

City of Lakewood

DRAFT
FY 2014 Consolidated Annual
Action Plan Third Amendment
and
FY 2013 Consolidated Annual
Action Plan Seventh Amendment



Tacoma-Lakewood
HOME Consortium

October 16, 2015

This document was prepared in accordance with the requirements established by the Department of Housing and Urban Development for local jurisdictions requesting federal housing assistance through provision of the National Affordable Housing Act of 1990, as amended.

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David Boe
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**Tacoma Community & Economic
Development Department**

Ricardo Noguera, Director
Carey Jenkins, Housing Division Manager
Cathy Morton, Management Analyst
Shannon Johnson, Contract & Program Auditor
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Lakewood Community Development Department

Dave Bugher, Assistant City Manager for Development
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I. FY 2014 ANNUAL ACTION PLAN THIRD AMENDMENT AND FY 2013 ANNUAL ACTION PLAN SEVENTH AMENDMENT

INTRODUCTION

The FY 2014 Consolidated Annual Action Plan Third Amendment and FY 2013 Consolidated Annual Action Plan Seventh Amendment were prepared in accordance with requirements established by the Department of Housing and Urban Development for local jurisdictions receiving Community Development Block Grant funding through the provisions of the National Affordable Housing Act of 1990, as amended.

PURPOSE

The purpose of this Chapter is to describe the amendment to the FY 2013 and 2014 Consolidated Annual Action Plans for Housing and Community Development.

CITIZEN PARTICIPATION PROCESS

The amendments as proposed does not constitute substantial amendment as defined in Lakewood's Citizen Participation Plan, as adopted November 1, 1999. As such, a citizen comment period of 30 days is not required.

Notification of the proposed amendments was published in THE NEWS TRIBUNE, a paper of general circulation, on October 19, 2015.

FY 2014 PROJECT ACTIVITIES AMENDMENT

The amendments to the FY 2013 and 2014 Consolidated Annual Action Plans propose to reprogram \$5,000.00 from FY 2014 NWBCDC – Veterans Business Development Program (unfunded activity) to FY 2013 LASA – Prairie Oaks Client Services Center as described in the following charts:

REPROGRAMMED FROM: FY 2014 Activities	Amount	REPROGRAM TO: FY 2013 Activities	Amount
FY 2014 NWBCDC – Veterans Business Development Program	<u>\$5,000.00</u>	FY 2013 LASA- Prairie Oaks Client Service Center (Activity #171)	<u>\$5,000.00</u>
Total	\$5,000.00	Total	\$5,000.00

U.S. Department of Housing and Urban Development

Consolidated Plan Listing of Projects

Subrecipient or Agency Name – Northwest Business and Community Development Center (NWBCDC)

Priority Need – Benefit Low/moderate income persons

Activity Title – Veterans Business Program

Outcome Measure: Accessibility for the purpose of creating economic opportunities.

Outcome Indicator: Number of low and moderate income individuals that will have jobs created or retained.

Expected Units: FY 2014- 2 Jobs created or retained

Project Description – Provides a job training and business development counseling program serving veterans. The program will provide counseling for veterans as they develop their business, and assist with loan packaging, marketing, and consulting to ensure the long-term viability of the business.

Location - City-wide. Locations to be determined.

Objective Number	Project ID FY 2014-10
HUD Matrix Code 18B Technical Assistance	CDBG Citation 570.201(o) Economic Development
Type of Recipient Non-Profit	CDBG National Objective 570.208(a)(4) Job Creation or Retention
Start Date 7/1/2014	Completion Date - 6/30/2015
Performance Indicator 13 Jobs	Annual Units 2
Local ID FY 2014-10	Units Upon Completion

Funding Sources:	Amount
CDBG	\$50,000.00
	\$45,000.00
ESG
HOME
HOPWA
Total Formula
CDBG Prior Year
Assisted Housing
PHA
Other Funding	\$275,236.00
	\$325,236.00
Total	\$320,236.00

U.S. Department of Housing and Urban Development

Consolidated Plan Listing of Projects

Subrecipient or Agency Name – Living Access Support Alliance (LASA)

Priority Need – Benefit Low/moderate income persons

Activity Title – Prairie Oaks Client Services Center

Outcome Measure: Availability/Accessibility for the purpose of creating a suitable living environment.

Outcome Indicator: Number of persons having new access to a new community client services center for the purpose of providing a suitable living environment.

Expected Units: FY 2013- 752 People

Project Description – Provides construction funding for the LASA Prairie Oaks Client Services Center on Gravelly Lake Dr. SW. The Center will provide essential services to aid in the prevention of homelessness, including, general client services, healthcare services, laundry facilities, toiletry facilities, access to phone and computer, and an essential needs closet providing toiletries, diapers and other personal items.

Location – 8954 – 8960 Gravelly Lake Dr. SW (site address not finalized)

Objective Number	Project ID FY 2013-01
HUD Matrix Code 03 Public Facilities and Improvements General	CDBG Citation 570.201(c) Public Facilities and Improvements
Type of Recipient Non-Profit	CDBG National Objective 570.208(a)(2) Limited Clientele
Start Date 7/1/2013	Completion Date - 6/30/2014
Performance Indicator 01 People	Annual Units 752
Local ID FY 2013-01	Units Upon Completion

Funding Sources:	Amount
CDBG	\$90,692.71
ESG	
HOME	
HOPWA	
Total Formula	
CDBG Reprogrammed	\$5,000.00
CDBG Prior Year Funds	\$169,307.29
Assisted Housing	
PHA	
Other Funding	\$850,000.00
	\$1,110,000.00
Total	\$1,115,000.00

II. NOTICE OF PUBLICATION

City of Lakewood
Amending FY 2013 and 2014 Consolidated Annual Action Plans for
Housing and Community Development

The City of Lakewood is proposing to amend its FY 2013 and FY 2014 Consolidated Annual Action Plans (AAP) for Community Development. The action provides for the third amendment to its FY 2014 AAP and seventh amendment to its FY 2013 AAP which includes the reprogramming of \$5,000.00 in funding awarded by the U.S. Department of Housing and Urban Development as follows:

FY 2013 LASA – Prairie Oaks Client Services Center – \$5,000.00
FY 2014 NWBCDC – Veterans Business Program – (\$5,000.00)

If you would like additional information regarding these amendments, contact Dave Bugher at (253) 589-2489 or e-mail him at dbugher@cityoflakewood.us. Copies of the amendments are also available for review at the City of Lakewood Community Development Department, 6000 Main St. SW, or on the City's website at www.cityoflakewood.us.

Ad published in the News Tribune on October 19, 2015

III. CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing -- The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential antidisplacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

Anti-Lobbying -- To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction -- The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan -- The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.

Signature/Authorized Official

Date

Title: City Manager

Specific CDBG Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

Following a Plan -- It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);
2. Overall Benefit. The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s) 2014, shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;
3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or

charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

Compliance With Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, subparts A, B, J, K and R;

Compliance with Laws -- It will comply with applicable laws.

Signature/Authorized Official

Date

Title: City Manager

APPENDIX TO CERTIFICATIONS

INSTRUCTIONS CONCERNING LOBBYING:

A. Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.