WINDOW REPLACEMENT GUIDELINES (Residential)

An over-the-counter building permit for the replacement of windows (glass and frame) in a residential structure can be issued if the following criteria are met:

1. Must provide completed application and two (2) copies of complete floor plan of the residence detailing all windows with dimensions; label all rooms and highlight all windows being replaced. (See attached example)

2. The width and height of each window must remain the same as existing, with the exception of sleeping area (bedrooms). At least one window in bedrooms or basements must meet emergency requirements (See attached Section R310). If the replacement window is larger or smaller than the existing window it is replacing, a plan review will be required.

Exits for Sleeping Rooms:

All sleeping rooms below the fourth story in buildings shall be provided with two exits. One of the exits may be a window opening onto a public way or into a court or yard which provides access to a public way. Such exit windows shall provide a net openable area of 5.7 square feet with a minimum clear width of 20 inches, a minimum clear height of 24 inches, and a maximum sill height of 44 inches measured from the floor of the sleeping room.

Exceptions:

In buildings constructed prior to May 26, 1981, existing windows with a net openable area of 5 square feet, a minimum clear width of 22 inches, a minimum clear height of 22 inches, and a maximum sill height of 48 inches measured from the floor of the sleeping room, shall be deemed to meet the exit window requirement. Where the window frame is to be replaced, this exception shall not apply, except as necessary to fit within the rough framed opening, in which case the opening dimensions shall be maximized. (Note: If a new opening needs to be created or an existing opening needs to be enlarged to provide an exit window from a sleeping room, this exception will not apply.)

3. The U factor must comply with the 2009 Energy Code. (See attached Table 6-1)

4. Safety glazing will be installed to comply with the 2009 IRC. (See attached Section 4308)

If your project does not fully comply with these four (4) items, you are not eligible for an over-the-counter permit. All permit fees will be based on the valuation of the work being done (materials and labor). Call 253 512-2261 for an estimate.

Once a permit has been issued call for a framing inspection when the windows have been replace and prior to installing any finishes. (253 512-2266).
Sample Floor Plan – Residential

Please show dimensions of all windows

TABLE 6-1
PRESCRIPTIVE REQUIREMENTS\textsubscript{0.1} FOR SINGLE-FAMILY* RESIDENTIAL
Climate Zone 1
<table>
<thead>
<tr>
<th>Option</th>
<th>Glazing Area (^{10} % \text{ of Floor} )</th>
<th>U-Factor Vertical</th>
<th>U-Factor Overhead</th>
<th>Door(^{b} ) U-Factor</th>
<th>Ceiling(^{c} )</th>
<th>Vaulted Ceiling(^{c} )</th>
<th>Wall(^{12} ) Above Grade</th>
<th>Wall-( \text{int}^{d} ) Below Grade</th>
<th>Wall-( \text{ext}^{d} ) Below Grade</th>
<th>Floor(^{d} )</th>
<th>Slab on Grade(^{d} )</th>
</tr>
</thead>
<tbody>
<tr>
<td>I.</td>
<td>13%</td>
<td>0.34</td>
<td>0.50</td>
<td>0.20</td>
<td>R-49 or R-38 ( \text{adv} )</td>
<td>R-38</td>
<td>R-21 Int(^{7} )</td>
<td>R-21 TB</td>
<td>R-10</td>
<td>R-30</td>
<td>R-10 2'</td>
</tr>
<tr>
<td>II.</td>
<td>25%</td>
<td>0.32</td>
<td>0.50</td>
<td>0.20</td>
<td>R-49 or R-38 ( \text{adv} )</td>
<td>R-38</td>
<td>R-21 Int(^{7} )</td>
<td>R-21 TB</td>
<td>R-10</td>
<td>R-30</td>
<td>R-10 2'</td>
</tr>
<tr>
<td>III.</td>
<td>Unlimited</td>
<td>0.30</td>
<td>0.50</td>
<td>0.20</td>
<td>R-49 or R-38 ( \text{adv} )</td>
<td>R-38</td>
<td>R-21 Int(^{7} )</td>
<td>R-21 TB</td>
<td>R-10</td>
<td>R-30/ U= 0.029</td>
<td>R-10 2'</td>
</tr>
</tbody>
</table>

* Reference Case

TB – Thermal Break

0. Nominal R-values are for wood frame assemblies only or assemblies built in accordance with Section 601.1.
1. Minimum requirements for each option listed. For example, if a proposed design has a glazing ratio to the conditioned floor area of 15\%, it shall comply with all of the requirements of the 25\% glazing option (or higher). Proposed designs which cannot meet the specific requirements of a listed option above may calculate compliance by Chapters 4 or 5 of this Code.
2. Requirement applies to all ceilings except single rafter or joist vaulted ceilings complying with note 3. ‘Adv’ denotes Advanced Framed Ceiling.
3. Requirement applicable only to single rafter or joist vaulted ceilings.
4. Below grade walls shall be insulated either on the exterior to a minimum level of R-10 continuous, or on the interior as a framed wall. Exterior insulation installed on below grade walls shall be a water resistant material, manufactured for its intended use, and installed according to the manufacturer's specifications. See Section 602.2.
5. Floors over crawl spaces or exposed to ambient air conditions.
6. Required slab perimeter insulation shall be a water resistant material, manufactured for its intended use, and installed according to manufacturer’s specifications. See Section 602.4. For slabs inside a foundation wall, the insulation shall be installed to provide a thermal break (TB) between the slab edge and the foundation. Monolithic slabs shall include insulation, installed outside the foundation wall, and shall extend downward from the top of the slab for a minimum distance of 24 inches or downward and then horizontally for a minimum combined distance of 24 inches. Monolithic slabs shall also include R-10 insulation under the non-load-bearing portions of the slab.
7. Int. denotes standard framing 16 inches on center with headers insulated with a minimum of R-10 insulation.
8. Reserved.
9. Doors, including all fire doors, shall be assigned default U-factors from Table 10-6C.
10. Where a maximum glazing area is listed, the total glazing area (combined vertical plus overhead) as a percent of gross conditioned floor area shall be less than or equal to that value. Overhead glazing with U-factor of \( U=0.35 \) or less is not included in glazing area limitations.
11. Overhead glazing shall have U-factors determined in accordance with NFRC 100 or as specified in Section 502.1.5.
12. Log and solid timber walls with a minimum average thickness of 3.5” are exempt from this insulation requirement.

**SECTION R310 EMERGENCY ESCAPE AND RESCUE OPENINGS**

**R310.1 Emergency escape and rescue required.** Basements, habitable attics and every sleeping room shall have at least one operable emergency escape and rescue opening. Where basements contain one or more sleeping rooms, emergency egress and rescue openings shall be required in each sleeping room. Where emergency escape and rescue openings are provided they shall have a sill height of not more than 44 inches (1118 mm) above the floor. Where a door opening having a threshold below the
adjacent ground elevation serves as an emergency escape and rescue opening and is provided with a bulkhead enclosure, the bulkhead enclosure shall comply with Section R310.3. The net clear opening dimensions required by this section shall be obtained by the normal operation of the emergency escape and rescue opening from the inside. Emergency escape and rescue openings with a finished sill height below the adjacent ground elevation shall be provided with a window well in accordance with Section R310.2. Emergency escape and rescue openings shall open directly into a public way, or to a yard or court that opens to a public way.

**Exception:** Basements used only to house mechanical equipment and not exceeding total floor area of 200 square feet (18.58 m²).

**R310.1.1 Minimum opening area.** All emergency escape and rescue openings shall have a minimum net clear opening of 5.7 square feet (0.530 m²).

**Exception:** Grade floor openings shall have a minimum net clear opening of 5 square feet (0.465 m²).

**R310.1.2 Minimum opening height.** The minimum net clear opening height shall be 24 inches (610 mm).

**R310.1.3 Minimum opening width.** The minimum net clear opening width shall be 20 inches (508 mm).

**R310.1.4 Operational constraints.** Emergency escape and rescue openings shall be operational from the inside of the room without the use of keys, tools or special knowledge.

**R310.2 Window wells.** The minimum horizontal area of the window well shall be 9 square feet (0.9 m²), with a minimum horizontal projection and width of 30 inches (762 mm). The area of the window well shall allow the emergency escape and rescue opening to be fully opened.

**Exception:** The ladder or steps required by Section R310.2.1 shall be permitted to encroach a maximum of 6 inches (152 mm) into the required dimensions of the window well.
**R310.2.1 Ladder and steps.** Window wells with a vertical depth greater than 44 inches (1118 mm) shall be equipped with a permanently affixed ladder or steps usable with the window in the fully open position. Ladders or steps required by this section shall not be required to comply with Sections R311.7 and R311.8. Ladders or rungs shall have an inside width of at least 12 inches (305 mm), shall project at least 3 inches (76 mm) from the wall and shall be spaced not more than 18 inches (457 mm) on center vertically for the full height of the window well.

**R310.3 Bulkhead enclosures.** Bulkhead enclosures shall provide direct access to the basement. The bulkhead enclosure with the door panels in the fully open position shall provide the minimum net clear opening required by Section R310.1.1. Bulkhead enclosures shall also comply with Section R311.7.8.2.

**R310.4 Bars, grilles, covers and screens.** Bars, grilles, covers, screens or similar devices are permitted to be placed over emergency escape and rescue openings, bulkhead enclosures, or window wells that serve such openings, provided the minimum net clear opening size complies with Sections R310.1.1 to R310.1.3, and such devices shall be releasable or removable from the inside without the use of a key, tool, special knowledge or force greater than that which is required for normal operation of the escape and rescue opening.

**R310.5 Emergency escape windows under decks and porches.** Emergency escape windows are allowed to be installed under decks and porches provided the location of the deck allows the emergency escape window to be fully opened and provides a path not less than 36 inches (914 mm) in height to a yard or court.

---

**SECTION R308 GLAZING**

**R308.1 Identification.** Except as indicated in Section R308.1.1 each pane of glazing installed in hazardous locations as defined in Section R308.4 shall be provided with a manufacturer's designation specifying who applied the designation, designating the type of glass and the safety glazing standard with which it complies, which is visible in the final installation. The designation shall be acid etched, sandblasted, ceramic-fired, laser etched, embossed, or be of a type which once applied cannot be removed without being destroyed. A label shall be permitted in lieu of the manufacturer's designation.

Exceptions:

1. For other than tempered glass, manufacturer's designations are not required provided the building official approves the use of a certificate, affidavit or other evidence confirming compliance with this code.
2. Tempered spandrel glass is permitted to be identified by the manufacturer with a removable paper designation.

**R308.1.1 Identification of multiple assemblies.** Multipane assemblies having individual panes not exceeding 1 square foot (0.09 m²) in exposed area shall have at least one pane in the assembly identified in accordance with Section R308.1. All other panes in the assembly shall be labeled "CPSC 16 CFR 1201" or "ANSI Z97.1" as appropriate.

**R308.2 Louvered windows or jalousies.** Regular, float, wired or patterned glass in jalousies and louvered windows shall be no thinner than nominal \( \frac{3}{16} \) inch (5 mm) and no longer than 48 inches (1219 mm). Exposed glass edges shall be smooth.

**R308.2.1 Wired glass prohibited.** Wired glass with wire exposed on longitudinal edges shall not be used in jalousies or louvered windows.

**R308.3 Human impact loads.** Individual glazed areas, including glass mirrors in hazardous locations such as those indicated as defined in Section R308.4, shall pass the test requirements of Section R308.3.1.

Exceptions:

1. Louvered windows and jalousies shall comply with Section R308.2.
2. Mirrors and other glass panels mounted or hung on a surface that provides a continuous backing support.
3. Glass unit masonry complying with Section R610.

**R308.3.1 Impact test.** Where required by other sections of the code, glazing shall be tested in accordance with CPSC 16 CFR 1201. Glazing shall comply with the test criteria for Category I or II as indicated in Table R308.3.1(1).

**TABLE R308.3.1(1) MINIMUM CATEGORY CLASSIFICATION OF GLAZING USING CPSC 16 CFR 1201**

<table>
<thead>
<tr>
<th>EXPOSED SURFACE AREA OF ONE SIDE OF ONE LITE</th>
<th>GLAZING IN STORM OR COMBINATION DOORS (Category Class)</th>
<th>GLAZED PANELS REGULATED BY ITEM 7 OF SECTION R308.4 (Category Class)</th>
<th>GLAZED PANELS REGULATED BY ITEM 6 OF SECTION R308.4 (Category Class)</th>
<th>GLAZING IN DOORS AND ENCLOSURES REGULATED BY ITEM 5 OF SECTION R308.4 (Category Class)</th>
<th>SLIDING GLASS DOORS PATIO TYPE (Category Class)</th>
</tr>
</thead>
<tbody>
<tr>
<td>9 square feet or less</td>
<td>I</td>
<td>I</td>
<td>NR</td>
<td>I</td>
<td>I</td>
</tr>
<tr>
<td>More than 9 square feet</td>
<td>II</td>
<td>II</td>
<td>II</td>
<td>II</td>
<td>II</td>
</tr>
</tbody>
</table>

For SI: 1 square foot = 0.0929 m².

NR means "No Requirement."

**TABLE R308.3.1(2) MINIMUM CATEGORY CLASSIFICATION OF GLAZING USING ANSI Z97.1**

<table>
<thead>
<tr>
<th>EXPOSED SURFACE AREA OF ONE SIDE OF ONE LITE</th>
<th>GLAZED PANELS REGULATED BY ITEM 7 OF SECTION R308.4 (Category Class)</th>
<th>GLAZED PANELS REGULATED BY ITEM 6 OF SECTION R308.4 (Category Class)</th>
<th>DOORS AND ENCLOSURES REGULATED BY ITEM 5 OF SECTION R308.4 (Category Class)</th>
</tr>
</thead>
<tbody>
<tr>
<td>9 square feet or less</td>
<td>No requirement</td>
<td>B</td>
<td>A</td>
</tr>
<tr>
<td>More than 9 square feet</td>
<td>A</td>
<td>A</td>
<td>A</td>
</tr>
</tbody>
</table>

For SI: 1 square foot = 0.0929 m².

a. Use is permitted only by the exception to Section R308.3.1.

**Exception:** Glazing not in doors or enclosures for hot tubs, whirlpools, saunas, steam rooms, bathtubs and showers shall be permitted to be tested in accordance with ANSI Z97.1. Glazing shall comply with the test criteria for Class A or B as indicated in Table R308.3.1 (2).

**R308.4 Hazardous locations.** The following shall be considered specific hazardous locations for the purposes of glazing:
1. Glazing in all fixed and operable panels of swinging, sliding and bifold doors.

**Exceptions:**
1. Glazed openings of a size through which a 3-inch diameter (76 mm) sphere is unable to pass.

2. Decorative glazing.

2. Glazing in an individual fixed or operable panel adjacent to a door where the nearest vertical edge is within a 24-inch (610 mm) arc of the door in a closed position and whose bottom edge is less than 60 inches (1524 mm) above the floor or walking surface.

**Exceptions:**
1. Decorative glazing.

2. When there is an intervening wall or other permanent barrier between the door and the glazing.

3. Glazing in walls on the latch side of and perpendicular to the plane of the door in a closed position.

4. Glazing adjacent to a door where access through the door is to a closet or storage area 3 feet (914 mm) or less in depth.

5. Glazing that is adjacent to the fixed panel of patio doors.

3. Glazing in an individual fixed or operable panel that meets all of the following conditions:
   3.1. The exposed area of an individual pane is larger than 9 square feet (0.836 m$^2$); and
   3.2. The bottom edge of the glazing is less than 18 inches (457 mm) above the floor; and
   3.3. The top edge of the glazing is more than 36 inches (914 mm) above the floor; and
   3.4. One or more walking surfaces are within 36 inches (914 mm), measured horizontally and in a straight line, of the glazing.

**Exceptions:**
1. Decorative glazing.

2. When a horizontal rail is installed on the accessible side(s) of the glazing 34 to 38 inches (864 to 965) above the walking surface. The rail shall be capable of withstanding a horizontal load of 50 pounds per linear foot (730 N/m) without contacting the glass and be a minimum of 1 1/2 inches (38 mm) in cross sectional height.

3. Outboard panes in insulating glass units and other multiple glazed panels when the bottom edge of the glass is 25 feet (7620 mm) or more above grade, a roof, walking surfaces or other horizontal [within 45 degrees (0.79 rad) of horizontal] surface adjacent to the glass exterior.

4. All glazing in railings regardless of area or height above a walking surface. Included are structural baluster panels and nonstructural infill panels.

5. Glazing in enclosures for or walls facing hot tubs, whirlpools, saunas, steam rooms, bathtubs and showers where the bottom exposed edge of the glazing is less than 60 inches (1524 mm) measured vertically above any standing or walking surface.

**Exception:** Glazing that is more than 60 inches (1524 mm), measured horizontally and in a straight line, from the waters edge of a hot tub, whirlpool or bathtub.

6. Glazing in walls and fences adjacent to indoor and outdoor swimming pools, hot tubs and spas where the bottom edge of the glazing is less than 60 inches (1524 mm) above a walking surface and within 60 inches (1524 mm), measured horizontally and in a straight line, of the water's edge. This shall apply to single glazing and all panes in multiple glazing.

7. Glazing adjacent to stairways, landings and ramps within 36 inches (914 mm) horizontally of a walking surface when the exposed surface of the glazing is less than 60 inches (1524 mm) above the plane of the adjacent walking surface.

**Exceptions:**
1. When a rail is installed on the accessible side(s) of the glazing 34 to 38 inches (864 to 965 mm) above the walking surface. The rail shall be capable of withstanding a horizontal load of 50 pounds per linear foot (730 N/m) without contacting the glass and be a minimum of 1 1/2 inches (38 mm) in cross sectional height.

2. The side of the stairway has a guardrail or handrail, including balusters or in-fill panels, complying with Sections R311.7.7 and R312 and the plane of the glazing is more than 18 inches (457 mm) from the railing; or

3. When a solid wall or panel extends from the plane of the adjacent walking surface to 34 inches (864 mm) to 36 inches (914 mm) above the walking surface and the construction at the top of that wall or panel is capable of withstanding the same horizontal load as a guard.

8. Glazing adjacent to stairways within 60 inches (1524 mm) horizontally of the bottom tread of a stairway in any direction when the exposed surface of the glazing is less than 60 inches (1524 mm) above the nose of the tread.

Exceptions:
1. The side of the stairway has a guardrail or handrail, including balusters or in-fill panels, complying with Sections R311.7.7 and R312 and the plane of the glass is more than 18 inches (457 mm) from the railing; or

2. When a solid wall or panel extends from the plane of the adjacent walking surface to 34 inches (864 mm) to 36 inches (914 mm) above the walking surface and the construction at the top of that wall or panel is capable of withstanding the same horizontal load as a guard.

---

R308.5 Site built windows. Site built windows shall comply with Section 2404 of the International Building Code.

R308.6 Skylights and sloped glazing. Skylights and sloped glazing shall comply with the following sections.

R308.6.1 Definitions.

SKYLIGHTS AND SLOPED GLAZING. Glass or other transparent or translucent glazing material installed at a slope of 15 degrees (0.26 rad) or more from vertical. Glazing materials in skylights, including unit skylights, solariums, sunrooms, roofs and sloped walls are included in this definition.

UNIT SKYLIGHT. A factory assembled, glazed fenestration unit, containing one panel of glazing material, that allows for natural daylighting through an opening in the roof assembly while preserving the weather-resistant barrier of the roof.

R308.6.2 Permitted materials. The following types of glazing may be used:
1. Laminated glass with a minimum 0.015-inch (0.38 mm) polyvinyl butyral interlayer for glass panes 16 square feet (1.5 m²) or less in area located such that the highest point of the glass is not more than 12 feet (3658 mm) above a walking surface or other accessible area; for higher or larger sizes, the minimum interlayer thickness shall be 0.030 inch (0.76 mm).
2. Fully tempered glass.
3. Heat-strengthened glass.
4. Wired glass.
5. Approved rigid plastics.

R308.6.3 Screens, general. For fully tempered or heat-strengthened glass, a retaining screen meeting the requirements of Section R308.6.7 shall be installed below the glass, except for fully tempered glass that meets either condition listed in Section R308.6.5.
R308.6.4 Screens with multiple glazing. When the inboard pane is fully tempered, heat-strengthened or wired glass, a retaining screen meeting the requirements of Section R308.6.7 shall be installed below the glass, except for either condition listed in Section R308.6.5. All other panes in the multiple glazing may be of any type listed in Section R308.6.2.

R308.6.5 Screens not required. Screens shall not be required when fully tempered glass is used as single glazing or the inboard pane in multiple glazing and either of the following conditions are met:
1. Glass area 16 square feet (1.49 m²) or less. Highest point of glass not more than 12 feet (3658 mm) above a walking surface or other accessible area, nominal glass thickness not more than \( \frac{3}{16} \) inch (4.8 mm), and (for multiple glazing only) the other pane or panes fully tempered, laminated or wired glass.
2. Glass area greater than 16 square feet (1.49 m²). Glass sloped 30 degrees (0.52 rad) or less from vertical, and highest point of glass not more than 10 feet (3048 mm) above a walking surface or other accessible area.

R308.6.6 Glass in greenhouses. Any glazing material is permitted to be installed without screening in the sloped areas of greenhouses, provided the greenhouse height at the ridge does not exceed 20 feet (6096 mm) above grade.

R308.6.7 Screen characteristics. The screen and its fastenings shall be capable of supporting twice the weight of the glazing, be firmly and substantially fastened to the framing members, and have a mesh opening of no more than 1 inch by 1 inch (25 mm by 25 mm).

R308.6.8 Curbs for skylights. All unit skylights installed in a roof with a pitch flatter than three units vertical in 12 units horizontal (25-percent slope) shall be mounted on a curb extending at least 4 inches (102 mm) above the plane of the roof unless otherwise specified in the manufacturer's installation instructions.

R308.6.9 Testing and labeling. Unit skylights shall be tested by an approved independent laboratory, and bear a label identifying manufacturer, performance grade rating and approved inspection agency to indicate compliance with the requirements of AAMA/WDMA/CSA 101/I.S.2/A440.
SITE ADDRESS: ________________________________________
PARCEL #: ________________________________________

PROPERTY OWNER/TENANT: (mandatory)
Name: ___________________________________________ Daytime Phone: ____________________________
Mailing Address: __________________________________ Fax No.: ________________________________
City/State/Zip: ________________________________________________

APPLICANT: (mandatory)
Name: ___________________________________________ Daytime Phone: ____________________________
Mailing Address: __________________________________ Fax No.: ________________________________
City/State/Zip: ________________________________________________ Email address: _________________________

Will the applicant be the contact person? YES or NO If other, please specify below:
Contact person: ___________________________________________ Daytime Phone: ____________________________
Mailing Address: __________________________________ Fax No.: ________________________________
City/State/Zip: ________________________________________________

CONTRACTOR: (mandatory)
Name: ___________________________________________ Daytime Phone: ____________________________
Mailing Address: __________________________________ Fax No.: ________________________________
City/State/Zip: ________________________________________________ License No:
Expiration Date: ____________________________________________

ARCHITECT/ENGINEER/DESIGNER: (if applicable)
Contact person: ___________________________________________ Daytime Phone: ____________________________
Mailing Address: __________________________________ Fax No.: ________________________________
City/State/Zip: ________________________________________________

APPLICATION TYPE: (please circle) COMMERCIAL or RESIDENTIAL
APPLICATION SUB-TYPE: (please circle) NEW ADDITION REMODEL REPAIR RE-ROOF

WORK DESCRIPTION: ____________________________________________
BLDG #:_____________ STE. #:_____________ APT. #:_____________ UNIT #:__________

OCCUPANCY:_____________ OF UNITS:_____________ # OF BUILDINGS:_____________

EXISTING SQFT:_________________________ NEW SQFT:_________________________

CONSTRUCTION TYPE:__________________________________________________________

BLDG. HEIGHT:_________________________ # OF STORIES:________________________

# OF BEDROOMS:________________________ # OF BATHROOMS:______________________

HEATING SYSTEM: (please circle) ELECTRIC GAS OIL HEATPUMP

INDOOR AIR: (please circle) SPOT WHOLE HSE INTEGRATED RECOVERY

ENERGY: (please circle) PRESCRIPTIVE COMPONENT PERFORMANCE

# OF FIREPLACES:____________________

FIRE SPRINKLERS – EXISTING AREA:_________ FIRE SPRINKLERS – NEW AREA:_________

ESTIMATED VALUE OF CONSTRUCTION:__________________________________________

<table>
<thead>
<tr>
<th>FLOOR AREAS</th>
<th>EXISTING</th>
<th>REMODEL</th>
<th>ADDITION</th>
<th>NEW</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>BASEMENT</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1ST FLOOR</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2ND FLOOR</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3RD FLOOR</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>DECK</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>GARAGE</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>CARPORT</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

AUTHORIZED AGENT/OWNER SIGNATURE:

By affixing my signature hereto, I certify under penalty of perjury that the information furnished herein is true and correct to the best of my knowledge and that I am the owner of the premises where the work is to be performed, or I am acting as the owner’s authorized agent. I further agree to hold harmless the City of Lakewood as to any claim (including costs, expenses and attorney’s fees incurred in investigation of such claim) which may be made by any person, including the undersigned, and filed against the City of Lakewood, but only where such claim arises out of the reliance of the City, including its officers and employees, upon the accuracy of the information provided to the City as part of this application.

Signature of Authorized Agent/Owner ___________________________ Date ______________

OFFICE USE ONLY:

BUSINESS LIC#:_________________________ CONTRACTOR BLIC #:_________________________
TITLE:_________________________________________________ BIN #:_________________________
ZONE:______________________________ ZONING USE TYPE:_________________________
DATE PERMIT APPLICATION RECEIVED:____________________ RECEIVED BY:_________________________