# SEPA Modification Application

**Application Fee:** $200.00

| Number of Copies Required | Description of Required Documents:                                                                 | Required:  
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<td>A=always; M=may be</td>
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<td>1</td>
<td>SEPA Modification Application Fee</td>
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<td>4</td>
<td>Detailed description of all modifications to previous project proposal</td>
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<td>4</td>
<td>Operational Characteristics Description* (See CDD Handout #6)</td>
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<td>4</td>
<td>Site Plan (See CDD Handout #1)</td>
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<td>1</td>
<td>11” x 17” Reduced Copy of Development Plans</td>
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<td>4</td>
<td>Landscaping Plan (See CDD Handout #3)</td>
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<td>4</td>
<td>Irrigation Plan</td>
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<td>4</td>
<td>Architectural Plans</td>
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<td>5</td>
<td>Tree Retention Plan (See CDD Handout #5)</td>
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<td>Lease Agreement/Owner Approval</td>
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SEPA MODIFICATION APPLICATION FORM

APPLICATION FEE: $200.00

PIERCE COUNTY PARCEL NUMBER (S): ____________ ____________ ACRES: __________________________

ADDRESS/LOCATION: ________________________________________________________________

PROJECT DESCRIPTION: ______________________________________________________________

APPLICANT: (mandatory)
Name: __________________________ Daytime Phone: __________________________

Mailing Address: __________________________ Fax Number: __________________________

City/State/Zip: __________________________ Professional License No: __________________________

Signature: __________________________ Contact Person: __________________________

AGENT/ CONSULTANT/ ATTORNEY: (mandatory if primary contact is different from applicant)
Name: __________________________ Daytime Phone: __________________________

Mailing Address: __________________________ Fax Number: __________________________

City/State/Zip: __________________________ License No: __________________________

PROPERTY OWNER 1: (mandatory if different from applicant)
Name: __________________________ Daytime Phone: __________________________

Mailing Address: __________________________ Fax Number: __________________________

City/State/Zip: __________________________ Signature: __________________________

PROPERTY OWNER 2: (if more than two property owners attach additional info/signature sheets)
Name: __________________________ Daytime Phone: __________________________

Mailing Address: __________________________ Fax Number: __________________________

City/State/Zip: __________________________ Signature: __________________________

The above signed property owners, certify that the above information is true and correct to the best of our knowledge and under penalty of perjury, each state that we constitute all of the legal owners of the property described above and designate the above parties to act as our agent with respect to this application:

OFFICE USE ONLY:
APPLICATION #: __________________________ ZONE: __________________________

DATE APPLICATION RECEIVED: __________________________ RECEIVED BY: __________________________

DATE DEEMED COMPLETE: __________________________ COMPLETENESS REVIEW BY: __________________________
Project Modification/Addendum

Provide a detailed description of all modifications to the previous project proposal below.
SITE PLAN REQUIREMENTS FOR NEW AND MAJOR ADDITIONS TO COMMERCIAL, INDUSTRIAL AND MULTI-FAMILY DEVELOPMENT

A detailed site plan must be drawn to scale and include the following information, as applicable, to be considered complete:

1. Site address
2. Vicinity map clearly showing the location of the project with respect to public streets and other parcels and development in the area.
3. Property lines.
4. North arrow and decimal engineering scale (ie. 1"=20’; **not** 1/8"=1’ architectural scale).
5. Pierce County tax parcel number.
6. Lot dimensions and total square footage.
7. All existing and proposed public and private roads, driveway accesses and road right-of-ways with dimensions and road names, including curbs and gutters, sidewalks and/or edges of pavement. Include all existing driveways within 200 feet of the subject property on both sides of all streets, in both directions along public street frontages.
8. All easements (access, utility, railroad, storm water, etc.). Indicate type and dimensions of easement.
9. All major manmade or natural features (slope, shorelines, riparian areas, railroad tracks, bridges, etc.).
10. Existing building locations.
11. Dimensions and square foot area of all proposed new structures and/or additions.
12. Dimensions and square foot area of all structures or pavement expected to be removed.
13. Dimensions of all setbacks (distance from the wall of all existing and proposed structures to property lines).
14. Location, dimensions and square foot area of all parking areas.
15. Vehicle loading and unloading areas, including dimensions of truck loading and maneuvering areas and total square footage.
16. Location of all paved areas.
17. Location of existing and proposed landscape areas (include dimensions inside of curbing and square footage inside curbing).
18. Existing and proposed fences or retaining walls (specify type and height of fence or wall).
19. Location and dimensions of any free-standing signs.
20. Location and type of any existing or proposed exterior lighting to be placed on the site.
22. Location of outside storage areas (include dimensions and total square footage).
23. Location of trash dumpster(s).
24. Adjacent uses (undeveloped, single family, commercial, etc.) and the location of any structures within 5 feet of the property line on all abutting property.
25. Location of water and sewer mains nearest the site, including line size and other utility connections.
26. Water features or wetlands, including but not limited to, lakes, ponds, saltwater, year-round or seasonal streams, creeks, wetlands, gully or natural drainage way, drainage ditches, etc.
27. Critical areas, such as slopes, wetlands, shorelines and wildlife habitat.
28. Contours at two-foot intervals if the parcel(s) or access road(s) contain slopes of greater than 10%.
29. Sight distance triangles for all driveway locations and across the corners of properties at street intersections. Show the location and type of potential sight obstructions including height of vegetation.

ADDITIONAL INFORMATION MAY BE REQUIRED BASED ON THE SPECIFIC PROJECT AND/OR SITE. ALL LARGE MAPS MUST BE FOLDED TO FIT INTO A 10 X 13 INCH ENVELOPE WITH THE APPLICATION NAME OF THE PLAN SHOWING.

Handouts and application forms may be revised without notice.