



Municipal Court Judge

Presides over and adjudicates court and jury trials for

City of Lakewood

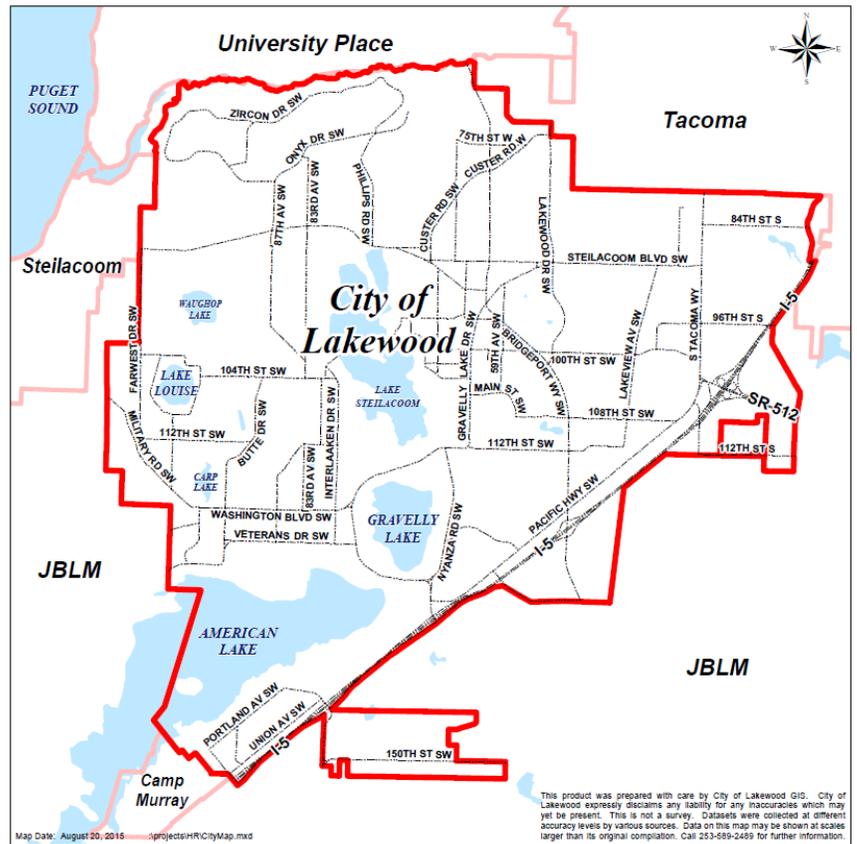
and

City of University Place, City of DuPont and Town of Steilacoom

This recruitment is to fill the unexpired term of the Municipal Court Judge. The current 4-year term expires December 31, 2017.

Incorporated in February of 1996, the City of Lakewood, Washington is adjacent to Joint Base Lewis McChord (JBLM) along the I-5 corridor. The City is 20 square miles in area with a population of 58,800 and is the second largest city in Pierce County.

The City of Lakewood has inter-local agreements to provide court services for the cities of University Place and DuPont and the Town of Steilacoom.



THE MUNICIPAL COURT JUDGE POSITION:

The City of Lakewood operates under the council-manager form of government. The City Council, City Manager and client cities of University Place and DuPont and Town of Steilacoom recognize and support the need for judicial independence. Consistent with General Rule 29, the Municipal Court Judge has independence from the executive and legislative branches in carrying out the Court's purely judicial responsibilities while effectively coordinating with City administration as necessary. For example, the Municipal Court Judge operates independently in presiding over the Court and cases coming before the Court, and as a Department Director will report to the City Manager to address the Municipal Court's use of available resources in delivering court services.

The Municipal Court Judge is a member of the City's Executive Leadership Team. The successful candidate will be a dynamic leader with excellent supervisory skills, a collaborative partner with other City departments, and will have a solid understanding of municipal finance and budgets.

Staff for the Municipal Court includes a Court Administrator and 9 FTEs who perform court specialist/clerk, court compliance officer, and administrative support functions. The Judge appoints, supervises and trains all Pro-Tem Judges.

The Municipal Court work plan includes transitioning to a paperless system and implementing the new Veteran's Court.

GENERAL FUNCTIONS OF THE JOB:

The Municipal Court Judge is the Presiding Judge for Lakewood, University Place, DuPont and Steilacoom Municipal Courts and directs the judicial operations of the Court. The Judge hears all cases within the scope of a municipal court, and takes other actions to fulfill the obligations of the Court as established by State law or City Ordinances. Criminal jurisdiction is over both misdemeanor and gross misdemeanor cases. The Court also has exclusive jurisdiction over traffic infractions.

The Judge presides over and adjudicates a variety of hearings and trials related to criminal and civil cases in accordance with established legal procedures and as prescribed by Washington State law; imposes appropriate sentences and penalties and communicates with City, County, and State criminal justice agencies. The Municipal Court Judge is appointed by the City Manager and confirmed by the City Council for a four-year term as set by statute. This recruitment is to fill the final year of the current unexpired four-year term.



QUALIFICATIONS:

Must be a United States citizen and resident of Pierce County, have a Juris Doctor degree and be an attorney on active or judicial status with the Washington State Bar Association. Experience as a practicing attorney for at least five (5) years, including at least two (2) years criminal law experience and experience as a judge or judge pro tem is required. Additional requirements include a successful criminal background investigation, a review of his/her file with the state bar association, acceptance of an oath of office, and ability to be bonded. Prior organizational leadership and supervisory experience are desirable.

MUNICIPAL COURT STATISTICS:

	2013	2014	2015	To 10/31/16
Infractions	9,062	10,455	10,453	6,875
Driving Under Influence	201	192	269	180
Criminal Traffic	2,404	2,063	2,135	1,518
Criminal non-Traffic	1,640	1,595	1,793	1,374
Photo infractions	11,573	10,631	10,761	13,133
Municipal Court hearings	19,905	18,362	18,865	12,145
Photo infraction hearings	701	466	368	331
Jury trials	22	10	9	6
Lakewood-retained Municipal Court local revenues	1,444,550	1,375,717	1,328,007	864,091
Photo infraction local revenues	794,159	713,702	688,559	779,904
Total Court Revenues <small>(includes amounts remitted to contract jurisdictions and the State)</small>	2,704,345	2,743,868	2,962,743	2,069,537

SALARY AND BENEFITS:

The Municipal Court Judge is a 1.0 FTE employee of the City of Lakewood, which includes .25 FTE for services to client cities. The position is salaried and exempt from FLSA. The current salary is \$12,140 monthly. A competitive benefits package includes leave accrual, paid holidays, and health insurance benefits.

The City of Lakewood provides a social security replacement plan (401A) and a qualified, defined contribution retirement plan (401A) in lieu of state retirement.

SELECTION PROCEDURES:

Recruitment for this position closes Friday, December 9, 2016 at 5:00 pm PST.

City application, resume and cover letter will be accepted through the City's online application process. To apply– go to www.cityoflakewood.us and click on:

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Please contact Human Resources at (253) 983-7711 if you have questions or need assistance.