

# WASHINGTON ASSOCIATION OF SHERIFFS & POLICE CHIEFS

3060 Willamette Drive NE Lacey, WA 98516 ~ Phone: (360) 486-2380 ~ Fax: (360) 486-2381 ~ Website: www.waspc.org

*Serving the Law Enforcement Community and the Citizens of Washington*



February 2, 2011

Chief Bret Farrar  
Lakewood Police Department  
9401 Lakewood Drive SW  
Lakewood WA 98499

Dear Chief Farrar:

Thank you for applying for a WASPC Traffic Safety Mini Grant. We are pleased to inform you that your agency has been approved to receive \$500.00 to purchase the following educational/promotional materials:

- (215) Motorcycle Safety Rally participant lapel pins

The Federal Identification number for this grant is **CFDA# 20.600**. Invoices must be submitted to WASPC no later than May 1, 2011. Any invoices not received by the deadline will not be reimbursed and the award money will be forfeited. **Please note: WASPC is responsible for the amount of your grant award only. Any expense in excess of the grant award must be paid by your agency.**

A report is required for each Equipment, Mini & Multi-jurisdictional grant received by your department. The 2010-2011 Traffic Grant reports are due by October 15, 2011. **Failure to report will result in denial of 2011 – 2012 grant funds.** For your convenience, the report form is enclosed with this letter. Your agency is responsible for subscribing to the following commitments:

- Support statewide/national traffic safety initiatives, projects, and programs
- Report grant results to WASPC in a timely manner
- Subscribe and commit to aggressive traffic enforcement

Thank you for your dedication to traffic safety in the State of Washington. If you have any questions please contact Nancy Morris at (360) 486-2387. If you would like more information regarding state or federal traffic safety grant funding, please contact the Washington Traffic Safety Commission at (360) 753-6197.

Sincerely,

Donald G. Pierce  
Executive Director

President  
**JOHN DIDION**  
Sheriff – Pacific County

President Elect  
**BRUCE BJORK**  
Chief – WA Fish & Wildlife

Vice President  
**MIKE HARUM**  
Sheriff – Chelan County

Past President  
**COLLEEN WILSON**  
Chief – Port of Seattle

Treasurer  
**TERRY DAVENPORT**  
Chief – Shelton

**ED HOLMES**  
Chief – Mercer Island

**TOM SCHLICKER**  
Chief – Swinomish

Executive Board  
**SAM GRANATO**  
Chief – Yakima

**SUE RAHR**  
Sheriff – King County

**BILL ELFO**  
Sheriff – Whatcom County

**MIKE HUMPHREYS**  
Sheriff – Walla Walla County

**RANDY STEGMEIER**  
Chief – Western WA University

**JOHN BATISTE**  
Chief – WA State Patrol

**LAURA LAUGHLIN**  
SAC – FBI, Seattle

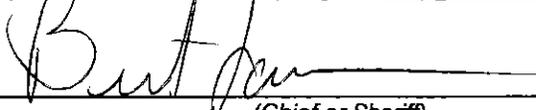
**DONALD PIERCE**  
Executive Director

# WASPC "\$500 MINI-GRANT" AGREEMENT FORM

IN ACCEPTING A WASPC "\$500 MINI-GRANT", THE Lakewood Police Department  
(Department Name)

AGREES TO COMPLY WITH THE FOLLOWING GRANT CONDITIONS:

1. The materials received as a result of this grant will be used as part of a department safety program.
2. The equipment received as a result of this project will be distributed as part of an agency's commitment to traffic safety and active traffic enforcement. Agencies receiving grants are required (when possible) to support statewide traffic safety initiatives to include:
  - Three Flags Enforcement Blitzes (10 days in February, July, and October)
  - Holiday Safety Emphasis Patrols (Memorial Day, Labor Day, and Christmas/New Year's)Statewide activities will focus on Impaired Driving, Seatbelt/Child Car Seat Enforcement, and Speed Enforcement. Results of Blitz/Emphasis activity will be reported on quarterly activity reports.
3. At the completion of the project, a mini-grant report will be submitted to WASPC. The project report will contain the following information and is due on **October 15, 2011**:
  - A) Recap of current traffic safety enforcement and educational activities
  - B) Identified traffic safety issue addressed with this particular grant
  - C) Identified target audience
  - D) Items purchased with \$500 Mini-Grant
  - E) Distribution plan implemented
  - F) Program description
  - G) Program success/Outcome (Final Report)
  - H) Future plans
  - I) Department contact for program Sergeant Ralph Evans Phone (253) 830-5039

SIGNED:  DATE: 12-16-10  
(Chief or Sheriff)

SIGNED:  DATE: 2-1-11  
Don Pierce, Executive Director

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## MINI-GRANT REPORT FORM

Department: \_\_\_\_\_

Person Filing Report: \_\_\_\_\_

Months covered: \_\_\_\_\_ to \_\_\_\_\_

NOTE: Reporting Period February 1, 2011 – September 30, 2011, due October 15, 2011 based on the federal fiscal year.

A. List items purchased with \$500 Mini grant:

B. Recap the traffic safety enforcement and educational activities:

C. Identify the target audience:

D. Distribution plan implemented:

E. Please list any obstacles encountered and what actions were taken to overcome them:

F. Rate the success of this grant and it's usefulness to your department and explain your rating below:  
(Please rate 1-10, 1 being unsuccessful 10 being extremely successful)

1    2    3    4    5    6    7    8    9    10

Rating explanation: \_\_\_\_\_

G. Future plans and or goals:

SIGNED: \_\_\_\_\_ DATE: \_\_\_\_\_  
(Chief or Sheriff)

**NOTE:** *This Report is required ONLY for the current grant period ending, Sept. 30, 2011.*