This document was prepared in accordance with the requirements established by the Department of Housing and Urban Development for local jurisdictions requesting federal
housing assistance through provision of the National Affordable Housing Act of 1990, as amended.
Tacoma City Council
Marilyn Strickland, Mayor
Marty Campbell, Deputy Mayor
Anders Ibsen
Robert Thoms
Joe Lonergan
David Boe
Lauren Walker
Ryan Mello
Victoria Woodards

T.C. Broadnax, City Manager

Lakewood City Council
Don Anderson, Mayor
Jason Whalen, Deputy Mayor
Mary Moss
Michael D. Brandstetter
Marie Barth
Paul Bocchi
Helen McGovern

Heidi Wachter, Interim City Manager

Tacoma Human Services Commission
Becky Fontaine, Chair
Sharon Wilhelm, Vice Chair
Ronald Dowd, Secretary
Christopher Thompson
Gloria Morehouse
Edwina Magrum
Allen Ratcliffe
Aaron Blaisdell
Holy Chea
Brian Boyd
Julian Bray
Julie Cantrell
Lamont Green
Don Rennegarbe
Vijaya Rao

T.C. Broadnax, City Manager

Lakewood CDBG Citizen Advisory Board
Edith Owen-Wallace, Chair
Michael Lacadie
Sharon Taylor
Laurie Maus
Carshena Harvin
Sisay Telahun
Helen Bloodsaw

Tacoma Community Redevelopment Authority
Edward D. Curtis, President
Walt Patterson, Vice President
Lucy Clifftorne, Secretary
W. Michael Buchanan, Treasurer

T.C. Broadnax, City Manager

Tacoma Community & Economic Development Department
Ricardo Noguera, Director
Carey Jenkins, Housing Division Manager
Cathy Morton, Contract & Program Auditor
Michael Chisholm, Contract & Program Auditor

T.C. Broadnax, City Manager

Lakewood Community Development Department
Dave Bugher, Assistant City Manager for Development
Jeff Gumm, Program Manager
Martha Larkin, Program Coordinator

T.C. Broadnax, City Manager
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<td>6</td>
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</tbody>
</table>
I. FY 2013 ANNUAL ACTION AMENDMENT

INTRODUCTION

The FY 2013 Consolidated Annual Action Plan Amendment was prepared in accordance with requirements established by the Department of Housing and Urban Development for local jurisdictions receiving Community Development Block Grant funding through the provisions of the National Affordable Housing Act of 1990, as amended.

PURPOSE

The purpose of this Chapter is to describe the amendments to the FY 2013 Consolidated Annual Action Plan for Housing and Community Development.

CITIZEN PARTICIPATION PROCESS

In accordance with Lakewood’s Citizens Participation Plan, projects that are substantially changed are submitted to the CDBG Citizens Advisory Board for comments or recommendations prior to implementation by the City Council. As provided in the Citizens Participation Plan, alternate projects are selected by the CDBG Citizens Advisory Board, and approved by the City Council, on an annual basis to facilitate the amendment process should projects be unable to be implemented, be rejected, found ineligible, or additional funding be awarded. On May 30, 2012, the CDBG Citizens Advisory Board reviewed FY 2013 Consolidated Annual Action Plan and made the recommendation to fund the Major Home Repair/Sewer Loan Program (Project 2013-07) as Alternate #1 should additional funding be awarded. In accordance with this process, the City of Lakewood is amending the Major Home Repair/Sewer Loan Program in the amount of $31,598 to reflect additional FY 2013 funding as awarded by the U.S. Department of Housing and Urban Development. Notification of the proposed amendment to the FY 2013 Consolidated Annual Action Plan was published in THE NEWS TRIBUNE, a paper of general circulation, on June 26, 2013. The notification provides for a 30-day citizen comment period for interested parties to provide public comment on the amendment.

FY 2013 PROJECT ACTIVITIES AMENDMENT

The Amendment to the FY 2013 Consolidated Annual Action Plan proposes to amend the Major Home Repair/Sewer Loan Program in the amount of $31,598 to reflect additional FY 2013 funding as awarded by the U.S. Department of Housing and Urban Development. Funding for the program shall increase from $176,192.71 to $207,790.71 as shown in the following charts:
<table>
<thead>
<tr>
<th>CAB RECOMMENDATIONS</th>
<th>Amount Requested</th>
<th>CDBG FY 2013</th>
<th>CDBG Reprogram FY 2010, 2011 and 2012*</th>
<th>CDBG FY 2013 &amp; Reprogram TOTAL</th>
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<tbody>
<tr>
<td><strong>ECONOMIC DEVELOPMENT</strong></td>
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<td></td>
</tr>
<tr>
<td>Subtotal- Economic Development</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
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<tr>
<td><strong>PHYSICAL IMPROVEMENTS</strong></td>
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<td></td>
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<tr>
<td>Living Access Support Alliance (LASA) – Prairie Oaks Client Services Center</td>
<td>$250,000.00</td>
<td>$90,692.71</td>
<td>$169,307.29</td>
<td>$260,000.00</td>
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<tr>
<td>Subtotal- Physical Improvements</td>
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<td>$90,692.71</td>
<td>$169,307.29</td>
<td>$260,000.00</td>
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<tr>
<td><strong>PUBLIC SERVICE (15% Cap)</strong></td>
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<tr>
<td>South Sound Outreach Services – Financial and Housing Counseling Program</td>
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<td>$10,000.00</td>
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<td>$10,000.00</td>
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<tr>
<td>Pierce County Coalition for Developmental Disabilities – Project HOME</td>
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<td>CenterForce – Kitchen Renovation</td>
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<td>$20,000.00</td>
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<td>Tillicum Comm. Center Operations</td>
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<td>Subtotal- Public Service</td>
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<td><strong>HOUSING</strong></td>
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<td>Associated Ministries – Paint Tacoma-Pierce Beautiful</td>
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<td>$20,000.00</td>
<td>$0</td>
<td>$20,000.00</td>
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<td>Major Home Repair/Sewer Loan Program</td>
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<td>City of Lakewood – Emergency Assistance for Displaced Residents</td>
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<td>Pierce County Housing Authority – Brookridge Apartments Sewer Main Installation</td>
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<td>$31,275.00</td>
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<tr>
<td>Rebuilding Together South Sound</td>
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<tr>
<td>Subtotal- Housing</td>
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<td>$219,807.29</td>
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<tr>
<td><strong>OTHER/ADMIN (20% Cap)</strong></td>
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<tr>
<td>Administration</td>
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<td>$90,000.00</td>
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<td>Subtotal- Administration</td>
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<td>$90,000.00</td>
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<tr>
<td>Contingency (5% Max.)</td>
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<td>$0</td>
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<tr>
<td>Subtotal- Contingency</td>
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<td>$0</td>
<td>$0</td>
<td>$0</td>
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<tr>
<td><strong>TOTAL</strong></td>
<td>$779,875.00</td>
<td>$450,000.00</td>
<td>$213,506.01</td>
<td>$663,506.01</td>
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</tbody>
</table>

**REPROGRAMMED FY 2010 CDBG FUNDS**
- FY 2010 Administration – Correction of double commitment of funds (FY 2010/2011 AAP Third Amendments-reallocate $6,675.09 in FY 2011 reprogrammed funds to FY 2011 Habitat- Washington Ave Sewer Extension.) ($6,675.09)
- FY 2010 Tillicum Community Center Operations – Recapture of ineligible expenditure $538.30

**REPROGRAMMED FY 2011 CDBG FUNDS**
- FY 2011 Rebuilding Together South Sound $1,051.10
- FY 2011 CCD/Seattle Economic Development Fund $45,091.70

**REPROGRAMMED FY 2012 CDBG FUNDS**
- FY 2012 City of Lakewood – South Tacoma Way Traffic Signal $173,500.00

**TOTAL REPROGRAMMED FUNDS** $213,506.01
U.S. Department of Housing and Urban Development

Consolidated Plan Listing of Projects

Subrecipient or Agency Name – City of Lakewood

Priority Need – Benefit Low/moderate income persons

Activity Title – Major Home Repair/Sewer Loan Program

**Major Home Repair Program**

**Outcome Measure**: Sustainability for the purpose of providing decent affordable housing.

**Outcome Indicator**: Number of households that have sustainable affordable housing brought to code by major rehabilitation, including access to sewer connections, for the purpose of providing decent affordable housing.

**Sewer Loan Program**

**Outcome Measure**: Accessibility for the purpose of creating suitable living environments.

**Outcome Indicator**: Number of households having access to a new infrastructure service, including sewer connections for single-family owner-occupied units in targeted areas for the purpose of providing a suitable living environment.

**Expected Units**: FY 2013 – 6 Major Home Repair/Sewer Loan Program Housing Units

**Project Description** – Provides 6 major home repair/sewer connection loans which include connection of side-sewers to sewer main, decommissioning of septic systems, roofing, architectural barrier removal, plumbing, electrical, weatherization, major systems replacement/upgrade, etc. for low-income homeowners.

Location - City-wide. Locations to be determined.

<table>
<thead>
<tr>
<th>Objective Number</th>
<th>Project ID</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Project ID</td>
</tr>
<tr>
<td>HUD Matrix Code</td>
<td>CDBG Citation</td>
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<tr>
<td>14A Rehab Single Unit Residential</td>
<td>570.202</td>
</tr>
<tr>
<td></td>
<td>Housing Rehab &amp; Preservation</td>
</tr>
<tr>
<td>Type of Recipient</td>
<td>CDBG National Objective</td>
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<td>Local Government</td>
<td>570.208 (a) (3)</td>
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<tr>
<td></td>
<td>Low/mod Housing</td>
</tr>
<tr>
<td>Start Date</td>
<td>Completion Date -</td>
</tr>
<tr>
<td>7/1/13</td>
<td>6/30/14</td>
</tr>
<tr>
<td>Performance Indicator</td>
<td>Annual Units</td>
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<tr>
<td>10 Housing Units</td>
<td>6</td>
</tr>
<tr>
<td>Local ID</td>
<td>Units Upon Completion</td>
</tr>
<tr>
<td>FY 2013-07</td>
<td></td>
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</tbody>
</table>

**Funding Sources**: 

<table>
<thead>
<tr>
<th>Funding Source</th>
<th>Amount</th>
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<tbody>
<tr>
<td>CDBG</td>
<td>$164,130.29</td>
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<tr>
<td>ESG</td>
<td></td>
</tr>
<tr>
<td>HOME</td>
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<tr>
<td>HOPWA</td>
<td></td>
</tr>
<tr>
<td>Total Formula</td>
<td></td>
</tr>
<tr>
<td>CDBG Reprogrammed (see page 1 above)</td>
<td>$43,660.42</td>
</tr>
<tr>
<td>Assisted Housing</td>
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</tr>
<tr>
<td>PHA</td>
<td></td>
</tr>
<tr>
<td>Other Funding</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>$207,790.71</td>
</tr>
</tbody>
</table>
II. CITIZEN COMMENTS

The following comments were received as part of the 30-day citizen comment period (June 26, 2013 – July 25, 2013) for the FY 2013 Consolidated Annual Action Plan Amendment.

Comments received:

No comments were received
## III. NOTICE OF PUBLIC HEARING

### City of Lakewood
Amending the FY 2013 Consolidated Annual Action Plan for Housing and Community Development

The City of Lakewood is proposing to amend its FY 2013 Consolidated Annual Action Plan (AAP) for Community Development. The action provides for the reprogramming of $31,598 in additional funding awarded by the U.S. Department of Housing and Urban Development as follows:

| FY 2013 Major Home Repair/Sewer Loan Program | $31,598 |

The Draft FY 2013 AAP Amendment will be available for public review for a period of 30 days from June 26, 2013 to July 25, 2013. Copies of the amendment are available for review at the City of Lakewood Community Development Department or on the City’s website at [www.cityoflakewood.us](http://www.cityoflakewood.us).

The proposed amendment will be submitted to the Department of Housing and Urban Development for review and approval. Any citizen who wishes to submit written comments regarding this document may do so up to 4:00 p.m., July 25, 2013 at:

City of Lakewood, Community Development Department,  
Attn: Dave Bugher, Assistant City Manager for Development  
6000 Main St. SW, Lakewood, WA 98499  
253-589-3774 (Fax)

Ad published in the News Tribune on June 26, 2013
IV. CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

**Affirmatively Further Fair Housing** -- The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

**Anti-displacement and Relocation Plan** -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential antidisplacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

**Anti-Lobbying** -- To the best of the jurisdiction’s knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;

2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, “Disclosure Form to Report Lobbying,” in accordance with its instructions; and

3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

**Authority of Jurisdiction** -- The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

**Consistency with plan** -- The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

**Section 3** -- It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.

_____________________________  _______________
Signature/Authorized Official       Date

Title:  City Manager
Specific CDBG Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570).

Following a Plan -- It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);

2. Overall Benefit. The aggregate use of CDBG funds including section 108 guaranteed loans during program year 2013 shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;

3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other
than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

**Excessive Force --** It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and

2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

**Compliance With Anti-discrimination laws --** The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

**Lead-Based Paint --** Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, subparts A, B, J, K and R;

**Compliance with Laws --** It will comply with applicable laws.

_____________________________  ____________
Signature/Authorized Official    Date

Title: City Manager
APPENDIX TO CERTIFICATIONS

INSTRUCTIONS CONCERNING LOBBYING:

A. Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.