31.005			3/27/2016	8030/FIN 1 03/27/16	PWST FOOD FOR 3/24/16 OPEN HOU	18.89	
401.0000.41.531.10.31.001				8030/FIN 1 02/27/16	PWSW RETURN MIRROR, FLASHLIGHT	-113.70	
82866	4/15/2016	011166		VISA - 8048,			\$280.00
001.0000.07.558.50.49.003			3/27/2016	8048/FN 2 3/16	CD 4/24-4/27/16 WSAPT CONF. RE	175.00	
001.0000.07.558.50.49.001			3/27/2016	8048/FN 2 3/16	CD WSAPT DUES AALONA, SANCHEZ,	105.00	
82867	4/15/2016	011167		VISA - 8055,			\$267.13
001.0000.06.514.30.31.005			3/27/2016	8055/FN 3 3/16	LG 2/24/16 PCCFOA LUNCH MTG. A	17.13	
401.0000.41.531.10.49.011			3/27/2016	8055/FN 3 3/16	PWSW DOG A-THON CANOPY CHARGE	250.00	
82868	4/15/2016	011168		VISA - 8063,			\$3,310.94
001.0000.07.558.50.49.003			3/27/2016	8063 FN 4 3/16	CD 3/21-3/25/16 WABO CONF. REG	400.00	
401.0000.41.531.10.49.001			3/27/2016	8063 FN 4 3/16	CD/PW 4/1-9/30/16 TOASTMATERS	36.00	
401.0000.41.531.10.49.001			3/27/2016	8063 FN 4 3/16	PWSW 4/1-9/30/16 TOASTMATERS I	72.00	
101.0000.21.544.20.49.001			3/27/2016	8063 FN 4 3/16	PWST 4/1-9/30/16 TOASTMATERS I	72.00	
001.0000.13.558.70.44.001			3/27/2016	8063 FN 4 3/16	CD 4/1-9/30/16 TOASTMATERS INT	36.00	
001.0000.07.558.50.49.001			3/27/2016	8063 FN 4 3/16	CD 4/1-9/30/16 TOASTMATERS INT	72.00	
101.0000.21.544.20.49.001			3/27/2016	8063 FN 4 3/16	PWST 4/1-9/30/16 TOASTMATERS I	36.00	
001.0000.07.558.50.31.001			3/27/2016	8063 FN 4 3/16	CD 2015 INT'L CODE BOOKS	2,301.87	
001.0000.09.518.10.31.009			3/27/2016	8063 FN 4 3/16	HR 3/17/16 WELLNESS EVNT SUPPL	34.87	
192.0000.00.558.60.31.001			3/27/2016	8063 FN 4 3/16	CDBG LASER	85.54	
192.0000.00.558.60.49.005			3/27/2016	8063 FN 4 3/16	CDBG MARKETING BOARDS	55.85	
001.0000.09.518.10.31.005			3/27/2016	8063 FN 4 3/16	HR 3/22/16 PD ORAL BRD LUNCH	72.81	
001.0000.07.558.50.49.001			3/27/2016	8063 FN 4 3/16	CD 4/1-9/30/16 TOASTMATERS INT	36.00	
82869	4/15/2016	011169		VISA - 8071,			\$1,239.95
001.0000.09.518.10.49.003			3/27/2016	8071/FN 5 3/16	HR 5/3-5/6/16 AWC TRNG, MCDoug	320.00	
192.0000.00.558.60.31.001			3/27/2016	8071/FN 5 3/16	SSMCP BANNER STAND	228.95	
001.0000.11.571.20.41.001			3/27/2016	8071/FN 5 3/16	PK DRY CLEANING SVCS	36.00	

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
001.0000.07.558.60.49.003			3/27/2016	8071/FN 5 3/16	CD 4/15/16 PAW CAMP REG. RODRI	80.00	
001.0000.07.558.60.49.001			3/27/2016	8071/FN 5 3/16	CD APA MEMBERSHIP RODRIGUEZ	275.00	
192.0000.00.558.60.41.001			3/27/2016	8071/FN 5 3/16	SSMCP AD SERVICE MEMBER SURVEY	300.00	
82870	4/15/2016	011170		VISA - 8089,			\$1,487.81
001.0000.02.512.50.31.001			3/27/2016	8089 FN 6 3/16	MC JUDGE'S ROBE	165.85	
001.0000.02.512.50.31.001			3/27/2016	8089 FN 6 3/16	MC 2016 COURTROOM RULES	578.73	
001.0000.02.512.50.43.002			3/27/2016	8089 FN 6 3/16	MC 3/14-3/17/16 INST. CRT MGT	361.69	
001.0000.09.518.10.43.001			3/27/2016	8089 FN 6 3/16	HR 4/27-4/29/16 IPMA CONF. AIR	280.20	
001.0000.09.518.10.43.002			3/27/2016	8089 FN 6 3/16	HR 3/23/3/24/16 AWC SUMMIT LOD	101.34	
82871	4/15/2016	011171		VISA - 8097,			\$2,765.46
001.0000.15.521.10.31.001			3/27/2016	8097 PD1 3/16	PD POLY LEAF BAGS	32.75	
001.0000.15.521.10.31.001			3/27/2016	8097 PD1 3/16	PD WEAPON LIGHT REPLACEMENTS	595.00	
001.0000.15.521.23.31.008			3/27/2016	8097 PD1 3/16	PD MOODY/VEST	270.00	
001.0000.15.521.23.41.001			3/27/2016	8097 PD1 3/16	PD SAFE COMBINATION RETRIEVAL	27.35	
001.0000.15.521.10.31.008			3/27/2016	8097 PD1 3/16	PD PISTOL HOLSTER	60.90	
001.0000.15.521.10.31.008			3/27/2016	8097 PD1 3/16	PD FOREIGN TRANS. FEE	0.49	
001.0000.15.521.10.41.001			3/27/2016	8097 PD1 3/16	PD 3/15-3/17/16 SANI-CAN RENTL	135.50	
001.0000.15.521.10.31.001			3/27/2016	8097 PD1 3/16	PD RANGE TARGETS, CLEANING SUP	808.09	
501.9999.51.594.21.64.005			3/27/2016	8097 PD1 3/16	PDFL CANOPY	759.93	
180.0000.15.521.21.31.001			3/27/2016	8097 PD1 3/16	PD HOLSTERS	75.45	
82872	4/15/2016	011172		VISA - 8105,			\$219.04
001.0000.15.521.40.43.002			3/27/2016	8105/PD2 3/16	PD 2/29-3/1/16 DRUG CARTEL INV	219.04	
82873	4/15/2016	011173		VISA - 8113,			\$41.85
503.0000.04.518.80.42.001			3/27/2016	8113/PD3 3/16	IT 3/16 PD PAGING SVCS	41.85	
82874	4/15/2016	011174		VISA - 8121,			\$2,469.10
001.0000.15.521.40.43.001			3/27/2016	8121/PD4 3/16	PD 5/30-6/2/16 LEADSONLINE CON	275.10	
001.0000.15.521.40.49.003			3/27/2016	8121/PD4 3/16	PD 5/30-6/2/16 LEADSONLINE CON	179.00	
001.0000.15.521.40.49.003			3/27/2016	8121/PD4 3/16	PD 5/30-6/2/16 LEADSONLINE CON	716.00	
001.0000.15.521.40.49.003			3/27/2016	8121/PD4 3/16	PD 6/27-6/28/16 MOTORCYCLE GAN	299.00	
001.0000.15.521.40.49.003			3/27/2016	8121/PD4 3/16	PD 5/19/16 WAPRO TRNG. REG. PI	200.00	
180.0000.19.521.21.49.003			3/27/2016	8121/PD4 3/16	PD 5/3-5/6/16 WHIA CONF. REG.	600.00	
001.0000.15.521.40.49.003			3/27/2016	8121/PD4 3/16	PD 5/19/16 WAPRO CONF. REG. NI	200.00	
82875	4/15/2016	011175		VISA - 8139,			\$194.93

Check No.	Date	Vendor	Inv Date	Invoice	Description	Amount	Check Total
101.0000.11.544.90.32.001			3/27/2016	8139/PWOM 3/16	PKST PROPANE	64.49	
501.0000.51.548.79.48.005			3/27/2016	8139/PWOM 3/16	PKFL HOSE ASSY.	130.44	
82876	4/15/2016	011177		VISA - 8550,			\$145.37
001.0000.13.558.70.31.005			3/27/2016	8550/NEWTON 3/16	ED TRCVB MEETING REFRESHMENTS	24.43	
001.0000.13.558.70.49.004			3/27/2016	8550/NEWTON 3/16	ED COMMERCIAL PROP. SEARCH	100.00	
001.0000.13.558.70.31.005			3/27/2016	8550/NEWTON 3/16	ED 2/29-3/31/16 ONLINE STORAGE	10.94	
001.0000.13.558.70.43.005			3/27/2016	8550/NEWTON 3/16	ED EDB ANNUAL MTG PARKING	10.00	
82877	4/15/2016	004697		WHISTLE WORKWEAR OF TACOMA,			\$246.32
101.0000.11.544.90.31.008			3/13/2016	T62128	PKST WORK GEAR FOR CUMMINS	246.32	
82878	4/15/2016	011407		WILLIAMS, EMMANUEL			\$150.00
001.0000.11.237.26.00.000			4/13/2016	REFUND	PKSR 3/31/16 RENTAL DEPOSIT RE	150.00	
82879	4/15/2016	011402		WSEMA,			\$75.00
001.0000.15.521.10.49.001			4/12/2016	2016 DUES	EM 2016 MEMBERSHIP DUES	75.00	
82880	4/15/2016	008553		ZONES INC,			\$2,631.61
503.0000.04.518.80.35.001			3/25/2016	K02767210101	IT LTO ULTRIUM	897.08	
503.0000.04.518.80.31.001			3/25/2016	K02771970101	IT 3 PORT USB HUB	202.39	
503.0000.04.518.80.35.030			3/24/2016	K02699500101	IT SURFACE PRO W/DOCKING STATI	1,296.93	
503.0000.04.518.80.31.001			3/30/2016	K02774750102	IT USB GPS RECEIVER WATER RESI	213.33	
503.0000.04.518.80.31.001			3/29/2016	K02774750101	IT USB EXTENSION CABLE	21.88	
# of Checks Issued		334					
Total		\$ 2,916,366.95					

Less Void Check:

Check 82211 \$250.00 Little Church on the Prairie

Check 82546 \$225.00 WSFMA

Adjusted Total \$2,915,891.95

REQUEST FOR COUNCIL ACTION

DATE ACTION IS REQUESTED: May 2, 2016	TITLE: Resolution Approving the Walker Ridge Final Plat ATTACHMENTS: Draft Resolution Preliminary Plat Map Hearing Examiner Decision Final Plat Map Photographs	TYPE OF ACTION: — ORDINANCE ✓ RESOLUTION NO. 2016-07 — MOTION — OTHER
REVIEW: April 25, 2016		

SUBMITTED BY: David Bugher, Assistant City Manager for Development Services.

RECOMMENDATION: That the Mayor and City Council approve the Walker Ridge Final Plat by adoption of the attached Resolution.

DISCUSSION: The project applicant proposes to subdivide 8.73 acres into 41 single-family lots with lot sizes ranging from 7,500 to 8,968 square feet.

Access would be provided from 100th Street SW via 106th Avenue SW which was until recently an unimproved Pierce County right of way. The new road will extend into the property and loop through the site. The onsite road will be constructed to meet the City of Lakewood standards for a local access street, which includes curb, gutter, sidewalk, illumination, and landscaping. The off-site portion of 106th Avenue SW is located in unincorporated Pierce County and will be constructed to meet Pierce County Road Standards or a higher City standard from the northerly plat boundary to the intersection of 100th Street SW. *(See next page.)*

ALTERNATIVE(S): Final plat approval must be made by the legislative body (RCW 58.17.100), is in the nature of a ministerial, non-discretionary process; that is, if the applicant meets the terms of preliminary approval and the plan conforms with state law and local ordinances, final approval must be granted (RCW 58.17.170).

There is no public hearing for a final plat approval.

FISCAL IMPACT: Approval of this final plat will create 41 legal single family lots of record that will provide new property tax revenue to the City, in addition to utility, sales, and other miscellaneous taxes. Approval of this plat will dedicate new streets, and infrastructure facilities. The dedication of some of the public infrastructure will require the City to conduct operations and maintenance activities on these facilities. The costs of operations and maintenance, plus general fund expenses, will be partially off-set by the new tax revenue.

_____ Prepared by _____ Department Director	 City Manager Review
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DISCUSSION, CONTINUED: Several 20-foot wide private access easements will provide access to Lots 4, 5, 11, 12, 20, 21, 28, and 29. Pedestrian improvements have been made from the development to Lakes High School to provide safe access to the school. Stormwater runoff from the roadways will be conveyed to catch basins and water treatment filters located within the roadway for treatment prior to infiltration. Runoff from rooftops will be infiltrated on the appropriate lot. Runoff from the driveways will be accounted for either in the roadway drainage system or within the on-site lot infiltration system. Utilities would be provided by:

Sewer:	Pierce County Public Works and Utilities
Water:	Lakewood Water District
Power:	Tacoma Power
Natural Gas:	Puget Sound Energy
Phone/Cable:	Century Link and Comcast

There are several power utility easements which run adjacent to the site which also restrict development.

Study Session Follow-up April 25: Councilmember Brandstetter inquired about the locations of project sewer lines. The sewer lines are force mains which run through the new street system. They, in turn, connect to a main line that runs to a Pierce County force main located in the 107th Avenue SW right-of-way.

RESOLUTION NO. 2016-07

A RESOLUTION of the City of Lakewood City Council approving the final plat of Walker Ridge

WHEREAS the preliminary plat of the residential subdivision known as Walker Ridge was tentatively approved by the Hearing Examiner subject to the conditions contained in the Hearing Examiner's Report and Decision, dated January 15, 2015, and the conditions have now been fully complied with by the owners of the property, and

WHEREAS the plat, evidenced by the official drawing thereof, has been approved by the Community Development Director or authorized designee and has also reviewed the application for the proposed final plat and is satisfied that the requirements of Chapter 17.16 of the Lakewood Municipal Code have been fully complied with, and

WHEREAS the residential subdivision known as Walker Ridge plat is hereby submitted to the City Council for acceptance and approval;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAKEWOOD, WASHINGTON HEREBY RESOLVES, as Follows:

Section 1. That the final plat of the residential subdivision to be known as Walker Ridge is hereby accepted and approved.

Section 2. That the proper City officers are hereby authorized to indicate upon the original tracing(s) of the plat the acceptance by the City Council of the same as provided in Chapter 17.06 of the Lakewood Municipal Code.

Section 3. That this Resolution shall be in full force and effect upon passage and signatures hereon.

PASSED by the City Council this 2nd day of May, 2016.

CITY OF LAKEWOOD

Attest:

Don Anderson, Mayor

Alice M. Bush, MMC, City Clerk

Approved as to Form:

Heidi Ann Wachter, City Attorney

January 15, 2015

**CITY OF LAKEWOOD, WASHINGTON
HEARING EXAMINER**

DECISION ON PRELIMINARY PLAT APPLICATION AND SEPA APPEAL

SUBJECT: WALKER RIDGE PRELIMINARY PLAT APPLICATION #LU140046
FOR A 41-LOT SUBDIVISION AND CONJOINED SEPA
THRESHOLD DETERMINATION APPEAL

PROJECT INFORMATION:

Location: 10017 & 10023 107th Avenue SW, Lakewood, WA
Tax Parcel Nos.: 021905-1007 and 021905-1012
Comprehensive Plan: Single Family
Zoning District: Residential Three (R-3)
Property Size: 8.73 acres
Current Use: Rural density single-family
Applicant: Copper Ridge, LLC
PO Box 73790
Puyallup, WA 98373
Owners: Walker, Jefferson D. & Mary S.
Walker, John & Jefferson

SUMMARY OF APPLICANT'S REQUEST:

Subdivide 8.73 acres into 41 single-family lots ranging from 7,500 to 8,968 square feet in size. Two existing homes and several accessory structures will be demolished. Most of the existing vegetation will be removed for site development with significant trees retained where feasible.

A northerly access is proposed from the plat to 100th Street SW via 106th Avenue SW, a currently unimproved Pierce County right-of-way, with the new road segment extending into the property, looping through the site and constructed to City of Lakewood standards for a local access street. Four 20-foot wide private access easements will serve eight lots located at the plat's corners. Pedestrian access will be provided from the development to Lakes High School adjacent to the south.

PRELIMINARY PLAT AND SEPA APPEAL DECISIONS - 1

Utilities will be provided by:

Sewer: Pierce County Public Works and Utilities
Water: Lakewood Water District
Power: Tacoma Power
Natural Gas: Puget Sound Energy
Phone/Cable: Century Link and Comcast

FINDINGS OF FACT:

Project History:

General Information

1. The property currently is developed with single-family homes in the northeast and southwest corners and several accessory structures in the form of sheds or detached garages. The northern parcel historically has obtained access from the unimproved 106th Avenue SW right-of-way. Two radio towers on the site are presently under lease but will be removed. Tacoma Power utility poles and transmission lines extend north to south along the property's western boundary within a 30-foot easement.

2. The site is relatively flat, with the steepest slope being 10 to 12 percent. The property contains a mixture of upland trees, shrubs, and grasses, most of which will be cleared for site development. Several Oregon white oak trees are present but the site does not constitute a priority Oregon white oak woodlands. There are no wetlands or critical areas. The property is located in an Aquifer Recharge Area, where single-family residential uses are allowed when connected to public sewers.

3. The property is zoned Residential 3 (R3), which allows single-family residential uses at a maximum density of 4.8 units per acre and a minimum lot size of 7,500 square feet. The project proposes a density of 4.7 dwelling units per acre and all lot sizes will be 7,500 square feet or greater. The northern and western property boundaries are coterminous with the City limits. Adjacent unincorporated properties to the north and west lie within the City of Lakewood's Urban Growth Area. Present uses and designations are as follows:

North: MSF/Single-family residential (unincorporated Pierce County/Lakewood UGA)
Northwest: MSF/Tacoma Power Substation (unincorporated Pierce County/Lakewood UGA)
West: MSF/Single-family residential (unincorporated Pierce County/Lakewood UGA)
South: R3/Lakes High School
East: R3/Church of Jesus Christ of Latter Day Saints and Single-Family Residential

Procedural Background

4. Subdivision applications follow the City of Lakewood's Process III procedures, which require provision of a Notice of Application, issuance of a State Environmental Policy Act (SEPA) Threshold Determination with a public comment period, preparation of a recommendation by the Community Development Department staff, and issuance of a final decision by the Hearing Examiner. The

following is a summary of the notice and comment period activity for Walker Ridge :

Notice of Application

The preliminary plat application was filed on March 19, 2014. A Notice of Application was published in The News Tribune on April 24, 2014.

A Notice of Application was mailed to property owners within 300 feet of the proposed preliminary plat, with a comment period of April 22, 2014, to May 6, 2014.

A Notice of Application was distributed to local agencies on May 6, 2014, requesting their comments by May 20, 2014.

The site was posted with a public notice sign on March 4, 2014.

SEPA Review

The City's SEPA Official issued an initial SEPA Mitigated Determination of Non-Significance (MDNS) on September 25, 2014.

The public comment period closed on October 10, 2014. Several public comments were received.

A modification to the SEPA MDNS was issued on October 20, 2014.

Copies of the final Modified MDNS was mailed to all parties of record on October 21, 2014.

The end of the appeal period occurred on October 31, 2014. A timely SEPA appeal was filed by Anita Woodall, an adjacent resident north of the plat property.

Public Hearing

Notice of Public Hearing was published in The News Tribune and mailed to all property owners within 300 feet of the proposed Walker Ridge Subdivision on October 30, 2014. Notice was also posted on the public notice sign located on the property on October 31, 2014.

All noticing was completed 15 to 30 days prior to the public hearing.

The Staff Report was published more than five days prior to the public hearing.

5. In response to the Notice of Application, the City received eight comment letters from neighboring property owners expressing opposition to increased traffic from the plat along the 100th Street SW/106th Avenue SW proposed access route and concern over the protection of oak trees and wildlife.

6. The City requested and received comments from state and local agencies and other City departments. Agency responses were received from West Pierce Fire and Rescue, Lakewood Water District, Tacoma Public Utilities, the Pierce County Public Works and Utilities Sewer and Traffic Divisions, and the Lakewood Public Works Department. Many of these comments formed the basis for the conditions of approval recommended by City staff.

7. A Pierce County Public Works and Utilities Traffic Division comment email dated July 10, 2014, expressed concern whether the existing pavement on 100th Street SW would withstand the anticipated impacts from construction traffic needing to access the property. SEPA Mitigation Condition 2 requires an assessment of the pavement adequacy on 100th Street SW and improvements, if needed, prior to approval of the final plat.

8. The Pierce County Public Works and Utilities Traffic Division also questioned the proposed single access via 106th Avenue SW because of the additional plat traffic that would use 100th Street SW. These concerns were reiterated in a letter dated August 20, 2014, wherein the Traffic Division warned that a permit could be denied for the road improvements needed to access the County road system. The County later required the applicant to request a roadway deviation for construction of the new four-way intersection proposed for 106th Avenue SW and 100th Street SW. In an email dated September 19, 2014, Pierce County communicated its conceptual approval the deviation proposal.

9. When the City issued its original SEPA Mitigated Determination of Non-Significance (MDNS) on September 25, 2014, critical responses from the neighbors living on 100th Street SW expressed opposition to the increased traffic on 100th Street SW to be generated by the project and requested that the City deny access to the plat via 106th Avenue SW. Neighborhood opponents argued that the plat should be required instead to obtain access via 107th Avenue SW to the west.

10. City staff considered these comments but did not require the access to be modified, offering the following explanation:

- (1) "The project traffic impacts are not enough to trigger a requirement for secondary access, per the Trip Generation and Distribution Memorandum from Gibson Traffic Consultants dated February 24, 2014, and revision dated March 13, 2014.
- (2) The Washington State SEPA rules require that SEPA Mitigation Measures be reasonable and capable of being accomplished. In this case, the high cost for relocating the power lines (\$500,000 to \$1,000,000) in 107th Avenue SW did not pass the 'reasonable' test, particularly when there was access available that did not require these improvements be made.
- (3) We are requiring the applicant assess the condition of the pavement on 100th Street SW and, if needed, make necessary improvements to bring the pavement up to current standards."

11. The City received a timely appeal of the SEPA Threshold Determination for the project from Anita Woodall, 10430 100th Street SW, on October 31, 2014. Within the City's SEPA ordinance, LMC 14.2.230 provides as follows:

Notice of appeal, timely filed shall be transmitted by the City Clerk to the Hearing Examiner and the SEPA responsible official. The Hearing Examiner shall determine the date, time, and place of a public hearing to consider the appeal, and shall notify the parties thereof. (Ord. 42 §1 (part), 1996.)

12. Because the procedure specified at LMC 14.2.230 was not followed, the Hearing Examiner did not become aware of the SEPA appeal until encountering a description of it in the staff report a few days before the plat application hearing was set to be held. The Examiner then notified the parties that while the hearing would open as scheduled, it would be continued to a later date in order to fully address the SEPA appeal. Thus the plat hearing formally opened on November 20, 2014, but this initial meeting functioned as a pre-hearing conference. A pre-hearing order was issued on November 24, 2014, and amended on December 8, 2014. The full public hearing on the conjoined Walker Ridge preliminary plat application and SEPA Threshold Determination appeal was held on December 18, 2014. In the interests of efficiency, a single evidential record for both proceedings was created.

Plat Access Issues

13. The basic question raised by the Woodall SEPA appeal and by the agency and neighborhood comments generally is whether the applicant's proposal to create a single plat access north to 100th Street SW via the 106th Avenue SW stub connection provides the best route for circulating vehicle traffic to and from the plat. No access is possible from two of the four sides of the plat property: Lakes High School lies directly to the south and a church and an existing non-connective residential neighborhood are to the east. The only feasible alternative to a northern access is thus to the west. The western option is predictably the preferred alternative of appellant Woodall and her neighbors.

14. Developing a western access route has two separate aspects. First, a western access could be provided *instead of* a northern route. Or alternatively, a western access could be developed *in addition to* the northern route, thereby creating a through-route in place of the currently contemplated internal cul-de-sac loop. Creating a through-route where none presently exists opens up a broader set of issues than does either of the single-access loop options. Although issues arising from the complete range of alternatives were identified in the pre-hearing order, as the hearing progressed it became clear that the SEPA appellant was espousing only the western access option, not the through-route. Nonetheless, certain policies within the City's Comprehensive Plan target connectivity issues, warranting additional consideration of the through-route option within the subdivision approval discussion.

15. 107th Avenue SW presently exists as a paved two-lane road within a 60-foot City right-of-way that extends north from Military Road to its intersection with 102 Street SW adjacent to the southwest corner of the proposed Walker Ridge plat. The 107th Avenue SW right-of-way continues north of this intersection parallel to the plat boundary but has never been constructed or opened. Indeed, at some earlier date the eastern 30-feet of the unopened right-of-way must have been vacated. It currently accommodates a 30-foot power line easement conveyed to the City of Tacoma electrical utility and contains power poles and two power lines, one a high voltage (115,000 volt) regional transmission line and the other a 12,000 volt distribution line. A Tacoma Power substation is located at the plat property's northwest corner. West of the plat property boundary and the coterminous western edge of the Tacoma Power easement lies the remaining unvacated 30 feet of the City's 107th Avenue SW right-of-way, which remains mostly wooded and transitions into the rear yards of an adjacent residential subdivision.

16. Creating an access route to the Walker Ridge plat from the 107th Avenue SW/102 Street SW intersection appears to be a difficult but not impossible task. Just how difficult and expensive it would actually be was a major topic of discussion at the recently concluded public hearing and within the review process that preceded it. Tacoma Power discourages the undergrounding of high voltage transmission lines, both due to the initial installation expense and because of the high cost of ongoing maintenance. Developing a westside plat access from the 107th Avenue SW/102 Street SW intersection would thus require the relocation further east of both the easement and some existing power poles, at a construction cost that Tacoma Power originally ballparked at \$225,000. The applicant's engineers later estimated specific relocation costs to entail a minimum of \$168,750 and provided a list of further potential expenses as well. The actual amount of these additional costs would depend on the final access road design and the extent to which the City's engineers also requested upgrades to 107th Avenue SW south of 102 Street SW parallel to the high school. This roadway is showing signs of deterioration and currently lacks either pedestrian or drainage facilities.

17. The issues to be analyzed regarding the viability of the applicant's proposed northern access are

focused primarily on identifying the extent of the new impacts that plat traffic would impose on residents of 100th Street SW who live either east of or adjacent to 106th Avenue SW. As proposed, vehicles exiting the plat would travel north on an improved 106th Avenue SW to 100th Street SW, then east to Farwest Drive where they would turn either north or south in roughly equal numbers. There are about 25 residences on 100th Street SW that would be directly affected by new outgoing and incoming traffic volumes generated by the 41 lots proposed for Walker Ridge.

18. The applicant's traffic engineers, Gibson Traffic Consultants, Inc. (GTC), studied the probable traffic impacts that the plat proposal would have on the 100th Street SW neighborhood, employing standard national trip generation rates, local distribution models and neighborhood observations and vehicle counts. Based on the standard ITE residential rates, GTC estimated that the plat would generate 390 average daily trips (ADT) based on a per lot trip generation rate of 9.52. Actual trip counts performed by GTC for the existing traffic that uses 100th Street SW produced a daily rate of 9.24, so the ITE ratio is arguably conservative (i.e., slightly overstated). When added to the existing neighborhood ADT of 231 as tabulated, this would produce on 100th Street SW east of 106th Avenue SW a total ADT of 621 after plat occupancy.

19. In terms of raw numbers, 621 ADT is a major increase over 231 – more than double. It is this percentage-based perception that no doubt drives the SEPA appeal. But for regulatory purposes the question is not one of raw numbers but whether the road and its serving intersections will have the capacity and configuration necessary to accommodate the anticipated increase without experiencing unacceptable negative effects. For example, if the intersection at 100th Street SW/Farwest Drive were currently operating at Level of Service (LOS) E in the PM peak hour and the additional traffic from Walker Ridge would take it from E to F, this would likely be regarded as an impact requiring mitigation. Or if the vehicle capacity for 100th Street SW were calculated to be less than 621 ADT, this too could result in a circumstance meriting a regulatory response.

20. As reported by GTC, the paved driving surface along 100th Street SW east of 106th Avenue SW measures 24 feet in width. The roadway lies in unincorporated Pierce County. Within the Pierce County Code, Table 17B.20.050-5 (Minimum Existing Offsite Public Roadway Width Requirements for Proposed Development) states that a pavement width (not including shoulder) of 20 feet provides sufficient capacity to accommodate an ADT of “over 1200 vehicles per day.” For a total roadway width of 24 feet including shoulder, the rated capacity stated in the Table is “801 – 1200 vehicles per day.” Since the ADT for 100th Street SW after construction of Walker Ridge is projected to be 621 and the roadway pavement is 24 feet wide, addition of Walker Ridge traffic will fall well within the regulatory ADT capacity established by Pierce County for 100th Street SW whichever metric is employed. Moreover, Walker Ridge will be an in-fill development, and after its construction no further new development projects of any size would be expected to generate additional traffic along this route.

21. GTC also modeled vehicle delays after plat development at the principal intersection of concern, 100th Street SW/ Farwest Drive, and determined that the average vehicle delay would remain at LOS A for all movements after development, including a delay of 9.6 seconds for the critical eastbound movements. At the plat hearing some neighborhood residents suggested that Farwest may be subject to increased traffic flows from other new development in the area and that the LOS projections failed to take these additional volumes into account. But these assertions were not substantiated by either documentation or the testimony of the technical witnesses. Plus the notion that major new sources of traffic are lurking hidden in the wings is not supported by the basic facts on the

ground. This is a well-established residential area that is almost entirely built out. The Walker Ridge parcels appear to constitute nearly the last underdeveloped private property of any consequence remaining in the area. It is thus highly unlikely that unknown potential new sources of traffic exist somewhere nearby that are capable of transforming a LOS A intersection into a facility with unsatisfactory operating characteristics.

22. The Woodall SEPA appeal also raised a variety of safety-related issues, including whether the additional plat traffic would create significant hazards to pedestrians, school children and local drivers in the context of the existing geometrics of 100th Street SW, and also whether the plat would experience inadequate response times from emergency services providers. With respect to the latter question, West Pierce Fire and Rescue indicated that it has two stations which are capable of serving the plat, Station 24 at a distance of 2 miles with a 4 minute response time and Station 22 at 2.3 miles and 5 minutes. This data is generally consistent with the response framework set forth within the City's Comprehensive Plan. Two further items are also worth noting here, first that with respect to new development the stated primary concerns of the West Pierce district are with emergency equipment access and maneuverability. And second, the emergency response times represent an existing neighborhood condition, being neither a consequence of or worsened by the proposed plat development.

23. The section of 100th Street SW lying north of Walker Ridge has no sidewalks, and private residential landscaping has apparently encroached upon the right-of-way shoulder, forcing roadside parking into the travel lane. Thus if cars are parked on both sides of the road and old folks are walking or small children playing in the street during the PM peak hour, the narrowed driving lane could result in vehicle-pedestrian conflicts. But no documentation points to this being a real and substantial problem. There have been no reported accidents along this stretch in recent years, no evidence that major demands for offstreet parking actually occur in this neighborhood, the houses are served by driveways and garages, and the measured speeds of vehicles traveling the route are low. And finally, though the total number of cars using 100th Street SW will surely increase, the overall rate of usage will remain moderate. The GTC traffic study projects a total of 60 vehicles traveling on 100th Street SW during the busiest PM peak hour period – a frequency of just one vehicle per minute.

24. Although road connections between residential neighborhoods often emerge in a haphazard fashion due to the piecemeal nature of private land development, a mainstay of the regulatory review process is that neighborhood connectivity should be promoted whenever feasible. Thus, for example, at the time the neighborhood along 100th Street SW was platted, Pierce County required the developer to provide a road stub for future connection to the rural-density parcels lying to the south in the expectation that someday they would be more intensively redeveloped and require road access. In this vein, as noted by the staff report, the City's Comprehensive Plan Goal T-3 seeks to "*[m]aximize road connections without negatively impacting residential areas*" and Policy T-3.2 advises *[w]here practical, connect public streets to enable local traffic to progress smoothly and to prevent overloads elsewhere in the transportation network.*"

25. Consistent with these policy directives, creating a road connection from north to west through the Walker Ridge property has been a possibility regularly discussed whenever the question of site redevelopment has been broached at this location. Establishing such a connection was a component of a conceptual plan for a 36 lot plat explored by the Walker family in 2008 but never submitted for City approval, and the question of creating this connection was revisited early in the review for the current

application. In its initial comments on the application now before us Pierce County argued strenuously in favor of imposing a requirement for a road connection between 100th Street SW and 107th Avenue SW through Walker Ridge. Thus, besides the cost and feasibility issues elaborated above in the discussion of the Tacoma Power easement, there is a neighborhood connectivity issue to evaluate: Would the public interest be well served by a requirement that Walker Ridge provide a road connection linking the residential neighborhoods lying to its north and west?

26. However in addition to the neighborhood circulation benefits identified above, connectivity can also have a darker side. This aspect arises when the proposed connection through a newly platted neighborhood will become the *only* road directly linking two currently separated areas. The positive benefits attributed to connectivity presuppose the concurrent existence of an arterial network providing adequate primary access. Then residential neighborhood connectivity becomes a useful supplemental amenity. But if the primary arterial network is itself deficient, a first connecting road link will likely attract cut-through traffic seeking out a shorter route. In the worst case this can transform a road designed and built to handle modest residential volumes into an unintended *de facto* arterial.

27. Whether a new north to west road linkage through Walker Ridge would in fact attract significant cut-through traffic ultimately can only be a topic for speculation. The impulse to engage in cut-through behavior is affected by a number of factors, including congestion along the primary arterial system, the perception whether driving time may be saved and the number of turning movements required. But a glance at the map clearly suggests that the potential risk here is a genuine one. Certainly, traffic originating north and east of Walker Ridge presently traveling toward westerly destinations via Military Road could easily decide that a more direct cut-through route via Walker Ridge would be an attractive option, particularly since the right turn onto Military Road creates a sensation of back-tracking.

28. While preventing cut-through traffic problems is not specifically identified as an affirmative Comprehensive Plan goal, policy language exists that implicitly supports this objective. Plan Goal T-3 seeks to “[m]aximize road connections without negatively impacting residential areas” while Goal T-5 undertakes to “[m]anage traffic to minimize its impact on neighborhoods, mobility, and enterprise.” Policy T-3.2 advises, “[w]here practical, connect public streets to enable local traffic to progress smoothly and to prevent overloads elsewhere in the transportation network,” and T-4.1 states, “[l]imit access as necessary to maintain safe and efficient operation of the existing street system while allowing reasonable access to individual parcels.” What all these Transportation Goals and Policies share is an emphasis on the need to maintain harmony and balance between roads and neighborhoods and within road network overall. An action that facilitates cut-through traffic creates by definition disharmony and imbalance within the transportation system.

General Regulatory Compliance

29. Beyond the access questions explored above, the remainder of the Walker Ridge application has generated little controversy. These matters have been explored in satisfactory detail within the City's staff report, a discussion which need not be recited at length here. In addition to the transportation policies identified above, the application complies with City Comprehensive Plan policies for land use and utilities. The proposal satisfies Comprehensive Plan Policy T-3.4 by providing a safe pedestrian connection from the project to 107th Avenue SW and Lakes High School.

30. The Walker Ridge application conforms with the development regulations applicable to a

residential subdivision in the R3 zone, as also elaborated in the staff report. This includes compliance with the critical area and resource requirements of LMC Title 14A; the property contains significant trees, some of which will be retained. The application also complies with the various development standards contained in LMC Title 18A, including those for lot density, size, setbacks and coverage; streets, sidewalks and parking; and landscaping and tree preservation. The discussion of these matters set forth at pages 5 through 10 of the staff report is found to be adequate and adopted herein by reference.

CONCLUSIONS

SEPA Appeal

1. An MDNS is a determination by the SEPA responsible official that a proposal will not have a significant adverse environmental impact if certain mitigating conditions are imposed. WAC 197-11-350; see, e.g., *Anderson v. Pierce County*, 86 Wn. App. 290, 303, 936 P.2d 432 (1997). Under LMC 14.2.050 the SEPA responsible official is the City Manager or the Manager's designee.
2. The responsible official's decision to issue an MDNS and not require an Environmental Impact Statement (EIS) is to be accorded substantial weight within any administrative appeal. RCW 43.21C.075(3)(d); WAC 197-11-680(3)(a)(iii). The substantial weight requirement mandates review of the responsible official's decision under the "clearly erroneous" standard for those potential impacts actually considered. See, e.g., *Wenatchee Sportsmen Ass'n. v. Chelan County*, 141 Wn.2d 169, 176, 4 P.3d 123 (2000). A decision is deemed clearly erroneous only when, although there is evidence to support it, the reviewing body is "left with the definite and firm conviction that a mistake has been committed." *Norway Hill Preservation & Protection Ass'n. v. King County Council*, 87 Wn.2d 267, 274, 552 P.2d 674 (1976)). Consistent with the foregoing, in a SEPA appeal the appellant carries the burden of proof.
3. The Examiner's November 24, 2014, pre-hearing order, as modified on December 8, 2014, undertook to accurately represent the factual issues raised by the Woodall appeal without framing or evaluating their legal sufficiency under SEPA. In reality, not all the five issues listed appear to be essential to our present review. Some of the issues were not supported by the appellant at the public hearing with offers of substantial evidence, while others were premised on an improper understanding of the SEPA review standards.
4. A fundamental misconception underlying the appellant's position was the assumption that a showing of feasibility for the 107th Avenue SW alternative route to the west would be sufficient, in itself, to justify a City decision mandating relocation of the plat access from 100th Street SW as proposed by the applicant. This was incorrect. For the alternative route to become a topic for serious regulatory consideration pursuant to SEPA, the appellant was first required to demonstrate that the applicant's proposed choice, plat access north to 100th Street SW via the 106th Avenue SW stub connection, would impose significant adverse environmental impacts on the 100th Street SW neighborhood. This required demonstration of unmitigated adverse impacts was never made by the appellant.
5. While the raw number of vehicle trips employing the 100th Street SW route will surely increase markedly after development of Walker Ridge, because of the present low volumes the net impact will

be less than significant. The 100th Street SW/Farwest Drive intersection operates at LOS A now and will remain at LOS A after plat development. Traffic will increase from a low to a moderate level but remain well within the capacity of the road. On occasions when cars are parked along both sides of the street, there may be a resultant slightly greater risk to pedestrians who walk down the middle of the road during the PM peak hour, when traffic is expected to reach a frequency of one vehicle per minute. This may alter some pedestrian behavior but does not arise to the level of a significant impact.

6. In the absence of a demonstration that the applicant's proposed plat access north to 100th Street SW will result in consequential adverse impacts, there is simply no need to analyze within the SEPA framework the relative merits of an alternative route west to 107th Avenue SW. The factual predicate necessary to support such discussion has not been supplied. When the impacts attributable to the 100th Street SW access option have been shown to fall below a level of significance, neither the applicant nor the City is obligated to take the further step of proving that this route is in fact the best of all possible choices.

7. While the foregoing analysis is fully sufficient to uphold the MDNS with respect to the 107th Avenue SW alternative access question, there is a second misconception that underlies Mr. Burns's argument in his December 31, 2014, brief that also deserves clarification. Mr. Burns contends that the MDNS must be reversed because it was supported in the City's staff report by incorrect figures regarding the cost of moving or replacing the Tacoma Power utility poles. He asserts that because these cost figures were "clearly erroneous" the resultant MDNS must be deemed "clearly erroneous" as well.

8. This contention manifests a misreading of the SEPA process on a couple of levels. First, one of the purposes of providing a *de novo* SEPA appeal hearing is precisely to provide an opportunity to get the facts right. So the MDNS is entitled to be evaluated within the context of the facts as they finally emerged at the hearing, a process that may indeed expand upon or contradict earlier factual assumptions. But, more basically, the "clearly erroneous" standard is to be applied to the MDNS as a whole as a procedural determination, not to its individual components or underlying factual premises. See *City of Olympia v. Thurston County*, 131 Wn.App. 85 (2005). If the City's MDNS will in fact successfully operate to reduce the plat's impacts below the level of significance, it is entitled to be upheld on review regardless of any flaws or mistakes that may have originally informed it.

9. The allegation of deficient existing response times for the provision of emergency services to the plat does not raise a legitimate SEPA appeal issue. Emergency service response times are an existing community condition, not an impact of plat development. Response times for the 100th Street SW neighborhood will neither become better nor worse as a consequence of Walker Ridge development. Issues that may be properly litigated within a SEPA threshold determination appeal are limited to effects that are caused in some degree by the development proposal and possess the potential to create at least some risk of adverse impact to an appellant's protected interests.

10. The Woodall SEPA appeal has failed to meet its burden of proof to demonstrate by substantial evidence that the Walker Ridge preliminary plat proposal, as mitigated, would cause probable significant adverse environmental impacts, or that the City's MDNS should be deemed clearly erroneous based on the record as a whole. The Woodall appeal of the City's SEPA threshold determination therefore must be denied.

Subdivision Review

11. The Hearing Examiner has jurisdiction to issue a decision on the preliminary plat application, and applicable public notice requirements have been met.
12. The City's standards for Hearing Examiner review of a preliminary plat application are stated in the first part of LMC 17.14.020.A and in LMC 17.14.030, as follows:

17.14.020 - Review of Preliminary Plat

A. The Examiner shall review all proposed preliminary plats and shall take such action thereon as to assure conformance of the proposed subdivision to the general purposes of the comprehensive plan and to planning standards and specifications as adopted by the City....

17.14.030 - Required Written Findings and Determinations

A. The Examiner shall inquire into the public use and interest proposed to be served by the establishment of the subdivision and dedication. The Examiner shall determine: 1. If appropriate provisions are made for, but not limited to the public health, safety, and general welfare, for open spaces, drainage ways, streets or streets, alleys, other public ways, transit stops, potable water supplies, sanitary wastes, parks and recreation, playgrounds, schools and school grounds, and shall consider all other relevant facts, including sidewalks and other planning features that assure safe walking conditions for students who walk to and from school; and 2. whether the public interest will be served by the subdivision and dedication.

B. A proposed subdivision and dedication shall not be approved unless the Examiner makes written findings that: 1. Appropriate provisions are made for the public health, safety, and general welfare, for open spaces, drainage ways, streets or streets, alleys, other public ways, transit stops, potable water supplies, sanitary wastes, parks and recreation, playgrounds, schools and school grounds and all other relevant facts, including sidewalks and other planning features that assure safe walking conditions for students who walk to and from school; and 2. The public use and interest will be served by the platting of such subdivision and dedication. If the Examiner finds that the proposed subdivision and dedication make such appropriate provisions and that the public use and interest will be served, then the Examiner shall approve the proposed subdivision and dedication. (Ord. 60 § 1 (part), 1996.)

13. As noted above in the Findings, review of the Walker Ridge application involved no major issues of regulatory compliance, and raised policy consistency questions only in the realm of how best to integrate plat access into the community scheme. For Walker Ridge the policy question boils down to whether the plat should be required to provide a through-connection linking 100th Street SW to the north with 107th Avenue SW on the west. The Comprehensive Plan's transportation goals and policies can be read as both encouraging connectivity between neighborhoods and discouraging cut-through traffic. The consensus of staff and applicant testimony and the public comments was that the adverse risks from creating a cut-through route exceeded the benefits potentially to be gained from improving

neighborhood connectivity. The Examiner concurs with this consensus. This means that the single-access loop configuration proposed by the applicant is preferable to a double-access through-route option, consistent with Comprehensive Plan policies promoting a balanced transportation system.

14. The provisions of LMC 17.14.030 track the requirements of the state platting statute specified at RCW 58.17.110. As documented within the Findings above, the Walker Ridge preliminary plat application makes appropriate provisions for the public health, safety, and general welfare, including the specific items listed at LMC 17.14.030 and RCW 58.17.110. The public use and interest will be served by approval of the proposed subdivision and its dedications.

DECISION

The SEPA Threshold Determination appeal of Anita Woodall is DENIED. The preliminary subdivision application for Walker Ridge (file #LU140046) as depicted on the preliminary plat map dated March 12, 2014, is APPROVED, subject to the following conditions of final plat approval:

SEPA MITIGATION MEASURES:

1. Earthwork shall be performed in accordance with the recommendations of the Geologic Assessment prepared by GeoResources dated March 27, 2008 and as confirmed by Development Engineering, PLLC on March 6, 2014.
2. The adequacy of the pavement on 100th Street SW shall be assessed by a qualified pavement testing engineer. If the roadway is determined to be structural deficient, it shall be brought up to meet current Pierce County standards for the pavement section prior to final plat approval.
3. Erosion and sediment control and all onsite stormwater runoff shall be managed in accordance with the 2008 Pierce County Stormwater Management and 2005 Site Development Manual or the Stormwater Management Manual for Western Washington (DOE Manual). Stormwater from pollution generating impervious surfaces shall be collected and receive water quality/quantity treatment per LMC 12A.11 and Figure 11.2.
4. Pedestrian access shall be provided from the interior project roadway to connect with the improved portion of 107th Avenue SW. The access shall be provided in the form of a permanent easement or tract. The pedestrian improvements shall be approved by the City's Community Development Director prior to site development permit approval.
5. Per Lakewood Municipal Code 12A.09, street improvements are required to 107th Avenue SW starting at the south boundary of the subdivision for a distance of approximately 850 feet to the Lakes High School entrance. Improvements shall include one of the following options (or alternative design as approved by the City Engineer):

Option A

- a. Widen the east side of 107th Avenue SW up to twelve (12') from the centerline of the right-of-way. Road restoration shall include a full asphalt replacement measured from the centerline of the right-of-way to the face of new curb. At no time shall the existing width of the roadway be decreased. If the existing width of pavement on the east side of 107th Ave SW is greater than twelve (12') feet from the centerline of the right-of-way, the pavement shall be removed down to twelve (12') feet of width and the same width shall be added to the western side of 107th Ave SW. Pavement shall be added at the intersection of 102nd St SW as needed to accommodate vehicular turning movements to

- and from 107th Ave SW.
- b. Install concrete vertical curb and gutter on the east side of 107th Avenue SW. Install a five foot (5') concrete sidewalk immediately adjacent to the concrete vertical curb and gutter on the east side of 107th Avenue SW.
 - c. Install storm drainage system to include catch basins, infiltration system, etc., as required by the Civil Engineer's design.
 - d. Relocate existing utilities to the back of sidewalk as necessary.
 - e. The developer can remove the asphalt pavement north of 102nd Street SW to accommodate the pathway connection to the plat.
 - f. A berm shall be constructed at the end of 107th Avenue SW with appropriate signage indicating the road ends to prevent vehicles from accessing the undeveloped portion of 107th Avenue SW.

Option B

- a. Install a five (5') foot wide asphalt pathway a minimum of five (5') from the edge of the existing and/or new pavement on the east side of 107th Avenue SW.
 - b. At no time shall the existing width of the roadway be decreased. If the existing width of pavement on the east side of 107th Avenue SW is modified to accommodate the asphalt pathway noted above, the same width of pavement that is removed shall be added to the western side of 107th Avenue SW to maintain the existing width. Road restoration for any additional pavement shall include a full depth asphalt replacement. Pavement shall be added at the intersection of 102nd Street SW as needed to accommodate vehicular turning movements to and from 107th Ave SW.
 - c. Install a storm drainage system to include catch basins, infiltration system, etc., as required by the Civil Engineer's design.
 - d. Relocate existing utilities as necessary to provide a clear five (5') foot wide new asphalt pathway.
 - e. The developer can remove the asphalt pavement north of 102nd Street SW to accommodate the pathway connection to the plat.
 - f. A berm shall be constructed at the end of 107th Avenue SW, with appropriate signage indicating that the road ends, to prevent vehicles from accessing the undeveloped portion of 107th Avenue SW.
6. Prior to any onsite grading or clearing, all trees to be retained shall be clearly identified and protected consistent with the recommendations of the Biological Assessment and Critical Habitats Evaluation prepared by Habitat Technologies dated July 31, 2014. A professional arborist shall be onsite to ensure the protection of the retained native trees and full implementation of the tree preservation plan. Construction requirements for tree protection shall follow, at a minimum, the requirements of LMC 18A.50.320.E.
 7. Construction shall be limited to the hours allowed by the City's noise ordinance.

STAFF CONDITIONS:

Pierce County Public Works and Utilities - Sewer

1. All onsite and offsite sanitary sewer improvements required by Pierce County Public Works and Utilities to provide sanitary sewer service for this plat shall be designed and constructed at the applicant's expense and must conform to the latest revision of the Pierce County Code

Chapter 13, the Pierce County Sanitary Sewer Standard Plans, Checklists and Specifications, the Pierce County Sanitary Sewer Standard Details Manual, the Pierce County General Sewerage Plan, and the Pierce County Sewer Utility Division's comprehensive sewerage strategies, as defined by the Pierce County Wastewater Utility Manager. Sewer improvements shall be installed, or a performance bond posted in accordance with LMC 12A.10.020.C prior to recordation of the final plat. Sewer improvements shall be installed concurrent with the development of roadway and other subdivision improvements.

West Pierce Fire and Rescue

2. The site development permit plans shall provide details showing the water mains and placement of fire hydrants 700 feet apart. Each lot shall be within 350 feet of a fire hydrant.

Tacoma Public Utilities

3. The builder, developer, and/or owner must observe the appropriate clearances to Tacoma Power's facilities during construction.

4. Appropriate clearances must be maintained between all structures and Tacoma Power's facilities. No building shall be constructed under a primary power line. Buildings in the vicinity of the overhead lines must meet WAC, NEC, NESC, and Tacoma Power requirements for clearance. Alternatively, the builder, developer, and/or owner shall incur all costs associated with relocating Tacoma Power's facilities in order to obtain the appropriate clearances. Costs of relocation include demolition of existing facilities, construction of new facilities, restoration of property, and relocation of other utilities as necessary.

5. Tacoma Power requests to retain all existing easements and facilities in the project area(s). Alternatively, the builder, developer, and/or owner shall incur all costs associated with relocating Tacoma Power's facilities. Costs of relocation include demolition of existing facilities, construction of new facilities, restoration of property as necessary, and relocation of other utilities as necessary.

6. The owner, developer, and/or builder shall assist Tacoma Power and other affected utilities in obtaining all necessary easements for said relocated facilities.

7. The builder, developer, and/or owner shall provide Tacoma Power and other affected utilities with all necessary easements. Easements must be shown on the face of the Recorded Final Plat for electrical power, communications, and natural gas utilities. The Tacoma Power easement requirements are:

- a) Show a designated 10-foot utility easement on the plat parallel to all interior and exterior road rights-of-way.
- b) Show a 5-foot utility easement parallel to all side lot lines at the front 15 feet of each lot.
- c) Show proposed access easements as access and utility easements.
- d) If there are flag lots, the stem or driveway section shall be designated as a utility easement,

along with an additional 5-foot wide easement extending across the end of the stem area and 5 feet into each adjacent property.

e) Longitudinal wet utilities, such as drainage, dry wells, storm/sewer systems, bio"swales, and sidewalks or permanent structures shall not be installed in the 10-foot utility easement indicated in item Condition 7. Lateral crossings are permitted.

Additional general requirements:

8. Utility easement indicated in Condition 7 above shall not have greater than 2 percent slopes perpendicular to the road rights-of-way.

9. Extend all sewer stubs and roof drains to the property side, beyond the 10-foot utility easement. No cleanouts to be placed in the utility easement.

10. Show building setbacks from the property line.

11. No building, including the eaves, shall be constructed within 8 feet of a transformer.

12. Any relocation of Tacoma Power's facilities will be done at the customer's expense.

Pierce County Public Works and Utilities - Transportation

13. 106th Avenue SW shall be designed in accordance with Pierce County Standard Drawing PC.A3.5. Alternatively, the roadway may be designed to the higher City standard for a local access road.

City of Lakewood Department of Public Works

The site shall be developed with the following criteria in accordance with the LMC and Engineering Standards Manual:

14. A Site Development Permit and Drainage Review will be required based on the current proposal and LMC12A.11.030. The Site Development Permit and Drainage Review shall be reviewed and approved prior to issuing building permits.

15. All onsite stormwater runoff from pollution generating impervious surfaces shall be collected and receive water quality/quantity treatment per LMC 12A.11 and Figure 11.2. The City of Lakewood utilizes the 2008 Pierce County Stormwater Management and 2005 Site Development Manual or the Stormwater Management Manual for Western Washington (DOE Manual) for stormwater requirements and designs.

16. Any proposed gates shall meet all requirements as outlined in LMC 12A.10.070.

17. The proposed access road onsite shall be built to local road standards as outlined in the City of Lakewood Engineering Standards Manual, Appendix 2, Table 2.

18. Sidewalks, driveways, and other improvements identified in the preliminary plat approval

shall be installed prior to final plat approval unless a financial guarantee has been granted for the installation of said improvements.

19. Coordinate with Pierce County and comply with any and all street improvement requirements that the County may require as a result of additional traffic (vehicular and pedestrian) that this proposed plat will impose to the County streets of 100th Street SW from Farwest Drive SW to 106th Avenue SW and 106th Avenue SW from 100th Street SW to the northerly boundary line of this proposed plat, which is this plat's sole public access route to and from Farwest Drive SW.

City of Lakewood Department of Community Development

20. The Washington State Department of Ecology may require a National Pollutant Discharge Elimination System (NPDES) Construction Stormwater General Permit and Coverage for this project. Contact the Department of Ecology for more information.

21. The SEPA Mitigation Measures set forth by the City of Lakewood SEPA Responsible Official on October 21, 2014, are hereby made conditions of approval. Only the City's SEPA Responsible Official can change said mitigation measures through the SEPA process.

22. The following notice will be placed on the face of the final plat: "This subdivision lies within an Aquifer Recharge Area as defined in Chapter 14.150 LMC. Restrictions on use or alteration of the site may exist due to natural conditions of the site and resulting regulation."

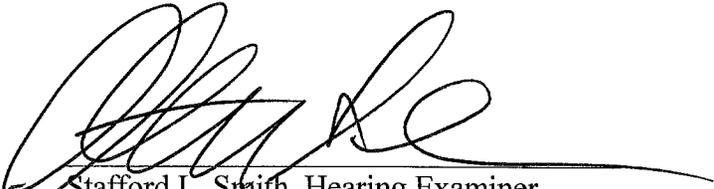
23. The project will be required to demonstrate compliance with all development standards as described in LMC 18A.30.160 for the R3 Zoning District.

24. The project shall be required to submit at the time of Site Development Permit a Landscape Plan demonstrating compliance with the street tree requirements found in LMC 18A.50.400.

25. The project shall be required to demonstrate compliance with the parking requirements of LMC 18A.50.560 at the time of Site Development Permit.

26. The existing radio towers on the site shall be removed prior to site development.

ORDERED January 15, 2015.


Stafford L. Smith, Hearing Examiner
City of Lakewood

EXHIBITS

EXHIBIT	TITLE
A	Preliminary Plat Application
B	Applicant/Owner Affidavit of Posting dated March 19, 2014
C	Preliminary Plat Site Plan prepared by Baseline Engineering, Inc. dated March 12, 2014
D	Project Narrative & Required Written Findings prepared by Copper Ridge, LLC dated March 19, 2014
E	SEPA Environmental Checklist, prepared by Copper Ridge, LLC dated March 19, 2014
F	Trip Generation Analysis prepared by Gibson Traffic Consultants dated March 13, 2014
G	Transpo Group Proportionate Share Contribution dated April 1, 2014
H	Traffic Memorandum prepared by Gibson Traffic Consultants dated August 5, 2014
I	Geotechnical Report Addendum prepared by Development Engineering, PLLS, dated March 6, 2014 and Geotechnical Report prepared by GeoResources, LLC dated March 27, 2008
J	Tacoma Pierce County Health Department Application dated March 7, 2014
K	No Exhibit
L	Lakewood Water District Certificate of Water Availability dated March 5, 2014
M	Title Commitment prepared by First American Title Insurance Company dated February 26, 2014
N	Tree Retention Plan dated August 1, 2014
O	Biological Assessment and Critical Habitat Evaluation prepared by Habitat Technologies dated July 31, 2014
P	Arborist Report prepared by Sound Urban Forestry, LLC dated July 2, 2014
Q	Notice of Application and Affidavit of Publication and mailing list
R	Inter-agency Memorandum requesting comments dated May 6, 2014
S	Public Comments on Notice of Application
T	Pierce County Public Works and Utilities letter dated March 26, 2014
U	Tacoma Public Utilities letter email dated April 28, 2014
V	City of Lakewood Building Department Memorandum dated May 12, 2014
W	West Pierce Fire and Rescue memorandum dated May 14, 2014
X	City of Lakewood Public Works Department dated May 16, 2014
Y	Lakewood Water District email dated May 20, 2014
Z	Pierce County Public Works and Utilities – Steve Winter, Traffic Division email dated July 10, 2014
AA	Pierce County Public Works and Utilities – Brian Churchill letter dated August 20, 2014

EXHIBIT	TITLE
BB	Pierce County Public Works and Utilities – Rory Grindley email dated August 22, 2014
CC	Pierce County Public Works and Utilities – Brian Churchill email dated Sept. 15, 2014
DD	City of Lakewood Public Works Department Memorandum dated October 15, 2014
EE	SEPA –Notice of Issuance & Affidavit of Publication
FF	SEPA Public Comments
GG	SEPA Final Modified Mitigated Determination of Non-Significance dated October 21, 2014
HH	City Response Letter to Public Comments
II	Notice of Public Hearing dated October 30, 2014
JJ	SEPA Appeal Letter submitted by Anita Woodall dated October 31, 2014
KK	Tacoma Power email from Margi Villanueva dated March 12, 2014
LL	Power Line Easement/107th Avenue SW Right-of-Way Correspondence with applicant and City dated March 2014
MM	Tacoma Power email from Margi Villanueva dated November 7, 2014
NN	Emergency Response Time Email from Central Pierce Fire & Rescue dated November 13, 2014
OO	Larson Associates 107 th Ave. Extension Conceptual Cost Estimates
PP	GTC Memorandum dated November 17, 2014
QQ	GTC Memorandum dated December 11, 2014
RR	Emails on Plat Student Generation Projections, December 3 and 4, 2014
SS	Tacoma Power Emails, December 11 and 12, 2014
TT	March, 2008, Site Plan Concept

**PLAT OF
WALKER RIDGE**
A PORTION OF THE SW 1/4 OF THE NE 1/4 OF
SECTION 5, TOWNSHIP 19 NORTH, RANGE 2 EAST, W.M.,
CITY OF LAKEWOOD, PIERCE COUNTY, WASHINGTON

DEDICATION

WE THE UNDERSIGNED OWNERS OF THE HEREIN DESCRIBED PROPERTY DEDICATE THESE LOTS TO THE PURCHASERS THEREOF. WE DEDICATE THE ROADS HEREIN AND THE EASEMENTS TO THE USE OF THE PUBLIC FOREVER AND HEREBY GRANT TO THE PUBLIC THE RIGHT TO MAKE ALL NECESSARY SLOPES FOR THE CUTS AND FILLS UPON THESE LOTS IN THE ORIGINAL REASONABLE GRADING OF THE STREETS.

WE DEDICATE TO THE CITY OF LAKEWOOD, ITS OFFICERS, EMPLOYEES, AGENTS, SUCCESSORS, ASSIGNS AND CONTRACTORS, FOR THE USE OF THE PUBLIC FOREVER, A PERPETUAL EASEMENT WITH A RIGHT OF IMMEDIATE ENTRY AND CONTINUED ACCESS FOR THE CONSTRUCTION, IMPROVEMENT, MAINTENANCE AND REPAIR OF DRYWELLS, UNDERGROUND DRAINAGE FACILITIES AND ANY OTHER ABOVE OR BELOW GROUND DRAINAGE FACILITIES, OVER, UNDER AND ACROSS THE EASEMENTS AND/OR PUBLIC ROADS SHOWN ON THIS PLAT. MAINTENANCE FOR THESE STORM DRAINAGE FACILITIES SHALL BE THE RESPONSIBILITY OF THE WALKER RIDGE HOMEOWNERS ASSOCIATION OR ITS SUCCESSORS AND ASSIGNS.

COPPER RIDGE, L.L.C.

RICKABAUGH PENTECOST
DEVELOPMENT L.L.C.

BY: _____
GARY RACCA, MANAGER

BY: _____
BEN PENTECOST, MANAGER

ACKNOWLEDGEMENTS

STATE OF WASHINGTON } SS
COUNTY OF PIERCE

I CERTIFY THAT I KNOW OR HAVE SATISFACTORY EVIDENCE THAT _____
IS THE PERSON WHO APPEARED BEFORE ME, AND SAID PERSON ACKNOWLEDGED THAT _____ SIGNED THIS
INSTRUMENT, ON OATH STATED THAT _____ WAS AUTHORIZED TO EXECUTE THE INSTRUMENT AND
ACKNOWLEDGED IT AS THE _____ OF _____

_____ TO BE THE FREE AND VOLUNTARY ACT AND DEED OF SUCH
PARTY FOR THE USES AND PURPOSES MENTIONED IN THE INSTRUMENT.

WITNESS MY HAND AND OFFICIAL SEAL THIS _____ DAY OF _____, 20____

PRINTED NAME: _____

NOTARY PUBLIC IN AND FOR THE STATE OF _____

RESIDING AT _____

MY COMMISSION EXPIRES: _____

STATE OF WASHINGTON } SS
COUNTY OF PIERCE

I CERTIFY THAT I KNOW OR HAVE SATISFACTORY EVIDENCE THAT _____
IS THE PERSON WHO APPEARED BEFORE ME, AND SAID PERSON ACKNOWLEDGED THAT _____ SIGNED THIS
INSTRUMENT, ON OATH STATED THAT _____ WAS AUTHORIZED TO EXECUTE THE INSTRUMENT AND
ACKNOWLEDGED IT AS THE _____ OF _____

_____ TO BE THE FREE AND VOLUNTARY ACT AND DEED OF SUCH
PARTY FOR THE USES AND PURPOSES MENTIONED IN THE INSTRUMENT.

WITNESS MY HAND AND OFFICIAL SEAL THIS _____ DAY OF _____, 20____

PRINTED NAME: _____

NOTARY PUBLIC IN AND FOR THE STATE OF _____

RESIDING AT _____

MY COMMISSION EXPIRES: _____

LEGAL DESCRIPTION

(PER SUBDIVISION GUARANTEE ISSUED BY FIRST AMERICAN TITLE INSURANCE COMPANY, ORDER NO. 2552296, DATED FEBRUARY 24, 2016)

PARCEL A:

BEGINNING AT THE NORTHWEST CORNER OF THE SOUTH HALF OF THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER OF THE NORTHEAST QUARTER OF SECTION 05, TOWNSHIP 19 NORTH, RANGE 2 EAST OF THE WILLAMETTE MERIDIAN; THENCE EAST ALONG THE NORTH LINE OF SAID SUBDIVISION TO THE SOUTHWEST CORNER OF THE NORTH HALF OF THE NORTHEAST QUARTER OF THE SOUTHWEST QUARTER OF THE NORTHEAST QUARTER OF SAID SECTION; THENCE NORTH ALONG THE WEST LINE OF SAID NORTH HALF OF THE NORTHEAST QUARTER OF THE SOUTHWEST QUARTER OF THE NORTHEAST QUARTER TO THE SOUTH BOUNDARY LINE OF REPLAT OF PORTION OF SOUTHERN PACIFIC TOWN COMPANY'S ADDITION, ACCORDING TO PLAT RECORDED IN VOLUME 41 OF PLATS, PAGES 1 AND 2, RECORDS OF PIERCE COUNTY AUDITOR; THENCE WESTERLY ALONG THE SAID SOUTH BOUNDARY LINE TO THE WEST LINE OF THE SOUTHWEST QUARTER OF THE NORTHEAST QUARTER OF SAID SECTION; THENCE SOUTH ALONG SAID WEST LINE TO THE POINT OF BEGINNING.

PARCEL B:

THE SOUTH HALF OF THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER OF THE NORTHEAST QUARTER OF SECTION 05, TOWNSHIP 19 NORTH, RANGE 2 EAST OF THE WILLAMETTE MERIDIAN;

TOGETHER WITH THAT PORTION OF THE SOUTHWEST QUARTER OF THE SOUTHWEST QUARTER OF THE NORTHEAST QUARTER OF SAID SECTION, LYING NORTH OF THE FOLLOWING DESCRIBED LINE:

COMMENCING AT THE NORTHWEST CORNER OF THE SOUTHWEST QUARTER OF THE SOUTHWEST QUARTER OF THE NORTHEAST QUARTER OF SAID SECTION, FROM WHICH A STONE MARKING THE NORTH QUARTER CORNER OF SAID SECTION BEARS NORTH 00°35'02" EAST A DISTANCE OF 1787.97 FEET AND A SURFACE BRASS DISK MARKING THE CENTER OF SECTION 5 WHICH BEARS SOUTH 00°35'02" WEST A DISTANCE OF 664.80 FEET; THENCE SOUTH 00°35'02" WEST ALONG THE WEST LINE OF SAID SUBDIVISION, A DISTANCE OF 43.03 FEET TO THE TRUE POINT OF BEGINNING OF THE LINE DESCRIPTION; THENCE SOUTH 88°39'01" EAST A DISTANCE OF 660.63 FEET TO THE EAST LINE OF SAID SUBDIVISION AND THE END OF THIS LINE DESCRIPTION.

SITUATE IN THE CITY OF LAKEWOOD, COUNTY OF PIERCE, STATE OF WASHINGTON.

APPROVALS

PIERCE COUNTY PUBLIC WORKS - SEWER DIVISION

EXAMINED AND APPROVED WITH CONDITIONS (SEE SANITARY SEWER NOTES ON SHEET 5 OF 5)

WASTEWATER UTILITY MANAGER _____

DATE _____

TACOMA-PIERCE COUNTY HEALTH DEPARTMENT

ENVIRONMENTAL HEALTH SPECIALIST _____

DATE _____

AUTHORIZED SIGNATURE _____

DATE _____

LAKEWOOD PUBLIC WORKS DEPARTMENT

CITY ENGINEER _____

DATE _____

LAKEWOOD COMMUNITY DEVELOPMENT DEPARTMENT

WE HEREBY CERTIFY THAT THIS PLAT IS DULY APPROVED BY THE COMMUNITY DEVELOPMENT DEPARTMENT AND THAT THE PLATTING FEE HAS BEEN PAID.

DIRECTOR, COMMUNITY DEVELOPMENT DEPARTMENT _____

DATE _____

WEST PIERCE FIRE and RESCUE

WE HEREBY CERTIFY THAT THIS PLAT IS DULY APPROVED, SUBJECT TO COMPLIANCE WITH ALL CURRENT REQUIREMENTS OF THE LAKEWOOD FIRE DISTRICT.

FIRE MARSHAL _____

DATE _____

PIERCE COUNTY ASSESSOR-TREASURER

I HEREBY CERTIFY THAT ALL STATE AND COUNTY TAXES HERETOFORE LEVIED AGAINST THE PROPERTY DESCRIBED HEREIN, ACCORDING TO THE BOOKS AND RECORDS OF MY OFFICE, HAVE BEEN FULLY PAID AND DISCHARGED.

ASSESSOR-TREASURER, PIERCE COUNTY, WASHINGTON _____

DATE _____

PIERCE COUNTY AUDITOR'S CERTIFICATE

FILED FOR RECORD AT THE REQUEST OF LARSON & ASSOCIATES, INC. ON THIS _____ DAY OF _____

_____ 20____, AT _____ MINUTES PAST _____ .M.,

RECORDING NUMBER _____

PIERCE COUNTY AUDITOR _____

BY _____

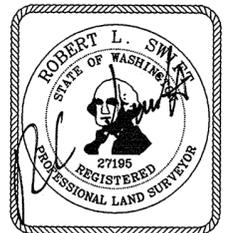
COVENANTS, CONDITIONS & RESTRICTIONS
RECORDED UNDER AF # _____

\$ _____
FEE

LAND SURVEYOR'S CERTIFICATE

I, HEREBY CERTIFY THAT THIS PLAT OF "WALKER RIDGE" IS BASED ON AN ACTUAL SURVEY DONE BY ME OR UNDER MY DIRECT SUPERVISION; THAT THE BEARINGS AND DISTANCES ARE SHOWN CORRECTLY; THAT THE LOT CORNERS HAVE BEEN SET OR BONDED WITH THE CITY AND WILL BE SET PRIOR TO THE RELEASE OF THE BOND; THAT I HAVE COMPLIED WITH ALL STATE AND CITY REGULATIONS GOVERNING PLATTING AND THAT IT CONFORMS TO THE APPROVED PRELIMINARY PLAT AND THE CONDITIONS OF APPROVAL THEREOF.

Robert L. Swift
ROBERT L. SWIFT, REGISTERED PROFESSIONAL
LAND SURVEYOR, CERTIFICATE NO. 27195



DATE SIGNED: 2/25/2016

SHEET INDEX

- SHEET 1: LEGAL DESCRIPTION, DEDICATION, APPROVALS & SURVEYOR'S CERTIFICATE
- SHEET 2: PLAT BOUNDARY CONTROL, EASEMENT PROVISIONS, LINE TABLE, CURVE DATA, LOT AREAS AND LOT ADDRESSES.
- SHEET 3: PLAT LAYOUT, LOT DIMENSIONS AND TITLE EXCEPTIONS GRAPHICALLY SHOWN
- SHEET 4: ACCESS AND SEWER EASEMENT DETAILS FOR PIPESTEM LOTS
- SHEET 5: SANITARY SEWER NOTES

SHEET 1 OF 5 SHEETS

LARSON AND ASSOCIATES
LAND SURVEYORS
ENGINEERS
PLANNERS

9027 PACIFIC AVENUE, SUITE 4
TACOMA, WASHINGTON 98444-6247
253-474-3404 / Fax 253-472-7358

8295 PLAT 1
02-22-2016

8295

PLAT OF WALKER RIDGE

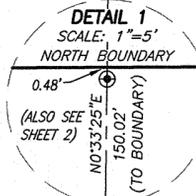
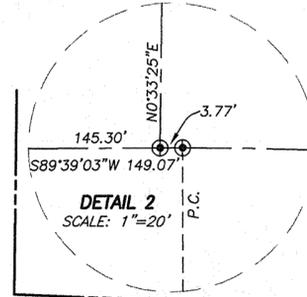
A PORTION OF THE SW 1/4 OF THE NE 1/4 OF
SECTION 5, TOWNSHIP 19 NORTH, RANGE 2 EAST, W.M.,
CITY OF LAKEWOOD, PIERCE COUNTY, WASHINGTON



SCALE: 1"=60'
0 30' 60' 120'

BASIS OF BEARINGS:

RECORD OF SURVEY BY BASELINE ENGINEERING, INC. RECORDED UNDER AUDITOR'S FEE NO. 200901155011 HOLDING THE FOUND BRASS DISC AT THE CENTER 1/4 CORNER AND THE MOST WESTERLY 1/2" REBAR AND CAP SET ON SAID SURVEY, WITH A BEARING OF NORTH 03°20'55"E EAST AND A MEASURED DISTANCE OF 622.15 FEET. SAID SURVEY REPORTS BEARINGS BASED ON WASHINGTON STATE PLANE, NAD 83-91, SOUTH ZONE, AS DEFINED BY PIERCE COUNTY DEPT. OF PUBLIC WORKS PUBLISHED COORDINATES.



"ARROWHEAD ESTATES
12th ADDITION"
A.F.N. 2643467

"REPLAT OF PORTION OF SOUTHERN
PACIFIC TOWN COMPANY'S
ADDITION" VOL. 41, PP. 1 & 2

FOUND STONE MONUMENT LYING ON ITS SIDE; THIS MON HAS AN "X" SCRIBED ON THE SIDE FACING UP, BUT IS NOT BELIEVED TO BE ORIGINAL. THE TOP END OF THE MON HAS MARKINGS THAT APPEAR TO BE ORIGINAL. THE MON AS FOUND WAS NOT HELD FOR THE REASONS LISTED ABOVE.

EXISTING 4' WIRE FENCE 0.9' WEST OF LINE

EXISTING 4' WIRE FENCE 0.3' SOUTH OF LINE

SEE EASEMENT DETAIL "A", SHEET 4

EXISTING 4' WIRE FENCE 0.1' SOUTH OF LINE

EXISTING 4' WIRE FENCE 0.3' SOUTH OF LINE

EXISTING 4' WIRE FENCE CORNER 0.1' NORTH & 0.2' EAST OF PROP CORNER

FOUND 2" IRON PIPE 0.50' SOUTH (VISITED NOV 2015)

SEE EASEMENT DETAIL "B", SHEET 4

EXISTING 4' WIRE FENCE 0.3' WEST OF LINE

UNPLATTED

EXISTING 4' WIRE FENCE 0.4' WEST OF LINE

EXISTING 4' WIRE FENCE 0.5' WEST OF LINE

EXISTING 4' WIRE FENCE 0.7' WEST OF LINE

EXISTING 4' WIRE FENCE 0.8' EAST OF LINE

SEE EASEMENT DETAIL "D", SHEET 4

EXISTING 4' WIRE FENCE 2.6' EAST OF LINE

SEE EASEMENT DETAIL "C", SHEET 4

EXISTING 4' WIRE FENCE 0.7' WEST OF LINE

EXISTING 4' WIRE FENCE 0.4' WEST OF LINE

"ARROWHEAD ESTATES
11th ADDITION"
A.F.N. 2442285

"CRESTLAKE
ADDITION"
A.F.N. 2308878

CLOVER PARK SCHOOL DISTRICT

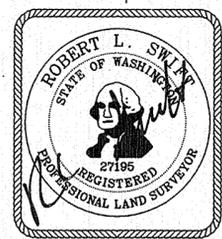
RECORD MATTERS OF SCHEDULE B:

(NUMBERS CORRESPOND WITH SURVEY-RELATED SCHEDULE B RECORD MATTERS CONTAINED IN SUBDIVISION GUARANTEE ISSUED BY FIRST AMERICAN TITLE INSURANCE COMPANY, ORDER NO. 2552296, DATED FEBRUARY 24, 2016)

- ③ 30' EASEMENT GRANTED TO THE CITY OF TACOMA PER SUPERIOR COURT CAUSE NO. 76433 FOR INGRESS, EGRESS, CONSTRUCTION AND MAINTENANCE OF TRANSMISSION LINES AND OTHER APPURTENANCES. (AFFECTS SUBJECT SITE AS SHOWN)
- ⑪ EASEMENT IN FAVOR OF CLOVER PARK SCHOOL DISTRICT FOR INSTALLATION OF DRY UTILITIES PER INSTRUMENT RECORDED UNDER RECORDING NO. 200901150249. (AFFECTS SUBJECT SITE AS SHOWN)
- ⑫ EASEMENT FOR PUBLIC SANITARY SEWER FACILITIES IN FAVOR OF PIERCE COUNTY PER INSTRUMENT RECORDED UNDER RECORDING NO. 201508210643 (AFFECTS SUBJECT SITE AS SHOWN)

LEGEND

- ⊕ SET 2-1/2" DIA. BRASS DISC IN CONCRETE PER CITY OF LAKEWOOD STANDARD PLAN
- ⊙ FOUND MONUMENT AS DESCRIBED (W/ DATE VISITED)
- UT INDICATES 10' WIDE UTILITY EASEMENT (SEE EASEMENT PROVISIONS ON SHEET 2)
- ST INDICATES 22.5' x 135' AREA WITHIN THE UNOPENED PUBLIC RIGHT-OF-WAY FOR PUBLIC STORM DRAINAGE FACILITIES CONSISTING OF A BIOFILTRATION SWALE & INFILTRATION TRENCH W/DUAL 12" DIA. PIPES.



DATE SIGNED: 4/18/2016

SHEET 3 OF 5 SHEETS



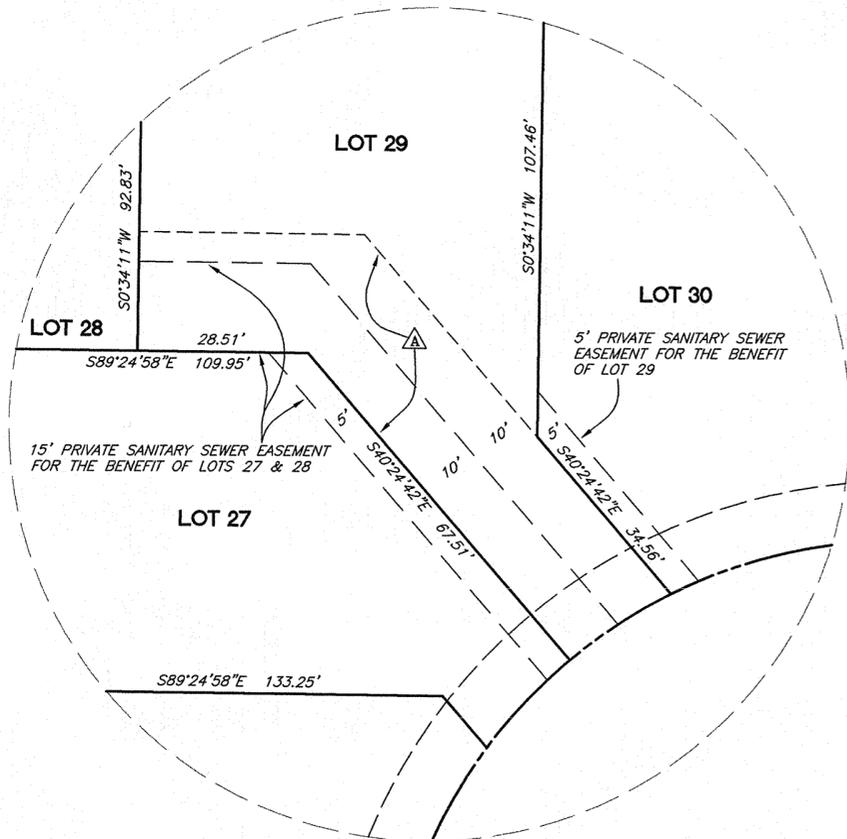
NOTE:

SEE SHEET 2 FOR CURVE DATA, LINE TABLE AND LOT AREAS AND ADDRESSES

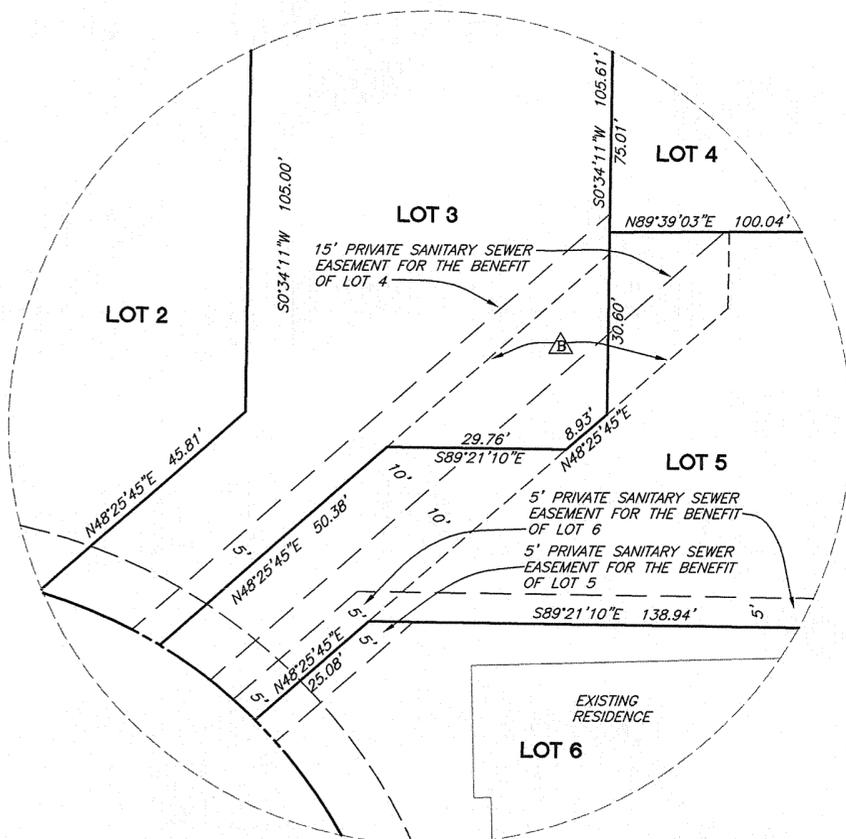
8295 PLAT 3
04-15-2016

9027 PACIFIC AVENUE, SUITE 4
TACOMA, WASHINGTON 98444-6247
253-474-3404 / Fax 253-472-7358

**PLAT OF
WALKER RIDGE**
A PORTION OF THE SW 1/4 OF THE NE 1/4 OF
SECTION 5, TOWNSHIP 19 NORTH, RANGE 2 EAST, W.M.,
CITY OF LAKEWOOD, PIERCE COUNTY, WASHINGTON
EASEMENT DETAILS

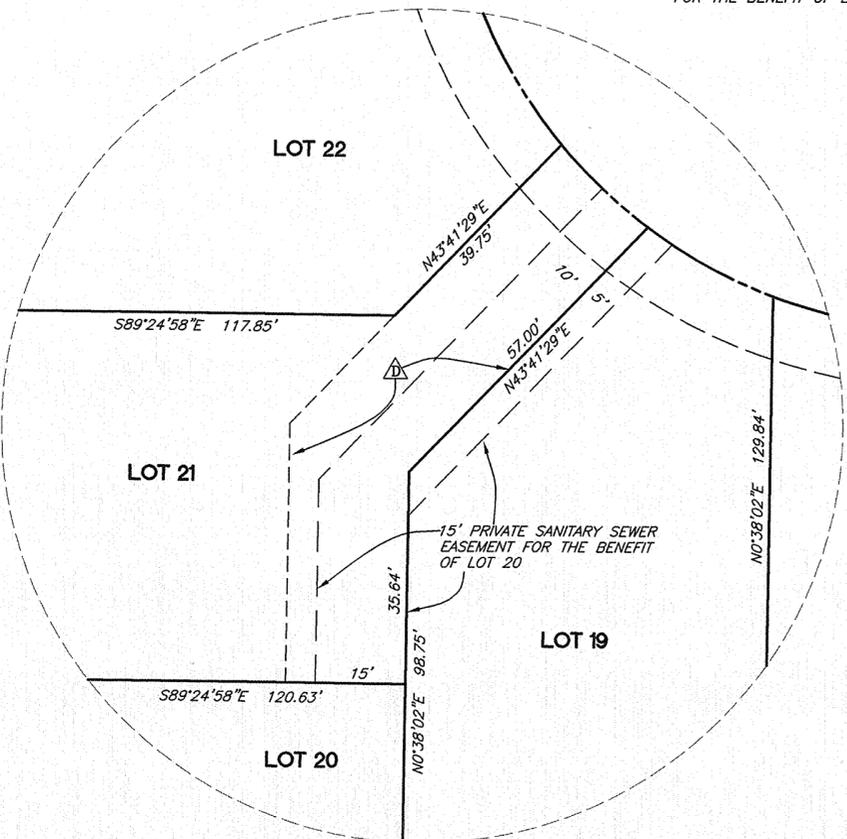


DETAIL "A"

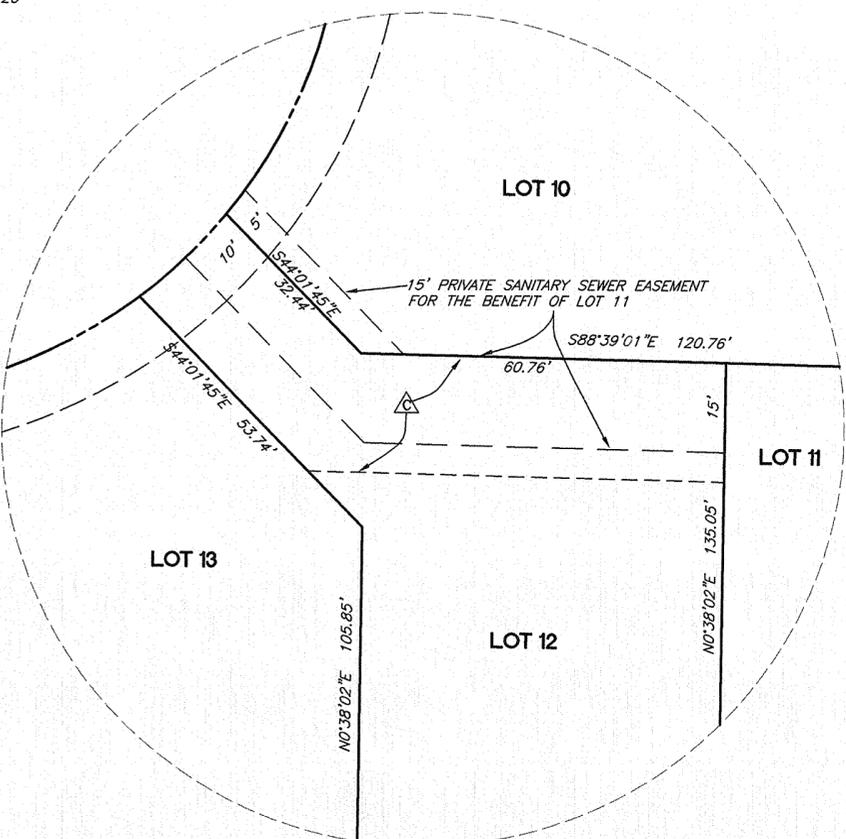


DETAIL "B"

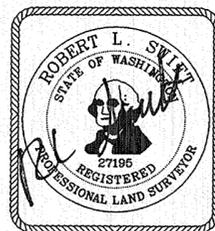
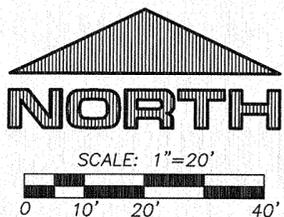
- ▲ INDICATES 20' PRIVATE ACCESS & UTILITIES EASEMENT OVER, UNDER AND ACROSS LOT 29 FOR THE BENEFIT OF LOT 28
- ▲ INDICATES 20' PRIVATE ACCESS & UTILITIES EASEMENT OVER, UNDER AND ACROSS LOTS 3 AND 5 FOR THE BENEFIT OF LOT 4
- ▲ INDICATES 20' PRIVATE ACCESS & UTILITIES EASEMENT OVER, UNDER AND ACROSS LOT 12 FOR THE BENEFIT OF LOT 11
- ▲ INDICATES 20' PRIVATE ACCESS & UTILITIES EASEMENT OVER, UNDER AND ACROSS LOT 21 FOR THE BENEFIT OF LOT 20



DETAIL "D"



DETAIL "C"



DATE SIGNED: 4/18/2016

SHEET 4 OF 5 SHEETS



8295 PLAT 4
04-15-2016

9027 PACIFIC AVENUE, SUITE 4
TACOMA, WASHINGTON 98444-6247
253-474-3404 / Fax 253-472-7358

8295

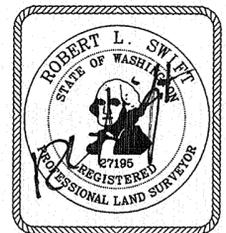
**PLAT OF
WALKER RIDGE
A PORTION OF THE SW 1/4 OF THE NE 1/4 OF
SECTION 5, TOWNSHIP 19 NORTH, RANGE 2 EAST, W.M.,
CITY OF LAKEWOOD, PIERCE COUNTY, WASHINGTON**

**PIERCE COUNTY PUBLIC
WORKS - SEWER DIVISION
SANITARY SEWER NOTES**

1. LOTS 1 THROUGH 41 WITHIN THIS PLAT ARE SERVED BY PIERCE COUNTY'S PUBLIC SANITARY SEWER SYSTEM.
2. EACH LOT OF THIS PLAT SHALL BE SERVED BY AN INDIVIDUAL SIDE SEWER STUB UNLESS OTHERWISE APPROVED BY PIERCE COUNTY.
3. ALL IMPROVEMENTS AND/OR REPAIRS TO THE INDIVIDUAL BUILDING SEWERS SHALL BE MADE BY A REGISTERED SEWER CONTRACTOR IN ACCORDANCE WITH THE LATEST ADOPTED PIERCE COUNTY SEWER CODE (PCC TITLE 13).
4. PIERCE COUNTY, ITS OFFICERS, EMPLOYEES, AGENTS, SUCCESSORS, ASSIGNS AND ITS CONTRACTORS, ARE HEREBY GRANTED A PERPETUAL EASEMENT WITH A RIGHT OF IMMEDIATE ENTRY AND CONTINUED ACCESS FOR THE CONSTRUCTION, IMPROVEMENT, MAINTENANCE, AND REPAIR OF SANITARY SEWER PIPES, MANHOLES, AND OTHER SANITARY SEWER STRUCTURES OVER, UNDER, AND ACROSS THE EASEMENTS AND PRIVATE ROADS SHOWN ON THE FACE OF THE PLAT.
5. SANITARY SEWER SERVICE CHARGES, PERMIT FEES, AND CONNECTION CHARGES SHALL BE IN ACCORDANCE WITH THE LATEST ADOPTED PIERCE COUNTY SEWER CODE (PCC TITLE 13).
6. PIERCE COUNTY WILL NOT PROVIDE A COMMITMENT, OR GUARANTEE, OF SANITARY SEWER AVAILABILITY FOR THE REAL PROPERTY DESCRIBED ON THE FACE OF THIS PLAT UNTIL PAYMENT OF THE REQUIRED CONNECTION CHARGES HAVE BEEN RECEIVED BY THE COUNTY.
7. APPROVAL OF THIS PLAT DOES NOT CONVEY ANY VESTED RIGHTS OR ANY EXCLUSIVE PRIVILEGES RELATED TO SANITARY SEWER SERVICE. IT DOES NOT AUTHORIZE ANY SEWER CONSTRUCTION. IT DOES NOT ELIMINATE THE NEED TO COMPLY WITH THE MOST CURRENT COUNTY, STATE, FEDERAL OR LOCAL STANDARDS OR REGULATIONS OR THE NEED TO OBTAIN ALL NECESSARY SEWER PERMITS.
8. A PUBLIC SEWER EASEMENT EXISTS OR IS BEING CREATED ACROSS LOTS 16, 17, 18, 19 AND 20.
 - A. PIERCE COUNTY, ITS OFFICERS, EMPLOYEES, AGENTS, SUCCESSORS, ASSIGNS, AND ITS CONTRACTORS, ARE HEREBY GRANTED A PERPETUAL NON-EXCLUSIVE EASEMENT WITH A RIGHT OF IMMEDIATE ENTRY AND CONTINUED ACCESS FOR THE CONSTRUCTION, IMPROVEMENT, MAINTENANCE AND REPAIR OF SANITARY SEWER MAINS, MANHOLES AND OTHER APPURTENANCE OVER, UNDER, THROUGH AND ACROSS THE REAL PROPERTY SHOWN ON THE FACE OF THIS PLAT AND DESCRIBED HEREIN AS PUBLIC SANITARY SEWER EASEMENTS.
 - B. NO CHANGES OF GRADES, ELEVATIONS, OR CONTOURS SHALL BE ALLOWED ON, OVER OR WITHIN THE SANITARY SEWER EASEMENT AREAS NOTED ON THE PLAT WITHOUT OBTAINING THE PRIOR WRITTEN APPROVAL OF PIERCE COUNTY.
 - C. NO STRUCTURES (E.G., SHEDS, DECKS, ETC.) OR OBSTRUCTION (E.G., LANDSCAPE PLANTS, ETC.) WILL BE PLACED WITHIN THE PUBLIC SANITARY SEWER EASEMENT. THE EXISTING MAINTENANCE ROAD SHALL NOT BE DISTURBED.
 - D. NO FENCES WILL BE CONSTRUCTED WITHIN OR AROUND THE PUBLIC SANITARY SEWER EASEMENT UNLESS THERE ARE ACCESS GATES FOR MAINTENANCE WORKERS/VEHICLES OF PIERCE COUNTY. MAINTENANCE WORKERS/VEHICLES SHALL HAVE UNRESTRICTED ACCESS 24-HOURS A DAY.

**CITY OF LAKEWOOD COMMUNITY
DEVELOPMENT DEPARTMENT NOTES**

1. NOTICE: "THIS SUBDIVISION LIES WITHIN AN AQUIFER RECHARGE AREA AS DEFINED IN CHAPTER 14.150 LMC. RESTRICTIONS ON USE OR ALTERATION OF THE SITE MAY EXIST DUE TO NATURAL CONDITIONS OF THE SITE AND RESULTING REGULATION".
2. STREET TREES AND LANDSCAPING ADJACENT TO INDIVIDUAL LOTS SHALL BE INSTALLED PRIOR TO FINAL BUILDING INSPECTION OF EACH LOT. LANDSCAPING ADJACENT TO HOMES SHALL BE INSTALLED AND INSPECTED PRIOR TO FINAL BUILDING INSPECTION OF EACH HOME DWELLING UNIT. THIS LANDSCAPING SHALL BE INSTALLED ACCORDING TO THE APPROVED LANDSCAPE PLAN OR ACCORDING TO A SUBSEQUENTLY APPROVED LANDSCAPE PLAN.
3. THE FOLLOWING BUILDING SETBACKS, IN THE R3 ZONE, APPLY TO THIS SUBDIVISION:
FRONT YARD/STREET SETBACK: 10 FEET
GARAGE/CARPORT SETBACK: 20 FEET
REAR YARD SETBACK: 10 FEET
INTERIOR SETBACK: 5 FEET



DATE SIGNED: 4/18/2016

SHEET 5 OF 5 SHEETS



8295 PLAT 5
04-18-2016

9027 PACIFIC AVENUE, SUITE 4
TACOMA, WASHINGTON 98444-6247
253-474-3404 / Fax 253-472-7358

004 8295

Project Photographs
April 19, 2016







REQUEST FOR COUNCIL ACTION

DATE ACTION IS REQUESTED: May 2, 2016	TITLE: Establishing June 6, 2016 as the date for a Public Hearing on the Six (6) - Year Comprehensive Transportation Improvement Program (TIP) 2017-2022	TYPE OF ACTION: <input type="checkbox"/> ORDINANCE <input checked="" type="checkbox"/> RESOLUTION NO. 2016-08 <input type="checkbox"/> MOTION <input type="checkbox"/> OTHER
PUBLIC HEARING June 6, 2016		
REVIEW: April 26, 2016	ATTACHMENTS: Resolution 2016-08	

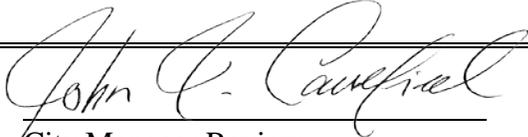
SUBMITTED BY: Don Wickstrom, P.E., Public Works Director/City Engineer

RECOMMENDATION: It is recommended that the City Council establish June 6, 2016 as the date for a public hearing on the draft City of Lakewood Six (6) -Year Comprehensive Transportation Improvement Program (TIP) (2017-2022).

DISCUSSION: Chapter 35.77.010 RCW requires that each city shall annually update its Six(6) -Year TIP, and file a copy of the adopted TIP with the Secretary of the Washington State Department of Transportation within 30 days after its adoption. The program shall include any new or enhanced bicycle or pedestrian facilities identified pursuant to RCW 36.70A.070(6) or other applicable changes that promote nonmotorized transit. A Public Hearing is required as part of the process of developing and adopting the TIP. The TIP is necessary for cities to obtain state and federal funding.

ALTERNATIVE(S): Because the adoption of a TIP is required by state statute, there is no other alternative. There are, however, a number of optional approaches to the allocation of funds. Although the Draft TIP focuses on pedestrian and vehicular safety, and providing matching funds for high priority projects within the City, funding could be directed to other focus areas as established by the City Council.

FISCAL IMPACT: Adoption of the TIP best positions the City to receive grant funding from state and federal sources. Without an adopted TIP, Lakewood would not be eligible to receive state and federal transportation related funding.

Prepared by _____ _____ Department Director	 _____ City Manager Review
---	--

RESOLUTION NO. 2016-08

A RESOLUTION of the City of Lakewood City Council, setting a public hearing on June 6, 2016 for consideration of a Six-Year Comprehensive Transportation Improvement Program (2017 through 2022).

WHEREAS, pursuant to Section 35.77.010 of the Revised Code of Washington, cities are required to adopt a six-year comprehensive transportation improvement program and to review that program annually; and,

WHEREAS, the purpose of annual review is to assure consistency with comprehensive planning, to review the work accomplished under the plan, and to determine current transportation needs, including a six-year program for arterial street construction and any new or enhanced bicycle or pedestrian facilities as needed to promote non-motorized transit; and,

WHEREAS, prior to adoption of said program, state law further requires that the City Council conduct a public hearing and receive public comment on the City's Six Year Comprehensive Transportation Improvement Program and any amendments thereto.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAKEWOOD, WASHINGTON HEREBY RESOLVES, as follows:

Section 1. That a public hearing is hereby set for June 6, 2016, for the City Council to hear and receive comment on its Six-Year Comprehensive Transportation Improvement Program for the years 2017 through 2022. This public hearing will be held at 7:00 p.m. at the City of Lakewood Council Chambers, 6000 Main Street S.W., Lakewood, Washington 98499. The City Clerk is authorized to provide notice of this public hearing as required by law.

Section 2. That this Resolution shall be in full force and effect upon passage and signatures hereon.

PASSED by the City Council this 2nd day of May, 2016.

CITY OF LAKEWOOD

Attest:

Don Anderson, Mayor

Alice M. Bush, MMC, City Clerk

Approved as to Form:

Heidi Ann Wachter, City Attorney



**COMMUNITY SERVICES ADVISORY BOARD
Advisory Board Meeting
Wednesday, February 24, 2016
Lakewood City Hall Conference Room 3A
6000 Main Street SW, Lakewood, WA**

CALL TO ORDER

Chair Edith Owen-Wallace called the meeting to order at 5:30 p.m.

ATTENDANCE

Board Members Present: Kathleen Lind, Ric Torgerson, Mumbi Ngari-Turner, Paul Calta, and Edith Owen-Wallace

Absent (excused): Laurie Maus and Sharon Taylor

Youth Council Representative: Claudia Penney

City Council Liaison: Marie Barth

Staff Members Present: Karmel Shields and Jeff Gumm

APPROVAL OF MINUTES

Mr. Torgerson moved to approve the January 20, 2016 minutes of the Community Services Advisory Board as written. Ms. Ngari-Turner seconded the motion. **A voice vote was taken and the minutes were approved unanimously.**

PUBLIC COMMENTS

None

NEW BUSINESS

CDBG

Review and approval of the Draft FY 2016 Annual Action Plan and Amendments to FY 203 and FY 2014 Annual Action Plans: Mr. Gumm presented the draft version of the FY 2016 Annual Action Plan and proposed amendments to FY 2013 and FY 2014 Annual Action Plans. Proposed use of funds includes: Lakewood Public Works 108th Street Roadway Improvements - \$300,000; Lakewood Public Works Low-Income Street Lighting - \$43,000; Major Home Repair/Sewer Loan Program - \$101,755.35; Emergency Assistance for Displaced Residents - \$30,000; and Administration - \$93,410. Discussion ensued.

Ms. Lind moved to approve the Draft FY 2016 Annual Action Plan and proposed amendments to the FY 2013 and FY 2014 Annual Action Plans. Mr. Paul Calta seconded the motion. **A voice vote was taken, and the motion was approved unanimously.**

HUMAN SERVICES

Needs Update Panel Presentation: Stabilization Services & Food

Ms. Shields introduced community leaders whose agencies focus on stabilizing services for low-income families with emergency food and income supports. Jeff Klein of Sound Outreach, Kevin Glakin-Coley of St. Leo's Food Connection, and Sue Potter of FISH Food Banks described the increasing need for food sources as well as the efficiencies gained in cooperative

food purchases. Food recovery strategies were discussed. The panel also described how communities are affected when social service providers collaborate and support specific low-income neighborhoods. There were questions and discussions around other poverty trends impacting all of Pierce County.

Outline for the 2015 Human Services Annual Report

Ms. Shields presented the 2015 report outline (provided in a previous email) for the human services program. The report will describe the collective impact and return on investment for each of the funding strategies. The report will be presented to Council on Monday, March 14, 2016. All CSAB members are encouraged to attend to listen to the study session discussion to gain perspective on the Council's concerns and interests in the human services program.

OTHER

Ms. Owen-Wallace presented her Chair's report on current community activities of interest. She noted that Ms. Shields presented at the Lakewood United meeting in February. She also encouraged CSAB members to attend neighborhood association meetings and to attend a Lakewood Community Collaboration workshop on March 11 related to ACES (Adverse Childhood Experiences).

Upcoming Meeting Dates - Please mark your calendars

March 14 at 7:00 p.m. –

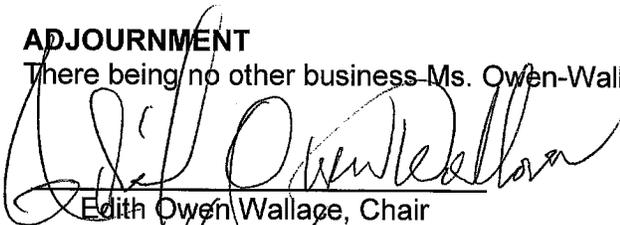
Council Study Session on CDBG FY 2016 Annual Action Plan. Briefing on 2015 Human Services Annual Report.

March 16, at 5:30 p.m. –

Human Services Needs Analysis Update: Healthy Relationships
Finalize 2015 Annual Report

ADJOURNMENT

There being no other business Ms. Owen-Wallace adjourned the meeting at 7:10 p.m.



Edith Owen Wallace, Chair

4/20/16
Date



**PLANNING COMMISSION
REGULAR MEETING
WEDNESDAY, March 16, 2016
Council Chambers
6000 Main Street SW
Lakewood, WA 98499**

Call to Order

The meeting was called to order at 6:30 p.m. by Mr. Don Daniels, Chair.

Roll Call

Planning Commission Members Present: Don Daniels, Chair; Robert Estrada, Vice-Chair; Connie Coleman-Lacadie, James Guerrero, Robert Pourpasand, Christopher Webber and Paul Wagemann

Planning Commission Members Excused: None

Planning Commission Members Absent: None

Staff Present: David Bugher, Assistant City Manager, Development Services; Courtney Casady, Assistant to the City Manager/ Management Analyst, and Karen Devereaux, Community Development Administrative Assistant

Council Liaison: Councilmember Paul Bocchi

Acceptance of Agenda

No changes were made to the agenda.

Approval of Minutes

The minutes of the meeting held on February 17, 2016, were approved by voice vote, M/S/C Estrada/Pourpasand.

Public Comments

Mr. Jordan Michelson, Lakewood resident, requested the commissioners consider making code amendments to allow for marijuana retail sales within the City of Lakewood, citing the City of Auburn and City of Bellevue as examples of such changes.

Public Hearing

None

Unfinished Business

Cottage Housing

Planning Commissioners were provided a copy of the Cottage Housing Substitute Ordinance No. 620. Mr. David Bugher explained Council is ready to take action on March 28th. Mr. Bugher discussed the ordinance outline then explained the formula designed to help determine the appropriate density's within the different zones (key is controlling the impervious surface area; not to exceed 50%).

Ms. Courtney Casady, Management Analyst, demonstrated the excel spreadsheet formula used to determine the appropriate density's in the different R1-R4 zones.

New Business

2016 Planning Commission Initiated Comprehensive Plan and Zoning Ordinance Amendments

Mr. David Bugher informed commissioners there are a number of possible amendments from private parties as well as a list of tentative amendments the Council may wish to take up in 2016. The list is as follows:

1. Amend the IBP zone to allow large-scale industrial warehousing in the IBP zone subject to an administrative use permit.
2. Change comprehensive plan designation for the Lake City Elementary School from Public Institutional to Single Family; change the zoning classification from PI to R3.
3. Establish a Planned Development (PD) Overlay Zone (applicable in any zoning district > 2 acres in size).
4. Delete Section 18A.2.810 (A.) (5.): Public/institutional uses previously within the Public/Semi-Public Institutional future land-use designation and Public Institutional zoning district which have been re-designated and rezoned in anticipation of surplus sale or other action intended to result in ownership transition to a non-public entity. Existing uses shall be considered conforming for regulatory purposes until the ownership transfer is complete¹.
5. "Gravelly Lake Drive Center" – change in zoning from ARC to NC2.
6. Incorporate JLUS land use policies into the comprehensive plan.

There has been discussion from private parties about other possible amendments.

One proposal is a text amendment to the IBP zone allowing large-scale industrial warehousing in the IBP zone subject to an administrative use permit.

Staff has had preliminary discussions with the Tacoma Country & Golf Club about a map amendment from Residential Estate to Single Family although this appears unlikely for 2016.

There has been considerable speculation about possible map amendments in Tillicum in and around the proposed new Berkeley Street interchange. Proposed map amendments in this area are not supported by City staff since the actual alignments of the intersection has yet to be established by WSDOT.

¹ This proposed amendment will affect the Woodbrook Middle School located in the Woodbrook Neighborhood.

Mr. James Guerrero queried the current City policy on marijuana as it relates to Mr. Michelson's public comments this evening requesting consideration of code amendment. Mr. Bugher explained the City has no regulation on marijuana within the current zoning code. Selling of marijuana would be considered retail sales; farming or warehousing would be considered an industrial use. In relationship to Title IV Business Licensing, the City has a more restrictive code that states the City cannot approve a business license that violates federal, state or local law. On the Michelson's application checklist where it asks if the business is legal they marked "no". This is how the City has regulated marijuana businesses to date, through this code, by asking applicants to show how they can get through the federal requirement.

Mr. Michelson opened the business without a required City license and is now objecting to the fines imposed. Michaelson's appeal has been made to a hearing examiner and agreed to being placed in abeyance pending decisions within the courts and legislature. Their case will be heard by a municipal court judge in April 2016.

Mr. Bugher explained staff has not been directed by City Council to prepare any regulation ordinances to change current code or licensing regulations. The process for the commission to make a resolution of intent was reiterated if they wish to discuss the topic in an upcoming meeting. Mr. Bugher is expecting further direction from the Council meeting on March 28th.

Reports from Commission Members and Staff

Mr. Bugher briefly noted that staff continues to work on the Rental Housing Inspection Ordinance, as well as the extensive Title 18A Amendments to the sign code and telecommunications.

Mr. Bugher shared that the Puget Sound Regional Council is close to approving the City's Comprehensive Plan.

Ms. Connie Coleman-Lacadie, member of the Motor Avenue Adhoc Committee, encouraged commissioners to visit the City website to view information on the project site concepts and learn more about the exciting plans to revive the area.

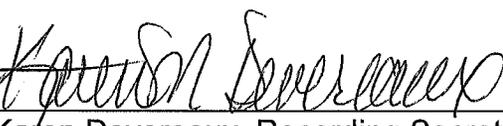
Mr. Don Daniels queried the Swap Meet proposed satellite parking amendment public hearing schedule. Mr. Bugher confirmed it will be held during the April 20 meeting.

Next Meeting: April 6, 2016 at 6:30 p.m. in Council Chambers

Meeting Adjourned at 7:37 p.m.



Don Daniels, Chair
Planning Commission 4/20/2016



Karen Devereaux, Recording Secretary
Planning Commission 4/20/2016



**LAKEWOOD PARKS & RECREATION ADVISORY BOARD
REGULAR MEETING MINUTES
THURSDAY, March 22, 2016 – 5:30 PM
LAKEWOOD CITY HALL ROOM 1E
6000 MAIN ST SW
LAKEWOOD, WA 98499**

CALL TO ORDER

Jason Gerwen, Chairman, called the meeting to order at 5:30pm.

ATTENDANCE

PRAB Members Present: Jason Gerwen, , Sylvia Allen, Alan Billingsley, Susan Dellinger, Anessa McClendon & Damita Gomez – Youth Council.

PRAB Members Excused:, Vito Iacobazzi, Heinz Haskins

Guest: None

Staff Present: Mary Dodsworth, Director; Cameron Fairfield, Office Assistant

Council Liaison: Don Anderson Excused

APPROVAL OF MINUTES: Sylvia Allen moved and Anessa McClendon seconded the motion to approve the minutes of the February 25, 2016 meeting as presented. MPU.

PUBLIC COMMENT: None

UNFINISHED BUSINESS:

Advertising / Sponsorship Policy Draft: Mary Dodsworth continued the discussion on the advertising/sponsorship policy draft from February's PRAB meeting. The board went over each section of the draft in more detail highlighting the changes and updates from the last copy. The board had a discussion focused on the naming rights policy and more specifically what it meant for the naming rights to be permanent vs temporary. Jason Gerwen moved and Sylvia Allen seconded the motion to forward the edited document to council for review.

NEW BUSINESS:

Parks Appreciation Site Leader Assignments: Cameron Fairfield presented the sites and tasks for the April 23rd, 2016 Parks Appreciation Day Cleanup. Each board member was given an opportunity to give their input on the event in years past. Then the board members were assigned a site to lead on the day of the event.

Preparation for the Joint Meeting with Council: Mary Dodsworth led a discussion about the upcoming April, 25th joint meeting with council. The board had a lengthy discussion about the importance of these meetings in years past. The PRAB plans to have another meeting prior to the discussion with council to further prepare.

DIRECTORS REPORT: The report gave a brief summary of the current Capital Projects, the Father Daughter Dance, Waughop Lake Water Quality Study, Harry Todd Waterfront Improvements, Orienteering Event at FSP, and Community Outreach.

BOARD COMMENTS: None

NEXT MEETING: The next PRAB business meeting is scheduled for Tuesday, April 19th at 5:30pm at Lakewood City Hall. Then the joint meeting with council will be the following Monday April 25th at 7:00pm.

ADJOURNMENT: Alan Billingsley motioned to adjourn the meeting at 6:45pm. Anessa McClendon seconded the motion. MPU



Jason Gerwen, Chairman



Cameron Fairfield, Office Asst.



Don Anderson
Mayor

Jason Whalen
Deputy Mayor

Mary Moss
Councilmember

Michael D. Brandstetter
Councilmember

John Simpson
Councilmember

Marie Barth
Councilmember

Paul Bocchi
Councilmember

John J. Caulfield
City Manager

April 14 and 21, 2016

NOTICE OF PUBLIC HEARING CITY OF LAKEWOOD

2015-2016 BIENNIAL BUDGET AMENDMENTS

Notice is hereby given that on Monday, May 2, 2016, at 7:00 p.m., or soon thereafter, a public hearing will be held by the Lakewood City Council on the proposed 2015-2016 Biennial Budget amendments. This hearing will take place at the City of Lakewood, Council Chambers, 6000 Main Street SW, Lakewood, Washington.

If you have concerns about this matter and want those concerns to be known and considered, they must be presented at the hearing or written comments can be submitted to the City Clerk, 6000 Main Street SW, Lakewood, WA 98499-5027, prior to the hearing.

Beginning April 21, 2016 copies of the 2015-2016 Biennial Budget amendments will be made available in the Administrative Services Department or can be viewed at www.cityoflakewood.us For further information, please call Tho Kraus, Assistant City Manager Administrative Services, at (253) 983-7706.

Alice M. Bush, MMC
City Clerk

REQUEST FOR COUNCIL ACTION

DATE ACTION IS REQUESTED: REVIEW: April 25, 2016 May 2, 2016	TITLE: An Ordinance amending the 2015-2016 Biennial Budget ATTACHMENTS: <ul style="list-style-type: none"> • Staff Memo • Summary of Proposed Adjustments • Ordinance & Exhibits 	TYPE OF ACTION: ORDINANCE NO. RESOLUTION NO. MOTION OTHER <input checked="" type="checkbox"/> Public Hearing
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SUBMITTED BY: Tho Kraus, Assistant City Manager/Administrative Services

RECOMMENDATION: It is recommended that the City Council adopt this Ordinance amending the City’s 2015-2016 Biennial Budget at the May 16, 2016 City Council Meeting.

DISCUSSION: The Revised Code of Washington (RCW) Chapter 35A.34 stipulates that a public hearing be held in connection with the modification process. Following the RCW guidelines, the City is holding a public hearing on the 2016 Carry Forward Budget Adjustment ordinance on May 2, 2016.

- Discussion Continued on next page -

ALTERNATIVE(S): The City Council may approve the budget ordinance with modifications.

FISCAL IMPACT: The proposed budget adjustment:

- Increases total beginning fund balance for all funds by \$4.68M, resulting in a revised beginning fund balance of \$22.93M;
- Increases total revenues for all funds by \$7.15M, resulting in a total revised revenue budget of \$80.84M;
- Increases total expenditures for all funds by \$10.83M, resulting in a total revised expenditure budget of \$86.52M; and
- Increases total ending fund balance for all funds by \$1.00M, resulting in a revised projected ending fund balance of \$17.26M.

_____ Prepared by _____ Department Director	 _____ City Manager Review
--	--

- Discussion Continued -

The proposed budget adjustment makes the following types of modifications to fiscal year 2016: revise the beginning balance by adjusting the estimated amount to reflect the final 2015 ending fund balance; incorporate items previously approved by Council; appropriate projects funded by grants and contributions; continuation of capital projects; and new allocations on an exception basis.

Since the presentation of the proposed budget adjustment to the City Council at the April 25, 2016 City Council Study Session, the following item has been added:

- Add \$200,000 for Springbrook Park Expansion Phase II project for design and construction, funded by grant revenue from the Names Foundation.



To: Mayor and City Councilmembers
From: Tho Kraus, Assistant City Manager/Administrative Services
Through: John J. Caulfield, City Manager
Date: May 2, 2016
Subject: 2016 Carry Forward Budget Adjustment

BACKGROUND:

The proposed budget adjustment makes the following types of modification to the current biennium:

- Revise the beginning fund balance by adjusting the estimated amount to reflect the final 2015 ending fund balance
- Housekeeping adjustments to incorporate items previously approved by the City Council
- Appropriate projects funded by grants and contributions
- Continuation of capital projects
- New allocations, on an exception basis.

PROPOSED BUDGET AMENDMENTS – SUMMARY:

The proposed budget adjustment:

- Increases total beginning fund balance for all funds by \$4.68M, resulting in a revised beginning fund balance of \$22.93M;
- Increases total revenues for all funds by \$7.15M, resulting in a total revised revenue budget of \$80.84M;
- Increases total expenditures for all funds by \$10.83M, resulting in a total revised expenditure budget of \$86.52M; and
- Increases total ending fund balance for all funds by \$1.00M, resulting in a revised projected ending fund balance of \$17.26M.

Fund Group	Beginning Fund Balance			Revenue			Expenditure			Ending Fund Balance		
	Current Budget	Proposed Adjustment	Proposed Revised Budget	Current Budget	Proposed Adjustment	Proposed Revised Budget	Current Budget	Proposed Adjustment	Proposed Revised Budget	Current Budget	Proposed Adjustment	Proposed Revised Budget
Total Year 2016	\$ 18,253,967	\$ 4,679,075	\$ 22,933,042	\$ 73,692,656	\$ 7,151,829	\$ 80,844,485	\$ 75,692,177	\$ 10,825,458	\$ 86,517,635	\$ 16,254,445	\$ 1,005,444	\$ 17,259,889
General	3,752,416	2,096,443	5,848,859	36,576,221	130,523	36,706,744	35,887,542	916,221	36,803,763	4,441,095	1,310,745	5,751,840
Special Revenue	1,855,677	1,033,500	2,889,177	5,552,443	1,922,135	7,474,578	6,047,893	3,251,092	9,298,985	1,360,226	(295,459)	1,064,767
Debt Service	949,710	546,123	1,495,833	1,249,296	-	1,249,296	1,418,128	476,082	1,894,210	780,878	70,041	850,919
Capital Projects	2,261,389	443,205	2,704,594	22,197,002	4,629,740	26,826,742	22,810,174	5,194,436	28,004,610	1,648,217	(121,491)	1,526,726
Enterprise	5,371,282	430,168	5,801,450	2,893,110	86,339	2,979,449	5,228,926	229,415	5,458,341	3,035,466	287,092	3,322,558
Internal Service	4,063,493	129,636	4,193,129	5,224,584	383,092	5,607,676	4,299,514	758,212	5,057,726	4,988,563	(245,484)	4,743,079

GENERAL FUND ENDING FUND BALANCE

The 2016 estimated General/Street O&M Funds ending fund balance of \$5.75M equates to 15.5% of General/Street O&M Funds operating revenues.

In support of the City's financial integrity, the City Council adopted on September 15, 2014, a set of financial policies including fund balance reserves totaling 12% of General/Street O&M Funds operating revenues. The goal date for meeting this target is no later than 2016 and is met with the 2015/2016 Adopted Biennial Budget and continues to be met with the proposed carry forward budget adjustments.

- *2% General Fund Contingency Reserves:* The purpose of this reserve is to accommodate unexpected operational changes, legislative impacts, or other economic events affecting the City's operations which could not have been reasonably anticipated at the time the original budget was prepared. A 2% reserve fund based on the General/Street O&M Funds operating revenues equates to roughly \$763K.
- *5% General Fund Ending Fund Balance Reserves:* The purpose of this reserve is to provide financial stability, cash flow for operations and the assurance that the City will be able to respond to revenue shortfalls with fiscal strength. A 5% reserve fund based on the General/Street O&M Funds operating revenues equates to roughly \$1.91M.
- *5% Strategic Reserves:* The purpose of this reserve is to provide some fiscal means for the City to respond to potential adversities such as public emergencies, natural disasters or similarly major, unanticipated events. A 5% reserve fund based on the General/Street O&M Funds operating revenues equates to roughly \$1.91M.

PROPOSED BUDGET AMENDMENTS – DETAILS:

The narrative below provides detailed information on the proposed budget adjustments. A summarized list is included as an attachment to this memo.

Fund 001 General

City Manager Intern 6 month, 1-Time - Add \$10,000 for a skilled intern position to assist the City Manager Department with policy projects. The intern will learn about the functions and services of local government, as well as gain experience in the roles of various departments within a public agency. This

position will focus on projects that are intended to provide exposure to the operations and daily tasks of City government.

Audit Cost Increase, - Add \$4,000 in 2016 for anticipated increase in audit expense

WCIA Potential Deductibles for Claims Prior to 2014 – Carry forward internal service charges of \$134,235 in 2016. Refer to Fund 504 Risk Management section details.

Internal Service Allocations, 1-Time – Carry forward internal services charges of \$176,592 in 2016. Refer to Fund 503 Information Technology section details.

STOP Grant, 1-Time - Add grant award for FY 2015. The award is from the US Department of Justice through the Washington State Department of Commerce. Appropriate \$30,271 in revenue and expenditures for 2016. These funds are provided for a part-time office assistant position to provide support on STOP activities that will enhance prosecution’s response to adult or teen victims of domestic violence.

Motor Avenue Complete Streets, 1-Time – Appropriation of \$60,000 in 2016 for the development of a “complete streets” design concept for Motor Avenue SW. “Complete streets” uses a shared space approach, which reduces separations between vehicle traffic and pedestrians. Motor Avenue SW is an existing public right-of-way which bisects an existing block between Gravelly Lake Drive SW and Whitman Avenue SW. The street is used for cut-through traffic, and as a long, continuous driveway for adjoining private parking lots.

Analysis of Lakewood Towne Center Development, including a Potential Linear Park, carry forward balance of \$5,948 from 2015 for contracted services. McCament & Rogers was engaged by the City of Lakewood to offer observations and suggestions to improve the City’s economic development efforts concerning the Lakewood Towne Center in four general areas: 1) housing opportunities that could be incorporated into Towne Center; 2) provide suggested resources to identify and recruit a restaurant similar in quality to the former Lakewood Terrace; 3) add a hotel and an event center; and 4) provide suggestions for a park or park-like amenity that could be incorporated into Towne Center. \$10,000 was appropriated in 2015 to support landscape architectural design, economic impact analysis, and covenant review.

Pacific Highway Redevelopment Market Analysis – carry forward balance of \$12,508 from 2015 for contracted services. The City engaged Berk Consulting to evaluate the fiscal benefits of redeveloping properties on Pacific Highway. The potential project site is on the southeast side of Pacific Highway along I-5, just South of 108th Street and includes the current WSDOT property. The purpose of the project is to realize highest and best uses for the property that provide long-term fiscal benefits to the City. The project includes a new retail center and possibly a new auto dealer. The analysis revealed substantial benefit to the community which could support enhanced services for citizens, bring in new revenues and patrons, and clean up the area making it more inviting for everyone. Market analysis and land assembly review is recommended to fully understand the probability of success. \$20,000 was appropriated in 2015 for these services.

WSDOT Relocation, Pac Highway & Retail Development and Sales Tax Leakage, 1-Time, Appropriate \$50,000 for various analyses in 2016. In 2015, \$20,000 was appropriated for a Pacific Highway Redevelopment Market Analysis to be completed by Berk Consulting. Of this \$20,000 appropriation, \$7,492 was expended in 2015, and the balance of \$12,508 is being carried forward into 2016. Berk Consulting has been engaged with for the Pacific Highway & Retail Development and Sales Tax Leakage Analysis to evaluate retail leakage across retail sectors and evaluate the market feasibility of key retail sectors.

South Tacoma Way & Springbrook “Meet & Greets”, 1-Time - Appropriate \$9,000 in expenditures. The community & economic development department is proposing to perform community outreach to commercial property owners and businesses along South Tacoma Way and in the Springbrook neighborhood. The outreach is to occur prior to new road improvements being installed along Bridgeport Way and South Tacoma Way. City is desiring to improve business relationships and encourage higher intensity commercial redevelopment.

Subarea Plan, 1-Time – Appropriate \$300,000 in expenditures. The community & economic development department is proposing a subarea plan for the City’s downtown. The plan will focus on redevelopment, with an emphasis on establishing activity centers, capital investments, new design standards, and modified residential densities on a smaller scale than the current comprehensive plan. The Puget Sound Regional Council is also requiring the City to develop a subarea plan in exchange for receiving future transportation grants.

2015 Code Books, Ongoing – Appropriate \$5,000 in expenditures for the updating of Community and Economic Development Code Books.

2016 Comprehensive Plan Amendments, 1-Time - Appropriate \$13,400 to hire Berk Consulting to assist in the updating of the 2016 Comprehensive Plan.

Transfer to Fund 192, 1-Time – Allocate \$4,750 for training not budgeted in Fund 192 OEA/SSMCP.

Tacoma/Pierce County Economic Development Board, Ongoing, - Appropriate \$5,000 to offset increase in annual board fees. The current payment amount for 2015/2016 is \$15,000.

Court Services, Ongoing – Revenue increase of \$45,942, for DuPont revenue adjustment, based on reconciliation of 2015 Activity. The revised 2016 contract revenue is \$131,062.

Court Services, Ongoing – Revenue decrease of \$46,289, for University Place revenue adjustment, based on reconciliation of 2015 Activity. The revised 2016 contract revenue is \$124,711.

Court Services, Ongoing – Revenue decrease of \$6,988, for Steilacoom revenue adjustment, based on reconciliation of 2015 Activity. The revised 2016 contract revenue is \$92,352.

Fit Bit for Healthy Start Afterschool Program, 1-Time – Allocate \$8,000 in 2016 for the purchase of Fit Bits, funded by Studio Fitness contribution in 2015.

City of Fife - Washington Auto Theft Prevention Authority (WATPA), 1-Time - Appropriate \$81,999 of revenue in 2016 to account for the grant funding period September 1, 2015 through June 30, 2017. This funding through the City of Fife provides for the position of an Auto Crimes Enforcement Task Force Investigator who will be assigned to the WATPA program. There is no local match required. The mission of the Washington Auto Theft Prevention Authority is to prevent and reduce motor thefts in the State of Washington. The balance of this funding at the end of 2016 will be carried forward into 2017.

Criminal Justice Training Center (CJTC), 1-Time – Remove original appropriation of \$35,100 in revenue and replace to actuals of \$12,769 based on the actual grant award.

FBI – Pacific Northwest Innocence Lost Task Force (PNILTF), Ongoing – Eliminate original 2016 revenue and expenditure budget estimates. Appropriate \$ 34,400 in revenues and \$51,591 in expenditures in 2016 to account for contract payments. The allocation is comprised of \$25,800 in revenue

and \$38,693 in expenditures for the period 10/1/15-9/30/16 and \$8,600 in revenues and \$12,898 in expenditures for the period 10/1/2016-9/30/2017. The mission of the PNILTF is to identify and target for prosecution organized crime groups responsible for promotion of prostitution, specifically juvenile prostitution, interstate, or through the use of interstate commerce, drug trafficking, money laundering and alien smuggling. This contract pays for overtime, but not benefits.

FBI – Safe Streets Task Force (SSTF), Ongoing - Eliminate original 2016 revenue and expenditure budget estimates. The allocation is comprised of \$13,161 in revenue and \$18,557 in expenditures for the period 10/1/15-9/30/16 and \$4,387 in revenues and \$6,186 in expenditures for the period 10/1/2016-9/30/2017. The mission of the SSTF is to identify and target for prosecution organized crime groups responsible for drug trafficking, money laundering, alien smuggling, crimes of violence (murder), robber (aggravated assault), violent street gangs, as well as an intensified focus on the apprehension of dangerous fugitives. This contract pays for overtime, but not benefits.

Bulletproof Vest Match, 1-Time – Carry forward unused appropriated expenditures of \$1,942 to be used as match for the Department of Justice - Bulletproof Vest grant of \$ 13,544 awarded to the City of Lakewood in 2015.

Vessel Registration – Carry forward balance of \$8,958 in expenditures from 2015. Add expenditure appropriations of \$18,650 to include \$12,900 in personnel overtime wages and benefits, and \$5,750 for boathouse lease costs. There is \$12,900 in original 2016 revenue budget to offset expenditures. Vessel Registration fees are received from the state through the county from marine vessel registrations to use in eligible boating safety/education and law enforcement programs.

Pierce County Sex Offender Residency Verification – Remove the original 2016 revenue appropriation of \$28,000 and replace it with the actual of \$12,685. The purpose of this contract is to aid in the verification of all registered sex offenders' places of residence for level I offenders every twelve months, level II offenders every six months, and level III offenders every three months in Pierce County.

Greater Lakes Mental Health – Mental Health Professional (MHP), 1-Time - Add \$31,851 in expenditures for professional services. The purpose of this contract is to provide a MHP to work in the field with Neighborhood Police Officers on calls involving mentally unstable persons. The MHP will assess, stabilize, and provide alternatives, if possible to jailing and hospitalization. Prior to renewing this contract in the amount of \$76,373, the City had in place two Department of Justice grants from 2013 and 2014 to pay for partial program costs. This \$31,851 is the city's contribution.

Department of Health and Social Services – Western State Hospital Police Protection, 1-Time - Add \$45,000 in revenue for service calls to Western State Hospital. The purpose of this contract is to provide patrol and emergency police services and emergency police protection (911), evidence preservation and incident investigation services at Western State Hospital and adjacent areas. The current contract period is from 10/23/15-6/30/16.

General/Street Fund Subsidy – Increase by \$30,731 for the following:

- \$14,531 in 2016 for Information Technology Allocation
- 16,200 in 2016 for Gravelly Lake/Park Lodge Elementary Flashing Sign

Fund 101 Street Operations & Maintenance

Allocation of Internal Service Charges – Carry forward \$14,531 for internal service charges for share of information technology costs offset by increase in General Fund subsidy.

Gravelly Lake/Park Lodge Elementary Flashing Sign – Carry forward project balance of \$15,000 and add \$1,200 to cover actual cost of flashing sign offset by increase in General Fund subsidy.

Fund 102 Real Estate Excise Tax

Transfer to Fund 301 Parks Capital – Add \$50,000 transfer to Gateways Project for Pac Hwy/100th and \$10,234 for Springbrook Demolition/Abatement

Transfer to Fund 302 Transportation Capital – Add an additional transfers of \$396,571 in 2016 to provide additional funds for various capital projects to cover increased costs as part of the year-end estimate review of each project. Add \$4,000 to offset transfer from Transportation Benefit District reduction due to audit costs.

Fund 103 Transportation Benefit District

Annual Audit Costs – Add expenditure of \$4,000 to cover annual audit.

Transfer to Fund 302 Transportation Capital – Reduce transfers by \$4,000 accommodate audit costs.

Fund 105 Property Abatement

Eliminate Original Budget Estimate and Replace with Updated Estimate, 1-Time – Remove original and increase 2016 expenditure allocations to \$193,200. Add anticipated abatement revenue of \$8,869.

The Property Abatement Fund accounts for projects that the City has identified and processed through the abatement program. All revenues from the rightful recovery of those project expenses, along with all revenues from fees, fines, and interest, and other rightful recoveries from those projects are deposited into the fund for the purpose of funding additional abatement.

Fund 180 Narcotic Seizures

Drug Enforcement Agency (DEA) Tacoma Regional Task Force, 1-Time – carry forward grant balance revenue and expenditure appropriation of \$6,828, and add expenditure appropriation of \$2,474 for benefits. The contract with the DEA in the amount of \$17,548 is for the period from 10/1/2015 – 9/30/2016. The purpose of these funds is to disrupt the illicit drug traffic in the Pierce County Washington area by immobilizing targeted violators and trafficking organizations, to conduct undercover operations, and to gather and report intelligence data related to trafficking narcotics and dangerous drugs.

Narcotic Seizures - Add \$299,786 in expenditures resulting in a revised ending fund balance of \$0.

Fund 182 Federal Seizures

Federal Seizures - Add \$196,847 in expenditures resulting in a revised ending fund balance of \$0

Fund 190 CDBG Grants

Eliminate Original Budget Estimate and Replace with Updated Estimates, 1-Time - Remove the original CDBG grant budget amounts of \$500,000 in revenue and \$500,000 in expenditures.

- *CDBG Entitlement Programs, 1-Time* – The CDBG entitlement year runs from 7/1 through 6/30. The funding allocation priorities are approved through the City of Lakewood Annual Action Plan

process. The City of Lakewood receives an entitlement from the Department of Housing and Urban Development.

- *CDBG 2013-2014 Entitlement Programs, 1-Time* – Carry forward grant program revenue allocation of \$69,910 to provide: \$30,028 for physical improvement programs; and \$39,882 for housing programs.
- *CDBG 2014-2015 Entitlement Program, 1-Time* - Carry forward grant program revenue allocation of \$147,419 to provide: \$25,000 for public services; and \$122,419 for housing programs.
- *CDBG 2015-2016 Entitlement Program, 1-Time* – Carry forward grant program revenue allocation of \$447,454 to provide: \$77,557 for administration; \$315,698 for physical improvements; and \$54,198 in housing programs.
- *CDBG 2016-2017 Entitlement Program, 1-Time* – Add grant program revenue allocation of \$467,050; and carry forward grant revenue allocation of \$101,115 to provide: \$93,410 administration; \$343,000 physical improvements; \$131,755 in housing programs.
- *CDBG Revolving Loans Major/Program Income, 1-Time* - Add \$35,000 program income to carry forward of \$34,859 existing program income to provide for related program expenditures of \$69,859.
- *CDBG Revolving Loans Down Payment Assistance, 1-Time* – Add \$10,000 program income from loan repayments to carry forward of \$6,092 existing program income to provide for related program expenditures of \$16,092.
- *CDBG Economic Development, 1-Time* – Add \$6,300 program income from loan principal payments, and \$882 from revolving loan interest, to carry forward of existing program income of \$12,728 to provide for related program expenditures of \$19,910. Economic Business Loans are low interest business loans for the purpose of creating and/or retaining low-income jobs.

HUD – SECTION 108 Loan Guarantee Program, 1-Time, Carry forward \$141,500 to provide for 108th Street – Main Street to Bridgeport Way project expenditures.

HOME, 1-Time – Carry forward \$741,931 in grant revenue allocation to provide: \$6,283 administration; \$75,623 for housing rehabilitation programs; and \$660,025 in affordable housing and down payment assistance.

Nisqually Grant for Emergency Assistance for Displaced Residents (EADR), 1-Time – carry forward revenue of \$4,068 received in 2012 and grant program balance expenditure allocations of \$4,068. Expenditures provide for emergency rental relocation assistance to families and individuals displaced through no fault of their own during building and code enforcement closures, fires, drug activity closures, health department actions, and other incidences that create homelessness.

Nisqually Grant for Minor Home Repairs, 1-Time – new revenue allocation of \$375 for minor loan repayment and carry forward of revenue allocation of \$9,520 received in 2015 to pay minor home repair loan program expenditures of \$9,895. Nisqually funds are used for residents who do not qualify for CDBG funding do to ineligible housing or income.

Fund 191 Neighborhood Stabilization Program

NSPI, 1-Time – Add \$38,885 in abatement revenue in 2016. Add \$191,760 in program expenditure allocations for 2016. The program provides funding to remove and redevelop blighted structures from abandoned, vacant, or foreclosed properties. Revolving funds are used to pay for program costs.

Fund 192 Office of Economic Adjustment/South Sound Military Communities Partnership

Transfer from General Fund, 1-Time – Appropriate transfer and expenditure of \$4,750 to SSMCP for training of personnel.

Fund 195 Public Safety Grants

Washington Traffic Safety Commission – Impaired Driving Emphasis Grant, 1-Time - Appropriate a total of \$7,500 in revenues and expenditures in 2016. No local match is required. The grant provides funding for overtime wages and related benefits for law enforcement personnel to participate in scheduled local and multi-jurisdictional DUI patrols.

Washington Traffic Safety Commission – Target Zero, 1-Time - Appropriate a total of \$2,850 in revenues and expenditures in 2016. No local match is required. The grant provides funding for overtime wages and related benefits for law enforcement personnel to participate in scheduled local and multi-jurisdictional DUI patrols.

Washington Traffic Safety Commission – Distracted Driving Grant, 1-Time - Appropriate a total of \$1,450 in revenues and expenditures in 2016. No local match is required. The grant provides funding for overtime wages and related benefits for law enforcement personnel to participate in scheduled local and multi-jurisdictional distracted driving patrols.

Washington Traffic Safety Commission – Motorcycle, 1-Time - Appropriate a total of \$2,500 in revenues and expenditures in 2016. No local match is required. The grant provides funding for overtime wages and related benefits for law enforcement personnel to participate in scheduled local motorcycle patrols.

Washington Traffic Safety Commission – Seatbelts, 1-Time - Appropriate a total of \$1,600 in revenues and expenditures in 2016. No local match is required. The grant provides funding for overtime wages and related benefits for law enforcement personnel to participate in scheduled multi-jurisdictional seatbelt focused patrols.

Emergency Management Planning Grant, 1-Time - Appropriate a total of \$26,410 balance of grant revenues and expenditures in 2016 to account for the grant funding period of July 1, 2015 through August 31, 2016. The grant is for the purpose of paying the salary and benefits of an emergency management coordinator in cooperation with West Pierce Fire and Rescue. This grant requires a 50% match which is already budgeted in the General Fund Emergency Management budget in addition to in-kind Assistant Police Chief wages.

Justice Assistance Grant – Metal Theft, 1-Time - Appropriate a total of \$1,155 balance of grant revenues and expenditures. The grant has been reallocated to use as payment for the City’s contract with Greater Lakes Mental Health for a Mental Health Professional to be available to the Lakewood Police Department as a resource to assess persons in crisis, provide in-place treatments and methods of stabilization other than jail or unnecessary hospital visits for individuals experiencing mental health related issues.

Bulletproof Vest Partnership, 1-Time - Appropriate a total of \$13,544 in revenue and expenditures for the grant period of April 15, 2015 through August 31, 2017. This funding is for armored vests that meet the

National Institute of Justice applicable ballistic and stab resistant standards for officers. There is a 50% local match required. This match is already budgeted in the General Fund.

Washington State Parks Recreational Boating Safety, 1-Time - Appropriate \$12,759 in revenues and expenditures for grant period March 1, 2016–September 30, 2016. This grant provides funding for officer overtime and benefits for emphasis patrol, vessel safety inspections, and educational boater safety related activities. This grant has in-kind matching requirements of \$6,669.

Justice Assistance Grant – Mental Health, 1 –Time Allocate \$ - 43,367 in revenue and expenditures in 2016 to account for funding of the City’s Greater Lakes Mental Health contract for a mental health professional to be available to the Lakewood Police Department as a resource to assess persons in crisis, provide in-place treatments and methods of stabilization other than jail or unnecessary hospital visits for individuals experiencing mental health related issues. This portion of funding is rolled over from 2015.

Washington Traffic Safety Commission – Phlebotomy, 1-Time - Appropriate a total of \$50,000 in revenues and expenditures in 2016. This grant is to fund the Lakewood Police Department to operate the Law Enforcement Phlebotomist Pilot Program. This program is aimed at training law enforcement officers within the department to draw blood from suspected impaired drivers for the purposes of forensic alcohol and drug testing and submission as evidence to the Lakewood Municipal Court. The grant period is from 2/1/2016 - 6/30/17. The City provides match for this funding with Driving Under the Influence Court fees used for DUIC patrols, and in-kind match of Police Traffic Sergeant wages and benefits.

Fund 202 LID Debt Service

Debt Service, 1-Time – Appropriate expenditures of \$476,082 to call a portion of the outstanding bonds for CLID 1101. The excess payment is funded by excess revenue received in 2015 as a result of a property owner paying off the remaining balance of their assessment early, as well as \$150,000 in regular receipts from property owners in 2015. In 2015, the excess payment was scheduled to be used to call additional outstanding bonds; however, the call notice was sent a day later than what is stipulated in the bond ordinance, and the City was unable to call any bonds for CLID 1101. In 2016, the City will be calling a total of \$560,000 in bonds (\$85,200 originally budgeted), as well as making an interest payment of \$50,541 (\$49,260 originally budgeted).

Fund 301 Parks Capital

Springbrook Park Expansion Phase II – Appropriate \$290,233 for the completion of demolition services, removal costs, site development, picnic shelter, design and construction. The additional costs to the project are being funded through \$18,076 carry over of 2015 USGA Fees, \$47,157 in unused project balance from the Fort Steilacoom Barn Removal Project completed in 2015, \$25,000 donation from Lakewood First Lions in 2016 and \$200,000 grant from Names Foundation.

Waughop Lake Trail – Carry forward project balance of \$24,408.

Harry Todd Playground Replacement – Carry forward \$193,550 project balance.

Springbrook Park Acquisition Phase IV – Allocate \$10,234 in REET to fund the abatement costs incurred, but not funded in 2015 for removal of several dilapidated structures on the purchased land at Springbrook Park.

Gateways Project – Appropriate \$50,000 in additional costs to fund a gateway at Pacific Highway & 100th funded by transfer in from Fund 102 REET.

Fort Steilacoom Barn Removal – Carry forward project balance of \$2,416.

Fund 302 Transportation Capital

Personnel, Engineering, & Professional Services – Reduce Personnel Costs \$13,372 to cover 2015 cost (timing difference).

New LED Streetlights – Carry forward \$62,830 in construction costs that were budgeted but not completed in 2015. Funded by \$ 62,830 of project ending fund balance.

Neighborhood Traffic Safety – Carry forward \$4,584 in construction costs that were budgeted but not completed in 2015. Funded by \$4,584 of project ending fund balance.

Minor Capital – Carry forward \$10,060 in construction costs that were budgeted but not completed in 2015. Allocate additional \$200,000 for Marking supplies (\$40,000), Crack sealing (\$20,000), Pavement patching (\$100,000) and Street Striping (\$40,000). Project additions funded by REET, \$200,000 and \$45,060 of project ending fund balance.

Chip Seal Program – Appropriate \$35,786 for construction costs for additional project scope, the addition of Onyx Dr. SW, in 2016. Funded by \$55,786 of project ending fund balance.

Bridgeport Way/83rd to 75th – Carry forward \$433,436 in construction and intergovernmental costs that were budgeted but not completed in 2015. Funded by \$153,796 of project ending fund balance, \$224,640 from TIB Grant and \$5,000 from Lakewood Water participation.

Gravelly Lake Drive/100th St to Bridgeport Way – Carry forward \$148,444 in services and land acquisition that was budgeted but not completed in 2015. Funded by \$12,744 of project ending fund balance, and \$158,205 from WSDOT grant.

So Tacoma Way/SR512 to 96th – Carry forward \$64,243 in personnel costs and land acquisition that was budgeted, but not completed in 2015. Funded by anticipated TIB grant of \$167,940. Reduce 2016 REET budget by \$12,245.

Madigan Access Improvements – Carry forward \$926,408 in construction costs there were budgeted but not completed in 2015. Funded by \$466,687 from OEA grant and \$459,359 in WSDOT Rail grant

Traffic Signal Upgrade Phase IV – Carry forward final WSDOT grant payout of \$9,515. Reallocate \$13,629 from Unallocated to cover final contractor payouts.

Steilacoom Blvd Corridor Safety Project – Carry forward personnel and land acquisition costs of \$44,661 that were budgeted but not completed in 2015. Funded by WSDOT Grant of \$44,948

Bridgeport Way/JBLM to I-5 – Reduce 2016 construction costs \$25,762 for work completed in 2015. Reduce 2016 WSDOT grant funding \$21,910 and 2016 Developer Contributions \$56,975 for monies received in 2015

South Tacoma Way/Steilacoom Blvd to 88th – Carry forward \$104,883 in construction costs that were budgeted but no completed in 2015. Funded by \$132,566 of project ending fund balance and 2016 WSDOT grant funding of \$78,044

111th/112th Bridgeport Way to Kendrick – Reduce 2016 construction costs \$12,099 for work completed in 2015. Reduce 2016 WSDOT grant funding \$6,369 for monies received in 2015.

Bridgeport Way Overlay – Pac Hwy to 112th – Carry forward \$2,000 in construction costs that were budgeted but not completed in 2015. Funded by \$4,325 WSDOT grant. Reallocate \$22,272 to Unallocated for funding not anticipated for project completion.

Lakewood Dr. 100th to Steilacoom Blvd – Carry forward \$14,442 in constructions costs that were budgeted but not completed in 2015. Funded by \$4,942 of project ending fund balance from 2015 and \$9,500 reallocation from Unallocated. Reduce Fund 103 transfer in, \$4,000 to accommodate TBD annual audit costs and increase fund 102 transfer in, \$4,000 to offset.

Steilacoom Blvd/Lakewood Dr. to 300 Ft West of So. Tacoma Way - Carry forward \$2,000 in construction costs that were budgeted but not completed in 2015. Funded by WSDOT grant of \$4,325. Reallocate \$22,286 to Unallocated for funding not anticipated for project completion.

108th St/Main St to Bridgeport Way – Carry forward \$4,735 in construction costs that were budgeted but not completed in 2015. Funded by \$40,698 in REET transfer in to replace of TBD funding not transferred in 2015.

Lakewood Traffic Signal Upgrade Phase V – Carry forward \$215,134 in construction costs that were budgeted but not used in 2015. Funded by WSDOT grant of \$194,494.

Steilacoom Blvd/Farwest to Phillips – Carry forward \$96,761 in in labor and services costs that were budgeted but not used in 2015. Funded by WSDOT grant of \$83,699 and Intergovernmental grant match of \$4,400.

Safety Projects – Military Road/112th – Carry forward \$32,723 in in labor and services costs that were budgeted but not used in 2015. Funded by WSDOT grant of \$29,824 and \$11,899 carry over of project ending fund balance from 2015.

Safety Projects – Roadway Safety at 96th & 40th – Carry forward \$13,727 in in labor and services costs that were budgeted but not used in 2015. Funded by WSDOT grant of \$11,367 and carry over of \$7,360 of project ending fund balance from 2015.

San Francisco/Bridgeport to Addison – Reallocate \$813 to unallocated for project savings and reduce 2016 REET budget \$18,942. Project completed in 2015.

Custer/John Dower – Reallocate \$1,685 from unallocated to cover reduction in the state share of WSDOT grant proceeds from project close out. Project completed in 2015.

Portland Avenue Traffic Calming – Carry forward \$5,408 for construction costs budgeted but not used in 2015. Funded by carry over of \$86,971 of project ending fund balance from 2015.

City-Wide Improvements – Reallocate \$872 to unallocated from project savings. Project completed in 2015.

100th & Lakewood Drive – Carry forward \$10,189 in personnel and services charges budgeted but not used in 2015. Funded by carry over of \$61,724 of project ending fund balance from 2015.

LED Streetlight Retrofit – Carry forward project balance of \$826,399 funded by DOC Grant of \$398,986, anticipated utility rebates of \$217,640 and LOCAL financing of \$209,773.

Gravelly Lake Drive – Non-motorized Trail – Allocate \$150,000 project costs funded by WSDOT grant of \$125,000 and transfer in from SWM of \$25,000.

Northgate Rd/Edgewood Avenue Street Improvements – Allocate \$23,000 in personnel costs for preliminary engineering for JBLM North access improvements including sidewalks and intersection improvement. Funded by REET, \$23,000.

Washington Blvd Street Improvements – Allocate \$77,000 in personnel costs for preliminary engineering for sidewalks and curb/gutter improvements. Funded by REET, \$77,000.

Safe Routes to School - John Dower Road Sidewalks – Allocate \$100,000 in personnel costs. Funded by WSDOT grant, \$50,000, REET, \$40,000 and SWM participation, \$10,000.

Safe Routes to School - Phillips Road Sidewalks – Allocate \$50,000 in personnel costs. Funded by WSDOT grant, \$20,000, REET, \$20,000 and SWM participation, \$10,000.

Safe Routes to School - Steilacoom Blvd/Weller to Phillips – Allocate \$30,000 in personnel costs. Funded by WSDOT grant, \$25,000 and SWM participation, \$5,000.

Gravelly Lake Drive/59th to Steilacoom – Allocate \$400,000 in personnel and construction costs. Funded by TIB grant, \$320,000, REET \$35,000 and SWM participation, \$45,000.

Durango Street & Steilacoom Blvd. Signalization – Allocate \$11,500 for signalization design funded by Port of Tacoma grant.

Fund 311 Sewer Project CIP

Woodbrook Sewer Extension – Carry forward project balance of \$802,820 funded by \$211,485 from Pierce County Interlocal Grant and \$320,705 from PWTF Loan.

Fund 401 Surface Water Management

Waghop Lake Management Plan – Reduce 2016 construction costs \$1,107 for work completed in 2015. Reduce 2016 DOE grant funding by \$1,393 for monies received in 2015.

Stormwater Source Control Study – Carry forward project balance of \$87,732 funded by DOE grant.

Outfall Water Quality Vaults – Reduce Construction Costs \$12,089 for work completed in 2015.

2016 Stormwater Pipe Repair Project – Carry forward \$12,000 project balance.

Outfall Retrofit – Carry forward \$15,000 project balance.

Storm Drain Replacement – Allocate \$9,500 in construction costs. Funded by Carry over from 2015 of \$6,806 and additional allocation from Operations of \$2,964.

Transfers to Fund 302 Transportation CIP Projects – Increase by \$95,000 for SWM’s share of project costs.

- \$25,000 for Gravelly Lake Drive - Non Motorized Trail
- \$10,000 for Safe Routes to School - John Dower Road Sidewalks
- \$10,000 for Safe Routes to School – Phillips Rd Sidewalks
- \$5,000 for Safe Routes to School - Steilacoom Blvd - Weller to Phillip
- \$45,000 for Gravelly Lake Drive/59th to Steilacoom

Allocation of Internal Service Charges – Add \$23,379 in 2016 for SWM’s share of internal service charges (\$3,953 related to information technology and \$19,426 related to risk management for potential deductibles for claims prior to 2014).

Fund 501 Fleet & Equipment

Police Vehicle Surplus and Replacement – Replace 2 vehicles that are past their useful lives and have become costly to repair, funded by reserves and proceeds from sale. Retain a previously approved for surplus motorcycle as a training cycle.

- Eliminate surplus of motorcycle #15-70-109 and retain as secondary use vehicle for training purposes. Accumulated replacement reserves were previously approved for funding new patrol vehicles.
- Replace vehicle #15-21-029 / 2008 Chevrolet Trailblazer, use replacement reserves of \$25,500 and proceeds from sale of \$4,500 to purchase another undercover-type vehicle to be assigned to Special Operations division. Vehicle is past its useful life and it is no longer cost efficient to repair.
- Replace vehicle #15-70-010 / 1994 Chevy C31403 Ambulance Modular, use replacement reserves of \$50,000 to purchase 2016 Dodge Ram 1500 P/U Extended Cab with 4WD for the Traffic Division. Vehicle is past its useful life and it is no longer cost efficient to repair.
- Build Vehicle #15-30-006, 2016 Chevy Express Cargo Van, use remaining reserves of \$3,711, excess reserves of \$10,286 and funds from the surplus of 15-30-003 to finish outfitting vehicle for use as an animal control van.
- Build Vehicle #15-30-007, 2016 Chevy Express Cargo Van, use excess reserves of \$13,772 and funds from the surplus of 15-30-004 to finish outfitting vehicle for use as an animal control van.

PRCS, PW, and CED Vehicle Surplus and Replacement, 1-Time – Carry forward items budgeted in 2015 but not purchased by year-end.

- \$33,000 for ¾ ton truck for sign program funded by excess reserves & sale of asset proceeds
- \$6,000 for utility trailer funded by excess reserves
- \$20,000 for three (3) snowplows funded by excess reserves
- Replace Vehicle #21-21-009, 2009 Ford F350, use replacement reserves of \$38,000 and proceeds from sale of \$2,000 to purchase replacement truck. Current vehicle requires excessive repairs to maintain and is at the end of its useful life.

Fund 502 Property Management

Carry forward 1-time project balances as follows:

- \$41,860 for City Hall Parking Lot Paving
- \$50,000 for City Hall Interior Modifications
- \$20,619 for City Hall/Police Station HVAC & Security System
- \$20,000 for City Hall HVAC for Server Room
- \$30,000 for City Hall Server Room Sprinklers

Fund 503 Information Technology

Carry forward 1-time project balances as follows:

- \$35,000 for Email Exchange Server Refresh
- \$55,077 for Fiber Optic Connection to Senior Center and Fort Steilacoom Parks O&M Facility
- \$10,000 for Broadcast/Stream City Council Meetings
- \$10,000 for Web Site Update/Redesign
- \$10,000 for Disaster Recovery Plan Phase 1
- \$75,000 for Enterprise Task Management/Work Order System
- \$15,000 for Wireless Access Point (W-Fi)
- \$14,000 for Informational Videos
- \$10,000 for Enterprise Network Monitoring Tools

Add 1-time housekeeping adjustment:

- \$3,500 for new Public Works and SWM Monitors

Fund 504 Risk Management

WCIA Deductibles for Claims prior to 2014, 1-Time – Carry forward \$153,662 for claims with a date of loss prior to January 1, 2014 as this is when the City's liability insurance deductible changed to from \$25K to \$0. Note, although the allocation is 1-Time, it is considered ongoing in nature as this is continuation of payments for prior years' claims.

NEXT STEPS:

➤ **Budget Related Items.** Items scheduled are:

- May 2, 2016 Regular Meeting
 - Public Hearing on 2016 Carry Forward Budget Adjustments
- May 16, 2016 Regular Meeting
 - Adopt 2016 Carry Forward Budget Adjustments

ATTACHMENTS:

- Summary of Proposed Adjustments
- Draft Budget Ordinance & Related Exhibits
 - Exhibit A – Current Revised Budget By Fund- Year 2016 Per Ord. 627 Adopted Nov. 16, 2015
 - Exhibit B – Proposed Revised Budget By Fund- Year 2016

**2016 Carry Forward Budget Adjustment
Summary of Proposed Requests**

				Year 2016	
				Revenue	Expenditure
Grand Total - All Funds				\$7,151,831	\$ 10,825,458
Total - Fund 001 General		Adjustment Type	Ongoing/1-Time	\$ 130,526	\$ 916,220
Intern - 6 Months		New	1-Time	-	10,000
Subtotal - City Manager				-	10,000
Audit Cost Increase		Housekeeping	Ongoing	-	4,000
I/S Charge - WCIA Potential Deductibles Prior Years Claims		Continuation	1-Time	-	134,235
I/S Charge - IT/CW - Internal Service Charge/IT/CW - Exchange Server Refresh		Continuation	1-Time	-	30,312
I/S Charge - IT/PK - Fiber Optic Connection to Parks		Continuation	1-Time	-	55,077
I/S Charge - IT/CW - Broadcasting/Streaming Council Meetings		Continuation	1-Time	-	4,330
I/S Charge - IT/CW -Broadcasting/Streaming Council Meetings		Continuation	1-Time	-	4,330
I/S Charge - IT/CW - Website Update/Redesign		Continuation	1-Time	-	8,661
I/S Charge - IT/CW - Disaster Recovery		Continuation	1-Time	-	8,661
I/S Charge - IT/CW Enterprise Task Management/Work Order System		Continuation	1-Time	-	65,221
Subtotal - Administrative Services				\$ -	\$ 314,827
Washington State Department of Commerce - STOP Grant		Grant	1-Time	30,271	30,271
Subtotal - Legal				\$ 30,271	\$ 30,271
Motor Avenue Complete Streets, 1-Time		Continuation	1-Time	-	60,000
Analysis of Lakewood Towne Center Development, including Potential Linear Park		Continuation	1-Time	-	5,948
Pacific Highway Redevelopment Market Analysis		Continuation	1-Time	-	12,508
WSDOT Relocation, Pacific Highway & Retail Development & Sales Tax Leakage - Analysis		New	1-Time	-	50,000
South Tacoma Way & Springbrook "Meet & Greets"		New	1-Time	-	9,000
Subarea Plan		New	1-Time	-	300,000
2015 Code Books		Housekeeping	Ongoing	-	5,000
2016 Comprehensive Plan Amendments		Continuation	1-Time	-	13,400
Transfer to Fund 192 - SSMCP for Training		Housekeeping	1-Time	-	4,750
Tacoma/Pierce County Economic Development Board		New	Ongoing	-	5,000
Subtotal - Community & Economic Development				\$ -	\$ 465,606
Court Services Contract Revenue Adjustment - DuPont		Housekeeping	Ongoing	45,942	-
Court Services Contract Revenue Adjustment - University Place		Housekeeping	Ongoing	(46,289)	-
Court Services Contract Revenue Adjustment - Steilacoom		Housekeeping	Ongoing	(6,998)	-
Subtotal - Municipal Court				\$ (7,345)	\$ -
Fit Bit for Healthy Start Afterschool Program - Funded by Fitness Studio Contribution Received in 2015		Housekeeping	1-Time	-	8,000
Subtotal - Parks				\$ -	\$ 8,000
City of Fife - Washington Auto Theft Prevention Authority		Grant	1-Time	81,999	-
State of Washington Criminal Justice Training Center		Grant	1-Time	(22,330)	-
Dept. of Justice - FBI - Pacific NW Innocence Lost, Adjustment to Reflect Actual Contract Award		Contract	Ongoing	17,896	11,116
Dept of Justice - FBI - Safe Streets, Adjustment to Reflect Actual Contract Award		Contract	Ongoing	348	(15,732)
Dept. of Justice - Bulletproof Vest Match		Grant	1-Time	-	1,942
Pierce County Vessel Registration		Fees	Ongoing	-	27,608
Pierce County Sex Offender Residency Verification - Adjustment to Reflect Actual Contract Amount		Contract	1-Time	(15,313)	-
Greater Lakes Mental Health Professional		Contract	1-Time	-	31,851
Washington Department of Health and Social Services - Western State - Service Calls		Contract	1-Time	45,000	-
Subtotal - Police				\$ 107,600	\$ 56,785
General/Street Fund Subsidy - Gravelly Lake/Park Lodge Elementary Flashing Sign		Continuation	1-Time	-	16,200
I/S Charges - IT Various Projects		Continuation	1-Time	-	14,531
Subtotal - Public Works				-	30,731

**2016 Carry Forward Budget Adjustment
Summary of Proposed Requests**

				Year 2016	
				Revenue	Expenditure
Total - Special Revenue Funds				\$ 1,922,134	\$ 3,251,093
Total - Fund 101 Street Operations & Maintenance				\$ 30,731	\$ 30,731
I/S Charges - IT/CW - Exchange Server Refresh	Continuation	1-Time	4,688	4,688	
I/S Charges - IT/CW - Broadcasting/Streaming Council Meetings	Continuation	1-Time	670	670	
I/S Charges - T/CW - Broadcasting/Streaming Council Meetings	Continuation	1-Time	670	670	
I/S Charges - IT/CW - Website Update/Redesign	Continuation	1-Time	1,339	1,339	
I/S Charges - IT/CW - Disaster Recovery	Continuation	1-Time	1,339	1,339	
I/S Charges - IT/CW - Enterprise Task Management/Work Order System	Continuation	1-Time	5,825	5,825	
Gravelly Lake/Park Lodge Elementary Flashing Sign, Gen/Street Subsidy	Continuation	1-Time	16,200	16,200	
Total - Fund 102 Real Estate Excise Tax				-	460,805
Transfer to Transportation CIP - Minor Capital Marking Supplies	Capital	1-Time	-	40,000	
Transfer to Transportation CIP - Minor Capital Crack Sealing	Capital	1-Time	-	20,000	
Transfer to Transportation CIP - Minor Capital Pavement Patching	Capital	1-Time	-	100,000	
Transfer to Transportation CIP - Minor Capital Street Striping	Capital	1-Time	-	40,000	
Transfer to Transportation CIP - So Tac Way - SR512 to 96th (not needed due to SWM Participation)	Capital	1-Time	-	(20,185)	
Transfer to Transportation CIP - 108th - Main St to BPW	Capital	1-Time	-	40,698	
Transfer to Transportation CIP - San Fran - BPW to Addison (project closed 2016 Budgeted REET not needed)	Capital	1-Time	-	(18,942)	
Transfer to Transportation CIP - N.Gate Rd/Edgewood Ave (Nottingham to WA) Street Imp	Capital	1-Time	-	23,000	
Transfer to Transportation CIP - WA Blvd (Edgewood to GLD) Street Imp	Capital	1-Time	-	77,000	
Transfer to Transportation CIP - John Dower Road Sidewalks - SRTS	Capital	1-Time	-	40,000	
Transfer to Transportation CIP - Phillips Rd Sidewalks - SRTS	Capital	1-Time	-	20,000	
Transfer to Transportation CIP - GLD - 59th to Steilacoom	Capital	1-Time	-	35,000	
Transfer to Transportation CIP - Lakewood DR - 100th to Steilacoom Blvd	Capital	1-Time	-	4,000	
Transfer to Parks CIP - Gateways-Pacific Highway/100th (South Tacoma Way -SR512 to 96th Street Project)	Capital	1-Time	-	50,000	
Transfer to Parks CIP - Springbrook Demolition/Abatement	Capital	1-Time	-	10,234	
Total - Fund 103 Transportation Benefit District				-	-
Annual Audit Cost	Housekeeping	1-Time	-	4,000	
Reduce Transfer to Transportation CIP to Accommodate Annual Audit Cost	Housekeeping	1-Time	-	(4,000)	
Total - Fund 105 Property Abatement				\$ 8,869	\$ 158,200
Property Abatement	Continuation	1-Time	8,869	158,200	
Total - Fund 180 Narcotic Seizure				\$ 6,828	\$ 308,662
US Dept of Justice Drug Enforcement Agency - Tacoma Regional Task Force	Contract	1-Time	6,828	9,302	
2015 Narcotics Seizure Fund Balance	Continuation	1-Time	-	299,360	
Total - Fund 182 Felony Seizure				\$ -	\$ 196,847
2015 Narcotics Seizure Fund Balance	Continuation	1-Time	-	196,847	
Total Fund 190 - CDBG				\$ 1,668,936	\$ 1,736,203
Eliminate Original Adopted Budget Estimate - CDBG Allocation	Grant	1-Time	(500,000)	(500,000)	
Community Development Block Grant Entitlement 2013-2014	Grant	1-Time	69,910	69,910	
Community Development Block Grant Entitlement 2014-2015	Grant	1-Time	147,419	147,419	
Community Development Block Grant Entitlement 2015-2016	Grant	1-Time	447,454	447,454	
Community Development Block Grant Entitlement 2016-2017	Grant	1-Time	568,165	568,164	
Community Development Block Grant Major Revolving Loans	Grant	1-Time	35,000	69,859	
Community Development Block Grant DPA Revolving Loans	Grant	1-Time	10,000	16,092	
Community Development Block Grant Economic Development Loans	Grant	1-Time	7,182	19,910	
Department of HUD Section 108 - Transfer Transportation CIP 108th/Main Street to Bridgeport Way Project	Grant	1-Time	141,500	141,500	
Tacoma Redevelopment Community Authority - HOME	Grant	1-Time	741,931	741,931	
Nisqually Tribal- Emergency Assistance Displaced Residents	Grant	1-Time	-	4,068	
Nisqually Tribal - Minor Home Repair Loan Repayment	Grant	1-Time	375	9,896	

**2016 Carry Forward Budget Adjustment
Summary of Proposed Requests**

			Year 2016	
			Revenue	Expenditure
Total - Fund 191 Neighborhood Stabilization Program (NSP)			\$ 38,885	\$ 191,760
Washington State Dept Commerce - Neighborhood Stabilization Program 1	2015	1-Time	38,885	191,760
Total - Fund 192 Office of Economic Adjustment (OEA)			\$ 4,750	\$ 4,750
South Sound Military Communities Partnership - Training	Housekeeping	1-Time	4,750	4,750
Total - Fund 195 Public Safety Grants			\$ 163,135	\$ 163,135
Washington Traffic Safety Commission - Impaired Driving	Grant	1-Time	7,500	7,500
Washington Traffic Safety Commission - Target Zero	Grant	1-Time	2,850	2,850
Washington Traffic Safety Commission - Distracted Driving	Grant	1-Time	1,450	1,450
Washington Traffic Safety Commission - Motorcycle	Grant	1-Time	2,500	2,500
Washington Traffic Safety Commission - Seatbelts	Grant	1-Time	1,600	1,600
Washington State Military Department - Emergency Management Planning Grant	Grant	1-Time	26,410	26,410
US Department of Justice - Justice Assistance Grant - Metal Theft	Grant	1-Time	1,155	1,155
US Department of Justice - Bulletproof Vest Partnership	Grant	1-Time	13,544	13,544
Washington State Parks and Recreation - Washington State Recreational Boating Safety	Grant	1-Time	12,759	12,759
US Department of Justice - Justice Assistance Grant - Mental Health	Grant	1-Time	43,367	43,367
Washington Traffic Safety Commission - Phlebotomy	Grant	1-Time	50,000	50,000
Grand Total - Debt Service Funds			\$ -	\$ 476,082
Total - Fund 202 LID Debt Service			\$ -	\$ 476,082
CLID 1101 Principal Payment	Debt Service	1-Time	-	474,800
CLID 1101 Interest Payment	Debt Service	1-Time	-	1,282
Total - Capital Improvement Project Funds			\$ 4,629,740	\$ 5,194,436
Total - Fund 301 Parks CIP			\$ 478,784	\$ 367,057
Springbrook Park Expansion Phase II - Funding Source is Lakewood First Lions (\$20K) & Names Foundation (\$200K)	Capital	1-Time	225,000	290,233
Harry Todd Playground Replacement	Capital	1-Time	193,550	-
Springbrook Park Acquisitions Phase IV - Funded Source is REET	Capital	1-Time	10,234	-
Gateways-Pacific Highway/100th (So Tacoma Way -SR512 to 96th St Project) - Funding Source is REET	Capital	1-Time	50,000	50,000
Fort Steilacoom Barn Removal	Capital	1-Time	-	2,416
Wauhop Lake Trail	Capital	1-Time	-	24,408
Total - Fund 302 Transportation CIP			\$ 3,618,766	\$ 4,024,559
Personnel, Engineering, & Professional Svs - Reduce 2016 Budget to Cover 2015 Costs (Timing Difference)	Capital	1-Time	-	(13,372)
New LED Streetlights	Capital	1-Time	-	62,830
Neighborhood Traffic Safety	Capital	1-Time	-	4,584
Minor Capital - Carry Forward	Capital	1-Time	-	10,060
Minor Capital Marking Supplies - Funding Source is REET	Capital	1-Time	40,000	40,000
Minor Capital Crack Sealing - Funding Source is REET	Capital	1-Time	20,000	20,000
Minor Capital Pavement Patching - Funding Source is REET	Capital	1-Time	100,000	100,000
Minor Capital Street Striping - Funding Source is REET	Capital	1-Time	40,000	40,000
Chip Seal Program	Capital	1-Time	-	35,786
Bridgeport Way - 83rd to 75th - Funding Source is TIB	Capital	1-Time	229,640	383,437
Gravelly Lake Drive/100th to Bridgeport Way - Funding Source is WSDOT	Capital	1-Time	158,205	148,444
So Tac Way/SR512 to 96th - Funding Source is TIB	Capital	1-Time	35,533	89,681
Madigan Access Imp - Funding Source is OEA & WSDOT Rail	Capital	1-Time	926,046	926,408
Traffic Signal Upgrade - Final Payout WSDOT	Capital	1-Time	9,515	-
Steilacoom BLVD Safety Project - Funding Source is WSDOT	Capital	1-Time	44,948	44,661
Bridgeport Way/JBLM to I-5 - Funding Source is WSDOT & Developer Contributions	Capital	1-Time	(78,885)	(25,762)
South Tacoma Way/Steilacoom BLVD to 88th - Funding Source is TIB	Capital	1-Time	78,044	104,883
112th/11th BPW to Kendrick - Funding Source is WSDOT	Capital	1-Time	(6,369)	(12,099)
Bridgeport Way Overlay - Pacific Highway to 112th - Funding Source is WSDOT	Capital	1-Time	4,325	2,000

**2016 Carry Forward Budget Adjustment
Summary of Proposed Requests**

			Year 2016	
			Revenue	Expenditure
Lakewood DR - 100th to Steilacoom Blvd	Capital	1-Time	-	14,442
Steilacoom Blvd - Lakewood Drive to SoTacWay - Funding Source is WSDOT	Capital	1-Time	4,325	2,000
108th - Main St to BPW - Funding Source is REET	Capital	1-Time	40,698	4,735
Lakewood Traffic Signal Upgrade ITS Ph 5 - Funding Source is WSDOT	Capital	1-Time	194,494	215,134
Steilacoom Blvd - Farwest to Phillips - Funding Source is WSDOT & Steilacoom Grant Match	Capital	1-Time	88,099	96,761
Safety Projects - Military Rd/112th - Funding Source is WSDOT	Capital	1-Time	29,824	32,723
Safety Projects - Roadway Safety @ 96th & 40th - Funding Source is WSDOT	Capital	1-Time	11,367	13,727
San Francisco/Bridgeport Way to Addison - Funding Source is REET	Capital	1-Time	(18,942)	-
Portland Ave Traffic Calming	Capital	1-Time	-	5,408
100th & Lakedwood Drive, Reduce TBD Transfer In by \$4,000 to Accommodate Annual Audit Cost. Increase Transfer In From REET by \$4,000.	Capital	1-Time	-	10,189
LED St Light Retrofit - Funding Source is DOC (\$398,986), LOCAL Financing (\$209,773) and Utility Rebates (\$217,640)	Capital	1-Time	826,399	826,399
Gravelly Lake Drive/Non Motorized Trail - Funding Source is WSDOT	Capital	1-Time	150,000	150,000
NorthGate Road/Edgewood Ave (Nottingham to WA) Street Improvement - Funding Source is REET	Capital	1-Time	23,000	23,000
Washington Boulevard (Edgewood to GLD) Street Improvement - Funding Source is REET	Capital	1-Time	77,000	77,000
Safe Routes to School - John Dower Road Sidewalks - Funding Sources, WSDOT (50,000), REET (40,000) & SWM (10,000)	Capital	1-Time	100,000	100,000
Safe Routes to School - Phillips Road Sidewalks - Funding Sources is WSDOT (\$20,000), REET (\$20,000) & SWM (\$10,000)	Capital	1-Time	50,000	50,000
Safe Routes to School - Steilacoom Blvd/ Weller to Phillip - Funding Source is WSDOT (\$25,000) and SWM (\$5,000)	Capital	1-Time	30,000	30,000
Gravelly Lake Drive/59th to Steilacoom - Funding Source is WSDOT (\$320,000), REET (\$35,000) & SWM (\$45,000)	Capital	1-Time	400,000	400,000
Durango St & Steilacoom Blvd Signalization - Funding Source is Port of Tacoma	Capital	1-Time	11,500	11,500
Total - Fund 311 Sewer Project CIP			\$ 532,190	\$ 802,820
Woodbrook Sewer Ext Phase 2 Project, Funded by Pierce County (211,485) and PWTf Loan (320,705)	Capital	1-Time	532,190	802,820
Total - Enterprise Funds			\$ 86,339	\$ 229,415
Total - Fund 401 Surface Water Management			\$ 86,339	\$ 229,415
Waughop Lake Management Plan - To Reflect Remaining Grant Balance	Capital	1-Time	(1,393)	(1,107)
Stormwater Source Control Study Funded by DOE	Capital	1-Time	87,732	87,732
Outfall Water Quality Vaults, Capital Expense Adjustment	Capital	1-Time	-	(12,089)
Storm Water Pipe Replacement Project	Capital	1-Time	-	12,000
Outfall Retrofit	Capital	1-Time	-	15,000
Storm Drain Replacement	Capital	1-Time	-	9,500
Transfer to Transportation CIP for SWM's Share of Project - Gravelly Lake Drive Non Motorized Trail	Capital	1-Time	-	25,000
Transfer to Transportation CIP for SWM's Share of Project - John Dower Road Sidewalks - SRTS	Capital	1-Time	-	10,000
Transfer to Transportation CIP for SWM's Share of Project - Phillips Rd Sidewalks - SRTS	Capital	1-Time	-	10,000
Transfer to Transportation CIP for SWM's Share of Project - Weller to Phillip - SRTS	Capital	1-Time	-	5,000
Transfer to Transportation CIP for SWM's Share of Project - Gravelly Lake Drive- 59th to Steilacoom	Capital	1-Time	-	45,000
I/S Charge - WCIA Potential Deductibles Prior Years Claims	Continuation	1-Time		19,426
I/S Charge - IT/CW Enterprise Task Management/Work Order System	Continuation	1-Time	-	3,953
Total - Internal Service Funds			\$ 383,092	\$ 758,212
Total - Fund 501 Fleet & Equipment			\$ 32,800	\$ 204,494
Builds for Animal Control Van 15-30-006 - Funded by Replacement Reserves	Continuation	1-Time	-	13,997
Builds for Animal Control Van, 15-30-007 - Funded by Replacement Reserves	Continuation	1-Time	-	13,997
3/4 Ton Truck for Sign Program - funded by Proceeds from Sale of Asset and Excess Replacement Reserves	Continuation	1-Time	26,300	33,000
Utility Trailer (Roller Capable) - Funded by Excess Replacement Reserves	Continuation	1-Time	-	6,000
Snow Plows - Funded by Excess Replacement Reserves	Continuation	1-Time	-	20,000

**2016 Carry Forward Budget Adjustment
Summary of Proposed Requests**

				Year 2016	
				Revenue	Expenditure
Replace Vehicle 21-21-009, 2009 Ford F350 - Funded by Replacement Reserves and Proceeds from Sale of Asset	New	1-Time	2,000	38,000	
Replace Veh# 15-21-029, 2008 Chevy Trailblazer - Funded by Replacement Reserves & Sale of Asset Proceeds	New	1-Time	4,500	29,500	
Replace Vehicle 15-70-010, 1994 Chevy Ambulance - Funded by Replacement Reserves & Sale of Asset Proceeds	New	1-Time	-	50,000	
Total - Fund 502 Property Management				\$ -	\$ 162,479
City Hall Parking Lot Paving - Funded by Replacement Reserves	Continuation	1-Time	-	41,860	
City Hall Interior Modifications - Funded by Replacement Reserves	Continuation	1-Time	-	50,000	
City Hall/Police Station - HVAC & Security System - Funded by Replacement Reserves	Continuation	1-Time	-	20,619	
City Hall - HVAC for Computer Room - Funded by Replacement Reserves	Continuation	1-Time	-	20,000	
City Hall - Server Room Sprinklers - Funded by Replacement Reserves	Continuation	1-Time	-	30,000	
Total - Fund 503 Information Technology				\$ 196,630	\$ 237,577
City-Wide Exchange Server Refresh	Continuation	1-Time	35,000	35,000	
Parks - Fiber Optic Connection FSP O&M Facility	Continuation	1-Time	53,130	55,077	
City-Wide - Broadcast/Streaming Council Meetings	Continuation	1-Time	10,000	10,000	
City-Wide - Website Update/Redesign	Continuation	1-Time	10,000	10,000	
Disaster Recovery Phase I	Continuation	1-Time	10,000	10,000	
Enterprise Task Management/Work Order System	Continuation	1-Time	75,000	75,000	
Wireless Access Point (Wi-Fi)	Continuation	1-Time	-	15,000	
Informational Videos	Continuation	1-Time	-	14,000	
Enterprise Network Monitoring Tools	Continuation	1-Time	-	10,000	
New Monitors for PW/SWM	Housekeeping	1-Time	3,500	3,500	
Total - Fund 504 Risk Management				\$ 153,662	\$ 153,662
WCIA Potential Deductibles Prior Year's Claims - Funded by Internal Service Charges	Continuation	1-Time	153,662	153,662	

ORDINANCE NO.

AN ORDINANCE of the City Council of the City of Lakewood, Washington, amending the 2015-2016 Biennial Budget.

WHEREAS, the tax estimates and budget for the City of Lakewood, Washington, for the 2015-2016 fiscal biennium have been prepared and filed on October 1, 2014 as provided by Titles 35A.34 and 84.55 of the Revised Code of Washington; and

WHEREAS, the budget was printed for distribution and notice published in the official paper of the City of Lakewood setting the time and place for hearing on the budget and said notice stating copies of the budget can be obtained on-line and at the Office of the City Clerk; and

WHEREAS, the City Council of the City of Lakewood having held a public hearing on November 3, 2014, and having considered the public testimony presented; and

WHEREAS, per RCW 35.34.130, the City is required to adopt by ordinance a mid-biennial review and modification of the biennial budget. The review and modification shall occur no sooner than September 1, 2015 and no later than December 31, 2015. A review and evaluation of the Community Safety Resource Team (CSRT) Program shall occur as part of this process; and

WHEREAS, the City Council of the City of Lakewood adopted Ordinance 597 on November 17, 2014 implementing the 2015 and 2016 Biennial Budget; and

WHEREAS, the City Council of the City of Lakewood adopted Ordinance 608 on May 4, 2015 implementing the 2015 Carry Forward Budget Adjustment; and

WHEREAS, the City Council of the City of Lakewood adopted Ordinance 627 on November 16, 2016 implementing the 2015-2016 Mid-Biennium Budget Adjustment; and

WHEREAS, the City Council of the City of Lakewood finds it necessary to revise the 2015-2016 Biennial Budget to adjust the 2016 beginning fund balance from the estimated amount to actual as fiscal year 2015 activities are concluded; incorporate housekeeping items; continue existing projects by appropriating projects that were budgeted in the prior year, but not yet completed and will continue during the current year; appropriate projects funded by grants and contributions; and on an exception basis, new allocations.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAKEWOOD, WASHINGTON DO ORDAIN as follows:

Section 1. Budget Amendment. The 2015-2016 Biennial Budget, as set forth in Ordinance 627, Section 1, is amended to adopt the revised budget for the 2015-2016 biennium in the amounts and for the purposes as shown on Exhibits A Current Revised Budget by Fund – Year 2016 and B Proposed Revised Budget by Fund – Year 2016.

Section 2. Severability. If any section, sentence, clause or phrase of this Ordinance shall be held to be invalid or unconstitutional by a court of competent jurisdiction, or its application held inapplicable to any person, property or circumstance, such invalidity or unconstitutionality or inapplicability shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this Ordinance or its application to any other person, property or circumstance.

Section 3. Copies of the Budget to Be Filed. A complete copy of the final budget as adopted herein shall be transmitted to the Office of the State Auditor, the Association of Washington Cities and to the Municipal Research and Services Center of Washington. Copies of the final budget as adopted herein shall be filed with the City Clerk and shall be made available for use by the public.

Section 4. Effective Date. This Ordinance shall be in full force and effect five (5) days after publication as required by law.

ADOPTED by the City Council this 16th day of May, 2016.

CITY OF LAKEWOOD

Don Anderson, Mayor

Attest:

Alice M. Bush, MMC, City Clerk

Approved as to Form:

Heidi Ann Wachter, City Attorney

EXHIBIT A
CURRENT REVISED BUDGET BY FUND - YEAR 2016

Fund	Beginning Fund Balance			Revenue			Expenditure			Ending Fund Balance
	Prior Amount	Adjustment	Revised	Prior Amount	Adjustment	Revised	Prior Amount	Adjustment	Revised	
General Fund (001)	\$ 3,990,450	\$ (238,034)	\$ 3,752,416	\$35,695,391	\$880,830	\$ 36,576,221	\$35,348,044	\$539,498	\$ 35,887,542	\$ 4,441,095
Special Revenue Funds - Total:	\$ 1,764,763	\$ 90,914	\$ 1,855,677	4,751,460	800,983	5,552,443	5,062,710	985,183	6,047,893	1,360,226
101 Street Operations & Maintenance	\$ -	\$ -	\$ -	1,794,960	369,983	2,164,943	1,794,960	369,983	2,164,943	-
102 Real Estate Excise Tax	\$ 725	\$ 69,122	\$ 69,847	937,000	287,000	1,224,000	935,500	270,000	1,205,500	88,347
103 Transportation Benefit District	\$ -	\$ -	\$ -	685,000	-	685,000	685,000	-	685,000	-
104 Hotel/Motel Lodging Tax Fund	\$ 1,076,707	\$ 175,000	\$ 1,251,707	500,000	100,000	600,000	500,000	403,850	903,850	947,857
105 Property Abatement	\$ 135,471	\$ (135,471)	\$ -	35,000	-	35,000	135,000	(100,000)	35,000	-
106 Public Art	\$ 33,389	\$ -	\$ 33,389	10,000	-	10,000	33,000	-	33,000	10,389
180 Narcotics Seizure	\$ 274,721	\$ -	\$ 274,721	110,000	-	110,000	289,750	-	289,750	94,971
181 Felony Seizure	\$ 5,043	\$ (5,043)	\$ -	-	-	-	-	-	-	-
182 Federal Seizure	\$ 61,787	\$ 110,000	\$ 171,787	-	-	-	10,000	-	10,000	161,787
190 CDBG Grants	\$ 11,537	\$ -	\$ 11,537	500,000	-	500,000	500,000	-	500,000	11,537
191 Neighborhood Stabilization Prog	\$ 91,277	\$ (91,277)	\$ -	-	-	-	-	-	-	-
192 OEA Grant	\$ 74,106	\$ (31,417)	\$ 42,689	179,500	44,000	223,500	179,500	41,350	220,850	45,339
195 Public Safety Grants	\$ -	\$ -	\$ -	-	-	-	-	-	-	(1)
Debt Service Funds - Total:	\$ 917,554	\$ 32,156	\$ 949,710	1,315,071	(65,775)	1,249,296	1,482,928	(64,800)	1,418,128	780,878
201 GO Bond Debt Service	\$ -	\$ -	\$ -	444,808	-	444,808	444,808	-	444,808	-
202 LID Debt Service	\$ 1,051	\$ 32,156	\$ 33,207	270,263	(65,775)	204,488	270,263	(64,800)	205,463	32,232
204 Sewer Project Debt	\$ 524,708	\$ -	\$ 524,708	600,000	-	600,000	497,857	-	497,857	626,851
251 LID Guaranty	\$ 391,795	\$ -	\$ 391,795	-	-	-	270,000	-	270,000	121,795
Capital Project Funds - Total:	\$ 2,264,828	\$ (3,439)	\$ 2,261,389	2,945,500	19,251,502	22,197,002	3,465,450	19,344,724	22,810,174	1,648,217
301 Parks CIP	\$ 806,726	\$ (501,450)	\$ 305,276	375,000	1,495,274	1,870,274	1,181,450	864,100	2,045,550	130,000
302 Transportation CIP	\$ 371,129	\$ 533,011	\$ 904,140	2,268,500	17,756,228	20,024,728	2,284,000	18,445,624	20,729,624	199,244
311 Sewer Project CIP	\$ 106,070	\$ -	\$ 106,070	-	-	-	-	-	-	106,070
312 Sanitary Sewer Connection	\$ 980,903	\$ (35,000)	\$ 945,903	302,000	-	302,000	-	35,000	35,000	1,212,903
Enterprise Fund - Total:	\$ 4,286,210	\$ 1,085,072	\$ 5,371,282	2,702,500	190,610	2,893,110	3,121,965	2,106,961	5,228,926	3,035,466
401 Surface Water Management	\$ 4,286,210	\$ 1,085,072	\$ 5,371,282	2,702,500	190,610	2,893,110	3,121,965	2,106,961	5,228,926	3,035,466
Internal Service Funds - Total:	\$ 4,243,543	\$ (180,050)	\$ 4,063,493	4,608,656	615,928	5,224,584	3,795,636	503,878	4,299,514	4,988,563
501 Fleet & Equipment	\$ 3,970,168	\$ (130,050)	\$ 3,840,118	1,987,240	235,239	2,222,479	1,124,220	123,189	1,247,409	4,815,188
502 Property Management	\$ 273,375	\$ (50,000)	\$ 223,375	749,800	-	749,800	799,800	-	799,800	173,375
503 Information Technology	\$ -	\$ -	\$ -	1,092,636	143,189	1,235,825	1,092,636	143,189	1,235,825	-
504 Risk Management	\$ -	\$ -	\$ -	778,980	237,500	1,016,480	778,980	237,500	1,016,480	-
Total All Funds	\$ 17,467,348	\$ 786,619	\$ 18,253,967	\$ 52,018,578	\$ 21,674,078	\$73,692,656	\$ 52,276,733	\$ 23,415,444	\$75,692,177	\$ 16,254,445

EXHIBIT B
PROPOSED REVISED BUDGET BY FUND - YEAR 2016

Fund	Beginning Fund Balance			Revenue			Expenditure			Ending Fund Balance
	Prior Amount	Adjustment	Revised	Prior Amount	Adjustment	Revised	Prior Amount	Adjustment	Revised	
General Fund (001)	\$ 3,752,416	\$ 2,096,443	\$ 5,848,859	\$ 36,576,221	\$ 130,523	\$ 36,706,744	\$ 35,887,542	\$ 916,221	\$ 36,803,763	\$ 5,751,840
Special Revenue Funds - Total:	\$ 1,855,677	\$ 1,033,500	\$ 2,889,177	\$ 5,552,443	\$ 1,922,135	\$ 7,474,578	\$ 6,047,893	\$ 3,251,092	\$ 9,298,985	\$ 1,064,767
101 Street Operations & Maintenance	\$ -	\$ -	\$ -	\$ 2,164,943	\$ 30,731	\$ 2,195,674	\$ 2,164,943	\$ 30,731	\$ 2,195,674	\$ -
102 Real Estate Excise Tax	\$ 69,847	\$ 406,707	\$ 476,554	\$ 1,224,000	\$ -	\$ 1,224,000	\$ 1,205,500	\$ 460,805	\$ 1,666,305	\$ 34,249
103 Transportation Benefit District	\$ -	\$ -	\$ -	\$ 685,000	\$ -	\$ 685,000	\$ 685,000	\$ -	\$ 685,000	\$ -
104 Hotel/Motel Lodging Tax Fund	\$ 1,251,707	\$ 21,433	\$ 1,273,140	\$ 600,000	\$ -	\$ 600,000	\$ 903,850	\$ -	\$ 903,850	\$ 969,290
105 Property Abatement	\$ -	\$ 149,331	\$ 149,331	\$ 35,000	\$ 8,869	\$ 43,869	\$ 35,000	\$ 158,200	\$ 193,200	\$ -
106 Public Art	\$ 33,389	\$ 686	\$ 34,075	\$ 10,000	\$ -	\$ 10,000	\$ 33,000	\$ -	\$ 33,000	\$ 11,075
180 Narcotics Seizure	\$ 274,721	\$ 206,864	\$ 481,585	\$ 110,000	\$ 6,828	\$ 116,828	\$ 289,750	\$ 308,663	\$ 598,413	\$ -
181 Felony Seizure	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
182 Federal Seizure	\$ 171,787	\$ 35,060	\$ 206,847	\$ -	\$ -	\$ -	\$ 10,000	\$ 196,847	\$ 206,847	\$ -
190 CDBG Grants	\$ 11,537	\$ 55,730	\$ 67,267	\$ 500,000	\$ 1,668,937	\$ 2,168,937	\$ 500,000	\$ 1,736,201	\$ 2,236,201	\$ -
191 Neighborhood Stabilization Prog	\$ -	\$ 152,875	\$ 152,875	\$ -	\$ 38,885	\$ 38,885	\$ -	\$ 191,760	\$ 191,760	\$ -
192 OEA/SSMCP Grant	\$ 42,689	\$ 4,814	\$ 47,503	\$ 223,500	\$ 4,750	\$ 228,250	\$ 220,850	\$ 4,750	\$ 225,600	\$ 50,153
195 Public Safety Grants	\$ -	\$ -	\$ -	\$ -	\$ 163,135	\$ 163,135	\$ -	\$ 163,135	\$ 163,135	\$ -
Debt Service Funds - Total:	\$ 949,710	\$ 546,123	\$ 1,495,833	\$ 1,249,296	\$ -	\$ 1,249,296	\$ 1,418,128	\$ 476,082	\$ 1,894,210	\$ 850,919
201 GO Bond Debt Service	\$ -	\$ -	\$ -	\$ 444,808	\$ -	\$ 444,808	\$ 444,808	\$ -	\$ 444,808	\$ -
202 LID Debt Service	\$ 33,207	\$ 451,189	\$ 484,396	\$ 204,488	\$ -	\$ 204,488	\$ 205,463	\$ 476,082	\$ 681,545	\$ 7,339
204 Sewer Project Debt	\$ 524,708	\$ 92,229	\$ 616,937	\$ 600,000	\$ -	\$ 600,000	\$ 497,857	\$ -	\$ 497,857	\$ 719,080
251 LID Guaranty	\$ 391,795	\$ 2,705	\$ 394,500	\$ -	\$ -	\$ -	\$ 270,000	\$ -	\$ 270,000	\$ 124,500
Capital Project Funds - Total:	\$ 2,261,389	\$ 443,205	\$ 2,704,594	\$ 22,197,002	\$ 4,629,740	\$ 26,826,742	\$ 22,810,174	\$ 5,194,436	\$ 28,004,610	\$ 1,526,726
301 Parks CIP	\$ 305,276	\$ (218,171)	\$ 87,105	\$ 1,870,274	\$ 478,784	\$ 2,349,058	\$ 2,045,550	\$ 367,057	\$ 2,412,607	\$ 23,556
302 Transportation CIP	\$ 904,140	\$ 490,064	\$ 1,394,204	\$ 20,024,728	\$ 3,618,766	\$ 23,643,494	\$ 20,729,624	\$ 4,024,559	\$ 24,754,183	\$ 283,515
311 Sewer Project CIP	\$ 106,070	\$ 203,732	\$ 309,802	\$ -	\$ 532,190	\$ 532,190	\$ -	\$ 802,820	\$ 802,820	\$ 39,172
312 Sanitary Sewer Connection	\$ 945,903	\$ (32,420)	\$ 913,483	\$ 302,000	\$ -	\$ 302,000	\$ 35,000	\$ -	\$ 35,000	\$ 1,180,483
Enterprise Fund - Total:	\$ 5,371,282	\$ 430,168	\$ 5,801,450	\$ 2,893,110	\$ 86,339	\$ 2,979,449	\$ 5,228,926	\$ 229,415	\$ 5,458,341	\$ 3,322,558
401 Surface Water Management	\$ 5,371,282	\$ 430,168	\$ 5,801,450	\$ 2,893,110	\$ 86,339	\$ 2,979,449	\$ 5,228,926	\$ 229,415	\$ 5,458,341	\$ 3,322,558
Internal Service Funds - Total:	\$ 4,063,493	\$ 129,636	\$ 4,193,129	\$ 5,224,584	\$ 383,092	\$ 5,607,676	\$ 4,299,514	\$ 758,212	\$ 5,057,726	\$ 4,743,079
501 Fleet & Equipment	\$ 3,840,118	\$ (155,181)	\$ 3,684,937	\$ 2,222,479	\$ 32,800	\$ 2,255,279	\$ 1,247,409	\$ 204,494	\$ 1,451,903	\$ 4,488,313
502 Property Management	\$ 223,375	\$ 223,870	\$ 447,245	\$ 749,800	\$ -	\$ 749,800	\$ 799,800	\$ 162,479	\$ 962,279	\$ 234,766
503 Information Technology	\$ -	\$ 60,947	\$ 60,947	\$ 1,235,825	\$ 196,630	\$ 1,432,455	\$ 1,235,825	\$ 237,577	\$ 1,473,402	\$ 20,000
504 Risk Management	\$ -	\$ -	\$ -	\$ 1,016,480	\$ 153,662	\$ 1,170,142	\$ 1,016,480	\$ 153,662	\$ 1,170,142	\$ -
Total All Funds	\$ 18,253,967	\$ 4,679,075	\$ 22,933,042	\$ 73,692,656	\$ 7,151,829	\$ 80,844,485	\$ 75,692,177	\$ 10,825,458	\$ 86,517,635	\$ 17,259,889

REQUEST FOR COUNCIL ACTION

DATE ACTION IS REQUESTED: May 2, 2016	TITLE: Ordinance approving the proposed vacation of a portion of 84 th Street Southwest right-of-way.	TYPE OF ACTION: <input checked="" type="checkbox"/> ORDINANCE NO. 639 <input type="checkbox"/> RESOLUTION <input type="checkbox"/> MOTION <input type="checkbox"/> OTHER
PUBLIC HEARING: April 18, 2016	ATTACHMENTS: Ordinance, Exhibits	
REVIEW:		

SUBMITTED BY: Don Wickstrom, P.E., Public Works Director/City Engineer

RECOMMENDATION: It is recommended that the Mayor and City Council pass an ordinance approving the proposed vacation of a portion of the 84th Street Southwest right-of-way.

DISCUSSION: An application for the vacation of a portion of 84th St. SW right-of-way was submitted on January 25, 2016, by Deidre Soileau, on behalf of Pierce College Foundation the owners of real property located on the south side of the 84th St SW frontage. The property owners would like to take ownership of the public right-of-way in order to rectify the existing encroachment in the public right-of-way of a portion of the building located on their property.

A public hearing was held on April 18, 2016 and there were no speakers at the hearing. Council had concerns that additional right-of-way would be needed from the property in the future to build improvements along Steilacoom Blvd SW, however upon further review of the proposed improvements staff has determined that the right-of-way which will be dedicated in exchange for the vacated property will provide all the necessary area for the proposed improvements along Steilacoom Blvd SW. See attached exhibit.

ALTERNATIVE(S): The Council may choose not to adopt the Ordinance thereby denying the property owners request to vacate a portion of 84th Street Southwest.

FISCAL IMPACT: The City will benefit from the vacation by accepting a swap of property for the vacated property which shall provide the City with right-of-way on Steilacoom Blvd SW. This additional right-of-way on Steilacoom Blvd SW shall provide to the City all the property required along the frontage of this property to improve Steilacoom Blvd SW in the future.

_____ Prepared by	
_____ Department Director	_____ City Manager

ORDINANCE NO. 639

AN ORDINANCE of the City Council of the City of Lakewood, Washington, vacating a portion of 84th Street Southwest.

WHEREAS, the City of Lakewood, Washington, has received a petition signed by owners of at least two-thirds (2/3) of the property abutting a portion of the 84th Street SW right-of-way, located within the City of Lakewood, Washington, requesting that the same be vacated; and

WHEREAS, in conformity with the legal requirements applicable for the vacation of public property, the Lakewood City Council passed Resolution No. 2016-03, setting a public hearing regarding this proposed vacation on April 18, 2016; and

WHEREAS, pursuant to Lakewood Municipal Code section 12A.12.120, the City Council must consider certain factors prior to authorizing a vacation of public property; and

WHEREAS, it is the finding of the City Council of the City of Lakewood that vacation is appropriate in this instance after full consideration of the factors stated in LMC 12A.12.120 in that vacation will benefit the public by returning the property to the tax rolls, in that the right of way is not needed for public use or access, and in that conditions are not likely to change in the future as to provide a greater use or need for the right-of-way than presently exists; and

WHEREAS, the City Council of the City of Lakewood, Washington, has considered all matters presented at the public hearing on the proposed vacation, hearing no objection to this vacation, and does hereby find that the vacation of said property is appropriate and that the transfer of property at issue in this matter in the manner set forth below is in best interests of the public.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAKEWOOD, WASHINGTON DO ORDAIN as follows:

Section 1. The City vacates that portion of 84th Street SW right-of-way, located within the City of Lakewood, Washington, legally described as shown in the exhibit attached hereto, marked "Exhibit A" and incorporated herein by this reference, subject to the conditions set forth in Sections 2 through 4 of this Ordinance.

- Section 2. The City shall retain an easement or the right to exercise and grant easements in respect to the vacated land for the construction, repair, and maintenance of existing public utilities and services.
- Section 3. The vacation shall be effective once the ordinance is adopted and recorded and subject to the City receiving and recording the respective deed for 272 square feet of the applicant's property that fronts on and abuts Steilacoom Blvd SW for which the Public Works Director concurs with the dimensions thereof.
- Section 4. This Ordinance shall be in full force and effect thirty (30) days after publication as required by law. If the condition of transfer as stated in Section 3 is not completed within one hundred twenty (120) days of the effective date of this Ordinance, this Ordinance shall be null and void.

ADOPTED by the City Council this 2nd day of May 2016.

CITY OF LAKEWOOD

Don Anderson, Mayor

Attest:

Alice M. Bush, MMC, City Clerk

Approved as to Form:

Heidi Ann Wachter, City Attorney

Exhibit "A"

Legal description of the 84th Street SW right-of-way to be vacated:

COMMENCING AT THE NORTHWEST CORNER OF LOT 3, BLOCK 3, BOULEVARD TERRACE, ACCORDING TO THE PLAT THEREOF RECORDED IN BOOK 16 OF PLATS, PAGE 70, RECORDS OF PIERCE COUNTY, WASHINGTON; THENCE ALONG THE SOUTH MARGIN OF 84TH STREET SOUTHWEST SOUTH 89°44'44" EAST, 0.62 FEET TO THE TRUE POINT OF BEGINNING; THENCE NORTH 87°09'38" EAST, 71.24 FEET; THENCE SOUTH 5°41'47" EAST, 7.60 FEET TO THE SOUTH MARGIN OF SAID 84TH STREET SOUTHWEST; THENCE ALONG SAID SOUTH MARGIN NORTH 89°44'44" WEST, 71.63 FEET TO THE TRUE POINT OF BEGINNING.

SITUATE IN THE CITY OF LAKEWOOD, COUNTY OF PIERCE, STATE OF WASHINGTON.

City of Lakewood
Lakewood City Hall
6000 Main Street SW
Lakewood, WA 98499
(253) 589-2489

(Legal Notice)

May 3, 2016

**NOTICE OF ORDINANCE PASSED
BY LAKEWOOD CITY COUNCIL**

The following is a summary of an Ordinance passed by the City of Lakewood City Council on the 2nd day of May, 2016.

ORDINANCE NO. 639

AN ORDINANCE of the City Council of the City of Lakewood, Washington,
vacating a portion of 84th Street Southwest.

This Ordinance shall be in full force and effect thirty (30) days after publication as required by law. If the condition of transfer as stated in Section 3 is not completed within one hundred twenty (120) days of the effective date of this Ordinance, this Ordinance shall be null and void.

The full text of the Ordinance is available at the City Clerk's Office, Lakewood City Hall, 6000 Main Street SW, Lakewood, Washington 98499, (253) 589-2489. A copy will be mailed out upon request.

Alice M. Bush, MMC, City Clerk

Published in the Tacoma News Tribune: _____

STAFF REPORT

**CITY COUNCIL PUBLIC HEARING
MONDAY April 18, 2016**

VACATION REQUEST SUMMARY:

Deidre Soileau on behalf of Pierce College Foundation has submitted a request to vacate a portion of 84th Street Southwest right-of-way. The portion of right-of-way to be vacated is approximately 271 square feet in size and abuts parcel number 2570000091. The area to be vacated contains a portion of an existing building located on parcel 2570000091. The vacation is being sought to correct this issue in order to renovate the buildings onsite. As compensation for the vacated property the applicant is proposing to dedicate to the City a portion of property which abuts the Steilacoom Boulevard Southwest right-of-way. The amount of dedicated property is 272 square feet in size.

The property to be vacated is nearly equivalent to the amount to be dedicated to the City. Therefore, staff is recommending that no monetary exchange be made.

Legal description of the right-of-way proposed to be vacated:

COMMENCING AT THE NORTHWEST CORNER OF LOT 3, BLOCK 3, BOULEVARD TERRACE, ACCORDING TO THE PLAT THEREOF RECORDED IN BOOK 16 OF PLATS, PAGE 70, RECORDS OF PIERCE COUNTY, WASHINGTON; THENCE ALONG THE SOUTH MARGIN OF 84TH STREET SOUTHWEST SOUTH 89°44'44" EAST, 0.62 FEET TO THE TRUE POINT OF BEGINNING; THENCE NORTH 87°09'38" EAST, 71.24 FEET; THENCE SOUTH 5°41'47" EAST, 7.60 FEET TO THE SOUTH MARGIN OF SAID 84TH STREET SOUTHWEST; THENCE ALONG SAID SOUTH MARGIN NORTH 89°44'44" WEST, 71.63 FEET TO THE TRUE POINT OF BEGINNING.

SITUATE IN THE CITY OF LAKEWOOD, COUNTY OF PIERCE, STATE OF WASHINGTON.

Petition: Deidre Soileau on behalf of Pierce College Foundation is acting as Principal Petitioner. The Principal Petitioner owns the sole adjoining parcel to the proposed vacated area. Copies of the vacation petition are attached.

Notification: On March 7, 2016, the Lakewood City Council passed Resolution No. 2016-03 establishing April 18, 2016, as the date for a public hearing to be held before the City Council on the proposed vacation. In accordance with LMC 12A.12.090, all property owners of record, within 300 feet of the limits of the proposed vacation (according to the records of the Pierce County Assessor), were notified by mail of the time, place and purpose of the hearing. A notice of the hearing was published in the Tacoma News Tribune on March 10, 2016. Placards were posted at the site where the vacation is being requested.

In accordance with the LMC 12A.12.120, the following criteria are to be considered in determining whether to vacate a street or alley:

- A. Whether a change of use or vacation of the street or alley will better serve the public good;
- B. Whether the street or alley is no longer required for public use or public access;
- C. Whether the substitution of a new and different public way would be more useful to the public.
- D. Whether conditions may so change in the future as to provide a greater use or need than presently exists; and
- E. Whether objections to the proposed vacation are made by owners of private property (exclusive of petitioners) abutting the street or alley or other governmental agencies or members of the general public.

Discussion of how the proposed vacation conforms to the aforementioned criteria.

- A. The vacation of a portion of 84th Street Southwest right-of-way would benefit the public in that it would correct an existing encroachment of a building into the public right-of-way.
- B. The vacated portion of property is not anticipated to affect the existing use of the public right-of-way in the given location, as the area to be vacated will only encompass the existing building encroachment and will not alter the current travelled way.
- C. The substitution of new and different public right-of-way will not be more useful.
- D. It is not anticipated that conditions may so change in the future as to provide a greater need for the right-of-way proposed to be vacated.
- E. No written objections to the vacation have been received by the City from private property owners, other governmental agencies, or the general public.

Department and Agency Recommendations:

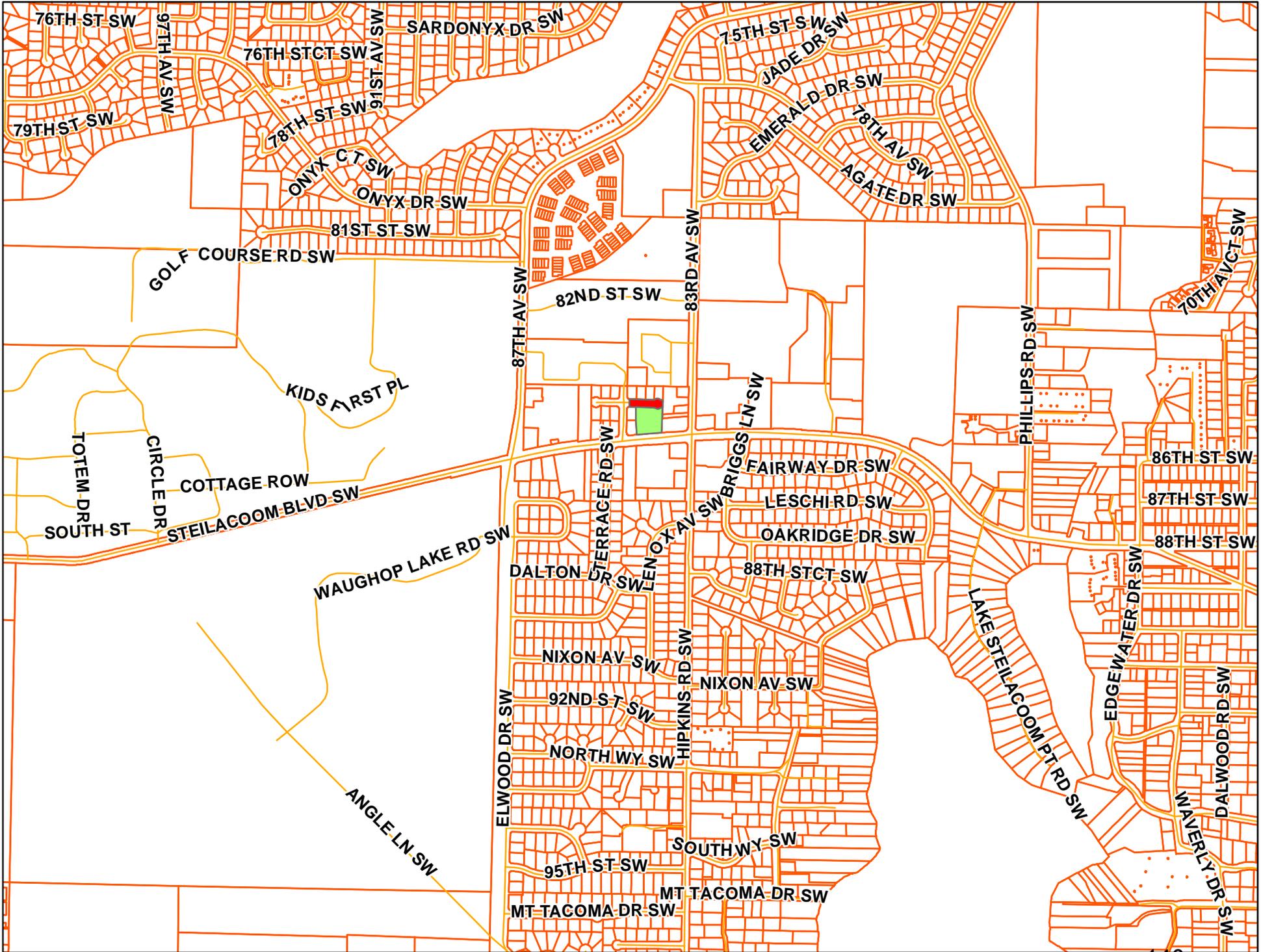
Public Works Department:

Staff believes that the proposed vacation conforms to the criteria in LMC Chapter 12A.12, Street and Alley Vacation Procedures. If the Council chooses to approve the proposed vacation, the following conditions should be imposed:

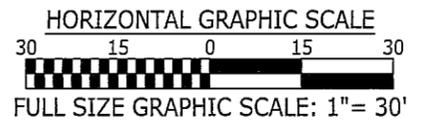
1. The vacation shall be effective once the ordinance is adopted and recorded and subject to the city receiving and recording the respective deed for 272 square feet of the applicant's property that fronts on and abuts Steilacoom Blvd for which the Public Works Director concurs with the dimensions thereof.
2. For those portions of the proposed vacation area that have public utilities, the City shall retain an easement or the right to exercise and grant easements in respect to the vacated land for the construction, repair, and maintenance of said public utilities and services.

Attachments:

- 1) Vacation petition
- 2) Vicinity maps



84TH STREET ROW VACATION



84TH ST SW

EXISTING ROW LINE

ROW TO BE VACATED
271 SF

2570000080
TERRACE RD
YOUNG & YEONG KIM

2570000091
8407 STEILACOOM BLVD SW
PIERCE COLLEGE FOUNDATION

2570000101
8415 STEILACOOM BLVD SW
YOUNG & YEONG KIM

ROW TRADE AREA
272 SF

EXISTING ROW LINE

PROPOSED SIDEWALK

STEILACOOM BLVD SW

ROW NOT DETERMINED AT THIS TIME

TERRACE RD SW

REQUEST FOR COUNCIL ACTION

DATE ACTION IS REQUESTED: May 2, 2016	TITLE: Adopting the Fiscal Year 2016 Joint Tacoma and Lakewood Consolidated Annual Action Plan, including Amendments to FY 2013 and 2014 Consolidated Annual Action Plans ATTACHMENTS: 1. Resolution 2. FY 2016 Joint Consolidated Annual Action Plan, including Amendments to the FY 2013 and 2014 Consolidated Annual Action Plans	TYPE OF ACTION: — ORDINANCE <input checked="" type="checkbox"/> RESOLUTION 2016-09 — MOTION — OTHER
REVIEW: Initially, March 14, 2016 Public hearing, April 18, 2016		

SUBMITTED BY: David Bugher, Assistant City Manager for Development /Community Development Director

RECOMMENDATION: It is recommended that the Mayor and City Council adopt the attached Draft Resolution approving the Fiscal Year 2016 (July 1, 2016 – June 30, 2017) Joint Tacoma and Lakewood Consolidated Annual Action Plan, including Amendments to FY 2013 and 2014 Consolidated Annual Action Plans for the Community Development Block Grant (CDBG) and HOME Investment Partnership Act (HOME) Programs.

DISCUSSION: Each year, the U. S. Department of Housing and Urban Development (HUD) requires Community Development Block Grant (CDBG) and Home Investment Partnership Act (HOME) participating jurisdictions to submit a Consolidated Annual Action Plan identifying housing and community development needs, strategies for meeting those needs and how funds will be used.

For Fiscal Year 2016 (July 1, 2016 – June 30, 2017), Lakewood will receive \$467,050 in CDBG funds and \$208,473 in HOME funds. *(Continued to page 2)*

ALTERNATIVE(S): The Council may modify the Joint Consolidated Annual Action Plan funding allocations and projects.

FISCAL IMPACT: Lakewood’s CDBG entitlement award will be \$467,050 and Lakewood’s HOME Consortium share will be \$208,473 for the FY 2016 program year. For details see Tables 1 and 2 at the end of this report.

_____ Prepared by _____ Department Director	 City Manager Review
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DISCUSSION CONTINUED:

FY 2016 CDBG funding allocations will include the reprogramming of \$101,115.35 in FY 2013 and 2014 funds from various sources as detailed in Table 1. These reprogrammed funds will be used to supplement the FY 2016 allocation, bringing the total CDBG funds available to \$568,165.35.

The Fiscal Year 2016 Joint Consolidated Annual Action Plan must be adopted by the Lakewood and Tacoma City Councils and submitted to HUD no later than May 13, 2016. Following HUD's review and approval, a contract will be issued to Lakewood for the CDBG entitlement award, and a contract will be issued to Tacoma for the HOME entitlement.

The draft version of the FY 2016 Joint Consolidated Annual Plan, including Amendments to FY 2013 and 2014 Consolidated Annual Action Plans, was made available for an initial 30-day citizen review and comment period from April 1 – 30, 2016. A public hearing on the plan was then held by the City Council on April 18, 2016.

The development of the FY 2016 Joint Consolidated Annual Action Plan, including Amendments to FY 2013 and 2014 Consolidated Annual Action Plans involved a citizen participation process in accordance with the CDBG and HOME Citizens' Participation Plan (Resolution 1999-38). The Community Services Advisory Board (CSAB) held a public hearing on October 8, 2015 to receive public testimony on housing, human services and community development needs. The CSAB then formulated goals and policies on the proposed use of FY 2016 funds which were presented to the Council and subsequently adopted by the Council on October 19, 2015 (Resolution 2015-31).

FY 2016 Goals & Priorities

The goals and priorities adopted by the Council for FY 2016 which are based on HUD's national goals include the following:

Priority 1 - Physical/Infrastructure Improvement

The policy for physical/infrastructure improvements is to support neighborhood revitalization and improvements to spur economic development activities and improve living conditions for lower income persons. Activities that support this policy include:

1. Construction or improvement of public facilities (i.e. sewers, streets, sidewalks, alleys, lighting or related public improvements) in lower income residential neighborhoods or for businesses that create and/or retain jobs for lower-income persons.
2. Construction or rehabilitation of public or privately-owned, community service facilities (i.e. community, senior and youth centers) that will provide a public service benefiting low-income citizens.
3. Acquisition, development and improvement of parks, playgrounds and open space in lower-income residential neighborhoods.

Priority 2 - Housing

The policy for housing is to support economic development and job development/retention by improving neighborhoods to expand opportunities for affordable housing for lower-income individuals, and to preserve affordable housing to prevent homelessness and to improve property values and neighborhood characteristics. Activities that support this policy include the following:

1. Projects that develop or renovate housing to create housing near jobs and promote economic viability.
2. Projects that conserve existing housing by making home repairs or rehabilitating homes to meet building and housing codes.

3. Projects that provide affordable housing and homeownership and rental housing opportunities.
4. Projects that support housing to accommodate persons with special needs.
5. Projects that provide housing for homeless or transitional shelter for homeless persons.
6. Projects that coordinate housing efforts in the city, county and neighboring jurisdictions to assess housing needs and create affordable housing opportunities.

Priority 3 – Public Service

The policy for CDBG funded public service activities is to target low-income clientele. Most of the City’s human services activities are supported through 1% of the City’s General Fund.

Priority 4 – Economic Development

The policy for economic development is to create viable businesses in targeted areas and to create and/or retain jobs for lower income persons.

Activities that support this policy include, not necessarily in priority order, the following:

1. Assistance to businesses to make exterior improvements to facilities.
2. Assistance for microenterprise businesses.
3. Loans to businesses expanding jobs for lower-income persons.
4. Infrastructure to support businesses.

FY 2016 CDBG Recommended Projects (Table 1)

Priority 1 - Physical/Infrastructure Improvements

City of Lakewood – 108th Street Roadway Improvements - \$300,000 - (CDBG) - Funding provides for the rehabilitation/replacement of roadway surfaces from Bridgeport to Main St. SW, ADA facility upgrades, signal video detection, and upgraded pedestrian push buttons at the 108th and Main St. signal. Construction and Davis-Bacon monitoring of this project will be conducted by City CDBG staff.

City of Lakewood – Low Income Street Lighting/LED Improvements - \$43,000 – (CDBG) – Funding will provide for the installation of new LED street lighting in low income residential neighborhoods where no or limited street lighting exists.

Priority 2 – Housing

Major Home Repair/Sewer Loan Program - \$101,755.35 - (CDBG) - Funding will be used to assist low and moderate income homeowners maintain their homes and make necessary repairs due to disasters and deferred maintenance. Funds will also provide for the construction of side sewers for low income owner-occupied households in the Tillicum/Woodbrook neighborhoods. Qualifying homeowners may receive a loan of up to \$25,000, 0% interest with terms up to 20 years. Funding provides for general staff time administration of CDBG projects.

Emergency Assistance for Displaced Residents - \$30,000 - (CDBG) - Funding will provide emergency and permanent housing assistance for ten (10) Lakewood households displaced through no fault of their own during building and code enforcement closures, fires, and other incidences creating homelessness. This program is administered by City CDBG staff.

Priority 3 – Public Service- 15% cap

No projects recommended

Priority 4 – Economic Development

No projects recommended

Administration- 20% cap

CDBG Administration - \$93,410 - (CDBG) - Administrative costs will support overall program management, coordination, monitoring, accounting and evaluation of CDBG and HOME grants.

Contingency- 5% cap

No funds recommended

FY 2016 HOME Recommended Projects (Table2)

Affordable Housing - \$117,625.70 - Funds will support the acquisition, construction and/or rehabilitation of affordable housing for low-income rentals and/or to facilitate new homeownership opportunities. Funding provides for general staff time administration of HOME projects.

Housing Rehabilitation Program - \$70,000 - Funds will be used to assist low and moderate income homeowners maintain their homes through large-scale rehabilitation and repairs that would cause the home to be compliant with current building codes. Qualifying homeowners may receive a loan of up to \$65,000, 0% interest with terms up to 20 years. Loans may be extended up to \$75,000 to address accessibility issues in the home. Funding provides for general staff time administration of HOME projects.

Administration (10% Tacoma) - \$20,847.30 - Administrative costs associated with Tacoma’s fiscal administration of Lakewood’s HOME program.

Tacoma/Lakewood HOME Consortium

City staff administers the City’s CDBG housing programs, and jointly administers Lakewood’s HOME funded programs with Tacoma serving as the “lead entity.” Pursuant to the HOME Consortium agreement with Tacoma, funding for Tacoma’s fiscal administration of Lakewood’s HOME programs will be funded out of Lakewood’s 10-percent cap for administration.

The HOME Consortium agreement also authorizes the Tacoma Community Redevelopment Authority (TCRA), in consultation with Lakewood, to review Lakewood’s (HOME) housing loans and proposals for housing development projects and make funding decisions based on projects which meet the lending criteria of the TCRA. The TCRA will fund Lakewood projects out of Lakewood’s portion of the grant.

Applications for affordable housing development and down payment assistance are made available throughout the fiscal year and funded with available program funds.

**TABLE 1
CDBG PROGRAM YEAR 2016
& REPROGRAMMED FY 2013 AND 2014 FUNDING**

	CAB RECOMMENDATIONS			
	Amount Requested	CDBG FY 2016	CDBG Reprogram FY 2013 and 2014	CDBG FY 2016 & Reprogram
PHYSICAL IMPROVEMENTS				
City of Lakewood – 108 th Street Roadway Improvements	\$300,000.00	\$198,884.65	\$101,115.35	\$300,000.00
City of Lakewood – Low Income Street Lighting/ LED Improvements	\$43,000.00	\$43,000.00	\$0	\$43,000.00
Subtotal- Physical Improvements	\$343,000.00	\$241,884.65	\$101,115.35	\$343,000.00
HOUSING				
City of Lakewood – Major Home Repair/Sewer Loan Program	\$101,755.35	\$101,755.35	\$0	\$101,755.35
City of Lakewood – Emergency Assistance for Displaced Residents	\$30,000.00	\$30,000.00	\$0	\$30,000.00
Subtotal- Housing	\$131,755.35	\$131,755.35	\$0	\$131,755.35
PUBLIC SERVICE (15% Cap)				
Subtotal- Public Service	\$0	\$0	\$0	\$0
ECONOMIC DEVELOPMENT				
Subtotal- Economic Development	\$0	\$0	\$0	\$0
OTHER/ADMIN (20% Cap)				
Administration	\$93,410.00	\$93,410.00	\$0	\$93,410.00
Subtotal- Administration	\$93,410.00	\$93,410.00	\$0	\$93,410.00
Contingency (5% Max.)	\$0	\$0	\$0	\$0
Subtotal- Contingency	\$0	\$0	\$0	\$0
TOTAL	\$568,165.35	\$467,050.00	\$101,115.35	\$568,165.35

Please note that this Table includes the reallocation of FY 2013 PC2 Project Home Rental Assistance funds in the amount of \$6,161.48, FY 2014 Administration funds in the amount of \$33,938.38, FY 2014 AM Paint Tacoma Pierce Beautiful funds in the amount of \$111.38, FY 2014 SSOS Financial & Housing Counseling funds in the amount of \$9,500.00, FY 2014 CenterForce Foodservice Education & Training Program funds in the amount of \$1,339.17, FY 2014 YMCA Childcare Scholarship funds in the amount of \$5,064.94, and FY 2014 NWBCDC Veterans Business Development funds in the amount of \$45,000.00 to supplement FY 2016 City of Lakewood – 108th Street Roadway Improvements.

**TABLE 2
FY 2016 HOME FUNDING - LAKEWOOD'S SHARE**

HOUSING	TOTAL
Administration (10% Tacoma)	\$20,847.30
Affordable Housing	\$117,625.70
Housing Rehabilitation Program	\$70,000.00
TOTAL	\$208,473.00

Section 108 Loan Guarantee Assistance

The final component of the FY 2016 Annual Action Plan includes an application for \$141,500 in Section 108 Loan Guarantee Assistance funding to make accessibility improvements to 108th Street SW from Main Street to Bridgeport Way SW. Construction improvements will include upgrades to sidewalks, signalization, ramps, and roadway improvements necessary to meet current American’s with Disabilities Act (ADA) requirements along 108th Street SW.

Additional project funding in the amount of \$620,000 is to be provided through the CDBG program (FY 2015 - \$320,000; FY 2016 \$300,000). Total project funding is as follows:

Lakewood CDBG (construction)	\$600,000
Lakewood Section 108 (construction)	141,500
Lakewood CDBG (project design/review/monitoring)	<u>20,000</u>
Total sources (w/108):	<u>\$761,500</u>

The proposed Section 108 loan will carry a 3-year term with a typical 3-year amortization schedule. The interest rate will be variable and will be subject to conversion at such time when this loan is included in any HUD public offering. Repayment of the loan will be made in accordance with the terms of the U.S. Department of Housing and Urban Development Section 108 Loan Guarantee Program Variable/Fixed Rate Note using annual CDBG allocations awarded to the City of Lakewood.

Proposed Principal Repayment Schedule:

Year	Principal
1	\$46,780
2	\$47,165
3	\$47,555

Table 3 identifies proposed funding for Section 108 loan fund assistance.

TABLE 3 FY 2016 SECTION 108 LOAN FUND ASSISTANCE	
PROJECT	TOTAL
City of Lakewood – 108 th Street Roadway Improvements	\$141,500.00
TOTAL	\$141,500.00

Conclusion and Action Requested

The Draft Fiscal Year 2016 Joint Consolidated Annual Action Plan, including Amendments to FY 2013 and 2014 Consolidated Annual Action Plans was approved by the CSAB on February 24, 2016. The CSAB presented the Draft Consolidated Plan and proposed use of funds to the Council at the Council’s March 14, 2016 Study Session. A 30-day citizen review and comment period on the Plan, Amendments, and proposed use of funds was made available from April 1 – 30, 2016. A public hearing by the City Council was held on April 18, 2016 to receive public testimony.

It is recommended that Council adopt the Fiscal Year 2016 Joint Consolidated Annual Action Plan, including Amendments to FY 2013 and 2014 Consolidated Annual Action Plans to include projects amounting to the City’s CDBG allocation of \$467,050 and \$208,473 for HOME. Following adoption of the Plan, it is required that the approved Plan be submitted to HUD for approval no later than May 13, 2016.

RESOLUTION NO. 2016-09

A RESOLUTION of the City Council of the City of Lakewood, Washington, adopting the Fiscal Year 2016 (July 1, 2016 – June 30, 2017) Joint Tacoma and Lakewood Consolidated Annual Action Plan, including Amendments to Fiscal Year 2013 and 2014 Consolidated Annual Action Plans.

WHEREAS, the City of Lakewood, Washington, qualifies as an eligible Community Development Block Grant (CDBG) entitlement city, and the City Council has elected to pursue funding through that entitlement process; and,

WHEREAS, the City of Lakewood also entered into an agreement with the City of Tacoma for participation in their Home Investment Partnership Act (HOME) Consortium Programs; and,

WHEREAS, in connection therewith, the City Council provided for a CDBG Citizens' Advisory Board; and,

WHEREAS, in order to receive CDBG and HOME federal dollars for Fiscal Year 2016, commencing on July 1, 2016, HUD requires participating jurisdictions to submit an Annual Action Plan defining the proposed use of CDBG and HOME funds for the Fiscal Year 2016, which Plan must be adopted by the city councils of the participating jurisdictions and submitted to HUD no later than May 13, 2016; and,

WHEREAS, the City of Lakewood's Fiscal Year 2016 CDBG and HOME funding allocations from the Department of Housing and Urban Development (HUD) are \$467,050 for CDBG and \$208,473 for HOME; and,

WHEREAS, upon HUD's review and approval, contracts would then need to be prepared for CDBG entitlements and Tacoma/Lakewood HOME Consortium members; and,

WHEREAS, in connection with such funding allocations-application process, it is appropriate that the City Council adopt a Fiscal Year 2016 Consolidated Annual Action Plan, including Amendments to Fiscal Year 2013 and 2014 Consolidated Annual Action Plans.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAKEWOOD, WASHINGTON HEREBY RESOLVES, as Follows:

Section 1. That the Joint Tacoma and Lakewood Fiscal Year 2016 Consolidated Annual Action Plan, including Amendments to Fiscal Year 2013 and 2014 Consolidated Annual Action Plans, a copy of which is attached hereto, marked as Exhibit "A" and incorporated herein by this reference, be, and the same hereby is, adopted.

Section 2. That this Resolution shall be in full force and effect upon passage and signatures hereon.

PASSED by the City Council this 2nd day of May, 2016.

CITY OF LAKEWOOD

Don Anderson, Mayor

Attest:

Alice M. Bush, MMC, City Clerk

Approved as to Form:

Heidi Ann Wachter, City Attorney

Executive Summary

AP-05 Executive Summary - 91.200(c), 91.220(b)

1. Introduction

The FY 2016 Consolidated Plans for the Tacoma-Lakewood HOME Consortium provide a framework for addressing housing and community development needs in these cities. The Plans are developed for the U.S. Department of Housing and Urban Development to define how funding is to be allocated for the following federal programs: the Community Development Block Grant (CDBG), HOME Investment Partnership Act (HOME), and for the City of Tacoma, Emergency Shelter Grants (ESG).

The FY 2016 Annual Action Plan (July 1, 2016 – June 30, 2017), Lakewood's second under the 2015-19 Consolidated Plan, is a one-year plan that addresses local community and economic development needs and the resources necessary to meet the needs of low and moderate income households. The Plan identifies unique needs and assets in Lakewood and Tacoma, as well as on a regional basis. Goals and priorities of the Annual Action Plan are to be consistent with national objectives and priorities established by HUD and shall be consistent with the goals and strategies identified in the 5-Year Consolidated Plan.

Strategies identified in this Plan were built upon a broad citizen participation process in consultation with public and private agencies. Through this planning process, the FY 2016 policies and priorities were developed to improve economic development and investment through improvements to infrastructure and public facilities, revitalize neighborhoods through removal of blight and targeted investment, eliminate threats to public health and safety, and to preserve and/or expand affordable housing choice for low and moderate income individuals. Subsequently, the Lakewood City Council adopted policies and priorities on the use of FY 2016 CDBG and HOME funds.

In FY 2016, CDBG funds are to be focused on physical/infrastructure improvements, housing, public services, and economic development, in that order of priority.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The FY 2016 Annual Action Plan will focus funding on all three priority needs identified in the 5-Yr Consolidated Plan: 1) Need for affordable housing; 2) Need for basic services and for homeless

prevention and intervention; and 3) Need for community and economic development. Primary focus will be placed on the need for community and economic development with funding being allocated to infrastructure improvements including accessibility and roadway improvements and street lighting installations in two low income neighborhoods. Funding in support of affordable housing choice will concentrate on homeowner rehabilitation/repair programs, down payment assistance, and in support of the development of new housing for low income households. Efforts to support basic services and homeless prevention and intervention will include the funding of an emergency relocation assistance program for families displaced during fire and code enforcement actions.

Recommended funding allocations for FY 2016 (including the reprogramming of unexpended FY 2013 and 2014 funding) include the following:

- *Physical/Infrastructure Improvements* – A total of \$343,000 in CDBG funding is being recommended for neighborhood-related infrastructure improvements.
- *Housing Improvements* – Total funding in the amount of \$131,755.35 in CDBG and \$187,625.70 in HOME monies are being recommended for five housing related activities. Program income is also recommended for continued support of the Major Home Repair/Sewer Loan program, Down Payment Assistance, and HOME Housing Rehabilitation program.
- *Public Services* – No CDBG funding is recommended. Funding in support of human services programs is to be provided as part of the City's 1% General Fund allocation.
- *Economic Development* – Continued support of the Economic Development Business Revolving Loan Fund will be generated through program income earnings during the fiscal year.
- *Administrative Activities* – Funding in support of general administrative activities associated with operating the CDBG and HOME programs.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

The 5-YR Consolidated Plan (2015-2019) for Lakewood and Tacoma identified three primary goals: 1) Increase and preserve affordable housing choice; 2) Reduce homelessness and increase stability; and 3) Improve infrastructure, facilities and economic development. In FY 2015, the initial year of the Plan, funding is primarily focused on the need for community and economic development through the investment in infrastructure improvements and continued investment in housing preservation. Through ongoing activities and current funding, the City has made significant progress in meeting the needs for housing opportunity, the creation of suitable living environments, and the expansion of economic opportunity through investment in community facilities and improvements to infrastructure. While the City does expect to meet the benchmarks established in the 5-YR Consolidated Plan, concern remains that decreased funding and eroding public support could pose a challenge to meeting the community development goals and objectives defined in the Plan.

A complete evaluation of the performance measures, including program spending accomplishments, will be provided as part of the Consolidated Annual Performance Evaluation Report (CAPER) for FY 2015.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

The FY 2016 Annual Action Plan was developed in coordination with the City of Tacoma and local organizations, agencies, and stakeholders. The Plan was developed in accordance with requirements established by the U.S. Department of Housing and Urban Development and the Citizen Participation Plan as adopted by the City of Lakewood. Citizen activities included notification in the Tacoma News Tribune on September 21, 2015 of an October 8, 2015 public hearing held by the Lakewood Community Services Advisory Board (CSAB) on the acceptance of proposals for FY 2016 (July 1, 2016 – June 30, 2017) Community Development Block Grant (CDBG) and HOME Investment Partnership Act (HOME) programs. Citizen input was solicited to identify community and economic development, housing, and public service's needs.

Notification of the Draft FY 2016 Annual Action Plan was published on April 1, 2016 in the Tacoma News Tribune indicating where the document was available for review during the 30-day citizen comment period (April 1, 2016 – April 30, 2016). A public hearing by the Lakewood City Council was held on April 18, 2016 to solicit comments from citizens, local for-profit and non-profit agencies, neighborhood associations, the State of Washington, Pierce County, City of Tacoma, local public housing authorities, and other interested parties on the draft document. Copies of the Plan were made available to those requesting copies. Records on the proposed economic development, housing, public service, and community development projects were made accessible to the general public. Comments received at the public hearings held by the Lakewood CSAB and Lakewood City Council are summarized later in this report.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

The following comments were received as part of the FY 2016 citizen participation process. They include oral testimony provided at the October 8, 2015 public hearing held by the Lakewood Community Services Advisory Board, and the Lakewood City Council public hearing on April 18, 2016.

Community Services Advisory Board Public Hearing – October 8, 2015

The following testimony was presented at this public hearing:

Ms. Rosemary Kaiser – Vice President, Board of Directors – Tillicum Community Center

Ms. Kaiser discussed the Center’s operations and the various programs the Center offers: food and clothing bank; Sea Mar health clinic; Pierce County Library branch; and various holiday meal and gift programs. She said the Center operating without an executive director and a staff of two employees; board members have stepped up to assist with the Center’s operations to ensure there is no break in services provided. Funding is being provided through private donations and local business support.

Ms. Janet Harper, Treasurer, Board of Directors – Tillicum Community Center

Ms. Harper discussed budgetary concerns for the Center. She stated she had personally stepped up to support the Center financially and that she had the capacity to continue to support the Center moving forward.

Ms. Mary Brickle – Executive Assistant – Rebuilding Together South Sound

Ms. Brickle spoke about the importance of maintaining safe affordable housing for low income homeowners. She said the programs RTSS offers were quite often the only assistance options for persons living in mobile homes and persons with little or no equity in their homes.

Ms. Diana Comfort – Executive Director of Child Care – YMCA

Ms. Comfort expressed appreciation for the support of CDBG funding they were allocated in 2014 and urged the Board to continue its support through future funding of child care. She stated that the YMCA school daycare programs provide for tutoring and homework assistance, after school activities, playtime, and healthy meals and snacks.

Mr. Gomer Roseman – Director of Site Development & Construction – Tacoma-Pierce County Habitat for Humanity

Mr. Roseman discussed Habitat’s construction progress in the Tillicum neighborhood. He stated Habitat has constructed 19 homes in Tillicum to date, has 1 home under construction, and is on schedule to complete the construction and/or rehabilitation of 13 homes in Tillicum. Mr. Roseman thanked the City for its support and partnership.

Ms. Amy Allison – Director of Community Mobilization – Associated Ministries, Paint Tacoma-Pierce Beautiful

Ms. Allison stated the Paint Tacoma-Pierce Beautiful program provides house painting services at no cost to low income households, including elderly and disabled households by bringing together volunteer labor and donated materials. She stressed the importance of maintaining safe and decent housing for homeowners who would otherwise be unable to afford such improvements.

City Council Public Hearing on Approval of the FY 2016 Annual Action Plan – April 18, 2016

Speaking before the Council was:

Dennis Haugen, Lakewood resident

Mr. Haugen spoke about governmental efficiency and letting the City of Tacoma or Pierce County handle the Consolidated Annual Action Plan programs.

6. Summary of comments or views not accepted and the reasons for not accepting them

There were no comments or views received that were not accepted.

7. Summary

Additional activities included as part of the FY 2016 Annual Action Plan include Neighborhood Stabilization Program 1 and Section 108 Loan Guarantee Program assistance as provided below:

- *Neighborhood Stabilization Program 1 (NSP1)* – Funding for the NSP1 program was provided in 2009 through the State of Washington Department of Commerce to restore neighborhoods adversely impacted by disproportionate foreclosure and vacancy rates. Program funding has been allocated to demolish dangerous/blighted buildings in qualifying census block groups that meet two of the following three criteria: 1) Building Official determined structure is dangerous; 2) Property not lawfully occupied in excess of 1 year; and 3) Property was associated with illegal drug activity during previous 12 months. The City administers an NSP1 revolving abatement fund in excess of \$210,000. Program income in FY 2016 is anticipated at \$30,000.

Section 108 Loan Guarantee Program— In 2012, the City of Lakewood established a \$2.88 million loan pool to assist with large-scale economic and community development activities. To date, a total of \$1.01 million has been used to support the acquisition/redevelopment of commercial areas, job creation, and to provide basic services to the homeless. Highlights include:

- Completion of 4,000 SF mixed-use client services center and 15-unit housing complex. The project will provide new permanent housing and supportive services to the homeless. Acquisition and construction of a 15,000 SF automotive sales complex. The project will provide 20 new FTE positions.

In FY 2016, the City expects to apply for and complete its third Section 108 loan project- 108th Street Roadway Improvements. The proposed project will make accessibility improvements to 108th St. SW from Main Street SW to Bridgeport Way SW. Construction will include upgrades to sidewalks, signalization, ramps, and roadway improvements necessary to meet current American’s with Disabilities Act (ADA) requirements. This project will meet the national objective 570.208(a)(1) Area Benefit and will include Section 108 funding in the amount of \$141,500. Repayment of the loan will be made using Lakewood’s annual CDBG allocations. The City of Lakewood understands that if the City fails to make a required payment on its notes, HUD will deduct that payment from the City of Lakewood’s CDBG Letter of Credit and in accepting this loan guarantee, the City of Lakewood will pledge its CDBG funds and all other applicable grants as security for the guarantee.

PROJECT	SECTION 108	ANTICIPATED INCOME- 2016	PRINCIPAL REPAYMENT- 2016
Curbside Motors	\$700,000	\$47,421.55	\$25,000
LASA Client Service Center	\$310,000	\$11,363.50	\$0

Table 1 - Section 108 Loan Program- 2016

PR-05 Lead & Responsible Agencies - 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	LAKEWOOD	Community Development Department

Table 2 – Responsible Agencies

Narrative

In the City of Lakewood, CDBG funding is administered by the Community Development Department with oversight provided by the Council-appointed Community Services Advisory Board (CSAB) and Lakewood City Council. As a member of the Tacoma-Lakewood HOME Consortium, Lakewood receives HOME funding through the Tacoma Community Redevelopment Authority (TCRA). HOME funding allocations are initially approved by the Lakewood City Council before they are forwarded on to the TCRA for final review and approval.

Consolidated Plan Public Contact Information

City of Lakewood

Community Development Department

Attn: Mr. Dave Bugher, Assistant City Manager

6000 Main Street SW.

Lakewood, WA 98499

(253) 589-2489

dbugher@cityoflakewood.us

AP-10 Consultation - 91.100, 91.200(b), 91.215(l)

1. Introduction

The FY 2016 Annual Action Plan was developed to provide a general framework for addressing housing and community development needs in the City of Lakewood. In a larger sense, the plan involves a regional element to coordinate and address economic development, transportation, public services, special needs, housing, and homelessness throughout Pierce County. Coordination included consultation with the City of Tacoma, Pierce County, Pierce County Housing Authority, the Tacoma Housing Authority, and other stakeholders as provided in the Plan.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).

As part of the planning process, the City of Lakewood established a committee to provide public oversight, comment on the process, and to make funding recommendations for both the CDBG and HOME programs. In the development of the 5-YR Consolidated Plan (2015-2019), the City solicited input through interviews, meetings, and public hearings to determine community need, priorities, and approaches to meeting those needs. Since the development of the 5-Year Plan, the City has continued to consult with many of the agencies and organizations originally polled.

The Pierce County Housing Authority and the Tacoma Housing Authority continue to work closely with the cities of Lakewood and Tacoma coordinating efforts to improve housing choice for low income households in both communities. Additionally, local housing and services providers such as Living Access Support Alliance (LASA), Greater Lakes Mental Health, Tacoma-Pierce County Habitat for Humanity, Associated Ministries, Tacoma Area Coalition of Individuals with Disabilities (TACID), Metropolitan Development Council (MDC), the Fair Housing Center of Washington, and the Tacoma Pierce County Affordable Housing Consortium among others continue to provide input and support for mental health, services, and housing options both in Lakewood and Tacoma.

Neighborhood Councils were consulted to determine the need for housing and general human services in each of Lakewood's neighborhoods. Consultation with Joint Base Lewis McChord was also conducted to determine what level of assistance military personnel and veterans were experiencing with housing need, health and human services, and mental health care assistance.

Lakewood sought comment internally from City departments on housing and community development needs and services to low income and special needs populations. On a regional level, the City consulted with Pierce County Community Connections, United Way of Pierce County, South Sound Outreach, local school districts, police and fire departments, and the State of Washington to better understand the

needs of at risk populations such as homeless families with children, victims of domestic violence, individuals with disabilities, ethnic minorities, and the elderly.

Additional efforts to enhance and coordinate efforts between housing, health, and services providers are described throughout the Plan.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The Cities of Tacoma and Lakewood are actively engaged members of the Tacoma/Lakewood/Pierce County Continuum of Care. The three jurisdictions are the three most involved governmental entities in the Continuum, cooperatively working on programs to meet needs for housing and services. Both Tacoma and Lakewood support the Continuum's priorities focusing on the needs of the most vulnerable populations including chronically homeless persons, unaccompanied youth, families with children, and veterans, among others. The Continuum's recently established Centralized Intake System (Access Point 4 Housing (AP4H)) is supported by both Tacoma and Lakewood and is designed to provide assessment and rapid placement in appropriate housing, reducing vulnerability and increasing stability. The Cities were integral partners in developing the 2012 Tacoma Tacoma/Lakewood/Pierce County Plan to End Homelessness.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The Cities of Tacoma and Lakewood work closely with the Collaborative Applicant of the Continuum of Care (Pierce County) planning for allocation and use of Emergency Solutions Grant (ESG) funds. ESG policies and procedures were created and are updated periodically in cooperation with Pierce County and Tacoma to ensure that ESG subrecipients are operating programs consistently across eligible activities. Performance is reviewed by both entities. The Collaborative Applicant is also the HMIS lead and works closely with City of Tacoma to maximize use of HMIS resources and to draw data for reports on project performance and program outcomes.

2. Agencies, groups, organizations and others who participated in the process and consultations

Table 3 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	Tacoma-Pierce County Habitat for Humanity
	Agency/Group/Organization Type	Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homelessness Needs - Veterans Homelessness Strategy Market Analysis
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Tacoma-Pierce County Habitat for Humanity remains an integral part of Lakewood's approach to providing safe, decent, affordable housing to low income households in Lakewood and Tacoma. Consultation with the agency focused on housing need, strategies for the homeless, veteran housing needs, and market analysis in both communities. Lakewood anticipates continued coordination with Habitat will increase affordable housing options for low income families and improvements to distressed communities as older blighted homes are replaced with newly constructed affordable single family homes.
2	Agency/Group/Organization	ASSOCIATED MINISTRIES OF TACOMA-PIERCE COUNTY
	Agency/Group/Organization Type	Housing Services - Housing Services-homeless
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Market Analysis Anti-poverty Strategy

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Associated Ministries assists both Lakewood and Tacoma in serving the needs of the homeless, primarily through Access Point 4 Housing and its various housing services related programs. The organization also offers employment assistance, emergency housing/rental assistance, home repair/maintenance, and foreclosure counseling services. Lakewood included Associated Ministries in its consultation regarding homelessness, services to at risk populations, regional housing needs, and anti-poverty strategy agenda issues. Coordination regarding homelessness and housing needs will continue to improve and coordinate homeless services on a regional basis.
3	Agency/Group/Organization	LASA
	Agency/Group/Organization Type	Housing Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Victims of Domestic Violence Services-homeless Services - Victims
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Market Analysis Anti-poverty Strategy Relocation Strategies

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	LASA was consulted as part of the planning process to better define and understand the scope and type of homeless need in Pierce County. LASA is an integral provider in the fabric of homeless services and housing assistance to the homeless and those at risk of homelessness. With the increases in the percentage of Lakewood households living below the poverty rate and the direct correlation of that to housing instability, it is expected that the need for homeless services will increase in Pierce County. LASA will continue to remain an important resource and partner in the fight to end homelessness.
4	Agency/Group/Organization	TILlicum COMMUNITY CENTER
	Agency/Group/Organization Type	Services-Children Services-Elderly Persons Services-Health Services-Education
	What section of the Plan was addressed by Consultation?	Anti-poverty Strategy Human Services Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Tillicum Community Center provided input on the need for human services needs to low and moderate income populations. Basic needs including food assistance, clothing, health services, and access to community facilities were identified as essential to low income households. Consultation provides vital information regarding two of Lakewood's two most isolated neighborhoods, Tillicum and Woodbrook.
5	Agency/Group/Organization	Rebuilding Together South Sound
	Agency/Group/Organization Type	Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Lead-based Paint Strategy

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Rebuilding Together South Sound (RTSS) provides general home maintenance and repair assistance to low income households who are unable to afford such repairs. RTSS was consulted to provide information on the need to maintain safe affordable housing for low income households, including households with elderly or disabled household members.
6	Agency/Group/Organization	YMCA OF PIERCE AND KITSAP COUNTIES
	Agency/Group/Organization Type	Services-Children Services-Education Services-Employment Civic Leaders
	What section of the Plan was addressed by Consultation?	Public Services Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	YMCA provided comment on the need to support programs assisting with early childhood learning and youth development. Programs providing tutoring, childcare assistance, after school activities, activities encouraging healthy living, and community involvement are essential in the continuum of support for low income families with children. The YMCA will continue to provide Lakewood with vital information and insight into the needs for services most important to families with children.
7	Agency/Group/Organization	PIERCE COUNTY HOUSING AUTHORITY
	Agency/Group/Organization Type	PHA

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Market Analysis Anti-poverty Strategy Lead-based Paint Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Pierce County Housing Authority (PCHA) is a vital partner to the City of Lakewood in its efforts to increase and preserve affordable housing options for low income households. PCHA manages a number of programs such as scattered site public housing, Section 8 vouchers, and enterprise fund apartments to provide housing stability to many low income Lakewood households. As an operator of 285 apartment units in Lakewood, the housing authority was consulted to provide information on the need for public housing in Lakewood and in greater-Pierce County. Lakewood anticipates continued cooperation with PCHA in developing and maintaining affordable public housing options.
8	Agency/Group/Organization	City of Tacoma
	Agency/Group/Organization Type	Other government - Local

	<p>What section of the Plan was addressed by Consultation?</p>	<p>Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Market Analysis Economic Development Anti-poverty Strategy Lead-based Paint Strategy</p>
	<p>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>As the lead member of the Tacoma-Lakewood HOME Consortium, Tacoma remains a key partner in the development and implementation of the consolidated planning process. The City of Tacoma was consulted in the development of priorities and strategies designed to meet the various community and economic development needs identified in this Plan. Lakewood and Tacoma will continue to coordinate their efforts to ensure the goals and outcomes identified in the 5-YR consolidated Plan (2015-2019) are satisfied.</p>
9	<p>Agency/Group/Organization</p>	<p>Pierce County Community Connections</p>
	<p>Agency/Group/Organization Type</p>	<p>Other government - County</p>

<p>What section of the Plan was addressed by Consultation?</p>	<p>Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Market Analysis Economic Development Anti-poverty Strategy Lead-based Paint Strategy</p>
<p>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>Pierce County Community Connections is a partner agency in a regional effort to end homelessness, encourage community and economic development efforts benefitting low income individuals, to expand safe, decent, affordable housing, and in the provision of public and human services to individuals in need. As a recipient of CDBG, HOME, and ESG funding, the County is a natural partner with the cities of Lakewood and Tacoma in determining a regional approach to community development.</p>

Identify any Agency Types not consulted and provide rationale for not consulting

N/A

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Pierce County	
City of Lakewood Comprehensive Plan	City of Lakewood	Updates to plan encourage infill housing, change zoning to permit higher densities, and incentivize construction of affordable housing.

Table 4 - Other local / regional / federal planning efforts

Narrative

AP-12 Participation - 91.401, 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

Citizen input for the FY 2016 Annual Action Plan was conducted in accordance with the requirements established by the U.S. Department of Housing and Urban Development and the City of Lakewood Citizen Participation Plan. Citizen participation was encouraged throughout the process culminating in the development of this FY 2016 Annual Action Plan.

The process included:

- Input from community-based organizations, service providers, and local non-profit organizations.
- Oversight and review provided by the City of Lakewood Community Services Advisory Board and the Tacoma Community Redevelopment Authority (TCRA).
- Input and coordination with City of Lakewood, City of Tacoma, and Pierce County staffs.
- Meetings with Lakewood and Tacoma City Councils.
- Review of planning documents for local agencies.
- Solicitation of public input.

Effort to encourage citizen participation in the development of the Plan included notification of public hearings on community and economic development need, notice of availability of the plan, and community input concerning approval the final plan. Public hearings were advertised in the Tacoma News Tribune as follows:

- October 8, 2015 – Public hearing on needs
- April 1 - April 30, 2016 – Public Comment Period
- April 18, 2016 – Public hearing on FY 2016 Annual Action Plan

A draft of the FY 2016 Annual Action Plan was made available to the public for review beginning April 1, 2016. Comments received in response to the 30-day public comment period were incorporated into the Plan. Formal approval of the final Plan was made by the City Council on May 2, 2016.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
1	Public Hearing	Non-targeted/broad community	Hearing attended by general public and Community Services Advisory Board members.	Comments were received from 6 citizens. Comments received were in support of the development of affordable housing, community services, youth programs, and general housing maintenance for low income households.	N/A	
2	Newspaper Ad	Non-targeted/broad community	Notification of hearings and public comment period; no written responses received.	No written responses received.	N/A	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
3	Internet Outreach	Non-targeted/broad community	Notification of hearings and provision of Annual Action Plan; no written responses received.	No written responses received	N/A	
4	Public Hearing	Non-targeted/broad community	Hearing attended by general public and Community Services Advisory Board members.	One comment received concerning governmental efficiency and having the City of Tacoma or Pierce County handle the Consolidated Annual Action Plan programs.	N/A	

Table 5 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.420(b), 91.220(c) (1, 2)

Introduction

Funding for FY 2016 is provided by the U.S. Department of Housing and Urban Development through the Community Development Block Grant (CDBG) Program. Additional programmatic funding is being generated through program income and the reprogramming of unexpended funds from FY 2013 and FY 2014. All funds received, and otherwise reprogrammed, will be allocated to activities in support of the goals and objectives identified in the 5-YR Consolidated Plan.

CDBG funding in FY 2016 will focus primarily upon improvement of infrastructure and capital facilities with a smaller percentage of funding being allocated to investment in preserving affordable housing choice. Major investments include roadway accessibility improvements and signal upgrades to ensure ADA compliance along 108th St. SW, street lighting installations in multiple low income neighborhoods, housing rehabilitation, and relocation assistance for low income individuals displaced through no fault of their own during fire or code enforcement actions. Public services activities will be supported with General Fund dollars in accordance with a City Council-adopted strategic plan for human services.

The City of Lakewood is using a conservative approach to estimating anticipated resources for the duration of the 5-YR Consolidated Plan. Future revenues are based on a percentage of allocations and expected income over the remaining three years.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	467,050	53,000	101,115	621,165	1,424,000	

Table 6 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

Historically, CDBG and HOME funds have been the cornerstone of the City of Lakewood’s community and economic development activities supporting low and moderate income populations. As these funds have continued to diminish many jurisdictions have been left to scramble to fill the void. In Lakewood, CDBG funding allocations have seen a 28.6 percent reduction in CDGB funding between 2007 and 2014. Compounding this problem is the steady rise in the percentage of Lakewood citizens whose income is at or below the poverty rate over the same period- 16.0 percent in 2007, to 19.6 percent in 2014.

As CDBG funding allocations have dwindled, so has program income and leverage funds’ investments as local jurisdictions have fewer dollars to invest in community development projects; ultimately leading to dramatic reductions in the size and scope of projects a jurisdiction is able to undertake. This reduction in the size and scope of projects is forcing some jurisdictions to undertake smaller scale projects on their own, without the aid of State or private investment.

In Lakewood, leverage ratios are expected to decline in FY 2016 as a majority of CDBG funding is being allocated to smaller-scale infrastructure projects and housing rehabilitation/relocation related activities. Housing rehabilitation activities undertaken as part of the Major Home Repair

and Emergency Assistance for Displaced Residents (EADR) programs do not utilize match or leverage funding. The Major Home Repair program provides loans to low income households to maintain their existing home while the EADR program provides relocation assistance grants to persons displaced through no fault of their own. Additional activities include infrastructure improvements along 108th Street SW and street light installations in various low income neighborhoods; neither infrastructure activity will include leveraged investment.

HOME funds match requirements and leverage is provided as part of the Tacoma-Lakewood HOME Consortium and is reported in Tacoma's portion of the Plan.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

No publicly-owned land or property is scheduled to be included as part of this plan.

Discussion

Annual Goals and Objectives

AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Infrastructure, facilities & economic opportunity	2015	2019	Non-Housing Community Development		Community and Economic Development	CDBG: \$351,000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 14775 Persons Assisted Jobs created/retained: 1 Jobs
2	Increase and preserve affordable housing choices	2015	2019	Affordable Housing Public Housing Homeless		Affordable housing choice	CDBG: \$176,755	Public service activities for Low/Moderate Income Housing Benefit: 12 Households Assisted Homeowner Housing Rehabilitated: 5 Household Housing Unit Direct Financial Assistance to Homebuyers: 1 Households Assisted
3	Reduce homelessness and increase stability	2015	2019	Homeless Non-Homeless Special Needs				

Table 7 - Goals Summary

Goal Descriptions

1	Goal Name	Infrastructure, facilities & economic opportunity
	Goal Description	<p>Projects that support improving infrastructure, facilities, and economic opportunities, including maintaining and improving community facilities; maintaining and improving infrastructure (such as streets, sidewalks, and ADA improvements); improvements to facades and other projects to attract and support businesses; support for microenterprises and small business development; historic preservation; and removal of slums and blight.</p> <p>Projects associated with this strategic plan goal for FY 2016:</p> <ol style="list-style-type: none"> 1. 108th Street Roadway Improvements 2. Low Income Street Lighting 3. Economic Development Business Loan Program
2	Goal Name	Increase and preserve affordable housing choices
	Goal Description	<p>Projects contributing to increasing affordable housing choice, including home repairs and weatherization to preserve the condition of owner-occupied units; down payment assistance for homebuyers; developing new rental housing opportunities; rehabilitation of rental housing; supporting development of new subsidized housing; and increasing permanent supportive housing.</p> <p>Programs associated with this strategic plan goal for FY 2016:</p> <ol style="list-style-type: none"> 1. Major Home Repair/Sewer Loan Program 2. Emergency Assistance for Displaced Residents 3. CDBG Down Payment Assistance
3	Goal Name	Reduce homelessness and increase stability
	Goal Description	<p>Projects contributing to reducing homelessness and increasing stability of Tacoma and Lakewood residents, including providing supportive services to meet basic needs; providing supportive services to move toward self-sufficiency; projects that provide job training and education; emergency services, including support for shelters and transitional housing; and supportive services for persons with special needs.</p>

Table 8 – Goal Descriptions

AP-35 Projects - 91.420, 91.220(d)

Introduction

The projects listed and described in this plan represent the proposed use of funding for the FY 2016 CDBG program.

#	Project Name
3	108th Street Roadway Improvements
4	Major Home Repair/Sewer Loan Program
5	Low Income Street Lighting
6	Emergency Assistance for Dispalced Residents
7	Administration
8	CDBG Down Payment Assistance
9	Economic Development Business Loan Program
10	NSP 1 Abatement Program

Table 9 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

Through a planning and citizen participation process, FY 2016 policies and priorities were developed for addressing community and economic development, removal of blight, revitalizing underserved neighborhoods, eliminating threats to public health and safety, and conserving/expanding stocks of affordable housing. Included in this process was a review of alternative funding sources, including City General Funds, State and other local funding sources available to meet an array of needs. As a result of this process, the Lakewood City Council adopted the following policies and priorities on the use of FY 2016 CDBG and HOME funds in order of priority:

1. Physical Infrastructure Improvements
2. Housing
3. Public Service
4. Economic Development

AP-38 Project Summary

Project Summary Information

1	Project Name	108th Street Roadway Improvements
	Target Area	
	Goals Supported	Infrastructure, facilities & economic opportunity
	Needs Addressed	Community and Economic Development
	Funding	CDBG: \$300,000
	Description	Project provides for the construction of roadway, sidewalk, and signal upgrades to make necessary ADA improvements to 108th St. SW.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	The project will benefit a total population of 7,185 persons.
	Location Description	Roadway accessibility improvements will be constructed along 108th St. SW between Main St. SW and Brigeport Way.
	Planned Activities	Project will provide accessibility improvements, including sidewalk, signalization, ramps, and roadway improvements necessary to meet current ADA requirements along 108th St. SW.
2	Project Name	Major Home Repair/Sewer Loan Program
	Target Area	
	Goals Supported	Increase and preserve affordable housing choices
	Needs Addressed	Affordable housing choice

	Funding	CDBG: \$136,755
	Description	Program provides home repair and/or sewer connection loans to eligible low income homeowners.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	A total of 5 households will be assisted with housing rehabilitation and/or sewer connection loans.
	Location Description	City-wide
	Planned Activities	The project will provide major home repair/sewer connection loans which include connection of side-sewer to sewer main, decommissioning of septic systems, roofing, removal of architectural barriers, plumbing, electrical, weatherization, major systems replacement/upgrade, and general home repairs for eligible low income homeowners.
3	Project Name	Low Income Street Lighting
	Target Area	
	Goals Supported	Infrastructure, facilities & economic opportunity
	Needs Addressed	Community and Economic Development
	Funding	CDBG: \$43,000
	Description	Project will install new LED street lighting in low income residential neighborhoods where no or limited street lighting exists.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	The project will benefit a total of 7,590 persons.
	Location Description	Various low income neighborhoods.
	Planned Activities	Project will install new LED street lights in residential areas where no or limited street lighting exists.

4	Project Name	Emergency Assistance for Dispalced Residents
	Target Area	
	Goals Supported	Increase and preserve affordable housing choices
	Needs Addressed	Affordable housing choice
	Funding	CDBG: \$30,000
	Description	Program provides emergency relocation assistance to eligible low income households that are displaced through no fault of their own during building and code enforcement closures, fires, redevelopment, and other incidences resulting in homelessness.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	Project will assist 12 households with relocation assistance caused through no fault of their own due to code enforcement actions and fires.
	Location Description	City-wide
	Planned Activities	Program provides for emergency assistance for qualifying low income households displaced through no fault of their own during building and code enforcement closures, fires, redevelopment, and other incidences creating homelessness.
5	Project Name	Administration
	Target Area	
	Goals Supported	
	Needs Addressed	
	Funding	CDBG: \$93,410
	Description	Administration to implement and manage the Consolidated Plan funds.
	Target Date	6/30/2017

	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	Administration activities in support of program management, coordination, monitoring, and general evaluation of program activities.
6	Project Name	CDBG Down Payment Assistance
	Target Area	
	Goals Supported	Increase and preserve affordable housing choices
	Needs Addressed	Affordable housing choice
	Funding	CDBG: \$10,000
	Description	Program provides down payment assistance to eligible low income homebuyers.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	One household will be assisted with homebuyer assistance activities.
	Location Description	City-wide
	Planned Activities	Reuse of program income from the down payment assistance revolving loan fund to provide down payment assistance, including housing counseling services, to qualifying low income homebuyers.
7	Project Name	Economic Development Business Loan Program
	Target Area	
	Goals Supported	Infrastructure, facilities & economic opportunity
	Needs Addressed	Community and Economic Development

	Funding	CDBG: \$8,000
	Description	Provides low-interest business loans and technical assistance to qualifying businesses.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	One business will be assisted with a low income loan and/or technical assistance.
	Location Description	City-wide
	Planned Activities	Reuse of program income from the economic development business revolving loan fund to provide low-interest business loans and technical assistance for the purpose of creating and/or retaining low income jobs. Funding will assist microenterprises with start-up or development expenses of an existing business.
8	Project Name	NSP 1 Abatement Program
	Target Area	
	Goals Supported	Infrastructure, facilities & economic opportunity
	Needs Addressed	Community and Economic Development
	Funding	:
	Description	Provides funding for the abatement of dangerous buildings that have been foreclosed, abandoned or are vacant.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	City-wide
	Planned Activities	Demolition/clearance of dangerous buildings and related costs.

AP-50 Geographic Distribution - 91.420, 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

In targeting CDBG and HOME funds, the City has typically looked to block groups with at least 51% low and moderate income populations as many of Lakewood’s minority and ethnic populations continue to be concentrated in these areas. Many of these block groups tend to have a higher concentration of renter-occupied housing units that suffer from a general state of slums and blight, large concentrations of aged housing stock suffering from a lack of routine maintenance, and infrastructure improvements that are either inadequate or are outdated in accordance with current development requirements.

In FY 2016, Lakewood is looking to continue to make crucial infrastructure investments to those low income block groups where the infrastructure is either lacking or inadequate to ensure public safety and accessibility. By funding accessibility improvements, including sidewalk, signalization, ramps, and roadway improvements necessary to meet current ADA requirements along 108th St. SW, the City is targeting the predominantly low income Census Tracts 71805, 71807, and 71901. Additionally, the City plans to continue its targeting of the low income Census Tract 72000 with its Major Home Repair/Sewer Loan Program which assists low and moderate income homeowners with connection fees and construction costs associated with connecting to recently constructed sewers in these neighborhoods. For all other funding, the City has not identified specific targeted areas; programs are open to eligible low and moderate income individuals city-wide.

Geographic Distribution

Target Area	Percentage of Funds

Table 10 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

Discussion

AP-85 Other Actions - 91.420, 91.220(k)

Introduction

Actions planned to address obstacles to meeting underserved needs

The City will continue to support fair housing education and other activities that support fair housing for all. Potential activities include workshops focused on education and the equal application of landlord/tenant and fair housing laws and relocation assistance for individuals at risk of homelessness through no fault of their own due to discriminatory housing practices, or as a result of building and code enforcement closures, fires, or redevelopment activities. Funding for Lakewood's relocation assistance program is provided through the CDBG program and additionally through a grant from the Nisqually Indian Tribe.

In FY 2016, the City will continue to offer an emergency housing repair program for households that do not qualify for the City's CDBG and HOME-funded programs. The program will utilize grant funds provided by the Nisqually Indian Tribe to make emergency repairs to low income, owner-occupied households who otherwise lack the means or the equity to make the necessary repairs.

Additional actions to address the needs of Lakewood's underserved population are addressed with a 1% allocation from the General Fund; strategic priorities include stabilization services, access to health and behavioral health, youth programs, and housing assistance.

Actions planned to foster and maintain affordable housing

Lakewood recognizes the importance affordable housing and homeownership play in building vibrant communities. The City encourages the redevelopment of blighted and abandoned properties through collaboration with Tacoma-Pierce County Habitat for Humanity, developing new single family affordable housing units in the Tillicum neighborhood and throughout Lakewood. Acquisition of existing single family housing stock is supported through the down payment assistance programs (CDBG and HOME). Multifamily housing is supported and encouraged with Lakewood's Affordable Housing Fund (HOME) as well as through zoning density bonuses offered to developers of affordable housing. Finally, the Major Home Repair/Sewer Loan Program (CDBG) and Housing Rehabilitation (HOME) programs offer homeowners an opportunity to maintain existing housing affordability by remedying deferred maintenance and code related deficiencies.

The City has a long-standing partnership with the Pierce County Housing Authority in developing and maintaining affordable housing opportunities for Lakewood residents. Activities have included the replacement of stairs, landings, doors and windows, roof repair and replacement, electrical upgrades, weatherization activities, and the installation of sewer upgrades/connections. Recent partnerships have

been extended to the Tacoma Housing Authority to construct Prairie Oaks, a 15-unit permanent affordable housing complex for low income families. Construction of Prairie Oaks was recently completed in June 2015 and the units have reached full occupancy. The City also maintains connections with many nonprofit housing organizations such as: LASA, Metropolitan Development Council, Catholic Community Services, The Rescue Mission, Pierce County Coalition for Developmental Disabilities, Rebuilding Together South Sound, Greater Lakes, and Associated Ministries. It is through these partnerships the City is able to leverage its resources and develop projects on a much larger scale than would be possible on our own.

Actions planned to reduce lead-based paint hazards

In accordance with the Washington State Renovation, Repair and Painting Program and 24 CFR Part 35, subparts A, B, J, K, and R, the City of Lakewood requires that all projects/homes receiving CDBG or HOME funds that were built prior to 1978, with construction costs over \$5,000, be inspected and analyzed for the presence of lead-based paint or are to be presumed to contain lead. All lead hazards identified through this process are required to be brought into compliance with Title X of the Housing and Community Development Act of 1992 as part of the project's scope of work. CDBG and HOME funds may be provided for testing, risk assessment, and clearances for eligible activities.

With approximately 65% of Lakewood's 26,627 housing units being built prior to 1978, there exists the potential for 17,307 housing units to contain lead-based paint hazards of some kind. To inform the community of the hazards of lead-based paint, the City offers copies of the EPA's "Protect Your Family from Lead in Your Home" and HUD's "Renovate Right" pamphlets at City Hall and provides copies of these pamphlets to all housing repair program applicants. As part of the City's single and multifamily housing programs, XRF paint inspections and Risk Assessments are conducted, lead-safe work is conducted by Washington State certified RRP renovation contractors, abatement work is conducted by certified abatement contractors, and Clearance testing of all disturbed surfaces is performed by certified Risk Assessors.

In FY 2016, the City expects to conduct lead paint inspections on all pre-1978 properties funded with the down payment assistance program and all properties where persons are relocated to with the Emergency Assistance for Displaced Residents. Risk assessments are to be conducted on all pre-1978 homes served by housing repair programs. When completed, all homes will be free of lead-based paint hazards.

Actions planned to reduce the number of poverty-level families

Actions to reduce the number of poverty-level families include the funding of vital services and programs focused on outcome driven, client centered services that lead to housing stability and economic opportunity. Funding through the 1% human services allocation is targeted to programs that provide low income households with housing stability, basic needs (health, food, clothing, etc.), services

directed towards self-sufficiency (domestic violence, child care, job training, etc.). For 2016, the City anticipates funding of these programs to reach approximately \$320,000.

Lakewood understands a thriving, vibrant community begins with a strong local economy. To encourage economic development activities directed toward the creation or retention of jobs for low income individuals, Lakewood has created a Section 108 loan pool and Economic Development Business Loan Fund. The Section 108 loan pool's primary objective is job creation for low and moderate income persons; however, the fund may also be used to expand the linkages between housing, transportation, infrastructure, and services through large-scale economic development projects. Funding for the Economic Development Business Loan Fund provides much-needed, low-cost capital to microenterprises looking to expand their Lakewood operations or relocate to Lakewood.

Actions planned to develop institutional structure

In an effort to better coordinate and improve the implementation of the consolidated planning process and human services program, the City recently combined the Community Development Block Grant Citizens Advisory Board and the Human Services Funding Advisory Board into one advisory body, the Community Services Advisory Board (CSAB). The newly formed CSAB functions in a review and advisory capacity to City administration and City Council regarding program priorities and funding recommendations for both human services and CDBG/HOME programs.

Board responsibilities include facilitating the cooperation and coordination of human services and Consolidated Plan activities, holding public hearings to receive input on community development and human service's needs, developing policy guidance and program evaluation criteria, and making funding recommendations. On the human services side, the Board is responsible for reviewing needs assessments and gap analyses in order to develop a strategic action plan. Additionally, the Board provides guidance and recommendations in preparing the City's CDBG and HOME funding policies and priorities, Consolidated Plan, Annual Action Plan, and Consolidated Annual Performance Evaluation Report. As part of the Section 108 process, the Board serves as a review panel for potential loan applicants.

Actions planned to enhance coordination between public and private housing and social service agencies

The City is the convener of monthly human services Collaboration meetings. Collaboration partners include for-profit and nonprofit providers of housing, services, homeless programs, dv and family services, youth programs, food banks, and healthcare services.

Pierce County homeless providers, developers and governmental agencies have joined to develop a comprehensive plan for a coordinated care system for the homeless with the goal of ending homelessness in the county. In 1996, the Tacoma/Pierce County Coalition for the Homeless created the

Pierce County Continuum of Care (CoC) to serve as the planning body of this Coalition. Lakewood is a member of the CoC and participates in the monthly meeting to discuss issues related to the activities of the long-range plan of reducing homelessness.

Lakewood, Tacoma and Pierce County adopted a Ten-Year Plan to End Chronic Homelessness in 2004, and are represented on the Tacoma/Pierce County Coalition for the Homeless to collaborate in reducing chronic homelessness. The plan describes a need for therapeutic treatment and case management services for the mentally ill and substance abusing populations, linking housing with services, creating low cost permanent supportive housing and creating systems changes through education and advocacy.

The City continues to maintain collaborative relationships with many nonprofit agencies, local housing authorities, mental and social service agencies, and local and State governmental agencies to provide access to health care and other programs and services, provide a continuum of affordable housing, support education and training opportunities to aid in obtaining livable-wage jobs, and promote services that encourage self-sufficiency as a lasting solution to breaking the cycle of poverty.

Discussion

Program Specific Requirements

AP-90 Program Specific Requirements - 91.420, 91.220(I)(1,2,4)

Introduction

Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	53,000
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	53,000

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

Discussion

NOTICE OF PUBLICATION

PUBLIC NOTICE HUD ANNUAL ACTION PLAN FOR 2016-2017 TACOMA - LAKEWOOD HOME CONSORTIUM

Tacoma and Lakewood plan to adopt a 2016-2017 Consolidated Annual Action Plan (AAP) for Housing and Community Development providing a framework to address needs in both cities. As the lead entity of the HOME consortium, the Tacoma City Council will approve HOME funded activities for both jurisdictions. CITY OF TACOMA - Proposed use of funds recommended for Tacoma City Council approval is based upon federal funding that includes \$2,247,997 in CDBG monies and \$784,257 of the Tacoma portion of the Tacoma-Lakewood HOME Consortium monies as well as \$201,163 in new Emergency Solutions Grant (ESG) monies and a reallocation of \$8,969 in previous years' ESG funds from 2014. Recommended activities will be implemented as part of the AAP beginning July 2016. CITY OF LAKEWOOD - Proposed use of funds recommended for Lakewood City Council approval is based upon federal funding that includes \$621,165.35 (\$467,050 in new allocation, \$53,000 in program income and \$101,115.35 in reprogrammed funds) in CDBG monies, \$208,473 of the Lakewood portion of the Tacoma-Lakewood HOME Consortium monies, and \$141,500 in Section 108 Loan Guarantee assistance funding. Recommended FY 2016 activities will be implemented as part of the AAP beginning July 2016. **CITIZEN REVIEW COMMENTS** - The recommended 2016-2017 Annual Action Plan for each jurisdiction will be available for public review for a period of 30 days from April 1, 2016 to April 30, 2016. Copies of these documents are available for review at: **City of Tacoma**, 747 Market Street, Community & Economic Development Department (9th Floor), General Services Department (2nd Floor) as well as at Tacoma public libraries. The document will also be available on the City's website at www.cityoftacoma.org/conplan. A public hearing by the Tacoma City Council is scheduled for April 12, 2016, with final adoption by the City Council on May 3, 2016. Special arrangements for disabled persons can be made 72 hours in advance by calling (253) 591-5365. **City of Lakewood**, Community Development Department, (2nd Floor) 6000 Main Street SW, Lakewood Library, 6300 Wildaire Road SW, and Tillicum Library, 14916 Washington Ave. SW, Lakewood, WA. The document is also available on the City's website at www.cityoflakewood.us. A public hearing by the Lakewood City Council is scheduled for April 18, 2016, 7:00 p.m., Lakewood City Hall, with final adoption by the City Council on May 2, 2016. Special arrangements for disabled persons can be made 72 hours in advance by calling (253) 589-2489. The Annual Action Plan will then be submitted to the Department of Housing and Urban Development for their review and approval. Any citizen who wishes to submit written comments regarding the document may do so up to April 30, 2016. Comments can be mailed to: Ricardo Noguera, Director, Community & Economic Development Department, City of Tacoma 747 Market St., Room 900 Tacoma, WA 98402 and Dave Bugher, Asst. City Mgr. for Development, City of Lakewood 6000 Main St. SW, Lakewood, WA 98499

Ad published in the News Tribune on April 1, 2016

City of Lakewood

FY 2014 Consolidated Annual
Action Plan Third Amendment
and
FY 2013 Consolidated Annual
Action Plan Eighth Amendment



Tacoma-Lakewood
HOME Consortium

May 2016

This document was prepared in accordance with the requirements established by the Department of Housing and Urban Development for local jurisdictions requesting federal housing assistance through provision of the National Affordable Housing Act of 1990, as amended.

Tacoma City Council

Marilyn Strickland, Mayor
Ryan Mello, Deputy Mayor
Anders Ibsen
Robert Thoms
Keith Blocker
Marty Campbell
Joe Lonergan
Conor McCarthy
Victoria Woodards

T.C. Broadnax, City Manager

Lakewood City Council

Don Anderson, Mayor
Jason Whalen, Deputy Mayor
Mary Moss
Michael D. Brandstetter
Marie Barth
Paul Bocchi
John Simpson

John J. Caulfield, City Manager

Tacoma Community Redevelopment Authority

Edward D. Curtis, President
Steve Snider, Vice President
Tess Colby, Secretary
Jason Kors, Treasurer
Dan Montopoli
Helen Tran
Michael McNiel
Mathew LaCroix

Lakewood Community Services Advisory Board

Edith Owen-Wallace, Chair
Laurie Maus
Sharon Taylor
Kathleen Kind
Mumbi Ngari-Turner

**Tacoma Community & Economic
Development Department**

Ricardo Noguera, Director
Carey Jenkins, Housing Division Manager
Cathy Morton, Management Analyst
Shannon Johnson, Contract & Program Auditor

Lakewood Community Development Department

Dave Bugher, Assistant City Manager for Development
Jeff Gumm, Program Manager
Martha Larkin, Program Coordinator

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I. FY 2014 ANNUAL ACTION PLAN THIRD AMENDMENT AND FY 2013 ANNUAL ACTION PLAN EIGHTH AMENDMENT

INTRODUCTION

The FY 2014 Consolidated Annual Action Plan Third Amendment and FY 2013 Consolidated Annual Action Plan Eighth Amendment were prepared in accordance with requirements established by the Department of Housing and Urban Development for local jurisdictions receiving Community Development Block Grant funding through the provisions of the National Affordable Housing Act of 1990, as amended.

PURPOSE

The purpose of this Chapter is to describe the amendment to the FY 2013 and 2014 Consolidated Annual Action Plans for Housing and Community Development.

CITIZEN PARTICIPATION PROCESS

In accordance with Lakewood's Citizens Participation Plan, projects that are substantially changed are reviewed and approved by the Community Services Advisory Board (CSAB) for recommendation to the City Council prior to implementation. On February 24, 2016, the CDBG Citizens Advisory Board approved the amendment to the FY 2013 and FY 2014 Consolidated Annual Action Plans to reprogram the following unexpended funds: FY 2013 PC2 – Project Home Rental Assistance funding in the amount of \$6,161.48; FY 2014 Administration funds in the amount of \$33,938.38, Associated Ministries – Paint Tacoma Pierce Beautiful funds in the amount of \$111.38, SSOS – Financial & Housing Counseling funds in the amount of \$9,500.00, CenterForce – Foodservice Education & Training Program funds in the amount of \$1,339.17, YMCA – Childcare Scholarship funds in the amount of \$5,064.94, and NWBCDC – Veterans Business Development Program funds in the amount of \$45,000.00. All reprogrammed funds will supplement FY 2016 City of Lakewood – 108th Street Roadway Improvements.

Copies of the Plan were made available at Lakewood City Hall, Lakewood Library, the Tillicum Library, as well as Pierce County, City of Tacoma, and the State of Washington. Notification provided for a 30-day (April 1 – 30, 2016) citizen comment period. A public hearing was held by the Lakewood City Council on April 18, 2016 to provide an opportunity for citizens, public agencies and other interested parties to provide public comments on the FY 2016 Annual Action Plan and FY 2013 and 2014 Amended Consolidated Plans.

FY 2013 AND 2014 PROJECT ACTIVITIES AMENDMENT

The amendments to the FY 2013 and 2014 Consolidated Annual Action Plans proposes to reprogram funding as provided:

REPROGRAM FROM: FY 2013 & FY 2014 Activities	Amount	REPROGRAM TO: FY 2016 Activities	Amount
<ul style="list-style-type: none"> • FY 2013 PC2 – Project Home Rental Assistance (Activity #170) • FY 2014 Administration (Activity #172) • FY 2014 Associated Ministries – Paint Tacoma Pierce Beautiful (Activity #173) • FY 2014 SSOS – Financial & Housing Counseling Program (Activity #177) • FY 2014 CenterForce – Foodservice Education & Training Program (Activity #179) • FY 2014 YMCA – Childcare Scholarships Program (Activity #181) • FY 2014 NWBCDC – Veterans Business Development Program 	<p style="text-align: right;">\$6,161.48</p> <p style="text-align: right;">\$33,938.38</p> <p style="text-align: right;">\$111.38</p> <p style="text-align: right;">\$9,500.00</p> <p style="text-align: right;">\$1,339.17</p> <p style="text-align: right;">\$5,064.94</p> <p style="text-align: right;"><u>\$45,000.00</u></p>	<ul style="list-style-type: none"> • FY 2016 City of Lakewood – 108th Street Roadway Improvements <p>Total</p>	<p style="text-align: right;"><u>\$101,115.35</u></p> <p style="text-align: right;">\$101,115.35</p>
Total	\$101,115.35		

U.S. Department of Housing and Urban Development

Consolidated Plan Listing of Projects

Subrecipient or Agency Name – Pierce County Coalition for Developmental Disabilities (PC2)

Priority Need – Benefit Low/moderate income persons

Activity Title – Project Home

Outcome Measure: Affordability for the purpose of providing decent affordable housing.

Outcome Indicator: Number of persons that have affordable housing through development of partnerships with housing providers to provide affordable housing for persons with special needs, homeless persons and people at risk of homelessness.

Expected Units: FY 2013- 6 People

Project Description – Provides short-term (up to 3 months maximum) rental assistance, including utility assistance to prevent cutoff of service, security deposits, and rental payments for households that include a person with a developmental disability in order to secure safe housing and prevent homelessness.

Location – City-wide

Objective Number	Project ID FY 2013-03
HUD Matrix Code 05Q Subsistence Payments	CDBG Citation 570.201 (e) Public Services
Type of Recipient Non-Profit	CDBG National Objective 570.208 (a) (2) Limited Clientele
Start Date 7/1/2013	Completion Date 6/30/14
Performance Indicator 01 People	Annual Units 6
Local ID FY 2013-03	Units Upon Completion

Funding Sources:	Amount
CDBG	\$8,500.00
	\$2,338.52
ESG
HOME
HOPWA
Total Formula
CDBG Prior Year Funds
Assisted Housing
PHA
Other Funding
Total	\$8,500.00
	\$2,338.52

U.S. Department of Housing and Urban Development

Consolidated Plan Listing of Projects

Subrecipient or Agency Name – City of Lakewood

Priority Need – Benefit Low/moderate income persons

Activity Title – CDBG Administration

Project Description – Administration cost to support overall program management, coordination, monitoring and evaluation managed by the City of Lakewood Community Development Department.

Location - City-wide

Objective Number	Project ID FY 2014-11 Admin
HUD Matrix Code 21A	CDBG Citation 570.206 General Program Admin.
Type of Recipient Local Government	CDBG National Objective
Start Date 7/1/2014	Completion Date 6/30/2015
Performance Indicator N/A	Annual Units N/A
Local ID FY 2014-11 Admin	Units Upon Completion N/A

Funding Sources:	Amount
CDBG	\$94,350.40
	\$60,412.02
ESG	
HOME	
HOPWA	
Total Formula	
CDBG Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	\$94,350.40
	\$60,412.02

U.S. Department of Housing and Urban Development

Consolidated Plan Listing of Projects

Subrecipient or Agency Name – Associated Ministries

Priority Need – Benefit Low/moderate income persons

Activity Title – Paint Tacoma-Pierce Beautiful

Outcome Measure: Sustainability for the purpose of providing decent affordable housing.

Outcome Indicator: Number of households that have sustainable affordable housing painted by volunteer work crews due to deferred maintenance for the purpose of providing decent affordable housing.

Expected Units: FY 2014- 10 Housing Units

Project Description – Funding provides for staff persons to coordinate and organize a house painting program utilizing donated materials and volunteer labor to complete the exterior painting of 10 Lakewood low income households, including elderly and/or disabled homeowners.

Location – 5204 Solberg Dr. SW, Lakewood

Objective Number	Project ID FY 2014-06
HUD Matrix Code 14H Rehab Admin	CDBG Citation 570.202 Housing Rehab and Preservation
Type of Recipient Non-Profit	CDBG National Objective 570.208(a)(3) Housing Activities
Start Date 7/1/2014	Completion Date 6/30/2015
Performance Indicator 10 Housing Units	Annual Units 10
Local ID FY 2014-06	Units Upon Completion

Funding Sources:	Amount
CDBG	\$21,600.00
	\$21,448.62
ESG	
HOME	
HOPWA	
Total Formula	
CDBG Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	\$169,518.00
Total	\$191,118.00
	\$190,966.62

U.S. Department of Housing and Urban Development

Consolidated Plan Listing of Projects

Subrecipient or Agency Name – South Sound Outreach Services

Priority Need – Benefit Low/moderate income persons

Activity Title – Financial and Housing Counseling Program

Outcome Measure: Accessibility for the purpose of providing decent affordable housing.

Outcome Indicator: Number of households having access to affordable housing through fair housing activities for the purpose of providing decent affordable housing.

Expected Units: FY 2014- 40 Households

Project Description – Provides for housing counseling assistance to low and moderate income persons, including seniors and individuals with disabilities, allowing them to regain and maintain financial and housing stability through targeted workshops and HUD-approved foreclosure intervention and financial counseling.

Location – City-wide

Objective Number	Project ID FY 2014-02
HUD Matrix Code 05U Housing Counseling	CDBG Citation 570.201(e) Public Services
Type of Recipient Non-Profit	CDBG National Objective 570.208(a)(2) Limited Clientele
Start Date 7/1/2014	Completion Date 6/30/2015
Performance Indicator 04 Households	Annual Units 40
Local ID FY 2014-02	Units Upon Completion

Funding Sources:	Amount
CDBG	\$9,500.00
	\$0
ESG	-----
HOME	-----
HOPWA	-----
Total Formula	-----
CDBG Prior Year Funds	-----
Assisted Housing	-----
PHA	-----
Other Funding	\$365,878.00
Total	\$375,378.00
	\$365,878.00

U.S. Department of Housing and Urban Development

Consolidated Plan Listing of Projects

Subrecipient or Agency Name – CenterForce

Priority Need – Benefit Low/moderate income persons

Activity Title – Foodservice Education & Training Program

Outcome Measure: Accessibility for the purpose of creating a suitable living environment.

Outcome Indicator: Number of persons having new access to services for the purpose of providing a suitable living environment.

Expected Units: FY 2014- 6 People

Project Description – Provides training, education, and employment assistance for individuals with developmental disabilities in the food service industry.

Location – City-wide

Objective Number	Project ID FY 2014-04
HUD Matrix Code 05B Handicapped Services	CDBG Citation 570.201(e) Public Services
Type of Recipient Non-Profit	CDBG National Objective 570.208(a)(2) Limited Clientele
Start Date 7/1/2014	Completion Date 6/30/2015
Performance Indicator 01 People	Annual Units 6
Local ID FY 2014-04	Units Upon Completion

Funding Sources:	Amount
CDBG	\$11,500.00
	\$10,160.83
ESG	
HOME	
HOPWA	
Total Formula	
CDBG Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	\$117,500.00
Total	\$129,000.00
	\$127,660.83

U.S. Department of Housing and Urban Development

Consolidated Plan Listing of Projects

Subrecipient or Agency Name – YMCA

Priority Need – Benefit Low/moderate income persons

Activity Title – Childcare Scholarship Program

Outcome Measure: Accessibility for the purpose of creating a suitable living environment.

Outcome Indicator: Number of persons having new access to services for the purpose of providing a suitable living environment.

Expected Units: FY 2014- 12 People

Project Description – Provides funding for a child care program offering before and after work care to low income youth between the ages of 5 and 12.

Location – Multiple School locations – Custer Elementary, Idlewild Elementary, and Park Lodge Elementary

Objective Number	Project ID FY 2014-03
HUD Matrix Code 05L Child Care Services	CDBG Citation 570.201(e) Public Services
Type of Recipient Non-Profit	CDBG National Objective 570.208(a)(2) Limited Clientele
Start Date 7/1/2014	Completion Date 6/30/2015
Performance Indicator 01 People	Annual Units 12
Local ID FY 2014-03	Units Upon Completion

Funding Sources:	Amount
CDBG	\$14,000.00
	\$8,935.06
ESG
HOME
HOPWA
Total Formula
CDBG Prior Year Funds
Assisted Housing
PHA
Other Funding	\$334,000.00
Total	\$348,000.00
	\$342,935.06

U.S. Department of Housing and Urban Development

Consolidated Plan Listing of Projects

Subrecipient or Agency Name – Northwest Business and Community Development Center

Priority Need – Benefit Low/moderate income persons

Activity Title – Veterans Business Program

Outcome Measure: Accessibility for the purpose of creating economic opportunities.

Outcome Indicator: Number of low and moderate income individuals that will have jobs created or retained.

Expected Units: FY 2014- 2 Jobs created or retained

Project Description – Provides a job training and business development counseling program serving veterans. The program will provide counseling for veterans as they develop their business, and assist with loan packaging, marketing, and consulting to ensure the long-term viability of the business.

Location – City-wide

Objective Number	Project ID FY 2014-10
HUD Matrix Code 18B Technical Assistance	CDBG Citation 570.201(o) Economic Development
Type of Recipient Non-Profit	CDBG National Objective 570.208(a)(4) Job Creation or Retention
Start Date 7/1/2014	Completion Date 6/30/2015
Performance Indicator 13 Jobs	Annual Units 2
Local ID FY 2014-10	Units Upon Completion

Funding Sources:	Amount
CDBG	\$45,000.00
	\$0
ESG	
HOME	
HOPWA	
Total Formula	
CDBG Prior Year	
Assisted Housing	
PHA	
Other Funding	\$275,236.00
Total	\$325,236.00
	\$275,236.00

U.S. Department of Housing and Urban Development

Consolidated Plan Listing of Projects

Subrecipient or Agency Name – City of Lakewood – 108th Street Roadway Improvements

Priority Need – Benefit Low/moderate income persons

Activity Title – 108th Street Roadway Improvements

Goal: Infrastructure, facilities & economic opportunity

Outcome Indicator: Public Facility of Infrastructure Activities other than Low/Moderate Income Housing Benefit.

Expected Units: FY 2016- 7,185 persons assisted

Project Description – Provides for the construction of roadway, sidewalk, and signal upgrades to make necessary ADA improvements to 108th St. SW.

Location – 108th St. SW between Main St. SW and Bridgeport Way

Objective Number	Project ID FY 2016-01
Goal Number 1 - Public Facilities or Infrastructure other than Low/Mod Housing	CDBG Citation 570.201(c) Public Facilities & Improvements
Type of Recipient Local Government	CDBG National Obj. 570.208(a)(1) Low/Mod Area Benefit
Start Date 7/1/2016	Completion Date 6/30/2017
Performance Indicator Persons Assisted	Annual Units 7,185
Local ID FY 2016-01	Units Upon Completion

Funding Sources:

	Amount
CDBG \$198,884.65
ESG
HOME
HOPWA
Total Formula
CDBG Prior Year \$101,115.35
Assisted Housing
PHA
Other Funding
Total \$300,000.00

II. NOTICE OF PUBLICATION

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Ad published in the News Tribune on April 1, 2016

CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing -- The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential antidisplacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

Anti-Lobbying -- To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction -- The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan -- The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.

Signature/Authorized Official

Date

Title

Specific CDBG Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

Following a Plan -- It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);
2. Overall Benefit. The aggregate use of CDBG funds including section 108 guaranteed loans during program year 2016, shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;
3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its

jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and

2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

Compliance With Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, subparts A, B, J, K and R;

Compliance with Laws -- It will comply with applicable laws.

Signature/Authorized Official

Date

Title

APPENDIX TO CERTIFICATIONS

INSTRUCTIONS CONCERNING LOBBYING:

A. Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

REQUEST FOR COUNCIL ACTION

DATE ACTION IS REQUESTED	TITLE: Revised Financial Policies	TYPE OF ACTION:
May 2, 2016	ATTACHMENTS: Proposed Revised Financial Policies	ORDINANCE NO. — RESOLUTION NO.
REVIEW: April 18, 2016		<input checked="" type="checkbox"/> MOTION NO. 2016-21 — OTHER

SUBMITTED BY: Tho Kraus, Assistant City Manager/Administrative Services

RECOMMENDATION: Adopt the revised financial policies as presented.

DISCUSSION: As stated during the 2015/2016 Biennial Budget process, the Community and Economic Development Department would review fees and charges, program recovery ratios and resources needed. The Parks, Recreation and Community Services Department would regularly review its fee structure for classes, programs and facility use using the cost recovery model included in the Legacy Plan. The department would be reviewing the fee structure at the class and program level and develop a cost recovery policy that meets our community's needs.

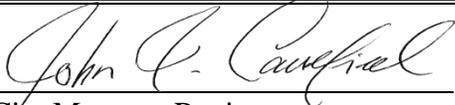
A major proposed change to the City's original financial policies adopted by the City Council on September 15, 2014 includes the addition of a new section titled Cost Recovery. The proposed policy applies to overall cost recovery as well as setting target cost recovery levels for development services and parks programs and services.

Other changes include:

- Enterprise Funds (changes below are consistent with requirements for the General Fund):
 - Change reserves requirement from minimum cash balance to fund balance
 - Change from calculation of reserve requirement from operating expenses to operating revenues
- Debt Management:
 - Minor grammatical changes
 - Eliminated Finance from the Administrative Services department title

ALTERNATIVE(S): The City Council may adopt the financial policies with modifications.

FISCAL IMPACT: No fiscal impact.

_____ Department Director	 _____ City Manager Review
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FINANCIAL POLICIES

Originally Adopted by the City Council on September 15, 2014

Revised on May 2, 2016

OPERATING BUDGET

The objective of the operating budget policy is to ensure the appropriate levels of City services at reasonable costs.

Biennial Budget Document. The budget should be a performance, financing and spending plan agreed to by the City Council, City Manager and Department Directors. It should contain information and data regarding expected revenues, expected expenditures and expected performance. The budget should be developed using a performance based, results oriented approach that incorporates line items, zero-based, programs, and priorities of governments.

- As a comprehensive business plan, the budget should provide the following critical elements recommended by the Government Finance Officers Association: public policies, financial plan, operations guide, and communications device.
- The City's budget presentation should display the City's service delivery/performance plan in a City Council/constituent-friendly format. Therefore, the City will use a program budgeting format to convey the policies for and purposes of City operations. The City will also prepare the line-item format materials for those who wish to review that information.

Goals to Guide Preparation. The City will prepare and annually refine written policies and goals to guide the preparation of performance, financing and spending plans for the City budget. Adopted budgets will comply with the adopted budget policies and City Council priorities.

Long Range Forecast. With each budget, the City will update expenditure and revenue projections for the next six years. Projections will include estimated operating costs for capital improvements that are included in the capital budget. This budget data will be presented to the City Council in a form that will facilitate budget decisions, based on a multi-year perspective. This forecast is intended to be an internal planning tool and shall be included in the biennial budget document and updated at least annually as part of the adopted budget process in the even years and the mid-biennial review in the odd years.

Capital Projects. Decision making for capital improvements will be coordinated with the operating budget to make effective use of the City's limited resources for operating and maintaining facilities.

Balanced Budget. The City will adopt a balanced budget for all funds. Balanced budget for operating funds means ongoing operating program costs do not exceed the amount of ongoing revenues to finance those costs. The ongoing revenue will be identified along with new program costs including impact from new capital projects. Any available carryover balance will only be used to offset one-time or non-recurring costs. Balanced budget for non-operating funds means total resources equal to or exceed total uses.

Excess Cash Balances. Cash balances in excess of the amount required to maintain General and Street Operations & Maintenance Fund reserves may be used to fund one-time or non-recurring costs.

Department Director Responsibility. All Department Directors will participate in the responsibility of meeting policy goals and ensuring long-term financial health. Under the City Manager's direction,

Department Directors have primary responsibility for: formulating budget proposals in line with City Council priority and direction; and implementing those proposals once they are approved.

Citizen Involvement. Citizen involvement shall be encouraged in the budget decision making process through public hearings and study sessions.

Nonprofit Organizations. Funding decisions regarding nonprofit organizations shall be based on policy guidelines and priorities determined by the City Council and availability of funds.

Budgetary Controls. Legal budgetary control is established at the fund level, i.e., expenditures for a fund may not exceed the total appropriation amount. Any unexpended appropriation balances for annually budgeted funds lapse at the end of the year. Appropriations for other special purpose funds that are non-operating in nature are adopted on a "project-length" basis and, therefore, are carried forward from year to year without re-appropriation until authorized amounts are fully expended or the designated purpose of the fund has been accomplished.

Quarterly Financial Reports. The budget will be produced so that it can be directly compared to the actual results of the fiscal year and presented in a timely quarterly report. All budget amendments, both revenues and expenditures, will be noted in the quarterly financial report.

FUND BALANCE

The objective of the fund balance policy is to provide adequate working capital for cash flow and contingency purposes.

General Fund. The General Fund ending fund balance reserves shall be 12% of the combined General and Street Operations & Maintenance Funds operating revenues. These reserves are as follows:

- *2% General Fund Contingency Reserves:* The purpose of this reserve is to accommodate unexpected operational changes, legislative impacts, or other economic events affecting the City's operations which could not have been reasonably anticipated at the time the original budget was prepared. The City Council will determine how the Contingency Reserves are spent.
- *5% General Fund Ending Fund Balance Reserves:* The purpose of this reserve is to provide financial stability, cash flow for operations and the assurance that the City will be able to respond to revenue shortfalls with fiscal strength.
- *5% Strategic Reserves:* The purpose of this reserve is to provide some fiscal means for the City to respond to potential adversities such as public emergencies, natural disasters or similarly major, unanticipated events.

Enterprise Funds. The City shall maintain a minimum cashfund balance in its enterprise funds equal to 17% of operating expensesrevenues (equivalent to two months of operating expensesrevenues). This balance shall be maintained to ensure adequate maintenance reserves and cash flow. Balances in excess of 17% may be utilized for capital projects.

Internal Service Funds. The City shall maintain a balance equivalent to the accumulated replacement reserves at year-end for those internal service funds that collect replacement reserves. Replacement reserves based on estimated replacement value will be established for fleet and equipment when the need will continue beyond the estimated useful life, regardless of whether the vehicle or equipment is acquired via lease, gift, grant or purchase. An equal amount will be included in the service charges paid by the user department to the Fleet and Equipment Fund during the expected life of the asset.

The City shall maintain separate internal service funds to account for the activities of Fleet and Equipment, Property Management, Information Technology, and Risk Management. The City shall establish replacement reserves for information technology related equipment and property management related to facilities no later than year 2020.

All Other Funds. The appropriate balances shall be the amount needed to maintain positive cash balances throughout the year.

Use of Fund Balances. Fund balance is the cumulative years' excess or deficit of all revenues and expense. Available fund balances shall not be used for ongoing operating expenditures, unless a determination has been made that available balances are in excess of required guidelines and plans have been established to address any future operating budget shortfalls. Emphasis shall be placed on one-time uses that achieve future operating cost reductions and/or service level efficiencies.

Timeline. The timeline to achieve the target reserves is no later than December 31, 2016.

Replenishing General Fund Balance. The fund balance shall be replenished within one to two years depending on the reserve fund. The 2% General Fund Contingency Reserves and 5% General Fund Ending Fund Balance Reserves shall be replenished within one year while the 5% Strategic Reserves shall be replenished within 2 years. The sources for replenishment shall be via expenditure control, expenditure savings, one-time revenues and/or excess revenues.

REVENUE

The objective of the revenues policy is to ensure that funding is derived from fair, equitable, defensible, and adequate resource base, while minimizing tax burdens.

Revenue Estimates. Revenues shall be estimated conservatively so as not to introduce regular shortfalls in individual revenue accounts. Revenue estimates shall not assume excess growth rates. Real growth that occurs will be recognized through budgetary adjustments only after it takes place. This practice imposes short term constraint on the level of public goods or services. However, in the event that revenues are less than expected, it minimizes the likelihood of severe cutback actions which may be profoundly disruptive to the goal of providing a consistent level of quality services.

Revenue Diversification. The City shall maintain a stable and diverse revenue system to shelter programs and services from short-term fluctuations in any single source of revenue. Services that have a city-wide benefit shall be financed by revenue sources generated from a broad source such as property tax, utility tax and sales tax. Services where the customer determines the use shall be financed by a combination of broad-based revenues as well as user fees and charges.

Fees. Fees shall be phased toward covering 100% of the cost of service delivery, unless such amount prevents an individual from obtaining an essential service. Fees or service charges should not be established to generate money in excess of the cost of providing service. Fees may be less than 100% if other factors (e.g. market forces, competitive position, etc.) need to be recognized.

User Charges. User charges for enterprise services such as the Surface Water management Fund shall be set at rates sufficient to finance all direct and indirect operating, capital, reserve/working capital, and debt service. Overhead expenses and general government services provided to the enterprise activities shall be included as indirect costs. Rates shall be set such that the enterprise fund maintains a positive cash position throughout the year and provide for sufficient reserves as determined by the fund balance policy.

Use of One-Time/Unpredictable Revenues. The City shall not utilize one-time revenues for recurring operating expenditures. One-time revenues include, but are not limited to: proceeds from the sale of land or surplus equipment, legal settlements, or revenue windfalls.

Investment Income. Investment income earned through the City's investment pool shall be budgeted based upon the allocation methodology, i.e. the projected average monthly balance of each participating fund.

Grants. Grant applications to fund new services/programs will be reviewed by the City as they become available, with due consideration being given to whether locally generated revenues will be required to support these programs when outside funding is no longer available.

EXPENDITURES

The objective of the expenditure policy is to prioritize services, establish appropriate levels of service, and administer the resources to ensure that fiscal stability is attained and that services are delivered in an effective and efficient manner.

Operating Funding Basis. Operating expenditures shall be budgeted and controlled to not exceed operating revenues.

Operating Deficits. Immediate corrective action should be taken if at any time during a fiscal year expenditures are projected to be greater than projected revenues at year-end. Corrective actions could include, but are not limited to expenditure reductions, fee increases, or new revenues.

Capital Asset. Capitalization of assets shall occur with assets that have a useful life of at least two years following the date of acquisition with a historical or market value at time of acquisition equal to or greater than \$5,000. The threshold is applied to individual items rather than to groups of similar items unless the effect of doing so would eliminate a significant portion of total capital assets.

INTERFUND LOANS

The objective of the interfund loans policy is to provide guidelines regarding the establishment, management and repayment of interfund loans.

Definition. Interfund loans are loans from one City fund to another City fund for a specific purpose with a requirement for repayment.

Purpose. Interfund loans should be considered temporary or short-term borrowing of cash and may be made for the following reasons: to offset timing differences in cash flow; to offset timing differences between expenditures and reimbursements, typically associated with grant fund. The use of interfund loans for other purposes should be carefully evaluated. Interfund loans should not be used to solve ongoing structural budget problems.

Term. The term of the interfund loan may continue over a period of more than one year, but must be “temporary” in the sense that no permanent diversion of the lending fund results from the failure to repay by the borrowing fund. Additionally, interfund loans should not hinder the accomplishment of any function or project for which the lending fund was established.

DEBT MANAGEMENT

The objective of the debt management policy is to articulate the guiding principles for City debt issuance and management before consideration of specific actions. This policy set forth certain equally important objectives for the City and establishes overall parameters for responsibly issuing and administering the City's debt.

- Minimize debt service and issuance costs

- Maintain access to cost-effective borrowing
- Achieve and maintain highest practical credit rating
- ~~Repay debt timely and in full~~ Full and timely repayment of debt
- Maintain full and complete financial disclosure and reporting
- Ensure compliance with state and federal laws and regulations

Debt Capacity. A long-term debt capacity will be completed on an annual basis as a means for ensuring that the City does not exceed the debt limits ~~within the limits of set by~~ applicable laws and regulations.

Bond Rating. The City will seek to maintain, and if possible, improve its current bond rating(s) in order to minimize borrowing cost and preserve access to credit.

Minimize Debt. Whenever possible, the City shall identify alternative sources of funding and shall examine the availability of those sources in order to minimize the level of debt.

New Issues and Refinancing. New issues, and refinancing of existing debt, must be analyzed for compatibility within the City's overall financial planning. The review shall include, but is not limited to: cash flow analysis; potential for unexpected revenue changes; and the maintenance of the City's bond ratings. Annual debt service shall not produce an inordinate impact upon future operations.

- *Long-term Debt.* Long-term debt may be used to finance the acquisition or improvement of land, infrastructure, facilities, or equipment for which it is appropriate to spread costs over more than one budget year. Long-term debt may also be used to fund capitalized interest, cost of issuance, required reserves, any other financing-related costs that may be legally capitalized. Long-term debt shall not be used to fund City operating costs.
- *Short-term Debt.* Short-term debt will be considered as an interim source of funding in anticipation of long-term debt. Short-term debt may be issued for any purpose for which long-term debt may be issued, including capitalized interest and other financing-related costs. Short-term debt is also appropriate to address legitimate short-term cash flow requirements during a given fiscal year to fund operating costs of the City to provide necessary public services. The City will not engage in short-term borrowing solely for the purpose of generating investment returns.
- *Refunding.* Periodic reviews of outstanding debt will be undertaken to identify refunding opportunities. Refunding will be considered (within federal tax law constraints) when there is a net economic benefit of the refunding. Noneconomic refundings may be undertaken to achieve City objectives relating to changes in covenants, call provisions, operational flexibility, tax status, issuer, or the debt service profile, etc. When contemplating a refunding, the City shall have a minimum of 3.0% economic savings, as expressed on a net present value basis, as a benchmark to proceed with a refunding. The City may purchase its bonds in the open market for the purpose of retiring the obligation when the purchase is cost effective.

Financing Period. The City shall structure its debt issues so that the maturity of the debt service does not exceed the economic or useful life of the capital project to be financed.

Method of Sale. The City may use either a competitive bidding or negotiated process in the sale of debt due to market timing requirements, or a unique pledge of debt or debt structure.

Bond Counsel. The City will use the services of a legally certified and credible bond counsel in the preparation of all bond representations.

Underwriter(s). An underwriter(s) will be used for all debt issued in a negotiated or private placement sale method. The underwriter(s) is responsible for purchasing negotiated or private placement debt and reselling the debt to investors.

Fiscal Agent. A fiscal agent will be used to provide accurate and timely securities processing and timely payment to bondholders.

Debt Administration. The Assistant City Manager/~~Finance &~~ Administrative Services shall maintain written procedures outlining required actions to ensure compliance with local, state, and federal regulations. Such procedures shall include: continuing disclosure, arbitrage rebate, and other requirements.

CAPITAL IMPROVEMENT

The objective of the capital improvement policy is to forecast and match projected revenues and capital needs. Long range capital planning is an important management tool that strengthens the linkages between infrastructure needs and the financial capacity of the City.

Capital Project Proposals. Capital project proposals should include as complete, reliable, and attainable cost estimates as possible. Project cost estimates for the Capital Budget should be based upon a thorough analysis of the project and are expected to be as reliable as the level of detail known about the project. Project cost estimates for the 6-Year City Capital Improvement Plan will vary in reliability depending on whether they are to be undertaken in the first, second or 3rd biennium years of the plan.

- *Resource Plan.* Capital proposals should include a comprehensive resource plan. This plan should include the amount and type of resources required, and the funding and financing strategies to be employed. The specific fund and timing should be outlined. The plan should indicate resources needed to complete any given phase of a project in addition to the total project.
- *Expenditure Plan.* All proposals for the expenditure of capital funds shall be formulated and presented to the City Council within the framework of a general capital budget and, except in exceptional circumstances of an emergency nature, no consideration will be given to the commitment of any capital funds, including reserve funds, in isolation from a general review of all capital budget requirements.
- *Changes in Project Estimates.* Changes in project estimates for the comprehensive resource plan should be fully reported to the City Council for review and approval.
- *M&O Impact.* Project proposals should indicate the project's impact on the operating budget, including, but not limited to, long-term maintenance costs necessary to support the improvement.
- *Biennial Budget.* The biennial capital budget shall include only those projects which can reasonably be accomplished in the time frame indicated. The detail sheet for each budgeted capital project should include a projected schedule.
- *Carry Over.* Capital projects which are not encumbered or completed during the fiscal year will be re-budgeted or carried over to the next fiscal year except as reported to and subsequently approved by the City Council. All re-budgeted capital projects should be so noted in the adopted capital budget. Similarly, multi-year projects with unencumbered or unexpended funds will be carried over to the subsequent year(s).
- *Revenue Expectation.* Capital projects will not be budgeted unless there are reasonable expectations that revenues will be available to pay for them.

- *Negative Impact from Project.* If a proposed project will cause a direct negative impact on other publicly-owned facilities, improvements to the other facilities will be required as part of the new project and become a part of the new project's comprehensive costs.

Capital Improvement Plan

The purpose of the Capital Improvement Plan is to forecast and match projected revenues and capital needs over a 6-Year period. Long range capital planning is an important management tool that strengthens the linkages between infrastructure needs and the financial capacity of the City. The City's Capital Improvement Plan includes transportation, parks, storm water and sewer improvement projects.

Citizen Participation and City Council Review. Citizen participation in the Capital Improvement Program is a priority for the City. Among the activities which shall be conducted to address this need are the following:

- *Timing.* The 6-Year Capital Improvement Plan shall be provided to the City Council in a timely manner to allow time for the City Council members to review the proposal with constituents before it is considered for adoption.
- *Public Meeting Notice.* The City Council study sessions on the Capital Improvement Plan shall be open to the public and advertised sufficiently in advance of the meetings to allow for the attendance of interested citizens.
- *Public Hearing.* Prior to the adoption of the Capital Improvement Plan, the City Council shall hold noticed public hearings to provide opportunities for citizens to express their opinions on the proposed plan.
- *Committee, Boards and Commission Review.* The appropriate committee, board and/or commission shall review the proposed Capital Improvement Plan and provide its comments on the Plan's contents before the City Council considers the Plan for adoption.

Capital Improvement Plan in Relation to the Comprehensive Plan. All projects included in the Capital Improvement Plan shall be consistent with the City's Comprehensive Plan. The goals and policies for services, facilities, and transportation should be followed in the development of the City Improvement Plan. The Comprehensive Plan service level goals should be called out in the Capital Improvement Plan.

Financing. Capital projects shall be financed to the greatest extent possible through user fees and benefit districts when direct benefit to users results from construction of the project. Refer to Debt Management policy for further detail.

Intergovernmental Cooperation. Projects that involve intergovernmental cooperation in planning and funding should be established by an agreement that sets forth the basic responsibilities of the parties involved.

Project Criteria Factors. The City Council will annually review and establish criteria against which capital proposals should be measured. Included among the factors which will be considered for priority-ranking are the following:

- Projects which have a positive impact on the operating budget (reduced expenditures, increased revenues);
- Projects which are programmed in the 6-Year Operating Budget Forecast;

- Projects which can be completed or significantly advanced during the 6-Year Capital Improvement Plan;
- Projects which can be realistically accomplished during the year they are scheduled;
- Projects which implement previous City Council-adopted reports and strategies.

COST RECOVERY

The objective of the cost recovery policy is to provide guidelines for setting fees given the cost of service and establishes provisions for ongoing review, process for establishing cost recovery levels and target cost recovery levels for development review and parks programs/services.

Ongoing Review. Fees will be periodically reviewed in order to keep pace with changes in the cost of living and methods or levels of service delivery. In order to facilitate a fact-based approach to this review, a comprehensive analysis of the City's costs and fees should be made at least every five years. In the interim, fees may be adjusted annually on January 1, based on the Seattle-Tacoma-Bremerton Consumer Price Index for all Urban Consumers (first half year change of the prior year), contract changes, market rates and other economic conditions.

Factors to be Considered. The following factors will be considered when setting cost recovery levels for user fees:

- Community-wide Versus Special Benefit. The use of general purpose revenue is appropriate for community-wide services while user fees are appropriate for services that are of special benefit to easily identifiable individuals or groups. Full cost recovery is not always appropriate.
- Development of a "Value Added" Strategy in Future Cost Recovery Modeling. Public Value is created in two different ways, directed at two different audiences. Public value is created when governmental agencies use the money and authority given to them to produce things that benefit individuals. Public value is also created when government agencies meet the expectations of citizens and elected officials, that these agencies be accountable for the way they operate; that is, that they be efficient, fair, open, and accountable.
- Elasticity of Demand. Pricing of services can significantly impact demand. At full cost recovery, this has the specific advantage of ensuring that the City is providing services for which there is a genuine market, and that it is not over-stimulated by artificially low prices. Conversely, high levels of cost recovery may negatively impact the delivery of services to lower income groups. This negative feature can work against public policy, especially if the services are specifically targeted to low income groups.
- Feasibility of Collection. Although it may be determined that a high level of cost recovery may be appropriate for specific services, it may be impractical or too costly to establish a system to identify and charge the user. The method of assessing and collecting fees should be as simple as possible in order to reduce the administrative cost of collection.

General Concepts. Revenues should not exceed the reasonable cost of providing services. Cost recovery goals should be based on the total cost of delivery the service as calculated using the fully burdened hourly rates, including direct costs, departmental administration costs and organization-wide support costs such as accounting, personnel, information technology, legal services, fleet maintenance and insurance. The method of assessing and collecting fees should be as simple as possible in order to reduce

administrative cost of collection. Rate structures should be sensitive to the “market” for similar services as well as to smaller, infrequent users of the service. A unified approach should be used in determining cost recovery levels for various programs based on factors discussed above.

Target Cost Recovery Level for Development Review Services. The cost recovery policy applies to the following development programs/services: planning (long and short plats, privately initiated re-zonings and comprehensive plan amendments, variances, use permits); building and safety (building permits, structural plan checks, inspections); engineering (public improvement plan checks, inspections, subdivision requirements, encroachments, right-of-way permits); and fire plan check. Cost recovery for these services should generally be very high. In most instances, the City's cost recovery ratio goal should be 85%. The timeline to achieve the cost recovery is no later than year 2021. In setting cost recovery levels, the City shall clearly establish and articulate performance measurements to ensure that there is “value for cost.”

Target Cost Recovery Level for Parks Programs/Services. The cost recovery policy applies to the following parks and recreation programs/services: recreation services; special events and community gathering; senior services; and all parks. The following should be considered when determining pricing levels: The higher the community benefit, the higher the General Fund subsidy level and the higher the individual benefit, the lower the General Fund subsidy level. The overall cost recovery goal for all parks programs and services should be 45%.

CASH MANAGEMENT AND INVESTMENTS

The objective of a cash management and investment policy is to help balance the day-to-day need for revenues while achieving the highest rate of interest that is reasonable and within the City’s acceptable level of investment risk.

Funds will be invested in only those investments permitted by Federal and State law as it relates to public funds. All of the City’s funds will be invested with the following objectives (listed in order of priority):

- *Safety.* Investments will be undertaken in a manner that seeks to ensure the preservation of capital in the portfolio. Specifically, the City will: (a) seek to avoid realizing any loss through the sale or disposal of an investment; and (b) seek to mitigate the risk of unrealized losses due to a decline in value of investments held in the portfolio.
- *Liquidity.* The investment portfolio will remain sufficiently liquid to meet all cash requirements that may be reasonably anticipated. This will be accomplished by structuring the portfolio in the following manner: (a) the City will purchase investments scheduled to mature in accordance with its anticipated cash needs, in order to minimize the need to sell investments prior to maturity; (b) a portion of City funds will be maintained in cash equivalents, including money market fund, investment pools and overnight securities, which may be easily liquidated without a loss of principal should an unexpected need for cash arise; and (c) the portfolio will consist largely of investments with active secondary markets.
- *Yield.* The City’s investments will be designed with the objective of maximizing a fair rate of return consistent with the safety and liquidity noted above.

FINANCIAL REPORTING

Reporting Frequency. Departments will be provided monthly budget and actual reports and comprehensive quarterly reports will be presented to the City Council.

Reporting Improvements. The City will strive to continue to make improvements in its financial reporting scheme so that information is available to the City Council, City Manager, departments and public is the best available for sound financial decisions.

Comprehensive Annual Financial Report (CAFR). The City will produce the CAFR within 150 days and submit to the GFOA's award program for Excellence in Financial Reporting.

Transparency. All financial reports will be posted to the City's website in a timely manner.

FINANCIAL POLICIES

Originally Adopted by the City Council on September 15, 2014

Revised on May 2, 2016

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- As a comprehensive business plan, the budget should provide the following critical elements recommended by the Government Finance Officers Association: public policies, financial plan, operations guide, and communications device.
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Goals to Guide Preparation. The City will prepare and annually refine written policies and goals to guide the preparation of performance, financing and spending plans for the City budget. Adopted budgets will comply with the adopted budget policies and City Council priorities.

Long Range Forecast. With each budget, the City will update expenditure and revenue projections for the next six years. Projections will include estimated operating costs for capital improvements that are included in the capital budget. This budget data will be presented to the City Council in a form that will facilitate budget decisions, based on a multi-year perspective. This forecast is intended to be an internal planning tool and shall be included in the biennial budget document and updated at least annually as part of the adopted budget process in the even years and the mid-biennial review in the odd years.

Capital Projects. Decision making for capital improvements will be coordinated with the operating budget to make effective use of the City's limited resources for operating and maintaining facilities.

Balanced Budget. The City will adopt a balanced budget for all funds. Balanced budget for operating funds means ongoing operating program costs do not exceed the amount of ongoing revenues to finance those costs. The ongoing revenue will be identified along with new program costs including impact from new capital projects. Any available carryover balance will only be used to offset one-time or non-recurring costs. Balanced budget for non-operating funds means total resources equal to or exceed total uses.

Excess Cash Balances. Cash balances in excess of the amount required to maintain General and Street Operations & Maintenance Fund reserves may be used to fund one-time or non-recurring costs.

Department Director Responsibility. All Department Directors will participate in the responsibility of meeting policy goals and ensuring long-term financial health. Under the City Manager's direction,

Department Directors have primary responsibility for: formulating budget proposals in line with City Council priority and direction; and implementing those proposals once they are approved.

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General Fund. The General Fund ending fund balance reserves shall be 12% of the combined General and Street Operations & Maintenance Funds operating revenues. These reserves are as follows:

- *2% General Fund Contingency Reserves:* The purpose of this reserve is to accommodate unexpected operational changes, legislative impacts, or other economic events affecting the City's operations which could not have been reasonably anticipated at the time the original budget was prepared. The City Council will determine how the Contingency Reserves are spent.
- *5% General Fund Ending Fund Balance Reserves:* The purpose of this reserve is to provide financial stability, cash flow for operations and the assurance that the City will be able to respond to revenue shortfalls with fiscal strength.
- *5% Strategic Reserves:* The purpose of this reserve is to provide some fiscal means for the City to respond to potential adversities such as public emergencies, natural disasters or similarly major, unanticipated events.

Enterprise Funds. The City shall maintain a minimum fund balance in its enterprise funds equal to 17% of operating revenues (equivalent to two months of operating revenues). This balance shall be maintained to ensure adequate maintenance reserves and cash flow. Balances in excess of 17% may be utilized for capital projects.

Internal Service Funds. The City shall maintain a balance equivalent to the accumulated replacement reserves at year-end for those internal service funds that collect replacement reserves. Replacement reserves based on estimated replacement value will be established for fleet and equipment when the need will continue beyond the estimated useful life, regardless of whether the vehicle or equipment is acquired via lease, gift, grant or purchase. An equal amount will be included in the service charges paid by the user department to the Fleet and Equipment Fund during the expected life of the asset.

The City shall maintain separate internal service funds to account for the activities of Fleet and Equipment, Property Management, Information Technology, and Risk Management. The City shall establish replacement reserves for information technology related equipment and property management related to facilities no later than year 2020.

All Other Funds. The appropriate balances shall be the amount needed to maintain positive cash balances throughout the year.

Use of Fund Balances. Fund balance is the cumulative years' excess or deficit of all revenues and expense. Available fund balances shall not be used for ongoing operating expenditures, unless a determination has been made that available balances are in excess of required guidelines and plans have been established to address any future operating budget shortfalls. Emphasis shall be place on one-time uses that achieve future operating cost reductions and/or service level efficiencies.

Timeline. The timeline to achieve the target reserves is no later than December 31, 2016.

Replenishing General Fund Balance. The fund balance shall be replenished within one to two years depending on the reserve fund. The 2% General Fund Contingency Reserves and 5% General Fund Ending Fund Balance Reserves shall be replenished within one year while the 5% Strategic Reserves shall be replenished within 2 years. The sources for replenishment shall be via expenditure control, expenditure savings, one-time revenues and/or excess revenues.

REVENUE

The objective of the revenues policy is to ensure that funding is derived from fair, equitable, defensible, and adequate resource base, while minimizing tax burdens.

Revenue Estimates. Revenues shall be estimated conservatively so as not to introduce regular shortfalls in individual revenue accounts. Revenue estimates shall not assume excess growth rates. Real growth that occurs will be recognized through budgetary adjustments only after it takes place. This practice imposes short term constraint on the level of public goods or services. However, in the event that revenues are less than expected, it minimizes the likelihood of severe cutback actions which may be profoundly disruptive to the goal of providing a consistent level of quality services.

Revenue Diversification. The City shall maintain a stable and diverse revenue system to shelter programs and services from short-term fluctuations in any single source of revenue. Services that have a city-wide benefit shall be financed by revenue sources generated from a broad source such as property tax, utility tax and sales tax. Services where the customer determines the use shall be financed by a combination of broad-based revenues as well as user fees and charges.

Fees. Fees shall be phased toward covering 100% of the cost of service delivery, unless such amount prevents an individual from obtaining an essential service. Fees or service charges should not be established to generate money in excess of the cost of providing service. Fees may be less than 100% if other factors (e.g. market forces, competitive position, etc.) need to be recognized.

User Charges. User charges for enterprise services such as the Surface Water management Fund shall be set at rates sufficient to finance all direct and indirect operating, capital, reserve/working capital, and debt service. Overhead expenses and general government services provided to the enterprise activities shall be included as indirect costs. Rates shall be set such that the enterprise fund maintains a positive cash position throughout the year and provide for sufficient reserves as determined by the fund balance policy.

Use of One-Time/Unpredictable Revenues. The City shall not utilize one-time revenues for recurring operating expenditures. One-time revenues include, but are not limited to: proceeds from the sale of land or surplus equipment, legal settlements, or revenue windfalls.

Investment Income. Investment income earned through the City's investment pool shall be budgeted based upon the allocation methodology, i.e. the projected average monthly balance of each participating fund.

Grants. Grant applications to fund new services/programs will be reviewed by the City as they become available, with due consideration being given to whether locally generated revenues will be required to support these programs when outside funding is no longer available.

EXPENDITURES

The objective of the expenditure policy is to prioritize services, establish appropriate levels of service, and administer the resources to ensure that fiscal stability is attained and that services are delivered in an effective and efficient manner.

Operating Funding Basis. Operating expenditures shall be budgeted and controlled to not exceed operating revenues.

Operating Deficits. Immediate corrective action should be taken if at any time during a fiscal year expenditures are projected to be greater than projected revenues at year-end. Corrective actions could include, but are not limited to expenditure reductions, fee increases, or new revenues.

Capital Asset. Capitalization of assets shall occur with assets that have a useful life of at least two years following the date of acquisition with a historical or market value at time of acquisition equal to or greater than \$5,000. The threshold is applied to individual items rather than to groups of similar items unless the effect of doing so would eliminate a significant portion of total capital assets.

INTERFUND LOANS

The objective of the interfund loans policy is to provide guidelines regarding the establishment, management and repayment of interfund loans.

Definition. Interfund loans are loans from one City fund to another City fund for a specific purpose with a requirement for repayment.

Purpose. Interfund loans should be considered temporary or short-term borrowing of cash and may be made for the following reasons: to offset timing differences in cash flow; to offset timing differences between expenditures and reimbursements, typically associated with grant fund. The use of interfund loans for other purposes should be carefully evaluated. Interfund loans should not be used to solve ongoing structural budget problems.

Term. The term of the interfund loan may continue over a period of more than one year, but must be “temporary” in the sense that no permanent diversion of the lending fund results from the failure to repay by the borrowing fund. Additionally, interfund loans should not hinder the accomplishment of any function or project for which the lending fund was established.

DEBT MANAGEMENT

The objective of the debt management policy is to articulate the guiding principles for City debt issuance and management before consideration of specific actions. This policy set forth certain equally important objectives for the City and establishes overall parameters for responsibly issuing and administering the City's debt.

- Minimize debt service and issuance costs

- Maintain access to cost-effective borrowing
- Achieve and maintain highest practical credit rating
- Repay debt timely and in full
- Maintain full and complete financial disclosure and reporting
- Ensure compliance with state and federal laws and regulations

Debt Capacity. A long-term debt capacity will be completed on an annual basis as a means for ensuring that the City does not exceed the debt limits set by applicable laws and regulations.

Bond Rating. The City will seek to maintain, and if possible, improve its current bond rating(s) in order to minimize borrowing cost and preserve access to credit.

Minimize Debt. Whenever possible, the City shall identify alternative sources of funding and shall examine the availability of those sources in order to minimize the level of debt.

New Issues and Refinancing. New issues, and refinancing of existing debt, must be analyzed for compatibility within the City's overall financial planning. The review shall include, but is not limited to: cash flow analysis; potential for unexpected revenue changes; and the maintenance of the City's bond ratings. Annual debt service shall not produce an inordinate impact upon future operations.

- *Long-term Debt.* Long-term debt may be used to finance the acquisition or improvement of land, infrastructure, facilities, or equipment for which it is appropriate to spread costs over more than one budget year. Long-term debt may also be used to fund capitalized interest, cost of issuance, required reserves, any other financing-related costs that may be legally capitalized. Long-term debt shall not be used to fund City operating costs.
- *Short-term Debt.* Short-term debt will be considered as an interim source of funding in anticipation of long-term debt. Short-term debt may be issued for any purpose for which long-term debt may be issued, including capitalized interest and other financing-related costs. Short-term debt is also appropriate to address legitimate short-term cash flow requirements during a given fiscal year to fund operating costs of the City to provide necessary public services. The City will not engage in short-term borrowing solely for the purpose of generating investment returns.
- *Refunding.* Periodic reviews of outstanding debt will be undertaken to identify refunding opportunities. Refunding will be considered (within federal tax law constraints) when there is a net economic benefit of the refunding. Noneconomic refundings may be undertaken to achieve City objectives relating to changes in covenants, call provisions, operational flexibility, tax status, issuer, or the debt service profile, etc. When contemplating a refunding, the City shall have a minimum of 3.0% economic savings, as expressed on a net present value basis, as a benchmark to proceed with a refunding. The City may purchase its bonds in the open market for the purpose of retiring the obligation when the purchase is cost effective.

Financing Period. The City shall structure its debt issues so that the maturity of the debt service does not exceed the economic or useful life of the capital project to be financed.

Method of Sale. The City may use either a competitive bidding or negotiated process in the sale of debt due to market timing requirements, or a unique pledge of debt or debt structure.

Bond Counsel. The City will use the services of a legally certified and credible bond counsel in the preparation of all bond representations.

Underwriter(s). An underwriter(s) will be used for all debt issued in a negotiated or private placement sale method. The underwriter(s) is responsible for purchasing negotiated or private placement debt and reselling the debt to investors.

Fiscal Agent. A fiscal agent will be used to provide accurate and timely securities processing and timely payment to bondholders.

Debt Administration. The Assistant City Manager/Administrative Services shall maintain written procedures outlining required actions to ensure compliance with local, state, and federal regulations. Such procedures shall include: continuing disclosure, arbitrage rebate, and other requirements.

CAPITAL IMPROVEMENT

The objective of the capital improvement policy is to forecast and match projected revenues and capital needs. Long range capital planning is an important management tool that strengthens the linkages between infrastructure needs and the financial capacity of the City.

Capital Project Proposals. Capital project proposals should include as complete, reliable, and attainable cost estimates as possible. Project cost estimates for the Capital Budget should be based upon a thorough analysis of the project and are expected to be as reliable as the level of detail known about the project. Project cost estimates for the 6-Year City Capital Improvement Plan will vary in reliability depending on whether they are to be undertaken in the first, second or 3rd biennium years of the plan.

- *Resource Plan.* Capital proposals should include a comprehensive resource plan. This plan should include the amount and type of resources required, and the funding and financing strategies to be employed. The specific fund and timing should be outlined. The plan should indicate resources needed to complete any given phase of a project in addition to the total project.
- *Expenditure Plan.* All proposals for the expenditure of capital funds shall be formulated and presented to the City Council within the framework of a general capital budget and, except in exceptional circumstances of an emergency nature, no consideration will be given to the commitment of any capital funds, including reserve funds, in isolation from a general review of all capital budget requirements.
- *Changes in Project Estimates.* Changes in project estimates for the comprehensive resource plan should be fully reported to the City Council for review and approval.
- *M&O Impact.* Project proposals should indicate the project's impact on the operating budget, including, but not limited to, long-term maintenance costs necessary to support the improvement.
- *Biennial Budget.* The biennial capital budget shall include only those projects which can reasonably be accomplished in the time frame indicated. The detail sheet for each budgeted capital project should include a projected schedule.
- *Carry Over.* Capital projects which are not encumbered or completed during the fiscal year will be re-budgeted or carried over to the next fiscal year except as reported to and subsequently approved by the City Council. All re-budgeted capital projects should be so noted in the adopted capital budget. Similarly, multi-year projects with unencumbered or unexpended funds will be carried over to the subsequent year(s).
- *Revenue Expectation.* Capital projects will not be budgeted unless there are reasonable expectations that revenues will be available to pay for them.

- *Negative Impact from Project.* If a proposed project will cause a direct negative impact on other publicly-owned facilities, improvements to the other facilities will be required as part of the new project and become a part of the new project's comprehensive costs.

Capital Improvement Plan

The purpose of the Capital Improvement Plan is to forecast and match projected revenues and capital needs over a 6-Year period. Long range capital planning is an important management tool that strengthens the linkages between infrastructure needs and the financial capacity of the City. The City's Capital Improvement Plan includes transportation, parks, storm water and sewer improvement projects.

Citizen Participation and City Council Review. Citizen participation in the Capital Improvement Program is a priority for the City. Among the activities which shall be conducted to address this need are the following:

- *Timing.* The 6-Year Capital Improvement Plan shall be provided to the City Council in a timely manner to allow time for the City Council members to review the proposal with constituents before it is considered for adoption.
- *Public Meeting Notice.* The City Council study sessions on the Capital Improvement Plan shall be open to the public and advertised sufficiently in advance of the meetings to allow for the attendance of interested citizens.
- *Public Hearing.* Prior to the adoption of the Capital Improvement Plan, the City Council shall hold noticed public hearings to provide opportunities for citizens to express their opinions on the proposed plan.
- *Committee, Boards and Commission Review.* The appropriate committee, board and/or commission shall review the proposed Capital Improvement Plan and provide its comments on the Plan's contents before the City Council considers the Plan for adoption.

Capital Improvement Plan in Relation to the Comprehensive Plan. All projects included in the Capital Improvement Plan shall be consistent with the City's Comprehensive Plan. The goals and policies for services, facilities, and transportation should be followed in the development of the City Improvement Plan. The Comprehensive Plan service level goals should be called out in the Capital Improvement Plan.

Financing. Capital projects shall be financed to the greatest extent possible through user fees and benefit districts when direct benefit to users results from construction of the project. Refer to Debt Management policy for further detail.

Intergovernmental Cooperation. Projects that involve intergovernmental cooperation in planning and funding should be established by an agreement that sets forth the basic responsibilities of the parties involved.

Project Criteria Factors. The City Council will annually review and establish criteria against which capital proposals should be measured. Included among the factors which will be considered for priority-ranking are the following:

- Projects which have a positive impact on the operating budget (reduced expenditures, increased revenues);
- Projects which are programmed in the 6-Year Operating Budget Forecast;

- Projects which can be completed or significantly advanced during the 6-Year Capital Improvement Plan;
- Projects which can be realistically accomplished during the year they are scheduled;
- Projects which implement previous City Council-adopted reports and strategies.

COST RECOVERY

The objective of the cost recovery policy is to provide guidelines for setting fees given the cost of service and establishes provisions for ongoing review, process for establishing cost recovery levels and target cost recovery levels for development review and parks programs/services.

Ongoing Review. Fees will be periodically reviewed in order to keep pace with changes in the cost of living and methods or levels of service delivery. In order to facilitate a fact-based approach to this review, a comprehensive analysis of the City’s costs and fees should be made at least every five years. In the interim, fees may be adjusted annually on January 1, based on the Seattle-Tacoma-Bremerton Consumer Price Index for all Urban Consumers (first half year change of the prior year), contract changes, market rates and other economic conditions.

Factors to be Considered. The following factors will be considered when setting cost recovery levels for user fees:

- *Community-wide Versus Special Benefit.* The use of general purpose revenue is appropriate for community-wide services while user fees are appropriate for services that are of special benefit to easily identifiable individuals or groups. Full cost recovery is not always appropriate.
- *Development of a “Value Added” Strategy in Future Cost Recovery Modeling.* Public Value is created in two different ways, directed at two different audiences. Public value is created when governmental agencies use the money and authority given to them to produce things that benefit individuals. Public value is also created when government agencies meet the expectations of citizens and elected officials, that these agencies be accountable for the way they operate; that is, that they be efficient, fair, open, and accountable.
- *Elasticity of Demand.* Pricing of services can significantly impact demand. At full cost recovery, this has the specific advantage of ensuring that the City is providing services for which there is a genuine market, and that it is not over-stimulated by artificially low prices. Conversely, high levels of cost recovery may negatively impact the delivery of services to lower income groups. This negative feature can work against public policy, especially if the services are specifically targeted to low income groups.
- *Feasibility of Collection.* Although it may be determined that a high level of cost recovery may be appropriate for specific services, it may be impractical or too costly to establish a system to identify and charge the user. The method of assessing and collecting fees should be as simple as possible in order to reduce the administrative cost of collection.

General Concepts. Revenues should not exceed the reasonable cost of providing services. Cost recovery goals should be based on the total cost of delivery the service as calculated using the fully burdened hourly rates, including direct costs, departmental administration costs and organization-wide support costs such as accounting, personnel, information technology, legal services, fleet maintenance and insurance. The method of assessing and collecting fees should be as simple as possible in order to reduce administrative cost of collection. Rate structures should be sensitive to the “market” for similar services

as well as to smaller, infrequent users of the service. A unified approach should be used in determining cost recovery levels for various programs based on factors discussed above.

Target Cost Recovery Level for Development Review Services. The cost recovery policy applies to the following development programs/services: planning (long and short plats, privately initiated re-zonings and comprehensive plan amendments, variances, use permits); building and safety (building permits, structural plan checks, inspections); engineering (public improvement plan checks, inspections, subdivision requirements, encroachments, right-of-way permits); and fire plan check. Cost recovery for these services should generally be very high. In most instances, the City's cost recovery ratio goal should be 85%. The timeline to achieve the cost recovery is no later than year 2021. In setting cost recovery levels, the City shall clearly establish and articulate performance measurements to ensure that there is "value for cost."

Target Cost Recovery Level for Parks Programs/Services. The cost recovery policy applies to the following parks and recreation programs/services: recreation services; special events and community gathering; senior services; and all parks. The following should be considered when determining pricing levels: The higher the community benefit, the higher the General Fund subsidy level and the higher the individual benefit, the lower the General Fund subsidy level. The overall cost recovery goal for all parks programs and services should be 45%.

CASH MANAGEMENT AND INVESTMENTS

The objective of a cash management and investment policy is to help balance the day-to-day need for revenues while achieving the highest rate of interest that is reasonable and within the City's acceptable level of investment risk.

Funds will be invested in only those investments permitted by Federal and State law as it relates to public funds. All of the City's funds will be invested with the following objectives (listed in order of priority):

- *Safety.* Investments will be undertaken in a manner that seeks to ensure the preservation of capital in the portfolio. Specifically, the City will: (a) seek to avoid realizing any loss through the sale or disposal of an investment; and (b) seek to mitigate the risk of unrealized losses due to a decline in value of investments held in the portfolio.
- *Liquidity.* The investment portfolio will remain sufficiently liquid to meet all cash requirements that may be reasonably anticipated. This will be accomplished by structuring the portfolio in the following manner: (a) the City will purchase investments scheduled to mature in accordance with its anticipated cash needs, in order to minimize the need to sell investments prior to maturity; (b) a portion of City funds will be maintained in cash equivalents, including money market fund, investment pools and overnight securities, which may be easily liquidated without a loss of principal should an unexpected need for cash arise; and (c) the portfolio will consist largely of investments with active secondary markets.
- *Yield.* The City's investments will be designed with the objective of maximizing a fair rate of return consistent with the safety and liquidity noted above.

FINANCIAL REPORTING

Reporting Frequency. Departments will be provided monthly budget and actual reports and comprehensive quarterly reports will be presented to the City Council.

Reporting Improvements. The City will strive to continue to make improvements in its financial reporting scheme so that information is available to the City Council, City Manager, departments and public is the best available for sound financial decisions.

Comprehensive Annual Financial Report (CAFR). The City will produce the CAFR within 150 days and submit to the GFOA's award program for Excellence in Financial Reporting.

Transparency. All financial reports will be posted to the City's website in a timely manner.